



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Special Council Meeting**

**9 August 2023**



**NOTICE PAPER**  
**Special Council Meeting**  
**9 August 2023**

President and Councillors

I inform you that a Special Council Meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 9 August 2023 at 6:30 pm.

Yours faithfully



**Jason Whiteaker**  
**Chief Executive Officer**

4 August 2023

## **DISCLAIMER**

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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## Contents

1	DECLARATION OF OPENING.....	6
2	ACKNOWLEDGEMENT OF COUNTRY .....	6
3	ATTENDANCE.....	6
3.1	ATTENDEES .....	6
3.2	APOLOGIES .....	6
3.3	APPROVED LEAVE OF ABSENCE.....	6
3.4	ABSENT.....	6
4	DISCLOSURE OF INTERESTS.....	7
5	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION .....	8
6	PUBLIC QUESTIONS.....	8
7	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	8
8	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	8
8.1	PETITIONS .....	8
8.2	PRESENTATIONS .....	8
8.3	DEPUTATIONS .....	8
9	APPLICATIONS FOR LEAVE OF ABSENCE .....	9
10	CONFIRMATION OF MINUTES .....	9
11	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	9
12	REPORTS OF COMMITTEE MEETINGS.....	9
13	SPECIAL ITEMS.....	9
13.1	ANNUAL BUDGET ADOPTION .....	9
14	MATTERS BEHIND CLOSED DOORS .....	25
14.1	CHIEF EXECUTIVE OFFICER REVIEW AND SELECTION COMMITTEE MEETING HELD ON 2 AUGUST 2023.....	25
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	25
15.1	NORTHAM ARMY CAMP HERITAGE ASSOCIATION (NACHA) - MULTICULTURAL FESTIVAL.....	25
16	URGENT BUSINESS APPROVED BY DECISION .....	28
17	DECLARATION OF CLOSURE .....	28

## 1 DECLARATION OF OPENING

## 2 ACKNOWLEDGEMENT OF COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## 3 ATTENDANCE

### 3.1 ATTENDEES

#### **Council:**

Shire President  
Deputy Shire President  
Councillors

C R Antonio  
M P Ryan  
D J Galloway  
R W Tinetti  
A J Mencshelyi  
J E G Williams  
D A Hughes  
H J Appleton  
L C Biglin

#### **Staff:**

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Development Services  
Executive Manager Corporate Services  
Governance Coordinator  
Governance Officer

J Whiteaker  
P Devcic  
C B Hunt  
C J Young  
A C McCall  
T P Van Beek

### 3.2 APOLOGIES

Nil.

### 3.3 APPROVED LEAVE OF ABSENCE

Cr M I Girak has been granted leave of absence from 28 July 2023 to 01 September 2023 (inclusive).

### 3.4 ABSENT

Nil.

#### 4 DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

## 5 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

## 6 PUBLIC QUESTIONS

## 7 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

## 8 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

### 8.1 PETITIONS

Local Government Act 1995 s6.10

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) A petition is to –
  - (a) be addressed to the President;
  - (b) be made by electors of the district;
  - (c) state the request on each page of the petition;
  - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
  - (e) contain a summary of the reasons for the request; and Page 13
  - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the Local Government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause (3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless:
  - (a) the matter is the subject of a report included in the agenda; and
  - (b) the Council has considered the issues raised in the petition.

### 8.2 PRESENTATIONS

Local Government Act 1995 s6.11

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) In this clause, a “presentation” means the acceptance of a gift or an award by the Council on behalf of the Local Government or the community.
- (2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

### 8.3 DEPUTATIONS

Local Government Act 1995 s6.9

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) Any person or group wishing to be received as a deputation by the Council is to either-
  - (a) apply, before the meeting, to the CEO for approval; or
  - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either-
  - (a) approve the request and invite the deputation to attend a meeting of the Council; or
  - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

## 9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

## 10 CONFIRMATION OF MINUTES

Nil.

## 11 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

## 12 REPORTS OF COMMITTEE MEETINGS

Nil.

## 13 SPECIAL ITEMS

### 13.1 Annual Budget Adoption

<b>File Reference:</b>	8.2.8.1
<b>Reporting Officer:</b>	Mia Miller (Management Accountant)
<b>Responsible Officer:</b>	Colin Young (Executive Manager Corporate Services)
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Absolute Majority
<b>Press release to be issued:</b>	No



## **BRIEF**

To consider and adopt the Shire of Northam Budget for the 2023/24 financial year together with supporting schedules, including striking of the municipal fund rates, setting of the rubbish and recycling fees, setting of elected members fees for the year and other consequential matters arising from the budget papers.

