



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Special Council Meeting

6 August 2018



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Councillors:

President

Deputy President

Councillors

C R Antonio

M P Ryan

J E G Williams

C L Davidson

R W Tinetti

S B Pollard

A J Mencshelyi

T M Little

J Proud

C P Della

Staff:

Chief Executive Officer

Executive Manager Engineering Services

Executive Manager Development Services

Executive Manager Community Services

Executive Manager Corporate Services

Executive Assistant – CEO

J B Whiteaker

C D Kleynhans

C B Hunt

R Rayson

C Young

A C Maxwell

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Annual Budget Adoption	12.1	Cr C R Antonio	Impartiality	He is an active member of various community groups and associations, the budget influences their budgets.
		Cr J E G Williams	Impartiality	She is a member of various community groups who may benefit from decisions made in the budget adoption.
		Cr C L Davidson	Impartiality	His business Misty Ridge Plant Farm is a member of the

Item Name	Item No.	Name	Type of Interest	Nature of Interest
				Northam Chamber of Commerce. Northam Chamber of Commerce is a beneficiary of the Shire of Northam budget.
		Cr C P Della	Impartiality	He is a member of various sporting and community groups which may be impacted by the budget, including but not limited to Northam Motorsport Festival, Avon Hockey Assoc. and Northam Chamber of Commerce.
		Cr M P Ryan	Impartiality	He is a member of the Northam Swimming Club and Northam Chamber of Commerce.
		Cr R W Tinetti	Impartiality	He is a member of various community groups that may be subject of this budget.
		Cr T M Little	Impartiality	He is a member of community groups who will/may benefit from budget.
		Mr J B Whiteaker	Impartiality	He is a member of Northam Hockey Assoc. and he has assisted develop grant application. Impartial due to involvement in grant application.

Cr S B Pollard determined that he believed that he did not need to disclose an interest as various items within the budget is believed to be an interest common with a significant number of electors or ratepayers in the Shire of Northam [section 5.63(1)(a)].

The Chief Executive Officer advised, in his view, the interest in common was not applicable in this instance.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil.

5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

Nil.

5.2 PUBLIC STATEMENTS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

Nil.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

11. REPORTS OF COMMITTEE MEETINGS

Nil.

12. SPECIAL ITEMS

Cr C R Antonio declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as he is an active member of various community groups and associations, the budget influences their budgets.

Cr J E G Williams declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as she is a member of various community groups who may benefit from decisions made in the budget adoption.

Cr C L Davidson declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as his business Misty Ridge Plant Farm is a member of the Northam Chamber of Commerce. Northam Chamber of Commerce is a beneficiary of the Shire of Northam budget.

Cr C P Della declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as he is a member of various sporting and community groups which may be impacted by the budget, including but not limited to Northam Motorsport Festival, Avon Hockey Assoc. and Northam Chamber of Commerce.

Cr M P Ryan declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as he is a member of the Northam Swimming Club and Northam Chamber of Commerce.

Cr R W Tinetti declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as he is a member of various community groups that may be subject of this budget.

Cr T M Little declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as he is a member of community groups who will/may benefit from budget.

Mr J B Whiteaker declared an "Impartiality" interest in item 12.1 - Annual Budget Adoption as he is a member of Northam Hockey Assoc. and he has assisted develop grant application. Impartial due to involvement in grant application.

12.1 ANNUAL BUDGET ADOPTION

Address:	Shire of Northam
Owner:	Shire of Northam
File Reference:	8.2.8.1
Reporting Officer:	Colin Young Executive Manager Corporate Service
Responsible Officer:	Colin Young Executive Manager Corporate Service
Voting Requirement	Absolute Majority vote required (some parts)

BRIEF

To consider and adopt the Shire of Northam Budget for the 2018/19 financial year together with supporting schedules, including striking of the municipal fund rates, establishment of new reserve funds, setting of the rubbish and recycling fees, setting of elected members fees for the year and other consequential matters arising from the budget papers.

ATTACHMENTS

Attachment 1: Draft Budget (supplied separate).

BACKGROUND / DETAILS

The draft 2018/19 budget has been provided as a separate attachment to this agenda/minutes and has been compiled based on the parameters established in the Council integrated planning documents including long term financial plan, corporate business plan and strategic community plan.

