



Shire of Northam  
*Heritage, Commerce and Lifestyle*

**Shire of Northam  
2020/21**

# **Delegated Authority Register**

## Version Control

| Amendments<br>File Reference 2.3.1.6 |               |                                       |             |
|--------------------------------------|---------------|---------------------------------------|-------------|
| Meeting/Review Date                  | Resolution No | Delegation No                         | Revision No |
| 20/10/2010                           | C.1313        | Complete                              | 4.0         |
| 20/07/2011                           | C.1543        | Complete/Minor                        | 4.1         |
| 21/12/2011                           | C.1665        | Complete                              | 4.2         |
| 19/04/2012                           | CEO           | Minor                                 | 4.3         |
| 25/07/2012                           | CEO           | Minor                                 | 4.4         |
| 08/08/2012                           | C.1754        | Minor                                 | 4.5         |
| 18/01/2013                           | CEO           | Minor                                 | 4.6         |
| 19/06/2013                           | C.2069        | Complete                              | 4.7         |
| 16/07/2014                           | C.2242        | Complete                              | 4.8         |
| 17/06/2015                           | C.2458        | Minor                                 | 4.9         |
| 15/06/2016                           | C.2724        | Complete                              | 5.0         |
| 21/06/2017                           | C.3059        | Complete                              | 5.1         |
| 20/06/2018                           | C.3383        | Complete                              | 5.2         |
| 19/06/2019                           | C.3687        | Complete                              | 5.3         |
| 30/03/2020                           | C.3912        | F05 – Minor                           | 5.4         |
| 15/04/2020                           | C.3923        | P03 (minor)<br>P14 (new)<br>C01 (new) | 5.5         |
| 17/06/2020                           | C.3955        | Complete                              | 5.6         |
| 20/05/2020                           | C.3936        | F07 (new)                             | 5.6a        |
| 16/09/2020                           | C.4034        | F07 (revoked)                         | 5.7         |

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## EXPLANATION NOTES

### General

Section 5.42 of the Local Government Act 1995 allows a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act.

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of their powers to another employee, this must be done in writing. The Act allows the Chief Executive Officer to place conditions on any delegations if desired. The powers cannot, however, be further sub delegated.

The purpose of this document is to detail which authorities have been delegated by Council to the Chief Executive Officer. The document also indicates delegations which the Chief Executive Officer intends to delegate to other staff, however this is for information/indication purposes only and may change from time to time at the discretion of the Chief Executive Officer. The register details the related document(s) where the power to delegate is derived from, which includes legislation and policies of the Council.

### Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Where a named Officer holding a delegation, is temporarily absent and no Officer has been appointed to act in the position, the authority will transfer to the relevant Executive Manager for the period of absence.

### Register of, and Records Relevant to, Delegations - Section 5.46

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and

The persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

# SECTION A

## DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER (OTHER OFFICERS, WHERE APPROPRIATE)

## Administration

|                          |   |  |
|--------------------------|---|--|
| <b>DELEGATION NUMBER</b> | - | <b>A01</b>   |
| LEGISLATIVE POWER        | - | Local Government Act 1995, s9.49A (2) & (3), s9.49A (4)  |
| DELEGATION SUBJECT       | - | <b>Affixing of Common Seal</b>   |
| DELEGATE                 | - | Chief Executive Officer  |
| SUB DELEGATE             | - | Section 2 only - Sign documents on behalf of the local government:<br><br>Executive Manager Community Services<br><br>Executive Manager Corporate Services<br><br>Executive Manager Development Services<br><br>Executive Manager Engineering Services |

The Chief Executive Officer is delegated authority to;

- Affix the common seal of the Shire of Northam to any document which has been authorised by Council either specifically or generally.
- Sign documents on behalf of the local government.

Executive Managers are delegated authority to:

- Sign documents on behalf of the local government.

### Exclusions

Affix the common seal of the Shire of Northam to any document.

### Procedure for Execution by Authorised Officers

Executive Managers may only execute documents relevant to matters within the scope of the activity of their Directorate. Documents relevant to the activities of multiple Directorates may only be executed by the Chief Executive Officer.

The documents identified for the purpose of this authorisation are listed as follows:

- a) State or Commonwealth Government Funding Agreements
- b) Memorandum of Understanding
- c) Contracts and legal instruments, including contract variations,

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related to:

- Procurement Contracts
- Service Agreements (incoming or outgoing services)

### Limitations

The specific authorities established are limited by the following conditions:

- a) The signing of any contract must be supported by a formal resolution of Council or the works subject of the contract being incorporated into the current Annual Budget and being less than \$150,000; or
- b) The signing of any contract must be supported by a specific action in the current Corporate Business Plan.

| <b>A01 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b>                         | <b>How power / discharge of duty was exercised</b>                     | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| <b>19/08/2020</b>           | Shire of Northam and Toys and More for us Four                   | Execution of Pop-up Shop Lease (Seal Number S1)                        | Jason Whiteaker - CEO                        |   |
| <b>27/08/2020</b>           | Shire of Northam and Joel Andrew Smith and Kathleen Joanna Smith | Execution of Transfer of Land (Lot 17) (Seal Number S2)                | Jason Whiteaker - CEO                        |   |
| <b>27/11/2020</b>           | Shire of Northam and Aya Rose Danin                              | Execution of Transfer of Land (Lot 18) (Seal Number S3)                | Jason Whiteaker - CEO                        |   |
| <b>8/09/2020</b>            | Shire of Northam and Uniting Church Homes                        | Execution of Lease Agreement – 63 Wellington Street (Seal Number S4)   | Jason Whiteaker - CEO                        |   |
| <b>16/09/2020</b>           | Shire of Northam and Northam District                            | Execution of A15887 Lots 470 and 471, on C/T LR3158 Folios 777 and 779 | Jason Whiteaker - CEO                        |   |



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|                   |   |   |                       |  |
|-------------------|---|---|-----------------------|--|
|                   | Motorcycle Club WA Inc.   | (Old Quarry Road, Northam) (Seal Number S5)   |                       |  |
| <b>25/09/2020</b> | Shire of Northam and DMC Cleaning Corporation Pty Ltd ATF Panich Family | Execution of contract Cleaning of Northam Townsite C.202021-05 (Seal Number S6)   | Jason Whiteaker - CEO |  |
| <b>6/10/2020</b>  | Shire of Northam and Stallion Homes                                     | Execution of contract Supply and Construction of Bakers Hill Fire Shed C.202021-03 (Seal Number S7)                                     | Jason Whiteaker - CEO |  |
| <b>12/10/2020</b> | Shire of Northam and Price Sierakowski Corporate                        | Execution of Application to register a discharge of a property (seizure and sale) order form A12 – Property O472362 (Seal Number S8)    | Jason Whiteaker - CEO |  |
| <b>1/10/2020</b>  | Shire of Northam and Spyker Technologies Pty Ltd                        | Execution of formal agreement between Shire of Northam and Spyker Technologies for the supply and installation of Wundowie CCTV Network | Jason Whiteaker - CEO |  |
| <b>3/11/2020</b>  | Procon Developments (Australia) Pty Ltd                                 | Transfer of Land, Lot 881, 239 Yilgarn Avenue,  | Jason Whiteaker - CEO |  |

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|                   |   |   |                          |  |
|-------------------|---|---|--------------------------|--|
|                   |   | Northam (Seal Number S9)  |                          |  |
| <b>3/11/2020</b>  | Procon Developments (Australia) Pty Ltd         | Variation of Contract for Sale of Land, Lot 881, 239 Yilgarn Avenue, Northam (Seal Number 10)       | Jason Whiteaker - CEO    |  |
| <b>3/11/2020</b>  | Avoline Pty Ltd                                 | Notification Under Section 70A, P20010.1 / A16352 (Seal Number S11)                                 | Jason Whiteaker - CEO    |  |
| <b>26/11/2020</b> | Shire of Northam and J & A Building Pty Ltd     | Supply And Construct Machinery And Storage Sheds Operations Depot (Authorisation No A2).            | Jason Whiteaker - CEO    |  |
| <b>11/12/2020</b> | Girl Guides Western Australia                   | Renewal of Lease – 139 Chidlow Street, Northam (Seal Number S14)                                    | Jason Whiteaker - CEO    |  |
| <b>5/01/2021</b>  | Quellington Progress & Sporting Association Inc | Lease Agreement, Reserve 3410, Quellington Hall Grass Valley South Road, Quellington (Seal No. S15) | Jason Whiteaker - CEO    |  |
| <b>4/01/2021</b>  | Shire of Northam and Bitumen Surfacing          | Execution of contract C.202021-11 Resurfacing Works Leeder Road and Duke Street (number N14182)     | Clinton Kleynhans - EMES |  |

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|                   |   |   |                          |  |
|-------------------|---|---|--------------------------|--|
| <b>24/12/2020</b> | Shire of Northam and Oasis Outdoor Structures | Execution of contract C.202021-12 Construction of Wundowie Overnight Recreational Vehicle Facility (N14183)                     | Clinton Kleynhans - EMES |  |
| <b>12/02/2021</b> | Shire of Northam and Avon Waste               | Execution of Contract C202021-15 - Management of Old Quarry Road Waste Management Facility (Authorisation Number A11).          | Jason Whiteaker - CEO    |  |
| <b>18/02/2021</b> | Shire of Northam and Oasis Outdoor Structures | Execution of contract C.202021-17 Footpath Construction Program 2020/21 (Authorisation Number A12)                              | Jason Whiteaker - CEO    |  |
| <b>18/02/2021</b> | Shire of Northam and Oasis Outdoor Structures | Execution of contract C.202021-18 Supply and Installation of Bernard Park Water Play Shade Structure (Authorisation Number A13) | Clinton Kleynhans - EMES |  |
| <b>24/02/2021</b> | Shire of Northam and WCP Civil Pty Ltd        | Execution of contract C.202021-16 Minson Avenue Recreational Vehicle Day Use Site   | Jason Whiteaker - CEO    |  |

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|                   |   |   |                                |  |
|-------------------|---|---|--------------------------------|--|
|                   |   | Construction<br>(Authorisation<br>Number A14)   |                                |  |
| <b>9/03/2021</b>  | Shire of<br>Northam and<br>WCP Civil Pty<br>Ltd                       | Execution of<br>contract<br>C.202021.20<br>Road<br>Construction<br>and<br>Resurfacing<br>Works<br>(Authorisation<br>Number A16)   | Jason<br>Whiteaker -<br>CEO    |  |
| <b>12/03/2021</b> | Shire of<br>Northam and<br>Stallion<br>Building<br>Company Pty<br>Ltd | Execution of<br>contract<br>C.202021-19 for<br>the Supply and<br>Construct<br>Operation<br>Depot<br>Administration<br>Building<br>(Authorisation<br>Number A17)             | Jason<br>Whiteaker -<br>CEO    |  |
| <b>16/03/2021</b> | Esther Claire<br>Bliss and<br>Kenneth John<br>Mullins                 | Execution of a<br>Section 70A<br>Notification –<br>Grand Hotel,<br>426 Fitzgerald<br>Street, Northam  | Jason<br>Whiteaker -<br>CEO    |  |
| <b>16/03/2021</b> | Shire of<br>Northam and<br>Light<br>Application                       | Execution of<br>contract<br>C.202021-22 for<br>the Design and<br>Delivery of<br>Northam<br>Suspension<br>Bridge<br>Illumination<br>Project<br>(Authorisation<br>Number A19) | Clinton<br>Kleynhans -<br>EMES |  |
| <b>6/04/2021</b>  | Tinetti<br>Investments<br>Pty Ltd                                     | Contract for<br>Sale of Land,<br>Portion of Lot   | Jason<br>Whiteaker -<br>CEO    |  |

## 2020/21 Delegated Authority Register

|                   |   |   |                       |  |
|-------------------|---|---|-----------------------|--|
|                   |   | 200 Minson Ave, Northam   |                       |  |
| <b>5/11/2020</b>  | Shire of Northam and Charles Service Company    | Execution of contract C.202021-04 Cleaning of Shire of Northam Facilities – Public Toilets and Outlying Areas (Authorisation Number A1) | Jason Whiteaker - CEO |  |
| <b>9/12/2020</b>  | Shire of Northam and WCP Civil                  | Execution of contract C.202021-09 for the Rehabilitation of Oliver and Wellington Streets (Authorisation Number A4)                     | Jason Whiteaker - CEO |  |
| <b>27/01/2021</b> | Shire of Northam and Morris Pest & Weed Control | Execution of contract C.202021-10.2 Fire Mitigation Services Panel – 2 Years – Category 3 – Chemical Spraying (Authorisation Number A7) | Chadd Hunt - A/CEO    |  |
| <b>14/01/2021</b> | Shire of Northam and Oasis Outdoor Structures   | Execution of contract C.202021-14 Wellington Street Public Open Space Development (Authorisation Number A5)                             | Chadd Hunt - A/CEO    |  |

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|                   |  |  |                          |  |
|-------------------|--|--|--------------------------|--|
| <b>18/01/2021</b> | Shire of Northam and Natural Area Consulting Management Services | Execution of contract C.202021-10.3 Fire Mitigation Services Panel – 2 Years – Category 3 – Chemical Spraying (Authorisation Number A6)  | Jason Whiteaker - CEO    |  |
| <b>4/02/2021</b>  | Shire of Northam and Wheatbelt Natural Resource Management       | Execution of contract C.202021-10.1 Fire Mitigation Services Panel – 2 Years – Category 3 – Chemical Spraying (Authorisation Number A10) | Jason Whiteaker - CEO    |  |
| <b>4/02/2021</b>  | Shire of Northam and Stallion Building Company Pty Ltd           | Execution of contract C.202021-13 Supply and Construction of Northam Youth Precinct Public Toilet Amenity (Authority Number A9)          | Clinton Kleynhans - EMES |  |
| <b>9/03/2021</b>  | Shire of Northam and Grafton Electrics Pty Ltd                   | Execution of contract C.202021-21 Northam artificial hockey pitch lighting project (Authority Number A15)                                | Jason Whiteaker - CEO    |  |
| <b>19/04/2021</b> | Shire of Northam and Fire Mitigation                             | Execution of contract C.202021-23 Fire Mitigation  | Jason Whiteaker - CEO    |  |

