



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES OF
ORDINARY COUNCIL MEETING
21 MAY 2014**

SHIRE OF NORTHAM

SUMMARY OF MINUTES TO THE ORDINARY COUNCIL MEETING HELD ON 21 MAY 2014 AT 5:30 PM

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1. OPENING AND WELCOME

Shire President, Cr S Pollard declared the meeting open at 5.30pm.

2. DECLARATION OF INTEREST

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr R Head	Financial	One of intended purchases listed in this item/part owner of adjoining property. Cr R Head departed Chambers at 5.52pm. Cr R Head returned to the Chambers at 5.57pm.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr U Rumjantsev	Impartiality	Fellow Councillor and friend for some years.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr D Hughes	Impartiality	I have known Cr R Head for many years and also he is a fellow Councillor
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr J Williams	Impartiality	The applicant Cr R Head is known to me through Council.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr T Little	Impartiality	Cr R Head is a Shire Councillor at present.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr D Beresford	Impartiality	Proposent is a Councillor.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr A Llewellyn	Impartiality	Fellow Councillor with Cr R Head.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr K Saunders	Impartiality	Fellow known to the applicant as a Councillor, Shire of Northam fellow.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr S Pollard	Impartiality	I am a long time friend and fellow Councillor of Cr R Head, the applicant.
Proposed offer to purchase portion of Haddrill Roqad reserve adjoining lot 21 avon loc. 444 Irishtown.	13.2.1	Cr R Tinetti	Impartiality	Applicant is a Shire Councillor and known to me.
Northam Airport lease arrangements.	13.3.3	Cr J Williams	Impartiality	My sister and brother in-law are hangar owners at Northam Airport and my sister is secretary of the hangar owners' association.
Adoption of Revised Community Funding Policy.	13.4.1	Cr D HUGHES	Financial	The band that I perform in has performed at these functions in the past. Cr D Hughes departed the Chambers at 6.46pm. D Hughes returned to the Chambers at 6.52pm.
Adoption of Revised Community Funding Policy.	13.4.1	Cr K Saunders	Impartiality	Currently the secretary of the Southern Brook Community Association (SBCA).
Adoption of Revised Community Funding Policy.	13.4.1	Cr T Little	Impartiality	Member of Community organisations.
Adoption of Revised Community Funding Policy.	13.4.1	Cr J Williams	Impartiality	I am a non-voting member of Bakers Hill Progress Association.
Adoption of Revised Community Funding Policy.	13.4.1	Cr U Rumjantsev	Impartiality	I am a non-voting member of Bakers Hill Progress Association.
Adoption of Revised Community Funding Policy.	13.4.1	Cr R Head	Impartiality	Member of organisations who may be affected by this Policy.
2014/15 Budget Considerations List	14.2	Cr R Tinetti	Financial	I am a Funeral Director and this may affect my income in a positive or negative way. Cr R Tinetti departed the Chambers at 7.10pm. Cr R Tinetti returned to the Chambers at 7.52pm.

3. ATTENDANCE

COUNCIL

President
Councillors

Cr S B Pollard
T M Little
Cr R Head
K D Saunders
U Rumjantsev
R W Tinetti
A W Llewellyn
D A Hughes
D G Beresford
J E Williams

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Community Services
Executive Manager Development Services
Executive Manager Corporate Services
Project Manager Community Infrastructure

J B Whiteaker
C D Kleynhans
J McGready
P B Steven
D R Gobbart
C B Hunt

GALLERY

7 members of the Public

4. APOLOGIES

NIL

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

NIL

5.1 LEAVE OF ABSENCE

NIL

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 LEAVE OF ABSENCE

Cr R Tinetti has requested a leave of absence from 28th May, 2014 to 20th June, 2014.

RECOMMENDATION/COUNCIL DECISION

Minute no C.2186

Moved: Cr R Head
Seconded: Cr D Hughes

That Council grant a leave of absence for Cr R Tinetti for the period of 28th May, 2014 to 20th June, 2014.

CARRIED 10/0

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

1. Mr Geoff Longworth

Question:

Why is the market rental valuation based on “the let table areas having an industrial use” when possibly only 6 out of the 43 lots are used for industrial purposes – the remainder are used by private individuals to house their planes?

Answer:

The Chief Executive Officer provided the following response:
 The valuer has stated, based on their area of expertise: Highest & Best use

The subject property has a “Public Purpose” zoning. The leased areas have a higher use which is more comparable to industrial use. The ground rental values have therefore been assessed on the let table areas having an industrial use.”

The valuer has advised an industrial use is the closest comparable use. The numbers quoted (6 out of 43) should be based on occupied or unoccupied sites (ie 6 out of 25, or 18 out of 43).

Question:

Why has the market valuation resulted in a proposed increase of 40% for private hangar owners but only 7.7-17.6% for business operators?

Answer:

The Chief Executive Officer provided the following response:

The market valuation is based on an individually assessed value of each property, which may cause a greater increase for one property over another. Due to economies to scale, as properties get larger than the rate gets lower.

Question:

Why are the businesses operating from Northam airfield being subsidized by the private hangar owners, ie proposed new leasing payments for business operators are from \$1.80 per square metre versus rear smaller hangar owners paying \$3.05 per square metre?

Answer:

The Chief Executive Officer provided the following response:

The valuation is not based on a square metre rate, or total quota that must be reached, so one group are not subsidising another. Due to economies to scale, as properties get larger than the rental rate tends to get lower.

Question:

Why do the airfield-based businesses have an unfair commercial advantage over other town-based businesses by only paying 1/3 of the rental valuation – eg Lot 24, proposed rental of \$44.62 a week for 1122 square metres?

Answer:

The Chief Executive Officer provided the following response:

An alternative is for those businesses (along with all hangar tenants) to pay the full market rental valuation which will be three times the recommended amounts. Based on historical records, all tenants have been charged as a proportion of market rental, rather than on their ability to pay.

Question:

Why is no rental being charged for people parking their planes on the airstrip, compared with people who choose to park in a hangar?

Answer:

The Chief Executive Officer provided the following response:

People who park alongside the taxiway are being charged (by quarterly parking inspections and invoicing by the Shire)

Question:

Why is the Shire not adopting a widely-accepted user-pays system for the airstrip similar to other airstrips eg landing fees: Cunderdin charge \$10 per landing? A private hangar owner at Northam may use the airstrip 20 times a year, whereas a commercial training school may use it 20 times a day AT NO COST.

Answer:

The Chief Executive Officer provided the following response:
There are issues with the administration of such a system. Commercial training schools are being charged an annual fee (\$500) for the use of the airstrip.

Question:

Why was the Northam Hangar Owners Association, or even any of the hangar owners, not asked for input in the previous discussion forum, or advised of this council meeting?

Answer:

The Chief Executive Officer provided the following response:
Hangar owners were advised (in each lease) that a market review of lease rentals would apply on 1 July 2014. As stated in the Council Report, the leases also require the Shire to give a month's notice ahead of its introduction, so that hangar lessees are advised of the rental increase.

2. Belle Moore

Question:

In respect of the Community Grants Policy, will at least 4 weeks be allowed for groups to apply for funding?

Answer:

Ms J McGready, Executive Manager Community Services. Yes, at least 4 weeks will be provided.

9. PUBLIC STATEMENT TIME

Geoff Longworth

In relation to Item 13.3.3. Would like Council to consult with hangar occupiers prior to endorsing fees.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION/COUNCIL DECISION

Minute no C.2187

Moved: Cr U Rumjantsev
Seconded: Cr R Tinetti

That the minutes of the meeting held Wednesday, 16 April 2014 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

12.1 PRESIDENT’S REPORT –WEDNESDAY 21 May 2014

<u>Visitations and Consultations</u>	
15/4/14	Shire workshop on Vision and Community Grants guidelines
5/5/14	Jan James re: heritage work
8/5/14	Radiowest fortnightly interview re: new Security Cameras etc.
8/5/14	State budget delivered
9/5/14	School Drug Education and Road Awareness (SDERA) awards
9/5/14	Citizenship ceremony
9/5/14	Radio interview re: proposed Detention Centre closures
13/5/14	Federal budget delivered
15/5/14	ABC Regional Radio interview re: State/Federal budgets/Detention
18/5/14	Wundowie Iron Festival
<u>Upcoming Events</u>	
23/5/14	Wheatbelt Investment Blueprint forum
26/5/14	National Sorry Day anniversary
31/5/14	Avon gourmet food and wine festival day #1
1/6/14	Avon gourmet food and wine festival day #2
9/6/14	AROC meeting

Strategic aspects

Avon Region of Councils (AROC)

Wheatbelt Infrastructure Trust - we have advertised a tender to provide a structure for the Wheatbelt Infrastructure Trust which is a vehicle to enable essential infrastructure to be funded.

AROC website – it was proposed that AROC set up its own website however we have agreed that the Shire of Toodyay will host an AROC page which all Councils can access

Aged Care Housing – This is another initiative we are working collectively on and is awaiting funding opportunities to proceed further.

Waste minimisation strategy – we have agreed to a joint application for funding to prepare the next iteration of a waste minimisation strategy across the AROC Council's area.

SEAVROC – I have proposed that AROC write to SEAVROC to see if there is any common ground that we can all be working collectively on e.g. land use planning, waste management etc.

Avon link train service

The State budget has been handed down and it appears the service has been given a three year reprieve with variations to the timetable using Royalties for Regions funding.

Avon Midlands Country Zone of WALGA

Day Care child facilities – a project is underway by RDA Wheatbelt to catalogue the centres across the Wheatbelt and identify any gaps or problems that those centres face. A general lack of qualified staff seems to be an early common theme.

Grain freight transport continues to be on the agenda.

Wheatbelt Health MOU Group continues to meet.

Local Government and Affordable Housing Forum – a forum is being held on 19th May to explore this opportunity.

Country Reform Policy Forum

This WALGA convened group has met twice and the 6 Terms of Reference include “1. To scope and undertake research into models of governance appropriate to country Local Governments, by examining governance models including: Parish models, Regional Centre Models and regional models”. Crs. Hooper from the Shire of York and Short from the Shire of Dandaragan are on this forum group.

Department of Local Government and Communities

The Department has signed a MOU with the Department of Regional Development to provide \$6.658m from R4R to approved capacity building projects in country local governments. I am not sure if we are eligible for any of these funds but will be following this up.

Detention Centre

I note a report in the media that 5 centres across Australia are to be closed due to the lack of detainees including Curtin in our north. The YHIDC is not one of the reported 5. I am aware that the centre is near its 600 person capacity with detainees from visa over stayers adding to the current population. The longer term future of this centre will become an issue if the current downward trend in total detainees across Australia becomes the new norm.

Federal Budget

The budget is to be delivered on the 14th May and we will be keeping a close watch on funding alterations that may affect us. Roads to Recovery, Blackspot and Financial Assistance Grants seem to still be available but may be frozen at 2013 levels.

National Volunteer Week 12-18th May

Please celebrate all that is good about volunteering during this designated week with 1.7m West Australians volunteering their time to a group.

State Budget

The 2014/15 budget has been delivered and funding opportunities include:

Reinstatement of prior years' Royalties for Regions funding that was removed due to late compliance by Shires. We are one of those Shires and may be eligible to have around \$700k of funding reinstated.

Growing our South \$600m over 5 years – the Wheatbelt is one of the 4 Development Commissions included in this catchment so we hope to benefit from that arrangement.

Regional Blueprint Initiatives \$292m over 5 years is a new source of funding which may benefit our Shire.

Seizing the Opportunity in Agriculture \$300m over 5 years – this commenced last year CLGF \$20m reinstated for Local Governments whose funding was removed due to acquittal delays. This includes us and could be very handy.

SIHI \$565m continuing - this is good news as there is still work to be done at the Northam Regional Hospital under this program.

Wheatbelt Development Commission (WDC)

The Investment Blueprint for the Wheatbelt will be released for a short review period for the general community, including local governments, to provide their input. A 2 hour forum on Friday 23rd May, 2014 is scheduled for the Avon sub region at the Bridgeley Centre.

13. REPORTS OF OFFICERS

The Shire President brought forward item 13.3.3 for discussion.

Cr J Williams has declared an “Impartiality” interest in item 13.3.3 - Northam airport lease arrangements.

13.3.3 NORTHAM AIRPORT LEASE ARRANGEMENTS

Name of Applicant:	Internal report
Name of Owner:	Shire of Northam
File Ref:	A12838
Officer:	Denise Gobbart / Phil Steven
Officer Interest:	Nil
Policy:	Shire of Northam Lease Policy
Voting:	Absolute Majority
Date:	28 March 2014

PURPOSE

For Council to consider the value of rentals charged for hangar sites at the Northam Airport.

BACKGROUND

At Council's Meeting on 20 May 2009, Council set the initial value for rental of all the leasable sites at the Northam Airport at 2% of the land values provided by Independent Valuers, which was less than the market value of 6% of the land value, however Council considered the set rents as being in the best interest of the community, given that it would encourage further development of the Airport. Council also noted that the lease agreements specified that a full market review rents would occur in five years time.

The decision on the level of rentals gave regard to historical rental charges that had been previously charged by the Northam Aero Club (approximately 1% of land values), which administered lease rentals prior to May 2009.

STATUTORY REQUIREMENTS

Each hangar site lease states (Clause 1f) that there is to be a market review every 5 years, and the Shire is to charge the rent determined by the Valuer, or may charge an alternative rent that is less than the market rental.

Once determined, the Shire is required to give a minimum of one month's notice ahead of the introduction of the rental increase from 1 July 2014.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE: Provide active and passive recreation facilities and services

STRATEGY: Develop, maintain and support appropriate recreation facilities throughout the Shire.

BUDGET IMPLICATIONS

The previous rental charges were set at 2% of the market land value, which was 1/3 of market rental value, yielding a total current income of \$33,000 per annum, plus lease start-up fees of \$3000 and utility reimbursements of \$15,000. The reduced rents takes into account an approximately \$20,000 in Rates income. Annual revenues are estimated at approximately \$70,000 per annum.

Annual costs are based on maintenance and operating costs (\$45,000 per annum), plus \$15,000 per annum towards capital works, plus loan repayments and lease fees, a total of approximately \$70,000 per annum. In practice, the Shire has contributed additional funds towards capital works than the anticipated \$15,000 per annum, in order to attract Regional Airport Development Scheme (RADS) funding.

OFFICER'S COMMENT

A market evaluation has been undertaken in 2014, on the basis that it would be applied from 1 July 2014. The valuation of the sites (2014) compared to the valuation that was previously undertaken in May 2008 (to be effective 1 July 2008), has indicated an increase of approximately 8-40% in value, for example the valuation for site 1 has increase from \$1500 to \$2360, an increase of nearly 40%.

The valuation is for the land only, indicated by the consistent values for sites 1-18, despite half of these being occupied by hangars. The current number of hangar leases has increased from 15 to 25 in last 5 years, in part due to the affordability of leases compared to Jandakot, which has led to an increase in revenue for the Airport.

The following table shows the current rentals alongside an increase of estimated CPI, market value, and one-third of market value.

Table 1

		2.5% CPI	One-third rental valuation				
Site	13/14	14/15	14/15	Market Rental valuation	Difference 14/15 CPI to 14/15 one-third market %	difference 14-15 CPI to 14/15 market %	Difference 14-15 CPI to one-third market
1	548.68	562.40	786.67	2360	39.88	319.63	224.27
2	548.68	562.40	786.67	2360	39.88	319.63	224.27
3	548.68	562.40	786.67	2360	39.88	319.63	224.27
4	548.68	562.40	786.67	2360	39.88	319.63	224.27
5	548.68	562.40	786.67	2360	39.88	319.63	224.27
6	548.68	562.40	786.67	2360	39.88	319.63	224.27
7	548.68	562.40	786.67	2360	39.88	319.63	224.27
8	548.68	562.40	786.67	2360	39.88	319.63	224.27
9	548.68	562.40	786.67	2360	39.88	319.63	224.27
10	548.68	562.40	786.67	2360	39.88	319.63	224.27
11	548.68	562.40	786.67	2360	39.88	319.63	224.27
12	548.68	562.40	786.67	2360	39.88	319.63	224.27
13	548.68	562.40	786.67	2360	39.88	319.63	224.27
14	548.68	562.40	786.67	2360	39.88	319.63	224.27
15	548.68	562.40	786.67	2360	39.88	319.63	224.27
16	548.68	562.40	786.67	2360	39.88	319.63	224.27
17	548.68	562.40	786.67	2360	39.88	319.63	224.27
18	548.68	562.40	786.67	2360	39.88	319.63	224.27
19		Community		14600			
20	0.00	Community		1480			
21	0.00	Community		7480			
22	0.00	Community		2320			
23	1448.51	1484.72	1746.67	5240	17.64	252.93	261.94
24	2019.14	2069.61	2320.00	6960	12.10	236.29	250.39
25	1426.56	1462.23	1706.67	5120	16.72	250.15	244.44
26	1865.51	1912.14	2066.67	6200	8.08	224.24	154.52
27	2172.77	2227.09	2400.00	7200	7.76	223.29	172.91
28	1272.93	1304.76	1533.33	4600	17.52	252.56	228.58
29	1755.77	1799.67	2053.33	6160	14.10	242.29	253.67
30	1514.35	1552.21	1866.67	5600	20.26	260.78	314.46
31	1163.20	1192.28	1426.67	4280	19.66	258.98	234.39
32	1646.04	1687.19	1973.33	5920	16.96	250.88	286.15
33	1053.46	1079.80	1346.67	4040	24.71	274.14	266.87

Site	13/14	14/15	14/15	Market Rental valuation	Difference 14/15 CPI to 14/15 one-third market %	difference 14-15 CPI to 14/15 market %	Difference 14-15 CPI to one-third market
34	1053.46	1079.80	1346.67	4040	24.71	274.14	266.87
35	1053.46	1079.80	1346.67	4040	24.71	274.14	266.87
36	1053.46	1079.80	1346.67	4040	24.71	274.14	266.87
37	1053.46	1079.80	1346.67	4040	24.71	274.14	266.87
38	1294.88	1327.25	1626.67	4880	22.56	267.68	299.41
39	1294.88	1327.25	1626.67	4880	22.56	267.68	299.41
40	1294.88	1327.25	1626.67	4880	22.56	267.68	299.41
41	1294.88	1327.25	1626.67	4880	22.56	267.68	299.41
42	1294.88	1327.25	1626.67	4880	22.56	267.68	299.41
43	1294.88	1327.25	1626.67	4880	22.56	267.68	299.41
TOTAL	39197.58	40177.52	49746.67	175120			9569.14

The application of one-third of market rental value to the hangar sites is consistent with the previous method of rental charges, however it is still an 8 to 40% increase on the previous year's rentals ranging from \$154 to \$315 per annum, resulting in an overall increase in rent revenue of approximately 20%. Although it is a reasonably significant increase, it is considered reasonable, based on the reduction compared to the market rates.

For further information please refer to Appendix 1

RECOMMENDATION

1. That the Shire charge one-third of market rental valuation for hangar sites at the Northam Airport, to be listed in the Shire of Northam 2014/15 Budget including Fees & Charges.
2. That lessees are given a minimum of one month's notice prior to the introduction of the increased rental to be applied no earlier than 1 July 2014.

ABSOLUTE MAJORITY REQUIRED

MOTION/COUNCIL DECISION

Minute no C.2188

Moved: Cr D Hughes

Seconded: Cr D Beresford

That the matter lay on the table.

CARRIED 10/0

13.1. ADMINISTRATION**13.1.1 TENDER NO 2 OF 2014 – DESIGN AND CONSTRUCT WUNDOWIE DAM COVER**

Name of Applicant:	Internal Staff Report
File Ref:	8.2.9.2/4.1.1.25
Officer:	Chadd Hunt
Officer Interest:	N/A
Policy:	F3.2 Purchasing & Tendering Policy F3.4 Regional Price Preference
Voting:	Simple Majority
Date:	5 th May 2014

PURPOSE

For Council to appoint a successful tenderer for the design and construction of the Wundowie Dam Cover.

BACKGROUND

As Council is aware the proposed Wundowie Stormwater Harvesting project includes a component of putting a cover over the existing storage dam.

Council considered the tender specification of the design and construction tender at its ordinary meeting held on 16th April 2014 where it resolved the following –

That Council:

1. Adopt the following selection criteria for Tender 2 of 2014

- (a) resources weighting 10%
- (b) ability to deliver work (timeliness) weighting 15%
- (c) track record weighting 10%
- (d) maintenance & serviceability weighting 25%
- (e) price weighting 40%

2. Approve the calling of tenders for Tender 2 of 2014 – Wundowie Storage Dam Cover.

3. Approve the specifications for the proposed Tender document as attached to this report.

4. Applies policy F3.4 Regional Price Preference to Tender 2 of 2014 for locally produced products or services within the Shire of Northam

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

“Reg. 18. Choice of tender

(1) A tender is required to be rejected unless it is submitted at a place, and within the time specified in the invitation for tenders;

(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender;

(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected;

(4) Tenderers that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks would be most advantageous to the local government to accept.

(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.

(5) The local government may decline to accept any tender.

(6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within six (6) months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

(7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

[Regulation 18 amended in Gazette 29 June 2011 p. 3131-2]”

and:

Reg. 20. Variation of requirements before entry into contract

(1) If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirements subject to such variations in the tender as may be agreed with the tenderer.

(2) If –

(a) the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or

(b) the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.

(3) In sub regulation (1) –

***minor variation** means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply”*

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

“F 3.4 Regional Price Preference

Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:

- Up to 10% when the contract is for goods and services, up to a maximum price reduction of \$50,000.
- Up to 10% when the contract is for goods and services, including construction (building) services, up to a maximum price reduction of \$500,000 if the Shire of Northam is seeking tenders from the private sector for the provision of those goods and services for the first time where those goods or services have been a function undertaken by the Shire.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

Objective N3 Management and protection of water resources.

FINANCIAL IMPLICATIONS

Application of appropriate selection criteria to the tender will assist in ensuring that Tenderers offering the “best value” with respect to the supply of goods and services are highlighted via the tender assessment process.

As indicated in the Background section of the report the funding for this project is through the Wheatbelt NRM Stormwater Reuse Project in the existing budget a total amount of \$1,057,714 with funding of \$980,590.25.

OFFICER'S COMMENT

Following the closure of the Tender period an assessment of all tenders was undertaken by Council Staff in consultation with the Project Superintendent. A summary of the assessment undertaken for this project is provided to Elected Members separately. If Elected Members require additional information pertaining to tender details please contact this report author.

RECOMMENDATION/COUNCIL DECISION**Minute no C.2189****Moved: Cr R Head****Seconded: Cr T Little****That Council:**

- 1. Award Tender 2 of 2014 – Design and Construction of the Wundowie to Dam Cover to Merit Lining Systems Pty Ltd for the Tender amount of \$225,194 ex GST.**
- 2. Endorse the Chief Executive Officer entering into a contract on behalf of Council with the selected Tenderer to undertake the construction of Wundowie Dam Cover as stipulated within the Tender documents.**

CARRIED 10/0

13.2. DEVELOPMENT SERVICES

Cr R Head has declared a "Financial" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr U Rumjantsev has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown-Fellow

Cr D Hughes has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr J Williams has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr T Little has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr D Beresford has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr A Llewellyn has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr K Saunders has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Cr S Pollard has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown-Applicant is a Shire Councillor and known to me.

Cr R Tinetti has declared an "Impartiality" interest in item 13.2.1- Proposed offer to purchase portion of Haddrill Road reserve adjoining lot 21 avon loc. 444 Irishtown

Chadd Hunt departed the Chambers at 5.51pm and returned to the Chambers at 5.53pm.

Cr R Head departed the Chambers at 5.52pm.

13.2.1 PROPOSED OFFER TO PURCHASE PORTION OF HADDRILL ROAD RESERVE ADJOINING LOT 21 AVON LOC. 444 IRISHTOWN

Name of Applicant:	Ray Head
Name of Owner:	Shire of Northam
File Ref:	A2639
Officer:	Phil Steven/Roy Djanegara
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	15 April 2014

PURPOSE

For Council to consider contributing to survey and transfer of land relating to the realignment of Haddrill Road, Irishtown.

BACKGROUND

Background of Key Dates and Determinations

Part of the existing Haddrill Road has been constructed outside of its Road Reserve, toward the junction of Haddrill Road and Irishtown Road as shown on the attached map. The original Road Reserve was gently zigzagging to the left and right. Years ago the constructed Haddrill Road was realigned to its current layout, and consequently there are areas of the Road Reserve that are unused and areas where the constructed road passes through private property.

Correspondence was received from Mr Head requesting the Shire to commence the process to include the constructed road in its correct road reserve and survey and transfer unused road reserve into private property.

The following table lists the key dates in regards to this application.

Date	Item / Outcome
5 September 2011	The Shire received a letter offering to purchase a portion of Haddrill Road reserve adjoining Lot 21 Avon loc.444 Irishtown.
16 April 2012	An email was received from the Manager Wheatbelt, Department of Regional Development and Lands advising of the process required to realign the road.
26 November 2012	A report is prepared for the Council.
19 December 2012	Council decided that the matter lay on the Table.
4 March 2013	An email from the owner of Lot 20 Haddrill Road was received stating that they have no objection to the Shire acquiring a portion of their land for the road reserve.
18 April 2013	A report is prepared for the Council.
5 May 2013	Council decided that the matter be raised from the Table and support the realignment on condition that the owner of Lot 21 Haddrill Road meet all costs associate with the survey and disposal of road reserve.
24 July 2013	The proposal was advertised in the local newspaper for a period of 30 days.
23 September 2013	The request of realignment of Haddrill Road was sent to the Department of Regional and Lands.
31 January 2014	Reply from the Department of Regional and Lands was received, outlining the further steps required.
12 February 2014	The proposal was re-advertised with specifically mention about the road closure in the local newspaper for a period of more than 30 days.
12 February 2014	A quotation from the surveyor to conduct the surveying was received.
13 February 2014	The Quotation forwarded to the owners of Lot 21 Haddrill Road for their consent to proceed with the works on the basis that the owners meet all the costs associated with the survey and disposal of road reserve.
19 February 2014	An email from the owners of Lot 21 Haddrill Road was received, advising the amount that they are prepared to contribute to the total cost of the road re-alignment.
25 March 2014	A formal letter from the owners of Lot 21 Haddrill Road was received advising of their proposed contribution.
15 April 2014	A report is prepared for the Council.

Council at its ordinary meeting on May 2013 supported the proposal for re-alignment and transfer of a portion of the Haddrill road reserve to the owners of Lot 21, on the “condition that the owners of Lot 21 meet all costs associated with the survey and disposal of road reserve to the owners of Lot 21”.

The quotation received from the surveyor distinguishes the cost for road widening of Haddrill Road and the survey cost to close a portion of the road reserve and amalgamation to Lot 21. On this basis as outlined in the attached correspondence the owners of Lot 21

are only prepared to meet all costs related to the closure of the road reserve and amalgamation into their property and decline to meet the cost of road widening. The value of these works are described below under 'budget implications'.

STATUTORY REQUIREMENTS

The Land Administration Act 1997, section 58 describes the process for **Closure of roads**:

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

The Land Administration Act 1997, section 87 states that the Minister may convey in fee simple or lease Crown land for subsequent amalgamation with adjoining land

- (1) *In this section —*
the adjoining land means the land referred to in subsection (2)(b) or (3)(b), as the case requires.
- (2) *Whenever the Minister considers that a parcel of Crown land is —*
 - (a) *unsuitable for retention as a separate location or lot, or for subdivision and retention as separate locations or lots, because of its geographical location, potential use, size, shape or any other reason based on good land use planning principles; but*
 - (b) *suitable for —*
 - (i) *conveyance in fee simple to the holder of the fee simple; or*
 - (ii) *disposal by way of lease to the holder of a lease granted by the Minister under this Act,**of land adjoining that parcel,*
the Minister may, with the consent of that holder and on payment to the Minister of the price, or of the initial instalment of rent, as the case requires, agreed with that holder, by order convey that parcel in fee simple or lease that parcel to that holder and amalgamate that parcel with the adjoining land.

The Land Administration Regulations 1998, Section 8 and 9 govern the requirements to dedicate and close roads permanently.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

GOAL

- To develop strategic and asset management plans that reflect community aspirations.

OBJECTIVES

- Provide accountable and transparent leadership

STRATEGY

- Integrate planning, resources and reporting

BUDGET IMPLICATIONS

The costs (ex GST) of the process are as follows:

- | | |
|---|---------------------|
| • Advertising in local newspaper(s).
(completed) | \$ 637.52 |
| • Cost for surveying the Haddrill Road Reserve
and lot boundaries estimated about
330 metres long. | \$5,572.00 |
| • Close Road Reserve and amalgamation
with Lot 21 | \$1,300.00 |
| • Purchase value of the closed Road Reserve | \$600.00-\$1,500.00 |
| • Officers time to organise the submission
for road alignment to the Minister of
Regional Development and Lands has not
been calculated yet. | TBC |
| • Transfer of Land and Settlement. | TBC |

The applicant is requesting that the Shire pay for the costs of surveying of the Haddrill Road Reserve 330m realignment to the value of \$5,572. The applicant is prepared to cover the cost of amalgamating the closed road reserve with Lot 21 to the value of \$1,300.

OFFICER'S COMMENT

The realignment of the said part of Haddrill Road was initiated from the desire of the owners of Lot 21 to have a larger block of land so that they can use the current road reserve as part of their setback to maximise the use of the current rural zoned property. If the road reserve is not transferred, the property is still capable of being developed within the setback requirements, but the house would be set back further from the road.

If Council wish to support the request from the land owner of Lot 21, by contributing to a portion of the surveying costs, Council would have to rescind its previous motion requiring

that the land owner cover all costs, prior to Council submitting a motion to cover a portion of costs and option to rescind.

From the Council's point of view, this exercise is not necessary unless the Council wants to tidy up the road reserve to reflect the constructed road alignments in this area of the Shire.

Whilst the proposal will provide an administrative benefit to the Shire, in practical terms, it is considered that Council's previous resolution that required the owners of Lot 21 Haddrill Road to meet all cost associated with the proposal, is reasonable, since the main benefit is to the landowner.

Given that staff have contributed time facilitating this previously approved request, it is suggested that the previous resolution is maintained.

RECOMMENDATION/COUNCIL DECISION

Minute no C.2190

Moved: Cr D Hughes
Seconded: Cr U Rumjantsev

That Council require the owners of Lot 21 Haddrill Road to meet the costs of \$6,872 ex GST for surveying the relevant portion of the Haddrill road reserve, and its amalgamation with Lot 21.

CARRIED 9/0

Cr R Head returned to the chambers at 5.57pm.

R.M. & J.E. Head,
14 Newcastle Road,
NORTHAM. W.A. 6401
Phone (08) 96221376

Chief Executive Officer,
Shire of Northam,
P.O. Box 613,
NORTHAM. W.A. 6401

ATTENTION MR. PHIL STEVEN

Dear Phil,

SUB: R.M. & J.E. HEAD – OFFER TO PURCHASE ROAD RESERVE ON HADDRILL ROAD.

REF: Exchange of E-mails hereon.

Many thanks for your latest E-mail dated 20th March, 2014 and relevant to our offer to purchase a small portion of Road Reserve adjoining our Lot 21 on Haddrill Road, Irishtown.

As indicated in our E-mail dated 14th March, 2014, we are not prepared to be burdened with the full costs associated with the surveying and transfer of the said portion of Road Reserve. We consider that this is an unfair impost, as the Road Reserve should have been surveyed and re-dedicated at the time of re-aligning Haddrill Road.

The portion of Road Reserve is relatively small, however, if secured will assist with set-back requirements for a proposed dwelling on our Lot 21. When considering the purchase of the Road Reserve, we had to take into account costs associated with land clearing and erecting a fence on the new boundary.

In our opinion, the piece of Road Reserve has no commercial value and taking into account the circumstances afore mentioned, we are prepared to cover the normal costs of amalgamation and transfer of the portion of land and a nominal amount for purchase of the land.

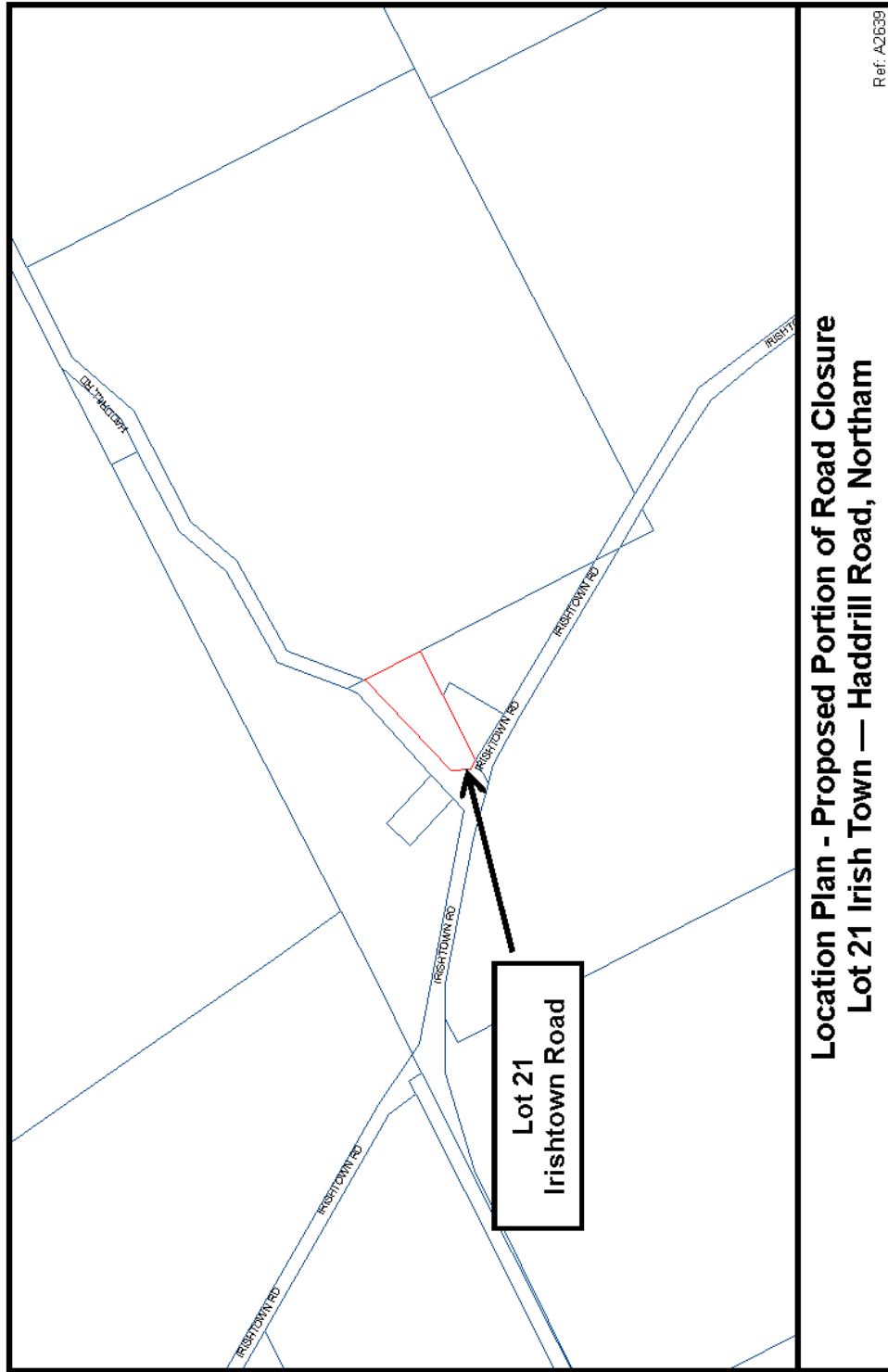
We would be most grateful if you could consider this offer and provide us with a revised schedule of costs to assist with our decision to proceed with any purchase.

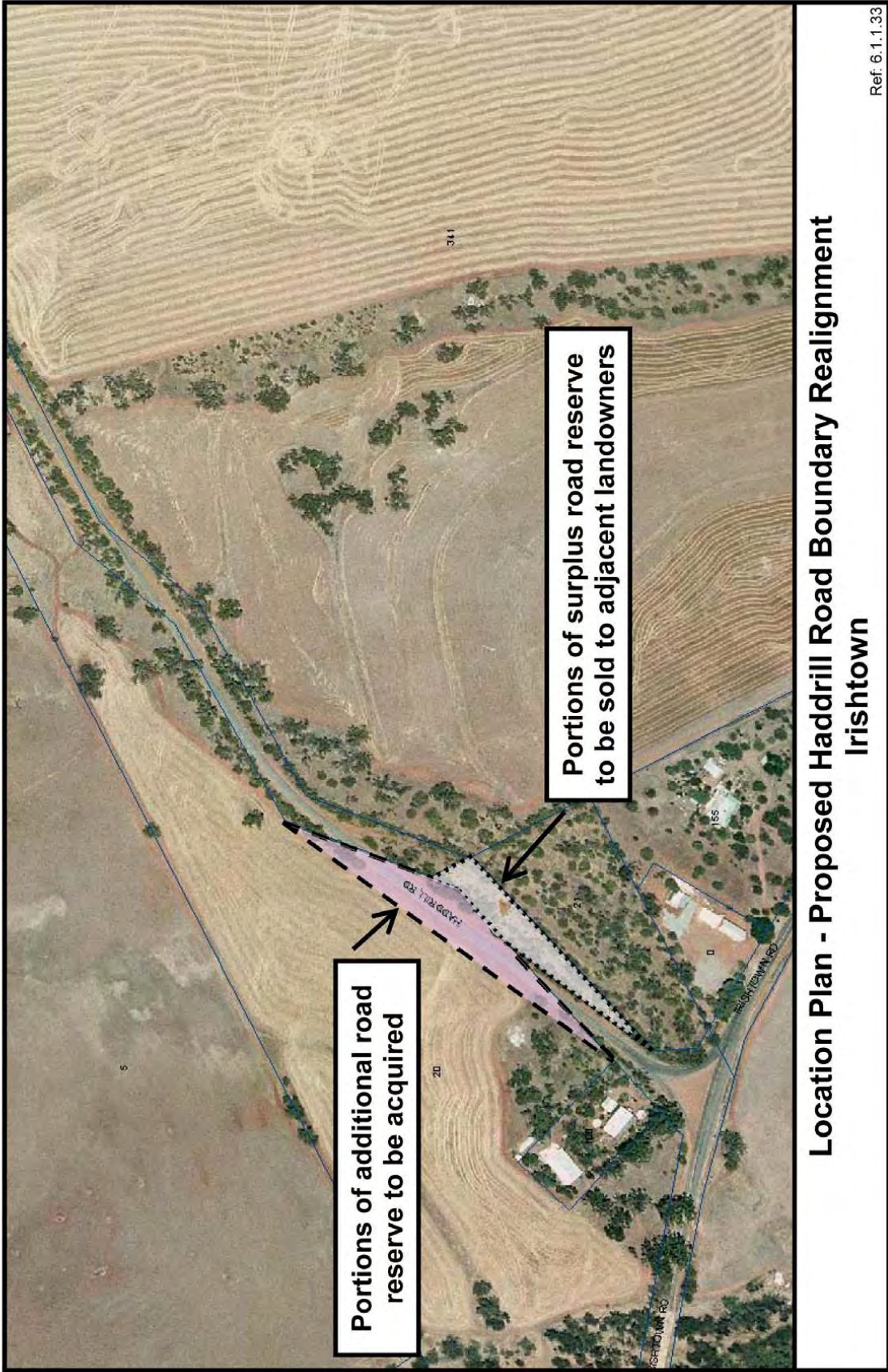
Kind regards,

RAY HEAD for

R.M. & J.E. HEAD

24th March, 2014







PAUL KRAFT & ASSOCIATES

LICENSED SURVEYORS

ABN 49 445 973 102

Your Ref:
Our Ref: PK:rm

12th February, 2014

ATT: ROY DJANEGARA
Shire of Northam
PO Box 613
NORTHAM WA 6401

Dear Roy,

**RE: SURVEY OF ROAD WIDENING & ROAD CLOSURE
EX LOTS 20 & 21 ON DIAGRAM 98466
HADRILL ROAD, IRISHTOWN, NORTHAM SHIRE**

Further to our meeting on Monday 10th my quotation for the above described road widening is as follows.

1. Prepare application to WAPC to their requirements	\$ 800.00
2. Field survey and Titles Office search	\$2600.00
3. Preparation and lodgements of Plan of Survey	\$1200.00
4. Statutory fee to Landgate of lodgements of Plan	\$ 400.00
5. Statutory fee to WAPC on approval of Plan	\$ 572.00

The crown land amalgamation of the closed road with Lot 21 (payable by owners of Lot 21) is as follows.

1. Preparation and lodgement of Plan of Survey	\$900.00
2. Statutory fee payable to Landgate on lodgement of Plan	\$400.00

It is to be noted the above price does not include GST.

Yours faithfully,

PAUL KRAFT

P.O. Box 428, Northam, W.A. 6401
Telephone: (08) 9574 2690 Facsimile: (08) 9574 2991

Trading as PP & RM Kraft

Roy Djanegara

From: Rhonda [rhonda72@aapt.net.au]
Sent: Monday, 4 March 2013 10:51 AM
To: Roy Djanegara
Subject: Ref: A2638/O24540
**RE: REALIGN HADDRILL ROAD RESERVE AS PER CONSTRUCTED ROAD.
LOT 20 IRISHTOWN ROAD,NORTHAM**

In regards to the above subject, Leon & Rhonda Westbrook have no objections to the Shire of Northam acquiring the road reserve, with the costs to be payable by the Shire of Northam

Cheers & Kind regards

Rhonda & Leon

0403 739 985 – Rhonda
0488 952 544 – Leon

16/04/2013

13.2.2 EXTENSION OF TEMPORARY APPROVAL FOR TIMBER RECYCLING ACTIVITY – LOT 501 (5188) GREAT EASTERN HIGHWAY, CLACKLINE

Name of Applicant:	Anthony Frew
Name of Owner:	Anthony and Wendy Frew
File Ref:	A2067
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	Nil
Policy:	None
Voting:	Simple Majority
Date:	28 April 2014

PURPOSE

The Shire has received an application for an extension of a temporary Planning Approval for a recycling facility at Lot 501 (5188) Great Eastern Highway, Clackline. This land use was granted 12 months approval by Council on 20th March 2013 which has now expired and is being referred to Council again as it is a use not listed within the Local Planning Scheme No.6.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
20 March 2013	Temporary approval was granted for 12 months
30 April 2013	Planning Application received by the Shire for change of operation hours.
19 June 2013	Change of operation hours was approved.
11 March 2014	Planning Application for extension of temporary planning approval received by the Shire.
4 April 2014	Application assessed by Shire
15 April 2014	Application advertised to adjacent landowners
30 April 2014	Advertising period closes
16 April 2014	Report prepared for Council

The proposal seeks to utilise 1.2 hectares of area of the subject site which is a total of 17.5 hectares to carry out a recycling land use. The proposal entails recycling power poles into their wood and metal components, then cutting the wood into pieces to be utilised as firewood, recycling the steel and the unusable part will be disposed of at local waste management facility. The business operating hours for using electric sawing and other machinery are Mondays to Fridays (excluding Public Holidays) 8.00am – 5.00pm; and Saturdays 8.00am to 12.00 noon. Manual activity without the use of electrical or engine

powered equipment is limited to Monday to Friday 7.00 am to 7.00pm (excluding Public Holidays) and Saturday, Sundays and Public Holidays 8.00am to 12.00 noon.