## **ATTACHMENTS**

1. Surplus Carried Forward 22-23 [**13.1.1** - 4 pages]

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## **A. BACKGROUND / DETAILS**

The draft 2023/24 budget has been provided as a separate attachment to this agenda and has been compiled based on the parameters established in the Council integrated planning documents including: the long term financial plan 2022-2033 and the Council Plan 2022 - 2032.

Council considered the detail within the budget via a series of workshops and a budget meeting held on July 6, 2023. At this meeting Council endorsed a draft budget and requested the Chief Executive Officer to give local public notice of the differential rating requirements required to fund the budget, based on a 4.79% increase in rates levied over the 2022/23 financial year.

The proposed differential rates have subsequently been advertised for public comment and at the time of publishing this agenda no comments had been received. The submissions closed at 3.00pm on Monday July 31, 2023.

## **B. CONSIDERATIONS**

### **B.1 Strategic Community / Corporate Business Plan**

Performance Area: Performance Outcome 12: Excellence in organisational performance and customer service.  
Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action 12.1.1: Provide the community with an annual explanation of the Shire's short and long term financial commitments and overall financial health.

### **B.2 Financial / Resource Implications**

Refer to Attachment 1, Annual Budget.

### **B.3 Legislative Compliance**

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next day following 30 June.

Divisions 5 and 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The 2023/24 budget as presented is considered to meet statutory requirements.

#### **B.4 Policy Implications**

Nil.

#### **B.5 Stakeholder Engagement / Consultation**

Consultation with Councillors, Staff, in addition the differential rate has been published on Councils website and newspapers.

#### **B.6 Risk Implications**

Refer to Risk Matrix [here](#).

<b>Risk Category</b>	<b>Description</b>	<b>Rating (likelihood x consequence)</b>	<b>Mitigation Action</b>
Financial	N/A		
Health & Safety	N/A		
Reputation	If not adopted by the 31 August the Shire would need to explain to the <i>Department of Local Government, Sport and Cultural Industries</i> .	Unlikely (2) x Medium (3) = Moderate (6)	Endorse officer recommendation
Service Interruption	If not adopted in a timely fashion, delays to projects could occur.	Unlikely (2) x Medium (3) = Moderate (6)	Endorse officer recommendation
Compliance	Does not comply with legislation	Unlikely (2) x Medium (3) = Moderate (6)	Statements have been complied by Exec Manager Corporate Services and reviewed internally.

Property	N/A		
Environment	N/A		

**B.7 Natural Environment Considerations**

Nil.

**C. OFFICER'S COMMENT**

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

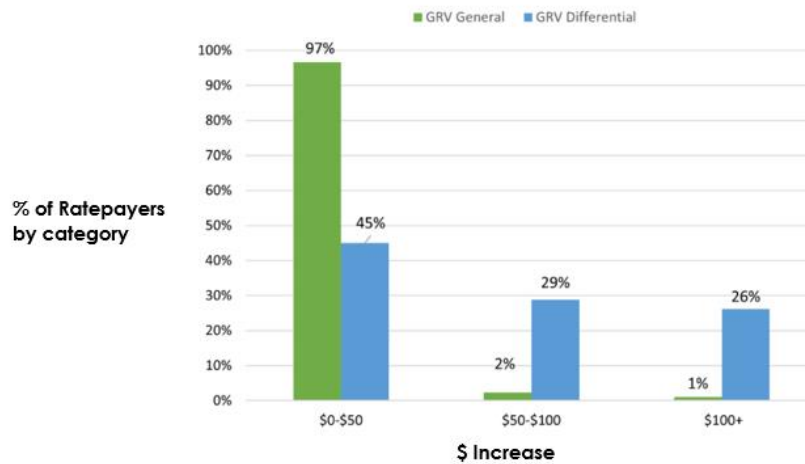
**Rates and Charges**

The budget provides an average 4.79% increase in rates collected, this excludes any newly rated properties created through subdivisions or developments. The rate in the dollar has increased from 10.3505 to 10.5680 for the residential GRV, with the differential GRV increasing from 11.1260 to 11.3466.

The graph below as presented has the majority of GRV General ratepayers receiving increases not greater than \$100, with a rate of 98% achieved, GRV Differential has 74% of ratepayers receiving increases of \$100 or less.



