



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Special Council Meeting

24 August 2022



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1. DECLARATION OF OPENING

Shire President, Cr C R Antonio declared the meeting open at 5:05pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President

Deputy Shire President

Councillors

C Antonio

M Ryan

M Girak

D Hughes

H Appleton

R Tinetti (arrived at 5:09pm)

P Curtis (arrived at 5:14pm)

J Williams (arrived at 5:24pm)

Staff:

Chief Executive Officer

Executive Manager Engineering Services

Executive Manager Development Services

Executive Manager Community Services

Executive Manager Corporate Services

Acting Governance Coordinator

Acting Governance Officer

J B Whiteaker

S Patterson

C B Hunt

J Metcalf

C Young

A C McCall

T P Van Beek

3.1 APOLOGIES

Councillors

A J Mencshelyi

D Galloway

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Cr R W Tinetti arrived at the meeting at 5:09pm.

Cr P T Curtis arrived at the meeting at 5:14pm.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Annual Budget Adoption	13.1	Cr C R Antonio	Impartiality	Members of community groups listed in surplus carried forward are known to Cr Antonio.
		Cr D A Hughes	Impartiality	Cr Hughes is a member of the A.V.A.S.
		Cr M I Girak	Impartiality	Members of the community impacted by the minor adjustments to the Draft Budget are known to Cr Girak.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
		Cr J E G Williams	Impartiality	Cr Williams is a member of BHPRA, who are potentially receiving funding via the budget. Cr Williams also has a daughter and daughter-in-law who work at the Shire and may receive a pay rise.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Nil.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

Nil.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

Nil.

Cr C R Antonio declared a "Impartiality" interest in item 13.1 – Annual Budget Adoption as Cr Antonio is a member of community groups listed in surplus carried forward.

Cr D A Hughes declared a "Impartiality" interest in item 13.1 – Annual Budget Adoption as Cr Hughes is a member of A.V.A.S.

Cr J E G Williams declared a "Impartiality" interest in item 13.1 – Annual Budget Adoption as Cr Williams is a member of BHPRA, who are potentially receiving funding via the budget. Cr Williams also has a daughter and daughter-in-law who work at the Shire and may receive a pay rise.

Cr M I Girak declared a "Impartiality" interest in item 13.1 – Annual Budget Adoption as Members of the community impacted by the minor adjustments to the Draft Budget are known to Cr Girak.

13. SPECIAL ITEMS

13.1 ANNUAL BUDGET ADOPTION

File Reference:	8.2.8.1
Reporting Officer:	Colin Young - Executive Manager Corporate Services
Responsible Officer:	Colin Young - Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority vote required (Some Parts)
Press release to be issued:	No

BRIEF

To consider and adopt the Shire of Northam Budget for the 2022/23 financial year together with supporting schedules, including striking of the municipal fund rates, setting of the rubbish and recycling fees, setting of elected

members fees for the year and other consequential matters arising from the budget papers.

ATTACHMENTS

Attachment 1: Draft Annual Budget 2022 - 2023(supplied separately).

A. BACKGROUND / DETAILS

The draft 2022/23 budget has been provided as a separate attachment to this agenda and has been compiled based on the parameters established in the Council integrated planning documents including: the long term financial plan; the corporate business plan; and the strategic community plan.

Council gave consideration to the detail within the budget via a series of workshops and a budget meeting held on July 27, 2022. At this meeting Council endorsed a draft budget and requested the Chief Executive Officer to give local public notice of the differential rating requirements required to fund the budget, based on a 5% increase in rates levied over the 2021/22 financial year, with waste having no increase.

The proposed differential rates have subsequently been advertised for public comment and at the time of publishing this agenda no comments had been received. The submissions closed at 3.00pm on Wednesday August 17, 2022.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Refer to Attachment 1, Annual Budget.