It has been twelve months since the original approval was issued and there have been no substantiated complaints received from the adjoining neighbours regarding the operation of the recycling activity on the property. The temporary approval has expired and the applicant is seeking further approval to extend the operational of the recycling activity.

STATUTORY REQUIREMENTS

Lot 501 is zoned "Rural". The "Recycling Activity" is a use that is not listed under Local Planning Scheme No.6 therefore it was considered and determined by Council in March 2013. This determination is in line with Clause 4.4.2 of the Scheme, which states:

4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may —

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted."*

The stated objective for the Rural zone within the Scheme is as follows:

- To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land.*
- To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.*
- To control the fragmentation of broad-acre farming properties through the process of subdivision.*
- To protect land from land degradation and further loss of biodiversity by:*
 - (i) Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation;*
 - (ii) Encouraging the development of and the protection of corridors of native vegetation;*
 - (iii) Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and*
 - (iv) Encouraging rehabilitation of salt affected land.*

Public consultation has taken place in accordance with Clause 9.4 of Local Planning Scheme No.6 with submissions closing on the 30th April 2014. One objection have been received.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE:

- Mitigate the Shire of Northam's carbon footprint, reducing waste and greenhouse gas production.

STRATEGY:

- Manage waste disposal in an environmentally sensitive manner that meets the needs of a growing population.
- Encourage the use of recycled materials and create a Towards Zero Waste culture amongst the community.

The recycling activity is in line with the Shire's Objective and Strategy stipulated in the Strategic Community Plan. Utilising waste products to generate energy to meet the needs of the community is encouraged in the strategy.

BUDGET IMPLICATIONS

The applicant has paid \$147 in planning application fees.

OFFICER'S COMMENT

The application seeks an extension of approval for the carrying out of a recycling activity for wood and metal at Lot 501 (No.5188) Great Eastern Highway, Clackline. The applicant has indicated in support of his application that he has complied with the Shire's conditions of planning approval.

The application is being referred to Council as it is a use not listed within Local Planning Scheme No.6 and the previous approval has since expired. It is also considered appropriate to refer the application to Council due to the potentially sensitive nature of the proposal.

The recycling activity involves the dismantling and processing of the telegraph poles into their final state (fire wood & scrap metal) and also includes the storage of goods (wood & metal) and the selling of goods by wholesale and retail. In the process of assessing the application Shire officer's conducted a further site inspection. The wood is stored in a large shed and paddock awaiting wholesale.

All of the activities taking place in the area were approved by the Council in its previous planning approval.

There is one objection received from the owner of vacant land south of Mr Frew's property, on the basis that it may disturb the area's natural peace and quietness. However the

closest distance from the processing area to the property south of the site is 390m. The acoustic assessment conducted by ND Engineering recommended that the usage of electric chainsaw is acceptable at much closer distance. Therefore it is recommended that the restriction of the usage of petrol chainsaw in this operation is still be imposed, in order to address this concern.

Since the applicants have complied with the conditions of the planning approval and no substantiated complaints have been received in the last twelve months, it is in the Officers opinion that the activity can be extended for a further 5 years, subject to no substantiated complaints being received regarding noise and dust resulting from the recycling activity.

RECOMMENDATION

Minute no C.2191

Moved: Cr D Beresford
Seconded: Cr J Williams

That Council:

Approve the application for an extension of the temporary Planning Approval for recycling activity (cutting wood and metal) for a further **three years** expiring on 21st May 2017, subject to the following conditions:

1. All development being in accordance with the approved plans, including all notations marked in Red on the approved plans
2. The recycling activity approved shall strictly occupy the area as identified in the approved plans. The Local Government reserves the right to inspect the premises and if the applicant is found to be in breach of this condition, the Local Government may require the immediate discontinuance of the recycling activity
3. The hours of operation shall be:
 - (a) Electric sawing of wood and operation of all other machinery to be restricted to the following hours:
Monday to Friday (Excluding Public Holidays) 8.00am to 5.00pm
Saturdays 8.00am to 12noon
 - (b) Manual activities without the use of electrical or engine powered equipment:
Monday to Friday (Excluding Public Holidays) 7.00am to 7.00pm
Saturdays, Sundays & Public Holidays 8.00am to 12noon

4. The approved activity can involve the retail sale of fire wood.
5. The use of hereby approved shall only be carried out using electric chainsaws. The use of petrol chainsaws in connection with the hereby approved activity is strictly prohibited.
6. Scrap chemically treated timber recovered during the recycling process to be disposed of as directed by the Local Government.
7. A Dust Management Plan being submitted to and approved by the Local Government within 4 weeks of the date of this approval.
8. The recycling activity being conducted in such manner that it will be unobtrusive and will not adversely affect the amenity of the neighbourhood.
9. The Local Government reserves the right to revoke this approval if complaints are received.
10. In the event the property is sold the licence/approval will not be transferable to a new owner.

LOST 4/6

Council Decision

Minute no C.2192

Moved: Cr A Llewellyn

Seconded: Cr R Head

That Council:

Approve the application for an extension of the temporary Planning Approval for recycling activity (cutting wood and metal) for a further five years expiring on 21st May 2019, subject to the following conditions:

- 1. All development being in accordance with the approved plans, including all notations marked in Red on the approved plans.**
- 2. The recycling activity approved shall strictly occupy the area as identified in the approved plans. The Local Government reserves the right to inspect the premises and if the applicant is found to be in breach of this condition, the Local Government may require the immediate discontinuance of the recycling activity.**

3. The hours of operation shall be:

(a) Electric sawing of wood and operation of all other machinery to be restricted to the following hours:

Monday to Friday (Excluding Public Holidays) 8.00am to 5.00pm.

Saturdays 8.00am to 12noon.

(b) Manual activities without the use of electrical or engine powered equipment.

Monday to Friday (Excluding Public Holidays) 7.00am to 7.00pm.

Saturdays, Sundays & Public Holidays 8.00am to 12noon.

4. The approved activity can involve the retail sale of fire wood.

5. The use hereby approved shall only be carried out using electric chainsaws. The use of petrol chainsaws in connection with the hereby approved activity is strictly prohibited.

6. Scrap chemically treated timber recovered during the recycling process to be disposed of as directed by the Local Government.

7. A Dust Management Plan being submitted to and approved by the Local Government within 4 weeks of the date of approval.

8. The recycling activity being conducted in such a manner that it will be unobtrusive and will not adversely affect the amenity of the neighbourhood.

9. The Local Government reserves the right to revoke this approval if complaints are received.

10. In the event the property is sold the licence/approval will not be transferable to a new owner.

CARRIED 10/0

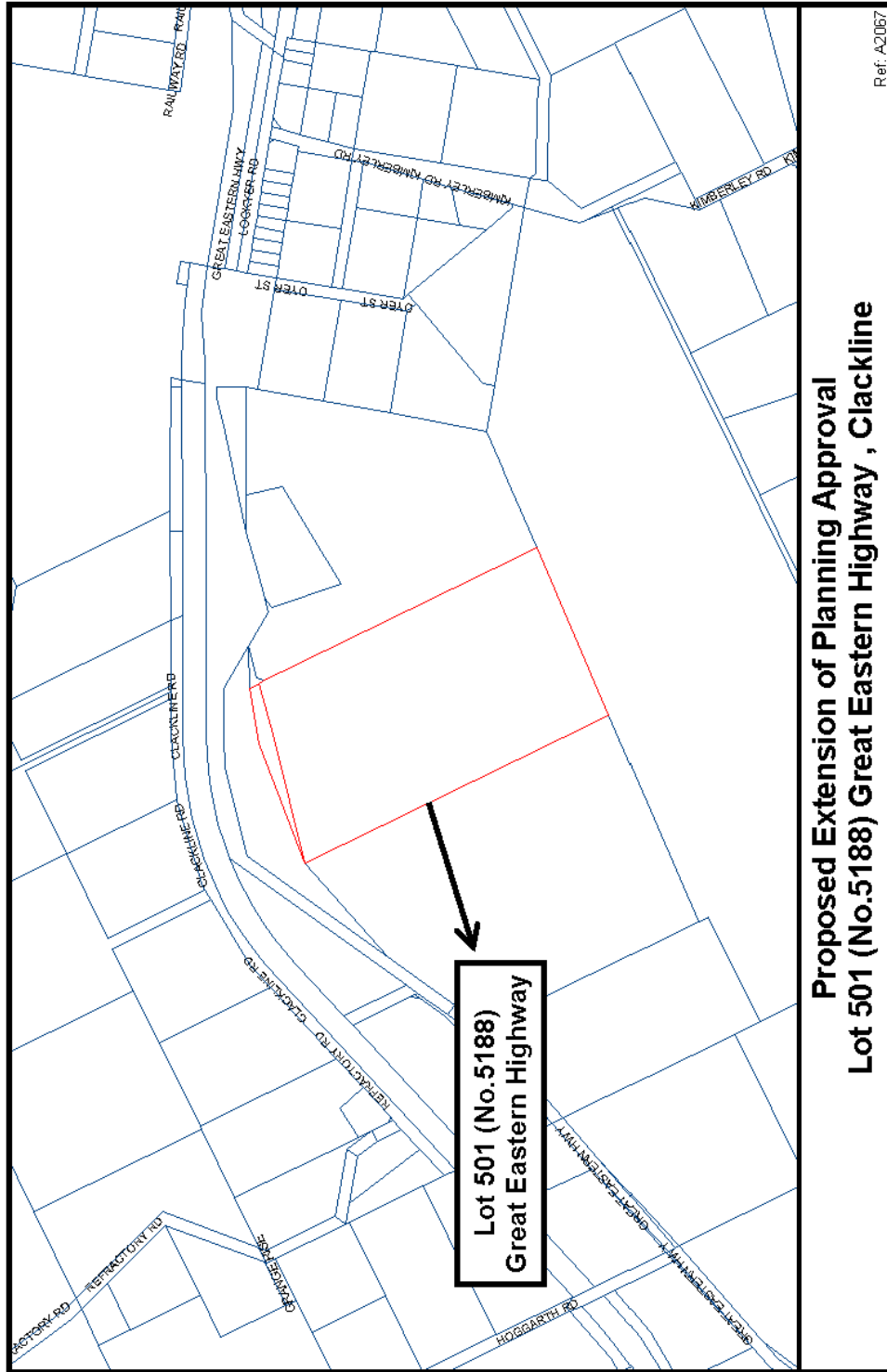
Reason for Change in Officers Recommendation:

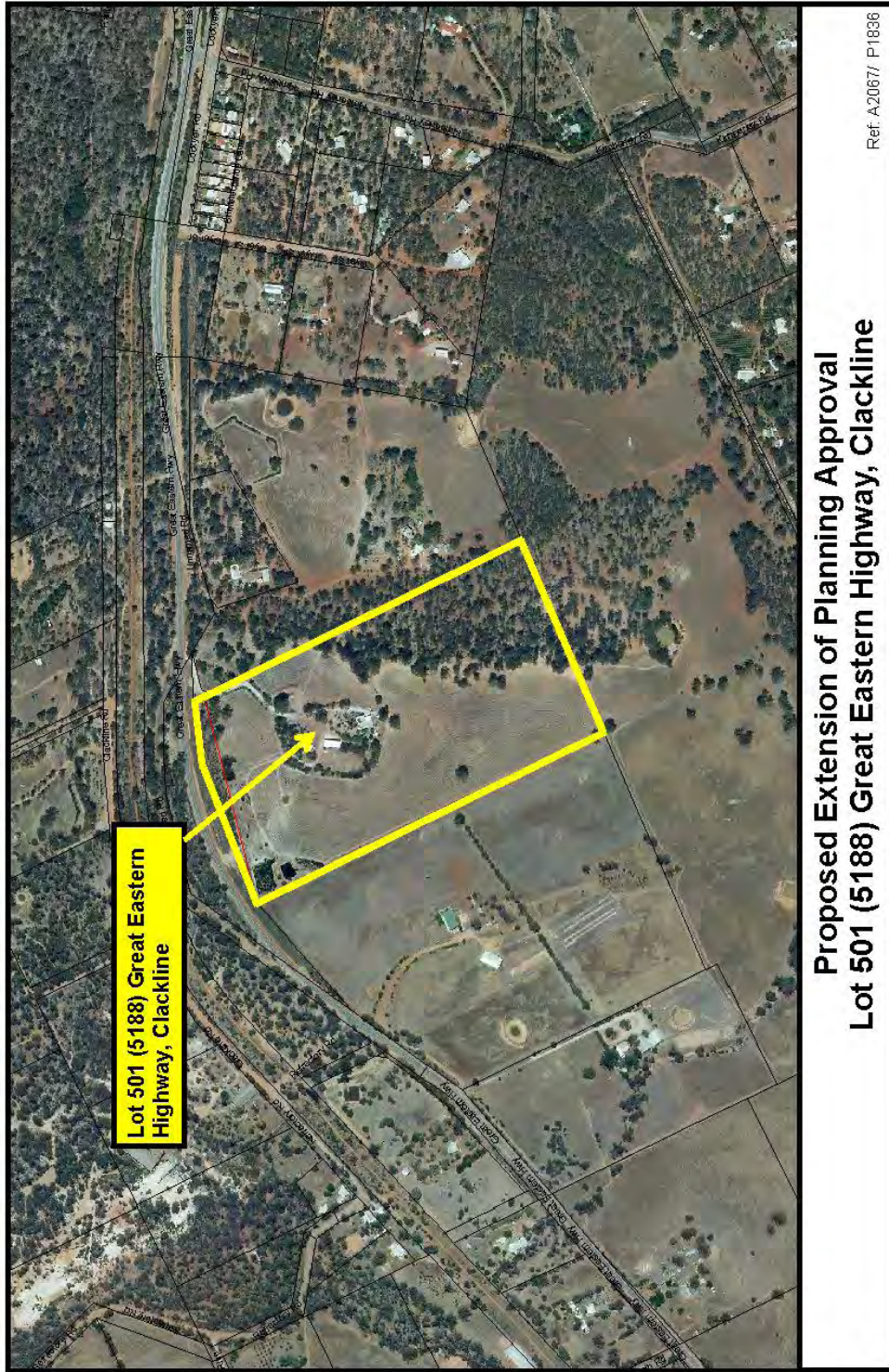
Council formed the view that given the matter before Council is in fact a renewal of a pre-existing approval and given the positive history associated with the proposal a longer term was warranted.



**Recycling Activity (Wood & Metal)
Lot 501 (No.5188) Great Eastern Highway , Clackline**

Ref: A2067





**Shire of Northam
Local Planning Scheme No.6
Application for Extension of Temporary Planning Approval for Recycling Activity (Wood & Metal)
Lot 5188 Great Eastern Highway, Clackline 6564
Schedule of Submissions**

No.	Name / Address	Summary of Submission	Officer's Comments
1	Adjoining Landowner	I wish to submit my further disapproval to this application on the grounds of disturbance of the area's natural peace and quietness.	The noise issue has been assessed within the submitted acoustic report which determine that noise standards will be met for residence within 250m provided that electric chainsaws are used.



13.2.3 WUNDOWIE RECYCLED WATER SUPPLY AGREEMENT – WATER CORPORATION AND SHIRE OF NORTHAM

Name of Applicant:	Water Corporation
Name of Owner:	Shire of Northam
File Ref:	4.1.1.15
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 April 2014

PURPOSE

For Council to consider continuing the acceptance of wastewater, under agreement with the Water Corporation, for use within the Wundowie (and future Bakers Hill) wastewater reuse scheme.

BACKGROUND

The Shire of Northam accepts treated wastewater from the Water Corporation for its reuse schemes in Northam and Wundowie. The arrangement is formalised within memorandums of understanding, with the existing Northam Scheme MOU dated 2 June 2011, and the existing Wundowie Scheme MOU dated 11 July 2003. Both MOU's run for a period of 10 years.

STATUTORY REQUIREMENTS

A memorandum of understanding describes a bilateral agreement between parties. It expresses a convergence of will between the parties, indicating an intended common line of action. It is often used in cases where parties either do not imply a legal commitment or in situations where the parties cannot create a legally enforceable agreement. It is a more formal alternative to a gentlemen's agreement.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE: Management and protection of water resources

STRATEGY: Pursue opportunities to use treated effluent water on public open space.

BUDGET IMPLICATIONS

Treated wastewater is provided free of charge. However the Shire is responsible for the costs of fulfilling its obligations under the agreement, which are expected to be comparable to previous years.

OFFICER'S COMMENT

The Water Corporation accepts wastewater from the sewer in Wundowie, which is then treated using a series of treatment ponds. Treated wastewater is piped from the Water Corporation ponds to the Shire's 37,000m³ holding dam, where it is shandied with stormwater prior to its use for reticulating public open space.

There is significant community benefit in Wundowie from the supply of recycled water, given that it is used to irrigate the Wundowie Oval, which is available for School and public use. Further it is proposed that this same Scheme is extended to Bakers Hill to reticulate the sports oval there.

The existing MOU for the Wundowie Recycled Water Scheme requires renewal and the proposed MOU has been reviewed by staff from the Water Corporation and the Shire of Northam, prior to its presentation to Council.

In comparison to the recent (2011) MOU for the Northam Recycled Water Supply Agreement, and the previous (2003) MOU for Wundowie, the proposed MOU is very similar.

Notable differences relate to:

- Entitlement (proposed 90kL per day against 80kL per day previously);
- Term (10 years with 5 year renewal, against 10 year term previously);
- Addition of dispute resolution clauses;
- Service of notice clauses; and
- Broader supply quality standards;

The changes are considered to be acceptable, and therefore it is recommended that Council endorse the MOU in order to facilitate the continued supply of treated wastewater in Wundowie.

RECOMMENDATION/COUNCIL DECISION

Minute no C.2193

Moved: Cr D Hughes

Seconded: Cr T Little

That Council endorses the proposed 10-year recycled water supply agreement with the Water Corporation, to accept recycled water for its Wundowie wastewater reticulation scheme, to be executed under the Shire of Northam seal.

CARRIED 10/0

Recycled Water Supply Agreement



Recycled Water Supply Agreement

Water Corporation

and

Shire of Northam

WATER CORPORATION
Legal Services Branch
629 Newcastle Street Leederville WA 6007
PO Box 100 Leederville WA 6902
Phone: (08) 9420 2599 Fax: (08) 9420 3360

1

This Recycled Water Supply Agreement

is made on _____ between the following parties:

1. **Water Corporation**, a statutory body corporate established under the Water Corporation Act 1995, of John Tonkin Water Centre, 629 Newcastle Street, Leederville, Western Australia
(Corporation)
2. **Shire of Northam**, 395 Fitzgerald Street, Northam, Western Australia
(Recipient)

Recitals

- A. The Corporation provides Recycled Water to the Recipient for the overall benefit of the communities that they serve and to the environment by reducing the amount of phosphates and nitrates introduced in that environment.
- B. The Corporation's and the Recipient's further objectives include:
 - (a) reducing the use of water from the Corporation's scheme through balanced social, economic and environmental outcomes;
 - (b) a reduction in the use of fertilizers by the Recipient and the community that it serves; and
 - (c) the better use and conservation of Western Australia's water resources.
- C. The Corporation has agreed to provide Recycled Water to the Recipient from the Wundowie Wastewater Treatment Plant for use in the performance of its functions.
- D. This Agreement defines the roles and responsibilities of the Corporation and the Recipient with respect to the efficient and effective supply of Recycled Water.

This Agreement witnesses

that in consideration of, among other things, the mutual promises contained in this Agreement, the Parties agree:

1 Definitions and Interpretations

1.1 Definitions

In this Agreement, unless the contrary intention appears:

Agreement means this Agreement of understanding as executed by the parties;

Approval includes:

- (a) any authorisation, consent, licence, approval, permit, authority or exemption from, by or with a Governmental Agency; and
- (b) the Operating Licence;

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Recycled Water Supply Agreement

Business Day means a day on which banks are open for business in Perth, Western Australia, excluding a Saturday, Sunday or public holiday;

Claim means any action, suit, claim, proceeding, demand, loss, damage, cost (including legal costs) and expense of any nature whatsoever, and howsoever arising, out of, relating to, or connected with this Agreement;

Commencement Date means the date on which the last party to sign this Agreement signs;

Corporation's Address means the address or facsimile number of the Corporation set out in Schedule 1;

Corporation's Powers means all or any rights, powers, remedies, authorities, discretions, privileges or protections exercisable by the Corporation under this agreement, any Act of Parliament or otherwise at law or in equity;

Delivery Point means the delivery point described in Schedule 1 and as marked on the Plan;

DoW means the Governmental Agency responsible for the administration of the *Rights in Water and Irrigation Act 1914*;

DoH: means the Department of Health, Western Australia

Entitlement means the volume entitlement of Recycled Water (in kL) to be provided to the Recipient by the Corporation as stated in Schedule 1 which volume will be reviewed at the times specified in Schedule 1;

Extended Term is as defined in clause 16;

Government Agency means any government or any governmental, semi-governmental, administrative, fiscal or judicial body, department, commission, authority, tribunal, government Minister, agency or entity in Australia;

Infrastructure means the infrastructure to be implemented with respect to the supply of Recycled Water in accordance with this Agreement as set out in Schedule 1;

kL means kilolitre or kilolitres as the case requires;

Loss means any loss, claim, action, liability, damage, cost, charge, expense, diminution in value or deficiency of any kind or character that any party pays, suffers or incurs or is liable for, including:

- (a) all interest and other amounts payable to third parties;
- (b) all legal (on a full indemnity basis) and other expenses incurred in connection with investigating or defending any claim or action, whether or not resulting in any liability and all amounts paid in settlement of claim or action;
- (c) all losses of profit, and special losses or damages; and
- (d) all consequential losses or damages;

Metering Point means the point at which the Corporation will measure the amount of Recycled Water delivered to the Recipient;

Month means a calendar month; **Operating Licence** means the operating licence granted to the Corporation under the *Water Services Licensing Act 1995*;

Plan means the sketch plan comprised in Annexure A;

Permitted Uses means the specified use of Recycled Water as identified in Schedule 1;

Process Control Table (PCT) means the process control table approved by DoH which is set out in Annexure D;

Recycled Water Supply Agreement

Quality Standards means the standards set out in Schedule 2;

Recipient's Address means the address or facsimile number of the Recipient set out in Schedule 1;

Recipient's Obligations means the obligations of the Recipient under this Agreement or imposed by law in relation to any of the matters referred to in it;

Recipient's Representative means the employee or position nominated by the Recipient set out in Schedule 1;

Recycled Water means the recycled water to be supplied by the Corporation to the Recipient in accordance with the terms of this Agreement;

Recycled Water Quality Management Plan (RWQMP) means the RWQMP approved by the DoH which is set out in Annexure C;

Term means the term of this Agreement as is set out in Schedule 1, as varied by the parties from time to time;

Wastewater Treatment Plant means the wastewater treatment plant from which the Recycled Water is supplied as identified in Schedule 1;

Water includes a reference to Recycled Water; and

Year means, where the context permits or requires:

- (a) for the first Year of the Term, the period on and from the Commencement Date to and including the 30 June next following;
- (b) thereafter, for each successive Year of the Term other than the last Year of the Term, the period from and including 1 July to and including 30 June next following; and
- (c) for the last Year of the Term, the period on and from the 1 July immediately preceding the Termination Date to and including the Termination Date.

1.2 Interpretation

In this Agreement, headings and underlining are for convenience only and do not affect the interpretation of this Agreement and, unless the context otherwise requires:

- (a) words importing the singular include the plural and vice versa;
- (b) words importing a gender include any gender;
- (c) an expression importing a natural person includes any company, partnership, joint venture, association, corporation or other body corporate and any Governmental Agency;
- (d) a reference to a part, clause, or Party, is a reference to a part and clause of, and a Party, to, this Agreement.

2 Conditions Precedent to supply of Recycled Water

2.1 Supply of Recycled Water

The Corporation will not supply Recycled Water until the Recipient has:

- (a) obtained all Approvals for the use of the Recycled Water; and
- (b) satisfied the Corporation that it has endorsed the PCT for the Permitted Uses.

2.2 Consequence of non-satisfaction

If any of the conditions specified in clause 2.1 are not satisfied nor waived by notice in writing from the Corporation then the Corporation may terminate this Agreement after the expiry of twelve months after the Commencement Date.

3 Corporations obligations and responsibility for the supply of Recycled Water

3.1 Supply and Delivery

- (a) The Corporation will use its best endeavours to supply to the Recipient the Recycled Water up to its Entitlement at the Delivery Point on the provisions of this Agreement.
- (b) Once the Corporation has delivered the Recycled Water to the Delivery Point the Corporation has no further obligations with respect to that Recycled Water.

3.2 Recycled Water Quality

- (a) The Corporation agrees to use its best endeavours to provide Recycled Water at the Delivery Point that meets the Quality Standards.
- (b) In the event that the quality of the Recycled Water has not met the agreed Quality Standards, the Corporation will:
 - (i) advise the Recipient of the event as soon as reasonably practicable;
 - (ii) use its best endeavours to restore water quality of the Recycled Water to the Quality Standards, at the earliest time; and

the Recipient will not be required to take the Recycled Water, until the Recycled Water again meets the Quality Standards.

3.3 Notification of changes to Quality Standards

The Recipient acknowledges that:

- (a) the Corporation may, if required by any Act of Parliament, Authorisation or to comply with a DoH requirement, vary the Quality Standards.
- (b) The Corporation will use its best endeavours to notify the Recipient of any changes in the characteristics of the Recycled Water from the Quality Standards that the Corporation, acting reasonably, considers to be significant.

3.4 Variation to Supply

- (a) In addition to any other of the Corporation's Powers, the Corporation may vary volumes, times, and flow rates from time to time:
 - (1) having regard to Recycled Water resource availability and those other factors as the Corporation, acting reasonably, determines;
 - (2) following:
 - (A) a direction by the DoW or the DoH;
 - (B) any amendment to or suspension of:
 - (i) the Operating Licence; or
 - (ii) any other licence or any other Approval required by the Corporation to operate the Wastewater Treatment Plant or supply Recycled Water that, in the Corporation's reasonable opinion, adversely

Recycled Water Supply Agreement

affects the Corporation's ability to supply volumes, times, and flow rates; or

(C) any reduction or suspension in any entitlement that the Corporation may have to Recycled Water under any Authorisation; or

(3) by agreement between the parties.

(b) The Corporation may determine any variation under clause 3.4(a)(1) or clause 3.4(a)(2) in its reasonable discretion but will use its best endeavours to give to the Recipient at least 10 Business Days' notice of any material variation proposed.

4 Recipient's obligations and responsibilities

4.1 Use and management of Recycled Water

- (a) The Recipient must use its best endeavours to take at the Delivery Point Recycled Water up to its Entitlement, on the provisions of this Agreement.
- (b) The Recipient will be solely responsible for the management and use of the Recycled Water from the Delivery Point provided that the Recycled Water supplied to the Recipient by the Corporation conforms with the Quality Standards.
- (c) The Recipient will, at its own cost, operate and maintain all systems at the Recipient's side of the Delivery Point necessary to take, store, discharge and use the Recycled Water in accordance with this Agreement.
- (d) The Recipient will be responsible for management of the Recycled Water in accordance with the RWQMP.
- (e) The Recipient must manage the Recycled Water in accordance with the PCT.

4.2 Permitted Uses

- (a) The Recipient must only use the Recycled Water for the Permitted Uses unless otherwise agreed between the parties.
- (b) The Recipient must not supply or sell to a third party, any Recycled Water supplied to the Recipient, without the Corporation's written consent.

4.3 Signage

- (a) The Recipient agrees that it will place and maintain signage at or near the Delivery Point and any other tap, cock, etc. receiving Recycled Water indicating the following or as may be required by the DoH:

***"RECYCLED WATER
DO NOT DRINK
AVOID CONTACT"***

- (b) The Recipient must comply with any conditions placed on the use of the Recycled Water as set from time to time by the DoH.

5 Risk and title

Title and all risk in relation to the Recycled Water passes to the Recipient once the Corporation has delivered the Recycled Water to the Delivery Point.

6 Alternative Uses of Recycled Water

If the Recipient can not take its full entitlement the parties agree that they will work together to identify alternative uses for the Recycled Water.

7 Measurement, Monitoring and testing

- (a) The Corporation will undertake any monitoring, testing, documentation or reporting necessary or associated with the supply and delivery of the Recycled Water up to the Delivery Point.
- (b) The Recipient will undertake any monitoring, testing, documentation or reporting necessary or associated with the taking, storage, distribution and use of the Recycled Water from the Delivery Point.
- (c) The parties will make available to the other party, upon request, all monitoring, testing and reporting documentation obtained pursuant to this clause.
- (d) The volumes of Recycled Water supplied to the Recipient will be measured by the Corporation at the Metering Point.

8 Approvals

- (a) The parties agree that the supply of Recycled Water under this Agreement is subject to each of them holding, and continuing to hold, all of the relevant Approvals.
- (b) The parties will, at their own cost, provide one another with reasonable assistance to obtain and continue to hold all of the relevant Approvals.
- (c) If either party fails to hold any of the relevant Approvals, the Corporation may, acting reasonably, suspend the supply of Recycled Water to the Recipient.
- (d) In the event supply is suspended by the Corporation in accordance with clause 8(c) the Corporation may at any time determine acting reasonably, to resume the supply of Recycled Water.

9 Infrastructure

The parties:

- (a) acknowledge that new or modified Infrastructure may be required to supply the Recycled Water in accordance with this Agreement; and
- (b) must promptly comply with their obligations as to the Infrastructure as set out in Schedule 1.

10 Backflow prevention

The Recipient must from time to time:

- (a) take all measures as the Corporation requires and approves, in the manner that the Corporation requires, to prevent backflow of water from the Recipient's services into the Corporation's drinking water supply reticulation distribution system; and

- (b) at the Corporation's request, install, operate and maintain in good working order, at the Recipient's cost, backflow prevention devices, pressure-sustaining valves, air breakers and other devices as the Corporation requires and approves.

11 Recycled Water Charge

11.1 From the Commencement Date, the Corporation will take meter readings at the conclusion of each Month to assess the volume of Water supplied to the Recipient at the Metering Points.

11.2 If the Measuring Equipment is found to be out of order or reading incorrectly, the Corporation will determine the quantity of the Water supplied by taking a daily average of the quantity actually taken during a comparable period or (where a meter test has shown that the meter is not registering the correct consumption) by adjusting the consumption for the period in accordance with the degree of error found. The quantity so determined by the Corporation will be deemed to have been supplied to the Recipient as the case may be.

12 Indemnity

12.1 Indemnity to Corporation

The Recipient must indemnify and keep indemnified the Corporation and the Corporation's officers, employees, agents or contractors against any Loss or Claim that they, or any of them, may pay, suffer or incur, or that may be made against them, or any of them, of any nature whatsoever and howsoever, arising out of, related to or connected with this Agreement or any supply of or failure to supply water by the Corporation, except to the extent that any such Loss or Claim is partially or wholly attributable to any negligence on the part of the Corporation or the Corporation's officers and employees.

12.2 Monetary limits

The total liability of the Corporation and its servants and agents, to the Recipient for all Claims, including interest on any Claim accruing from the date on which the Claim first arose to the date of judgment, settlement, deduction or set off, is limited in the aggregate to:

- (a) In respect of any event covered by any policy of insurance, and for which the relevant insurer accepts liability, will be limited to the amount actually paid to the Corporation in respect of that event under the policy of insurance; and
- (b) In respect of any other event will be limited to \$50,000

So that the Recipient will have no further Claim against the Corporation for any amount of Loss in excess of those limits.

13 Public Liability Insurance

- (a) The parties must effect and maintain throughout the Term of the Agreement Public Liability Insurance covering all Claims and liabilities, howsoever caused:
 - (1) In respect of:
 - (A) Any injury or illness to or death of any person;
 - (B) Any physical loss, damage or destruction to any property; and

- (C) The loss of use of tangible property whether it has been physically lost, destroyed or damaged or not;
- (2) Whether arising out of or connected with any act, matter or thing whatsoever, including but not limited to, any pollution.

Which Insurances shall each provide cover in respect of each and every occurrence to an amount not less than \$20 million in respect of all losses occurring during each period of insurance.

- (b) A party will, upon request by the other party, provide the party with evidence that the insurances required under this clause have been effected and are in full force and effect.
- (c) If a party fails to take out or maintain the insurances required under this clause then that failure to ensure, or failure to maintain insurance will be treated as a Default of this Agreement.

14 Termination

- (a) In addition to any other rights, powers or remedies provided by law, the Corporation may by notice in writing served on the Recipient, terminate this Agreement at any time with immediate effect if in the Corporation's opinion, acting reasonably, use of the Recycled Water by the Recipient or any other party, represents a threat to public health or is causing environmental damage.
- (b) In addition to any other rights, powers or remedies provided by law, if the Recipient fails to:
 - (1) duly and punctually comply with the Recipient's Obligations or defaults under the terms of this Agreement; and
 - (2) fails to remedy that non-compliance or default to the Corporation's satisfaction within 30 days of the Corporation serving or being deemed to have served notice on the Recipient of that non-compliance requiring the Recipient to remedy it,
 the Corporation may by further notice in writing served or being deemed to have served on the Recipient, terminate this Agreement at any time with immediate effect.
- (c) The Corporation will cease supplying Recycled Water to the Recipient upon that date which is the earlier of the date of termination of any Authorisation required by the parties under Clause 8, the expiry of the Term, or a date determined by the Corporation under subclause (a) or (b).
- (d) If this Agreement is terminated, the Corporation will be under no obligation to supply and the Recipient will have no right or entitlement to receive any Recycled Water.
- (e) The expiry or termination of this Agreement will not affect any rights of the parties against one another in respect of any act, omission, matter, or thing occurring, or under this Agreement prior to that expiry or termination.

15 Re-negotiation of Agreement

If this Agreement is terminated as a result of the expiry of the Term, the parties may re-negotiate the terms for the continued supply of Recycled Water to the Recipient. The terms of this Agreement do not in any way limit the substance of re-negotiation between the parties.

16 Option to extend Term

- (a) The Recipient may request that this Agreement be extended beyond the Term for the period of a further five years (**Extended Term**), except this clause 16(a) will not apply during the Extended Term.
- (b) If the Corporation accepts the Recipient's request, the parties may however agree changes to the terms and conditions of this Agreement during the Extended Term if considered necessary for the improved performance of the Agreement or to review the basis for the calculation of the payments which the Recipient makes to the Corporation under the terms of this Agreement.
- (c) If the Recipient proposes to extend the Term, the Recipient must advise the Corporation of its intention to do so in writing at least 6 months prior to the anticipated expiry date of the Term or any extension of the Term.
- (d) If the Recipient has not served a written notice under clause 16(a), the Agreement will terminate on the expiration of the Term automatically and without need for any further notice.
- (e) If the parties have not agreed on all terms and conditions for the Extended Term by the expiry of the Term, the Agreement will terminate automatically, without need for any further notice, on that date, and thereafter the Recipient will have no further entitlement to the Recycled Water and neither party is under any obligation to the other otherwise than in respect of an obligation that arose prior to that date or a breach that was committed prior to that date.

17 Dispute resolution**17.1 Election by Recipient**

The Recipient may elect to have any dispute resolved:

- (a) under the dispute procedure contained in the Operating Licence, an extract of which dispute procedure is attached as Annexure E to this agreement; or
 - (b) under the succeeding provisions of this clause 17
- and
- (c) if the Recipient gives to the Corporation notice of any dispute that notice must be in writing specifying whether the Recipient elects to have the dispute resolved in accordance with clause 17.1(a) or clause 17.1(b) and, if it fails to do so, the dispute will be resolved in accordance with clause 17.1(a); and
 - (d) if the Corporation gives the Recipient a written notice of any dispute, the Recipient must, within 10 Business Days of receiving or being deemed to have received that notice, give to the Corporation a written notice specifying whether the Recipient elects to have the dispute resolved in accordance with clause 17.1(a) or clause 17.1(b) and, if it fails to do so, the dispute will be resolved in accordance with clause 17.1(a).

17.2 General

A dispute that arises during the performance of this agreement will be resolved, wherever possible, at the level where the dispute initially arises.

17.3 Referral to Representatives

If, within 15 Business Days of a dispute arising, it has not been resolved, the dispute will be referred to the Recipient's Representative, and to the Corporation's Representative.

17.4 Representatives to meet

The Representatives referred to in the preceding clause must meet within 5 Business Days after the dispute is referred to them, and attempt to resolve the dispute. If they resolve the dispute, the parties will adhere to their resolution.

17.5 Further steps - mediation

If the Representatives cannot resolve the dispute within 10 Business Days of their first meeting, the dispute will be taken to a mediation process. If the parties agree, they will appoint, by agreement, an independent mediator, or, if they fail to agree on an independent mediator within 15 Business Days of their first meeting, the President of the Law Society of Western Australia (Inc) for the time being, or the President's nominee, may, at the request of either party, appoint an independent mediator, and the costs of that mediator will be borne equally by the Corporation and the Recipient. Except to the extent inconsistent with this clause, the mediation will be conducted in accordance with the then current mediation rules of the Law Society of New South Wales

17.6 Place of mediation

The parties will hold the mediation in Perth, Western Australia and, subject to clause 17.8, must comply with any resolution facilitated between them by the independent mediator.

17.7 Parties to continue to perform

Each party must continue to perform their obligations under this agreement, notwithstanding any dispute, or the commencement of any legal proceedings, under this clause 17.

17.8 Steps if party dissatisfied

If a party is dissatisfied with proceedings before the mediator, it may take that action as it considers appropriate, including commencing legal proceedings. For the avoidance of doubt, the right referred to in this clause 17.8 is not in any way dependent on or conditional upon the initiation or completion of the proceedings before the mediator.

18 Warranties**18.1 No other representations or warranties by Corporation**

So far as permitted by law, except for:

- (a) the express terms and warranties set out in this Agreement; and

- (b) those implied terms or warranties that are imposed by law that are mandatory and cannot be excluded,

the Corporation gives no warranties regarding the Recycled Water, or any other goods or services supplied or to be supplied by it, whether relating to defects in quality or characteristics, or otherwise, and all other conditions, warranties, stipulations or other statements whatsoever, whether express or implied, by act of Parliament, at common law, or otherwise howsoever, are expressly excluded.

18.2 Recipient's skill and judgment

The Recipient warrants to and agrees with the Corporation that, when entering into this Agreement it relied exclusively on the following matters independently of any statements, inducements or representations made by or on behalf of the Corporation (including by the Corporation's officers, employees, or agents or any other person acting on the Corporation's behalf):

- (a) the terms, warranties and representations expressly contained in this agreement;
- (b) the skill and judgment of the Recipient, its consultants and representatives; and
- (c) opinions and advice obtained by the Recipient independently of the Corporation, or of the Corporation's officers, employees, or agents or any other persons acting on the Corporation's behalf.

18.3 Survival of representations and warranties

The representations and warranties in clause 12 survive the Termination or completion of this Agreement.

18.4 Independent warranties

Each warranty in this clause is independent and is not limited by reference to any other warranty in the relevant clause.

19 Assignment

The Recipient will not, without the Corporation's prior written consent, assign, mortgage, charge or encumber this Agreement or any part of it or any right, benefit, moneys or interest under it. The consent the Corporation may not unreasonably withhold, but the Corporation may give that consent on any terms and conditions the Corporation reasonably requires.

20 Severance

If any term or part of this Agreement is or becomes for any reason invalid or unenforceable at law, then in that event that term or part of this Agreement will be deemed to be severed from this Agreement without thereby affecting the remainder of this Agreement and the remainder of this Agreement will continue to be valid and enforceable in all things.

21 Entire agreement

This Agreement supersedes all previous agreements in respect of its subject matter and embodies the entire agreement between the parties.

22 Limitation of liability

Neither party will be liable to the other for any loss of business, loss of opportunity, loss of profit, loss of any contract or for any indirect or consequential loss or damage whether arising out of the breach of this Agreement or otherwise, including without limitation, negligence.

23 Service of notices

- (a) Any notice or other communication including, but not limited to, any request, demand, consent or approval, to or by a party to this Agreement:
- (1) must be in legible writing and in English addressed as shown below:
 - (A) if to the Corporation, to the Corporation's Address; and
 - (B) if to the Recipient to the Recipient's Representative at the Recipient's Address,or as specified to the sender by any party by notice;
 - (2) where the sender is a company, must be signed by an officer or under the common seal of the sender or by solicitors acting for that company;
 - (3) is regarded as given by the sender and received by the addressee:
 - (A) if by delivery in person, when delivered to the addressee;
 - (B) if by post, 5 days from and including the date of postage; or
 - (C) if by facsimile transmission, whether or not legibly received, when transmitted to the addressee,
but if the delivery or receipt is on a day which is not a Business Day or is after 4.00 p.m. (addressee's time) it is regarded as received at 9.00 am on the following Business Day; and
 - (4) can be relied upon by the addressee and the addressee is not liable to any other person for any consequences of that reliance if the addressee believes it to be genuine, correct and authorised by the sender.
- (b) A facsimile transmission is regarded as legible unless the addressee telephones the sender within 2 hours after transmission is received or regarded as received under the preceding subclause and informs the sender that it is not legible.
- (c) In this clause, a reference to an addressee includes a reference to an addressee's officers, agents or employees.

24 Governing Law

- (a) This Agreement shall be governed by and construed in accordance with the laws of the State of Western Australia.
- (b) Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Western Australia, and of any courts that have jurisdiction to hear appeals from any of those courts, and waives any right to object to any proceedings being brought in those courts.

