



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Special Council Meeting

14 July 2021

UNCONFIRMED

DISCLAIMER

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING.....	4
2.	ACKNOWLEDGEMENT TO COUNTRY.....	4
3.	ATTENDANCE.....	4
3.1	APOLOGIES.....	4
3.2	APPROVED LEAVE OF ABSENCE.....	4
3.3	ABSENT.....	4
4.	DISCLOSURE OF INTERESTS.....	5
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	7
6.	PUBLIC QUESTION TIME.....	7
6.1	PUBLIC QUESTIONS.....	7
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	7
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	7
8.1	PETITIONS.....	7
8.2	PRESENTATIONS.....	7
8.3	DEPUTATIONS.....	7
9.	APPLICATION FOR LEAVE OF ABSENCE.....	7
10.	CONFIRMATION OF MINUTES.....	7
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	7
12.	REPORTS OF COMMITTEE MEETINGS.....	8
13.	SPECIAL ITEMS.....	8
13.1	ANNUAL BUDGET OVERVIEW.....	8
13.2	ENDORSEMENT OF THE DRAFT BUDGET.....	16
14.	MATTERS BEHIND CLOSED DOORS.....	30
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	30
16.	URGENT BUSINESS APPROVED BY DECISION.....	30
17.	DECLARATION OF CLOSURE.....	30

1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 6:02pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
J E G Williams
A J Mencshelyi
D Galloway
T M Little
R W Tinetti
M P Ryan
S B Pollard

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Community Services
Executive Manager Development Services
Executive Manager Corporate Services
Executive Assistant – CEO

J B Whiteaker
C D Kleynhans
J Metcalf
C B Hunt
C Young
A C McCall

Gallery:

Public

Gary Williams
Paul Antonio
Kathy Saunders
Cheryl Lawrence
Laura Taylor

3.1 APOLOGIES

Councillor

M I Girak

3.2 APPROVED LEAVE OF ABSENCE

Cr C P Della has been granted leave of absence from 5 July 2021 to 23 July 2021 (inclusive).

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Endorsement of the Draft Budget	13.2	Cr S B Pollard	Proximity	Cr Pollard has an interest in 193 Wellington Street and Croke Avenue runs through to the rear of that property. Croke Ave is on the road program for 2021/22.
		Cr R W Tinetti	Proximity	Cr Tinetti owns a property on a corner of Gordon Street and Angus Way which is part of the footpath program.
		Cr R W Tinetti	Impartiality	Cr Tinetti is a member of the Northam Chamber of

Item Name	Item No.	Name	Type of Interest	Nature of Interest
				Commerce which received funding from the Shire of Northam.
		Cr M P Ryan	Impartiality	Cr Ryan is a financial member of the Chamber of Commerce who receive funding from the Shire of Northam.
		Cr C R Antonio	Impartiality	Cr Antonio is a member of a number of community groups that will be affected by the budget deliberations.
		Cr C R Antonio	Proximity	Southern Brook Road is adjacent to their family's land.
		Cr J E G Williams	Impartiality	Cr Williams is a member of community organisations that may benefit from decisions made in the budget adoption.
		Cr T M Little	Impartiality	Cr Little is a member of some (Wundowie) community groups mentioned.
		Cr D Galloway	Impartiality	Cr Galloway is a member of the Wundowie Iron Festival Committee.
		Mr J B Whiteaker	Impartiality	Mr Whiteaker is a member of the Northam Hockey Club, who are charged fees and Council does work on their behalf.
		Mr C D Kleynhans	Proximity	Mr Kleynhans owns an investment property on Perina Way which is a project within the annual footpath program.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Name: Kathy Saunders.

Question: In 2020/21 the community group funding process was different from previous years. Will the same process be applied to the 2021/22 funding?

Response: The Executive Manager Community Services advised that it would follow a similar process where groups apply for the funding they need. Staff will be holding workshops to assist community groups.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

Nil.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

Nil.

13. SPECIAL ITEMS

13.1 ANNUAL BUDGET OVERVIEW

File Reference:	8.2.8.1
Reporting Officer:	Colin Young Executive Manager Corporate Service
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To provide information to Elected Members in relation to the budget process and influencing factors.

ATTACHMENTS

Attachments: Nil.