Council gave consideration to the detail within the budget via a series of workshops and a budget meeting held on July 7, 2018. At this meeting Council endorsed a draft budget and requested the Chief Executive Officer to give local public notice of the differential rating requirements required to fund the budget, based on a 2.52% increase in rates levied.

The proposed differential rates have subsequently been advertised for public comment and at the time of publishing this agenda no comments had been received. The submissions close at 3.00pm on August 3, 2018 consequently any comments received between the publishing date of this agenda and the budget adoption meeting will be fully disclosed and responded to by staff.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

Refer to Attachment 1.

Legislative Compliance

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next day following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2018/19 budget as presented is considered to meet statutory requirements.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Consultation with Councillors, Staff, in addition the differential rate has been advertised for comment.

Risk Implications

Nil.

OFFICER'S COMMENT

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

Rate Increase

The budget provides an average 2.52% increase in rates collected, this excludes any newly rated properties created through subdivisions or developments. The rate in the dollar has increased from 9.6004 to 9.7975 for the residential GRV, with the differential GRV increasing from 10.5800 to 10.7376 to achieve the average 2.52% increase, however there will be variances greater and lesser than the average increase.

2016/17 year saw the change of methodology of approximately 1,000 UV rated properties to the GRV rating method, Council resolved on the 18 July 2016 to phase in the new valuation over three years and is calculated as follows;

2016/17 Financial Year – 2/3 Unimproved Valuation and 1/3 Gross Rental Valuation

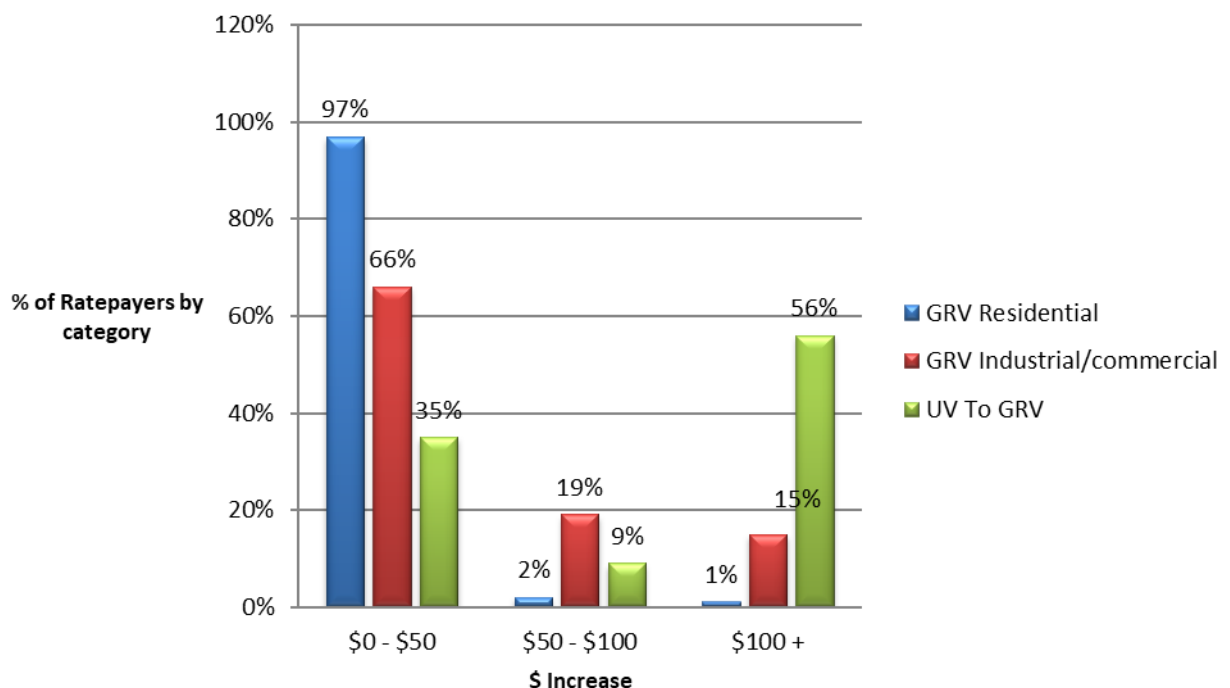
2017/18 Financial Year – 1/3 Unimproved Valuation and 2/3 Gross Rental Valuation

2018/19 Financial Year – 100% Gross Rental Value

From the 2018/19 onwards 100% Gross Rental Value applies to all properties effected by the methodology change.