25 Modifications or Amendment

A purported modification, variation or amendment of this Agreement shall not have any force or effect unless it is in writing and executed by the parties.

Recycled Water Supply Agreement

26 Waiver

Waiver of any breach, or provision of, or any default under, this Agreement must be in writing and signed by the Party granting the waiver.

27 Further Assurances

Each Party must do all things and execute all further documents necessary to give full effect to this Agreement.

28 Costs

Each Party will bear their own costs in respect of the negotiation and preparation of this Agreement.

Schedule 1 - Particulars

Recipient	Shire of Northam
Recipient's Address	PO Box 6013 Northam WA 6401
Recipient's Representative	Chief Executive Officer, Shire of Northam
Corporation's Address	P O Box 100 Leederville WA 6007
Entitlement	90kL per day (Annual mean daily)
Entitlement Review Times	Annually from the date of execution of this Agreement
Corporation's Infrastructure obligations	To take ownership of components prior to the Delivery Point
Recipient's Infrastructure obligations	To take ownership of components beyond the nominated point of delivery and assume ongoing operation and maintenance of these works To install additional signage at the irrigation site
Term	10 years with effect from the date of execution of this Agreement
Permitted Uses	Irrigation of Wundowie Sport Ovals
Delivery Point	Outlet of pumping main from the Wastewater Treatment Plant at the Shire dam
Wastewater Treatment Plant	Wundowie WWTP

Schedule 2 – Quality Standards of Recycled Water

At the Delivery Point:

Parameter	Unit	Target	Range
pH	n/a	7.5 – 9.5	7.3 – 9.5
BOD5 filtered only	mg/l	<20	<20
Total Nitrogen	mg/l	<20	<31
Total Phosphorus	mg/l	5	<11
Total Dissolved Solids	mg/l	-	1000-3000
E coli	cfu/100ml	<1,000	<1,000-10000

Recycled Water Supply Agreement

Schedule 3 – Not used

Recycled Water Supply Agreement

Schedule 4 – Not used

Recycled Water Supply Agreement

Annexure D – Process Control Table

Annexure E - Operating Licence

Customer complaints - General Clauses

- C.1 The Corporation must have in place, a properly resourced process for effectively receiving, recording and resolving customer complaints within a timeframe of 15 business days.
- C.2 To ensure the effectiveness of such a process the Corporation must, as a minimum:
- (a) establish a system for providing each aggrieved customer with a unique identifying complaint number;
 - (b) provide an appropriate number of designated officers who are trained to deal with customer complaints and who are authorised to, or have ready access to officers who are authorised to make the necessary decisions to settle customer complaints or disputes, including where applicable, approving the payment of monetary compensation;
 - (c) establish a complaint resolution protocol which is designed to resolve the customer complaints or disputes within 15 business days of being notified of its existence; and
 - (d) provide a system for accurately monitoring and recording the number, nature and outcome of complaints in order to fulfil the requirements to provide information set out in this licence.
- C.3 Where a dispute arises between a customer and the Corporation regarding a provided or requested water service, the customer may refer the dispute to the Department of Water.
- C.4 Where a dispute has not been resolved within 15 business days the Corporation must inform the customer of the option of referring their complaint to the Department of Water.
- C.5 The Department of Water may:
- (a) conciliate the dispute; or
 - (b) direct the Corporation or customer to binding arbitration.
- C.6 During the process of investigation and conciliation, the Corporation must make every endeavour to promptly cooperate with the Department of Water's (or its representative's) requests, which shall include the expeditious release of any relevant information or documents requested by the Department of Water and the availability of the relevant staff of the Corporation.
- C.7 The Corporation must, on request, provide the Department of Water with details of complaints made, names and addresses of customers who have made complaints and the manner in which the complaint was resolved.
- C.8 Not applicable.
- C.9 Not applicable.
- C.10 Not applicable.

Licence Specific Clauses**Water Supply Services**

- C.11 The arbitration process shall not apply in circumstances where Section 62 of the *Water Agencies (Powers) Act 1984* applies. Section 62 relates to compensation for damage caused by the Corporation in the exercise of powers of entry. Section 62 has its own method of dispute resolution in that a dispute arising under Section 62 shall be heard by a Compensation Court constituted under the *Public Works Act 1902*.
- C.12 The arbitrator in arriving at a decision shall have regard to Section 63 of the *Water Agencies (Powers) Act 1984*, namely that the Corporation shall not be liable for any injury or damage (other than damage of the kind referred to in Section 62 of that Act), occasioned in the exercise or purported exercise of its powers unless negligence is established.
- C.13 The provisions of the *Commercial Arbitration Act 1985* ("Arbitration Act") apply but once an arbitration is approved by the Department of Water, the customer and the Corporation shall enter into an arbitration agreement approved by the Department of Water which will specifically exclude the rights of the parties under Section 38(4)(b) and Section 39(1)(a) respectively under the Arbitration Act and expressly reserve the rights of the parties in relation to:
- (a) an appeal to the Supreme Court by the customer or the Corporation in respect of a decision of the arbitrator that, for the purposes of Section 63 of the *Water Agencies (Powers) Act 1984*, negligence on the part of the Corporation was or was not established as the case may be;
 - (b) an appeal by the customer or the Corporation to the Supreme Court with the consent of those parties pursuant to section 38(4)(a) of the Arbitration Act on any question of law arising out of an award as defined in the Arbitration Act; and
 - (c) an application by the customer or the Corporation to the Supreme Court with the consent of those parties pursuant to section 39(1)(b) of the Arbitration Act to determine any question of law arising in the course of an arbitration.

Recycled Water Supply Agreement

Executed by the parties as an agreement:

Signed for
Water Corporation
by a duly authorised officer
in the presence of:

Witness

Authorised Officer

Name (please print)

Name (please print)

Date

Date

The common seal of
Shire of Northam
is affixed to this
document:

Chief Executive Officer

Shire President

Jason Whiteaker

Steven Pollard

Date

Date

13.2.4 PROPOSED 9 GROUPED DWELLINGS - LOT 1, 2 & 3 (136) CHIDLOW STREET, NORTHAM

Name of Applicant:	Aaron Young
Name of Owner:	Australian Property People Pty Ltd
File Ref:	A14465/P1825
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	NIL
Policy:	Residential R-Codes; Local Planning Policy 3
Voting:	Simple Majority
Date:	24/03/2014

PURPOSE

Council has received an application seeking approval for 9 grouped dwellings on Lot 1, 2 & 3 (136) Chidlow Street, Northam. This application is being referred to Council for consideration as two submissions were received during the advertising period.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
20/02/14	Planning Application received by the Shire.
25/02/14	Application is advertised to adjoining neighbours.
27/02/14	Application undergoes internal DCU assessment.
29/02/14	Site visit conducted
13/03/14	Advertising period closes.
24/03/14	Report prepared for Council.

The site is comprised of 3 lots with primary frontage onto Chidlow Street. The overall site dimensions are approximately 45 metres by 60 metres, with the site total area approximately 2700m².

The Site was previously used for stormwater drainage but was improved through the King Creek Drainage works undertaken in 2012 making the site more suitable for development. The site is currently vacant with minimal vegetation. The site is zoned Residential R30 which allows the developer to create 9 dwellings, averaging 300m² per lot.

The floor area of each unit is rectangular in shape with dimensions of 14.4m x 4.1 m (59m²). Each unit comprises of two bedrooms, one bathroom, two toilets, kitchen, dining and living area. A Laundry and hand washing trough are located inside a cupboard adjoining the living area.

The units have a 10 degree roof pitch with an inverted roof presentation, making the whole complex look unique and different to the surrounding area. The developer's intention is to emphasise through design the importance of the outdoor spaces in the development which creates a sense of equality between the indoor and outdoor spaces.

The units will be constructed offsite and transported to Northam, and once placed on site the units will be footed, roofed, with angled columns and decking attached. The units will have a high standard of finish. Externally there will be an open glass façade, and raked ceiling over decks. Internally there will be substantial views outside from every habitable room and premium finishes to floors and cabinetry.

Most parts of the units will be manufactured in China with final touches being done in Australia. This approach is implemented in order to reduce the cost of production and maintain the high quality expected by the general community in Australia.

The wall of the houses will be clad in colorbond and timber, to give an interesting appearance. One of the objectives of the proposed development is to create a type of dwelling that is appealing, functional and affordable for people living in the Northam community.

The developer has an ambition to use the project as a showcase to demonstrate how quality compact modular housing can be developed in Australia, therefore it is in their interest to maintain the responsibility for the upkeep of the dwellings. It is the developer's intention to sell the majority of the houses, however they would like to keep a number of units for themselves. This is to ensure that the complex will be maintained and looked after so that best outcomes are achieved, for both the town and the project.

The target market for this development are young families, older people looking to downsize, single parents and young couples moving into the area for work opportunities.

There is a drainage easement in place at the adjoining property which can be used to channel the storm water from the development to the drainage channel to the west of the next door property.

The developer is currently negotiating with the neighbour at 138 Chidlow Street to purchase 90m² of his land to run the sewer and stormwater line for 136 Chidlow Street. If an outcome cannot be reached between the two parties, the developer will install a small pumping station on the site and connect the sewer to 136 Chidlow Street to the main pipe along Chidlow Street, and drain the stormwater directly to the King Creek.

STATUTORY REQUIREMENTS

Lots 1, 2 & 3 (136) Chidlow Street, Northam are zoned "Residential R30". The application for 9 dwelling units is a discretionary use under Local Planning Scheme No.6 which therefore requires Planning Approval of Local Government.

The Shire has determined the use to be consistent with the objectives of the Residential zoning, therefore the application has been advertised prior to being considered by the Council.

The stated objective for the Residential zone within the Scheme is as follows:

- *Provide for residential development at a range of densities with a variety of housing types to meet the needs of all sectors of the community through application of the Residential Design Codes.*
- *Maintain and enhance the residential character and amenity of the zone.*

Public consultation has taken place in accordance with Clause 9.4 of Local Planning Scheme No.6 with two submissions received from adjoining landowners which have been included in a schedule of submissions attached.

Planning Policy 3 – New Transportable, Relocated and Second Hand Dwellings, states:

"Transportable Dwelling" means any dwelling which is designed and constructed to be transported in one or more parts from its place of construction to its intended location and has not previously been utilised for human habitation or located or erected on a land parcel, other than its construction origin, prior to application.

All new purpose built transportable dwellings under 100m² require planning approval.

Design Criteria for New Transportable Dwellings

All transportable dwellings:

- (a) shall be designed to reflect the existing character of development surrounding the subject site;*
- (b) shall have a minimum roof pitch of 15 degree if the majority of the surrounding dwellings are of similar design;*
- (c) shall have cladding of materials to the satisfaction of the Shire. Finishes such as brick veneer, hardiplank sheets, spray render and factory painted steel are acceptable materials. Other finishes will require consideration by the Shire.*
- (d) where deemed necessary by the Shire, verandah(s), carports and/or painting/recladding shall be undertaken to enhance the dwelling;*
- (e) where deemed necessary by the Shire, landscaping shall be undertaken around the dwelling;*
- (f) where the Shire requests any work to be carried out to enhance the appearance of the building and/or its surrounds, it may seek the payment of a bond/bank guarantee to ensure that such works are completed; and*

- (g) *within 8 weeks of the building being located on the approved site, an Officer of the Shire will carry out a final inspection to ensure that all the conditions of approval have been complied with. If these have not been met, then the Shire may consider issuing an order to have the building removed from the site.*

During consultations with the Shire, the developer came up with three different roof pitches 7, 10 and 15 degrees, with the current roof pitch (10 degrees) considered to be the most suitable for this development.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE:

Support business and investment opportunities.

STRATEGY:

Proactively market the region's business opportunities and attractive lifestyle

The proposal will support the need for affordable accommodation for workers and young families as well as older people, which in turn will support development of businesses in the Shire.

BUDGET IMPLICATIONS

The applicant has paid \$2367.50 in planning application and advertising fees.

OFFICER'S COMMENT

This proposal for a nine (9) grouped dwelling development at 136 Chidlow Street offers an opportunity for people to purchase affordable housing in the local community and provides a variety of types of housing in the area.

These homes are being created as a showpiece to demonstrate how compact housing could be developed in Western Australia. Careful thought is being put into these homes so that they are functional, spacious, and luxurious.

Whilst the form of these buildings is considered modern in the context of the local area, careful consideration has been given to ensure that the materials and landscaping of this development complement the existing development within the Shire of Northam.

Common Access

Subject dwellings will be accessed via a common access way connecting the units to Chidlow Street. The narrowest width of this accessway is 4m, this width complies with section C5.5 of the R-Codes.

Two visitor parking bays are provided along the access way, the requirement is one bay for each additional four units. The application consisting of two visitor car parking bays meets the requirement. **

Section C5.4 of R-Codes specifies that all vehicles are required to be able to enter the street in forward gear where the driveway serves five or more dwellings, and the site plan provided has demonstrated the manoeuvrability of cars from the carport to meet this requirement.

Relationship with adjoining land

This development is an enclosed development which is separated from the neighbouring property by a boundary fence.

The shape and character of this development is modern in appearance although shape and design differs from surrounding development. However, as there is no prominent character of the neighbourhood that can be used to dictate the character of the development it offers an opportunity to introduce a modern design to the area. Council's policy Local Planning Policy LPP3 was addressed as part of this process.

Building Orientation

The site is approximately in a forty five degree angle from the north point, this angled position provides a freedom to arrange the units perpendicular to Chidlow Street and maximising the solar access to the units all year long.

The R-Codes do not specify the requirement for solar orientation however dwelling should be designed to optimise comfortable living, access to sunlight and solar energy to facilitate sustainable housing development with particular regard for place and local conditions.

Fencing

The application details uniform permeable fencing and semi permeable fencing in the proposed development concept although it does not specify proposed materials of the fencing at this stage. It is considered that the proposed locations of either fencing style through the proposed development is appropriate in accordance with the Local Law Fencing .

The proposed development does not only create a new image for the neighbourhood it also complies with the requirements stipulated in the R-Codes. Therefore it is recommended that this development is supported by the Council to encourage new image development in the town of Northam.

RECOMMENDATION/COUNCIL DECISION

Moved: Cr R Head

Seconded: Cr U Rumjantsev

That Council approve the development prepared for Lots 1, 2 & 3 (136) Chidlow Street, Northam subject to the following conditions:

1. All development is to be in accordance with the approved plans.

2. All lots are to be provided with a reticulated water supply and connected to the town's sewerage system.
3. A Drainage Management Plan is to be submitted to the Shire of Northam for approval prior to any works commencing on the site. This plan is to include the upgrading of the existing drainage infrastructure in the locality.
4. The parking areas, driveways and points of ingress / egress being designed, drained and marked, and thereafter maintained to the specification and satisfaction of the Shire of Northam. These works to be done as part of the development.
5. Private yards must be screened from view from adjoining dwellings and streets to the Shire's satisfaction.
6. All fencing extending forward of buildings to road frontages shall not exceed 1200 mm in height, unless open style fencing is used with the prior approval of the Shire.
7. Bin pad areas to be provided for dwellings where rubbish collection services are unable to collect bins from the front of the dwelling.
8. Within six (6) months of the date of determination an application shall be made to the WAPC to amalgamate lots 1, 2 and 3 into one lot.
9. An area equal to 10 percent of the total development area (270m²) to be provided for Public Open Space. Alternatively, in lieu of providing Public Open Space, the applicant is to provide cash contribution for the upgrade of the adjoining Public Open Space / Drainage area to the satisfaction of the Shire of Northam.

Minute no C.2194

Amendment

Moved: Cr D Beresford

Seconded: Cr R Tinetti

That a point 10 be added to requiring each building structure to have a carport provided.

CARRIED 8/2

Cr Pollard voted against the motion

SUBSTANTIVE MOTION/COUNCIL DECISION

Minute no C.2195

Moved: Cr R Head

Seconded: Cr U Rumjantsev

That Council approve the development prepared for Lots 1, 2 & 3 (136) Chidlow Street, Northam subject to the following conditions:

- 1. All development is to be in accordance with the approved plans.**
- 2. All lots are to be provided with a reticulated water supply and connected to the town's sewerage system.**
- 3. A Drainage Management Plan is to be submitted to the Shire of Northam for approval prior to any works commencing on the site. This plan is to include the upgrading of the existing drainage infrastructure in the locality.**
- 4. The parking areas, driveways and points of ingress / egress being designed, drained and marked, and thereafter maintained to the specification and satisfaction of the Shire of Northam. These works to be done as part of the development.**
- 5. Private yards must be screened from view from adjoining dwellings and streets to the Shire's satisfaction.**
- 6. All fencing extending forward of buildings to road frontages shall not exceed 1200 mm in height, unless open style fencing is used with the prior approval of the Shire.**
- 7. Bin pad areas to be provided for dwellings where rubbish collection services are unable to collect bins from the front of the dwelling.**
- 8. Within six (6) months of the date of determination an application shall be made to the WAPC to amalgamate lots 1, 2 and 3 into one lot.**
- 9. An area equal to 10 percent of the total development area (270m²) to be provided for Public Open Space. Alternatively, in lieu of providing Public Open Space, the applicant is to provide cash contribution for the upgrade of the adjoining Public Open Space / Drainage area to the satisfaction of the Shire of Northam.**
- 10. The proponent to be required to include carports for each of the building structures.**

CARRIED 10/0

Denise Gobbart departed the Chambers at 6.17pm and returned at 6.18pm.











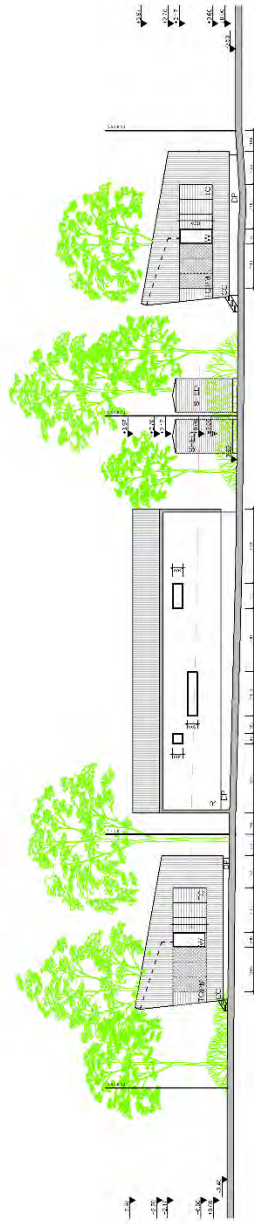
**Shire of Northam
Local Planning Scheme No 6
Proposed 9 Grouped Dwelling – Lot 1, 2 & 3 (136) Chidlow Street, Northam
Schedule of Submissions**

No	Name / Address	Summary of Submission	Applicant's Response	Officer's Comment
1	Adjoining Landowner	<p>The average lot sizes of 270m² is far too small.</p> <p>The houses are very small and have no laundry.</p>	<p>The lot sizes are consistent with R-Codes for a R30 site</p> <p>There is a laundry in each Unit. The Laundry is in a cupboard space 1690mm wide x 700mm deep. In this space there is allowance for a washer/dryer unit, 40L trough and linen storage area. It is denoted on the Floor Plan with the letter L and is located near the bathroom.</p>	<p>The Lot sizes comply with the R-Codes requirements. Average Lot size for R30 is 300m² and minimum lot size is 270m². The Total lot size is 2748m² and the number of proposed lots is nine (9), in result the average Lot size is 305m², this is comply with the R-Codes</p> <p>As this is a compact unit, the provision of Laundry inside the cupboard is possible and keep the appearance of unit tidy.</p>
		<p>The proposed layout will downgrade the area.</p>	<p>Northam has a very rich cultural heritage. It is our intention to create modern housing that juxtaposes and compliments this. We believe that bringing diversity of building type to a community helps to accentuate the notoriety of a heritage precinct and creates an interesting townscape.</p>	<p>There are already two group housings in the vicinity of the site. The proposal will not downgrade the area.</p>
		<p>Concern the proposed development may create a slum.</p>	<p>The property owners run a real estate agency in Perth and have expertise in managing of rental properties and selling property. They plan for this development to be a show piece for future housing developments and plan to manage the property so that it maintains desirability to people in the town and those looking to work with us.</p>	<p>As this is a showcase for the developer and four units will be kept by for this purpose, the appearance of the whole complex is important. The development will not create a slum as the developer have interest in upkeeping the presentation of the whole complex.</p>
2	Adjoining Landowner	<p>Reject the proposal as it use the stormwater easement for sewer line</p>	<p>We are communicating with the neighbouring resident and are aiming to have this complete by Friday April 4th, 2014.</p>	<p>The applicant will deal direct with the land owner to resolve the issue.</p>





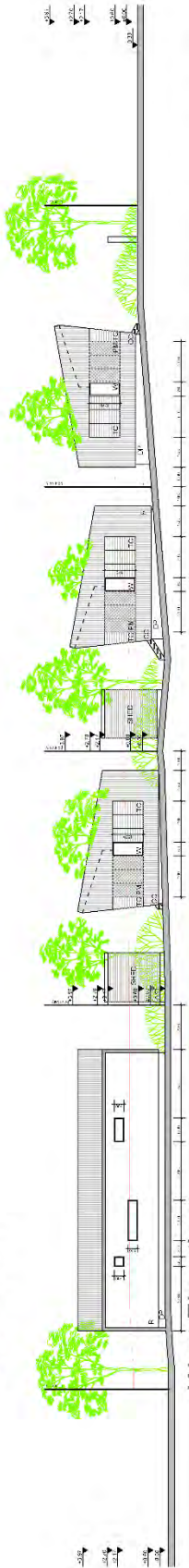
South Elevation



North Elevation



East Elevation



West Elevation

- KEY
- CC - colorbond custom orb
 - TC - timber (reconstituted) cladding
 - R - plasterboard with exposed joints
- Roof pitch is 10 degrees for all units.

Site elevations

<p>136 Chidlow Street Northam, WA 6401</p>	<p>Date - 21.01.14 Scale - 1:100 @ A1</p>	<p>A-02 Drawing file</p>
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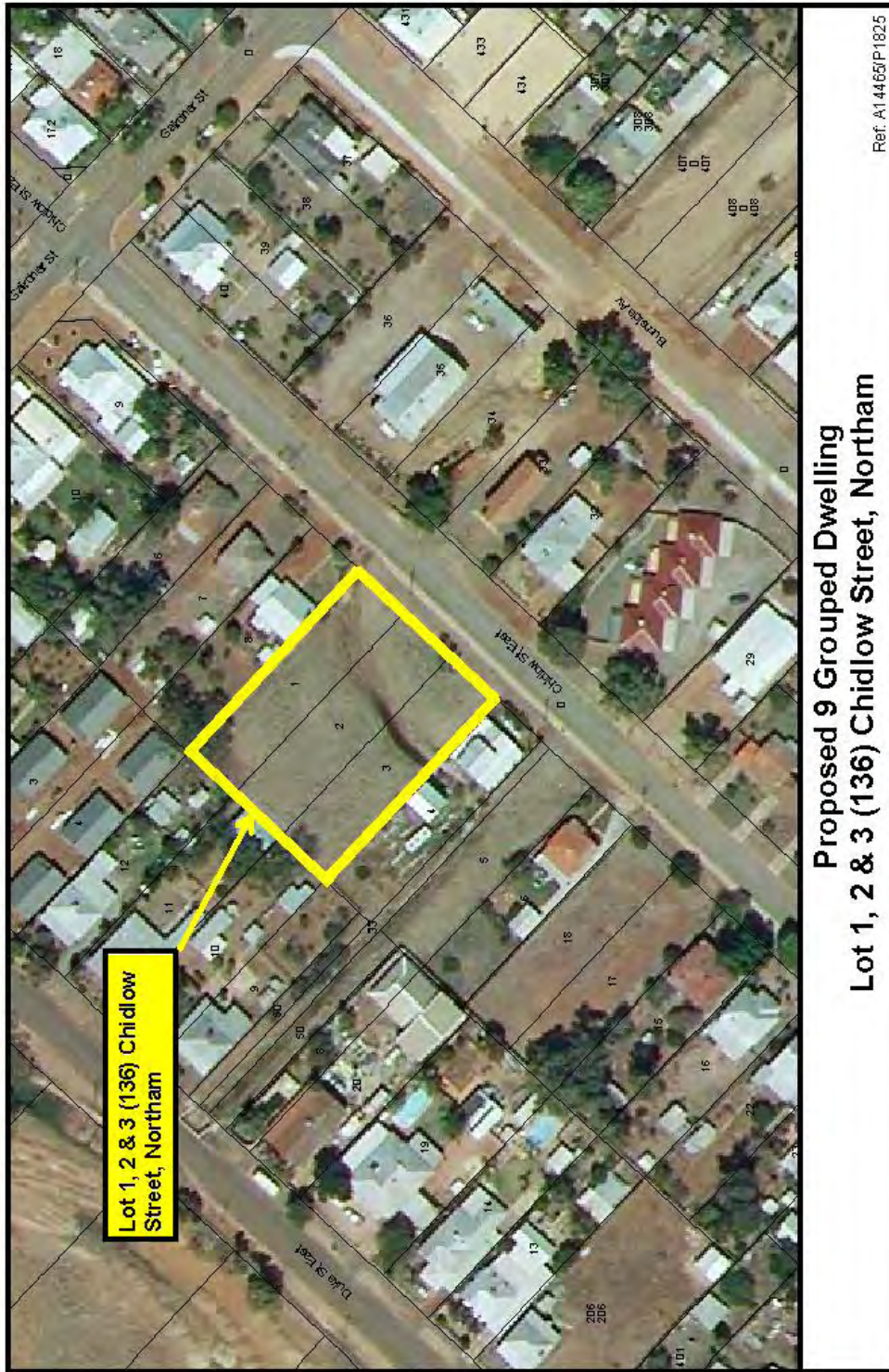
- KEY**
- b = bins
 - cl = clothesline
 - st = store
 - V = visitor parking
 - 1800 high fence
 - 1200 high fence
 - parking bays - 5.5 x 2.6 m unless marked otherwise
 - Site Levels (A.H.D.)
 - Road sump with Trafficable lid
 - Sewer Line
 - Ø100 Storm water drain
 - Catch Drain - Subsoil Drain Ø100 AG Line with Gravel Surround wrapped in Geofabric connected to the Sumps

- LANDSCAPE KEY**
- low planting - Erica, Eremophila, Daniella Tasmanica, Daniella Caerula, Euphorbia Tirucalli
 - grass tree - Xanthorrhoeaceae
 - tree in yard - Ulmus Parvifolia (Chinese Elm)
 - tree up drive way - Ceanothus (NSW Christmas Bush)

NOTE 1 Sewer extension shall be through drainage easement on 138 Chidlow Street to adjacent sewer line. Sewer Extension to be fully designed upon being granted development approval.

NOTE 2 Storm Water shall be directed though to Shire of Northam Storm Water Drain

Site Plan		136 Chidlow Street Northam, WA 6401	Date - 21.01.14 Scale - 1:200 @ A1	A-01
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13.2.5 PROPOSED EXTENSION TO CLACKLINE/MURESK BUSH FIRE BRIGADE SHED – LOT 751 GOOCH ROAD, MOKINE.

Name of Applicant:	Mathew MacQueen
Name of Owner:	Shire of Northam
File Ref:	A502
Officer:	Phil Steven/ Bronwyn Southee
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	2 May 2014

PURPOSE

The applicant is requesting approval to construct an extension of 12.2 x 4.5m, 55m² to the existing Clackline/Muresk Bushfire Brigade Shed at Lot 751 Gooch Road, Mokine and for the waiver of planning and building application fees.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
30 April 2014	Planning Application received by the Shire.
1 May 2014	Application undergoes internal DCU assessment.
2 May 2014	Report prepared for Council.

An application for a 12.2m x 4.5m, 55m² extension to the existing 116m² Bush Fire Brigade Shed at Lot 751 Gooch Road, was received on 30th April 2014. The extension is required in order to store a tanker which was previously stored at a private residence, and to create a training room and office space for the volunteer brigade members to utilise as part of their works.

At the time of lodging the application, the proponent requested Council to waive the planning approval and building permit application fees as the Clackline/Muresk Voluntary Bush Fire Brigade is a community based body providing emergency services to the residents in and around Northam.

The application would normally be approved under delegation but is being presented to Council for consideration as the proponent has requested a waiver of the planning approval and building permit application fees.

STATUTORY REQUIREMENTS

The subject site is zoned “Rural Smallholdings” under the provisions of Local Planning Scheme No 6 and is approximately 9.04ha in area.

This application has been assessed against the objectives of Section 4.2.10 - Rural Smallholding Zone, under Local Planning Scheme No 6 and generally complies with the objectives of the zone, however, the proposed extension proposes a setback variation from the front boundary.

The existing shed is located approximately 4m from the front boundary and the setback requirements for a Rural Smallholding zoned lot are 25m from the front boundary and 20m from the side and rear boundaries. The proposed extension is proposing a 4m setback to the front boundary to be consistent with the existing shed.

The affected landowner has been consulted and has proposed no objection to the proposed setback variation.

The subject site is Crown Land vested with the Shire of Northam, it is considered that the site may be inappropriately zoned as ‘Rural Smallholding’ and should be considered for future rezoning to ‘Reserve – denoted for Public Purpose’ as part of a future Omnibus amendment to more accurately reflect the intended use of the site.

In relation to the building approval, the Shire is not permitted to certify building applications relating to buildings on its land. Therefore, the applicant has been advised by the Shire that external private building certification is required for this application, prior to the Shire of Northam issuing a Building Permit to construct the extension. The applicant has contacted a private Building Surveyor who is currently undertaking the work. The applicant is seeking the Shire to donate the private certification fees in addition the Shire’s planning and building fees.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN.

GOAL: Enjoy living in a safe caring and healthy community

Supporting the extension of the Bushfire Shed will improve the facilities and training available to the volunteer bush fire brigade which will in turn help improve the service provided by the brigade to the community.

BUDGET IMPLICATIONS

Fees for building permits and planning applications are set by the Planning and Development Regulations 2009, the Local Government Act 1995 and the Building Regulations 2012. Regulation 52 of the Planning and Development Regulations 2009 states that:

“A local government may waive or refund, in whole or in part, payment of a fee for a planning service.”

In previous similar circumstances, the Shire has required payment of the Building Permit fees including levies from the Builders Registration Board and provided a donation equal to the fees levied by the Shire.

The applicant has requested the Planning application fees of \$147.00, Building Permit application fees of \$130.50 for a certified application and costs to have the application independently certified including levies, totalling approximately \$600.00, be donated.

Council has the following options in relation to donating said fees;

Option 1)

Council request the applicant to pay the full application and certification fees which include planning application fee of \$147.00, building certification approximately \$300, and building application fees of \$130.50. Council can then request the applicant to provide receipts of the total costs of application and certification fees and donate the full amount of fees to the Clackline/Muresk Bushfire Brigade Shed, a total donation of \$600.

Option 2)

Council request the applicant to pay the full application and certification fees which include planning application fee of \$147.00, external building certification fee of approximately \$300, and building application fees of \$130.50. Council can donate the cost of building and planning fees, a total donation of \$278.

Option 3)

Council request full payment of fees and not donate payment back to the Clackline/Muresk Bushfire Brigade Shed.

OFFICER'S COMMENT

As the application complies with the objectives and provisions within Local Planning Scheme No 6, and in addition will be improving the quality service that the Fire Brigade will be able to provide to the community, it is recommended that the application be approved subject to the conditions contained in the officer's recommendation.

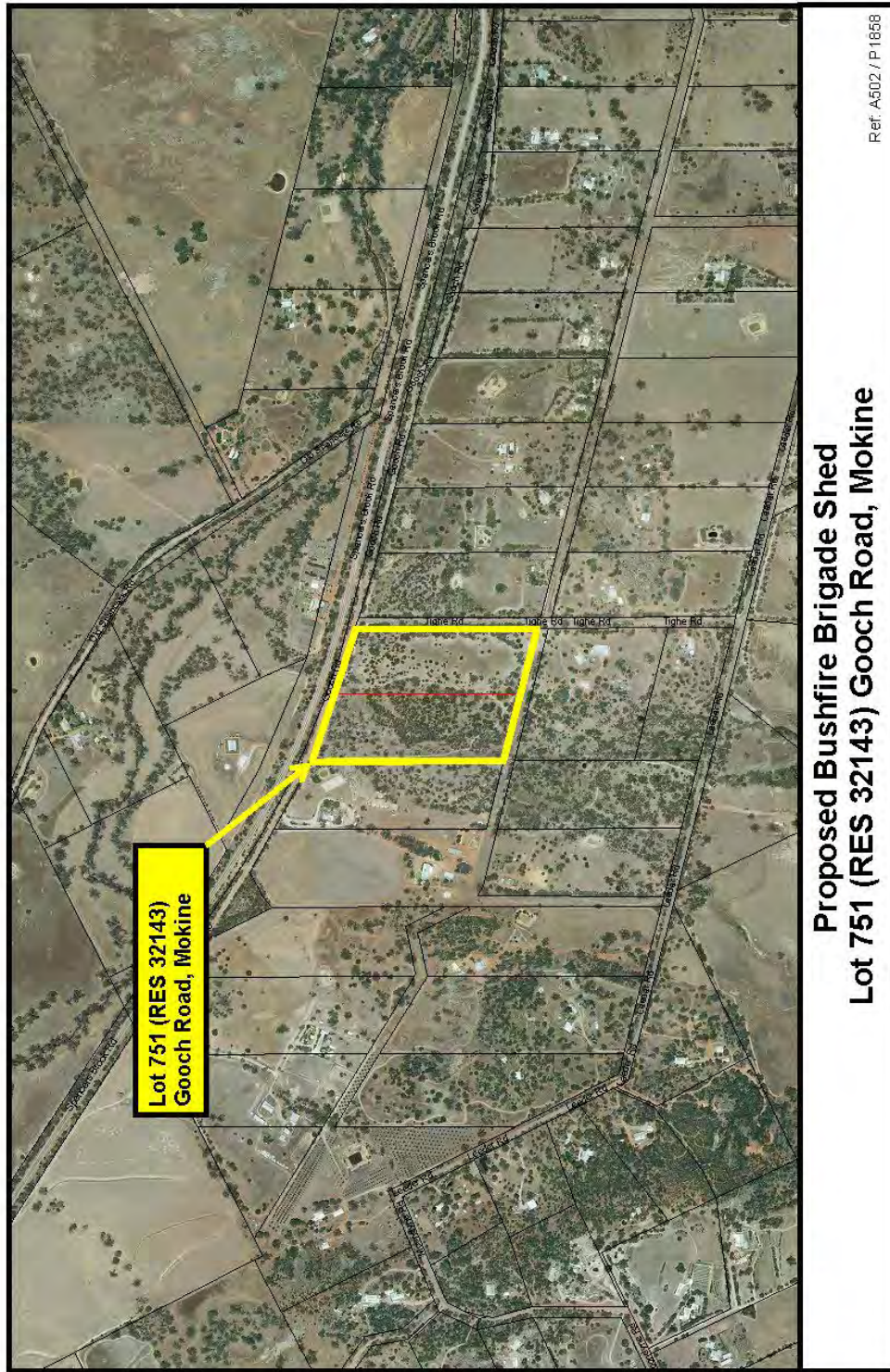
In the interest of promoting community services, it is also recommended that a donation be made to the value of the planning application fees, building certification fees and building application fees (Option 1).

RECOMMENDATION/COUNCIL DECISION**Minute no C.2196****Moved: Cr D Hughes****Seconded: Cr U Rumjantsev****That Council:**

- 1. Grant planning approval for the 12.2m² x 4.5m², 55m² extension to the existing Clackline/Muresk Voluntary Bush Fire Brigade Shed at Lot 751 Gooch Road, Mokine, incorporating a setback reduction to 4m from the southern boundary, subject to the following conditions:**
 - (a) Development shall be carried out only in accordance with the terms of the application as approved herein including any approved plans.**
 - (b) All stormwater being contained on site or directed to the Local Government's street stormwater drainage network.**
 - (c) The building is required to be registered as a public building under the Health (Public Buildings) Regulations 1992.**
- 2. Advise the applicant that the Shire will, upon payment of the planning fees, building application fees and upon the provision of the receipt for building certification costs, make a donation to the Clackline/Muresk Voluntary Bush Fire Brigade to the value of the total costs paid, up to \$600 excluding GST.**

CARRIED10/0

Note: The issue of funding for this project was raised at the Council Agenda Forum in the context of the potential for a contribution being made through the Emergency Service Levy (ESL). Staff are investigating this matter, keeping in mind that the issue before Council currently is a planning approval, dealing predominantly with land use matters. In the event the officers recommendation is supported a process of obtaining a building license and finalising funding will be required. The matter relating to the potential use of ESL funds for this project will be investigated at this time.







SHIRE OF NORTHAM
 395 Fitzgerald Street, Northam
 Tel: 9622 6100 Fax: 9622 1910

A502

Shire of Northam

APPLICATION FOR PLANNING APPROVAL

Owner Details																				
Name: CRAWN - LISTED WITH SHIRE OF NORTHAM																				
Address: 395 FITZGERALD STREET, NORTHAM		Postcode: 6401																		
Phone: (work): 9622 6135	Fax: -	E-mail: EMDS@NORTHAM.WA.GOV.AU																		
(home):																				
(mobile):																				
Contact person: PAUL STEVEN																				
Signature: 		Date: 30.4.14																		
Signature:		Date:																		
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature.</i>																				
Applicant Details																				
Name: MATTHEW WAGGONER																				
Address: 153 BENDSHAW, CANNING WA		Postcode: 6562																		
Phone: (work):	Fax:	E-mail:																		
(home):		mattywa@hotmail.com																		
(mobile): 08 99741972																				
Contact person for correspondence:																				
Signature: 		Date: 1/5/14																		
<table border="1"> <thead> <tr> <th colspan="3">Property Details</th> </tr> </thead> <tbody> <tr> <td>Lot No: 751</td> <td>House/Street No: 32143</td> <td>Location No: RES</td> </tr> <tr> <td>Diagram or Plan No: ✓</td> <td>Certificate of Title Vol. No: ✓</td> <td>Folio: ✓</td> </tr> <tr> <td colspan="3">Title encumbrances (e.g. easements, restrictive covenants): RESERVE</td> </tr> <tr> <td colspan="2">Street name: GOOCH ROAD</td> <td>Suburb: MOKINE</td> </tr> <tr> <td colspan="3">Nearest street intersection: GOOCH & TIGHE ROAD</td> </tr> </tbody> </table>			Property Details			Lot No: 751	House/Street No: 32143	Location No: RES	Diagram or Plan No: ✓	Certificate of Title Vol. No: ✓	Folio: ✓	Title encumbrances (e.g. easements, restrictive covenants): RESERVE			Street name: GOOCH ROAD		Suburb: MOKINE	Nearest street intersection: GOOCH & TIGHE ROAD		
Property Details																				
Lot No: 751	House/Street No: 32143	Location No: RES																		
Diagram or Plan No: ✓	Certificate of Title Vol. No: ✓	Folio: ✓																		
Title encumbrances (e.g. easements, restrictive covenants): RESERVE																				
Street name: GOOCH ROAD		Suburb: MOKINE																		
Nearest street intersection: GOOCH & TIGHE ROAD																				
Existing building/land use:																				
Description of proposed development and/or use: OUTBUILDING EXTENSION 13x5																				
Nature of any existing buildings and/or use: BUSH FIRE BRIGADE SHED																				
Approximate cost of proposed development: \$15,200																				
Estimated time of completion:																				
OFFICE USE ONLY																				
Acceptance Officer's initials: RSD	Date received: 1/5/14																			
Local government reference no: A502 / P1858																				



Clackline/Muresk Bush Fire Brigade
C/- Clackline General Store
Clackline WA 6564

9 July 2013

Shire of Northam
All Councillors
PO Box 613
Northam WA 6401

Dear Northam Shire Councillors

Request for the Shire of Northam to cover the cost of planning, engineering and drafting of paperwork for an extension to the Clackline/Muresk Voluntary Bush Fire Brigade Shed.

The Clackline/Muresk Volunteer Bush Fire Brigade currently has a "2 bay" shed to house our bush fire appliances and provides a basic sink and toilet facility.

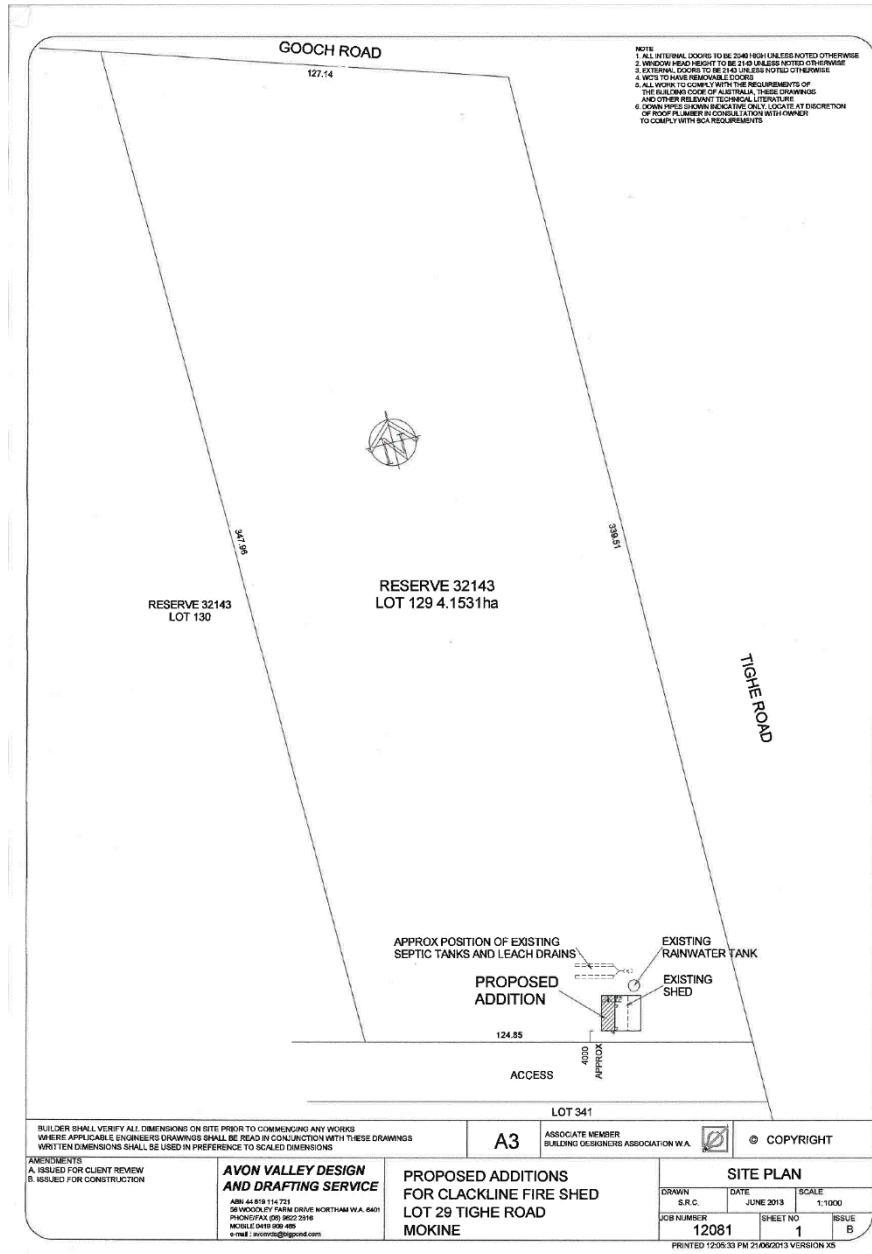
We are now in a position where we are required to house the Light Tanker that has been resident at the Ashmans' property on Smith Road in Clackline. The Ashmans' are selling their property and moving, thus no longer able to house the Light tanker.

