



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

21 July 2021

UNCONFIRMED

DISCLAIMER

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING.....	5
2.	ACKNOWLEDGEMENT TO COUNTRY.....	5
3.	ATTENDANCE.....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	6
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	7
6.	PUBLIC QUESTION TIME.....	9
6.1	PUBLIC QUESTIONS.....	9
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	9
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	9
8.1	PETITIONS.....	9
8.2	PRESENTATIONS.....	9
8.3	DEPUTATIONS.....	9
9.	APPLICATION FOR LEAVE OF ABSENCE.....	9
10.	CONFIRMATION OF MINUTES.....	9
10.1	ORDINARY COUNCIL MEETING HELD 16 JUNE 2021.....	9
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 14 JULY 2021..	10
10.3	SPECIAL COUNCIL MEETING HELD 14 JULY 2021.....	10
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	23
12.	REPORTS OF COMMITTEE MEETINGS.....	23
12.1	LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 10 JUNE 2021.....	23
12.2	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 15 JUNE 2021 ..	39
13.	OFFICER REPORTS.....	78
13.1	CEO'S Office.....	78
13.2	ENGINEERING SERVICES.....	78
13.3	DEVELOPMENT SERVICES.....	78
13.3.1	Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley.....	78

13.4 CORPORATE SERVICES.....	90
13.4.1 Accounts & Statements of Accounts – June 2021	90
13.4.2 Lease of 298 Fitzgerald Street, Northam	165
13.5 COMMUNITY SERVICES	168
14. MATTERS BEHIND CLOSED DOORS	168
14.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 1 JULY 2021	168
15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	169
16. URGENT BUSINESS APPROVED BY DECISION.....	169
17. DECLARATION OF CLOSURE	169



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
J E G Williams
M I Girak at 5:32pm
A J Mencshelyi
D Galloway
R W Tinetti
M P Ryan at 5:32pm
S B Pollard

Staff:

Chief Executive Officer
Executive Manager Development Services
Executive Manager Community Services
Executive Assistant – CEO

J B Whiteaker
C B Hunt
J Metcalf
A C McCall

Gallery:

Public

Kathy Saunders
Paul Antonio
Gary Williams
Prudence Williams

3.1 APOLOGIES

Councillor
Executive Manager Corporate Services
Executive Manager Engineering Services

T M Little
C Young
C D Kleynhans

3.2 APPROVED LEAVE OF ABSENCE

Cr C P Della has been granted leave of absence from 5 July 2021 to 23 July 2021 (inclusive).

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley	13.3.1	Cr R W Tinetti	Impartiality	Cr Tinetti is on the Avon Industrial Park Advisory Board.
		Cr C R Antonio	Financial	Cr Antonio's family farm delivers to CBH. Any potential changes to delivery sites could have a financial impact on the family business.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
17/06/2021	Northam Liquor Accord Meeting
17/06/2021	Regional Capitals Alliance Meeting - Online
21/06/2021	Triple M Weekly Radio Interview
21/06/2021	Meet with Commissioner & Operational Command Team from DFES -Northam
21/06/2021	Hosting Shire of Bridgetown-Greenbushes to Northam
22/06/2021	Meeting with Neighbourhood Care Representative - Northam
24/06/2021	WA Farmers & National Farmers Forum - Muresk
24/06/2021	Northam Chamber of Commerce End of Financial Year Sundowner
25/06/2021	Avon-Midland WALAG Zone Meeting – Goomalling
25/06/2021	Meeting with MLC Steve Martin - Northam
25/06/2021	Citizenship Ceremony - Northam
25/06/2021	Locally Grown, Globally Focused event - Northam
29/06/2021	Triple M Weekly Radio Interview
30/06/2021	OASG Meeting - Online
03/07/2021	Lions Community Markets- Northam
05/07/2021	NAIDOC 2021 Community Day Official Opening - Northam
06/07/2021	Nyoongar Cultural Advisory Group Meeting - Northam
07/07/2021	Bachelor of Agribusiness Management 2020 Students Graduation Ceremony
08/07/2021	National Architects Meeting on recent Architecture Award - Online
12/07/2021	Triple M Weekly Radio Interview
12/07/2021	AROC WALGA Meeting - Toodyay
13/07/2021	ALGWA Stand Up to nominate for Council event - Northam
16/07/2021	Regular Meeting with the Northam Chamber of Commerce
19/07/2021	Triple M Weekly Radio Interview
Upcoming Events	
22/07/2021	Liquor Accord Meeting - Northam
26/07/2021	Triple M Weekly Radio Interview
02/08/2021	Triple M Weekly Radio Interview
05/08/2021	RCAWA Meeting - Perth
07/08/2021	Lions Community Markets - Northam
09/08/2021	Triple M Weekly Radio Interview
13/08/2021	Northam Bilya Festival
13/08/2021	Launch of the Suspension Bridge Lights

14/08/2021	Avon Descent Race Start - Northam
14/08/2021	Avon Descent Festival - Toodyay
15/08/2021	Avon Descent Race Finish - Bayswater
16/08/2021	Triple M Weekly Radio Interview
18/08/2021	Dedication Service of New Vietnam Memorial - Northam

Operational Matters:

Over the next few weeks, there will be a number of road works being undertaken across the Shire of Northam. I urge everyone to be careful when navigating through any roadworks.

Having been lucky enough to have been invited – and attended - the recent “Standing Up” program in Northam – I encourage anyone, particularly females, (in line with the reason for the Standing Up programs) who is thinking about nominating for the upcoming Local Government Elections, to reach out and ask myself, or any current Councillor for advice or guidance.

Events Calendar

It was an honour to be part of this NAIDOC Week – Community Day Official Opening.

The recent Makuru Holiday Program was run over the July School Holidays, proving a success for children of all ages.

As we head toward late winter, early spring, or the season of Djilba, then into the season of Kambarang, we look forward to the Avon Bilya Festival and Avon Descent. We then head into the Balloon Glow – Known as the “Elevate Festival” at the Start of the National Ballooning Championships, as examples of upcoming events. During this time there is also a major Photographic Club event, amongst other community led events within the Shire of Northam.

Strategic Matters:

At this time of year, the annual budget for the forthcoming financial year period is presented to Council for Consideration. The 2021-2022 budget takes into consideration the financial measures that were put in place in response to COVID-19. These included – An Economic support package of \$4,497,000, a Community Support Package of \$561,586 and an Economic Stimulus Package of \$1,000,000.

6. PUBLIC QUESTION TIME

Cr M P Ryan and Cr M I Girak entered the meeting at 5:32pm.

6.1 PUBLIC QUESTIONS

Nil.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 16 JUNE 2021

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4262

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the minutes of the Ordinary Council meeting held on Wednesday, 16 June 2021 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 14 JULY 2021

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4263

Moved: Cr Tinetti
Seconded: Cr Mencshelyi

That Council receive the notes from the Council Forum meeting held Wednesday, 14 July 2021.

CARRIED 8/0

10.3 SPECIAL COUNCIL MEETING HELD 14 JULY 2021

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4264

Moved: Cr Williams
Seconded: Cr Mencshelyi

That the minutes of the Special Council meeting held on Wednesday, 14 July 2021 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

Attachment 1 – Forum Notes



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Notes

Council Forum Meeting

14 July 2021

Preface

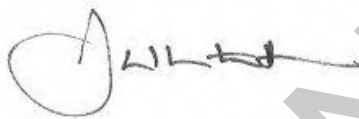
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 16 July 2021.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 21 July 2021.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

DISCLAIMER

The minutes of the Ordinary Council Meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.



Contents

1. DECLARATION OF OPENING..... 6

2. ACKNOWLEDGEMENT TO COUNTRY 6

3. ATTENDANCE..... 6

 3.1 APOLOGIES..... 6

 3.2 APPROVED LEAVE OF ABSENCE..... 6

 3.3 ABSENT..... 7

4. DISCLOSURE OF INTERESTS..... 7

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ... 8

6. PUBLIC QUESTION TIME..... 8

 6.1 PUBLIC QUESTIONS 8

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE..... 9

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS 9

 8.1 PETITIONS 9

 8.2 PRESENTATIONS..... 9

 8.3 DEPUTATIONS 9

9. APPLICATION FOR LEAVE OF ABSENCE 9

10. CONFIRMATION OF MINUTES 9

 10.1 ORDINARY COUNCIL MEETING HELD 16 JUNE 2021 9

 10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 14 JULY 2021.. 10

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY 10

12. REPORTS OF COMMITTEE MEETINGS..... 10

 12.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 10 JUNE 2021..... 10

 12.2 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 15 JUNE 2021 .. 10

13. OFFICER REPORTS 10

 13.1 CEO'S Office 10

 13.2 ENGINEERING SERVICES..... 10

 13.3 DEVELOPMENT SERVICES 10

 13.3.1 Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley..... 10

 13.4 CORPORATE SERVICES..... 11

Council Forum Meeting Notes
14 July 2021

13.4.1	Accounts & Statements of Accounts – June 2021	11
13.4.2	Lease of 298 Fitzgerald Street, Northam	11
13.5	COMMUNITY SERVICES	11
14.	MATTERS BEHIND CLOSED DOORS	11
14.1	CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 1 JULY 2021	11
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	12
16.	URGENT BUSINESS APPROVED BY DECISION	12
17.	DECLARATION OF CLOSURE	12

Council Forum Meeting Notes
14 July 2021



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

Cr Antonio provided some history of Southern Brook.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
J E G Williams
A J Mencshelyi
D Galloway
T M Little
R W Tinetti
S B Pollard
M P Ryan at 5:40pm

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Development Services
Executive Manager Community Services
Executive Manager Corporate Services
Executive Assistant – CEO

J B Whiteaker
C D Kleynhans
C B Hunt
J Metcalf
C Young
A C McCall

Gallery:

Public

Gary Williams
Paul Antonio
Kathy Saunders
Cheryl Lawrence
Laura Taylor

3.1 APOLOGIES

Councillors

M I Girak

3.2 APPROVED LEAVE OF ABSENCE

Cr C P Della has been granted leave of absence from 5 July 2021 to 23 July 2021 (inclusive).

Council Forum Meeting Notes
14 July 2021



3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley	13.3.1	Cr R W Tinetti	Impartiality	Cr Tinetti is on the Avon Industrial Park Advisory Board.

Council Forum Meeting Notes
14 July 2021



5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No queries were raised in relation to this item.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Name: Kathy Saunders.

Question 1: What is the policy for bitumen strength as the shoulders on Southern Brook Road are deteriorating? What can be done to reduce this?

Response 1: The Executive Manager Engineering Services advised that the shoulders are not bitumen. There is no policy for bitumen strength however Council works are compliant with Australian standards and Main Roads WA Specifications.

Council is in the process of widening its key roads to reduce the damage to shoulders.

Question 2: There is a culvert which has collapsed on Rockvale and Scott Road, when will this be rectified?

Response 2: The Executive Manager Engineering Services advised that this forms part of the process for DFES funding as it was a result of a declared emergency. This process can take up to 12 months to get approval and Council is limited with the work that can be undertaken otherwise it forfeits the funding.

Question 3: Is there Shire beginning to spray verges?

Response 3: The Executive Manager Engineering Services advised that Council is continuously spraying if the weather permits.

Question 4: Whether grading through crossovers can be reviewed as it sometimes makes access difficult.

Response 4: The Executive Manager Engineering Services advised that this hasn't been raised as an issue however this will be investigated.

Council Forum Meeting Notes
14 July 2021



The Chief Executive Officer provided an overview of the service standard which includes:

- Grading all roads once a year
- RAV routes twice a year
- Bus routes three times a year

Question 5: Does Council have any plans to remove the old signage on Fitzgerald Street?

Response 5: The Chief Executive Officer advised that where these are on privately owned buildings no action can be taken by Council unless they are structurally unsound.

Question 6: Is Council taking any action to control the seagulls and pigeons?

Response 6: The Chief Executive Officer advised that the Avon Valley Environmental Society undertake some work relating to seagulls. No action has been taken with respect to pigeons. Council's current focus is in relation to corellas.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

Cr M P Ryan entered the meeting at 5:40pm.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 16 JUNE 2021

No queries were raised in relation to this item.

Council Forum Meeting Notes
14 July 2021



10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 14 JULY 2021

No queries were raised in relation to this item.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

12.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 10 JUNE 2021

No queries were raised in relation to this item.

12.2 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 15 JUNE 2021

Clarification was sought in relation to:

- Recommendation 5 and how Council will respond to these questions. The Executive Manager Development Services advised that these will be presented through the next BFAC meeting and then Council.

13. OFFICER REPORTS

13.1 CEO'S Office

Nil.

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

Cr R W Tinetti declared an "Impartiality" interest in item 13.3.1 - Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley as Cr Tinetti is on the Avon Industrial Park Advisory Board.

13.3.1 Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley

Clarification was sought in relation to:

- The difference between the temporary and permanent approval. The Executive Manager Development Services advised that the temporary approval is to build temporary infrastructure for this season. It is the proponent's intent to build permanent infrastructure via a permanent approval at a later

Council Forum Meeting Notes
14 July 2021



date and they are in the process of procuring the land for a longer-term project. It was further queried whether this was stage 1. The Executive Manager Development Services confirmed that it is temporary and not for stage 1 of the larger project, the proponent is required to submit a proposal to Council for any permanent infrastructure. It was queried whether the Council is locked in to granting permanent approval if the temporary approval is granted. The Executive Manager Development Services advised that Council would be deeming the land use appropriate if the temporary approval is granted however the permanent facility is not approved.

- Whether the agenda item at the previous Council meeting related to this process. The Executive Manager Development Services advised that this is not part of this process.
- Whether the safety aspect has been considered. The Executive Manager Development Services advised that the letter of support from Main Roads WA can be provided to Council. Since the Council Forum Meeting the letter of support has been included in the FTP as a separate attachment to the agenda.
- Whether there is sufficient detention basins on site. The Executive Manager Development Services advised that this has been assessed as part of the submission and deemed adequate.
- How long is the temporary approval valid? The Executive Manager Development Services advised that the approval is for 12 months. If an extension is sought, this would need to be approved by Council.
- Whether the local roads can handle the traffic on roads which are not appropriately RAV rated. The Executive Manager of Development Services advised that this is a separate issue for heavy vehicle operators.

Mr Gary Williams left the meeting at 5:51pm and returned at 5:51pm.

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts – June 2021

No queries were raised in relation to this item.

13.4.2 Lease of 298 Fitzgerald Street, Northam

No queries were raised in relation to this item.

13.5 COMMUNITY SERVICES

Nil.

14. MATTERS BEHIND CLOSED DOORS

14.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 1 JULY 2021

Council Forum Meeting Notes
14 July 2021



It was raised that the minutes were not available in the FTP. The Chief Executive Officer advised that these will be added prior to the Ordinary Council Meeting.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 6:00pm.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

12.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 10 JUNE 2021

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4265

Moved: Cr Antonio

That Council receive the minutes from the Local Emergency Management Committee meeting held on 10 June 2021.

CARRIED 8/0

Attachment 1 – Local Emergency Management Committee Meeting Minutes



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

**Local Emergency Management
Committee**

10 June 2021

Local Emergency Management Committee Meeting Minutes
10 June 2021



DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within these minutes may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING.....	4
2.	ACKNOWLEDGEMENT TO COUNTRY.....	4
3.	ATTENDANCE.....	4
3.1	APOLOGIES.....	4
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	5
5.	CONFIRMATION OF MINUTES.....	6
5.1	COMMITTEE MEETING HELD ON 11 MARCH 2021.....	6
6.	COMMITTEE REPORTS.....	7
6.1	AGENCY REPORTS AND ISG ACTIVATIONS.....	7
6.1.1	Wheatbelt District Emergency Management Committee ...	9
6.2	UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS.....	9
6.2.1	Shire of Northam.....	9
6.3	CORRESPONDENCE.....	15
7.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	15
8.	URGENT BUSINESS APPROVED BY DECISION.....	15
9.	SCHEDULED MEETINGS.....	15
10.	DECLARATION OF CLOSURE.....	15

Local Emergency Management Committee Meeting Minutes
10 June 2021



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 2:02pm

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Voting Members:

Shire of Northam President	Chris Antonio
Shire of Northam Local Recovery Coordinator / Executive Manager Development Services	Chadd Hunt
WA Police, Northam (Local Emergency Coordinator)	James Parker
Department of Communities	Jó Spadaccini
Northam Regional Hospital	Jennifer Lee at 2:06pm

Non-voting Members:

Shire of Northam – Councillor	Steven Pollard
Shire of Northam – Staff	Alysha McCall
Shire of Northam – Staff	Gordon Tester
Northam Bushfire Brigades (CBFCO)	Chris Marris
Water Corporation	Larry Bailey
Department of Education	Shane Wynne
Avonvale Primary School	Adam Marchant
Western Power	Brian Smith
Department of Primary Industries & Regional Development	Jeff Russell
SEMC Secretariat	Yvette Grigg
State Emergency Service	Cheryl Greenough

3.1 APOLOGIES

Community Emergency Services Manager (Executive Officer)	Brendon Rutter
Department of Fire and Emergency Service	Matt Reimer
Australian Defence Force	Peter Leffley
	Leslie Hogg
Yongah Hill (SERCO)	Geoff Pitout
Northam Airport	Matt Bignell
Australian Border Force	Sharan Brown

Local Emergency Management Committee Meeting Minutes
10 June 2021



3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Voting Members:

Department of Fire and Emergency Service
WA Police, Wundowie (Local Emergency Coordinator)

Darrel Krammer
Sarah Clarke

Non-voting Members:

Northam Airport
Arc Infrastructure
Dept. Parks and Wildlife
Department of Communities - Housing
Fire & Rescue Northam
Fire & Rescue Wundowie
Aged Care (Juniper)
Main Roads WA Wheatbelt
Public Health Nurse
Red Cross
St John Ambulance
Salvation Army

Errol Croft
Clinton Lobb
Michael Passotti
Atilla Meneshelyi
Scott Horlin
Tyron McMahon
Tony Carter
Gren Putland
Anne Foyer
Erin Fuery
Matthew Guile
Ben Day

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a

Local Emergency Management Committee Meeting Minutes
10 June 2021



planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 11 MARCH 2021

RECOMMENDATION

Minute No: LEMC.48

Moved: Mr James Parker

Seconded: Mr Chadd Hunt

That the minutes of the Local Emergency Management Committee meeting held on 11 March 2021 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

Ms Jenny Lee entered the meeting at 2:06pm.

Local Emergency Management Committee Meeting Minutes
10 June 2021



6. COMMITTEE REPORTS

6.1 AGENCY REPORTS AND ISG ACTIVATIONS

For the committee to receive reports from agencies and discuss any issues on any emergencies that occurred since the previous meeting held on 11 March 2021.

Agencies listed may include: Shire of Northam Bush Fire Brigades, Northam SES, Northam Police, Wundowie Police, DFES, and Northam Hospital.

DISCUSSION

Northam SES

The Northam SES attended Cyclone Seroja and assisted with storm damage. The clean up is still occurring and some areas are still being affected with the current weather conditions.

Water Corporation

The Water Corporation was affected by Cyclone Seroja. Crews were sent from Perth to assist in restoring and maintaining water supply.

Department of Communities

The Department of Communities provided teams on the ground and allocated resources as a result of Cyclone Seroja. The Department is looking at doing a welfare audit of their evacuation centres with respect to what these are rated to handle, e.g. if they can withstand a cyclone. This will be an ongoing project for the current 48 centres.

The Local Emergency Welfare Plan is still in draft form. The Department is waiting for the state plan to be endorsed before the local plan can be finalised. The draft plan will be distributed to the LEMC which will include contact details.

WA Police

There have been no major incidents for WA Police. Staff have been deployed to assist Kalbarri Police due to the Cyclone Seroja event.

Department of Primary Industries and Regional Development

The Geraldton Office has been involved with assessing damage on farms as a result of the Cyclone Seroja event.

Western Power

Western Power has been largely impacted by the Cyclone Seroja incident. Approximately 1,000 poles have been replaced in addition to dealing with various other issues. There were many towns without power for several days

Local Emergency Management Committee Meeting Minutes
10 June 2021



and priority was given to the larger towns. Some farmers have been impacted due to the poles down in their paddocks whilst they are coming into seeding. There is approximately 70 people still without power.

Northam Hospital

Staff have been deployed to other sites to assist with the Cyclone Seroja incident.

The main program has been based around the flu and COVID vaccine.

SEMC Secretariat

The Cyclone Seroja event has been a major focus with damage still being cleaned up.

Concerns have been raised around the rating of some evacuation centres which has triggered an audit of the current centres. In addition, thought has been given to using nearby Shire's centres.

Natural Disaster funding will be available in the near future and it was suggested the Council's ROC's should apply to undertake engineering inspections of their evacuation centres to get an understanding of what their facilities can withstand.

Communication has been an ongoing issue for incidents, in particular where power outages occur. Western Power provided a spreadsheet at the OASG meetings which provided information on when power would be restored.

Clarification was sought in relation to:

- Whether water issues are resolved. Mr Larry Bailey advised that there are no current issues with water supply as a result of the Cyclone Seroja incident.
- Who takes the lead for cyclone incident? Ms Yvette Grigg advised that DFES is the lead agency for all natural hazards. Ms Jo Spadacini advised that the Department of Communities is a support agency. Ms Yvette Grigg advised that there will be a post incident analysis where all of the issues will be captured.
- Whether new buildings need to be cyclone rated. Mr Gordon Tester advised that this is predominately required for the mid-west region however would require a change in the Australian Standards and Building Codes. Mr Chadd Hunt advised that new buildings are required to meet the earthquake requirements.
- The COVID vaccine uptake. Ms Jenny Lee advised that this has been good. There have been a lot of concerns raised from people over 50. Since the recent announcement, more people are getting the vaccine.
- The vaccination centres for COVID. Ms Jenny Lee advised that some GP's are licenced to administer vaccinations, there are a few locations

Local Emergency Management Committee Meeting Minutes
10 June 2021



in Northam and surrounding towns. Vaccinate WA shows all of the local vaccination centres. There is currently no shortage of doses.

- The COVID vaccination age groups being targeted. Ms Jenny Lee advised that this is currently people over 30.
- The communication issues experienced from Cyclone Seroja. Ms Yvette Grigg advised that this is an ongoing issue. Communication with the community in relation to the cyclone ratings is a focus. Mr Chris Marris outlined how this has also been an issue for bushfire incidents. Discussion was held around using Clark masts to assist with communication.

6.1.1 Wheatbelt District Emergency Management Committee

The May report has been provided as Attachment 1.

DISCUSSION

Ms Yvette Grigg advised that the document is a quick and easy tool to see how the LEMC is tracking and also provides a gap analysis.

Clarification was sought in relation to when the contact list will be updated and circulated. Ms Yvette Grigg advised that this will be looked at in the workshop being held on 16 June 2021.

6.2 UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS

6.2.1 Shire of Northam

Local Emergency Management Arrangements (LEMA)

The LEMA document is up for review and renewal. The Committee is asked to look at the current LEMA with a view of reducing the overall size and streamlining the document as much as practical.

The Committee will need to identify dates suitable to workshop certain aspects of the document in mid-August as this is due in September 2021 to be approved for submission to the State Emergency Management Committee.

LEMC Exercise

The LEMC Exercise is scheduled on 16 June 2021. The exercise is a joint one with the DEMC.

LEMC members are asked to confirm their attendance as soon as possible.

DISCUSSION

It was raised that the LEMC exercise is next week for a fire incident (desktop review). Ms Yvette Grigg advised that the workshop will cover evacuation, communication, welfare, inter-agency coordination and agency support to the incident. All LEMC and DEMC member have been invited.

Attachment 1



Wheatbelt District Advisor Report
May 2021

Tropical Cyclone Seroja – early observations and outcomes

Evacuation centres.

As local governments in the north of the wheatbelt district were preparing for the impact of TC Seroja, it became obvious that there was a lot of concern and lack of clarity around requests to open evacuation centres. Local Governments were reluctant to remove people from their secure homes to a building that had been nominated as an evacuation centre, but not built to withstand cyclonic conditions.

With our changing weather patterns, the Bureau of Meteorology advises that it is possible we could see more cyclones affecting the south west corner of the state, so it may be worth having some discussions at the LEMC in relation to what can be done in similar circumstances in your shire. In the Kalbarri and Geraldton area any concerned residents were advised to move south where evacuation centres had been set up. Similarly other LGs in the north of the Wheatbelt had devised quick plans to bus people south if required.

In the north of the state where public buildings are built to specific cyclonic standards there is a process where on the Yellow alert being given, DFES advises that evacuation centres are to be opened, and any residents who are concerned can shelter there. The process in the Wheatbelt was not as clear.

This will definitely be a major item to be addressed at the debrief for TC Seroja.

Meanwhile I refer you to the newly reviewed "Western Australia Community Evacuation in Emergencies Guideline". The guideline recommends that local governments and their LEMCs undertake pre emergency evacuation planning. There is an "Emergency Evacuation Planning" template provided to assist. These can be found on the SEMC website here; <https://www.semc.wa.gov.au/emergency-management/guidelines>

I strongly recommend that even if you don't fully complete the planning template, you have a discussion at your LEMC meetings guided by the issues highlighted in the evacuation guide and the template.

Power Outages and lack of communications.

Another key outcome from the recent cyclone was extended power outages and resulting lack of communications. For some local governments, this meant that remote areas in their shires had no means of communications at all. This of course raises concerns particularly if we have people in urgent need of assistance.

Local Emergency Management Committee Meeting Minutes
10 June 2021



While work continues with power and telecommunication providers to improve this ongoing issue we need to start looking at interim measures that can be implemented at a practical level.

Once again, I would encourage all LEMCs to have discussions around contingencies that they have in place and ask the following questions;

- Do you have back up communications in place (i.e. Crisp Wireless)? If you do is the community aware they can utilise this if required?
- Do you need to consider contingencies such as satellite phones, radios, or a process where you can utilise the local police and their communications, or something similar?
- What other practical methods could you use to communicate with your community?

Document your decisions and include in the communications section of your LEMA.

Exercising

As per my last DEMA report an exercise handbook for local exercises has now been developed.

As part of this project, a number of exercise templates and exercise questions have been developed which some local governments have been using to great affect at LEMC meetings, running a simple 20 to 30 minute exercise. If you would like a copy of these templates, please let me know.

LEMC EM Health Check.

For your reference and also as a bit of a refresher, please see a brief document attached. It is a reminder of the role and function of the LEMC and then a checklist so that members can go through and see for themselves how well their LEMC is going. Any areas not covered, would make great agenda items for coming meetings.

As always, any queries or concerns please do not hesitate to contact me.

Yvette Grigg

Wheatbelt – District EM Advisor

May 2021



Role & function of the Local Emergency Management Committee

Emergency Management Act 2005 s 39

Functions of local emergency management committees

The functions of a local emergency management committee are, in relation to its district or the area for which it is established-

- (a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district
- (b) to liaise with public authorities and other person in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC prescribed regulation.

The LEMC is a multi-agency body that assists the local government ensure its community is prepared for major emergency events. (Large events that may constitute a community emergency and require external multi agency assistance, evacuation and/or recovery efforts). It is the role of the LEMC to endeavour to raise the resilience of the community by increasing awareness of risks, ensuring appropriate planning is in place and the documented plans and processes are maintained and exercised regularly.



Community EM Health Check

PLANNING

- Does your Local Government (LEMC) have a current set of SEMC endorsed Local EM Arrangements (LEMA)?
- Are contact and resource details kept current?
(Contact details to be updated quarterly, resources annually)
- Does the LEMA contain a comprehensive recovery plan?
- Are the LEMC and the local government staff aware of who the recovery coordinator is? Is there a group of internal LG staff plus any others who can be called on to assist? Are they trained?
- Does a pre-event evacuation and welfare plan exist? Does the community know where possible evacuation centres are? Have animals been considered in planning?
- Have vulnerable groups within the community been identified in case they require extra care during emergencies?
- Do MOUs exist across boundaries and different agencies for resource sharing? (ie evacuation centres)
- Has any communication planning been carried out? (In particular when the power goes out.) Have any contingencies been identified?

LEMC

- Does your LEMC fully understand their role?
- Does your LEMC exercise annually to test a section of the LEMA?
- Does your LEMC meet regularly (Best practice every quarter) with appropriate membership?

Local Emergency Management Committee Meeting Minutes
10 June 2021



- Is it administered professionally with a full agenda?
- Have they undertaken or begun the risk management process? Determined the top 5 risks and risk treatments? Is the community aware of the risks?
- Does your LEMC engage with neighbours to share knowledge and resources?

Operationally

- Do you understand the roles and responsibilities of a Local Emergency Coordinator (LEC) during a major event?
 - Does the Local Government and LEMC understand their roles and responsibilities in an Incident Support Group (ISG)?
 - Is the local government aware of the importance of maintaining situational awareness from the beginning of the event by attending the IMT as an observer and/or the ISG?
 - Is the local government and LEMC aware of the requirements of the Impact Assessment and how the transition from response to recovery occurs?
 - Are the above requirements exercised?
-

Local Emergency Management Committee Meeting Minutes
10 June 2021



6.3 CORRESPONDENCE

IN:

1. Nil.

OUT:

1. Minutes from the Local Emergency Management Committee meeting held on 11 March 2021.

7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

8. URGENT BUSINESS APPROVED BY DECISION

Nil.

9. SCHEDULED MEETINGS

The next meeting is scheduled on 9 September 2021. It was agreed to hold the LEMA workshop as part of this meeting.

10. DECLARATION OF CLOSURE

There being no further business the Presiding Member, Cr C R Antonio declared the meeting closed at 2:48pm.

"I certify that the Minutes of the Local Emergency Management Meeting held on 10 June 2021 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

12.2 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 15 JUNE 2021

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4266

Moved: Cr Ryan
Seconded: Cr Mencshelyi

That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 15 June 2021.

CARRIED 8/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4267

Moved: Cr Ryan
Seconded: Cr Williams

That Council:

- 1. Note the Community Emergency Services Manager Report as provided and notes the revised process for the selection of the CBFCO, DCBFCO and Senior BFCO positions as outlined in this report.**
- 2. Note the Chief Bush Fire Control Officer Report as provided.**
- 3. Appoints the following Fire Control Officers for the 2021/22 Season in accordance with the criteria set in section 5 of the Shire of Northam Bush Fire Manual:**

Wundowie BFB
Mathew Macqueen
Jason Cacic (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Wundowie VFRS
Jeffrey Roberts (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Inkpen BFB

Neil Diamond
Nic Dewar

Bakers Hill

Kris Brown
Simon Peters (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)
Tristan Davey

Clackline BFB

Blair Wilding (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)
Matthew Letch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)
Richard Welch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Northam Central BFB

Luke Hagan (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Northam VFRS

Greg Montgomery

Irishtown BFB

Murray McGregor (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)
Rob Herzer

Southern Brook BFB

Paul Antonio (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Grass Valley BFB

Chris Marris
Phil Lloyd

Mark Littlefair (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Paul Reynolds (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

4. Endorse the Shire of Northam Fire Break and Fuel load notice as provided in Attachment 1.
5. Review the training requirements for the BFB leadership group, as determined by the Bush Fire Service Training Program, and provide feedback to the brigades in relation to the following:
 - What is Council's view and action if a member does not attain the recommended Training Qualifications?
 - If Lieutenants/Captains do not attain the qualifications for the courses AIMS 2017 and Incident Controller Level 1 – what is Council's position and direction to the related Brigade?
 - How does the Council view Captains who prefer to provide good management and leadership roles in preference to being an Incident Controller and are more likely to attend fires in the capacity of a Fire Fighter only?
 - Whether the Council will consider prior experience as acceptable qualification to holding a Captain / Lieutenant role.

CARRIED 8/0

Attachment 1 – Bush Fire Advisory Committee Meeting Minutes



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Bush Fire Advisory Committee

15 June 2021

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within these minutes may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING	4
2.	ACKNOWLEDGEMENT TO COUNTRY	4
3.	ATTENDANCE.....	4
3.1	APOLOGIES	4
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	5
5.	CONFIRMATION OF MINUTES	7
5.1	COMMITTEE MEETING HELD ON 16 MARCH 2021	7
6.	COMMITTEE REPORTS.....	8
6.1	COMMUNITY EMERGENCY SERVICES MANAGER REPORT	8
6.2	CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT	17
6.3	BUSH FIRE CONTROL OFFICER NOMINATIONS.....	20
6.4	FIRE BREAK AND FUEL LOAD NOTICE 2021/22	27
7.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	33
7.1	TRAINING REQUIREMENTS- INKPEN BFB	33
8.	URGENT BUSINESS APPROVED BY DECISION	35
9.	GENERAL BUSINESS	35
10.	DATE OF NEXT MEETING.....	36
11.	DECLARATION OF CLOSURE	36

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



1. DECLARATION OF OPENING

The Presiding Member, Cr Terry Little declared the meeting open at 5:35pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Presiding Member, Cr Terry Little acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past, present and emerging.

3. ATTENDANCE

Voting Committee:

Councillor – Shire of Northam	Terry Little
Councillor – Shire of Northam	Carl Della
Chief Bush Fire Control Officer	Chris Marris
Deputy Bush Fire Control Officer	Neil Diamond
Inkpen Bush Fire Brigade	Nic Dewar
Clackline Muresk Bush Fire Brigade	Blair Wilding
Bakers Hill Bush Fire Brigade	Kris Brown
Irishtown Bush Fire Brigade	Terry Hasson
Southern Brook Bush Fire Brigade	Paul Antonio at 5:35pm
Northam Central Bush Fire Brigade	Jamie Wilkinson
Wundowie Volunteer Fire and Rescue Service	Jeffrey Roberts

Non Voting

District Officer Northam	Darrel Krammer
--------------------------	----------------

Staff:

Executive Manager Development Services	Chadd Hunt
Executive Assistant - CEO	Alysha McCall

Gallery:

Clackline Muresk Bush Fire Brigade	Bob Stockman
------------------------------------	--------------

3.1 APOLOGIES

Voting Committee:

Deputy Bush Fire Control Officer	Simon Peters
Wundowie Bush Fire Brigade	Mathew Macqueen

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Non Voting:

Community Emergency Service Manager Brendon Rutter

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Voting Committee:

Grass Valley Bush Fire Brigade	Sam Moss
Northam Volunteer Fire and Rescue Service	Greg Montgomery
Jennapullin Bush Fire Brigade	Aaron Smith

Non Voting:

Department of Parks and Wildlife (Wheatbelt)	Graeme Keals
Department of Parks and Wildlife (Perth Hills)	Michael Pasotti

Mr Paul Antonio entered the meeting at 5:35pm.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Bush Fire Control Officer Nominations	6.3	Mr Blair Wilding	Impartiality	Mr Wilding is nominated to be a Bush Fire Control Officer.
		Mr Nic Dewar	Impartiality	Mr Dewar is nominated to be a Bush Fire Control Officer.
		Mr Kris Brown	Impartiality	Mr Brown is nominated to be a Bush Fire Control Officer which he will be voting on as a brigade representative.
		Mr Jeffrey Roberts	Impartiality	Mr Roberts is a current Fire Control Officer.
		Mr Neil Diamond	Impartiality	Mr Diamond is a current Fire Control Officer.
		Mr Paul Antonio	Impartiality	Mr Antonio is nominated to be a Bush Fire Control Officer.
		Mr Chris Marris	Impartiality	Mr Marris is nominated to be a Bush Fire Control Officer.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 16 MARCH 2021

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.246

Moved: Mr Neil Diamond

Seconded: Mr Kris Brown

That the minutes of the Bush Fire Advisory meeting held on 16 March 2021 be confirmed as a true and correct record of that meeting.