The graph below as presented has the majority of ratepayers receiving increases not greater than \$100 for, GRV Residential 99%, GRV Industrial/Commercial 85%. The UV to GRV has 56% showing increases greater than \$100 due to the impact of the methodology change. The increases as presented include subdivisions and developments that in general would have increases at the greater end of the scale (greater than \$100).

Figure 1 - Rates Increases by Rating Category



The Unimproved Valuations (UV) were completed 1 August 2017 and effective from 30 June 2018. The overall change in valuations was negligible. Although this is the case, there will also be variances greater or less than the 2.52% average. Comments from the District Valuer were;

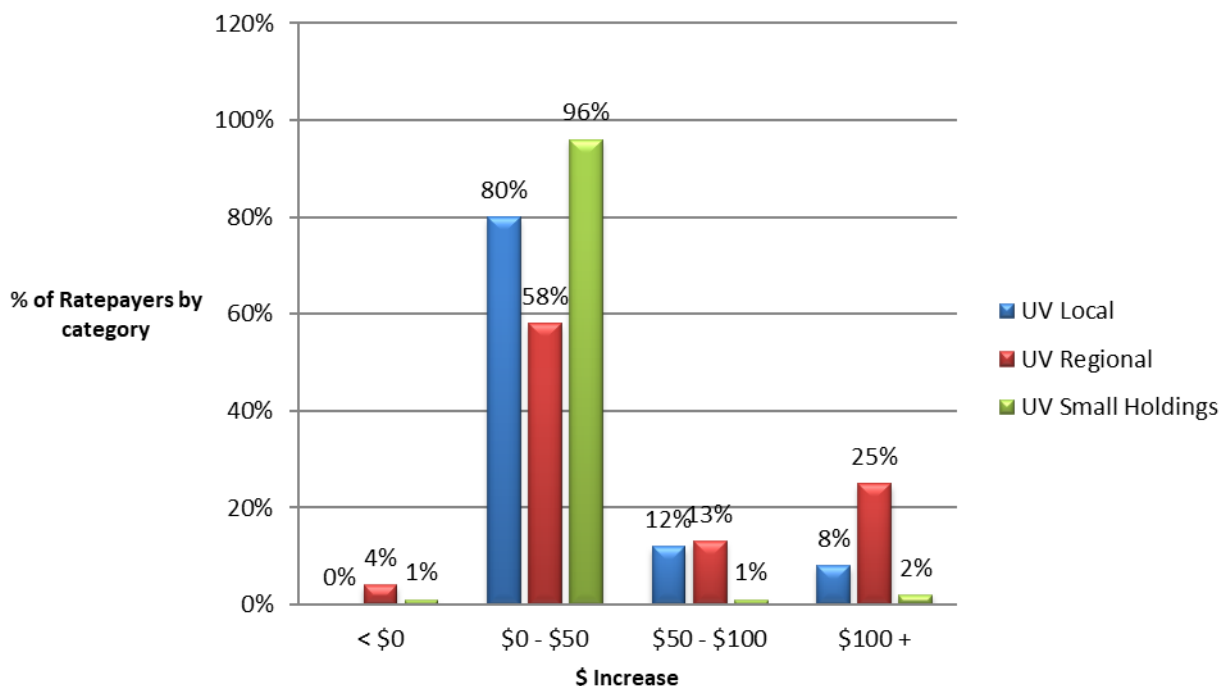
“Generally, unimproved values have increased in the eastern portion of the Shire with little or no change in the Western Portion of the Shire.

Some changes to individual assessments may have occurred either as a product of the mass valuation process or where records have been amended or corrected for more up to date information about soil types etc.”

It is noted that property owners have the right to appeal against the valuation of their property. This appeal is made to Landgate the agency responsible for conducting the valuation service

The graph below as presented has the majority of ratepayers receiving increases not greater than \$100, UV Local 92%, UV Regional 72% and UV Small Holdings 97%.

Figure 1 - Rates Increases by Rating Category



The minimum rates are proposed to be increased from \$905 to \$923.

