



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
21 NOVEMBER 2012**

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 NOVEMBER 2012 AT 5:30 PM

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SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 21 November 2012 at 5:30 pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. OPENING AND WELCOME

The Presiding Officer, Cr S Pollard declared the meeting open at 5:34pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr S Pollard has declared a 'Financial' interest in Item 13.1.2 - Selection Criteria for Tender 7 of 2012 - Civil Construction works associate with as he is the association secretary to CWDGP Inc, who may benefit from this Tender.

Cr J Williams has declared a 'Proximity' interest in Item 13.2.4 – New St John Ambulance Station (Demolish existing) Lot 9003 Wandoo Parade, Wundowie – as she is an adjoining property owner.

Cr R Head has declared a 'Financial' interest in Item 13.2.4 - New St John Ambulance Station (Demolish existing) Lot 9003 Wandoo Parade, Wundowie - as he is a member of the Order of St John of Jerusalem and close association with St John Ambulance.

Cr S Pollard has declared a 'Financial' interest in Item 13.2.7 – Proposed General Practitioner (GP) Super Clinic and Associated Works Lot 64 Fernie Street, Northam – as he is the Association Secretary for which he receives remuneration.

Cr T Little has declared an 'Impartiality' interest in Item 13.2.8 - Outbuilding proposed to be constructing a dwelling first - 48 Loton Drive, Northam - as he has known Scott Horlin for 22 years.

3. ATTENDANCE

COUNCIL

President
Councillors

Cr S B Pollard
T M Little
K D Saunders
R W Tinetti
R M Head
A W Llewellyn
D A Hughes
J E Williams
D G Beresford

Chief Executive Officer	N A Hale
Executive Manager Development Services	P B Steven
Executive Manager Corporate Services	D R Gobbart
Executive Manager Engineering Services	S Lee
Executive Manager Community Services	J McGready
Project Manager Community Infrastructure	C B Hunt

GALLERY

4. APOLOGIES

Cr U Rumjantsev

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

Nil

9. PUBLIC STATEMENT TIME

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 OCTOBER 2012

RECOMMENDATION/COUNCIL DECISION

Minute No C.1877

**Moved: Cr T Little
Seconded: Cr A Llewellyn**

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 17 October 2012 be confirmed as a true and accurate record of that Meeting.

CARRIED 9/0

11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 29 OCTOBER 2012

RECOMMENDATION/COUNCIL DECISION

Minute No C.1878

**Moved: Cr R Tinetti
Seconded: Cr T Little**

That the Minutes of the Special Meeting of Council held on Monday, 29 October 2012 be confirmed as a true and accurate record of that Meeting.

CARRIED 9/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

12.1 PRESIDENTS REPORT - NOVEMBER 2012

<u>Visitations and Consultations</u>	
18/10/12	ABC Radio interview re Detention Centre
18/10/12	Avon Youth AGM
24/10/12	Super town working party meeting
24/10/12	Councillors strategic issues meeting
24/10/12	CEO Review Committee meeting
26/10/12	CEO Review Committee CEO interview
29/10/12	Wheatbelt Dev. Comm. – Wheatbelt Infrastructure Trust forum
29/10/12	CEO Review Committee meeting
3/11/12	Dogs Day Out event
5/11/12	Northam Historical Society re: Morrell Family book research
7/11/12	CEO Review Committee meeting
8/11/12	AAP News re: fatal car crash/youth issues
9/11/12	Citizenship Ceremony
10/11/12	Wheatbelt Training Awards event
11/11/12	Remembrance Day service in Northam
12/11/12	Radio 6PR re: youth violence
15/11/12	Bauxite Alumina Joint Venture interview
21/11/12	Hon. Judi Moylan and Christian Porter meeting with Council
<u>Apologised Events</u>	
19/10/12	Tidy Towns - Sustainable Communities regional awards
22/10/12	Invision Signs meeting
23/10/12	Heavy Vehicle workshop @ Bridgeley Centre
23/10/12	Avon Community Development Foundation AGM
25/10/12	Australian Government “Skills Connect “forum
26/10/12	Northam Residential College awards presentation evening
27/10/12	Northam Guided Tours launch – Councillors attended
28/10/12	Northam Race Club XXXX Northam Cup – Cr. Little deputised
28/10/12	Northam and Districts Historical Society book launch
30/10/12	Northam SHS Year 12 graduation – Cr. Williams deputised
2/11/12	Hutchinson Builders 100 th Anniversary event in Perth
6/11/12	Northam Railways Football Club – Cr. Little deputised
7/11/12	Super Towns Futures Forum in Perth – Officers attended
7/11/12	Killara open day event
9/11/12	York Recreation Centre official opening event
12/12/12	West Northam Primary School presentation night

<u>Upcoming Events</u>	
23/11/12	Avon Midlands Country Zone meeting
24/11/12	Bakers Hill Community Fair
24/11/12	Beverley Harvest Festival event
28/11/12	Super towns launch by Minister Brendon Grylls
28/11/12	Launch of sub regional economic plan in Cunderdin
28/11/12	Super town working party meeting
28/11/12	Councillors strategic issues monthly meeting
29/11/12	Yongah Hill Community Reference Group meeting proposed
30/11/12	Citizenship Ceremony
30/11/12	Northam Chamber of Commerce sundowner
1/12/12	Bakers Hill Storm Water management demonstration site
3/12/12	AROC meeting in Toodyay
3/12/12	Law and Order forum
3/12/12	Wheatbelt Basketball - Police vs. Youth grand final
5/12/12	Tim Shackleton Chair Wheatbelt Development Commission
5/12/12	St Josephs School Northam presentation night
8/12/12	Avon Valley Christmas Carnival in Bernard Park
21/12/12	Shire Christmas Party

STRATEGIC ASPECTS

Foot injury

Due to sustaining a foot injury on the 21st October, I have been unable to meet many of my normal community engagement commitments which I have listed above. I wish to thank my fellow Councillors who have agreed to step up on behalf of the Shire to attend some of those engagements for me.

Regional Centres Development Plan (Supertowns)

Our working party has met and a concept drawing has been presented to us for a major mixed commercial/residential building which is looking to advance us along the Growth Plan track. It is very early days but options are being investigated.

In addition, a "Futures Forum", hosted by the Department of Regional Development and Lands, was held in Perth on the 7th November where a number of speakers spoke about the State's vision for a network of super towns and the types of synergies that would flow from that. It involves global positioning, partnerships and collaboration. Councillors will discuss the implications of this vision at our monthly strategic forum meeting.

Wheatbelt Infrastructure Trust

The CEO and I attended a forum presented by the Wheatbelt Development Commission around the possibilities for Local Government to access funding for infrastructure other than via the usual Grants system. The prospect of forming Companies, Trusts and Incorporated Associations was flagged. The theory is for money making activities to be

undertaken via entities other than the Local Government Authority itself and often in conjunction with other LGAs and private entrepreneurs. The Local Government Act restricts Local Governments from easily being involved in business undertakings but leaves the door open in certain limited circumstances. As we are increasingly looking at involvement in the Aged Care sector, the forum was relevant to our situation. We will continue to flesh out the possible opportunities over coming months.

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

13.1.1 COUNCIL MEETINGS FOR CALENDAR YEAR 2013

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	2.1.3.1
Officer:	Neville Hale
Officer Interest:	Nil
Policy:	Local Government Act 1995
Voting:	Simple Majority
Date:	25 October 2012

PURPOSE

The purpose of this report is to outline the meeting schedule for Ordinary Meetings of Council for the twelve months from January 2013 through to December 2013.

BACKGROUND

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give **local public notice** of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where **local public notice** is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least **seven days** before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

STATUTORY REQUIREMENTS

Local Government Act 1995 – s1.7;
 Local Government (Administration) Regulations, Reg 12.

CONFORMITY WITH THE PLAN FOR THE FUTURE

N/A

BUDGET IMPLICATIONS

For the 2012/13 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995, Councillors receive a flat annual Meeting Attendance Fee of \$7,000 and the President receives \$14,000. This amount is not affected by the number of meetings attended.

Councillors are, however, entitled to claim travel costs in respect to meetings and other authorised events.

OFFICER’S COMMENT

Council, at it’s Ordinary Meeting held on Wednesday 17 December 2008, resolved to hold a monthly Ordinary Council Meeting on the third (3rd) Wednesday of each month.

A Council Forum would be held on the second (2nd) Wednesday of the month in accordance with current practice.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1879

Moved: Cr J Williams
Seconded: Cr K Saunders

- 1. That the Shire of Northam advertise that its Ordinary Meetings of Council for 2013 will be held on the third (3rd) Wednesday of each month with the dates as listed below:**

Wednesday	16 January 2013
Wednesday	20 February 2013
Wednesday	20 March 2013
Wednesday	17 April 2013
Wednesday	15 May 2013
Wednesday	19 June 2013
Wednesday	17 July 2013
Wednesday	21 August 2013
Wednesday	18 September 2013

Wednesday 16 October 2013
Wednesday 20 November 2013
Wednesday 18 December 2013

2. **A Council Forum to be held on the Second (2nd) Wednesday of each month.**
3. **All meetings are to be convened in the Council Chambers and to commence at 5.30pm.**

CARRIED 9/0

Cr S Pollard has declared a 'Financial' interest in Item 13.1.2 - Selection Criteria for Tender 7 of 2012 - Civil Construction works associate with as he is the association secretary to CWDGP Inc, who may benefit from this Tender.

Cr S Pollard vacated the Chair and departed the Chambers at 5:53pm.
Cr T Little assumed the Chair.

13.1.2 SELECTION CRITERIA FOR TENDER NO 7 OF 2012 - CIVIL CONSTRUCTION WORKS ASSOCIATED WITH THE ESTABLISHMENT OF THE AVON HEALTH AND COMMUNITY SERVICES PRECINCT

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	1.3.12.18
Officer:	Chadd Hunt / William Baston
Officer Interest:	Nil
Policy:	Purchasing and Tendering Policy F3.2
Voting:	Simple Majority
Date:	08 November 2012

PURPOSE

This report seeks approval from the Council for the adoption of the selection criteria and specifications in order to call for Tender for No 7 of 2012– Civil Construction Works associated with the establishment of the Avon Health and Community Services Precinct.

BACKGROUND

As Council is aware the proposed development of the Avon Health and Community Services Precinct has been a long term strategic infrastructure works that has been developed over a number of years. Council considered the business case for the Avon Health and Community Services Precinct at its special meeting held on 29 February 2012 where it resolved the following –

“That Council,

1. *endorse the following four business cases in the order of priority as submitted and submit them along with the Preliminary Northam Growth Plan to the Department of Regional Development and Lands:*
 4. *Health and Emergency Services Precinct;*
 3. *Revitalise Northam;*
 2. *Environment; and*

1. *Community and Social.*
2. *records its appreciation for the work of its officers, particularly Will Baston, Chadd Hunt and other officers for their contribution to this process."*

Following the above resolution by Council the Department of Regional Development and Lands have provided funding for the business case associated with the Health and Emergency Services Precinct. The proposed Tender document will involve the construction of the extension of Fernie Street and Tamplin Street and a new Road located between Fernie Street extension and Robinson Street (see attached plan).

STATUTORY REQUIREMENTS

Part 4 (Tenders) of the Local Government (Functions and General) Regulations 1996 apply. In particular, Regulation 14 (2a):

"If a Local Government -

(a) is required to invite a tender; or

(b) not being required to invite a tender, decides to invite a tender.

The local government must, before Tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted."

As the value of the proposed works is in excess of \$100,000 Council is required to tender for the project.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Building our Community

OUTCOME 8: Respect and Care for our aged

STRATEGY: Plan for an aging population ensuring that health facilities and other services are provided by government and other agencies.

BUDGET IMPLICATIONS

Application of appropriate selection criteria to the tender will assist in ensuring that Tenderers offering the "best value" with respect to the supply of goods and services are highlighted via the tender assessment process.

OFFICERS' COMMENT

Given the unknown alignment of the Fernie Street extension over land in control of Main Roads WA and Public Transport Authority (Rail Corridor leased to Brookfield Rail) for the entire project it is proposed that Council adopt the specifications and allow for tenders to proposed split tender submissions for Stage One (Shire of Northam and WA Country Health land) or entire project (including Rail Corridor and Main Roads WA land) and the and apply the same selection criteria for the tender assessment.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1880

Moved: Cr R Head
Seconded: Cr K Saunders

That Council,

- 1. adopt the following selection criteria for Tender 7 of 2012:**
 - (a) Resources Weighting 10%**
 - (b) Management Weighting 15%**
 - (c) Track Record Weighting 10%**
 - (d) Relevant Experience Weighting 25%**
 - (e) Price Weighting 40%**
- 2. approve the calling of tenders for Tender 7 of 2012 - Avon Health and Community Services Precinct for either Stage 1 or the entire project subject to agreement being reached with Brookfield Rail, Public Transport Authority and Main Roads WA; and**
- 3. approve the specifications for the proposed Tender document as attached to this report (including Stage 1 and complete remaining works).**

CARRIED 8/0

Cr S Pollard returned to the Chambers at 6:54pm and assumed the Chair.

13.1.3 RESERVE ACCOUNTS - INFRASTRUCTURE FUND

Name of Applicant:	Shire of Northam
Name of Owner:	N/A
File Ref:	8.2.3.1
Officer:	Neville Hale
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	09 November 2012

PURPOSE

For Council to consider the establishment of an Infrastructure Reserve Account.

BACKGROUND

The Shire has established a number of reserve accounts that are set aside for various infrastructure projects each with a narrowly defined purpose, e.g. Administration Office Reserve. This in itself is nota bad thing.

It is proposed that the existing reserves established for specific infrastructure outcomes be amalgamated into a single more flexible Infrastructure Reserve that could be used for a wider range of outcomes including investment in land for future development.

STATUTORY REQUIREMENTS

Local Government Act 1995 – s6.11 Reserve accounts

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
 - (a)changes* the purpose of a reserve account; or*
 - (b)uses* the money in a reserve account for another purpose,**it must give one month’s local public notice of the proposed change of purpose or proposed use.*

** Absolute majority required.*

- (3) *A local government is not required to give local public notice under subsection (2) —*
 - (a) *where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
 - (b) *in such other circumstances as are prescribed.*
- 4) *A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Planning Ahead for Social Cultural & Community Development

GOAL: To develop strategic and asset management plans that reflect community aspirations

Planning Ahead for Social Cultural & Community Development

SCOPE: To achieve our Vision it is important that we develop and co-ordinate long-term plans for all services.

These plans must consider the economic and financial strength of the Shire, environmental sustainability and community development.

BUDGET IMPLICATIONS

None

OFFICER’S COMMENT

A review of the existing reserve accounts suggests that the following may be suitable for consolidation into a single Infrastructure Reserve:

Existing Reserve	\$
Housing Reserve	215,731
Office Equipment Reserve	117,840
Refuse Sites Reserve	156,185
Regional Development Reserve	124,417
Stormwater Drainage Projects Reserve	6,312
Recreation and Community Facilities Reserve	396,128
Administration Office Reserve	433,126
Council Buildings and Amenities Reserve **	347,799

River Town Pool Dredging Reserve **	215,206
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** these accounts include significant transfers into the accounts as a result of budget allocations this year including the sale of property.

It is proposed that the single account would enable Council to undertake strategic purchases should opportunities present that may otherwise be compromised by the need to either change the purpose of a number of reserves to free up available funds or to undertake additional borrowings. Both scenarios require due process and time that may otherwise not be available

RECOMMENDATION

For Council consideration

ALTERNATIVE MOTION

Minute No C.1881

**Moved: Cr R Head
Seconded: Cr D Hughes**

That no changes be made to the reserve accounts listed for consideration under this item of business.

LOST 4/5

AMENDMENT

Minute No C.1882

**Moved: Cr D Beresford
Seconded: Cr A Llewellyn**

**Add point 2.
That Council review its Reserves as part of the Council budget process.**

LOST 4/5

ALTERNATIVE MOTION / COUNCIL DECISION

Minute No C.1883

Moved: Cr T Little

Seconded: Cr J Williams

That Council ask staff to go through the reserve funds and identify suitable reserves for consolidation.

CARRIED 8/1

13.1.4 DEVELOPMENT OF LOT 51 TAMPLIN AND LOT 52 ROBINSON STREET, NORTHAM - STREET NAME FOR NEW SUBDIVISION

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	A12736 / A11604 / 146768
Officer:	Chadd Hunt / William Baston
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	16 November 2012

PURPOSE

Council is requested to approve and recommend to the Geographic Names Committee (“GNC”) suitable names for one unconstructed road as part of the development of the Avon Health and Community Services Precinct.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
February 2012	Endorsement of Business Case by Council.
June 2012	Funding for the Avon Health and Community Services Precinct development announced
November 2012	WAPC approval (146768) given subdivision of Lots 51 Tamplin and 52 Robinson Streets
16 November 2012	Report prepared for Council.

Lots 51 Tamplin and Lot 52 Robinson Streets, Northam through approved subdivision 146768 will allow for the creation of a 20 metre wide road reserve connecting Robinson Street with the future extended Fernie Street. In order for the subdivision to proceed the Shire SuperTowns Unit is requesting that Council approve one of the following street names for the new road which will link Robinson to Fernie and provide a means of access to the proposed Wheatbelt GP Network Superclinic and :

1. Green Avenue;

2. Ferguson Avenue; and
3. Walters Avenue.

STATUTORY REQUIREMENTS

The Geographic and Names Committee (GNC) is the responsible authority for approving road names within Western Australia. It is usual practice that the relevant local authority recommends to the Committee the preferred road names along with the reasoning behind the names.

The GNC approves names based on several criteria. In particular, new road names should not be within 50km of similar sounding existing roads. There is a preference for the names within an area to be related by a common, approved theme and all names must be accompanied by a justification of their relevance to the area.

The names chosen have a relationship to the site and settlers in the Avon Valley that lived in the Northam / Mokine area. The justification for each road name is as follows:

- Green Avenue: The Green family have lived at the dwelling at Lot 52 Robinson Street for over 25 years and previously lived in Bakers Hill. They recently sold their property in aid of the development of the Avon Health and Community Services Precinct. This name is not on the Shire's future street names register;
- Ferguson Avenue: Family settled in the Avon Valley in 1831. Wilfred Murray Ferguson worked in Northam as a sporting writer/ journalist for County Newspaper's "Northam Advertiser". He was well known in sporting circles between the 1950s and 1970s. He was a fine journalist, and writer of fiction and non-fiction. His wife Alice Esther Ferguson was a tireless worker for the P & C for 35 years, which earned her a Certificate of appreciation. She was also a lifetime member of the Church of England and Mothers' Union and much respected for her charity work and benevolence in the town. This name is on the Shire's future street names register; and
- Walters Avenue: T.R.C. Walters was an early land grantee of 1,150 acres at Mokine in 1830. He was an absentee landowner. This name is on the Shire's future street names register.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that complements orderly and environmentally sustainable growth and development.

By approving a road name the Shire of Northam's SuperTowns Unit will be able to proceed with the approved subdivision of Shire's land which will create four properties; two lots for St John Ambulance development, one for Wheatbelt GP Network and a balance vacant lot. By approving a names any spare names can be set aside for use elsewhere in the Shire.

BUDGET IMPLICATIONS

Road signage would be installed at the completion of the civil construction road and drainage works. Ongoing maintenance of the road reserves is the Shire’s responsibility once vested in the Local Government which will occur once the subdivision is complete.

OFFICER’S COMMENT

In Staff’s opinion, the name “Green Avenue” is the most appropriate name for the new road to be constructed within the proposed subdivision of Lots 51 Tamplin and 52 Robnison Street, Northam as outlined on the attached plan.

In addition it has been suggested by the SuperTowns Implementation Working Party that there be a plaque bearing the significance of the development explaining the history of the name and honouring the people who have lived at the property. In the staff’s opinion this is seen as an acceptable way to record the history of the area subject to the Shire receiving and approving the type of plaques and the wording used.

RECOMMENDATION

That Council,

1. endorses staff's action in advising the Geographic Names Committee that it proposes the names, ‘Green Avenue’ for the new road to be constructed within the proposed subdivision of Lots 51 Tamplin and 52 Robnison Streets, Northam.
2. endorse the use of a plaque below the street name signs in the subdivision to explain the history of the street name and their significant contribution to the establishment of the Avon Health and Community Services Precinct, subject to approval of the design and wording of the signs.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1884

**Moved: Cr R Head
Seconded: Cr D Beresford**

That Council endorse staff's action to advise the Geographic Names Committee that it propose the name, 'Green Avenue' for the new road to be constructed within the proposed subdivision of Lots 51 Tamplin and 52 Robnison Streets, Northam.

CARRIED 8/1

Note: 2. declined due to precedent set in the potential for such plaques to proliferate throughout the Shire.

13.2. DEVELOPMENT SERVICES

13.2.1 LOCAL POLICY - ELECTRIC FENCES

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.3.2.7
Officer:	Phil Steven / Jim McLevie
Officer Interest:	Nil
Policy:	Electric Fences
Voting:	Simple Majority
Date:	29 October 2012

PURPOSE

To provide guidance to property owners, the community and Development Services staff for the processing and determination of applications for the installation of electric fencing within the Shire of Northam.

BACKGROUND

The Shire of Northam Fencing Local Law 2010, Part 5 outlines the basic requirements for Electrified and Razor Wire Fences within the District.

It has become apparent that a set of guidelines complementary to this law, providing guidance to council officers and members of the public is required to:

1. Support the processing of applications for electric fences within defined areas within the Shire of Northam;
2. Establish provisions whereby any proposed electric fence would not adversely affect the established level of amenity in any given situation, in terms of purely visual considerations; and
3. Establish guidelines to be used in association with Local Law titled "*The Shire of Northam Fencing Local Law 2010, Part 5*" – Allowing for the installation of electric fencing within the District of the Shire of Northam subject to Council approval and conditions.

STATUTORY REQUIREMENTS

The Local Government Act and Dividing Fences Act give authority for Local Governments to make local laws in relation to fencing.

The Shire of Northam Fencing Local Law states in Part 5 that:

- “(1) *An owner or occupier of a lot, other than a Rural Lot, shall not:*
- (a) have and use an electrified fence on that lot without first obtaining a licence under subclause (2); or*
 - (b) construct a fence wholly or partly of razor wire on that lot without first obtaining a licence under subclause (3).*
- (2) A licence to have and use an electrified fence shall not be issued:*
- (a) in respect of a lot which is or which abuts a Residential Lot;*
 - (b) unless the fence complies with AS/NZS 3016:2002 Electrical installations – Electricity security fences; and*
 - (c) unless provision is made so as to enable the fence to be rendered inoperable during the hours of business operations, if any, on the lot where it is erected.*
- (3) A licence to have a fence constructed wholly or partly of razor wire shall not be issued:*
- (a) if the fence is within 3m of the boundary of the lot;*
 - (b) where any razor wire used in the construction of the fence is less than 2,000 mm or more than 2,400 mm above the ground level.*
- (4) An application for a licence referred to in subclauses (2) or (3) shall be made by the owner of the lot on which the fence is or is to be erected, or by the occupier of the lot with the written consent of the owner.*
- (5) An application for a licence referred to in subclauses (2) or (3) may be:*
- (a) approved by the local government;*
 - (b) approved by the local government subject to such conditions as it thinks fit; or*
 - (c) refused by the local government.”*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: Social, Cultural & Community

Goal: Enjoys living in a safe, caring and healthy community

BUDGET IMPLICATIONS

There may be minor costs in administering the policy, including processing applications and checking compliance. Council may charge a fee for the electric fence licence.

OFFICER'S COMMENT

There are a number of ways to reduce the risk of crime, and electrified fences provide a physical deterrent. Implementing this type of security to the perimeter of commercial

premises will instantly reduce the chances of any ‘unwanted visitors’. Since warning signs are required to advise of the electric fence, this in itself is sometimes sufficient for deterring would-be intruders. The controlled electric shock from a fence makes it virtually impossible for anyone to scale a fence, let alone successfully accessing the other side, even though this jolt will not be enough to cause any serious or lasting harm.

When installing electrified fencing around the edge of a property it is crucial that all regulations are adhered to when it comes to relevant Health and Safety guidelines, which is part of the reason for adopting a policy on the installation of electric fences in the Shire of Northam.

This policy will assist business operators to understand the Shire’s requirements when applying to erect an electric fence at their property and it will also provide guidance for Shire Officers to assess applications correctly and in a timely manner.

Attached are the proposed complementary guidelines which relate to part 5 of the Shire of Northam Fencing Local Law 2010.

RECOMMENDATION

That Council,

1. adopt B8.13 Electric Fence Policy as shown below:

B8.13 ELECTRIC FENCES POLICY	
POLICY	To provide guidance to property owners, the community and Development Services staff for the processing and determination of applications for the installation of electric fencing within the Shire of Northam.
OBJECTIVES	<p>To support the processing of applications for electric fences within defined areas within the Shire of Northam</p> <p>To establish provisions whereby any proposed electric fence would not adversely affect the established level of amenity in any given situation, in terms of purely visual considerations; and</p> <p>To establish guidelines to be used in association with Local Law titled “<i>The Shire of Northam Fencing Local Law 2010, Part 5</i>” –Allowing for the installation of electric fencing within the District of the Shire of Northam subject to</p>

	Council approval and conditions.
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- adopt the associated Electric Fence Guidelines.

ALTERNATIVE MOTION

<p>Minute No C.1885</p> <p>Moved: Cr D Beresford Seconded: Cr K Saunders</p> <p>That this matter lay on the table.</p> <p style="text-align: right;">LOST 3/6</p>

COUNCIL DECISION

<p>Minute No C.1886</p> <p>Moved: Cr D Hughes Seconded: Cr T Little</p> <p>That Council,</p> <ol style="list-style-type: none"> adopt B8.13 Electric Fence Policy as shown below: 	
<p>B8.13 ELECTRIC FENCES POLICY</p>	
POLICY	<p>To provide guidance to property owners, the community and Development Services staff for the processing and determination of applications for the installation of electric fencing within the Shire of Northam.</p>
OBJECTIVES	<p>To support the processing of applications for electric fences within defined areas within the Shire of Northam</p> <p>To establish provisions whereby any proposed electric fence would not adversely affect the established level of amenity in any given situation, in terms of purely visual considerations; and</p>

	<p>To establish guidelines to be used in association with Local Law titled "<i>The Shire of Northam Fencing Local Law 2010, Part 5</i>" –Allowing for the installation of electric fencing within the District of the Shire of Northam subject to Council approval and conditions.</p>
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2. adopt the associated Electric Fence Guidelines.

CARRIED 9/0

ELECTRIC FENCE GUIDELINES

1. GENERAL

- 1.1 Electric fences are not permissible in any form in the "Residential" zone". Electric fences may be considered on a purely discretionary basis, in all other zones.
- 1.2 Prior to any approval by Council of the installation of an electric fence, the applicant shall submit to Council documentary proof (in the form of industry certification) that the installation of the electric fence has been carried out in accordance with all relevant Australian Standards.
- 1.3 Council shall, on an annual basis, issue a Notice, in a form prescribed by Council from time to time, to the owner and/or occupier of premises subject of an electric fence installation, and subsequent to the issuance of such Notice, the owner and /or occupier of any premises shall submit to Council, the completed Notice, along with formal documentation to the effect that any electric fence is being inspected and maintained by an industry approved licensed installer in accordance with all relevant Australian Standards.
- 1.4 Applications for the construction and installation of an electric fence shall include all necessary drawings and details as required by the Shire of Northam to properly present the proposed development and shall not necessarily be limited to:
 - 1.4.1 A Location Plan to a scale no less than 1:500 showing the land subject of the application and it's relationship to surrounding lots and streets;
 - 1.4.2 A site plan to a scale of 1:100 or as approved by the Executive Manager Development Services, showing the position of all existing buildings;
 - 1.4.3 Plans and elevations to a scale no less than 1:100 or as approved by the Executive Manager of Development Services, showing the proposed position of the proposed electric fence.
 - 1.4.4 Documentation stating the required currency of the proposed facility.
 - 1.4.5 Manufacturer's details as required.
- 1.8 An assessment of any application for an electric fence shall be made pursuant to the provisions of the current Town Planning Scheme and any relevant policy as determined by the Executive Manager Development Services, and/or the approving officer.
- 1.9 Fees shall be as determined by Council.

2. DETERMINATION OF APPLICATIONS

- 2.1 In determining the suitability of any application, the Executive Manager Development Services shall have regard to the objectives and provisions of its Town Planning Scheme, and/or any other relevant matter, and may take into account:
 - 2.1.1 The nature of the proposed development in relation to the development either existing or proposed, on adjoining land.
 - 2.1.2 The design and appearance of the electric fencing, and its effect upon the amenity of the existing buildings in the area generally.
 - 2.1.3 The existing and likely future amenity of the locality within which the development is to take place in particular and the Scheme area in general.
 - 2.1.4 Any other relevant town planning consideration, the public interest in general and the locality surrounding the proposed development in particular.
 - 2.1.5 Compliance with other relevant Local Planning Policies.
 - 2.1.6 Relevant provisions of the Dividing Fences Act.

3. APPROVALS

- 3.1 Any approval for any electric fence shall include the following conditions as a minimum;
 - 3.1.1 Fencing shall comply with AS/NZS 3016 – Electrified Fencing Standards as amended from time to time.
 - 3.1.2 Electric Fencing may be provided up to a general maximum height of 3 metres with a maximum height of 1.8 metres and 1 metre setback for boundaries adjoining residential zoned land.
 - 3.1.3 Fencing shall be rendered inoperable during normal business operating hours (hours may be stipulated).
 - 3.1.4 The applicant shall maintain all necessary public insurance(s).
 - 3.1.5 Warning signs shall be installed and maintained so as to be readable along all boundaries warning of the installation of the electric fence.
 - 3.1.6 In the case where damage is caused to any existing fence recourse to any action in respect of the repair and/or replacement of any fence is to be at the sole cost of the parties responsible for the dividing fence pursuant to the Dividing Fences Act, and there shall be no liability in any respect on Council as the approving authority.

- 3.1.7 The approval of the electric fence shall be subject of a Section 70A Notice on the title of the affected property to the effect that a) the subject property has been wired for an electric fence, and b) to the effect that all conditions attached the relevant permit are automatically transferred to any new owner of any property at the time of sale of any property.

4. OTHER LEGISLATION

- 4.1 Approval of any temporary structures shall be in accordance with all relevant legislation including:
 - 4.1.1 Planning and Development Act 2005
 - 4.1.2 Building Code of Australia
 - 4.1.3 Health Act 1911
 - 4.1.4 Dividing Fences Act
- 4.2 Temporary facilities as required under the Worksafe Legislation for building and construction sites, are exempt from the assessment provisions of this policy.

13.2.2 ADOPTION OF SHIRE OF NORTHAM DEVELOPMENT CONTRIBUTIONS PLAN

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	3.1.8.14
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Western Australian Planning Commission State Planning Policy 3.6 - Development Contributions for Infrastructure
Voting:	Simple Majority
Date:	02 November 2012

PURPOSE

For Council to consider the adoption of the Shire of Northam Development Contributions Plan following public advertising as a long term document guiding the contribution of funds from developers toward community infrastructure within the Shire of Northam.

The Shire of Northam Development Contributions Plan (table which is inserted into Schedule 13 of the Local Planning Scheme 6), Community Infrastructure Plan and Development Contributions Plan Report have been prepared by staff, and are attached.

BACKGROUND

With the recent adoption of structure plans and scheme amendments within the Shire of Northam it is evident that there is likely to be a great degree of residential development over the next 20 years. As such, community infrastructure will need to be upgraded to meet the needs of the growing population.

Upon conducting a community infrastructure survey and analysis it has been noted that there are many infrastructure items that will need upgrading, developing or modifying to suit the future population of the Shire. Key areas of growth that have been identified in the Community Infrastructure plan include the Northam Townsite, Wundowie, Bakers Hill and Clackline Localities.

The objectives of the Shire of Northam’s Development Contributions Plan are:

- To provide funding for improvements to community infrastructure;
- To outline who should fund items of community infrastructure;

- Provide justification for community infrastructure development;
- Outline the methods and justification for costs to be attributed by developers;
- Identify the items of infrastructure that are needed in the future;
- Detail the timeframe of implementing community infrastructure; and
- To recommend a plan that addresses the objectives mentioned above.

Background of key dates and determinations:

The following table outlines key dates regarding the process of making the Shire of Northam's Development Contributions Plan.

Date	Item/Outcome
July 2011	Blair Stone was appointed to develop a strategy in regards to community infrastructure.
August 2011	Staff conducted assessment of the current provision of community infrastructure within the localities of Wundowie and Bakers Hill.
Aug/Sept 2011	Staff assessed the future dwelling and population yield within the Shire.
Oct/Nov 2011	Draft Northam Development Contributions Plan background was undertaken
July 2012	Draft Northam Development Contributions Plan was developed and a draft forwarded to the Department of Planning for comment
August 2012	Report prepared for Council
15 August 2012	Draft Plan approved by Council
22 August 2012	Draft Plan advertised for public comment
03 October 2012	Advertising period expires
02 November 2012	Report prepared for Council

STATUTORY REQUIREMENTS

The Shire of Northam's Development Contributions Plan sets out the manner in which contributions can be sought for infrastructure, the items of infrastructure that can be funded by development contributions and the amount in which they should provide. The Plan acknowledges other planning documents, concurrent studies, technical reports and strategic community reports.