CARRIED 11/0

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



6. COMMITTEE REPORTS

6.1 COMMUNITY EMERGENCY SERVICES MANAGER REPORT

File Reference:	5.1.3.1
Reporting Officer:	Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager.

ATTACHMENTS

Attachment 1: Open BFAC Decisions.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

New Bakers Hill Bush Fire Brigade Facility

The final works are progressing with anticipated completion date in the coming weeks. This is being funded through the Local Government Grants Scheme (LGGs) and Council contribution (for earthworks and services connection).

Clackline Bush Fire Brigade Facility Upgrade

Following a request for quotation process and approval for additional funding being received the upgrade of the facility will commence in the coming weeks. Local Builders Stallion Homes have been awarded the work. This is being funded through the Local Government Grants Scheme (LGGs).

Northam Co-location Centre Facility Extension

Also following a quotation process local builders J&A Construction have been awarded the work to extend the facility by an additional bay. This is being funded through the Local Government Grants Scheme (LGGs) and Council contribution (for earthworks and services connection).

CCTV Installations

Installation of CCTV systems at the Clackline, Inkpen, Grass Valley, Irishtown, Southern Brook and Bakers Hill facilities is being undertaken at the moment. This is being undertaken by local contractor Winpro Electrical. Funding is being provided through the LGGs process.

Water Tank Installations

A grant was obtained from DFES for the installation of water tanks at Clackline, Inkpen, Grass Valley, Irishtown, Southern Brook and Bakers Hill facilities. These

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



works will involve the installation of 50,000 litres tanks with works scheduled to commence in the coming weeks.

Mitigation Activity Funding (MAF) Works

A tender process was conducted for various components of the MAF works with the contract being awarded to local contractor Fire Mitigation Services. These works include firebreak installation/maintenance, vegetation control, mitigation burning and fire access construction. Funding for these works has been provided through the Mitigation Activity Fund through the State Government.

Bush Fire Manual

It is proposed that Section 4 of the manual be presented to the next meeting of BFAC.

Appointment of CBFCO, DCBFCO's and Senior BFCO

The current process for electing the above positions is included within the Bush Fire Manual (recognising that the manual does not stipulate the Senior BFCO or 2 DCBFCO's).

It is clear from previous BFAC recommendations that the structure of two DCBFCO's and a senior BFCO is supported.

The process as prescribed by the manual has not been followed this year, with (reference to Brigades nominating these positions as part of the BFCO nomination) and as such staff are proposing that a similar process to last year be undertaken. It is proposed that once the list of BFCO's is endorsed by BFAC that nominations be called for the 4 positions above. Following receipt of nominations, they will be forwarded to Brigades for their voting and that the positions be considered for appointment at the September BFAC meeting.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.247

Moved: Chris Marris

Seconded: Nic Dewar

That Council note the Community Emergency Services Manager Report as provided and notes the revised process for the selection of the CBFCO, DCBFCO and Senior BFCO positions as outlined in this report.

CARRIED 11/0

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Clarification was sought in relation to:

- When the Bush Fire Manual will be discussed. The Executive Manager Development Services advised that Section 4 will be discussed at the next Operation Command Meeting.
- What type of water tanks are being installed. The Executive Manager Development Services advised that these are metal lined. Staff will contact each brigade prior to installation.

UNCONFIRMED

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Attachment 1

Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
16-Sep-20	C.4032	11.5	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 8 SEPTEMBER 2020	<p>That Council:</p> <ol style="list-style-type: none"> Notes the Community Emergency Services Manager Report as provided. Notes the Chief Bush Fire Control Officer Report as provided. Formally appoints the following qualified Bush Fire Control Officers to the position of Chief and Deputy Chief Bush Fire Control Officers for the 2020-21 fire season: <ol style="list-style-type: none"> Chief Bush Fire Control Officer – Chris Marris Deputy Chief Bush Fire Control Officers – Simon Peters and Neil Diamond Senior Bush Fire Control Officer- Kristofer Brown Undertakes the following actions in response to the issue of Unexploded Ordnances (UXO) within the Shire of Northam: <p>General</p> <ol style="list-style-type: none"> All existing UXO mapping be removed from operational use All Brigades, Brigade appliances and CBFCO, DCBFCOs, FCOs and CESM be provided with hard-copy maps of existing potential UXO areas currently available from the Department of Defence website https://www.defence.gov.au/UXO/Where/MapAppInfo.asp Provide mapping to clearly distinguish the various classifications of the land as included within the DFES SOP Clarification be sought from DFES/Department of Defence on the previously distributed mapping that indicated additional High Risk areas not currently included on the mapping Engagement be sought with the Department of Defence and DFES re 'Slight UXO' areas (which equates to most of Clackline Muresk and half of Irishtown brigade districts, with small areas elsewhere) to discuss the implications for firefighting efforts, e.g., understanding the risks of using a grader on a previously cropped paddock in Irishtown 	CESM	<p>Update as of 6/05/2021</p> <ol style="list-style-type: none"> No Action Required No Action Required Complete Complete Complete Complete 1) Complete 2) Complete 3) Complete 4) No action required, all mapping provided by ADF is now current 5) Not required - advice received from consultant is SOP should be followed and implemented 6) Complete - SOP interpretation as Substantial Vacant for majority of parcel, 		Open

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
				<p>6) DFES/Department of Defence be requested to clarify the three existing land parcels identified as being "Substantial" if they are classified as "Developed" or "Vacant Land", given the development on the land</p> <p>7) DFES/Department of Defence be requested to clarify the extent of the "slight occurrence" on the above mapping given the historical development of the area, with specific reference to the active firefighting suppression methods that can be used in these areas</p> <p>8) Council provide official notification to landholders of "Substantial" sites concerning the implications of future fires, based on the current operational SOP</p> <p>9) DFES be requested to provide a timeframe for updating the SOP Operational/Response</p> <p>10) The Shire of Northam Bushfire Manual (Section 1.12E) be updated to include specific turn-out requirements for incidents within the "Substantial-Vacant" and "Substantial-Developed" classifications, and land within close proximity to that land (suggest within a 500m radius).</p> <p>11) DFES be requested to ensure turn-out procedures include an automatic UXO warning for those sites either within or within 500m radius of land identified as "Substantial" from the above mapping, as included with DFES SOP3.5.13.</p> <p>12) Turn-out messages to include a more specific warning such as "This incident is within the vicinity of a known Substantial UXO area – please refer to local mapping."</p> <p>13) DFES be requested to update FESMAPS, to reflect the above</p> <p>14) The Shire of Northam mobilisation matrix be updated to include the requirement for the CESM, CBFCO or DCBFCOs, and DFES to be mobilised with the DEFS staff member to provide operational assistance to the Incident Management Team (IMT).</p> <p>15) The procedure above to also include the requirement to adhere to SOP3.5.13 – this is currently that brigades cannot enter the site unless the IC approves a variation to the guidelines</p>		<p>"Substantial Developed" for building envelope and access road only due to dwellings.</p> <p>7) will form part of Operational Pre Plan (OPP) being developed by DFES. Currently under development.</p> <p>8) Completed via face to face meetings with EMDS</p> <p>9) Complete. DFES will not provide a timeline.</p> <p>10) Not complete. Pending OPP.</p> <p>11) Advised by DFES as complete.</p> <p>12) Advised by DFES as complete</p> <p>13) Complete</p> <p>14) Complete</p> <p>15) Crews to</p>		

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
				<p>in the SOP based on a fully documented risk assessment</p> <p>16) Subject to the clarification of the above, the Shire of Northam Bushfire Manual (Section 1.12E) be updated to include specific turn-out requirements for incidents within the "Slight" classification – the turn-out requirement is to include the advice that heavy earth-moving machinery (such as a dozer) not be used and that other earth-moving machinery complies with SOP 3.5.13. This is to be reviewed following additional advice from DFES and Department of Defence</p> <p>17) Mandatory training session be held with CBFCO, DCBFCOs all FCOs, brigade leadership teams and Shire plant operators on the revised Bush Fire Manual procedures relating to UXO issues mentioned above – it is recommended that appropriate DFES and Department of Defence staff attend the training session</p> <p>18) Site specific bushfire response plans be developed for the three properties within the Shire of Northam classified as "Substantial"</p> <p>- the response plans are to detail how bushfires either within the property or that in the immediate vicinity (suggested 500m radius) will be handled (alternately, a site-specific documented risk assessment for the three sites be developed in consultation with DFES and Department of Defence in accordance with the requirements of SOP 3.5.13)</p> <p>19) UXO issues be included as an ongoing aspect to scenario training, pre-season briefings, and pre-season tours of the Shire</p>		<p>follow SOP</p> <p>18) Crew to follow SOP</p> <p>17) Complete. Pre-season training scheduled annually</p> <p>18) ongoing (OPP)</p> <p>19) Ongoing</p>		
16-Dec-20	C.4100	11.3	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 8 DECEMBER 2020	<p>That Council:</p> <p>1. Notes the Community Emergency Services Manager Report as provided.</p> <p>2. Notes the Chief Bush Fire Control Officer Report as provided.</p> <p>3. Approve the matter of extending the leadership positions of Bush Fire Control Officers, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer to a two year term is included as part of the discussions at the next Bush Fires Manual workshop, is</p>	CESM	<p>Update 6/05/2021</p> <p>1. No Action Required.</p> <p>2.No Action Required</p> <p>3. On hold. CBFCO and DCBFCO</p>		Open

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
				brought to the brigades for comment, and is then presented to the next Bush Fire Advisory Committee meeting.		positions being discussed at the next Operational Command Meeting. Date to be confirmed.		
21-Apr-21	C.4185	12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 16 MARCH 2021	That Council: 1. Note the Community Emergency Services Manager Report as provided. 2. Establish an Avon Districts Support Brigade. 3. Note the nominations for Bush Fire Control Officers and request the CESM to provide a report at the June BFAC, confirming that each nominee meets the training requirements prior to formal appointment. 4. Note the Chief Bush Fire Control Officer Report as provided. 5. Request the CEO to write to the DFES Commissioners Office via the Regional Superintendent, to invite representatives from the Commissioner's office to meet with the Operations Command Team, to initiate open dialogue about the future of the Volunteer Bush Fire Service and the service delivery model under which it will operate. 6. Formally advise the DFES Regional Superintendent, of the nominated date being April 30th 2021 for the disconnection of the VHF High Band & VHF Mid-Band connection at the Fox RD repeater site. 7. Instruct the Shire of Northam CEO to write to the DFES Commissioner and the incoming Emergency Services Minister requesting an update on the progress of funding being available for the provision of a new facility and amenities for the brigade, including the potential utilisation of the existing VFRS facility, and a definitive timeline for when this and the LT replacement of a 3.4U will be completed.	CESM	Update 6/05/2021 1. No action required. 2. Form 12 submitted. Complete. 3. Report being presented this meeting- Complete. 4. No action required. 5. Complete. 6. Complete. 7. Complete.		Open

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Date	Motion No	Item No	Subject	Motion	Action By	Comment	Date Completed	Status
21-Apr-21	C.4186	12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 16 MARCH 2021	That Council authorise the Chief Executive Officer to explore the location of a suitable site for a bush fire brigade building within the district of Wundowie.	CESM	6/05/2021 - Pending LGGS Grant application. Outcome expected in June/July.		Open

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



6.2 CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT

File Reference:	5.1.3.1
Reporting Officer:	Chris Marris, Chief Bush Fire Control Officer
Responsible Officer:	Chris Marris, Chief Bush Fire Control Officer
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the CBFCO.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Bush Fire Advisory Committee Meeting Minutes
15 June 2021

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Thankfully the 2020/21 fire season concluded without major issue. The transition from the restricted season to the unrestricted season was one of the smoothest in recent years, although there were still numerous incidents well into May. Frustratingly, a number of these incidents during the unrestricted season were from known individuals who take a carefree approach to burning once the unrestricted season starts, and in doing so, disregards the time of our volunteers and the safety of the broader community. We are exploring any options available to better deal with these people, without penalising the balance of the community who do the right thing.

I made mention last meeting, but it is worth mentioning again given tonight's agenda, around how positive it is to see 19 individuals put up their hand to be BFCO for the Shire of Northam. While a number still need to complete their training, most are within reach of meeting the training requirements ahead of the season and I'm sure will be well placed to make an immediate contribution to the service when combined with their extensive experience. Pleasingly, there are also several Brigades working with upcoming leaders within their Brigades. We must do all we can to encourage our future leaders.

While the CESM report makes mention of the Mitigation Activity Funding being awarded to a local contractor, importantly, part of this funding also includes mitigation burns to be done by local brigades. Not only will these burns reduce the risk to the community, but they will also provide a valuable pre-season multi-brigade training exercise. I understand this work is likely to occur in September and I look forward to engaging with the Shire and Brigades to plan for this work. With a good start to the growing season across the Shire, the forthcoming seasons fire risk is already looking to have real potential, so early mitigation work will be important.

Training has long been a topic of interest within the service and is again on the agenda tonight. Clearly, training is important and I believe strongly in it when

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



it is fit for purpose. I am, however, very cautious when certain individuals and bureaucrats believe that training is all that matters. We must never lose sight of the need for experience and the right people to start with; training without regard for experience is a recipe for disaster. We should aspire to work proactively and considerately with our volunteers, who already commit large amounts of their time, to bring the best outcome for the service and the community. We should also not lose sight of the fact that of the extensive training already completed within our service – we have a great base to work from.

Finally, I want to finish by thanking all of our volunteers for their work over the season on the fire ground, in their stations, from their computers, in their community and while undertaking training on their weekends and nights off. It is easy for some to forget that despite the service that these individuals provide, they are volunteers and must be respected as such.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.248

Moved: Mr Nic Dewar

Seconded: Mr Kris Brown

That Council note the Chief Bush Fire Control Officer Report as provided.

CARRIED 11/0

Clarification was sought in relation to:

- Why were the brigades not included in the tender process for the fire mitigation works and will brigades be doing any mitigation works. The Executive Manager Development Services advised that the mitigation activity funding is state funded through DFES for mitigation works. Some of the mitigation works to be undertaken include spraying, slashing and burning. The procurement followed a public tender process and a contractor was engaged to do everything. Mr Darrel Kramer outlined the process involved to ensure that the mitigation works are done correctly and advised that the works are more than burning as all treatment options will be considered.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Mr Blair Wilding declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Wilding is nominated to be a Bush Fire Control Officer.

Mr Nic Dewar declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Dewar is nominated to be a Bush Fire Control Officer.

Mr Kris Brown declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Brown is nominated to be a Bush Fire Control Officer which he will be voting on as a brigade representative.

Mr Jeffrey Roberts declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Roberts is a current Fire Control Officer.

Mr Neil Diamond declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Diamond is a current Fire Control Officer.

Mr Paul Antonio declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Antonio is nominated to be a Bush Fire Control Officer.

Mr Chris Marris declared an "Impartiality" interest in item 6.3 – Bush Fire Control Officer Nominations as Mr Marris is nominated to be a Bush Fire Control Officer.

6.3 BUSH FIRE CONTROL OFFICER NOMINATIONS

File Reference:	5.1.3.1
Reporting Officer:	Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the committee to recommend to Council the appointment of Bush Fire Control Officers (BFCO) for the 2021/22 bush fire season.

ATTACHMENTS

Attachment 1: Current Training Records.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



A. BACKGROUND / DETAILS

At the BFAC meeting held on 16th March 2021 the following motion was passed-
3. *Note the nominations for Bush Fire Control Officers and request the CESM to provide a report at the June BFAC, confirming that each nominee meets the training requirements prior to formal appointment.*

Council resolved at its meeting held on 15 July 2015 the following (in part)-

5. *Endorse that the minimum standard to be appointed a BFCO include the recommendation to complete the following DFES training modules prior to 1st November 2015 and become a requirement in order to qualify to the position of Bushfire Control Officer for the 2016 and future fire seasons.*
 - *Introduction to Fire Fighting*
 - *Bush Fire Fire fighting*
 - *Structural Firefighting*
 - *Crew Leader/Advanced Firefighter and/or Sector Commander*
 - *FCO course or a refresher within the last 5 years*

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Advertising costs.

B.3 Legislative Compliance

Section 38 (1) Bush Fire Act 1954 which states as follows:

38. *Local government may appoint Bush fire control officer*

(1) A local government may from time to time appoint such persons as it thinks necessary to be its Bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush fire Control Officer and the Deputy Chief Bush fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other Bush fire control officers appointed by it.

B.4 Policy Implications

The Shire Northam Bushfire Manual sets out the process for appointment of Bush Fire Control Officers. It is noted that the Manual requires a formal

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



interview process however this not occurred due to the resolution of BFAC at its meeting held on 16th March 2021 where it was resolved to refer the nominated BFCO's to BFAC.

B.6 Stakeholder Engagement / Consultation

Shire of Northam Bush Fire Brigades

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Nil	N/A	N/A
Health & Safety	Having inexperienced or untrained volunteers could result in significant health and safety issues for volunteers and the general public.	Likely (4) x Major (4) = High (16)	Officers believe that Council is obliged to ensure that any person/s appointed under 38(1) of the Bush Fires Act 1954 are suitably qualified to hold the position
Reputation	BFCO's do not have the ability run incidents resulting in reputational issues with the general public	Possible (3) x Minor (2) = Moderate (6)	Ensuring that any person/s appointed as Bush Fire Control Officers have the capacity to manage emergency incidents within the Shire of Northam
Service Interruption	Nil	N/A	N/A
Compliance	BFCO do not have the necessary skills or training to perform their duties	Possible (3) x Medium (3) = Moderate (9)	Officers believe that by following processes as defined in the Shire of Northam Bush Fires Manual in accordance with powers under the Bush Fires Act 1954, any compliance

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



			issues will be resolved.
Property	Significant risk to property could arise without having skilled and experienced BFCO's in controlling incidents	Possible (3) x Major (4) = High (12)	Ensuring that any person/s appointed as Bush Fire Control Officers have the capacity to manage emergency incidents within the Shire of Northam
Environment	Significant risk to property could arise without having skilled and experienced BFCO's in controlling incidents	Possible (3) x Major (4) = High (12)	Ensuring that any person/s appointed as Bush Fire Control Officers have the capacity to manage emergency incidents within the Shire of Northam

C. OFFICER'S COMMENT

Candidates that have been nominated for the position of Bush Fire Control Officer that meet the criteria as outlined in the Bush Fires Manual and determined as eligible to be appointed are included within the recommendation. Please refer to the BFCO summary sheet for training completed – this has been provided as a separate attachment.

Where a nominee has not achieved the minimum training requirements as prescribed by Council, it is recommended by staff that they should be appointed only after further training has been achieved.

Until the required training is completed the member is ineligible to be designated as a fully operational BFCO.

Officers will prepare a development plan and work with all candidates to ensure training requirements are able to be achieved as soon as practical. Once the extra training is achieved and the personnel then meet the requirements of Council formal appointment can be granted by way of Certificate of Appointment, and further advertising as per standard advertising protocols.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



As mentioned in the Policy section of this report the process as outlined within the current Bushfire Manual has not been followed, with specific reference to the establishment and conduct of the Selection Panel.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.249

Moved: Mr Kris Brown

Seconded: Cr Carl Della

That Council appoints the following Fire Control Officers for the 2021/22 Season in accordance with the criteria set in section 5 of the Shire of Northam Bush Fire Manual:

Wundowie BFB

Mathew Macqueen

Jason Cacic (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Wundowie VFRS

Jeffrey Roberts (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Inkpen BFB

Neil Diamond

Nic Dewar

Bakers Hill

Kris Brown

Simon Peters (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Tristan Davey

Clackline BFB

Blair Wilding (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Matthew Letch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Richard Welch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Northam Central BFB

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Luke Hagan (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Northam VFRS

Greg Montgomery

Irishtown BFB

Murray McGregor (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Rob Herzer

Southern Brook BFB

Paul Antonio (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Grass Valley BFB

Chris Marris

Phil Lloyd

Mark Littlefair (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

Paul Reynolds (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)

CARRIED 11/0

Bush Fire Advisory Committee Meeting Minutes
15 June 2021

Attachment 1 – Current Training Records



Shire of Northam Volunteer Bushfire Control Officers 2021/22

Shire of Northam
Heritage, Commerce and Lifestyle

Active FCO's to have completed FCO within 5 yrs & Sector Commander or FCO & Advanced Bush/Crew Leader.
All must have completed, Intro, Bushfire & Structural to be eligible. (Minimum level of training required)

	INTRODUCTION TO FIREFIGHTING (Date)	BUSHFIRE FIGHTING (Date)	STRUCTURAL FIRE FIGHTING (Date)	CREW LEADER (Date)	ADVANCED BUSH (Date)	SECTOR COMMANDER (Date)	FIRE CONTROL OFFICER (Date)	Compliance with minimum training criteria YES/NO
Nic Dewar	2004	2015	2007	2010	2010	2017	2017	YES
Kristofer Brown	2014	2015	2015	2014	2014	2017	Aug 20	YES
Simon Peters	2014	2015	2016	2011	2005	2015	2015	YES – subject to FCO refresher course
Matthew Letch	2014	2015	2014	2017	2017		2012	YES – subject to FCO refresher course
Matthew Macqueen	2010	2015	2010	2011	2011	2015	2016	YES
Robert Herzer	2012	2015	2012	2020	2005	2016	2018	YES
Lurray McGregor	2015	2015	2018	2020	2020		2015	YES – subject to FCO refresher course
Greg Montgomery	2008	2015	2007	2015	2015	2015	2017	YES
Chris Harris	2017	2017	2017	2020	2018	2017	2018	YES
Paul Reynolds	2011	2015	2018		2001		2014	NO
Phil Lloyd	2011	2015	2020	2009	2009		2016	YES
Paul Antonio	2006	2015	2020				2020	NO
Mark Littlefair	2020	2020	2020	2020	2020			NO
John Cacic	2020	2020	2010				2020	NO
Tristan Davey	2020	2020	2016	2020	2018	2019	2020	YES
Thomas (Blair) Wilding	2020	2020	2015				2010	NO
Richard Welch	2020	2020	2018		2018			NO
Neil Diamond	2010	2015	2012	2020	2010	2015	2020	YES
Luke Hagen	2008	2020	2020	2020	2020		2021	YES – subject to booked training being completed

NOTE: The Introduction to Firefighting and Bushfire Firefighting competencies were superseded 01/01/2020 – New competency is Firefighting Skills and Bushfire Safety Awareness (Anyone with both the previous competencies has been awarded the new competencies as at 2020. (Current as at 28/05/2021)

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



6.4 FIRE BREAK AND FUEL LOAD NOTICE 2021/22

File Reference:	5.1.3.1
Reporting Officer:	Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive the Shire of Northam Fire Break & Fuel Load notice for the 2021-22 season.

ATTACHMENTS

Attachment 1: Fire break & Fuel load notice.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Section 33 – Bushfires Act 1954

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Workshopped with Brigade leadership teams,

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Not having a valid firebreak order in compliance with the Bush Fires Act	Moderate 9 (Possible x Medium)	Ensure current order is adopted
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

There are no changes proposed for the upcoming 2021-22 season to that as adopted by BFAC and Council last year.

RECOMMENDATION / COMMITTEE DECISION

Minute No: **BFAC.250**

Moved: **Mr Neil Diamond**
Seconded: **Mr Nic Dewar**

That Council:

- Endorse the Shire of Northam Fire Break and Fuel load notice as provided in Attachment 1.**

CARRIED 11/0

It was raised that that the notice included details on how to register for the harvest, vehicle movement and hot works ban distribution list. The notice refers to this being undertaken by phone when this should refer to the website. In addition, the weblink for fire chat is incorrect. The Executive Manager Development Services advised that the errors will be corrected.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Attachment 1 – Fire Break and Fuel Load Notice 2021/22
BUSH FIRES ACT 1964

Firebreak and Fuel Load Notice

Shire of Northam

Pursuant to the powers contained in Section 33 of the *Bush Fires Act 1964* (as amended), notice is hereby given to all owners and occupiers of land within the Shire of Northam adopted the following requirements as a measure to assist in the control of bush fires, or preventing the spread or extension of a bush fire which may occur within the Shire.

All owners and/or occupiers of land within the Shire of Northam are required to carry out fire prevention work in accordance with this notice by 1 November each calendar year and maintained until 30 April the following calendar year, or within 14 days of becoming an owner or occupier of land if after that date, to comply with the requirements set out in this notice.

FAILURE TO COMPLY WITH THE REQUIREMENTS OF THIS ORDER MAY RESULT WITH THE ISSUE OF AN INFRINGEMENT NOTICE PENALTY \$250.00 OR PROSECUTION IN A COURT OF LAW WITH A MAXIMUM PENALTY OF \$5,000 AND BE LIABLE WHETHER PROSECUTED OR NOT TO PAY THE COSTS OF PERFORMING THE WORK DIRECTED BY THE NOTICE.

1. Building Protection Zone

The Building Protection Zone is an area of very low fuel levels and managed vegetation 20 metres out from habitable buildings (As defined in the Residential Design Codes of WA and in AS 3959) and must meet the following requirements,

Habitable building means a dwelling, workplace, place of gathering or assembly, a building used for the storage or display of goods or produce for sale by wholesale in accordance with classes 1-9 of the Building Code of Australia. The term habitable building includes attached and adjacent structures like garages, carports, verandas or similar roofed structures that are attached to, or within 6 metres of, the dwelling or primary building.

- Building Protection Zones for habitable buildings must extend a minimum of 20 metres out from any external walls of the building, attached structures, or adjacent structures within 6 metres of the habitable building.
- On sloping ground the Building Protection Zone distance shall increase at least 1 metre for every degree in slope on the sides of the habitable building that are exposed to down slope natural vegetation.
- Building Protection Zones must consist of non-flammable managed vegetation, reticulated lawns and gardens and other non-flammable features.
- All grass in Building Protection Zones must be maintained to or under 5cm in height.
- Fuel loads within Building Protection Zones must be maintained at 2 tonnes per hectare or lower.
- The crowns of trees must be separated to create a clear separation distance between adjoining or nearby tree crowns. The separation distance between tree crowns is not required to exceed 10 metres.
- A small group of trees within close proximity to one another may be treated as one crown provided the combined crowns do not exceed the area of a large or mature crown size for that species.
- Trees are to be low pruned (or under pruned) to at least a height of 2 metres from ground.
- No tree, or shrub over 2 metres high are to be within 2 metres of a habitable building.
- Trees and shrubs over 2 metres high must not be planted in groups close to the habitable building and there must be a gap of at least 3 times the height (at maturity) of the shrub away from the habitable building.
- There must be no tree crowns or branches hanging over habitable buildings.
- Firewood and flammable materials must be stored 20m from habitable buildings
- Driveways and access ways are to be a minimum of (3) metres wide with a vertical clearance of (4)metres to allow for the safe passage of a fire appliance to all buildings and assets on the land
- Roof gutters should be free of leaves and other combustible material.

YOUR PROPERTY

2. Land with area less than 10,000m²(1 hectare)

- Maintain all grass on the land to a height no greater than 10cm all windrows or dead flammable material must be removed.
- Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land
- Land with a habitable building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.

3. Land with an area g 10,000m² (1 hectare) to 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install bare earth firebreaks three (3) metres wide immediately inside within (10) metres of all boundaries in a continuous form. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



3. A combination of the above two options for properties with natural bush sections and pastured land sections

- Land with a building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.
- On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm.
- Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least three (3) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/remnant vegetation areas with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Such firebreaks may be constructed by one or more of the following methods: PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER METHOD as approved by an Authorised Officer. In agricultural areas it is considered acceptable if a vehicle can travel through crop area within 10m of the property boundary to traverse around low branches or limbs.

4. Land with an area greater than 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install base earth firebreaks two (2) metres wide immediately inside within (10) metres of all boundaries in a continuous form, for all cropped/stubble areas, or three (3) metres wide for all natural bush/remnant vegetation areas on the property within ten (10) metres of the property boundary. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
 2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;
 3. A combination of the above two options for properties with natural bush sections and pastured land sections
- On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm.
 - Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least two (2) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/remnant vegetation areas with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Such firebreaks may be constructed by one or more of the following methods: PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER METHOD as approved by an Authorised Officer. In agricultural areas it is considered acceptable if a vehicle can travel through crop area within 10m of the property boundary to traverse around low branches or limbs.

5. Fuel Depot and Storage Areas, Haysheds, Stockpiled Flammable Materials and Stationary Machinery.

- Remove all flammable matter within (10) metres of Fuel Depot and Storage Areas of where fuel drums whether containing fuel or not, fuel ramps or fuel dumps are located, Hay Shed, Stockpiled Flammable Materials, Stationary Machinery are stored.
- Install base earth firebreaks three (3) metres wide immediately inside and along all boundaries of land in a continuous form with a vertical clearance of (4) metres where overhanging branches are trimmed back immediately adjacent to Stationary Motors, Haystacks, Stockpiled Flammable Materials and Stationary Machinery.

6. Bushfire or Emergency Management Plans

(Compliance is required throughout the year, every year)

Means a bushfire management plan, emergency management plan or an approved Bushfire attack level (BAL) assessment that has been developed and approved to reduce and mitigate fire hazards as part of a Town Planning Scheme, subdivision approval, development approval or a building permit

- All properties with a Bush Fire, Fire or Emergency Management Plan shall comply with the plan in its entirety.
- Any requirements identified in a Bush Fire, Fire or Emergency Management Plan are in addition to the requirements of this notice.

7. Application to vary the Firebreak Requirements with Alternative Arrangements

If it is considered impracticable for any reason whatsoever to implement any of the requirements of this Notice, you may apply in writing to the Shire of Northam by no later than the 1st October each year for permission to implement alternative measures under the following options,

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



- a) A temporary variation for extenuating circumstances only
- b) A permanent feature of the property requires a variation to his order, if approved the variation will apply until specifically rescinded or replaced with a new individual notice by the shire.

Take notice if permission is not granted in writing you must comply with the requirements of this notice.

8. The Burning of Garden Refuse

Pursuant to the powers contained in section 24G (2) of the *Bush Fires Act 1954*, the Shire of Northam prohibits the burning of all garden refuse within its district during the Prohibited Burning Times. This prohibition applies to all persons within the Shire's district.

- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited absolutely on all land within the district during the Prohibited Burning Period.
- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited on all land under 2000m² (square metres) in size during the Restricted Burning Time, without a Fire Permit issued under Regulation 15 of the *Bush Fires Act 1954*.
- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited absolutely on all land within the district during the Restricted Burning period between 1st Mar – 30 Apr each year.
- During the Restricted Burning period October 1st & Nov 30th each year, residents on land that is greater than 2,000m² in area it is permissible to undertake the burning of garden refuse (dry leaves, small branches, off cuts, etc.) in a single pile on the ground no larger than 1.0 m² between the hours of 18:00 (6pm) and 23:00 (11pm) and by complying with all the conditions of section 24F (3) in the *Bush Fires Act 1954* & Regulation 15B Bush Fires Regulations 1954.
- Reticulated water supply or min 600lts of water must be available for immediate use at all times, the fire is to be completely extinguished with water prior to leaving area unattended.

9. Restricted and Prohibited Burning times

- The "Prohibited Burning Time" means the 1 December each calendar year through until 28th February the following calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the *Bush Fires Act 1954*).
- The "Restricted Burning Time" means the 1 October through until 30 November and the 1 March through until 30 April each calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the *Bush Fires Act 1954*).

10. Cooking & Camping

Pursuant to the powers contained in section 25H (1) of the *Bush Fires Act 1954*, the Shire of Northam prohibits the lighting of a fire in the open air for the purpose of camping or cooking during the prohibited period. This prohibition applies to all persons within the Shire's district.

For the purposes of this section (1aa) a gas appliance, comprising a fire the flame of which is encapsulated by the appliance and which does not consume solid fuel, shall not be taken to be a fire in the open air.

An appliance that burns a solid fuel, (BBQ, Pizza Oven, Meat Smoker etc.) cannot be operated on days of "VERY HIGH", "SEVERE", "EXTREME" or "CATASTROPHIC" fire danger rating.

- Any chimney on the appliance must be fitted with a suitable spark arrester that is maintained in a clean, sound and efficient condition.
- If solid fuel is being consumed, then the burning fuel must be sealed from the open air by a secure, sealable door.
- Appliance must not be left unattended and a reticulated water supply must be available for immediate use.

Take notice a person/s who contravenes a of this section is guilty of an offence that carries a penalty of \$3,000.

11. Permits to burn

Means a "Permit to Burn the Bush" as issued by an Authorised Officer under section 18 of the *Bush Fires Act 1954*.

- Applications for Permits are available from the Shire of Northam at no cost.
 - You must comply with all conditions imposed by the Shire or an Authorised Officer in respect of any Permit issued by the Shire.
 - Permits will not be valid on days of "VERY HIGH", "SEVERE", "EXTREME" or "CATASTROPHIC" fire danger.
 - Permits may also be revoked if in the opinion of an authorised officer the conditions are not deemed suitable for prescribed burns.
- Take notice that the Shire of Northam prohibits the burning of any road verge within the entire district.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



Take Notice that pursuant to *Section 18 (1) of the Bush Fires Act 1954* - Where a person starts a fire on land, if the fire escapes from the land or if the fire is in the opinion of a Bush Fire Control Officer or an officer of a Bush Fire Brigade out of control on the land, the person shall be liable to pay to the local government on the request of and for recoup to its bush fire brigade, any expenses up to a maximum amount of \$10 000 incurred by it in preventing the extension of or extinguishing the fire, and such expenses may be recovered in any court of competent jurisdiction.

A person who commits a breach of this section other than subsection (1) is guilty of an offence.

Penalty: For a first offence \$4 500.

For a second or subsequent offence \$10 000.

12. Harvest, Movement of Vehicles and Hot Works Bans

All persons within the Shire of Northam are required to comply with a direction declared under Reg 3 6A, 3 6B, 3 6C & 3 6D, Bush Fires Regulations 1954.

- A Harvest, Vehicle Movement & Hot Works Ban (HVMB) requires the cessation of all harvesting, vehicle movements and hot work operations within the Shire of Northam.
- A Harvest, Vehicle Movement & Hot Works Ban (HVMB) prohibits the movement of vehicles on properties within the Shire of Northam except for the essential watering of stock in a diesel powered vehicle.
- A Harvest, Vehicle Movement & Hot Works Ban (HVMB) prohibits the use of all welding, grinding and abrasive tools on properties within the Shire of Northam in the open air. Exemptions in accordance with Council Policy may be available. Further information is available by contacting Shire of Northam (08) 9622 6100.

Take notice a person's who contravenes a declaration made under regulation 3 6A, 3 6B, 3 6C or 3 6D or who fails to carry out any direction given to him is guilty of an offence that carries a penalty of \$5,000.

A Harvest Vehicle Movement and Hot works Ban will be advertised on the Shire of Northam Website, social media and where possible on ABC Radio 531AM, MMM 664 AM and

Notification can be obtained via a free SMS service which is available upon request from the Shire of Northam (08) 9622 6100

13. Additional Works

In addition to the requirements noted above, regardless of land size and location, the Shire of Northam or its duly authorised officer may require you to undertake additional works on your property to improve access and/or undertake further hazard removal and/or reduction works, where in the opinion of that authorised officer, it is to be necessary to prevent the outbreak and/or the spread of a bush fire.

Take notice that pursuant to Section 33(4) of the *Bush Fires Act 1954*, where the owner and/or occupier of land fails or neglects to comply with the requisitions of this Notice within the times specified, the Shire of Northam may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been complied with and pursuant to Section 33(5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

If the requirements of this Notice are carried out by burning, such burning must be in accordance with the relevant provisions of the *Bush Fires Regulations 1954*.

The owner or occupier of land to whom a notice has been given under subsection (1) and who fails or neglects in any respect duly to comply with the requisitions of the notice is guilty of an offence, that offence carries a penalty of \$5,000, additionally a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner and/or occupier by the date required by this Notice.