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|                   |   |  |                          |  |
|-------------------|---|--|--------------------------|--|
|                   | Services Pty Ltd  | Service s MAF Package 2020/2021 (Authority Number A22)   |                          |  |
| <b>14/05/2021</b> | Shire of Northam and Airport Alliance Contracting Pty Ltd     | Execution of contract C.202021-25 Northam Airport Runway Lighting Project (Authority Number A23)                                       | Jason Whiteaker - CEO    |  |
| <b>28/05/2021</b> | Shire of Northam and Talis Consulting Pty Ltd                 | Execution of contract C.202021-24 Disaster Relief Project Managememnt Consultants for Storm Event 2-4 March 2021 (Authority Number A9) | Clinton Kleynhans - EMES |  |
| <b>28/05/2021</b> | Shire of Northam and Comiskey Contracting Pty Ltd             | Execution of contract C.202021-26 Construction of Northam Waste Transfer Facility (Authority Number A24)                               | Jason Whiteaker - CEO    |  |
| <b>8/06/2021</b>  | Shire of Northam and Glen Nominies Pty Ltd T/As Avon Concrete | Execution of contract C.202021-33 AGRN 962 Flood Recovery – Culvert Cleaning Works (Authority Number A26)                              | Jason Whiteaker - CEO    |  |
| <b>10/06/2021</b> | Cityway Holdings Pty Ltd                                      | Executed by Common Seal Blank Instrument Form  | Jason Whiteaker - CEO    |  |

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|                   |  |   |                             |  |
|-------------------|--|---|-----------------------------|--|
|                   |  | - Lot 6468<br>Oyston Road,<br>Bakers Hill<br>(Common Seal<br>Number S25)  |                             |  |
| <b>10/06/2021</b> | Cityway<br>Holdings Pty<br>Ltd         | Executed by<br>Common Seal<br>Notification<br>Under Section<br>70A - Lot 6468<br>Oyston Road,<br>Bakers Hill<br>(Common Seal<br>Number S24)     | Choose an<br>item.          |  |
| <b>16/06/2021</b> | Mark<br>Cameron<br>Spencer             | Executed by<br>Common Seal<br>Notification<br>Under Section<br>70A – Lots 6 &<br>96 York Road,<br>Northam<br>(Common Seal<br>Number: S27)       | Jason<br>Whiteaker -<br>CEO |  |
| <b>10/06/2021</b> | Northam<br>Hockey Club                 | Executed by<br>Common Seal<br>Renewal &<br>Variation of<br>Licence<br>Agreement for<br>Bert Hawke<br>Pavilion<br>(Common Seal<br>Number: S26)   | Jason<br>Whiteaker -<br>CEO |  |
| <b>23/06/2021</b> | Oasis Outdoor<br>Structures Pty<br>Ltd | Executed by<br>Authorisation<br>Contract<br>C.202021-29 for<br>Beavis Place<br>Public Open<br>Space<br>Development<br>(Authority<br>Number A31) | Jason<br>Whiteaker -<br>CEO |  |



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|                   |               |  |                       |  |
|-------------------|---------------|--|-----------------------|--|
| <b>29/06/2021</b> | David Collins | Memorandum of Understanding for the installation of a pop to be located on the boundary of the land A12016 – Authority Number: A32). | Jason Whiteaker - CEO |  |
|-------------------|---------------|--|-----------------------|--|

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|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>A02</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s3.39, s3.40A, s3.42, s3.44, s3.46, 3.48</i>       |
| DELEGATION SUBJECT       | - <b>Power to Remove &amp; Impound Goods</b>                                       |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Executive Manager Engineering Services |

The Chief Executive Officer is delegated authority to:

1. Authorise an employee in accordance with s3.39 and 3.40A to remove and impound any goods that are involved in a contravention that can lead to impounding.
2. Take appropriate action in respect to impounded non-perishable goods in accordance with s3.42.
3. Give notice in accordance with s3.44 to collect goods.
4. Refuse to allow goods to be collected until all costs have been paid in accordance with s3.46.
5. Take action to recover expenses in accordance with s3.48.

### A02 - Delegation Use

Nil.

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|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>A03</b>   |
| LEGISLATIVE POWER        | - Local Government Act 1995, S3.43 & s3.47.            |
| DELEGATION SUBJECT       | - <b>Disposing of Confiscated or Uncollected Goods</b> |
| DELEGATE                 | - Chief Executive Officer                              |
| SUB DELEGATE             | - Nil.   |

The Chief Executive Officer is delegated authority to dispose of, in accordance with s3.47, any vehicles or goods that have been impounded/seized/confiscated under the provisions of s3.39 and 3.40A (Delegation A02) or any goods that have been ordered to be confiscated under section 3.43 of the Act.

In disposing of said goods by way of auction or after calling public tenders in accordance with Part 4 of the Local Government (Functions and General) Regulations, the Chief Executive Officer is authorised pursuant to s5.43 (b) to accept any auction outcomes and tender up to the value of \$20,000. Pre-auction estimates and tenders for amounts considered to exceed \$20,000 shall be referred to the Council for consideration prior to sale.

| A03 - Delegation Use |  |   |                                       |  |
|----------------------|--|---|---------------------------------------|--|
| Date of Decision     | Person/party impacted by decision      | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| 1/06/2021            | Owners of uncollected/claimed vehicles | Approval of tender for vehicles             | Jason Whiteaker - CEO                 |  |

# 2020/21 Delegated Authority Register

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**DELEGATION NUMBER - A04 - REMOVED**

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>A06</b>   |
| LEGISLATIVE POWER        | - Local Government Act 1995, s3.27, Schedule 3.1                       |
| DELEGATION SUBJECT       | - <b>Authority to undertake work on land not controlled by Council</b> |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Nil.   |

In accordance with Section 3.27 of the Local Government Act 1995, the Chief Executive Officer is delegated authority to perform the general function of the local government and do any of the things prescribed in Schedule 3.2 of the Local Government Act 1995 even though the land on which it is done is not local government property and the local government does not have consent to do it.

| A06 - Delegation Use |                                   |   |                                       |  |
|----------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision     | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| 24/07/2020           | Noel Hughes                       | Notice of Entry                             | Jason Whiteaker - CEO                 |  |
| 30/07/2020           | John Musca                        | Notice of Entry                             | Jason Whiteaker - CEO                 |  |
| 4/08/2020            | Residents of Reserve              | Notice of Entry                             | Jason Whiteaker - CEO                 |  |
| 23/10/2020           | G.E. Chitty                       | Notice of Entry                             | Jason Whiteaker - CEO                 |  |
| 23/10/2020           | D.P Austin                        | Notice of Entry                             | Jason Whiteaker - CEO                 |  |
| 23/10/2020           | D Broad                           | Notice of Entry                             | Jason Whiteaker - CEO                 |  |

## 2020/21 Delegated Authority Register

|                   |               |                 |    |                             |  |
|-------------------|---------------|-----------------|----|-----------------------------|--|
| <b>23/10/2020</b> | M.J. Milhinch | Notice<br>Entry | of | Jason<br>Whiteaker -<br>CEO |  |
| <b>23/10/2020</b> | J.B. Daniels  | Notice<br>Entry | of | Jason<br>Whiteaker -<br>CEO |  |

## 2020/21 Delegated Authority Register



|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>A07</b>  |
| LEGISLATIVE POWER        | - Shire of Northam Local Laws   |
| DELEGATION SUBJECT       | - <b>Shire of Northam Local Laws Administration</b>   |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Executive Manager Engineering Services<br>Manager Planning Services<br>Environmental Health Officer/s<br>Planning Officer/s<br>Manager of Building and Health<br>Compliance Officer<br>Ranger/s |

The Chief Executive Officer is delegated authority to administer the Shire's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the local government under the Shire's Local Laws.

### Conditions:

- Determinations and decisions under the Shire of Northam's Local Laws having regard to the relevant Council policies in force at the time.
- The administration of the Extractive Industries Local Law 2016, including any enforcement action and collection of the annual licence fee be delegated to the CEO, but that the exercise of the following powers be reserved to the Council:
  - Issue or refusal of a licence under clause 3.1(2)
  - Determination of a licence period under clause 3.1(3)(a)
  - Transfer, cancel or refusal to renew a licence under clauses 4.1(2), 4.2 and 4.3(4) determination of any security under clause 5.1(1).

Exclusions – Renewal of a licence where it is proposed to vary the conditions of the licence; or where the licensee has not complied with the conditions of the licence.

# 2020/21 Delegated Authority Register

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**DELEGATION NUMBER - A08 - REMOVED**





## Building

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B01</b>   |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s20, s127</i>                                |
| DELEGATION SUBJECT       | - <b>Buildings – Grant or Refusal of Building Permits</b>            |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Senior Building Surveyor |

The Chief Executive Officers of the Shire of Northam is delegated authority to grant or refuse building permits, subject to the provisions of s20 *Building Act 2011*.