A. BACKGROUND / DETAILS

The development of the draft budget as presented is the culmination of many months preparatory work undertaken by each individual department, under the guidance of the Executive Manager Corporate Services, Mr Colin Young.

The budget process to date has included the following key elements.

- Endorsement of draft building maintenance program 19 May 2021
- Adoption of the 2021/22 fees and charges 19 May 2021
- Roads & footpath programs workshop 22 June 2021
- Endorsement of draft 1 year road program to occur on 14 July 2021
- Endorsement of 2-year footpath program to occur on 14 July 2021
- Endorsement of the draft plant program to occur on 14 July 2021

Staff have been through a rigorous assessment process to ensure that the departmental and individual item draft budget allocations reflect both the

intent of the Council's planning documents and ensure sufficient resources to meet the established objectives.

As Elected Members would be aware, the current adopted Long Term Financial Plan reports on a number of key performance indicators, which are reflective of the Local Government Act 1995 requirements. The following information provides an indication as to how the Council is performing against a number of the key indicators (the advance payment of federal assistance grants has been included in the calculations).

2021/22		
Ratio	LTFP	Draft Budget
Debt Service	5.83%	9.95%
Operating Surplus	-3.52%	5%
Own Source Revenue	72%	72.2%

The draft budget as presented does not include the additional debt that is associated with the COVID-19 Response Package. The requirement for this additional debt is being reviewed, with staff looking at the possibility of providing options to reduce the debt as part of the formal budget adoption, (\$1.5 – \$2M). In any case cash-flow is projected to remain strong in early 21/22 and as such the debt is not expected to be raised until the 3rd quarter of the financial year. With this in mind, no repayments have been budgeted for the 2021/22 financial year. Current projections modelled with an additional \$2M debt show the service indicator would remain strong at 7.92%.

The operating surplus ratio will be impacted by the operational carry forwards of an estimated \$400,000 that will be added back to the budget. It is expected to remain strong at 2.26%.

Debt Service

Measures the Council's ability to service debt out of its uncommitted or general-purpose funds available for its operations. Councils with a higher proportion of revenue from rates can also effectively operate at lower debt service ratios as they are more able to generate income (through rate increases) to cope with the debt burden.

If Ratio > 10:	Accepted as reasonable.
If Ratio > 5 and <10:	Exercise caution around debt management.
If Ratio <5:	Debt management may be an issue and needs to be considered in context of overall financial position.

Operating Surplus

Effectively highlights the scale/extent of any operating surplus or deficit in relation to the overall size of the Local Government. A sustained period of

deficits will erode that Local Government's ability to maintain both its operational service level and asset base.

If Ratio > 0.15:	Strong operating surplus which gives flexibility in relation to future operational service levels and asset base.
If Ratio > 0.00 and < 0.15:	Should closely monitor with improvements made where possible to increase capacity to give flexibility in relation to future operational service levels and asset base.
If Ratio <= 0.00:	Experiencing an operating deficit.

Own Source Revenue Ratio

Measures the Local Government's ability to cover operating expenses from own source revenue. The higher the ratio, the more self-reliant the Local Government is. This allows greater flexibility as fewer external funds are required for operational purposes.

If Ratio > 0.9:	Satisfactory.
If Ratio > 0.6 and < 0.9:	Will need to improve if it hopes to maintain and improve the current service levels of its asset base.
If Ratio < 0.6:	Needs to examine the level of its own source revenue given current levels of operating expenses.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The budget document has been guided by several key planning documents including:

- Strategic Community Plan.
- Corporate Business Plan.
- Long Term Financial Plan modelling; and
- Various asset management and delivery plans
- COVID-19 Strategic Response

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Consultation has occurred with Councillors and staff.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Council not provided with longer term financial implications	Medium (3) * Unlikely (2) = Moderate (6)	Ensure modelling is carried out and presented to Council through development of a Long Term Financial Plan.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	Budget not adopted in a timely manner, impacting ability to commence significant projects/programs	Medium (4) * Unlikely (2) = Moderate (8)	Special Council meeting held in July 2021 to adopt budget
Compliance	Budget not adopted by August 31, failing to meet statutory requirements	Medium (3) * Unlikely (2) = Moderate (6)	Special Council meeting held in July 2021
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The following changes have been carried out to the draft budget since the budget workshops and are presented in the table below;