14. Reserves vested with the Shire of Northam

The Shire of Northam reserves the right to conduct any mitigation works deemed necessary on any reserves vested with Shire of Northam for the purpose of reducing the risk of fire to the community. Each reserve will be assessed in accordance with ISO 31000:2018 and identified in the Bushfire Risk Management Plan.

Treatments implemented may include but are not limited to prescribed burns, slashing, mulching or any other means necessary as determined by the Shire of Northam to ensure the risks reduced to a satisfactory level.

GENERAL ADVICE

This notice gives the minimum requirements for fire control within the Shire of Northam and all residents and ratepayers are encouraged to be prepared by undertaking additional fire protection measures. Creating a household "Bushfire Plan" to ensure the safety of property and life. Further additional information to that contained in this notice can be obtained from the 5min Fire Chat website www.dfes.wa.gov.au/bushfire/prepare or from the Shire of Northam website www.northam.wa.gov.au

All previous versions of this notice are hereby cancelled.

By order of the Council,

JASON WHITEAKER, Chief Executive Officer

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

7.1 TRAINING REQUIREMENTS- INKPEN BFB

BACKGROUND

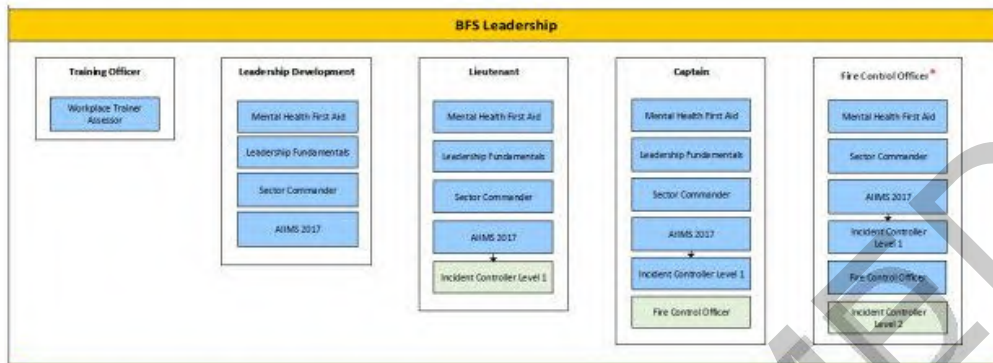
The Bush Fire Manual workshops have highlighted a number of issues that need addressing (consistency would be a good thing) and it would be beneficial to get the Council to define what their expectations and recommendations are to the brigades on several aspects. One that is concerning is the training expectation that the Association of Volunteer Bush Fire Brigades WA and DFES have put in place, and is at odds with training many of our members have completed.

There is no dispute regarding training requirements for brigade members, however the current training programme defined in the Bush Fire Service Training Program which is endorsed by the Association of Volunteer Bush Fire Brigades WA neglects to take into consideration the vast volume of experience and knowledge within the Bush Fire Brigades of Northam and may result in many experienced personnel stepping down from leadership positions. Nor does it consider the management roles of the Officer positions – especially the Captain role – which may take on the form of an administration/leadership role rather than an active Incident Controller.

Many current Lieutenants and Captains will not have completed the recommended courses of AIMS 2017 and Incident Controller Level 1, and for a number of reasons may not wish to sit through 6 days of training to meet the specified requirements. The AIMS 2017 course is a 2 day course, and while there is merit in understanding the basics for BFB management, much of the information falls outside the necessary understanding required for a Level 1 incident. The Incident Controller Level 1 course is a four day course and is a good source of information for anyone controlling an incident. However, having completed the course only goes part the way of being aware of the tasks required in managing an incident.

If the current Lieutenants and Captains are required to meet these course requirements, then it is quite possible that many will choose to opt out rather than undergo the arduous task of meeting a qualification that in many cases due to experience and real incident knowledge they are quite capable and deserving of holding their current positions. This puts the Brigade/s in the precarious position of having inexperienced personnel in positions that puts lives and property at greater risk – just because they are deemed to hold a qualification over a more senior, experienced volunteer firefighter.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



MOTION / COMMITTEE DECISION

Minute No: BFAC.251

Moved: Mr Nic Dewar
Seconded: Mr Terry Hasson

That Council review the training requirements for the BFB leadership group, as determined by the Bush Fire Service Training Program, and provide feedback to the brigades in relation to the following:

- What is Council's view and action if a member does not attain the recommended Training Qualifications?
- If Lieutenants/Captains do not attain the qualifications for the courses AIMS 2017 and Incident Controller Level 1 – what is Council's position and direction to the related Brigade?
- How does the Council view Captains who prefer to provide good management and leadership roles in preference to being an Incident Controller and are more likely to attend fires in the capacity of a Fire Fighter only?
- Whether the Council will consider prior experience as acceptable qualification to holding a Captain / Lieutenant role.

CARRIED 7/4

OFFICERS COMMENT

The recommended training requirements for the leadership positions within the Bush Fire Service requires a pragmatic approach to ensure that the training is both required for the specific position, and achievable for the volunteers undertaking the training.

The issue of training requirements for senior leadership positions is currently being considered by staff in consultation with the CBFCO and DCBFCO's with a view to presenting them back through BFAC and Council.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



At this stage Council has not endorsed any changes to the required training that is contained within the Bushfires Manual, although it is recognised by staff that the training requirements will likely increase for BFCO's. It is also recognised by staff that any changes will need to be implemented in a practical staged manner to ensure volunteers have the necessary time to meet the standard.

DISCUSSION

Mr Nic Dewar provided a summary of the intent and reasoning of the motion.

Cr Terry Little advised that Council considers the advice that DFES provides in relation to training. Mr Darryl Krammer advised that DFES has no jurisdiction over the required training, and this is for the local government to determine. DFES develops the training with the Volunteer Bushfire Association and DFES will facilitate the training on behalf of the local government. Discussion was held around how experience should contribute, Mr Darryl Krammer advised that there is recognition of experience in the training process. It was advised that the new training covers the new legislation which is relevant with larger incidents and ensures that those in charge have the current knowledge. Information was provided around the OSH legislation which talks about experience, training and qualification and how there could be implications if something went wrong and the person in charge didn't have all of these. Discussion was held around the training process and how this could be improved. Mr Darryl Krammer advised that the Rural Fire Service with the Volunteer Bushfire Association are reviewing the content and trainees are encouraged to submit their feedback to improve this process. It was also advised that in most cases assessors will accommodate flexible training arrangements.

Discussion was held around the differentiation between Council appointed officers (FCO's) and brigade appointed officers. The Executive Manager Development Services advised that this will be discussed at the next Operation Command meeting to determine what training is appropriate for the various roles.

8. URGENT BUSINESS APPROVED BY DECISION

Nil.

9. GENERAL BUSINESS

Nil.

Bush Fire Advisory Committee Meeting Minutes
15 June 2021



10. DATE OF NEXT MEETING

Tuesday, 21 September 2021.

11. DECLARATION OF CLOSURE

The Presiding Member Cr Terry Little declared the meeting closed at 6:12pm.

"I certify that the Minutes of the Bush Fire Advisory Committee, held on Tuesday 15 June 2021 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

13. OFFICER REPORTS

13.1 CEO'S Office

Nil.

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

Cr R W Tinetti declared an "Impartiality" interest in item 13.3.1 - Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley as Cr Tinetti is on the Avon Industrial Park Advisory Board.

Cr C R Antonio declared a "Financial" interest in item 13.3.1 - Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley as Cr Antonio's family farm delivers to CBH. Any potential changes to delivery sites could have a financial impact on the family business.

Cr C R Antonio left the meeting at 5:37pm. Cr J E G Williams took the Chair.

13.3.1 Proposed Temporary Development – Co-operative Bulk Handling, Leeming Road, Grass Valley

Address:	Lots 9002, 18, 19 and 20 Leeming Road, Grass Valley (Avon Industrial Park)
Owner:	Western Australian Land Authority
Applicant:	Co-operative Bulk Handling Ltd
File Reference:	A16428 / P21083
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple
Press release to be issued:	No

BRIEF

A development application has been received to obtain approval to carry out temporary development to construct additional grain receipt and storage facilities for the Avon grain receipt site.

It is anticipated that the facility will operate temporarily one harvest storage and outloading, which is approximately 1 year.

The value of works exceed the amount in the Shire's Delegation P03 and is therefore being referred to Council for determination.

ATTACHMENTS

Attachment 1:	Locality Plan
Attachment 2:	Plans & Traffic Information
Attachment 3:	Statutory Assessment

A. BACKGROUND / DETAILS

The subject site consists of four (4) lots on Leeming Road in the Avon Industrial Park (refer to Attachment 1 – Locality Plan), which are currently vacant and zoned General Industry.

CBH have identified the need for additional receival and storage facilities for the upcoming harvest at the Avon grain receival site.

The proposed development includes the following:

- Construct unsealed internal roads to and around the open bulkheads (OBH) connected to Leeming Road to cater to the harvest crop.
- Install six (6) 320 m long, 35 m wide OBH's with a total capacity of 251,520 tonne.
- The OBH's shall use 1.8m high wall frames on unsealed pads fixed to a cement stabilised 2.2m wide strip of compacted gravel to 150mm depth.
- Stormwater drains shall be cut around the roads and connected to proposed site-wide drainage.
- Temporary sample hut sea container, portable facilities, weighbridge and hut.

The open bulkhead will be filled by a portable drive-over grid grain stacker and covered with tarpaulins once filled with grain.

Traffic movements associated with the temporary development are expected as follows:

- Average hourly truck movements into site would be expected at 4-6, for a ~10 week period spanning mid October to end December (typical harvest);

- Average hourly truck movements out would be 1-2 per hour from approximately January to June;
- Movements in are expected to arrive at site as follows (based on our best estimate of Grower delivery behaviour):
 - 60% from the east
 - 34% coming from the North along the Northam-Pithara road, then joining onto the great eastern then heading east to the AIP
 - 6% coming from the south, which may or may not join onto the great eastern at some point, then travel east to the AIP.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders.

B.2 Financial / Resource Implications

There are no financial / resource implications associated with this proposal. The relevant application fee has been paid.

B.3 Legislative Compliance

This application has been assessed for legislative compliance against the relevant provisions of the Northam Local Planning Scheme No. 6 and any policies thereunder. Refer to the Statutory Assessment attached to this Report (Attachment 3).

B.4 Policy Implications

There are no policy implications associated with this proposal.

B.5 Stakeholder Engagement / Consultation

Stakeholder Engagement

Main Roads WA were consulted as part of the assessment of this application. They have advised that they support the proposal in principle subject to conditions relating to the following being imposed:

- A clear expiry date for the approval for temporary storage on the site.
- A clear expectation that the site is not to be used for any other purpose during the approved time.
- A clear expectation that the site is not to be used for any purpose after the expiry date.

- A clear requirement that any permanent use of the site would require a formal application to the Shire for approval.

Main Roads have also advised that they have requested an internal review of the existing layout of the Great Eastern Hwy and Leeming Rd intersection to understand if the network will continue to operate safely and efficiently, or may require future upgrades for greater safety and efficiency, as the Avon Industrial Park expands or if CBH's proposal significantly changes RAV movements at this location.

Consultation

The development proposal did not require any public consultation as it is a 'D' (discretionary) use under the provisions of the Northam Local Planning Scheme No. 6.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Conditions not being complied with.	Minor (2) x Unlikely (2) = Low (4)	Monitor conditions for compliance.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

The main issues identified in the assessment of this application associated with the proposed temporary development are traffic generation and stormwater management.

Both issues have been satisfactorily addressed by the Applicant and subject to the recommended conditions can be managed to ensure that there are no effects on the locality.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4268

Moved: Cr Mencshelyi

Seconded: Cr Girak

1. That Council APPROVE the application (ref: P21083) to obtain development approval to construct a temporary grain receival and storage facility at Lots 9002, 18, 19 and 20 Leeming Road, Grass Valley, subject to the following conditions:
 - a. The development hereby permitted shall substantially commence within two (2) years from the date of determination.
 - b. This development approval is time limited for a period of 12 months from the date of the commencement of the approved use.
 - c. The development hereby permitted shall be carried out in accordance with the stamped approved plans.
 - d. Prior to commencement of any works, detailed drainage plans, including calculations, shall be prepared by a suitably qualified person and submitted to the local government for approval.
 - e. Prior to commencement of any works, detailed elevation plans, including any cut and fill, shall be submitted to the local government for approval.
 - f. Prior to use of the development, provision of on-site car parking in accordance with Clause 4.13 of the Shire of Northam Local Planning Scheme No. 6.
 - g. Prior to use of the development, vehicle crossover(s) shall be constructed to the specification and satisfaction of the local government.
 - h. Prior to use of the development, the approved stormwater management measures shall be implemented to the satisfaction of the local government.
 - i. Effluent generated on site shall be disposed of in an approved manner.
2. That Council request Main Roads WA confirm the potential design requirements for the intersection of the Great Eastern Highway and Leeming Road for any future development applications.

CARRIED 7/0

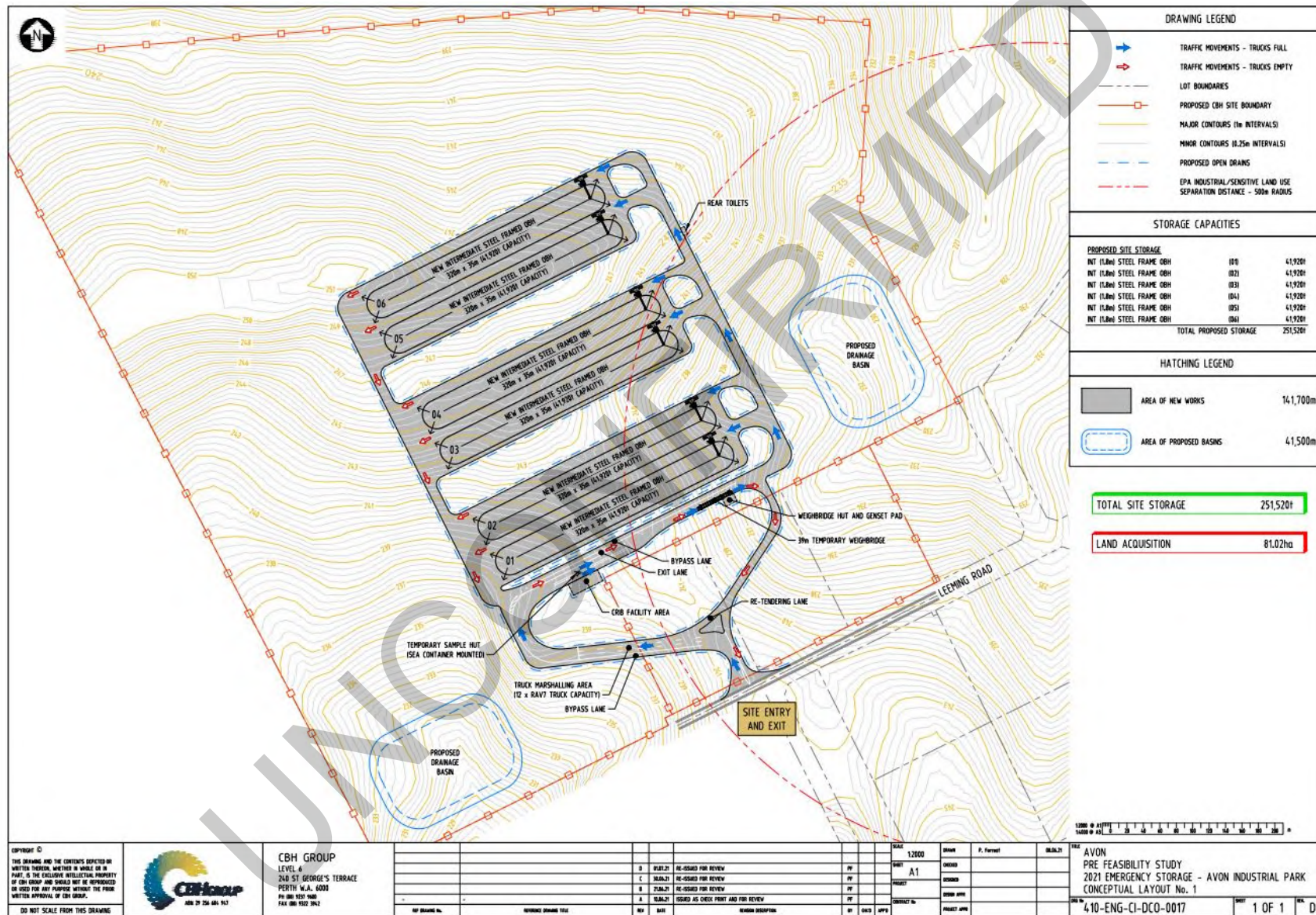
Cr C R Antonio returned to the meeting at 5:41pm and resumed the Chair.

Attachment 1 – Locality Plan CBH



© Copyright, Western Australia Land Information Authority. No part of this document or any content appearing on it may be reproduced or published without the prior written permission of Landgate.
Disclaimer. The accuracy and completeness of the information on this document is not guaranteed and is supplied by Landgate 'as is' with no representation or warranty as to its reliability, accuracy, completeness, or fitness for purpose. Please refer to original documentation for all legal purposes.

Attachment 2 - Plans & Traffic Information



Attachment 3 – Statutory Assessment (P21083)

An assessment of the applicable provisions of LPS6, including the Deemed Provisions and LPPs have been carried out as follows:

Clause	Provision	Proposal	Assessment
Shire of Northam Local Planning Scheme No. 6			
3.3	Zoning Table – General Industry – Industry – Rural – D (discretionary)	Temporary grain receipt and storage	DA submitted for Industry – Rural.
4.5	Site and development standards: General Industry zone – Setbacks: 7.5m front, 10m rear and 4m sides.	Temporary development across 4 lots setback greater than 7.5m from the overall street boundary and 4m from the overall side boundaries.	Complies.
4.8	Outdoor storage areas to be paved and/or landscaped and screen if likely to detract from visual amenity.	Temporary development, including open bulkheads, setback from the road frontage.	No landscaping or screening required due to temporary nature of the development.
4.10	Building heights – maximum 9m or 2 storeys.	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Complies.
4.13	Car parking – not specified in Table 3.	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Car parking for staff to be provided at a rate similar to an office (i.e. 1 per 25m ² GFA) plus 1 space for visitors.
4.14	Traffic entrances – to be located to avoid or reduce traffic hazards.	Single traffic entrance proposed on Lot 20 opposite Quamkadne Rd.	Location of single entrance considered acceptable.
4.16	Access for loading and unloading vehicles – provision to be made on site to the satisfaction of the LG; vehicles to enter and exit in a forward direction.	Plan shows traffic movements and sufficient area for loading and unloading vehicles, and that they will enter and leave in a forward direction.	Complies.

Clause	Provision	Proposal	Assessment
4.23	Sea containers – approval required.	Sea container proposed to temporarily mount the sample hut.	Application submitted and can be approved in conjunction with the proposed temporary use.
4.28	Development in the General Industry zone		
	4.28.2 – where reticulated sewerage is not available, on-site effluent disposal may be approved if the use does not generate a daily volume of wastewater exceeding 540 litres per 2,000m ² of lot size and conditions are suitable.	Effluent disposal from the staff amenities in the crib room to be stored on-site and pumped out.	Condition required to ensure effluent disposal is managed appropriately.
	4.28.4 – development to be sufficiently setback from roads to minimum amenity impacts on adjacent land.	Bulkheads and facilities setback behind access area.	Complies. No amenity impacts identified.
4.31	Amenity of non- residential development – form and scale to be compatible; visual impacts minimise by screening and vegetation.	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Development is compatible with the setting and intent of the Avon Industrial Park. No amenity impacts identified.
Deemed Provisions – Clause 67(2) of Regulations			
A	Aims and provisions of LPS6	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Development is consistent with the objectives of the zone and provisions of LPS6.
FA	Any local planning strategy – Northam LPS	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Development is consistent with the objectives of the local planning strategy for the locality.

Clause	Provision	Proposal	Assessment
G	Any local planning policy – LPP17: Industrial Development		
	4. Vehicle access – all vehicles being able to leave the site in forward gear.	Traffic movements indicated on the plan show vehicles can enter and leave in a forward gear.	Complies.
	5. Car parking – to be provided as per LPS6; be available at all times; disabled / universally accessible spaces may be required.	No car parking shown on the plan.	Car parking for staff to be provided at a rate similar to an office (i.e. 1 per 25m ² GFA) plus 1 space for visitors that is disabled / universally accessible.
	7. Outdoor storage areas – to be fenced, screened and landscape.	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Not required due to temporary nature of the development.
	8. Landscaping – plan to be submitted demonstrating compliance with LPS6.	No details provided.	Not required due to temporary nature of the development.
	9. Effluent disposal – application to demonstrate effluent disposal can be managed on site; restricted to dry industry; trade waste details to be provided.	Crib room will include staff amenities for approximately 10 persons. Effluent is proposed to be stored on-site and pumped out.	Condition required to ensure effluent disposal is managed appropriately.
	11. Stormwater management – details to be provided; rainwater tanks preferred option; stormwater egress from the site not to exceed pre-development flows.	On-site detention basins identified on the site plan. Detailed drawings, including calculations, under preparation.	Conditions required to provide stormwater management plan for approval and to ensure stormwater is managed as per the approved plan.
	13. Avon Industrial Park –	Temporary development across 4 lots setback greater than 20m (approx. 190m) from the overall street	Setbacks comply.

Clause	Provision	Proposal	Assessment
	13.1 Setbacks – 20m front; 7.5m rear; 5m sides; 13.3 Site levels – cut and fill exceeding 500mm requires LG approval.	boundary and 5m from the overall side boundaries. Detailed drawings under preparation.	Condition required to provide site levels prior to commencement of physical works.
I	Any report of review – Review of Northam LPS6	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Review report does not affect development.
M	Compatibility of development – desired future character; relationship with adjoining land and locality; effect of height, bulk, scale, orientation and appearance.	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	Development is compatible with the current and desired character of the Avon Industrial Park.
N	Amenity of the locality – environmental impacts; character of locality; social impacts.	Temporary open bulkheads, sample hut (sea container mounted) and crib facility.	No impacts identified associated with the temporary development proposed.
O	Likely effect on natural environment or water resources and any means to protect or mitigate impacts.	Stormwater management plan submitted.	Stormwater management as per submitted plan will appropriate mitigate any potential environmental impacts.
S	Adequacy of means of access and egress from the site and arrangements for loading, unloading, manoeuvring and parking of vehicles.	Plan shows traffic movements and sufficient area for loading, unloading and manoeuvring of vehicles, and that they will enter and leave in a forward direction.	Complies.
T	Amount of traffic likely to be generated by the development, particularly in relation to the local road capacity and probable effects.	Average hourly truck movements into site would be expected at 4-6, for a ~10 week period spanning mid-	Local road network has sufficient capacity to cater for the development.

Clause	Provision	Proposal	Assessment
		October to end December (typical harvest); and Average hourly truck movements out would be 1-2 per hour from approximately January to June.	Main Roads were consulted regarding access onto the Great Eastern Highway and have raised no objections.
W	History of the site	Temporary grain receipt and storage facility.	Lots were created as part of Stage 2 of the Avon Industrial Park and are in the process of being purchased by CBH for future permanent development.
ZA	Comments or submissions from any authority consulted.	Temporary grain receipt and storage facility.	Main Roads WA were consulted as part of the assessment of this application. They have advised that they support the proposal in principle subject to conditions as outlined in the Report.

UNCOMPLETED



13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts – June 2021

File Reference:	2.1.3.4
Reporting Officer:	Kathy Scholz, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 June 2021 to 30 June 2021.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – June 2021.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2020/21 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

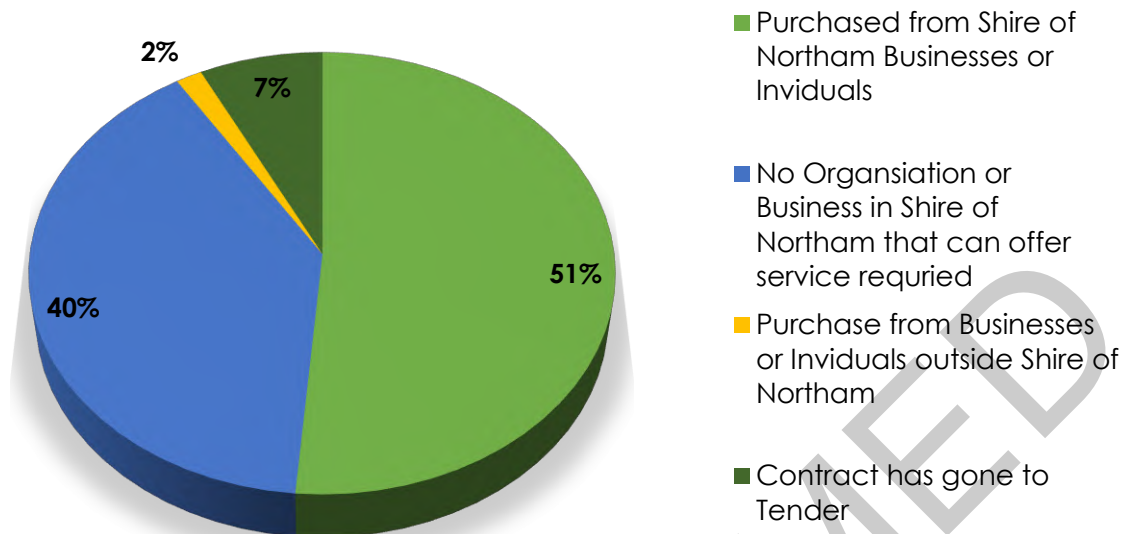
Not applicable.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of June 2021:



RECOMMENDATION / COUNCIL DECISION

Minute No: C.4269

Moved: Cr Girak

Seconded: Cr Mencshelyi

That Council receive the payments for the period 1 June 2021 to 30 June 2021, as listed:

- Municipal Fund payment cheque numbers 35405 to 35415 Total \$34,621.46.
- Municipal Fund EFT40137 to EFT40498 Total \$2,510,613.45.
- Direct Debits Total \$73,904.50.
- Payroll Total \$437,466.13

TOTAL: \$3,056,605.54

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 8/0

The following queries were raised and responded to prior to the Ordinary Council Meeting:

12.4.1 Accounts and Statements Queries							
Reference	Page #	\$	Details Reference	Question	Query By	Answer	Answered By
40207	95	396.50	Westwide	"Corner" - of what please?	Cr Pollard/Cr Girak	The corner of a variable message board that was damaged	Zoe
40254	104	6437.50	Specialised Tree	Remove dead section of heritage listed tree - is this item #21 in the MHI? Is the photo in the MHI the correct tree? Whilst I am it, the photo of item #12 seems incorrect. Can this be corrected?	Cr Pollard	Item 21 in the MHI is an area within the cemetery. The pine tree is within that area. (not seen in photo) All dead limbs were removed Yes - will be done as part of MHI review	Clinton
40256	104	160073.26	WDC - Return of unspent funds	I understand this grant will again be received in 21/22 re: water reuse ??	Cr Pollard	Yes the grant will be returned to the Shire 21/22	Zoe
40263	105	325.00	AV SEC - callout fees re: Shire activated x 2	What was the problem?	Cr Pollard	It was for attending Shire buildings after hours in response to alarms	Shane
40272	106	1008.90	Bunnings - Fairy Lights - 1000 per box	Presumably for Christmas - who will be installing these/where	Cr Pollard Cr Girak	Astrogazing event. They were used to guide pedestrians safely from the car park to the event. These will be used at subsequent events. Staff install them.	Michelle Blackhurst
40286	109	9075.00	Flowgen - meters and remote access	Oval watering aspects?	Cr Pollard	Yes this is for the Ovals, these are meters on the waste water reuse tanks.	Gordon Tester
40345	118	2585.00	Astrogazing; other costs also noted	How many attendees turned up please	Cr Pollard	57 the maximum permitted under Covid regulations the event was sold out - 80 people.	Michelle Blackhurst
40394	124	687.50	Dormakaba - call out to Shire admin building	What was the problem?	Cr Pollard	Front door was not working. Software problem.	Shane
40398	125	3520.00	Pick up asbestos Chidlow Street	Was this dumped? How much volume?	Cr Pollard	Staff were alerted to the issue by DWER - does not appear that it has been specifically dumped as it was over a large area in small pieces. The cost was associated with the contractor doing an "emu pick" not volume.	Chadd

40403	126	16408.00	Northam Betta Electrical - 14 BFB Tablets and Cradles	I think I have seen similar costs previous What is the total cost of IT for 20/21	Cr Pollard	These are the only Tablets or 20/21 for the BFB and SES Brigades and are grant funded IT Expenses in governance was \$230,100 for 20/21	Chadd Zoe
40411	127	81446.06	Stallion - 8 x contract variations	Mostly re B/Hill BFB shed I think. When we awarded tender, why wasn't most of this already included in the tender especially VO 1 \$59810.30	Cr Pollard	Main variation(VO1) was due to addition of 3rd bay - which required DFES approval after the tender was advertised. Others variations have been authorised by funding body (DFES)	Chadd
40425	129	1990.00	GK Creative Bin stickers - Slow Down	Are these being distributed to all ratepayers in this years rates mailout?	Cr Pollard	1000 Stickers, were distributed throughout schools	Clinton
various	130	10000.00	Lawry Halder Wundowie Water Tank mural	Was any of this grant funded?	Cr Pollard	100% grant funded 2019/2020	Jaime/Jo
40434	130	8118.00	Oasis Bernard Park playground fence adjustments	Was this part of the \$80k additional carpark project cost?	Cr Pollard	No, this was included in the original scope, the primary contractor was unable to secure resources to perform this task. SON had it performed by a local contractor.	Clinton/Chan
		5500.00	Oasis Remove damaged light poles Minson Ave	Weren't these already gone some time ago? Seems a lot to remove damage?	Cr Pollard	2 x poles replaced. Not available local, delays in procuring from over east.	Clinton
40436	131	4659.22	Professional Locksmith - replace locks SES	Are these locks made of a gold derivative? What was wrong with the existing locks?	Cr Pollard	This was to change all of the locks out at the SES building by request of CESM. It is grant funded	Shane
40477	136	2123.00	Andy's - Memorial Hall annual service	Air conditioning?		This is for annual servicing of gas wall heaters for Memorial, Town and Lesser Halls	Shane
		3168.00	Andy's - Memorial Hall maintenance	What exactly please?	Cr Pollard	Electric instantaneous HWS System replacement due to failure. Remove vanity bowl in the RSL small office & install S/Steel sink and flick mixer to be able to fill kettles.	Shane
Ccard	147	1047.90	(EMES Card) Replacement Rugged Phone for SES LM	What happened to the last one?	Cr Pollard	End of life & faulty. This model was specifically used for emergency services personnel	Brendon/Chadd

9007891	95	1212.76	Standpipe Keane Street 31/03/21-31/05/21	Why do these dates overlap please?	Cr Girak	There are two Keane Street standpipes. One in Bakers Hill (\$1212.76) and one in Grass Valley(\$13964.29)	Zoe
9007840	95	13964.29	Standpipe Keane Street 06/04/21-03/06/21				
EFT40207	109	396.50	Westwide Auto Electrics	What is 'Corner' stands for please?	Cr Girak	The corner of a variable message board that was damaged	Zoe
EFT40267	118	6776.00	Aquatic Centre install 3x taps	Why are these taps so expensive please?	Cr Girak	They needed to dig a 40m trench to install pipes and anti vandal taps to the grandstand side of the pool.	Shane
Inv2182/99	119	1008.90	Fairy Lights (1000 per box)	How many boxes and for what purpose please?	Cr Girak	18 boxes fairy lights, 24 solar lights used for the Astrogazing event. They were used to guide pedestrians safely from the car park to the event. These will be used at subsequent events	Michelle Blackhurst
Inv35WA87	137	687.50	Dormakaba Australia Pty Ltd	Call out to Northam Shire Administration Building for what reason please?	Cr Girak	Front Door was not working. Software problem.	Shane
EFT40403	139	16408.00	BFB Tablets and Cradles	How many tablets and for whom please?	Cr Girak	These are the only Tablets or 20/21 for the BFB and SES Brigades and are grant funded. There were 14	Chadd
EFT40434	160	126.72	Sai Global - Licence for Slides at Pool	Why do we need to pay this licence for and how often please?	Cr Girak	This is Australian Standard Document. It determines the "Off season" inspections for the slides to be undertaken to deem them safe for reopening each season.	Glenn

- Regarding the \$3625 to pick up asbestos pieces, whose property were the pieces on? If \$100/hour, did this take 35 hours e.g. a week to do?
 - The asbestos was on Chidlow Street West Road Reserve. This is the amount quoted to remove, handle and dispose of the asbestos and complete the appropriate paperwork from the licenced contractor.
- Regarding the \$8118 to move a fence in Bernard Park, I cannot see what has been moved. Is it the 20m front fence facing Minson Ave and was it moved back 30cm i.e a foot?
 - This is the description of the work on the quotation

Description

Bernard Park Play Ground Fence Adjustments.

Scope,

Secure area with temp fence.

Disassemble swing, remove footings and transport away.

Excavate limestone wall out and clean mortar off blocks.

Disassemble fence and remove posts.

Lay wall on realigned position.

Core drill limestone blocks.

Supply new posts and reinstall fence.

Adjust gate to suit.

Make good back fill and remove temp fence.

Tip fees inc for footings.

- Regarding the \$5500 for labour and plant to install 2 light poles, do we not have the capacity to do this ourselves? I think I saw the cost of the actual poles paid separately. Am guessing an electricians cost is yet to come or is included elsewhere?
 - The two light poles were covered under an insurance claim. They were purchased and installed by Oasis. There was an electrician bill for disconnection of the damaged ones and reconnection of the new ones, and then concrete for the surround installed by a contractor.
- Additionally, I note an amount of \$31548 paid to Oasis to install a shade structure over the Bernard Park water playground. As far as I can see, this consists of 4 posts and I am guessing a number of small shade sails (currently not installed as we are in winter). Were many quotes received for this item?
 - The contractor was appointed using purchasing process. Three quotes were received.

Further clarification was sought in relation to EFT40363 with respect to how many poles were damaged and the cause of this damage. The Chief Executive Officer advised that the matter would need to be investigated and a response provided after the meeting.