Figure 1 - Rates Increases by Rating Category

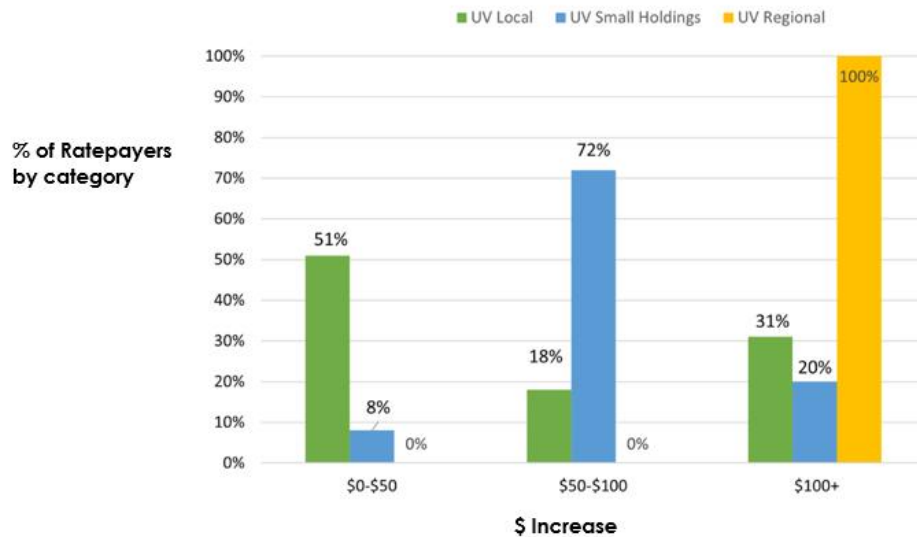


It is noted that property owners have the right to appeal against the valuation of their property. This appeal is made to Landgate the agency responsible for conducting the valuation service, GRV properties are revalued every 4 years and UV properties are revalued annually.

The graph below shows most of UV Local and UV Small Holdings ratepayers receiving increases not greater than \$100; UV Local 69%, and UV Small Holdings 80%. This year the minimum rates for all categories are set at \$1,065.00. This has affected UV Regional the most, with their increase being equal or greater than \$100 for all ratepayers. UV Regional also saw on average a 25% increases in UV valuations during the annual valuation.

The Shire has set minimum rates for all rating categories at \$1065 for 2023/24.

Figure 2 - Rates Increases by Rating Category (UV)



### Waste and Recycling Charges

Waste service charges, which are based on full cost recovery, have increased to reflect the anticipated increase in cost associated with providing these services. In addition, a new charge has been introduced that is levied on occupied rural properties to contribute to the running of the waste facilities.

Service	2022/23	2023/24
Residential and Commercial waste charge	\$175.00	\$195.00
Residential and Commercial recycling charge	\$93.00	\$100.00
Pensioner residential recycling charge	\$73.00	\$80.00
Rural waste charge	-	\$147.00
1500L Commercial Mobile Garbage Bin (weekly)	\$1,040.00	\$1,140.00
1500L Commercial Mobile Garbage Bin (fortnightly)	\$520.00	\$570.00
3000L Commercial Mobile Garbage Bin (weekly)	\$2,080.00	\$2,278.00
3000L Commercial Mobile Garbage Bin (fortnightly)	\$1,040.00	\$1,140.00
4500L Commercial Mobile Garbage Bin (weekly)	\$3,121.00	\$3,417.00
4500L Commercial Mobile Garbage Bin (fortnightly)	\$1,560.00	\$1,140.00
1500L Commercial Mobile Recycling Bin	\$1,143.00	\$1,252.00
3000L Commercial Mobile Recycling Bin	\$2,286.00	\$2,503.00
4500L Commercial Mobile Recycling Bin	\$3,430.00	\$3,756.00

### **Fees and Charges**

Pursuant to section 6.16 of the Act, Council adopted the Schedule of Fees and Charges for the 2023/24 financial year at the ordinary meeting of Council held on 17 May 2023 (C.4745). Since then, the following addition has been made:

<b>SCHEDULE OF FEES AND CHARGES 2023/24</b>				
<b>FEES AND CHARGES</b>			<b>GST</b>	<b>2023/2024 Fee</b>
Addition	Cultural activities and programs - specific to clients request. Please contact the Centre Manager for pricing	Council	Yes	Program Recovery + 15% administration fee

### **Elected Members' Fees and Allowances**

Pursuant to sections 5.98, 5.98A, 5.99 and 5.99A of the Act, Council is required to adopt Elected Members Fees and Allowances for the 2023/24 financial year. The Annual Budget has been prepared on the basis that Elected Members Allowances are set as follows:

1. The annual allowance in lieu of meeting fees for elected members other than the Shire President is \$19,750 for the 2023/24 financial year;
2. The annual allowance in lieu of meeting fees for the Shire President is \$23,600 for the 2023/24 financial year;
3. The annual allowance for the Shire President is \$45,000 for the 2023/24 financial year;
4. The annual allowance for the Deputy Shire President is \$11,250 for the 2023/24 financial year; and
5. The Information and Communication Technology Allowance is \$3500 for the 2023/24 financial year.