Account/Job	Description	Reason	Amount	C/FWD, Grants etc.
Surplus			147	
5234	Youth Park	Expense added to include Cleaning New Toilet Block	(9,100)	

11362002	AVAS Annual Subsidy	Reduction AVAS subsidy to bring in line with previous years	2,000	
11343253	Transfer Ex Trust	Carry Forward	(146,500)	146,500
11343243	AROC Equipment Hire	Revenue added to account for projected hire charges	1,500	
Budget surplus / (deficit)			(5,453)	

COVID-19 Financial Implications

This draft budget has been developed within the following parameters as legislated by the State Government as a response to the COVID-19 pandemic. Penalty Interest rates have been set at 7% and Instalment rates at 3%. During 2020/21 Council committed to a range of measures to assist the community navigate the pandemic challenges, which included both capital and operating expenditure totalling \$6,058,586, to fund the following;

- o Economic support package of \$4,497,000
- o Community support package of \$561,586
- o Economic stimulus package of \$1,000,000

Funded from

- o 2020/21 Annual Budget \$1,061,586
- o Reserve funds \$1,090,000
- o Debt Finance \$3,464,020
- o 2019/20 untied surplus \$442,980

The 2021/22 budget will look to reduce the overall debt commitment with further untied surplus funds being recommended to be transferred to reserve. This will be presented to Council at budget adoption, after the final calculations have been carried out.

Investment Interest

Interest on investments rate of return has again been reduced, in the recent 12 month's term deposit rates received are giving a rate of return of 0.5%, this has resulted in a further write down of expected revenue raised from interest from \$73,000 in the 2020/21 year to \$39,000 in the 2021/22 year.

Federal Assistance Grants

Based on the prepayment of 50% of the General Assistance Grant and a slight population growth within the Shire, this grant has been predicted to increase by 1.75%. The roads component is predicted to remain stable, based on history. It is unlikely that the exact allocation amounts will be available before the budget adoption.

Utilities

The State Government has announced that general utility charges will increase by 1.75%, with street lighting charges increasing by 3.03%. These have been offset with the installation of solar panels across a range of Shire facilities, resulting in a projected net \$5,000 increase for the 2021/22 financial year. Water charges are also expected to increase by 1.75% over the 2021/22 financial year.

Emergency Services Levy

It has been declared that the emergency services levy will increase by 4.76% over the 2020/21 financial year.

Projected end of year 2020/21 Surplus

Projects remaining incomplete at the end of the 2020/21 financial year will be provided for in the 2021/22 budget and offset with the end of year tied surplus. All of these carry forward items will be clearly identified within the budget document. As the funds will be carried forward, they will not alter the financial position of the draft budget. It is expected that the 2020/21 financial year will finish with an untied surplus in the vicinity \$300,000 or greater. Final calculations are still being carried out; allocations will be dealt with at budget adoptions as per the end of year surplus policy.

"The use of any identified untied surplus at the end of a financial year will be limited to one (or more) of the following transactions, at the discretion of Council:

- 1. Transferred to a Reserve Account to be nominated by the Council;*
- 2. Allocated to a "one-off" capital project nominated by the Council;*
- 3. Retirement of debt (where possible)."*

Local Roads & Community Infrastructure Fund

The budget as presented does not allocate \$1,057,812 of the grant. Staff are very concerned around the current project workload and are of the view that adding additional workload will be unrealistic. Consequently, it is being recommended to utilize this funding against existing projects.

Insurance

Insurance has increased by 16.39% representing \$104,928. Insurance premiums have increased from \$705,017 to \$765,532 and the scheme dividend reduced from \$64,821 to \$20,408. Increases were across all categories. Property went up 3% combined with an increased insurable amount that resulted in a \$31,000 increase. Workers' compensation premiums increased from 3% to 3.15% of total salaries, as a result of increased workers compensation claims.

The scheme dividend was reduced based on the current market risk and a weaker rate of return-on-investment income of cash reserves held by LGIS.

Wages & Salaries

There has been a provision included within the budget for a general 2.25% increase in salaries across the Organization. It comprised of the statutory 0.5% increase to superannuation and a 1.75% increase in wages and salaries. There have been no significant changes to the Organisation structure of Council during the financial year. A request is included within the consideration list to increase the outside workers combined wages expenditure by \$50k.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4248

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council receives the budget overview as presented.