Attachment 1 - Accounts & Statements of Accounts – June 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35405	02/06/2021	PETTY CASH	PETTY CASH REIMBURSMENT FOR NORTHAM LIBRARY - 31/10/2020 TO 19/05/2021.	1		310.85
INV P/C WU27/05/2021		PETTY CASH	PETTY CASH REIMBURSMENT FOR WUNDOWIE 23/10/2020 TO 20/04/2021	1	36.25	
INV PC NOR27/05/2021		PETTY CASH	PETTY CASH REIMBURSMENT FOR NORTHAM LIBRARY - 31/10/2020 TO 19/05/2021.	1	274.60	
35406	03/06/2021	WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD - 30/03/2021 TO 27/05/2021	1		3,306.59
INV 901115405/05/2021		WATER CORPORATION	9011154743 RESERVE - GREAT EASTERN HWY AVON HILLS LOT 495 RES 420 - 03/03/2021 TO 03/05/2021		327.24	
INV 900790906/05/2021		WATER CORPORATION	9007909787 JUBILEE OVAL - 08/03/2021 TO 04/05/2021		584.63	
INV 900792517/05/2021		WATER CORPORATION	9007925971 OLD QUARRY ROAD POUND - ANIMAL POUND AT OLD QUARRY RD NORTHAM LOT 469 RES 51213 - 18/03/2021 TO 13/05/2021		146.41	
INV 900792717/05/2021		WATER CORPORATION	9007927571 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 18/03/2021 TO 13/05/2021		98.49	
INV 901059619/05/2021		WATER CORPORATION	9010596320 GEORGE NUICH PARK - 18/03/2021 TO 17/05/2021		345.93	
INV 900793827/05/2021		WATER CORPORATION	9007938967 STANDPIPE - BODEGUERO WAY - 25/03/2021 TO 25/05/2021		291.28	
INV 902316431/05/2021		WATER CORPORATION	9023164076 CLACKLINE POST OFFICE - 26/03/2021 TO 27/05/2021		29.61	
INV 900793831/05/2021		WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD - 30/03/2021 TO 27/05/2021		1,483.00	
35407	11/06/2021	QUIN ANDREW ROBERT	170 X SAUSAGES	1		158.00
INV 96	02/06/2021	QUIN ANDREW ROBERT	170 X SAUSAGES	1	158.00	
35408	11/06/2021	WATER CORPORATION	9007891839 STANDPIPE - KEANE ST - 31/03/2021 TO 31/05/2021	1		2,096.60
INV 901107010/05/2021		WATER CORPORATION	WATER BILL 2 GREY ST NORTHAM LOT 85 MAY21 - JUNE21	1	224.21	
INV 900794701/06/2021		WATER CORPORATION	9007947919 ANIMAL POUND - 30/03/2021 TO 30/05/2021		69.21	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 900789202/06/2021		WATER CORPORATION	9007892057 BAKERS HILL FIRE STATION - 31/03/2021 TO 31/05/2021		18.63	
INV 900789102/06/2021		WATER CORPORATION	9007891775 HOOPER PARK - 31/03/2021 TO 31/05/2021		571.79	
INV 900789102/06/2021		WATER CORPORATION	9007891839 STANDPIPE - KEANE ST - 31/03/2021 TO 31/05/2021		1,212.76	
35409	17/06/2021	PETTY CASH	DEPOT PETTY CASH 10 JUNE 2021.	1		95.25
INV DEPOT 10/06/2021		PETTY CASH	DEPOT PETTY CASH 10 JUNE 2021.	1	95.25	
35410	17/06/2021	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MAY 2021.	1		197.50
INV T1080	14/06/2021	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MAY 2021.	1	115.00	
INV T1079	15/06/2021	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF MAY 2021.	1	82.50	
35411	17/06/2021	WATER CORPORATION	9007840214 STANDPIPE - KEANE ST - 06/04/2021 TO 03/06/2021	1		20,099.00
INV 901107010/03/2021		WATER CORPORATION	SNACKBAR 2 GREY STREET 1 MARCH TO 30 APRIL 2021.	1	221.53	
INV 900789202/06/2021		WATER CORPORATION	9007892559 BAKERS HILL REC CENTRE - 31/03/2021 TO 31/05/2021		3,267.15	
INV 900784008/06/2021		WATER CORPORATION	9007840919 RAILWAY MUSEUM - 06/04/2021 TO 03/06/2021		2.66	
INV 900784008/06/2021		WATER CORPORATION	9007840281 GRASS VALLEY HALL - 06/04/2021 TO 03/06/2021		1,205.03	
INV 900784008/06/2021		WATER CORPORATION	9007840214 STANDPIPE - KEANE ST - 06/04/2021 TO 03/06/2021		13,964.29	
INV 900786815/06/2021		WATER CORPORATION	9007868997 TOILETS AT 313L BANKSIA AV WUNDOWIE LOT 313 RES 27729 - 15/04/2021 TO 13/06/2021		137.70	
INV 900787115/06/2021		WATER CORPORATION	9007871897 RESERVE AT BANKSIA AV WUNDOWIE LOT 274 RES 24266 - 15/04/2021 TO 13/06/2021		212.42	
INV 900787115/06/2021		WATER CORPORATION	9007871918 WUNDOWIE OVAL - 15/04/2021 TO 13/06/2021		1,088.22	
35412	24/06/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1		2,516.80
INV 1DZ15522/05/2021		SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV N.2501	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	
INV N.2014	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	
INV 1TOV6022	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	24.40	
INV 1TOV6022	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	24.40	
INV 1HCJ3202	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	
INV 1GBO7422	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	214.90	
INV 1GAZ6522	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	214.90	
INV 1EFJ9402	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	214.90	
INV 1DWZ1422	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	
INV 1DJA7922	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	214.90	
INV 1DID1422	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	397.40	
INV 1CIZ9122	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	426.30	
INV 1CIG3222	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	
INV N.4521	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	214.90	
INV N.3113	22/05/2021	SHIRE OF NORTHAM	REGISTRATION FROM 01/07/2021-30/06/2022	1	81.40	
35413	24/06/2021	WATER CORPORATION	9007868583 WUNDOWIE SWIMMING POOL - 15/04/2021 TO 13/06/2021	1		4,023.52
INV 900786915	06/2021	WATER CORPORATION	9007869121 WUNDOWIE LIBRARY - 15/04/2021 TO 13/06/2021		415.79	
INV 900787215	06/2021	WATER CORPORATION	9007872267 ON CHARGE - KURINGAL VILLAGE - UNIT 3 - 15/04/2021 TO 13/06/2021		248.18	
INV 900787215	06/2021	WATER CORPORATION	9007872275 ON CHARGE - KURINGAL VILLAGE - UNIT 4 - 15/04/2021 TO 13/06/2021		253.65	
INV 900787215	06/2021	WATER CORPORATION	9007872283 ON CHARGE - KURINGAL VILLAGE - UNIT 5 - 15/04/2021 TO 13/06/2021		264.62	
INV 900787215	06/2021	WATER CORPORATION	9007872304 ON CHARGE - KURINGAL VILLAGE - UNIT 7 - 15/04/2021 TO 13/06/2021		247.64	
INV 900787215	06/2021	WATER CORPORATION	9007872232 KURINGAL VILLAGE - SERVICE - 15/04/2021 TO 13/06/2021		44.18	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 900787215/06/2021		WATER CORPORATION	9007872259 ON CHARGE - KURINGAL VILLAGE - UNIT 2 - 15/04/2021 TO 13/06/2021		255.86	
INV 900787215/06/2021		WATER CORPORATION	9007872291 ON CHARGE - KURINGAL VILLAGE - UNIT 6 - 15/04/2021 TO 13/06/2021		253.65	
INV 900787215/06/2021		WATER CORPORATION	9007872312 ON CHARGE - KURINGAL VILLAGE - UNIT 8 - 15/04/2021 TO 13/06/2021		258.23	
INV 900786915/06/2021		WATER CORPORATION	9007869105 KINDERGARTEN - BANKSIA AV - 15/04/2021 TO 13/06/2021		379.13	
INV 900786815/06/2021		WATER CORPORATION	9007868583 WUNDOWIE SWIMMING POOL - 15/04/2021 TO 13/06/2021		1,106.05	
INV 900787115/06/2021		WATER CORPORATION	9007871993 DEPOT - LESCHENAULTIA - 15/04/2021 TO 13/06/2021		45.25	
INV 900787215/06/2021		WATER CORPORATION	9007872240 ON CHARGE - KURINGAL VILLAGE - UNIT 1 - 15/04/2021 TO 13/06/2021		251.29	
35414	30/06/2021	WATER CORPORATION	9007869148 WUNDOWIE TOWN HALL - 15/04/2021 TO 13/06/2021	1		978.81
INV 900786915/06/2021		WATER CORPORATION	9007869148 WUNDOWIE TOWN HALL - 15/04/2021 TO 13/06/2021		934.45	
INV 900787215/06/2021		WATER CORPORATION	UNIT 2/410 KURINGAL RD WUNDOWIE LOT 410 RES 35772	1	0.30	
INV 900787223/06/2021		WATER CORPORATION	ADD SERVICE RES AT 410L KURINGAL RD WUNDOWIE LOT 410 RES 35772	1	44.06	
35415	30/06/2021	WESTERN POWER	TREES CUT 87 NEWCASTLE ROAD NORTHAM	1		838.54
INV CORPB(16/11/2018		WESTERN POWER	TREES CUT 87 NEWCASTLE ROAD NORTHAM	1	419.27	
INV CORPB(12/07/2019		WESTERN POWER	3 BORONTA AV WUNDOWIE TREES CUT	1	419.27	
EFT40137	03/06/2021	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS MAY 2021	1		1,905.73
INV MAY 2031/05/2021		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS MAY 2021	1	1,905.73	
EFT40138	03/06/2021	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR MAY 2021	1		1,100.00
INV MAY 2031/05/2021		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR MAY 2021	1	1,100.00	
EFT40139	03/06/2021	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR MAY 2021	1		1,905.73
INV MAY 2031/05/2021		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR MAY 2021	1	1,905.73	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 5

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40140	03/06/2021	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS MAY 2021	1		5,290.96
INV MAY 2031/05/2021		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS MAY 2021	1	5,290.96	
EFT40141	03/06/2021	DAVID JAMES GALLOWAY	COUNCIL PAYMENTS FOR MONTH OF MAY 2021	1		2,009.33
INV MAY 2031/05/2021		DAVID JAMES GALLOWAY	COUNCIL PAYMENTS FOR MONTH OF MAY 2021	1	2,009.33	
EFT40142	03/06/2021	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS MAY 2021	1		3,082.99
INV MAY 2031/05/2021		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS MAY 2021	1	3,082.99	
EFT40143	03/06/2021	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR THE MAY 2021	1		1,905.73
INV MAY 2031/05/2021		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR THE MAY 2021	1	1,905.73	
EFT40144	03/06/2021	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR MAY 2021	1		1,905.73
INV MAY 2031/05/2021		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR MAY 2021	1	1,905.73	
EFT40145	03/06/2021	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS MAY 2021	1		1,905.73
INV MAY 2031/05/2021		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS MAY 2021	1	1,905.73	
EFT40146	03/06/2021	SPECIALISED TREE SERVICE	CUT VERGE TREE 15 FERMOY AVE NORTHAM. QUOTE ESTIMATE # 905	1		1,260.00
INV 3584	01/06/2021	SPECIALISED TREE SERVICE	TREE PRUNING AT BORONIA AVE WUNDOWIE AS PER WESTERN POWER REQUIREMENTS AS PER ESTIMATE NUMBER 895	1	490.00	
INV 3585	01/06/2021	SPECIALISED TREE SERVICE	CUT VERGE TREE 15 FERMOY AVE NORTHAM. QUOTE ESTIMATE # 905	1	770.00	
EFT40147	03/06/2021	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS MAY 2021	1		1,954.57
INV MAY 2031/05/2021		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS MAY 2021	1	1,954.57	
EFT40148	03/06/2021	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS MAY 2021	1		2,012.29
INV MAY 2031/05/2021		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS MAY 2021	1	2,012.29	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40149	03/06/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN No. 219A INTEREST PAYMENT - BOWLING CLUBDEVELOPMENT 2016	1		12,302.77
INV 219A	01/06/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN No. 219A INTEREST PAYMENT - BOWLING CLUBDEVELOPMENT 2016		12,302.77	
EFT40150	03/06/2021	ABBOTTS FORGE	FIT MOUNTINGS LOADING RAMPS, FAB AND FIT STORAGE MOUNTINGS FOR RAMPS ON TRAILER	1		1,350.00
INV 000045320	05/2021	ABBOTTS FORGE	FIT MOUNTINGS LOADING RAMPS, FAB AND FIT STORAGE MOUNTINGS FOR RAMPS ON TRAILER	1	980.00	
INV 000045624	05/2021	ABBOTTS FORGE	REPLACE H/D JOCKEY WHEEL ON ROAD BROOM	1	370.00	
EFT40151	03/06/2021	AG IMPLEMENTS	PN1314 - HW 2D5572 TOOTH SCARIFIER CAT 2D5572	1		1,470.18
INV 426520	30/04/2021	AG IMPLEMENTS	PN1314 - HW 2D5572 TOOTH SCARIFIER CAT 2D5572	1	475.20	
INV 429242	20/05/2021	AG IMPLEMENTS	PN1705 - 3 X SETS MOWER BLADES TCU15881	1	327.29	
INV 429738	26/05/2021	AG IMPLEMENTS	PN1705 - TCA24830 CHUTE	1	232.71	
INV 429948	27/05/2021	AG IMPLEMENTS	REPAIR KUBOTA MOWER AS QUOTED	1	434.98	
EFT40152	03/06/2021	ALLMAKES AG	LINE ROUND	1		47.50
INV 23929	25/05/2021	ALLMAKES AG	LINE ROUND	1	47.50	
EFT40153	03/06/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUC25	05/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT40154	03/06/2021	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 25/05/2021	1		62,939.41
INV PAYG 525	05/2021	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 25/05/2021	1	62,939.41	
EFT40155	03/06/2021	AVON DEMOLITION & EARTHMOVING	INKPEN ROAD WASTE - SITE 4/5 - 16/5	1		1,568.00
INV 0009	04/05/2021	AVON DEMOLITION & EARTHMOVING	INKPEN ROAD WASTE - SITE 4/5 - 16/5	1	1,568.00	
EFT40156	03/06/2021	AVON VALLEY CONTRACTORS	DINGO HIRE DAY RATE 21/5/21	1		1,710.00
INV 36145	20/05/2021	AVON VALLEY CONTRACTORS	DINGO HIRE DAY RATE	1	250.00	
INV 36147	24/05/2021	AVON VALLEY CONTRACTORS	DINGO HIRE DAY RATE 21/5/21	1	750.00	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 36149	26/05/2021	AVON VALLEY CONTRACTORS	DINGO HIRE DAY RATE 26/05/2021	1	250.00	
INV 3782	28/05/2021	AVON VALLEY CONTRACTORS	LOW LOADER HIRE SHIFT ROLLER HUNTER RD TO ROGERS RD	1	460.00	
EFT40157	03/06/2021	AVON WASTE	LANDFILL - MAY 2021	1		118,205.56
INV 44220	07/05/2021	AVON WASTE	27.4.21 - 7.5.21 RUBBISH COLLECTION	1	34,475.34	
INV 44243	21/05/2021	AVON WASTE	11.5.21 - 21.5.21 RUBBISH COLLECTION PER FORTNIGHT	1	35,464.42	
INV 000442421	05/2021	AVON WASTE	LANDFILL - MAY 2021	1	48,265.80	
EFT40158	03/06/2021	BLACKWOODS	EARMUFF CLARITY	1		89.28
INV PE0850213	05/2021	BLACKWOODS	EARMUFF CLARITY	1	89.28	
EFT40159	03/06/2021	BOOKTOPIA PTY LTD	BOOK PURCHASES	1		1,421.43
INV 141294019	05/2021	BOOKTOPIA PTY LTD	BOOK PURCHASES	1	1,421.43	
EFT40160	03/06/2021	BOQ ASSET FINANCE & LEASING PTY LTD	MAY 21 LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE / COMMUNITY DEVELOPMENT TEAM	1		145.56
INV 861271	14/07/2021	BOQ ASSET FINANCE & LEASING PTY LTD	MAY 21 LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE / COMMUNITY DEVELOPMENT TEAM	1	145.56	
EFT40161	03/06/2021	BUNNINGS BUILDING SUPPLIES P/L	1 X PALLET GREY CEMENT	1		1,242.38
INV 2182/9906	05/2021	BUNNINGS BUILDING SUPPLIES P/L	LIFETIME 6FT BI-FOLD TABLE, TRESTLE TABLE, 100X50CM FOLDING TABLE, MOP, BUCKET, FENCING ACCESSORIES	1	446.43	
INV 2182/0007	05/2021	BUNNINGS BUILDING SUPPLIES P/L	BUCKET WITH LID	1	53.90	
INV 2182/0007	05/2021	BUNNINGS BUILDING SUPPLIES P/L	RESPIRATOR ADJUSTMENT NOTE	1	-71.20	
INV 2182/0007	05/2021	BUNNINGS BUILDING SUPPLIES P/L	WIRE NETTING BIRD, GLASSES SAFETY 3M, RESPIRATOR, STAKES LATTICE MAKERS	1	232.41	
INV 2182/9911	05/2021	BUNNINGS BUILDING SUPPLIES P/L	1 X PALLET GREY CEMENT	1	498.96	
INV 2182/0026	05/2021	BUNNINGS BUILDING SUPPLIES P/L	CABLE FEEDER POLY EIGER 14X4MM	1	17.28	
INV 2182/0027	05/2021	BUNNINGS BUILDING SUPPLIES P/L	PVC FITTINGS	1	64.60	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40162	03/06/2021	CAMERON VAN DER DOES T/AS CAMERON THE MAGICIAN	PERFORMANCE CHILDREN SHOW	1		500.00
INV 220520222	05/2021	CAMERON VAN DER DOES T/AS CAMERON THE MAGICIAN	PERFORMANCE CHILDREN SHOW	1	500.00	
EFT40163	03/06/2021	CCD-ALLIANCE	DESIGN, SPECIFICAION AND SUPERVISION OF INSTALLATION STAGE OF WUNDOWJE CCTV NETWORK.	1		3,762.00
INV 518	28/05/2021	CCD-ALLIANCE	DESIGN, SPECIFICAION AND SUPERVISION OF INSTALLATION STAGE OF WUNDOWJE CCTV NETWORK.	1	3,762.00	
EFT40164	03/06/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - JOHN DEERE GRADER 5000HR SERVICE MONDAY 17/05/2021.	1		16,593.60
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	REMOVED DAMAGED AND SEIZED TAIL GATE PIN	1	329.45	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	VERMEER STUMP GRINDER SERVICE	1	268.71	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	REMOVED AND REPLACED CUTTING EDGE ON BUCKET	1	297.00	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	WATER TRUCK ISUZU FIXED FUEL AIR BREATHER FILTER	1	149.82	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	750HOUR SERVICE - ROAD BROOM	1	546.10	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR HINO TRUCK PTO	1	317.35	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR TOOL BOX LOCK MITSUBISHI CANTER TRUCK	1	192.50	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	SERVICE TO WATER TRUCK ISUZU	1	1,254.33	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	LOADER - SERVICE	1	1,382.26	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR HYDRAULIC LEAK ON FORKLIFT	1	981.42	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - JOHN DEERE GRADER 5000HR SERVICE MONDAY 17/05/2021.	1	4,430.75	
INV 000035526	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1006 - REPAIR HEADLIGHT BRACKET TO STEEL DRUM ROLLER ON SITE MONDAY 03/05/2021	1	710.60	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 -GRADER SERVICE ON SITE SHIRE DEPOT 22 MARCH 2021.	1	1,709.07	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - ROLLER - SERVICE ONSITE 22 MARCH 2021	1	1,187.78	
INV 000035426	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1312 - MITSUBISHI FUSO TRUCK CLUTCH REPAIRS AS QUOTED PENDING FURTHER ISSUES	1	2,398.00	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000035431	05/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN0916 - REMOVE AND REPLACE BROKEN HYDRAULIC HOSE TO BOBCAT	1	438.46	
EFT40165	03/06/2021	CHARLES SERVICE COMPANY	WUNDOWIE PUBLIC TOILETS CONSUMABLES 08/04/21	1		1,549.63
INV 000335320	01/2021	CHARLES SERVICE COMPANY	WUNDOWIE LIBRARY. MONTHLY PAPER PRODUCTS FOR CLEANING CONTRACT C.202021-04	1	419.94	
INV 000337820	04/2021	CHARLES SERVICE COMPANY	WUNDOWIE PUBLIC TOILETS CONSUMABLES 08/04/21	1	1,129.69	
EFT40166	03/06/2021	CLARK EQUIPMENT	REPAIR PROFILER BEARING AS REQUIRED.	1		1,675.29
INV 082248324	02/2021	CLARK EQUIPMENT	REPAIR PROFILER BEARING AS REQUIRED.	1	1,675.29	
EFT40167	03/06/2021	CODEY WAYNE REDMOND	RATES CREDIT REFUND FOR ASSESSMENT A617	1		1,424.52
INV A617	01/06/2021	CODEY WAYNE REDMOND	RATES CREDIT REFUND FOR ASSESSMENT A617		1,424.52	
EFT40168	03/06/2021	COMBINED TYRES PTY LTD	REPAIR INKPEN ROAD TIP LOADER TYRES	1		645.15
INV INV-12421	05/2021	COMBINED TYRES PTY LTD	REPAIR INKPEN ROAD TIP LOADER TYRES	1	645.15	
EFT40169	03/06/2021	COUNTRY COMFORTSTYLE NORTHAM	BLUE ARAGON BACKED VISITORS CHAIR, ECLIPSE PRISM DESK	1		1,649.00
INV 13893	11/05/2021	COUNTRY COMFORTSTYLE NORTHAM	BLUE ARAGON BACKED VISITORS CHAIR, ECLIPSE PRISM DESK	1	1,649.00	
EFT40170	03/06/2021	COUNTRYWIDE GROUP	REPAIR KUBOTA MOWER AND REPLACE JOCKEY WHEEL	1		829.95
INV ACC00018	05/2021	COUNTRYWIDE GROUP	REPAIR KUBOTA MOWER AND REPLACE JOCKEY WHEEL	1	694.95	
INV ACC00027	05/2021	COUNTRYWIDE GROUP	10LTR X 2 STROKE OIL	1	135.00	
EFT40171	03/06/2021	CROSSLAND & HARDY PTY LTD	TOPOGRAPHIC DRONE SURVEY OF OLD QUARRY ENTIRE OLD QUARRY WASTE SITE	1		2,376.00
INV 000147620	05/2021	CROSSLAND & HARDY PTY LTD	TOPOGRAPHIC DRONE SURVEY OF OLD QUARRY ENTIRE OLD QUARRY WASTE SITE	1	2,376.00	
EFT40172	03/06/2021	CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1		798.13
INV CINS31018	05/2021	CTI SECURITY SERVICES PTY LTD	RAILWAYS MUSEUM. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	
INV CINS31018	05/2021	CTI SECURITY SERVICES PTY LTD	OLD GIRLS SCHOOL. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	BILYA KOORT BOODJA. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	NORTHAM TIP. MONTHLY ALARM MONITORING. 1 JUNE 2021 - 30 JUNE 2021.	1	61.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	RECREATION CENTRE. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.97	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	BERT HAWKE PAVILION. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	VISITORS CENTRE. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	WUNDOWIE LIBRARY. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	NORTHAM LIBRARY. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	61.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL. SECURITY ALARM MONITORING FROM 01/06/2021 UNTIL 30/06/2021	1	90.56	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	SES ADMIN. SECURITY ALARM MONITORING FROM 01/06/2021 to 30/06/2021.	1	87.96	
INV CINS31	01/05/2021	CTI SECURITY SERVICES PTY LTD	MORBY COTTAGE. SECURITY ALARM MONITORING FROM 01/06/2021 to 30/06/2021.	1	61.96	
EFT40173	03/06/2021	D CLEMENTS SMASH REPAIRS	PN1806 - CLAIM NUMBER :e070152 \$1000 EXCESS FOR TOYOTA COASTER BUS-FRENCH VANILLA COMMUNITY BUS (N.009) VIN: JTGFP718406400498	1		1,000.00
INV 4013	25/05/2021	D CLEMENTS SMASH REPAIRS	PN1806 - CLAIM NUMBER :e070152 \$1000 EXCESS FOR TOYOTA COASTER BUS-FRENCH VANILLA COMMUNITY BUS (N.009) VIN: JTGFP718406400498	1	1,000.00	
EFT40174	03/06/2021	DAJMLER TRUCKS PERTH	DAMAGE ASSESSMENT TO TOWBALL AREA AND CHASSIS	1		260.70
INV DFCRD24	04/05/2021	DAJMLER TRUCKS PERTH	DAMAGE ASSESSMENT TO TOWBALL AREA AND CHASSIS	1	260.70	
EFT40175	03/06/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2020/2021 ESL QUARTER 4 CONTRIBUTION.	1		59,838.58
INV 152254	21/05/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2020/2021 ESL QUARTER 4 CONTRIBUTION.	1	59,838.58	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40176	03/06/2021	DMC CLEANING	CLEANING SHIRE OF NORTHAM FACILITIES 1/5/21 TO31/05/21	1		8,694.41
INV SON20331/05/2021		DMC CLEANING	CLEANING SHIRE OF NORTHAM FACILITIES 1/5/21 TO31/05/21	1	8,694.41	
EFT40177	03/06/2021	DRACO AIR PTY LTD	ADMIN BUILDING. AIRCON IN REAR DONGA VIBRATING THROUGH WALL, PLEASE INSPECT AND REPAIR OR RECOMMEND RECTIFICATION.	1		154.00
INV 13865	26/05/2021	DRACO AIR PTY LTD	ADMIN BUILDING. AIRCON IN REAR DONGA VIBRATING THROUGH WALL, PLEASE INSPECT AND REPAIR OR RECOMMEND RECTIFICATION.	1	154.00	
EFT40178	03/06/2021	E FIRE & SAFETY	KILLARA. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM 01/06/2021 TO 30/06/2021.	1		768.90
INV 543720	31/05/2021	E FIRE & SAFETY	KILLARA. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM 01/06/2021 TO 30/06/2021.	1	532.40	
INV 543747	31/05/2021	E FIRE & SAFETY	REC CENTRE. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM JULY 2020 TILL JUNE 2021.	1	236.50	
EFT40179	03/06/2021	EASIFLEET	PAYROLL DEDUCTIONS	1		1,601.63
INV DEDUC25/05/2021		EASIFLEET	PAYROLL DEDUCTIONS		1,005.40	
INV DEDUC25/05/2021		EASIFLEET	PAYROLL DEDUCTIONS		596.23	
EFT40180	03/06/2021	ENVIRAPEST PTY LTD	WEED CONTROL - SPRAYING OF AFRICAN BOX THORN AND BRIDAL CREEPER AT 3 LOCATIONS ON THE AVON RIVER.	1		1,650.00
INV INV-10525/05/2021		ENVIRAPEST PTY LTD	WEED CONTROL - SPRAYING OF AFRICAN BOX THORN AND BRIDAL CREEPER AT 3 LOCATIONS ON THE AVON RIVER.	1	1,650.00	
EFT40181	03/06/2021	FRANK DAVIS	CULTURAL AWARENESS AND STORY TELLING SESSION 24-5-2021	1		500.00
INV 16	24/05/2021	FRANK DAVIS	CULTURAL AWARENESS AND STORY TELLING SESSION 24-5-2021	1	500.00	
EFT40182	03/06/2021	FULTON HOGAN INDUSTRIES PTY LTD	5 TON HOT RED ASPHALT	1		1,037.85
INV 151817318/05/2021		FULTON HOGAN INDUSTRIES PTY LTD	5 TON HOT RED ASPHALT	1	1,037.85	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 12

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40183	03/06/2021	GDR CIVIL CONTRACTING PTY LTD	DROP OFF AT CROKIN ROAD 25/05/2021	1		660.00
INV 1871	25/05/2021	GDR CIVIL CONTRACTING PTY LTD	DROP OFF AT CROKIN ROAD 25/05/2021	1	660.00	
EFT40184	03/06/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	REPLACE TYRES TO HINO TRUCK	1		1,688.92
INV 641203628	05/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	REPLACE TYRES TO HINO TRUCK	1	1,688.92	
EFT40185	03/06/2021	IW PROJECTS	WASTE CONSULTANCY SERVICES APRIL TO MAY 2021.	1		1,611.50
INV 1314	31/05/2021	IW PROJECTS	WASTE CONSULTANCY SERVICES APRIL TO MAY 2021.	1	1,611.50	
EFT40186	03/06/2021	JR & A HERSEY PTY LTD - DO NOT USE - USE H294	BAG OF RAGS, 240LT RUBBISH BAGS, 24 PIECES LYNCH PINS	1		214.50
INV S46697	28/04/2021	JR & A HERSEY PTY LTD - DO NOT USE - USE H294	BAG OF RAGS, 240LT RUBBISH BAGS, 24 PIECES LYNCH PINS	1	214.50	
EFT40187	03/06/2021	JUSTIN GEORGE FOX	RATES CREIT REFUND FOR ASSESSMENT A15935	1		78.38
INV A15935	03/06/2021	JUSTIN GEORGE FOX	RATES CREIT REFUND FOR ASSESSMENT A15935		78.38	
EFT40188	03/06/2021	KWOBIDAK CREATIONS	SALE OF MERCHANDISE ON CONSIGNMENT	1		534.00
INV 002	13/05/2021	KWOBIDAK CREATIONS	SALE OF MERCHANDISE ON CONSIGNMENT	1	534.00	
EFT40189	03/06/2021	MENTAL MEDIA PTY LTD	GUIDE ID PODCATCHER SUBSCRIPTION SERVICES - APRIL, MAY, JUNE 2021	1		1,938.42
INV 1255	06/04/2021	MENTAL MEDIA PTY LTD	GUIDE ID PODCATCHER SUBSCRIPTION SERVICES - APRIL, MAY, JUNE 2021	1	1,938.42	
EFT40190	03/06/2021	METTLER-TOLEDO LIMITED	ANNUAL CALIBRATION OF 70T WEIGHBRIDGE AT OLD QUARRY ROAD TIP	1		2,956.80
INV 000033525	05/2021	METTLER-TOLEDO LIMITED	ANNUAL CALIBRATION OF 70T WEIGHBRIDGE AT OLD QUARRY ROAD TIP	1	2,956.80	
EFT40191	03/06/2021	NORTHAM FEED & HIRE	2XWHEAT, 3XP/MIX	1		87.00
INV 000035119	05/2021	NORTHAM FEED & HIRE	2XWHEAT, 3XP/MIX	1	87.00	
EFT40192	03/06/2021	OZWASHROOMS	9XPLASTIC GREEN RECYCLING WASTE BIN 32L	1		337.00

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 286138	17/05/2021	OZ WASHROOMS	9XPLASTIC GREEN RECYCLING WASTE BIN 32L	1	337.00	
EFT40193	03/06/2021	PROFESSIONAL LOCKSERVICE	STORE DOOR.	1		121.00
INV 001061401	06/2021	PROFESSIONAL LOCKSERVICE	STORE DOOR.	1	121.00	
EFT40194	03/06/2021	RED DOT STORES	PRIZES FOR COSTUME MAGIC SHOW	1		41.98
INV 510618922	05/2021	RED DOT STORES	PRIZES FOR COSTUME MAGIC SHOW	1	41.98	
EFT40195	03/06/2021	ROAD SPECIALIST AUSTRALIA PTY LTD	SUPPLY VALVE FOR FLOCON TRUCK	1		477.11
INV 5774	22/02/2021	ROAD SPECIALIST AUSTRALIA PTY LTD	SUPPLY VALVE FOR FLOCON TRUCK	1	477.11	
EFT40196	03/06/2021	S & N CREATIONS	WATER BTLE, TEALIGHT HOLDER, MAGNETS, GLASS CASE, DISPLAY UNIT	1		770.00
INV INV-12505	05/2021	S & N CREATIONS	WATER BTLE, TEALIGHT HOLDER, MAGNETS, GLASS CASE, DISPLAY UNIT	1	770.00	
EFT40197	03/06/2021	SB TURF PTY LTD	HENRY ST OVAL CONSULTATION & REPORTING	1		264.00
INV IV0000025	05/2021	SB TURF PTY LTD	HENRY ST OVAL CONSULTATION & REPORTING	1	264.00	
EFT40198	03/06/2021	SLATER-GARTRELL SPORTS	ULTRA WHITE LINE MARKING PAINT 10LTR	1		1,771.00
INV SG437328	10/2020	SLATER-GARTRELL SPORTS	LINE MARKING PAINT WHITE	1	506.00	
INV SG468726	05/2021	SLATER-GARTRELL SPORTS	ULTRA WHITE LINE MARKING PAINT 10LTR	1	1,265.00	
EFT40199	03/06/2021	SPYKER TECHNOLOGIES PTY LTD	VARIATION VO-006 SUPPLY AND INSTALL 3G/4G REMOTE ACCESS FOR WUNDOWIE CCTV SERVER AS PER CONTRACT C.202021-02.	1		6,023.51
INV 202140331	05/2021	SPYKER TECHNOLOGIES PTY LTD	VARIATION VO-006 SUPPLY AND INSTALL 3G/4G REMOTE ACCESS FOR WUNDOWIE CCTV SERVER AS PER CONTRACT C.202021-02.	1	4,314.84	
INV 202140231	05/2021	SPYKER TECHNOLOGIES PTY LTD	VARIATION VO-005 SUPPLY AND INSTALLATION OF 1KVA UPS UNIT TO WUNDOWIE MEN'S SHED AS PER CONTRACT C202021-02.	1	1,708.67	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40200	03/06/2021	STALLION BUILDING CO PTY LTD	APRIL PROGRESS WORKS COMPLETE AT BAKERS HILL FIRE STATION	1		74,995.25
INV 1737	27/05/2021	STALLION BUILDING CO PTY LTD	APRIL PROGRESS WORKS COMPLETE AT BAKERS HILL FIRE STATION	1	74,995.25	
EFT40201	03/06/2021	STASS ENVIRONMENTAL	SHIRE OF NORTHAM GROUNDWATER MONITORING REPORTS FOR SEPT 20 AND MARCH 21.	1		1,994.37
INV SN009	31/05/2021	STASS ENVIRONMENTAL	SHIRE OF NORTHAM GROUNDWATER MONITORING REPORTS FOR SEPT 20 AND MARCH 21.	1	1,994.37	
EFT40202	03/06/2021	SYNERGY	168614990 STREETLIGHTING - 25/03/2021 TO 24/04/2021	1		33,281.38
INV 168614903	05/2021	SYNERGY	168614990 STREETLIGHTING - 25/03/2021 TO 24/04/2021		24,660.61	
INV 915241603	05/2021	SYNERGY	915241640 AUXILLARY LIGHTING - 28/03/2021 TO 27/04/2021		140.19	
INV 357547618	05/2021	SYNERGY	357547660 RUSHTON PARK - 11/03/2021 TO 13/05/2021		123.81	
INV 357547718	05/2021	SYNERGY	357547710 MOUNT OMMANNEY - CCTV - 11/03/2021 TO 11/05/2021		149.92	
INV 357704618	05/2021	SYNERGY	357704600 PERINA PARK - 12/03/2021 TO 13/05/2021		116.22	
INV 335820919	05/2021	SYNERGY	335820940 CREATE 298 - 21/04/2021 TO 18/05/2021		488.14	
INV 092912519	05/2021	SYNERGY	092912520 GRASS VALLEY OVAL - 16/03/2021 TO 17/05/2021		114.87	
INV 941453219	05/2021	SYNERGY	941453230 GRASS VALLEY BFB SHED - 16/03/2021 TO 17/05/2021		299.65	
INV 357703120	05/2021	SYNERGY	357703180 STORMWATER DAM PUMP - 16/03/2021 TO 17/05/2021		125.69	
INV 747170520	05/2021	SYNERGY	747170530 SKATE PARK - CLARKE ST - 16/03/2021 TO 17/05/2021		291.36	
INV 361473920	05/2021	SYNERGY	361473960 OLD POOL - MITCHELL AVE - 15/04/2021 TO 19/05/2021		358.27	
INV 796841320	05/2021	SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 15/04/2021 TO 19/05/2021		850.58	
INV 361333120	05/2021	SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 17/03/2021 TO 17/05/2021		354.64	
INV 357702020	05/2021	SYNERGY	357702000 BROOME TCE BBQ LIGHTS - 17/03/2021 TO 17/05/2021		286.73	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 357549620/05/2021		SYNERGY	357549690 KILLARA DAYCARE CENTRE - 19/04/2021 TO 19/05/2021		889.85	
INV 357704820/05/2021		SYNERGY	357704840 ROTARY PARK - 17/03/2021 TO 17/05/2021		114.37	
INV 357704320/05/2021		SYNERGY	357704360 BROOME TCE PUMP - 17/03/2021 TO 17/05/2021		133.89	
INV 357701820/05/2021		SYNERGY	357701820 BROOME TCE PUMP - 17/03/2021 TO 17/05/2021		180.68	
INV 357703920/05/2021		SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 16/03/2021 TO 17/05/2021		261.18	
INV 357547320/05/2021		SYNERGY	357547330 APEX PARK TOILETS - 17/03/2021 TO 17/05/2021		205.66	
INV 357704920/05/2021		SYNERGY	357704980 CLARKE ST PUMP - 16/03/2021 TO 17/05/2021		1,999.94	
INV 514067820/05/2021		SYNERGY	514067810 BERT HAWKE OVAL RETICULATION - 16/03/2021 TO 17/05/2021		1,006.69	
INV 357547421/05/2021		SYNERGY	357547470 MORBY COTTAGE - 19/03/2021 TO 18/05/2021		128.44	
EFT40203	03/06/2021	TELSTRA CORPORATION	USAGE CHARGES MAY	1		969.57
INV 902607512/05/2021		TELSTRA CORPORATION	USAGE CHARGES MAY	1	939.57	
INV 630530227/05/2021		TELSTRA CORPORATION	BAKERS HILL BFB	1	30.00	
EFT40204	03/06/2021	TOLL TRANSPORT PTY LTD	APRIL INVOICE FOR DEPOT HEALTH POOL	1		216.70
INV 0490-S3118/04/2021		TOLL TRANSPORT PTY LTD	APRIL INVOICE FOR DEPOT HEALTH POOL	1	216.70	
EFT40205	03/06/2021	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TON OF 19MM GRAVEL DELIVERED TO CHRISTMASS ROAD, GREAT EASTERN HWAY END, FRIDAY 21/05/2021	1		2,944.66
INV INV-17131/05/2021		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	50 TONNE 19MM MRD SPEC GRAVEL	1	983.27	
INV INV-16731/05/2021		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TON OF 19MM GRAVEL DELIVERED TO CHRISTMASS ROAD, GREAT EASTERN HWAY END, FRIDAY 21/05/2021	1	1,961.39	
EFT40206	03/06/2021	TREVOR EASTWELL	27/05/2021	1		50.00
INV 69	31/05/2021	TREVOR EASTWELL	27/05/2021	1	50.00	
EFT40207	03/06/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CORNER	1		396.50