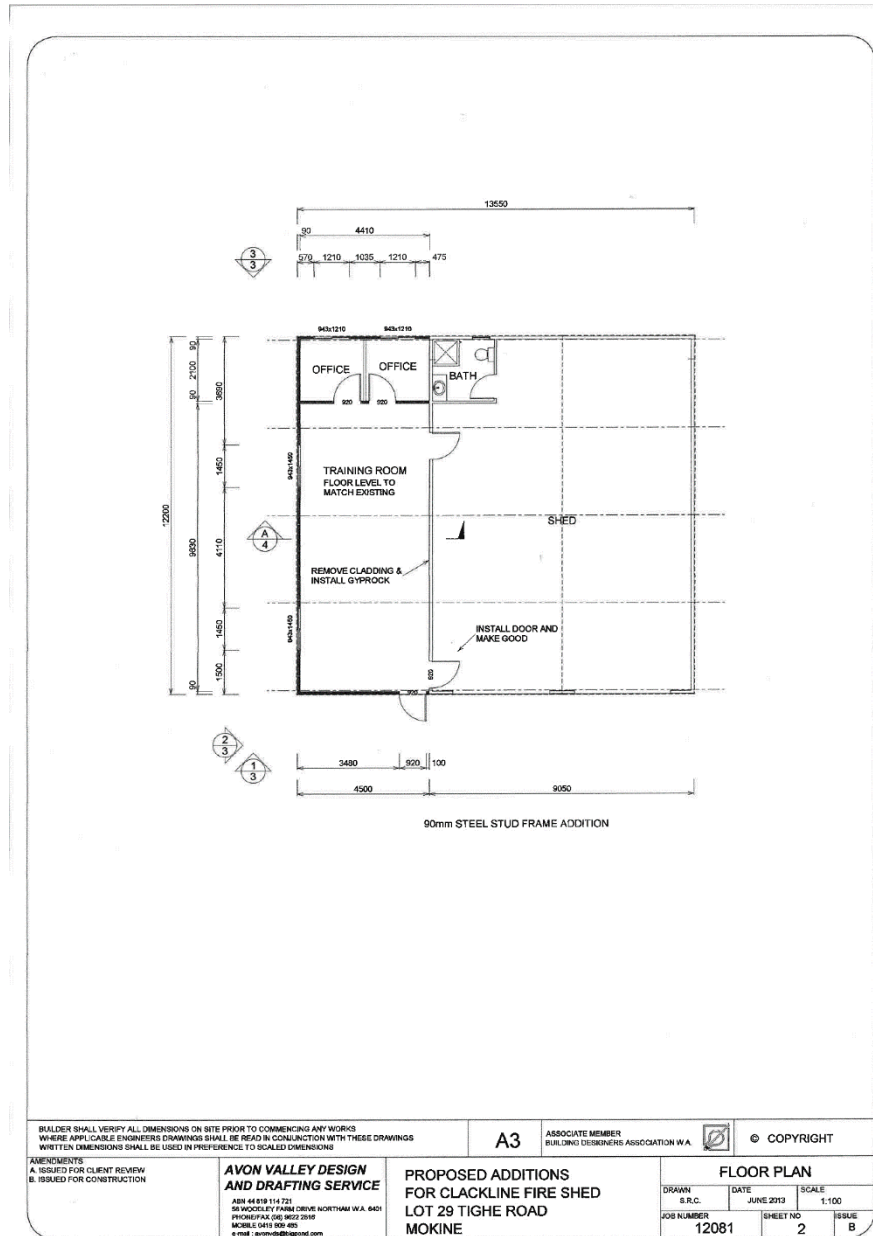
We propose to build a 13m x 5m extension to the side of the existing appliance shed. We are seeking your support to achieve this project which will cost approximately \$600.

I invite you to contact me should you have any further questions in relation to our request, and look forward to hearing from you in the future.

Yours sincerely

Mathew Macqueen
Deputy Chief Bush Fire Control Officer/Captain
Clackline/Muresk Volunteer Bush Fire Brigade.





BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS
WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE DRAWINGS
WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS

A3

ASSOCIATE MEMBER
BUILDING DESIGNERS ASSOCIATION W.A.



© COPYRIGHT

AMENDMENTS
A. ISSUED FOR CLIENT REVIEW
B. ISSUED FOR CONSTRUCTION

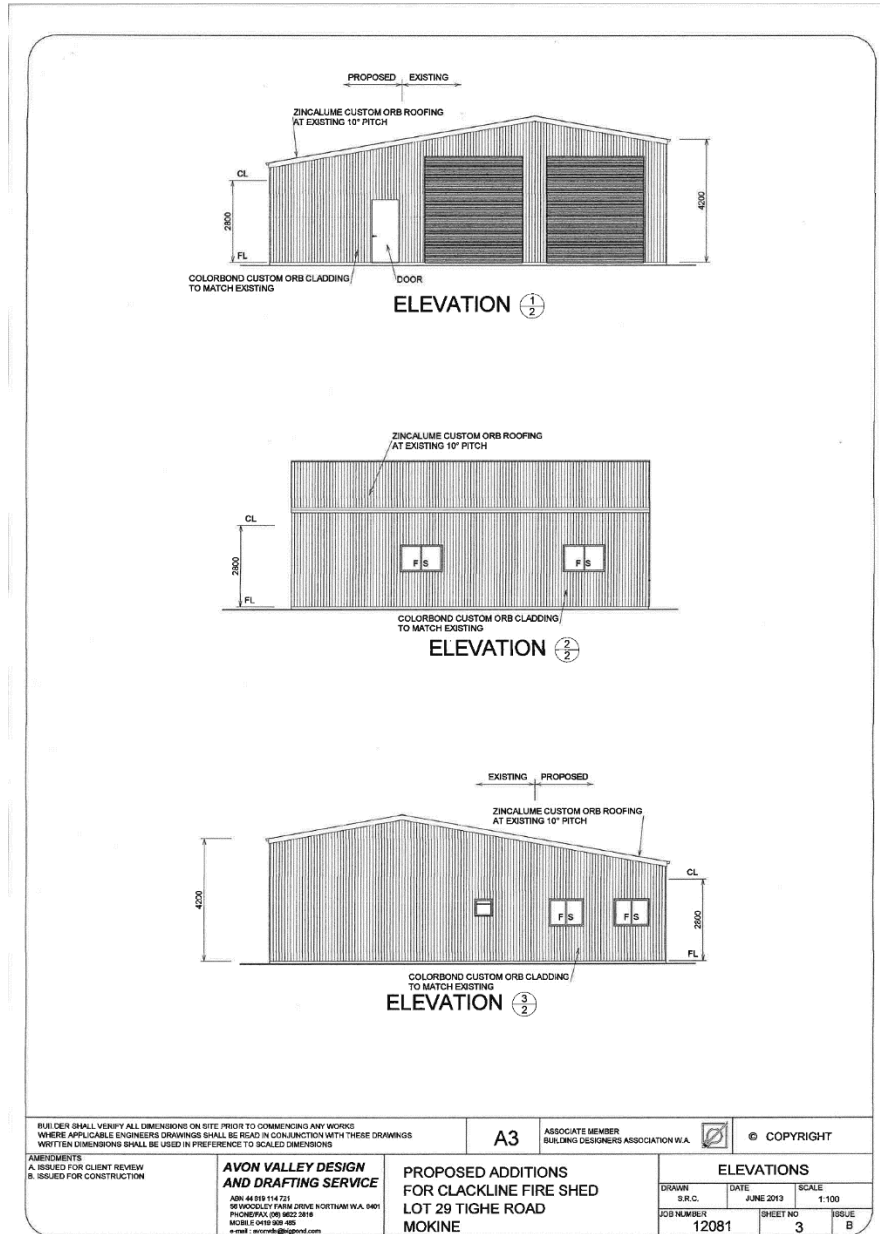
**AVON VALLEY DESIGN
AND DRAFTING SERVICE**
ABN 44 619 114 721
59 WOOLLEY FARM DRIVE NORTHAM W.A. 9401
PHONE/FAX 08 9322 2316
MOBILE 0413 926 485
e mail avonvalleydesign@gmail.com

**PROPOSED ADDITIONS
FOR CLACKLINE FIRE SHED
LOT 29 TIGHE ROAD
MOKINE**

FLOOR PLAN

DRAWN S.R.C.	DATE JUNE 2013	SCALE 1:100
JOB NUMBER 12081	SHEET NO 2	ISSUE B

PRINTED 12:55:23 PM 21/08/2013 VERSION X8



13.2.6 DRAFT BUILDING MAINTENANCE BUDGET 2014/15

Name of Applicant:	Internal report
Name of Owner:	Shire of Northam
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 April 2014

PURPOSE

For Council to consider the building maintenance portion of its draft Budget for 2014/15

BACKGROUND

Council has traditionally discussed the building maintenance portion of its draft Budget ahead of discussion on the remainder of the annual budget, in order to split the budget consideration into manageable portions.

STATUTORY REQUIREMENTS

Formal adoption of the building maintenance budget will be undertaken when Council adopts its annual Municipal Fund Budget in its entirety, in accordance with section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996. This would normally include income by nature, type and program; rate setting; budget notes and schedules.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE: Provide accountable and transparent leadership

STRATEGY: Operate organisation in a financially sustainable manner

BUDGET IMPLICATIONS

Budget implications are shown in detail on the attached spreadsheet. The buildings budget is made up of building maintenance jobs, building improvement (discretionary) jobs which may result from requests or upgrade suggestions; and in allowance for building operational costs (made up of air conditioning maintenance, pest control, carpentry repairs, electrical repairs, plumbing repairs, fire equipment servicing, building maintenance coordination, vandalism response, key cutting, sanitary disposal, security monitoring and response, utilities, rates and charges, ESL, cleaning and toiletry supplies).

Historically these components have accounted to:

Building works to maintain assets	350k
Building and operational costs	700k
Building discretionary works	250k
	1300k

OFFICER’S COMMENT

The Shire has 75 buildings in its portfolio, with one-third of these being buildings for community use. Of the total buildings, 43 are located in Northam, with the remaining 32 in other localities.

Buildings consists of Halls (6), Sports Buildings (22), Emergency Buildings (7), Historical buildings (11), Commercial & government rentals (9), toilets (10) and work places (10).

The Shire has seven buildings listed on the State Heritage Register and 11 on its Municipal Inventory.

In order to assist Councillors, the jobs listed in the attached spreadsheet are listed as staff have determined as critical works, based on the Councils 5 year building maintenance plan supported by a visual inspection. Those works requested by community groups, or discretionary jobs will be presented at the time the Council considers it’s 2014/15 Budget.

Further information on this proposal and other proposals listed in the draft building maintenance budget will be provided at the Council Forum by the Shire’s Executive Manager Development Services and Building Supervisor.

RECOMMENDATION

Minute no C.2197

Moved: Cr R Head
Seconded: Cr K Saunders

That Council receive the draft building maintenance budget, for inclusion in the draft Shire of Northam 2014/15 Budget.

CARRIED 10/0

Building	Account	Job description	Required	Comment
Killara	Job 5665	Painting of exterior veranda's and gables south and east ends	\$9,500	funded from Killara reserve
Northam Swimming Pool		Replace asbestos eaves	\$10,000	Ready to collapse
		Install roller door on Kiosk	\$1,500	Hard to open
Kuringal Village				
		Paint unit ready for next tenant	\$3,500	funded from Kuringal reserve
		<u>Unit 1</u>	-	
		Replace Rear Screen security Door rollers and wire.	\$440	rollers etc need replacing
		<u>Unit 2</u>		
		Replace Rear Screen security Door	\$440	funded from reserve
		<u>Unit 3</u>	-	
		Replace Rear Screen security Door	\$440	funded from reserve
		<u>Unit 4</u>	-	
		Replace Rear Screen security Door	\$440	funded from reserve
		<u>Unit 5</u>	-	
		Replace Rear Screen security Door	\$440	funded from reserve
		<u>Unit 6</u>	-	
		Replace Rear Screen security Door	\$440	funded from reserve
		<u>Unit 7</u>	-	
		Replace Rear Screen security Door	\$440	funded from reserve
		<u>Unit 8</u>	-	
		Replace Rear Screen security Door	\$440	funded from reserve
Apex Park Toilets				
	Job 5820	Replace stirrups on Veranda	\$4,000	Rotting
Northam Town & Lesser Hall				
	Job 1003	Brick pointing	\$5,000	Fretting
	Job 1003	Internal painting Lesser Hall	\$8,000	Ceiling is peeling badly
	Job 1003	Replace leaking hot water system	\$2,000	
	Job 1003	Replace 3 air conditioners	\$18,000	1 unserviceable, evaporative
Memorial Hall	Job 1016	Install fence around gas bottles	\$3,000	
	Job 1016	Replace 2 air conditioners	\$12,000	
	Job 1016	Repair front steps Railings s steel	\$4,700	
	Job 1016	Auto curtain opener	\$1,800	
	Job 1016	Colonial and box Gutter on sides and rear	\$3,500	

Girl Guides Hall	Job 1011	Paint external walls	\$4,000	
Wundowie Hall	Job 1801			
		Paint eaves	\$6,500	
Clackline Hall				
	Job 6255	New Gutters	\$2,500	Rusted
Bakers Hill Pavilion				
	Job 6155	Paint around pavilion walls to 1.8m	\$4,500	
Quellington Hall	Job 1807	Repairs to fascia supporting gutters.	\$880	
Southern Brook Hall	Job 1808	Internal patch & paint main hall	\$6,000	
	Job 1808	External Brick - Fretting	\$2,000	
	Job 1808	Paint doors	\$1,200	
Wundowie sports Pavillion				
		Painting external	\$5,000	
Bert Hawke Pavilion				
	Job 1118	Repair ceiling	\$2,000	
Rec Centre				
		Mesh on vents	\$2,000	Security provisions
Northam Library				
		Replace asbestos power board	\$3,600	Last asbestos in building
Old Post Office				
	Job 1015	Stone pointing Final parts of walls	\$4,500	
Old Girls School				
	Job11362 332	Veranda flooring 40m2 includes joist replacement	\$8,000	
		External Painting and railing replacement	\$6,500	

Old Northam Railway Station				
	Job 1021	Master key system	\$3,500	Didn't make last budget
	Job 1021	LED security lighting	\$2,000	
Avon vintage vehicle				
	Job 1026	Storage room renovations to room.	\$2,500	Bearers rotted
		Replace front Veranda column stirrups	\$5,500	
		Repairs to front of building and paint	\$16,000	
Morby Cottage				
	Job 1016	Stone Wall replacement	\$22,000	
Sound Shell				
		Water connection to site with tap	\$3,500	Water for cleaning/maintenance
Wundowie Depot				
	Job 1243	Retaining wall for unloading Lawn mowers etc	\$5,500	
	Job 1244	Gutters	\$1,500	
Visitors Centre				
	Job 1019	Replace part of decking & oil decking	\$6,000	
	Job 1019	Modify Handrails Accessible decking area	\$12,000	Exist rail noncompliant
	Job 1019	Repair flooring around urinal	\$1,500	
Old Northam Fire Station				
	Job 6035	Replace roof	35,000	Seeking \$35K grant (50%)
	Job 6036	Painting of facia and window frames	\$6,000	
Totals			\$271,700	

13.2.7 APPLICATION TO KEEP 4 DOGS (NOT A KENNEL)

Name of Applicant:	Tara Meling
Name of Owner:	Tara Meling
File Ref:	5.2.1.6
Officer:	Phil Steven/Dave Valcic
Officer Interest:	Nil
Policy:	Shire of Northam Dogs Local Law 2008 Part 3
Voting:	Simple Majority
Date:	25 March 2014

PURPOSE

For the Council to make a determination on an application for a permit to keep 3-6 dogs (not a kennel) for which objections have been received from neighbouring properties.

BACKGROUND

On 4 October 2013 the Shire of Northam received a 3-6 Dog application from the owner of 125 Tamma Road, Bakers Hill. The applicant is seeking to keep a total of four (4) dogs on a 1.4 hectare property zoned as Rural Residential 2. Council's Local Laws require the immediate adjoining neighbours to be advised of the application to establish if they have any objections.

The 4 dogs in the application comprise of:

- Border Collie (F)
- Husky (F)
- Chihuahua (F)
- Pomeranian (M)

The dogs have been at the applicant's property for six months, resulting from a transfer of a dog from the property of another family member who was unable to provide suitable care. The three other dogs are currently registered to the Shire of Toodyay, and if this application is approved the registration will be transferred to the Shire of Northam.

A total of five notification letters were sent with three responses received. One response is in support of the application whilst two responses have objections based on the following:

- Barking concerns
- Build-up of faeces
- Inadequate fencing
- Loss of property value

All of the complaints except the barking concern are from the one neighbour and they were concerned that these problems may present themselves in the future, but are not a current issue at the time of the application.

To allow a period for verification to the complaints, temporary approval was given for a period of three months.

The objection regarding the barking gives an account of one incident where the dogs barked for a period of two hours shortly after the applicant moved in.

STATUTORY REQUIREMENTS

Dog Act 1976 Part V — The keeping of dogs

26. Limitation as to numbers

(1) A local government may, by a local law under this Act —

(a) limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government's district; or

(b) limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government's district.

(2) A local law mentioned in subsection (1) —

(a) may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only

(3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —

(a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and

(b) cannot authorise the keeping in or at those premises of —

(i) more than 6 dogs that have reached 3 months of age;

Shire of Northam – Dogs Local Law 2008

3.2 Limitation on the number of dogs

(1) This clause does not apply to premises which have been -

(a) licensed under Part 4 as an approved kennel establishment; or

(b) granted an exemption under section 26(3) of the Act.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

Objective S1 - Create an environment that provides for a caring and healthy community.

Objective S1.4 - Provide quality regulatory services.

BUDGET IMPLICATIONS

Fees of \$65 apply to a multiple dog application.

OFFICER'S COMMENT

Apart from the initial complaints as listed, there have been no registered complaints regarding the dogs to this date.

The letter of support for this application comes from the applicant's nearest neighbour at 127 Tamma Road and states that the dogs are well looked after as their owner is a vet nurse and the dogs do not bark excessively. The support letter also indicates that the property is well maintained and there are no associated odours.

On the 02 May 2014, the Shire's Ranger contacted the two correspondents who had lodged objections, and since that time one objection has been withdrawn based on experiences through the trial period, and the other objection has been downgraded as outlined on the attached page of submissions.

Given the information provided in the application, feedback from the neighbours and the dog complaint history of the property, it is recommended that the application is approved. It is noted that if there are substantiated complaints resulting from this approval, the approval can be withdrawn, and the number of dogs registered to the property would be reduced to two.

RECOMMENDATION

Minute no C.2198

Moved: Cr A Llewellyn

Seconded: Cr D Hughes

That Council approve the application for an application for four dogs from Tara Meling of 125 Tamma Road, Bakers Hill to keep the four (4) dogs listed on the application under the following conditions:

- a. Any proven complaints from neighbours regarding the dogs offending against the Dog Act 1976, could see the permit being revoked and the numbers having to be reduced to a maximum of two within 14 days.**
- b. The applicant must hold and maintain valid registrations for each dog kept on the premises.**
- c. The permit is only valid for the life of the dogs and cannot be transferable to any other dog or person.**

CARRIED 9/1

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 April 2014

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on 21 May 2014 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute no C.2199	
Moved: Cr A Llewellyn	
Seconded: Cr J Williams	
That Council endorse the payments for the period 1 April 2014 to 30 April 2014, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 33229 to 33311	\$ 181,111.51
Trust Bank Vouchers 1818 to 1824	\$ 8,102.94
EFT Trust Bank Vouchers EFT16611 to EFT16611	\$ 40.50
Municipal Fund Bank Electronic Fund Transfer EFT16462 to EFT16610 and EFT16612 to EFT16706	\$ 918,662.87
Direct Debit Fund Transfer 6955.1 and 6989.1	\$ 1,957.50
Municipal Fund Bank Electronic Fund Transfer Payroll 08/04/2014	\$ 172,471.60
Municipal Fund Bank Electronic Fund Transfer Payroll 22/04/2014	\$ 175,975.78
Municipal Fund Bank Electronic Fund Transfer Payroll 28/04/2014	\$ 328.90
TOTAL	\$1,458,651.60
	CARRIED 10/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
1818	23/04/2014	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR MARCH 2014.	171.00
1819	23/04/2014	STALLION HOMES	KERB BOND REFUND FOR APPLICATION 13137.	2,000.00
1820	23/04/2014	ANDREW WILLIAM DRAFFIN	KERB REFUND FOR APPLICATION 12193.	1,000.00
1821	23/04/2014	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR MARCH 2014.	1,475.39
1822	23/04/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR MARCH 2014.	1,956.55
1823	23/04/2014	KATHRYN JADE BROOKER	REFUND OF KURB BOND FOR BUILDING PERMIT 90256.	500.00
1824	23/04/2014	KINGALLAN PTY LTD	KERB BOND REFUND FOR PERMIT 11140.	1,000.00
EFT16462	01/04/2014	BT SUPER FOR LIFE	TOTAL TRUST CHEQUE	8,102.94
EFT16463	01/04/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	462.50
EFT16464	02/04/2014	LANDGATE	SUPERANNUATION CONTRIBUTIONS.	177.25
EFT16465	02/04/2014	DENIS GRAHAM BERESFORD	CHARGES FOR X13 LAND ENQUIRY FROM JUNE 2013.	120.00
EFT16466	02/04/2014	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR MARCH 2014.	1,726.55
EFT16467	02/04/2014	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS FOR MARCH 2014.	1,726.55
EFT16468	02/04/2014	KATHLEEN DAWN SAUNDERS	COUNCILLOR PAYMENTS FOR MARCH 2014.	1,874.55
EFT16469	02/04/2014	LLEWELLYN A W	COUNCILLOR PAYMENTS FOR MARCH 2014.	1,758.32
EFT16470	02/04/2014	RAYMOND MILNE HEAD	COUNCILLOR PAYMENTS FOR MARCH 2014.	1,726.55
EFT16471	02/04/2014	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR MARCH 2014.	1,726.55
EFT16472	02/04/2014	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FOR MARCH 2014.	6,226.55
EFT16473	02/04/2014	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FOR MARCH 2014.	2,992.95
EFT16474	02/04/2014	ULO RUMJANTSEV	COUNCILLOR PAYMENTS FOR MARCH 2014.	2,093.59
EFT16475	11/04/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	462.50
EFT16476	11/04/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	177.25
EFT16477	15/04/2014	AVON REGION PEST CONTROL	INSPECT & REBATE NUMEROUS SHIRE BUILDINGS.	6,820.00
EFT16478	15/04/2014	BALLANTYNES JEWELLERS	VOUCHER FOR KRISTY ROBINSON FOR EMPLOYEE OF THE QUARTER	200.00
EFT16479	15/04/2014	KEEP AUSTRALIA BEAUTIFUL COUNCIL	PURCHASE OF X2 ILLEGAL DUMPING TAPE FOR COMMUNITY SERVICES.	38.00
EFT16480	15/04/2014	LANDGATE	RURAL UV'S CHARGEABLE-DATES 11/01/2014 TO 24/01/2014.	
EFT16481	15/04/2014	MAURICE LINEHAN DESIGN	MINING TENEMENTS CHARGEABLE-DATES 23/01/2014 TO 07/02/2014.	171.60
EFT16482	15/04/2014	MCDOWALL AFFLECK PTY LTD	RURAL UV'S CHARGEABLE-DATES 07/09/2014 TO 20/09/2014.	92.80
			PURCHASE OF STOCK FOR THE VISITORS CENTRE.	
			3 SITE INSPECTIONS FOR WUNDOWIE & BAKERS HILL WATER PROJECT.	4,510.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16483	15/04/2014	OXTERS CEMETERY SERVICES	PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR THE NORTHAM POOL, KILLARA, BAKERS HILL TOILETS, KATRINE TOILETS, ADMIN BUILDING & VISITORS CENTRE. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 28/03/2014. SUPPLY OF X3 NEW GRAVES & X3 GRAVE CERTIFICATION. BAKERS HILL PARK & REC CENTRE ABLUTIONS INVOICING FROM 03/03/2014 TO 28/03/2014. KATRINE MAINTENANCE INVOICING FROM 03/03/2014 TO 28/03/2014. CLACKLINE ABLUTIONS INVOICING FROM 03/03/2014 TO 28/03/2014.	6,896.92
EFT16484	15/04/2014	SHIRE OF TOODYAY	BUILDING SERVICES FOR THE BERNARD PARK WATER PLAYGROUND.	810.00
EFT16485	15/04/2014	ACCESS EQUIPMENT HIRE AUSTRALIA PTY LTD	HIRE OF ELECTRIC SCISSOR LIFT FROM 28/03/2014 TO 30/03/2014 FOR THE REC CENTRE.	1,599.84
EFT16486	15/04/2014	ALAN'S AUTO ELECTRICS	SUPPLY OF REVERSING CAMERA KIT, REAR VISION MOUNT WITH CAMERA ON HOLDEN COLORADO, N.4021.	400.00
EFT16487	15/04/2014	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM SWIMMING POOL	256.06
EFT16488	15/04/2014	ANDREW ROLAND VALLANCE	HIRE OF BUS FOR AFTER SCHOOL CARE & VACATION CHILD CARE FOR FEBRUARY & MARCH 2014.	1,920.00
EFT16489	15/04/2014	ANDY'S PLUMBING SERVICE	CONNECT UP NEW WATER DRINKING UNIT AT THE NORTHAM POOL. REPLACE U/S SINK MIXER WITH NEW UNIT AT THE OLD GIRLS SCHOOL. CARRY OUT REPAIRS TO RSL BUILDING. REPLACE 20MM VANDAL PROOF HOSE COCK NEAR OUTSIDE GREASE TRAP AT THE RIVERS EDGE CAFE. CARRY OUT REPAIRS TO TOILETS AT THE REC CENTRE. REPAIRS TO EVAP AIRCOON UNIT ON ROOF AT THE RSL HALL. REPLACE U/S TOILET CISTERN WITH NEW DUO FLUSH FOR UNIT 1 KURINGAL VILLAGE. ASSORTED REPAIRS AT THE BAKERS HILL PARK, BAKERS HILL REC CENTRE & THE CLACKLINE PUBLIC TOILET. INSTALL WATER FOUNTAIN AT THE BERT HAWKE PAVILION. CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 12/03/2014 TO 25/03/2014.	7,122.50
EFT16490	15/04/2014	ANTHONY ROSKELL		250.00
EFT16491	15/04/2014	ARTCRAFT PTY LTD	PURCHASE OF ASSORTED SIGNS FOR THE DEPOT.	1,410.76
EFT16492	15/04/2014	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	SOLICITORS PROFESSIONAL FEES FOR A10509, A13169 & A13191.	181.50
EFT16493	15/04/2014	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR ADMIN, KILLARA & THE LIBRARY FOR MARCH 2014.	1,637.83
EFT16494	15/04/2014	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE 20/01/2014 AT THE BERT HAWKE PAVILION & SWIMMING POOL 26/01/2014. QUARTER FEE 01/04/2014 TO 30/06/2014 AT THE OLD RAILWAY STATION.	200.10
EFT16495	15/04/2014	AVALON SHEDS AND STABLES	RETURN OF BUILDING PERMIT 14065.	90.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16496	15/04/2014	AVON COMPUTECH	PURCHASE OF X1 NETWORK CABLE FOR THE EVENTS COMPUTER.	29.95
EFT16497	15/04/2014	AVON DEMOLITION & EARTHMOVING	INKPEN ROAD WASTE SITE MANAGEMENT LOADER FUEL CARTAGE FROM 04/03/2014 TO 29/03/2014.	3,136.00
EFT16498	15/04/2014	AVON PAPER SHRED	SHREDDING OF X1 BIN FROM ADMIN 20/03/2014.	44.00
EFT16499	15/04/2014	AVON SERVICE SPECIALISTS	CHECK & SERVICE CANTER, N.3651. CHECK VEHICLE FOR AIR LOSS, LOCATE LEAK, TIGHTEN LOOSE AIR CONNECTION & RECHECK ON FUSO, N10759.	506.80
EFT16500	15/04/2014	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR THE MONTH OF MAY FOR THE AVON VALLEY ARTS SOCIETY, VISITORS CENTRE, NORTHAM SES, BURT HAWKE OVAL, WUNDOWIE LIBRARY & TELECENTRE & THE REC CENTRE.	287.86
EFT16501	15/04/2014	AVON VALLEY NISSAN	MAINTENANCE TO LUGGAGE DOOR ON BUS, KILLARA2.	132.00
EFT16502	15/04/2014	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	GARDEN LAWN MOWER SERVICE AT KILLARA 13/03/2014.	
EFT16503	15/04/2014	AVON WASTE	PURCHASE OF X1 SECONDS WHEAT, X2 LARGE PARROT & X2 AVIARY MIX FOR THE WHITE SWANS.	247.80
EFT16504	15/04/2014	AWW ELECTRICAL	RUBBISH PICK UP FOR MARCH 2014.	75,901.91
EFT16505	15/04/2014	BAKERS HILL BOARDING CATTERY	INSTALL 1 OFF 32A SUPPLY FROM REC CENTRE TO NEW PUMP AT THE BAKERS HILL OVAL. INSTALL TRENCHING & CONDUIT FOR FUTURE TENNIS COURT AT BAKERS HILL.	11,231.00
EFT16506	15/04/2014	BEAUREPAIRES	TEMPORARY CARE OF X17 CATS FOR MARCH 2014.	950.00
EFT16507	15/04/2014	BLACKWELL & ASSOCIATES	REPLACEMENT OF X2 TYRES ON WHEELCHAIR BUS, KILLARA2.	1,109.72
EFT16508	15/04/2014	BLACKWELL PLUMBING PTY LTD	LANDSCAPE DESIGN FOR MITCHELL AVE/MARTIN ST ROUNDABOUT & FOR BERNARD PARK WATER PLAYGROUND. LOCATED WATER LEAK UNDER CONCRETE. REMOVE CONCRETE, REPAIRED LEAK & RE-CONCRETE PATH AT THE RAP PARK. REPAIR TAP ON OUTSIDE OF WALL DUE TO VANDALISM AT THE LION PARK. REPAIRED LEAKING TOILET AT THE REC CENTRE. INSTALL NEW WATER SUPPLY TO EYE WASH AT THE NORTHAM DEPOT. CLEAR BLOCKED TOILET AT BERNARD PARK. REPAIR VANDALISED TAP IN THE KATRINE TOILETS. REPAIRED LEAKING AIRON AT THE STATE EMERGENCY SERVICE BUILDING.	3,608.00
EFT16509	15/04/2014	BLOOMY'S FLORIST	PURCHASE OF X1 BOXED ARRANGEMENT TO DALE SERMON (NORTHAM LIBRARY). SUPPLY OF X1 WHITE SIMPLICITY ARRANGEMENT FOR STEVEN POLLARD.	3,520.50
EFT16510	15/04/2014	BOB WADDELL CONSULTANT	ASSISTANCE WITH MID-YEAR FINANCIAL REPORTING REQUIREMENTS & GENERAL ACCOUNTING ASSISTANCE.	156.95
				3,198.80

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16511	15/04/2014	BOEKEMAN MACHINERY	PURCHASE OF X4 LHM MINERAL BRAKE OIL 1L FOR VOLVO GRADER, N.001.	125.18
EFT16512	15/04/2014	BURGESS RAWSON (WA) PTY LTD	WATER USAGE FROM 15/01/2014 TO 13/03/2014. WATER & SEWERAGE RATES FROM 01/03/2014 TO 30/04/2014.	42.46
EFT16513	15/04/2014	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY UNIT MONTHLY SERVICE AT THE NORTHAM REC CENTRE.	641.85
EFT16514	15/04/2014	CENTRAL MOBILE MECHANICAL REPAIRS	SUPPLY 90,254KM SERVICE ON ENGINEERING SERVICES FUSO TRUCK, PN1009. 10,900KM SERVICE ON GRADER, N.002.	2,387.88
EFT16515	15/04/2014	CLACKLINE/TOODYAY KARATE CLUB INC	KIDSPORT FUNDING.	1,200.00
EFT16516	15/04/2014	CLARK EQUIPMENT	PURCHASE OF X1 WINDOW FOR THE DEPOTS BOBCAT.	450.88
EFT16517	15/04/2014	CLINTON DARRYL KLEYNHANS	REIMBURSEMENT FOR PETROL, N10721.	92.42
EFT16518	15/04/2014	COLIN DUNCAN GRANT	CLEANING OF MORBY COTTAGE 24/03/2014.	120.00
EFT16519	15/04/2014	CONPLANT AUSTRALIA	HIRE OF SMOOTH DRUM VIBRATING SINGLE DRUM ROLLER.	1,443.75
EFT16520	15/04/2014	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY FOR ADMIN, COMMUNITY SERVICES & THE DEPOT. SUPPLY OF X1 SERVICE FOR THE ADMIN PHOTOCOPIER.	521.06
EFT16521	15/04/2014	COUNTRYWIDE WINDSCREEN	STONE CHIP REPAIR TO RANGER VEHICLE, N4021.	110.00
EFT16522	15/04/2014	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR DEVELOPEMENT SERVICES, CORPORATE SERVICES, LIBRARY & THE DEPOT.	243.72
EFT16523	15/04/2014	DUN & BRADSTREET AUSTRALIA	EXTERNAL SOLICITORS CHARGES & SEARCH FEES FOR ASSORTED ASSESSMENTS. COMMISSION ON D&B COLLECTION.	31,184.70
EFT16524	15/04/2014	DUNLOP G D	LOCATE TELSTRA CABLE ON DUMBRATON ROAD FOR ROAD CONSTRUCTION	349.80
EFT16525	15/04/2014	EQUAL ENTERPRISES	GARDEN MAINTENANCE AT THE NORTHAM POOL.	243.00
EFT16526	15/04/2014	EXTREME MAKEOVER CLEANING SERVICES	CLEANING OF THE SES BUILDING.	110.00
EFT16527	15/04/2014	FARMPower PTY LTD	SERVICE ON ENGINEERING SERVICES FERRIS.	601.63
EFT16528	15/04/2014	FE TECHNOLOGIES PTY LTD	SUPPLY OF X20,000 RACETRACK TAGS - B, X2,000 AV LOCK BOX-DVD SINGLE, X3 57MM X 74MM WAX RIBBON, X1 TROLLEY HIRE & X1 FRIGHT. SUPPLY OF X1,600 CIRCULATION ASSIST (LOW POWER), X1 CIRCULATION ASSIST (HIGH PWR), X1 SP 2 COL GATE COUNT RAMP, X1 MOBILE SCANNING UNIT V4, X1 GREIGHT, X1 INSTALLATION & X1 TRAINING ONSITE AT THE LIBRARY.	16,258.00
EFT16529	15/04/2014	FLUFFY DUCKLINGS DAY CARE INC	COMMUNITY GRANT FOR FLUFFY DUCKLINGS DAY CARE CENTRE.	3,000.00
EFT16530	15/04/2014	FRAMESWEST	MANUFACTURE & INSTALL MESH CAGE IN THE REC CENTRE.	3,184.50
EFT16531	15/04/2014	FRANCES ESTHER IRWIN	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	180.00
EFT16532	15/04/2014	FREINDS GARAGE	REPAIRS TO TOYOTA COASTER BUS, N.009. REPAIR GEAR BOX IN FUSO FIGHTER, N.007. SUPPLY OF 400HR SERVICE ON KUBOTA MOWER. ASSORTED REPAIRS TO VOLVO GRADER, N.002.	14,060.10

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16533	15/04/2014	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY OF X20 TONNES OF COLDMIX FOR THE DEPOT.	4,316.40
EFT16534	15/04/2014	GGJ CONSULTANTS	RENEWAL OF SUBSCRIPTION FOR GGJ P&P MANUAL FOR KIDSPORT FUDNING.	350.00
EFT16535	15/04/2014	GIDGEGANUP HORSE & PONY CLUB INC	REMOVE & RE-WELD WIND SOCK POLE AT THE AIR PORT. RE-PAINT X3 DOORS INSIDE & OUT. SUPPLY & INSTALL NEW LOCK, REMOVE GRAFFITI FROM PLAY GROUND & TOILET AT BERNARD PARK. RECTIFY ROLLER DOOR ON THE DEPOT BUS SHED.	400.00
EFT16536	15/04/2014	GLENN STUART BEVERIDGE	REPLACE HINGES ON GATE & RECTIFY OTHER GATE HINGES AT APEX PARK. REPLACE DAMAGED CEILING PANNELS AT THE REC CENTRE. INSTALL FRAME FOR WINDOW AT THE ADMIN BUILDING. REMOVE ALL OLD FURNITURE & TAKE TO DEPOT FROM THE OLD AMBULANCE BUILDING. INSTALL NEW SIDES & FIRE MANS POLE TO PLAYGROUND AT MORRELL PARK. REPLACE RUSTED PLAYGROUND PARTS AT MAY ST PARK. RE-NAIL EAVE SHEET, CLEAN OUT GUTTERS & CLEAN OUT BLOCKED DOWN PIPES AT THE FOOTBALL PAVILLION. SUPPLY & INSTALL PELMET OVER ROLLER DOOR AT THE REC CENTRE. REPAIR DOORS & REMOVE GRAFFITI AT THE OLD RAILWAY MUSEUM. SUPPLY & INSTALL NEW ROLLERS FOR SLIDING DOOR, SUPPLY & INSTALL GUTTER STOP END AT KILLARA. GUTTER CLEANING AT THE OLD GIRLS SCHOOL, AVAS, MEMORIAL HALL & THE TOWN HALL. INSTALL NEW STUMPS AT THE VINTAGE VEHICLE ASSOCIATION CLUB ROOMS. REPLACE MISSING BOLTS, INSTALL SHADE SAIL AT BERNARD PARK SENIOR PLAYGROUND. BOBCAT WORK AT MORBY COTTAGE. REPAIRS TO THE VIEWING PLATFORMS AT THE RIVERBANK. RECTIFY DAMAGED SAIL OVER PLAYGROUND AT APEX PARK. CONCRETE LONG JUMP TRACK, SUPPLY & INSTALL GATE HINGES TO BASKET BALL COURT & HANG PLAQUE ON WALL. REIMBURSEMENT FOR FUEL, N4021.	13,407.50
EFT16537	15/04/2014	GLORIA ROSE ROBINSON	CHECK MAIN PUMP AT TREATMENT PLANT PONDS. REPAIR LIGHTS AT NORTHAM TOWN HALL. CHECK FAULT TO LIGHTS AT CLACKLINE HALL.	100.75
EFT16538	15/04/2014	GRAFTON ELECTRICS		
EFT16539	15/04/2014	GREAT EASTERN COUNTRY ZONE WALGA	ATTENDANCE AT 2014 WHEATBELT CONFERENCE CR STEVEN POLLARD & CEO JASON WHITEAKER.	518.65
EFT16540	15/04/2014	GREENLANE SOLUTIONS AUSTRALIA	CHARGES TO RECTIFY ISSUES WITH DSS NOT WORKING AT EXTENSION 110	550.00
EFT16541	15/04/2014	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	RETAINER STAGE 1 - OPERATIONS MANAGER.	99.00
EFT16542	15/04/2014	HOST AUTO REPAIRS	REPAIRS TO ISUZU, 1DWZ147 & SERVICE ON VOLVO, N.004.	4,362.90
				2,237.45