B.3 Legislative Compliance

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next day following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government*

(Financial Management) Regulations 1996 details the form and content of the budget. The draft 2022/23 budget as presented is considered to meet statutory requirements.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Consultation with Councillors, Staff, in addition the differential rate has been published on Councils website.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation	N/A		
Service Interruption	If not adopted in a timely fashion delays to projects could occur.	Unlikely (2) x Medium (3) = Moderate (6)	Endorse officer recommendation
Compliance	Does not comply with legislation	Unlikely (2) x Medium (3) = (6)	Statements have been complied by Exec Manager Corporate Services and reviewed internally.
Property	N/A		
Environment	N/A		

C. OFFICER'S COMMENT

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

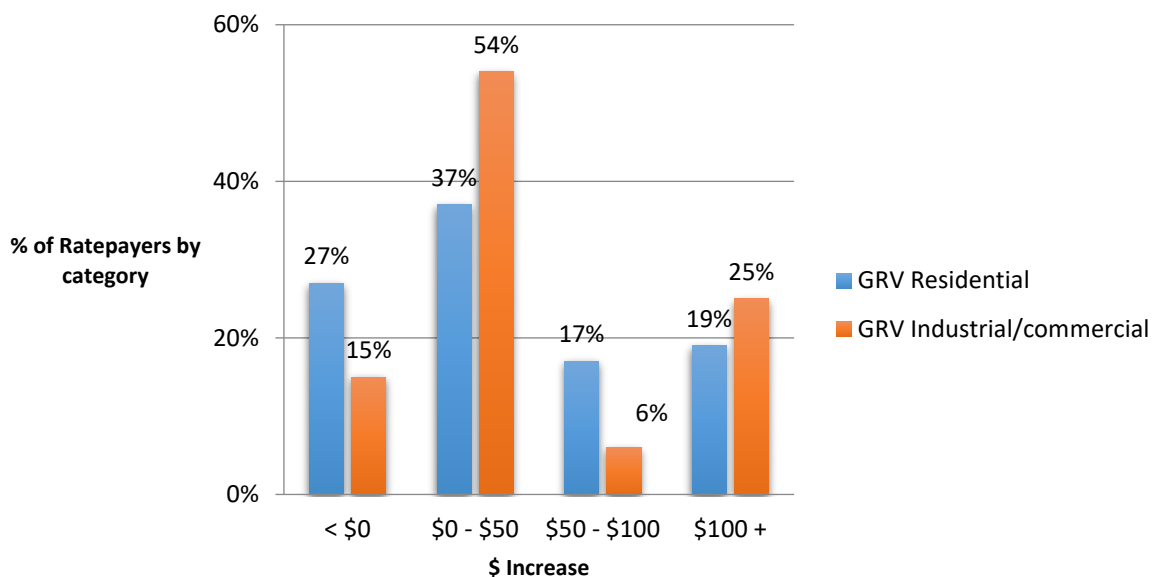
Rate Increase

The budget provides an average 5% increase in rates collected, this excludes any newly rated properties created through subdivisions or developments. The rate in the dollar has increased from 10.2492 to 10.3505 for the residential GRV, with the differential GRV increasing from 11.0866 to 11.1260 to achieve the average 5% increase, however there will be variances greater and lesser than the average increase. A GRV revaluation was carried out during 2021/22 that came into effect on the 1 July 2022, this resulted in variations of up to 15% from

previous valuations, this made the striking of the rate in the dollar more difficult than usual.

The graph below as presented has the majority of GRV residential ratepayers receiving increases not greater than \$100, with a rate of 81% achieved, GRV Industrial/Commercial has 75% of ratepayers receiving increases of \$100 or less.