CARRIED 8/0

Cr S B Pollard declared a "Proximity" interest in item 13.2 – Endorsement of the Draft Budget as Cr Pollard has an interest in 193 Wellington Street and Croke Avenue runs through to the rear of that property. Croke Ave is on the road program for 2021/22.

Cr R W Tinetti declared a "Proximity" interest in item 13.2 – Endorsement of the Draft Budget as Cr Tinetti owns a property on a corner of Gordon Street and Angus Way which is part of the footpath program.

Cr R W Tinetti declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Cr Tinetti is a member of the Northam Chamber of Commerce which received funding from the Shire of Northam.

Cr M P Ryan declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Cr Ryan is a financial member of the Chamber of Commerce who receive funding from the Shire of Northam.

Cr C R Antonio declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Cr Antonio is a member of a number of community groups that will be affected by the budget deliberations.

Cr C R Antonio declared a "Proximity" interest in item 13.2 – Endorsement of the Draft Budget as Southern Brook Road is adjacent to their family's land.

Cr J E G Williams declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Cr Williams is a member of community organisations that may benefit from decisions made in the budget adoption.

Cr T M Little declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Cr Little is a member of some (Wundowie) community groups mentioned.

Cr D Galloway declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Cr Galloway is a member of the Wundowie Iron Festival Committee.

Mr J B Whiteaker declared an "Impartiality" interest in item 13.2 – Endorsement of the Draft Budget as Mr Whiteaker is a member of the Northam Hockey Club, who are charged fees and Council does work on their behalf.

Mr C D Kleynhans declared a "Proximity" interest in item 13.2 – Endorsement of the Draft Budget as Mr Kleynhans owns an investment property on Perina Way which is a project within the annual footpath program.

13.2 ENDORSEMENT OF THE DRAFT BUDGET

File Reference:	8.2.8.1
Reporting Officer:	Colin Young Executive Manager Corporate Service
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider matters raised by Elected Members and the presented considerations for incorporation into the 2021/22 Annual Budget. Endorsement will also be sought for the roads, footpaths and plant programs.

ATTACHMENTS

Attachment 1: 2021/22 Roads Program.

A. BACKGROUND / DETAILS

All Elected Members were provided with the opportunity to attend workshops to allow the Council finance team to provide an outline of the budget document as presented, answer questions, and provide clarifications. These workshops were well attended, and the feedback received from Elected Members has been positive.

Elected Members were provided the opportunity to raise/identify issues they felt warranted further detailed discussion or debate at the budget meeting.

Workshops were also held for the road and footpaths programs.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The budget has been developed in accordance with the broad parameters established in the range of Council planning documents.

B.3 Legislative Compliance

The budget is required to be adopted by Council, on or before August 31

B.4 Policy Implications

Nil

B.5 Stakeholder Engagement / Consultation

Consultation has occurred with Councillors and Staff.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Council not provided with longer term financial implications	Medium (3) * Unlikely (2) = Moderate (6)	Ensure modelling is carried out and presented to Council though development of a Long Term Financial Plan.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	Budget not adopted in a timely manner, impacting ability to commence significant projects/programs	Medium (4) * Unlikely (2) = Moderate (8)	Special Council meeting held in July 2021 to adopt budget
	Inability to deliver project outcomes because of adding to draft budget workloads	Medium (4) * Unlikely (2) = Moderate (8)	Staff recommending to not add additional projects to budget
Compliance	Budget not adopted by August 31, failing to meet statutory requirements	Medium (3) * Unlikely (2) = Moderate (6)	Special Council meeting held in July 2021
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

As a result of the workshops held with Elected Members the following information is provided for discussion:

Items raised for Discussion by Elected Members

Members sitting fees.

This item was raised by Cr Pollard who would like consideration given to a 2% increase to Elected Members sitting fees. Elected Members sit within the salaries and allowances tribunal band 2 as per the table presented below.

Elected Members Prescribed Attendance Fees, Band 2						
	Council Member			Shire President		
	Minimum	Actual	Maximum	Minimum	Actual	Maximum
Meeting Fees	14,865	19,750	23,230	14,865	23,600	31,149
% of Maximum		58%			54%	
Presidential Allowance				15,377	45,000	63,354
% of Maximum					62%	
Deputy President Allowance (25% of Presidents allowance)					11,250	

Elected Members currently receive the maximum telecommunications allowance of \$3,500 per annum.