### **Special Conditions or Guidelines**

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

| B01 – Delegation Use |                             |                                 |                           |                  |          |               |
|----------------------|-----------------------------|---------------------------------|---------------------------|------------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION                     | APPLICANT                 | ASSESS NO.       | DECISION | OFFICER       |
| 09/09/2020           | BUILDING PERMIT UNCERTIFIED | ADDITION TO DWELLING (12m2)     | AVON VALLEY CONSTRUCTION  | A15904<br>A10749 | Approved | Gordon Tester |
| 10/07/2020           | BUILDING PERMIT CERTIFIED   | Steel Framed Shed (9x10x3.3m)   | AVALON SHEDS AND STABLES  | A16441<br>A644   | Approved | Gordon Tester |
| 08/07/2020           | BUILDING PERMIT UNCERTIFIED | Shed                            | J & A BUILDING PTY LTD    | A2559<br>A2448   | Approved | Gordon Tester |
| 01/07/2020           | BUILDING PERMIT UNCERTIFIED | Workshop & carport              | MR WAYNE EDWIN PEACE      | A2653<br>A2329   | Approved | Gordon Tester |
| 30/07/2020           | BUILDING PERMIT UNCERTIFIED | 129,000L Water Tank             | MR TIMOTHY ROBERT GARNHAM | A16343<br>A15846 | Approved | Gordon Tester |
| 01/07/2020           | BUILDING PERMIT CERTIFIED   | PV Solar Panels Installation on | SOLARGAIN PV PTY LTD      | A322             | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                               |  |                          |                  |          |               |
|----------------------|-------------------------------|--|--------------------------|------------------|----------|---------------|
| DATE                 | TYPE                          | DESCRIPTION  | APPLICANT                | ASSESS NO.       | DECISION | OFFICER       |
|                      |                               | Wundowie Library   |                          |                  |          |               |
| 02/07/2020           | BUILDING PERMIT CERTIFIED     | Solar PV System Installation on existing Shire Admin Building Roof             | SOLARGAIN PV PTY LTD     | A14194           | Approved | Gordon Tester |
| 02/07/2020           | BUILDING PERMIT CERTIFIED     | Solar PV System installation onto existing roof of Killara Respite Care Centre | SOLARGAIN PV PTY LTD     | A10335           | Approved | Gordon Tester |
| 02/07/2020           | BUILDING PERMIT CERTIFIED     | Solar PV System installation onto existing roof of Visitor Centre              | SOLARGAIN PV PTY LTD     | A14319           | Approved | Gordon Tester |
| 02/07/2020           | BUILDING PERMIT CERTIFIED     | Installation of Solar PV system on existing roof of Wundowie Town Hall         | SOLARGAIN PV PTY LTD     | A322             | Approved | Gordon Tester |
| 06/07/2020           | BUILDING PERMIT UNCERTIFIED   | Shed   | SHEDS N HOMES            | A16259<br>A16184 | Approved | Gordon Tester |
| 24/08/2020           | BUILDING PERMIT CERTIFIED     | Extension / Renovation   | SHERLOCK HOME GROUP      | A238             | Approved | Gordon Tester |
| 09/07/2020           | BUILDING PERMIT CERTIFIED     | Below ground swimming pool + Barrier Fencing + Shoring                         | FREEDOM POOLS            | A16058           | Approved | Gordon Tester |
| 09/07/2020           | BUILDING PERMIT UNCERTIFIED   | Patio  | COMPLETE APPROVALS       | A16095           | Approved | Gordon Tester |
| 14/07/2020           | BUILDING APPROVAL CERTIFICATE | Sandpad and earthworks for proposed shed                                       | MR DARREN THOMAS MCMAHON | A1369            | Approved | Gordon Tester |
| 10/07/2020           | BUILDING PERMIT CERTIFIED     | Installation of Solar Panels   | SOLARGAIN PV PTY LTD     | A14137           | Approved | Gordon Tester |
| 13/07/2020           | BUILDING PERMIT UNCERTIFIED   | Shed   | MICHELLE LOUISE HANSCH   | A12257           | Approved | Gordon Tester |
| 15/07/2020           | BUILDING PERMIT UNCERTIFIED   | Open Front Steel Hay   | AKRON PTY LTD            | A16069<br>A557   | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                               |                                     |   |                         |          |               |
|----------------------|-------------------------------|-------------------------------------|---|-------------------------|----------|---------------|
| DATE                 | TYPE                          | DESCRIPTION                         | APPLICANT                                   | ASSESS NO.              | DECISION | OFFICER       |
|                      |                               | Shed (16m x 15m x 5.9m)             |   |                         |          |               |
| 16/07/2020           | BUILDING PERMIT UNCERTIFIED   | Half enclosed, half open carport    | ALLAN ANDRADA RICO                          | A11737                  | Approved | Gordon Tester |
| 20/07/2020           | BUILDING PERMIT UNCERTIFIED   | Verandah & Garage                   | MRS LYN LAWRENCE                            | A11695                  | Approved | Gordon Tester |
| 22/07/2020           | BUILDING PERMIT UNCERTIFIED   | Shed                                | CASTLEROCK SHEDS                            | A1369                   | Approved | Gordon Tester |
| 11/08/2020           | BUILDING PERMIT UNCERTIFIED   | Shade cover                         | GREAT AUSSIE PATIOS                         | A2622<br>A2594<br>A2594 | Approved | Gordon Tester |
| 03/08/2020           | BUILDING PERMIT UNCERTIFIED   | Shed                                | SHED RITE                                   | A10627                  | Approved | Gordon Tester |
| 04/08/2020           | BUILDING PERMIT CERTIFIED     | Single Dwelling and Attached Garage | RURAL BUILDING COMPANY PTY LTD              | A15041                  | Approved | Gordon Tester |
| 05/08/2020           | BUILDING PERMIT UNCERTIFIED   | Shed                                | NEWTON PAUL & ANNETTE DEIDRE CLARKE         | A2101                   | Approved | Gordon Tester |
| 18/08/2020           | BUILDING PERMIT UNCERTIFIED   | Single Story Dwelling               | CASI ENTERPRISES PTY LTD (BRISLOLA HOMES)   | A15438                  | Approved | Gordon Tester |
| 06/08/2020           | BUILDING PERMIT CERTIFIED     | Dwelling                            | CASI ENTERPRISES PTY LTD (BRISLOLA HOMES)   | A15430                  | Approved | Gordon Tester |
| 07/08/2020           | BUILDING PERMIT CERTIFIED     | Dwelling                            | CASI ENTERPRISES PTY LTD (BRISLOLA HOMES)   | A15427                  | Approved | Gordon Tester |
| 04/08/2020           | BUILDING PERMIT CERTIFIED     | Forward works - Bunnings            | SUBIACO BUILDING COMPANY                    | A16352                  | Approved | Gordon Tester |
| 07/08/2020           | BUILDING PERMIT UNCERTIFIED   | Deck                                | ROBERT EDWIN COOPER                         | A1172                   | Approved | Gordon Tester |
| 11/08/2020           | BUILDING PERMIT UNCERTIFIED   | Construction of Extension Shed      | MR JARROD STREET                            | A12016                  | Approved | Gordon Tester |
| 26/08/2020           | BUILDING PERMIT UNCERTIFIED   | Shed and Retaining Wall             | MS KARA JEAN DUGAN & MR RYAN STEVEN BEKKERS | A16049                  | Approved | Gordon Tester |
| 23/09/2020           | BUILDING PERMIT UNCERTIFIED   | Ancillary Accommodation             | ROCHESTER DAVID LYNN TILBROOK               | A1401                   | Approved | Gordon Tester |
| 04/09/2020           | BUILDING APPROVAL CERTIFICATE | Retrospective Dwelling Approval     | TARASCO PTY LTD                             | A2074<br>A1248          | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                             |  |   |                                     |          |               |
|----------------------|-----------------------------|--|---|-------------------------------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION                              | APPLICANT                               | ASSESS NO.                          | DECISION | OFFICER       |
| 13/08/2020           | BUILDING PERMIT UNCERTIFIED | Carport                                  | NORTHAM HOME MAINTENANCE SERVICES       | A15365                              | Approved | Gordon Tester |
| 13/08/2020           | BUILDING PERMIT CERTIFIED   | Workshop and extension to existing shed  | AAA PERLUSTRO BUILDINGS PTY LTD         | A2275                               | Approved | Gordon Tester |
| 06/11/2020           | BUILDING PERMIT UNCERTIFIED | Steel Framed Patio                       | W GIBBS & SON                           | A11670                              | Approved | Gordon Tester |
| 18/08/2020           | BUILDING PERMIT UNCERTIFIED | Solar Panel Installation                 | NORTHAM CDA AIR & SOLAR                 | A11106                              | Approved | Gordon Tester |
| 19/08/2020           | BUILDING PERMIT CERTIFIED   | Restaurant (KFC)                         | Vescon Australia Pty Ltd                | A10725                              | Approved | Gordon Tester |
| 14/08/2020           | BUILDING PERMIT CERTIFIED   | Bunnings Construction works              | SUBIACO BUILDING COMPANY                | A16352                              | Approved | Gordon Tester |
| 19/08/2020           | BUILDING PERMIT UNCERTIFIED | Limestone Fence                          | MR RYAN SCOTT ADAMS HARRIS              | A660                                | Approved | Gordon Tester |
| 02/09/2020           | BUILDING PERMIT CERTIFIED   | Dwelling and Carport                     | STUART YOUNGSON & ALEXANDRA MACKENZIE   | A15815<br>A12093                    | Approved | Gordon Tester |
| 25/08/2020           | BUILDING PERMIT CERTIFIED   | Dwelling                                 | JCORP PTY LTD T/A HOMESTART             | A16611                              | Approved | Gordon Tester |
| 18/09/2020           | BUILDING PERMIT CERTIFIED   | Shed and Lean-To                         | AVALON SHEDS AND STABLES                | A15884<br>A15397<br>A15840<br>A1677 | Approved | Gordon Tester |
| 21/09/2020           | BUILDING PERMIT UNCERTIFIED | Split 3 level retaining wall             | MR ANTHONY RICHARD CAUDWELL             | A2620                               | Approved | Gordon Tester |
| 01/09/2020           | BUILDING PERMIT CERTIFIED   | Swimming Pool Fence Barrier              | AQUA TECHNICS (Aquatic Leisure)         | A15016                              | Approved | Gordon Tester |
| 16/09/2020           | BUILDING PERMIT CERTIFIED   | Fibreglass Pool and Construction Barrier | AQUA TECHNICS (Aquatic Leisure)         | A15016                              | Approved | Gordon Tester |
| 02/09/2020           | BUILDING PERMIT UNCERTIFIED | Patio                                    | ADVANCED PATIOS (FORMERLY K & M PATIOS) | A2625<br>A2594<br>A2594             | Approved | Gordon Tester |
| 03/09/2020           | BUILDING PERMIT CERTIFIED   | Dwelling                                 | JCORP PTY LTD T/A HOMESTART             | A15062                              | Approved | Gordon Tester |
| 07/09/2020           | BUILDING PERMIT UNCERTIFIED | Shed                                     | ACTION SHEDS AUSTRALIA PTY LTD          | A11552                              | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                               |   |  |  |          |               |
|----------------------|-------------------------------|---|--|--|----------|---------------|
| DATE                 | TYPE                          | DESCRIPTION   | APPLICANT                                      | ASSESS NO.                                   | DECISION | OFFICER       |
| 10/09/2020           | BUILDING PERMIT UNCERTIFIED   | Water Tank (25,000L)  | NAOMI DAVID & AJAY DIAS                        | A16154                                       | Approved | Gordon Tester |
| 28/10/2020           | BUILDING PERMIT CERTIFIED     | Single Story Dwelling   | PLUNKETT HOMES (1903) PTY LTD                  | A16313                                       | Approved | Gordon Tester |
| 10/09/2020           | BUILDING PERMIT CERTIFIED     | Dwelling  | JCORP PTY LTD T/A HOMESTART                    | A15093                                       | Approved | Gordon Tester |
| 11/09/2020           | BUILDING PERMIT CERTIFIED     | Modular Dwelling  | MODULARWA                                      | A10878                                       | Approved | Gordon Tester |
| 16/09/2020           | BUILDING PERMIT UNCERTIFIED   | 2x Water Tanks (13,500L and 9000L)  | ROHAN JEOFFREY WISE                            | A16148                                       | Approved | Gordon Tester |
| 18/09/2020           | BUILDING PERMIT CERTIFIED     | New Brick and Tin Single Dwelling   | COLE MATHEW & MS ANNETTE JOSINA HAZLEWOOD      | A10139                                       | Approved | Gordon Tester |
| 16/09/2020           | BUILDING APPROVAL CERTIFICATE | Retrospective Approval for Outbuilding, Carport, Retaining Wall                   | ANNA DIXON                                     | A13080                                       | Approved | Gordon Tester |
| 17/09/2020           | BUILDING PERMIT CERTIFIED     | Timber Frame Wall & Sheet Metal Roofed Addition & Alteration to Existing Dwelling | FLETCHER DAVIES - STALLION BUILDING CO PTY LTD | A12224                                       | Approved | Gordon Tester |
| 17/09/2020           | BUILDING PERMIT CERTIFIED     | Colorbond Steel Shed  | PROFOUNDER FACTORY DIRECT PTY LTD              | A16170                                       | Approved | Gordon Tester |
| 22/09/2020           | BUILDING PERMIT CERTIFIED     | Dwelling Re-roofing (from tile to tin)  | TOP GUN ROOFING AND RESTORATION                | A12586                                       | Approved | Gordon Tester |
| 22/09/2020           | BUILDING PERMIT CERTIFIED     | Fodder Shed (40m x 36m x 8.9m)  | WHITTINGTON NOMINEES PTY LTD                   | A15932<br>A15785<br>A15793<br>A15930<br>A358 | Approved | Gordon Tester |
| 14/10/2020           | BUILDING PERMIT CERTIFIED     | Dwelling  | MELIADOR (WA) PTY LTD                          | A16315                                       | Approved | Gordon Tester |
| 24/09/2020           | BUILDING PERMIT CERTIFIED     | Dwelling + Concrete Slab  | BROLA PTY LTD T/A ABEL DESIGN                  | A15765                                       | Approved | Gordon Tester |
| 30/09/2020           | BUILDING PERMIT UNCERTIFIED   | Extension to Existing Patio   | LUCAS GRAEME BECK & SHARI RAE VAN WELIE        | A10180                                       | Approved | Gordon Tester |
| 29/09/2020           | BUILDING PERMIT CERTIFIED     | Canopy (82x6m) - connecting   | AAA PERLUSTRO BUILDINGS PTY LTD                | A2275  | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                               |   |                                    |                  |          |               |
|----------------------|-------------------------------|---|------------------------------------|------------------|----------|---------------|
| DATE                 | TYPE                          | DESCRIPTION                                     | APPLICANT                          | ASSESS NO.       | DECISION | OFFICER       |
|                      |                               | across existing production and storage sheds    |                                    |                  |          |               |
| 01/10/2020           | BUILDING PERMIT CERTIFIED     | Swimming Pool                                   | AQUATIC LEISURE TECHNOLOGIES       | A883             | Approved | Gordon Tester |
| 02/10/2020           | BUILDING PERMIT UNCERTIFIED   | Retaining Wall - to go around new pool area     | TAMMY UPTON                        | A883             | Approved | Gordon Tester |
| 02/10/2020           | BUILDING PERMIT UNCERTIFIED   | Shed  | MARGARET HARDING                   | A13061           | Approved | Gordon Tester |
| 13/10/2020           | BUILDING PERMIT UNCERTIFIED   | Pool Deck to go around pool                     | FOSLYN CONSULTING                  | A10361           | Approved | Gordon Tester |
| 15/10/2020           | BUILDING PERMIT UNCERTIFIED   | Shed  | MR MATTHEW WILLIAM LANCE           | A13859<br>A13850 | Approved | Gordon Tester |
| 22/10/2020           | BUILDING PERMIT UNCERTIFIED   | VEHICLE AND FIRE UNIT STORAGE SHED              | COLIN CRAIG & LYNDA JOY COXON      | A570             | Approved | Gordon Tester |
| 19/10/2020           | BUILDING PERMIT UNCERTIFIED   | Above ground swimming pool                      | CHRISTINE ANNE KNAPP               | A10627           | Approved | Gordon Tester |
| 19/10/2020           | BUILDING PERMIT UNCERTIFIED   | Swimming Pool, Deck, Pool Fence                 | MR CRAIG STUART & MRS MARY DOUGLAS | A589             | Approved | Gordon Tester |
| 27/10/2020           | BUILDING PERMIT UNCERTIFIED   | Patio   | ANDANTINO PTY LTD                  | A30              | Approved | Gordon Tester |
| 13/11/2020           | BUILDING APPROVAL CERTIFICATE | Retrospective Approval - 2x 23,000L Water Tanks | MR JOHN WILLIAM BUTTERWORTH        | A898             | Approved | Gordon Tester |
| 29/10/2020           | BUILDING PERMIT CERTIFIED     | Shed (10x20x4.5m) and Lean To (6x20m)           | AVALON SHEDS AND STABLES           | A16650           | Approved | Gordon Tester |
| 27/10/2020           | BUILDING PERMIT UNCERTIFIED   | Site Earthworks (for future dwelling)           | MR DAVID VALENTINE PARNIS          | A16630           | Approved | Gordon Tester |
| 29/10/2020           | BUILDING PERMIT CERTIFIED     | Residential Dwelling and Attached Garage        | RURAL BUILDING COMPANY PTY LTD     | A16040           | Approved | Gordon Tester |
| 02/11/2020           | BUILDING PERMIT CERTIFIED     | Single Story Dwelling                           | RURAL BUILDING COMPANY PTY LTD     | A16630           | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |  |  |   |   |          |               |
|----------------------|--|--|---|---|----------|---------------|
| DATE                 | TYPE                                   | DESCRIPTION  | APPLICANT                                 | ASSESS NO.  | DECISION | OFFICER       |
| 30/10/2020           | BUILDING PERMIT CERTIFIED              | Single Story Dwelling                                      | REDINK HOMES PTY LTD                      | A15069  | Approved | Gordon Tester |
| 17/11/2020           | BUILDING PERMIT CERTIFIED              | Patio  | MASS GROUP WA                             | A10527  | Approved | Gordon Tester |
| 02/11/2020           | BUILDING PERMIT UNCERTIFIED            | Carport  | MARGARET ANN & MICHAEL JOHN TOCK          | A2766<br>A2034  | Approved | Gordon Tester |
| 30/10/2020           | BUILDING PERMIT CERTIFIED              | New dwelling, shed & 2 x water tanks                       | MR NICHOLAS BERNARD CHILDS TANDY          | A16570<br>A15645<br>A15645<br>A15940<br>A15940<br>A16022<br>A1808<br>A712 | Approved | Gordon Tester |
| 21/10/2020           | BUILDING PERMIT CERTIFIED              | Akron Office, Warehouse, & Dome Shelter Structure          | ALEXANDER BAIN                            | A13136  | Approved | Gordon Tester |
| 05/11/2020           | BUILDING PERMIT UNCERTIFIED            | Patio  | THE SHED COMPANY - TAMMY MAURER           | A1718   | Approved | Gordon Tester |
| 03/11/2020           | BUILDING APPROVAL CERTIFICATE          | Retrospective Retaining Wall Approval                      | MR PHILIP RICHARD CHOWN                   | A11670  | Approved | Gordon Tester |
| 02/11/2020           | BUILDING PERMIT UNCERTIFIED            | Farm Shed  | ASHLEY JAMES DAY                          | A2581<br>A1985<br>A1985   | Approved | Gordon Tester |
| 03/11/2020           | BUILDING APPROVAL CERTIFICATE - STRATA | Formalise existing dwellings, retaining walls, and pergola | FM SURVEYS PTY LTD                        | A15241  | Approved | Gordon Tester |
| 30/10/2020           | BUILDING PERMIT CERTIFIED              | Install Solar Panels for KFC Northam                       | WESTSUN SOLAR PTY LTD                     | A10725  | Approved | Gordon Tester |
| 18/11/2020           | BUILDING PERMIT UNCERTIFIED            | Patio  | AARON SAVILL                              | A11557  | Approved | Gordon Tester |
| 03/11/2020           | BUILDING PERMIT UNCERTIFIED            | Decking around pool  | MR ZACK VOYNOVSKY & MELY TRESVALLES LABTO | A15368  | Approved | Gordon Tester |
| 03/11/2020           | BUILDING PERMIT UNCERTIFIED            | Carport  | MARALYN JOY & STEPHEN WALTER VINICOMBE    | A13062  | Approved | Gordon Tester |
| 04/11/2020           | BUILDING PERMIT UNCERTIFIED            | Water Tank (27,500L)                                       | WHITTINGTON NOMINEES PTY LTD              | A15932<br>A15785<br>A15793  | Approved | Gordon Tester |



## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                             |   |  |  |          |               |
|----------------------|-----------------------------|---|--|--|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION                                 | APPLICANT                                      | ASSESS NO.                                     | DECISION | OFFICER       |
|                      |                             |   |  | A15930<br>A358                                 |          |               |
| 04/11/2020           | BUILDING PERMIT UNCERTIFIED | 2x 25,000L Water Tanks                      | JAMIE LEANNE ARTHUR                            | A13065   | Approved | Gordon Tester |
| 05/11/2020           | BUILDING PERMIT UNCERTIFIED | Carport & Verandah                          | STEVEN ROBERT ELKINGTON                        | A11912   | Approved | Gordon Tester |
| 05/11/2020           | BUILDING PERMIT UNCERTIFIED | Shed  | THE SHED COMPANY - MUNDARING                   | A15118   | Approved | Gordon Tester |
| 06/11/2020           | BUILDING PERMIT UNCERTIFIED | Shed  | CASTLEROCK DEVELOPMENT - BEN EGGLESTON         | A16631   | Approved | Gordon Tester |
| 10/11/2020           | BUILDING PERMIT CERTIFIED   | Pool and Pool Safety Barrier                | JOHANNES PETRUS JOUBERT                        | A14394<br>A12315<br>A13726<br>A13792<br>A14374 | Approved | Gordon Tester |
| 12/11/2020           | BUILDING PERMIT CERTIFIED   | Hay Shed                                    | MS GINA NADINE WOOD                            | A1242  | Approved | Gordon Tester |
| 19/11/2020           | BUILDING PERMIT UNCERTIFIED | Shed  | MS JANETTE MANNING                             | A849   | Approved | Gordon Tester |
| 19/11/2020           | BUILDING PERMIT CERTIFIED   | Double brick single story dwelling          | STALLION BUILDING CO PTY LTD - BEVERLEY GANNON | A14633   | Approved | Gordon Tester |
| 27/11/2020           | BUILDING PERMIT CERTIFIED   | Dwelling                                    | MELIADOR (WA) PTY LTD                          | A857   | Approved | Gordon Tester |
| 24/11/2020           | BUILDING PERMIT CERTIFIED   | Single Story Dwelling and Garage            | MICHAEL JOHN MARTIN                            | A16042   | Approved | Gordon Tester |
| 27/11/2020           | BUILDING PERMIT UNCERTIFIED | Patio                                       | JOCELYN PETA & MICHAEL CHRISTOPHER SPADACCINI  | A14534   | Approved | Gordon Tester |
| 26/11/2020           | BUILDING PERMIT CERTIFIED   | Dwelling                                    | MELIADOR (WA) PTY LTD                          | A16491   | Approved | Gordon Tester |
| 20/11/2020           | BUILDING PERMIT CERTIFIED   | Bakers Hill Fire Shed / Fire Station        | STALLION BUILDING CO PTY LTD                   | A2762  | Approved | Gordon Tester |
| 26/11/2020           | BUILDING PERMIT CERTIFIED   | Single Dwelling, Verandah, Carport and Shed | MR MARCUS ROBERT FRAMTON WILSON                | A1719  | Approved | Gordon Tester |
| 30/11/2020           | BUILDING PERMIT UNCERTIFIED | Water Tank                                  | MICHAEL JOHN MARTIN                            | A16042   | Approved | Gordon Tester |



## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                             |   |                                   |                  |          |               |
|----------------------|-----------------------------|---|-----------------------------------|------------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION   | APPLICANT                         | ASSESS NO.       | DECISION | OFFICER       |
| 01/12/2020           | BUILDING PERMIT UNCERTIFIED | Patio   | HAYDEN JOHN STEIN                 | A10631           | Approved | Gordon Tester |
| 01/12/2020           | BUILDING PERMIT CERTIFIED   | Carpark   | WANGARA OUTDOOR WORLD             | A2770<br>A2402   | Approved | Gordon Tester |
| 01/12/2020           | BUILDING PERMIT CERTIFIED   | Fire damage building repairs - repairs to detached laundry building | PATTERSONS INSUREBUILD PTY LTD    | A901             | Approved | Gordon Tester |
| 02/12/2020           | BUILDING PERMIT UNCERTIFIED | Patio   | PERTH PATIOS & HOME IMPROVEMENTS  | A2474            | Approved | Gordon Tester |
| 17/12/2020           | BUILDING PERMIT UNCERTIFIED | 16x8m Farm Storage Shed   | RHETT LINDSAY GEORGY              | A1328            | Approved | Gordon Tester |
| 03/12/2020           | BUILDING PERMIT UNCERTIFIED | Carport   | RONALD CORNELIUS SCHELFHOUT       | A11810           | Approved | Gordon Tester |
| 04/12/2020           | BUILDING PERMIT CERTIFIED   | 8.4x16x3m Steel Colourbond Shed                                     | AVALON SHEDS AND STABLES          | A2181<br>A2152   | Approved | Gordon Tester |
| 04/12/2020           | BUILDING PERMIT UNCERTIFIED | Steel Framed Patio  | GREAT AUSSIE PATIOS               | A16259<br>A16184 | Approved | Gordon Tester |
| 02/12/2020           | BUILDING PERMIT CERTIFIED   | Relocation of existing LED screen signage billboard                 | ILLUMIN PTY LTD T/A GWYTH JONES   | A16416           | Approved | Gordon Tester |
| 11/12/2020           | BUILDING PERMIT CERTIFIED   | CONSTRUCTION TO LOCK UP STAGE OF RESIDENTIAL DWELLING               | MELIADOR (WA) PTY LTD             | A15499           | Approved | Gordon Tester |
| 04/12/2020           | BUILDING PERMIT UNCERTIFIED | 3 Bay Carport   | DONNA MAREE & MR ROBERT J CORNECT | A568             | Approved | Gordon Tester |
| 16/12/2020           | BUILDING PERMIT UNCERTIFIED | Double Brick Dwelling and Steel Framed Shed                         | MICHAEL JAMES FARRELL             | A15500           | Approved | Gordon Tester |
| 23/12/2020           | BUILDING PERMIT CERTIFIED   | PATIO   | WANGARA OUTDOOR WORLD             | A12163           | Approved | Gordon Tester |
| 11/12/2020           | BUILDING PERMIT CERTIFIED   | New Dwelling  | 101 RESIDENTIAL                   | A16140           | Approved | Gordon Tester |
| 03/12/2020           | BUILDING PERMIT CERTIFIED   | New Dwelling  | MELIADOR (WA) PTY LTD             | A16631           | Approved | Gordon Tester |

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| B01 – Delegation Use |                             |  |                                    |            |          |               |
|----------------------|-----------------------------|--|------------------------------------|------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION  | APPLICANT                          | ASSESS NO. | DECISION | OFFICER       |
| 09/12/2020           | BUILDING PERMIT UNCERTIFIED | Spa  | MRS DAWN & MR STEVEN MARK SUNLEY   | A15148     | Approved | Gordon Tester |
| 10/12/2020           | BUILDING PERMIT CERTIFIED   | Dwelling - 4x2 Double Clay Brick   | SIMON SPADACCINI CONSTRUCTION      | A15095     | Approved | Gordon Tester |
| 18/12/2020           | BUILDING PERMIT CERTIFIED   | Dwelling   | EVOKE LIVING HOMES                 | A16653     | Approved | Gordon Tester |
| 14/12/2020           | BUILDING PERMIT CERTIFIED   | CONSTRUCTION OF RESIDENTIAL DWELLING   | MELIADOR (WA) PTY LTD              | A16316     | Approved | Gordon Tester |
| 24/12/2020           | BUILDING PERMIT UNCERTIFIED | Shed   | J & A BUILDING PTY LTD             | A360       | Approved | Gordon Tester |
| 17/12/2020           | BUILDING PERMIT CERTIFIED   | Fellmongering Pond & Skin Shed   | JOSH VAN VUGT                      | A429       | Approved | Gordon Tester |
| 15/12/2020           | BUILDING PERMIT CERTIFIED   | Pond and Pond Cover  | JOSH VAN VUGT                      | A429       | Approved | Gordon Tester |
| 22/12/2020           | BUILDING PERMIT CERTIFIED   | Dwelling - 4x2 double clay brick, steel roof   | SIMON SPADACCINI CONSTRUCTION      | A15090     | Approved | Gordon Tester |
| 23/12/2020           | BUILDING PERMIT CERTIFIED   | K Hub (Kmart) - Internal store fit out and signage alterations to convert existing Target into Kmart K Hub store | MODUS COMPLIANCE PTY LTD           | A14216     | Approved | Gordon Tester |
| 23/12/2020           | BUILDING PERMIT CERTIFIED   | 6x8x2.4m Steel Framed Carport  | AVALON SHEDS AND STABLES           | A11379     | Approved | Gordon Tester |
| 24/12/2020           | BUILDING PERMIT CERTIFIED   | New Dwelling   | JCORP PTY LTD T/A HOMESTART        | A11742     | Approved | Gordon Tester |
| 23/12/2020           | BUILDING PERMIT CERTIFIED   | Dwelling   | STEPHEN CHARLES DAVIES             | A16647     | Approved | Gordon Tester |
| 24/12/2020           | BUILDING PERMIT UNCERTIFIED | Swimming Pool  | COUNTRYWIDE POOLS                  | A908       | Approved | Gordon Tester |
| 24/12/2020           | BUILDING PERMIT UNCERTIFIED | Swimming Pool Fencing  | CASSIE MARRIE BROERE               | A908       | Approved | Gordon Tester |
| 15/01/2021           | BUILDING PERMIT UNCERTIFIED | Shed   | MRS TRACEY JANE & MR RHYAN KEATING | A16180     | Approved | Gordon Tester |

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| B01 – Delegation Use |                             |   |   |                         |          |               |
|----------------------|-----------------------------|---|---|-------------------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION   | APPLICANT                                 | ASSESS NO.              | DECISION | OFFICER       |
| 15/01/2021           | BUILDING PERMIT CERTIFIED   | Single Story Dwelling   | MR MARK SLATTER                           | A16132                  | Approved | Gordon Tester |
| 29/01/2021           | BUILDING PERMIT CERTIFIED   | Single Dwelling, Carport, Alfresco and Porch  | RURAL BUILDING COMPANY PTY LTD            | A16174                  | Approved | Gordon Tester |
| 25/01/2021           | BUILDING PERMIT UNCERTIFIED | Suzuki Northam - Install internally illuminated free standing sign and fascia sign  | SIGNCRAFT GROUP                           | A15396<br>A12599        | Approved | Gordon Tester |
| 06/01/2021           | BUILDING PERMIT UNCERTIFIED | Shed - 13L x 10W x 4H, steel frame/colour bond with full concrete slab  | BRENT WILLIAM SIMS                        | A2606<br>A2594<br>A2594 | Approved | Gordon Tester |
| 07/01/2021           | BUILDING PERMIT CERTIFIED   | Stage 11 - St Josephs Secondary School - Additional Landscaping Works (Landscaping, Steel Shed, Entry Portico & Associated Works) | ANGULARUM PTY LTD T/A RIVETT CONSTRUCTION | A15185                  | Approved | Gordon Tester |
| 11/01/2021           | BUILDING PERMIT UNCERTIFIED | Water Tank (14,000L)  | JOSEF SARGON LOVKIS                       | A179                    | Approved | Gordon Tester |
| 25/01/2021           | BUILDING PERMIT UNCERTIFIED | Dwelling Additions - Carport and Alfresco Area  | MR KANE WILLIAMSON                        | A1662<br>A1462          | Approved | Gordon Tester |
| 11/01/2021           | BUILDING PERMIT UNCERTIFIED | Swimming Pool   | COUNTRYWIDE POOLS                         | A16319                  | Approved | Gordon Tester |
| 11/01/2021           | BUILDING PERMIT UNCERTIFIED | Swimming Pool Fence   | JOHN GIBBONS                              | A16319                  | Approved | Gordon Tester |
| 14/01/2021           | BUILDING PERMIT UNCERTIFIED | Carport Extension - Enclosed extension to existing carport  | MR JAYDEN PARKINSON                       | A618                    | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                             |  |                                |                            |          |               |
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| DATE                 | TYPE                        | DESCRIPTION  | APPLICANT                      | ASSESS NO.                 | DECISION | OFFICER       |
| 15/01/2021           | BUILDING PERMIT UNCERTIFIED | Verandah - addition to front of dwelling   | MR JAYDEN PARKINSON            | A618                       | Approved | Gordon Tester |
| 13/01/2021           | BUILDING PERMIT CERTIFIED   | Dwelling   | BGC RESIDENTIAL                | A14601<br>A14249<br>A14482 | Approved | Gordon Tester |
| 12/01/2021           | BUILDING PERMIT UNCERTIFIED | Earthworks and retaining for new future dwelling   | AKRON PTY LTD                  | A14616                     | Approved | Gordon Tester |
| 29/01/2021           | BUILDING PERMIT CERTIFIED   | Northam Recreation Centre - Installation of solar PV system on the roof of the existing building | SOLARGAIN PV PTY LTD           | A14137                     | Approved | Gordon Tester |
| 28/01/2021           | BUILDING PERMIT UNCERTIFIED | Swimming Pool - Below ground fibreglass installation   | WILLIAM GAVIN HALFORD          | A2041                      | Approved | Gordon Tester |
| 27/01/2021           | BUILDING PERMIT CERTIFIED   | Machinery/Hay Shed   | WHEATBELT STEEL                | A440                       | Approved | Chadd Hunt    |
| 21/01/2021           | BUILDING PERMIT CERTIFIED   | Relocated dwelling   | MISS TRACI ATKINSON            | A15407                     | Approved | Gordon Tester |
| 28/01/2021           | BUILDING PERMIT UNCERTIFIED | Pool fence - glass   | WILLIAM GAVIN HALFORD          | A2041                      | Approved | Gordon Tester |
| 24/02/2021           | BUILDING PERMIT CERTIFIED   | Single Story Dwelling with Garage & Verandah   | NEW SENSATION HOMES PTY LTD    | A1448                      | Approved | Gordon Tester |
| 23/02/2021           | BUILDING PERMIT CERTIFIED   | Swimming Pool & Barrier  | FREEDOM POOLS                  | A10632                     | Approved | Gordon Tester |
| 04/02/2021           | BUILDING PERMIT UNCERTIFIED | Patio  | OUTDOOR PROFESSIONALS          | A16610                     | Approved | Gordon Tester |
| 11/02/2021           | BUILDING PERMIT CERTIFIED   | Single Dwelling, Garage, Alfresco and Porch  | RURAL BUILDING COMPANY PTY LTD | A16609                     | Approved | Gordon Tester |
| 10/02/2021           | BUILDING PERMIT CERTIFIED   | Dwelling with attached garage  | RURAL BUILDING COMPANY PTY LTD | A16576<br>A16327           | Approved | Gordon Tester |
| 12/02/2021           | BUILDING PERMIT UNCERTIFIED | Shed   | MR JARROD STREET               | A15451                     | Approved | Gordon Tester |