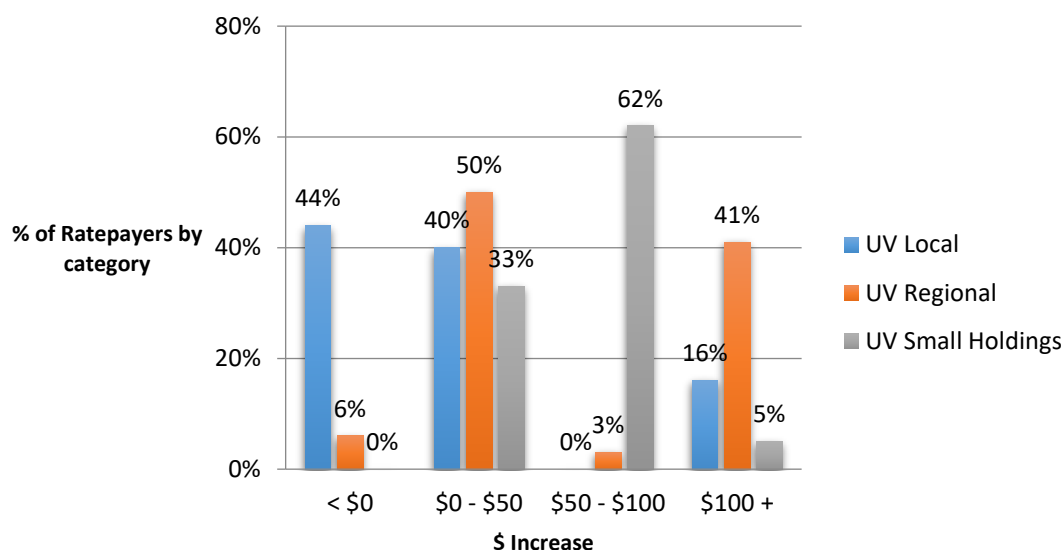
Figure 1 - Rates Increases by Rating Category



It is noted that property owners have the right to appeal against the valuation of their property. This appeal is made to Landgate the agency responsible for conducting the valuation service, GRV properties are revalued every 4 years and UV properties are revalued annually.

The graph below as presented has the majority of ratepayers receiving increases not greater than \$100, UV Local 84%, UV Regional 59% and UV Small Holdings 95%. This year was particularly challenging; UV Small Holdings had large variances within the valuation with 44% of properties having decreases. UV Regional also saw increases in the larger properties with reductions in the smaller properties, 41% of properties had Increases greater than \$100.

Figure 1 - Rates Increases by Rating Category



Rubbish and Recycling Fees

Management are recommending that the Waste Charges remain steady over the 2021/22 financial year which is a rate not greater than that required to cover the running costs of Councils waste facilities, this includes revenue for the running of the new Tip Shop Transfer Station that began operations in early August 2022.

Service	2021/22 charge	2022/23 charge
Residential and Commercial rubbish collection	\$175.00	\$175.00
Residential and Commercial recycling levy	\$93.00	\$93.00
Pensioner recycling	\$73.00	\$73.00
1500L Commercial bin weekly	\$1,040.00	\$1,040.00
1500L Commercial bin fortnightly	\$520.00	\$520.00
3000L Commercial bin weekly	\$2,080.00	\$2,080.00
3000L Commercial bin fortnightly	\$1,040.00	\$1,040.00
1500L Commercial recycling bin fortnightly	\$1,143.00	\$1,143.00
3000L Commercial recycling bin fortnightly	\$2,286.00	\$2,286.00
4500L Commercial recycling bin fortnightly	\$3,430.00	\$3,430.00
4500L Commercial bin weekly	\$3,121.00	\$3,121.00
4500L Commercial bin fortnightly	\$1,560.00	\$1,560.00

End of year position

The 2021/22 end of year position is summarised below;

	2021/22
	Actual
NET CURRENT ASSETS	
Composition of Estimated Net Current Asset Position	
CURRENT ASSETS	
Cash - Unrestricted	4,070,024
Cash - Restricted	5,586,771
Receivables	2,895,334
	12,834,129
LESS: CURRENT LIABILITIES	
Payables and Provisions	(4,458,906)
NET CURRENT ASSET POSITION	8,375,223
Less: Cash - Restricted	(5,586,771)
Add: Current Loan Liability	407,957
Add: Leave Liability Reserve	826,134
Add: Budgeted Leave	350,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	4,090,543