Councillor sitting fees were last increased in 2017/18. If a 2% increase was adopted the cost to Council would be \$4,027. This figure does not include an increase to either the President's or Deputy President's allowances.

Request to open the Wundowie Pavilion Toilets.

Cr Little requested discussion around the opening of the Wundowie Pavilion toilets 7 days a week for users of the RV overnight stay bays.

Estimated expenditure associated with opening the site 7 days a week is \$10,500 per annum.

Wundowie Iron Festival.

Cr Galloway requested increasing the Wundowie Iron Festival contribution from \$15,000 to \$18,000, which was the amount adopted in previous years budgets. In previous years, an additional \$3,000 was also received for children's entertainment.

Visitor Centre.

Cr Tinetti raised the issue of investigating the closure of the Visitor Centre. Staff would recommend that this matter should be noted and discussed at a strategic meeting of Council.

Northam Balloon Festival.

Cr Williams has requested that the expenditure regarding the balloon festival be discussed.

Roads Program

The roads program as presented was workshopped on the 27 June 2021, no changes were recommended at workshop.

Draft 2021 / 22 Road Program					
Road	From	To	Category	Scopes included	Treatment Cost
Forrest Street	Newcastle Road	Clarke Street	Recon	Asphalt overlay/ Red Median with trees	\$203,640
Mitchell Avenue			Gaurdail	Safety Gaurdail adjacent to steep embankment	\$118,800
Henry Street	Chidlow Street	Aquatic Center	Reseal	Slight widening, Asphalt Overlay	\$143,686
Parker Street	Dead End	Throssell Street	Reseal	Reseal	\$44,493
Cox Street	Edmonson Street	East Street	Reseal	Asphalt Overlay - minor rehab - upgrade kerb	\$130,691
Forward Street	Edmonson Street	East Street	Reseal	Asphalt Overlay - minor rehab - upgrade kerb	\$132,364
Clarke Street/ Suburban Road	Forrest Street	End	Reseal	Reseal, rehab small sections	\$135,075
Wellington Street	Glass Ave	Dick Street	Recon	Recon, Asphalt	\$286,397
Jennapullin Road	700m North Clydesdale	Top of hill	Widen	Widening to joint existing widened sections	\$221,635
Southern Brook Road	Dwyer Road	Shire Boundary	Widen	Widen to 7m + full width seal overlay	\$382,800
Coates Road	Great Eastern Highway	Hawke Avenue	Widen	Seal Shoulders and Audible Edge Line	\$245,071
Spencers Brook Road	Wellington Street	GEH	Widen	Seal Shoulders and Audible Edge Line	\$1,413,692
GV South Road	Keane Street	1.1km East	Reseal	Reseal	\$34,290
Dring Street	Jacamar Drive	End	Recon	Construct cul de sac	\$45,120
Croke	Morrell St	Hatton St	Reseal	Reseal, rehab small sections	\$54,231
Leader Road	Gooch Rd	Harvey Road	Reseal	Reseal, rehab small sections	\$60,300
Mokine Road	Spencers Brook Road	1.92 S/East	Reseal	Reseal, add gravel to shoulders	\$92,882
Linley Valley Road	Great Eastern Highway	Shire Boundary	Reseal	Reseal, rehab small sections	\$142,642
Robinson Street	Mitchell Avenue	Newcastle Road	Rehab	Rehab sections, Reseal, Asphalt intersections.	\$220,327
Fitzgerald Street	Poole Street	Burlong Road	Rehab	Reseal, rehab small sections	\$73,877
Charles Street (C/F)	Chidlow Street	Wellington St	Recon	Recon/ Reseal	\$43,661
Wellington/Gairdner Roundabout (C/F)	Intersection	Intersection	Recon	Recon/ Reseal	\$124,406
Total					\$4,350,081

Charles Street has an additional amount to carry forward from the 2020/21 year of \$44,339 giving a total cost of \$88,000 and Wellington/ Gairdner has a carry forward from the 2020/21 financial year of \$124,528 giving a total cost of \$248,934.