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| B01 – Delegation Use |                             |   |   |                  |          |               |
|----------------------|-----------------------------|---|---|------------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION                                     | APPLICANT                                 | ASSESS NO.       | DECISION | OFFICER       |
| 04/02/2021           | BUILDING PERMIT UNCERTIFIED | Patio   | W GIBBS & SON                             | A15998<br>A10795 | Approved | Gordon Tester |
| 08/02/2021           | BUILDING PERMIT UNCERTIFIED | Patio   | GREAT AUSSIE PATIOS                       | A15507           | Approved | Gordon Tester |
| 03/02/2021           | BUILDING PERMIT CERTIFIED   | Dwelling  | MELIADOR (WA) PTY LTD                     | A16195           | Approved | Gordon Tester |
| 10/02/2021           | BUILDING PERMIT CERTIFIED   | Single Dwelling, Garage and Alfresco            | RURAL BUILDING COMPANY PTY LTD            | A16575<br>A16327 | Approved | Gordon Tester |
| 12/02/2021           | BUILDING PERMIT CERTIFIED   | Single Storey Dwelling with Garage & Verandah   | NEW SENSATION HOMES PTY LTD               | A1448            | Approved | Gordon Tester |
| 23/02/2021           | BUILDING PERMIT CERTIFIED   | 3x2 Dwelling with attached carport and verandah | PERTH FITOUT PTY LTD                      | A1698            | Approved | Gordon Tester |
| 12/02/2021           | BUILDING PERMIT UNCERTIFIED | Shed  | JOHN WILLIAM HOGAN                        | A2181<br>A2152   | Approved | Gordon Tester |
| 24/02/2021           | BUILDING PERMIT CERTIFIED   | Dwelling Renovations and Modifications          | MR Craig SHALES                           | A2050            | Approved | Gordon Tester |
| 04/02/2021           | BUILDING PERMIT UNCERTIFIED | Completion of dwelling (from BA20244)           | KIM SUAN & SIEW KHENG TAN                 | A15499           | Approved | Gordon Tester |
| 19/02/2021           | BUILDING PERMIT CERTIFIED   | New dwelling                                    | RED INK HOMES                             | A16046           | Approved | Gordon Tester |
| 10/02/2021           | BUILDING PERMIT UNCERTIFIED | Swimming Pool and Fence                         | ROBERT TONY GARDNER                       | A10446           | Approved | Gordon Tester |
| 17/02/2021           | BUILDING PERMIT UNCERTIFIED | Shed 63m2                                       | CRAIG PETER COLE                          | A12084           | Approved | Gordon Tester |
| 08/02/2021           | BUILDING PERMIT CERTIFIED   | Single Story Dwelling, Garage, Alfresco         | ASANTE HOMES                              | A16665           | Approved | Gordon Tester |
| 19/02/2021           | BUILDING PERMIT CERTIFIED   | Single Dwelling, Garage, Alfresco and Porch     | RURAL BUILDING COMPANY PTY LTD            | A15268           | Approved | Gordon Tester |
| 16/02/2021           | BUILDING PERMIT CERTIFIED   | Dwelling and Shed                               | MS ANNETTE JOSINA & COLE MATHEW HAZLEWOOD | A16218<br>A365   | Approved | Gordon Tester |

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| DATE                 | TYPE                          | DESCRIPTION  | APPLICANT                            | ASSESS NO. | DECISION | OFFICER       |
| 19/02/2021           | BUILDING PERMIT CERTIFIED     | Dwelling   | MELIADOR (WA) PTY LTD                | A16618     | Approved | Gordon Tester |
| 11/02/2021           | BUILDING PERMIT CERTIFIED     | Northam Post Office Alterations - External stairs, PO boxes, ramp, handrails, and internal alterations | RESOLVE GROUP PTY LTD                | A13258     | Approved | Gordon Tester |
| 25/02/2021           | BUILDING PERMIT CERTIFIED     | 4 bed, 2 bath Dwelling   | MRS ANITA MARGARET MOIR              | A15117     | Approved | Gordon Tester |
| 19/02/2021           | BUILDING PERMIT UNCERTIFIED   | OSG Northam Campus - Earthworks and Retaining Works  | AKRON PTY LTD                        | A16538     | Approved | Gordon Tester |
| 12/03/2021           | BUILDING PERMIT UNCERTIFIED   | Retaining Wall   | HONNUN & CO                          | A2471      | Approved | Gordon Tester |
| 03/03/2021           | BUILDING PERMIT UNCERTIFIED   | Retaining wall for 120m2 Shed  | MRS ALYSHA & MR GLENN DAVID MCCALL   | A15026     | Approved | Gordon Tester |
| 05/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed (120m2)   | MRS ALYSHA & MR GLENN DAVID MCCALL   | A15026     | Approved | Gordon Tester |
| 12/03/2021           | BUILDING APPROVAL CERTIFICATE | Dwelling, Additions to Machinery Shed and Storage Shed   | GREGORY ROSS & VICKY LORRAINE BEANGE | A732       | Approved | Gordon Tester |
| 15/03/2021           | BUILDING PERMIT CERTIFIED     | Carpport and Unlined Shed - Colorbond Walls, Roof, and Concrete Slab                                   | MR BRIAN RUTTER                      | A14230     | Approved | Gordon Tester |
| 04/03/2021           | BUILDING PERMIT UNCERTIFIED   | 7x7m Steel Colourbond Storage Shed   | JARED ZUCCHETTO                      | A11742     | Approved | Gordon Tester |
| 04/03/2021           | BUILDING PERMIT UNCERTIFIED   | Steel Framed Carport   | KAREN & PHILLIP JOHN WEBB            | A15338     | Approved | Gordon Tester |
| 04/03/2021           | BUILDING PERMIT UNCERTIFIED   | 2x Farm Sheds + 1x 200,000L Steel Tank   | MR ALLAN BYLSMA                      | A637       | Approved | Gordon Tester |
| 05/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed   | J & A BUILDING PTY LTD               | A559       | Approved | Gordon Tester |

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| B01 – Delegation Use |                               |   |   |                  |           |               |
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| DATE                 | TYPE                          | DESCRIPTION   | APPLICANT   | ASSESS NO.       | DECISION  | OFFICER       |
| 05/03/2021           | BUILDING PERMIT UNCERTIFIED   | Steel Framed Carport                                  | MS JULIE VICTORIA MACKENZIE & MR CHRISTOPHER WILLIAM BURTON | A1079            | Approved  | Gordon Tester |
| 03/03/2021           | BUILDING PERMIT CERTIFIED     | Replace roof sheets                                   | Johns Lyng Insurance Building Solutions (WA) Pty Ltd        | A142             | Approved  | Gordon Tester |
| 24/03/2021           | BUILDING PERMIT UNCERTIFIED   | Steel Shed  | RANDALL MARK SMITH  | A16148           | Approved  | Gordon Tester |
| 12/03/2021           | BUILDING PERMIT UNCERTIFIED   | Carport   | RACHEL ELLEN LOW & JACK WILLIAM GOW                         | A16630           | Approved  | Gordon Tester |
| 03/03/2021           | BUILDING PERMIT CERTIFIED     | Re-Roofing  | THE ROOF & WALL DOCTOR                                      | A14180           | Approved  | Gordon Tester |
| 24/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed  | PHILLIP MARY NICOLAOU                                       | A16301           | Approved  | Gordon Tester |
| 30/03/2021           | BUILDING PERMIT UNCERTIFIED   | Colourbond Shed                                       | WAYDE ROBERT CLIFTON  | A15041           | Approved  | Gordon Tester |
| 31/03/2021           | BUILDING PERMIT UNCERTIFIED   | Dwelling, Deck, and Shed                              | SYLVIA ANN KRIWOPISCHIN                                     | A14529<br>A13525 | Approved  | Gordon Tester |
| 30/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed  | CASTLEROCK BUILDING   | A2664<br>A2329   | Approved  | Gordon Tester |
| 04/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed  | COMPLETE APPROVALS  | A13767<br>A13742 | Approved  | Gordon Tester |
| 12/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed  | THE SHED COMPANY - MUNDARING                                | A10865           | Approved  | Gordon Tester |
| 09/03/2021           | BUILDING PERMIT CERTIFIED     | Brick and Metal Dwelling                              | JCORP PTY LTD T/A HOMESTART                                 | A16614           | Approved  | Gordon Tester |
| 12/03/2021           | BUILDING PERMIT UNCERTIFIED   | Shed  | ELLENBROOK SHEDS PTY LTD                                    | A10153           | Approved  | Gordon Tester |
| 11/03/2021           | BUILDING PERMIT CERTIFIED     | Dwelling  | COLE MATHEW HAZLEWOOD                                       | A16110           | Approved  | Gordon Tester |
| 11/03/2021           | BUILDING APPROVAL CERTIFICATE | Retrospective Approval - Patio and Entertainment Area | MR TERRY NOLAN BELL   | A2441            | Completed | Gordon Tester |
| 31/03/2021           | BUILDING PERMIT UNCERTIFIED   | New Shed Build  | NUSTEEL PATIOS AND SHEDS                                    | A11761           | Approved  | Gordon Tester |



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| B01 – Delegation Use |                             |  |  |                                    |          |               |
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| DATE                 | TYPE                        | DESCRIPTION  | APPLICANT  | ASSESS NO.                         | DECISION | OFFICER       |
| 26/03/2021           | BUILDING PERMIT CERTIFIED   | SINGLE DWELLING  | W GIBBS & SON                                    | A1060                              | Approved | Gordon Tester |
| 11/03/2021           | BUILDING PERMIT CERTIFIED   | CONSTRUCTION OF NEW 3X2 DOUBLE CLAY BRICK, COLOURED SL ROOF HOME | SIMON SPADACCINI CONSTRUCTION                    | A15003                             | Approved | Gordon Tester |
| 12/03/2021           | BUILDING PERMIT UNCERTIFIED | Water Tank - GT130 (129,292 litres) Pioneer water tank           | JACK WILLIAM GOW & RACHEL ELLEN LOW              | A16630                             | Approved | Gordon Tester |
| 12/03/2021           | BUILDING PERMIT CERTIFIED   | Northam Youth Precinct Youth Toilet Block                        | STALLION BUILDING CO PTY LTD                     |                                    | Approved | Gordon Tester |
| 30/03/2021           | BUILDING PERMIT UNCERTIFIED | New Patio Roof to Northern Face of Existing home                 | S2 Industries Pty Ltd T/AS Glen Esk Construction | A93                                | Approved | Gordon Tester |
| 26/03/2021           | BUILDING PERMIT CERTIFIED   | New House Build  | DEDALUS NOMINEES PTY LTD                         | A216                               | Approved | Gordon Tester |
| 29/03/2021           | BUILDING PERMIT CERTIFIED   | New Dwelling   | EVOKE LIVING HOMES                               | A2307                              | Approved | Gordon Tester |
| 12/04/2021           | BUILDING PERMIT CERTIFIED   | SINGLE STOREY DWELLING   | TANGENT NOMINEES PTY LTD                         | A16532                             | Approved | Chadd Hunt    |
| 12/04/2021           | BUILDING PERMIT UNCERTIFIED | Site works for future dwelling                                   | ANGUS BRANDON & DEBORAH JANE TAYLOR              | A2508                              | Approved | Gordon Tester |
| 12/04/2021           | BUILDING PERMIT UNCERTIFIED | Below Ground Fibreglass Swimming Pool and Spa & Glass Fence      | FACTORY POOLS PERTH                              | A16627<br>A15852<br>A2594<br>A2615 | Approved | Gordon Tester |
| 15/04/2021           | BUILDING PERMIT UNCERTIFIED | Shed Extension   | MRS NAOMI DAVID                                  | A16154                             | Approved | Gordon Tester |
| 13/04/2021           | BUILDING PERMIT CERTIFIED   | NEW RESIDENTIAL DWELLING - BRICK AND METAL                       | J-CORP PTY LTD - T/A HOMESTART                   | A2177<br>A2152                     | Approved | Gordon Tester |
| 15/04/2021           | BUILDING PERMIT UNCERTIFIED | Install 195,000ltr Water Tank                                    | MR ROBERT STEPHEN TRAVIS                         | A1698                              | Approved | Gordon Tester |