As the document is of strategic importance it is proposed that an annual review is conducted by the Development Services staff to ensure the Development Contributions Plan is updated with the latest information and provides accurate information regarding the future population predictions and costs of infrastructure items.

WAPC State Planning Policy 3.6 – Development Contributions for Infrastructure sets out development contribution provisions for standard infrastructure items applied by the Western Australian Planning Commission (WAPC) on the subdivision, strata subdivision, or development of land and provides a consistent, accountable and transparent system

for local governments to plan and charge for community infrastructure items which are not included in the standard provisions through development contribution plans.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To ensure that the future development of infrastructure items is justified by the needs of the Northam community and that funding for such items can be proportionately levied according to the demand induced by future development.

Goal: To ensure that community infrastructure is provided for in a sustainable, timely and efficient manner for the growing Northam community.

BUDGET IMPLICATIONS

Implementation of the Development Contributions Plan will largely impact on the budgeting of the Shire’s Resources. The implementation of the plan will enable community infrastructure items to be funded in a manner which will add support to current funding measures of infrastructure. The contributions from developers will enable infrastructure items to be improved or developed which otherwise may not have been funded by the Shire.

The cost to be paid by developers is to be proportioned according to the demand that their development creates. This demand is generally justified by the population their development will yield. These yield estimates are outlined within the Development Contributions Plan.

The current fees listed in the 2012/13 Budget for Development Contributions are \$1,500 per residential lot and \$1,000 for all other lots.

The following table shows the population trends and developer contributions referred to in the Developer Contribution Plan Report. The figures are slightly different to those advertised, due to a review of the capital works plan which resulted in minor changes to the timeframes for rollout of some of the infrastructure. These are highlighted in the documents.

DCA	Dwelling Units/Population		Dwelling Units/Population		New Dwelling Units	DCP
	Year 2012 (2011)	2012	2032 (2031)	Year		
Northam Townsite	2,935	6,580	3,599	8,069	664	\$4,305
Bakers Hill/Clackline	686	1,478	841	1,812	155	\$4,565
Wundowie	542	1,281	665	1,571	123	\$4,882

The contributions are population - based. As a comparison only, the following correlates with the Supertown aspirational population targets:

DCA	Dwelling Units/Population Year 2012 (2011)		Dwelling Units/Population Year 2032 (2031)		New Dwelling Units	DCP
Northam Townsite	2,935	6,580	8,921	20,000	5,986	\$2,167
Bakers Hill/Clackline	686	1478	2,085	4,492	1,399	\$1,863
Wundowie	542	1281	1,647	3,894	1,105	\$2,062

OFFICER’S COMMENT

The Shire of Northam’s Development Contributions Plan recognises the key issues associated with the current provision of community infrastructure items and the future population growth within the Shire of Northam.

Future Population Growth

- *Rural land is becoming rezoned to accommodate small-holding lots and residential structure plan developments;*
- *The future population of these lots will require community infrastructure provisions to meet their local needs and aspirations;*
- *The future population of the Northam Shire has been predicted at around 12,300 people;*
- *Population growth is predicted to be concentrated around Wundowie, Bakers Hill and Clackline, as well as the Northam townsite itself; and*
- *Particularly important growth areas include the Wundowie North-West Structure Plan area as well as other structure plans throughout the Shire. Those with structure plans are likely to be developed in the near future.*

Infrastructure Items

- *Infrastructure items to be funded by the plan have been justified by the Shire of Northam’s Community Infrastructure Plan*

Growth Areas

- *The key growth areas that have been outlined by the Plan include Wundowie, Bakers Hill - Clackline and the Northam Townsite; and*
- *The infrastructure items to be funded are outlined the Development Contributions Plan Overview below.*

Development Contributions Plan Overview

Below is a brief overview of some of the key components of the Development Contributions Plan and what it will mean when adopted. Infrastructure items that will be funded by the Development Contributions Plan include the following:

Northam Centre-	Aquatic	Stage 2 of the recreation centre will require regional funding and will see the construction of an indoor swimming pool.
Northam Centre	Cultural	The history and culture of Northam has been collected for inclusion in a dedicated centre.
Northam Seniors Centre		A new Seniors Centre would be located close to the new Recreation Centre to cater for an ageing population.
Northam Youth Centre	Youth Space	New Youth Centre to be located in close proximity to the new recreation centre. Development of youth facilities also in this space for wheeled sports (skateboarding, BMX etc.).
Bakers Hill Recreation Centre expansion		The Bakers Hill Recreation Centre will require improvements for a growing population. Key upgrades will require the reticulation of the Bakers Hill oval.
Bakers Hill Youth Space		At the Recreation Centre, it is proposed to create a space for youth to use, including wheeled sports and obstacle course.
Bakers Hill hardcourt upgrades		The hardcourts in Bakers Hill and Clackline will require upgrading in the next few years, including tennis and basketball courts.
Wundowie Pavilion	Sports	The current clubrooms at the Wundowie oval are run down and inadequate for sporting teams in a growing population. Clubrooms will need redevelopment.
Wundowie Pool	Swimming	Pool facilities require several improvements for an expanding population. These include improvements to the office, changerooms and chemical shed.
Wundowie Centre	Resource	The resources centre will require upgrades for an expanding population. More resources to be made available (Computers, training rooms, books etc.)
Wundowie Youth Space		The youth space in Wundowie could use upgrades for a growing population. Other activities could be included at the youth space, including wheeled sports such as skateboarding.
Wundowie North-West Precinct Fire Shed		The North-West structure plan is located in an area where the development of a new fire shed will be appropriate, either in that subdivision or within the Wundowie town Fire Station.
Wundowie Hardcourt upgrades	Hardcourt	Current hardcourt provisions in Wundowie are not to a standard for competition or for an expanding population. Resurfacing is required to bring the facilities to the required quality, particularly for basketball and netball.

These items of infrastructure are justified within the Shire of Northam's Community Infrastructure Plan.

Objective of the Development Contributions Plan

The Development Contributions Plan sets out to ensure that the contributions are applied consistently and transparently across all Development Contribution Areas. To ensure this the development contributions have been formulated and agreed, whereby this plan prescribes the cost contributions for owners, and these costs are envisaged to be calculated and applied by way of conditions of subdivision, strata subdivision or development.

To ensure that owners are only required to contribute to infrastructure that is partly attributable to its development, the DCA area has been broken down into the following sub-areas, as depicted on the Development Contribution Area map. The sub-areas have generally been broken down in a manner reflecting the Locality Boundaries. These areas include the following;

- a) The Northam sub-area (DCA1)
- b) The Bakers Hill/Clackline sub-area (DCA2)
- c) The Wundowie sub-area (DCA3)

The three areas have been justified as they are the three sub-areas (localities) which will likely see the most of the development in the Shire over the next 20 years. Local infrastructure items within these locations have been justified according to the predicted population increase within the localities. The areas located outside these sub-areas will not be subject to the Development Contribution Plan.

Items of infrastructure have been divided into hierarchal categories of regional, district, sub-district and local catchments. Most of the infrastructure items within the Development Contributions Plan fit in the Local category, meaning that the catchment in which they will receive developer contributions from, is within the same Contributions Boundary. Sub-District items of infrastructure may justify the need for contributions from more than one contributions boundary and District items require contributions from all contribution areas.

The plan has been prepared in accordance with State Planning Policy 3.6 Development Contributions for Infrastructure. It will come into effect on the date of gazettal of Amendment No.1 to Local Planning Scheme No.6 which is currently with the Minister for Planning for consideration. This is Consistent with clause 5.4 of State Planning Policy 3.6, land within the proposed Development Contribution Area will be considered to be subject to the Development Contribution Plan when the Council has commenced advertising of Amendment No.1. In this event, development contributions will be calculated but not collected prior to the gazettal of Amendment No 1. The Shire will seek to secure the interim arrangement through the imposition of a condition of subdivision or development approval requiring satisfactory arrangements being made for a contribution in accordance with the Development Contribution Plan. Such arrangements will involve

the Owner entering into a legal agreement which provides for payment following gazettal.

The Development Contributions Plan was advertised for public comment on 18 August 2012, following the Council's resolution for adoption on 15 August 2012. During the advertisement process three submissions were received by the Shire. All the submissions received objected to the implementation of the Development Contributions Plan as being onerous on developers and also potentially having a negative effect on development within the Shire due to the additional cost of Development Contributions.

The issues raised in the submissions were carefully considered by officers however it was determined that the points raised did not merit for the Development Contributions Plan to be altered from its original council resolution. It is the officer's opinion that the Developer Contributions Plan is necessary in order for the Shire to provide for the provision of community infrastructure identified within the Shire's Community Infrastructure Plan. This infrastructure will be necessary to cater for future population growth across the Shire. The Development Contribution Plan is the mechanism to enable the Shire to upgrade existing infrastructure and also construct new community infrastructure to meet the needs of all residents in the Shire.

The Plan seeks to provide this infrastructure by seeking contributions on new development and subdivision within the Shire with existing residents not affected by the Contribution Plan. The Shire has a current availability of 1,280 lots approved through subdivision throughout the Shire; it is considered that although the DCP will not impact upon already approved subdivisions the Shire's community infrastructure will need upgrading, developing or modifying to meet the needs of the future population increase within the Shire.

Conclusion

In conclusion the Development Contributions Plan is considered an important document in ensuring the future sustainability of community infrastructure provision throughout the Shire of Northam. The provision of development contributions will enable the Shire to provide community infrastructure which all its residents can utilise at a local level. The Development Contribution Plan will enable for future development to contribute to the provision of community infrastructure in their immediate vicinities in which future residents will benefit and utilise. Based on the abovementioned comments it is recommended the Development Contributions Plan be formally adopted by the Council.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1887

Moved: Cr D Beresford

Seconded: Cr T Little

That Council resolve to,

- 1) formally adopt the Shire of Northam's Development Contributions Plan and Report and its recommendations as follows:
 - a) infrastructure Items listed for development or improvement be done so in accordance with the timeframe listed in the Development Contributions Plan Report;**
 - b) development Contributions be proportioned in line with the provisions outlined within the Development Contributions Plan Report (DCA1, DCA2, DCA3);**
 - c) amend Local Planning Scheme No. 6 to include the provision of the Development Contributions Plan; and**
 - d) the Development Contributions Plan be reviewed annually to ensure population and dwelling projections are as accurate as possible and also to ensure that new structure plans or subdivision plans are taken into account when determining dwelling and population yields.****
- 2) make the Development Contributions Plan Report available for public inspection during business hours at the Shire offices.**
- 3) note that Shire staff will liaise with developers within the Shire to achieve the recommendations of the Development Contributions Plan Report.**

CARRIED 9/0

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From: Rachel Lane [<mailto:rachel@markhay.com.au>] **On Behalf Of** Mark Hay
Sent: Wednesday, 15 August 2012 12:30 PM
To: Steven Pollard; Cr Terry Little; Cr Des Hughes; Cr Ray Head; Cr Rob Tinetti; Cr Denis Beresford; Cr Ulo Rumjantsev; Cr Julie Williams; Cr Kathy Saunders; Cr Bert Llewellyn; Neville Hale; Chadd Hunt; Phil Steven
Cc: Tayne Evershed; Steven Rushforth; Brooke Newman
Subject: Discussion Paper- Developer Contributions

Dear Council Members,

Further to our initial discussions at the meeting last week I herewith list a few points for consideration in this all important issue.

Both John Court and myself are very community minded and like to think of ourselves as responsible corporate citizens, and I think this has been borne out admirably in our relationships to date and the long track record that John has in supporting and funding the Wundowie community. I would also note I think it is unfortunate that we weren't consulted earlier on this issue, to give some meaningful feedback, especially knowing our depth and experience in developing and the roles we are playing within the Northam Shire Council in bringing rural/residential subdivision to the market.

To that end, I note you are suggesting a model to work on a 'one size fits all' basis, which can be inappropriate especially based on low value blocks such as Wundowie. As mentioned, your suggested \$4,000 contribution would be anywhere from a 10-20% cost off the bottom line, which is potentially enormous. Also, the model you are using seems to relate to a majority of the expenditure to occur in 2012/2013 when in reality, there will probably be only 20 completed dwellings in 2014/2015, yet you base this on the 2031 dwelling projections for Wundowie.

Furthermore, all the figures used in your model seem to have failed to calculate external funding and I'm sure as matters draw closer to these projects being undertaken, further funding plus enormous amounts available from royalties for regions could be added to the overall position.

The Wundowie project is an enormous project and certainly has a 20 year lifespan but it would be fair to say that in the first 5-7 years probably only 100 dwellings would be added.

The model of course should also reflect other expenditure and contributions from the developers. Indeed, in this specific project the dam and surrounding area contributed from JB Investments is a considerable valuable input to the Shire. Obviously, we as developers see our developer contributions would be best utilised within the development itself, rather than extraneous.

Finally, the economic contributions made, not from just more rate payers, but more importantly the interaction and economic flow on to businesses within the community, is another factor to be considered in the overall context.

In getting a project of this nature off the ground, several million dollars of infrastructure needs to be constructed upfront. So direct developer contributions on large scale developments should have some latitude of allowing for

20-30% of the development to get up to critical mass, before the contributions are actually paid, as there would be very little impact to overall infrastructure initially. Ideally, contributions should be paid upon settlement.

In keeping with all of the above I would suggest a far workable option would be a \$1000 payment per lot for blocks around the retail sale price of \$200,000, and then increasing in \$50,000-\$100,000 increments pro rata from there as the value increases.

I look forward to the possibility of discussing in further detail how the developers contributions can be effectively implemented.

I look forward to productive and healthy discussions in the near future.

Regards
Mark

Mark Hay
Principal
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Marlene Plews

From: Rupert & Annette [poult.r.a@bigpond.com]
Sent: Sunday, 30 September 2012 6:43 PM
To: Marlene Plews
Subject: I32613 - 3.1.8.14 - Development Contribution Plan
SynergySoft: I32613

Northam Shire

9 Yates Street

Bakers Hill

29/9/2012

Dear Sir,

I would like to register my opposition to the proposed Development Contribution Plan.

I believe that the additional costs to developers will provide a strong disincentive to subdivide, especially as in the current market blocks of land do not appear to be selling and the prices have been falling over the last 5 years. Costs will have to be passed on to the purchasers and this will only further depress an already struggling market sector.

Already, developers have to pay all the infrastructure costs. This I believe to be fair, as the roads etc. are largely going to be used by the new residents exclusively.

In addition to this, developers pay \$1500 per block to the Shire to be spent in the local area for recreational purposes and, of course, the Shire picks up additional Rates.

By making Developers (which really means new residents) pay for additional projects, which are also to be used by existing property owners, is not only unfair, but will likely slow down development and thus deprive the community of the extra income which would have been generated anyway.

Yours Sincerely,

Rupert Poulton

Malinowski Holdings Pty Ltd
PO Box 573
NORTHAM WA 6401

Chief Executive Officer
Shire of Northam
PO Box 613
NORTHAM WA 6401

Dear Sir

RE: Northam Development Contribution Plan

Please accept this letter as our formal objection to the above plan.

The impost of statutory contribution fees is already taking its toll on all development projects and in many cases prohibits development financially. This proposed \$4k per lot fee simply adds to local government revenue.

In existence are fees for:

- Development approval
- Planning approval
- Clearance for CT issue
- Headworks costs
- POS contributions
- Planning applications

and so it goes on.

The developer also meets all costs associated with construction which includes consequential impact downstream and all required upgrades.

The cost of developing a lot of residential land including all services presently stands at approximately \$75,000 plus GST, then add the \$25,000 cost of land content which equates to \$110,00 per lot. Land sales in Northam range between \$70 - 120,000 per lot. Land viability as demonstrated is marginal.

Northam's "Super Town" status should be encouraging growth and building, not adding to the cost. Ongoing annual rates revenue plus external funding ie. state and federal have always paid for infrastructure eg the new Super Clinic is totally funded externally. Items such as schools, hospitals, recreational facilities are fully funded externally or in conjunction with forward strategic planning and funding.

Building costs in Northam are already substantially higher due to seismic requirements, lay of the land and country loading. We need to encourage building and living locally or suffer our already substantial "drive in drive out" workforce.

The age old argument of passing the cost on is not the answer. In this case we have already exceeded affordability hence the equation doesn't work. With growth and building comes capital and security in investment, don't stop it before it starts.

Yours faithfully

Stan Malinowski
Malinowski Holdings Pty Ltd

4th October 2012

13.2.3 PROPOSED DISPOSAL OF RIGHT OF WAY BEING LOT 123 DUTTON/CHIDLOW STREET, NORTHAM

Name of Applicant:	GA & PL Ingram
Name of Owner:	GA & PL Ingram
File Ref:	A10336
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	02 November 2012

PURPOSE

For Council to consider the disposal of Lot 123 Dutton/Chidlow Street, Northam.

BACKGROUND

The subject property (Lot 123) comprises a narrow rectangular shaped portion of land with a site area of approximately 258m² having a dual street frontage to Chidlow Street and Dutton Street as well as adjoining residential properties on either side. It is currently fenced to prohibit access from Chidlow Street.

The lot is currently owned by the Shire of Northam and has historically been leased to the owners of adjoining Lot 124 since 2001. Council passed a resolution on 19 September 2012 to:

“That Council advertises it’s intentions with regard to the proposed closure and disposal of Lot 123 Dutton and Chidlow Street for a period of 21 days and Council considers a further report following the expiration for the advertising period with respect to any comments received and the most appropriate method of disposal”.

The proposal was subsequently advertised for public comment in the Avon Valley Advocate and the Avon Valley Gazette and also by letter to adjoining landowners. Following this period three submissions were received by the Shire commenting on the proposal. All submissions received supported the closure of the laneway with two submissions indicating the submitter wished to purchase the laneway. One submission wished to purchase the laneway if it was not going to be purchased by Mr & Mr Inghram from 63 Chidlow Street. Mr & Mrs Ingram have also commented on the proposal and confirmed their request to purchase the laneway.

As required by the Local Government Act, a valuation of the land in question is required prior to the disposition of the Land. For that purpose on 10 September 2012, Mr Simon Brown from Valwest carried out a valuation of the laneway on behalf of the Shire.

The valuation was received by the Shire on 12 September 2012, and valued the land at four thousand seven hundred and fifty dollars excluding GST (\$4,750). Mr & Mrs Ingram have also made a submission to the Shire agreeing to meet all the costs associated with the disposal of the land.

STATUTORY REQUIREMENTS

The land subject to the lease is currently hold in freehold title by the Shire of Northam as contained within C/T 2664 / 629.

Section 3.58 of the Local Government Act 1995 specifies the manner in which Councils can dispose of property.

“3.58. Disposing of property

(1) In this section —

***dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

***property** includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.”*

The Local Government (Function and General) Regulations 1996, section 30 provides an exemption of Dispositions of property excluded from section 3.58 of the Act.

“30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —*
 - (i) *its market value is less than \$5,000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;”*

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To develop strategic and asset management plans that reflect community aspirations.

STRATEGY: A sustainable balance is achieved through use of reserve funds, loan funds, grants and rate increases.

BUDGET IMPLICATIONS

The current lease arrangement includes an annual rental of \$100 per annum. Should Council agree to dispose of the land then the council will receive the current value of the land of \$4,750.

OFFICER'S COMMENT

It is the officer's opinion that the existing landholding is of a configuration and location which suggests that the only viable option is for the land to be amalgamated into the adjoining property 63 Chidlow Street. The laneway has also been leased to Mr & Mrs Ingram for a period of 12 years in which they have expressed an interest in purchasing the laneway on a number of occasions. The laneway is valued at \$4,750 which the Ingram's have indicated they are in agreement to pay all associated costs with the purchase and amalgamation of the lot.

It is therefore considered that Council resolve to dispose of the right of way to Mr & Mrs Ingram as per section 3.58 of the Local Government Act.

RECOMMENDATION/COUNCIL DECISION**Minute No C.1888**

Moved: Cr R Head
Seconded: Cr D Hughes

That Council advise Mr & Mrs Inghram that it would accept an offer of \$4,750 (inc GST) for Lot 123 Chidlow/Dutton Street, Northam, and if this is accepted then the land is disposed of in accordance with section 3.58 (or exemption) of the Local Government Act, provided the applicant meets all land transfer costs.

CARRIED 9/0



Shire of Northam

ABN 42 826 617 380

395 Fitzgerald Street
PO Box 613
NORTHAM WA 6401

Tel: (08) 9622 6100
Fax: (08) 9622 1910

Email: records@northam.wa.gov.au
Website: www.northam.wa.gov.au



TO: Chief Executive Officer
Shire of Northam
PO Box 613
NORTHAM WA 6401

OUR REF: A10336 / O23169

SUBMISSION ON
PROPOSED CLOSURE AND DISPOSAL OF RIGHT OF WAY
LOT 123 DUTTON / CHIDLOW STREET EAST, NORTHAM 6401

Name TERESA HORSFIELD.

Address 1 GREGORY ST., NORTHAM.

Telephone Number: Business Private 96225987.

Email Address:

SUBJECT OF SUBMISSION: (State how your interests are affected, whether as a private citizen, on behalf of a company or other organization, or as an owner or occupier of property)

OWNER / OCCUPIER.

ADDRESS OF PROPERTY AFFECTED BY PROPOSAL: (if applicable)
(include lot number and nearest street intersection)

LOT 11 DUTTON ST.

SUBMISSION: (Give in full your comments and any arguments supporting your comments – continue on additional sheets, if necessary)

ALTHOUGH THE REAR OF MY PROPERTY (VACANT LAND) IS CURRENTLY BEING SOLD, I DO NOT WISH WALKWAY TO BE RE-OPENED, DUE TO ANTI-SOCIAL BEHAVIOUR EXPERIENCED IN THE PAST.

DATE 22/10/12. SIGNATURE J. Horsfield

SUBMISSIONS TO BE RETURNED BY : 24TH OCTOBER 2012

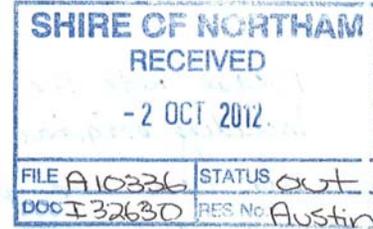
Please note that due to time constraints the use of EMAIL for notification of incoming meetings is preferred. Alternately the progress of planning applications can be viewed on Councils website www.northam.wa.gov.au



ABN 42 826 617 380

395 Fitzgerald Street
PO Box 613
NORTHAM WA 6401

Tel: (08) 9622 6100
Fax: (08) 9622 1910



Email: records@northam.wa.gov.au
Website: www.northam.wa.gov.au

TO: Chief Executive Officer
Shire of Northam
PO Box 613
NORTHAM WA 6401

OUR REF: A10336 / O23169

SUBMISSION ON

PROPOSED CLOSURE AND DISPOSAL OF RIGHT OF WAY
LOT 123 DUTTON / CHIDLOW STREET EAST, NORTHAM 6401

Name Glen and Patricia INGRAM
Address 63 Chidlow Street, NORTHAM 6401
Telephone Number: Business Mobile 0400 977 676 Private 9622 5925
~~0400 92 626~~
Email Address: pating@bigpond.com (This address won't be connected until Telstra connects around 10th Oct)

SUBJECT OF SUBMISSION: (State how your interests are affected, whether as a private citizen, on behalf of a company or other organization, or as an owner or occupier of property)

We are owner/occupiers of a property adjoining the laneway. We require access to the rear of our property via the laneway. Due to a sustained series of incidents & damage caused to our property, due to pedestrians using the laneway late at night, we requested that the laneway be closed in 2000 to discourage/halt further acts of vandalism to protect our property.

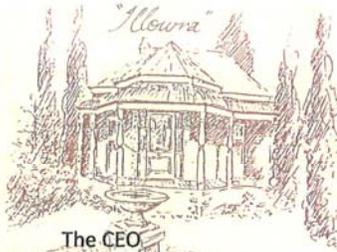
ADDRESS OF PROPERTY AFFECTED BY PROPOSAL: (if applicable) 63 Chidlow St, NORTHAM
(include lot number and nearest street intersection)

SUBMISSION: (Give in full your comments and any arguments supporting your comments - continue on additional sheets, if necessary)
The laneway has now been closed for a period of 12 years and we have paid for the lease of the land on an annual basis under a lease agreement to allow us use of the lane for private access to our property. During this period of time, we have received support for the lane closure from surrounding neighbours. We have corresponded with Council on numerous occasions over the last 12 years - all of which you would have on record - (we had to provide all our paperwork, as Council had lost their copies some time ago)
DATE 30/9/12 SIGNATURE P. Ingram P.T.O.

SUBMISSIONS TO BE RETURNED BY : 24TH OCTOBER 2012
Please note that due to time constraints the use of EMAIL for notification of incoming meetings is preferred. Alternately the progress of planning applications can be viewed on Councils website www.northam.wa.gov.au

Please note that we have every copy of correspondence, including original copies of leases on our file to support our case and previous requests. Please can you research our file to consider previous history of this case and our ongoing and current submission.

Additionally, considering the length of time that the right of way has been closed already, please can our submission be favourably considered.



63 Chidlow Street,
Northam,
WA. 6401.
0896 225925.

SHIRE OF NORTHAM	
RECEIVED	
30 OCT 2012	
FILE A10336	STATUS OUT
DOC I 33188	RES NO. AUSTIN

The CEO
Shire of Northam

Fitzgerald Street

Northam 6401

26th October 2012

Dear Sir

Please be advised that we both agree to pay the sum of \$4750.00 as per valuation Sept. 2012 and confirmed by telephone call with Austen 26/10/12 for the laneway Lot 123 adjoining 63 Chidlow Street and all associated costs for either a separate title or amalgamation with our title, whichever will be the most beneficial for us.

Thankyou for your consideration and time

Yours sincerely

Patricia L Ingram

Glen A Ingram.



ABN 42 826 617 380

395 Fitzgerald Street
PO Box 613
NORTHAM WA 6401

Tel: (08) 9622 6100
Fax: (08) 9622 1910



Email: records@northam.wa.gov.au
Website: www.northam.wa.gov.au

TO: Chief Executive Officer
Shire of Northam
PO Box 613
NORTHAM WA 6401

OUR REF: A10336 / O23169

SUBMISSION ON

PROPOSED CLOSURE AND DISPOSAL OF RIGHT OF WAY
LOT 123 DUTTON / CHIDLOW STREET EAST, NORTHAM 6401

Name LINDSAY & SUSAN WALLIS

Address P.O. Box 258 NORTHAM 6401.

Telephone Number: Business 0817921311 Private _____

Email Address: dryitout@bigpond.net.au.

SUBJECT OF SUBMISSION: (State how your interests are affected, whether as a private citizen, on behalf of a company or other organization, or as an owner or occupier of property)

WE OWN HOME ADJOINING LAKEWAY ALSO NO. 13 DUTTON.
ALSO PURCHASING BLOCK AT 11 DUTTON ST.

ADDRESS OF PROPERTY AFFECTED BY PROPOSAL: (if applicable)
(include lot number and nearest street intersection)

① 14 DUTTON ST. ② 11 DUTTON ST. ③ 13 DUTTON ST.

SUBMISSION: (Give in full your comments and any arguments supporting your comments – continue on additional sheets, if necessary)

WE HAVE OWNED PROPERTY FACING DUTTON ST. IN
EXCESS OF 10 YEARS. WITH THE LAKEWAY OPEN THERE
WAS NOTHING BUT TROUBLE FROM PEOPLE LOITERING IN
THE AREA. WE DO NOT WISH THE LAKEWAY TO BE RE-OPENED.
IF NOT PURCHASED BY THE ADJOINING NEIGHBOURS, GLEN & PAT

DATE 22/10/12.

SIGNATURE [Signature]

INGRAM, WE WOULD BE INTERESTED IN PURCHASE OF LAKEWAY.

SUBMISSIONS TO BE RETURNED BY : 24TH OCTOBER 2012

Please note that due to time constraints the use of EMAIL for notification of incoming meetings is preferred. Alternately the progress of planning applications can be viewed on Councils website www.northam.wa.gov.au

Cr J Williams has declared a 'Proximity' interest in Item 13.2.4 – New St John Ambulance Station (Demolish existing) Lot 9003 Wandoo Parade, Wundowie – as she is an adjoining property owner.

Cr R Head declared an 'Impartiality' interest in Item 13.2.4 – New St John Ambulance Station (Demolish existing) Lot 9003 Wandoo Parade, Wundowie - he is a member of the Order of St John of Jerusalem and close association with St John Ambulance.

Cr J Williams departed the Chambers at 6.37pm

13.2.4 NEW ST JOHN AMBULANCE STATION (DEMOLISH EXISTING) - LOT 9003 WANDOO PARADE, WUNDOWIE

Name of Applicant:	St John Ambulance Association in Western Australia Inc
Name of Owner:	Willward Park No 2 PTY LTD & Rehard No 2 PTY LTD
File Ref:	A15757
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	02 November 2012

PURPOSE

The applicant is requesting approval of the construction of a replacement St John Ambulance Station in Wundowie and the donation of a monetary amount to the value of the planning approval and building permit application fees for the demolition and reconstruction of the St John Ambulance Station in Wundowie.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
13 September 2012	Planning Application received by the Shire.
19 September 2012	Application undergoes internal DCU assessment.
25 September 2012	Application is advertised to adjoining neighbours.
11 October 2012	Advertising period closes.
7 November 2012	Report prepared for Council.

An application for the demolition of the existing St John Ambulance Station and construction of a new St John Ambulance Station in Wundowie has been received on 13 September 2012.

At the time of lodging the application, the proponent requested Council to waive the planning approval and building permit application fees as St John Ambulance is a community based incorporated body providing emergency services to the residents in and around Wundowie.

The development involves, for the first stage, the demolition of the existing St John Ambulance Station which contains asbestos.

The second stage of the development is to construct a new Station and Training Facility.

The application would normally be approved under delegation but is before Council as the proponent has requested a waiver of the planning approval and building permit application fees.

STATUTORY REQUIREMENTS

The site is zoned "Reserve - Community Purpose" under the provisions of TPS 3 and currently comprises a 2,830m² portion of Lot 9003. An approval to subdivide the land from the remainder of Lot 9003 has been issued by the Western Australian Planning Commission.

The application has been assessed against Part 3 - Reserves under TPS 3 which states:

Part 3 — Reserves

3.1. Reserves

Certain lands within the Scheme area are classified as Local Reserves,

3.2. Regional Reserves

There are no regional reserves in the Scheme area.

3.3. Local Reserves

"Local Reserves" are delineated and depicted on the Scheme Map according to the legend on the Scheme Map, the categories of which are listed hereunder –

Conservation of Flora and Fauna;
Major Road;
Parks and Recreation;
Public Purposes;
Railway;

State Forest.

3.4. Use and development of Local Reserves

3.4.1. A person must not —

- (a) use a Local Reserve; or
- (b) commence or carry out development on a Local Reserve, without first having obtained planning approval under Part 9 of the Scheme.

3.4.2. In determining an application for planning approval the local government is to have due regard to —

- (a) the matters set out in clause 10.2; and
- (b) the ultimate purpose intended for the Reserve.

3.4.3. In the case of land reserved for the purposes of a public authority, the local government is to consult with that authority before determining an application for planning approval.

The application complies with the above Part 3 requirements.

Public consultation has taken place in accordance with Clause 9.4 of TPS 3 with no objections being received from adjoining landowners.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: Enjoy living in a safe caring and healthy community

Supporting the construction of a new St John Ambulance Station in Wundowie will provide a healthy and caring community by providing emergency care to the residents of Wundowie.

GOAL: Respect and care for our aged

Providing emergency care facilities for all residents and for aged persons is entirely beneficial for the residents of Wundowie.

BUDGET IMPLICATIONS

Fees for building licences and planning applications are set by the Planning and Development Regulations 2009, the Local Government Act 1995 and the Building Regulations 1989. Regulation 52 of the Planning and Development Regulations 2009 states that:

“A local government may waive or refund, in whole or in part, payment of a fee for a planning service.”

In previous similar circumstances, the Shire has required payment of the Building Licence fees including levies from the Builders Registration Board and provided a donation equal to the fees levied by the Shire.

The applicant has requested the planning approval application fees of \$1,320 and building permit application fees of \$2,287.50 (for an uncertified application) or \$1,800 (for a certified application) including levies be waived. A donation to the value of the planning approval application is able to be applied. However, the only building permit application fees that are able to be donated are the fees levied by the Shire which, in this case, are \$1,200 for an uncertified application or \$712.50 for a certified application, depending on the type of application St John submits.

OFFICER'S COMMENT

As the application complies with all legislation requirements, and, based on the importance of establishing an emergency service in Wundowie, it is recommended that the application be approved subject to the conditions contained in the officer's recommendation.

In the interest of promoting community services, it is also recommended that a donation be made to the value of the planning application fees and the Shire's fees (excluding State levies) for the building permit application.