Surplus Carried Forwards from the 2021/22 Financial Year				
Accountant	Department	Reason/current position	Expenditure	Associated Revenue
	Grants			
Various		LRCI Grant Funding not received		(921,238)
	Sale of Land			
N/a	Corporate	Black Berry Close Land Sale	460,000	
	Capital			

Surplus Carried Forwards from the 2021/22 Financial Year					
Accountant		Department	Reason/current position	Expenditure	Associated Revenue
04059034	Minor Office Layout Works	Corporate	Delayed due to COVID-19	6,500	
05067044	LED Fire Danger Rating Signs	Development		19,725	
05067014	CESM Vehicle	Corporate	Quotes have been sought	75,000	(24,500)
05077024	Temp Fencing	Development	Issue with supply - currently being manufactured	18,000	
05067034	Wundowie Fire Shed	Development	Awaiting outcome of LGGS submission	53,510	
05067034	Inkpen Fire Shed	Development	Additional Funding Applied for project	140,000	(140,000)
05067034	B/Hill BFB	Development	Revenue as yet not received		(61,000)
05087114	Northam SES/Central Extension	Development	Construction delays	89,767	(113,222)
05087114	Northam SES/Central Fencing	Development	Additional Funding Applied for project	29,830	(29,830)
08197004	Memorial Hall Structural Repairs	Engineering	Works planning in progress	20,000	
08197004	Memorial Hall Kitchen Upgrade	Engineering	Works awarded. Works soon to commence.	61,800	
09249014	Kuringal Structural Repair	Engineering	Units tenanted, working around the tenants.		
10252014	Old Quarry Road Drainage (Job 1551)	Development	Awaiting completion of cell development	28,400	
10252092	Green Waste Management	Development	Contractor Availability	35,000	
10252014	Transfer Station/Tip Shop (Job 1554)	Development	Construction complete, final payments pending.	151,050	
1610	CBD Streetscape	Engineering	Issue sourcing contractor to do the job as it is a specialist field.	14,000	
1813	Grass Valley Hall Kitchen	Engineering	Works complete. Pending final invoices	14,000	
11339074	Wundowie Pool Bowl Repainting	Engineering		10,000	
1904	Bert Hawke Upgrade, Kitchen	Engineering	Works complete. Pending final invoices	1,500	
6454	Northam Motor Sport Festival	Engineering	Detailed design in progress	475,000	(250,000)

Surplus Carried Forwards from the 2021/22 Financial Year					
Accountant	Department	Reason/current position	Expenditure	Associated Revenue	
6431	Bridge Crossing Fixings	Engineering	Waiting flying 50's committee decision before proceeding		
6442	Landscaping Old Pool	Engineering	Final designs being reviewed	459,800	(119,500)
6455	Northam BMX Redevelopment	Community	Adopted C.4228	223,734	(90,734)
6443	Improvements Dr Dunlop Park	Engineering	Scoping works	27,000	(27,000)
6446	B/Hill RV Site	Engineering	Pending site approvals	95,000	
6448	Overnight RV Dump Point	Engineering	Concept being designed	13,500	
6451	Shade Structure Bakers Hill	Engineering	Works in progress (90% complete)	50,000	
1025	Platform Upgrade	Engineering	Grant agreement in place. Works being planned	120,000	(120,000)
1025	Extra Platform Lights	Engineering	Grant agreement in place. Works being planned	2,500	
1039	AVVVA Roof Repairs	Engineering	Works awarded. Works soon to commence.	14,000	
1961	Depot Redevelopment	Engineering	In Progress	908,521	(500,000)
1962	Depot solar	Engineering	In Progress		
3121	Leschenaultia Road	Engineering	Works complete. Remedial works outstanding	32,008	-
3122	Harvey Road	Engineering	Works complete. Remedial works outstanding	62,200	
3126	Dring Street	Engineering	Practically complete	1,400	
3127	Croke Ave	Engineering	Awarded. Awaiting favourable weather for construction	67,767	
3131	Robinson Road	Engineering	Awarded. Awaiting favourable weather for construction	282,000	
3133	Wellington Street	Engineering	Awarded. Awaiting favourable weather for construction	220,000	
3906	Charles St	Engineering	Practically complete	3,450	
3901	Kuringal Road	Engineering	Works complete. Remedial works outstanding	93,100	
3907	Henry Street	Engineering	Awaiting progression of Flying 50's track relocation	143,686	
3908	Parker Street	Engineering	Awarded. Awaiting favourable weather for construction	46,000	
3909	Cox Street	Engineering	Awarded. Awaiting favourable weather for construction	5,524	