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|----------------------|-----------------------------|---|-----------------------------------|------------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION   | APPLICANT                         | ASSESS NO.       | DECISION | OFFICER       |
| 16/04/2021           | BUILDING PERMIT UNCERTIFIED | Residential Shed  | ELLENBROOK SHEDS PTY LTD          | A2356<br>A1355   | Approved | Gordon Tester |
| 07/04/2021           | BUILDING PERMIT CERTIFIED   | Swimming Pool and Barrier   | FREEDOM POOLS                     | A2219<br>A2165   | Approved | Gordon Tester |
| 28/04/2021           | BUILDING PERMIT UNCERTIFIED | Steel Portal Storage Shed   | RANDALL MARK SMITH                | A1903            | Approved | Gordon Tester |
| 16/04/2021           | BUILDING PERMIT UNCERTIFIED | Colourbond Steel Shed   | PROFOUNDER FACTORY DIRECT PTY LTD | A15507           | Approved | Gordon Tester |
| 07/04/2021           | BUILDING PERMIT CERTIFIED   | 2 Storey House 6x4 Double Brick   | STALLION BUILDING CO PTY LTD      | A14545           | Approved | Gordon Tester |
| 15/04/2021           | BUILDING PERMIT CERTIFIED   | Renovation of dwelling & new shed   | MR IAN WILLIAM HOCKIN             | A1982            | Approved | Gordon Tester |
| 16/04/2021           | BUILDING PERMIT UNCERTIFIED | Shed with concrete floor  | JENNIFER KAY HENDER               | A16348           | Approved | Gordon Tester |
| 21/04/2021           | BUILDING PERMIT UNCERTIFIED | New dwelling  | AKRON PTY LTD                     | A14616           | Approved | Gordon Tester |
| 12/04/2021           | BUILDING PERMIT UNCERTIFIED | Limestone Retaining Wall  | Oz Stone Pty Ltd                  | A2219<br>A2165   | Approved | Gordon Tester |
| 13/04/2021           | BUILDING PERMIT CERTIFIED   | Single Storey Dwelling with Verandah  | RURAL BUILDING COMPANY PTY LTD    | A16312           | Approved | Gordon Tester |
| 27/04/2021           | BUILDING PERMIT UNCERTIFIED | Steel Clad Shed 40m x 15m x 5.9m  | WHEATBELT STEEL                   | A1393            | Approved | Gordon Tester |
| 30/04/2021           | BUILDING PERMIT UNCERTIFIED | Shed  | MR RILEY HIRST-SMITH              | A16189           | Approved | Gordon Tester |
| 29/04/2021           | BUILDING PERMIT CERTIFIED   | New Residential Dwelling  | MELIADOR (WA) PTY LTD             | A16260<br>A16184 | Approved | Gordon Tester |
| 23/04/2021           | BUILDING PERMIT CERTIFIED   | New Factory & Showroom  | STALLION BUILDING CO PTY LTD      | A13529<br>A13146 | Approved | Gordon Tester |
| 28/04/2021           | BUILDING PERMIT CERTIFIED   | Proposed Single Storey Residential Dwelling with Formed Sheet Metal Roof Covering | PLUNKETT HOMES (1903) PTY LTD     | A15019           | Approved | Gordon Tester |
| 30/04/2021           | BUILDING PERMIT CERTIFIED   | Single Storey Dwelling  | EVOKE LIVING HOMES                | A16654           | Approved | Gordon Tester |
| 27/05/2021           | BUILDING PERMIT UNCERTIFIED | Shed Kit Form   | BRADLEY MARK TOWNSEND             | A16152           | Approved | Gordon Tester |

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| DATE                 | TYPE                        | DESCRIPTION   | APPLICANT                  | ASSESS NO.     | DECISION | OFFICER       |
| 18/05/2021           | BUILDING PERMIT CERTIFIED   | Brick and Metal Dwelling                                    | BGC RESIDENTIAL            | A16678         | Approved | Gordon Tester |
| 12/05/2021           | BUILDING PERMIT UNCERTIFIED | Rainwater Tank  | GOCE NAUMCEVSKI            | A16174         | Approved | Gordon Tester |
| 13/05/2021           | BUILDING PERMIT UNCERTIFIED | Shed/Garage   | PETULA CHRISTINE MARY DOWD | A14379         | Approved | Gordon Tester |
| 05/05/2021           | BUILDING PERMIT UNCERTIFIED | Shed and stables install                                    | SHEDS N HOMES              | A16316         | Approved | Gordon Tester |
| 19/05/2021           | BUILDING PERMIT UNCERTIFIED | Swimming Pool   | P & B Concrete Pools W.A.  | A1662<br>A1462 | Approved | Gordon Tester |
| 11/05/2021           | BUILDING PERMIT UNCERTIFIED | Construction of Carport                                     | J & A BUILDING PTY LTD     | A10871         | Approved | Gordon Tester |
| 19/05/2021           | BUILDING PERMIT UNCERTIFIED | Shed  | ELLENBROOK SHEDS PTY LTD   | A15174         | Approved | Gordon Tester |
| 25/05/2021           | BUILDING PERMIT CERTIFIED   | New dwelling with garage & alfresco                         | BGC RESIDENTIAL            | A16307         | Approved | Gordon Tester |
| 25/05/2021           | BUILDING PERMIT CERTIFIED   | New dwelling  | CASM CONSTRUCTION PTY LTD  | A1662<br>A1462 | Approved | Gordon Tester |
| 10/05/2021           | BUILDING PERMIT CERTIFIED   | Residential dwelling  | BGC RESIDENTIAL            | A15261         | Approved | Gordon Tester |
| 20/05/2021           | BUILDING PERMIT UNCERTIFIED | Below Ground Fiberglass Pool with fencing and gate          | DAVID ARTHUR PRATER        | A15506         | Approved | Gordon Tester |
| 06/05/2021           | BUILDING PERMIT CERTIFIED   | Single Storey Dwelling and retaining walls (Proposed Lot 2) | ALPHA PROJECTS             | A10370         | Approved | Gordon Tester |
| 07/05/2021           | BUILDING PERMIT CERTIFIED   | Residential Dwelling & Retaining Walls                      | ALPHA PROJECTS             | A10370         | Approved | Gordon Tester |
| 13/05/2021           | BUILDING PERMIT CERTIFIED   | Single dwelling double storey                               | MEGAN JAY MILHINCH         | A15240         | Approved | Gordon Tester |
| 14/05/2021           | BUILDING PERMIT CERTIFIED   | Single dwelling   | Intrinsic Project          | A14478         | Approved | Gordon Tester |
| 12/05/2021           | BUILDING PERMIT UNCERTIFIED | Shed & Carport  | JOHNNIE BEQUIR KAUFMANN    | A2677<br>A1402 | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                             |  |                                   |                |          |               |
|----------------------|-----------------------------|--|-----------------------------------|----------------|----------|---------------|
| DATE                 | TYPE                        | DESCRIPTION  | APPLICANT                         | ASSESS NO.     | DECISION | OFFICER       |
| 21/05/2021           | BUILDING PERMIT UNCERTIFIED | Shed/Garage  | PETULA CHRISTINE MARY DOWD        | A14379         | Approved | Gordon Tester |
| 24/05/2021           | BUILDING PERMIT UNCERTIFIED | Tile to colorbond roof replacement                     | MR WILLIAM BARBER                 |                | Approved | Gordon Tester |
| 14/05/2021           | BUILDING PERMIT CERTIFIED   | Office Building  | STALLION BUILDING CO PTY LTD      | A10211         | Approved | Gordon Tester |
| 21/05/2021           | BUILDING PERMIT CERTIFIED   | Brick & Tiled Dwelling                                 | J-CORP PTY LTD - T/A HOMESTART    | A15220         | Approved | Gordon Tester |
| 24/06/2021           | BUILDING PERMIT CERTIFIED   | Single Story Dwelling and Carport                      | AMANDA LEE THORESON               | A12317         | Approved | Gordon Tester |
| 28/06/2021           | BUILDING PERMIT UNCERTIFIED | Walkway roof addition to clackline hall                | SHIRE OF NORTHAM                  | A504           | Approved | Gordon Tester |
| 11/06/2021           | BUILDING PERMIT CERTIFIED   | Shade Structure  | OASIS OUTDOOR STRUCTURES          | A15922         | Approved | Gordon Tester |
| 24/06/2021           | BUILDING PERMIT UNCERTIFIED | Patio  | Perth Patios & Home Improvements  | A11890         | Approved | Gordon Tester |
| 24/06/2021           | BUILDING PERMIT UNCERTIFIED | Construction of patio                                  | MR JARROD STREET                  | A1892<br>A1256 | Approved | Gordon Tester |
| 04/06/2021           | BUILDING PERMIT UNCERTIFIED | 3 Bay Shed   | PETER ANTHONY GRIFFIN             | A1959          | Approved | Gordon Tester |
| 25/06/2021           | BUILDING PERMIT UNCERTIFIED | Concrete Footing, limestone, Retaining Walls           | REGIONAL CONCRETE & LANDSCAPE     | A14633         | Approved | Gordon Tester |
| 10/06/2021           | BUILDING PERMIT CERTIFIED   | New Learning Centre and School Assembly Hall Buildings | AKRON PTY LTD                     | A16538         | Approved | Gordon Tester |
| 29/06/2021           | BUILDING PERMIT UNCERTIFIED | Verandah   | SHIRLEY MARGARET WILLIAMS         | A1324          | Approved | Gordon Tester |
| 29/06/2021           | BUILDING PERMIT UNCERTIFIED | Steel Portal Storage Shed                              | RANDALL MARK SMITH                | A16048         | Approved | Gordon Tester |
| 17/06/2021           | BUILDING PERMIT UNCERTIFIED | Steel Framed Shed                                      | BRENDA ANNE HUPFIELD              | A2664<br>A2329 | Approved | Gordon Tester |
| 04/06/2021           | BUILDING PERMIT CERTIFIED   | Colourbond Steel Shed                                  | PROFOUNDER FACTORY DIRECT PTY LTD | A16664         | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

| B01 – Delegation Use |                           |  |   |            |          |               |
|----------------------|---------------------------|--|---|------------|----------|---------------|
| DATE                 | TYPE                      | DESCRIPTION  | APPLICANT                               | ASSESS NO. | DECISION | OFFICER       |
| 15/06/2021           | BUILDING PERMIT CERTIFIED | Retail Building - Specsavers                                     | CHECKPOINT BUILDING SURVEYORS           | A16648     | Approved | Gordon Tester |
| 14/06/2021           | BUILDING PERMIT CERTIFIED | 4 Additional Rooms   | JOSH VAN VUGT                           | A429       | Approved | Gordon Tester |
| 24/06/2021           | BUILDING PERMIT CERTIFIED | Single Storey Masonry/Clad Dwelling with Formed Sheet Metal Roof | RED INK HOMES                           | A15418     | Approved | Gordon Tester |
| 29/06/2021           | BUILDING PERMIT CERTIFIED | ANCILLARY ACCOMMODATION  | CLASSIC HOME AND GARAGE INNOVATIONS P/L | A1718      | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B02</b>   |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s21, s127</i>                                |
| DELEGATION SUBJECT       | - <b>Buildings – Grant or Refusal of Demolition Permits</b>          |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Senior Building Surveyor |

The Chief Executive Officer of the Shire of Northam is delegated authority to grant or refuse demolition permits, subject to the provisions of s21 *Building Act 2011*.

### **Special Conditions or Guidelines**

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

Any buildings or structure on the Shire of Northam Municipal Inventory being referred to Council for decision.

| B02 – Delegation Use |                   |   |                         |                  |          |               |
|----------------------|-------------------|---|-------------------------|------------------|----------|---------------|
| DATE                 | TYPE              | DESCRIPTION                                   | APPLICANT               | ASSESS NO.       | DECISION | OFFICER       |
| 09/07/2020           | DEMOLITION PERMIT | Bunnings - Car Park Demolition Reconstruction | MR DAMIAN POWER         | A16352           | Approved | Gordon Tester |
| 30/09/2020           | DEMOLITION PERMIT | Full Demolition - Site Clearance and Garage   | DENNIS CHARLES CHALONER | A12897           | Approved | Gordon Tester |
| 30/09/2020           | DEMOLITION PERMIT | Demolition of dwelling (built approx. 1920)   | GRANT LOUISE PTY LTD    | A13529<br>A13146 | Approved | Gordon Tester |
| 16/10/2020           | DEMOLITION PERMIT | Complete Site Demolition                      | DENNIS CHARLES CHALONER | A12461           | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

|            |                   |  |                                     |  |          |               |
|------------|-------------------|--|-------------------------------------|--|----------|---------------|
|            |                   | and Site Clearance   |                                     |  |          |               |
| 30/11/2020 | DEMOLITION PERMIT | Partial demolition - removal of unused office and stock yards at back of old abattoirs | NEXDEM PTY LTD                      | A2424<br>A544                                  | Approved | Gordon Tester |
| 30/11/2020 | DEMOLITION PERMIT | Demolition - Removal of internal kitchen and shower inside dwelling                    | RACHEL ELLEN LOW & JACK WILLIAM GOW | A16630   | Approved | Gordon Tester |
| 30/11/2020 | DEMOLITION PERMIT | Full dwelling and site demolition  | VINSAN CORPORATION PTY LTD          | A12953   | Approved | Gordon Tester |
| 30/11/2020 | DEMOLITION PERMIT | Demolition of house (full site demolition)   | MRS REBECCA LEA<br>POTOCZNYJ        | A16543<br>A12615<br>A13347<br>A14083<br>A14672 | Approved | Gordon Tester |
| 03/02/2021 | DEMOLITION PERMIT | Demolition of dwelling   | ASKA DEMOLITION AND SALVAGE         | A12530   | Approved | Gordon Tester |
| 25/02/2021 | DEMOLITION PERMIT | Full Site Demolition   | EVOKE LIVING HOMES                  | A10907   | Approved | Gordon Tester |
| 24/03/2021 | DEMOLITION PERMIT | Removal of existing Farmhouse  | CASM CONSTRUCTION PTY LTD           | A1662<br>A1462                                 | Approved | Gordon Tester |
| 14/04/2021 | DEMOLITION PERMIT | Wood, tin, asbestos and concrete   | ANDRE SWANN                         | A13200   | Approved | Gordon Tester |
| 20/05/2021 | DEMOLITION PERMIT | Demolition of Brick & Tin Stable Block 7m x 24m Timber                                 | MR ANDREW ALAN WILSON               | A964   | Approved | Gordon Tester |
| 28/06/2021 | DEMOLITION PERMIT | Removal of Burnt Down House  | MRS REBECCA LEA<br>POTOCZNYJ        | A15935   | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register



|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B03</b>   |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s22, s127</i>                                |
| DELEGATION SUBJECT       | - <b>Buildings – Further Grounds for Not Granting an Application</b> |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Senior Building Surveyor |

The Chief Executive Officer of the Shire of Northam is delegated authority to refuse building or demolition permits due to errors in information or documentation submitted, subject to the provisions of s22 *Building Act 2011*.