RECOMMENDATION

That Council,

1. issue planning approval for the demolition and proposed new St John Ambulance Station on part Lot 9003 Wandoo Parade, Wundowie subject to the following conditions:
 - (a) development shall be carried out only in accordance with the terms of the application as approved herein including any approved plans.
 - (b) a Dust Management Plan incorporating asbestos management being submitted to and approved by the local government prior to commencement of development.
 - (c) the Dust Management Plan being implemented for the duration of site and building works.
 - (d) asbestos removal to be undertaken in accordance with the National Occupational Health and Safety Commission – *Code of Practice for the Safe Removal of Asbestos 2nd edition [NOHSC:2002(2005)]*.
 - (e) all asbestos and/or asbestos contaminated material is to be wrapped in minimum 0.2mm thick heavy duty plastic sheeting, sealed and clearly label

ASBESTOS HAZARDOUS MATERIAL and disposed of in an appropriately licence landfill facility.

- (f) a Drainage Management Plan being submitted to and approved by the Local Government prior to commencement of development.
- (g) all stormwater being contained on site or directed to the Local Government's street stormwater drainage network. No runoff onto adjacent properties shall be permitted unless part of a Drainage Management Plan submitted to and approved by the Local Government.
- (h) the Drainage Management Plan being implemented as part of the building works and maintained thereafter.
- (i) a Landscaping Plan being submitted to and approved by the Local Government prior to commencement of works. The approved landscaping plan is to be fully implemented before occupation of the development and maintained thereafter to the satisfaction of the Local Government. The Landscaping Plan is to show the following:
 - (i) the location and type of existing and proposed trees and shrubs;
 - (ii) any areas of hard landscaping eg. paths, retained garden walls etc;
 - (iii) any lawns to be established;
 - (iv) any natural landscape areas to be retained; and
 - (v) those areas that are to be reticulated or irrigated.
- (j) a car parking plan being submitted to and approved by the Local Government prior to construction.
- (k) the design of off-street car parking areas being in accordance with Australian Standards AS2890.1 and AS2890.2. Car parking areas shall be constructed and maintained to the satisfaction of the Local Government, and shall include adequate provision for shade trees, customers and staff parking, and for manoeuvring, loading and unloading of vehicles.
- (l) all car parking for the property being contained on site. No parking on verges or street parking shall be permitted.
- (m) a vehicle crossover(s) is to be installed within 6 months of completion of the building process. All vehicle crossover(s) being designed, constructed and maintained in accordance with the Local Government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction.

- (n) the building is required to be registered as a public building under the Health (Public Buildings) Regulations 1992.
- 2. advise the applicant that planning fees in the amount of \$1,320 are required to be paid and that building permit application fees are required to be paid in the amount of \$2,287.50 for an uncertified application or \$1,800 for a certified application.
- 3. advise the applicant that the Shire will, upon payment of the planning fees of \$1,320, make a donation to the St John Ambulance Association in Western Australia Inc to the value of \$1,320.
- 4. advise the applicant that the Shire will, upon payment of the building permit application fees of \$2,287.50 for an uncertified application or \$1,800 for a certified application, make a donation to the St John Ambulance Association in Western Australia Inc to the value of \$1,200 for an uncertified application or \$712.50 for a certified application.

AMENDMENT

Minute No C.1889

Moved: Cr K Saunders
Seconded: Cr D Hughes

That 3 and 4 be deleted from above.

LOST 4/4

Lost on casting vote of the President.

COUNCIL DECISION

Minute No C.1890

Moved: Cr K Saunders
Seconded: Cr D Hughes

That Council,

- 1. **issue planning approval for the demolition and proposed new St John Ambulance Station on part Lot 9003 Wandoo Parade, Wundowie subject to the following conditions:**
 - (a) **development shall be carried out only in accordance with the terms of the application as approved herein including any approved plans.**

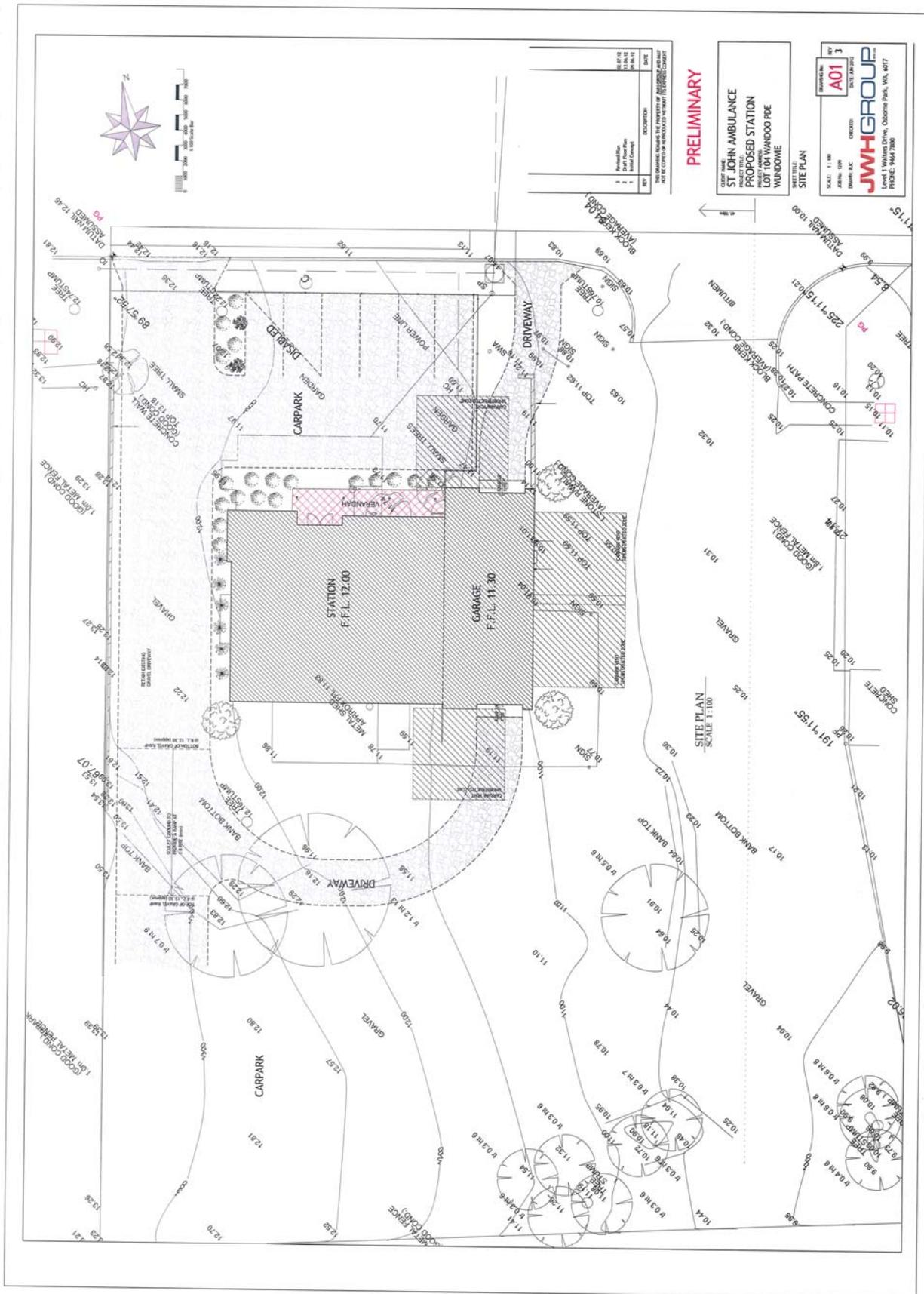
- (b) a Dust Management Plan incorporating asbestos management being submitted to and approved by the local government prior to commencement of development.**
- (c) the Dust Management Plan being implemented for the duration of site and building works.**
- (d) asbestos removal to be undertaken in accordance with the National Occupational Health and Safety Commission – *Code of Practice for the Safe Removal of Asbestos 2nd edition [NOHSC:2002(2005)]*.**
- (e) all asbestos and/or asbestos contaminated material is to be wrapped in minimum 0.2mm thick heavy duty plastic sheeting, sealed and clearly label ASBESTOS HAZARDOUS MATERIAL and disposed of in an appropriately licence landfill facility.**
- (f) a Drainage Management Plan being submitted to and approved by the Local Government prior to commencement of development.**
- (g) all stormwater being contained on site or directed to the Local Government's street stormwater drainage network. No runoff onto adjacent properties shall be permitted unless part of a Drainage Management Plan submitted to and approved by the Local Government.**
- (h) the Drainage Management Plan being implemented as part of the building works and maintained thereafter.**
- (i) a Landscaping Plan being submitted to and approved by the Local Government prior to commencement of works. The approved landscaping plan is to be fully implemented before occupation of the development and maintained thereafter to the satisfaction of the Local Government. The Landscaping Plan is to show the following:**
 - (i) the location and type of existing and proposed trees and shrubs;**
 - (ii) any areas of hard landscaping eg. paths, retained garden walls etc;**
 - (iii) any lawns to be established;**
 - (iv) any natural landscape areas to be retained; and**
 - (v) those areas that are to be reticulated or irrigated.**
- (j) a car parking plan being submitted to and approved by the Local Government prior to construction.**
- (k) the design of off-street car parking areas being in accordance with**

Australian Standards AS2890.1 and AS2890.2. Car parking areas shall be constructed and maintained to the satisfaction of the Local Government, and shall include adequate provision for shade trees, customers and staff parking, and for manoeuvring, loading and unloading of vehicles.

- (l) all car parking for the property being contained on site. No parking on verges or street parking shall be permitted.**
 - (m) a vehicle crossover(s) is to be installed within 6 months of completion of the building process. All vehicle crossover(s) being designed, constructed and maintained in accordance with the Local Government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction.**
 - (n) the building is required to be registered as a public building under the Health (Public Buildings) Regulations 1992.**
- 2. advise the applicant that planning fees in the amount of \$1,320 are required to be paid and that building permit application fees are required to be paid in the amount of \$2,287.50 for an uncertified application or \$1,800 for a certified application.**
 - 3. advise the applicant that the Shire will, upon payment of the planning fees of \$1,320, make a donation to the St John Ambulance Association in Western Australia Inc to the value of \$1,320.**
 - 4. advise the applicant that the Shire will, upon payment of the building permit application fees of \$2,287.50 for an uncertified application or \$1,800 for a certified application, make a donation to the St John Ambulance Association in Western Australia Inc to the value of \$1,200 for an uncertified application or \$712.50 for a certified application.**

CARRIED 8/0

Cr J Williams returned to the Chambers at 6:51pm.



13.2.5 TENDER 6 OF 2012 FOR CLEANING SERVICES FOR SHIRE OF NORTHAM

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.4.2.4
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	02 November 2012

PURPOSE

For Council to consider putting to Tender the receipt of cleaning services for Shire buildings in Northam.

BACKGROUND

A contractor currently undertakes the cleaning of most of the Shire's buildings. The buildings are the Shire Administration Building, Northam Library, Northam Depot, Killara Centre, Apex Park Public Toilets, Bernard Park Public Toilets, and Visitor Centre. The previous contract was for a period of 3 years, and the contract has now expired. Other buildings such as the Recreation Centre, and buildings outside of the Northam townsite are cleaned by casual staff or another contract. Due to logistics, the current arrangements are working well, with contractors advising that a larger number of buildings would be difficult to service in one day.

STATUTORY REQUIREMENTS

Local Government (Functions & General) Regulations.
Tenders are required for any contracts awarded, that are greater than a value of \$100,000. Although the annual cost of this contract has historically been less than \$100,000 per annum it is considered appropriate to call for Tenders periodically to test the market, and give other contractors an opportunity to provide the service.

CONFORMITY WITH THE PLAN FOR THE FUTURE

OUTCOME: Foster community pride and a sense of place

OUTCOME: Maintain and improve Shire infrastructure and other assets

BUDGET IMPLICATIONS

The cost of cleaning services is included in Council's Budget.

OFFICER'S COMMENT

Before going to Tender, Council is required to specify the criteria they will use in evaluating the Tenders. It is proposed that the criteria and weighting are:

Rating Scale	Description
10	Outstanding offer, greatly exceeds criterion
8	Very good offer, exceeds criterion
6	Good offer, no deficiencies, meets criterion
4	Fair offer, few deficiencies, almost meets criterion
2	Marginal offer, some deficiencies, partly meets criterion
0	Inadequate offer, many deficiencies, does not meet criterion

Selection Criteria	Weighting (%)
Price	60
Standard of work	20
Experience	10
Reliability	10
Total	100

Tenderers will be asked to provide the relevant information in their Tender relating to the above criteria, note a Regional Price Preference Policy applies.

Before going to Tender, Council may wish to review the frequency of cleaning of any buildings, prior to adopting the specifications at the Council Meeting. Specifications are attached. In addition to regular cleaning, Tenderers will be asked to provide an hourly rate for specific cleaning jobs as required, such as after events held at Bernard Park.

Once approved, the Tender will be advertised in the Western Australian Newspaper as soon as possible. Tenders submitted by the closing date will be evaluated, with a report brought to Council for acceptance of the successful Tender.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1891

Moved: Cr R Head

Seconded: Cr D Hughes

That Council,

- 1. advertise Tender 6 of 2012 for a 3 year cleaning contract for the cleaning of selected Shire Buildings in Northam; and**
- 2. endorse the scope of works attached for Tender 6 of 2012 for the cleaning of Shire Buildings in Northam.**

CARRIED 9/0

SCHEDULE 1

ADMINISTRATION CENTRE 395 Fitzgerald Street Northam (Including Council Chambers)

Cleaning is to be carried out 5 times per week, being Monday to Friday. (Work to commence after 5:30pm and to be completed by 7:30am on the following day).

Standards

In general the achievement of the desired standard of cleaning as required by the following specification will result in an almost complete "absence of visible soil".

For the purpose of definition "absence of visible soil" will mean as follows:

- a) Absence of dust and cobwebs on horizontal and vertical surfaces on walls, ledges, floors, furniture and equipment.
- b) Absence of litter and trash in building.
- c) Absence of soil and litter in foyers, entrances, steps and walkways etc.
- d) Absence of water marks, streaks and spots after cleaning.
- e) Absence of soil, litter, encrustations, spots and finger marks from all furniture, painted surfaces, partitions, doors, dividers, carpets and mats.
- f) Absence of streaks, spots, stains from window blinds, shades, interior and exterior glass doors, glass partitions, and frames and all bright work which shall be polished dry to a high sheen.
- g) Absence of encrustations, scuff marks, soil and polish/wax, build up on floors, particularly in corners, along edges and base boards, around door jams, around furniture and equipment legs or bases.
- h) Absence of soil and stains on toilet room fixtures, drains, traps, faucets, soap and dispensers, stall, mirrors, ledges and drinking fountains.
- i) Absence of soil, litter and encrustations in ashtrays.
- j) Absence of litter in waste paper baskets.
- k) Absence of soil on floors beneath and in refrigerators and stoves.

Standard of Cleaning

The standard of cleaning shall be assessed on a regular basis by Council or its representative. The standard provided shall be in accordance with the specification.

Specification of Cleaning Duties

DAILY

- a) Empty all rubbish and waste paper bins and deposit emptied material in 240L mobile garbage bins outside.
- b) Wash bins as required.
- c) Vacuum office floors, Council chamber area and all carpeted areas, clean and remove stains from all linoleum and tiled areas.
- d) Dust all desks, counters, bench tops and telephones, remove finger marks and stains as required. Desks need not be cleaned if they are left inaccessible and covered with papers and files.
- e) Spot clean carpet stains as required.
- f) Spot clean glass entrance doors.
- g) Check and if necessary remove litter and sweep areas adjacent to entrance doors.
- h) Remove hand marks from all doors, painted surfaces and furniture as required.
- i) Clean and polish all hand basins, chrome fittings, wall tiles, urinals, pans, dividing walls and cisterns in toilet areas.
- j) Wash all toilet pans, seats and urinals with an approved disinfectant.
- k) Wash and disinfect floors within toilet area and polish all stainless steel work.
- l) Spot clean mirrors in toilet areas.
- m) Refill toilet paper, towel and soap dispensers as supplied by Council.
- n) Clean and disinfect all telephones.
- o) Ensure all facilities are locked and secure before leaving.
- p) Clean Chamber area and any meeting rooms after meetings, wash dishes, glasses and cutlery as necessary (please note meetings may not finish until after 7.30 pm).

WEEKLY

- a) Wash floor in kitchen, reception area and passages.
- b) Dust all windows and door frames, includes removal of cobwebs etc from ceilings, ledges and behind the venetian blinds, etc.

- c) Remove cobwebs from external windows and entrance doors
- d) Clean glass entrance doors and mirrors in toilet areas.

QUARTERLY

- a) Clean all windows internal and external.
- b) Clean all light fittings.
- c) Vacuum all chairs, including those in Council Chambers.
- d) Vacuum venetian blinds, includes behind between window and blinds.

SIX MONTHLY

- a) If necessary steam clean carpet in reception room or other high traffic areas (e.g. main office).
- b) Remove cobwebs from external windows and entrance doors

Council Responsibilities

The Shire of Northam will be responsible for:

- a) Day to day cleaning and general tidiness of the kitchen
- b) Defrosting and cleaning of both refrigerators
- c) Cleaning of the top of the stove and oven
- d) Cleaning of the microwave oven
- e) Cleaning of the dishwasher.

SCHEDULE 2
NORTHAM LIBRARY

Cleaning is to be carried out on Monday, Wednesday and Friday. (Work to commence after 5pm and to be completed by 8.30am.)

Standards

As per Schedule 1.

Specification of Cleaning Duties

EACH DAY

1. Empty and clean waste bins.
2. Dry dust all furniture, fittings, equipment, machines and window ledges.
3. Thoroughly vacuum clean all floors.
4. Clean and wash all toilet areas. Refill all towel and toilet paper dispensers and replenish soap. Wash and clean hand basins and mirrors.
5. Spot clean glass doors to all entrance areas; spot clean glass sections of lift.
6. Dust and buff all public tables throughout the Library and all balustrades (staff are responsible for the circulation desk).
7. Remove litter and sweep outside areas adjacent to both entrance doors (within 6 metres). Remove cobwebs from doors and adjoining windows.

WEEKLY (Friday)

1. Clean and polish all public tables, skirtings, power points, picture frames and window sills.
2. Remove all cobwebs, etc from ceilings, windows, ledges and skylights.
3. Wash and polish all vinyl floors.

QUARTERLY (1 February, 1 May, 1 August, 1 November)

1. Clean inside and outside of all window glass and remove spider webs and insect nests.
2. Clean all light fittings.
3. Vacuum all chairs.
4. Dust tops of bookcases, bookshelves and books.

SIX MONTHLY (1 January, 1 June)

1. Shampoo all carpets throughout the Library and strip and seal vinyl floors.

SCHEDULE 3
DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES

Cleaning is to be carried out twice per week on Wednesday and Friday at a mutually convenient time when the Depot is closed.

DAILY

1. Empty all waste bins.
2. Dry dust all furniture, fittings, equipment, machines and window ledges. Where necessary, wet wipe.
3. Clean and wash all toilet and shower areas in Depot, including external toilets and shower. Refill all towel and toilet paper dispensers and replenish soap. Wash and clean handbasins and mirror. Mop toilet floors with a commercial grade disinfectant.
4. Sweep and wash all floors.
5. Clean all seats, tables, desks, sills, shelves, ledges, cabinets, stove and refrigerator.
6. Sweep paths to front door of office and ablution block.
7. Install and maintain toilet deodoriser blocks.

WEEKLY

1. Wash and polish all vinyl floors.
2. Dust all windows and door frames.
3. Polish all desks.
4. Clean all light fittings.
5. Remove all cobwebs (internally).

QUARTERLY (1 January, 1 April, 1 July, 1 October)

1. Clean the inside and outside of all window glass.
2. Clean off all spider webs and insect nests.
3. Clean outside of refrigerator.
4. Clean microwave oven.

SIX MONTHLY (1 June, 1 January)

1. Strip and seal all vinyl flooring.

SCHEDULE 4
PUBLIC AMENITY CLEANING

Public amenities are to be cleaned each morning on the days nominated. Cleaning of all public amenities is to be completed in the mornings prior to 7:30am (April-Sept) and 7.00am (Oct-May) on the day nominated.

1. **Apex Park Toilets** Daily - 7 days per week
2. **Bernard Park Toilets** Daily - 7 days per week

Note the Bernard Park Toilets have waterless urinals which require special products (eg blue seal, or Desert cubes etc).

REQUIREMENTS

The following cleaning requirements are to be performed on a daily basis.

1. Removal of litter and lint from internal areas, including verandahs.
2. Pick up and removal of litter from external surrounds for a distance of 5 metres from external walls.
3. Removal of spider webs and insect nests internally and externally.
4. Pedestals, urinals and handbasins are to be cleaned daily with an appropriate commercial grade cleaner.
5. Toilet deodorisers are to be placed in urinals and maintained continually.
6. Internal floor areas are to be swept and/or hosed clean on a daily basis.
7. Internal floor areas are to be mopped with a commercial grade disinfectant on a daily basis.
8. An adequate supply of toilet paper shall be maintained to all toilet facilities.
9. Cleaning shall include the removal of all writing, drawings, etc. on walls, doors and fixtures that do not require re-painting.
10. Toilet blocks are to be pressure cleaned internally and externally every 6 months to remove the build-up of dust and grime.

SIGNAGE

Signage shall be displayed indicating that cleaning of the amenity is in progress.

NOTE:

1. Individual prices are required in respect to each item contained on this Schedule.
2. Council reserves the right to withdraw any toilet or other facility from the list should the need arise, with an appropriate reduction in cost.

SCHEDULE 5

SPECIAL & ANCILLARY CLEANING

From time to time the successful tenderer shall be required to attend to special cleaning and ancillary duties not included in or additional to those referred to in Schedules 1 to 6 (inclusive).

The tender should include an hourly casual labour rate together with or inclusive of a mileage rate to cover such duties. The nominated rates should vary dependent on Award provisions for penalties for out of hours work and may include an escalation clause. The successful tenderer will be required to attend to such duties within twenty-four (24) hours of a request being received on behalf of the Shire to attend to such duties.

Specifically to be included in this Schedule the following procedure currently applies:-

1. The Recreation Office provides written notification of special cleanings required more than three days in advance (generally on weekends).
2. Contractor provides a written report of cleaning duties undertaken as a result of the building usage and reports on the next working day any acts of abuse or vandalism.
3. The costs associated with the works are invoiced in accordance with the provision of this Schedule.

SCHEDULE 6A

VISITOR CENTRE

Work to be carried out 7 times per week, being Monday to Sunday (work to commence after 5pm and be completed before 12am i.e. evenings) or as directed by Manager of Centre.

Visitor Centre Area Exhibition, Meeting Room, Kitchen and Storeroom

1. Vacuum and mop floor.
2. Wipe down bench tops and empty bins.
3. Clean glass entry doors.

Kitchen

1. Clean and wipe benches, top and bottom.
2. Wash kitchen floor.
3. Wipe stove, fridge externally and sink.

Storeroom

1. Vacuum.

As Required/Instructed, otherwise six monthly

1. Remove all cobwebs from ceilings, windows etc.

Six Monthly

1. Pressure-clean outside of entire building including underneath the building and windows. Note this may require a cherry picker, but a reasonable pressure cleaner should be able to clean from ground level.
2. Buff kitchen and storeroom floors
3. Shampoo meeting room carpet.

Allow for hourly rate on extra cleans.

SCHEDULE 6B

VISITOR CENTRE TOILETS

Work to be carried out 7 times per week, being Monday to Sunday (work to commence after 5pm and be completed before 12am i.e. evenings) or as directed by Manager of Centre.

Toilets and Common Areas

1. Clean and wash toilets, hand basins and mirrors, refill towel and toilet paper dispensers.
2. Wash floors and wipe walls.
- 2 Clean tiled areas particularly shower recesses.
- 3 Sweep and clean boardwalk walkways including balcony, and disabled ramp, hose down as required.
- 4 Clean 5m radius of outside of the building pick up rubbish.
6. Strip and seal floor every 6 months.

13.2.6 STATUS REPORT FOR MASTERPLANS

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	3.1.2.1
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	02 November 2012

PURPOSE

For Council to receive a report on the progress of the Masterplans for Wundowie, Bakers Hill and Grass Valley.

BACKGROUND

Three Community Masterplans were completed by Relix in 2002 for a number of towns within the Shire of Northam, namely Wundowie, Bakers Hill and Grass Valley. Several community workshops were held to identify and articulate community views on the issues being experienced by each town. These views were translated into the ‘top ten’ projects for each town, and were listed in the respective Masterplan.

STATUTORY REQUIREMENTS

Masterplans are not required by legislation, but have assisted the Shire in the past with consulting its community and implementing community requests.

A new integrated planning framework is required by legislation. Section 5.56(1) and (2) of the Local Government Act requires that each local government is ‘to plan for the future of the district’, by developing plans in accordance with the regulations.

The *Local Government (Administration) Regulations 1996* has been amended to require each local government to adopt a Strategic Community Plan and a Corporate Business Plan. The Shire is also working on a Workforce Plan and Asset Management Plan. The documentation is intended to be completed by March 2013, since compliance with the new regulations is expected to be enforced after 30 June 2013.

CONFORMITY WITH THE PLAN FOR THE FUTURE

OUTCOME: Foster community pride and sense of place

OUTCOME: Maintain and improve Shire infrastructure and other assets

BUDGET IMPLICATIONS

Projects included in the Masterplans have been included in prior Council Budgets, to allow funding to be expended towards outcomes to the community.

OFFICER'S COMMENT

The 'top ten' projects for each town, and a description on the progress towards achieving these goals in the last 10 years is shown below.

1. WUNDOWIE

1.1 Upgrade of Wundowie Pool, inc disabled & aged access, & year round use
An upgrade to the Wundowie Pool, including the installation of wet-deck, aged access (steps), and balance tank was undertaken in 2006.

1.2 Children's Activity Centre

Fluffy Ducks moved into a new premises at a peppercorn rental in 2003. The Shire-owned building has provided occasional day care and playgroup services.

1.3 Youth Centre

The 'YAC Shack' property on Boronia Avenue was purchased by the Shire and Lotterywest in 2003, facilitated by the Wundowie Youth Advisory Council. The group has since disbanded, and the building is vacant and proposed for sale. Future youth activities could be undertaken in the Town Hall.

1.4 Entry statements – Great Eastern Highway to incorporate Foundry machinery

An entry statement as described was installed on the Highway, and unveiled in 2006.

1.5 Art & Cultural Centre – within the existing Town Hall

An extension to the Wundowie Town Hall was completed in 2010, which provides an increased social and cultural opportunities and activities. A war memorial and silhouettes were constructed outside one end of the Hall in 2009.

1.6 Emergency Services – enhance existing services

The Wundowie Fire Station was completed in 2006, constructed by the Shire and funded by FESA, replacing the old Fire Station. A replacement St John Ambulance Hall is proposed in 2013.

1.7 Town lighting

Improved lighting for the CBD was installed in 2008.

1.8 Senior Citizens Issues including Centre

The Wundowie Town Hall extension in 2010 has provided the benefit of an area for Seniors Activities, with no fee being charged by the Shire for a weekly use. A daily State bus service runs between Wundowie and Perth. A community bus for transport to Northam is proposed in the next 12 months.

1.9 Tourism – celebration of history

The Wundowie Iron Festival has been run by the Wundowie Progress Association annually since 2006.

1.10 Town Heritage – promotion

See 1.9. The Foundry also provides regular tours.

2. BAKERS HILL

2.1 Community Forum – to debate local matters

The Bakers Hill Progress Association allows for the debate of local issues by local residents.

2.2 Great Eastern Highway – landscaping and traffic safety treatments

Council agreed at its meeting in October 2012, to endorse and progress a proposal to improve traffic safety treatments relating to the Highway in Bakers Hill, including the modification of intersections, slip-lanes and kerbing.

2.3 Hooper's Winery – conservation and enhancement

R & A Poulton have received Lotterywest funding and undertaken upgrades to Hooper's Winery and associated buildings in 2005 and 2007.

2.4 Community Resource Centre – based at Rec Centre side of the School site

The Wundowie Telecentre has largely provided this service, and recent experiences have indicated that Bakers Hill would be unlikely to receive government funding for a Resource Centre.

2.5 Trails development

Walking trails have been developed within the Shire's equestrian reserve in Bakers Hill. The Kep track (Heritage Trail) passes through Bakers Hill.

2.6 Commercial & light industry growth – south side of town

The Shire's Town Planning Strategy has planned for light industrial land in Wundowie rather than Bakers Hill. Development applications are encouraged for the town.

2.7 Enhancement of natural environment – trees, salinity

An annual subsidy is provided to all rural Shire residents for the purchase of trees. The Bakers Hill Progress Association has been active in addressing salinity issues.

2.8 Residential development guidelines – well presented housing and properties

Council has refined its Policies since 2002, with stricter guidelines on housing standards, including restrictions on steel clad dwellings, living in sheds, untidy blocks and sea containers.

2.9 Aged Housing

A survey carried out by the Shire in 2006 did not indicate strong demand for aged housing in Bakers Hill.

2.10 Marketing of Bakers Hill – signage, events

The Bakers Hill Motorama was run successfully in 2011.

3. GRASS VALLEY

3.1 Museum Park – dedicate and develop land

The Shire facilitated the vesting of land for museum, after it was donated by Mr Peter Dempster. The Grass Valley Progress Association has undertaken ongoing work on the presentation of this memorial.

3.2 Grass Valley Hall – maintain and improve

In the last few years, the Hall has received internal and external painting, improved exit lighting, air conditioning and bituminising of the carpark.

3.3 Grass Valley Tavern – maintain and improve

Mr Adrian Smith purchased the property in 2004 and has undertaken significant upgrades to the building including the dining area, in 2005, 2007, 2008 and 2011.

3.4 Rural landscape – retain and promote

The Shire's Town Planning Scheme and Strategy requires the agricultural character of the eastern side of the Shire to be maintained.

3.5 Sporting facilities – wastewater re-use on oval

The constraint of providing a cost-effective water supply to the oval has not been overcome. The Water Corporation's infill sewerage program does not list small towns like Grass Valley on its current program.

3.6 Chaff sheds – include as a place of interest

These unsightly sheds have been deconstructed and removed.

3.7 Linkages to other places – Quellington, Seabrook, Meenaar, Golden Pipeline

Grass Valley remains the largest town on the eastern side of the Shire, and is a convenient drive to the Avon Industrial Park.

3.8 Entry statement on Great Eastern Highway – with solar powered lighting

Although a statement matching the original idea has not eventuated, a memorial was installed at the Grass Valley Museum site in 2004, and entrance signs indicating the locality of Grass Valley, and 'old values, new ideas' were also installed.

3.9 Housing – development of residential subdivisions, and infill sewerage

Unfortunately the infill sewerage program was put on hold in 2009, and the new program does not list Grass Valley. However, the Shire has sufficiently zoned land for future rural residential and residential development around Grass Valley.

3.10 Railway – promote history incorporating Goods Shed

The Museum Park on Reserve 41081 incorporates the Goods Shed and promotes the town's history. The Goods Shed was painted in 2008.

The Shire, Progress Associations and community members have worked together to achieve strong results on the projects listed in the Masterplans in the last ten years. The Masterplans are now at a stage where most of the projects are either complete, or have exhausted other options. It is considered an appropriate time to commence new Masterplans or equivalent, in order to gather a list of projects for each town, or the whole Shire, over the next few years.

As part of the new Integrated Planning Process, Local Governments are required to develop a Strategic Community Plan, after consulting with the community to understand its current needs and expectations. The strategies within this document are then used as a basis for identifying projects that will achieve the strategies, and these projects are listed in the Shire's 'Corporate Business Plan'.

According to the Department of Local Government's website, the Corporate Business Plan "is a local government's internal business planning tool that translates Council priorities into operations within the resources available. It details the services, operations and projects a local government will deliver over a defined period, the processes for delivering these, priorities and the associated cost."

The Department of Local Government has advised that the Masterplans would become redundant when the Corporate Business Plan comes in, and it would not be efficient to have a several plans duplicating the same information. The Corporate Business Plan is developed by the same process as the Masterplans were, by gathering information from community meetings, for inclusion as strategies and projects. The one Corporate Business Plan will also reduce the likelihood of conflict between town communities, that may arise if a Masterplan is adopted for one town but not another.

Therefore, it is suggested that the Shire of Northam include future projects for the whole Shire in its Corporate Business Plan, which is required to be completed by 2013 within the Integrated Planning process, rather than renewing the respective Town Masterplans.

RECOMMENDATION

That Council,

1. accept the status report for the Masterplans (2002) for Wundowie, Bakers Hill and Grass Valley; and
2. endorse future projects to be included in the 'Corporate Business Plan' rather than Masterplans for selected towns.

ALTERNATIVE MOTION

Minute No C.1892

Moved: Cr R Head

Seconded: Cr D Hughes

That Council,

- 1. accept the status report for the Masterplans (2002) for Wundowie, Bakers Hill and Grass Valley; and**
- 2. continues with the practice of providing individual plans to list future projects in these localities.**

CARRIED 6/3

The vote against is recorded as Cr S Pollard, Cr J Williams and Cr D Beresford.

Cr S Pollard has declared a ‘Financial’ interest in Item 13.2.7 – Proposed General Practitioner (GP) Super Clinic and Associated Works Lot 64 Fernie Street, Northam – as he the Association Secretary for which he receives remuneration.

Cr S Pollard departed the Chambers at 7.05pm and vacated the Chair.
Cr T Little assumed the Chair.