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 16

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-11611/02/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CORNER	1	396.50	
EFT40208	03/06/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING 16.03.2021-20.05.2021	1		333.27
INV 211604	20/05/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING 16.03.2021-20.05.2021	1	333.27	
EFT40209	03/06/2021	WINPRO ELECTRICAL	WUNDOWIE DEPOT. TEST AND TAG APPLIANCES AND PROVIDE REPORT.	1		1,167.10
INV INV-13426/05/2021		WINPRO ELECTRICAL		1	1,167.10	
EFT40210	11/06/2021	AG IMPLEMENTS	PN1512 - ADJUST PARK BRAKE AS REQUIRED - GATOR 28/05/2021 & PN1512 - SUPPLY & FIT KNOB - GATOR 28/05/2021	1		195.50
INV 430574	03/06/2021	AG IMPLEMENTS	PN1512 - ADJUST PARK BRAKE AS REQUIRED - GATOR 28/05/2021 & PN1512 - SUPPLY & FIT KNOB - GATOR 28/05/2021	1	195.50	
EFT40211	11/06/2021	AUSTIN LILLY	REIMBURSEMENT OF STANDPIPE DEPOSIT	1		50.00
INV 000947908/06/2021		AUSTIN LILLY	REIMBURSEMENT OF STANDPIPE DEPOSIT	1	50.00	
EFT40212	11/06/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUC08/06/2021		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT40213	11/06/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT 18/05/2021 to 30/05/2021.	1		1,568.00
INV 0010	30/05/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT 18/05/2021 to 30/05/2021.	1	1,568.00	
EFT40214	11/06/2021	AVON VALLEY TOYOTA	HI-RIDER SINGLE CAB C/C GLACIER WHITE SOLID. INCLUDES WEATHER SHEILD FRONT LEFT AND RIGHT, TOW BAR LONG TONGUE WITH SMALL ROUND PLUG, FLOOR MATS FRONT MANUAL ALL WEATHER RUBBER, FITTED GENERAL PURPOSE ALLOY TRAY GENUINE, FULL TANK OF FUEL, PRE DELIVERY CHARGE AND WINDOW TINT. EXCLUDES BULLBAR NON GENUINE.	1		17,018.89

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV RJ1110019/02/2021		AVON VALLEY TOYOTA	HJ-RIDER SINGLE CAB C/C GLACIER WHITE SOLID. INCLUDES WEATHER SHEILD FRONT LEFT AND RIGHT, TOW BAR LONG TONGUE WITH SMALL ROUND PLUG, FLOOR MATS FRONT MANUAL ALL WEATHER RUBBER, FITTED GENERAL PURPOSE ALLOY TRAY GENUINE, FULL TANK OF FUEL, PRE DELIVERY CHARGE AND WINDOW TINT. EXCLUDES BULLBAR NON GENUINE.	1	17,018.89	
EFT40215	11/06/2021	BOC LIMITED	RENTAL FEE 28/4/21-28/5/21	1		68.98
INV 402849719/06/2021		BOC LIMITED	RENTAL FEE 28/4/21-28/5/21	1	68.98	
EFT40216	11/06/2021	BOFFINS BOOKS	10 x COPIES DARK EMU 4 x COPIES YOUNG DARK EMU @ \$22.49	1		304.82
INV INV01401/06/2021		BOFFINS BOOKS	10 x COPIES DARK EMU 4 x COPIES YOUNG DARK EMU @ \$22.49	1	304.82	
EFT40217	11/06/2021	BUNNINGS BUILDING SUPPLIES P/L	MOP HANDLES & SQUEEGEE FLOOR OATES	1		417.81
INV 2182/0006/05/2021		BUNNINGS BUILDING SUPPLIES P/L	VACUUM CLEANER	1	88.88	
INV 2182/0031/05/2021		BUNNINGS BUILDING SUPPLIES P/L	MOP HANDLES & SQUEEGEE FLOOR OATES	1	111.04	
INV 2182/0001/06/2021		BUNNINGS BUILDING SUPPLIES P/L	PVC THREADED ELBOW	1	64.60	
INV 2182/9901/06/2021		BUNNINGS BUILDING SUPPLIES P/L	MORTAR DRY MIX 20KG CREAM	1	45.90	
INV 2182/0002/06/2021		BUNNINGS BUILDING SUPPLIES P/L	TOOLS FOR DEPOT	1	72.17	
INV 2182/0003/06/2021		BUNNINGS BUILDING SUPPLIES P/L	REPAIR SCHEME WATER PIPE AT PONY CLUB	1	35.22	
EFT40218	11/06/2021	BURGESS RAWSON (WA) PTY LTD	PEEL TCE FOR THE PERIOD 09/03/2021 TO 30/06/2021 -	1		54.63
INV 11497	12/05/2021	BURGESS RAWSON (WA) PTY LTD	PEEL TCE FOR THE PERIOD 09/03/2021 TO 30/06/2021 -	1	54.63	
EFT40219	11/06/2021	CENTRAL MOBILE MECHANICAL REPAIRS	CLACKLINE 2.4 - MACHINE FLYWHEEL	1		3,802.48
INV 000035626/05/2021		CENTRAL MOBILE MECHANICAL REPAIRS	CLACKLINE 2.4 - MACHINE FLYWHEEL	1	3,802.48	
EFT40220	11/06/2021	CF GLOBAL TRUST T/AS CF GLOBAL	BILYA KOORT BOODJA BROCHURE REPRESENTATION 2021 QUEENSLAND	1		330.00
INV INV-00725/05/2021		CF GLOBAL TRUST T/AS CF GLOBAL	BILYA KOORT BOODJABROCHURE REPRESENTATION 2021 QUEENSLAND	1	330.00	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 18

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40221	11/06/2021	COUNTRY COPIERS NORTHAM	STATIONERY FOR REC CENTRE.	1		321.65
INV 44255	31/05/2021	COUNTRY COPIERS NORTHAM	BLACK CARD FOR RECONCILIATION WEEK EVENT	1	28.05	
INV 44255	31/05/2021	COUNTRY COPIERS NORTHAM	2 x REAMS COLOURED PAPER FOR RECONCILIATION WEEK EVENT	1	33.50	
INV 44255	31/05/2021	COUNTRY COPIERS NORTHAM	STATIONERY FOR REC CENTRE.	1	260.10	
EFT40222	11/06/2021	EASIFLEET	PAYROLL DEDUCTIONS	1		1,601.63
INV DEDUC08/06/2021		EASIFLEET	PAYROLL DEDUCTIONS		1,005.40	
INV DEDUC08/06/2021		EASIFLEET	PAYROLL DEDUCTIONS		596.23	
EFT40223	11/06/2021	EUREKA TRUCK TRAINING	JUDITH HAY TLIC3004 HR-B LICENCE - USI# 9934UFM8T7 COURSE TO BE HELD AT MURESK 9-12 JUNE 2021	1		1,010.00
INV 000039102/06/2021		EUREKA TRUCK TRAINING	JUDITH HAY TLIC3004 HR-B LICENCE - USI# 9934UFM8T7 COURSE TO BE HELD AT MURESK 9-12 JUNE 2021	1	1,010.00	
EFT40224	11/06/2021	FRANK DAVIS	STORY TELLING - WA HOCKEY 29-5-2021	1		500.00
INV 17	29/05/2021	FRANK DAVIS	STORY TELLING - WA HOCKEY 29-5-2021	1	500.00	
EFT40225	11/06/2021	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE FOR ENVIRONMENTAL HEALTH OFFICER WEEKE ENDING 23/05/2021	1		8,296.29
INV 500504221/05/2021		HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE FOR ENVIRONMENTAL HEALTH OFFICER WEEKE ENDING 23/05/2021	1	2,962.96	
INV 500752602/06/2021		HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE FOR ENVIRONMENTAL HEALTH OFFICER WEEKE ENDING 30/05/2021	1	2,370.37	
INV 500867704/06/2021		HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE FOR ENVIRONMENTAL HEALTH OFFICER WEEKE ENDING 06/06/2021	1	2,962.96	
EFT40226	11/06/2021	ISAAC PROCTOR	REFUND OF STANDPIPE ACCESS CARD DEPOSIT.	1		50.00
INV 000948208/06/2021		ISAAC PROCTOR	REFUND OF STANDPIPE ACCESS CARD DEPOSIT.	1	50.00	
EFT40227	11/06/2021	IT VISION	2 * SYNERGYSOFT USER + DEVICE LICENCES.	1		3,030.30
INV 35084	30/04/2021	IT VISION	2 * SYNERGYSOFT USER + DEVICE LICENCES.	1	3,030.30	
EFT40228	11/06/2021	JENNIFER ANNE O'BRIEN	POLICE CLEARANCE NATIONAL CRIME CHECK	1		50.64

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 225310425/05/2021		JENNIFER ANNE O'BRIEN	POLICE CLEARANCE NATIONAL CRIME CHECK	1	50.64	
EFT40229	11/06/2021	JOAN PARFITT	CULTURAL AWARENESS AND STORY TELLING SESSION 24/05/2021	1		500.00
INV 1	24/05/2021	JOAN PARFITT	CULTURAL AWARENESS AND STORY TELLING SESSION 24/05/2021	1	500.00	
EFT40230	11/06/2021	KIM COLBOURNE	BALLOONS AND HELIUM GAS TANKS FOR BOOK LAUNCH 2 JUNE 2021 NORTHAM LIBRARY.	1		302.65
INV JM01/0631/05/2021		KIM COLBOURNE	BALLOONS AND HELIUM GAS TANKS FOR BOOK LAUNCH 2 JUNE 2021 NORTHAM LIBRARY.	1	302.65	
EFT40231	11/06/2021	LANDGATE	GROSS RENTAL VALUATIONS 17/4/21 - 14/5/21	1		683.85
INV 364986-09/06/2021		LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE 20/2/21 - 30/4/21	1	85.46	
INV 365008-09/06/2021		LANDGATE	GROSS RENTAL VALUATIONS 17/4/21 - 14/5/21	1	598.39	
EFT40232	11/06/2021	MALINOWSKI HOLDINGS PTY LTD	RENT 174 FITZGERALD ST NORTHAM JUNE 21	1		916.66
INV 000004426/05/2021		MALINOWSKI HOLDINGS PTY LTD	RENT 174 FITZGERALD ST NORTHAM JUNE 21	1	916.66	
EFT40233	11/06/2021	MCLEODS BARRISTERS & SOLICITORS	ADVISE RE ILLEGAL STRUCTURE AT 4 HOVEA CRESCENT, F. CAREY	1		1,423.70
INV 119239	31/05/2021	MCLEODS BARRISTERS & SOLICITORS	ADVISE RE ILLEGAL STRUCTURE AT 4 HOVEA CRESCENT, F. CAREY	1	1,423.70	
EFT40234	11/06/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS	1		1,253.01
INV 913828805/08/2018		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS	1	417.67	
INV 914076905/09/2018		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT	1	417.67	
INV 922703105/06/2021		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS 05.06.2021 TO 04.07.2021	1	417.67	
EFT40235	11/06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1		490.00
INV 000034914/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	51.00	
INV 000035221/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	103.50	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000035225/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS -	1	51.00	
INV 000035226/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	18.00	
INV 000035327/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	51.00	
INV 000035328/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	51.00	
INV 000035331/05/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	51.00	
INV 000035401/06/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - JUNE 2021	1	61.00	
INV 000035402/06/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - JUNE 2021	1	34.50	
INV 000035403/06/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - JUNE 2021	1	18.00	
EFT40236	11/06/2021	NORTHAM LIQUOR BARONS	REFRESHMENTS FOR BBQ X 2 CARTONS (TENAYA & JASON)	1		150.95
INV 319169	26/05/2021	NORTHAM LIQUOR BARONS	STOCK FOR COUNCIL MEETINGS	1	39.97	
INV 320608	04/06/2021	NORTHAM LIQUOR BARONS	REFRESHMENTS FOR BBQ X 2 CARTONS (TENAYA & JASON)	1	110.98	
EFT40237	11/06/2021	OXTER SERVICES	PLAQUE FOR NORTHAM AQUATIC CENTRE	1		1,625.75
INV 24426	03/06/2021	OXTER SERVICES	PLAQUE FOR NORTHAM AQUATIC CENTRE	1	1,625.75	
EFT40238	11/06/2021	FAUL PARFITT	CULTURAL AWARENESS AND STORY TELLING SESSION 24-5-2021	1		500.00
INV 1	24/05/2021	FAUL PARFITT	CULTURAL AWARENESS AND STORY TELLING SESSION 24-5-2021	1	500.00	
EFT40239	11/06/2021	PLUS YOUR SETTLEMENTS	RATES CREDIT REFUND FOR ASSESSMENT A200	1		589.09
INV A200	11/06/2021	PLUS YOUR SETTLEMENTS	RATES CREDIT REFUND FOR ASSESSMENT A200		589.09	
EFT40240	11/06/2021	RAC BUSINESSWISE	RENEWAL RAC BUSINESSWISE ABSOLUTE FOR REGO - KILLARA	1		1,372.00
INV 338557	31/05/2021	RAC BUSINESSWISE	RENEWAL RAC BUSINESSWISE ABSOLUTE FOR REGO - KILLARA	1	1,372.00	
EFT40241	11/06/2021	RED DOT STORES	A4 FRAMES	1		18.00

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 21

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 511116126	05/2021	RED DOT STORES	A4 FRAMES	1	18.00	
EFT40242	11/06/2021	SHRED-X PTY LTD	DESTRUCTION OF ARCHIVE BOXES AND EMPTY ADMIN BIN.	1		385.58
INV 016272331	05/2021	SHRED-X PTY LTD	DESTRUCTION OF ARCHIVE BOXES AND EMPTY ADMIN BIN.	1	385.58	
EFT40243	11/06/2021	SIMON PAUL PETERS	DCBFCO HONORARIUM 2020/2021.	1		1,500.00
INV CH100610	06/2021	SIMON PAUL PETERS	DCBFCO HONORARIUM 2020/2021.	1	1,500.00	
EFT40244	11/06/2021	SOUTHERN CROSS AUSTEREO PTY LTD	TRIPLE M RADIO - AROUND THE TOWNS INTERVIEWS	1		176.00
INV 711884531	05/2021	SOUTHERN CROSS AUSTEREO PTY LTD	TRIPLE M RADIO - AROUND THE TOWNS INTERVIEWS	1	176.00	
EFT40245	11/06/2021	SYNERGY	357547520 BERNARD PK BBQ PUMP LIGHTS - 31/03/2021 TO 01/06/2021	1		7,242.07
INV 157822502	06/2021	SYNERGY	157822560 IRISHTOWN BFB - 25/03/2021 TO 20/05/2021		160.56	
INV 153902502	06/2021	SYNERGY	153902510 OLD SHIRE DEPOT BUILDING - 27/03/2021 TO 28/05/2021		241.09	
INV 357549102	06/2021	SYNERGY	357549120 DEPOT - PEEL - 27/03/2021 TO 28/05/2021		1,518.32	
INV 357705003	06/2021	SYNERGY	357705060 GREY ST AVON DESCENT - 31/03/2021 TO 01/06/2021		2,462.87	
INV 357548303	06/2021	SYNERGY	357548320 BERNARD PARK/PLAYGROUP - 31/03/2021 TO 01/06/2021		126.28	
INV 357547503	06/2021	SYNERGY	357547520 BERNARD PK BBQ PUMP LIGHTS - 31/03/2021 TO 01/06/2021		2,616.73	
INV 357703803	06/2021	SYNERGY	357703800 FLOOD PUMP - 31/03/2021 TO 01/06/2021		116.22	
EFT40246	11/06/2021	TELSTRA CORPORATION	VARIOUS MOBILES MAY 21	1		1,334.05
INV 272600828	05/2021	TELSTRA CORPORATION	VARIOUS MOBILES MAY 21	1	1,108.18	
INV 272600928	05/2021	TELSTRA CORPORATION	VARIOUS MIBILE PHONE ACCOUNTS FOR MAY 2021.	1	225.87	
EFT40247	11/06/2021	THE WORKWEAR GROUP	JAI ME HAWKINS - CATUST EMERALD FLUTED SLEEVE TOP	1		614.15
INV 127878215	12/2020	THE WORKWEAR GROUP	JAI ME HAWKINS - CATUST EMERALD FLUTED SLEEVE TOP	1	328.50	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 22

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 128248604/01/2021		THE WORKWEAR GROUP	UNIFORM FOR MICHELLE BLACKHURST	1	285.65	
INV 844053	10/03/2021	THE WORKWEAR GROUP	RETURN OF UNIFORM FOR SUE CONNELL.	1	-61.20	
INV 130182223/03/2021		THE WORKWEAR GROUP	UNIFORM FOR SUE CONNELL	1	61.20	
EFT40248	11/06/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FOR W/E 16/05/2021.	1		142.01
INV 0494-S3116/05/2021		TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FOR W/E 16/05/2021.	1	142.01	
EFT40249	11/06/2021	WA CONTRACT RANGER SERVICES	POUND DUTRES FR 17/05/2021 TO 30/05/2021.	1		2,376.00
INV 03307	28/05/2021	WA CONTRACT RANGER SERVICES	CAT MANAGEMENT EXPENSE - MAY	1	660.00	
INV 03309	01/06/2021	WA CONTRACT RANGER SERVICES	POUND DUTRES FR 17/05/2021 TO 30/05/2021.	1	1,716.00	
EFT40250	11/06/2021	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE SUBSCRIPTIONS FOR 1ST OCTOBER 2020 TO 30TH JUNE 2020	1		259.41
INV SN0001	31/05/2021	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE SUBSCRIPTIONS FOR 1ST OCTOBER 2020 TO 30TH JUNE 2020	1	208.71	
INV 100000031/05/2021		WARRICKS NEWSAGENCY	COPIES OF WEST AUSTRALIAN NEWSPAPER (MON-FRI) JUNE21	1	50.70	
EFT40251	11/06/2021	WAY SIGNS	PLANT IDENTIFICATION STICKERS AS QUOTED	1		275.00
INV INV-27101/06/2021		WAY SIGNS	PLANT IDENTIFICATION STICKERS AS QUOTED	1	275.00	
EFT40252	11/06/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ANASTASIA WILLIAMS USI# T45XZ8K.G7A RATES IN LOCAL GOVERNMENT - CLERICAL COURSE 08/06/2021	1		4,417.00
INV C3012423/02/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	BRANDON BUSWELL USI# ZJQQ62AVF3 COURSE - DEALING WITH DIFFICULT CUSTOMERS HELD AT WALGA ON 10/02/2021 - CREDIT NOTE COURSE NOT TAKEN	1	-578.00	
INV I30862126/02/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS USI#59BFRFJX7J LOCAL GOVERNMENT ACT A995-THE ESSENTIALS 26/05/2021	1	578.00	
INV I30863130/03/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KATHY SCHOLZ SU1# 23LTTTCQV3U LOCAL GOVERNMENT ACT 1995 - THE ESSENTIALS 26/05/2021	1	578.00	
INV C3012413/04/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING FOR JAYDEN POPE - DEALING WITH DIFFICULT CUSTOMERS	1	-578.00	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 23

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV I30870210/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ANASTASIA WILLIAMS USI# T45XZ8K67A RATES IN LOCAL GOVERNMENT - CLERICAL COURSE 08/06/2021	1	1,045.00	
INV I30872320/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KATHY SCHOLZ SUJ# 23LTTCQV3U PROCUREMENT AND CONTRACT MANAGEMENT FUNDAMENTALS 11/06/2021	1	578.00	
INV I30871920/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PROCUREMENT SUPPLIER SELECTION EVALUATION AND CONTRACT AWARD	1	578.00	
INV I30871920/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS USI#59BFRFJX7J STAGE 2 PROCUREMENT & CONTRACT MANAGEMENT 20 & 21 MAY 2021.	1	950.00	
INV I30871920/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS USI#59BFRFJX7J STAGE 2 PROCUREMENT & CONTRACT MANAGEMENT 19/05/2021	1	578.00	
INV I30871920/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KATHY SCHOLZ SUJ# 23LTTCQV3U PROCUREMENT ESSENTIALS 19/05/2021	1	578.00	
INV I30872627/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS USI# 59BFRFJX7J - PROCUREMENT FORUM 09/06/2021	1	110.00	
INV C3012561/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION		1	-578.00	
INV I30854123/12/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	BRANDON BUSWELL USI# ZJQQ62AVF3 COURSE - DEALING WITH DIFFICULT CUSTOMERS HELD AT WALGA ON 10/02/2021	1	578.00	
EFT40253	11/06/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	GRASS VALLEY 1.4 - ATTEND STATION DIAGNOSE AND REPAIR REPORTED FAULT WITH AIRCON SYSTEM	1		3,754.10
INV INV-11423/12/2020		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	DIAGNOSE AND REPAIR BROKEN LOUD SPEAKER ON REAR DECK FOR INTERCOM	1	1,062.10	
INV INV-11504/01/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	GRASSVALLEY 1.4-ATTENDSTATIONDIAGNOSEANDREPAIRREPORTED	1	1,129.00	
INV INV-11918/05/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	FAULTWITHAIRCONSYSTEM	1	810.00	
INV INV-11803/06/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND STATION, TEST AND REPLACE STARTER BATTERIES	1	456.50	
INV INV-11808/06/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CLACKLINE 2.4 - REPAIRS INTERMITTENT FAULT WITH DASH PANEL	1	296.50	
			PN1510 - LIGHTING TOWER REPAIRS AND LOCKS			

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 24

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40254	11/06/2021	SPECIALISED TREE SERVICE	AS QUOTED, REMOVE UPPER DEAD SECTION TO HERITAGE LISTED TREE AT NORTHAM CEMETERY & REMOVE ALL MATERIAL FROM SITE. SITE TO BE CLEANED, RAKED & BACK BLADED.	1		6,437.20
INV 3588	04/06/2021	SPECIALISED TREE SERVICE	AS QUOTED, REMOVE UPPER DEAD SECTION TO HERITAGE LISTED TREE AT NORTHAM CEMETERY & REMOVE ALL MATERIAL FROM SITE. SITE TO BE CLEANED, RAKED & BACK BLADED.	1	6,437.20	
EFT40255	16/06/2021	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR APRIL 2021.	1		188.15
INV 370415231/05/2021		BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR APRIL 2021.	1	188.15	
EFT40256	16/06/2021	WHEATBELT DEVELOPMENT COMMISSION	RETURN OF UNSPENT FUNDS, AVON WATER REUSE PROJECT.	1		160,073.26
INV 392021302/06/2021		WHEATBELT DEVELOPMENT COMMISSION	RETURN OF UNSPENT FUNDS, AVON WATER REUSE PROJECT.	1	160,073.26	
EFT40257	17/06/2021	ADT SECURITY	KILLARA RESPITE CARE. ALARM MONITORING 01/06/2021 TO 31/08/2021.	1		162.29
INV 241770401/06/2021		ADT SECURITY	KILLARA RESPITE CARE. ALARM MONITORING 01/06/2021 TO 31/08/2021.	1	162.29	
EFT40258	17/06/2021	ALLMAKES AG	HELMET, BATTERY CHARGER, OIL/CHAIN	1		1,706.29
INV 23789	18/05/2021	ALLMAKES AG	HELMET, BATTERY CHARGER, OIL/CHAIN	1	1,375.10	
INV 24147	03/06/2021	ALLMAKES AG	HARNES - DBLE SHOULDER BASIC, LINE ROUND	1	331.19	
EFT40259	17/06/2021	ANDREW SWANN	BOND REFUND REQUEST - NO DAMAGE TO INFRASTRUCTURE.	1		1,000.00
INV T1458	14/06/2021	ANDREW SWANN	BOND REFUND REQUEST - NO DAMAGE TO INFRASTRUCTURE.	1	1,000.00	
EFT40260	17/06/2021	ASHMAN FINE CABINETS	SIZE 3 TIMBER SEAT BATTERNS	1		55.00
INV 1532	21/05/2021	ASHMAN FINE CABINETS	SIZE 3 TIMBER SEAT BATTERNS	1	55.00	
EFT40261	17/06/2021	AUSTRALIA POST	POSTAGE FOR THE MONTH OF MAY 2021.	1		787.20

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 101063617/06/2021		AUSTRALIA POST	POSTAGE FOR THE MONTH OF MAY 2021.	1	787.20	
EFT40262	17/06/2021	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 25/05/2021.	1		120,107.71
INV 25/5/20225/05/2021		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 25/05/2021.	1	62,939.41	
INV 08/06/2008/06/2021		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 08/06/21.	1	57,168.30	
EFT40263	17/06/2021	AV-SEC SECURITY SERVICES	OLD TOWN BUILDING CREATE 298 AFTER HOURS CALLOUT FOR DUE TO ALARM BEING ACTIVATED BY SHIRE.	1		325.00
INV 3234	07/05/2021	AV-SEC SECURITY SERVICES	OLD TOWN BUILDING CREATE 298 AFTER HOURS CALLOUT FOR 13/03 AND 05/04 DUE TO ALARM BEING ACTIVATED BY SHIRE.	1	130.00	
INV 3270	27/05/2021	AV-SEC SECURITY SERVICES	OLD TOWN BUILDING CREATE 298 AFTER HOURS CALLOUT FOR DUE TO ALARM BEING ACTIVATED BY SHIRE.	1	195.00	
EFT40264	17/06/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 01/06/2021-13/06/2021	1		1,792.00
INV 0011	13/06/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 01/06/2021-13/06/2021	1	1,792.00	
EFT40265	17/06/2021	AVON VALLEY FRENCH HOT BREAD	HOT DOG BUNS	1		129.20
INV 55	02/06/2021	AVON VALLEY FRENCH HOT BREAD	HOT DOG BUNS	1	129.20	
EFT40266	17/06/2021	AVON WASTE	ROADSIDE RUBBISH COLLECTION FOR FORTNIGHT COMMENCING 12 APRIL 2021.	1		70,201.59
INV 43782	23/04/2021	AVON WASTE	ROADSIDE RUBBISH COLLECTION FOR FORTNIGHT COMMENCING 12 APRIL 2021.	1	35,620.85	
INV 44672	04/06/2021	AVON WASTE	RUBBISH COLLECTION FOR SHIRE OF NORTHAM FORTNIGHT COMMENCING 23/04/05/2021	1	34,580.74	
EFT40267	17/06/2021	BLACKWELL PLUMBING & GAS PTY LTD	AQUATIC CENTRE. INSTALL 3 X TAPS AS PER QUOTE 2556.	1		6,776.00
INV INV-23902/06/2021		BLACKWELL PLUMBING & GAS PTY LTD	AQUATIC CENTRE. INSTALL 3 X TAPS AS PER QUOTE 2556.	1	6,776.00	
EFT40268	17/06/2021	BLACKWOODS	WADER CHEST T/CAP M/SOLE YE8, YE10, YE12	1		1,304.64

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 26

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV PE9290	19/05/2021	BLACKWOODS	WADER CHEST T/CAP M/SOLE YE8, YE10, YE12	1	1,083.12	
INV PE5805	27/05/2021	BLACKWOODS	WADER CHEST T/CAP M/SOLE	1	221.52	
EFT40269	17/06/2021	BOOKTOPIA PTY LTD	PATRON PURCHASE REQUESTS AND CHILDREN'S SALE AUDIO BOOKS.	1		3,584.95
INV 143197	114/06/2021	BOOKTOPIA PTY LTD	PATRON REQUESTS AND BUSINESS IMPROVEMENT TEXTS.	1	1,621.04	
INV 143193	914/06/2021	BOOKTOPIA PTY LTD	PATRON PURCHASE REQUESTS AND CHILDREN'S SALE AUDIO BOOKS.	1	1,963.91	
EFT40270	17/06/2021	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MAY 2021.	1		4,896.40
INV T1080	15/06/2021	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MAY 2021.	1	4,896.40	
EFT40271	17/06/2021	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF MAY 2021.	1		3,720.03
INV T1079	15/06/2021	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF MAY 2021.	1	3,720.03	
EFT40272	17/06/2021	BUNNINGS BUILDING SUPPLIES P/L	FAIRY LIGHTS (1000 PER BOX)	1		1,850.11
INV 2182/00	16/04/2021	BUNNINGS BUILDING SUPPLIES P/L	REPLACEMENT OF AIR COMPRESSOR FOR KILLARA	1	284.05	
INV 2182/00	05/05/2021	BUNNINGS BUILDING SUPPLIES P/L	OZITO PISTOL GRIP TYRE INFLATOR FOR KILLARA	1	14.54	
INV 2182/00	31/05/2021	BUNNINGS BUILDING SUPPLIES P/L	MISCELLANEOUS DOG POUND	1	163.11	
INV 2182/99	02/06/2021	BUNNINGS BUILDING SUPPLIES P/L	INDIVIDUAL STICK IN GROUND SOLAR LIGHTS	1	91.20	
INV 2182/00	04/06/2021	BUNNINGS BUILDING SUPPLIES P/L	BASIN & VARIOUS BBQ CLEANING ITEMS FOR DEPOT.	1	21.46	
INV 2182/00	08/06/2021	BUNNINGS BUILDING SUPPLIES P/L	VARIOUS SMALL TOOLS FOR OPERATIONS DEPOT.	1	68.49	
INV 2182/99	08/06/2021	BUNNINGS BUILDING SUPPLIES P/L	FAIRY LIGHTS (1000 PER BOX)	1	1,008.90	
INV 2182/00	09/06/2021	BUNNINGS BUILDING SUPPLIES P/L	TREE STAKES & TIES WUNDOWIE OVAL.	1	177.36	
INV 2182/00	15/06/2021	BUNNINGS BUILDING SUPPLIES P/L	HOLMAN 12MM X 30M YARDMATE GARDEN HOSE	1	21.00	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40273	17/06/2021	CADDS FASHIONS	WORK BOOT ALLOWANCE - COLIN MCPHERSON	1		224.99
INV 21-000010	06/2021	CADDS FASHIONS	VARIOUS UNIFORM ITEMS FOR OUTDOOR OPERATIONAL STAFF.	1	75.00	
INV 21-000010	06/2021	CADDS FASHIONS	WORK BOOT ALLOWANCE - COLIN MCPHERSON	1	149.99	
EFT40274	17/06/2021	CIVIC LEGAL	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE.	1		2,139.50
INV 508356	04/06/2021	CIVIC LEGAL	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE.	1	2,139.50	
EFT40275	17/06/2021	CLEANAWAY DANIELS SERVICES PTY LTD	SHARPS DISPOSAL SERVICING BERNARD PARK MAY 2021.	1		591.48
INV 197192031	05/2021	CLEANAWAY DANIELS SERVICES PTY LTD	SHARPS DISPOSAL SERVICING BERNARD PARK MAY 2021.	1	197.16	
INV 197191931	05/2021	CLEANAWAY DANIELS SERVICES PTY LTD	SHARPS DISPOSAL SERVICING HOOPER PARK TOILETS MAY 2021.	1	98.58	
INV 197192231	05/2021	CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS SHARPS DISPOSAL SERVICING FOR MAY 2021.	1	98.58	
INV 197192131	05/2021	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK TOILETS. SHARPS DISPOSAL SERVICING FOR MAY 2021.	1	197.16	
EFT40276	17/06/2021	COMBINED TYRES PTY LTD	GRADER TYRE REPAIR	1		858.00
INV INV-12804	06/2021	COMBINED TYRES PTY LTD	GRADER TYRE REPAIR	1	858.00	
EFT40277	17/06/2021	COUNTRY COPIERS NORTHAM	IRA-DX3730 WUNDOWIE LIBRARY PRINTER SERVICING	1		76.02
INV S09185	10/06/2021	COUNTRY COPIERS NORTHAM	IRA-DX3730 WUNDOWIE LIBRARY PRINTER SERVICING	1	76.02	
EFT40278	17/06/2021	COUNTRYWIDE GROUP	CHAINSAW REPAIRS	1		15.95
INV ACC00009	06/2021	COUNTRYWIDE GROUP	CHAINSAW REPAIRS	1	15.95	
EFT40279	17/06/2021	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	SES BUILDINGS. LINK BOTH ALARM SYSTEMS AS PER QUOTE 25255.	1		1,998.87
INV 123260	13/05/2021	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	SES BUILDINGS. LINK BOTH ALARM SYSTEMS AS PER QUOTE 25255.	1	1,998.87	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 28

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40280	17/06/2021	DAMIAN ANDREW POTOCZNYJ	INFRASTRUCTURE BOND REFUND - DAMAGE SUSTAINED VIA UNRELATED FLOODING HAS SINCE BEEN REPAIRED	1		1,000.00
INV T1367	14/06/2021	DAMIAN ANDREW POTOCZNYJ	INFRASTRUCTURE BOND REFUND - DAMAGE SUSTAINED VIA UNRELATED FLOODING HAS SINCE BEEN REPAIRED	1	1,000.00	
EFT40281	17/06/2021	DANIEL GARLETT CONSULTANT	ABORIGINAL ASTRONOMY STARGAZING EVENT IN GRASS VALLEY (SUNDAY 6 JUNE 2021)	1		1,500.00
INV 28	06/06/2021	DANIEL GARLETT CONSULTANT	ABORIGINAL ASTRONOMY STARGAZING EVENT IN GRASS VALLEY (SUNDAY 6 JUNE 2021)	1	1,500.00	
EFT40282	17/06/2021	DEBORAH MOODY	WELCOME TO COUNTRY PERFORMED RECONCILIATION DAY 2-6-2021	1		300.00
INV 83	02/06/2021	DEBORAH MOODY	WELCOME TO COUNTRY PERFORMED RECONCILIATION DAY 2-6-2021	1	300.00	
EFT40283	17/06/2021	DMC CLEANING	SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05. FOR VARIOUS BUILDINGS	1		1,784.02
INV SON20415/06/2021		DMC CLEANING	SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05. FOR VARIOUS BUILDINGS	1	384.78	
INV SON20415/06/2021		DMC CLEANING	BILYA KOORT BOODJA. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	173.24	
INV SON20315/06/2021		DMC CLEANING	SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	189.55	
INV SON20415/06/2021		DMC CLEANING	NORTHAM VISITORS CENTRE. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	72.84	
INV SON20415/06/2021		DMC CLEANING	NORTHAM DEPOT. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	23.40	
INV SON20415/06/2021		DMC CLEANING	NORTHAM VISITORS CENTRE. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	237.38	
INV SON20315/06/2021		DMC CLEANING	NORTHAM VISITORS CENTRE. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	68.43	