### Changes since Draft

Account	Description	Reason	Effect on Budget
05067034/05063073	Irishtown BFB Extension and Upgrade	Funding not approved by DFES	(189,218) 189,218
05067034/05063073	Inkpen BFB Extension and Upgrade	Reduced funding approved by DFES	(51,066) 51,066
05082002/05083003	Local Government Grants Scheme - SES Operational	Additional grant monies approved	(9,018) 9,018
05083073/05087114	Northam SES – Accessibility upgrades	Funding approved by DFES	(35,000) 35,000
Total effect on budget			Nil

### End of year position

The 2022/23 end of year position is summarised below;

	<b>2022/2023 Estimated Actual</b>
<b>NET CURRENT ASSETS</b>	
Composition of Estimated Net Current Asset Position	
<b>CURRENT ASSETS</b>	
Cash - Unrestricted	9,603,178
Cash - Restricted	3,108,010
Receivables	2,861,113
Contract Assets	377,023
	<u>15,949,324</u>
<b>LESS: CURRENT LIABILITIES</b>	
Trade and other payables	(2,470,213)
Long Term Borrowings	(463,054)
Employee Provisions	(1,370,242)
Contract Liabilities	(1,001,926)
	<u>(5,305,435)</u>
<b>NET CURRENT ASSET POSITION</b>	10,643,889
Less: Cash - Restricted	(3,108,010)
Add: Current Loan Liability	463,054
Add: Leave Liability Reserve	815,323
Add: Budgeted Leave	350,000
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>9,164,256</u>

Due to additional expenditure relating to the refuse collection and the transfer station, a transfer from the Refuse Site Reserve to municipal funds for \$200,000 is required to achieve a zero net cost for the waste schedule as is the normal

practice. The cost of the management contract increased sharply over the current financial year combined with bringing to account 13 months of contractor payments rather than the budgeted 12 months.

### **Surplus Carried Forward**

Refer to attachment 1 for details of the Surplus Carried Forwards from the 2022/2023 Financial Year and accrued contract assets and liabilities.

### **Federal Assistance Grants**

Federal Assistance Grants for 2023/24 were paid in full as per the 30 June 2023, this has had the effect of increasing revenue in the 2022/23 financial year and reducing revenue in the 2023/24 financial year resulting in an increased operating deficit and negative cash flows from operations, the pre – payment was \$3,743,047.

## **PART A – ELECTED MEMBER’S FEES AND ALLOWANCES FOR 2023/24**

### **RECOMMENDATION**

#### **That Council:**

- 1. Adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees, pursuant to section 5.99 of the Local Government Act 1995, and within the range determined by the Salaries and Allowances Tribunal:**
  - **President \$23,600**
  - **Councillors \$19,750**
  
- 2. Adopts the following annual Information & Communication Technology (ICT) expenses allowance for elected member, pursuant to section 5.99A of the Local Government Act 1995 and within the range determined by the Salaries and Allowances Tribunal,:**
  - **ICT Expenses Allowance \$3,500**
  
- 3. Adopts, pursuant to section 5.98(5) of the Local Government Act 1995 and within the range determined by the Salaries and Allowances Tribunal, the following annual local government allowance to be paid in addition to the annual meeting allowance:**
  - **President \$45,000**
  
- 4. Adopts, pursuant to section 5.98A of the Local Government Act 1995 and within the range determined by the Salaries and Allowances Tribunal, the following annual local government allowance to be paid in addition to the annual meeting allowance:**
  - **Deputy President \$11,250**



**ABSOLUTE MAJORITY VOTE OF 6 REQUIRED**

**PART B – RUBBISH AND RECYCLING FEES FOR 2023/24**

**RECOMMENDATION**

That Council adopts the following Rubbish and Recycling Fees for the 2023/24 financial year:

- Residential and Commercial waste charge \$195.00
- Residential and Commercial recycling charge \$100.00
- Pensioner residential recycling charge \$80.00
- Rural waste charge \$147.00
- 1500L Commercial Mobile Garbage Bin (weekly) \$1,140.00
- 1500L Commercial Mobile Garbage Bin (fortnightly) \$570.00
- 3000L Commercial Mobile Garbage Bin (weekly) \$2,278.00
- 3000L Commercial Mobile Garbage Bin (fortnightly) \$1,140.00
- 4500L Commercial Mobile Garbage Bin (weekly) \$3,417.00
- 4500L Commercial Mobile Garbage Bin (fortnightly) \$1,140.00
- 1500L Commercial Mobile Recycling Bin \$1,252.00
- 3000L Commercial Mobile Recycling Bin \$2,503.00
- 4500L Commercial Mobile Recycling Bin \$3,756.00

**ABSOLUTE MAJORITY VOTE OF 6 REQUIRED**

**PART C – FEES AND CHARGES FOR 2023/24**

**RECOMMENDATION**

That Council, adopts the amended fees and charges with the inclusion of Cultural activities and programs - Program Recovery + 15%.