Rubbish and Recycling Fees

Management are recommending that the Waste Charges remain the same as the 2017/18 financial year which is a rate not greater than that required to cover the running costs of Councils waste facilities. The table below shows both the 2017/18 and the proposed 2018/19 Rubbish and Recycling Fees;

Service	2017/18 charge	2018/19 charge
Residential and Commercial rubbish collection	\$163.00	\$163.00
Residential and Commercial recycling levy	\$87.00	\$87.00
Pensioner recycling	\$66.00	\$66.00
1500L Commercial bin weekly	\$1,000.00	\$1,000.00
1500L commercial bin fortnightly	\$500.00	\$500.00
3000L Commercial bin weekly	\$2,000.00	\$2,000.00
3000L commercial bin fortnightly	\$1,000.00	\$1,000.00
1500L commercial recycling bin fortnightly	\$1,100.00	\$1,100.00
3000L commercial recycling bin fortnightly	\$2,200.00	\$2,200.00
4500L commercial recycling bin fortnightly	\$3,300.00	\$3,300.00
4500L Commercial bin weekly	\$3,000.00	\$3,000.00
4500L commercial bin fortnightly	\$1,500.00	\$1,500.00

End of year position

The 2017/18 end of year position is summarised below;

	2017/18 Actual
NET CURRENT ASSETS	
Composition of Estimated Net Current Asset Position	
CURRENT ASSETS	
Cash - Unrestricted	3,592,834
Cash - Restricted	6,112,388
Receivables	3,886,652
Inventories	631
	13,592,652
LESS: CURRENT LIABILITIES	
Payables and Provisions	(2,927,055)
NET CURRENT ASSET POSITION	10,665,450
Less: Cash - Restricted	(6,112,388)
Add: Current Loan Liability	227,611
Add: Leave Liability Reserve	418,145
Add: Budgeted Leave	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	5,448,818

Surplus Carried Forwards		
Budget 2018/19		
<u>Grants</u>		
03023023	FAG General Purpose	\$1,274,946
03023033	FAG Roads	\$392,349
12373063	RTR Grants	\$526,319
12373013	Black Spot Funding	\$436,428
05063063	BFB ESL Grant	\$44,440
05083003	SES ESL Grant	\$8,895
<u>Capital</u>		
2054	King Creek Drainage	\$80,395
1610	CBD Streetscaping	\$131,000
05067044	Standpipe Conversion	\$12,500
4217	NRM Grant Expenditure	\$40,100
1819	Painting Window Frames, N/Hall	\$3,200
1819	Painting & Patching of Internal Walls, N/Hall	\$4,200
1904	Bert Hawke Pavilion Upgrade	\$40,000
6431	Bridge Crossing Fixings	\$10,000
11359004	Replace Sewer Line Library	\$14,300
11359004	Repairs to Exterior Steps Library	\$20,000
6419	Bert Hawke - Drainage	\$40,000
6421	Bert Hawke - Lighting	\$20,000
Various	Various Items of Plant	\$171,783
10317204	Cemetery Public Rest Room	\$11,536
1625	Cemetery Lot Development	\$18,121
6425	Playground POS Improvements	\$66,995
3758	O'Neill Road	\$175,092
3527	Jennapullin Road	\$26,777
3766	Coates Road	\$140,000
3672	GEH Upgrade	\$100,214
3085	Katrine Road	\$36,586
3420	Lobelia Footpath	\$49,967
05087124	CCTV Stage 2 (Wundowie)	\$38,575
7012	Chinganning	\$42,000
3800	Mitchell Ave	\$101,338
3082	Fermoy Rd	\$5,000
3751	Newman Rd	\$20,000
1039	AVVA Building	\$45,000
1503	Old Quarry Site Drainage	\$100,000
1503	Design Recycling Stations	\$10,000
1025	Old Railway Station	\$50,000
1025	Exit Gates for Fire Escape	\$13,000
13499104	Bakers Hill Water Project - Easement	\$25,000
12379094	Laneway Acquisition	\$57,000
13499064	Waste Water Pump Station Upgrade	\$169,681
Various	BKB Centre	\$112,292
13459124	Signage, Tower GEH	\$10,000
3426	BKB Footpath	\$45,521
<u>Operation</u>		