13.2.7 PROPOSED GENERAL PRACTITIONER (GP) SUPER CLINIC AND ASSOCIATED WORKS LOT 64 FERNIE STREET, NORTHAM

Name of Applicant:	Q3 Architecture
Name of Owner:	Shire of Northam
File Ref:	A12736 / A11604
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	06 November 2012

PURPOSE

The applicant is requesting that Council grant planning approval to permit the construction of a “GP Super Clinic” on proposed lot 64 Fernie Street, Northam (as per WAPC approved subdivision application 146768). This application requires Council’s determination due to it being determined a “Use Not Listed” under the provisions of the Shire’s Town Planning Scheme No 5 (TPS 5) and draft Local Planning Scheme No.6 (LPS6).

BACKGROUND

As Council is aware the proposed development of the General Practitioner (GP) Super Clinic is a component of the establishment of the Avon Health and Community Services Precinct which has been developed in recent years. Council considered the business case for the Avon Health and Community Services Precinct (which included the land assembly for the GP Super Clinic at its special meeting held on 29 February 2012, where it resolved the following –

“*That Council,*

- endorse the following four business cases in the order of priority as submitted and submit them along with the Preliminary Northam Growth Plan to the Department of Regional Development and Lands:

4. Health and Emergency Services Precinct;

- 3. Revitalise Northam;
 - 2. Environment; and
 - 1. Community and Social.
- records its appreciation for the work of its officers, particularly Will Baston, Chadd Hunt and other officers for their contribution to this process."

Following the above resolution by Council, the Department of Regional Development and Lands have provided funding for the business case associated with the Avon Health and Community Services Precinct. There has been as a subdivision approval from the WAPC associated with the land assembly for the GP Super Clinic site.

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
17 October 2012	Planning Application received by the Shire.
17 October 2012	Site visit conducted.
18 October 2012	Application undergoes internal DCU assessment.
18 October 2012	Application is advertised to adjoining neighbours.
1 November 2012	Advertising period closes.
2 November 2012	Report prepared for Council.

The proposed development will include a new GP Super Clinic catering for a wide range of medical services as well as office accommodation for the Wheatbelt GP Network, pharmacy and associated site works and services.

The proposed building works will provide the following accommodation and facilities:

- General Practice Accommodation – (Waiting Room, Children’s Play Area, Reception, Ablutions, General Office, File Storage, General Storage, 5 GP Consulting Rooms, 2 Counselling Rooms, 2 Practice Nurse Rooms, 2 Specialist Rooms, 2 Allied Health Rooms, 2 Bay Resuscitation/Treatment Room, Patient Ablution, Utility Room, Audio Booth, Secondary Waiting/Library, Staff Lounge)
- Pathology – (Waiting Area, Reception, 1 Consulting Room, Ablution)
- Physiotherapy – (Waiting Area, Reception, 4 Consulting Rooms)

- Pharmacy – (Service area and Display)
- WGNP Office – (Reception, Store, General Office, Staff Room, Ablutions, Communications Room)
- Small cafe – (Service area)

STATUTORY REQUIREMENTS

The site approximately 6834sqm and is classified as a 'Residential' zone under the Shire's Town Planning Scheme No.5. The use for which the applicant is seeking approval for is not adequately described under Town Planning Scheme No 5.

The use would be best described as "GP Super Clinic" and, subsequently, Council is required to consider the application in accordance with Clause 4.4.2 of the Scheme, which states:

- "4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may —
- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
 - (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
 - (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted."

Should Council determine the use to be consistent with the objectives of the Residential zoning, then the application may proceed to be advertised.

The stated objective for the Residential zone within the Scheme is as follows:

"To provide for a variety of housing to meet the needs of different household types in accordance with a general residential Density Code of R15.

Retain single houses as the predominant form of residential development particularly in areas outside where the Scheme has provisions for the special application of the Residential Planning Codes.

Encourage further subdivision and in-fill development close to the town centre."

The proposal seeks to further develop the Avon Health Activity Node as identified under the Northam Development Plan and approved by Council in February 2012.

Public consultation has taken place in accordance with Clause 9.4 of TPS 5 with 7 submissions received from adjoining landowners. The submissions attached do not object to the provision of a GP Super Clinic on the site but identify issues regarding noise and public nuisance relating to the proposed future road linkages with Tamplin Street, Fernie Street and Mitchell Avenue. The Officer has taken into consideration the issues raised however the issues do not merit the application for a GP Super Clinic to be refused. The WAPC has recently approved a subdivision application (146768) that has created the road reserves along with 4 other lots associated with the Avon Health and Community Services Precinct. It is the Officer's opinion that these new road linkages will allow for greater mobility and permeability in this area of the Northam town site and promote future growth and development in the area.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: Enjoy living in a safe, healthy and caring community

Supporting the construction of a new GP Super Clinic will provide a healthy and caring community by providing enhanced healthcare facilities for the residents of the Shire of Northam and Avon sub region.

BUDGET IMPLICATIONS

The applicant has paid \$9,950 in planning application and advertising fees.

OFFICER'S COMMENT

The application proposes to construct a GP Super Clinic on Lot 64 Fernie Street. The proposal will bring much needed healthcare provision to the residents of the Shire and also for the Avon sub region. The proposal is consistent with the Shire's strategic vision for the Avon Health and Community Services Precinct as identified within the Northam Development Plan and Northam Regional Centre Growth Plan. It is considered that the proposal will not impact upon the amenity of neighbouring properties and is consistent with the objectives of the Residential zone. It is therefore the Officer's recommendation that Council support the application for a GP Super Clinic and associated infrastructure subject to the following conditions:

RECOMMENDATION/COUNCIL DECISION

Minute No C.1893

Moved: Cr D Hughes

Seconded: Cr R Tinetti

That Council issue planning approval for the proposed GP Super Clinic and associated works on proposed Lot 64 Fernie Street, Northam subject to the following conditions:

- 1. development shall be carried out only in accordance with the approved plans.**
- 2. a Drainage Management Plan being submitted to and approved by the Local Government prior to commencement of development.**
- 3. all stormwater being contained on site or directed to the Local Government's street stormwater drainage network. No runoff onto adjacent properties shall be permitted unless part of a Drainage Management Plan submitted to and approved by the Local Government.**
- 4. the Drainage Management Plan being implemented as part of the building works and maintained thereafter.**
- 5. a Landscaping Plan being submitted to and approved by the Local Government prior to commencement of works. The approved landscaping plan is to be fully implemented before occupation of the development and maintained thereafter to the satisfaction of the Local Government. The Landscaping Plan is to show the following:**
 - (a) The location and type of existing and proposed trees and shrubs;**
 - (b) Any areas of hard landscaping eg. paths, retained garden walls etc;**
 - (c) Any lawns to be established;**
 - (d) Any natural landscape areas to be retained; and**
 - (e) Those areas that are to be reticulated or irrigated.**
- 6. a car parking plan being submitted to and approved by the Local Government prior to construction.**
- 7. the design of off-street car parking areas being in accordance with Australian Standards AS2890.1 and AS2890.2. Car parking areas shall be constructed and maintained to the satisfaction of the Local Government, and shall include adequate provision for shade trees, customers and staff parking, and for manoeuvring, loading and unloading of vehicles.**
- 8. a vehicle crossover(s) is to be installed within 6 months of completion of the building process. All vehicle crossover(s) being designed, constructed and maintained in accordance with the Local Government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction.**
- 9. the building is required to be registered as a public building under the Health (Public Buildings) Regulations 1992.**

Note: A Demolition Licence is required to be obtained from the Local Government's Building Department before existing buildings are demolished.

CARRIED 8/0

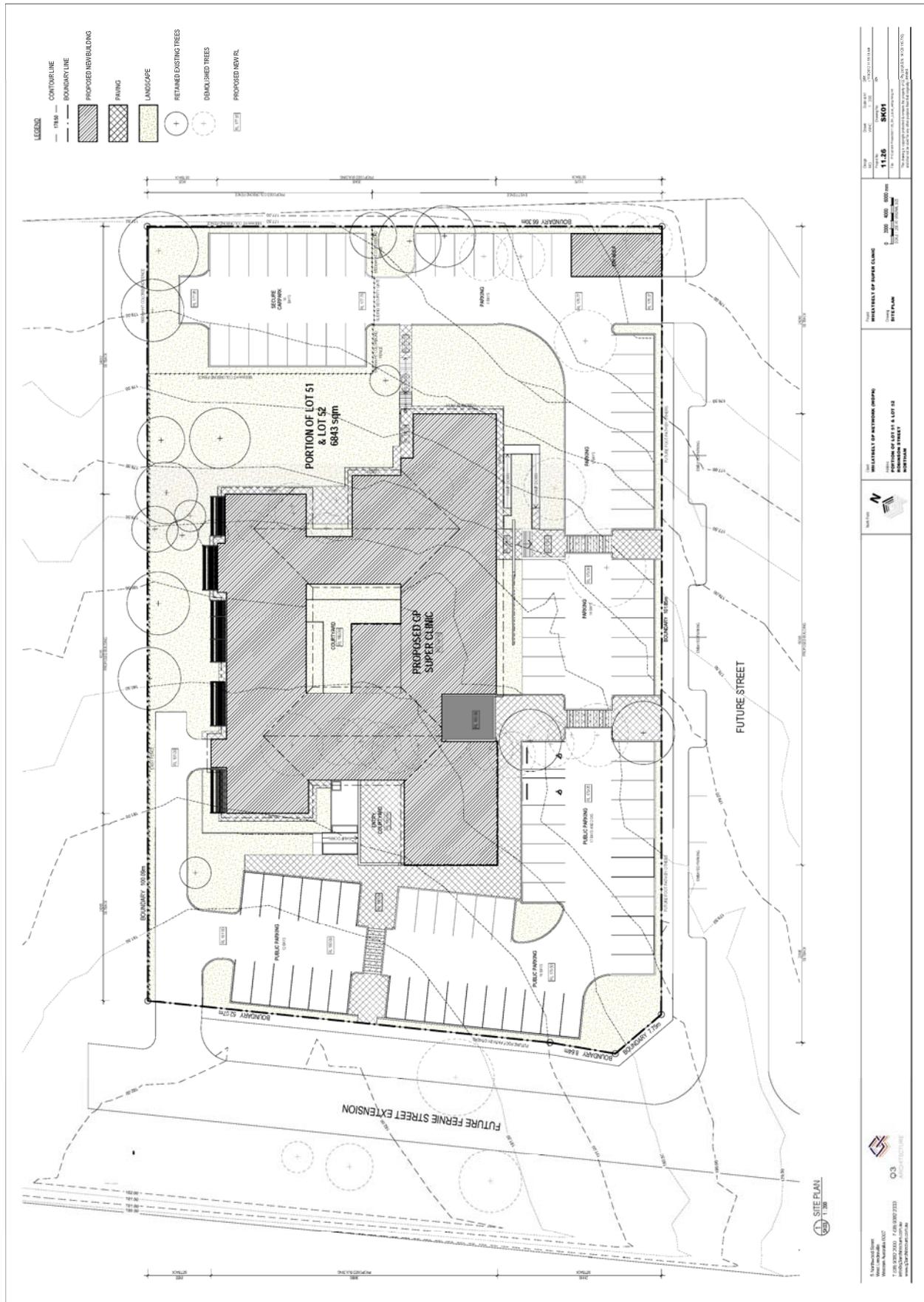
Cr S Pollard returned to the Chambers at 7:07pm and assumed the Chair.

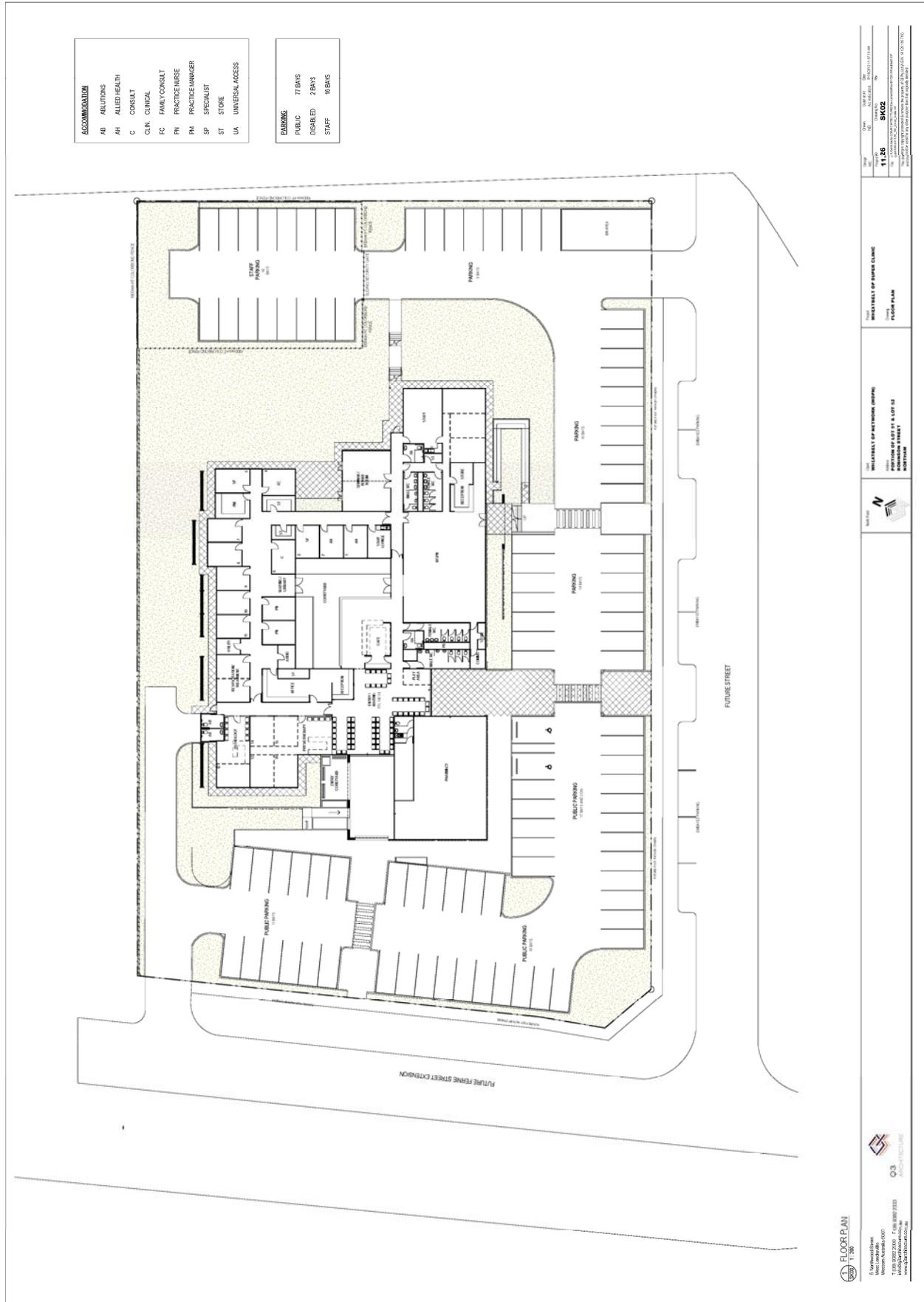
**Shire of Northam
A12736 & A11604 / P1625 – Proposed New GP Super Clinic
Proposed Lot 64 Fernie Street, Northam**

No.	Name / Address	Summary of Submission	Officer Comment
1	Landowner	<p>We don't have any arguments towards the proposal as shown. We would like to be advised if the proposed residential lots behind our property will be available for public sale or will they be developed as low cost government housing?</p>	Noted.
2	Landowner	Age Health Security	The security of the area will be controlled by Police Officers.
3	Landowner	<p>I would like to raise my concern about the proposed Super Clinic.</p> <p>My first concern is the laneway at the back of our house becoming a public road and the joining of Tamplin Street to future road connecting Fernie Street and Mitchell Avenue.</p> <p>My concern starts with the noise of traffic as when the property was purchased by myself the big draw card was the no thoroughfare of Tamplin Street as myself and my partner are both shift workers.</p> <p>Another concern is the noise at the Super Clinic and parking lot which will be located behind my property and would request for the Shire to replace our (asbestos) fencing and erect a 8-10ft fence with a gate for back entry.</p> <p>Don't get me wrong I am all for the Super Clinic for the</p>	<p>The new proposed road is not intended to be a major traffic thoroughfare. It is anticipated that, for the majority, traffic will be those utilising the services of the Clinic and will be at low speeds. Therefore, it is not anticipated that there will be a significant detrimental noise impact to adjoining landowners.</p> <p>In addition, by creating a road at the rear of existing residential land will enable those landowners to possibly subdivide their properties in the future by creating a legal point of access to the rear of their properties. This will enable each landowner to reach greater development potential and possible increase in value to their land.</p> <p>Any fencing on privately owned land is the responsibility of the landowner to replace if necessary. It is not anticipated that there will be a significant increase in noise activity.</p>

No.	Name / Address	Summary of Submission	Officer Comment
4	Landowner	<p>town of Northam just would like to keep the lifestyle and quiet street that we live in.</p> <p>I would like to raise my concern about the proposed Super Clinic.</p> <p>My first concern is the laneway at the back of our house becoming a public road and the joining of Tamplin Street to future road connecting Fernie Street and Mitchell Avenue.</p> <p>My concern starts with the noise of traffic as when the property was purchased by myself the big draw card was the no thoroughfare of Tamplin Street as myself and my partner are both shift workers.</p> <p>Another concern is the noise at the Super Clinic and parking lot which will be located behind my property and would request for the Shire to replace our (asbestos) fencing and erect a 8-10ft fence with a gate for back entry.</p> <p>Don't get me wrong I am all for the Super Clinic for the town of Northam just would like to keep the lifestyle and quiet street that we live in.</p>	<p>See comments above.</p>
5	Landowner	<p>Our only concern is with the extension of Fernie Street. Fernie Street has a reputation for anti-social behaviour. Is it necessary to connect it and extend it through to Mitchell Ave</p>	<p>The area will be the responsibility of the Western Australian Police Department to ensure there is no anti-social behaviour.</p>
6	Landowner	<p>It all seems ok to me, if my block needs to be subdivided for "future development" that is fine so long whoever needs the land can sort it money wise as I don't have a lot of that. I'm a pensioner.</p>	<p>Land at the rear of existing dwellings is not required by the Shire or Developers for future development. It will be individual landowners that will chose to develop or subdivide their individual land parcels.</p>

No.	Name / Address	Summary of Submission	Officer Comment
7	Main Roads WA	<p>Further to your correspondence of the 18th October 2012 with attachments, Main Roads WA (MRWA) provides the following comment:</p> <p>In assessing the information provided, MRWA have determined that the proposal for new GP Super Clinic will not impact MRWA owned land or the MRWA road network. Therefore, MRWA has no objection to this proposal.</p> <p>With regard to the Health and Emergency Services Precinct Plan provided with this referral we wish to reiterate that a decision regarding the installation of a new vehicle traffic bridge at Poole Street has not been made.</p>	Noted.





ACCOMMODATION

AB	ABLUTING
AH	ALLIED HEALTH
C	CONSULT
CUN	CLINICAL
FC	FAMILY CONSULT
FN	PRACTICE NURSE
PM	PRACTICE MANAGER
SP	SPECIALIST
ST	STORE
UA	UNIVERSAL ACCESS

PARKING

PUBLIC	77 BAYS
DISABLED	2 BAYS
STAFF	18 BAYS

DATE	2012.11.21
SCALE	1:100
PROJECT	UNIVERSITY OF WATKINS GROUP
NO.	SK02
11.26	FLOOR PLAN

UNIVERSITY OF WATKINS GROUP
 PROJECT OF WATKINS GROUP
 11.26 FLOOR PLAN



FLOOR PLAN
 1:100
 0-3
 11/21/12



112 Fernie Street
 Nelson, New Zealand 7012
 Phone: +64 (0)3 542 2200 Fax: +64 (0)3 542 2213
 Email: info@hatchpatterson.com

Project Name PROJECT OF NEW ROAD (RDP) PORTION OF LOT 1 & LOT 22 NORTHMAN	Client DISTRICT OF SUPER CLING RELATIONS	Date 11.26.12	Scale 1:200	Sheet No. 03
------------------------------------------------------------------------------------	------------------------------------------------	------------------	----------------	-----------------

This drawing is a computer-generated drawing for information only. It is not to be used for construction purposes without the written approval of the architect.

Cr T Little has declared an 'Impartiality' interest in Item 13.2.8 – Outbuilding to be constructed on land without constructing a dwelling first – Lot 48 Loton Drive, Northam - as he known Scott Horlin for 22 years.

13.2.8 OUTBUILDING PROPOSED TO BE CONSTRUCTED ON LAND WITHOUT CONSTRUCTING A DWELLING FIRST - 48 LOTON DRIVE, NORTHAM

Name of Applicant:	Rochelle Horlin
Name of Owner:	Rochelle Horlin
File Ref:	A14550
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	Nil
Policy:	Local Planning Policy 2.2 - Outbuildings
Voting:	Simple Majority
Date:	07 November 2012

PURPOSE

The Shire has received an application for Planning Approval for an outbuilding to be constructed on (vacant) land without a dwelling being first constructed. Approval of this application will require Council to use its discretion to vary Shire's Local Planning Policy - 2.2 Outbuildings.

BACKGROUND

Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
31.10.12	Planning Application received by the Shire
06.11.12	Application is assessed by Shire Officers
07.11.12	Report prepared for Council.

The property is zoned Special Residential under the Shire's Town Planning Scheme No. 5 and has a total land area of 5,224 m². The proposed outbuilding will be 12m x 9m and have a total area of 108m², a maximum wall height of 3 metres and a maximum ridge height of 4 metres.

These dimensions are compliant with Shire Policy restrictions regarding outbuilding specifications in this zone. The outbuilding will also be located within normal boundary setbacks for the zone. The applicants have stated in their application that the construction of the proposed outbuilding is to be used solely for the purposes of storing their personal belonging while they place their house on the market (see attached letter).

The applicant has requested Council to consider the application for an outbuilding prior to the construction of a dwelling (see attached letter) in light of the fact that the applicant has signed a pre-contract and paid a deposit with WA Country Builders for the construction of a dwelling on the same site. At this stage, however, the applicant is unable to complete the contract with WA Country Builders as the applicant is awaiting the sale of the existing dwelling.

STATUTORY REQUIREMENTS

Local Planning policies are enacted under Part 2 of the Scheme. Their relationship to the Scheme is specified under Subclause 2.3.2 which states:

“A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the policy is designed to achieve before making its determination.”

Therefore, Council may approve an application despite inconsistencies with a Local Planning Policy if it is deemed that the application is appropriate in the circumstances. In determining the application, Council should give due consideration to the objectives of the policy.

In relation to this application, the Shire’s Local Planning Policy 2.2 – Outbuildings states:

“The construction of an outbuilding on vacant land within any zone under this Policy will not be permitted without an application for the construction of a residence having been received and approved by the Shire’s building surveyor.

Construction of the dwelling for which a building licence has been received and approved by the Shire’s building surveyor must commence within twelve (12) months and completed and occupied within two (2) years of the date of issue of a building licence of an outbuilding”.

The property is zoned “Special Residential” although the Policy does not specifically mentioned “Special Residential” it is still classified as “residential” for the sake of the policy.

Adjoining landowner consultation was undertaken by the applicant in regards to the outbuilding as part of the application. The plans have been signed by the neighbours expressing that they have no objection regarding the proposed location of the outbuilding and variation to Shire Policy.

However, one neighbour suggested that the run-off rain water from the proposed shed should be collected in a rain water tank to address the stormwater issue.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The proposal will allow the owners to advance their current lifestyle by increasing the use of the land and allowing for storage of materials necessary for the construction of a dwelling.

BUDGET IMPLICATIONS

The applicant has paid \$139.00 in planning application fees.

OFFICER'S COMMENT

The Shire's Outbuilding Local Planning Policy stipulates that construction of an outbuilding on vacant land under 50 hectares will not be permitted without an application for the construction of a dwelling having been received and approved by the Shire.

However, in this case, it is considered that an outbuilding prior to the construction of a dwelling is appropriate for the following reasons:

1. The applicant has demonstrated that they are, and intend to be, under contract to construct a dwelling with WA Country Builders.
2. The applicant has stated that they are willing to sign a statutory declaration giving an undertaking that a dwelling will be completed within the 2 year time frame.
3. The applicant have stated that the shed is for the storage of equipment and personal belongings to facilitate the sale of their existing house, to facilitate the process of building a new dwelling on 48 Loton Drive, Northam.
4. The property on 48 Loton Drive is considered to be of sufficient size to accommodate the outbuilding without appearing "industrial" in nature and thus being a detriment to the locality.
5. Similarly, the proposed outbuilding specifications are not considered to be "industrial" in nature.
6. Imposing appropriate conditions is considered to be satisfactory to compel the applicants to construct a dwelling. Failure to comply with conditions carry significant penalties under the Planning and Development Act 2005.

Therefore, it is recommended that approval be granted for the proposed outbuilding prior to the construction of a dwelling.

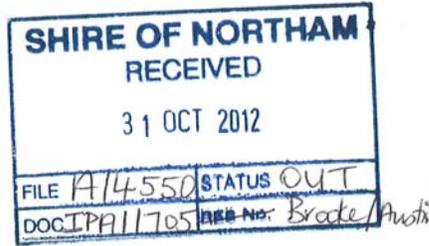
RECOMMENDATION/COUNCIL DECISION**Minute No C.1894****Moved: Cr R Head****Seconded: Cr R Tinetti**

That Council issue planning consent for the proposed outbuilding without first constructing a dwelling with the dimensions of 12m x 9m (108m²) on 48 Loton Drive, Northam subject to the following conditions:

- 1. development shall be carried out only in accordance with the terms of the application as approved herein including any approved plans.**
- 2. the owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.**
- 3. all stormwater being contained on site.**
- 4. the outbuilding is not to be used for commercial or industrial purposes or for human habitation.**
- 5. approval to construct an outbuilding is dependant upon construction of a dwelling on the property. Construction of an approved dwelling is to have commenced within 12 months of the date of this approval and be completed and occupied within 2 years.**
- 6. if construction of an approved dwelling is not commenced and completed within the timeframes specified in Condition 5, the outbuilding is to be removed at the direction of the Local Government.**
- 7. the walls be clad in factory painted non reflective material and that the roof be clad with zincalume.**
- 8. all vehicle crossovers being designed, constructed and maintained in accordance with the Local Government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction.**
- 9. a Statutory Declaration to the satisfaction of the Local Government be entered into and signed by the applicants (at the applicants' expense) stating their intention to construct a dwelling within the timeframe specified in condition 5 and forwarded to the Local Government within 3 weeks of the date of this approval.**

CARRIED 9/0

26th of October 2012



Rochelle Horlin

25 Oakover Place Northam
Phone: 0419 858 484

▶ **Manager, Planning**
Shire of Northam
395 Fitzgerald Street
PO Box 613
NORTHAM WA 6401

Dear Sir,

Re: Application for Planning Approval, Lot 1213 (#48) Loton Drive, Northam

My Husband (Scott Horlin) and I (Rochelle Horlin) would like to put to council an application for approval to build a shed on my block on Loton Drive in the Town of Northam.

We have not submitted a Building Application for an outbuilding as we have been informed this is against Shire Policy and would be refused. However, we are requesting permission to build a shed on our block before building the house so that we can store our personal belongings and place our house on the market. We need to sell our house in order to obtain finance to build on our Loton Drive block.

We respect the Shire's concern that the shed may become a place of dwelling, however we have a young toddler and our second child is due in February and we have no desire to live in a shed during this time. We have just this week moved into a rental property while we sell our house and build on the block which we hope to complete in the next 12 months.

We have been in discussion with WA Country Builders for most of this year regarding plans for our house however this process has taken a considerable amount of time, several months longer than we expected. We have signed a PPA and paid a deposit and are in the process of finalising plans. We have also paid a deposit on the shed we would like to build.

The shed will be constructed of zinc and steel frame with two roller doors and a single window. It will store a vehicle, trailer, tools and some additional personal belongings that we don't have room to store at our rental property.

My husband and I have lived, worked and been involved in the Northam community for over ten years. We would love to stay in town and build a home for our growing family, but this is becoming more and more difficult the longer this process takes. If you can please make a decision as soon as possible so we can finalise the house plans and place our house on the market we would be very appreciative.

Please find enclosed supporting information for this application, if you require any further information please contact my husband on 0419 853 303.

Rochelle Horlin

YOUR LOCAL BUILDER

ID No: 25412

24 October 2012

Mr Chadd Hunt
 Executive Manager, Development Services
 Shire of Northam
 PO Box 613
 NORTHAM WA 6401

Dear Chadd

A15717 – Planning Application for Outbuilding on property – Lot 1213 #48 Loton Drive Northam

It has come to my attention, through our mutual clients, that Mrs Horlin requires the builder to apply for the residential building licence, before she is able to obtain the necessary approvals to build a 'shed' on their property. Mrs Horlin has also acknowledged to me that she is in the process of purchasing the shed, and would appreciate the planning application for the outbuilding to proceed.

You will be aware that as from the 2nd of April, 2012, a revised/new building licence application process has been invoked, where new rules and regulations are now in force. We will be applying for a residential building licence for Mrs Horlin, in due course, when we have gathered the necessary paperwork to submit to the Shire, prior to this I have enclosed a copy of the signed Preparation of Plans Agreement (PPA) and a copy of the receipt for deposit paid, and a copy of the house sketch.

If you require any further information, please do not hesitate to contact me.

Regards



Amanda Marshall
 Administration Manager
 WA Country Builders

Lower Great Southern Albany 96-102 Stirling Tce WA 6530 Ph. (08) 9842 8400 Fax. (08) 9842 8411	South West Busselton Unit 7, Hopwood Centre, City Centre & Richmond St. WA 6280 Ph. (08) 9792 0100 Fax. (08) 9792 0101	South West Busselton Showroom 4, Busselton Home Depot, Strelly St WA 6280 Ph. (08) 9754 9000 Fax. (08) 9754 9001	Mid West Geraldton 290 Foreshore Dve WA 6530 Ph. (08) 9964 5001 Fax. (08) 9964 5003	Avon Northam 120 Fitzgerald St WA 6401 Ph. (08) 9621 1408 Fax. (08) 9622 3058
-------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

www.wacountrybuilders.com.au WA Country Builders Pty Ltd ABN 94105 402 140

The most awarded builder in regional WA
YOUR LOCAL BUILDER A MEMBER OF THE JWH GROUP

COUNTRY
 WA
BUILDERS

Issue Date: 13 Feb 2012
 Tax invoice no: 192474

Tax Invoice



WA Country Builders Pty Ltd

ABN: 94 105 402 140
 Enquiries: Lynne Johnson
 Direct: 9464 7843
 Email: lynne.johnson@wh.com.au

Scott Horlin & Rochelle Horlin
 5 Enfield Terrace
 Northam WA 6401

Payable By

27 Feb 2012

Total Due

\$3,500.00

Email: king78@wn.com.au

PAID

Details

	Amount
Building Address: Lot 1213 Loton Drive Northam	
Home ID: 25412	
Bank reference:	
Progress payment for the stage of construction : CDAFEE or the value of the works to date	\$3,500.00
TOTAL AMOUNT (INCLUDING GST)	
	\$3,500.00
GST	\$318.18

NOTE:

1. If paying by drawdown of a loan facility, please ensure you sign a copy of this tax invoice and forward it to your lender to avoid late payment. Please check with your lender if they also require their own authorisation form to be signed. Documents must be signed by all parties to the contract.
2. Overdue balances may incur an interest charge.
3. Payment of the final progress claim must be in cleared funds prior to handover with your New Home Administrator.

PAYMENT SLIP

EFT direct into out bank account

Bank: Westpac Banking Corporation
 Account: WA Country Builders Pty Ltd
 BSB: 036073 Account: 162224

Credit Card

Pay by Visa, MasterCard or Amex by contacting us.
 A transaction fee applies to credit card payments.
 Exclusions may apply.

Cheque

Send your cheque payable with this payment slip to:
 WA Country Builders Pty Ltd
 PO Box 55
 Westfield Shopping Centre
 INNALOO WA 6918

Account	Invoice No
25412	192474
Payable By	27 Feb 2012
Amount Due	\$3,500.00

Biller Code: 188706
Ref: 254121924743

Telephone & Internet Banking – BPAY®
 Contact your bank or financial institution to make this payment from your cheque, savings, debit, or transaction account. More info: www.bpay.com.au



PREPARATION OF PLANS AGREEMENT



THIS AGREEMENT is made on the 13th day of JULY 2012
 BETWEEN: SCOTT ALBERT HORLIN & ROCHELLE KATE HORLIN
 Of 5 ENFIELD TERRACE NORTHAM 6401 ("the Owner")

of the one part and The Rural Building Company Pty Ltd (ABN:611053648823) of 36 Hasler Road, Osborne Park of the other part.

IN THE FOLLOWING CIRCUMSTANCES:

- A The Owner has requested The Rural Building Company Pty Ltd to prepare plans and estimates and carry out or arrange to be carried out certain other preliminary work for the Owner in connection with a proposed building on the land described in Item 1 of the Schedule ("the Land") which The Rural Building Company Pty Ltd has agreed to carry out for the price and otherwise upon the terms and conditions of this Agreement.
- B The parties now enter into this Agreement to evidence the arrangement made between them.