**ABSOLUTE MAJORITY VOTE OF 6 REQUIRED**

**PART D – TRANSFER FROM WASTE RESERVE 2022/2023**

**RECOMMENDATION**

That Council resolve to transfer \$200,000.00 from the Refuse Site Reserve as of the 30 June 2023 to municipal funds to achieve a net cash position for the waste schedule for 2022/23.

**ABSOLUTE MAJORITY VOTE OF 6 REQUIRED**

## **PART E – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS**

### **RECOMMENDATION**

That Council:

1. Impose, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, the following differential general and minimum rates on Gross Rental and Unimproved Values for the 2023/24 financial year for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above:

#### **1.1 Differential General Rates**

- Residential (GRV) 10.5680 cents in the dollar
- Commercial / Industrial (GRV) 11.3466 cents in the dollar
- Agriculture Local (UV) 0.5260 cents in the dollar
- Agriculture Regional (UV) 0.5050 cents in the dollar
- Rural Small Holdings (UV) 0.7787 cents in the dollar

#### **1.2 Minimum Rates**

- Residential (GRV) \$1,065
- Commercial / Industrial (GRV) \$1,065
- Agriculture Local (UV) \$1,065
- Agriculture Regional (UV) \$1,065
- Rural Small Holdings (UV) \$1,065

2. Offers, pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, a one, two and four instalment payment option, and nominates the following due dates for the payment in full by instalments:

- Full payment & 1st instalment due date 02 October 2023
- 2nd half instalment due date 05 February 2024
- 2nd quarterly instalment due date 04 December 2023
- 3rd quarterly instalment due date 05 February 2024
- 4th & final quarterly instalment due date 08 April 2024

3. Adopts, pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, an instalment administration charge where the

owner has elected to pay rates (and charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

4. Adopts, pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, an interest rate of 3.5% where the owner has elected to pay rates and charges through an instalment option.
5. Adopts, pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, an interest rate of 8% for rates (and charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable on the 07 October 2023.

**ABSOLUTE MAJORITY VOTE OF 6 REQUIRED**

#### **PART F – MUNICIPAL FUND BUDGET FOR 2023/24**

##### **RECOMMENDATION**

That Council, Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the Municipal Fund Budget as contained in the attachment as presented, for the Shire of Northam for the 2023/24 financial year.