Footpath Program

The 2 year footpath program as presented was workshopped on the 27 June 2021, no changes were recommended at the workshop.

Proposed Footpath Program 2021-22				
Road Name	Start	End	Length ((\$ Cost
Bernard Park	Soundshell	Carpark/ Existing paths	175	48,550
East Street	Peel Terrace	Cox Street	410	85,600
Gordon Street	Cody Street	Angus Way	100	31,070
Mudalla Road	Perina Way	Walarat Road	100	17,083
Perina Way	Walarat Road	Mudalla Road	330	67,917
Totals			1,115	250,220
Proposed Draft Footpath Program 2022-23				
Road Name	Start	End	Length ((\$ Cost
Beamish Avenue	Aldi Crossing	Wellington Street	18	5,995
Bernard Park	Peel Terrace	Existing good section	15	6,150
Charles Street	Existing Path	Fitzgerald Street	28	6,890
Chidlow Street West	Parker Street	Clarkson Street	300	43,660
East Street	Cox Street	Byfield Street	116	25,400
Hutt Street	Newcastle Road	Mudalla Way	250	36,740
Morrell Street	Dead end	Wellington Street	25	5,000
Peel Terrace	Bridge	Minson Avenue	62	14,740
Kennedy Street	School Access	School Driveway	110	88,400
Mudalla Way	Hutt Street	Perina Way	90	15,300
Totals			1,014	248,275

Plant Program

The plant program is included in the draft budget as presented, and is in line with the 500k net cost to Council identified within the LTFP.

Plant Program				
Plant #	Item	Purchase	Proceeds	Net
PN1312	Fuso 815 Canter wide cab manual (4 Tonne)	\$ 80,000	\$ 30,000.00	\$ 50,000
PN590	Trailer - TM	\$ 6,000	Retain	\$ 6,000
PN1009A	N5477 two way pig trailer	\$ 76,000	\$ 8,000.00	\$ 68,000
PN1515	Mitsi 2way Tip Truck	\$ 241,000	\$ 85,000.00	\$ 156,000
PN1406	Toro Pro Core SR 75 HD deep tine aerator	\$ 26,000	\$ 8,000.00	\$ 18,000
New	Drainage Jet rodding trailer	\$ 85,000	new	\$ 85,000
New	Broom attachment for Skid Steer	\$ 9,000	new	\$ 9,000
	Light Vehicles #			
PN1707	Holden Captiva LYZ 7 Seats	\$ 35,000	\$ 12,000.00	\$ 23,000
PN1710	Ford Ranger Dual Cab 4x4 Diesel	\$ 71,000	\$ 25,500.00	\$ 45,500
PN1704	Ford Everest SUV Ambiente 7 Seat Auto Wagon 4X4 Diesel	\$ 45,000	\$ 35,000.00	\$ 10,000
PN1407	Mazda BT-50 4x2 single cab ute Diesel	\$ 40,000	\$ 12,500.00	\$ 27,500
	Totals	\$ 714,000	\$ 216,000	\$ 498,000

Mr Gary Williams left the meeting at 6:40pm and returned at 6:42pm.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4249

Moved: Cr Pollard

Seconded: Cr Galloway

That Council suspends Standing Orders 8.5 and 8.9 to allow further discussion pertaining to the Budget content.

CARRIED 8/0

Cr Pollard left the meeting at 6:14pm as he has a proximity interest relating to Croke Avenue.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4250

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council include the following road on the 2021/22 road program for inclusion in the 2021/22 draft budget:

Road	From	To	Category	Treatment Cost
Croke	Morrell St	Hatton St	Reseal	\$54,231

CARRIED 7/0

Cr Pollard returned to the meeting at 6:15pm.

Cr Antonio left the meeting at 6:15pm as he has a proximity interest relating to Southern Brook Road. Cr Williams took the chair.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4251

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council include the following road on the 2021/22 road program for inclusion in the 2021/22 draft budget:

Road	From	To	Category	Treatment Cost
Southern Brook Road	Dwyer Road	Shire Boundary	Widen	\$382,800

CARRIED 7/0

Cr Antonio returned to the meeting at 6:15pm and resumed the chair.