Surplus Carried Forwards from the 2021/22 Financial Year					
Accountant	Department	Reason/current position	Expenditure	Associated Revenue	
3910	Forward Street	Engineering	Awarded. Awaiting favourable weather for construction	10,600	
3911	Clarke Street	Engineering	Awarded. Awaiting favourable weather for construction	132,480	
3680	Spencer Brook Road	Engineering	Works substantially awarded. Works to commence Sept 2022	1,413,692	(1,413,692)
3681	Forrest Street	Engineering	Works complete. Final acquittal pending.	203,640	(14,973)
3682	Mitchell Avenue	Engineering	Works complete. Final acquittal pending.	38,000	(14,720)
3537	Jennapullin Road	Engineering	Final seal outstanding. Pending favourable weather	94,000	(27,029)
3507	Airport Infrastructure Upgrades	Engineering	Quotes have been sought	14,500	
3904	Springfield	Engineering	Works complete. Remedial works outstanding	7,950	
3905	S/Brook 16330-17300	Engineering	Final seal outstanding. Pending favourable weather	201,800	(51,041)
1271	Yilgarn Culvert	Engineering	Design in progress	150,000	
12399004	Plant and Equipment VMB	Engineering	Awaiting delivery	24,499	
12399004	Plant and Equipment Float Trailer	Engineering	Awaiting delivery	58,500	
12399004	Plant and Equipment TM Trailer	Engineering	Procurement progressing	6,000	
12399505	Proceeds Sale Plant & Equipment, TM Trailer	Engineering	Pending arrival of new plant		(1,000)
12399004	Plant and Equipment Two Way Pig Trailer	Engineering	Awaiting delivery	82,690	
12399505	Proceeds Sale Plant & Equipment	Engineering	Pending arrival of new plant		(8,000)
12396003	Profit on Sale of Asset	Engineering	N/a	20,673	(20,673)
12399004	Plant and Equipment Mits 2 way Tip Truck	Engineering	Awaiting delivery	241,435	
12399505	Proceeds Sale Plant & Equipment	Engineering	Pending arrival of new plant		(85,000)
12396012	Loss on Sale of Asset	Engineering	N/a	(16,604)	16,604

Surplus Carried Forwards from the 2021/22 Financial Year					
Accountant	Department	Reason/current position	Expenditure	Associated Revenue	
12399004	Plant and Equipment Tandem Trailer	Engineering	Procurement progressing	15,250	
12396012	Loss on Sale of Asset	Engineering		4,500	(4,500)
1970	Bakers Hill Water Project	Development	Easement creation - PO issued	25,000	
1970	Water Harvesting	Development	Consultants Appointed and commenced	75,000	
13787004	BKB Stage 2	Community	Thylacine have had some hold ups due to Covid and subcontractors - project is progressing	156,000	(150,000)
	Operation				
04042182	COVID-19 Operating Account	CEO	Not utilised	1,000,000	(1,000,000)
04042132	Consultants, Avonvale Precinct Redevelopment	Development	Resources deployed elsewhere.	30,000	
04042132	Staff Perceptions Survey	CEO	Completed, payment pending	10,000	
04042132	Fleet Transition	CEO	In progress	5,000	
04042122	Governance Expenditure	CEO	Committed Expenditure	13,500	
04057002	Information Technology Expenditure	Corporate	ERP Implementation	100,000	
05062002	Fire Mitigation Works	Development	Works complete - some not completed due to Contractor Insurance and treatment options being less than anticipated in the application		(43,086)
05072082	Corella Management	Development	less than Anticipated costs, waiting joint response with AROC	10,000	
05082022	CCTV expenditure	Corporate	Underway	33,000	
07142032	Health Promotion	Development	Awaiting outcome of Public Health Plan	7,500	
08182022	Night Hoops	Community	To be delivered 2023	20,000	(20,000)
10262082	Pond Earthworks	Development	Delayed, Weather	25,000	
10302002	Review TPS6/LPS	Development	DPLH providing assistance	20,000	