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16543	15/04/2014	IMMACU SWEEP	FOOTPATH SWEEPING IN THE TOWN CBD & SWEEPING SERVICES IN THE SHIRE OF NORTHAM FROM 27/01/2014 TO 08/03/2014, ALSO GULLY EDUCATING SERVICES.	21,384.00
EFT16544	15/04/2014	INDEPENDENT VALUERS OF WESTERN AUSTRALIA	FEE FOR VALUATION SERVICES AS PER AUTHORITY TO VALUE VARIOUS PROPERTIES IN NORTHAM.	13,200.00
EFT16545	15/04/2014	INVISION SIGNS AND DESIGNS	SUPPLY OF X1 CUSTOM WALL PLAQUE FOR THE REC CENTRE. SUPPLY OF X250 BUSINESS CARDS FOR SONNY RUTHERFORD (SENIOR BUILDING SURVEYOR).	158.40
EFT16546	15/04/2014	ISOBEL ROBERTS	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	70.00
EFT16547	15/04/2014	J & K HOPKINS	PURCHASE OF X3 DESKS, X3 OM RETURN & X3 OM MOBILE TRIO, PLUS DELIVERY CHARGES FOR THE ADMIN BUILDING.	1,591.00
EFT16548	15/04/2014	J CARBINES	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	208.10
EFT16549	15/04/2014	JEF SALES & SERVICE	REPAIRS TO ENGINEERING SERVICES BRUSH CUTTER.	385.00
EFT16550	15/04/2014	JENNIFER RUSSELL	REIMBURSEMENT FOR THE PURCHASE OF PIZZA FOR THE ENTERTAINERS FOR THE CONCERTS IN THE PARK 29/03/2014.	176.00
EFT16551	15/04/2014	K & N TRADITIONAL LANDSCAPES	REPAIRS TO BRICKWORK UNDER VARANDAH AT THE OLD GIRLS SCHOOL.	5,850.00
EFT16552	15/04/2014	KELLERBERRIN QUALITY MEATS	PURCHASE OF ASSORTED MEATS FOR KILLARA.	620.87
EFT16553	15/04/2014	KIM READ MOTORCYCLES & REPAIRS	SUPPLY OF 2,500KM SERVICE ON HONDA QUAD BIKE, N9173.	345.00
EFT16554	15/04/2014	KLEENWEST DISTRIBUTORS	PURCHASE OF X2 BIN LINERS (240L) & X2 SPARKLE BORONIA (20LT) FOR THE NORTHAM POOL.	215.89
EFT16555	15/04/2014	LGIS - RISK MANAGEMENT	LGISWA AVONCENTRAL MIDLANDS REGIONAL RISK COORDINATION PROGRAMME PROJECT NUMBER 9464. SERVICES TO 27/03/2014.	6,924.50
EFT16556	15/04/2014	M&L AUSTRALIA	SUPPLY OF X50 NORTHAM MEDALS IN CASES & X50 AUSTRALIAN FLAG FOR THE CITIZENSHIP CEREMONIES.	546.81
EFT16557	15/04/2014	METRO BEVERAGE CO PTY LTD	STOCK PURCHASES FOR THE NORTHAM RECREATION CENTRE.	385.60
EFT16558	15/04/2014	MORRIS PEST AND WEED CONTROL	SLASHING OF WEEDS BETWEEN 99-100 THROSSELL ST & LOT 303 BUNKER WAY NORTHAM FOR FIRE HAZARD REDUCTION TO MEET SHIRE REGULATION.	660.00
EFT16559	15/04/2014	NORTHAM & DISTRICTS GLASS SERVICE	TO FIT GLASS TO ENGINEERING SERVICES BOBCAT, N.006. INSTALL COMMERCIAL WINDOW AT THE ADMIN BUILDING.	
EFT16560	15/04/2014	NORTHAM BEARING SALES	REPLACE DAMAGED MIRRORS AT BERT HAWKE PAVILION. REPAIRS TO THE SCREEN DOOR AT THE SWIMMING POOL HOUSE & OLD GIRLS SCHOOL.	5,531.90
EFT16561	15/04/2014	NORTHAM CENTRAL NEWSAGENCY	PURCHASE OF X1 AGMASER PTO SHAFT FOR ENGINEERING SERVICES. SUPPLY OF NEWSPAPERS FOR ADMIN & KILLARA FOR MARCH 2014.	352.63
				103.20

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EFT16562	15/04/2014	NORTHAM FURNITURE & BEDDING	PURCHASE OF X2 DISPLAY CABINETS FOR MORBY COTTAGE. PURCHASE OF X1 OFFICE CHAIR SLIDE MAT, X38 ARAGON ULTRA CHAIR EBONY, X19 ARAGON ULTRA CHAIR EBONY ARMS, X6 CAPRI EXECUTIVE CHAIR LEATHER BLACK, X24 FOOTREST PLATINUM, X2 OFFICE CHAIR SLIDE MAT & X7 COMPUTER MONITOR HEIGHT ADJUSTERS FOR THE ADMIN BUILDING.	15,923.00
EFT16563	15/04/2014	CANCELLED PAYMENT	SERVICE ON TOYOTA, KILLARA 4.	218.83
EFT16564	15/04/2014	NORTHAM HOLDEN	PURCHASE OF ASSORTED ITEMS FOR ENGINEERING SERVICES.	
EFT16565	15/04/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X15 CHAIN GAL WELDED & X2 CABLE TIE (PKT 100) FOR CONCERTS IN THE PARK.	490.91
EFT16566	15/04/2014	NORTHAM MOTEL	ACCOMMODATION FOR BOB WADDELL 19/03/2014 & 20/03/2014.	280.00
EFT16567	15/04/2014	NORTHAM RAILWAY CAFE	SUPPLY CATERING FOR WESFARMERS CENTENARY MEETING.	227.00
EFT16568	15/04/2014	NORTHAM TOYOTA	SUPPLY OF 61,000KM SERVICE FOR TOYOTA, N.3955 & 110,000KM SERVICE FOR TOYOTA, N9324.	615.55
EFT16569	15/04/2014	NORTHAM VETERINARY CENTRE	CHARGES FOR EUTHANASIA OF X1 DOG & THE PURCHASE OF VETERINARY SUPPLIES FOR IMPOUNDED ANIMALS.	489.89
EFT16570	15/04/2014	ORICA AUSTRALIA PTY LTD	SERVICE FEE FOR FEBRUARY 2014. SUPPLY OF X1 920KG CYLINDER OF CHLORINE FOR OXIDATION PONDS TO BE DELIVERED TUESDAY 11 MARCH 2014.	2,914.16
EFT16571	15/04/2014	P GILSENAN	GARDENING IN WUNDOWIE FROM 04/12/2013 TO 25/03/2014.	1,054.00
EFT16572	15/04/2014	PAUL KRAFT & ASSOCIATES	PROFESSIONAL SERVICES FOR THE SUBDIVISION OF LOT 66.	4,369.20
EFT16573	15/04/2014	PERTH SECURITY SERVICES	SECURITY FOR SUMMER CONCERT 01/03/2014.	1,112.24
EFT16574	15/04/2014	PHOENIX PAINTS PTY LTD	PURCHASE OF X6 GRASSROLL BLACK FOR LINEMARKING AT JUBILEE OVAL & BERT HAWKE OVAL.	690.43
EFT16575	15/04/2014	PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED TO 07/03/2014 REGARDING THE HILLMAN CREEK DRAINAGE PROJECT.	13,750.00
EFT16576	15/04/2014	PORTNER PRESS PTY LTD	EMPLOYMENT LAW UPDATE 1 & 2 2014 FOR BEV JONES.	194.00
EFT16577	15/04/2014	ROAD SIGNS AUSTRALIA	PURCHASE OF X30 RURAL ADDRESS PLATES FOR RURAL ROAD NUMBERING & PURCHASE OF X72 ASSORTED SPRAY & MARK FOR ENGINEERING SERVICES.	765.60
EFT16578	15/04/2014	ROWLANDS TV & VIDEO REPAIRS	REPLACE FAULTY CABLE ON SCORE BOARD TIMER & REPROGRAM MAIN COURTS CONTROL UNIT FOR SCORE BOARD AT THE REC CENTRE.	149.60

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

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				\$
EFT16579	15/04/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT FOR THE EA TO CEO, BULK RECYCLING BINS, HADRILL ROAD, LIBRARY SERVICES MANAGER, NORTHAM	-
EFT16580	15/04/2014	SIMPSON FIONA LESLEY	NEWSLETTER, COMMUNITY DEVELOPMENT OFFICER & PROHIBITED BURNING. SUPPLY OF THE AVON ADVOCATE FROM 03/03/2014 TO 23/03/2014 FOR THE VISITORS CENTRE.	2,339.21
EFT16581	15/04/2014	SPECIALISED TREE SERVICE	CLEANING OF THE PUBLIC TOILETS IN WUNDOWIE FROM 03/03/2014 TO 31/03/2014.	1,435.00
EFT16582	15/04/2014	STAPLES AUSTRALIA PTY LIMITED	TREE PRUNING AT VARIOUS LOCATIONS AS PER WESTERN POWER REQUIREMENTS.	1,960.00
EFT16583	15/04/2014	STATE WIDE TURF SERVICES	PURCHASE OF ASSORTED STATIONARY FOR ADMIN.	431.51
EFT16584	15/04/2014	SWAN MARQUEES AND PARTY HIRE	TO SUPPLY & SPREAD LIQUID GYPSUM & LIQUID WETTA TO HENRY ST OVAL.	2,189.00
EFT16585	15/04/2014	TAMPICO PTY LTD	SUPPLY OF MANOR FENCING FOR CONCERTS IN THE PARK 29/03/2014.	632.00
EFT16586	15/04/2014	TATIANA BEIDAR	PROGRESS CLAIM FOR THE SHIRE OF NORTHAM NICHE WALL AT THE NORTHAM CEMETERY.	20,648.20
EFT16587	15/04/2014	THE PAPER COMPANY OF AUSTRALIA	REIMBURSEMENT OF TRAVEL & MEAL EXPENSES INCURRED ON DEPT OF TRANSPORT TRAINING 17/03/2014 TO 21/03/2014.	126.65
EFT16588	15/04/2014	THE RIVERSIDE HOTEL	PURCHASE OF X250 COPYMATE TRUTONE A480 & X10 COPYMATE TRUTONE A380 FOR ADMIN.	1,243.00
EFT16589	15/04/2014	THE WORKWEAR GROUP	CATERING FOR COUNCIL MEETING ON 19/03/2014.	340.00
EFT16590	15/04/2014	TINT A CAR	PURCHASE OF UNIFORM.	89.10
EFT16591	15/04/2014	TOODYAY DISTRICTS HORSE & PONY CLUB	REPLACE WINDOW TINTING UNDER STAIRWELL AT TOWN OF NORTHAM BUILDING AFTER GLASS REPLACEMENT.	307.80
EFT16592	15/04/2014	UHY HAINES NORTON CHARTERED ACCOUNTANTS	KIDSPORT FUNDING.	180.00
EFT16593	15/04/2014	VALLEY FORD	REGISTRATION FOR 2014 FBT WORKSHOP ON 05/03/2014 FOR DENISE GOBBART & ZOE MACDONALD.	1,540.00
EFT16594	15/04/2014	VISIMAX SAFETY PRODUCTS	SUPPLY 30,000KM SERVICE ON FORD RANGER, N.3902.	351.25
EFT16595	15/04/2014	WA LIBRARY SUPPLIES	SUPPLY OF X4 CAT ACT CONTROL NOTICES FOR RANGERS. PURCHASE OF ASSORTED STATIONARY FOR THE NORTHAM LIBRARY.	84.15
EFT16596	15/04/2014	WATER FEATURES BY DESIGN	PROGRESS PAYMENT FOR WATER PLAYGROUND AT BERNARD PARK.	1,020.80
EFT16597	15/04/2014	WEST AUSTRALIAN CRICKET ASSOCIATION	PURCHASE OF X2 TONNE BULKA BAG FOR BERT HAWKE OVAL.	114,400.00
				616.00

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CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT16598	15/04/2014 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING FOR VICKY JONES IN INTRODUCTION TO SUPERVISION (PART 1). ADVERTISEMENT OF EXECUTIVE ASSISTANT TO CEO, REMOVAL OF BULK RECYCLING BINS, ADMINISTRATION REALIGNMENT OF PORTION OF HADRILL RD, COMMUNITY DEVELOPMENT OFFICER, SHIRE NEWS LETTER, LIBRARY SERVICES MANAGER, BEREAVEMENT NOTICE FOR JUSTIN BOWEN & EXTENSION OF PROHIBITED BURNING PERIOD SCHEDULED FEES FOR THE TESTING & INSPECTION OF THE FIRE EQUIPMENT FROM 01/03/2014 TO 31/05/2014	4,772.28
EFT16599	15/04/2014 WESTSIDE FIRE SERVICES	SUPPLY OF GRAPHIC DESIGN OF FOUR BANNERS FOR THE VISITORS CENTRE ABORIGINAL NRM DISPLAY.	214.50
EFT16600	15/04/2014 WHEATBELT NATURAL RESOURCE MANAGEMENT	PURCHASE OF X3 CARTIDGES FOR THE SES.	1,215.50
EFT16601	15/04/2014 WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF ASSORTED UNIFORMS FOR ENGINEERING SERVICES STAFF.	131.50
EFT16602	15/04/2014 WHEATBELT SAFETYWEAR	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	755.00
EFT16603	15/04/2014 WILD-CARD.ORG	HIRE OF 6WHEEL TIPPER PIG TO CART GRAVEL TO SMITH RD.	156.42
EFT16604	15/04/2014 WILLIAMSON D & S	ROUTINE INSPECTION & MAINTENANCE FROM 01/03/2014 TO 31/03/2014 AT THE TOWN HALL.	980.00
EFT16605	15/04/2014 WORMALD FIRE (WA)	COMMUNITY GRANT FOR THE WUNDOWIE IRON FESTIVAL 2014.	137.04
EFT16606	15/04/2014 WUNDOWIE PROGRESS ASSOCIATION	FIRST AID STANDBY AT THE WUNDOWIE CONCERT 15/03/2014.	13,000.00
EFT16607	15/04/2014 WUNDOWIE ST JOHN AMBULANCE ASSOCIATION	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	315.00
EFT16608	15/04/2014 WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	LOAN NO. 219 INTEREST - BOWLING CLUB DEVELOP BAS FOR MARCH 2014.	116.94
EFT16609	17/04/2014 WESTERN AUSTRALIAN TREASURY CORPORATION		18,563.98
EFT16610	22/04/2014 AUSTRALIAN TAXATION OFFICE		49,307.00
EFT16611	23/04/2014 AVALON SHEDS AND STABLES	SUB TOTAL EFT MUNICIPAL	608,093.13
EFT16612	23/04/2014 MCLEODS BARRISTERS & SOLICITORS	REFUND OF KERB BOND.	40.50
EFT16613	29/04/2014 JR & A HERSEY PTY LTD	TOTAL EFT TRUST	40.50
EFT16614	29/04/2014 LANDGATE	LEGAL COSTS REGARDING ZUNTOR PTY LTD, LANDEX PTY LTD, D L HEDGES, MEDICAL PROCEDURES RESEARCH PTY LTD & J R & G SERMAN, BLACK WATTLE CATERING & BURKEL.	2,476.93
		PURCHASE OF X24 MAGIC TREES, X2 BOXES OF EAR PLUGS, X2 LENS CLEANERS, X24 SORAY & MARK PINK, X8 DUCT TAPE, X1 TIE DOWN STRAP & X2 PACKS THORTZ FOR ENGINEERING SERVICES.	706.86
		RURAL UV'S CHARGEABLE, DATES 25/01/2014 TO 21/02/2014 & 22/02/2014 TO 07/03/2014. GROSS RENTAL VALUATIONS CHARGEABLE, DATED 15/02/2014 TO 14/03/2014. MINING TENEMENTS CHARGEABLE, DATED 08/02/2014 TO 14/03/2014.	1,176.76

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16615	29/04/2014	OXTERS CEMETERY SERVICES	CEMTERY INVOICING FOR THE FORTNIGHT ENDING 11/04/2014. SUPPLY OF X1 NEW GRAVE & X1 GRAVE CERTIFICATION.	-
EFT16616	29/04/2014	SLAVS CLEANING SERVICE	PURCHASE OF TOILETRIES & CLEANING PRODUCTS FOR THE NORTHAM & WUNDOWIE DEPOT.	2,199.67
EFT16617	29/04/2014	AG IMPLEMENTS NORTHAM PTY LTD	CLEANING OF THE ADMIN CENTRE, DEPOT, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, LIBRARY, VISITORS CENTRE & EXTRA CLEANING REQUESTED AT BERNARD PARK 01/03/2014 & 27/03/2014 & VISITORS CENTRE.	9,021.51
EFT16618	29/04/2014	ALL-WAYS FOODS	REPAIRS ON KUBOTA MOWER.	386.40
EFT16619	29/04/2014	ANDY'S PLUMBING SERVICE	STOCK PURCHASES FOR THE NORTHAM POOL.	298.87
EFT16620	29/04/2014	ANTHONY ROSKELL	CARRY OUT RECONNECTING OVERFLOW IN SINK CUPBOARD AT THE OLD TOWN OF NORTHAM OFFICES UPSTAIRS. PUMP OUT GREASE TRAP AT THE REC CENTRE. REPLACE TWO TOILET CISTERNS IN LADIES TOILET AT THE NORTHAM AERODROME COMPLEX.	1,589.50
EFT16621	29/04/2014	AUSTRALIAN TRAINING MANAGEMENT	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 26/03/2014 TO 08/04/2014.	250.00
EFT16622	29/04/2014	AVON A PARTY	SUPPLY OF CHAINSAW TRAINING & ASSESSMENT 26/03/2014 FOR VARIOUS NORTHAM & WUNDOWIE DEPOT STAFF.	1,800.00
EFT16623	29/04/2014	AVON DEMOLITION & EARTHMOVING	HIRE OF MEGA SLIDE, ROCK CLIMBING, VELCRO WALL, TODDLER TOWN & CUB KARTS HIRE & STAFF FOR THE FLYING 50'S EVENT 06/04/2014.	4,600.00
EFT16624	29/04/2014	AVON PAPER SHRED	INKPEN RD WASTE SITE, MANAGEMENT & LOADER FUEL	1,568.00
EFT16625	29/04/2014	AVON SPICE CAFE	CARTAGE FROM 31/03/2014 TO 13/04/2014.	44.00
EFT16626	29/04/2014	AVON TELECOMS PTY LTD	SHREDDING OF THE ADMIN BIN 03/04/2014.	340.00
EFT16627	29/04/2014	AVON VALLEY CONTRACTORS	CATERING FOR THE COUNCIL MEETING 16/04/2014. INSTALLATION OF VOICE & DATA OUTLETS & WIRINF FOR CCTV MONITOR & SECURITY CONNECT FOR LAPTOP COMPUTER AT THE ADMIN BUILDING.	3,850.00
EFT16628	29/04/2014	AVON VALLEY MOWER & CHAINSAW CENTRE	HIRE OF LOWLOADER TO CART ROLLER TO SPENCERS BROOK TO SMITH ROAD 15/03/2014. HIRE OF 6 WHEELER FOR ROAD MAINTENANCE ON DUMBARTON RD. LOWLOADER HIRE TO CART ROLLER FROM SPENCERS BROOK TO DUMBARTON RD 03/04/2014.	2,475.00
EFT16629	29/04/2014	AVON VALLEY NISSAN	PURCHASE OF X20 2KG BAG STABILISER; X3 40KG DRY CHLORINE & X20 25KG SODIUM BISULPHATE FOR THE WUNDOWIE POOL.	2,931.00
EFT16630	29/04/2014	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X2 TRAIL/BLAZER FOR ENGINEERING SERVICES. SERVICE ON NAVARA, N 4056.	223.97
			PURCHASE OF X1 LAYING MASH, X2 AVIARY MIX & X1 WHEAT WHOLE FOR THE WHITE SWAN COLONY.	123.80

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16631	29/04/2014	AVON WASTE	RUBBISH SERVICES FOR MARCH/APRIL 2014. DELIVER X12 BINS TO BERNARD PARK FOR CONCERT SUMMER SERIES & REMOVE 11/03/2014.	32,456.38
EFT16632	29/04/2014	BEAUREPAINES	FIT & BALANCE X4 TYRES ON TOYOTA, N.3955 & FORD, N3902. REPAIR TYRE ON CATERPILLAR BOBCAT, FIT TYRES TO FUSO, N3885. REPAIR PUNCTURE TO VOLVO GRADER, N.001. STOCK PURCHASES FOR THE VISITORS CENTRE.	3,643.62
EFT16633	29/04/2014	BEEES NEEZ APIARIES	SUPPLY OF X1 BALLOON GAS D SIZE FOR EVENTS.	97.00
EFT16634	29/04/2014	BOC LIMITED	PURCHASE OF X51.58 TONNE OF ROAD BASE FOR ENGINEERING SERVICES.	23.18
EFT16635	29/04/2014	BORAL ASPHALT		1,798.60
EFT16636	29/04/2014	CANCELLED PAYMENT		
EFT16637	29/04/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	462.50
EFT16638	29/04/2014	CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SANITARY UNIT SERVICE FOR THE BAKERS HILL PAVILION, BERT HAWKE CANTRE, FITZGERALD ST., JUBILEE PAVILION, LIBRARY, MEMORIAL HALL, OLD RAILWAY STATION, POOL, TOWN HALL, WORKS DEPOT & THE TOWN HALL.	318.92
EFT16639	29/04/2014	CHADSON ENGINEERING	HOIST FOR ULTRAMAX AT THE NORTHAM POOL.	1,309.00
EFT16640	29/04/2014	CJD EQUIPMENT PTY LTD	PURCHASE OF X9 WEAR PLATES, X2 SPACER, X24 PIN, X12 HEXAGON SCREW & FREIGHT CHARGES FOR ENGINEERING SERVICES.	2,345.63
EFT16641	29/04/2014	CLACKLINE FENCING CONTRACTORS	REPAIRS TO CAR IMPOUND YARD FENCING.	400.00
EFT16642	29/04/2014	COLLEAGUES PRINT SOLUTIONS	PURCHASE OF X10 DETENTION OF ANIMAL BOOK FOR RANGERS.	442.00
EFT16643	29/04/2014	COOK'S TOURS	FULL PAGE ADVERTISEMENT FOR THE VISITORS CENTRE	1,300.00
EFT16644	29/04/2014	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY FOR THE REC CENTRE, DEPOT, COMMUNITY SERVICES, CORPORATE SERVICES, CEO, DEVELOPMENT SERVICES & THE VISITORS CENTRE.	992.80
EFT16645	29/04/2014	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR THE LIBRARY.	95.50
EFT16646	29/04/2014	COVS PARTS PTY LTD	DEVELOPMENT SERVICES, THE REC CENTRE & ADMIN.	
EFT16647	29/04/2014	CUTLINE ENGRAVING	PURCHASE OF X1 WELDING HELMET FOR ENGINEERING SERVICES.	153.15
EFT16648	29/04/2014	DIMITY BOGGS	SUPPLY OF X1 NAME BADGE FOR SONNY RUTHERFORD & X1 FOR VALERIE DAVIES.	49.50
EFT16649	29/04/2014	DINGO LOADER HIRE PTY LTD	TRIATHLON REFUND 2014.	100.00
EFT16650	29/04/2014	DUN & BRADSTREET AUSTRALIA	HIRE OF DINGO WITH OPERATOR FOR WORKS AT THE BMX TRACK.	570.00
			EXTERNAL SOLICITORS FEES FOR ASSORTED ASSESSEMENTS IN THE SHIRE OF NORTHAM. COMMISSION ON D&B COLLECTION.	2,458.15

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT16651	29/04/2014	DUNLOP G D	TO LOCATE POWER CABLES AT BERNARD PARK FOR THE WATER PLAYGROUND WORKS. DETECT SERVICES BEFORE INSTALLING A POLE FOR CCTV CAMERAS ON FITZGERALD ST.	818.40
EFT16652	29/04/2014	DUNNING INVESTMENTS PTY LTD	DUNNINGS ACCOUNT FOR MARCH 2014.	22,036.37
EFT16653	29/04/2014	FOCUS PROMOTIONS	HIRE OF BAND FOR WOODSTOCK 29/03/2014.	9,965.00
EFT16654	29/04/2014	FRAMESWEST	REPAIR TO SECONDARY WIND SOCK POLE AT THE NORTHAM AIRFIELD.	214.50
EFT16655	29/04/2014	FREINDS GARAGE	REPAIRS TO TOYOTA COASTER BUS, N.009.	262.00
EFT16656	29/04/2014	GEOFF KUSTKA	TRIATHLON REFUND.	40.00
EFT16657	29/04/2014	GLENN STUART BEVERIDGE	REMOVE CHAIRS TO DEPOT FROM THE ADMIN BUILDING & ASSORTED WORK DURING THE OFFICE MOVE. INSTALL TIMBER TO PLACE ALSINITE OVER WINDOWS TO POOL ROOM & REPAIR FRAMES AT THE WUNDOWIE POOL. MAKE NEW DOOR & INSTALL NEW DOOR AT THE CLACKLINE TOILET BLOCK. PAINT DOORS AT THE BAKERS HILL REC CENTRE. WORK ON SISOR LIFT AT THE REC CENTRE. ASBESTIS REMOVAL FROM JUBILEE GRAVEL CAR PARK. BOBCAT WORK TO INSOECT & PICK UP ASBESTOS IN MULCH PILE AT THE NORTHAM TIP. REPLACE STEERING WHEEL TO TRAIN AT THE BERNARD PARK PLAY GROUND. REPLACE X TIMBER SLATS TO PLAYGROUND AT MORRELL PARK. REPLACE TIMBER SLATS ON PLAYGROUND TO MAKE SAFE AT RUSHTON PARK. SAND & OIL X2 SEATS AT DR DUNLOP PARK. REPLACE SWING SET AT MAY ST PARK. REMOVE SHADE SAIL AT KILLARA. REPLACE BABY SEAT TO SWING & RECONCRETE LADDER AT BERNARD PARK. REPAIR DECKING & LOUVRE OPENER AT THE VISITORS CENTRE.	12,529.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16658	29/04/2014	GRAFTON ELECTRICS	INSTALL DOUBLE POWER POINTS AT BERNARD PARK. CHECK HOT WATER SYSTEM AT THE TOWN HALL. CHECK EXIT SIGNS AT THE OLD SHIRE OFFICE & LIBRARY. INSTALL POWERPOINT FOR WATER COOLER AT THE REC CENTRE. REPAIR LIGHT AT RIVERS EDGE CAFE. REPOSITION LIGHTS AT APEX PARK. INSTALL OVER-RIDE SWITCH FOR PE CELL AT BERNARD PARK. REPLACE FLOOD LIGHT & PE CELL AT BERNARD PARK. CHECK LIGHT TO JUBILEE OVAL CARPARK. INSTALL POWER POINTS INSIDE LIGHT TOWER SWITCHBOARDS AT HENRY ST OVAL. INSTALL WAETHERPROOF POWER POINTS AT THE REC CENTRE. REPLACE GLASS ON UPLIGHTS AT THE SOUND SHELL. REPAIR LIGHTS IN THE LIBRARY. REPAIR LIGHTS IN ADMIN AT THE OLD SHIRE BUILDING. INSTALL HAND DRYERS IN DISABLED & CHILDRENS TOILETS AT BERNARD PARK. CHANGE LAMPS & CLEAN SHADES TO LIGHTS IN TOWN HALL. REPLACE DAMAGED SWITCHBOARD AT THE NORTHAM BMX TRACK.	19,386.01
EFT16659	29/04/2014	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROFESSIONAL SERVICES, STAGE 2 (OPERATIONS MANAGER).	4,362.90
EFT16660	29/04/2014	HEMA MAPS PTY LTD	STOCK PURCHASES FOR THE VISITORS CENTRE.	403.50
EFT16661	29/04/2014	HILLS RANGERS FOOTBALL CLUB INC	KIDSPORT FUNDING.	185.00
EFT16662	29/04/2014	INLAND PLUMBING & TOTAL RETICULATION	PURCHASE OF ASSORTED SPRINKLERS FOR JUBILEE OVAL, RIVERBANK TO BROOME TCE & THE WUNDOWIE OVAL.	3,331.24
EFT16663	29/04/2014	INVISION SIGNS AND DESIGNS	PURCHASE OF X1 50M ROLL OF CUSTOM PRINTED SHADECLOTH FOR THE REC CENTRE.	1,094.50
EFT16664	29/04/2014	JEF SALES & SERVICE	ASSORTED REPAIRS TO ENGINEERING SERVICES BLOWER & BRUSH CUTTER.	198.70
EFT16665	29/04/2014	KLEENHEAT GAS	YEARLY FACILITY FEES FOR KILLARA.	361.48
EFT16666	29/04/2014	KLEENWEST DISTRIBUTORS	PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR THE REC CENTRE.	659.92
EFT16667	29/04/2014	MARGARET ROWLES	REIMBURSEMENT FOR POLICE CLEARANCE.	63.50
EFT16668	29/04/2014	MCINTOSH & SONS	PURCHASE OF ASSORTED PARTS FOR ENGINEERING SERVICES ROLLAMOWER.	630.37
EFT16669	29/04/2014	MM ELECTRICAL MERCHANDISING	PURCHASE OF X2 SWIMING HANDLE PROFILE LOCKING CHROME HANDLE & X2 PROFILE CYLINDER HALF EURO KEYS TO WESTERN POWER FOR HENRY ST.	806.79
EFT16670	29/04/2014	NORTHAM AUTO ELECTRICS	CHECK & REPAIR LIGHTS ON TRUCK, N4963 & TRAILER, N5380.	422.50
EFT16671	29/04/2014	NORTHAM CENTRAL NEWSAGENCY	SUPPLY DELIVERY OF ASSORTED NEWSPAPERS TO THE LIBRARY FOR MARCH 2014.	87.60

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16672	29/04/2014	NORTHAM FEED & HIRE	PURCHASE OF X4 WHEAT, X3 LAYING MASH & X4 AVIARY MIX FOR THE WHITE SWAN COLONY. HIRE OF X1 CEMENT MIXER FOR JUBILEE OVAL. PURCHASE OF X2 NUTRA STIX FOR RANGER SERVICES.	354.00
EFT16673	29/04/2014	NORTHAM FURNITURE & BEDDING	PURCHASE OF X1 COMPUTER MONITOR HEIGHT ADJUSTERS & X1 OFFICE CHAIR SLIDE MAT.	268.00
EFT16674	29/04/2014	NORTHAM GARDEN CENTRE	PURCHASE OF X22 ASSORTED NATIVE PLANTS FOR THE CITIZENSHIP CEREMONY. PURCHASE OF X1 POWERFEED & X1 SOIL CONDITIONER FOR ENGINEERING SERVICES.	388.26
EFT16675	29/04/2014	NORTHAM HOLDEN	SUPPLY OF 30,000KM SERVICE ON HOLDEN, N.4021.	475.98
EFT16676	29/04/2014	NORTHAM HYUNDAI	SUPPLY OF 45,000KM SERVICE ON SANTA FE, N10729 & SERVICE ON HYUNDAI, N.O.	880.25
EFT16677	29/04/2014	CANCELLED PAYMENT		
EFT16678	29/04/2014	NORTHAM MOTEL	CHARGES FOR BREAKFAST, DINING ROOM & ACCOMMODATION FOR MARK RIORDAN FROM 03/04/2014 TO 08/04/2014.	442.50
EFT16679	29/04/2014	OCTAGON-BKG LIFTS	TO CARRY OUT ROUTINE MAINTENANCE TO CIBESLIFT AT THE LIBRARY.	484.65
EFT16680	29/04/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	177.25
EFT16681	29/04/2014	PARKERVILLE JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING.	200.00
EFT16682	29/04/2014	PERTH SECURITY SERVICES	SUPPLY OF CROWD CONTROLLER FROM 24/03/2014 TO 30/03/2014 AT BERNARD PARK.	815.43
EFT16683	29/04/2014	PROFESSIONAL LOCKSERVICE	PURCHASE OF X30 B13 GEN 6 CUT KEY & POSTAGE & HANDLING.	511.50
EFT16684	29/04/2014	RADIOWEST BROADCASTERS PTY LTD	RADIO ADS FOR CONCERTS IN THE PARK.	1,576.30
EFT16685	29/04/2014	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR MARCH 2014	2,547.57
EFT16686	29/04/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT IN THE LOCAL PHONE DIRECTORY 2014/2015 FOR THE VISITORS CENTRE. SUPPLY OF THE AVON ADVOCATE FROM 24/03/2014 TO 06/04/2014 FOR THE VISITORS CENTRE.	595.21
EFT16687	29/04/2014	RUTH READ	TRATHLON REFUND 2014.	40.00
EFT16688	29/04/2014	SHARON MARIE SCOTT	REFUND FOR INCORRECTLY CHARGED DOG REGISTRATION.	12.50
EFT16689	29/04/2014	SONNY RUTHERFORD	STAFF PRE EMPLOYMENT MEDICAL REIMBURSEMENT.	49.50
EFT16690	29/04/2014	ST JOHN AMBULANCE AUSTRALIA	STANDBY FOR CONCERTS IN THE PARK 01/03/2014.	150.00
EFT16691	29/04/2014	STERIHEALTH SERVICES PTY LTD	SERVICE S2 SHARPS CONTAINER IN THE WALLSAFE AT BERNARD & APEX PARK.	528.72
EFT16692	29/04/2014	CANCELLED PAYMENT		
EFT16693	29/04/2014	SURVEY GRAPHICS	SEARCH THROUGH OFF-LINE ARCHIVES (NORTHAM PROJECTS).	137.50
EFT16694	29/04/2014	SYSTEMLINK SECURITY SERVICES	SUPPLY OF PA, LIGHTING, STAGING & PERFORMANCE FOR WUNDOWIE CONCERTS IN THE PARK.	8,800.00
EFT16695	29/04/2014	THE SUNDAY TIMES	ESCAPE LIFTOUT 2014 FOR THE VISITORS CENTRE.	881.10

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT16696	29/04/2014	W.A. VOLUNTEER FIRE & RESCUE SERVICES ASSOCIATION (INC.)	ADVERTISEMENT TO APPEAR IN SAFETY HOUSE 2014.	345.00
EFT16697	29/04/2014	WES'S DEMOLITION	CLEAN YARD & DISPOSE OF RUBBISH AT 173 DUKE ST.	4,115.85
EFT16698	29/04/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING IN MANAGE RECOVER ACTIVITIES FOR ULO RUMJANTSEV.	544.50
EFT16699	29/04/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 224 FIXED COMPONENT - NEW RECREATION CENTRE.	106,868.33
EFT16700	29/04/2014	WHEATBELT SAFETYWEAR	PURCHASE OF ASSORTED UNIFORM FOR ENGINEERING SERVICES STAFF.	265.00
EFT16701	29/04/2014	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	LATE PAYMENT CHARGE.	17.66
EFT16702	29/04/2014	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	218.20
EFT16703	30/04/2014	CAVALIER PORTABLES AND HOMES	DEPOSIT FOR WEIGHBRIDGE & TOILET AT OLD QUARRY TIP.	11,000.00
EFT16704	30/04/2014	DEPARTMENT OF ENVIRONMENT REGULATION	LANDFILL LEVY FOR MARCH 2014.	1,347.77
EFT16705	30/04/2014	CANCELLED PAYMENT		
EFT16706	30/04/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED TOOLS & EQUIPMENT FOR ENGINEERING SERVICES. PURCHASE OF X1 BUCKET, X1 FAN PEDESTAL & X2 SPRAYER PRESSURE FOR POUND MAINTENANCE.	
			PURCHASE OF X60 RAPID SET CONCRETE FOR THE WUNDOWIE OVAL. PURCHASE OF X1 COOLER ESKY, X2 LEAD EXT & X1 CABLE TIE FOR CONCERTS IN THE PARK. SUPPLY OF X2 KEY CUTTING FOR HENRY ST LIGHTS & GATE. PURCHASE OF X3 TAPE CLOTH FOR THE COUNTRY ARTS EVENT. PURCHASE OF X7 ASSORTED BATTERIES FOR THE SES.	2,593.73
			TOTAL EFT MUNICIPAL	310,569.74
33229	01/04/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	151.13
33230	01/04/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	151.13
33231	01/04/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	1,075.00
33232	01/04/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	227.25
33233	01/04/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	48.88
33234	01/04/2014	AUJUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	180.24
33235	01/04/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	280.69
33236	01/04/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	302.40
33237	01/04/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	19.40
33238	01/04/2014	MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	242.73
33239	01/04/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	391.31
33240	01/04/2014	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	206.15
33241	01/04/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	24,142.74

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/LEFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
33242	01/04/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	460.53
33243	01/04/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	177.26
33244	09/04/2014	WESTERN POWER	MOTOR VEHICLE INSPECTION (MR1349639) FOR PN1009.	140.10
33245	11/04/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	151.13
33246	11/04/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	151.13
33247	11/04/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	1,125.00
33248	11/04/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	177.25
33249	11/04/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	227.25
33250	11/04/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	48.88
33251	11/04/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	180.24
33252	11/04/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	280.69
33253	11/04/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	302.40
33254	11/04/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	19.40
33255	11/04/2014	MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	96.94
33256	11/04/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	357.49
33257	11/04/2014	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	165.42
33258	11/04/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	23,858.39
33259	11/04/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	469.86
33260	15/04/2014	ANGLICAN PARISH OF NORTHAM	USE OF ST JOHN'S HALL 02/04/2014 FROM 9:30AM TO 2:30PM.	110.00
33261	15/04/2014	BAKERS HILL BUSH FIRE BRIGADE	SUPPLY MARSHALLS & SET UP BAKERS HILL MOTORAMA.	300.00
33262	15/04/2014	BAKERS HILL VETERINARY CLINIC	VET CHARGES FOR INJURED CAT.	285.90
33263	15/04/2014	BARBARA HEATHER THOMAS	RATES REFUND FOR ASSESSMENT A2009.	725.06
33264	15/04/2014	BRONWYN MAE BENNETT	CROSSOVER REIMBURSEMENT.	500.00
33265	15/04/2014	COCA-COLA AMATIL (AUST) PTY LTD	STOCK PURCHASES FOR THE NORTHAM POOL & REC CENTRE.	655.91
33266	15/04/2014	DEPARTMENT OF MINES AND PETROLEUM	DANGEROUS GOODS SITE LICENCE 30/04/2014 TO 29/04/2015.	192.00
33267	15/04/2014	HILLS WARRIORS NETBALL CLUB INC	KIDSPORT FUNDING.	111.00
33268	15/04/2014	JANE BROWNING -TREWICK HOLDINGS	CROSSOVER REIMBURSEMENT.	500.00
33269	15/04/2014	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 BIRKO 10LT URN FOR THE REC CENTRE.	249.00
33270	15/04/2014	NORTHAM SCOUT GROUP	KIDSPORT FUNDING.	1,200.00
33271	15/04/2014	PACIFIC BRANDS WORKWEAR	PURCHASE OF UNIFORMS.	176.00
33272	15/04/2014	PAMELAS PERFECT CREPES AND PETITE DONUTS	REFUND OF PAYMENT FOR FOOD STALL PERMIT FOR THE VINTAGE FESTIVAL DUE TO CANCELLATION.	20.00
33273	15/04/2014	PERFECT COMPUTER SOLUTIONS PTY LTD	SUPPLY OF X1 400W POWER SUPPLY FOR THE TOURIST COMPUTER AT THE VISITORS CENTRE.	135.00
33274	15/04/2014	PETER CLEMENTS	COLLECTION OF DRUMS FOR DRUM MUSTER 12/03/2014.	223.36

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/LEFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
33275	15/04/2014	CANCELLED PAYMENT		
33276	15/04/2014	ROB'S BAKED POTATOES	REFUND OF PAYMENT FOR FOOD STALL PERMIT AT WEST FARMERS COMMUNITY CONCERT DUE TO CANCELLATION.	20.00
33277	15/04/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 14/01/2014 TO 27/03/2014.	6,019.40
33278	15/04/2014	TELSTRA CORPORATION	TELSTRA LANDLINE ACCOUNT TO 04/03/2014. CHARGES FOR HENRY ST OVAL TO 04/03/2014 & FOR THE NORTHAM DISTRICT SES FROM 15/02/2014 TO 14/03/2014. TELSTRA MOBILE ACCOUNT TO 24/03/2014. BAKERS HILL BFB CHARGES TO 22/03/2014.	5,828.13
33279	15/04/2014	VENUE TECHNICAL SERVICES	PURCHASE OF X7 REPLACEMENT PLUTO7 RGB UPLIGHTS FOR THE SOUND SHELL.	2,870.00
33280	15/04/2014	VISIT MERCHANDISE	PURCHASE OF STOCK FOR THE VISITORS CENTRE.	223.60
33281	15/04/2014	VODAFONE	PHONE CHARGES FOR BRIGADES & SES FROM 23/03/2014 TO 22/04/2014.	1,403.99
33282	15/04/2014	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR APRIL 2014.	10,785.78
33283	16/04/2014	PETTY CASH	PETTY CASH RECOUP FOR KILLARA, ADMIN & DEPOT.	813.55
33284	23/04/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 01/01/2014 TO 25/03/2014.	28,479.20
33285	29/04/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	153.44
33286	29/04/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	196.70
33287	29/04/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	1,194.64
33288	29/04/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	177.25
33289	29/04/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	227.25
33290	29/04/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	48.88
33291	29/04/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	177.14
33292	29/04/2014	AVON FIBRETECH	SUPPLY OF X2 DRAIN COVERS FOR THE NORTHAM POOL.	330.00
33293	29/04/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	280.69
33294	29/04/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	302.40
33295	29/04/2014	HOSPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	143.29
33296	29/04/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	
33297	29/04/2014	MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	19.40
33298	29/04/2014	NORTHAM SCOUT GROUP	KIDSPORT FUNDING.	128.28
33299	29/04/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	800.00
33300	29/04/2014	SEEK LIMITED	SUPPLY OF JOB ADVERTISEMMENT FOR ENGINEERING WORKS SUPERVISOR.	341.05
				302.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
33301	29/04/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 11/02/2014 TO 14/04/2014.	24,451.25
33302	29/04/2014	TASHA KNIGHTS	REFUND FOR OVERPAYMENT OF FOOD STALL APPLICATION.	75.00
33303	29/04/2014	TELSTRA CORPORATION	TELSTRA CHARGES FOR THE SES TO 04/04/2014, RECREATIONAL SERVICES TO 04/04/2014, NORTHAM DISTRICT SES FROM 15/03/2014 TO 14/04/2014 & TELSTRA LANDLINE ACCOUNT TO 04/04/2014.	5,120.83
33304	29/04/2014	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	167.75
33305	29/04/2014	TOODYAY GROWERS MARKET	PURCHASE OF ASSORTED FRUIT & VEGETABLES FOR KILLARA.	358.40
33306	29/04/2014	TRACEY REYNOLDS	REFUND OF REGISTERED DOG. DOG WAS REGISTERED FOR X3 YEARS AT THE UNSTERILIZED RATE.	22.00
33307	29/04/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	24,397.91
33308	29/04/2014	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR APRIL 2014.	3,044.09
33309	29/04/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	466.08
33310	29/04/2014	WUNDOWIE FOOTBALL CLUB	CLEANING & STOCKING UP OF THE WUNDOWIE TOILETS FOR CONCERT IN THE PARK.	350.00
33311	29/04/2014	YORK SENIOR NETBALL ASSOCIATION	KIDSPORT FUNDING.	220.00
DD6955.1	03/04/2014	TENNANT AUSTRALIA	TOTAL CHEQUE MUNICIPAL LEASE AGREEMENT APRIL 2014 CLEANING EQUIPMENT NORTHAM RECREATION CENTRE	181,111.51
DD6989.1	14/04/2014	BANKWEST	DENISE GOBBART MASTERCARD 22/2/14 TO 24/3/14, CITY OF SOUTH PERTH, RETRAVISION - TELEPHONE SIM CARD, PAN PACIFIC PERTH -CAR PARKING-FINANCE CONFERENCE, PAN PACIFIC PERTH -CAR PARKING-FINANCE CONFERENCE, PAN PACIFIC PERTH -CAR PARKING- FINANCE CONFERENCE, THE NEW ESPLANADE HOTEL -ACCOMMODATION TATIANA BEIDAR, BLOOMYS NURSERY & FLORIST, GST	890.50
PAYROLL	08/04/2014	SHIRE OF NORTHAM MAIN PAY RUN	TOTAL DIRECT DEPOSIT	1,957.50
PAYROLL	22/04/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	172,471.60
PAYROLL	28/04/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	175,975.78
			SHIRE OF NORTHAM EMPLOYEES PAYROLL	328.90
			TOTAL PAYROLL	348,776.28
			TOTAL LEFT MUNICIPAL	-\$ 918,662.87
			TOTAL LEFT TRUST	-\$ 40.50
			TOTAL CHEQUE MUNICIPAL	-\$ 181,111.51

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL APRIL 2014

CHQ/EF	DATE	NAME	DESCRIPTION	AMOUNT
			TOTAL CHEQUE TRUST	\$ 8,102.94
			TOTAL DIRECT DEBIT	-\$ 1,957.50
			TOTAL PAYROLL	-\$ 348,776.28
			TOTAL	-\$ 1,458,651.60

The payment of cheque numbers 33089 to 33185 from Municipal Fund (dated 1st April 2014 to 30th April 2014), the payment of trust cheque numbers 1818 to 1824 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT16462 to EFT16610 and EFT16612 to EFT16706 (dated 1st April 2014 to 30th April 2014). EFT Trust Fund EFT16611 to EFT16611. Direct Debits 6955.1 and 6989.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 33229 to 33311	\$ 181,111.51
Trust Bank Vouchers 1818 to 1824	\$ 8,102.94
EFT Trust Bank Vouchers EFT16611 to EFT16611	\$ 40.50
Municipal Fund Bank Electronic Fund Transfer EFT16462 to EFT16610 and EFT16612 to EFT16706	\$ 918,662.87
Direct Debit Fund Transfer 6955.1 and 6989.1	\$ 1,957.50
Municipal Fund Bank Electronic Fund Transfer Payroll 08/04/2014	\$ 172,471.60
Municipal Fund Bank Electronic Fund Transfer Payroll 22/04/2014	\$ 175,975.78
Municipal Fund Bank Electronic Fund Transfer Payroll 28/04/2014	\$ 328.90

TOTAL \$1,458,651.60

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,458,651.60 was submitted to the ordinary Meeting of Council on Wednesday 21st May 2014.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,458,651.60 was submitted to each member of the Council Wednesday 21st May 2014, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 31 MARCH 2014

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe MacDonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	30 April 2014

PURPOSE

The Statement of Financial Activity for the period ending 31 March 2014 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

The financial statements are provided in appendix 2 at the end of the agenda document.