Part 1 – Roads Program

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4252

Moved: Cr Mencshelyi

Seconded: Cr Ryan

That Council endorse the roads program as presented for inclusion in the 2021/22 draft budget;

Road	From	To	Category	Treatment Cost
Forrest Street	Newcastle Road	Clarke Street	Recon	\$203,640
Mitchell Avenue			Guardrail	\$118,800
Henry Street	Chidlow Street	Aquatic Centre	Reseal	\$143,686
Parker Street	Dead End	Throssell Street	Reseal	\$44,493
Cox Street	Edmonson Street	East Street	Reseal	\$130,691
Forward Street	Edmonson Street	East Street	Reseal	\$132,364
Clarke Street/ Suburban Road	Forrest Street	End	Reseal	\$135,075
Wellington Street	Glass Ave	Dick Street	Recon	\$286,397
Jennapullin Road	700m North Clydesdale	Top of hill	Widen	\$221,635
Coates Road	Great Eastern Highway	Hawke Avenue	Widen	\$245,071
Spencers Brook Road	Wellington Street	GEH	Widen	\$1,413,692
GV South Road	Keane Street	1.1km East	Reseal	\$34,290
Dring Street	Jacamar Drive	End	Recon	\$45,120
Leader Road	Gooch Rd	Harvey Road	Reseal	\$60,300
Mokine Road	Spencers Brook Road	1.92 S/East	Reseal	\$92,882
Linley Valley Road	Great Eastern Highway	Shire Boundary	Reseal	\$142,642
Robinson Street	Mitchell Avenue	Newcastle Road	Rehab	\$220,327
Fitzgerald Street	Poole Street	Burlong Road	Rehab	\$73,877
Charles Street (C/F)	Chidlow Street	Wellington St	Recon	\$43,661
Wellington/Gairdner Roundabout (C/F)	Intersection	Intersection	Recon	\$124,406
Total				\$3,913,049

CARRIED 8/0

Part 2 – Footpath Program

Cr Tinetti left the meeting at 6:18pm as he has a proximity interest, Cr Tinetti owns a property on the corner of Gordon Street and Angus Way.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4253

Moved: Cr Ryan
Seconded: Cr Mencshelyi

That Council endorse the following footpath on the 2 year footpath program for inclusion in the 2021/22 draft budget;

Proposed Footpath Program 2021-22				
Road Name	Start	End	Length	(\$ Cost
Gordon Street	Cody Street	Angus Way	100	31,070

CARRIED 7/0

Cr Tinetti returned to the meeting at 6:18pm.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4254

Moved: Cr Mencshelyi

Seconded: Cr Ryan

That Council endorse the 2 year footpath program as presented for inclusion in the 2021/22 draft budget;

Proposed Footpath Program 2021-22				
Road Name	Start	End	Length (m)	(\$) Cost
Bernard Park	Soundshell	Carpark/ Existing paths	175	48,550
East Street	Peel Terrace	Cox Street	410	85,600
Mudalla Road	Perina Way	Walarat Road	100	17,083
Perina Way	Walarat Road	Mudalla Road	330	67,917
Totals			1,015	219,150
Proposed Draft Footpath Program 2022-23				
Road Name	Start	End	Length (m)	(\$) Cost
Beamish Avenue	Aldi Crossing	Wellington Street	18	5,995
Bernard Park	Peel Terrace	Existing good section	15	6,150
Charles Street	Existing Path	Fitzgerald Street	28	6,890
Chidlow Street West	Parker Street	Clarkson Street	300	43,660
East Street	Cox Street	Byfield Street	116	25,400
Hutt Street	Newcastle Road	Mudalla Way	250	36,740
Morrell Street	Dead end	Wellington Street	25	5,000
Peel Terrace	Bridge	Minson Avenue	62	14,740
Kennedy Street	School Access	School Driveway	110	88,400
Mudalla Way	Hutt Street	Perina Way	90	15,300
Totals			1,014	248,275

CARRIED 8/0

Part 3 - Plant Program

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4255

Moved: Cr Ryan
Seconded: Cr Mencshelyi

That Council endorse the following listed plant and equipment program as presented for inclusion in the 2021/22 draft budget;