**ABSOLUTE MAJORITY VOTE OF 6 REQUIRED**

Surplus Carried Forwards from the 2022/23 Financial Year				
Account	Department	Reason/current position	Expenditure	Associated Revenue
<b>Grants</b>				
	Financial Assistance Grants	Corporate	3,743,047	
<b>Capital</b>				
1836	Minor Office Layout Works	Corporate	Delayed due to COVID-19	6,500
05067034	Wundowie Fire Shed	Development	Design in progress	53,510
05067034	Inkpen Fire Shed	Development	Additional funding applied for project	259,257 (234,624)
05067044	LED Fire Danger Rating Signs	Development	Signs ordered and awaiting delivery	19,725
05067044	Wundowie Water Tanks	Development	Suitable site being identified	34,930 (34,930)
05077024	Upgrade Stock Pound	Development	Funding being sought	38,500 (19,250)
05087114	Northam SES/Central Fencing	Development	Additional Funding Applied for project	29,830 (29,830)
05082102	Repairs to Fencing - Impound Yard	Development	Design in progress	3,000
08197004	Memorial Hall Structural Repairs and Gutter Replacement	Engineering	Works planning in progress	21,500
09239004	Old Pool House Demolition	Engineering	Pending council decision on restoration/demolition	50,000
1610	CBD Streetscape	Engineering	Issue sourcing contractor to do the job as it is a specialist field.	6,162
1610	CBD Streetscape	Engineering	Held on behalf of Community Group	7,000
1811	Wundowie Hall Sand and Seal Floor	Engineering	Contractor availability	13,500
1819	Northam Hall Dividing Fence	Engineering	Contractor availability	4,000
11339044	Northam Pool building improvements	Community	Alteration to Unisex toilets emergency access door/vent: Exploring options to ensure compliance.	4,500
11339074	Wundowie Pool Bowl Repainting	Community	Awaiting outcome of structural condition assessment.	10,000
1903	Northam Recreation Centre - Upgrade CCTV	Engineering	Installation scheduled	19,000
6454	Northam Motor Sport Festival	Engineering	On hold, awaiting council decision	157,000
6442	Landscaping Old Pool	Engineering	Demolition and site remediation, currently waiting on engineer report	313,749
6455	Northam BMX Redevelopment	Community	Adopted C.4228	206,334 (90,734)
6443	Improvements Dr Dunlop Park	Engineering	Installation scheduled	11,400
6446	B/Hill RV Site	Engineering	Pending site approvals	129,972
6456	Council Plan Action 3.2.7 Infrastructure B/Hill Precinct	Community	Delayed due to weather	30,000
6457	Council Plan Action 3.2.8 Bert Hawke Oval/ Hockey Ground Improvements	Engineering	Contract delays due to weather	90,555
6458	Council Plan Action 3.2.11 Henry Street Oval Improvements	Engineering	Works complete, invoice pending	34,804
6460	Council Plan Action 8.3.4 Clackline Playground	Engineering	Commenced, ongoing	40,000 (20,000)
6461	Council Plan Action 9.1.8 Electric Charging Stations (Carpark)	Engineering	Design to be finalised, RFT to be issued on completion	204,210
6462	Council Plan Action 9.2.8 Improved Tracks & Trails	Engineering	Commenced, ongoing	50,000 (25,000)
6464	Wundowie Oval Scheme Water Conversion	Engineering	Installation scheduled	121,557 (85,000)
1025	Platform Upgrade	Engineering	Grant agreement in place. Design in progress	120,000
1961	Depot Redevelopment	Engineering	In Progress	746,546

Surplus Carried Forwards from the 2022/23 Financial Year					
Account		Department	Reason/current position	Expenditure	Associated Revenue
F017	Mudalla Way 0- 100	Engineering	Tender Assessment complete – Council Report being prepared	29,150	
F018	Chidlow Street West SLK 2390-2690	Engineering	Tender Assessment complete – Council Report being prepared	77,110	
F019	East Street SLK 410-510	Engineering	Tender Assessment complete – Council Report being prepared	27,159	
F020	Peel Terrace SLK 150-210	Engineering	Tender Assessment complete – Council Report being prepared	26,658	
F021	Beavis Place SLK 0-90	Engineering	Design in progress	11,946	
F022	Forrest Street SLK 730-980	Engineering	Design in progress	62,167	
F023	Wellington Street SLK 190-270	Engineering	Design in progress	25,438	
3539	Jennapullin Road (2.58 - 3.19 SLK)	Engineering	Awaiting Vegetation Clearing Permit	221,920	(97,166)
3540	Jennapullin Road (5.05 - 6.19 SLK)	Engineering	Awaiting Vegetation Clearing Permit	377,912	(151,310)
3127	Croke Ave SLK 0 - 0.66	Engineering	Completed, remedial works weather dependent	3,388	
3128	Leader Road SLK 0-1.52	Engineering	RFT to be issued	140,800	
3130	Linley Valley Road SLK 0-0.81	Engineering	RFT to be issued	335,500	
3134	Beavis PI SLK 0.0 - 1.09	Engineering	RFT to be issued	90,000	
3135	Forrest Street SLK 0.0 - 1.03	Engineering	RFT to be issued	390,000	
3136	Centrelink ACROD Bay	Engineering	RFT to be issued	22,250	
3907	Henry Street SLK 0.02-0.2	Engineering	RFT to be issued	141,706	
3908	Parker Street SLK 0-0.65	Engineering	Completed, remedial works weather dependent	46,000	
3910	Forward Street SLK 0-0.22	Engineering	Completed, remedial works weather dependent	10,600	
3911	Clarke Street SLK 0-1	Engineering	Completed, remedial works weather dependent	9,500	
3912	Mokine Road SLK 0-1.92	Engineering	RFT to be issued	209,000	(158,000)
3913	Fitzgerald Street SLK 2-2.74	Engineering	RFT to be issued	307,400	(200,000)
3683	Grass Valley North Road SLK 9.80-10.52	Engineering	Contractor availability	151,000	(43,000)
3909	Cox Road	Engineering	Completed, remedial works weather dependent	7,300	
1270	Kerb Renewal	Engineering	RFT to be awarded	65,995	
1271	Eadine Road Culvert Replacement	Engineering	Contractor availability	216,000	(57,000)
1271	Yilgam Ave C/fwd	Engineering	Orders in place	148,250	
12379064/12373013	Old York Rd Bridge	Engineering		400,000	
12399004	Plant and Equipment Volvo Grader	Engineering	Supply chain delays	362,495	
12399505	Proceeds Sale Plant & Equipment, Volvo Grader	Engineering	Supply chain delays		(80,000)
12399004	Plant and Equipment Mower	Engineering	Supply chain delays	26,000	
12399505	Proceeds Sale Plant & Equipment, Mower	Engineering	Supply chain delays		(1,500)
12399004	Plant and Equipment Dual Cab Truck	Engineering	Supply chain delays	95,825	
12399505	Proceeds Sale Plant & Equipment, Dual Cab Truck	Engineering	Supply chain delays		(40,455)
08171004	Plant and Equipment Hyundai i40	Corporate	Pending arrival of new plant	33,158	
08171004	Plant and Equipment Hyundai i40	Corporate	Pending arrival of new plant	33,158	
08172005	Proceeds Sale Plant & Equipment, Hyundai i40	Corporate	Pending arrival of new plant		(9,091)
05067014	Plant and Equipment Ford Ranger	Corporate	Pending arrival of new plant	71,531	
05067003	Proceeds Sale Plant & Equipment, Ford Ranger	Corporate	Pending arrival of new plant		(24,500)
05067014	Plant and Equipment Ford Ranger	Corporate	Pending arrival of new plant	49,707	
05067003	Proceeds Sale Plant & Equipment, Ford Ranger	Corporate	Pending arrival of new plant		(27,273)