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 29

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SON20415/06/2021		DMC CLEANING	NORTHAM DEPOT. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	73.84	
INV SON20415/06/2021		DMC CLEANING	ADMIN BUILDING. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	237.38	
INV SON20315/06/2021		DMC CLEANING	ADMIN BUILDING. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	204.49	
INV SON20415/06/2021		DMC CLEANING	BILYA KOORT BOODJA. MONTHLY SUPPLY OF PAPER PRODUCTS TO BUILDINGS AS PART OF CONTRACT C.202021-05.	1	118.69	
EFT40284	17/06/2021	DUN DIRECT PTY LTD	FUEL CHARGES FOR MAY 2021	1		18,291.92
INV MAY 2031/05/2021		DUN DIRECT PTY LTD	FUEL CHARGES FOR MAY 2021	1	18,291.92	
EFT40285	17/06/2021	EMILIA LUISA D'IPPOLITO	POLICE CLEARANCE	1		55.80
INV 270739015/06/2021		EMILIA LUISA D'IPPOLITO	POLICE CLEARANCE	1	55.80	
EFT40286	17/06/2021	FLOWGEN PTY LTD	SUPPLY AND INSTALL METERS AND REMOTE ACCESS TO READERS TO BE LOCATED AT HENRY ST AND JUBILEE OVAL AS PER QUOTE SUPPLIED	1		9,075.00
INV INV-64327/05/2021		FLOWGEN PTY LTD	SUPPLY AND INSTALL METERS AND REMOTE ACCESS TO READERS TO BE LOCATED AT HENRY ST AND JUBILEE OVAL AS PER QUOTE SUPPLIED	1	9,075.00	
EFT40287	17/06/2021	G & S INDUSTRIES	SL6.5.MIB 6.5M STREETLIGHTING COLUMN BPM 1.5M SINGLE CURVED O/R & ACCESS DOOR HDG & POWDER COATED BPM AS PER QUOTATION S25007	1		4,083.37
INV 21674	02/06/2021	G & S INDUSTRIES	SL6.5.MIB 6.5M STREETLIGHTING COLUMN BPM 1.5M SINGLE CURVED O/R & ACCESS DOOR HDG & POWDER COATED BPM AS PER QUOTATION S25007	1	4,083.37	
EFT40288	17/06/2021	GDR CIVIL CONTRACTING PTY LTD	PICK UP MULTI ROLLER FROM CENTRAL MOBILE MECHANICS (CLIVER ST, NORTHAM) AND DROP OFF AT WERRIBEE RD WUNDOWIE	1		660.00

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 30

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1879	11/06/2021	GDR CIVIL CONTRACTING PTY LTD	PICK UP MULTI ROLLER FROM CENTRAL MOBILE MECHANICS (CLIVER ST, NORTHAM) AND DROP OFF AT WERRIBEE RD WUNDOWIE	1	660.00	
EFT40289	17/06/2021	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL. FAINT NEWLY INSTALLED FACIA AND POSTS.	1		2,663.00
INV 129	18/05/2021	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS. CLEAN UP AND PAINT OVER GRAFFITI IN MALES TOILETS	1	231.00	
INV 135	28/05/2021	GLENN STUART BEVERIDGE	INK PEN TIP. REPAIR OF PLUMBING WORKS EXTRA TO FLOORING WORKS	1	440.00	
INV 134	28/05/2021	GLENN STUART BEVERIDGE	RAILWAY MUSEUM. REPAIR DOOR LOCK TO KITCHEN.	1	66.00	
INV 138	28/05/2021	GLENN STUART BEVERIDGE	MORBY COTTAGE. REPLACE WHITE ANT EATEN POST TO FRONT STEPS	1	132.00	
INV 133	28/05/2021	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL. FAINT NEWLY INSTALLED FACIA AND POSTS.	1	1,200.00	
INV 137	28/05/2021	GLENN STUART BEVERIDGE	FLUFFY DUCKLINGS. REMOVE FLAKING PAINT UNDER BATHROOM SINKS AND REPAINT.	1	594.00	
EFT40290	17/06/2021	GRAFTON ELECTRICS	REPLACE LIGHTS AT MINSON AVENUE AS PER QUOTE #56	1		4,718.51
INV 7845	08/06/2021	GRAFTON ELECTRICS	INSTAL CONTROL BOX AND RCD TO MINSON AVENUE WORKS	1	833.31	
INV 7834	08/06/2021	GRAFTON ELECTRICS	REPLACE LIGHTS AT MINSON AVENUE AS PER QUOTE #56	1	2,860.00	
INV 7850	10/06/2021	GRAFTON ELECTRICS	DAMAGED LIGHT FITTINGS BERNARD PARK TOILETS LABOUR AND PARTS	1	1,025.20	
EFT40291	17/06/2021	GWY PAINTING SERVICE	NORTHAM LIBRARY. REPAINT CEILINGS AS PER QUOTE.	1		8,118.00
INV 1849	03/06/2021	GWY PAINTING SERVICE	NORTHAM LIBRARY. REPAINT CEILINGS AS PER QUOTE.	1	8,118.00	
EFT40292	17/06/2021	IT VISION	UPDATE SYNERGY PLAY ACCOUNT.	1		412.50
INV 35195	25/05/2021	IT VISION	UPDATE SYNERGY PLAY ACCOUNT.	1	412.50	
EFT40293	17/06/2021	JASON SIGNSMAKERS	"MURESK INSTITUTE 5 >" SIGN AND BRACKETS TO SUITE AS PER QUOTE 14744#2	1		69.93
INV 219775	08/06/2021	JASON SIGNSMAKERS	"MURESK INSTITUTE 5 >" SIGN AND BRACKETS TO SUITE AS PER QUOTE 14744#2	1	69.93	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 31

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40294	17/06/2021	JAYLON INDUSTRIES PTY LTD	PRINTING OF TAKE 5 NOTEBOOKS AS PER QUOTE# 102977 ADMIN	1		957.00
INV 92846	07/05/2021	JAYLON INDUSTRIES PTY LTD	PRINTING OF TAKE 5 NOTEBOOKS AS PER QUOTE# 102977 ADMIN	1	957.00	
EFT40295	17/06/2021	JODIE MARIE COLLETT	INFRASTRUCTURE BOND TO BE REFUNDED - NO DAMAGE	1		1,000.00
INV T1342	14/06/2021	JODIE MARIE COLLETT	INFRASTRUCTURE BOND TO BE REFUNDED - NO DAMAGE	1	1,000.00	
EFT40296	17/06/2021	JS TECHNOLOGY & DIGITAL PTY LTD	SAMSUNG A12 COVER + SCREEN PROTECTOR - JANE WHITTING	1		45.00
INV 9060	10/06/2021	JS TECHNOLOGY & DIGITAL PTY LTD	SAMSUNG A12 COVER + SCREEN PROTECTOR - JANE WHITTING	1	45.00	
EFT40297	17/06/2021	KLEENHEAT GAS	TOWN HALL YEARLY GAS BOTTLE HIRE SERVICE CHARGE.	1		171.60
INV 436917901	06/2021	KLEENHEAT GAS	TOWN HALL YEARLY GAS BOTTLE HIRE SERVICE CHARGE.	1	171.60	
EFT40298	17/06/2021	KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS & ITEMS FOR KILLARA	1		524.70
INV 005764326	05/2021	KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS & ITEMS FOR KILLARA	1	524.70	
EFT40299	17/06/2021	LLOYD MOURISH	ART WORK SALE OF LLYOD MOURISH PAINTING	1		200.00
INV 2	17/09/2020	LLOYD MOURISH	ART WORK SALE OF LLYOD MOURISH PAINTING	1	200.00	
EFT40300	17/06/2021	LUCY'S TEAROOMS	CATERING FOR CITIZENSHIP CEREMONY 6 NOVEMBER 2020 - ASSORTMENT OF HOT AND COLD FINGER FOOD, SANDWICHES AND SWEET PLATTER FOR 30 PEOPLE	1		330.00
INV 2329	11/11/2020	LUCY'S TEAROOMS	CATERING FOR CITIZENSHIP CEREMONY 6 NOVEMBER 2020 - ASSORTMENT OF HOT AND COLD FINGER FOOD, SANDWICHES AND SWEET PLATTER FOR 30 PEOPLE	1	330.00	
EFT40301	17/06/2021	MCLEODS BARRISTERS & SOLICITORS	REQUEST FOR ADVICE - 34 LOTON DRIVE, NORTHAM	1		833.91
INV 119240	31/05/2021	MCLEODS BARRISTERS & SOLICITORS	REQUEST FOR ADVICE - 34 LOTON DRIVE, NORTHAM	1	833.91	
EFT40302	17/06/2021	MEGAN CHRISTINE WORTHINGTON	REIMBURSEMENT OF PAYMENT FOR COMPLETION OF HYGIENE OFFICER CERTIFICATE.	1		18.22

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 32

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV HHJ18640/06/2021		MEGAN CHRISTINE WORTHINGTON	REIMBURSEMENT OF PAYMENT FOR COMPLETION OF HYGIENE OFFICER CERTIFICATE.	1	18.22	
EFT40303	17/06/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 24/5/2021 TO 31/5/2021 CONTRACT C.201819-12.	1		7,760.50
INV N2793	31/05/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 24/5/2021 TO 31/5/2021 CONTRACT C.201819-12.	1	3,900.60	
INV N2784	31/05/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 17/5/2021 TO 19/5/2021 AND 20/5/2021 TO 23/5/2021 ON CONTRACT C.201819-12 YEAR 2	1	3,859.90	
EFT40304	17/06/2021	MORRIS PEST AND WEED CONTROL	TERMITE TREATMENT TO LARGE GUM TREE LOCATED FRONT VERGE (SOUTH SIDE) MAIN ENTRANCE TO NORTHAM SENIOR HIGH SCHOOL	1		280.00
INV INV-12314/06/2021		MORRIS PEST AND WEED CONTROL	TERMITE TREATMENT TO LARGE GUM TREE LOCATED FRONT VERGE (SOUTH SIDE) MAIN ENTRANCE TO NORTHAM SENIOR HIGH SCHOOL	1	280.00	
EFT40305	17/06/2021	NEWGROUND WATER SERVICES PTY LTD	INSPECTION TO WASTE WATER TREATMENT PLANT PUMP	1		280.50
INV 100194131/05/2021		NEWGROUND WATER SERVICES PTY LTD	INSPECTION TO WASTE WATER TREATMENT PLANT PUMP	1	280.50	
EFT40306	17/06/2021	NGAGAGIN MAAMAN MIA ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION	LOAD OF FIREWOOD	1		100.00
INV 211	29/05/2021	NGAGAGIN MAAMAN MIA ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION	LOAD OF FIREWOOD	1	100.00	
EFT40307	17/06/2021	NINGA NUNTHALEE	10 x SOAPS	1		465.00
INV 038	14/06/2021	NINGA NUNTHALEE	20 x SKIN CARE CREAMS	1	465.00	
EFT40308	17/06/2021	NORTHAM BETTA ELECTRICAL	10 x SOAPS	1		465.00
			20 x SKIN CARE CREAMS			
			SAMSUNG A11 FOR PARKS MANAGER	1		458.85

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 33

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 200100225/03/2021		NORTHAM BETTA ELECTRICAL	LOGITECH WEBCAM & SPEAKERS	1	209.85	
INV 200100208/06/2021		NORTHAM BETTA ELECTRICAL	SAMSUNG A11 FOR PARKS MANAGER	1	249.00	
EFT40309	17/06/2021	NORTHAM FAMILY PRACTICE	FLU VACCINES	1		380.00
INV 151336	11/06/2021	NORTHAM FAMILY PRACTICE	FLU VACCINES	1	380.00	
EFT40310	17/06/2021	NORTHAM MOTORCYCLES AND FARM	MOWER SERVICE & CARBURETTOR REPLACEMENT	1		419.00
INV 282	18/05/2021	NORTHAM MOTORCYCLES AND FARM	MOWER SERVICE & CARBURETTOR REPLACEMENT	1	419.00	
EFT40311	17/06/2021	NUTRIEN AG SOULTIONS LIMITED	1KG METSULFURON GLYSOPHATE.	1		2,390.70
INV 904662606/05/2021		NUTRIEN AG SOULTIONS LIMITED	PVC PIPE & FITTINGS FOR RV FRIENDLY OVERNIGHT SITE	1	264.33	
INV 904668207/05/2021		NUTRIEN AG SOULTIONS LIMITED	PVC PIPE & FITTINGS FOR RV FRIENDLY OVERNIGHT SITE.	1	87.43	
INV 904668207/05/2021		NUTRIEN AG SOULTIONS LIMITED	PVC PIPE & FITTINGS FOR RV FRIENDLY OVERNIGHT SITE.	1	493.29	
INV 904741718/05/2021		NUTRIEN AG SOULTIONS LIMITED	REPLACEMENT GAS FOR FORKLIFT	1	66.00	
INV 904741718/05/2021		NUTRIEN AG SOULTIONS LIMITED	REPLACEMENT GAS FOR FORKLIFT	1	81.40	
INV 904741718/05/2021		NUTRIEN AG SOULTIONS LIMITED	REPLACEMENT GAS FOR FORKLIFT - CREDIT	1	-81.40	
INV 904798826/05/2021		NUTRIEN AG SOULTIONS LIMITED	25MM BLUELINE PIPE & FITTINGS	1	273.93	
INV 904795426/05/2021		NUTRIEN AG SOULTIONS LIMITED	25MM BLUELINE PIPE & FITTINGS	1	403.82	
INV 904838901/06/2021		NUTRIEN AG SOULTIONS LIMITED	1KG METSULFURON GLYSOPHATE.	1	801.90	
EFT40312	17/06/2021	OXTER SERVICES	BERNARD PARK TOILETS. SUPPLY 2 X 10L URINAL CONCENTRATE FOR WATERLESS URINALS	1		1,129.41
INV 24428	03/06/2021	OXTER SERVICES	BERNARD PARK TOILETS. SUPPLY 2 X 10L URINAL CONCENTRATE FOR WATERLESS URINALS	1	1,129.41	
EFT40313	17/06/2021	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 185 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2234578.	1		262.96

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 34

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 223457815/06/2021		PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 185 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2234578.	1	262.96	
EFT40314	17/06/2021	PERTH SAFETY PRODUCTS PTY LTD	RURAL NUMBER SIGNS - BLANK	1		220.00
INV 000106202/06/2021		PERTH SAFETY PRODUCTS PTY LTD	RURAL NUMBER SIGNS - BLANK	1	220.00	
EFT40315	17/06/2021	PROFESSIONAL LOCKSERVICE	RSL MEMORIAL HALL. SUPPLY AND SEND TO ADMIN, 2 X HK1 AND 2 X ST1 KEYS.	1		97.90
INV 001059226/03/2021		PROFESSIONAL LOCKSERVICE	RSL MEMORIAL HALL. SUPPLY AND SEND TO ADMIN, 2 X HK1 AND 2 X ST1 KEYS.	1	97.90	
EFT40316	17/06/2021	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES MAY 2021	1		41.75
INV MAY 2031/05/2021		PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES MAY 2021	1	41.75	
EFT40317	17/06/2021	RETAIL DECISIONS (COLES)	COLES PURCHASES FOR MONTH OF MAY 2021.	1		2,659.59
INV 167	31/05/2021	RETAIL DECISIONS (COLES)	COLES PURCHASES FOR MONTH OF MAY 2021.	1	2,659.59	
EFT40318	17/06/2021	ROOGENIC - ROO TEA PTY LTD	NATIVE RELAXTION TEAS AND NATIVE BALANCE FOR WOMEN TEABAGS AND JARS	1		345.10
INV WS-00010/06/2021		ROOGENIC - ROO TEA PTY LTD	NATIVE RELAXTION TEAS AND NATIVE BALANCE FOR WOMEN TEABAGS AND JARS	1	345.10	
EFT40319	17/06/2021	RURAL BUILDING COMPANY PTY LTD	INFRASTRUCTURE BOND TO BE REFUNDED - NO DAMAGE	1		2,000.00
INV T1276	14/06/2021	RURAL BUILDING COMPANY PTY LTD	INFRASTRUCTURE BOND TO BE REFUNDED - NO DAMAGE	1	1,000.00	
INV T1275	14/06/2021	RURAL BUILDING COMPANY PTY LTD	INFRASTRUCTURE BOND TO BE REFUNDED - NO DAMAGE HAS OCCURED	1	1,000.00	
EFT40320	17/06/2021	SPECIALISED TREE SERVICE	3.8SLK DUMBARTON RD IRISHTOWN. SAFELY CUT DOWN DEAD, FAILING HALF OF A VERY OLD WANDOO TREE.	1		1,713.00
INV 3596	15/06/2021	SPECIALISED TREE SERVICE	3.8SLK DUMBARTON RD IRISHTOWN. SAFELY CUT DOWN DEAD, FAILING HALF OF A VERY OLD WANDOO TREE.	1	1,713.00	
EFT40321	17/06/2021	SUSAN ATKINSON	BOND REFUND - NO INFRASTRUCTURE DAMAGE.	1		1,000.00

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 35

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV T1273	14/06/2021	SUSAN ATKINSON	BOND REFUND - NO INFRASTRUCTURE DAMAGE.	1	1,000.00	
EFT40322	17/06/2021	SYNERGY	168614990 STREETLIGHTING - 25/04/2021 TO 24/05/2021	1		39,491.96
INV 915241602	07/2020	SYNERGY	AUXILLARY LIGHTING 28/05/2020 - 27/06/2020.	1	132.22	
INV 168614901	06/2021	SYNERGY	168614990 STREETLIGHTING - 25/04/2021 TO 24/05/2021		23,861.56	
INV 915241601	06/2021	SYNERGY	915241640 AUXILLARY LIGHTING - 03/05/2021 TO 01/06/2021		135.85	
INV 335596903	06/2021	SYNERGY	335596920 VISITORS CENTRE - 31/03/2021 TO 01/06/2021		502.03	
INV 935600103	06/2021	SYNERGY	935600140 VISITORS CENTRE - 31/03/2021 TO 01/06/2021		427.11	
INV 357700003	06/2021	SYNERGY	357700020 KILLARA DAYCARE CENTRE - 31/03/2021 TO 31/05/2021		887.44	
INV 357704703	06/2021	SYNERGY	357704790 STAGE LIGHTS - SOUNDSHELL - MUNSON AVE - 31/03/2021 TO 01/06/2021		788.24	
INV 357705308	06/2021	SYNERGY	357705300 MORRELL PARK RETIC - 07/04/2021 TO 04/06/2021		138.69	
INV 357548108	06/2021	SYNERGY	357548130 MEMORIAL HALL - 31/03/2021 TO 03/06/2021		501.14	
INV 357548008	06/2021	SYNERGY	357548080 DOG POUND COLEBATCH RD - 27/03/2021 TO 20/05/2021		366.47	
INV 357548708	06/2021	SYNERGY	357548700 TOWN HALL - 02/04/2021 TO 04/06/2021		1,115.08	
INV 357703408	06/2021	SYNERGY	357703420 PURSLOWE PARK - 01/04/2021 TO 03/06/2021		119.49	
INV 361333408	06/2021	SYNERGY	361333420 AVON MALL - 01/04/2021 TO 03/06/2021		526.00	
INV 236109808	06/2021	SYNERGY	236109800 RAP PARK - 07/04/2021 TO 04/06/2021		108.83	
INV 112769508	06/2021	SYNERGY	112769500 OLD NORTHAM FIRE STATION - 01/04/2021 TO 03/06/2021		275.97	
INV 361669309	06/2021	SYNERGY	361669310 RECREATION PRECINCT - 12/05/2021 TO 08/06/2021		8,585.45	
INV 293110709	06/2021	SYNERGY	293110730 BILYA KOORT BOODJA - 12/05/2021 TO 08/06/2021		689.86	
INV 357705111	06/2021	SYNERGY	357705110 RAILWAY MUSEUM - 10/04/2021 TO 10/06/2021		330.53	
EFT40323	17/06/2021	TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS. JUNE - JULY 2021.	1		1,671.64

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 36

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 272600810/06/2021		TELSTRA CORPORATION	PHONE CHARGES BUSH FIRE BRIGADES 10 JUNE TO 9 JULY 2021.	1	20.00	
INV 272600910/06/2021		TELSTRA CORPORATION	VFMS TRAILER AND SPRINKLER SYSTEMS JUNE - JULY 2021.	1	20.95	
INV 272600910/06/2021		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS JUNE TO JULY 2021.	1	164.61	
INV 272600810/06/2021		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS. JUNE - JULY 2021.	1	1,466.08	
EFT40324	17/06/2021	THE WORKWEAR GROUP	UNIFORM ALLOWANCE KATHY SCHOLZ.	1		363.61
INV 131791124/05/2021		THE WORKWEAR GROUP	UNIFORM ALLOWANCE SUSETTE AUMORD.	1	165.75	
INV 132024528/05/2021		THE WORKWEAR GROUP	UNIFORM ALLOWANCE KATHY SCHOLZ.	1	197.86	
EFT40325	17/06/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 10 JUNE 2021	1		50.00
INV 70	15/06/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 10 JUNE 2021	1	50.00	
EFT40326	17/06/2021	VINCELEC	NORTHAM POUND. REPLACE FLUROS TO LED WATER PROOF BATENS AS PER QUOTE.	1		2,044.55
INV IV854	07/06/2021	VINCELEC	NORTHAM LIBRARY. REPLACE UNSERVICABLE LIGHTS IN TOP OFFICES WITH LED.	1	781.53	
INV IV873	15/06/2021	VINCELEC	NORTHAM POUND. REPLACE FLUROS TO LED WATER PROOF BATENS AS PER QUOTE.	1	1,263.02	
EFT40327	17/06/2021	WA LIBRARY SUPPLIES	BOOK RETURN TROLLEY, JARRAH LEGNO	1		1,250.00
INV 001245424/05/2021		WA LIBRARY SUPPLIES	BOOK RETURN TROLLEY, JARRAH LEGNO	1	1,250.00	
EFT40328	17/06/2021	WESTARP PTY LTD	PN1509 - TARP TO SUIT 3.6M X 2.65M WITH REINFORCED EYELETS IN HEAVY DUTY SHADE, BLACK	1		426.80
INV INV-06614/06/2021		WESTARP PTY LTD	PN1509 - TARP TO SUIT 3.6M X 2.65M WITH REINFORCED EYELETS IN HEAVY DUTY SHADE, BLACK	1	426.80	
EFT40329	17/06/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE LIGHTS AND REWIRE TO TRAFFIC LIGHTS TRAILER	1		2,734.80
INV INV-11216/11/2020		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1006 - ROLLER - IDLE SWITCH TO BE REPAIRED (ON SITE JENNA PULLIN RD) 19/10/2020	1	1,023.30	
INV INV-11803/06/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE LIGHTS AND REWIRE TO TRAFFIC LIGHTS TRAILER	1	1,081.50	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 37

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-11914/06/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1214 - BOBCAT TRAILER REPAIR BRAKE AWAY SWITCH	1	368.50	
INV INV-11914/06/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1912 - REPLACE BATTERY TO GATOR	1	261.50	
EFT40330	17/06/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT C.201920-17 MONTH OF APRIL MAY JUNE	1		3,408.08
INV 003012324/05/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER CONTRACT C.201920-17 MONTH OF APRIL MAY JUNE	1	3,408.08	
EFT40331	17/06/2021	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR MAY 2021	1		1,284.26
INV MAY 2031/05/2021		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR MAY 2021	1	1,284.26	
EFT40332	17/06/2021	YORK CDA AIR & SOLAR	REC CENTRE. INSTALL EXTRA PANASONIC AIR CONDITIONER IN REC OFFICER OFFICE AS PER QUOTE.	1		5,990.00
INV 000110827/05/2021		YORK CDA AIR & SOLAR	REC CENTRE. INSTALL EXTRA PANASONIC AIR CONDITIONER IN REC OFFICER OFFICE AS PER QUOTE.	1	5,990.00	
EFT40333	18/06/2021	DARREN TROY HEALEY	POLICE CLEARANCE	1		55.80
INV 24/5/20224/05/2021		DARREN TROY HEALEY	POLICE CLEARANCE	1	55.80	
EFT40334	18/06/2021	DAVID SPARROW RED SAXGUY	PURCHASE MICROPHONE STANDS	1		40.90
INV 16/06/2016/06/2021		DAVID SPARROW RED SAXGUY	PURCHASE MICROPHONE STANDS	1	40.90	
EFT40335	18/06/2021	FLASHBAY PTY LTD	250 X MASKS	1		1,825.45
INV IN1115112/05/2021		FLASHBAY PTY LTD	250 X MASKS	1	1,825.45	
EFT40336	18/06/2021	GROVE WESLEY DESIGN ART	NAME BADGES	1		116.76
INV 6535	25/05/2021	GROVE WESLEY DESIGN ART	NAME BADGES	1	116.76	
EFT40337	18/06/2021	JENNIFER CLAIRE GOHR	RATES CREDIT REFUND FOR ASSESSMENT A1495	1		151.10
INV A1495	18/06/2021	JENNIFER CLAIRE GOHR	RATES CREDIT REFUND FOR ASSESSMENT A1495		151.10	
EFT40339	18/06/2021	LANDGATE	PURCHASE OF CERTIFICATE OF TITLE	1		106.80

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 38

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 100009730	06/2021	LANDGATE	PURCHASE OF CERTIFICATE OF TITLE	1	106.80	
EFT40340	18/06/2021	SUSAN MAE CONNELL	REIMBURSEMENT OF MEALS AND ACCMODATION FOR WALGA CONFERENCE	1		100.00
INV 18/6/2021	18/06/2021	SUSAN MAE CONNELL	REIMBURSEMENT OF MEALS AND ACCMODATION FOR WALGA CONFERENCE	1	100.00	
EFT40341	18/06/2021	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	12 MONTH SERVICE N11363	1		449.38
INV 160747	11/06/2021	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	12 MONTH SERVICE N11363	1	449.38	
EFT40342	18/06/2021	THE WORKWEAR GROUP	FANEL PLEAT DRESS & JACKET	1		206.15
INV 131954827	05/2021	THE WORKWEAR GROUP	FANEL PLEAT DRESS & JACKET	1	206.15	
EFT40343	22/06/2021	AUSTRALIAN TAXATION OFFICE	BAS MAY 2021 REF 428266173809160	1		4,390.00
INV BAS M/22	06/2021	AUSTRALIAN TAXATION OFFICE	BAS MAY 2021 REF 428266173809160	1	4,390.00	
EFT40344	23/06/2021	ALLMAKES AG	FACE/EAR PROTECTION AS PER QUOTE 19672	1		329.33
INV 24449	16/06/2021	ALLMAKES AG	SERVICE AND BLADE REPLACEMENT TO HEDGE TRIMMER	1	348.89	
INV 24481	17/06/2021	ALLMAKES AG	FACE/EAR PROTECTION AS PER QUOTE 19672	1	352.84	
INV 24480	17/06/2021	ALLMAKES AG	CREDIT NOTE FACE/EAR PROTECTION	1	-372.40	
EFT40345	23/06/2021	ASTROTOURISM WA PTY LTD	ABORIGINAL ASTRONOMY STARGAZING NIGHT	1		2,585.00
INV 1072	07/06/2021	ASTROTOURISM WA PTY LTD	ABORIGINAL ASTRONOMY STARGAZING NIGHT	1	2,585.00	
EFT40347	23/06/2021	BUNNINGS BUILDING SUPPLIES P/L	SPADE DRILL BIT	1		116.77
INV 2182/00008	06/2021	BUNNINGS BUILDING SUPPLIES P/L	DRAIN UNCLOGGED	1	41.93	
INV 2182/9913	06/2021	BUNNINGS BUILDING SUPPLIES P/L	2 X 3M UNILITE WHITE VENTED SAFETY HARD HAT	1	18.32	
INV 2182/0016	06/2021	BUNNINGS BUILDING SUPPLIES P/L	REUSE WATER SIGNAGE, TECH SCREWS AND NYLON TIES	1	31.62	
INV 2182/0016	06/2021	BUNNINGS BUILDING SUPPLIES P/L	SPADE DRILL BIT	1	51.56	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 39

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/9918/06/2021		BUNNINGS BUILDING SUPPLIES P/L	CREDIT NOTE FOR 5 PLANT ROSE 200MM	1	-68.90	
INV 2182/0021/06/2021		BUNNINGS BUILDING SUPPLIES P/L	END CAPS FOR RETICULATION PIPES	1	42.24	
EFT40348	23/06/2021	CADDS FASHIONS	WORKBOOT ALLOWANCE - DARREN MILLS	1		497.93
INV 21-000015/06/2021		CADDS FASHIONS	WORK BOOTS - KEVIN LANGILLE	1	149.99	
INV 21-000017/06/2021		CADDS FASHIONS	WET WEATHER 5 IN 1 JACKET - SMALL	1	97.45	
INV 21-000017/06/2021		CADDS FASHIONS	WORKBOOT ALLOWANCE - DARREN MILLS	1	250.49	
EFT40349	23/06/2021	E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	PICK UP FROM RAPID METAL DEVELOPMENTS	1		633.00
INV 000029731/05/2021		E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	2 X 1TON BAGS WICKET SOIL FROM WEST AUSTRALIAN CRICKET ASSOCIATION	1	248.00	
INV 000029731/05/2021		E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	PICK UP 1 PALLET FROM COLQUHOUNS	1	65.00	
INV 000029731/05/2021		E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	PICK UP FROM RAPID METAL DEVELOPMENTS	1	320.00	
EFT40350	23/06/2021	GROVE WESLEY DESIGN ART	BUSINESS CARDS - SUE CONNELL	1		104.50
INV 6518	21/05/2021	GROVE WESLEY DESIGN ART	BUSINESS CARDS - SUE CONNELL	1	104.50	
EFT40351	23/06/2021	HERSEY'S SAFETY PTY LTD	1 BAIL (1000) HESSIAN BAGS	1		1,980.00
INV INV-00120/05/2021		HERSEY'S SAFETY PTY LTD	1 BAIL (1000) HESSIAN BAGS	1	1,980.00	
EFT40352	23/06/2021	JASON SIGNMAKERS	STREET BLADES	1		205.94
INV 219890	11/06/2021	JASON SIGNMAKERS	STREET BLADES	1	205.94	
EFT40353	23/06/2021	JH COMPUTER SERVICES PTY LTD	SERVER SSD UPGRADE	1		2,981.00
INV 000019811/05/2021		JH COMPUTER SERVICES PTY LTD	SERVER SSD UPGRADE	1	2,981.00	
EFT40354	23/06/2021	KRISTY HOPKINS	FARKING FOR LOCAL GOV TRAININGAND BREAKFAST	1		62.30
INV 18/6/20217/06/2021		KRISTY HOPKINS	FARKING FOR LOCAL GOV TRAININGAND BREAKFAST	1	62.30	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 40

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40355	23/06/2021	NGAGAGIN MAAMAN MIA ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION	LOAD OF WOOD	1		100.00
INV 212	17/06/2021	NGAGAGIN MAAMAN MIA ABORIGINAL AND TORRES STRAIT ISLANDER CORPORATION	LOAD OF WOOD	1	100.00	
EFT40356	23/06/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	N10996, 75,000KM SERVICE	1		1,074.05
INV 133354	15/06/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	N11084 - 10,000 KM SERVICE	1	381.40	
INV 133385	17/06/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	N10996, 75,000KM SERVICE	1	692.65	
EFT40357	23/06/2021	NORTHAM COUNTRY CLUB INC	COMMUNITY GRANTS ASSESSMENT COMMITTEE SPONSORSHIP KENNEDY CUP	1		1,210.00
INV JM 22/02/06/2021	22/06/2021	NORTHAM COUNTRY CLUB INC	COMMUNITY GRANTS ASSESSMENT COMMITTEE SPONSORSHIP KENNEDY CUP	1	605.00	
INV JM 22/02/06/2021	22/06/2021	NORTHAM COUNTRY CLUB INC	COMMUNITY GRANTS ASSESSMENT COMMITTEE SPONSORSHIP NORTHAM OPEN DAY LADIES	1	605.00	
EFT40358	23/06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		393.50
INV 000035504/06/2021	06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	164.00	
INV 000035509/06/2021	06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	75.00	
INV 000035511/06/2021	06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	51.00	
INV 000035614/06/2021	06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	34.50	
INV 000035615/06/2021	06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	51.00	
INV 000035616/06/2021	06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - June	1	18.00	
EFT40359	23/06/2021	NORTHAM LIQUOR BARONS	STOCK FOR COUNCIL CHAMBERS	1		103.98
INV 322135	15/06/2021	NORTHAM LIQUOR BARONS	STOCK FOR COUNCIL CHAMBERS	1	103.98	
EFT40360	23/06/2021	NORTHAM PHOTOGRAPHY GROUP	COMMUNITY GRANT ASSESSMENT COMMITTEE FOR PHOTOWEST 2021 EVENT	1		5,000.00

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 41

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV JM 22/022/06/2021		NORTHAM PHOTOGRAPHY GROUP	COMMUNITY GRANT ASSESSMENT COMMITTEE FOR PHOTOWEST 2021 EVENT	1	5,000.00	
EFT40361	23/06/2021	NORTHAM WADO RYU KARATE CLUB	COMMUNITY GRANTS ASSESSMENT COMMITTEE GRANT FOR REPLACEMENT TRAINING MATS	1		2,400.00
INV JM 22/022/06/2021		NORTHAM WADO RYU KARATE CLUB	COMMUNITY GRANTS ASSESSMENT COMMITTEE GRANT FOR REPLACEMENT TRAINING MATS	1	2,400.00	
EFT40362	23/06/2021	NORTHAM YOUTH IN EMERGENCY SERVICE CADETS	COMMUNITY GRANTS ASSESSMENT COMMITTEE FOR ANNUAL CAMP	1		5,000.00
INV JM 22/022/06/2021		NORTHAM YOUTH IN EMERGENCY SERVICE CADETS	COMMUNITY GRANTS ASSESSMENT COMMITTEE FOR ANNUAL CAMP	1	5,000.00	
EFT40363	23/06/2021	OASIS OUTDOOR STRUCTURES	MUNSON AVE - REMOVE DAMAGED LIGHT POLE AND INSTALL NEW	1		2,750.00
INV INV-06021/06/2021		OASIS OUTDOOR STRUCTURES	MUNSON AVE - REMOVE DAMAGED LIGHT POLE AND INSTALL NEW	1	2,750.00	
EFT40364	23/06/2021	RENEE D'HERVILLE	STATE LIBRARY CAR PARKING BETTER BEGINNINGS TRAINING	1		16.15
INV KC 17/617/06/2021		RENEE D'HERVILLE	STATE LIBRARY CAR PARKING BETTER BEGINNINGS TRAINING	1	16.15	
EFT40365	23/06/2021	THE BOOK SHED	BKB DESIGN WORK FOR MARKETING	1		4,950.00
INV INV-21001/06/2021		THE BOOK SHED	BKB DESIGN WORK FOR MARKETING	1	4,950.00	
EFT40366	23/06/2021	TOLL TRANSPORT PTY LTD	TOLL TRANSPORT MAY	1		196.25
INV 0493-S309/05/2021		TOLL TRANSPORT PTY LTD	TOLL TRANSPORT MAY	1	22.67	
INV 0495-S303/05/2021		TOLL TRANSPORT PTY LTD	TOLL TRANSPORT MAY	1	121.66	
INV 0496-S300/05/2021		TOLL TRANSPORT PTY LTD	TOLL TRANSPORT - MAY	1	51.92	
EFT40367	23/06/2021	WA CONTRACT RANGER SERVICES	ANNUAL POUND MANAGEMENT 31/5/21 - 13/6/21	1		1,320.00
INV 03336	16/06/2021	WA CONTRACT RANGER SERVICES	ANNUAL POUND MANAGEMENT 31/5/21 - 13/6/21	1	1,320.00	
EFT40368	23/06/2021	WA RETICULATION SUPPLIES	HW-MF 125AE MAXIFIT COUPLING 125MM 132-158-SHORT	1		2,411.58
INV L4148	14/06/2021	WA RETICULATION SUPPLIES	HW-MF 125AE MAXIFIT COUPLING 125MM 132-158-SHORT	1	2,411.58	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 42