Surplus Carried Forwards from the 2021/22 Financial Year				
Accountant	Department	Reason/current position	Expenditure	Associated Revenue
10302002	Develop Management Plan, Avon River Town Pool	Development	Resources deployed elsewhere	25,000
10302002	Develop Reserve Management Plan	Development	Resources deployed elsewhere	30,000
10292112	Pest Plant Control	Development	Higher success rate with Watsonia program	20,000
10292122	Environmental Works	Development	Awaiting outcome of Management Plan	19,000
11342072	Community Sponsorship	Community	NACHA multicultural festival cannot paid until milestones met. \$1.2k for Golf that came in at the transition of FY.	21,200
5103	Retic George Nuich Park	Engineering	Planning/scoping outstanding works	25,000
5102	Retic Assessment	Engineering	Bernard Park/Broome Tce retic planning & design	8,000
12382132	Engineering Consultants	Engineering	flying 50s track design, drainage management plan, pavement conditions/valuations in progress	165,958
2200	Bridge Maintenance	Engineering	works in progress	20,642
13452002	Northam Branded Hot Air Balloon	Community	Ballooning postponed	25,000
13452002	General Committed Marketing	Community	Would have been spent on events marketing / promo and well as general tourism marketing carried forward as Ballooning, NMSF etc did not take place last FY and borders were closed.	
4692	Balloon Elevate Festival	Community	Event postponed	75,000
6100	Flying 50's	Community	Event postponed	25,000
4679	General Festivals	Community	Surplus - events contingency	10,000
13492152	Historical Objects and Preservation	Community	Consultancy for historical society planning contingent on Heritage Officer	10,000
13492152	Trails Master Plan	Community	Masterplan delivery date delayed	30,000

Surplus Carried Forwards from the 2021/22 Financial Year				
Accountant	Department	Reason/current position	Expenditure	Associated Revenue
1610	RAC Grant Rediscovering Old Railway Line	Community	Held on behalf of Community Group	7,000
	Totals			9,324,677
				(5,234,134)
	Net Carry Forward			4,090,543

The result of the final surplus calculations are that Council does not have an end of year untied surplus. Pressure was put on the end of year financial position due to approximately \$800,000 of Council internal costs that were budgeted to be covered by the DRFAWA AGN 962 funding, however due to delays in approval these works did not commence.

Minor adjustments resulting from the Draft Budget Adoption on 27 July 2022 have been carried out – these had a net effect on the budget as presented.

Account/Job	Description	Reason	Amount	C/FWD, Grants etc.
Surplus			15,009	
05077024	Stock Pound	Adopted Draft Budget C.4518	(38,500)	19,250
1951	Replace Gutter Old Post Office	Adopted Draft Budget C.4519	(16,800)	
1952	Old Old Northam Fire Station	Adopted Draft Budget C.4520	(8,400)	
1819	Northam Hall Ceiling Repairs	Adopted Draft Budget C.4521	(6,800)	
1019	Oil Decking Visitor Centre	Adopted Draft Budget C.4522		1,500
1903	Gates to Grandstand	Adopted Draft Budget C.4523		2,000
6354	Oil Decking Old Post Office	Adopted Draft Budget C.4524		1,800
1903	Carpet Rec Centre Grandstand	Adopted Draft Budget C.4525		18,000
1039	Water Proofing AVVVA Building	Adopted Draft Budget C.4526		5,000
10317004	Upgrade Urinals Bernard Park	Adopted Draft Budget C.4527		6,100