NOW BY THIS AGREEMENT:

1. In consideration of the payment referred to in clause 2, The Rural Building Company Pty Ltd will:
 - 1.1. Arrange for a contour survey of the Land;
 - 1.2. Conduct a site inspection of the Land (where necessary);
 - 1.3. Arrange for the preparation of engineer's drawings;
- 1.3.1. The owner understands that when requesting The Rural Building Company Pty Ltd to prepare working drawings requiring engineer's details, that for the subsequent working drawings after the initial working drawings and requiring a further application for engineer's details that the cost associated with such further applications may be requested and become due and payable once requested to the builder by the owner.
- 1.3.2. The owner understands that the price for the construction of the proposed building is subject to engineers approval and further costs as per the engineers report will be charged in contract documentation where applicable. The Site allowances used in the preparation of plans agreement are subject to the receipt of the feature survey and engineers reports. Subsequent working drawings may influence positioning of the home and local government conditions may change specifications and final drawings. All these may result in additional costs, unknown at the time of this agreement and not allowed for in the contract.
- 1.3.3. The owner acknowledges that they will be liable to pay all costs incurred by the builder for consultant fees (inclusive of engineering design by the structural engineer) should this agreement fail to progress to a Lump Sum Building Contract. All costs associated with the consultant fees will be an extra over costs from the deposit and payable by the owner to the builder.
- 1.4. Prepare drawings, specifications and estimates for the construction of a proposed building as detailed in the attached sketch plan and any other information which may be attached hereto to support an application for finance, and/or approval by local authorities or any agency from which approval is required prior to construction of a proposed building, and to assist with preparation of a Lump Sum Building Contract; and
 - 1.4.1. Arrange for completion of the additional work (if any) specified in clause 1 of the Schedule; all of which is referred to herein as "the Preparatory Work"
2. The owner agrees to pay The Rural Building Company Pty Ltd the sum set out in ITEM 2 of the Schedule ("the Fee") for the Preparatory Work on signing this Agreement.
3. In consideration of The Rural Building Company Pty Ltd agreeing to carry out the Preparatory Work, the Owner hereby authorises The Rural Building Company Pty Ltd or its employees or agents, to enter upon the Land for the purposes of this Agreement.
4. Copyright and property in all plans, specifications and other documents prepared by The Rural Building Company Pty Ltd shall be retained by The Rural Building Company Pty Ltd and they shall not be copied, re-produced or used in any way without the prior written approval of The Rural Building Company Pty Ltd.
5. The Owner acknowledges that this Agreement is an agreement in respect of the preparation of plans and associated work as set out herein and is not a building contract within the meaning of, the Home Building Contracts Act 1991 or to which that Act applies.
6. The owner acknowledges that the price payable for the Preparatory Work is a fair estimate for the work to be carried out by The Rural Building Company Pty Ltd and shall not be refundable to the Owner under any circumstances.
7. After completion of the Preparatory Work should the Owner enter into a building contract with The Rural Building Company Pty Ltd for construction of building of the type described in the Plans and Specifications prepared under this Agreement the Owner shall be allowed a credit on the building contract sum equivalent to the Fee paid hereunder.
8. Note: NAM - The acronym NAM used in this document stands for no allowance made, being no cost estimated for that item.
9. The current price used in the preparation of these documents is \$.....NIL.....for the house known as ONE OFF DESIGN model number N/A. This price will be used in the preparation of contract documents should the contract be signed within 45 working days from the date of this agreement.

THE SCHEDULE

ITEM 1: LOT NO: 1213 hse#48 ROAD LOTON DRIVE LOCATION NORTHAM

ITEM 2 THE NON-REFUNDABLE FEE FOR THE PREPARATORY WORK: AS ABOVE

SIGNED by the Owners: [Signature] Date: 13.7.12

SIGNED by the Owners: [Signature] Date: 13.7.12

WITNESS: Signature: [Signature] Date: 13/7/12

SIGNED for and on behalf of the Builder: [Signature] Date: 13/7/12

SUBJECT TO FINANCE APPROVAL. *SH. *RH

24 Oct 12 02:40p

Scott & Rochelle horlin

08 9622 5512

p.1

WHITE (top) - Production; BLUE - Accounts;
WHITE - Customer; YELLOW - Planning



HIGHLINE

QUALITY - STRENGTH - VALUE

Phone: 1300 Highline
(1300 444 454)

Quotation No. G 4550

Consultant: *lan*

MALAGA: 20 Bonner Drive, WA 6030

P: (08) 9245 7711
F: (08) 9245 7712

WELLSPOOL: 9 Felgar St, WellsPool WA 6105
Ph: (08) 5434 4000 Fax: (08) 8451 8581
Postal Locked Bag 25, WellsPool DC WA 6086

MAMBRUAN: 21 Thicketmough Rd, WA 6210

P: (08) 8581 7646
F: (08) 8581 7323

KALGOORLIE: 25 Close Rd, WA 6430

F: (08) 9021 1200
F: (08) 9021 1883

HEARNSHEAD: 118 1397 Wanneroo Rd, WA 6065

P: (08) 9405 1789
F: (08) 9405 4127

CUSTOMER: Mr / Mrs / Ms *Scott Horlin*

CONTACT: *Scott*

POSTAL ADDRESS: *5 KHEFUD TCE NORTHAM*

SITE DELIVERY ADDRESS: *LOT 12/13 LOTON DAIRY NORTHAM* P/CODE: *6401*

CONTACT DETAILS: HOME: *9622 5512* WORK: MOBILE: *0419* P/CODE: *6401*

SHIRE BY: CUSTOMER HIGHLINE MIA EMAIL: *kinga.78@will.com.au*

PRODUCT: *GARAGE* ROOF TYPE: *GARAGE* SIZE: *12.2 x 9.6 x 3.05*

Item	Qty	Materials	Erect	Details
Basic Product	1	12730		
Siding				<i>DESIGN REGIONAL PAT 3</i>
Roller 2750w <input checked="" type="checkbox"/>	2	INC.		<i>KIT ALUM.</i>
Personal 820w <input type="checkbox"/> 1200w <input type="checkbox"/>	1	327		<i>KEY LOCKED</i>
Window 900 x 1470				
Window 1200 x 1470				
Skylights F/G <input type="checkbox"/> P/Carb <input type="checkbox"/>				
Butlers	3	317		
Downpipes	4	92		
Travelling/Accommodation				
Engineer Certification				
				<i>Paint Direct Deposits</i>
				<i>\$41200</i>
MATERIALS AND ERECT TOTALS				<i>\$12327.27</i>

Concrete Footing CUSTOMER HIGHLINE

Concrete Floor (Standard / Reinforced) CUSTOMER HIGHLINE Thickness: Area: Poly Under

Options

Building Licence/Permit Application CUSTOMER HIGHLINE Note: Any Shire Bond fees incurred are to be paid direct to the Shire by the customer.

Planning Application CUSTOMER HIGHLINE

Delivery CUSTOMER HIGHLINE *400*

Hard Digging Allowance CUSTOMER HIGHLINE

Water to Site CUSTOMER HIGHLINE

Power to Site Generator CUSTOMER HIGHLINE *SUPPLY + DELIVER ONLY*

Crane Hire CUSTOMER HIGHLINE

Backhoe/Excavator Hire CUSTOMER HIGHLINE

Elevated Work Platform CUSTOMER HIGHLINE

OPTIONS TOTAL \$ *400*

CONTRACT TOTALS:		PAYMENT TERMS:	
MATERIAL TOTAL	\$ <i>12327.27</i>	DEPOSIT	\$ <i>4200.00</i>
ERECTOR TOTAL	\$	PROGRESS PAYMENT 1	\$
CONCRETE TOTAL	\$	PROGRESS PAYMENT 2 <i>48ms Res. L. Agreements</i>	\$ <i>9800.00</i>
OPTIONS TOTAL	\$ <i>400.00</i>	FINAL PAYMENT (ON PRACTICAL COMPLETION)	\$
TOTAL PRICE	\$ <i>12727.27</i>		Total \$ <i>14,000.00</i>
GST	\$ <i>1272.73</i>		
GST Inclusive Price	\$ <i>14,000.00</i>		

NOTE: Prior to the signing of this Contract I/We have received & read a copy of the "Notice for the Homeowner" being part of the Home Building Contracts Act 1991 (WA).

Signed by the Purchaser

ACCEPTANCE OF CONTRACT

I/we hereby verify by signing below that I/we are over 18 years of age, have understood the information in this contract and have received and read (and had explained as necessary) the Terms and Conditions of Sale which are incorporated into this contract on the reverse side. I/we understand that this contract is a legal document & I/we may only cancel the contract prior to Highline commencing manufacture of the Goods and any such cancellation is at the discretion of Highline and will be subject to incurred costs.

CUSTOMER SIGNATURE: *[Signature]* DATE: *24/10/12* REPRESENTATIVE: *[Signature]* DATE: *23/10/12*

Bluescope Construction Ltd U/A Highline ABN 14 114 794 222 Builders Reg No 11664 ERRORS & OMISSIONS \$300,000

ENGINEERED FOR 41MPS - GARAGE (9.0m SPAN)

TYPICAL SECTION

Labels: FLY BRACING FROM BOTTOM CHORD TO ROOF PURLIN, PURLIN 100C10 DR UNISPAN 10mm AT MAX 1500 SPACING, 12° ROOF PITCH, COLUMN CONNECTION, GIRTS 100C10/UNISPAN 10mm AT MAX 1500 SPACING, 75mm FLOOR SLAB, WALL CLADDING, COLUMN CAST INTO FOOTING, FOOTING REFER TO SPEC.

PLAN

Labels: RIDGE LINE, TRUSS FRAME, SLIDING DOOR, STANDARD GARAGES FITTED WITH 2 SLIDING DOORS, No of BAYS = 2, LENGTH = 12.4m, SPAN (ORIGINAL) = 9.0m.

END ELEVATION

SIDE ELEVATION

Labels: HEIGHT, WALL BRACING, F.F.L., GL.

MATERIALS SPECIFICATION

HEIGHT	2.1m TO 3.3m	3.6m TO 4.2m
BOTTOM CHORD	50x50x3.0 L G300	50x50x3.0 L G300
TOP CHORD	50x50x3.0 L G300	50x50x3.0 L G300
WEBBING	40x40x3.0 L G300	40x40x3.0 L G300
END VEES	50x50x3.0 L G300	50x50x3.0 L G300
CENTRAL VEES *	40x40x3.0 L G300	40x40x3.0 L G300
FLY BRACE	EMERSE L WITH 14M12 BOLT	
BRACING	G550 STUD FRAME WITH EX H18x20 TEKS EACH END	
PURLINS	100C10 DR UNISPAN 10mm MAX SPAN 3000mm	
GIRTS	100C10 DR UNISPAN 10mm MAX SPAN 3000mm	
COLUMN CONNECTION	40x40x4.0 L G450 WITH EX H18x20 BELTS	
COLUMNS		
2100 HIGH	50x50x4 L G450 DURAGAL	
2400 HIGH	50x50x5 L G450 DURAGAL	
2700 HIGH	50x50x4 L G450 DURAGAL	
3000 HIGH	50x50x5 L G450 DURAGAL	
3300 HIGH	50x50x4 L G450 DURAGAL	
3600 HIGH	75x75x6 L G450 DURAGAL	
3900 HIGH	75x75x6 L G450 DURAGAL	
4200 HIGH	90x90x6 L G450 DURAGAL	
4500 HIGH	90x90x6 L G450 DURAGAL	
FOOTINGS		
TO 4500 HIGH	200x200x400 IF 75mm SLAB INSTALLED	
	200x200x600 IF NO FLOOR SLAB	

OPTIONAL ITEMS

LOCATION AND SIZE TO CLIENT REQUIREMENTS

ROLLER DOORS

WINDOWS

SKYLIGHTS

LOCATION AND SIZE TO CLIENT REQUIREMENTS

CLADDING

- TRIMEX DR CUSTOM DRB TO MANUFACTURERS SPEC.
- FINISHED IN GREY PRIMER PAINT
- TO MANUFACTURERS SPEC.
- 200x30x1.6 GALV RRS
- ELTRAK 200KG SYSTEM
- 6000mm SPAN 300C10
- 9000mm SPAN 300C30
- 12°
- 18°
- MIN 3 BAYS UNBRACED
- IN ALL VALLS
- CONCRETE TO CLIENT SPEC
- MIN 75mm THICK

TERRAIN CATEGORY

- 3
- 2
- 1
- 0
- 1

WIND SHIELDING IMPORTANCE LEVEL

- 1
- 2
- 3

STRUCTURAL DESIGNER: SCOTT HOLLIN

ENGINEER'S ADDRESS: 111 DUFFIELD PLACE, SPANBORO PARK, BELMONT WA 6130

DATE: 21/11/2012

DRAWING No: 21/11/2012

DATE: REF: REV 3 29/11/04

HIGHLINE

ISO 9001, ISO 9004, ISO 14001, ISO 14004

QUALITY, SERVICE, SAFETY, ENVIRONMENTAL PROTECTION

PROPOSED GABLE ROOF GARAGE FOR: *Scott Hollin*

SITE LOCATION: *LOT 1213 LOTION DRIVE NASHVILLE*

8550

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	01 November 2012

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 21 November 2012 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1895	
Moved: Cr D Hughes	
Seconded: Cr R Tinetti	
That Council endorse the payments for the period 1 October 2012 to 31 October 2012, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 31904 to 31963	\$ 109,763.80
Trust Bank Vouchers 1681 to 1689	\$ 11,650.46
EFT Trust Bank Vouchers EFT12513 to EFT12513	\$ 1,000.00
Municipal Fund Bank Electronic Fund Transfer EFT12396 to EFT12512 and EFT12514 to EFT12615	\$2,123,662.20
Direct Debit Fund Transfer 4939.1 and 4980.1	\$ 4,113.67
Municipal Fund Bank Electronic Fund Transfer Payroll 11/10/2012	\$ 186,956.98
Municipal Fund Bank Electronic Fund Transfer Payroll 25/10/2012	\$ 169,216.78
TOTAL	\$2,606,363.89
	CARRIED 9/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
1681	17/10/2012	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR SEPTEMBER 2012	2,716.95
1682	17/10/2012	BUILDING & CONSTRUCTION INDUSTRY	MONTHLY BUILDING FEES FOR SEPTEMBER 2012	4,546.51
1683	17/10/2012	FEDERALS FOOTBALL CLUB	REFUND FROM TOWN HALL BOND 22/09/12	1,000.00
1684	17/10/2012	RECORDER & EARLY MUSIC SOCIETY OF WA	REFUND OF HALL BOND ON 28/09/12	500.00
1685	17/10/2012	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR SEPTEMBER 2012	387.00
1686	25/10/2012	CANCELLED PAYMENT		
1687	25/10/2012	CANCELLED PAYMENT		
1688	25/10/2012	FRANK DELANOTTE	KERB BOND REFUND FOR 197 DUKE STREET NORTHAM - BL# 11242	1,000.00
1689	25/10/2012	MEGALAND HOLDINGS PTY LTD	KERB BOND REFUND FOR 197 DUKE STREET NORTHAM - BL#10346	1,500.00
EFT12396	08/10/2012	PROJEX MANAGEMENT & CONSTRUCTION PTY	TOTAL TRUST CHEQUE	11,650.46
EFT12397	08/10/2012	DENIS GRAHAM BERESFORD	PROGRESS CLAIM - KILLARA RESPITE CENTRE	166,815.00
EFT12398	08/10/2012	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENT SEPTEMBER 2012	866.66
EFT12399	08/10/2012	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENT SEPTEMBER 2012	866.66
EFT12400	08/10/2012	LITTLE T M	COUNCILLOR PAYMENT SEPTEMBER 2012	1,699.99
EFT12401	08/10/2012	LLEWELLYN A W	COUNCILLOR PAYMENT SEPTEMBER 2012	866.66
EFT12402	08/10/2012	POLLARD S B	COUNCILLOR PAYMENT SEPTEMBER 2012	4,783.32
EFT12403	08/10/2012	RAYMOND MILNE HEAD	COUNCILLOR PAYMENT SEPTEMBER 2012	866.66
EFT12404	08/10/2012	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENT SEPTEMBER 2012	866.66
EFT12405	08/10/2012	SAUNDERS K D	COUNCILLOR PAYMENT SEPTEMBER 2012	1,352.37
EFT12406	08/10/2012	ULO RUMJANTSEV	COUNCILLOR PAYMENT SEPTEMBER 2012	1,208.54
EFT12407	09/10/2012	MAIN ROADS WESTERN AUSTRALIA	ROADS TO RECOVERY FUNDS FOR BRIDGE 4116A OVER THE AVON RIVER, KATRINE RD, SHIRE OF NORTHAM	550,000.00
EFT12408	10/10/2012	HORIZONS WEST	9/10/12 15.30PM TO 9/10/12 15.30PM - POINT PERON - NORTHAM - BROKEN DOWN BUS	880.00
EFT12409	15/10/2012	PROJEX MANAGEMENT & CONSTRUCTION PTY LTD	CLAIM 3 FOR CONSTRUCTION OF KILLARA RESPITE CENTRE STAGE 2 AS PER LETTER OF APPOINTMENT DATED 11 JUNE 2012 AND IN FULL ACCORDANCE WITH THE CONTRACT ENTERED INTO AND SPECIFICATIONS PREPARE PLAN FOR LITTLE ATHLETICS & EMAIL TO CHADD - MODIFY PLAN & EMAIL BACK - LOTS A&B AVON HEALTH PRECINCT	316,070.02
EFT12410	15/10/2012	DEVELOPMENT CARTOGRAPHICS		123.75
EFT12411	15/10/2012	JR & A HERSEY PTY LTD	PURCHASE OF X6 PVC 45 GLOVES & X3 CARTRIDGE A	143.74
EFT12412	15/10/2012	LEWIS MOTORS	AUS FILTER UNSAFE FOR THE DEPOT	
EFT12413	15/10/2012	VALLEY FORD	NEW HOLDEN JHD CRUZE CD 2.0L DIESEL SEDAN AUTOMATIC BLUE FOR WILLIAM BASTON	25,576.51
			75,000 SERVICE FOR FORD FOCUS N.3900	294.45

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12414	15/10/2012	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	SOLICITORS PROFESSIONAL FEES FOR GEORGE BELL & KATHLEEN MARY HOLTOM & ESTATE MADELINE	412.50
EFT12415	15/10/2012	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR SEPTEMBER 2012	3,641.82
EFT12416	15/10/2012	AUTOPRO NORTHAM	PURCHASE OF X1 COOLANT-TECLOY P/MIX RAD 90+5 (PART# TE90 5L) FOR MULTIPAC ROLLER N.1709	23.88
EFT12417	15/10/2012	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FACILITY FOR THE PERIOD 18/09/12 TO 01/10/12	1,792.00
EFT12418	15/10/2012	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR AVAS FOR SEPTEMBER, OCTOBER & NOVEMBER	122.70
EFT12419	15/10/2012	AVON VALLEY BAKERY	SANDWICHES FOR COMMUNITY WORKSHOP ON 28/08/12 FOR BFB	70.00
EFT12420	15/10/2012	AVON VALLEY CONTRACTORS	LOW LOADER HIRE ON 18/09/12 TO CART GRADER FROM SOUTHERN BROOK RD TO FREINDS GARAGE	330.00
EFT12421	15/10/2012	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X1 20LT SP-100 ALGAECIDE (ITEM 50210001) FOR WUNDOWIE SWIMMING POOL & X1 DUST DIRECTIONAL BAG FOR VISTA MACHINE FOR NORTHAM RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR SEPTEMBER 2012	415.32
EFT12422	15/10/2012	AVON WASTE	RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR SEPTEMBER 2012	59,099.57
EFT12423	15/10/2012	AVW ELECTRICAL	REPAIR RCD ELECTRICAL FAULT FOR BAKERS HILL BFB	242.00
EFT12424	15/10/2012	BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF PAINT SCRAPER, BBQ CLEANING FLUID, SCRUBBING BRUSH, GAS THREAD TAPE, WASHERS & BOLTS FOR WUNDOWIE MAINTENANCE	43.00
EFT12425	15/10/2012	BEAUREPAIRERS	REPAIR PUNCTURE ON NISSAN XTRAIL N.3846 AND TRAVEL TO COLONGINE RD AND REPAIR DAMAGED TYRE ON VOLVO BACKHOE N.004	267.74
EFT12426	15/10/2012	BLOOMY'S FLORIST	BOX ARRANGEMENT FOR MEGAN GAINIE AT SWAN DISTRICTS HOSPITAL & WREATH FOR POLICE REMEMBRANCE DAY	129.50
EFT12427	15/10/2012	BOEKEMAN MACHINERY	SUPPLY AND DELIVERY OF 2012 CASE IH JX80 2WD TRACTOR. TRADE IN FOR MASSEY FERGUSON 4223 2WD OVAL TRACTOR GIVEN -\$30,850. UNIT COST EQUALS CHANGEOVER. TRACTOR TO BE USED BY PARKS AND GARDEN CREW IN NORTHAM.	29,850.00
EFT12428	15/10/2012	C & D PLANKE & SONS PTY LTD	LOADER HIRE FOR WESTERN POWER PRIVATE WORKS ON THE 8,12,13,17,18/9/12 & TRUCK & TRAILER HIRE TO CART GRAVEL ON 20/09/12	8,398.50
EFT12429	15/10/2012	C.Y.O'CONNOR INSTITUTE	CONDUCT PROSECUTIONS COURSE FOR CRAIG	219.90
EFT12430	15/10/2012	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY UNIT MONTHLY SERVICE	306.94
EFT12431	15/10/2012	CASEY'S CARTAGE CONTRACTORS	TRANSPORTATION OF SIGNS	131.89

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12432	15/10/2012	CENTRAL DISTRICTS AIRCONDITIONING	REPAIRS TO DUCTED AIRCONDITIONING MOTOR AT OLD TOWN ADMIN BUILDING	1,246.00
EFT12433	15/10/2012	CLOCKMASTERS AUSTRALIA PTY LTD	PURCHASE OF X1 REPLACEMENT ACRYLIC GLASS TO REPAIR VANDALISED CLOCK AT THE SHIRE LIBRARY	1,018.26
EFT12434	15/10/2012	COMMUNITY NEWSPAPER GROUP LTD	SHIRE OF NORTHAM NEWSLETTER IN AVON GAZETTE	1,438.33
EFT12435	15/10/2012	CONNOLLY ENVIRONMENTAL	2ND STAGE SITE INVESTIGATION FOR PEEL TCE DEPOT	13,489.30
EFT12436	15/10/2012	CORPORATE EXPRESS	PURCHASE OF X1 AVY FILE SGT EGE 750X390 MM	42.55
EFT12437	15/10/2012	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE / METER READING TO ADMIN & RECORDS PHOTOCOPIER. PURCHASE OF ASSORTED STATIONERY FOR KILLARA, REC CENTRE, LIBRARY, VISITOR CENTRE AND SHIRE ADMIN	3,290.04
EFT12438	15/10/2012	COVS PARTS PTY LTD	PURCHASE OF X60 9V INDUSTRIAL BATTERIES FOR THE DEPOT	188.76
EFT12439	15/10/2012	DEBBIE HUGHES	FACEPAINTING AT THE PINK RIBBON WALK & MARKETS ON 06/10/2012	330.00
EFT12440	15/10/2012	CANCELLED PAYMENT	SOLICITORS FEES FOR ASSORTED RATES	674.30
EFT12441	15/10/2012	DUN & BRADSTREET AUSTRALIA	27/09/2012 - TEMPORARY REPAIR OF DAMAGED	640.20
EFT12442	15/10/2012	DUNLOP G D	TELSTRA CABLE ON CHINGANNING ROAD & 28/09/2012 - 2.5 HOURS TO LOCATE OTHER SERVICES ON CHINGANNING ROAD	
EFT12443	15/10/2012	ENVIRONMENTAL HEALTH AUSTRALIA	PUBLIC EVENTS RISK MANAGEMENT WORKSHOP FOR GILLIAN MANSFIELD	125.00
EFT12444	15/10/2012	EQUAL ENTERPRISES	GARDEN MAINTENANCE AT NORTHAM VISITORS CENTRE ON 13/9/12 FOR 4HOURS (MOWING, EDGING, WHIPPERSNIP, RAKING/BLOWING, WEEDING, SPRAY OF HERBICIDES + TIP FEE)	232.00
EFT12445	15/10/2012	EXTREME MAKEOVER CLEANING SERVICES	CLEANING OF SES BUILDING ON 24/9/2012	99.00
EFT12446	15/10/2012	FEFA TRAINING	SENIOR 1ST AID TRAINING & MATERIALS FOR BRIGADES	1,800.00
EFT12447	15/10/2012	FRAMESWEST	SUPPLY CEMETERY NICHE WALL DRAFTING CONCEPT PLANS.	495.00
EFT12448	15/10/2012	FRANCES ESTHER IRWIN	ASSORTED JEWELLERY PURCHASES FOR NORTHAM VISITOR CENTRE	98.00
EFT12449	15/10/2012	FU WING (SIMON) LEE	REIMBURSEMENT OF SPEEDING FINE PAID ON 22/09/12 - NOTICE SAZ11700A6	395.00
EFT12450	15/10/2012	GAI MARTIN	REIMBURSEMENT OF POLICE CLEARANCE	62.75
EFT12451	15/10/2012	GALAXY MERLIN	PURCHASE OF ASSORTED PRINTED CALICO BAGS FOR NORTHAM VISITOR CENTRE	371.80

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12452	15/10/2012	GLENN STUART BEVERIDGE	CLEARING OF ASBESTOS AT PEEL ST DEPOT & AT YAK SHAK	9,999.00
EFT12453	15/10/2012	GONE IN 5	EVACUATION EXERCISE & SUPPLY AND DELIVER OF WARDEN IDENTIFICATION HEAD WEAR	1,200.56
EFT12454	15/10/2012	GRAFTON ELECTRICS	REPLACE HAND DRYER IN BERNARD PARK LADIES TOILET, REPAIR LIGHT SWITCH IN LIBRARY, INSTALL DOWN LIGHTS AND SENSOR AT ADMIN BUILDING & REPAIR LIGHTS AT RIVERS EDGE	2,826.57
EFT12455	15/10/2012	GUY SALVIDGE	AUTHOR WORKSHOP AT AVON VALLEY WRITER'S CUSTOMER SERVICE TRAINING, PREPARATION & OUTSTANDING REPORT FOR HEALTH MODULE	150.00
EFT12456	15/10/2012	IT VISION		3,418.91
EFT12457	15/10/2012	JTAGZ PTY LTD	PURCHASE OF X1500 RED & X1500 GREEN DOG TAGS	979.00
EFT12458	15/10/2012	KERBTECH P/L T/A GDR CIVIL CONTRACTING	ASPHALT FOOTPATH AT DUKES INN - CORNER DUKE AND MORRELL STREET NORTHAM	6,380.00
EFT12459	15/10/2012	LANDGATE	MINING TENEMENTS CHARGEABLE FOR THE PERIOD 25/08/12 TO 12/09/12	34.95
EFT12460	15/10/2012	LGIS - RISK MANAGEMENT	COMPREHENSIVE REVIEW OF HUMAN RESOURCE SYSTEM	7,700.00
EFT12461	15/10/2012	LO-GO APPOINTMENTS	WAGES FOR TROY WILLMOT FOR THE WEEK ENDING 08/09/12, 15/09/12 & 22/09/12	4,319.70
EFT12462	15/10/2012	LOUI'S PLANT HIRE	MODIFY THE INTERSECTION AT DUKE AND MORRELL STREETS - 3 PRAM RAMPS AND TRAFFIC ISLANDS	17,699.00
EFT12463	15/10/2012	LUPTONS LIQUID WASTE	PUMP OUT INKPEN TIP PORTA SITE TOILET ON 21/9/2012	220.00
EFT12464	15/10/2012	MARGARET ROSE ARCHER	GARDENING FOR THE PERIOD 30/07/12 TO 17/09/12	960.00
EFT12465	15/10/2012	MARK'S ELECTRICAL SERVICE	WATER FOUNTAIN REPAIR AT AVON MALL ON 18/09/12 & ELECTRICAL WORK TO RAILWAY STATION	499.88
EFT12466	15/10/2012	NATHAN GOUGH	REIMBURSEMENT FOR THE PURCHASE OF WATER & FOOD FOR VOLUNTEERS ISLAND REVEGETATION	86.60
EFT12467	15/10/2012	NATURE DIRECT	PURCHASE OF CLEANING PRODUCTS FOR THE	125.00
EFT12468	15/10/2012	CANCELLED PAYMENT	NEWSPAPERS FOR THE LIBRARY DURING THE PERIOD 01/09/12 TO 29/09/12	61.50
EFT12469	15/10/2012	NORTHAM CENTRAL NEWSAGENCY	PURCHASE OF HOOP IRON STRAP COILS FOR BRIDGE MAINTENANCE & X1 BRASS NUT & TAIL FOR REPAIR OF THE SPRAY UNIT	41.50
EFT12470	15/10/2012	NORTHAM HARDWARE		
EFT12471	15/10/2012	NORTHAM HYUNDAI	15,000KM SERVICE FOR HYUNDAI I30 N10521	254.05
EFT12472	15/10/2012	NORTHAM JOINERY AND CABINET WORKS	SUPPLY CABINET FOR BFB SHED AND SUPPLY CABLE TIDY FOR SHIRE OFFICE	1,200.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12473	15/10/2012	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X60 20KG RAPID SET CONCRETE, X1 BOLT ROOF ZP, X2 DRILLBITS & X2 JOINER BARBED 4MM FOR MAINTENANCE IN THE SHIRE OF NORTHAM	420.81
EFT12474	15/10/2012	NORTHAM MOTEL	ACCOMMODATION FOR BOB WADDELL ON 25/08/12	100.00
EFT12475	15/10/2012	NORTHAM RAILWAY CAFE	PURCHASE OF X30 ASSORTED SANDWICHES FOR	99.00
EFT12476	15/10/2012	NORTHAM TYREPOWER	X2 NEW REAR TYRES & WHEEL BALANCE ON TOYOTA HILUX N.9323	360.00
EFT12477	15/10/2012	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPAIR TO TWO MALL SHADE SAILS	660.00
EFT12478	15/10/2012	ORICA AUSTRALIA PTY LTD	CHLORINE GAS & SERVICE FEES FOR THE DEPOT, NORTHAM SWIMMING POOL & TREATED WASTE WATER RETICULATION	3,436.95
EFT12479	15/10/2012	OXTER SERVICES	CEMETERY INVOICING FOR THE PERIOD ENDING 14 SEPTEMBER 2012 & RE-OPENING & GRAVE CERTIFICATION FOR GLASS. KATRINE MAINTENANCE, GRASS VALLEY & BAKERS HILL TOWNSITE MAINTENANCE FOR THE PERIOD 03/09/12 TO 28/09/12 & PURCHASE OF CARRY BAGS FOR THE VISITOR CENTRE	3,772.93
EFT12480	15/10/2012	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	162.82
EFT12481	15/10/2012	PRESTIGE ALARMS	SERVICE CALL OUT TO SECURITY ALARM SYSTEM AT SHIRE ADMIN BUILDING & SUPPLY & PROGRAMME 10 ADDITIONAL FOBS USERS 62-71	495.00
EFT12482	15/10/2012	PSV DESIGN	CERTIFICATE OF DESIGN COMPLIANCE FOR SOUTHERN BROOK FIRE SHED BUILDING APPROVAL.	660.00
EFT12483	15/10/2012	PUBLIC LIBRARIES WESTERN AUSTRALIA INC	ANNUAL MEMBERSHIP 2011/2012 FOR LIBRARY	150.00
EFT12484	15/10/2012	RACHEL ELIZABETH BLAIR	AUTHOR WORKSHOP FOR AVON VALLEY WRITERS FESTIVAL	150.00
EFT12485	15/10/2012	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING FOR THE 2012 MARKETS	266.75
EFT12486	15/10/2012	RIVERSEDGE CAFE - SAFFRON(WA) PTY LTD	DINNER FOR 40 PEOPLE FOR AVON VALLEY WRITERS FESTIVAL	960.00
EFT12487	15/10/2012	ROBERT KAAY	WORKSHOP FEE AND TRAVEL FEE FOR AVON VALLEY WRITER'S FESTIVAL ON THE 22 & 23/09/12	1,032.00
EFT12488	15/10/2012	RYLAN PTY LTD	KERB REPAIRS IN THE SHIRE OF NORTHAM	6,069.80
EFT12489	15/10/2012	SAI GLOBAL LIMITED	PURCHASE OF X1 MANUAL TRAFFIC CONTROL SET	1,451.52
EFT12490	15/10/2012	SPECIAL E SMASH REPAIRS	REPAIRS TO BUMPER BAR AND SPLASH SHIELD ON HOLDEN CRUZE N.00, REPAIR X2 STONE CHIPS IN WINDSCREEN ON FORD FOCUS N3900	905.69
EFT12491	15/10/2012	STERIHEALTH SERVICES PTY LTD	EMPTY SHARPS CONTAINERS AT BERNARD PARK TOILETS AND APEX PARK TOILETS	403.61
EFT12492	15/10/2012	TED COOK	REIMBURSEMENT OF MEDICAL	77.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12493	15/10/2012	THE DOCTOR SHOP	PRE-EMPLOYMENT MEDICAL FOR STEPHEN ALLEN	208.00
EFT12494	15/10/2012	THE JOLLY POTOROO	PURCHASE OF X400 ASSORTED POST CARDS FOR VISITOR CENTRE	200.00
EFT12495	15/10/2012	THEA COMMINS	PURCHASE OF ASSORTED BAGS, MUGS AND KEY RINGS FOR VISITOR CENTRE	149.84
EFT12496	15/10/2012	TOTAL PACKAGING	PURCHASE OF X8 DOGGY DUMPAGE DISPOSAL BAGS	171.60
EFT12497	15/10/2012	VISITOR CENTRE ASSOCIATION OF WA	CANCELLATION FEE FOR 2012 VISITOR SERVICING CONFERENCE	150.00
EFT12498	15/10/2012	WA PISTACHIOS	PURCHASE OF X9 PISTACHIOS R/SALTED 260G FOR NORTHAM VISITORS CENTRE	63.00
EFT12499	15/10/2012	WEST END CONVENIENCE STORE	CATERING FOR 40 PEOPLE FOR THE AVON VALLEY WRITERS FESTIVAL AT THE LIBRARY	400.00
EFT12500	15/10/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	EFFECTIVE RECRUITMENT: BEYOND NICE CHATS AND GUT FEELS (ONLINE TRAINING - PHIL STEVEN)	99.00
EFT12501	15/10/2012	CANCELLED PAYMENT	PURCHASE OF X10 101 WILDFLOWERS OF WA BOOK FOR NORTHAM VISITORS CENTRE	37.65
EFT12502	15/10/2012	WESTERN AUSTRALIAN WILDLIFE GUIDE	PURCHASE OF X10 CUTTING EDGES FOR VOLVO GRADER N.001 & X10 CUTTING EDGES FOR VOLVO GRADER N.002. PURCHASE OF X60 BOLTS, NUTS AND WASHERS FOR BOTH VOLVO GRADERS N.001 & N.002	2,611.18
EFT12503	15/10/2012	WESTRAC EQUIPMENT PTY LTD		
EFT12504	15/10/2012	WESTWATER ENTERPRISES PTY LTD	SERVICE OF WASTE WATER TREATMENT EQUIPMENT	2,890.00
EFT12505	15/10/2012	WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF X5 BLACK INK CARTRIDGE & X5 BLACK INK TONERS FOR THE DEPOT. X2 BROTHER FAX CARTRIDGES FOR WUNDOWIE LIBRARY & X1 HP LAZE JET CARTRIDGE FOR VISITOR CENTRE	568.18
EFT12506	15/10/2012	WHEATBELT SAFETYWEAR	PURCHASE OF X2 BOX 100 DISPOSABLE GLOVES, X12 SUNBLOCK & X2 RUBBER GUM BOOTS FOR THE DEPOT & X1 PAIR SAFETY BOOTS FOR COLIN LEWIS	298.00
EFT12507	15/10/2012	WILLIAMSON D & S	HIRE OF 6 WHEEL TIPPER TO CART GRAVEL TO WOOTTATING ROAD ON THE 31/08/12 & 04/09/12	2,080.00
EFT12508	15/10/2012	WOODLANDS DISTRIBUTORS & AGENCIES	PURCHASE OF X40 25KG BAGS OF SUPREME LAWN FERTILISER FOR JUBILEE OVAL	1,094.50
EFT12509	15/10/2012	WRIGHT EXPRESS FUEL CARDS AUSTRALIA	FUEL ACCOUNT FOR SEPTEMBER 2012	499.93
EFT12510	15/10/2012	ZIPFORM	ARTWORK, PRINTING OF RATES NOTICES, NEWSLETTERS, BROCHURES, MAGNETS & FIRE BREAK NOTICES	19,151.09
EFT12511	18/10/2012	DUNNING INVESTMENTS PTY LTD	PLANT FUEL COSTS FOR SEPTEMBER 2012	26,440.94