RECOMMENDATION**Minute no C.2200**

Moved: Cr R Head
Seconded: Cr K Saunders


That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 March 2014.

CARRIED 10/0

BANK RECONCILIATION STATEMENT
 Period Ending 31st March 2014

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ	2645-61899 \$ ✓ 1,128,743.47			
Business Bonus	028-0331279 ✓ \$562,961.64			
Muni Operating A/C	028-5350119 ✓ \$74,570.31			
ANZ - WA TREASURY BANK	✓ \$588,673.66			
ANZ - TERM DEPOSIT	✓ \$2,725,916.30			
Term Deposit (Muni)	028-0390116 ✓ \$1,592,815.62			
Term Deposit (Trust)T183	028-036059-9 ✓ \$25,621.79			
Term Deposit (Trust)T396	0387254 ✓ \$32,965.95			
Term Deposit (Trust) POS	9975-02546 ✓ \$301,771.44			
Term Deposit (Trust) Extractive Ind.	028-695773-2 ✓ \$95,728.22			
Term Deposit (Trust)T376 & T440	028-0392516 \$78,527.11			
Term Deposit (Trust)T527	028-0386517 ✓ \$22,931.05			
Trust Operating A/C	028-5350143 ✓ \$291,209.34			
Term Deposit(Trust)T655	9714-47294 ✓ \$24,664.47			
Term Deposit (Trust T694)RETENTI	028-396471 ✓ \$15,182.47			
Term Deposit (Trust T701)	028-0397045 ✓ \$40,000.00			
Business Bonus(Reserve)	028-0364535 ✓ \$26,262.37			
Term Term Deposit	028-0390108 ✓ \$646,807.56			
ANZ Term Deposit	9974-65749 ✓ \$3,883,285.86			
ANZ Banl T/D(DITRD & LG)	8971-31749 ✓ \$73,372.41			
Business Bonus Grant Fund	036594-7			
Total As Per Bank Statements	\$6,671,681.00	\$928,601.84	\$4,556,355.79	\$73,372.41
Plus				
Outstanding Deposits	✓ 15,560.12	✓ 1,680.21		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$15,560.12	\$1,680.21	\$0.00	\$0.00
Less				
Unpresented Cheques	✓ (18,452.74)	✓ (580.00)		
	(\$18,452.74)	(\$580.00)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustments	✓ \$6,668,788.38	✓ \$929,702.05	✓ \$4,556,355.79	\$73,372.41
General Ledger Accounts				
1110000010 MUNI BANK	✓ 6,080,114.72			
1111800010 Trust Bank		✓ 929,702.05		
1111001010 Short Term Investment	✓ 588,673.66		0.00	
1111501010 Reserve Inv Bank			4,556,355.79	
1111002010 Unspent Grant				✓ \$73,372.41
Balance Per General Ledger Accounts	\$6,668,788.38	\$929,702.05	\$4,556,355.79	\$73,372.41
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by  POSITION : FINANCE OFFICER

Confirmed by  POSITION : ACCOUNTANT

Denise Gobbart departed the Chambers at 6.33pm and returned at 6.34pm.

13.4. COMMUNITY SERVICES

13.4.1 ADOPTION OF REVISED COMMUNITY FUNDING POLICY

Cr D Hughes has declared a “Financial” interest in item 13.4.1. and departed the Chambers at 6.46pm.

Cr L Saunders has declared an “Impartiality” interest in item 13.4.1.

Cr T Little has declared an “Impartiality” interest in item 13.4.1.

Cr J Williams has declared an “Impartiality” interest in item 13.4.1.

Cr U Rumjantsev has declared an “Impartiality” interest in item 13.4.1.

Cr R Head has declared an “Impartiality” interest in item 13.4.1.

Name of Applicant:	Internal
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Jean McGready/ Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	18 April 2014

PURPOSE

For Council to consider amendments to Policy C2.1 Community Grants Scheme to set clearer guidelines for Council to determine its financial support to the community.

BACKGROUND

The Shire of Northam Policy C2.1 Community Grants Scheme was initially adopted on 16 September 2009 and last reviewed on 15 September 2010.

Over the past years there has been some disparity in relation to the application, allocation and acquittal processes for Shire of Northam funding to community organisations for projects and events. Examples include allocation in the Budget for organisation hosted events without the requirement for submission of a grant application form; acceptance of late/incomplete applications; funding approval to organisations with outstanding acquittals; and expenditure of funds for purposes other than they were granted. Whilst Council staff have addressed these issues on an individual basis and tried to ensure equity and fairness without over burdening the community organisations with requirements, a

clearer policy will assist in ensuring that Council funding is allocated, utilised and acquitted in a transparent, equitable and inclusive manner.

The Draft Policy was presented for Council's consideration at its meeting held on 20 March 2014, at which Council formed the view that further work was required on the proposed Policy to ensure it reflected the views of the Council. Council resolution:

*That this item (Policy C2.1 – Community Grants) be referred back for review of
SECTION 2 COMMUNITY ASSISTANCE GRANTS
2.1 PUBLIC EVENT GRANTS*

Review of this area to reflect:

- 1. That Public Events will be considered on their individual economic, social and environmental benefit to the Shire, and*
- 2. To eliminate the need for arduous reporting, such events to be funded by way of sponsorship with each allocation considered by Council based on merit.*

A workshop attended by Councillors and staff was held on Wednesday 16 April 2014 at which the entire policy was discussed at length and amendments made, as highlighted in red in the appended draft policy.

STATUTORY REQUIREMENTS

Nil

BUDGET IMPLICATIONS

Nil

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN

OBJECTIVE: G1 Provide accountable and transparent leadership

STRATEGY: G1.1 Continue to develop Council's policy framework to guide decision making

STRATEGY: G1.3 Enhance open and interactive communication between Council and the community

STRATEGY: G1.4 Promote and support community members' participation in the Shire's governance

OFFICER'S COMMENTS

The revised policy encompasses the amendments as discussed by Council at the workshop held to review the draft policy initially presented to Council in March 2014 for consideration.

The most significant changes made are as follows:

- Progress/community association who are required to return uncommitted funds rather than all unspent funds to enable projects that have been delayed to proceed
- For the Public Events, Project and Quick Response grant categories, applications are not restricted to not for profit incorporated organisations
- For Public Event and Project grant categories, there is no specified limit to the proportion of funding provided by Council
- For Public Event, Project and Quick Response grant categories, funding may be allocated to trophies and prizes
- Applicants for events grants/sponsorship are able to retain the profits made from the event
- Funding for Public Events is generally limited to \$5,000 but Council may determine to allocate more funding for specific projects
- Funding for Club Sponsorship is generally limited to \$500 but Council may determine to allocate more funding to specific events/competitions

There was discussion at the Council forum pertaining to the clarity of the wording of section 1.2 - Community/Progress Association Annual Allocations/Funding Criteria/ Point 5. The current wording is;

- Funds cannot be allocated to third party community organisations for operational matters (e.g Insurances)

This specific point does need to be read in the context of the entire section and is intended to guard against community groups receiving the grant funding from Council and then using it to provide 'grant funding' to third party organisations to assist in their operations. There was a view at the forum that the wording did not correctly reflect this.

While staff are comfortable with the current wording, if the Council forms the view that the wording should provide more clarity it has the option of resolving;

That Council Adopt Policy C2.1 Community Funding Program as attached to replace Policy C2.1 Community Grants Scheme (as adopted 16/09/2010 and amended 15/09/2010), subject to;

- a. section 1.2 - Community/Progress Association Annual Allocations/Funding Criteria/ Point 5 wording being altered by removing the words (eg insurances)

It appeared at the meeting that it was these words which caused some level of uncertainty hence the above option is being put forward.

RECOMMENDATION/COUNCIL DECISION

Minute no C.2201

Moved: Cr A Llewellyn

Seconded: Cr R Head

That Council Adopt Policy C2.1 Community Funding Program as attached to replace Policy C2.1 Community Grants Scheme (as adopted 16/09/2010 and amended 15/09/2010)

CARRIED 8/1

Cr D Hughes returned to the chambers at 6.52pm.

PROPOSED NEW POLICY

C2.1 COMMUNITY FUNDING PROGRAM

POLICY The Shire of Northam will make provision in its annual budget to provide for community assistance funding as per Attachment 2.1.

OBJECTIVES To provide the framework for consistent financial support administration and assessment processes to ensure they are transparent, equitable, inclusive and understood by the community.

GUIDELINES Shire of Northam Strategic Community Plan

HISTORY Adopted 16/09/2009
Last Review 17/04/2013

REVIEW Executive Manager Community Services

**ATTACHMENT 2.1
COMMUNITY FUNDING SCHEME**

The Community Funding Scheme aims to strengthen and enhance the social wellbeing, development and sustainability of the Shire of Northam community. It aims to encourage the involvement of the community in achieving the Shire of Northam’s strategic direction as identified in the Strategic Community Plan.

The Community Funding Scheme aims to support individuals and community organisations to undertake projects, events and activities through a range of non-competitive and competitive grant and sponsorship categories.

SECTION 1 FUNDING ALLOCATIONS AND DONATIONS

1.1 Community/Progress Association Australia Day Celebration Allocations

AIM	To assist the Community/Progress Associations to host Australia Day celebrations within their local community
ELIGIBILITY	Council recognised community / progress associations: <ul style="list-style-type: none"> • Wundowie Progress Association • Bakers Hill Progress and Recreation Association • Clackline Progress Association • Spencers Brook Progress Association • Grass Valley Progress Association • Southern Brook Progress Association
FUNDING AMOUNT	Allocation determined by Council in the Annual Budget
FUNDING CRITERIA	<ul style="list-style-type: none"> • No requirement for matching funding • Acknowledgement of Shire of Northam support • Allocation cannot be carried forward to next financial year • Funding will not be issued if there are outstanding acquittals
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Copies of invoices • Evidence of acknowledgement of Shire of Northam support • Unspent funds to be returned to Shire of Northam

1.2 Community/Progress Association Annual Allocations

AIM	To assist the Community/Progress Associations to undertake projects and programs to enhance their local community
ELIGIBILITY	Council recognised community / progress associations: <ul style="list-style-type: none"> • Wundowie Progress Association • Bakers Hill Progress and Recreation Association • Clackline Progress Association • Spencers Brook Progress Association • Grass Valley Progress Association • Southern Brook Progress Association
FUNDING AMOUNT	Allocation determined by Council in the Annual Budget
FUNDING CRITERIA	<ul style="list-style-type: none"> • No set requirement for matching funding, , although the Shire of Northam may require the Association to apply for external funding to part fund the project if considered eligible • Project plan(s) and budget to be submitted to Shire of Northam for approval by the Chief Executive Officer or delegated Officer • Allocation may be carried forward for up to 3 years for large scale projects with allocated funds held in trust by the Shire of Northam • Funds cannot be allocated to social functions that do not benefit their community unless accessible to the entire community • Funds cannot be allocated to third party community organisations for operational purposes (e.g. insurances) • Funds can only be allocated to third party community groups for infrastructure or equipment if it is of benefit to the wider community • Acknowledgement of Shire of Northam support • Funding will not be issued if there are outstanding acquittals/progress reports
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Provision of audited financial statement and copies of invoices • Statement of project outcome and photographs • Evidence of acknowledgement of Shire of Northam support

	<ul style="list-style-type: none"> • Unspent Uncommitted funds to be returned to Shire of Northam
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1.3 Seniors Group Allocations

AIM	To assist seniors groups in the Shire of Northam to deliver activities and programs for seniors
ELIGIBILITY	<p>Council recognised seniors groups:</p> <ul style="list-style-type: none"> • Northam Over 60s Group • Northam Senior Citizens Club • Silver Wings Over 55s
FUNDING AMOUNT	Allocation determined by Council in the Annual Budget
FUNDING CRITERIA	<ul style="list-style-type: none"> • No requirement for matching funding • Funding to be allocated to activities and programs, and not for ongoing operational expenses • Acknowledgement of Shire of Northam support • Allocation cannot be carried forward to next financial year • Funding will not be issued if there are outstanding acquittals
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Provision of financial statement and copies of invoices • Statement of project outcome and photographs • Evidence of acknowledgement of Shire of Northam support • Unspent funds to be returned to Shire of Northam

1.4 Educational Prizes and Donations

AIM	To recognise young people who have made an outstanding achievement or contribution at their school/institute and/or shown strong leadership skills within the community
ELIGIBILITY	<p>Council recognised schools and educational institutes:</p> <ul style="list-style-type: none"> • Wundowie Primary School • Bakers Hill Primary School • Avonvale Primary School

	<ul style="list-style-type: none"> • Northam Primary School • West Northam Primary School • St Joseph's School • Northam Senior High School • CY O'Connor Institute
FUNDING AMOUNT	Allocation determined by Council in the Annual Budget
FUNDING CRITERIA	<ul style="list-style-type: none"> • Prize, award or scholarship to a nominated student in recognition of outstanding contribution or leadership • Shire of Northam to be recognised as donor (e.g. on Certificate) • Council representative to be invited to make presentation
ACQUITTAL REQUIREMENTS	Photograph of presentation ceremony

1.5 Excellence in Sport, Recreation, Arts and Culture - Travel Support

AIM	To promote participation and excellence by young people in sport, recreation, arts or cultural pursuits
ELIGIBILITY	<ul style="list-style-type: none"> • Individuals under the age of 18, still at school and who reside in the Shire of Northam • One application per financial year for participation at either State, National or International level, unless the applicant qualifies (during the event for which travel support has been granted) to participate at a higher level in another event within the same field • Support will not be given retrospectively and application must be submitted at least 1 month prior to travel
FUNDING AMOUNT	<ul style="list-style-type: none"> • Council allocation in the Annual Budget to make available: <ul style="list-style-type: none"> ○ \$100 per individual for intrastate travel (greater than 500km) ○ \$150 per individual for interstate travel ○ \$300 per individual for overseas travel • Determination of eligibility at discretion of the Chief Executive Officer

FUNDING CRITERIA	<ul style="list-style-type: none"> • Event or competition must be endorsed by the relevant State Association / Governing Body (where applicable), or other relevant organisation • Applicant must have been selected through a validated process (supporting documentation required) • Funding not applicable for development or training squads, invitational events, or for local/regional competition
ACQUITTAL REQUIREMENTS	Nil

SECTION 2 – COMMUNITY ASSISTANCE GRANTS

2.1 Public Event Grants & Sponsorships

AIM	To assist in the delivery of events that demonstrate significant community reach and benefit, promote social inclusion and encourage partnerships and collaboration in the community
ELIGIBILITY	<ul style="list-style-type: none"> • Applicants must be an incorporated not for profit organisation • Events must take place within the Shire of Northam and benefit the community • Consideration will not be given for the following: <ul style="list-style-type: none"> ○ Retrospective funding ○ Recurrent salaries or operational costs not directly associated with the event ○ Events that have shown or have potential to show profit or have a fundraising outcome ○ Trophies, prizes or gifts ○ Events considered to be better funded through other sources ○ Organisations Applicants who have outstanding acquittals
FUNDING AMOUNT	<ul style="list-style-type: none"> • Up to \$5,000 per event or as decided by Council for specific events (e.g. Wundowie Iron Festival) • Generally not more than one third of total cost of event and not more than 50% of cash cost of the event • Volunteer labour can be included to a maximum of one third of total event cost • Amount of funding will be determined by Council and allocated in the Annual Budget
ASSESSMENT CRITERIA	<ul style="list-style-type: none"> • Alignment with the Shire of Northam Strategic Community Plan • Management and financial capacity to deliver • Access, opportunity and participation • Evidence that other support and funding has been obtained or is being sought • Recognition of Shire of Northam support

<p>APPLICATION REQUIREMENTS</p>	<ul style="list-style-type: none"> • Completed and signed application form • Copy of Certificate of Incorporation (if applicable) • Copy of Public Liability Insurance • Copy of certified organisational financial statements • Submitted by the advertised closing date
<p>FUNDING AGREEMENT</p>	<p>Prior to payment, successful applicants must sign a funding agreement stating that:</p> <ul style="list-style-type: none"> • Funds will be expended only for the purposes specified in the agreement unless otherwise agreed in writing by the Shire of Northam • Funds will be expended within twelve months of receipt of grant offer • The recipient will notify the Shire of any change in scope of the event and the Shire retains the right to refuse/reduce level of financial assistance in that instance • The Shire retains the right to withhold payment until Public Event Approval has been granted • The recipient will acknowledge the support of the Shire in the event's advertising and promotional materials in accordance with Shire requirements • The recipient will provide an audited financial statement for the event expenditure if requested to do so • The recipient will provide a project evaluation, including evidentiary materials within three months of the end of the grant term • The recipient will return any unspent funds to the Shire of Northam • Any additional special terms and conditions
<p>ACQUITTAL REQUIREMENTS</p>	<ul style="list-style-type: none"> • Grant recipients will be required to provide the following: <ul style="list-style-type: none"> ○ Declaration by the Chairperson/President that funding was utilised in accordance with the grant agreement ○ Financial statement (income and expenditure) ○ Copies of invoices/evidence of expenditure ○ Schedule of Volunteer Labour (if applicable)

	<ul style="list-style-type: none">○ Schedule of Donated Materials (if applicable)○ Completed evaluation form○ Evidence of project outcomes and acknowledgement of Shire of Northam support● Unspent funds are to be returned to the Shire of Northam within 3 months after the event date/end of grant term, unless otherwise agreed in writing
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2.2 Project Grants

AIM	To support innovative responses to community needs, either as a whole or target groups (children, youth, seniors, persons with a disability, culturally or linguistically diverse). Projects can include development of community facilities, purchase of equipment and the delivery of community based programs and projects. Priority will be placed on projects that promote skills development, enhance safety or increase participation and social inclusion.
ELIGIBILITY	<ul style="list-style-type: none"> • Applicants must be an incorporated not for profit organisation • Projects must take place within the Shire of Northam • Projects must address a clearly identified community need • Consideration will not be given for the following: <ul style="list-style-type: none"> ○ Retrospective funding ○ Recurrent salaries or operational costs not directly associated with the funded project ○ Projects that have a fundraising outcome ○ Trophies, prizes or gifts ○ Costumes or uniforms ○ Activities targeted at students in a school setting ○ Projects considered to be better funded through other sources ○ Organisations Applicants that have outstanding acquittals
FUNDING AMOUNT	<ul style="list-style-type: none"> • Up to \$5,000 per project • Generally not more than one third of total cost of event and not more than 50% of cash cost of the event • Volunteer labour can be included to a maximum of one third of total event cost • Amount of funding will be determined by Council and allocated in the Annual Budget
ASSESSMENT CRITERIA	<ul style="list-style-type: none"> • Alignment with the Shire of Northam Strategic Community Plan • Management and financial capacity to deliver • Anticipated outcomes in response do identified need

	<ul style="list-style-type: none"> • Access, opportunity and participation • Evidence that other support and funding has been obtained or is being sought • Recognition of Shire of Northam support
APPLICATION REQUIREMENTS	<ul style="list-style-type: none"> • Completed and signed application form • Copy of Certificate of Incorporation • Copy of Public Liability Insurance • Copy of certified organisational financial statements • Submitted by the advertised closing date
FUNDING AGREEMENT	<p>Prior to payment, successful applicants must sign a funding agreement stating that:</p> <ul style="list-style-type: none"> • Funds will be expended only for the purposes specified in the agreement unless otherwise agreed in writing by the Shire of Northam • Funds will be expended within twelve months of receipt of grant offer • The recipient will notify the Shire of any change in scope of the project and the Shire retains the right to refuse/reduce level of financial assistance in that instance • The Shire retains the right to withhold payment until approvals or permits have been granted (if applicable) • The recipient will acknowledge the support of the Shire in the project's signage, advertising and promotional materials in accordance with Shire requirements • The recipient will provide an audited financial statement for the project expenditure if requested to do so • The recipient will provide a project evaluation, including evidentiary materials within three months of the end of the grant term • The recipient will return any unspent funds to the Shire of Northam • Any additional special terms and conditions
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Grant recipients will be required to provide the following:

	<ul style="list-style-type: none"> ○ Declaration by the Chairperson/President that funding was utilised in accordance with the grant agreement ○ Financial statement (income and expenditure) ○ Copies of invoices/evidence of expenditure ○ Schedule of Volunteer Labour (if applicable) ○ Schedule of Donated Materials (if applicable) ○ Completed evaluation form ○ Evidence of project outcomes and acknowledgement of Shire of Northam support <ul style="list-style-type: none"> ● Unspent funds are to be returned to the Shire of Northam within 3 month of project completion date/end of grant term
--	--

2.3 Quick Response Grant

AIM	To support innovative responses to community needs, either as a whole or target groups (children, youth, seniors, persons with a disability, culturally or linguistically diverse). These grants are intended for urgent projects or to assist the delivery of projects/programs for which short term opportunity has arisen.
ELIGIBILITY	<ul style="list-style-type: none"> ● Applicant must be an incorporated not for profit organisation or be auspiced by one. ● Projects must take place within the Shire of Northam or significantly benefit the Shire of Northam community ● Projects must address a clearly identified community need ● Funding can be utilised for venue hire, equipment hire and promotion ● Consideration will not be given for the following: <ul style="list-style-type: none"> ○ Retrospective funding ○ Recurrent salaries or operational costs not directly associated with the running of the project ○ Trophies, prizes or gifts ○ Equipment purchases or capital projects unless there is a demonstrated risk to safety or well being ○ Organisations Applicants that have outstanding acquittals
FUNDING AMOUNT	<ul style="list-style-type: none"> ● Up to \$500 per project ● The project should demonstrate other sources of funding (cash or in kind)

	<ul style="list-style-type: none"> • Council will make provision in the Annual Budget for allocation at the discretion of the Chief Executive Officer • Applications will be assessed within 6 weeks of receipt by the Shire of Northam
ASSESSMENT CRITERIA	<ul style="list-style-type: none"> • Demonstration of community need and urgency • Anticipated outcomes in response do identified need • Evidence of other support/funding • Recognition of Shire of Northam support
APPLICATION REQUIREMENTS	<ul style="list-style-type: none"> • Completed and signed application form • Copy of Public Liability Insurance (where applicable) • Submitted at any time
FUNDING AGREEMENT	<p>Prior to payment, successful applicants must sign a funding agreement stating that:</p> <ul style="list-style-type: none"> • Funds will be expended only for the purposes specified in the agreement unless otherwise agreed in writing by the Shire of Northam • Funds will be expended within six months of receipt of grant offer • The recipient will notify the Shire of any change in scope of the project and the Shire retains the right to refuse/reduce level of financial assistance in that instance • The Shire retains the right to withhold payment until approvals or permits have been granted (if applicable) • The recipient will acknowledge the support of the Shire in the project's signage, advertising and promotional materials in accordance with Shire requirements • The recipient will provide a project evaluation, including evidentiary materials within three months of the end of the grant term • The recipient will return any unspent funds to the Shire of Northam • Any additional special terms and conditions
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Grant recipients will be required to provide the following: <ul style="list-style-type: none"> ○ Financial statement (income and expenditure)

	<ul style="list-style-type: none">○ Copies of invoices/evidence of expenditure○ Statement of Volunteer Labour/Donated Materials (if applicable)○ Completed evaluation form○ Evidence of project outcomes and acknowledgement of Shire of Northam support● Unspent funds are to be returned to the Shire of Northam within 3 month of project / end of grant term
--	--

SECTION 3 – CLUB SPONSORSHIP

AIM	To support clubs in the hosting of major club events or competitions that will bring additional benefits to the Shire of Northam community.
ELIGIBILITY	<ul style="list-style-type: none"> • Sport/recreation clubs within the Shire of Northam that are affiliated with a State association • Event/competition must take place within the Shire of Northam and entries to be open to residents and non-residents • Funding can be utilised for hosting and promotion of the event /competition or for prizes / prize money where it encourages excellence in sport • Consideration will not be given for the following: <ul style="list-style-type: none"> ○ Retrospective funding ○ Recurrent salaries or operational costs not associated with the funded event ○ Equipment purchases ○ Fundraising activities ○ Clubs that have outstanding acquittals
FUNDING AMOUNT	<ul style="list-style-type: none"> • Up to \$500 per club annually, unless determined otherwise by Council • The club should demonstrate other sources of funding (cash or in kind) for the event/competition • Council will determine the level of sponsorship and make allocation in the Annual Budget
ASSESSMENT CRITERIA	<ul style="list-style-type: none"> • Significance of event at local/state/national level • Additional benefits to the community (e.g. promotion of the region, attraction of competitors and spectators) • Evidence of other support/funding • Recognition of Shire of Northam support
APPLICATION REQUIREMENTS	<ul style="list-style-type: none"> • Completed and signed application form • Copy of Public Liability Insurance (where applicable) • Copy of certified organisational financial statements
FUNDING AGREEMENT	Prior to payment, successful applicants must sign a funding agreement stating that:

	<ul style="list-style-type: none"> • Funds will be expended only for the purposes specified in the agreement unless otherwise agreed in writing by the Shire of Northam • Funds will be expended within twelve month of notification of grant • The recipient will notify the Shire of any change in scope of the project and the Shire retains the right to refuse/reduce level of financial assistance in that instance • The recipient will acknowledge the support of the Shire in the event/competition signage, advertising and promotional materials in accordance with Shire requirements • The recipient will provide a project evaluation, including evidentiary materials within three months of the end of the grant term • The recipient will return any unspent funds to the Shire of Northam • Any additional special terms and conditions
<p>ACQUITTAL REQUIREMENTS</p>	<ul style="list-style-type: none"> • Grant recipients will be required to provide the following: <ul style="list-style-type: none"> ○ Copies of invoices/evidence of expenditure ○ Completed evaluation form ○ Evidence of project outcomes and acknowledgement of Shire of Northam support • Unspent funds are to be returned to the Shire of Northam within 3 month of event/competition date/end of grant term

13.5. ENGINEERING SERVICES**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****14.1 2014/15 BUDGET CONSIDERATIONS LIST****Background**

I have put the above matters forward for the Council to consider having these items placed on the draft budget considerations list. The above projects have all been identified previously however not been supported by Council for a variety of reasons including previous years financial constraints. The projects are all considered relevant to the ongoing development of the Bakers Hill Community. It is with this in mind I request the Councils support on this matter.

COUNCIL DECISION

Minute no C.2202

Moved: Cr U Rumjantsev

Seconded: Cr D Hughes

That Council request the Chief Executive Officer to list the following items pertaining to the Bakers Hill Community for consideration in the 2014/15 Annual Budget for determination by Council;

- 1. maintenance on the (luminaires) area lighting pole fixtures at Hooper Park Bakers Hill**
- 2. sealing of Keane St (north) & Bedford streets and Newman road**
- 3. placement of street lights in Brockman Street and Tait Close and upgrade corner St George & Tame Road subject to consultation with the impacted landowners.**

CARRIED 10/0

Cr R Tinetti has declared a "Financial" interest in item 14.2. and departed the chambers at 7.10pm.

14.2 2014/15 BUDGET CONSIDERATIONS LIST

Background

The above matters are put forward for the Council to consider having these items placed on the draft budget considerations list. The Northam Cemetery is a key facility in the Community for not only Northam but also for its surrounding communities.

As the Council is aware the community has recently formed a 'Friends of the Northam Cemetery' group (group). The group has identified the above matters as being important to the further development of the Cemetery.

Moved: Cr D Beresford

Seconded: Cr K Saunders

That Council request the Chief Executive Officer to list the following items pertaining to the Northam Cemetery for consideration in the 2014/15 Annual Budget for determination by Council:

1. Supply 20 chairs for family & elderly at graveside
2. Purchase aluminium grave set consisting of surround, mesh grave cover & ramp for access to grave.
3. Replacement of existing toilets or refurbish of existing toilets in addition to the building of new toilets in close proximity to the new memorial garden & proposed new car park
4. Installation of an additional four (4) shelters to be situated next to the interment area to be utilised in the near future
5. Purchase of a small marquee to erect at gravesides.

Minute no C.2203

Moved: Cr K Saunders

Seconded: CR D Hughes

That a point 6 be added to the above requiring that benches be added at various locations throughout the cemetery.

LOST 3/6

Minute no. C.2204**Moved: Cr D Beresford****Seconded: Cr K Saunders**

That Council request the Chief Executive Officer to list the following items pertaining to the Northam Cemetery for consideration in the 2014/15 Annual Budget for determination by Council:

- 1. Supply 20 chairs for family & elderly at graveside**
- 2. Purchase aluminium grave set consisting of surround, mesh grave cover & ramp for access to grave.**
- 3. Replacement of existing toilets or refurbish of existing toilets in addition to the building of new toilets in close proximity to the new memorial garden & proposed new car park**
- 4. Installation of an additional four (4) shelters to be situated next to the interment area to be utilised in the near future**
- 5. Purchase of a small marquee to erect at gravesides.**

LOST 2/7**MOTION/COUNCIL DECISION****Minute no C.2205****Moved: Cr R Head****Seconded: D Hughes**

That Council request the Chief Executive Officer to list the following items pertaining to the Northam Cemetery for consideration in the 2014/15 Annual Budget for determination by Council:

- 1. Purchase aluminium grave set consisting of surround, mesh grave cover & ramp for access to grave**
- 2. Replacement or refurbishment of exiting toilets**

CARRIED 9/0

Cr R Tinetti returned the chambers at 7.32pm.

14.3 AVON LINK RAIL SERVICE

Phil Steven departed the Chambers at 7.50pm and returned at 7.52pm.

MOTION/COUNCIL DECISION**Background**

The Council is very much aware of the recent developments with regards to the Avon Link Rail Service. As a reminder the Government of WA announced toward the end of the 2013 financial year the closure of the service effective December 31, 2013. Through the leadership of the Toodyay and Northam Communities, with the support of respective Councils and the Wheatbelt Development Commission a submission was made to the WA State Government to review its initial decision – this position was supported by the State Government who subsequently extended the Avon Link Service until June 30 2014.

The Development Commission, along with the Transwa, the Shire of Toodyay and the Shire of Northam made a subsequent submission through Royalties for Regions to further extend the life of the Avon Lin and in fact increase its level of Service. It is my understanding that this submission has been supported by the Government through its recent budgeting process.

Through the SuperTowns growth planning process the Avon Link was identified as a critical asset to the Region. The Government has now indicated that the service needs to be used by the Community or face the risk of being removed. I am strongly of the view that Council needs to take a leadership role on this matter and not only experience the service, but to bring the service the attention of the Community. It is with this in mind I request the Councils support on this matter.

Minute no C.2206

Moved: Cr D Beresford

Seconded: Cr R Tinetti

That Council request the Chief Executive Officer to;

- 1. Make suitable arrangements for Elected Members and Executive staff to make a one off 'trip' to Midland on the Avon Link Train to be undertaken prior to July 31, 2014.**
- 2. Invite the Hon Mia Davies MLA, the President and Councillors from the Shire of Toodyay and a representative of the local press to join Shire of Northam Elected Members and staff on the 'trip'.**

**CARRIED 6/5
ON CASTING VOTE OF THE SHIRE PRESIDENT**

15. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

Nil

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

Nil

17 DECLARATION OF CLOSURE

There being no further business, Shire President S Pollard declared the meeting closed at 7.55pm.

APPENDIX 1

Rpt Mortgage Only v12.x

Your Reference: Email Dated 24 December 2013
Our Reference: 201312040 LR:lr
Date of Issue: 22 January 2014
Enquiries: Luke Russell Ph 9271 9500



COMMERCIAL VALUATION REPORT

Prepared by Independent Valuers of WA

For

Shire of Northam



**Northam Airport, 105 Withers Street, Northam
WA 6401**

INDEPENDENT VALUERS OF WESTERN AUSTRALIA
PO Box 277 Mt Lawley WA 6929
Tel (08) 9271 9500 Fax (08) 9271 9555
Email admin@iwwa.com.au

INDEPENDENT VALUERS OF WESTERN AUSTRALIA PTY LTD (ACN 147 630 064)
ATF LAMBERT TRADING TRUST (ABN 14 131 536 781)

APPENDIX 1



Northam Airport, 105 Withers Street, Northam WA 6401

EXECUTIVE SUMMARY

Property Address	Northam Airport, 105 Withers Street, Northam, WA 6401	
Title Details	Lot	1
	Plan	10174
	Volume	1348
	Folio	539
Registered Proprietor	Certificate of Title not searched	
Encumbrances	See main report	
Last Sale (Within Last 3 years)	None known	
Current Contract of Sale	None known	
Zoning	Zone	Public Purposes - Airport
	Local Authority	Shire of Northam
Description "As Is"	Lettable Area	22,273.09m ²
	Land Area	30.2630ha
	General Comments	The subject property comprises 43 lettable land portions at Northam Airport, approximately 3km north east of the Northam townsite. Some lettable areas are improved with light duty industrial style sheds and workshops.
Purpose	Market Rent	
Interest Valued	Leasehold interest in an estate in fee simple subject to encumbrances which affect the use or value of the leasehold interest (if any) registered on the Title at the date of search and to lease agreements and special conditions noted elsewhere in this report.	
Date of Valuation	10 January 2014	

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Northam Airport, 105 Withers Street, Northam WA 6401

Rental Value "As Is"

Site No	Site Area	Market Rent	Market Rent
1	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
2	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
3	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
4	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
5	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
6	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
7	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
8	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
9	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
10	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
11	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
12	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
13	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
14	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
15	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
16	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
17	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
18	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
19	3,647.00 m ²	\$ 14,600 pa	\$ 1,215 pcm
20	105.00 m ²	\$ 1,480 pa	\$ 125 pcm
21	1,435.00 m ²	\$ 7,480 pa	\$ 625 pcm
22	175.75 m ²	\$ 2,320 pa	\$ 195 pcm
23	655.30 m ²	\$ 5,240 pa	\$ 435 pcm
24	1,021.10 m ²	\$ 6,960 pa	\$ 580 pcm
25	640.10 m ²	\$ 5,120 pa	\$ 425 pcm
26	914.40 m ²	\$ 6,200 pa	\$ 515 pcm
27	1,127.80 m ²	\$ 7,200 pa	\$ 600 pcm
28	548.64 m ²	\$ 4,600 pa	\$ 385 pcm
29	853.40 m ²	\$ 6,160 pa	\$ 515 pcm
30	698.00 m ²	\$ 5,600 pa	\$ 465 pcm
31	487.70 m ²	\$ 4,280 pa	\$ 355 pcm
32	780.30 m ²	\$ 5,920 pa	\$ 495 pcm
33	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
34	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
35	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
36	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
37	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
38	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
39	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
40	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
41	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
42	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
43	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
TOTAL	22,273.09 m²	\$ 175,120 pa	\$ 14,545 pcm

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Northam Airport, 105 Withers Street, Northam WA 6401

INDEPENDENT VALUERS OF WESTERN AUSTRALIA

VALUER Luke Russell AAPI
Valuer
Certified Practising Valuer
Licensed Valuer 44558 (WA)

A handwritten signature in blue ink, appearing to be 'LR', positioned to the right of the valuer's details.

AUTHORISED FOR ISSUE Ross Lambert AAPI
Managing Director
Certified Practising Valuer
Licensed Valuer 44131 (WA)

A handwritten signature in blue ink, appearing to be 'RL', positioned to the right of the authorized person's details.

All data provided in this summary are wholly reliant on and must be read in conjunction with the information provided in the following report. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation.

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Northam Airport, 105 Withers Street, Northam WA 6401

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Northam Airport, 105 Withers Street, Northam WA 6401

SCOPE

Property Address	Northam Airport, 105 Withers Street, Northam WA 6401
Instructed by	Shire of Northam
Client Contact	Phil Steven
Your Reference	Email Dated 24 December 2013
Email to	mgrhealth@northam.wa.gov.au
Purpose	Market Rent
Interest	Leasehold interest in an estate in fee simple subject to encumbrances which affect the use or value of the leasehold interest (if any) registered on the Title at the date of search and to lease agreements and special conditions noted elsewhere in this report.
Client's Estimated Value	None known
Date of Inspection	10 January 2014
Date of Valuation	10 January 2014
Extension of Liability	Nil
Special Instructions	Nil
Assumptions, Conditions and Limitations	The subject property has been valued subject to existing lease agreements (if any).
GST	For the purposes of this valuation, analysed sale data and valuation assessments are shown as "GST Exclusive" unless stated otherwise.

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Northam Airport, 105 Withers Street, Northam WA 6401

TITLE DETAILS

Date of Title Search Certificate of Title not searched.

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Northam Airport, 105 Withers Street, Northam WA 6401

PLANNING CONTROLS

Zoning	Zone Local Authority	Public Purposes - Airport Shire of Northam
Zoning Effect	Complies. Zoning allows the site to be developed with the same or a similar level of development as is currently built.	
Heritage	No search of the State Register of Heritage Places has been undertaken; however, it is considered unlikely there are any such issues which may affect the value of the subject property.	
Native Title	<p>Under the Native Title Act 1993, Native Title has been extinguished over land which is held in freehold. Enquiries with the Department of Planning and Infrastructure reveal that Special Leases under Section 116 of the Land Act 1993 also extinguish Native Title.</p> <p>Accordingly, this valuation has been undertaken on a freehold fee simple basis and any allowance for possible Native Title claim over the land has not been considered. If it is determined that the property is so affected, the right to review this valuation is reserved.</p>	

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Northam Airport, 105 Withers Street, Northam WA 6401

ENVIRONMENTAL/CONTAMINATION ISSUES

Asbestos	Our visual inspection of the property did not reveal any use of asbestos.
Petroleum	Our visual inspection of the site did not reveal any contamination by petroleum products.
Pest Activity	Our visual inspection of the property did not reveal any pest activity.
Acid Sulphate Soils	Our visual inspection of the property did not reveal any risk of Acid Sulphate Soils (ASS).
General	<p>We are unable to certify that there is no contamination beneath the surface of the soil.</p> <p>The valuer has endeavoured to identify all matters of environmental concern, but is not a qualified expert in these fields. In the absence of a certified pest control report or an environmental consultant's report concerning the presence of any asbestos fibre, petroleum, ASS or other environmental hazard, this valuation is made on the assumption that the property is free from environmental constraints and there is no health risk.</p>
Right to Review	The right is reserved to review and, if necessary, vary the valuation figure if contamination or other environmental hazard is found to exist.

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Northam Airport, 105 Withers Street, Northam WA 6401

LOCATION

- Town/Suburb** Located in the town of Northam in the Shire of Northam
- Distances** 3km north east of the main commercial district on Fitzgerald Street
100km north east of Perth via Great Eastern Highway
- Economy/Function** The town primarily provides agricultural support services to the wider community and dormitory services with residents generally commuting daily to key work centres within the town. The town is the centre of Local Government administration.
- Neighbourhood** The subject property is located just outside the town centre adjacent to the rail line and amongst rural lifestyle properties.
- Locality Photo**



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Northam Airport, 105 Withers Street, Northam WA 6401

SERVICES

General

All services normal to the locality are available to the subject property including

- Power
- Scheme Water

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Northam Airport, 105 Withers Street, Northam WA 6401

SITE DESCRIPTION

Land generally includes basic improvements and structures such as fencing as well as merged improvements such as clearing and recontouring.