Plant Program				
Plant #	Item	Purchase	Proceeds	Net
PN1312	Fuso 815 Canter wide cab manual (4 Tonne)	\$80,000	\$30,000	\$50,000
PN590	Trailer – TM	\$6,000	Retain	\$6,000
PN1009				
A	N5477 two way pig trailer	\$76,000	\$8,000	\$68,000
PN1515	Mitsi 2way Tip Truck	\$241,000	\$85,000	\$156,000
PN1406	Toro Pro Core SR 75 HD deep tine aerator	\$26,000	\$8,000	\$18,000
New	Drainage Jet rodding trailer	\$85,000	new	\$85,000
New	Broom attachment for Skid Steer	\$9,000	new	\$9,000
Light Vehicles #				
PN1707	Holden Captiva LYZ 7 Seats	\$35,000	\$12,000	\$23,000
PN1710	Ford Ranger Dual Cab 4x4 Diesel	\$71,000	\$25,500	\$45,500
PN1704	Ford Everest SUV Ambient 7 Seat Auto Wagon 4X4 Diesel	\$45,000	\$35,000	\$10,000
PN1407	Mazda BT-50 4x2 single cab ute Diesel	\$40,000	\$12,500	\$27,500
Totals		\$714,000	\$216,000	\$498,000

CARRIED 8/0

Part 4 – Endorsement of Draft 2021/22 Budget

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4256

Moved Cr Williams
Seconded Cr Ryan

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (a) of the Local Government Act 1995, meet behind closed doors to discuss the consideration item relating to the increase in wages as it is a matter affecting employees.

CARRIED 8/0

The gallery and staff, excluding the Chief Executive Officer left the meeting at 7:09pm.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4257

Moved Cr Ryan
Seconded Cr Mencshelyi

That Council move out from behind closed doors.

CARRIED 8/0

The gallery and staff returned to the meeting at 7:27pm.

The Shire President advised that there would be an intermission at 7:27pm. The meeting reconvened at 7:46pm.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4258

Moved: Cr Ryan
Seconded: Cr Galloway

That Council resumes Standing Orders 8.5 and 8.9 to allow formal debate pertaining to the Budget content.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4259

Moved: Cr Ryan
Seconded: Cr Galloway

That Council endorse the 2021/22 Draft Budget as presented with the following adjustment:

1. Including the following items from the considerations list presented.

		INCLUDE IN BUDGET	Other Funding <u>Reserve</u>	Other Funding <u>internal</u>	Other Funding <u>External</u>	NET IMPACT ON RATES 2.56%
Items Added to Budget						
Budget Deficit	5,453	5,453				5,453
Development Services						
River Dredging transfer reserve	50,000					-
Upgrade Stock Pound to include to additional pens etc	18,000	18,000	18,000			-
Works Services						
Rural Verge Tree Pruning Programme reduced budget 25k	25,000	25,000	-			25,000
Racetrack Sliplane roundabout Chidlow St	250,000	Removed for individual debate and decision of Council				-
Additional cleaning Toilets B/hill, Clackline and Wundowie	19,000	19,000				19,000
Community Services						
Northam Branded Hot Air Balloon	45,000	25,000	-			25,000
CEO						
Increased wages & salaries provision	50,000	50,000				50,000
Council Requests Budget Workshop						
Wundowie Pavilion toilets	10,500	10,500				10,500

Wundowie Iron Festival	3,000	3,000				3,000
Increase Members Sitting Fees	4,027					-
Local Roads and Community Infrastructure Fund		-100,000				-100,000
Total	474,527	55,593	18,000	-	-	37,953

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4260

Moved: Cr Williams
Seconded: Cr Tinetti

That Council:

- 1. Include \$250,000 for track enhancements for the Northam Motor Sport Festival in the 2021/22 budget.**
- 2. Requires the Chief Executive Officer to obtain 100% additional external funding for the proposed track enhancements.**

CARRIED 7/1

Debate was held around the motion. Cr Williams and Cr Tinetti spoke for the motion. Cr Ryan spoke against the motion. Cr Williams used her right of reply to close the debate.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4261

Moved: Cr Tinetti
Seconded: Cr Ryan

That Council authorise the Chief Executive Officer to advertise the proposed differential rating based on an estimated total rate levied increase of approximately 2.56%.

CARRIED 8/0

14. MATTERS BEHIND CLOSED DOORS

Nil.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 8:21pm.

"I certify that the Minutes of the Special Meeting of Council held on Wednesday, 14 July 2021 have been confirmed as a true and correct record."

_____ President

_____ Date