### **Special Conditions or Guidelines**

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

### **B03 – Delegation Use**

Nil.

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>B04</b>  |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s58, s127</i>   |
| DELEGATION SUBJECT       | - <b>Buildings – Grant of Occupancy Permit, Building Approval Certificate</b> |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Senior Building Surveyor          |

The Chief Executive Officer of the Shire of Northam is delegated authority to grant, modify or refuse Occupancy Permits or Building Approval Certificates, subject to the provisions of s58 *Building Act 2011*.

### **Special Conditions or Guidelines**

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

| B04 – Delegation Use |                  |   |                                   |            |          |               |
|----------------------|------------------|---|-----------------------------------|------------|----------|---------------|
| DATE                 | TYPE             | DESCRIPTION   | APPLICANT                         | ASSESS NO. | DECISION | OFFICER       |
| 29/10/2020           | OCCUPANCY PERMIT | Bunnings Northam (Occupancy)  | MR DAMIAN POWER                   | A16352     | Approved | Gordon Tester |
| 01/12/2020           | OCCUPANCY PERMIT | Change of building use/classification (no building work to occur)                 | NORTHAM MOTORCYCLES AND FARM      | A13694     | Approved | Gordon Tester |
| 01/12/2020           | OCCUPANCY PERMIT | Permanent change of building classification (no building work) (UNITS 3,4,5 ONLY) | MR JARROD STREET                  | A13694     | Approved | Gordon Tester |
| 01/12/2020           | OCCUPANCY PERMIT | Occupancy for Therapy Room (refer to BP 20096)                                    | MS ALEXANDRA LORETTA GAZIS-MORRIS | A11141     | Approved | Gordon Tester |



## 2020/21 Delegated Authority Register

|                   |                                    |  |  |  |          |               |
|-------------------|------------------------------------|--|--|--|----------|---------------|
| <b>15/12/2020</b> | BUILDING APPROVAL CERTIFICATE      | BAC for Building Class Change from 7b Storage Shed to Class 8 Skin Processing Shed               | JOSH VAN VUGT                                    | A429   | Approved | Gordon Tester |
| <b>16/12/2020</b> | OCCUPANCY PERMIT                   | KFC NORTHAM - OCCUPANCY  | VESPOLI CONSTRUCTI<br>ONS PTY LTD                | A10725                                       | Approved | Gordon Tester |
| <b>24/12/2020</b> | BUILDING APPROVAL CERTIFICATE      | BAC for Shed and Water Tank  | MRS TRACEY JANE KEATING                          | A16180                                       | Approved | Gordon Tester |
| <b>29/01/2021</b> | OCCUPANCY PERMIT                   | Occupancy - St Josephs Secondary School Stage 11 - Administration Offices, Ablutions             | ANGULARUM PTY LTD T/A RIVETT CONSTRUCTI<br>ON    | A15185                                       | Approved | Gordon Tester |
| <b>25/02/2021</b> | BUILDING APPROVAL CERTIFICATE      | Retrospective Approval (BAC) - Outbuilding Additions   | AARON REDDICK                                    | A1431  | Approved | Gordon Tester |
| <b>25/03/2021</b> | OCCUPANCY PERMIT                   | Occupancy - Fodder Shed  | WHEATBELT STEEL                                  | A15932<br>A15785<br>A15793<br>A15930<br>A358 | Approved | Gordon Tester |
| <b>25/03/2021</b> | OCCUPANCY PERMIT                   | Occupancy Permit - Change of Classification to Class 6 and 4 for Tavern and Caretakers Residence | MS ESTHER CLAIRE BLISS & MR KENNETH JOHN MULLINS | A11194                                       | Approved | Gordon Tester |
| <b>12/03/2021</b> | OCCUPANCY PERMIT                   | Modification of Existing Occupancy Permit for the Temporary Boning Room Avon Valley Beef         | MR MARK GRANT                                    | A429   | Approved | Gordon Tester |
| <b>24/06/2021</b> | CERTIFICATE OF BUILDING COMPLIANCE | Wooden Deck under Existing Roof  | MS JANETTE MANNING                               | A849   | Approved | Gordon Tester |

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B05</b>                             |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s110, s127</i>   |
| DELEGATION SUBJECT       | - <b>Buildings – Building Orders</b>     |
| DELEGATE                 | - Chief Executive Officer                |
| SUB DELEGATE             | - Executive Manager Development Services |

The Chief Executive Officer is delegated authority to issue Building Orders in relation to:

- Stop work, demolish/remove a building, alter a building or evacuate a building, where there is a contravention of a provision of the Building Act;
- Take specific action to prevent contravention of the Act;
- Finish an outward facing side of a wall;
- Buildings which are considered as being unsafe or not fit for human habitation.

Subject to the provisions of *Building Act 2011*.

### **Special Conditions or Guidelines**

An Officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

| <b>B05 - Delegation Use</b> |  |   |  |   |
|-----------------------------|--|---|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b>            | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| 19/03/2021                  | Correspondent:<br>17724                  | Building Order:<br>Cease unapproved site works and demolition | Jason Whiteaker - CEO                        |   |

## 2020/21 Delegated Authority Register

|                          |                                   |
|--------------------------|-----------------------------------|
| <b>DELEGATION NUMBER</b> | - <b>B06</b>                      |
| LEGISLATIVE POWER        | - Building Act 2011, s133, s127   |
| DELEGATION SUBJECT       | - <b>Buildings – Prosecutions</b> |
| DELEGATE                 | - Chief Executive Officer         |
| SUB DELEGATE             | - Nil.                            |

The Chief Executive Officer is delegated authority to commence prosecution for an offence against this Act, subject to the provisions of *Building Act 2011*.

### **B06 - Delegation Use**

Nil.

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B07</b>   |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s127</i><br><i>Building Regulations 2012, r53</i><br><i>Local Government Act 1995, s5.42 &amp; s9.10</i> |
| DELEGATION SUBJECT       | - <b>Recover the Charge Imposed for Private Swimming Pool Inspections</b>  |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Corporate Services   |

The Chief Executive Officer is delegated authority to recover the amount of a charge imposed for the inspection of a private swimming pool in a court of competent jurisdiction, subject to Reg 53 of the Building Regulations 2012.

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER  
CORPORATE SERVICES**

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B08</b>   |
| LEGISLATIVE POWER        | - <i>Local Government (Uniform Local Provisions) Regulations 1996 r. 5, 6</i>                                  |
| DELEGATION SUBJECT       | - <b>Issue Permit to Deposit Material on or Excavate on or Adjacent Street</b>                                 |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Executive Manager Engineering Services<br>Senior Building Surveyor |

The Chief Executive Officer is delegated authority to:

1. Serve written notice on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, require the person to cover the footpath during the period specified in the notice so as to:
  - (a) Prevent damage to the footpath; or
  - (b) Prevent inconvenience to the public or danger from falling materials.
2. Grant permission for a person to place on a specified part of public thoroughfare one or more specified things that may obstruct the public thoroughfare and impose such conditions as the CEO thinks fit on granting permission.

### B08 - Delegation Use

Nil.

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B09</b>   |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s65</i>  |
| DELEGATION SUBJECT       | - <b>Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate</b> |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Senior Building Surveyor   |

The Chief Executive Officer is Delegated Authority to extend the period of duration of an Occupancy permit or a Building Approval Certificate, subject to the provisions of s65 *Building Act 2011*.

### B09 - Delegation Use

Nil.

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>B10</b>   |
| LEGISLATIVE POWER        | - <i>Building Act 2011, s117</i>                                     |
| DELEGATION SUBJECT       | - <b>Buildings – Revoke Building Orders</b>                          |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Senior Building Surveyor |

The Chief Executive Officer is Delegated Authority to Revoke Building Orders, subject to the provisions of s117 Building Act 2011.

### B10 - Delegation Use

Nil.

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>B11</b>  |
| LEGISLATIVE POWER        | - <i>Building Regulations 2012 Reg 70(1A)(1)&amp; 70(2)</i><br><br><i>Local Government Act 1995 Sections 5.44, 9.10(1), 9.16, 9.19 &amp; 9.20</i><br><br><i>Criminal Procedure Act 2004 section 6(a), 6(b) &amp; 7(1)</i> |
| DELEGATION SUBJECT       | - <b>Authorised and Approved Officers - Building Act Infringement Notices</b>   |
| DELEGATE                 | - Chief Executive Officer (Approved Officer)  |
| SUB DELEGATE             | - Executive Manager Development Services (Authorised Officer)<br><br>Senior Building Surveyor (Authorised Officer)<br><br>Compliance Officer (Authorised Officer)   |

The Chief Executive Officer is delegated authority to appoint Authorised Officers under s.9.10 (1) of the Local Government Act 1995 for the purposes of issuing Building Act Infringement notices, in accordance with the Criminal Procedure Act 2004 s.6 (b) and Building Regulations 2012, section 70(2).

**Special Conditions or Guidelines**

A person who is appointed as an approved officer is not eligible to be appointed as an authorised officer. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation.

Delegation as an "Approved Officer" in accordance with *Building Regulation 70(1)* for the purposes of *Building Act 2011* Infringement Notices is limited to the Chief Executive Officer ONLY who is delegated authority to:

- Grant extension of time to pay a Building Act Infringement Notice in accordance section 9.19 of the local Government act 1995 providing authority to determine to extension of time to pay Building act Infringement notice, in accordance with Building Regulation 70(1), and
- Section 9.20 of the Local Government Act providing authority to determine withdrawal of a Building Act Infringement Notice in accordance with Building Regulation 70(1).



**Delegation Use**

Nil.



## Engineering

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>E01</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s3.50 &amp; s3.50A</i><br><br><i>Local Government (Functions and General) Regulations – Part 2 – Thoroughfares</i><br><br><i>Road Traffic Act 1974, s92 &amp; s81D</i> |
| DELEGATION SUBJECT       | - <b>Temporary Closure of Thoroughfares to Vehicles</b>  |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Engineering Services<br><br>Executive Manager Development Services   |

The Chief Executive Officer is delegated authority:

- a) In accordance with Section 3.50(1) of the Local Government Act 1995, close any thoroughfare, wholly or partially, for a period of up to 4 weeks after giving local public notice of the intention to do so;
- b) In accordance with Section 3.50(1)(a) and 3.50(4) of the Local Government Act 1995, close a thoroughfare managed by the Shire (wholly or partially) to vehicles for a period of more than 4 weeks, but not exceeding 3 months, after giving local public notice of the intention to do so and allowing submissions to be made and considered; and
- c) In accordance with Section 3.50A of the Local Government Act 1995, partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.

*(Note: Not for the permanent closure of a road/road reserve: refer Land Administration Act).*

## 2020/21 Delegated Authority Register

| <b>E01 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b>   | <b>How power / discharge of duty was exercised</b>   | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| <b>1/09/2020</b>            | Gordon Place                               | Closure of Gordon Place for 24 September and every weekend for 3 months from 23 October 2020 to 18 January 2021  | Jason Whiteaker - CEO                        |   |
| <b>25/11/2020</b>           | General Public . Road Users                | Closure of Fitzgerald Street between Gordon Place and Grey Street, Northam on 11th December 2020 2pm- 11:59pm for the purposes of the Carols on Fitzgerald Event | Clinton Kleynhans - EMES                     |   |
| <b>15/12/2020</b>           | Public Users and Clark Street (1 Resident) | Closure of Clarke St for the purpose of Emergency Repairs to Water Leak under the road from 8am to 3pm   | Clinton Kleynhans - EMES                     |   |
| <b>10/11/2020</b>           | General Public & Road Users                | Closure of Southern Brook Road for the purpose of Resealing  | Clinton Kleynhans - EMES                     |   |

## 2020/21 Delegated Authority Register

|                   |                             |   |                          |  |
|-------------------|-----------------------------|---|--------------------------|--|
|                   |                             | works on 10th December  |                          |  |
| <b>14/01/2021</b> | General Public & Road Users | Closure of Duke Street for one day between 25 January 2021 and 1 February 2021          | Clinton Kleynhans - EMES |  |
| <b>14/01/2021</b> | General Public & Road Users | Lane Closure of Leeder Road for one day between 18 January 2021 and 1 February 2021     | Clinton Kleynhans - EMES |  |
| <b>31/03/2021</b> | General Public & Road Users | Lane Closure of Minson Ave from 13 April 2021 – 21 April 2021                           | Jason Whiteaker - CEO    |  |
| <b>11/01/2021</b> | General Public & Road Users | Lane Closure of Oliver Street 25 January – 26 February 2021                             | Jason Whiteaker - CEO    |  |
| <b>30/06/2021</b> | General Public & Road Users | Lane Closure of Markey Street, Springfield Road, Lyon Street, Northam 19 – 22 July 2021 | Clinton Kleynhans - EMES |  |

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>E02</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s3.50 &amp; s3.50A</i><br><br><i>Road Traffic (Events on Roads) Regulations 1991</i><br><br><i>Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places</i> |
| DELEGATION SUBJECT       | - <b>Events on Roads</b>  |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Engineering Services<br><br>Executive Manager Development Services  |

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of thoroughfares under its management for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991.

| <b>E02 - Delegation Use</b> |  |   |  |   |
|-----------------------------|--|---|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b>  | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| <b>25/11/2020</b>           | General Public and Road Users            | Closure of Fitzgerald Street between Gordon Place and Grey Street, Northam on 11th December 2020 2pm-11:59pm for the purposes of the Carols on Fitzgerald Event | Clinton Kleynhans - EMES                     |   |
| <b>16/02/2021</b>           | General Public and Road Users            | Closure of Beavis Place, Minson Avenue, Gordon Place, Nind Street,  | Jason Whiteaker - CEO                        |   |

## 2020/21 Delegated Authority Register

|                   |                               |   |                          |  |
|-------------------|-------------------------------|---|--------------------------|--|
|                   |                               | O'Hara Lane and Grey Street, Northam from 12:00pm 10 April 2021 to midnight 11 April 2021 for the purpose of Northam Motor Sport Festival                       |                          |  |
| <b>30/06/2021</b> | General Public and Road Users | Closure of Katrine Bridge Causeway, Northam from 7:00am 13 August 2021 to 5:00pm 15 August 2021 for the purpose of Avon Descent                                 | Clinton Kleynhans - EMES |  |
| <b>30/06/2021</b> | General Public and Road Users | Closure of Broome Terrace, Ord street, Weld Street, Hampton Streets Northam from 7:00am 14 August 2021 to 5:00pm 15 August 2021 for the purpose of Avon Descent | Clinton Kleynhans - EMES |  |

## 2020/21 Delegated Authority Register



|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>E03</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, Sch 9.1, cl 5(1)</i><br><i>Local Government (Uniform Local Provisions) Regulations 1996 Reg 9</i> |
| DELEGATION SUBJECT       | - <b>Gates across Public Thoroughfare</b>   |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Engineering Services  |

The Chief Executive Officer is delegated authority to determine applications for permission to erect gates or other devices across public thoroughfares under Council control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying. This authority relates to all of the provisions of Regulation 9, Local Government (Uniform Local Provisions) Regulations 1996.