1961	Northam Depot	\$10,000
4042132	Business Case Development CBD	\$60,000
4042132	Urban Renewal Planning	\$30,000
4042132	Reconciliation Action Plan	\$5,000
4042132	Crime Prevention Plan	\$5,000
4042132	Marketing & Promotion Juice Box	\$10,000
4042132	Community Plan Grass Valley	\$8,000
1017	Engineering Design for Accessible Toilets	\$7,500
10292122	Avon River Dredging Investigation Works	\$10,000
1500	Inkpen Rd Refuse Site Cell Development	\$142,560
10302002	Review Town centre Parking Strategy	\$10,000
10302002	Review TPS no 6LPS	\$30,000
05072112	Cat Sterilisation Grant Expense	\$4,000
05062112	Bakers Hill Fire Shed Concrete Apron	\$8,700
6155	Expansion Joints, B/H Pavilion	\$1,800
10302112	Heritage Inventory	\$15,000
Adopted Draft Budget	Purchase of Lot 1 GE Hwy (education department)	\$220,000
Untied Surplus	BKB Centre	\$80,708
Untied Surplus	Fitzgerald Street	\$50,000
	Total	\$5,448,818

The result of the final surplus calculations are that Council has an end of year untied surplus of \$130,708. The Fitzgerald Street re-align was adopted as part of the 2018/19 roads program, however was omitted from the Draft Budget in error, it is therefore recommended that \$50,000 of the untied surplus is allocated to fund the realignment. The additional \$80,708 has been allocated towards the finalization of the BKB Centre. An additional amount of untied surplus was allocated to the purchase of lot 1 GE Hwy, \$220,000, and is included in the budget as presented – as per a previous direction/resolution of Council.

Minor adjustments to the timing of projects have been carried out, these affect both the surplus and the budget as presented, however as they are timing they have no impact on the budget.

Annual fees and reimbursement of costs

The recommendations include the setting of annual sitting fees and allowances for members. This includes the Presidents allowance of \$45,000 the Deputy President's allowance \$11,250 and members annual sitting fees of \$19,750 and \$23,600 for the President. A \$3,500 allowance is included for each member to provide for costs associated with information and communication technology expenses incurred by members in carrying out their functions on behalf of the Shire. Other claims such as travelling will need to be submitted

quarterly or more frequently should a member so require. All payments may be made direct to Members designated bank accounts. These fees and allowances are in accordance with Sec 5.98, 5.98A, 5.99 and 5.99A of the Local Government Act and the Local Government (Administration) Regulations.

These fees are within the determinations for Band 2 as set by the Salaries and Allowances Tribunal 10 April 2018. These annual fees & Allowances remain unchanged from the 2017/18 financial year. Please follow the link for review <https://www.sat.wa.gov.au/LocalGovernmentCEOsandElectedMembers/Pages/Default.aspx>

Clarification was sought in relation to the following matters at the meeting:

- Untied surplus and why this should be allocated to the BKB.
The Chief Executive Officer advised that Council practice in the past five years has been to either allocate any end of financial year untied surplus to debt retirement, a Reserve account or utilise it towards a project. Each year staff make a recommendation to Council on how this should be allocated, as has been done in this current agenda.
- When the last budget adjustment was submitted to Council for the BKB, why was it not disclosed that further funding would be required due to project going over budget;
The Chief Executive Officer advised the meeting that it was his view that Council were advised that there remained some final elements that staff are working through in order to finalise the budget. In addition, and to provide more context, the final revised budget for the Centre was \$5.78 million and the current cost is \$6.06 million (approximately 4.9% over budget). It should be noted that when Council committed to the project, it allocated \$1.9 million as the net cost to Council, whereas Councils current commitment is \$1.45 million which is significantly under Councils projections. As Council are aware, there have been a number of unknowns and timing factors that have impacted the project which the Chief Executive Officer has kept Council updated in relation to these.

As additional information the following is an excerpt from the minutes of June 2018 meeting;

(There was a question raised) Whether this is the final variation to the cost. The Chief Executive Officer advised that there are a number of elements Officers are working through prior to the final total cost being known. It was advised that it has been challenging managing the project fitout given the number of groups involved, in addition when Council determined the budget this was based on estimates only, not final quotes.

- Purchase of Lot 220 and whether this relates to the Motorcycle Club. The Chief Executive Officer confirmed that this is related.
- The most appropriate reference point for cash in an out. The Executive Manager Corporate Services advised that this is the Cash Flow Statement.

