



Shire of Northam
Heritage, Commerce and Lifestyle

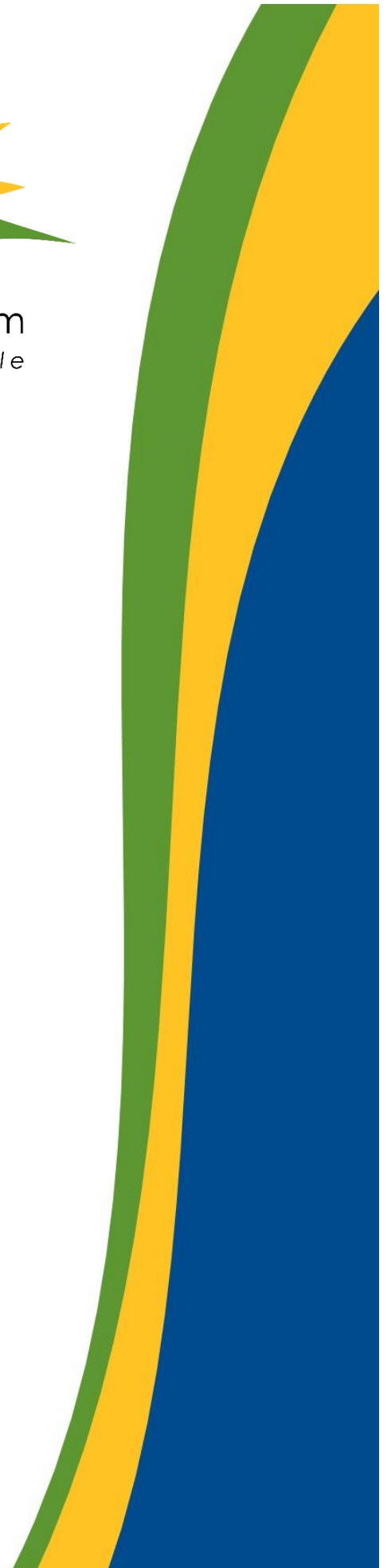
Shire of Northam

Agenda

Local Business Support

Committee Meeting

17 August 2020



NOTICE PAPER

Local Business Support Committee Meeting

17 August 2020

Committee Members

I wish to inform you that an Ordinary Council meeting will be held by electronic means on 17 August 2020 at 5:15pm.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This committee has been delegated authority by Council to receive and assess grant applications; and make a final determination on all grant applications received as part of the Local Business Support Grant Scheme.

This agenda has yet to be dealt with by the committee. The Recommendations shown at the foot of each item have yet to be considered by the committee and are not to be interpreted as being the position of the committee. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the committee.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. DECLARATION OF OPENING

2. ATTENDANCE

Committee:

Shire President

Deputy Shire President

Councillor

Councillor

C R Antonio

J E G Williams

M P Ryan

A J Mencshelyi

Staff:

Community Development Officer

Chief Executive Officer

Acting Executive Assistant

M Blackhurst

J Whiteaker

N Vinicombe

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

3. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

| Item Name | Item No. | Name | Type of Interest | Nature of Interest |
|-----------|----------|------|------------------|--------------------|
| | | | | |
| | | | | |
| | | | | |

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 27 JULY 2020

RECOMMENDATION

That the minutes of the Local Business Support Committee meeting held on 27 July 2020 be confirmed as a true and correct record of that meeting.

5. COMMITTEE REPORTS

5.1 LOCAL BUSINESS SUPPORT GRANT SCHEME APPLICATIONS

| | |
|---|--|
| Address: | N/A |
| Owner: | N/A |
| Applicant: | N/A |
| File Reference: | 1.1.9.16 |
| Reporting Officer: | Michelle Blackhurst, Community Development Officer |
| Responsible Officer: | Jason Whiteaker, Chief Executive Officer |
| Officer Declaration of Interest: | |
| Voting Requirement: | Simple Majority |
| Press release to be issued: | No |

BRIEF

For the committee to assess and make a determination on a grant application received as part of the Local Business Support Grant Scheme.

ATTACHMENTS

Applications have been provided as a separate confidential attachment to this agenda/minutes.

A. BACKGROUND / DETAILS

The Business Support Grant Scheme Guidelines guide the application process and evaluation of the Business Support Grants.

Applications opened on Monday, 27 April 2020 and will remain open until further notice.

The Shire of Northam Business Support Committee has assessed 39 applications to date and of these 31 have been approved at a value of \$86,107.