Surplus Carried Forwards from the 2022/23 Financial Year					
Account		Department	Reason/current position	Expenditure	Associated Revenue
12399004	Plant and Equipment Holden Colorado	Corporate	Pending arrival of new plant	47,871	
12399505	Proceeds Sale Plant & Equipment, Holden Colorado	Corporate	Pending arrival of new plant		(32,727)
12429014	Airport Infrastructure Upgrade	CEO	Commenced, ongoing	10,888	
12429014	Airport Infrastructure - New Toilet Block	Engineering	Practical completion reached	79,131	
1970	Bakers Hill Water Project	Development	Commenced, ongoing	25,000	
1970	Water Harvesting	Development	Commenced, ongoing	54,000	
13499114	Old Northam Fire Station Upgrades	Engineering	Installation scheduled	30,000	
13787004	BKB Stage 2	Community	Delays due to consultant availability. Planning to be finalised mid August, deliver by October 2023	86,024	
	<b>Operation</b>				
04042132	CBD Streetscape Concert Plan	CEO	Consultancy in progress	28,600	
04057002	Information Technology Expenditure	Corporate	ERP Implementation	210,000	
05072082	Corella Management	Development	Agreement signed with Wheatbelt NRMA to coordinate activities on regional basis	10,000	
05082032	Community Safety Plan Initiatives c/fwd	Community		6,800	
05063063	Local Govt Grants Scheme - BFB	Development	Overspend		(133,000)
08182022	Night Hoops	Community	Seeking grant funding opportunities to facilitate program	20,000	(20,000)
10252092	Greenwaste management	Development	In progress	14,000	
10292112	Pest Plant Control	Development	In progress	13,113	
10292122	Environmental Works	Development	In progress	19,000	
10292122	Reserve replanting	Development	Planning/scoping outstanding works	10,000	
10302002	Review TPS6/LPS	Development	DPLH providing assistance	20,000	
10302002	Develop Management Plan, Avon River Town Pool	Development	Resources deployed elsewhere	16,500	
10302002	Develop Reserve Management Plan	Development	Resources deployed elsewhere	30,000	
10302002	Omnibus Amendment	Development	Resources deployed elsewhere	5,000	
10302002	Consultants, Avonvale Precinct Redevelopment	Development	Quotations being sought	30,000	
11342072	Community Sponsorship	Community	Outstanding community grant instalments	9,000	
11342122	Progress Association Allocations	Community	Outstanding allocations pending acquittal	11,869	
11352022	Library Management System	Community		20,000	
5103	Retic George Nuich Park	Engineering	Planning/scoping outstanding works	10,000	
12382132	Engineering Consultants	Engineering	Drainage management plan, pavement conditions/valuations in progress	61,458	
12382092	Bridge Maintenance	Engineering	Works in progress	42,115	
13452272	Wayfound signage	Community	Signs ordered and awaiting delivery	15,700	