12382132	Engineering Consultants	Adopted Draft Budget C.4528			1,841
05062002	Fire Mitigation Expenditure	Grant Application Accepted	489,500		
05063043	Grant Fire Mitigation	Grant Application Accepted			- 489,500
Balanced Budget					0

Annual fees and reimbursement of costs

The recommendations include the setting of annual sitting fees and allowances for members. This includes the President's allowance of \$45,000, the Deputy President's allowance of \$11,250, and members' annual sitting fees of \$19,750 and \$23,600 for the President. A \$3,500 allowance is included for each member to provide for costs associated with information and communication technology expenses incurred by members in carrying out their functions on behalf of the Shire. Other claims such as travel will need to be submitted quarterly or more frequently should a member so require. All payments may be made direct to members' designated bank accounts. These fees and allowances are in accordance with Sec 5.98, 5.98A, 5.99 and 5.99A of the Local Government Act and the Local Government (Administration) Regulations.

These fees are within the determinations for Band 2 as set by the Salaries and Allowances Tribunal 6 April 2022. These annual fees & allowances increased by 2.5% over the 2021/22 financial year. Please follow the link for review <https://www.wa.gov.au/government/publications/local-government-chief-executive-officers-and-elected-members-determination-no-1-of-2022>

Fees and Charges

Due to the following statutory fees being inadvertently increased during the adoption of the fees and charges in May the following amendments are required.

Fee	Adopted Fee	Amended Fee
Effluent Disposal, Application and Permit to Use	244.00	236.00
Public Building/Events		
Assessment - Public Building/ Event - Low/Medium Risk	159.00	154.00
Assessment - Public Building/ Event - High Risk	900.00	871.00
Assessment - Alteration to Existing Public Building	105.00	102.00
Environmental Health Service Provision		
Compliance / Administration	130.00	125.00
Other Local Governments	130.00	125.00

Cr J E G Williams arrived at the meeting at 5:24pm

The Acting Governance Coordinator left the meeting at 5:25pm.

The Acting Governance Coordinator returned to the meeting at 5:26pm.

PART A – ELECTED MEMBER’S FEES AND ALLOWANCES FOR 2022/23

RECOMMENDATION/COUNCIL DECISION

Minute No: C.4546

Moved: Cr Hughes

Seconded: Cr Girak

1. That Council, pursuant to section 5.99 of the *Local Government Act 1995*, and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$23,600
Councillors	\$19,750

2. That Council, pursuant to section 5.99A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual Information & Communication Technology (ICT) expenses allowance for elected members:

ICT Expenses Allowance	\$3,500
------------------------	---------

3. That Council, pursuant to section 5.98(5) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$45,000
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4. That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Deputy President	\$11,250
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**CARRIED 8/0
BY ABSOLUTE MAJORITY**

PART B – RUBBISH AND RECYCLING FEES FOR 2022/23

RECOMMENDATION/COUNCIL DECISION

Minute No: C.4547

Moved: Cr Girak

Seconded: Cr Tinetti

That Council adopts the following Rubbish and Recycling Fees for the 2022/23 financial year:

- | | |
|--|------------|
| • Residential and commercial rubbish collection Charge | \$175.00 |
| • Residential and commercial recycling levy | \$93.00 |
| • Pensioner recycling levy | \$73.00 |
| • 1500L commercial bin weekly | \$1,040.00 |
| • 1500L commercial bin fortnightly | \$520.00 |
| • 3000L commercial bin weekly | \$2,080.00 |
| • 3000L commercial bin fortnightly | \$1,040.00 |
| • 4500L commercial bin weekly | \$3,121.00 |
| • 4500L commercial bin fortnightly | \$1,560.00 |
| • 1500L commercial recycling bin fortnightly | \$1,143.00 |
| • 3000L commercial recycling bin fortnightly | \$2,286.00 |
| • 4500L commercial recycling bin fortnightly | \$3,430.00 |