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40369	23/06/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY FEBRUARY	1		7,506.69
INV 003012001/02/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY JANUARY	1	2,004.75	
INV 003012018/02/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY FEBRUARY	1	2,116.13	
INV 003012001/03/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY FEBRUARY	1	1,715.18	
INV 003012212/04/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY APRIL	1	1,670.63	
EFT40370	23/06/2021	WUNDOWIE GOLF CLUB INC	COMMUNITY GRANTS ASSESSMENT COMMITTEE SPONSORSHIP RANGER CUP MENS OPEN DAY	1		500.00
INV JM 22/6/22/06/2021		WUNDOWIE GOLF CLUB INC	COMMUNITY GRANTS ASSESSMENT COMMITTEE SPONSORSHIP RANGER CUP MENS OPEN DAY	1	500.00	
EFT40371	24/06/2021	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS JUNE 2021.	1		1,905.73
INV JUNE 23/06/2021		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS JUNE 2021.	1	1,905.73	
EFT40372	24/06/2021	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS JUNE 2021.	1		1,100.00
INV JUNE 23/06/2021		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS JUNE 2021.	1	1,100.00	
EFT40373	24/06/2021	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS JUNE 2021.	1		1,905.73
INV JUNE 23/06/2021		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS JUNE 2021.	1	1,905.73	
EFT40374	24/06/2021	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS JUNE 2021.	1		5,365.00
INV JUNE 23/06/2021		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS JUNE 2021.	1	5,365.00	
EFT40375	24/06/2021	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS JUNE 2021.	1		2,009.33
INV JUNE 23/06/2021		DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS JUNE 2021.	1	2,009.33	
EFT40376	24/06/2021	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS JUNE 2021.	1		2,843.23
INV JUNE 23/06/2021		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS JUNE 2021.	1	2,843.23	
EFT40377	24/06/2021	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS JUNE 2021.	1		1,905.73

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 43

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV JUNE 230/06/2021		MARJA IRENE GIRAK	COUNCILLOR PAYMENTS JUNE 2021.	1	1,905.73	
EFT40378	24/06/2021	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS JUNE 2021.	1		1,905.73
INV JUNE 230/06/2021		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS JUNE 2021.	1	1,905.73	
EFT40379	24/06/2021	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS JUNE 2021.	1		1,905.73
INV JUNE 230/06/2021		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS JUNE 2021.	1	1,905.73	
EFT40380	24/06/2021	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS JUNE 2021.	1		1,905.73
INV JUNE 230/06/2021		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS JUNE 2021.	1	1,905.73	
EFT40381	24/06/2021	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS JUNE 2021.	1		2,065.57
INV JUNE 230/06/2021		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS JUNE 2021.	1	2,065.57	
EFT40382	25/06/2021	ALLMAKES AG	PARTS AND REPAIRS TO 3 POLE SAWS AND LABOUR	1		519.79
INV 24584	22/06/2021	ALLMAKES AG	STIHL TECHNICIAN LABOUR	1	52.80	
INV 24583	22/06/2021	ALLMAKES AG	PARTS AND REPAIRS TO 3 POLE SAWS AND LABOUR	1	396.59	
INV 24582	22/06/2021	ALLMAKES AG	PETROL GENERAL SERVICE	1	70.40	
EFT40383	25/06/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUC22/06/2021		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT40384	25/06/2021	AUSTRALIAN TRAINING MANAGEMENT	TRAINING LOCATE AND PROTECT UNDERGROUND SERVICES	1		2,250.00
INV 000196321/06/2021		AUSTRALIAN TRAINING MANAGEMENT	TRAINING LOCATE AND PROTECT UNDERGROUND SERVICES	1	2,250.00	
EFT40385	25/06/2021	AVON CONCRETE	FLOOD RECOVERY FOR STORM EVENT	1		10,314.73
INV 2005	15/06/2021	AVON CONCRETE	FLOOD RECOVERY FOR STORM EVENT	1	10,314.73	
EFT40386	25/06/2021	BAKERS HILL PROGRESS & RECREATION ASSOCIATION	PROGRESS & COMMUNITY ASSOCIATION ANNUAL ALLOCATION FOR PICNIC SEATING AND BENCHES	1		4,211.90

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 44

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV JM 22/6/22/06/2021		BAKERS HILL PROGRESS & RECREATION ASSOCIATION	PROGRESS & COMMUNITY ASSOCIATION ANNUAL ALLOCATION FOR PICNIC SEATING AND BENCHES	1	4,211.90	
EFT40387	25/06/2021	BUNTINGS BUILDING SUPPLIES P/L	80 LITRES BINS	1		206.54
INV 2182/00/17/06/2021		BUNTINGS BUILDING SUPPLIES P/L	80 LITRES BINS	1	123.50	
INV 2182/00/18/06/2021		BUNTINGS BUILDING SUPPLIES P/L	GAFFA TAPE	1	70.14	
INV 2182/00/18/06/2021		BUNTINGS BUILDING SUPPLIES P/L	CAM LOCK (LICENSING DEPARTMENT)	1	12.90	
EFT40388	25/06/2021	CADDS FASHIONS	WORK BOOTS AND JACKET - SENIOR RANGER	1		303.99
INV 21-0000/17/06/2021		CADDS FASHIONS	WORK BOOTS AND JACKET - SENIOR RANGER	1	303.99	
EFT40389	25/06/2021	CENTRAL MOBILE MECHANICAL REPAIRS	HINO FLOCON CLUTCH REPAIRS	1		1,243.00
INV 000035516/06/2021		CENTRAL MOBILE MECHANICAL REPAIRS	HINO FLOCON CLUTCH REPAIRS	1	847.00	
INV 000035516/06/2021		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR EWP CHERRY PICKER	1	396.00	
EFT40390	25/06/2021	CHARLES SERVICE COMPANY	CLEANING OF SHIRE FACILITIES 24/5/21 - 20/06/21	1		6,961.94
INV 000339620/06/2021		CHARLES SERVICE COMPANY	CLEANING OF SHIRE FACILITIES 24/5/21 - 20/06/21	1	6,961.94	
EFT40391	25/06/2021	COMBINED TYRES PTY LTD	REMOV AND REPLACE TYRE ON BOTH MULTI WHEEL ROLLERS	1		1,612.60
INV INV-10826/03/2021		COMBINED TYRES PTY LTD	REMOV AND REPLACE TYRE ON BOTH MULTI WHEEL ROLLERS	1	1,612.60	
EFT40392	25/06/2021	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE / METER READING	1		880.59
INV S09176 09/06/2021		COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE / METER READING	1	880.59	
EFT40393	25/06/2021	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	BERT HAWKE PAVILION. CHANGE ALL USER CODES REMOTELY	1		71.50
INV 123378 31/05/2021		CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	BERT HAWKE PAVILION. CHANGE ALL USER CODES REMOTELY	1	71.50	
EFT40394	25/06/2021	DORMAKABA AUSTRALIA PTY LTD	CALL OUT TO NORTHAM SHIRE ADMINISTRATION BUILDING	1		687.50
INV 35WA8715/06/2021		DORMAKABA AUSTRALIA PTY LTD	CALL OUT TO NORTHAM SHIRE ADMINISTRATION BUILDING	1	687.50	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 45

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40395	25/06/2021	EASIFLEET	PAYROLL DEDUCTIONS	1		1,601.63
INV DEDUC22/06/2021		EASIFLEET	PAYROLL DEDUCTIONS		1,005.40	
INV DEDUC22/06/2021		EASIFLEET	PAYROLL DEDUCTIONS		596.23	
EFT40396	25/06/2021	FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET COLDMIX/POTHOLE FILL 20 KG BAG	1		2,006.40
INV 152571304/06/2021		FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET COLDMIX/POTHOLE FILL 20 KG BAG	1	2,006.40	
EFT40397	25/06/2021	GDR CIVIL CONTRACTING PTY LTD	PICK UP MULTI ROLLER	1		1,320.00
INV 1884	21/06/2021	GDR CIVIL CONTRACTING PTY LTD	PICK UP MULTI ROLLER	1	1,320.00	
EFT40398	25/06/2021	GLENN STUART BEVERIDGE	CHIDLOW STREET ASBESTOS PICK UP	1		4,114.00
INV 139	28/05/2021	GLENN STUART BEVERIDGE	CHIDLOW STREET ASBESTOS PICK UP	1	3,520.00	
INV 142	16/06/2021	GLENN STUART BEVERIDGE	VISITORS CENTRE. FAINT WALL UNDER THE NEW MURAL AND SIDE WALL NEAR OFFICE.	1	594.00	
EFT40399	25/06/2021	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	SERVICING OF LARGE FORMAT PLOTTER.	1		400.00
INV 22078	21/06/2021	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	SERVICING OF LARGE FORMAT PLOTTER.	1	400.00	
EFT40400	25/06/2021	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/05/2021 TO 31/05/2021	1		522.75
INV 639113331/05/2021		IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/05/2021 TO 31/05/2021	1	348.50	
INV 639113331/05/2021		IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR NORTHAM AQUATIC FACILITY FOR THE PERIOD 01/05/2021 to 31/05/2021	1	174.25	
EFT40401	25/06/2021	MORRIS PEST AND WEED CONTROL	YEARLY PEST CONTROL SHIRE BUILDINGS	1		3,283.50
INV INV-12317/06/2021		MORRIS PEST AND WEED CONTROL	YEARLY PEST CONTROL SHIRE BUILDINGS	1	3,283.50	
EFT40402	25/06/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT	1		893.92

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 46

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 922769515/06/2021		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT	1	893.92	
EFT40403	25/06/2021	NORTHAM BETTA ELECTRICAL	BFB TABLETS AND CRADLES	1		16,408.00
INV 200100207/05/2021		NORTHAM BETTA ELECTRICAL	BFB TABLETS AND CRADLES	1	16,408.00	
EFT40404	25/06/2021	NORTHAM FEED & HIRE	2 WHEAT & 2 X P/MIX SWAN FOOD	1		123.00
INV 000035717/06/2021		NORTHAM FEED & HIRE	1 P/MIX - SWAN FOOD	1	18.00	
INV 000035718/06/2021		NORTHAM FEED & HIRE	2 WHEAT & 2 X P/MIX SWAN FOOD	1	69.00	
INV 000035721/06/2021		NORTHAM FEED & HIRE	1 P/MIX - SWAN FOOD	1	18.00	
INV 000035722/06/2021		NORTHAM FEED & HIRE	1 X P/MIX SWAN FOOD	1	18.00	
EFT40405	25/06/2021	NORTHAM TOWING SERVICE	ATTENDED SITE TO REMOVE VEHICLE - REMOVED BEFORE ATTENDANCE CALL OUT & TRAVEL	1		132.00
INV 210439	22/05/2021	NORTHAM TOWING SERVICE	ATTENDED SITE TO REMOVE VEHICLE - REMOVED BEFORE ATTENDANCE CALL OUT & TRAVEL	1	132.00	
EFT40406	25/06/2021	OEM GROUP PTY LTD	SPITWATER 10HP 3 PHASE HIGH PRESSURE CLEANER AND ACCESSORIES	1		7,166.17
INV 54863	10/06/2021	OEM GROUP PTY LTD	SPITWATER 10HP 3 PHASE HIGH PRESSURE CLEANER AND ACCESSORIES	1	7,166.17	
EFT40407	25/06/2021	OXTER SERVICES	240LT GARBAGE BAGS	1		196.28
INV 24470	15/06/2021	OXTER SERVICES	240LT GARBAGE BAGS	1	196.28	
EFT40408	25/06/2021	PK TECHNOLOGY PTY LTD	ATTEND IRISHTOWN BFB, REPAIR/REPLACE PA-INTERCOM ON IRISHTOWN 1.4R	1		1,900.00
INV 000161818/06/2021		PK TECHNOLOGY PTY LTD	ATTEND IRISHTOWN BFB, REPAIR/REPLACE PA-INTERCOM ON IRISHTOWN 1.4R	1	1,900.00	
EFT40409	25/06/2021	RETRA GROUP PTY LTD	BRAKE ASSEMBLY	1		50.34
INV INVR5518/06/2021		RETRA GROUP PTY LTD	BRAKE ASSEMBLY	1	50.34	
EFT40410	25/06/2021	SB TURF PTY LTD	SUPPLY & APPLICATION OF A TRIPLE BLEND RYE SEED	1		17,054.40
INV IV0000027/05/2021		SB TURF PTY LTD	SUPPLY & APPLICATION OF A TRIPLE BLEND RYE SEED	1	17,054.40	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 47

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40411	25/06/2021	STALLION BUILDING CO PTY LTD	VARIATION #VO-1 CONTRACT C.202021-03 - SUPPLY AND CONSTRUCTION OF BAKERS HILL FIRE SHED TENDER OPTION #1 - ADDITIONAL SHED BAY TENDER OPTION #2 - MAINS POWER SUPPLY CONNECTION TENDER OPTION #3 - OUTDOOR TRAINING AREA.	1		81,446.06
INV 1753	11/06/2021	STALLION BUILDING CO PTY LTD	VARIATION #VO-1 CONTRACT C.202021-03 - SUPPLY AND CONSTRUCTION OF BAKERS HILL FIRE SHED TENDER OPTION #1 - ADDITIONAL SHED BAY TENDER OPTION #2 - MAINS POWER SUPPLY CONNECTION TENDER OPTION #3 - OUTDOOR TRAINING AREA.	1	59,810.30	
INV 1758	16/06/2021	STALLION BUILDING CO PTY LTD	CONTRACT C.202021-03 - VARIATION # V-02 POWER AND WATER UTILITIES TRENCHING FROM STREET JUNCTION TO CONSTRUCTION SITE.	1	6,741.46	
INV 1759	17/06/2021	STALLION BUILDING CO PTY LTD	CONTRACT C.202021-03 - VARIATION #V-03 WALL SHEETING FOR GARAGE / OFFICE DIVIDING WALL	1	2,513.50	
INV 1760	17/06/2021	STALLION BUILDING CO PTY LTD	CONTRACT C.202021-03 - VARIATION #V-04 UPGRADE UAT DOOR HANDLE HARDWARE TO SCHLAGE 700 SERIES.	1	1,765.50	
INV 1762	18/06/2021	STALLION BUILDING CO PTY LTD	CONTRACT C.202021-03 - VARIATION #V-05 EXTRA CLEARING WORKS TO ACCOMMODATE RELOCATION OF SEPTICS AND LEACH DRAINS TO AVOID FAIRWAY.	1	1,650.00	
INV 1763	18/06/2021	STALLION BUILDING CO PTY LTD	CONTRACT C.202021-03 - VARIATION #V-06 DISABLED COMPLIANT SLIDING DOOR FOR EMERGENCY EXIT ON BAKERS HILL FIRE SHED.	1	3,202.40	
INV 1764	18/06/2021	STALLION BUILDING CO PTY LTD	CONTRACT C.202021-03 - VARIATION #V-07 ADDITIONAL ELECTRICAL WIRING AND CONNECTION POINT FOR BACKUP GENERATOR.	1	3,715.80	
INV 1765	18/06/2021	STALLION BUILDING CO PTY LTD	VARIATION 8 OF C.202021-03. CONCRETE DISABLED BAY WITH LINE MARKINGS AND BOLLARDS.	1	2,047.10	
EFT40412	25/06/2021	STEWART & HEATON CLOTHING CO.PTY LTD	ASSORTED PPC FOR VOLUNTEER BFB MEMBERS.	1		2,625.16
INV SJN-33821/06/2021		STEWART & HEATON CLOTHING CO.PTY LTD	ASSORTED PPC FOR VOLUNTEER BFB MEMBERS.	1	918.39	
INV SJN-33821/06/2021		STEWART & HEATON CLOTHING CO.PTY LTD	ASSORTED PPC FOR VOLUNTEER BFB MEMBERS.	1	1,706.77	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 48

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40413	25/06/2021	SYNERGY	361669500 OXIDATION PONDS - 18/05/2021 TO 14/06/2021	1		4,406.93
INV 361669515	06/2021	SYNERGY	361669500 OXIDATION PONDS - 18/05/2021 TO 14/06/2021		1,579.86	
INV 361670217	06/2021	SYNERGY	361670250 LIBRARY - 20/05/2021 TO 16/06/2021		381.68	
INV 796841317	06/2021	SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 20/05/2021 TO 16/06/2021		1,003.13	
INV 361473917	06/2021	SYNERGY	361473960 OLD POOL - MITCHELL AVE - 20/05/2021 TO 16/06/2021		360.92	
INV 357549617	06/2021	SYNERGY	357549690 KILLARA DAYCARE CENTRE - 20/05/2021 TO 16/06/2021		1,081.34	
EFT40414	25/06/2021	VINCELEC	BILYA KOORT BOODJA, SUPPLY POWER FOR DISHWASHING MACHINE.	1		275.00
INV IV878	23/06/2021	VINCELEC	BILYA KOORT BOODJA, SUPPLY POWER FOR DISHWASHING MACHINE.	1	275.00	
EFT40415	25/06/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CLACKLINE LT - REPAIR/REPLACE KEY START IGNITION SWITCH FOR AUXILIARY MOTOR	1		826.50
INV INV-11919	05/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CLACKLINE LT - REPAIR/REPLACE KEY START IGNITION SWITCH FOR AUXILIARY MOTOR	1	826.50	
EFT40416	25/06/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING FOR CREATE298 20.05.2021 - 11.06.2021	1		11.45
INV 211835	11/06/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING FOR CREATE298 20.05.2021 - 11.06.2021	1	11.45	
EFT40417	28/06/2021	ALYSSA SCOTT	STOCK FOR VISITORS CENTRE.	1		31.50
INV 1	07/06/2021	ALYSSA SCOTT	STOCK FOR VISITORS CENTRE.	1	31.50	
EFT40418	28/06/2021	ASLAB PTY LTD	6 X COMPACTION TEST AT WERRIBEE ROAD	1		1,729.04
INV 000238514	06/2021	ASLAB PTY LTD	6 X COMPACTION TEST AT WERRIBEE ROAD	1	1,729.04	
EFT40419	28/06/2021	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 22/6/21	1		55,116.00
INV CY 24/624	06/2021	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY RUN WEEK ENDING 22/6/21	1	55,116.00	
EFT40420	28/06/2021	BLACKWELL PLUMBING & GAS PTY LTD	CLEANED OUT SHOWER HEADS IN LADIE'S TOILET NORTHAM REC CENTRE	1		787.30

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 49

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-23821/05/2021		BLACKWELL PLUMBING & GAS PTY LTD	CLEANED OUT SHOWER HEADS IN LADIE'S TOILET NORTHAM REC CENTRE	1	495.80	
INV INV-24023/06/2021		BLACKWELL PLUMBING & GAS PTY LTD	EMERGENCY REPAIR TO TAPS AND HOT WATER SYSTEMS IN HOSPITALITY ROOM	1	291.50	
EFT40421	28/06/2021	BUNNINGS BUILDING SUPPLIES P/L	POWER SCRUBBERS AND ACCESSORIES	1		577.54
INV 2182/99812/05/2021		BUNNINGS BUILDING SUPPLIES P/L	POWER SCRUBBERS AND ACCESSORIES	1	577.54	
EFT40422	28/06/2021	COMBINED TYRES PTY LTD	URGENT CALL OUT TO INKPEN TIP FOR TYRE REPAIR.	1		590.70
INV INV-13324/06/2021		COMBINED TYRES PTY LTD	URGENT CALL OUT TO INKPEN TIP FOR TYRE REPAIR.	1	590.70	
EFT40423	28/06/2021	COUNTRY COPIERS NORTHAM	IRA-C7565 COLOUR COPIER SERVICE/METER READING	1		2,370.96
INV S09177	09/06/2021	COUNTRY COPIERS NORTHAM	IRA-C7565 COLOUR COPIER SERVICE/METER READING	1	2,370.96	
EFT40424	28/06/2021	DARREN HUTCHENS ARTIST	WUNDOWIE WATER TANK MURAL PROJECT LEAD ARTIST FEE	1		6,503.20
INV 1038	15/06/2021	DARREN HUTCHENS ARTIST	WUNDOWIE WATER TANK MURAL PROJECT LEAD ARTIST FEE	1	6,503.20	
EFT40425	28/06/2021	GK CREATIVE P/L (A.C.N.: 607511928) A.T.F. GARACHE' TRUST, T/AS GK CREATIVE	BIN STICKERS "SLOW DOWN, CONSIDER OUR KIDS"	1		1,990.00
INV GK20221/04/2021		GK CREATIVE P/L (A.C.N.: 607511928) A.T.F. GARACHE' TRUST, T/AS GK CREATIVE	BIN STICKERS "SLOW DOWN, CONSIDER OUR KIDS"	1	1,990.00	
EFT40426	28/06/2021	GLENN STUART BEVERIDGE	REMOVAL OF WUNDOWIE SWIMMING POOL SHADE SAILS	1		1,390.95
INV 140	16/06/2021	GLENN STUART BEVERIDGE	REMOVAL OF WUNDOWIE SWIMMING POOL SHADE SAILS	1	1,390.95	
EFT40427	28/06/2021	GRAFTON ELECTRICS	SUPPLY AND INSTALLATION OF NORTHAM HOCKEY PITCH LIGHTING AS PER CONTRACT C.202021-21	1		79,002.00
INV 7829	01/06/2021	GRAFTON ELECTRICS	SUPPLY AND INSTALLATION OF NORTHAM HOCKEY PITCH LIGHTING AS PER CONTRACT C.202021-21	1	79,002.00	
EFT40428	28/06/2021	HOUSE OF SHARDAY	STOCK FOR VISITORS CENTRE.	1		930.67
INV 000010602/06/2021		HOUSE OF SHARDAY	STOCK FOR VISITORS CENTRE.	1	930.67	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 50

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40429	28/06/2021	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD PRO BATTERY REPLACEMENT - CR MENSCHELYI	1		300.00
INV 9114	17/06/2021	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD PRO BATTERY REPLACEMENT - CR MENSCHELYI	1	300.00	
EFT40430	28/06/2021	KLEENHEAT GAS	LPG DELIVERY AS STORAGE TANK WAS AT 48%	1		3,522.13
INV 217525413/04/2021		KLEENHEAT GAS	LPG DELIVERY AS STORAGE TANK WAS AT 48%	1	3,522.13	
EFT40431	28/06/2021	LAWRY HALDEN MURALS	WUNDOWIE WATER TANK MURAL PROJECT ASSISTING ARTIST FEE	1		4,299.00
INV 1	16/06/2021	LAWRY HALDEN MURALS	WUNDOWIE WATER TANK MURAL PROJECT ASSISTING ARTIST FEE	1	4,299.00	
EFT40432	28/06/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING SERVICES TOWN CENTRE FOOTPATHS AND GULLY EDUCATION SERVICES JUNE	1		7,801.20
INV N2797	14/06/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING SERVICES TOWN CENTRE FOOTPATHS AND GULLY EDUCATION SERVICES JUNE	1	3,900.60	
INV N2796	14/06/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING AND GULLY EDUCATION SERVICES 31.5.21 - 6.6.21	1	3,900.60	
EFT40433	28/06/2021	NORTH METROPOLITAN TAFE	ENROLMENT FEE FOR RUBY OVERALL	1		425.40
INV 100239402/07/2021		NORTH METROPOLITAN TAFE	ENROLMENT FEE FOR RUBY OVERALL	1	425.40	
EFT40434	28/06/2021	OASIS OUTDOOR STRUCTURES	C 202021-14 - 108 WELLINGTON STREET PUBLIC OPEN SPACE	1		498,538.24
INV INV-06015/06/2021		OASIS OUTDOOR STRUCTURES	MILLINGTON STREET KERB AND MILLINGTON STREET APRON	1	1,155.00	
INV INV-06015/06/2021		OASIS OUTDOOR STRUCTURES	BERNARD PARK PLAY GROUND FENCE ADJUSTMENTS	1	8,118.00	
INV INV-06015/06/2021		OASIS OUTDOOR STRUCTURES	PROPPING OF BRIDGE 4399 OLD YOUR RD NORTHAM	1	12,903.00	
INV INV-06015/06/2021		OASIS OUTDOOR STRUCTURES	C.202021-17 FOOTPATH CONSTRUCTION 2020/21	1	182,298.58	
INV INV-06015/06/2021		OASIS OUTDOOR STRUCTURES	C.202021-14 - 108 WELLINGTON STREET PUBLIC OPEN SPACE	1	257,015.66	
INV INV-06021/06/2021		OASIS OUTDOOR STRUCTURES	REMOVE DAMAGED LIGHT POLES MINSON AV	1	5,500.00	
INV INV-06124/06/2021		OASIS OUTDOOR STRUCTURES	SUPPLY AND INSTALL BERNARD PARK WATER PLAY SHADE STRUCTURE	1	31,548.00	
EFT40435	28/06/2021	OXTER SERVICES	6X COMMERCIAL PAPER ROLL TOWEL	1		54.01

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 51

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 24504	22/06/2021	OXTER SERVICES	6 X COMMERCIAL PAPER ROLL TOWEL	1	54.01	
EFT40436	28/06/2021	PROFESSIONAL LOCKSERVICE	REPLACE DOOR LOCKS SES BUILDING AND SHEDS.	1		4,659.22
INV 001060813/05/2021		PROFESSIONAL LOCKSERVICE	REPLACE DOOR LOCKS SES BUILDING AND SHEDS.	1	4,659.22	
EFT40437	28/06/2021	SANTALEUCA FORRESTRY	SANDALWOOD NUT GOBBLES AND NUT NOUGAT	1		179.30
INV 1386	25/05/2021	SANTALEUCA FORRESTRY	SANDALWOOD NUT GOBBLES AND NUT NOUGAT	1	179.30	
EFT40438	28/06/2021	SHIRE OF TOODYAY	LONG SERVICE LEAVE PROVISION JACOBUS NIEUWOUTD	1		8,377.26
INV CY 18/618/06/2021		SHIRE OF TOODYAY	LONG SERVICE LEAVE PROVISION JACOBUS NIEUWOUTD	1	8,377.26	
EFT40439	28/06/2021	SPORTSPOWER NORTHAM H & H JOUBERT	EMBROIDERERY POLO SHIRTS	1		81.00
INV 21-000023/06/2021		SPORTSPOWER NORTHAM H & H JOUBERT	EMBROIDERERY POLO SHIRTS	1	81.00	
EFT40440	28/06/2021	THE WORKWEAR GROUP	BLOUSE, TOP. SLEEVELESS DRESS	1		478.75
INV 129081704/02/2021		THE WORKWEAR GROUP	BLOUSE, TOP. SLEEVELESS DRESS	1	249.75	
INV 131845220/05/2021		THE WORKWEAR GROUP	NAVY SPOT BLOUSE - MARLENE PLEWS	1	229.00	
EFT40441	28/06/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FOR JUNE 2021	1		58.08
INV 0497-S306/06/2021		TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FOR JUNE 2021	1	58.08	
EFT40442	28/06/2021	TPG TELECOM	MAY 2021 BILLING PERIOD.	1		7,192.47
INV 164856901/06/2021		TPG TELECOM	MAY 2021 BILLING PERIOD	1	293.70	
INV 164941101/06/2021		TPG TELECOM	MAY 2021 BILLING PERIOD.	1	6,898.77	
EFT40443	28/06/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA PROCUREMENT FORUM	1		110.00
INV J30870403/05/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA PROCUREMENT FORUM	1	110.00	
EFT40444	29/06/2021	ACCESS PLUS WA DEAF	2 x HOUR AUSLAN SESSIONS FOR NORTHAM SES UNIT	1		411.00

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 52

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 67703A	28/06/2021	ACCESS PLUS WA DEAF	2 x HOUR AUSLAN SESSIONS FOR NORTHAM SES UNIT	1	411.00	
EFT40445	29/06/2021	ADRIAN HARDY	CULTURAL DANCE SESSION - WYALKATCHEM PS 25-6-2021	1		500.00
INV 2	28/06/2021	ADRIAN HARDY	CULTURAL DANCE SESSION - WYALKATCHEM PS 25-6-2021	1	500.00	
EFT40446	29/06/2021	ALLMAKES AG	40MM SHUT OFF VALVE FOR WASTE WATER TREATMENT PLANT	1		68.78
INV 24652	23/06/2021	ALLMAKES AG	40MM SHUT OFF VALVE FOR WASTE WATER TREATMENT PLANT	1	68.78	
EFT40447	29/06/2021	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING JULY.	1		418.00
INV A19030	28/06/2021	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING JULY.	1	209.00	
INV A19044	28/06/2021	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING JULY.	1	209.00	
EFT40448	29/06/2021	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	4X CHAIN HOOKS	1		514.80
INV 674543424	06/2021	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	4X CHAIN HOOKS	1	514.80	
EFT40449	29/06/2021	BUG BUSTERS	NOTRHAM REC CENTRE. SUPPLY AND INSTALL BIRD NETTING	1		56,867.80
INV 20448	25/06/2021	BUG BUSTERS	NOTRHAM REC CENTRE. SUPPLY AND INSTALL BIRD NETTING	1	56,867.80	
EFT40450	29/06/2021	BUNNINGS BUILDING SUPPLIES P/L	EXTENSION CORDS	1		406.32
INV 2182/0022	06/2021	BUNNINGS BUILDING SUPPLIES P/L	ADMIN BUILDING. SUPPLY KITCHEN WASTE AND RECYCLING BINS	1	87.02	
INV 2182/0023	06/2021	BUNNINGS BUILDING SUPPLIES P/L	DREMEL 130W 3000 ROTARY MULTI TOOL KIT	1	94.05	
INV 2181/0024	06/2021	BUNNINGS BUILDING SUPPLIES P/L	EXTENSION CORDS	1	149.44	
INV 2181/0024	06/2021	BUNNINGS BUILDING SUPPLIES P/L	TOOLBOX	1	75.81	
EFT40451	29/06/2021	CENTRAL REGIONAL TAPE	JACOB SMITH COURSE FEES	1		682.50

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 53

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 100149123/06/2021		CENTRAL REGIONAL TAFE	JACOB SMITH COURSE FEES	1	682.50	
EFT40452	29/06/2021	CHARLES SERVICE COMPANY	CLEANING FROM 9AM TO 1.30PM ON THE 11TH OF JUNE 2021	1		550.00
INV 000340229/06/2021		CHARLES SERVICE COMPANY	CLEANING FROM 9AM TO 1.30PM ON THE 11TH OF JUNE 2021	1	550.00	
EFT40453	29/06/2021	COUNTRYWIDE GROUP	2 X CHAINSAW CHAINS	1		81.00
INV ACC00028/06/2021		COUNTRYWIDE GROUP	2 X CHAINSAW CHAINS	1	81.00	
EFT40454	29/06/2021	COUNTRYWIDE MAINTENANCE SERVICES	INSTALL SUPPLIED 8 X BAYS OF PPC RACKING TO SOUTHERN BROOK FIRE STATION	1		195.80
INV 018	28/06/2021	COUNTRYWIDE MAINTENANCE SERVICES	INSTALL SUPPLIED 8 X BAYS OF PPC RACKING TO SOUTHERN BROOK FIRE STATION	1	195.80	
EFT40455	29/06/2021	E FIRE & SAFETY	ADMIN BUILDING FIRE SERVICES 6 MONTHLY SERVICING.	1		10,287.20
INV 545267	25/06/2021	E FIRE & SAFETY	ADMIN BUILDING FIRE SERVICES 6 MONTHLY SERVICING.	1	9,644.80	
INV 545309	28/06/2021	E FIRE & SAFETY	1 X 2.5KG DCP EXTINGUISHER	1	110.00	
INV 545308	28/06/2021	E FIRE & SAFETY	ROUTINE MAINTENANCE CHARGES KILLARA 1/6/21 - 30/6/21	1	532.40	
EFT40456	29/06/2021	ERIC OWEN TOLHOPF	REIMBURSEMENT FOR PRE EMPLOYMENT MEDICAL AND POLICE CLEARANCE	1		205.80
INV CK18/1118/11/2020		ERIC OWEN TOLHOPF	REIMBURSEMENT FOR PRE EMPLOYMENT MEDICAL AND POLICE CLEARANCE	1	205.80	
EFT40457	29/06/2021	FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET COLD MIX/POTHOLE FILL 20KG BAGS	1		1,795.20
INV 153255725/06/2021		FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET COLD MIX/POTHOLE FILL 20KG BAGS	1	1,795.20	
EFT40458	29/06/2021	GLENN STUART BEVERIDGE	NORTHAM REC CENTRE. CLEAN GUTTERS AND FLUSH DOWN PIPES	1		8,558.00
INV 130	28/05/2021	GLENN STUART BEVERIDGE	NORTHAM REC CENTRE. CLEAN GUTTERS AND FLUSH DOWN PIPES	1	6,072.00	
INV 141	16/06/2021	GLENN STUART BEVERIDGE	BILYA KOORT BOODJA. ADJUST CUPBOARD	1	330.00	
INV 144	16/06/2021	GLENN STUART BEVERIDGE	SUSPENSION BRIDGE MAINTENANCE	1	572.00	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 54