Surplus Carried Forwards from the 2022/23 Financial Year					
Account		Department	Reason/current position	Expenditure	Associated Revenue
13492152	Historical Objects and Preservation	Community	Consultancy for historical society planning contingent on Heritage Officer	10,000	
13492152	Trails Master Plan	Community	Contract awarded for Mt Ommaney planning, design and project delivery	28,392	
<b>Totals</b>				<b>11,780,572</b>	<b>(1,614,390)</b>
Contract Liabilities from the 2022/23 Financial Year					
Account		Department	Reason/current position	Contract Liability	
<b>Grants</b>					
1025	Platform Upgrade	Corporate			(120,000)
13787004	BKB Stage 2	Corporate			(80,024)
12379064/12 373013	Old York Rd Bridge	Corporate			(400,000)
1271	Eadine Road Culvert Replacement	Corporate			(114,000)
Various	Roads to Recovery	Corporate			(64,661)
	Roads To Recovery, Grass Valley Road	Corporate			(57,590)
Various	Regional Road Group	Corporate			(165,651)
<b>Totals</b>					<b>(1,001,926)</b>
<b>Net Carry Forward</b>					<b>9,164,256</b>

## 14 MATTERS BEHIND CLOSED DOORS

### RECOMMENDATION

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (a) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 - Chief Executive Officer Review and Selection Committee Meeting held on 2 August 2023 as the item relates to a matter affecting an employee/s.

### 14.1 CHIEF EXECUTIVE OFFICER REVIEW AND SELECTION COMMITTEE MEETING HELD ON 2 AUGUST 2023

### RECOMMENDATION

That Council move out from behind closed doors.

## 15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 15.1 NORTHAM ARMY CAMP HERITAGE ASSOCIATION (NACHA) - MULTICULTURAL FESTIVAL

#### BACKGROUND

Further to the deputation made by Ms Melanie Jones at the Council Forum Meeting held on 12 July 2023, the following motion is proposed.

#### OFFICER COMMENT

At the Community Grants Assessment Committee meeting held 31 October 2022, the Committee considered NACHA's application for \$20,000 for the 2023 Northam Heritage & Multicultural Festival. Officers recommended that the Committee award NACHA a grant of \$10,000 towards the festival. The grant application and Officers assessment was provided to the Committee as a confidential attachment. There was considerable discussion among the Committee regarding the amount to be granted to NACHA. The reasons an amount of \$10,000 was recommended and carried by the Committee was that NACHA had been provided a grant of \$20,000 in 2021/2022 to establish the festival, however this was not considered to be a justified and sustainable amount to contribute on an ongoing basis, especially when compared to the support given to other community groups to deliver larger and more



established events in the Shire. It was discussed that this is a fledgling event, and that NACHA may be trying to achieve too much. Along with the \$10,000 in funding it was acknowledged that they would also be receiving a significant amount of in-kind support from Council staff.

With the proposed reduction to the Community Grants Budget for 2023/2024, awarding an additional \$10,000 to NACHA would have a significant impact on the funds available for other community group projects.

**MOTION**

**Moved: Cr Appleton**

**That Council approve an unbudgeted expenditure of \$10,000 from account 11342072 – Community Sponsorship, increasing the community grant to \$20,000 for the Northam Army Camp Heritage Association (NACHA) to deliver the 2023 Multicultural Festival.**

## OPEN LETTER TO ALL COUNCILLORS

The Northam Army Camp Heritage Association Inc (NACHA) committee is seeking your vote in favour of increasing the \$10,000 grant from the Shire of Northam to meet the original request of \$20,000 of which \$10,00 has already been granted, received and most gratefully appreciated.

This year the committee has invited the Consuls with the help of our member of parliament Mia Davies. NACHA Consul invitations are going out 3<sup>rd</sup> August 2023. Four members of Parliament have been invited Hon Mia Davies, Hon Rita Saffiotti, Hon Don Punch and Hon David Templeman as required by Tourism grant. This will be advertised and promoted to the community of WA through radio, posters, flyers, social media and if finance is available through TV.

It has been mentioned by performers that, “coming back to Northam is like coming back home as this was their first home in Australia”. The festival is very inclusive of all cultures and nationalities (CALD communities). This year we Northam School children choir singing “We Are Australians”. The festival can only grow to a much bigger event in the future, placing Northam on the Tourism map.

NACHA originally had a 5 year strategic plan for the festival but believes this can be an ongoing event due to the responses provided by the performers and visitors.

The WA Centenary is coming up in 2029 NACHA sees this as a great opportunity to expand and host a much larger festival and events celebrating this important occasion.

The committee is very grateful and thankful to the Shire of Northam and its Councillors for all the help, time and support they given in the past.

Northam Army Camp Committee.



**16 URGENT BUSINESS APPROVED BY DECISION**

Nil.

**17 DECLARATION OF CLOSURE**