Site Identification	Certificate of Title	No
	Cadastral Map	Yes
	Site inspection	Yes

Cadastral Map



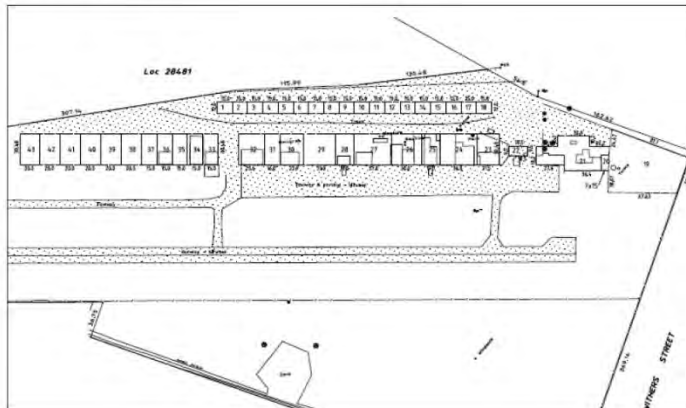
↑ North

Landgate Cadastre 2014

Area

30.2630 hectares

Leased Area Plan



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Northam Airport, 105 Withers Street, Northam WA 6401

Areas

Site No	Site Area
1	180.00 m ²
2	180.00 m ²
3	180.00 m ²
4	180.00 m ²
5	180.00 m ²
6	180.00 m ²
7	180.00 m ²
8	180.00 m ²
9	180.00 m ²
10	180.00 m ²
11	180.00 m ²
12	180.00 m ²
13	180.00 m ²
14	180.00 m ²
15	180.00 m ²
16	180.00 m ²
17	180.00 m ²
18	180.00 m ²
19	3,647.00 m ²
20	105.00 m ²
21	1,435.00 m ²
22	175.75 m ²
23	655.30 m ²
24	1,021.10 m ²
25	640.10 m ²
26	914.40 m ²
27	1,127.80 m ²
28	548.64 m ²
29	853.40 m ²
30	698.00 m ²
31	487.70 m ²
32	780.30 m ²
33	457.20 m ²
34	457.20 m ²
35	457.20 m ²
36	457.20 m ²
37	457.20 m ²
38	609.60 m ²
39	609.60 m ²
40	609.60 m ²
41	609.60 m ²
42	609.60 m ²
43	609.60 m ²
TOTAL	22,273.09 m²

Site	Shape	The site is irregular in shape
	Contour/Elevation	The site is below the Withers Street road grade and is of a generally even contour
	Soils	Predominantly comprise sand which are typical of the locality.
	Storm Water	Soils provide good surface water drainage predominantly by absorption
Access	Primary Road	Type Rural Surface Bitumen

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Northam Airport, 105 Withers Street, Northam WA 6401

Lanes 2 lanes, single carriageway
 Drainage No kerb, open drain
 Secondary Road No secondary access
 Crossover and Gates A gravel crossover is provided from the primary road with gate security
 Access Restrictions Nil evident

Flood Risk

We did note that a small portion of the property is within the 100 year flood plain. The leased areas were observed to be on higher elevations and should not be impacted.

Accordingly, we have no reason to suspect any major flood problems.

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Northam Airport, 105 Withers Street, Northam WA 6401

IMPROVEMENTS

Some of the lettable areas are improved with various sheds and workshops. As we have been instructed to undertake valuations of the ground leases only, further description of the improvements is not considered necessary.

Aerial Map



↑ North

Landgate Cadastre 2012

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Northam Airport, 105 Withers Street, Northam WA 6401

GENERAL COMMENTARY

Highest And Best Use The subject property has a 'Public Purpose' zoning. The leased areas have a higher use which is more comparable to industrial use. The ground rental values have therefore been assessed on the lettable areas having an industrial use.

Economic Commentary At its September 2013 meeting, the Reserve Bank of Australia (RBA) Board decided to leave the cash rate unchanged at 2.5 per cent. We understand from RBA Governor Glenn Stevens (Statement by Glenn Stevens, Governor: Monetary Policy Decision, 3 September 2013) that recent information is consistent with global growth running slightly below average this year, with reasonable prospects of a pick-up next year. Commodity prices have declined from their peaks, although are high by historical standards.

Overall, global financial conditions remain very accommodative, with inflation in most countries well contained. Volatility in financial markets has increased affecting a number of emerging market economies. Notwithstanding the higher volatility, Australian institutions have ample access to funding markets.

In Australia, the economy has been growing below trend over the past 12 months. This is expected to continue as the economy adjusts to lower levels of mining investment. The unemployment rate has also edged higher. Inflation has been consistent with the medium-term target with growth in labour costs moderating.

The Australian dollar has depreciated by approximately 15 per cent since early April, although it remains at a high level. It is possible that the exchange rate will depreciate further over time, which would help to foster a rebalancing of growth in the economy.

With the easing in monetary policy since late 2011 supporting interest-sensitive spending and asset values the pace of borrowing has remained relatively subdued, with only recent signs of increased demand for finance by households.

The Board will continue to assess the outlook and adjust policy as required to foster sustainable growth in demand and inflation outcomes consistent with the inflation target.

General It is our view that the most appropriate method to determine a fair market rental for the subject property is to locate comparable rental evidence, making allowance for points of difference, thereby assessing an appropriate market rental for the subject property. However, locating rental evidence of a property having directly comparable attributes and detriments to the subject is almost an

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Northam Airport, 105 Withers Street, Northam WA 6401

impossible task.

A common methodology to assess a ground rental for a land parcel is to determine the capital value of the land, and then calculate a rental rate based on a percentage of the land value. Due to the use and nature of the property, we would consider the percentage to be similar to industrial land, which is generally between 5% and 8%. In this instance we have utilised 8% and based our calculations on this rate. We have adopted a rate at the upper end of the range due to the subject property's location in Northam which generally has high industrial yields due to high risk and low land values in comparison with the Perth Metropolitan Region.

To effect this calculation we must firstly determine our opinion as to the market value of the land, and as there are no comparable size parcels for the smaller areas that have sold recently we can only interpolate from the available evidence.

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Northam Airport, 105 Withers Street, Northam WA 6401

MARKET ANALYSIS

Market History Of The Subject Property

Proposed Sale Of Subject	No sale known
Prior Sale Of Subject Property	None known within last 3 years
Current Lease Of Subject	We have been provided with a tenancy schedule (appended at the rear of the report) which shows that all lease agreements commenced at the start of the 2009/10 financial year and share an expiry date of 30 June 2030. All leases commenced at a rent of 2% of the land value and have increased yearly by CPI.
Remarks	Nil

Market Evidence – Vacant Sites

PROPERTY 1		72-78 Old York Road, Northam			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$445,500	Location	Through road and partially located within the flood plain	Similar	Nil
GST	Appears inclusive	Description	Four adjoining vacant lots	Superior	Location
Sale Date	Nov 2012	Contour	Flat at road level	Inferior	Partially located in flood plain
		Planning Zone	Light & Service Industry	Overall	A lower land value rate is anticipated for the subject lettable areas of a similar size
		Site Area	5,493m ²		
		Analysis	\$74/m ² (Excl GST)		
				Comments Nil	

PROPERTY 2		14 Dempster Street, Northam			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$100,000	Location	Located within the flood plain	Similar	Nil
GST	Appears exclusive	Description	Vacant land	Superior	Location
Sale Date	Feb 2013	Contour	Flat at road level	Inferior	In flood plain
		Planning Zone	Light & Service Industry	Overall	A lower land value rate is anticipated for the subject lettable areas of a similar size
		Site Area	1,012m ²		
		Analysis	\$99/m ² (Excl GST)		
				Comments Nil	

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PROPERTY 3		Lot 19 Extracts Place, Dumbarton			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$165,000	Location	Located near approximately 5km south east of Toodyay	Similar	Nil
GST	Appears inclusive	Description	Vacant land	Superior	Nil
Sale Date	Dec 2012	Contour	Rises slightly above the road level	Inferior	Location
		Planning	Zone Light Industry	Overall	A higher land value rate is anticipated for the subject lettable areas of a similar size
		Site Area	2,623m ²		
		Analysis	\$57/m ² (Excl GST)		
				Comments	Nil

Market Evidence – Improved

PROPERTY 4		12 York Road, Northam			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$297,000	Location	Busy road and not in the flood plain	Similar	Nil
GST	Appears inclusive	Site	Contour Flat at road	Superior	Location
Sale Date	Feb 2013	Area	1,260m ²	Inferior	Nil
		Main Building	Type Office/Workshop	Overall	A lower land value rate is anticipated for the subject lettable areas of a similar size
		Construct	Walls Fibro/Iron		
		Roof	Iron		
		Storeys	1	Comments	Nil
		Features	Small street front fibro and iron office in neat condition and a small rear iron workshop		
		Presentation	Condition Good for age		
		Finish	Typical standard		

Sale Price (Excl GST)	\$ 270,000	Land Area	1,260 m ²	Sale Rate (on land area)	\$ 214 /m ²
Added Value of Imps	\$ 100,000			Land Component Rate	\$ 135 /m ²
Analysed Land Value	\$ 170,000				

PROPERTY 5		41 Old York Road, Northam			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$150,000	Location	Through road located within the flood plain	Similar	Nil
GST	Appears exclusive	Site	Contour Flat at road	Superior	Location
Sale Date	Nov 2013	Area	1,468m ²	Inferior	In flood plain
		Main Building	Type Office & Workshop	Overall	A lower land value rate is anticipated for the subject lettable areas of a similar size
		Built	Older style		
		Construct	Walls Iron		
		Roof	Iron		
		Storeys	1	Comments	Nil
		Features	Small office with small workshop to the rear		
		Presentation	Condition Fair for age		
		Finish	Modest standard		

Sale Price (Excl GST)	\$ 150,000	Land Area	1,468 m ²	Sale Rate (on land area)	\$ 102 /m ²
Added Value of Imps	\$ 50,000			Land Component Rate	\$ 68 /m ²
Analysed Land Value	\$ 100,000				

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PROPERTY 6		51 Dempster Street, Northam			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$275,000	Location	Inferior location within the flood plain	Similar	Nil
GST	Exclusive	Site	L shaped block flat at road level with multiple street frontages	Superior	Location
Sale Date	Sep 2012	Building	1980 built iron warehouse of 425m ² that presented to a dated condition reflective of its age. The improvements have since been upgraded.	Inferior	In flood plain
		Presentation	Condition for age: Fair Standard of finish: Modest	Overall	A lower land value rate is anticipated for the subject lettable areas of a similar size
		Areas:	Site 3,036m ² Lettable 425m ² (Landgate)		
Sale Price (Excl GST)	\$ 275,000	Lettable Area - Total	425 m ²	Sale Rate (on lettable area)	\$ 647 /m ²
Added Value of Imps	\$ 100,000	Land Area	3,036 m ²	Sale Rate (on land area)	\$ 91 /m ²
Analysed Land Value	\$ 175,000			Land Component Rate	\$ 58 /m ²

PROPERTY 7		2 Chidlow Street, Northam			
Market Details		Brief Comments		In Comparison to Subject	
Sale Price	\$360,000	Location	Inferior location with low exposure and within the flood plain	Similar	Nil
GST	Exclusive	Site	Triangular in shape and flat at road level. Approximately 1,500m ² of the site is low lying river bank and unusable in the short to medium term.	Superior	Location
Sale Date	Jan 2013	Building	1965 built industrial development including a brick and iron office, iron and fibro elevated canopy with enclosed office/caretaker's area and a dated iron workshop. The grounds comprise concrete parking and hardstand and gravel hardstand.	Inferior	In flood plain
The property has been sold to a party who leased a small portion of the property.		Presentation	Condition for age: Fair to dated Standard of finish: Modest	Overall	A lower land value rate is anticipated for the subject lettable areas of a similar size
		Areas:	Site 4,942m ² Lettable 489m ² (measured)		
Sale Price (Excl GST)	\$ 360,000	Lettable Area - Total	489 m ²	Sale Rate (on lettable area)	\$ 736 /m ²
Added Value of Imps	\$ 155,000	Effective Land Area	3,442 m ²	Sale Rate (on land area)	\$ 105 /m ²
Analysed Land Value	\$ 205,000			Land Component Rate	\$ 60 /m ²

Market Commentary

Level Of Market Activity

There is limited recent sales activity of closely comparable properties. Accordingly, sales with a slightly wider variation in price, date, size, style and location than normally considered as an acceptable benchmark have, by necessity, formed the basis of our comparative market analysis. Consequently, some precision in the valuation may be lost.

Letting Period

As a consequence of current market conditions, an extended letting period of around 6 to 12 months is anticipated.

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Conclusions and Recommendations (Rationale)**Land Value**

Evidence indicates a land value in the region of \$50/m² to \$140/m² depending on location and whether or not the property is located within the 100 year flood plain. Given the subject's location further from the townsite, we would anticipate land value rates, dependent on size, to fall slightly below those within the townsite.

Capitalisation Rate

Due to the use and nature of the property, we would consider the percentage to be similar to industrial land, which is generally between 5% and 8%. In this instance we have utilised 8% and based our calculations on this rate. We have adopted a rate at the upper end of the range due to the subject property's location in Northam which generally has high industrial yields due to high risk and low land values in comparison with the Perth Metropolitan Region.

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VALUATION

Ground or Site Rent

Ratio Basis (Return on Investment)

A ground rent is often considered in terms of a return on investment and expressed as a ratio or percentage of the land's market value.

Available rental evidence has been analysed as a ratio of land value with an appropriate rate attributed to the subject property deduced from this analysis. This rate is all-encompassing and takes account of the property's size, location and other market factors.

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Site No	Site Area	Value Rate	Market Value	Ratio	Market Rent	Market Rent
1	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
2	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
3	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
4	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
5	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
6	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
7	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
8	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
9	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
10	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
11	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
12	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
13	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
14	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
15	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
16	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
17	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
18	180.00 m ²	165 /m ²	\$ 29,500	8.00%	\$ 2,360 pa	\$ 195 pcm
19	3,647.00 m ²	50 /m ²	\$ 182,500	8.00%	\$ 14,600 pa	\$ 1,215 pcm
20	105.00 m ²	175 /m ²	\$ 18,500	8.00%	\$ 1,480 pa	\$ 125 pcm
21	1,435.00 m ²	65 /m ²	\$ 93,500	8.00%	\$ 7,480 pa	\$ 625 pcm
22	175.75 m ²	165 /m ²	\$ 29,000	8.00%	\$ 2,320 pa	\$ 195 pcm
23	655.30 m ²	100 /m ²	\$ 65,500	8.00%	\$ 5,240 pa	\$ 435 pcm
24	1,021.10 m ²	85 /m ²	\$ 87,000	8.00%	\$ 6,960 pa	\$ 580 pcm
25	640.10 m ²	100 /m ²	\$ 64,000	8.00%	\$ 5,120 pa	\$ 425 pcm
26	914.40 m ²	85 /m ²	\$ 77,500	8.00%	\$ 6,200 pa	\$ 515 pcm
27	1,127.80 m ²	80 /m ²	\$ 90,000	8.00%	\$ 7,200 pa	\$ 600 pcm
28	548.64 m ²	105 /m ²	\$ 57,500	8.00%	\$ 4,600 pa	\$ 385 pcm
29	853.40 m ²	90 /m ²	\$ 77,000	8.00%	\$ 6,160 pa	\$ 515 pcm
30	698.00 m ²	100 /m ²	\$ 70,000	8.00%	\$ 5,600 pa	\$ 465 pcm
31	487.70 m ²	110 /m ²	\$ 53,500	8.00%	\$ 4,280 pa	\$ 355 pcm
32	780.30 m ²	95 /m ²	\$ 74,000	8.00%	\$ 5,920 pa	\$ 495 pcm
33	457.20 m ²	110 /m ²	\$ 50,500	8.00%	\$ 4,040 pa	\$ 335 pcm
34	457.20 m ²	110 /m ²	\$ 50,500	8.00%	\$ 4,040 pa	\$ 335 pcm
35	457.20 m ²	110 /m ²	\$ 50,500	8.00%	\$ 4,040 pa	\$ 335 pcm
36	457.20 m ²	110 /m ²	\$ 50,500	8.00%	\$ 4,040 pa	\$ 335 pcm
37	457.20 m ²	110 /m ²	\$ 50,500	8.00%	\$ 4,040 pa	\$ 335 pcm
38	609.60 m ²	100 /m ²	\$ 61,000	8.00%	\$ 4,880 pa	\$ 405 pcm
39	609.60 m ²	100 /m ²	\$ 61,000	8.00%	\$ 4,880 pa	\$ 405 pcm
40	609.60 m ²	100 /m ²	\$ 61,000	8.00%	\$ 4,880 pa	\$ 405 pcm
41	609.60 m ²	100 /m ²	\$ 61,000	8.00%	\$ 4,880 pa	\$ 405 pcm
42	609.60 m ²	100 /m ²	\$ 61,000	8.00%	\$ 4,880 pa	\$ 405 pcm
43	609.60 m ²	100 /m ²	\$ 61,000	8.00%	\$ 4,880 pa	\$ 405 pcm
TOTAL	22,273.09 m²		\$ 2,189,000		\$ 175,120 pa	\$ 14,545 pcm

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Northam Airport, 105 Withers Street, Northam WA 6401

VALUATION CERTIFICATE

Acting under instructions from the Shire of Northam, Independent Valuers of Western Australia has undertaken a valuation of Northam Airport, 105 Withers Street, Northam. This Valuation Certificate forms part of the report and should not be used or read independently of it.

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Northam Airport, 105 Withers Street, Northam WA 6401

Valuation "As Is"

We certify that it is our considered opinion that the fair market rental values (Exclusive of GST) of the subject property as at 10 January 2014 is the sum of

Site No	Site Area	Market Rent	Market Rent
1	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
2	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
3	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
4	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
5	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
6	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
7	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
8	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
9	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
10	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
11	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
12	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
13	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
14	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
15	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
16	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
17	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
18	180.00 m ²	\$ 2,360 pa	\$ 195 pcm
19	3,647.00 m ²	\$ 14,600 pa	\$ 1,215 pcm
20	105.00 m ²	\$ 1,480 pa	\$ 125 pcm
21	1,435.00 m ²	\$ 7,480 pa	\$ 625 pcm
22	175.75 m ²	\$ 2,320 pa	\$ 195 pcm
23	655.30 m ²	\$ 5,240 pa	\$ 435 pcm
24	1,021.10 m ²	\$ 6,960 pa	\$ 580 pcm
25	640.10 m ²	\$ 5,120 pa	\$ 425 pcm
26	914.40 m ²	\$ 6,200 pa	\$ 515 pcm
27	1,127.80 m ²	\$ 7,200 pa	\$ 600 pcm
28	548.64 m ²	\$ 4,600 pa	\$ 385 pcm
29	853.40 m ²	\$ 6,160 pa	\$ 515 pcm
30	698.00 m ²	\$ 5,600 pa	\$ 465 pcm
31	487.70 m ²	\$ 4,280 pa	\$ 355 pcm
32	780.30 m ²	\$ 5,920 pa	\$ 495 pcm
33	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
34	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
35	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
36	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
37	457.20 m ²	\$ 4,040 pa	\$ 335 pcm
38	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
39	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
40	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
41	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
42	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
43	609.60 m ²	\$ 4,880 pa	\$ 405 pcm
TOTAL	22,273.09 m²	\$ 175,120 pa	\$ 14,545 pcm

Valuer Certification

The valuer signing this report certifies that the property as described herein was inspected personally and the valuer has personally prepared this report.

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Valuer's Interest

The valuer confirms that they do not have any direct, indirect or financial interest in the property described herein.

Exclusivity

This report has been prepared for the private and confidential use of the client to whom it is addressed and parties to whom liability has been extended (if any) and should not be reproduced, either wholly or in part, or relied upon by third parties for any use without the express authority of Independent Valuers of Western Australia. No responsibility will be accepted for photocopied signatures.

Limitation

Neither the whole, nor any part of this valuation or any reference thereto may be included in any published documents, circular or statement or published in part or full in any way, without written approval of the form and context in which it may appear.

Currency

This valuation is current as at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). Independent Valuers of Western Australia does not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, Independent Valuers of Western Australia does not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of three (3) months from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

INDEPENDENT VALUERS OF WESTERN AUSTRALIA

VALUER Luke Russell AAPI
Valuer
Certified Practising Valuer
Licensed Valuer 44558 (WA)

AUTHORISED FOR ISSUE BY Ross Lambert AAPI
Managing Director
Certified Practising Valuer
Licensed Valuer 44131 (WA)

Liability limited by a scheme approved under Professional Standards Legislation.

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Northam Airport, 105 Withers Street, Northam WA 6401

APPENDIX 1: QUALIFICATIONS AND DEFINITIONS

Definition of "As Is" Valuation

A valuation that provides the current market value of the property as it currently exists rather than the value of the proposed development.

Definition of "As If Complete" Valuation

A valuation that assumes the proposed development to be in a completed state as at the date of valuation and reflects current market conditions at the date of valuation.

It is assumed that it will be completed to a minimum standard and finish (including fit out and landscaping) commensurate with typical properties within the locality and in accordance with the plans, specifications and information provided by or on behalf of the client.

Should the property subsequently be sold in an incomplete state, the right to review this valuation is reserved.

Definition of Proposed Development

Any planned development or redevelopment of a property, including building improvements or modifications which are proposed, approved or under construction on the property (but does not include a planned development or redevelopment of a single dwelling residential property for residential use) where the value of the proposed or planned development is estimated to be \$50,000 or more when complete.

Definition of Market Value

The International Valuation Standards Council defines Market Value as

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

The Australian Property Institute¹ defines Market Value as

The estimated amount for which a property should exchange on the date of valuation between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion. (ANZ Valuation and Property Standards 2008, p3.4.4)

Definition of Market Rental Value

The International Valuation Standards Council defines Market Rent (which is adopted by the Australian Property Institute²) as

The estimated amount for which a property, or space within a property, should lease on the date of valuation between a willing lessor and a willing lessee on appropriate lease terms in an arm's-length transaction, after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion. (ANZ Valuation and Property Standards 2008, p6.2.2)

Date of Valuation

Where there is a difference between the dates of valuation and inspection, it is assumed that no significant event occurred between those dates that would impact on the value of the subject property.

Highest and Best Use

In accordance with the Australia and New Zealand Valuation and Property Standards, the highest and best use has been determined considering the most probable use that is physically possible, appropriately justified, legally permissible, financially feasible and which results in the highest value of the property being valued.

Measurement

Measurement has been undertaken in accordance with standards set out by the Property Council of Australia.

In the case of Strata Titled properties, the measurements shown in the Strata Plan are assumed to be correct and have been adopted for valuation purposes.

Title Search

Although the search of the Title was made as close as reasonably possible to the date of valuation, some transactions may have occurred in the intervening period. This valuation is based on the assumption that there are no significant changes to the Title in this period. However, should changes occur, the right to review this valuation is reserved.

GST

A Goods and Services Tax (GST) became effective in Australia on 1 July 2000. The supplier (more commonly known as 'vendor' in the case of real estate transactions) of a good or service is required to pay the GST liability. The assessment of a supplier's GST is based on either The General Tax Rule (1/11th of the GST inclusive price); Margin Scheme; or Going Concern.

Sales of commercial "Going Concerns" do not attract GST and are usually sold on a GST Exclusive basis. Other commercial property transactions are usually transferred Inclusive of GST, but this may vary dependent upon other conditions. The basis of GST payment on sold property needs to be established to allow proper market comparison.

The relevant amount of GST should be determined by a taxation professional. We advise that we are not taxation or legal experts and we recommend competent and qualified advice be obtained. Should this advice vary from our interpretation of the legislation and Australian Taxation Office rulings current as at the date of this valuation, we reserve the right to review and amend our valuation accordingly.

¹ Australia and New Zealand Valuation and Property Standards 2008 (www.api.org.au)

² Australia and New Zealand Valuation and Property Standards 2008 (www.api.org.au)

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Building Approvals

It is assumed that any improvements upon the property comply in all material respects with any restrictive covenants affecting the site and have been built and are occupied and being operated, in all material respects, in full compliance with all requirements of the law, including all zoning, land-use classification, building, planning, fire and health by-laws (including asbestos), rules, regulations, orders and codes of all authorities and that there are no outstanding requisitions.

Valuation Standards – General

This valuation is made in accordance with the valuation standards of the Australian Property Institute and the Commissioner for Consumer Protection (WA).

Statement of Professional Insurance

Independent Valuers of Western Australia currently carries Professional Indemnity Insurance cover. This valuation is not precluded under the terms of this insurance.

Liability limited by a scheme approved under Professional Standards Legislation.

Mortgage Insurer

The mortgage insurer noted at the front of this report may rely upon this valuation for mortgage insurance purposes.

Additional Parties (Extension of Liability)

In addition to the party to whom this valuation is addressed, nominated additional parties may also retain a copy of this report and are entitled to rely on the contents in the same manner as the addressee.

We assume that the report format and content meets with the standard requirements of the party to whom liability is extended and that any additional information or opinion required may be provided through a review of this report or supplementary advice.

Encumbrances/Fee Simple

This valuation is made on the basis of an estate in fee simple. Fee Simple is the highest ownership interest possible that can be had in real property and is subject to Statutory powers (such as planning and taxation) and certain encumbrances and covenants only.

Consequently, this valuation is subject to encumbrances which affect the use or value of the land (if any) registered on the Title at the date of search and subject to current leases (if any) remaining in place (fee simple in reversion). It is assumed that there are no mortgages, charges or memorials.

Native Title

The value and utility of land can be adversely affected by the presence of Aboriginal Sacred Sites. Aboriginal requirements can only be determined by the appointment of an appropriate expert. Therefore, it cannot be warranted that there are no such sites on the land.

An Aboriginal Heritage Sites Register is determined under Section 38 of the State's Aboriginal Heritage Act 1972 and is maintained by the Department of Indigenous Affairs. In accordance with information from the Department of Indigenous Affairs, the Register is not considered conclusive evidence.

Under the Native Title Act 1993, Native Title has been extinguished over land which is held in freehold. Enquiries with the Department of Planning and Infrastructure reveal that Special Leases under Section 116 of the Land Act 1993 also extinguish Native Title.

Accordingly, this valuation has been undertaken on a freehold fee simple basis and any allowance for possible Native Title claim over the land has not been considered. If it is determined that the property is so affected, the right to review this valuation is reserved.

Heritage Listing

The Heritage Council of Western Australia maintains a register of Heritage Places under the Heritage of Western Australia Act 1990.

The State Register of Heritage Places recognises a place's value and importance to Western Australia and includes buildings, structures, gardens, cemeteries, landscapes and archaeological sites. The State Register provides a recognised heritage place with statutory protection to ensure that it is conserved into the future.

The Heritage Places Database not only includes places listed in the State Register, but also those listed in Local Government Municipal Inventories, the Commonwealth's Register of the National Estate and the National Trust's List of Classified Places.

No search of the State Register of Heritage Places has been undertaken; however, it is considered unlikely there are any such issues which may affect the value of the subject property.

Environmental Issues

The Western Australian *Contaminated Sites Act 2003* (the Act) took effect on 1 December 2006.

The Act defines a 'contaminated site' as,

In relation to land, water or a site, having a substance present in or on that land, water or site at above background concentrations that presents, or has the potential to present, a risk of harm to human health, the environment or any environmental value.

Where past or present land use activities involve, or have involved, the storage, handling or disposal of chemicals, there is an increased risk of contamination. Although a property may not be listed, potential contamination may not have been noted or reported at this point.

The client acknowledges and recognises that the valuer is not expert in identifying environmental hazards and compliance requirements affecting properties. The valuer has endeavoured to identify all matters of environmental concern and, from investigations, is not aware of any significant environmental problem which may affect the subject or surrounding properties. The valuer will not be liable nor responsible for his failure to identify all such matters of environmental concern and the impact which any environmental related issued has on the property and its value, including loss arising from site contamination, non-compliance with environmental laws, or costs associated with the clean-up of a property in which an environmental hazard has been recognised, including action by the Environmental Protection Authority to recover clean-up costs pursuant to the Environmental Protection Act.

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Acid Sulphate Soils (ASS)

ASS are naturally occurring soils, sediments and peats that contain iron sulphides which are most commonly found in low-lying land bordering the coast or estuarine and saline wetlands, and freshwater ground water dependent wetlands throughout the State. ASS are benign when in a waterlogged environment, however, when these soils are drained or excavated, oxygen from the atmosphere reacts with the iron sulphides in the soil resulting in the production of sulphuric acid. This acid can cause a breakdown of the soil structure releasing aluminium and other metals, precipitates and nutrients, which remain in the soil until rainfall or groundwater flow is sufficient to leach them out. The acid and metals may then be mobilised into groundwater aquifers, and into nearby water bodies, often with deleterious environmental and economic impacts.

Asset Inclusions and Exclusions

This valuation includes fittings and chattels that form part of the building such as heating and cooling equipment, lifts, sprinklers, lighting, fixed floor coverings, curtains, dishwashers etc, that would normally pass with the sale of the property, but excludes all items of plant, machinery, equipment, partitions, furniture and other such items which may have been installed or are used in connection with the occupation of or business carried on at the property.

Fittings and chattels installed by the occupant are excluded from this valuation.

Water Licence

Tradeable Water Entitlements or TWE's are established under amendments to the Rights in Water and Irrigation Act 1914. TWE's are administered by the Department of Water.

The water licence is a separate entity to the Title to the land and is allocated jointly to the land owner and the land. It is possible to sell the water allocation or part of it to another land holder with Department of Water approval which gives the potential for water allocations to have value.

To maintain the total water volume allocated to the property, the landholder must demonstrate that they use it as defined in the licence. If the licensed purpose actually uses less than the allocated amount, the Department of Water has the right to revoke some of the original allocation. Although this is rarely invoked, there is a level of insecurity or risk attached to the potential value of the licence.

This valuation assumes that the Department of Water will transfer the water licence to a new owner and the current allocation will be maintained for the property.

Title Boundaries

It should be noted that, whilst careful inspection of the property has been carried out, a detailed site survey has not been completed. The valuer's inspection does not constitute a site survey and is not intended as such. Prospective purchasers, mortgagors or mortgagees need to make their own enquiries in this regard.

This valuation is made on the basis that there are no encroachments by or upon the property and this should be confirmed by a current survey report and/or advice from a Registered Surveyor. If any encroachments are noted or confirmed in a survey report, any effect on the value stated in this report will need to be reassessed.

Realisation Expenses

No allowance has been made in this valuation for realisation expenses.

Searches and Requisitions

Whilst every reasonable care has been taken during the valuer's inspection of the property and in making relevant enquiries, a Written Flood Search, Written Town Planning Certificate, Special Inspection Search by the Local Authority Building Department, Structural Survey by an Architect or Engineer, or Identification Survey by a Licensed Surveyor have not been undertaken or requested. In the absence of these formal searches or enquiries, it is assumed that the results of any such searches would not disclose any matters significantly affecting the value of the property.

Security Recommendation

In accordance with the Australian Property Institute's *Australia and New Zealand Valuation and Property Standards*, a security recommendation has not been made as to the suitability of the security as this is a commercial decision for the lender which may not only be based on the content of this report, but may also extend to factors beyond the property itself. It is not normally appropriate for the Valuer to recommend a loan to value ratio (LVR) or percentage to advance.

Prudent Lender

If the person or entity making a loan based on this valuation advice is not an authorised deposit taking institution within the meaning of the of the Banking Act 1959 (including but not limited to any bank, building society or credit union), then this valuation is prepared on the assumption that the Lender as referred to in the valuation report (and no other) may rely on the valuation for mortgage finance purposes and the lender has complied with its own lending guidelines as well as prudent finance industry lending practices and has considered all prudent aspects of credit risk for any potential borrower, including the borrower's ability to service and repay any mortgage loan. Further, the valuation is prepared on the assumption that the lender is providing mortgage financing at a conservative and prudent loan to value ratio.

Assignment of Valuation

Should this report be subject to assignment, confirmation, reissue or other act, the signing valuer(s) has/have not reinspected the property nor undertaken further investigation or analysis as to any changes since the initial valuation and accepts no responsibility for reliance upon the initial valuation other than as a valuation of the property as at the date of the initial valuation.

Financial Advice

Information supplied in this valuation is not given as financial advice and the valuer does not hold himself out to be a Financial Advisor. Any reference to financial returns is part of the valuation process only and indicates the relationship of income earning potential to a property's value. If financial advice is required (including the suitability of the security for mortgage lending purposes), the opinion of a qualified financial advisor should be sought.

APPENDIX 1



Northam Airport, 105 Withers Street, Northam WA 6401

Privacy

From 21 December 2001, the private sector amendments to the *Privacy Act 1988* (Cth) (the "Act") became operative. In accordance with the Act, information supplied is now regarded as private information. Information collected for one purpose may only be used for a secondary purpose if that purpose is related and could be reasonably expected.

In this context, all data, analyses and private information contained within this report is for the private and confidential use of the client for whom the report has been prepared. Independent Valuers is not able to give permission for the information to be published by a third party or used for an alternate purpose. If you are a business and use personal information or aggregate such and any other information with that obtained from Independent Valuers of Western Australia, it is your responsibility to conform to privacy legislation.

Statutory Valuations

Landgate's Valuation Services division undertakes valuations for rating and taxing purposes. Unimproved Values are made annually state wide and Gross Rental Values are completed every three years within the metropolitan region and on a regular rotational basis in country towns generally at around 4 year intervals.

Values are mostly determined by use of 'mass valuation' techniques and are generally not determined individually. These values are not intended to be relied upon as an assessment of current market value.

Sale and Ownership Data

This valuation relies on information supplied to Independent Valuers of Western Australia by the State Government's Landgate office through a private supplier and the right to amend this report is reserved should this information prove incorrect.

Although all comparison properties are inspected, physical internal inspection is generally not possible and information provided by the selling agent and/or Landgate's summary of property description is assumed to be correct and relied upon to assist in making fair comparisons.

Sale and Rent Data

Only sales and rent data considered to be the most relevant are detailed and analysed in this report. Additional data may have been gathered and are kept on file for further reference if necessary.

Letting Up

Where an income producing property is either occupied by the current owner or is vacant, a cost to achieve new occupancy (letting) will be incurred upon sale or transfer. This letting-up cost is accounted for in the capitalisation approach as a deduction from the capitalised amount. Costs are considered in three (3) areas, these being

- Loss of income (rent) during the letting up period;
- Payment of outgoings such as rates and taxes and electricity and water supply charges where the lease value is based on a net rent, that is, outgoings that are considered the responsibility of a proposed tenant during the letting up period; and
- Letting fee.

The letting up period will vary in depending on the level of market activity and demand in the immediate locality. Where a property is rented at the date of valuation and there is reasonable expectation that the lease will continue with a change of ownership, no letting-up allowance is made. A deduction for letting-up costs on residential properties is not considered appropriate as this style of property is not generally purchased for its income producing potential.

Forced Sale Value

The expressions 'forced sale value' and 'distress sale value' are considered to be inconsistent with the concept of 'market value' and represent expressions of property prices achieved under different selling conditions.

The current forced sale assessment is based on a sale by the mortgagee (or receiver, etc, as appropriate) at public auction or within a reasonable period after such auction having regard to the nature of the subject property, after full and proper marketing and it reflects the valuer's view of the market conditions prevailing at the date of this report.

Insurance Estimate

A copy of the specific insurance policy has not been provided or requested.

This estimate is based on the replacement cost of buildings plus provisions for cost escalations, demolition and site clearing, professional fees and contingencies. Total destruction of the existing improvements and their replacement with improvements of an identical size, quality and amenity but having regard to modern building techniques and materials is assumed. Reinstatement has regard to the Local Authority's current Town Planning Scheme.

This assessment excludes the following

- Any allowance for loss of income;
- Tenant's costs in the event of total or partial destruction of the improvements;
- Contents, furniture, equipment and tenant's belongings;
- The cost of emergency, alternative or temporary rental accommodation during the reasonable time for reinstatement of the building;
- Retaining walls;
- Remediation of any environmental hazard or contamination that may exist on the site;
- Alterations or additions made after the date of valuation;
- Special conditions of current or proposed Building Bylaws or R Codes including provision for purchase of additional land and buildings;
- Unpredictable increases in building costs due to "catastrophe" and mass disasters.

Replacement insurance for Strata Developments is generally the responsibility of the Body Corporate.

It is recommended that you check that the above basis is consistent with the type of insurance cover taken.

APPENDIX 1

Northam Airport, 105 Withers Street, Northam WA 6401

We caution that buildings which contain hazardous or potentially contaminating materials may be uninsurable. In order for the risk to be covered by an insurer, replacement or encapsulation of these materials may be required. This insurance assessment assumes that the building is insurable.

State of Repair

It should be noted that, whilst careful inspection of the improvements has been carried out, a detailed structural survey and testing of any of the services or inspection of unexposed or inaccessible portions of the building have not been completed. Therefore, it is not possible to confirm that these are free from defect, rot or infestation. The valuer's inspection does not constitute a structural survey and is not intended as such. Prospective purchasers, mortgagors or mortgagees need to make their own enquiries in this regard.

This valuation is made on the basis that the property is structurally sound and maintained to a reasonable state of repair relative to its age. If any structural issues are noted or confirmed in a structural survey, any effect on the value stated in this report will need to be reassessed.

Essential Repairs

Includes items observed by the Valuer and which, in the Valuer's opinion, if not attended to, could cause significant deterioration and loss in value or could have a significant adverse effect on marketability of the subject property. The Report is not intended as a structural or building survey report.

Valuation Certification

Where this valuation has been undertaken by a graduate (unlicensed) valuer, it has been done so under the personal supervision of a senior valuer who has signed this report.

The supervising valuer signing this report has personally inspected the property.

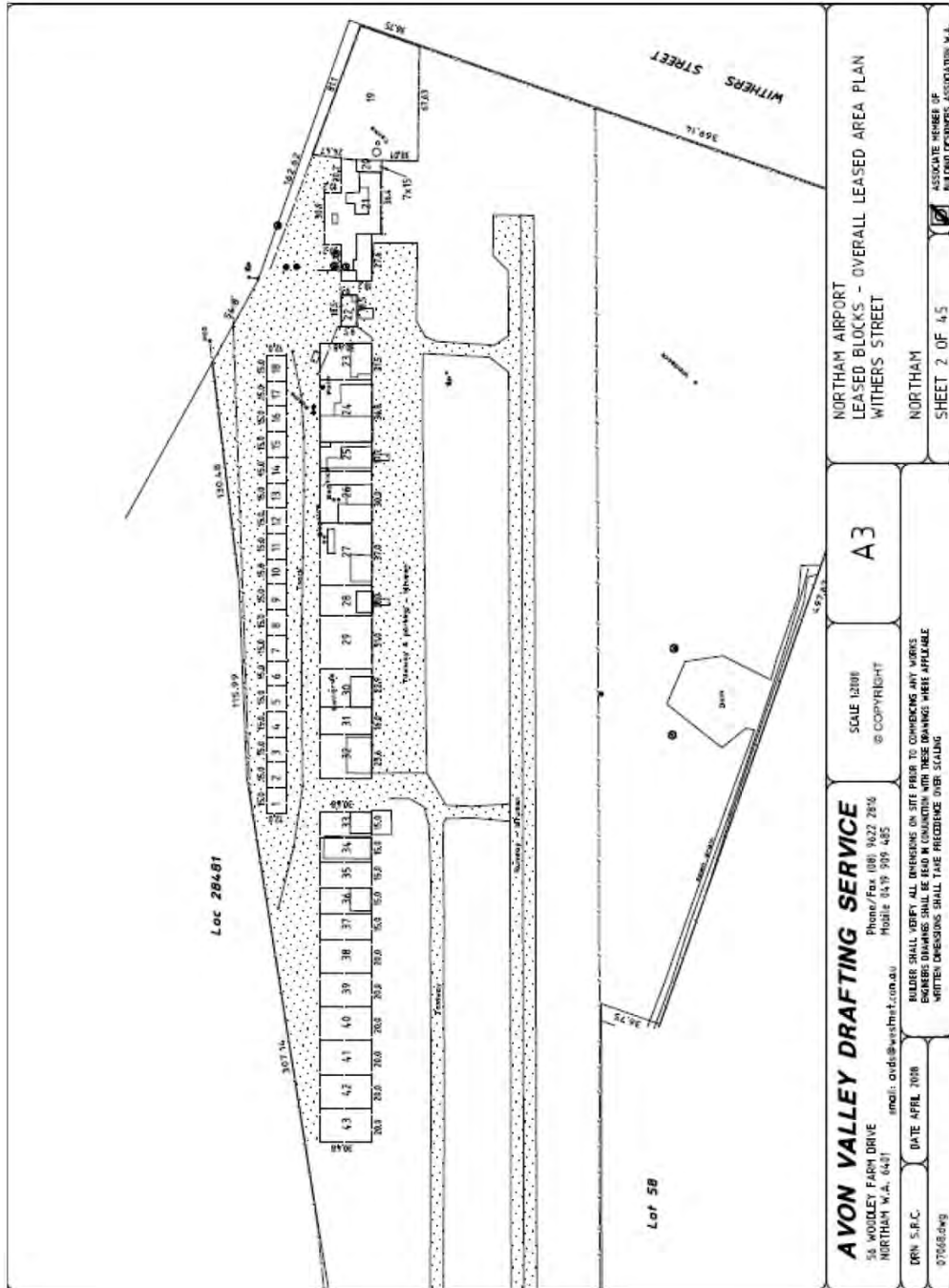
Where the Managing Director has not prepared or supervised the preparation of this report, the Managing Director's *Authority for Issue* certifies that this report is issued by Independent Valuers of Western Australia. The Managing Director may not have personally inspected the property and the Authority does not imply that the Managing Director or Acting Managing Director had direct input into the valuation or undertook a supervisory role.

APPENDIX 1



Northam Airport, 105 Withers Street, Northam WA 6401

APPENDIX 2: TENANCY AREAS



APPENDIX 1



Northam Airport, 105 Withers Street, Northam WA 6401

APPENDIX 3: INSTRUCTIONS

Natacha Williams

From: Phil Steven <mgrhealth@northam.wa.gov.au>
Sent: Tuesday, 24 December 2013 5:16 PM
To: Natacha Williams
Cc: Susan Burley
Subject: Valuation Report
Attachments: Overall Leases.pdf; Hangar Leases rentals FINAL.xls; valuations northam.docx

Hi Natacha

I have been speaking to Ross Lambert in your office, but unfortunately I do not have his email address. I would appreciate if you could pass this onto him. I wish to request a valuation of the following properties, in order of priority 1-3:

- i) Reserve 37450 Byfield Street (see attached).
- ii) 9 carparking bays at rear of Share & Care building, Boulevard Shopping Centre, Northam. We did have a valuation of carparking bays undertaken for Woolworths about 5 years ago, which indicated about \$7500 per bay. We wish to use this valuation to justify the amount we charge them for cash-in-lieu of providing carparking on site. Each carparking bay is approximately 2.5m x 5m. Share & Care is on corner Wellington & Gordon Street, Northam
- iii) Airport leased hangar sites, further to previous valuations undertaken by Independent Valuers of WA in mid-2008. Let me know if you are unable to find this report, and we will consult our files. I have attached a spreadsheet showing current rents, and sizes of sites. We charged 2% of actual value at the start, and have increased this with CPI per annum. The leases require an independent valuation to be carried out, which is due 1 July 2014. I'm not sure if it is too early to do that now, I am just trying to be organised so that Council can consider what they charge ahead of setting the budget for 1 July.

Any queries, please contact me.