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 143	16/06/2021	GLENN STUART BEVERIDGE	BKB REMOVE SHELVES FROM CUPBOARDS	1	198.00	
INV 145	21/06/2021	GLENN STUART BEVERIDGE	MEMORIAL HALL. INSTALL TEMPORARY SUPPORTS	1	429.00	
INV 147	21/06/2021	GLENN STUART BEVERIDGE	REPAIR ROLLER DOOR AT NORTHAM BUS SHED.	1	132.00	
INV 146	25/06/2021	GLENN STUART BEVERIDGE	SUSPENSION BRIDGE. REPAIR BOARDS	1	825.00	
EFT40459	29/06/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1513 - ZTRAK MOWER REPAIR TYRE	1		28.45
INV 641208125/06/2021	29/06/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1513 - ZTRAK MOWER REPAIR TYRE	1	28.45	
EFT40460	29/06/2021	GROVE WESLEY DESIGN ART	NAME BADGE FOR CHRIS COCKBURN	1		13.75
INV 5370	29/01/2019	GROVE WESLEY DESIGN ART	NAME BADGE FOR CHRIS COCKBURN	1	13.75	
EFT40461	29/06/2021	INDEPENDENT VALUERS OF WESTERN AUSTRALIA	VALUATION FOR 298 FITZGERALD STREET	1		2,090.00
INV 000034505/05/2021	29/06/2021	INDEPENDENT VALUERS OF WESTERN AUSTRALIA	VALUATION FOR 298 FITZGERALD STREET	1	2,090.00	
EFT40462	29/06/2021	MIDALIA STEEL	65NB MED GAL PIPE 6.5M	1		73.16
INV 632740925/06/2021	29/06/2021	MIDALIA STEEL	65NB MED GAL PIPE 6.5M	1	73.16	
EFT40463	29/06/2021	NORTHAM BETTA ELECTRICAL	BIRKO PIE WARMER (50 PIES)	1		799.00
INV 200100228/06/2021	29/06/2021	NORTHAM BETTA ELECTRICAL	BIRKO PIE WARMER (50 PIES)	1	799.00	
EFT40464	29/06/2021	NORTHAM TYREPOWER	PUNCTURE REPAIR ON N79	1		31.08
INV 8265.1322/06/2021	29/06/2021	NORTHAM TYREPOWER	PUNCTURE REPAIR ON N79	1	31.08	
EFT40465	29/06/2021	PATRICK GEORGE BEKKERS	Lease of Portion of property for Claackline Fire Shed x 2 years 2020 & 2021	1		1,000.00
INV 92	26/05/2021	PATRICK GEORGE BEKKERS	Lease of Portion of property for Claackline Fire Shed x 2 years 2020 & 2021	1	1,000.00	
EFT40466	29/06/2021	ROOGENIC - ROO TEA PTY LTD	SINGLE TEA INFUSERS , NATIVE RELAXATION TEABAG	1		271.96
INV WS-00021/06/2021	29/06/2021	ROOGENIC - ROO TEA PTY LTD	SINGLE TEA INFUSERS , NATIVE RELAXATION TEABAG	1	271.96	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 55

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40467	29/06/2021	S & N CREATIONS	TEALIGHT CANDLE HOLDERS SMALL AND LARGE, WATER BOTTLES, SCARFS IN ABORIGINAL ART	1		1,386.00
INV INV-12709/06/2021		S & N CREATIONS	TEALIGHT CANDLE HOLDERS SMALL AND LARGE, WATER BOTTLES, SCARFS IN ABORIGINAL ART	1	1,386.00	
EFT40468	29/06/2021	SHIRE OF MUNDARING	LONG SERVICE LEAVE PROVISION LEASA EDWARDS	1		10,804.36
INV CY 18/6/18/06/2021		SHIRE OF MUNDARING	LONG SERVICE LEAVE PROVISION LEASA EDWARDS	1	10,804.36	
EFT40469	29/06/2021	SYNERGY	136537740 AIRPORT - 20/05/2021 TO 16/06/2021	1		1,195.13
INV 136537717/06/2021		SYNERGY	136537740 AIRPORT - 20/05/2021 TO 16/06/2021		1,195.13	
EFT40470	29/06/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FOR APRIL 7TH - 9TH	1		96.31
INV 0489-S311/04/2021		TOLL TRANSPORT PTY LTD	FREIGHT CHARGES FOR APRIL 7TH - 9TH	1	96.31	
EFT40471	29/06/2021	WCP CIVIL PTY LTD	RECONSTRUCTION WORKS - WELLINGTON STREET	1		310,344.53
INV 24961	01/05/2021	WCP CIVIL PTY LTD	CONSTRUCTION OF MINSON AVENUE RECREATIONAL VEHICLE DAY	1	57,187.23	
INV 25141	25/05/2021	WCP CIVIL PTY LTD	RECONSTRUCTION WORKS - WELLINGTON STREET	1	251,371.12	
INV 25108	22/06/2021	WCP CIVIL PTY LTD	ELIZABETH PLACE NORTHAM RE LINE MARKING WORKS	1	1,786.18	
EFT40472	29/06/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS SUPPLIER SELECTION AND CONTRACT ESTABLISHMENT	1		2,642.00
INV I30870210/05/0021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE ANASTASIA WILLIAMS - RATES	1	578.00	
INV I30862126/02/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS SUPPLIER SELECTION AND CONTRACT ESTABLISHMENT	1	688.00	
INV I30862126/02/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS PLANNING AND SPECIFICATION DEVELOPMENT COURSE	1	688.00	
INV I30862126/02/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS MANAGING CONTRACTS IN LOCAL GOVERNMENT	1	688.00	
EFT40473	29/06/2021	YORK CDA AIR & SOLAR	COOL ROOM COMPRESSOR AND STARTER AND LABOUR	1		2,372.70
INV 000115611/03/2021		YORK CDA AIR & SOLAR	COOL ROOM COMPRESSOR AND STARTER AND LABOUR	1	2,100.20	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 56

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000131929/06/2021		YORK CDA AIR & SOLAR	REPAIRS TO RAILWAYS COOL ROOM AT THE NORTHAM RECREATION CENTRE	1	272.50	
EFT40474	30/06/2021	ABBOTTS FORGE	REBUILD/REPAIR AS NEEDED 3PL FLAIL MOWER INCLUDING LABOUR	1		1,885.00
INV 000046521/06/2021		ABBOTTS FORGE	REBUILD/REPAIR AS NEEDED 3PL FLAIL MOWER INCLUDING LABOUR	1	1,445.00	
INV 000046729/06/2021		ABBOTTS FORGE	REPAIR TAILGATE / RAMP LOCKING ARMS ON MOWER TRAILER	1	440.00	
EFT40475	30/06/2021	AG IMPLEMENTS	SERVICE, PARTS AND REPAIRS GATOR	1		685.11
INV 432154	29/06/2021	AG IMPLEMENTS	SERVICE, PARTS AND REPAIRS GATOR	1	685.11	
EFT40476	30/06/2021	ANDANTINO PTY LTD	REFUND OF APPLICATION FEES - NO DEVELOPMENT APPROVAL REQUIRED	1		147.00
INV JJ 22/6/222/06/2021		ANDANTINO PTY LTD	REFUND OF APPLICATION FEES - NO DEVELOPMENT APPROVAL REQUIRED	1	147.00	
EFT40477	30/06/2021	ANDY'S PLUMBING SERVICE	MEMORIAL HALL MAINTENANCE	1		10,591.35
INV A19037	25/06/2021	ANDY'S PLUMBING SERVICE	WUNDOWIE FLUFFY DUCK	1	602.80	
INV A19029	25/06/2021	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS MAINTENANCE	1	310.75	
INV A19028	25/06/2021	ANDY'S PLUMBING SERVICE	KURINGAL UNIT 6. MAINTENANCE	1	1,661.00	
INV A19040	25/06/2021	ANDY'S PLUMBING SERVICE	MEMORIAL HALL. ANNUAL SERVICE	1	2,123.00	
INV A19041	25/06/2021	ANDY'S PLUMBING SERVICE	REC CENTRE. UNBLOCK TOILET AND REPAIR CISTERN.	1	594.00	
INV A19036	25/06/2021	ANDY'S PLUMBING SERVICE	MEMORIAL HALL MAINTENANCE	1	3,168.00	
INV A19039	25/06/2021	ANDY'S PLUMBING SERVICE	WUNDOWIE TOILETS MAINTENANCE	1	543.40	
INV A19038	25/06/2021	ANDY'S PLUMBING SERVICE	VISITORS CENTRE MAINTENANCE	1	1,588.40	
EFT40478	30/06/2021	ASLAB PTY LTD	SOUTHERN BROOK ROAD COMPACTION TESTING	1		5,566.00
INV 000238628/06/2021		ASLAB PTY LTD	SOUTHERN BROOK ROAD COMPACTION TESTING	1	5,566.00	
EFT40479	30/06/2021	AVON WASTE	RUBBISH COLLECTION 8/6/21 - 18/6/21	1		36,405.49
INV 44684	18/06/2021	AVON WASTE	RUBBISH COLLECTION 8/6/21 - 18/6/21	1	36,405.49	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 57

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40480	30/06/2021	BOC LIMITED	RENTAL FEE 29/5/21 - 27/6/21	1		66.76
INV 402872928/06/2021		BOC LIMITED	RENTAL FEE 29/5/21 - 27/6/21	1	66.76	
EFT40481	30/06/2021	BUNTINGS BUILDING SUPPLIES P/L	LATTICE STAKES, PLANT TIES, SAFETY LADDER	1		656.67
INV 2182/9922/06/2021		BUNTINGS BUILDING SUPPLIES P/L	LATTICE STAKES, PLANT TIES, SAFETY LADDER	1	418.54	
INV 2182/0025/06/2021		BUNTINGS BUILDING SUPPLIES P/L	PLANTS FOR CITIZENSHIP CEREMONY 25/06/2021	1	79.66	
INV 2182/0025/06/2021		BUNTINGS BUILDING SUPPLIES P/L	PKT OF 100 STAR PICKET CAPS FOR HENRY ST OVAL	1	158.47	
EFT40482	30/06/2021	COUNTRY COMFORTSTYLE NORTHAM	1 X ENTERPRISE OFFICE CHAIR FOR CHADD HUNT	1		400.00
INV 14430	25/06/2021	COUNTRY COMFORTSTYLE NORTHAM	1 X ENTERPRISE OFFICE CHAIR FOR CHADD HUNT	1	400.00	
EFT40483	30/06/2021	COUNTRYWIDE GROUP	PUMP FOR SEPTAGE PONDS OLD QUARRY	1		1,142.00
INV ACC00024/06/2021		COUNTRYWIDE GROUP	PUMP FOR SEPTAGE PONDS OLD QUARRY	1	1,142.00	
EFT40484	30/06/2021	DAVID JAMES GALLOWAY	REIMBURSEMENT FOR SUPPLIES PURCHASED FOR WUNDOWIE WATER TANK MURAL PROJECT	1		61.59
INV JM 30/6/30/06/2021		DAVID JAMES GALLOWAY	REIMBURSEMENT FOR SUPPLIES PURCHASED FOR WUNDOWIE WATER TANK MURAL PROJECT	1	61.59	
EFT40485	30/06/2021	FRANK DAVIS	MIYA MIYA MAKING 25/06/2021 WYALKATCHEM PS	1		500.00
INV 20	28/06/2021	FRANK DAVIS	SOURCING MIYA MIYA MATERIAL	1	200.00	
INV 19	28/06/2021	FRANK DAVIS	MIYA MIYA MAKING 25/06/2021 WYALKATCHEM PS	1	300.00	
EFT40486	30/06/2021	GRAFTON ELECTRICS	DISCONNECT AND RECONNECT MAIN WATER PUMP,	1		610.50
INV 7894	29/06/2021	GRAFTON ELECTRICS	DISCONNECT AND RECONNECT MAIN WATER PUMP,	1	610.50	
EFT40487	30/06/2021	LUCY'S TEAROOMS	SANDWICHES AND HOT FOOD FOR 10 x PPI	1		110.00
INV 2461	01/06/2021	LUCY'S TEAROOMS	SANDWICHES AND HOT FOOD FOR 10 x PPI	1	110.00	
EFT40488	30/06/2021	MCINTOSH & SONS	CASE POSITRAC. ASSY FRONT DOOR AND DOOR SEAL	1		1,334.75
INV 163538021/06/2021		MCINTOSH & SONS	CASE POSITRAC. ASSY FRONT DOOR AND DOOR SEAL	1	1,334.75	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 58

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT40489	30/06/2021	METRO FILTERS	RIVERS EDGE CAFE. KITCHEN CANOPY CLEAN.	1		796.40
INV 001699722/06/2021		METRO FILTERS	RIVERS EDGE CAFE. KITCHEN CANOPY CLEAN.	1	796.40	
EFT40490	30/06/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - June	1		184.50
INV 000035823/06/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - June	1	18.00	
INV 000035824/06/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - June	1	64.50	
INV 000035925/06/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - June	1	102.00	
EFT40491	30/06/2021	NORTHAM TOWING SERVICE	PICK UP BOBCAT FROM JENNA PULLIN RD AND DROP OFF AT CENTRAL MOBILE MECHANICS	1		550.00
INV 210496	12/06/2021	NORTHAM TOWING SERVICE	PICK UP BOBCAT FROM JENNA PULLIN RD AND DROP OFF AT CENTRAL MOBILE MECHANICS	1	330.00	
INV 210535	29/06/2021	NORTHAM TOWING SERVICE	GATOR TOWED FROM KEP TRACK TO WUNDOWIE SHIRE DEPOT	1	220.00	
EFT40492	30/06/2021	OXTER SERVICES	CUTLERY ORDER	1		299.15
INV 24525	25/06/2021	OXTER SERVICES	CUTLERY ORDER	1	299.15	
EFT40493	30/06/2021	PROGRAMME ELECTRICAL MAINTENANCE	BAKERS HILL PAVILION. SUPPLY AND INSTALL DOUBLE FLOOD LIGHT	1		380.60
INV 000059329/06/2021		PROGRAMME ELECTRICAL MAINTENANCE	BAKERS HILL PAVILION. SUPPLY AND INSTALL DOUBLE FLOOD LIGHT	1	380.60	
EFT40494	30/06/2021	SHERRIN RENTALS	DAY RATE HIRE OF MULTI ROLLER 1/6/21-3/6/21	1		2,872.37
INV 515695125/06/2021		SHERRIN RENTALS	DAY RATE HIRE OF MULTI ROLLER 1/6/21-3/6/21	1	1,733.88	
INV 515695125/06/2021		SHERRIN RENTALS	DAY RATE HIRE FOR MULTI ROLLER	1	1,138.49	
EFT40495	30/06/2021	TELSTRA CORPORATION	OFFICE 365 LICENCE	1		3,170.81
INV 225839814/06/2021		TELSTRA CORPORATION	OFFICE 365 LICENCE	1	3,170.81	
EFT40496	30/06/2021	TYRECYCLE PTY LTD	OLD QUARRY RD TYRE COLLECTION JUNE 21	1		3,774.22
INV 938250	24/06/2021	TYRECYCLE PTY LTD	COLLECTION OF 177 TYRES AT INPEN RD LANDFILL JUNE21	1	1,629.88	

Ordinary Council Meeting Minutes
21 July 2021



Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 59

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 938894	28/06/2021	TYRECYCLE PTY LTD	OLD QUARRY RD TYRE COLLECTION JUNE 21	1	2,144.34	
EFT40497	30/06/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	SAMSUNG TF24T450F MONITORS	1		1,188.00
INV 27744	28/06/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	SAMSUNG TF24T450FMONITORS	1	1,188.00	
EFT40498	30/06/2021	YORK CDA AIR & SOLAR	ANNUAL SERVICE OF AIRCONDITIONERS.	1		10,873.70
INV 000124029/06/2021	06/2021	YORK CDA AIR & SOLAR	OLD QUARRY ROAD (NORTHAM TIP) REPLACE A/C PARTS	1	371.50	
INV 000124029/06/2021	06/2021	YORK CDA AIR & SOLAR	KILLARA RESPITE CARE REPAIRS TO A/C UNITS	1	628.60	
INV 000124029/06/2021	06/2021	YORK CDA AIR & SOLAR	ADMIN BUILDING. REPLACE A/C PARTS	1	843.60	
INV 000124429/06/2021	06/2021	YORK CDA AIR & SOLAR	ANNUAL SERVICE OF AIRCONDITIONERS.	1	9,030.00	
DD16456.1	08/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1		24,174.13
INV SUPER	08/06/2021	AWARE SUPER	SUPER CONTRIBUTIONS	1	20,334.69	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,555.82	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	71.42	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	32.67	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	870.00	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	85.39	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	84.52	
INV DEDUC08/06/2021	06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	114.62	
DD16456.2	08/06/2021	PRIME SUPER	PAYROLL DEDUCTIONS	1		452.18
INV SUPER	08/06/2021	PRIME SUPER	PAYROLL DEDUCTIONS	1	325.99	
INV DEDUC08/06/2021	06/2021	PRIME SUPER	SUPER CONTRIBUTIONS	1	126.19	
DD16456.3	08/06/2021	ONEPATH	PAYROLL DEDUCTIONS	1		195.36
			SUPER CONTRIBUTIONSs	1		

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	08/06/2021	ONEPATH	SUPER CONTRIBUTIONS	1	195.36	
DD16456.4	08/06/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,048.56
INV SUPER	08/06/2021	MEDIA SUPER	SUPER CONTRIBUTIONS	1	729.92	
INV DEDUC	08/06/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD16456.5	08/06/2021	UNISUPER	PAYROLL DEDUCTIONS	1		575.52
INV SUPER	08/06/2021	UNISUPER	SUPER CONTRIBUTIONS	1	414.91	
INV DEDUC	08/06/2021	UNISUPER	PAYROLL DEDUCTIONS	1	160.61	
DD16456.6	08/06/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPER CONTRIBUTIONS	1		83.88
INV SUPER	08/06/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPER CONTRIBUTIONS	1	83.88	
DD16456.7	08/06/2021	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		472.09
INV SUPER	08/06/2021	PLUM SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1	351.04	
INV DEDUC	08/06/2021	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	121.05	
DD16456.8	08/06/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPER CONTRIBUTIONS	1		384.52
INV SUPER	08/06/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPER CONTRIBUTIONS	1	384.52	
DD16456.9	08/06/2021	HESTA SUPER FUND	SUPER CONTRIBUTIONS	1		406.67
INV SUPER	08/06/2021	HESTA SUPER FUND	SUPER CONTRIBUTIONS	1	406.67	
DD16476.1	10/06/2021	BANKWEST	JASON WHITEAKER MASTERCARD 23/04/21 TO 21/05/21	1		4,311.02
INV B RUTTI	10/06/2021	BANKWEST	BRENDON RUTTER MASTERCARD 23/04/2021 TO 21/05/2021	1	1,216.18	
INV J METC	10/06/2021	BANKWEST	JOANNE METCALF MASTERCARD 23/04/2021 TO 21/05/2021	1	852.09	
INV C YOUNG	10/06/2021	BANKWEST	COLIN YOUNG MASTERCARD 23/04/21 TO 21/05/21	1	2,051.05	
INV C KLEY	10/06/2021	BANKWEST	CLINTON KLEYNHANS MASTERCARD 23/04/21 TO 21/05/21	1	40.00	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 61

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV C HUNTI0/06/2021		BANKWEST	CHADD HUNT MASTERCARD 23/04/21 TO 21/05/21	1	147.20	
INV J WHITH0/06/2021		BANKWEST	JASON WHITEAKER MASTERCARD 23/04/21 TO 21/05/21	1	4.50	
DD16522.1	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1		24,540.92
INV SUPER	22/06/2021	AWARE SUPER	SUPER CONTRIBUTIONS	1	20,769.05	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,460.56	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	85.31	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	42.22	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	870.00	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	78.21	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	91.31	
INV DEDUC	22/06/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	119.26	
DD16522.2	22/06/2021	PRIME SUPER	PAYROLL DEDUCTIONS	1		450.18
INV SUPER	22/06/2021	PRIME SUPER	SUPER CONTRIBUTIONS	1	324.55	
INV DEDUC	22/06/2021	PRIME SUPER	PAYROLL DEDUCTIONS	1	125.63	
DD16522.3	22/06/2021	ONEPATH	SUPER CONTRIBUTIONS	1		174.55
INV SUPER	22/06/2021	ONEPATH	SUPER CONTRIBUTIONS	1	174.55	
DD16522.4	22/06/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,048.56
INV SUPER	22/06/2021	MEDIA SUPER	SUPER CONTRIBUTIONS	1	729.92	
INV DEDUC	22/06/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD16522.5	22/06/2021	UNISUPER	PAYROLL DEDUCTIONS	1		575.52
INV SUPER	22/06/2021	UNISUPER	SUPER CONTRIBUTIONS	1	414.91	
INV DEDUC	22/06/2021	UNISUPER	PAYROLL DEDUCTIONS	1	160.61	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 62

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD16522.6	22/06/2021	THE TRUSTEE FOR A E & DL WILLJAMS SUPER FUND	SUPER CONTRIBUTIONS	1		83.82
INV SUPER	22/06/2021	THE TRUSTEE FOR A E & DL WILLJAMS SUPER FUND	SUPER CONTRIBUTIONS	1	83.82	
DD16522.7	22/06/2021	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		473.42
INV SUPER	22/06/2021	PLUM SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1	352.03	
INV DEDUC	22/06/2021	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	121.39	
DD16522.8	22/06/2021	HESTA SUPER FUND	SUPER CONTRIBUTIONS	1		635.39
INV SUPER	22/06/2021	HESTA SUPER FUND	SUPER CONTRIBUTIONS	1	635.39	
DD16522.9	22/06/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPER CONTRIBUTIONS	1		406.83
INV SUPER	22/06/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPER CONTRIBUTIONS	1	406.83	
DD16548.1	29/06/2021	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT JUNE 2021	1		1,046.85
INV JUNE 2021	29/06/2021	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT JUNE 2021	1	1,046.85	
DD16456.10	08/06/2021	CATHOLIC SUPER	SUPER CONTRIBUTIONS	1		83.50
INV SUPER	08/06/2021	CATHOLIC SUPER	SUPER CONTRIBUTIONS	1	83.50	
DD16456.11	08/06/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPER CONTRIBUTIONS	1		64.97
INV SUPER	08/06/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPER CONTRIBUTIONS	1	64.97	
DD16456.12	08/06/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,632.15
INV SUPER	08/06/2021	AUSTRALIAN SUPER PTY LTD	SUPER CONTRIBUTIONS	1	2,504.31	
INV DEDUC	08/06/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	127.84	
DD16456.13	08/06/2021	ING DIRECT SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1		51.61
INV SUPER	08/06/2021	ING DIRECT SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1	51.61	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 63

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD16456.14	08/06/2021	QSUPER	SUPER CONTRIBUTIONS	1		164.20
INV SUPER	08/06/2021	QSUPER	SUPER CONTRIBUTIONS	1	164.20	
DD16456.15	08/06/2021	SUNCORP MASTER TRUST	SUPER CONTRIBUTIONS	1		162.64
INV SUPER	08/06/2021	SUNCORP MASTER TRUST	SUPER CONTRIBUTIONS	1	162.64	
DD16456.16	08/06/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPER CONTRIBUTIONS	1		172.11
INV SUPER	08/06/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPER CONTRIBUTIONS	1	172.11	
DD16456.17	08/06/2021	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1		531.80
INV SUPER	08/06/2021	ZURICH AUSTRALIA LIMITED	SUPER CONTRIBUTIONS	1	383.39	
INV DEDUC	08/06/2021	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	148.41	
DD16456.18	08/06/2021	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1		163.71
INV SUPER	08/06/2021	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1	163.71	
DD16456.19	08/06/2021	REST INDUSTRY SUPER	SUPER CONTRIBUTIONS	1		1,066.23
INV DEDUC	08/06/2021	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	142.36	
INV SUPER	08/06/2021	REST INDUSTRY SUPER	SUPER CONTRIBUTIONS	1	923.87	
DD16456.20	08/06/2021	NETWEALTH SUPERANNUATION	SUPER CONTRIBUTIONS	1		277.98
INV SUPER	08/06/2021	NETWEALTH SUPERANNUATION	SUPER CONTRIBUTIONS	1	277.98	
DD16456.21	08/06/2021	HOSTPLUS SUPER	SUPER CONTRIBUTIONS	1		219.44
INV SUPER	08/06/2021	HOSTPLUS SUPER	SUPER CONTRIBUTIONS	1	219.44	
DD16456.22	08/06/2021	SUNSUPER	SUPER CONTRIBUTIONS	1		487.11
INV SUPER	08/06/2021	SUNSUPER	SUPER CONTRIBUTIONS	1	487.11	

Ordinary Council Meeting Minutes
21 July 2021

Date: 02/07/2021
Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 64

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD16456.23	08/06/2021	AMP LIFE LIMITED	SUPER CONTRIBUTIONS	1		192.89
INV SUPER	08/06/2021	AMP LIFE LIMITED	SUPER CONTRIBUTIONS	1	192.89	
DD16522.10	22/06/2021	CATHOLIC SUPER	SUPER CONTRIBUTIONS	1		124.17
INV SUPER	22/06/2021	CATHOLIC SUPER	SUPER CONTRIBUTIONS	1	124.17	
DD16522.11	22/06/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPER CONTRIBUTIONS	1		46.86
INV SUPER	22/06/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPER CONTRIBUTIONS	1	46.86	
DD16522.12	22/06/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,560.09
INV SUPER	22/06/2021	AUSTRALIAN SUPER PTY LTD	SUPER CONTRIBUTIONS	1	2,360.09	
INV DEDUC	22/06/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	200.00	
DD16522.13	22/06/2021	ING DIRECT SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1		18.77
INV SUPER	22/06/2021	ING DIRECT SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1	18.77	
DD16522.14	22/06/2021	SUNCORP MASTER TRUST	SUPER CONTRIBUTIONS	1		237.70
INV SUPER	22/06/2021	SUNCORP MASTER TRUST	SUPER CONTRIBUTIONS	1	237.70	
DD16522.15	22/06/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPER CONTRIBUTIONS	1		221.75
INV SUPER	22/06/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPER CONTRIBUTIONS	1	221.75	
DD16522.16	22/06/2021	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1		464.83
INV SUPER	22/06/2021	ZURICH AUSTRALIA LIMITED	SUPER CONTRIBUTIONS	1	335.11	
INV DEDUC	22/06/2021	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	129.72	
DD16522.17	22/06/2021	REST INDUSTRY SUPER	SUPER CONTRIBUTIONS	1		1,067.81
INV DEDUC	22/06/2021	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	142.36	
INV SUPER	22/06/2021	REST INDUSTRY SUPER	SUPER CONTRIBUTIONS	1	925.45	

Date: 02/07/2021
 Time: 4:00:56PM

Shire of Northam

USER: Kristy Hopkins
 PAGE: 65

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD16522.18	22/06/2021	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1		140.88
INV SUPER	22/06/2021	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPER CONTRIBUTIONS	1	140.88	
DD16522.19	22/06/2021	NETWEALTH SUPERANNUATION	SUPER CONTRIBUTIONS	1		277.98
INV SUPER	22/06/2021	NETWEALTH SUPERANNUATION	SUPER CONTRIBUTIONS	1	277.98	
DD16522.20	22/06/2021	HSTPLUS SUPER	SUPER CONTRIBUTIONS	1		232.07
INV SUPER	22/06/2021	HSTPLUS SUPER	SUPER CONTRIBUTIONS	1	232.07	
DD16522.21	22/06/2021	SUNSUPER	SUPER CONTRIBUTIONS	1		508.39
INV SUPER	22/06/2021	SUNSUPER	SUPER CONTRIBUTIONS	1	508.39	
DD16522.22	22/06/2021	AMP LIFE LIMITED	SUPER CONTRIBUTIONS	1		192.89
INV SUPER	22/06/2021	AMP LIFE LIMITED	SUPER CONTRIBUTIONS	1	192.89	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,619,139.41
TOTAL		2,619,139.41

Attachment 2 – Declaration

Payment dates 1st June 2021 to 30th June 2021

- Municipal Fund payment cheque numbers 35405 to 35415 Total \$34,621.46.

Electronic Funds Transfer

- Municipal Fund EFT40137 to EFT40498 Total \$2,510,613.45.

Direct Debits Total \$73,904.50.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2020/2021	EFT Payments 2020/2021	Direct Debits 2020/2021	Payroll 2020/2021	Total Payments 2020/2021
July	\$ 74,584.82	\$ 2,564,263.02	\$ 74,501.09	\$ 444,478.87	\$ 3,157,827.80
August	\$ 28,387.37	\$ 1,046,444.89	\$ 75,143.86	\$ 427,591.82	\$ 1,577,567.94
September	\$ 28,229.91	\$ 1,312,861.27	\$ 76,478.93	\$ 447,162.80	\$ 1,864,732.91
October	\$ -	\$ 1,551,151.58	\$ 121,930.01	\$ 723,493.00	\$ 2,396,574.59
November	\$ 63,720.63	\$ 1,115,260.07	\$ 76,280.26	\$ 443,103.09	\$ 1,698,364.05
December	\$ 109,663.86	\$ 1,654,812.16	\$ 78,754.09	\$ 481,131.58	\$ 2,324,361.69
January	\$ 52,776.66	\$ 1,178,712.84	\$ 74,317.20	\$ 502,689.75	\$ 1,808,496.45
February	\$ 59,686.73	\$ 1,718,571.20	\$ 72,469.99	\$ 459,960.12	\$ 2,310,688.04
March	\$ 79,724.66	\$ 1,061,421.50	\$ 108,667.93	\$ 680,526.98	\$ 1,930,341.07
April	\$ 33,082.48	\$ 1,192,771.56	\$ 78,679.70	\$ 478,038.95	\$ 1,782,572.69
May	\$ 70,187.44	\$ 1,158,973.58	\$ 80,014.01	\$ 476,557.76	\$ 1,785,732.79
June	\$ 34,621.46	\$ 2,510,613.45	\$ 73,904.50	\$ 437,466.13	\$ 3,056,605.54
Total	\$634,666.02	\$18,065,857.12	\$991,141.57	\$6,002,200.85	\$25,693,865.56

The following table presents all payments made for the month from Council credit cards paid by direct debit DD16476.1

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
ST JOHN OG GOD MT LAWLEY - GIFT FOR KAYLA BURGESS	\$ 40.00	\$40.00
CESM		

RUGGED PHONE STORE - REPLACEMENT RUGGED PHONE FOR SES LM	\$ 1,047.90	
COLES - BRIGADE TRAINING REFRESHMENTS	\$ 47.50	
PUMA ENERGY - CATERING FOR WUNDOWIE INC	\$ 30.48	
EMERG PTY LTD - LICENCES FOR BART	\$ 75.00	
EMERG PTY LTD - LICENCES FOR BART	\$ 15.30	\$1,216.18

Executive Manager Corporate Services

SHIRE OF NORTHAM - INSURANCE N9467 NEW VEHICLE LICENCE	\$ 151.80	
JBHIFI - SENDOFF PRESENT FOR JENNY BECKER	\$ 1,100.00	
MICROSOFT - MONTHLY FEES	\$ 47.19	
AMAYSIM MOBILE - LIBRARY LIFT PHONE DATA	\$ 10.00	
HOTELS.COM - ACCOMMODATION FOR TRAINING KRISTY HOPKINS	\$ 458.11	
SOFTWARE MART AUS - MICROSOFT WINDOWS 10 PROFESSIONAL LIFETIME KEY	\$ 60.00	
ADOBE SYSTEMS - MONTHLY FEES	\$ 213.99	
FOREIGN TRANSACTION FEE	\$ 9.96	\$2,051.05

Executive Manager Community Services

FACEBOOK - FACEBOOK MARKETING BOOST	\$ 25.00	
DROP BOX - YEARLY SUBSCRIPTION	\$ 184.67	
DOME NORTHAM COFFEE WITH MELANIE JONES MARKETING	\$ 5.90	
SQUARE SPACE INC - BKB WEBSITE DOMAIN PURCHASE	\$ 27.00	
SQUARE SPACE INC - BKB WEBSITE SUBSCRIPTION - GOOGLE WORKPLACE (ANNUALLY)	\$ 100.80	
SAFETY ZONE - SAFETY MASKS FOR WUNDOWIE WATER TANK MURAL PROJECT	\$ 264.00	
SAI GLOBAL - LICENCE FOR SLIDES AT POOL	\$ 126.72	
OFFICE WORKS - LAPTOP BAG & PHONE CASE FOR EXEC MANAGER COMMUNITY	\$ 118.00	\$852.09

Executive Manger Development Services

NORTHAM CARWASH - CARWASH FOR PN1906 FOR HANDOVER	\$ 20.20	
DEPT OF HEALTH PHARM - INDUSTRIAL POISONS PERMIT RENEWAL	\$ 127.00	\$147.20

CEO

MEETING WITH SHIRE OF YORK CEO	\$ 4.50	\$4.50
Total Credit Card Expenditure		\$4,311.02

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$3,056,605.54 was submitted to the Ordinary Meeting of Council on Wednesday, 21 July 2021

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$3,056,605.54 was submitted to each member of the Council on Wednesday, 21 July 2021, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.4.2 Lease of 298 Fitzgerald Street, Northam

File Reference:	A11140
Reporting Officer:	Cheryl Greenough, Governance/Administration Coordinator
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider a request from the Department of Finance (the Department) to amend their current lease at 298 Fitzgerald Street Northam to provide a three (3) year option to renew instead of two x one-year options to renew.

ATTACHMENTS

Attachment 1: Nil.

A. BACKGROUND / DETAILS

Previously in February 2021 the Department requested alterations to the agreement to include an extension of the lease but also to reduce the rent. This request was raised at the Ordinary Council Meeting 19 May 2021 however Council declined to reduce the rent and adopted the following motion:

MOTION / COUNCIL DECISION

Minute No: C.4221

Moved: Cr Pollard

Seconded: Cr Ryan

That Council advise the Department of Local Government, Sport and Cultural Industries that it rejects its request to adjust the annual rent payable on 298 Fitzgerald Street, Northam as it is of the view that the current rental paid is below market value.

CARRIED 10/0

Shire of Northam staff Informed the Department of Local Government, Sport and Cultural Industries (Department) of Councils position on this matter. In response to this advice the Department have agreed to the financial consideration position of Council, however requested that the term be

adjusted it was agreed that the current consideration for 298 Fitzgerald Street would remain, as such it is presented to Council for consideration.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme 6: Governance and Leadership.

Outcome 6.3 The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Ensure robust financial management.

B.2 Financial / Resource Implications

Nil

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

N/A.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	If the agreement is not adopted, the Department of Local Government, sport & Cultural Industries may vacate the building.	Low (1) X Possible (3) = Moderate (3)	Agree to the officers recommendation.
Health & Safety	Nil		
Reputation	Nil		
Service Interruption	Nil		
Compliance	Nil		
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

Details of the offer are presented below, it proposes no changes to the current lease fees charged;

Government Office Accommodation have confirmed they will extend the lease for a further 3 years on the following basis:

- i. The current lease be extended for 3 years commencing 15th August 2021 and expiring 14th August 2024
- ii. Subject to Item iii below the rent payable prior to the 15th August 2021 was \$43,441.29 per annum (\$228.88 per sqm) plus outgoings and GST.
- iii. The rent shall be reviewed in accordance with the provisions of the existing lease as follows:
 - a) 15th August 2021 – CPI (All Groups Perth)
 - b) 15th August 2022 – CPI (All Groups Perth)
 - c) 15th August 2023 – CPI (All Groups Perth)
- iv. All other terms and conditions will be in accordance with the provisions of the existing Lease
- v. The Deed of Extension and Variation of Lease shall be prepared by the State Solicitors Office and each party will be responsible for its own legal costs and disbursements incurred in the preparation, negotiation and finalisation of the Deed of Extension of Lease.

Staff recommend that Council adopt the recommendation as presented as it increases the certainty of the tenancy from 2 x 1 year terms to 1 year term for the existing consideration for 298 Fitzgerald Street.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4270

Moved: Cr Girak

Seconded: Cr Ryan

That Council

1. Accept the Department of Local Government, Sport & Cultural Industries request to alter the lease option period from 2 x one-year options to 1x three (3) year option for 298 Fitzgerald Street Northam, commencing 15th August 2021 and expiring 14th August 2024.
2. Authorise the CEO to place the common seal on the amended document.

CARRIED 8/0

13.5 COMMUNITY SERVICES

Nil.

14. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4271

Moved: Cr Ryan
Seconded: Cr Tinetti

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (a) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 – Chief Executive Officer Review Committee Meeting held on 1 July 2021 as it relates to a matter affecting an employee.

CARRIED 8/0

The Gallery and Staff left the meeting at 5:48pm.

14.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 1 JULY 2021

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4272

Moved: Cr Antonio

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 1 July 2021.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4273

Moved: Cr Ryan
Seconded: Cr Galloway

That Council move out from behind closed doors.

CARRIED 8/0

The Gallery and Staff returned to the meeting at 5:50pm.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 5:50pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 21 July 2021 have been confirmed as a true and correct record."

_____ President

_____ Date