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12512	18/10/2012	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 209 INTEREST PAYMENT - BOWLING CLUB DEVELOP	\$ 18,647.19
EFT12513	25/10/2012	WA COUNTRY BUILDERS AVON	SUB TOTAL EFT MUNICIPAL KERB BOND REFUND FOR 38 LOTON DRIVE NORTHAM BL# 11251	1,361,231.40
EFT12514	25/10/2012	NORTHAM AERO CLUB	TOTAL TRUST EFT NORTHAM AIRPORT MANAGEMENT FOR SIX MONTHS SEPTEMBER 2012	1,000.00
EFT12515	25/10/2012	JR & A HERSEY PTY LTD	PURCHASE OF X12 LINE MARKING WHITE & X12 YELLOW, X12 SMOKE LENS & X122 RIGGERSCOW HIDE SAFETY GLOVES LARGE	3,000.00
EFT12516	25/10/2012	LEWIS MOTORS	REPLACE BRAKE PADS & SERVICE HOLDEN CRUZE	1,208.90
EFT12517	25/10/2012	WESTERN POWER	DESIGN FEE FOR L51 TAMPLIN ST NORTHAM	469.80
EFT12518	25/10/2012	ABBOTT & CO PRINTERS	BUSINESS CARDS FOR COLIN HASSELL, GILLIAN MANSFIELD, WILLIAM BASTON & SUSAN CONNELL	1,500.00
EFT12519	25/10/2012	ADT SECURITY	VISITOR CENTRE SECURITY MONITORING FOR THE PERIOD 01/10/12 TO 31/12/12	260.70
EFT12520	25/10/2012	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR MOWER DECK, REPLACE BELT TO THE SPINDLE & REPLACE THE ROLL PIN ON TRACTOR N.3701	114.38
EFT12521	25/10/2012	ALAN'S AUTO ELECTRICS	REPAIRS TO BEACON ON CLARK BOBCAT N.006, REPAIRS TO REAR LIGHT ON CATERPILLAR 1CAX990, PURCHASE OF X1 BATTERY & SUB CHARGER FOR ZTRAK MOWER N9620	3,470.16
EFT12522	25/10/2012	AUTOPRO NORTHAM	PURCHASE OF X1 JACK STAND 3000KG FOR THE LOADING AND UN LOADING OF THE BOBCAT	1,365.70
EFT12523	25/10/2012	AV ENGINEERING PTY LTD	SUPPLY PREFABRICATE GRATE TO ACT AS DRAIN COVER AT THE WATERCORP DRIVEWAY	66.71
EFT12524	25/10/2012	AVON A PARTY	HIRE OF INFLATABLE OBSTACLE COURSE FOR PINK RIBBON DAY ON THE 6TH OCTOBER 2012 PLUS GENERATOR	1,089.00
EFT12525	25/10/2012	AVON COMMUNITY DEVELOPMENT FOUNDATION	REIMBURSEMENT OF OVERPAYMENT FOR SITE 19 AS PER LEASE	630.00
EFT12526	25/10/2012	AVON PAPER SHRED	ADMINS SHREDDER BIN OCTOBER 2012	4,669.54
EFT12527	25/10/2012	AVON SERVICE SPECIALISTS	15,000KM SERVICE ON FORD RANGER N10634	38.50
				269.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12528	25/10/2012	AVON VALLEY CONTRACTORS	GRADER HIRE TO INSTALL FIRE BREAKS AT AIR PORT, SUPPLY & DELIVER YELLOW SAND AT GEORGE NUICH PARK, GRADER HIRE 19/09/12 TO 20/09/12 & 26.27.28/09/12 FOR ROAD MAINTENANCE AS SHIRE GRADER WAS BROKEN DOWN, HIRE OF LOW LOADER TO TRANSPORT ROLLER TO FREINDS GARAGE FOR BRAKE REPAIRS ON 02/10/12.	\$ 4,752.00
EFT12529	25/10/2012	AVON VALLEY MOWER & CHAINSAW CENTRE	INSPECTION OF DRIVE COMPONENTS ON ZTRAK MOWER N9620, PURCHASE OF POOL SUPPLIES FOR WUNDOWIE & NORTHAM POOL & PURCHASE OF BAR OIL & 2 STROKE OIL FOR DEPOT CHAINSAWS	5,267.01
EFT12530	25/10/2012	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	HIRE OF AUGER FOR REPAIRS TO FENCING FOR RETIC AREA AND CARPARK POSTS	230.00
EFT12531	25/10/2012	AVON WASTE	RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR SEPTEMBER 2012	20,931.17
EFT12532	25/10/2012	BACK, R J	INTERGRATED PLANNING MEETING ON 21/06/12 & 25/09/12	6,692.58
EFT12533	25/10/2012	BCJ PLASTIC PRODUCTS	PURCHASE OF X2 POLYCARBONATE CLEAR 3MM CLOCK PROTECTION COVERS MADE BY SPEC OF EXISTING VANDALISED CLOCK COVER & X 1 MOULD FOR CLOCK COVER PROTECTORS (TO BE GIVEN TO SHIRE OF NORTHAM ENGINEERING DEPARTMENT)	1,071.40
EFT12534	25/10/2012	BEAUREPAIRS	REPAIR PUNCTURED TYRE ON SUBARU N.0	28.41
EFT12535	25/10/2012	BLACKWELL PLUMBING PTY LTD	REPAIRS TO CISTERN & HAND BASIN AT APEX PARK TOILETS	187.00
EFT12536	25/10/2012	C & D PLANKE & SONS PTY LTD	BOBCAT & TRUCK HIRE TO RECTIFY DRAIN FAILURE ON GREENGAGE RD ON 20,21/09/12 & 15/10/12, TRUCK & TRAILER HIRE TO CART GRAVEL TO CHINGANNING RD ON 8,9,10,11,12/10/12 & LOADER, PROFILER, BOBCAT, TRUCK & TRAILER HIRE TO RE-SHEET POLE YARD ENTRY FOR WESTERN POWER.	24,915.00
EFT12537	25/10/2012	C.Y.O'CONNOR INSTITUTE	COURSE FEES FOR CRAIG WILSON AND KAREN BLURTON - ADVANCED PROSECUTIONS. EVIDENCE FOR INVESTIGATIONS & STATUTORY INTERPRETATION & COURSE FEES FOR CERTIFICATE 3 AGED CARE FOR GRAVEL CART FOR ROAD REPAIRS 16-19/10/12, CART GRAVEL TO CHINGANNING RD 4-5/10/12	956.16
EFT12538	25/10/2012	CAN-DO HAULAGE		11,687.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12539	25/10/2012	CARLVILLE	TRUCK & TRAILER HIRE FOR CARTING OF GRAVEL TO COLONGINE RD 24,25,26/09/12 & BOBCAT, TRUCK & TRAILER HIRE TO CART SAND TO GEORGE NUICH PLAYGROUND ON 27& 28/09/12	\$ 5,889.40
EFT12540	25/10/2012	CHRISTINE DORISE WESOLOWSKI	SUPPLYING SAUSAGE SIZZLE TO COMPETITORS AT THE PINK RIBBON WALK DAY AT BERNARD PARK 06/10/12	183.00
EFT12541	25/10/2012	CONNOLLY ENVIRONMENTAL	ADDITIONAL SITE INVESTIGATION AT 116 PEEL TERRACE NORTHAM (DEPOT)	10,398.85
EFT12542	25/10/2012	CONPLANT AUSTRALIA	HIRE OF MULTI-TYRE ROLLER (AP240) FOR THE PERIOD 01/09/12 TO 30/09/12	3,630.00
EFT12543	25/10/2012	CORPORATE EXPRESS	PURCHASE OF ASSORTED STATIONERY	288.84
EFT12544	25/10/2012	COURIER AUSTRALIA	COURIER DELIVERY FEES FOR SEPTEMBER & OCTOBER 2012	192.87
EFT12545	25/10/2012	COVS PARTS PTY LTD	PURCHASE OF X8 DISPOSABLE OVERALLS, X3 PK10 ENERGIZER BATTERIES, X60 9V INDUSTRIAL BATTERIES FOR THE DEPOT. PURCHASE OF X2 ADBLUE UREA SOLUTION 20L CR55 & X1 20LITRE GEAR OIL PUMP C/W FOR KILLARA	240.02
EFT12546	25/10/2012	CUTLINE ENGRAVING	SUPPLY 7 NAME BADGES - COLIN, CODEY, CHRISTINE, GAI, MARILYN, BEVAN & ANNETTE	173.25
EFT12547	25/10/2012	DENNIS MOTTERSHAW	REIMBURSEMENT FOR PURCHASE & DELIVERY OF X1 GAS BOTTLE FOR KILLARA - RAN OUT ON WEEKEND	179.00
EFT12548	25/10/2012	DEPARTMENT OF ENVIRONMENT AND	DEC LEVY PAYMENT - JULY-SEPTEMBER 2012	922.21
EFT12549	25/10/2012	DORMA AUTOMATICS PTY LTD	REPAIR DOOR AT NORTHAM LIBRARY	649.00
EFT12550	25/10/2012	DUN & BRADSTREET AUSTRALIA	TRACE FEES, COURT FEES & SERVICE FEES FOR A12488PETER EDWARD JOHN BROUGH & A1446 CHRISTOPHER CHARLES SHANNON	525.19
EFT12551	25/10/2012	CANCELLED PAYMENT	BBQ CLEANED & WASHED WEEKLY, CLEAN FILTERS, SWEEP AREA, CLEAN BENCH SEATS & SWEEP AREA AT APEX PARK, BROOME TCE PARK & BERNARD PARK & FITZGERALD ST CLEANING FOR SEPTEMBER 2012	805.20
EFT12552	25/10/2012	EQUAL ENTERPRISES		
EFT12553	25/10/2012	FIRE AND EMERGENCY SERVICES AUTHORITY OF WESTERN AUSTRALIA	2012/13 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES AUTHORITY OF WA ACT 1998 PART 6A - EMERGENCY SERVICES LEVY - SECTION 36L & 36M	6,003.60
EFT12554	25/10/2012	FM SURVEYS	CONTOUR AND FEATURE SURVEY OF NORTHAM HEALTH PRECINCT	14,850.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12555	25/10/2012	GARY BATT & ASSOCIATES	PROVISION OF DETAILED ARCHITECTURAL DRAWINGS AND SUPERVISOR FOR KILLARA RESPIRE CARE CENTRE STAGE 2	\$ 5,280.00
EFT12556	25/10/2012	GLENN STUART BEVERIDGE	REMOVE GRAFFITI ON WALLS AND BASKETBALL COURTS AT NORTHAM REC CENTRE, REPAIR FENCE AROUND PLAYGROUND AT BERNARD PARK, PAINT OVER GRAFFITI ON WALLS AND DOORS AT BERNARD PARK TOILETS, PLANT TREES ALONG THE AVON RIVER, REPAIR REAR DOOR AT THE LIBRARY, INSTALL NEW LOCK AND PAINT OVER GRAFFITI AT WUNDOWIE PUBLIC TOILETS, REPAIRS TO ROLLER DOOR LOCK AT KILLARA & INSTALL DOOR LOCK AT CLACKLINE TOILETS.	2,453.00
EFT12557	25/10/2012	GRAFTON ELECTRICS	REPLACE 3 PHASE OUTLET TO POWER BOX AT JUBILEE OVAL, INSTALL EXTRA SENSOR TO FLOODLIGHT AT SHIRE ADMIN BUILDING, INSTALL RCD TO LIGHTS & INSTALL EXIT SIGNS AND CHECK ALL ELECTRICALS AT GIRL GUIDES, CHECK LIGHTS & ALL ELECTRICAL AT FLUFFY DUCKS DAY CARE WUNDOWIE, CHECK TOWN REPAIR POST HOLE AUGER PIT FOR BOBCAT USE & PURCHASE OF X5 MEDIUM GALVANISED PIPES & X4 LIGHT GALVANISED PIPES FOR FENCING AROUND WATER TANK AT HENRY ST OVAL	3,495.92
EFT12558	25/10/2012	HOLTFRETTERS	FOOTPATH SWEEPING IN THE TOWN CBD & IN THE SHIRE OF NORTHAM FOR THE PERIOD 16/09/12 TO 29/09/12	629.37
EFT12559	25/10/2012	IMMACU SWEEP		7,128.00
EFT12560	25/10/2012	INLAND PLUMBING & TOTAL RETICULATION	PURCHASE OF X24 HUNTER I25 ULTRA ADJUSTABLE SPRINKLERS FOR JUBILEE OVAL	1,920.00
EFT12561	25/10/2012	JASOL AUSTRALIA	PURCHASE OF ASSORTED CLEANING PRODUCTS FOR KILLARA	1,083.25
EFT12562	25/10/2012	JASON SIGNMAKERS	PURCHASE OF ASSORTED SIGNS FOR ASSORTED LOCATIONS IN THE SHIRE OF NORTHAM	10,123.08
EFT12563	25/10/2012	KRISTYN JANE PRESHAW	REIMBURSEMENT OF DOG REGISTRATION FEE AS THE DOG IS NOW DECEASED	12.00
EFT12564	25/10/2012	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE	209.22
EFT12565	25/10/2012	LOCAL HEALTH AUTHORITIES ANALYTICAL	ANALYTICAL SERVICES FOR 2012/2013	2,646.00
EFT12566	25/10/2012	MANDY JANE SAUNDERS	SUPPLIED GOODS FROM IGA TOODYAY FOR KILLARA MULTICULTURAL GROUP DAY ON 24/10/12	43.21

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12567	25/10/2012	METROCOUNT	PURCHASE OF X2 100M ROAD TUBE & X2 ROAD NAILS 50 PACK FOR ROAD TRAFFIC COUNTER	\$ 1,097.80
EFT12568	25/10/2012	MIDALIA STEEL	PURCHASE OF X3 1800 X 50 X 2.5 CHAINWIRE FOR AROUND THE WATER TANK AT HENRY STREET OVAL & PURCHASE OF X12 GALVANISED PIPES FOR AROUND RETICULATION PUMPS AT JUBILEE OVAL	469.56
EFT12569	25/10/2012	MORRIS PEST AND WEED CONTROL	SPRAY FIREBREAKS AROUND NORTHAM AERODROME	330.00
EFT12570	25/10/2012	NORTHAM AUTO ELECTRICS	SUPPLY & FIT X4 TYRES ON FUSO TWO WAY TIP TRUCK - N.3885 & X4 TYRES ON TWO WAY PIG TRAILER N.5477, SUPPLY & FIT X5 TYRES FOR CLARK BOBCAT LOADER N.006, SUPPLY & FIT X2 TYRES FOR MASSET FERGUSON TRACTOR N9387 & REPAIR TYRE ON JOHN DEERE TRACTOR N.017	6,408.50
EFT12571	25/10/2012	NORTHAM BEARING SALES	PURCHASE OF X10 HOSE CLAMP S/STEEL AND X5 METRES OF FUEL LINE 3/8" FOR PIG TRAILER N.5477	48.36
EFT12572	25/10/2012	NORTHAM FEED & HIRE	PURCHASE OF X4 25KG WHEAT, X1 20KG AVAIRY MIX & - LAYING MASH FOR THE FEEDING OF THE WHITE SWANS	115.20
EFT12573	25/10/2012	NORTHAM HARDWARE	PURCHASE OF X10 5 LITRE FUEL CANS FOR THE DEPOT -	149.50
EFT12574	25/10/2012	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 \$50 GIFT VOUCHER FOR THE PINK - RIBBON WALK DAY 2012, X1 3PK 50MM PADLOCKS FOR THE DEPOT, X1 GALCON BATTERY FOR RETICULATION AT WUNDOWIE HALL, X60 RAPID SET CONCRETE 20KG FOR THE DEPOT & ASSORTED MAINTENANCE ITEMS FOR KILLARA, REC CENTRE & VISITOR CENTRE	1,140.24
EFT12575	25/10/2012	NORTHAM MOTEL	ACCOMMODATION FOR MARY DORAN ON 15/09/12 & KATRIONA HOOTON ON 07/08/12	360.00
EFT12576	25/10/2012	NORTHAM RAILWAY CAFE	PURCHASE OF X34 MIXED SANDWICHES FOR KILLARA	112.20
EFT12577	25/10/2012	NORTHAM TOYOTA	PURCHASE OF X2 NEW TOYOTA HILUX 4X2 SC/CC WORKMATE MANUAL 2.7L PETROL WHITE FOR PARKS & GARDENS SUPERVISOR & FOR RETICULATION & X1 NEW TOYOTA CAMRY ALTISE PETROL AUTO SEDAN SILVER FOR ENVIRONMENTAL HEALTH OFFICER	72,132.48
EFT12578	25/10/2012	CANCELLED PAYMENT		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12579	25/10/2012	ORICA AUSTRALIA PTY LTD	SERVICE FEE FOR 920KG CYLINDER OF CHLORINE FOR THE PERIOD OF 1/9/12 TO 30/9/12	\$ 337.59
EFT12580	25/10/2012	OXTER SERVICES	CEMENTERY INVOICING FOR THE FORTNIGHT ENDING 28/09/2012 & 12/10/2012, NEW GRAVE & CERTIFICATION FOR ODOVAIS & HASAN, BAKERS HILL & CLACKLINE ABLUTIONS FOR THE PERIOD 03/09/12 TO 28/09/12 & PURCHASE OF TOILET ROLLS, PAPER TOWELS, NAPKINS & GLOVES FOR KILLARA	5,527.72
EFT12581	25/10/2012	PHOENIX PAINTS PTY LTD	PURCHASE OF X1 GRASS SPRAY BLACK 20L & X2 GRASS ROLLER WHITE 20L FOR BERT HAWKE OVAL & X3 GRASS ROLLER BLACK 20L FOR JUBILEE OVAL	593.80
EFT12582	25/10/2012	PLAYROPE PTY LTD	SUPPLY & INSTALL PLAYGROUND EQUIPMENT TO GEORGE NUICH PARK	38,652.90
EFT12583	25/10/2012	QUAIRADING JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING	917.00
EFT12584	25/10/2012	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR SEPTEMBER 2012	2,184.58
EFT12585	25/10/2012	ROAD SIGNS AUSTRALIA	PURCHASE OF ASSORTED SIGNS FOR ASSORTED LOCATIONS IN THE SHIRE OF NORTHAM	2,993.21
EFT12586	25/10/2012	ROBERT LESLIE HITCHCOCK	CART GRAVEL TO SCOTT ROAD - CRUSHED ROCK AND UNCRUSHED ROCK	13,318.00
EFT12587	25/10/2012	ROYAL LIFE SAVING SOCIETY WA	PURCHASE OF X1 SAFETY SIGN - PPE FOR NORTHAM SWIMMING POOL	37.30
EFT12588	25/10/2012	SAI GLOBAL LIMITED	PURCHASE OF X1 AUSTRALIAN STANDARD AS/NZS PARKING FACILITIES SET FOR THE DEPOT	310.27
EFT12589	25/10/2012	SARAH TEAGUE MASSAGE THERAPY	MESSAGE THERAPY FOR PINK RIBBON WALK DAY 2012	320.00
EFT12590	25/10/2012	SECURUS	WUNDOWIE LIBRARY SECURITY MONITORING FOR THE PERIOD 1/10/12 TO 31/12/12	114.40
EFT12591	25/10/2012	SIGMA CHEMICALS	PURCHASE OF X1 HAZARD SIGN SODIUM HYPOCHLORITE DGMETAL, X1 HAZARD SIGN CALCIUM HYPOCHLORITE DGMETAL & X1 HAZARD SIGN HCL DG POLY TRANS/STORAGE FOR NORTHAM SWIMMING POOL	173.35
EFT12592	25/10/2012	SIMPSON FIONA LESLEY	CLEANING THE PUBLIC TOILETS IN WUNDOWIE DURING THE PERIOD 10/08/12 TO 10/09/12	500.00
EFT12593	25/10/2012	SLAV'S CLEANING SERVICE	CLEANING OF ADMIN BUILDING DEPOT, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITOR CENTRE & LIBRARY FOR SEPTEMBER 2012 & CLEANING THE MEMORIAL HALL ON 19/09/12, CLEANING THE REC CENTRE CHANGE ROOMS ON 29/08/12 & CLEANING THE TOWN HALL FLOOR ON 25/09/12	9,843.53

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT12594	25/10/2012	SNAP	PURCHASE OF X5000 A3 BROCHURES FULL COLOUR 2 SIDES - YOUTH EYE VIEW HISTORICAL SUPPLY AND FIT WINDSCREEN ON ISUZU TIPPER N010	1,720.00
EFT12595	25/10/2012	SPECIALA SMASH REPAIRS	RECOVERIES OF LOST AND DAMAGED BOOKS	330.00
EFT12596	25/10/2012	STATE LIBRARY OF WESTERN AUSTRALIA	PRE-EMPLOYMENT MEDICAL FOR KRAIG CHAPPELL	80.30
EFT12597	25/10/2012	THE DOCTOR SHOP	PURCHASE OF X150 A480 COPYMATE TRUTONE PAPER	180.00
EFT12598	25/10/2012	THE PAPER COMPANY OF AUSTRALIA	NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES - JULY 6 EDITION - AD NO 1464798	676.50
EFT12599	25/10/2012	THE WEST AUSTRALIAN	HIRE OF GRADER TO FORM DRAINAGE ON TAMMA RD, GLENMORE CLOSE & WITHERS ST	1,003.50
EFT12600	25/10/2012	VALLEY GRADING	REFUND OF OVERPAYMENT OF RATES FOR ASSESSMENT A15492	1,001.00
EFT12601	25/10/2012	VERONIKA MARGARET ALLEN	PURCHASE OF X22 EX-PIT 5MM BLUEMETAL FOR THE DEPOT	214.00
EFT12602	25/10/2012	W A BLUEMETAL	PURCHASE OF X1 MECHANICAL SEAL KIT XMS005 FOR THE RETICULATION PUMP AT THE SKATE PARK	726.00
EFT12603	25/10/2012	WATER DYNAMICS WELSHPOOL	CATERING FOR THE LAUNCH OF YOUTH EYE VIEW PROJECT AT THE NORTHAM LIBRARY, CATERING FOR ORDINARY COUNCIL MEETING ON 17/10/12 & CATERING FOR STRATEGIC MEETING ON 24/10/12	60.50
EFT12604	25/10/2012	WEST END CONVENIENCE STORE	LOAN NO. 224 FIXED COMPONENT - NEW RECREATION CENTRE	715.00
EFT12605	25/10/2012	CANCELLED PAYMENT	PURCHASE OF X2 WORK PANTS, X6 WORK SHIRTS & X2 HI VISIBILITY VESTS FOR RUSSELL FITZGERALD, X10 WORK SHIRTS, X1 HI VISIBILITY HAT X1 HIGH VISIBILITY JACKET FOR SHANE MCCLOY & X14 ROLLS OF RED FLAGGING TAPE, X14 ROLLS OF BLUE FLAGGING TAPE & X14 ROLLS OF YELLOW FLAGGING TAPE FOR THE DEPOT	106,868.33
EFT12606	25/10/2012	WESTERN AUSTRALIAN TREASURY CORPORATION	HIRE OF 6 WHEEL TIPPER TO CART GRAVEL TO & FROM CHINGANNING RD ON 19.20.25.26/09/12 & 03.04.05.08.09.10.11.12/10/12	791.20
EFT12607	25/10/2012	WHEATBELT SAFETYWEAR	COLLECTION & DISPOSAL OF 4500 LITRES OF WASTE OIL FROM OLD QUARRY RD LANDFILL FACILITY	562.65
EFT12608	25/10/2012	WILLIAMSON D & S	ADJUSTING INVOICE PURCHASE OF 269 FITZGERALD ST - NORTHAM FOR GST	34,000.00
EFT12609	25/10/2012	WREN OIL	STORAGE OF MACHINERY AT 51 DAWSON RD AS PER AGREEMENT FOR THE PERIOD 28/7/12 TO 31/8/12	500.00
EFT12610	25/10/2012	RESIDENTIAL SETTLEMENTS		
EFT12611	26/10/2012	EASTERN HILLS NURSERY		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT12612	26/10/2012	LGIS - LOCAL GOVERNMENT INSURANCE	LGIS PROPERTY, LGIS WORKCARE & LGIS LIABILITY	\$ 258,497.36
EFT12613	26/10/2012	LGIS - RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR FEES FOR JULY 2012 TO DECEMBER 2012	6,690.20
EFT12614	26/10/2012	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	162.82
EFT12615	26/10/2012	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISING FOR HORTON RD GRAVEL EXTRACTIVE INDUSTRY, PUBLIC NOTICE ABOUT UPGRADES TO GREAT EASTERN HIGHWAY, BAKERS HILL, SENIOR RANGER POSITION, TOWN PLANNING SCHEME NO.3 AMENDMENT NO.29, NORTHAM AIRPORT SURFACE TENDER & HUMAN RESOURCES POSITION	3,734.85
31904	15/10/2012	HESTA SUPER FUND	SUB TOTAL EFT MUNICIPAL	762,430.80
31905	15/10/2012	RETRAVISION	SUPERANNUATION CONTRIBUTIONS	153.92
31906	15/10/2012	3 AUSTRALIA	PURCHASE OF X1 FUJIFILM FINEPIX JX500 DIGITAL CAMERA & X1 4GB SD CARD	97.95
31907	15/10/2012	AMP LIFE LIMITED	3 MESSAGING ACCOUNT FOR THE PERIOD 23/09/12 TO 22/10/12	1,135.44
31908	15/10/2012	AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	93.72
31909	15/10/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	91.60
31910	15/10/2012	DANNY MCGARRIGLE	PAYROLL DEDUCTIONS	203.88
31911	15/10/2012	CANCELLED PAYMENT	EARLY RATES INCENTIVE COMPETITION 12/13 PRIZE FROM NORTHAM BOULEVARD	500.00
31912	15/10/2012	ENVIRONMENTAL HEALTH ASSOCIATION(AUSTRALIA)	CORPORATE MEMBERSHIP 2012/2013 & X2 FULL REGISTRATIONS FOR CONFERENCE IN YORK - PHIL STEVENS & GILLIAN MANSFIELD	2,100.00
31913	15/10/2012	FREINDS GARAGE	50,000KM SERVICE ON FUSO TIP TRUCK N.3885, 600HR SERVICE ON DYNAPAC ROLLER N9166, SERVICE OF ROAD BROOM N.5066 & VOLVO BACKHOE N.004 & REPAIR BRAKE MASTER CYLINDER ON TANDEM TRAILER 8TF590	4,109.55
31914	15/10/2012	FREMANTLE CITY LIBRARY AND INFORMATION SERVICE	PRINCESS BOOK BY JEAN P. SASSON FOR NORTHAM LIBRARY	10.00
31915	15/10/2012	GTS INDUSTRIAL SUPPLIES	PURCHASE OF X1 GPS TRIPMETER WITH MAGNETIC MOUNT ANTENNA	825.00
31916	15/10/2012	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	192.08
31917	15/10/2012	JAN SMITH	WORKSHOP FOR WRITING FOR CHILDREN AT THE AVON VALLEY WRITER FESTIVAL	150.00
31918	15/10/2012	JEFF SALES & SERVICE	REPAIRS TO SPRAY UNIT & HEDGE TRIMMER & X2 SERVICES TO FS 130 STILL BRUSH CUTTERS	281.50
31919	15/10/2012	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	19.40

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	\$
31920	15/10/2012	CANCELLED PAYMENT			
31921	15/10/2012	PETER CLEMENTS	PAYMENT FOR DRUM MUSTER FOR SEPTEMBER 2012	-	714.69
31922	15/10/2012	PETTY CASH	PETTY CASH FOR THE DEPOT & KILLARA	-	571.65
31923	15/10/2012	PFD FOOD SERVICES PTY LTD	PURCHASE OF X78 CARTONS OF 600ML X 24 SPRING WATER FOR BRIGADES	-	819.00
31924	15/10/2012	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-	311.90
31925	15/10/2012	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	-	895.00
31926	15/10/2012	STEVEN APERIOS	REIMBURSEMENT OF POLICE CLEARANCE	-	62.75
31927	15/10/2012	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	-	242.31
31928	15/10/2012	SUZANNE WILKINS	REIMBURSEMENT OF POLICE CLEARANCE	-	62.75
31929	15/10/2012	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM	-	1,784.50
31930	15/10/2012	TELSTRA CORPORATION	TELSTRA ACCOUNT FOR BAKERS HILL BUSH FIRE BRIGADES FOR SEPTEMBER 2012	-	28.95
31931	15/10/2012	THE DOG LINE	PURCHASE OF X6 RFA BATTERIES FOR BC6 BARK COLLARS	-	84.15
31932	15/10/2012	WA FARM TREES	PURCHASE OF X128 MELALEUCA RAPHIOPHYLLA & X128 TREE GUARDS PLUS STICKS	-	211.20
31933	15/10/2012	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-	25,450.50
31934	15/10/2012	WATER CORPORATION	WATER CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM	-	2,455.20
31935	15/10/2012	WESTERN POWER	CLACKLINE BRIDGE - UNMETERED ELECTRICAL SUPPLY TO POWER STREET AND PUBLIC CONVENIENCE LIGHTS	-	1,500.00
31936	15/10/2012	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	-	554.05
31937	18/10/2012	SYNERGY	GROUPED ELECTRICITY CHARGES FOR THE PERIOD 07/07/12 TO 19/09/12	-	14,575.03
31938	18/10/2012	WESTNET PTY LTD	DNS MAIL RELAY FOR THE PERIOD 27/07/12 TO 31/07/13	-	60.50
31939	25/10/2012	CANCELLED PAYMENT			
31940	25/10/2012	ACTION SAND SUPPLY	CONTRIBUTION TO THE GRADING OF GOODS ROAD FOR THE PORTION THAT IS SHIRE OF NORTHAM	-	550.00
31941	25/10/2012	DAVID ROSE & ASSOCIATES	NORTHAM ELECTRICAL POWER REVIEW - REVIEW AND REPORT OF STREET AND COURT LIGHTING	-	595.00
31942	25/10/2012	FREINDS GARAGE	850HR SERVICE & REPLACE AIR CONDITIONER CONDENSER AND EVACUATE AND RE GAS SYSTEM ON AMMANN STEEL DRUM ROLLER N3871	-	3,197.60
31943	25/10/2012	JEF SALES & SERVICE	REPAIR & SERVICE OF STIHL FS 130 BRUSH CUTTERS	-	533.50
31944	25/10/2012	MATTHEW PHILLIP DAVIES	SHIRE OF NORTHAM CROSSOVER CONTRIBUTION	-	500.00
31945	25/10/2012	PETTY CASH	PETTY CASH FOR VISITOR CENTRE, LIBRARY & KILLARA & FLOAT FOR 2012/13 - NORTHAM/WUNDOWIE SWIMMING POOL	-	634.28