Regards,

Phil Steven
 Executive Manager Development Services
 Shire of Northam
 T: (08) 9622 6100
 F: (08) 9622 1910
 M: 0407 385 419
 E: mgrhealth@northam.wa.gov.au
 W: www.northam.wa.gov.au

APPENDIX 2



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 MARCH 2014

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APENDIX 2

**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 MARCH 2014**

	NOTE	March 2014 Actual \$	March 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating						
Revenues/Sources						
	8					
Governance		17,907	18,360	21,526	(453)	(2.47%)
General Purpose Funding		1,538,772	1,532,844	2,315,819	5,928	0.39%
Law, Order, Public Safety		410,314	479,115	637,452	(68,801)	(14.36%)
Health		32,841	32,616	43,500	225	0.69%
Education and Welfare		1,919,072	1,954,544	2,289,527	(35,472)	(1.81%)
Housing		24,095	37,638	50,201	(13,543)	(35.98%)
Community Amenities		2,285,063	2,260,528	2,542,208	24,535	1.09%
Recreation and Culture		335,605	604,814	1,189,851	(269,209)	(44.51%)
Transport		633,048	2,180,289	3,442,330	(1,547,241)	(70.96%)
Economic Services		385,281	1,152,324	1,541,602	(767,043)	(66.56%)
Other Property and Services		81,923	54,351	72,500	27,572	50.73%
		<u>7,663,921</u>	<u>10,307,423</u>	<u>14,146,516</u>	<u>(2,643,502)</u>	<u>(25.65%)</u>
(Expenses)/(Applications)						
	8					
Governance		(661,419)	(665,294)	(865,082)	3,875	0.58%
General Purpose Funding		(162,416)	(177,426)	(268,824)	15,010	8.46%
Law, Order, Public Safety		(780,436)	(864,628)	(1,130,048)	84,192	9.74%
Health		(270,265)	(309,309)	(413,271)	39,044	12.62%
Education and Welfare		(1,034,362)	(1,092,124)	(1,458,901)	57,762	5.29%
Housing		(53,137)	(73,475)	(96,648)	20,338	27.68%
Community Amenities		(2,263,591)	(2,708,492)	(3,644,728)	444,901	16.43%
Recreation & Culture		(2,482,851)	(3,112,145)	(4,097,696)	629,294	20.22%
Transport		(3,387,385)	(3,429,683)	(4,609,646)	42,298	1.23%
Economic Services		(1,426,062)	(1,799,015)	(2,377,474)	372,953	20.73%
Other Property and Services		(272,273)	(135,520)	(130,491)	(136,753)	(100.91%)
		<u>(12,794,197)</u>	<u>(14,367,111)</u>	<u>(19,092,809)</u>	<u>1,572,914</u>	<u>(10.95%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	18,335	1,905,633	(2,602,312)	(1,887,298)	99.04%
Movement in Accrued Interest		(56,239)	0	0	(56,239)	0.00%
Movement in Accrued Salaries and Wages		(161,869)	0	0	(161,869)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		0	0	0	0	0.00%
Depreciation on Assets		2,597,436	2,621,691	3,495,741	(24,255)	0.93%
Capital Revenue and (Expenditure)						
Purchase Land Held for Resale	1	(25,045)	0	(25,045)	(25,045)	0.00%
Purchase Land and Buildings	1	(1,010,105)	(2,949,778)	(3,789,504)	1,939,673	65.76%
Purchase Plant and Equipment	1	(117,038)	(412,942)	(920,687)	295,904	71.66%
Purchase Furniture and Equipment	1	(27,988)	(79,138)	(79,499)	51,150	64.63%
Purchase Bush Fire Equipment	1	(1,246)	(85,167)	(136,902)	83,921	98.54%
Purchase Playground Equipment	1	(27,155)	0	(70,000)	(27,155)	0.00%
Purchase Infrastructure Assets - Roads	1	(3,669,648)	(4,436,610)	(4,752,954)	766,962	17.29%
Purchase Infrastructure Assets - Bridges	1	(146,000)	0	(219,000)	(146,000)	
Purchase Infrastructure Assets - Footpaths	1	0	(199,494)	(266,000)	199,494	100.00%
Purchase Infrastructure Assets - Drainage	1	(450,411)	0	(2,720,058)	(450,411)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(325,205)	(640,973)	(1,019,491)	315,768	49.26%
Purchase Infrastructure Assets - Airfields	1	(1,029)	(107,055)	(142,750)	106,026	99.04%
Purchase Infrastructure Assets - Streetscape	1	0	(43,191)	(67,595)	43,191	100.00%
Purchase Infrastructure Assets - Other	1	0	0	(75,973)	0	#DIV/0!
Proceeds from Disposal of Assets	2	109,585	2,040,311	2,720,415	(1,930,726)	94.63%
Repayment of Debentures	3	(332,099)	(383,179)	(487,730)	51,080	13.33%
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	40,537	40,537	131,483	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(132,468)	(132,468)	(1,174,265)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	101,960	101,960	693,142	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	8,665,671	8,665,671	8,665,671	0	0.00%
LESS Net Current Assets Year to Date	5	7,919,487	9,656,798	6,357	(1,737,311)	(17.99%)
Amount Raised from Rates	6	<u>(7,999,784)</u>	<u>(7,810,678)</u>	<u>(7,719,990)</u>	<u>(189,106)</u>	<u>2.42%</u>

This statement is to be read in conjunction with the accompanying notes.

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

1. ACQUISITION OF ASSETS	March 2014 Actual \$	2013/14 Budget \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Administration	15,078.84	14,800
Plant & Equipment - Administration	0.00	84,842
Law, Order & Public Safety		
CESC Vehicle	29,818.64	35,358
Ranger Vehicle	25,525.51	27,015
Security Camera Bernand Park & Avon Mall	454.57	25,000
Graffiti Removal Cleaner	6,995.00	6,995
Brigade Appliance - Fire Prevention	0.00	113,560
Bush Fire Brigade Shed Construction	1,246.00	23,342
Education & Welfare		
Land & Buildings - Respite Centre Construction	723,220.07	858,818
Killara - Sedan Replacement	0.00	72,084
Killara - Furniture & Equipment	0.00	3,734
Memorial Hall Equipment & Curtains	9,684.44	18,500
Community Amenities		
Generator -Inkpen	0.00	5,000
Drainage - Hillman Creek Supertowns	25,900.00	65,936
Drainage - King Creek Supertowns	107,117.52	167,618
Drainage - Town Centre Supertowns	71,992.50	131,116
Drainage - Bernard Park Supertowns	6,000.00	442,804
Aerators - Supertowns	0.00	75,973
Cemetery Capital Works	40,343.66	97,000

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

1. ACQUISITION OF ASSETS (Continued)	March 2014 Actual \$	2013/14 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	25,734.31	90,250
Furniture & Equipment- Public Halls	0.00	4,800
Plant & Equipment - Pools	132,135.21	132,500
Furniture & Equipment- Pools	7,191.45	7,800
Recreation Centre - Energy Efficiency	0.00	0
Recreation Centre - Vents	0.00	25,000
Recreation Centre - Roller Shutters Main Doors	8,108.45	23,000
Recreation Centre - Roller Shutters Meeting Rooms	23,938.18	18,000
EMCommS Vehicle	0.00	40,130
Furniture & Equipment - Other Recreation	5,717.38	7,347
Stackable Seating	0.00	3,580
Henry Street Oval Fencing	0.00	50,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Play Equipment - Wundowie	22,529.61	30,000
BMX Lighting	27,331.19	45,000
Bert Hawke - Drainage	0.00	40,000
Bert Hawke - Other	0.00	5,000
Sporting Equipment	0.00	0
Bert Hawke - Lighting	0.00	20,000
Skate Park - Wundowie	4,625.00	40,000
Baker Hill - Hardcourts	11,544.24	94,041
Bakers Hill Oval	182,029.98	453,750
Bernard Park-Water Playground- Supertowns	104,300.00	278,120
Jubilee Oval Reticulation	0.00	15,000
Library Energy Efficiency	0.00	0
Copier - Library	0.00	3,734
RFID System Library	0.00	33,550
Railway Precinct Upgrade	0.00	150,000
Sound Shell - RDAF Project	0.00	0
Monument - RDAF Project	0.00	0
Recognition Throssell VC - RDAF Project	0.00	0

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

1. ACQUISITION OF ASSETS (Continued)	March 2014 Actual \$	2013/14 Budget \$
<u>By Program (Continued)</u>		
Transport		
Land & Building	20,382.02	2,221,773
Footpath Construction	0.00	266,000
Laneway Construction	0.00	65,000
- Roadworks - Project Grants	511,008.22	653,706
- Roadworks - General Construction	151,368.35	958,505
- Roadworks - Bridge Construction	146,000.00	219,000
- Roadworks - Blackspot Funding	1,122.55	183,014
Laneway Land Acquisition	0.00	15,000
Infra Development- Super Towns	3,006,148.81	2,892,729
Plant & Equipment - Road Plant Purchases	21,350.00	560,263
Airport Infrastructure	1,029.36	142,750
Economic Services		
Christmas Decorations	0.00	30,000
Information Bays	0.00	57,595
LED Signs	0.00	10,000
Land & Fees - Supertowns	7,740.12	95,663
Old Town Building - Air Conditioning	18,818.63	44,000
Old Fire Station Northam - Roof	0.00	0
Land Purchased for Resale	25,045.45	25,045
Project Manager Community Infra Vehicle	32,894.55	34,000
Copier - Visitor Centre	0.00	3,734
Bakers Hill Water Project	232,901.33	854,870
Wundowie Storm Water Harvesting Project	6,500.00	1,057,714
	<u>5,800,871.14</u>	<u>14,285,458</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

1. ACQUISITION OF ASSETS (Continued)	March 2014 Actual \$	2013/14 Budget \$
<u>By Class</u>		
Land Held for Resale	25,045.45	25,045
Land and Buildings	1,010,105.09	3,789,504
Plant and Equipment	117,038.27	920,687
Furniture and Equipment	27,987.67	79,499
Bush Fire Equipment	1,246.00	136,902
Playground Equipment	27,154.61	70,000
Infrastructure Assets - Roads	3,669,647.93	4,752,954
Infrastructure Assets - Footpaths	0.00	266,000
Infrastructure Assets - Bridges & Culverts	146,000.00	219,000
Infrastructure Assets - Drainage	450,411.35	2,720,058
Infrastructure Assets - Parks & Ovals	325,205.41	1,019,491
Infrastructure Assets - Airfields	1,029.36	142,750
Infrastructure Assets - Streetscape	0.00	67,595
Infrastructure Assets - Other	0.00	75,973
	5,800,871.14	14,285,458

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	March 2014 Actual \$	2013/14 Budget \$	March 2014 Actual \$	2013/14 Budget \$	March 2014 Actual \$	2013/14 Budget \$
Governance						
CEO Vehicle - PN1212 - Asset MV1214		39,444		26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102		23,674		24,000	0.00	326
Law, Order Public Safety						
CESC Vehicle - PN1002 - Asset 9255	16,657.22	11,562	9,363.64	10,000	(7,293.58)	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	18,286.32	9,032	9,545.45	10,000	(8,740.87)	968
Education & Welfare						
Killara Omega Mgr - PN1020 - Asset HNK0001		29,062		15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242		11,129		15,000	0.00	3,871
Recreation & Culture						
EMCommS Vehicle - PN1101 - Asset MV1101		17,894		20,000	0.00	2,106
Wundowie Yak Lot 311 - Asset S222		24,634		200,000	0.00	175,366
Transport						
PN002 - Volvo Grader 710B 2004 - Asset S655		32,532		53,000	0.00	20,468
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215		6,998		31,845	0.00	24,847
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989		0		18,000	0.00	18,000
PN5042- Toyota Hilux Tray Top Wundowie -Asset 9062	10,924.68	10,925	12,151.54	12,153	1,226.86	1,228
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063		0		6,000	0.00	6,000
P590 - Toyota Hilux Grader Ute - Asset 990		0		4,000	0.00	4,000
PN1104 - N10686 Nissan Navara Const Super - Asset MV1104		16,779		11,000	0.00	(5,779)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	1,650.00	7,330	1,500.00	1,500	(150.00)	(5,830)
PN010 5 Tonne Tipper Truck - Asset 9110	35,454.00	35,454	33,734.55	33,734	(1,719.45)	(1,720)
Shire Depot - Assets 259		40,801		2,136,079	0.00	2,095,278
Shire Depot - Assets 260		9,684		9,684	0.00	0
Shire Depot - Assets 261		2,417		2,417	0.00	0
Shire Depot - Assets 262		26,257		26,257	0.00	0
Shire Depot - Assets 266		11,125		11,125	0.00	0
Shire Depot - Assets 488		13,621		13,621	0.00	0
Economic Services						
Snr Building Vehicle N042- Asset 9254	12,954.00	0	12,434.55	0	(519.45)	0
PMComInf Vehicle - PN1015 - Asset MV1015	17,950.00	25,313	18,041.36	20,000	91.36	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset MV1204	14,044.40	19,391	12,814.09	10,000	(1,230.31)	(9,391)
	127,920.62	425,058	109,585.18	2,720,415	(18,335.44)	2,295,357

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	March 2014 Actual \$	2013/14 Budget \$	March 2014 Actual \$	2013/14 Budget \$	March 2014 Actual \$	2013/14 Budget \$
Land & Buildings						
Wundowie Yak Lot 311 - Asset S222	0.00	24,634	0.00	200,000	0.00	175,366
Shire Depot - Assets 259	0.00	40,801	0.00	2,136,079	0.00	2,095,278
Shire Depot - Assets 260	0.00	9,684	0.00	9,684	0.00	0
Shire Depot - Assets 261	0.00	2,417	0.00	2,417	0.00	0
Shire Depot - Assets 262	0.00	26,257	0.00	26,257	0.00	0
Shire Depot - Assets 266	0.00	11,125	0.00	11,125	0.00	0
Shire Depot - Assets 488	0.00	13,621	0.00	13,621	0.00	0
Plant & Equipment						
CEO Vehicle - PN1212 - Asset MV1214	0.00	39,444	0.00	26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102	0.00	23,674	0.00	24,000	0.00	326
CESC Vehicle - PN1002 - Asset 9255	16,657.22	11,562	9,363.64	10,000	(7,293.58)	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	18,286.32	9,032	9,545.45	10,000	(8,740.87)	968
Killara Omega Mgr - PN1020 - Asset HNK0001	0.00	29,062	0.00	15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242	0.00	11,129	0.00	15,000	0.00	3,871
EMCommS Vehicle - PN1101 - Asset MV1101	0.00	17,894	0.00	20,000	0.00	2,106
PN002 - Volvo Grader 710B 2004 - Asset S655	0.00	32,532	0.00	53,000	0.00	20,468
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215	0.00	6,998	0.00	31,845	0.00	24,847
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989	0.00	0	0.00	18,000	0.00	18,000
	10,924.68	10,925	12,151.54	12,153	1,226.86	1,228
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063	0.00	0	0.00	6,000	0.00	6,000
P590 - Toyota Hilux Grader Ute - Asset 990	0.00	0	0.00	4,000	0.00	4,000
PN1104 - N10696 Nissan Navara Const Super - Asset MV1104	0.00	16,779	0.00	11,000	0.00	(5,779)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	1,650.00	7,330	1,500.00	1,500	(150.00)	(5,830)
PN010 5 Tonne Tipper Truck - Asset 9110	35,454.00	35,454	33,734.55	33,734	(1,719.45)	(1,720)
Snr Building Vehicle - Asset 9254	12,954.00	0	12,434.55	0	(519.45)	0
PMComInf Vehicle - PN1015 - Asset MV1015	17,950.00	25,313	18,041.36	20,000	91.36	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset	14,044.40	19,391	12,814.09	10,000	(1,230.31)	(9,391)
	127,920.62	425,058	109,585.18	2,720,415	(18,335.44)	2,295,357

Summary

Profit on Asset Disposals
Loss on Asset Disposals

March 2014 Actual \$	2013/14 Budget \$
1,318.22	2,352,458
(19,653.66)	(57,101)
<u>(18,335.44)</u>	<u>2,295,357</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$
Governance									
Loan 215 - Admin Office Renovations	115,183	0	0	25,987	12,777	89,196	102,406	7,365	3,558
Community Amenities									
Loan 210 - River Dredging	17,547	0	0	5,500	5,500	12,047	12,047	991	519
Recreation & Culture									
Loan 206 - Northam Country Club **	221,377	0	0	35,137	17,311	186,240	204,066	12,636	6,036
Loan 208 - Northam Country Club **	34,090	0	0	4,249	2,085	29,841	32,005	2,465	716
Loan 219 - Northam Bowling Club **	141,095	0	0	22,415	11,045	118,680	130,050	7,999	2,479
Loan 222 - Northam Trotting Club Building **	69,682	0	0	69,682	69,682	0	0	5,195	5,195
Loan 223 - Recreation Facilities	766,506	0	0	90,896	90,896	675,610	675,610	45,688	26,397
Loan 224 - Recreation Facilities	1,042,187	0	0	31,897	15,694	1,010,290	1,026,493	67,703	23,035
Loan 226 - Recreation Facilities	388,241	0	0	12,378	6,110	375,863	382,131	20,268	6,904
Transport									
Loan 221 - Airstrip Upgrade	58,964	0	0	10,394	5,117	48,570	53,847	3,581	1,564
Economic Services									
Loan 217 - CBD Streetscape	776,624	0	0	138,146	68,089	638,478	708,535	42,921	16,067
Loan 218 - CBD Streetscape	94,203	0	0	14,952	14,952	79,251	79,251	5,377	3,007
Loan 225 - Victoria Oval Purchase	852,698	0	0	26,097	12,841	826,601	839,857	55,393	18,847
	4,578,397	0	0	487,730	332,099	4,090,667	4,246,298	277,582	114,324

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013/14

The Shire of Northam does not propose to raise any new debenture in 2013/14.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2013, it is not expected to have any unspent debenture funds as at 30th June 2014.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2013/14.

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

	March 2014 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	232,105	232,104
Interest	6,839	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(11,745)
	<u>238,944</u>	<u>245,719</u>
(b) Employee Liability Reserve		
Opening Balance	545,190	545,190
Interest	15,155	22,221
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	(101,960)	(101,960)
	<u>458,385</u>	<u>515,451</u>
(c) Housing Reserve		
Opening Balance	225,269	225,269
Interest	6,639	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>231,908</u>	<u>234,451</u>
(d) Office Equipment Reserve		
Opening Balance	123,050	123,050
Interest	3,626	5,015
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	(14,800)
	<u>126,676</u>	<u>118,265</u>
(e) Plant & Equipment Reserve		
Opening Balance	582,571	582,572
Interest	17,169	23,745
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	(389,031)
	<u>599,740</u>	<u>467,286</u>
(f) Recreation Reserve		
Opening Balance	48,309	48,308
Interest	1,424	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(50,277)
	<u>49,733</u>	<u>0</u>
(g) Road & Bridgeworks Reserve		
Opening Balance	635,182	635,182
Interest	18,719	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(36,500)
	<u>653,901</u>	<u>644,571</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

	March 2014 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Refuse Site Reserve		
Opening Balance	155,898	155,898
Interest	4,595	6,354
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	(20,000)
	<u>160,493</u>	<u>182,252</u>
(i) Regional Development Reserve		
Opening Balance	129,289	129,290
Interest	3,810	5,270
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	(25,045)
	<u>133,099</u>	<u>114,515</u>
(j) Speedway Reserve		
Opening Balance	125,231	125,231
Interest	3,691	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>128,922</u>	<u>130,335</u>
(k) Community Bus Replacement Reserve		
Opening Balance	9,656	9,656
Interest	285	393
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>9,941</u>	<u>30,049</u>
(l) Septage Pond Reserve		
Opening Balance	196,241	196,341
Interest	5,783	8,002
Amount Set Aside / Transfer to Reserve	0	41,000
Amount Used / Transfer from Reserve	0	0
	<u>202,024</u>	<u>245,343</u>
(m) Killara Reserve		
Opening Balance	175,380	233,775
Interest	5,169	9,528
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(43,784)
	<u>180,549</u>	<u>199,519</u>
(n) Stormwater Drainage Projects Reserve		
Opening Balance	6,272	6,272
Interest	185	257
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>6,457</u>	<u>46,529</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

	March 2014 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Recreation and Community Facilities Reserve		
Opening Balance	413,642	413,642
Interest	12,190	16,859
Amount Set Aside / Transfer to Reserve	0	195,515
Amount Used / Transfer from Reserve	0	0
	<u>425,832</u>	<u>626,016</u>
(p) Administration Office Reserve		
Opening Balance	452,276	452,276
Interest	13,329	18,434
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>465,605</u>	<u>470,710</u>
(q) Council Buildings & Amenities Reserve		
Opening Balance	93,594	93,594
Interest	2,758	3,815
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	0
	<u>96,352</u>	<u>347,409</u>
(r) River Town Pool Dredging Reserve		
Opening Balance	215,130	215,130
Interest	6,340	8,768
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>221,470</u>	<u>273,898</u>
(s) Parking Facilities Construction Reserve		
Opening Balance	151,324	151,323
Interest	4,460	6,168
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>155,784</u>	<u>157,491</u>
(t) Art Collection Reserve		
Opening Balance	10,239	10,239
Interest	302	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>10,541</u>	<u>15,656</u>
Total Cash Backed Reserves	<u><u>4,556,356</u></u>	<u><u>5,065,465</u></u>
Total Interest	132,468	186,850

All of the above reserve accounts are to be supported by money held in financial institutions.

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

	March 2014 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers to Reserves		
Aged Accommodation Reserve	6,839	25,360
Employee Liability Reserve	15,155	72,221
Housing Reserve	6,639	9,182
Office Equipment Reserve	3,626	10,015
Plant & Equipment Reserve	17,169	273,745
Recreation Reserve	1,424	1,969
Road & Bridgeworks Reserve	18,719	45,889
Refuse Site Reserve	4,595	46,354
Regional Development Reserve	3,810	10,270
Speedway Reserve	3,691	5,104
Community Bus Replacement Reserve	285	20,393
Septage Pond Reserve	5,783	49,002
Killara Reserve	5,169	9,528
Stormwater Drainage Projects Reserve	185	40,257
Recreation and Community Facilities Reserve	12,190	212,374
Administration Office Reserve	13,329	18,434
Council Buildings & Amenities Reserve	2,758	253,815
River Town Pool Dredging Reserve	6,340	58,768
Parking Facilities Construction Reserve	4,460	6,168
Art Collection Reserve	302	5,417
	<u>132,468</u>	<u>1,174,265</u>
Transfers from Reserves		
Aged Accommodation Reserve	0	(11,745)
Employee Liability Reserve	(101,960)	(101,960)
Housing Reserve	0	0
Office Equipment Reserve	0	(14,800)
Plant & Equipment Reserve	0	(389,031)
Recreation Reserve	0	(50,277)
Road & Bridgeworks Reserve	0	(36,500)
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	(25,045)
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	0	(43,784)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>(101,960)</u>	<u>(693,142)</u>
Total Transfer to/(from) Reserves	<u>30,508</u>	<u>481,123</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accomodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie.

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

Recreation Reserve

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2013/14.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

4. RESERVES (Continued)

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

Recreation and Community Facilities Reserve

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

APPENDIX 2

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

	March 2014 Actual \$	2013/14 Financial Report \$	2013/14 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	6,083,645	2,668,302	240,500
Cash - Restricted Unspent Grants	662,046	6,346,583	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,556,356	4,525,847	4,910,954
Sundry Debtors	215,321	663,870	1,060,872
Rates - Current	1,704,702	760,089	0
Pensioners Rates Rebate	24,507	21,233	0
Provision for Doubtful Debts	(40,918)	(175,686)	0
GST Receivable	84,367	2,000	0
Accrued Income/Prepayments	0	53,968	0
Inventories	7,766	7,766	40,000
	<u>13,297,792</u>	<u>14,873,971</u>	<u>6,252,326</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(637,983)	(1,324,439)	(2,292,318)
Rates Income in Advance	(78,431)	0	0
GST Payable	(30,245)	0	0
Accrued Salaries & Wages	0	(161,869)	0
Accrued Interest on Debentures	0	(56,239)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(28,807)	(593)	0
Loan Liability	(96,043)	(428,143)	0
Provision for Annual Leave	(250,181)	(410,738)	0
Provision for Long Service Leave	(254,687)	(273,765)	0
Other Payables	0	0	0
	<u>(1,376,377)</u>	<u>(2,655,786)</u>	<u>(2,292,318)</u>
NET CURRENT ASSET POSITION	11,921,415	12,218,185	3,960,008
Less: Cash - Reserves - Restricted	(4,556,356)	(4,525,847)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	(9,109)
Add: Current Loan Liability	96,043	428,143	454,341
Add: Leave Liability Reserve	458,385	545,190	515,451
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>7,919,487</u>	<u>8,665,671</u>	<u>9,737</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 Rate Revenue \$	2013/14 Interim Rates \$	2013/14 Back Rates \$	2013/14 Total Revenue \$	2013/14 Budget \$
General Rate								
00 Non-Rateable	0.0000	692	1,587,260	0	0	0	0	0
01 GRV-Townsites Residential	9.7018	2,928	36,365,266	3,532,095	18,644	262	3,551,001	3,551,687
02 GRV-Northam Commercial/Industrial	10.8064	249	11,298,400	1,217,384	3,709	4,926	1,226,019	1,222,050
05 Agricultural Local	0.5226	481	153,306,000	802,269	(434)	3,756	805,591	807,277
06 Agricultural Regional	0.4331	210	112,043,000	484,353	732	(260)	484,825	491,358
07 Rural Small Holdings	0.5958	549	96,238,000	573,386	953	0	574,339	577,486
Sub-Totals		5,109	410,837,926	6,609,487	23,603	8,685	6,641,775	6,649,858
Minimum Rates								
	Minimum \$							
01 GRV-Northam Town Gen	790	954	4,307,907	754,450	1,938	0	756,388	753,660
02 GRV-Northam Town Diff	790	43	177,888	33,970	0	0	33,970	33,970
05 Agricultural Local	790	155	12,738,910	122,450	2,201	0	124,651	122,450
06 Agricultural Regional	790	200	22,714,600	158,000	790	0	158,790	158,000
07 Rural Small Holdings	790	101	12,559,000	79,790	0	0	79,790	79,790
Sub-Totals		1,453	52,498,305	1,148,660	4,929	0	1,153,589	1,147,870
Less Rates Written Off							7,795,364	7,797,728
Ex-Gratia Rates							0	0
Excess Rate Receipts							12,953	12,950
Totals							7,808,317	7,810,678

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The differential rates differed from those advertised as due to delays in obtaining Ministerial approval, it has been decided not to spot rate Springhill, Princes Plant Nursery, Ausbao/Bakers Hill Engineering, Archer/Outback Mining and Holcim. The effect of this is a reduction in rate revenue of \$10,496. These properties are to be rated as per their zoning Agricultural Regional and Agricultural Local.

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	0	3,000	(1,500)	1,500
Lesser Hall Bond	2	400	500	0	900
Nomination Deposits	4	0	800	(800)	0
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	293,253	26,518	(18,000)	301,771
Bonds - Building	7	36,000	0	0	36,000
Crossovers - Bond	9	91,392	0	(4,500)	86,892
Recreation Centre Bond	11	400	700	(700)	400
Facilities - Bonds	18	500	0	(300)	200
Footpath/Kerbing Deposit	22	89,500	30,500	(29,500)	90,500
Retentions	26	37,977	79,847	0	117,824
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (B	29	0	37,205	(35,183)	2,022
Builders Reg Board Levy	30	0	22,493	(20,872)	1,621
Standpipe Key	31	5,850	650	(50)	6,450
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	249,494	6,280	0	255,774
Other	34	14,873	500	(3,740)	11,633
Other - Rental Bond	35	400	0	0	400
Bonds - Animal Traps	36	55	615	(540)	130
Storm Damage Donations	38	175	0	0	175
		<u>835,779</u>	<u>209,608</u>	<u>(115,685)</u>	<u>929,702</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

8. OPERATING STATEMENT

	March 2014 Actual	2013/14 Budget	2012/13 Actual
OPERATING REVENUES	\$	\$	\$
Governance	17,907	21,526	97,024
General Purpose Funding	9,347,089	10,126,497	11,968,418
Law, Order, Public Safety	410,314	637,452	568,104
Health	32,841	43,500	184,211
Education and Welfare	1,919,072	2,289,527	1,859,021
Housing	24,095	50,201	38,489
Community Amenities	2,285,063	2,542,208	2,064,117
Recreation and Culture	335,605	1,189,851	716,435
Transport	633,048	3,442,330	1,645,688
Economic Services	385,281	1,541,602	944,536
Other Property and Services	81,923	72,500	134,461
TOTAL OPERATING REVENUE	15,472,238	21,957,194	20,220,504
 OPERATING EXPENSES			
Governance	661,419	865,082	867,871
General Purpose Funding	162,416	268,824	426,757
Law, Order, Public Safety	780,436	1,130,048	1,040,194
Health	270,265	413,271	574,346
Education and Welfare	1,034,362	1,458,901	1,352,950
Housing	53,137	96,648	99,379
Community Amenities	2,263,591	3,644,728	2,873,879
Recreation & Culture	2,482,851	4,097,696	3,533,794
Transport	3,387,385	4,609,646	4,691,672
Economic Services	1,426,062	2,377,474	2,799,727
Other Property and Services	272,273	130,491	113,434
TOTAL OPERATING EXPENSE	12,794,197	19,092,809	18,374,004
 CHANGE IN NET ASSETS RESULTING FROM OPERATIONS			
	2,678,041	2,864,385	1,846,500

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

9. BALANCE SHEET

	March 2014 Actual \$	2012/13 Actual \$
CURRENT ASSETS		
Cash Assets	11,302,047	13,540,732
Receivables	2,019,338	1,544,320
Inventories	<u>7,766</u>	<u>7,765</u>
TOTAL CURRENT ASSETS	13,329,151	15,092,817
 NON-CURRENT ASSETS		
Receivables	629,728	689,315
Inventories	884,118	884,118
Property, Plant and Equipment	29,240,509	29,096,434
Infrastructure	<u>44,642,358</u>	<u>41,707,965</u>
TOTAL NON-CURRENT ASSETS	75,396,713	72,377,832
 TOTAL ASSETS	<u>88,725,864</u>	<u>87,470,649</u>
 CURRENT LIABILITIES		
Payables	775,465	1,690,090
Interest-bearing Liabilities	96,043	425,188
Provisions	<u>504,868</u>	<u>684,502</u>
TOTAL CURRENT LIABILITIES	1,376,376	2,799,780
 NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,150,256	4,150,256
Provisions	<u>115,705</u>	<u>115,705</u>
TOTAL NON-CURRENT LIABILITIES	4,265,961	4,265,961
 TOTAL LIABILITIES	<u>5,642,337</u>	<u>7,065,741</u>
 NET ASSETS	<u>83,083,527</u>	<u>80,404,908</u>
 EQUITY		
Retained Surplus	77,702,806	75,054,696
Reserves - Cash Backed	4,556,356	4,525,847
Reserves - Asset Revaluation	<u>824,365</u>	<u>824,365</u>
TOTAL EQUITY	<u>83,083,527</u>	<u>80,404,908</u>

APPENDIX 2

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MARCH 2014

10. FINANCIAL RATIO

	2013 YTD	2012	2011	2010
Current Ratio	8.84	1.85	1.53	2.23

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

APPENDIX 2

SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 MARCH 2014

11. Material Variances Notes

	NOTE	March 2014 Actual \$	March 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
Operating							
Revenues/Sources							
	8						
Governance		17,907	18,360	21,526	(453)	(2.47%)	
General Purpose Funding		1,538,772	1,532,844	2,315,819	5,928	0.39%	
Law, Order, Public Safety		410,314	479,115	637,452	(68,801)	(14.36%)	Timing on the supply of Bakers Hill Light Tanker
Health		32,841	32,616	43,500	225	0.69%	
Education and Welfare		1,919,072	1,954,544	2,289,527	(35,472)	(1.81%)	Lower childcare revenue than anticipated
Housing		24,095	37,638	50,201	(13,543)	(35.98%)	Pool house vacant, no revenue
Community Amenities		2,285,063	2,260,528	2,542,208	24,535	1.09%	Additional fees & charges raised
Recreation and Culture		335,605	604,814	1,189,851	(269,209)	(44.51%)	Timing of CSRFF grant funding & profit on sale of assets
Transport		633,048	2,180,289	3,442,330	(1,547,241)	(70.96%)	Timing of road and airport grant funding & contributions
Economic Services		385,281	1,152,324	1,541,602	(767,043)	(66.56%)	Timing differences grant funding & Avon Descent Funding
Other Property and Services		81,923	54,351	72,500	27,572	50.73%	Workers compensation reimbursements higher than anticipated
		7,663,921	10,307,423	14,146,516	(2,643,502)	(25.65%)	
(Expenses)/(Applications)							
	8						
Governance		(661,419)	(665,294)	(865,082)	3,875	0.58%	
General Purpose Funding		(162,416)	(177,426)	(268,824)	15,010	8.46%	Timing debt collection & valuation expenses
Law, Order, Public Safety		(780,436)	(864,628)	(1,130,048)	84,192	9.74%	Depreciation & Animal Control expenses lower than anticipated
Health		(270,265)	(309,309)	(413,271)	39,044	12.62%	Timing of expenses
Education and Welfare		(1,034,362)	(1,092,124)	(1,458,901)	57,762	5.29%	Childcare costs lower than budgeted
Housing		(53,137)	(73,475)	(96,648)	20,338	27.68%	Utilities at Pool House lower as no tenant and timing of maintenance works
Community Amenities		(2,263,591)	(2,708,492)	(3,644,728)	444,901	16.43%	Project timing - Landfill & Septage ponds
Recreation & Culture		(2,482,851)	(3,112,145)	(4,097,696)	629,294	20.22%	Project timing
Transport		(3,387,385)	(3,429,683)	(4,609,646)	42,298	1.23%	
Economic Services		(1,426,062)	(1,799,015)	(2,377,474)	372,953	20.73%	Projects & events timing
Other Property and Services		(272,273)	(135,520)	(130,491)	(136,753)	(100.91%)	Reallocation of plant cost to be undertaken
		(12,794,197)	(14,367,111)	(19,092,809)	1,572,914	(10.95%)	

APPENDIX 2

SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 MARCH 2014

11. Material Variances Notes

	NOTE	March 2014 Actual \$	March 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
Operating							
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	18,335	1,693,896	(2,602,312)	(1,675,561)	98.92%	Timing of asset disposal
Movement in Accrued Interest		(56,239)	0	0	(56,239)	0.00%	
Movement in Accrued Salaries and Wages		(161,869)	0	0	(161,869)	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0.00%	
Depreciation on Assets		2,597,436	2,330,392	3,495,741	267,044	(11.46%)	
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	(25,045)	0	(25,045)	(25,045)	0.00%	
Purchase Land and Buildings	1	(1,010,105)	(2,690,325)	(3,789,504)	1,680,220	62.45%	Timing Differences
Purchase Plant and Equipment	1	(117,038)	(388,521)	(920,687)	271,483	69.88%	Timing Differences with vehicle purchasing
Purchase Furniture and Equipment	1	(27,988)	(72,856)	(79,499)	44,868	61.58%	Timing Differences
Purchase Bush Fire Equipment	1	(1,246)	(75,704)	(136,902)	74,458	98.35%	Timing Differences supply of Bakers Hill Light Tanker
Purchase Playground Equipment	1	(27,155)	0	(70,000)	(27,155)	0.00%	Timing Differences
Purchase Infrastructure Assets - Roads	1	(3,669,648)	(3,934,635)	(4,752,954)	264,987	6.73%	Timing Differences.
Purchase Infrastructure Assets - Bridges	1	(146,000)	0	(219,000)	(146,000)	#DIV/0!	Timing Differences
Purchase Infrastructure Assets - Footpaths	1	0	(177,328)	(266,000)	177,328	100.00%	Timing Differences
Purchase Infrastructure Assets - Drainage	1	(450,411)	0	(2,720,058)	(450,411)	0.00%	Timing Differences
Purchase Infrastructure Assets - Parks & Ovals	1	(325,205)	(455,967)	(1,019,491)	130,762	28.68%	Timing Differences
Purchase Infrastructure Assets - Airfields	1	(1,029)	(95,160)	(142,750)	94,131	98.92%	Timing Differences
Purchase Infrastructure Assets - Streetscape	1	0	(38,392)	(67,595)	38,392	100.00%	Timing Differences
Purchase Infrastructure Assets - Other	1	0	0	(75,973)	0	#DIV/0!	Timing Differences
Proceeds from Disposal of Assets	2	109,585	1,813,610	2,720,415	(1,704,025)	93.96%	Timing Differences
Repayment of Debentures	3	(332,099)	(348,346)	(487,730)	16,247	4.66%	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	40,537	23,225	131,483	17,312	(74.54%)	
Transfers to Restricted Assets (Reserves)	4	(132,468)	(132,468)	(1,174,265)	0	0.00%	
Transfers from Restricted Asset (Reserves)	4	101,960	101,960	693,142	0	0.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!	
						#DIV/0!	
ADD Net Current Assets July 1 B/Fwd	5	8,665,671	8,665,671	8,665,671	0	0.00%	
LESS Net Current Assets Year to Date	5	7,919,487	11,111,081	6,357	(3,191,594)	(28.72%)	
Amount Raised from Rates	6	<u>(7,999,784)</u>	<u>(7,810,678)</u>	<u>(7,719,990)</u>	<u>(189,106)</u>	<u>2.42%</u>	

This statement is to be read in conjunction with the accompanying notes.

APPENDIX 3



Shire of Northam

EVALUATION REPORT

RFT 2 of 2014 Wundowie Dam Cover

Prepared by Chadd Hunt
15th May 2014

APPENDIX 3

**Tender 2 of 2014
Wundowie Dam Cover**



BACKGROUND

Title

The Shire of Northam issued a Request for Tender for the design and construction of a cover over the Wundowie Dam.

Scope

This specification covers the design and construction of a cover over the existing Wundowie storage dam. The works generally include-

This specification covers the construction of the dam cover and associated works over the existing water body contained in the Wundowie Dam. The Wundowie dam is a lined above ground level structure that stores water sourced from both treated wastewater from the adjoining Wastewater Treatment Plant and through the capture of stormwater runoff.

The dam has dimension of approx. 130m by 70metres –

The dam fluctuates in height as the volume of water in the dam is not consistent throughout the year. The volume can vary from approximately 2500m³ to 9000m³.

The Contractor shall allow for the construction of all works shown, described or inferred by the Specification and Schedule and shall further allow for complying with any instructions issued by the Superintendent or nominated Representative.

Refer to Tender Document for details Scope of Works.

Contract Period

The contract is estimated to take 12 weeks to complete.

Tendering Budget

The cost for this procurement was estimated at \$ 440,000 and the appropriate budget secured.

RFT PROCESS

Council Approval

Given the estimated contract value, a location of works was prepared for this project and endorsed by Council on 16th April 2014.

The procurement plan may be viewed;

<G:\COUNCIL MATTERS\Council AGENDAS Ordinary & Special\2014>

Advertising Details

The RFT was advertised in The West Australian on 19th April 2014.

APPENDIX 3

**Tender 2 of 2014
Wundowie Dam Cover**



Site Visit

It is assumed Tenderer's completed site visits as per Tender requirement

RFT Closing Date

The RFT closing date was 11th May 2014

Tenders Received

Tender submissions were received from the following organisations:

- (a) Avon FibreTech
- (b) Avon Fibre Tech 2
- (c) Merit Lining Systems
- (d) TCL
- (e) Brice Engineers Pty Ltd(Non Conforming)
- (f) Geits Group Of Companies (Non-conforming)

THE EVALUATION

Participants

An evaluation panel assessed each tender submission. Details on members of the panel are contained within the below table.

Name	Organisation	Title	Basis of Participation
Chad Hunt	Shire of Northam	Project Manager Community Infrastructure	Lead Assessor
Jason Whitaker	Shire of Northam	Chief Executive Officer	Assessor
Denise Gobbart	Shire of Northam	Executive Manager Corporate Services	Assessor
Kevin Kane	Shire of Northam	Engineer	Assessor

Compliance Evaluation

A. Compliance Criteria

The compliance criteria for this RFT were:

- (a) Compliance with the conditions in the request;
- (b) Compliance with Specification;
- (c) Financial capacity to perform the works;
- (d) Intent to Sub-Contract;
- (e) Declare any conflict of interest;

APPENDIX 3

Tender 2 of 2014
Wundowie Dam Cover



- (f) Quality assurance;
- (g) Insurance coverage;
- (h) Registration, Licences or Qualification details;

Compliance Criteria were evaluated on a "Yes/No" basis. All conforming submissions were processed through to the qualitative/price evaluation on the basis that all compliance criteria had been met.

B. Qualitative Assessment

The qualitative criteria for this tender were:

- (a) Pricing (40%)
- (b) Timeliness (15%)
- (c) Experience (10%)
- (d) Resources (10%)
- (e) Maintenance & Serviceability (25%)

The qualitative assessment was completed on 15th May 2014

C. Qualitative Scores & Pricing

For Scoring and pricing refer to the following appendices;

Appendix A - Evaluation Matrix

Appendix B – Pricing Summary

D. Short-listing

No tenders were short listed and an assessment was undertaken on conforming tenders.

The following Tenderers were Non-Conforming	Reason
(a) Brice Engineers Pty Ltd	Electronic Tender Submission
(b) Geits Group of Companies	Electronic Tender Submission

Referee Reports

As part of the evaluation process, a number of referees were contacted. The following table provides a summary of the referees contacted and their comments in relation to the recommended Tenderer.

Referee Contact	Comments
Water Corporation	Dam cover has been installed for approx. 2 years no issues present.
Clarence Valley Council	TBC.

APPENDIX 3

Tender 2 of 2014
Wundowie Dam Cover



Murweh Shire Council	TBC
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RECOMMENDATION FOR AWARD

Recommended Tenderer

Merit lining Systems Pty Ltd is the recommended Tenderer on the basis of Price and previous experience in performing similar works.

Contract Price

The estimated contract price is \$225,194 ex gst

Contract Commencement Date

It is anticipated that the contract will commence in June 2014.

APPENDIX 3

Tender 2 of 2014
Wundowie Dam Cover



Endorsement by Evaluation Participant

Name _____ Date / /

Sign _____

Name _____ Date / /

Sign _____

Name _____ Date / /

Sign _____

Endorsement by CEO

Name _____ Date / /

Sign _____