CARRIED 8/0
BY ABSOLUTE MAJORITY

PART C – FEES AND CHARGES FOR 2022/23

RECOMMENDATION/COUNCIL DECISION

Minute No: C.4548

Moved: Cr Ryan

Seconded: Cr Curtis

That Council, adopts the amended fees and charges:

- Effluent Disposal, Application and Permit to Use \$236.00
- Assessment - Public Building/ Event - Low/Medium Risk \$154.00
- Assessment - Public Building/ Event - High Risk \$154.00 \$871.00
- Assessment - Alteration to Existing Public Building \$102.00
- Compliance / Administration \$125.00
- Other Local Governments \$125.00

CARRIED 8/0
BY ABSOLUTE MAJORITY

PART D – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

RECOMMENDATION/COUNCIL DECISION

Minute No: C.4549

Moved: Cr Ryan

Seconded: Cr Appleton

1. That Council, for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose the following differential general and minimum rates on Gross Rental and Unimproved Values for the 2022/23 financial year:

1.1 Differential General Rates

- | | |
|---------------------------------|-----------------------------|
| • Residential (GRV) | 10.3505 cents in the dollar |
| • Commercial / Industrial (GRV) | 11.1260 cents in the dollar |
| • Agriculture Local (UV) | 0.6068 cents in the dollar |
| • Agriculture Regional (UV) | 0.4913 cents in the dollar |
| • Rural Small Holdings (UV) | 0.9562 cents in the dollar |

1.2 Minimum Rates

- | | |
|---------------------------------|---------|
| • Residential (GRV) | \$1,016 |
| • Commercial / Industrial (GRV) | \$1,016 |
| • Agriculture Local (UV) | \$1,016 |
| • Agriculture Regional (UV) | \$840 |
| • Rural Small Holdings (UV) | \$970 |

2. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, offers a one, two and four instalment payment option, and nominates the following due dates for the payment in full by instalments:

- | | |
|---|------------------|
| • Full payment & 1 st instalment due date | 07 October 2022 |
| • 2 nd half instalment due date | 07 February 2023 |
| • 2 nd quarterly instalment due date | 07 December 2022 |
| • 3 rd quarterly instalment due date | 07 February 2023 |
| • 4 th & final quarterly instalment due date | 12 April 2023 |

3. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and

charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

4. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 3% where the owner has elected to pay rates and charges through an instalment option
5. That Council, pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 7% for rates (and charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable on the 7 October 2022.

CARRIED 8/0
BY ABSOLUTE MAJORITY

PART E – MUNICIPAL FUND BUDGET FOR 2022/23

RECOMMENDATION/COUNCIL DECISION

Minute No: C.4550

Moved: Cr Ryan

Seconded: Cr Hughes

1. That Council, Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget as contained in the attachment as presented, for the Shire of Northam for the 2022/23 financial year.

CARRIED 8/0
BY ABSOLUTE MAJORITY

PART F – MATERIAL VARIANCE REPORTING FOR 2022/23

RECOMMENDATION/COUNCIL DECISION

Minute No: C.4551

**Moved: Cr Ryan
Seconded: Cr Appleton**

That Council, in accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, approve that the level to be used in statements of financial activity in 2022/23 for reporting material variances shall be a percentage of ten (10) or a minimum of \$20,000, whichever is greater.

**CARRIED 8/0
BY SIMPLE MAJORITY**

14. MATTERS BEHIND CLOSED DOORS

Nil.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

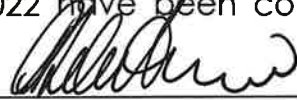
16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

Shire President, Cr C R Antonio declared the meeting closed at 5:35pm.

"I certify that the Minutes of the Special Meeting of Council held on Wednesday, 24 August 2022 have been confirmed as a true and correct record."



President

21/9/2022

Date