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
31946	25/10/2012	PLAN 9 DESIGN & DRAFTING	DESIGN & DEVELOP SCHEMATIC FLOOR PLANS & ELEVATIONS FOR YOUTH CENTRE & SENIORS ACTIVITY CENTRE	2,310.00
31947	25/10/2012	SHIRE OF NORTHAM	RATES REFUND FOR ASSESSMENT A10211 67 BYFIELD STREET NORTHAM 6401	118.83
31948	25/10/2012	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NOTHAM	540.10
31949	25/10/2012	TELSTRA CORPORATION	TELEPHONE ACCOUNT FOR THE PERIOD 25/09/12 TO 24/10/12	9,158.76
31950	25/10/2012	WA FARM TREES	PURCHASE OF X40 MELALEUCA NESPHILA, X60 CALLISTEMON VIMANALIS AND X10 EUCALYPTUS MACULATA (TREES) FOR VERGE MAINTENANCE IN THE SHIRE OF NORTHAM	2,420.00
31951	25/10/2012	WATER CORPORATION	INDUSTRIAL WASTE PERMIT FOR 2 GREY STREET NORTHAM LOT 85	306.75
31952	26/10/2012	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	137.38
31953	26/10/2012	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	191.59
31954	26/10/2012	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	91.60
31955	26/10/2012	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	205.83
31956	26/10/2012	COMMONWEALTH LIFE PERSONAL SUPERANNUATION FUND (THE FUND)	SUPERANNUATION CONTRIBUTIONS	175.93
31957	26/10/2012	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	192.08
31958	26/10/2012	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	19.40
31959	26/10/2012	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	330.79
31960	26/10/2012	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	895.00
31961	26/10/2012	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	242.31
31962	26/10/2012	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	25,514.26
31963	26/10/2012	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	554.64
			TOTAL CHEQUE MUNICIPAL	109,763.80
DD4939.1	03/10/2012	TENNANT AUSTRALIA	OCTOBER 2012 LEASE FLOOR CLEANER	1,067.00
DD4980.1	15/10/2012	BANKWEST	D GOBBART 24/8/12 TO 24/9/12 MASTERCARD, SHIRE OF NORTHAM LICENCE-WILL BASTON SUPERTOWNS, SHIRE OF NORTHAM LICENCE, SHIRE OF NORTHAM LICENCE, SHIRE OF NORTHAM LICENCE, LIQUOR BARONS, COLES, SAFFRON WA, GST	441.39

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL NOVEMBER 2012

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD4980.1	15/10/2012	BANKWEST	N HALE 24/8/12 TO 24/9/12 MASTERCARD, LAKEGRACE ROADHOUSE 1/9/12, LAKEGRACE ROADHOUSE 1/9/12, LAKEGRACE ROADHOUSE 13/9/12, LAKEGRACE LAKEGRACE ROADHOUSE 13/9/12, LAKEGRACE ROADHOUSE 16/9/12, DHP KALGOORLIE 20/9/12 GOLF ACCOMMODATION, TRINITY FLAME PTY LTD KALGOORLIE - MEALS, COFFEE SHOP/CAFE PTY LTD KALGOORLIE - MEALS, GST	923.28
DD4980.1	15/10/2012	BANKWEST	C B HUNT 24/8/12 TO 24/9/12 MASTERCARD, CITY OF PERTH PARKING TICKET, WA PLANNING COMMISSION SUBDIVISION APPLICATION FEE TAMPLIN & ROBINSON, GST	1,682.00
PAYROLL	11/10/2012	SHIRE OF NORTHAM MAIN PAY RUN	TOTAL DIRECT DEBIT	4,113.67
PAYROLL	25/10/2012	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	186,956.98
			SHIRE OF NORTHAM EMPLOYEES PAYROLL	169,216.78
			TOTAL PAYROLL	356,173.76
			TOTAL CHEQUE TRUST	11,650.46
			TOTAL CHEQUE MUNICIPAL	109,763.80
			TOTAL EFT TRUST	1,000.00
			TOTAL EFT MUNICIPAL	2,123,662.20
			TOTAL DIRECT DEBIT	4,113.67
			TOTAL PAYROLL	356,173.76
			TOTAL	2,606,363.89

The payment of cheque numbers 31904 to 31963 from Municipal Fund (dated 1st October 2012 to 31st October 2012), the payment of trust cheque numbers 1681 to 1689 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT12396 to EFT12512 and EFT12514 to EFT12615 (dated 1st October 2012 to 31st October 2012). EFT Trust Fund EFT12513 to EFT12513. Direct Debits 4939.1 and 4980.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 31904 to 31963	\$ 109,763.80
Trust Bank Vouchers 1681 to 1689	\$ 11,650.46
EFT Trust Bank Vouchers EFT12513 to EFT12513	\$ 1,000.00
Municipal Fund Bank Electronic Fund Transfer	
EFT12396 to EFT12512 and EFT12514 to EFT12615	\$2,123,662.20
Direct Debit Fund Transfer 4939.1 and 4980.1	\$ 4,113.67
Municipal Fund Bank Electronic Fund Transfer Payroll 11/10/2012	\$ 186,956.98
Municipal Fund Bank Electronic Fund Transfer Payroll 25/10/2012	\$ 169,216.78
TOTAL	\$2,606,363.89

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,606,363.89 was submitted to the ordinary Meeting of Council on Wednesday 21st November 2012.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$2,606,363.89 was submitted to each member of the Council Wednesday 21st November 2012, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 30 SEPTEMBER 2012

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	02 November 2012

PURPOSE

The Statement of Financial Activity for the period ending 30 September 2012 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION

<p>Minute No C.1896</p> <p>Moved: Cr D Hughes Seconded: Cr R Head</p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 September 2012.</p> <p style="text-align: right;">CARRIED 9/0</p>



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012**

	NOTE	September 2012 Actual \$	September 2012 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<u>Operating</u>						
Revenues/Sources	8					
Governance		11,798	8,280	33,194	3,518	42.49%
General Purpose Funding		459,034	683,447	2,967,809	(224,413)	(32.84%)
Law, Order, Public Safety		51,290	211,644	846,688	(160,354)	(75.77%)
Health		28,316	50,412	201,668	(22,096)	(43.83%)
Education and Welfare		334,854	724,131	2,896,692	(389,277)	(53.76%)
Housing		9,258	11,697	46,811	(2,439)	(20.85%)
Community Amenities		1,126,491	456,459	1,825,951	670,032	146.79%
Recreation and Culture		74,501	222,225	889,083	(147,724)	(66.47%)
Transport		188,849	882,433	4,032,592	(693,584)	(78.60%)
Economic Services		315,641	295,332	1,181,513	20,309	6.88%
Other Property and Services		38,998	16,992	68,000	22,006	129.51%
		<u>2,639,030</u>	<u>3,563,052</u>	<u>14,990,001</u>	<u>(924,022)</u>	<u>(25.93%)</u>
(Expenses)/(Applications)	8					
Governance		(224,579)	(276,120)	(856,865)	51,541	18.67%
General Purpose Funding		(51,142)	(74,229)	(296,968)	23,087	31.10%
Law, Order, Public Safety		(243,864)	(296,776)	(1,122,729)	52,912	17.83%
Health		(115,488)	(131,046)	(518,457)	15,558	11.87%
Education and Welfare		(323,582)	(313,843)	(1,249,308)	(9,739)	(3.10%)
Housing		(28,432)	(26,068)	(96,374)	(2,364)	(9.07%)
Community Amenities		(541,622)	(798,798)	(3,186,273)	257,176	32.20%
Recreation & Culture		(786,134)	(1,055,572)	(3,951,458)	269,438	25.53%
Transport		(898,272)	(1,278,019)	(4,557,277)	379,747	29.71%
Economic Services		(457,608)	(673,119)	(2,427,695)	215,511	32.02%
Other Property and Services		(233,148)	(140,579)	(75,993)	(92,569)	(65.85%)
		<u>(3,903,871)</u>	<u>(5,064,169)</u>	<u>(18,339,397)</u>	<u>1,160,298</u>	<u>(22.91%)</u>
<u>Adjustments for Non-Cash (Revenue) and Expenditure</u>						
(Profit)/Loss on Asset Disposals	2	(99,036)	706,059	(2,736,495)	(805,095)	114.03%
Movement in Accrued Interest		(61,286)	0	0	(61,286)	0.00%
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(86,343)	0	0	(86,343)	0.00%
Depreciation on Assets		581,445	803,709	3,215,004	(222,264)	27.65%
<u>Capital Revenue and (Expenditure)</u>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(1,727,543)	(2,107,305)	(8,249,744)	379,762	18.02%
Purchase Plant and Equipment	1	(481,015)	(356,100)	(1,444,445)	(124,915)	(35.08%)
Purchase Furniture and Equipment	1	(6,901)	(22,527)	(90,122)	15,626	69.37%
Purchase Bush Fire Equipment	1	(3,567)	(85,890)	(503,139)	82,323	95.85%
Purchase Playground Equipment	1	0	0	(40,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(276,646)	(1,169,370)	(5,629,595)	892,724	76.34%
Purchase Infrastructure Assets - Bridges	1	(500,000)	0	(719,000)	(500,000)	0.00%
Purchase Infrastructure Assets - Footpaths	1	0	(66,615)	(266,609)	66,615	100.00%
Purchase Infrastructure Assets - Drainage	1	(45,229)	0	(3,338,943)	(45,229)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(10,920)	(196,485)	(745,996)	185,565	94.44%
Purchase Infrastructure Assets - Airfields	1	(955)	(37,749)	(151,000)	36,794	97.47%
Purchase Infrastructure Assets - Streetscape	1	(97)	(14,301)	(57,206)	14,204	99.32%
Proceeds from Disposal of Assets	2	128,241	818,433	3,273,733	(690,192)	84.33%
Repayment of Debentures	3	(115,298)	(104,334)	(417,436)	(10,964)	(10.51%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	17,075	17,075	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(55,555)	(55,555)	(902,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	832,059	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	13,947,351	13,874,094	13,874,094	73,257	(0.53%)
LESS Net Current Assets Year to Date	5	<u>17,129,107</u>	<u>17,863,212</u>	<u>(17,446)</u>	<u>(734,105)</u>	<u>(4.11%)</u>
Amount Raised from Rates	6	<u>(7,337,384)</u>	<u>(7,361,190)</u>	<u>(7,361,190)</u>	<u>23,806</u>	<u>(0.32%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2012/13 Budget \$
1. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Council	0.00	15,000
Furniture & Office Equipment - Administration	0.00	48,400
Plant & Equipment - Administration	0.00	51,544
Law, Order & Public Safety		
Cat Impound Area	0.00	20,000
Snr Ranger Vehicle	0.00	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	5,000
Security Camera Bernard Park & Avon Mall	0.00	20,049
Graffiti Removal Trailer	0.00	12,065
Brigade Appliance - Fire Prevention	0.00	343,560
Bush Fire Brigade Shed Construction	3,566.55	159,579
Health		
Plant & Equipment - Health Inspection/Admin	0.00	87,339
Education & Welfare		
Land & Buildings - Respite Centre Construction	469,656.34	3,429,970
Killara - Bus Replacement	212,876.50	212,625
HNK- Furniture & Equipment	1,998.19	0
HNK- Play Group Building	32.39	35,000
Community Amenities		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	0.00	27,000
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	15,689.00	1,808,331
Drainage - Town Centre Supertowns	0.00	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen - Infrastructure Shelter Electricity	0.00	30,000
Cemetery Capital Works	579.56	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

1. ACQUISITION OF ASSETS (Continued)	September 2012 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	113.36	114,205
Furniture & Equipment- Public Halls	0.00	10,400
Recreation Centre - Building	782.22	1,364
Recreation Centre - Outdoor Courts	65,339.30	65,281
Recreation Centre - Lighting	152,000.00	154,539
Recreation Centre - Car Parking & Access	7,168.96	50,915
Recreation Centre Manager Utility	0.00	28,000
Recreation Centre Generator	0.00	23,000
Furniture & Equipment - Other Recreation	4,902.93	16,322
Skate Park - Lighting	1,481.48	30,000
Outdoor Courts Replace Boundary Fence	0.00	15,000
Seating - Bert Hawke	0.00	4,000
George Nuich Park	2,139.34	45,262
Play Equipment - Jubilee Oval	0.00	20,000
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	2,500.00	298,615
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Henry Street Oval Fencing	0.00	15,000
Sporting Equipment - Backboards, Nets Etc	0.00	10,000
Outdoor Seating	0.00	3,000
Jubilee Oval Reticulation	4,799.29	30,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	0.00	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

1. ACQUISITION OF ASSETS (Continued)	September 2012 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Transport		
Road/Bridge Construction		
- Roadworks - Project Grants	0.00	582,595
- Roadworks - General Construction	58,117.87	948,771
- Roadworks - Special Projects	164,976.95	556,972
- Roadworks - Bridge Construction	500,000.00	719,000
- Roadworks - Blackspot Funding	51,457.63	368,905
Land & Building	37,828.97	2,525,383
Footpath Construction	0.00	266,609
Laneway Construction	0.00	100,000
Infra Development- Super Towns	2,093.75	3,072,352
Plant & Equipment - Road Plant Purchases	244,886.92	689,712
Airport Infrastructure	955.46	151,000
Economic Services		
Christmas Decorations	0.00	20,000
Land Building - Visitor Centre	0.00	38,000
Infrastructure - Streetscape	97.17	57,206
Plant & Equipment - Building Control	0.00	53,200
Old Wundowie Fire Station	0.00	15,000
Land Purchases - Supertowns	994,041.52	1,255,219
Fees & Charges- Super Town	0.00	143,168
Community Bus	0.00	97,956
Project Manager Community Infra Vehicle	23,251.37	35,083
Bakers Hill Water Project	29,540.00	890,000
	3,052,873.02	21,235,800

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

1. ACQUISITION OF ASSETS (Continued)	September 2012 Actual \$	2012/13 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	1,727,542.62	8,249,744
Plant and Equipment	481,014.79	1,444,445
Furniture and Equipment	6,901.12	90,122
Tools	0.00	0
Bush Fire Equipment	3,566.55	503,139
Playground Equipment	0.00	0
Infrastructure Assets - Roads	276,646.20	5,629,595
Infrastructure Assets - Footpaths	0.00	266,609
Infrastructure Assets - Bridges & Culverts	500,000.00	719,000
Infrastructure Assets - Drainage	45,229.00	3,338,943
Infrastructure Assets - Parks & Ovals	10,920.11	785,997
Infrastructure Assets - Airfields	955.46	151,000
Infrastructure Assets - Streetscape	97.17	57,206
	3,052,873.02	21,235,800

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	September 2012 Actual \$	2012/13 Budget \$	September 2012 Actual \$	2012/13 Budget \$	September 2012 Actual \$	2012/13 Budget \$
Governance						
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0.00	35,000	0.00	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854	18,406	22,640.91	23,000	4,786.67	4,594
Law, Order Public Safety						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0.00	17,500	0.00	2,104
Health						
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0.00	15,000	0.00	1,416
EHO Vehiclle- PN1013-Asset MV 1013	0	18,658	0.00	15,000	0.00	(3,658)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0	3,848	0.00	35,000	0.00	31,152
Education & Welfare						
Killara - Bus Replacement-P432-Asset 735	0	0	18,000.00	18,000	18,000.00	18,000
Community Amenities						
Senior Planner Vehicle - PN0909- Asset 9245	0	12,077	0.00	17,000	0.00	4,923
Recreation & Culture						
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0.00	12,000	0.00	8,992
Wundowie Yak Lot 311-Asset S222	0	25,253	0.00	200,000	0.00	174,747
Transport						
EM Eng Vehicle-PN0915-Asset 9249	0	18,311	0.00	21,000	0.00	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	4,010	4,754	30,909.09	35,000	26,898.98	30,246
Flocon Body - Asset S450	0	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	0.00	10,000	0.00	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	0.00	10,000	0.00	10,000
Oval Tractor- P533- Asset 933	0	0	28,045.45	57,000	28,045.45	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0	0	0.00	55,000	0.00	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0.00	3,300	0.00	(5,720)
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0.00	2,199,183	0.00	2,100,747
Economic Services						
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0.00	16,000	0.00	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3134	0	81,429	0.00	300,000	0.00	218,571
	29,205	537,238.00	128,240.91	3,273,733.00	99,035.95	2,736,495.00

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	September 2012 Actual \$	2012/13 Budget \$	September 2012 Actual \$	2012/13 Budget \$	September 2012 Actual \$	2012/13 Budget \$
Land & Buildings						
Lot 310 Wandoo Parade, Wandowie - Asset S404	0	3,848	0	35,000	0	31,152
Wandowie Yak Lot 311- Asset S222	0	25,253	0	200,000	0	174,747
Land- Supertowns- Asset 3134	0	81,429	0	300,000	0	218,571
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0	2,199,183	0	2,100,747
Plant & Equipment						
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0	35,000	0	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854	18,406	22,641	23,000	4,787	4,594
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0	18,000	0	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0	17,500	0	2,104
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0	20,000	0	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0	15,000	0	1,416
EHO Vehichle- PN1013-Asset MV 1013	0	18,658	0	15,000	0	(3,658)
Killara - Bus Replacement-P432-Asset 735	0	0	18,000	18,000	18,000	18,000
Senior Planner Vehicle - PN0909- Asset 9245	0	12,077	0	17,000	0	4,923
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0	12,000	0	8,992
EM Eng Vehicle-PN0915-Asset 9249	0	18,311	0	21,000	0	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	4,010	4,754	30,909	35,000	26,899	30,246
Flocon Body - Asset S450	0	0	0	0	0	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	0	10,000	0	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	0	10,000	0	10,000
Oval Tractor- P533- Asset 933	0	0	28,045	57,000	28,045	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0	46,000	0	9,969
Wandowie Tractor & Loader-PN017 - Asset S590	0	0	0	55,000	0	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0	1,750	0	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,732	8,000	6,098	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,914	20,000	15,207	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0	32,000	0	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0	1,000	0	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0	3,300	0	(5,720)
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0	16,000	0	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0	15,000	0	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0	18,000	0	(14,217)
	29,205	537,238.00	128,240.91	3,273,733.00	99,035.95	2,736,495.00

Summary

Profit on Asset Disposals	99,035.95	2,780,395
Loss on Asset Disposals	0.00	(43,900)
	<u>99,035.95</u>	<u>2,736,495</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

3. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$
Governance									
Loan 215 - Admin Office Renovations	139,496	0	0	24,313	0	115,183	139,496	9,039	0
Community Amenities									
Loan 210 - River Dredging	22,726	0	0	5,179	2,550	17,547	20,176	1,313	695
Recreation & Culture									
Loan 206 - Northam Country Club **	254,516	0	0	33,139	0	221,377	254,516	14,633	0
Loan 208 - Northam Country Club **	38,038	0	0	3,949	1,938	34,089	36,100	2,765	1,419
Loan 219 - Northam Bowling Club **	162,244	0	0	21,149	10,421	141,095	151,823	9,265	4,786
Loan 222 - Northam Trotting Club Building **	79,244	0	0	9,561	4,716	69,683	74,528	4,199	2,165
Loan 223 - Recreation Facilities	852,134	0	0	85,628	42,175	766,506	809,959	50,955	26,117
Loan 224 - Recreation Facilities	1,072,113	0	0	29,926	14,724	1,042,187	1,057,389	69,674	35,075
Loan 226 - Recreation Facilities	400,000	0	0	11,759	5,804	388,241	394,196	20,888	10,519
Transport									
Loan 221 - Airstrip Upgrade	68,740	0	0	9,776	0	58,964	68,740	4,199	0
Economic Services									
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	0	5,037	5,037	0	0	225	225
Loan 205 - Visitor Centre Cafe	8,938	0	0	8,938	8,938	0	0	292	292
Loan 217 - CBD Streetscape	907,119	0	0	130,495	0	776,624	907,119	50,573	0
Loan 218 - CBD Streetscape	108,305	0	0	14,102	6,948	94,203	101,357	6,227	3,217
Loan 225 - Victoria Oval Purchase	877,183	0	0	24,485	12,047	852,698	865,136	57,006	28,698
	4,995,833	0	0	417,436	115,298	4,578,397	4,880,535	301,253	113,208

Note: ** indicates self - supporting loans
All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012/13

The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accommodation Reserve		
Opening Balance	225,986	225,986
Interest	2,594	10,253
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(12,264)
	<u>228,580</u>	<u>232,374</u>
(b) Employee Liability Reserve		
Opening Balance	520,123	520,123
Interest	5,967	23,599
Amount Set Aside / Transfer to Reserve	0	2,066
Amount Used / Transfer from Reserve	0	0
	<u>526,090</u>	<u>545,788</u>
(c) Housing Reserve		
Opening Balance	215,731	215,731
Interest	2,475	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>218,206</u>	<u>225,519</u>
(d) Meat Inspection Reserve		
Opening Balance	67,051	67,051
Interest	769	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,003)
	<u>67,820</u>	<u>48,975</u>
(e) Office Equipment Reserve		
Opening Balance	117,840	117,840
Interest	1,352	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>119,192</u>	<u>123,187</u>
(f) Plant & Equipment Reserve		
Opening Balance	736,170	736,170
Interest	8,445	33,401
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(389,662)
	<u>744,615</u>	<u>609,909</u>
(g) Recreation Reserve		
Opening Balance	46,263	46,263
Interest	531	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(48,615)
	<u>46,794</u>	<u>0</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Road & Bridgeworks Reserve		
Opening Balance	577,577	577,577
Interest	6,626	26,206
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>584,203</u>	<u>623,783</u>
(i) Refuse Site Reserve		
Opening Balance	182,887	182,887
Interest	2,098	8,298
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(55,000)
	<u>184,985</u>	<u>156,185</u>
(j) Regional Development Reserve		
Opening Balance	119,017	119,017
Interest	1,365	5,400
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>120,382</u>	<u>129,417</u>
(k) Speedway Reserve		
Opening Balance	119,929	119,929
Interest	1,376	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>121,305</u>	<u>125,370</u>
(l) Community Bus Replacement Reserve		
Opening Balance	50,493	50,493
Interest	579	2,291
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(48,978)
	<u>51,072</u>	<u>13,806</u>
(m) Septage Pond Reserve		
Opening Balance	130,446	130,446
Interest	1,496	5,919
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	0
	<u>131,942</u>	<u>196,365</u>
(n) Killara Reserve		
Opening Balance	529,889	487,641
Interest	6,079	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(255,537)
	<u>535,968</u>	<u>241,987</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Stormwater Drainage Projects Reserve		
Opening Balance	6,007	6,007
Interest	69	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>6,076</u>	<u>6,312</u>
(p) Recreation and Community Facilities Reserve		
Opening Balance	396,128	396,128
Interest	4,544	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>400,672</u>	<u>414,101</u>
(q) Administration Office Reserve		
Opening Balance	433,126	433,126
Interest	4,969	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>438,095</u>	<u>452,778</u>
(r) Council Buildings & Amenities Reserve		
Opening Balance	60,072	60,073
Interest	689	2,726
Amount Set Aside / Transfer to Reserve	0	285,000
Amount Used / Transfer from Reserve	0	0
	<u>60,761</u>	<u>347,799</u>
(s) River Town Pool Dredging Reserve		
Opening Balance	158,036	158,036
Interest	1,813	7,170
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>159,849</u>	<u>215,206</u>
(t) Parking Facilities Construction Reserve		
Opening Balance	144,916	144,916
Interest	1,662	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>146,578</u>	<u>151,491</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(u) Art Collection Reserve		
Opening Balance	5,007	5,007
Interest	57	227
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>5,064</u>	<u>10,234</u>
Total Cash Backed Reserves	<u>4,898,250</u>	<u>4,870,586</u>
 Total Interest	 55,555	 206,733

All of the above reserve accounts are to be supported by money held in financial institutions.

Summary of Transfers to Cash Backed Reserves

Transfers to Reserves		
Aged Accomodation Reserve	2,594	18,652
Employee Liability Reserve	5,967	25,665
Housing Reserve	2,475	9,788
Meat Inspection Reserve	769	3,927
Office Equipment Reserve	1,352	5,347
Plant & Equipment Reserve	8,445	263,401
Recreation Reserve	531	2,352
Road & Bridgeworks Reserve	6,626	46,206
Refuse Site Reserve	2,098	28,298
Regional Development Reserve	1,365	10,400
Speedway Reserve	1,376	5,441
Community Bus Replacement Reserve	579	12,291
Septage Pond Reserve	1,496	65,919
Killara Reserve	6,079	9,883
Stormwater Drainage Projects Reserve	69	305
Recreation and Community Facilities Reserve	4,544	17,973
Administration Office Reserve	4,969	19,652
Council Buildings & Amenities Reserve	689	287,726
River Town Pool Dredging Reserve	1,813	57,170
Parking Facilities Construction Reserve	1,662	6,575
Art Collection Reserve	57	5,000
	<u>55,555</u>	<u>901,971</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2012/13 Budget \$
4. RESERVES (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers from Reserves		
Aged Accommodation Reserve	0	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	0	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(389,662)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(48,978)
Septage Pond Reserve	0	0
Killara Reserve	0	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(832,059)</u>
Total Transfer to/(from) Reserves	<u>55,555</u>	<u>69,912</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accommodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie

Meat Inspection Reserve

Provision for possible future losses in meat inspection operations in the event of abattoir closure. Further transfers to and from this reserve account are anticipated to balance the meat inspection operation.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

4. RESERVES (Continued)

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2012/2013.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

4. RESERVES (Continued)

Recreation and Community Facilities Reserve

Purpose - To provide funds for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sporting facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

	September 2012 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	8,321,340	10,328,653	137,560
Cash - Restricted Unspent Grants	6,320,782	3,176,837	0
Cash - Restricted Unspent Loans	0	879,776	0
Cash - Restricted Reserves	4,898,201	4,842,694	4,910,954
Rates - Current	3,411,475	595,065	0
Sundry Debtors	725,112	1,120,905	1,097,312
Provision for Doubtful Debts	(47,920)	(47,920)	0
Pensioners Rates Rebate	139,767	16,027	0
GST Receivable	0	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	0	36,733	40,000
	<u>23,768,757</u>	<u>20,983,559</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,755,914)	(1,331,068)	(1,292,318)
Rates Income in Advance	(26,731)	0	0
GST Payable	0	0	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	41,236	(862,446)	0
Other Payables	(40)	0	0
	<u>(1,741,449)</u>	<u>(2,193,514)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	22,027,308	18,790,045	4,893,508
Less: Cash - Reserves - Restricted	(4,898,201)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>17,129,107</u>	<u>13,947,351</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	3,260,521	(198)	(684)	3,259,639	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	1,161,078	2,914	(4,341)	1,159,651	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	741,831	(1,283)	(133)	740,415	747,931
06 Agricultural Regional	0.3615	217	126,948,000	458,918	(725)	0	458,193	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	522,178	16,169	1,249	539,596	523,778
08 Springhill (Landuse)	0.5300	1	278,000	1,473	0	0	1,473	1,473
09 Princes (Landuse)	2.5200	1	145,000	3,654	0	0	3,654	3,654
10 Solfame (Landuse)	1.2150	1	347,000	4,216	0	0	4,216	4,216
11 Bennie (Landuse)	0.8920	1	184,000	1,647	0	0	1,647	1,647
12 CSR (Landuse)	1.4137	1	308,000	4,354	0	0	4,354	4,354
Sub-Totals		4,963	499,391,304	6,159,870	16,877	(3,909)	6,172,838	6,195,870
Minimum Rates								
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	771,400	0	0	771,400	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	32,680	0	0	32,680	32,680
05 Agricultural Local	760.00	161	14,546,814	121,600	0	0	121,600	122,360
06 Agricultural Regional	760.00	191	24,658,400	145,160	0	0	145,160	145,160
07 Rural Small Holdings	760.00	107	13,820,000	81,320	0	0	81,320	81,320
Sub-Totals		1,517	57,922,363	1,152,160	0	0	1,152,160	1,152,920
Less Rates Written Off							7,324,998	7,348,790
Ex-Gratia Rates							0	0
Totals							7,324,998	7,348,790
							12,336	12,400
							7,337,334	7,361,190

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,480	600	(1,100)	980
Town Hall Bond	1,800	2,500	(2,500)	1,800
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	1,256	10,604	(8,930)	2,930
Footpath/Kerbing Deposit	95,000	8,000	(20,500)	82,500
Retentions	62,095	0	0	62,095
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	19,168	(16,365)	4,678
Standpipe Key	5,650	0	(100)	5,550
Resited Dwellings	8,700	0	0	8,700
Deposits-Extractive Industries	247,980	322	0	248,302
Other	20,943	0	(500)	20,443
Other - Rental Bond	600	0	(200)	400
POS - Cash in Lieu	211,691	2,721	0	214,412
Bonds - Building	47,500	0	(3,500)	44,000
Crossovers - Bond	67,392	3,000	(4,000)	66,392
Bonds - Animal Traps	150	205	(200)	155
	<u>784,322</u>	<u>47,120</u>	<u>(57,895)</u>	<u>773,547</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

8. OPERATING STATEMENT

	September 2012 Actual \$	2012/13 Budget \$	2011/12 Actual \$
OPERATING REVENUES			
Governance	11,798	33,194	175,335
General Purpose Funding	7,796,368	10,328,999	11,207,619
Law, Order, Public Safety	51,290	846,688	294,592
Health	28,316	201,668	132,580
Education and Welfare	334,854	2,896,692	1,314,157
Housing	9,258	46,811	42,573
Community Amenities	1,126,491	1,825,951	10,897,349
Recreation and Culture	74,501	889,083	693,448
Transport	188,849	4,032,592	1,653,274
Economic Services	315,641	1,181,513	534,552
Other Property and Services	38,998	68,000	427,927
TOTAL OPERATING REVENUE	9,976,364	22,351,191	27,373,406
OPERATING EXPENSES			
Governance	224,579	856,865	732,581
General Purpose Funding	51,142	296,968	258,030
Law, Order, Public Safety	243,864	1,122,729	886,221
Health	115,488	518,457	485,302
Education and Welfare	323,582	1,249,308	1,079,514
Housing	28,432	96,374	81,991
Community Amenities	541,622	3,186,273	2,880,411
Recreation & Culture	786,134	3,951,458	3,249,218
Transport	898,272	4,557,277	4,674,745
Economic Services	457,608	2,427,695	1,966,287
Other Property and Services	233,148	75,993	283,869
TOTAL OPERATING EXPENSE	3,903,871	18,339,397	16,578,169
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	6,072,493	4,011,794	10,795,237

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

9. BALANCE SHEET

	September 2012 Actual \$	2011/12 Actual \$
CURRENT ASSETS		
Cash Assets	19,540,323	19,227,960
Receivables	4,296,232	1,997,550
Inventories	<u>0</u>	<u>36,732</u>
TOTAL CURRENT ASSETS	23,836,555	21,262,242
NON-CURRENT ASSETS		
Receivables	792,580	745,720
Inventories	917,402	917,401
Property, Plant and Equipment	26,220,206	24,259,971
Infrastructure	<u>39,357,325</u>	<u>38,872,382</u>
TOTAL NON-CURRENT ASSETS	67,287,513	64,795,474
TOTAL ASSETS	91,124,068	86,057,716
CURRENT LIABILITIES		
Payables	1,741,450	2,548,906
Interest-bearing Liabilities	302,137	414,480
Provisions	<u>587,687</u>	<u>674,030</u>
TOTAL CURRENT LIABILITIES	2,631,274	3,637,416
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,578,399	4,578,399
Provisions	<u>107,859</u>	<u>107,859</u>
TOTAL NON-CURRENT LIABILITIES	4,686,258	4,686,258
TOTAL LIABILITIES	7,317,532	8,323,674
NET ASSETS	83,806,536	77,734,042
EQUITY		
Retained Surplus	78,908,335	72,891,348
Reserves - Cash Backed	4,898,201	4,842,694
Reserves - Asset Revaluation	<u>0</u>	<u>0</u>
TOTAL EQUITY	83,806,536	77,734,042