The following applications have been received and are being presented for assessment:

| Applicant | Funding stream | Project | Amount requested |
|---|--|--|------------------|
| Application 40 Better Health Support | Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities. | Purchase of website Total project cost: \$1,950 | \$2,000 |
| Application 41 Beyond Cabinets & Renovations | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions | Build factory new workshop include showroom and offices Total project cost: \$539,355 | \$10,000 |
| Application 42 Jobs for Mark | Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities. | Develop Website Total project cost: \$2,600 | \$2,000 |
| Application 43 Northam Church of Christ | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions | Hold 2 workshops and purchase laser projectors Total project cost: \$5,648 | \$4,050 |
| Application 44 Northam Race Club | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching – dollar-for-dollar) to adapt to changing conditions | Purchase event venue equipment Total project cost: \$10,659 | \$7,185.20 |
| Application 45 Physio-Chi Jenny Lucy Physiotherapy | Up to \$5,000 for increasing business opportunity and sustainability | Upgrade current website Total project cost: \$4,895 | \$5,000 |
| Application 46 Whittington Electrical Contracting | Up to \$5,000 for increasing business opportunity and sustainability | Purchase new Imac System Total project cost: \$2,799 | \$2,799 |
| Application 47 Way Signs | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching | Purchasing new equipment | \$10,000 |

| | | | |
|--|--|------------------------------|--|
| | dollar-for-dollar) to adapt to changing conditions | Total project cost: \$40,913 | |
|--|--|------------------------------|--|

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Economic Growth.

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

Outcome 1.2: Local businesses are valued and supported by investors and residents within the Shire of Northam.

B.2 Financial / Resource Implications

Council has allocated a budget of \$250,000 to fund the Business Support Grant Scheme. The officer recommendation is to support \$12,950 in grant funding.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

| Risk Category | Description | Rating (likelihood x consequence) | Mitigation Action |
|----------------------|-------------|--------------------------------------|-------------------|
| Financial | Nil. | | |
| Health & Safety | Nil. | | |
| Reputation | Nil. | | |
| Service Interruption | Nil. | | |
| Compliance | Nil. | | |
| Property | Nil. | | |
| Environment | Nil. | | |

C. OFFICER'S COMMENT

A summary of the applications with officer's comments is included as Confidential Attachment 5.1.1.

Application 40

| Applicant | Funding stream | Project | Amount requested |
|-----------------------|---|---------------------|------------------|
| Better Health Support | Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities. | Purchase of website | \$2000 |

RECOMMENDATION

That the Local Business Support Committee approve a grant of \$1,950 to the business 'Better Health Support'.

Application 41

| Applicant | Funding stream | Project | Amount requested |
|-------------------------------|--|---|------------------|
| Beyond Cabinets & Renovations | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions | Build factory new workshop include showroom and offices | \$10,000 |

RECOMMENDATION

That the Local Business Support Committee does not approve a grant to the business 'Beyond Cabinets & Renovations'.

Application 42

| Applicant | Funding stream | Project | Amount requested |
|---------------|---|-----------------|------------------|
| Jobs for Mark | Up to \$2,000 for individual businesses or \$10,000 for multiple businesses working together for investing in online and e-commerce activities. | Develop Website | \$2000 |



RECOMMENDATION

That the Local Business Support Committee approve a grant of \$2,000 to the business 'Jobs for Mark' for the development of a website.

Application 43

| Applicant | Funding stream | Project | Amount requested |
|--------------------------|--|--|------------------|
| Northam Church of Christ | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions | Hold 2 workshops and purchase laser projectors | \$4,050 |

RECOMMENDATION

That the Local Business Support Committee does not approve a grant to the business 'Northam Church of Christ'.

Application 44

| Applicant | Funding stream | Project | Amount requested |
|-------------------|--|--------------------------------|------------------|
| Northam Race Club | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching – dollar-for-dollar) to adapt to changing conditions | Purchase event venue equipment | \$7,185.20 |

RECOMMENDATION

That the Local Business Support Committee does not approve a grant to the business 'Northam Race Club'.



Application 45

| Applicant | Funding stream | Project | Amount requested |
|---|--|-------------------------|------------------|
| Physio-Chi Jenny Lucy Physiotherapy | Up to \$5,000 for increasing business opportunity and sustainability | Upgrade current website | \$5,000 |

RECOMMENDATION

That the Local Business Support Committee approve a grant of \$2,000 to the business 'Physio –Chi Jenny Lucy Physiotherapy' to support the development of a website.

Application 46

| Applicant | Funding stream | Project | Amount requested |
|--|--|---------------------------|------------------|
| Whittington Electrical Contracting | Up to \$5,000 for increasing business opportunity and sustainability | Purchase new I Mac System | \$2,799 |

RECOMMENDATION

That the Local Business Support Committee does not approve a grant to the business 'Whittington Electrical Contracting'.

Application 47

| Applicant | Funding stream | Project | Amount requested |
|-----------|--|--------------------------|------------------|
| Way Signs | Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions | purchasing new equipment | \$10,000 |



RECOMMENDATION

That the Local Business Support Committee approve a grant of \$5,000 to the business 'Way Signs' to purchase specialist printing equipment to diversify business.

6. URGENT BUSINESS APPROVED BY DECISION

Nil.

7. DATE OF NEXT MEETING

To be confirmed.

8. DECLARATION OF CLOSURE