PART A – ELECTED MEMBER’S FEES AND ALLOWANCES FOR 2018/19

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3430

Moved: Cr Mencshelyi

Seconded: Cr Little

1. That Council, pursuant to section 5.99 of the *Local Government Act 1995*, and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$23,600
Councillors	\$19,750

2. That Council, pursuant to section 5.99A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual Information & Communication Technology (ICT) expenses allowance for elected members:

ICT Expenses Allowance	\$3,500
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3. That Council, pursuant to section 5.98(5) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$45,000
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4. That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President	\$11,250
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**CARRIED 10/0
BY ABSOLUTE MAJORITY**

PART B – RUBBISH AND RECYCLING FEES FOR 2018/19

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3431

Moved: Cr Mencshelyi

Seconded: Cr Proud

That Council adopts the following Rubbish and Recycling Fees for the 2018/19 financial year:

- | | |
|--|------------|
| • Residential and commercial rubbish collection Charge | \$163.00 |
| • Residential and commercial recycling levy | \$87.00 |
| • Pensioner recycling levy | \$66.00 |
| • 1500L commercial bin weekly | \$1,000.00 |
| • 1500L commercial bin fortnightly | \$500.00 |
| • 3000L commercial bin weekly | \$2,000.00 |
| • 3000L commercial bin fortnightly | \$1,000.00 |
| • 4500L commercial bin weekly | \$3,000.00 |
| • 4500L commercial bin fortnightly | \$1,500.00 |
| • 1500L commercial recycling bin fortnightly | \$1,100.00 |
| • 3000L commercial recycling bin fortnightly | \$2,200.00 |
| • 4500L commercial recycling bin fortnightly | \$3,300.00 |

**CARRIED 10/0
BY ABSOLUTE MAJORITY**

PART C – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3432

Moved: Cr Mencshelyi
Seconded: Cr Tinetti

1. That Council, for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general and minimum rates on Gross Rental and Unimproved Values for the 2018/19 financial year.

1.1 Differential General Rates

- Residential (GRV) 9.7975cents in the dollar
- Commercial / Industrial (GRV) 10.7376 cents in the dollar
- Agriculture Local (UV) 0.6072 cents in the dollar
- Agriculture Regional (UV) 0.5099 cents in the dollar
- Rural Small Holdings (UV) 0.7558 cents in the dollar

1.2 Minimum Rates

- Residential (GRV) \$923
- Commercial / Industrial (GRV) \$923
- Agriculture Local (UV) \$923
- Agriculture Regional (UV) \$923
- Rural Small Holdings (UV) \$923

2. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, offers a one, two and four instalment payment option, and nominates the following due dates for the payment in full by instalments:

- Full payment & 1st instalment due date 19 September 2018
- 2nd half instalment due date 19 November 2018
- 2nd quarterly instalment due date 19 November 2018
- 3rd quarterly instalment due date 21 January 2019
- 4th & final quarterly instalment due date 21 March 2019

3. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and charges) through an instalment option of \$10 for each instalment after the initial

instalment is paid.

4. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 5.5% where the owner has elected to pay rates and charges through an instalment option.
5. That Council, pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 11% for rates (and charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

**CARRIED 9/1
BY ABSOLUTE MAJORITY**

PART D – MUNICIPAL FUND BUDGET FOR 2018/19

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3433

**Moved: Cr Ryan
Seconded: Cr Little**

- 1. That Council;**
 - a. Allocate \$50,000 of the untied surplus to the realignment of Fitzgerald Street; and**
 - b. Allocate \$80,708 of the untied surplus for the finalisation of the BKB Centre.**

- 2. That Council, Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget as contained in the Attachment of this agenda and the minutes, for the Shire of Northam for the 2018/19 financial year as prepared and presented.**

**CARRIED 7/3
BY ABSOLUTE MAJORITY**

PART E – MATERIAL VARIANCE REPORTING FOR 2018/19

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3434

**Moved: Cr Proud
Seconded: Cr Della**

That Council, in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, set the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be a percentage of ten (10) or a minimum of \$20,000, whichever is greater.

CARRIED 9/1

13. MATTERS BEHIND CLOSED DOORS

Nil.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 5:57pm.

"I certify that the Minutes of the Special Meeting of Council held on Monday, 6th August 2018 have been confirmed as a true and correct record."

_____ President

_____ Date