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

10. FINANCIAL RATIO

	2012 YTD	2011	2010	2009
Current Ratio	5.99	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 30 SEPTEMBER 2012

11. Material Variances Notes

NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
8						
Revenues/Sources						
Governance	11,798	8,280	33,194	3,518	42.49%	Timing of the income - income expected to be within budget
General Purpose Funding	459,034	683,447	2,967,809	(224,413)	(32.84%)	Reversal of Accruals on 1 July 2012
Law, Order, Public Safety	51,290	211,644	846,688	(160,354)	(15.77%)	Timing of the income - income expected to be within budget
Health	28,316	50,412	201,668	(22,096)	(43.83%)	Timing of the income - income expected to be within budget
Education and Welfare	334,854	724,131	2,896,692	(389,277)	(53.76%)	Grant money received in advance
Housing	9,258	11,697	46,811	(2,439)	(20.85%)	Timing of the income - income expected to be within budget
Community Amenities	1,126,491	456,459	1,825,951	670,032	146.79%	Timing of the income - income expected to be within budget
Recreation and Culture	74,501	222,225	889,083	(147,724)	(66.47%)	Timing of the income - income expected to be within budget
Transport	188,849	882,433	4,032,592	(693,584)	(78.60%)	Timing of the income - income expected to be within budget
Economic Services	315,641	295,332	1,181,513	20,309	6.88%	Timing of the income - income expected to be within budget
Other Property and Services	38,998	16,992	68,000	22,006	129.51%	Timing of the income - income expected to be within budget
	2,639,030	3,563,052	14,990,001	(924,022)	(25.93%)	
(Expenses)/(Applications)						
8						
Governance	(224,579)	(276,120)	(856,865)	51,541	(18.67%)	Timing of the expenditure
General Purpose Funding	(51,142)	(74,229)	(296,968)	23,087	(31.10%)	Timing of the expenditure
Law, Order, Public Safety	(243,864)	(296,776)	(1,122,729)	52,912	(17.83%)	Timing of the expenditure
Health	(115,488)	(131,046)	(518,457)	15,558	(11.87%)	Timing of the expenditure
Education and Welfare	(323,582)	(313,843)	(1,249,308)	(9,739)	3.10%	
Housing	(28,432)	(26,068)	(96,374)	(2,364)	9.07%	Timing of the expenditure
Community Amenities	(541,622)	(798,798)	(3,186,273)	257,176	(32.20%)	Timing of the expenditure
Recreation & Culture	(786,134)	(1,065,572)	(3,951,458)	269,438	(25.53%)	Timing of the expenditure
Transport	(898,272)	(1,278,019)	(4,557,277)	379,747	(29.71%)	Timing of the expenditure
Economic Services	(457,608)	(673,119)	(2,427,695)	215,511	(32.02%)	Timing of the expenditure
Other Property and Services	(233,148)	(140,579)	(75,993)	(92,569)	65.85%	Timing of the expenditure
	(3,903,871)	(5,064,169)	(18,339,397)	1,160,298	(22.91%)	

(Variance of 10% or above \$20,000 considered Material)

NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variance Actuals to Budget \$	Variance Budget to Actual Y-T-D %	
Adjustments for Non-Cash (Revenue) and Expenditure						
2	(99,036)	706,059	(2,736,495)	(805,095)	(114.03%)	Assets not disposed
	(61,286)	0	0	(61,286)		
	(147,156)	0	0	(147,156)		
	0	0	0	0		
	(86,343)	0	0	(86,343)		
	581,445	803,709	3,215,004	(222,264)	(27.65%)	Actual depreciation higher than anticipated.
Capital Revenue and (Expenditure)						
1	0	0	0	0		
1	(1,727,543)	(2,107,305)	(8,249,744)	379,762	(18.02%)	Timing of capital expenditure
1	(481,015)	(356,100)	(1,444,445)	(124,915)	35.08%	Timing of capital expenditure
1	(6,901)	(22,527)	(90,122)	15,626	(69.37%)	Timing of capital expenditure
1	(3,567)	(85,890)	(503,139)	82,323	(95.85%)	Timing of capital expenditure
1	0	0	(40,000)	0		
1	(276,646)	(1,169,370)	(5,629,595)	892,724	(76.34%)	Timing of capital expenditure
1	(500,000)	(719,000)	(719,000)	219,000	(30.46%)	Timing of capital expenditure
1	0	(66,615)	(266,609)	66,615	(100.00%)	Timing of capital expenditure
1	(45,229)	0	(3,338,943)	(45,229)		
1	(10,920)	(196,485)	(745,997)	185,565	(94.44%)	Timing of capital expenditure
1	(955)	(37,749)	(151,000)	36,794	(97.47%)	Timing of capital expenditure
1	(97)	(14,301)	(57,206)	14,204	(99.32%)	Timing of capital expenditure
2	128,241	818,433	3,273,733	(680,192)	(84.33%)	Assets not disposed
3	(115,298)	(104,334)	(417,436)	(10,964)	10.51%	
3	0	0	0	0		
3	17,075	17,075	67,798	0	0.00%	
4	(55,555)	(55,555)	(902,198)	0	0.00%	
4	0	0	832,059	0		
5	13,947,351	13,874,094	13,874,094	73,257	0.53%	
5	17,129,107	17,863,212	(17,446)	(734,105)	(4.11%)	
6	(7,337,384)	(7,361,190)	(7,361,191)	23,806	(0.32%)	
Amount Raised from Rates						

This statement is to be read in conjunction with the accompanying notes.

BANK RECONCILIATION STATEMENT
 Period Ending 30th September 2012

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ 2645-61899 \$	1,017,139.76			
Business Bonus 028-0331279	\$5,776,131.25			
Muni Operating A/C 028-5350119	\$202,794.15			
ANZ - WA TREASURY BANK	\$5,007,811.31			
Term Deposit (Muni) 390116	\$1,500,000.00			
Term Deposit (Trust)T183 036059-9		\$24,035.04		
Term Deposit (Trust)T396 0387254		\$30,348.86		
Term Deposit (Trust) 035795-4		\$214,411.75		
Term Deposit (Trust) 695773-2		\$97,022.01		
Term Deposit (Trust)T527 034705-8		\$21,356.62		
Trust Operating A/C 028-5350143		\$393,428.45		
Business Bonus(Reserve) 028-0364535			\$46,462.50	
Term Term Deposit 028-0390108			\$1,000,000.00	
ANZ Term Deposit 9974-65749			\$3,851,738.20	
ANZ Banl T/D(DITRD & LG) 9971-31749				\$1,312,941.04
Business Bonus Grant Fund 036594-7				
Total As Per Bank Statements	\$13,503,876.47	\$780,602.73	\$4,898,200.70	\$1,312,941.04
Plus				
Outstanding Deposits	31,953.29	81.00		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$31,953.29	\$81.00	\$0.00	\$0.00
Less				
Unpresented Cheques	(209,678.35)	(7,136.85)		
	(\$209,678.35)	(\$7,136.85)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent	(30.00)			30.00
Bank Statement Balance after Adjustment	\$13,326,121.41	\$773,546.88	\$4,898,200.70	\$1,312,971.04
General Ledger Accounts				
111000010 MUNI BANK	8,318,310.10			
111180010 Trust Bank		773,546.88		
1111001010 Short Term Investment	5,007,811.31		0.00	
1111501010 Reserve Inv Bank			4,898,200.70	
1111002010 Unspent Grant				\$1,312,971.04
Balance Per General Ledger Accounts	\$13,326,121.41	\$773,546.88	\$4,898,200.70	\$1,312,971.04
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by *CA Becker* Confirmed by *J Man*
 POSITION : FINANCE OFFICER POSITION : ACCOUNTANT
 03/10/2012

13.4. COMMUNITY SERVICES

13.4.1 AWARDING OF TENDER - COMMUNITY BUS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Jean McGready / Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	16 November 2012

PURPOSE

For Council to decline to accept any tender for the supply of a community bus.

BACKGROUND

The need for an additional community bus was identified through community consultation in 2011. Community organisations, particularly those situated in the west ward of the Shire, identified the need for a bus that would be readily available and preferably housed in Wundowie or Bakers Hill. The Wundowie & Districts Men's Shed has approved the housing of a community bus in a safe and secure facility at its premises.

In January 2012 the Shire of Northam applied to Lotterywest for a grant to assist with the purchase of a second community bus. The application was made based on a quote for a 21 seater Toyota Coaster Standard with manual transmission, at a cost of \$97,956.30.

The Shire of Northam has received notification from Lotterywest that it has been successful in securing a grant for \$48,978.00, being 50% of the budgeted expenditure.

STATUTORY REQUIREMENTS

Local Government Act 1995 s3.57 Tenders for providing goods or services states:

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*

The Local Government (Functions and General) Regulations 1996 Part 4 Division 2 states:

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100,000 unless subregulation (2) states otherwise.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA Building Our Community

OUTCOMES Respect and care for our aged
Enhancing the growth and development and retention of youth

BUDGET IMPLICATIONS

Council's 2012-13 Budget provides for expenditure of \$97,956 for the purchase of a community bus, with transfer of an additional \$4,000.00 from the Community Bus Reserve approved at Council's September 2012 meeting, providing a total \$101,956.00 approved expenditure.

The compliant Tenders received do not fall within this budgetary allocation. The awarding of a Tender to a compliant Tender would require minimum additional expenditure of \$4,344.00. Should an additional step system be installed as requested post tender a further additional \$2,500 approx. would be required.

Branding of the bus with "Shire of Northam Community Bus" will incur additional expenditure of approximately \$500 (ex GST).

OFFICER'S COMMENT

Following the approval of the grant, Council officers undertook further investigations into options for the purchase of a community bus. On analysing the suitability of specific vehicles, it was considered that a vehicle with automatic transmission would be better fit for purpose.

At its September 2012 meeting, Council passed the following resolution:

"That Council:

1. *Advertises the Tender for purchase of a community bus*
2. *Endorses specifications for the community bus of:*
 - a. *Year of manufacture 2012*
 - b. *Seating capacity 20 – 25*
 - c. *Overall length under 7.5m*
 - d. *Air conditioned*
 - e. *Lap sash seatbelts for all seats*
 - f. *Automatic transmission*
 - g. *Window tinting*

3. *Accepts an evaluation criteria with the following weightings*
 - a. *Warranty period* 10%
 - b. *Service network* 10%
 - c. *Indicative service costs* 10%
 - d. *Ease of passenger access (not disabled)* 20%
 - e. *Price* 50%
4. *Authorises addition funds of up to \$4,000 to be transferred from the Community Bus Reserve toward the purchase of the vehicle*
5. *Authorises the Chief Executive Officer to award the tender”*

The additional transfer of funds from the Bus Reserve was in anticipation of the additional cost for the purchase of a bus with automatic transmission.

The invitation to Tender was advertised in the West Australian, on the Shire of Northam website and emailed to a number of dealers who had previously submitted a quote.

In total five Tenders were received, and these were evaluated by an assessment panel of three members of staff.

Of the Tenders received, two were non compliant as the length of vehicle exceeded the 7.5m stated as maximum in the tender requirements, and one was non-compliant in that it did not meet the requirement for lap sash seatbelts for all seats.

Two compliant Tenders were received however both exceeded the budget allocation.

Following the close of Tenders, the Shire of Northam received a request by a community group to have an additional step system installed for greater ease of access. The two options for the additional step system are:

Fully automatic step ¹ / ₄ with internal step	\$2,500 approx.
Manual pull out step with internal ¹ / ₄ step	\$1,200 approx.

The installation of additional steps will enable persons with limited mobility to utilise the bus but no assessment of step up systems for either vehicle have been undertaken, given that the request was only very recently received. Nonetheless, it is recommended that the fitting of an extra step system be undertaken, particularly as the bus is intended to provide a regular service from Wundowie and Bakers Hill to Northam for shopping/appointments, being an identified need of older and less agile/mobile residents.

It is recommended that both tenders be declined on the basis of the budget constraints applicable and the need for additional monies to meet the cost of the step and signage.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1897

Moved: Cr R Head

Seconded: Cr T Little

That Council in accordance with Local Government (Functions and General) Regulations, reg 18(5) decline to accept any tender and staff access the State Supply Agreement for the supply of the Community bus.

CARRIED 9/0

13.5. ENGINEERING SERVICES

13.5.1 CROSSOVERS AT A CUL-DE-SAC

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	6.1.2.23 / 2.3.1.2
Officer:	Simon Lee
Officer Interest:	Nil
Policy:	Section W5.2 Property Access & Crossovers of Policy Manual Section 1
Voting:	Simple Majority
Date:	09 November 2012

PURPOSE

For Council to consider a typical case for a crossover at the head of a cul-de-sac.

BACKGROUND

Section W 5.2 Property Access and Crossovers of Policy Manual Section 1 does not cover the case where crossovers are located at the head of a cul-de-sac. Incidents have occurred recently that neighbouring residents are suing each other for encroachment onto their driveways and have requested the Shire to provide clear definition where their crossovers should be located at the head of a cul-de-sac.

STATUTORY REQUIREMENTS

Local Government Act 1995

“7.10 Obstructing access to and from a path, driveway, etc.

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is in front of a path, in a position that obstructs access by vehicles or pedestrians to or from that path, unless—*
 - (a) the driver is dropping off, or picking up, passengers; or*
 - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.*

- (2) A driver shall not stop a vehicle on or across a driveway or other way of access for vehicles travelling to or from adjacent land, unless—*
 - (a) the driver is dropping off, or picking up, passengers; or*

- (b) *the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.”*

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To foster community pride and a sense of place

BUDGET IMPLICATIONS

Nil.

OFFICER’S COMMENT

Disputes between adjoining neighbours can be minimised and the above Local Government Act can be enforced, only when the location of a crossover at the head of a cul-de-sac is clearly defined.

It is proposed that the location of a crossover at a cul-de-sac be defined as follows.

- a crossover shall be located within the area bounded by the property boundary and the two lines joining the centre of the cul-de-sac to the boundary pegs of that property; and
- the edge of a crossover shall be located no closer than 1 metre to the boundary pegs of that property.

A diagram is attached to provide visual clarification.

RECOMMENDATION/COUNCIL DECISION

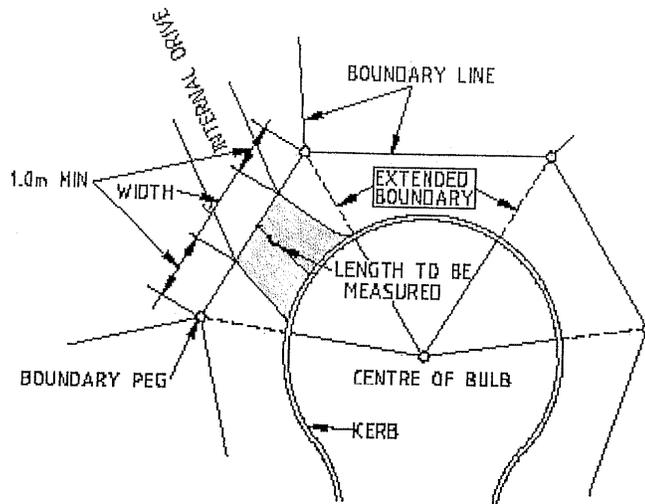
Minute No C.1898

Moved: Cr R Head

Seconded: Cr D Hughes

That Council resolve to adopt the proposed definitions for a crossover at the head of a cul-de-sac and the associated diagram; and include these in Section W 5.2 Property Access and Crossovers of Policy Manual Section 1.

CARRIED 9/0



NOTE:
CROSSOVERS TO BE LOCATED WITHIN
THE AREA CREATED BY JOINING THE
BOUNDARY PEGS TO THE CENTRE OF
THE CUL-DE-SAC BULB.
ANY DIFFICULTIES IN LOCATING THE
CROSSOVER OR OTHER QUERIES,
PLEASE CONTACT THE ENGINEERING
DEPARTMENT

TYPICAL CASE

13.5.2 TENDER 8 OF 2012 - PROVISION OF SUPPLY & SPRAY BITUMEN PRODUCTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Simon Lee / Kevin Kane
Officer Interest:	Nil
Policy:	Shire of Northam Policy Manual, Policy F3.2 Purchasing & Tendering
Voting:	Simple Majority
Date:	13 November 2012

PURPOSE

For Council to endorse the calling of tender and associated specifications and selection criteria for the supply installation of 25mm asphalt and spray seal class 170 bitumen on roads allocated in the Shire of Northam 2012/13 capital work program.

BACKGROUND

In order to complete the 2012/13 works programme Council is required to purchase bitumen and bitumen products. This report seeks council approval for the Specifications and selection criteria for the calling of Tenders.

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

“18. *Choice of tender*

- (1) *A tender is required to be rejected unless it is submitted at a place, and within the time specified in the invitation for tenders.*
- (2) *A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.*

- (3) *If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.*
- (4) *Tenderers that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks would be most advantageous to the local government to accept.*
 - (4a) *To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.*
- (5) *The local government may decline to accept any tender.*
- (6) *If a local government has accepted a tender but acceptance of the tender does not create a contract and within six (6) months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*
- (7) *If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

[Regulation 18 amended in Gazette 29 June 2011 p. 3131-2]

and:

"20. Variation of requirements before entry into contract

- (1) *If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirements subject to such variations in the tender as may be agreed with the tenderer.*
- (2) *If –*
 - (a) *the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*

(b) *the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.*

(3) *In subregulation (1) –*
minor variation *means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply”*

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

“F 3.4 Regional Price Preference

Policy: *Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”

This policy is to be applied within the tender assessment process.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Providing Physical Infrastructure & Caring for the Natural environment.

OUTCOME: Maintain and improve Shire infrastructure and other assets.

BUDGET IMPLICATIONS

The cost of the services to be provided has been included in the respective works projects within the 2012/13 budget.

OFFICER’S COMMENT

Staff seek Council approval to call tenders for Supply and Spray of Bitumen products for the 2012/13 works program. It is requested that the CEO be given delegated authority to select the most compatible tenders for use in the current works program.

Initially, quotes will be obtained through the WALGA Preferred Suppliers option which is exempt from the formal public tender requirements.

Specification

1. Supply and spray Class 170 bitumen for various roads within the Shire of Northam; and
 - (a) Hire of two (2) spreader trucks;
 - (b) Pre sand testing for application spray rate as required;
 - (c) Supply 10mm aggregate as required; and/or
 2. Supply and install minimum 25mm compacted dense graded hot rolled asphalt on various roads.
- (for works identified in attachment 1)

In accordance with

- 1) AAPAA Technical Specification for supply and laying of hot asphalt road surfacing
- 2) WALGA Specification Appendix 4 Spray Bitumen Surfacing
- 3) WALGA Specification Appendix 5 Sealing aggregate

Selection Criteria

a) Resources	10%
b) Management	10%
c) Experience	10%
d) Work Schedule	15%
e) Price	55%
Total	100%

RECOMMENDATION/COUNCIL DECISION

Minute No C.1899

Moved: Cr D Hughes
Seconded: Cr K Saunders

That Council,

1. **approve calling of Tender No. 8 of 2012 for:**
 1. **Supply and spray Class 170 bitumen for various roads within the Shire of Northam; and**
 - (a) Hire of two (2) spreader trucks;**
 - (b) Pre sand testing for application spray rate as required;**
 - (c) Supply 10mm aggregate as required; and/or**
 2. **Supply and install minimum 25mm compacted dense graded hot rolled asphalt on various roads.**

In accordance with the

 - a) AAPAA Technical Specification for supply and laying of hot asphalt road surfacing;**
 - b) WALGA Specification Appendix 4 Spray Bitumen Surfacing; and**
 - c) WALGA Specification Appendix 5 Sealing aggregate**

2. apply the following selection criteria

(a) Resources	10%
(b) Management	10%
(c) Experience	10%
(d) Work Schedule	15%
(e) Price	55%
Total	100%

(Note: Tender is subject to Council's 10% Regional Price Preference Policy)

3. delegate authority to the Chief Executive Officer to purchase aggregate and bitumen products as per the attached invitation to tender and within the appropriate budget allocation.

CARRIED 9/0

ATTACHMENT 1

Roadwork Programme in the 2012/13 budget Asphalt sealing.

Asphalt mix design will be AC10 CLASS 170 hot rolled densely graded asphalt. Minimum 25mm thickness post compaction using a 10mm aggregate chip

Job No	Street / intersection	From road	To road	Width m	Length m	Area Sqm	Additional Areas Sqm	Total Area Sqm	Volume/ Cubm Area x 0.025	Tonnage x 2.4t/Cubm	Overlay
3516	Wellington Street	Peel Tce	Burn st Sth	10	1830	18300	74	18374	460	1104	Asphalt
3043	Gairdner st.	Wellington St	Throssell St	6.6	900	5940	135	16075	402	965	Asphalt
3046	Burnside Ave	Charles	Atkinson	7.2	600	4320		4320	108	250	Asphalt
3741	Hawke Avenue	Coateds Rd	Boronia	8.9	220	1958	600	2558	64	154	Asphalt
3044	Church St.	Moore St	Irishtown rd	8	400	3200		3200	80	192	Asphalt
3656	Irishown/Hadrill	Intersection	Intersection					3000	75	180	Asphalt
3662	WellingtonSt/Gordon St	Intersection	Intersection					1000	25	60	Asphalt
3660	ForrestSt/Clarke st	Intersection	Intersection					1000	25	60	Asphalt
Total:									49527	1239	2975

Spray Sealing Bitumen Class C170

10mm/14mm Chip spray seal bitumen of class C170. Average application rate is 1.6 litres/sqm for costing. Primer application rate is 0.8 litres/sqm

Job No	Street / intersection	From road	To road	Width m	Length m	Area Sqm	Additional Areas Sqm	Total Area Sqm	Primer coat / 0.8ltrs/Sq m	Bitumen/ Application rate/1.6ltrs/S qm	Overlay
3518	York-Spencers	Spencers-Brook	York-Boundary		7	1700		1700		19520	Chip Seal
3040	Stirling St	Broome Tce	Suburban Rd	7.3	1450	10585		10585		16936	Chip Seal
3042	Suburban Rd	Northam-Toodya	Dead End	7.2	800	5760		5760		9216	Chip Seal
3041	Morrill st	Dead End	Throssell st	8.6	680	5848		5848		9357	Chip Seal
3045	Croke ave	Morrill st	Burn St sth		50		100	100		360	Chip Seal
3047	Clackline Hall	N/a						720	576	1152	Chip Seal & Primer coat
3732	Southern Brook Rd	Northam-Pithara	Shire Boundary	Widen Shoulders by 1m	3000			3000	2400	4800	Chip Seal & Primer coat
3036	Grass Valley Sth			5	575			2875		4600	Chip Seal
3037	Carter Rd			5.7	250			1425	1140	2280	Chip Seal & Primer coat
Total:									42513	4116	68021



INVITATION TO TENDER

For the:

- 1. Supply, and spray Class 170 bitumen for various roads within the Shire of Northam; and/or**
 - (a) Hire of two (2) spreader trucks;**
 - (b) Pre sand testing for application bitumen spray rate as required;**
 - (c) Supply 10mm aggregate as required; and/or**
- 2. Supply and install minimum 25mm compacted dense graded hot rolled asphalt on various roads**

Tender Number:	8 of 2012
Deadline:	4:00pm Monday, 10 December 2012
Address for Delivery:	395 Fitzgerald Street (PO Box 613) NORTHAM WA 6566 Email and Facsimile Tenders will not be accepted.

1. SHIRE OF NORTHAM'S REQUEST

1.1 How to Prepare your Tender

- a) Read the Shire of Northam's Request (Part 1) and Specifications (Part 2),
- b) Ensure you understand the requirements,
- c) Make sure you have signed the Offer and responded to all of the selection criteria,
- d) Lodge your tender before the deadline.

1.2 Contact Persons

Tenders should not rely on any other information provided by any other person(s) than those listed below:

	Contractual Enquiries	Specification Enquiries
Name:	Simon Lee	Simon Lee
Tel:	9622 6127	Mb: 0419 945 721

1.3 Evaluation Process

The Shire has adopted a best value for money approach to this Tender.

The Contract will be awarded to a sole tenderer who best demonstrates the ability to provide a quality product at a competitive price. The tendered price will be considered along with related factors affecting the total cost to the Shire, eg the ability to deliver on time and to provide ongoing supplies in the years to come.

This means that, although price is considered, the Offer containing the lowest price will not necessarily be accepted.

The Tenders will be used to select the chosen Tenderer, and failure to provide the specified information may result in elimination from the Tender evaluation process.

1.4 Price Basis

All prices for goods offered under this Invitation shall be fixed for the term of the Contract.

Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices quoted shall include delivery and all applicable levies, duties, taxes and charges. Any charge not stated in the Response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

1.6 Conditions of Tendering

1.6.1 Delivery Method

Tenders may be delivered in person or sent through the mail:

In person

Attention: Tender Box

Tender 8 of 2012 – Provision of Supply & Spray Bitumen Products
 Shire of Northam Administration Centre
 395 Fitzgerald Street
 NORTHAM WA 6401

By Mail

Attention: Tender Box

Tender 8 of 2012 – Provision of Supply & Spray Bitumen Products
 Shire of Northam Administration Centre
 PO Box 613
 NORTHAM WA 6401

1.6.2 Lodgement of Tenders

The Tender must be lodged by the Deadline.

The Deadline for this Invitation is 4:00pm Monday, 10 December 2012

The Tender must be:

- a) Placed in a sealed envelope; and
- b) Clearly endorsed with the tender number and titled as shown on the front cover of this invitation.

1.6.3 Rejection of Tenders

A Tender shall be rejected without consideration of its merits in the event that:

- a) The Tender is not submitted at the time and at the place specified in the Invitation; or

- b) The Tenderer does not submit an Offer form which has been completed and signed together with the required Attachments; or
- c) The Tender fails to comply with any other requirements of the Invitation.

1.6.4 Late Tenders

Tenders received after the Deadline will not be accepted for evaluation.

1.6.5 Acceptance of Tenders

Unless otherwise stated in this Invitation, Tenders may be for all or part of the Requirements and may be accepted by the Shire either wholly or in part. The Shire is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

All Tenders will be given notification of the name of the successful Tenderer(s), the price accepted and the reason/s for being unsuccessful or advising that no Tender was accepted.

1.6.6 Alternative Tenders

All Alternative Tenders shall be accompanied by a conforming Tender.

Tenders may be submitted as Alternative Tenders or made subject to conditions other than the General and Special Conditions of Contract shall in all cases arising be clearly marked "ALTERNATIVE TENDER".

The Shire may in its absolute discretion reject any Alternative Tender as invalid.

If the Tender is marked as an Alternative Tender, any printed "General Conditions of Contract" shown on the reverse of a Tenderer's letter or quotation form will not be binding on the Shire in the event of a Contract being awarded.

1.6.7 Tender Validity Period

All Tenders shall remain valid and open for acceptance for a minimum period of three (3) months from the Deadline.

1.6.8 General Conditions of Contract

Tenders shall be deemed to have been made on the basis of and to incorporate the General Conditions of Contract for the Supply of Goods. In the event of there being any conflict or inconsistency between the terms and conditions in this Invitation and those in the General Conditions of Contract the terms and conditions appearing in this Invitation shall have precedence.

1.6.9 Respondents to Inform Themselves

Tenderers shall be deemed to have:

- a) Examined the Invitation and any other information available in writing to Tenderers for the purpose of Tendering;
- b) Examined all further information relevant to the risks; contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquiries;
- c) Satisfied themselves as to the correctness and sufficiency of their Tenders including Tendered prices which shall be deemed to cover the cost of complying with all the conditions of Tender and of all matters and things necessary for the due and proper performance and completion of work described therein;

1.6.10 Canvassing of Councillors

If a Tenderer, whether personally or by an agent, canvasses any of the Shire's Councillors (as the case may be) or with a view to influencing the acceptance of any Tenderer made to it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Shire may at its discretion omit the Tender from consideration.

1.6.11 Tender Opening

All Tenderers and members of the public may attend or be represented at the opening of Tenders.

All Tenders will be opened in the Shire's Offices, following the advertised Deadline. No discussions will be entered into between Tenderers and the Shire's Officers present or otherwise concerning the Tender submitted.

The Tender opening will be held at 4:15pm Monday, 10 December 2012 at the Shire of Northam Administration Centre, 395 Fitzgerald Street Northam.

2. SPECIFICATION

2.1 Specification

2.1.(A) Full Service and supply

ITEM	RATE/UNIT	QUANTITY/COMMENTS
Supply @ spray C170 (up to 2% MCC) Bitumen	1.6 litre per m ²	22,00 litres per day reseals
Supply & spray C170 (up to 5% MCC) Bitumen	0.8 litre per m ²	22,000 litres per day Primerseals
Aggregate	120m ² area per m ³ of aggregate	

2.1.(B) Hire of two (2) spreader trucks

2.1.(C) Rate for sand testing per test for application spread rate as required

2.1.(D) Supply aggregate as required for spray seal 566 tonnes (approximate)

2.1.(E) Supply asphalt AC10 Class 170 – 25mm compact dense graded hot rolled

3. TENDER OFFER

3.1 Offer Form

To: The Chief Executive Officer, Shire of Northam

Name: _____

Address: _____

ABN: _____

ACN: _____

Tel: _____

Fax: _____

E-Mail: _____

Web: _____

I/We agree that I am/We are bound by, and will comply with:

- a) This Invitation and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Invitation signed and completed
- b) The Tendered price is valid up to ninety (90) calendar days from the date of the Tender closing or forty five (45) days from the Council's resolution for determining the Tender whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.
- c) I/We agree that there shall be no cost payable by the Shire towards the preparation or submission of this Tender irrespective of its outcome.
- d) The Tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Dated this: _____ day of _____ 20 _____

Signature of authorised signatory
of Tenderer

Witness signature

Name of authorised signatory

Name of witness

Position

Position

Address

Address

3.2 Price Schedule

(1) Supply of 6,416 ltrs hot bitumen primer seal (as per attachment 1).

	Net	GST	Gross
Price per m ²	\$ _____	\$ _____	\$ _____

(2) Supply Spray seal Bitumen 6,821 ltrs Class 170, Pre-coat, Supervise and supply 566 tonnes (approximately) of 10mm aggregate and Spray, Spread, Roll, Sweep 42,513m² (as per attachment 1) and traffic control.

	Net	GST	Gross
Price per m ²	\$ _____	\$ _____	\$ _____

(3) Supply 2,975 tonnes of asphalt AC10 Class 170, 25mm compacted dense graded hot rolled (as per attachment 1).

	Net	GST	Gross
Price per m ²	\$ _____	\$ _____	\$ _____

Where other jobs that are not listed in the tender documentation are identified, then the Shire of Northam retains the right to utilise the above tendered prices for these additional jobs.

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

Nil

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

<p>Minute No C.1900</p> <p>Moved: Cr R Head Seconded: Cr D Hughes</p> <p>That Council,</p> <p>1. in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.</p> <p>2. move into Camera.</p> <p style="text-align: right;">CARRIED 9/0</p>	
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Members of the Gallery and staff departed the Chambers at 7:17pm.

16.1 CHIEF EXECUTIVE OFFICER'S ANNUAL PERFORMANCE REVIEW 2012

Name of Applicant:	CEO Review Committee
Name of Owner:	CEO Review Committee
File Ref:	1.1.1.1
Officer:	CEO Review Committee
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	08 November 2012

PURPOSE

RECOMMENDATION

<p>Minute No C.1902</p> <p>Moved: Cr R Tinetti Seconded: Cr T Little</p> <p>That Council,</p> <p>1. adopt the 2012 Chief Executive Officer Annual Performance Review Report;</p>	
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2. endorse the overall rating of 'Meets performance criteria to a satisfactory level';
3. schedules the 2013 annual performance review to be commenced by 1 July 2013;
4. agrees to a 5% increase in the CEO's remuneration in accordance with the terms of the contract of employment; and
5. apply the following Key Performance Indicators for 2012/13 in principal:
(See attached document)
 1. Leadership
 2. Communication
 3. Statutory Compliance (web upgrade)
 4. Strategic Outcomes
 5. implementation of the key elements of the Shire's Plan for the Future
 6. Forward Capital Works Program
 7. Community Strategic Plan and associated Corporate Business Plan, Asset Management Plan and Long Term Financial Plan

PROJECTS

1. Supertowns - Project Implementation as per FAA's
2. Supertowns - Business cases as per council priorities
3. (CBD, Cultural Centre, Rec Centre stg 2)
4. Works Depot
5. Bakers Hill GEH upgrade & beautification
6. Recycling - joint project with Toodyay
7. Rates Review - GRV
8. Reserves - creation of Infrastructure Fund

CARRIED 9/0

MOTION

Minute No C.1901

Moved: Cr R Head
Seconded: Cr T Little

That Council move out of camera.

CARRIED 9/0

Members of the gallery and staff returned to the Chambers at 7:53pm.

Cr S Pollard then read aloud the decision of Council.

17. DECLARATION OF CLOSURE

There being no further business, the Presiding Officer, Cr S Pollard declared the meeting closed at 7:54pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 21 November 2012 .have been confirmed as a true and correct record."

_____ President

_____ Date