### **E03 - Delegation Use**

Nil.

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>E04</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, Schedule 9.1, Clause 7</i><br><br><i>Local Government (Uniform Local Provisions) Regulations 1996 Regs 12 to 16 (Inclusive)</i> |
| DELEGATION SUBJECT       | - <b>Crossovers</b>   |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Engineering Services  |

The Chief Executive Officer is delegated authority to determine applications for the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land and may agree to construct the crossing for the applicant subject to Council policy.

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land in accordance with the provisions of Schedule 9.1 Clause 7 of the Act.

This delegated authority relates to all of the provisions of Local Government (Uniform Local Provisions) Regulations 1996; Regulation numbers 12 to 16 inclusive.

| E04 - Delegation Use |                                   |   |                                       |  |
|----------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision     | Person/party impacted by decision | How power / discharge of duty was exercised           | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| 2/09/2020            | J Corp.                           | Approval to construct a crossover at 35 Golf Crescent | Jason Whiteaker - CEO                 |  |
| 9/09/2020            | J Corp.                           | Approval to construct a crossover at 54 Gillett Road  | Jason Whiteaker - CEO                 |  |
| 16/09/2020           | J Corp.                           | Approval to construct a                               | Clinton Kleynhans - EMES              |  |



## 2020/21 Delegated Authority Register

|                   |   |   |                          |  |
|-------------------|---|---|--------------------------|--|
|                   |   | crossover at 46 Wood Drive                              |                          |  |
| <b>3/11/2020</b>  | Redink Homes (for Kathleen Balt)          | Approval to construct a crossover at 40 Wood Drive      | Clinton Kleynhans - EMES |  |
| <b>23/11/2020</b> | Cornelis Bellaart                         | Approval to construct a crossover at 28 Selby Street    | Clinton Kleynhans - EMES |  |
| <b>16/12/2020</b> | <a href="#">Click here to enter text.</a> | Approval to construct a crossover at 31 Kennedy Street  | Clinton Kleynhans - EMES |  |
| <b>17/12/2020</b> | Paul McPherson                            | Approval to construct a crossover at 2 Golf Crescent    | Clinton Kleynhans - EMES |  |
| <b>19/02/2021</b> | DP & LC Biglin                            | Approval to construct crossover at 50-52 Boronia Avenue | Clinton Kleynhans - EMES |  |
| <b>27/04/2021</b> | J & A Manning                             | Approval to construct crossover at Lot 834 Tucker Grove | Clinton Kleynhans - EMES |  |
| <b>12/05/2021</b> | Shannon Murray                            | Approval to construct crossover at 64 Wilson Street     | Clinton Kleynhans - EMES |  |
| <b>21/05/2021</b> | Kelvin and Kath Pepper                    | Approval to construct a crossover ar 30 Surrey Road     | Clinton Kleynhans - EMES |  |

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>E05</b>  |
| LEGISLATIVE POWER        | - Local Government Act 1995, s3.51  |
| DELEGATION SUBJECT       | - <b>Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land</b> |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Engineering Services  |

The Chief Executive Officer is delegated authority to give the required notices as specified in s3.51(3) and (4) before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

Further, the Chief Executive Officer is delegated authority to consider submissions received and proceed with the proposal if no objection is received.

## E05 - Delegation Use

Nil.

## 2020/21 Delegated Authority Register



|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>E06</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s3.52</i>  |
| DELEGATION SUBJECT       | - <b>Public Thoroughfares – Public Access &amp; Plans – s3.52 (within designated Town sites)</b> |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Engineering Services   |

The Chief Executive Officer is delegated authority to ensure that public thoroughfares are kept open for public use except if they are closed or have restricted use subject to:

1. In fixing or altering the level of, or the alignment of a public thoroughfare, ensure that access by vehicle to land adjoining the thoroughfare can be reasonably provided. (Reference s3.52 (3)).
2. Keeping plans of the levels and alignments of public thoroughfares that are under Council's control or management and make those plans available for public inspection. (Reference s3.52 (4)).

### **E06 - Delegation Use**

Nil.

## Finance

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>F01</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s6.10</i><br><i>Local Government (Financial Management) Regulations 1996, Reg 12</i>   |
| DELEGATION SUBJECT       | - <b>Creditors, Payment of</b>   |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Corporate Services<br>Executive Manager Development Services<br>Executive Manager Community Services<br>Executive Manager Engineering Services |

The Chief Executive Officer is delegated authority to make payments from the Municipal fund or the Trust fund in accordance with the provisions of Local Government (Financial Management) Reg 12

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES.**

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>F02</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s3.58</i><br><br><i>Local Government (Functions General) Regulations, Reg. 30</i>  |
| DELEGATION SUBJECT       | - <b>Disposal of Council Property (Public Auction, Public Tender or Private Treaty)</b>  |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Corporate Services<br><br>Executive Manager Development Services<br><br>Executive Manager Community Services<br><br>Executive Manager Engineering Services |

The Chief Executive Officer is delegated authority to dispose of property to the highest bidder, at public auction, public tender or by private treaty subject to the following limits:

- Up to \$10,000
- Between \$10,000 and \$100,000 for the purpose of disposal (including trading plant and equipment) authorised in the Annual Budget.

Subject to the disposal complying with the following requirements:

- If the disposal is for land with a budget value of great than \$10,000 the disposal must be within 10% of a written valuation.

### F02 - Delegation Use

| Date of Decision | Person/party impacted by decision | How power / discharge of duty was exercised   | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
|------------------|-----------------------------------|---|---------------------------------------|--|
| 7/10/2020        | Avon Valley Mitsubishi            | Direct trade-in of PN1609 against purchase of Mitsubishi Pajero for Executive Manager Corporate Services as per | Jason Whiteaker - CEO                 |  |

## 2020/21 Delegated Authority Register

|                   |                       |   |                       |  |
|-------------------|-----------------------|---|-----------------------|--|
|                   |                       | plant replacement adopted in budget. PO 59291   |                       |  |
| <b>21/10/2020</b> | Avon valley Toyota    | Direct trade-in of PN1507 against purchase of Toyota Rav4 Hybrid for Killara Manager as per plant replacement adopted in budget. PO 59638   | Jason Whiteaker - CEO |  |
| <b>29/10/2020</b> | Northam Autos PTY LTD | Direct trade-in of PN1519 against purchase of Suzuki Vitara for Senior Building Surveyor per plant replacement adopted in budget. PO 59853  | Jason Whiteaker - CEO |  |
| <b>8/10/2020</b>  | Slattery Auctions     | The sale of the following via public auction; FUEL TANK WITH PUMP. COLOUR: YELLOW . RUST: FAIR . SOLD AS IS NOT TESTEDUSED TRACKUNKNOWN BRAND SWEEPER ATTACHMENT199 6 POLMAC DUAL AXLE TRAILER WITH RAMP.VIN: 6A3T20T2PLMC26 376REGO:9RE810 COLOUR: YELLOWRUST: | Jason Whiteaker - CEO |  |

|  |  |  |  |  |
|--|--|--|--|--|
|  |  | <p>MAJORATM:<br/>2000EXTRAS:<br/>JOCKY WHEEL.<br/>WINCH FOR<br/>RAMPLICENCE<br/>EXPIRES:<br/>31/07/2021 12X<br/>750MM<br/>CONCRETE<br/>DRAIN PIPES 12X<br/>750MM<br/>CONCRETE<br/>DRAIN PIPES 12X<br/>750MM<br/>CONCRETE<br/>DRAIN<br/>PIPES LARGE<br/>SPOOL WITH<br/>SMALL QTY<br/>CABLE. COLOUR:<br/>GREEN. RUST:<br/>FAIR CONCRETE<br/>DRAIN SUPPORT<br/>FOR 2X 750MM<br/>DRAIN PIPES QTY<br/>OF<br/>UNDERGROUND<br/>ELECTRICAL<br/>CABLING. 1X<br/>12.7/22KV 35MM<br/>AL/XLPE. 1X<br/>12.7/22KV<br/>400MM. 1X L<br/>0.6/1KV CWN<br/>240MM.<br/>INCLUDES: 2X<br/>SPOOLS<br/>RECOMMENDED<br/>BUYER<br/>VIEWING QTY OF<br/>PLAYGROUND<br/>EQUIPMENT.<br/>INCLUDING BUT<br/>NOT LIMITED TO:<br/>TUNNEL SLIDE</p> |  |  |
|--|--|--|--|--|

## 2020/21 Delegated Authority Register

|                   |                             |   |                             |  |
|-------------------|-----------------------------|---|-----------------------------|--|
|                   |                             | (DAMAGED).<br>MONKEY BARS.<br>STRAIGHT SLIDES.<br>CLIMBING<br>FRAMES.<br>BOUNCING<br>ANIMALS QTY<br>METAL LIGHT<br>POLES. SOLD AS<br>IS NOT<br>TESTED LARGE<br>STEEL TANK. RUST:<br>FAIR UNKNOWN<br>BRAND<br>CRANE. SWL: 1<br>TONNE RUST:<br>FAIR SOLD AS IS<br>NOT TESTED.<br>TANK NOT<br>INCLUDED. TANK<br>SOLD AS P1888-<br>17 |                             |  |
| <b>25/11/2020</b> | Northam<br>Autos PTY<br>LTD | Direct trade-in of<br>PN1412 against<br>purchase of<br>Mazda BT-50<br>Dual Can Ute for<br>Parks & Gardens<br>Crews as per<br>plant<br>replacement<br>adopted in<br>budget. PO<br>59852  | Jason<br>Whiteaker -<br>CEO |  |
| <b>22/12/2020</b> | Valley Ford                 | Direct trade-in of<br>PN1517 against<br>purchase of Ford<br>Ranger Super-<br>Cab 4x4 Ute for<br>Ranger Services<br>as per plant<br>replacement<br>adopted in<br>budget. PO<br>59576   | Jason<br>Whiteaker -<br>CEO |  |



## 2020/21 Delegated Authority Register

|                   |                               |   |                          |  |
|-------------------|-------------------------------|---|--------------------------|--|
| <b>22/12/2020</b> | Valley Ford                   | Direct trade-in of PN1605 against purchase of Ford Ranger Ute for Traffic Management Crews as per plant replacement adopted in budget. PO 59634       | Clinton Kleynhans - EMES |  |
| <b>7/01/2021</b>  | Avon Valley Toyota            | Direct trade-in of PN1309 against purchase of Toyota Rav4 for Community Services Pool vehicle as per plant replacement adopted in budget. PO 59873    | Clinton Kleynhans - EMES |  |
| <b>21/01/2021</b> | Northam Autos PTY LTD         | Direct trade-in of PN1702 against purchase of Mazda CX5 for Executive Manager Community Services as per plant replacement adopted in budget. PO 60476 | Clinton Kleynhans - EMES |  |
| <b>21/01/2021</b> | Tutt Bryant Equipment PTY LTD | Purchase of tandem vibratory bomag roller as per plant replacement adopted in budget. PO 60444.   | Clinton Kleynhans - EMES |  |

## 2020/21 Delegated Authority Register

|                   |                    |   |                          |  |
|-------------------|--------------------|---|--------------------------|--|
| <b>29/01/2021</b> | Valley Ford        | Direct trade-in of PN1516 against purchase of Ford Ranger Ute for Building Maintenance/Project Supervisor as per plant replacement adopted in budget. PO 59854. | Clinton Kleynhans - EMES |  |
| <b>14/01/2021</b> | UTF Australia      | Purchase of Flattop trailer (Bobcat) for Depot as per Plant replacement adopted in budget. PO 60013.  | Clinton Kleynhans - EMES |  |
| <b>19/02/2021</b> | Avon Valley Toyota | Direct trade-in of PN1401 against purchase of Toyota Hilux 4X2 for Leading Hand Maintenance per plant replacement adopted in budget. PO 59874                   | Clinton Kleynhans - EMES |  |

## 2020/21 Delegated Authority Register



|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>F03</b>  |
| LEGISLATIVE POWER        | - Local Government Act 1995<br>Recovery of Rates and Charges, s6.55 & s6.56 |
| DELEGATION SUBJECT       | - <b>Recovery of Unpaid Debtors</b>   |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Corporate Services                                      |

The Chief Executive Officer is delegated authority to recover outstanding rates and service charges and take the legal action necessary for recovery in accordance with the provisions of Part 6, Division 6, subdivisions 5 and 6 of the Local Government Act 1995.

**REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER OF CORPORATE SERVICES.**

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>F04</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995</i><br><br><i>Inviting of Tenders s3.57</i><br><br><i>Local Government (functions and general) Regulations cl. 14, 18, 20</i>   |
| DELEGATION SUBJECT       | - <b>Inviting Tenders</b>  |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Section 1 and 2:<br><br>Executive Manager Corporate Services<br><br>Executive Manager Development Services<br><br>Executive Manager Community Services<br><br>Executive Manager Engineering Services |

The Chief Executive Officer is delegated authority to;

1. Invite tenders before for the local government to enter into a contract of a prescribed kind under which another person is to supply goods or services.
2. Determine an appropriate selection criteria based on one or more of the following criteria;
  - a. Price
  - b. Ongoing Operational costs
  - c. Quality
  - d. Timeliness of deliver
  - e. Fit purpose
  - f. Community benefit
  - g. Application of regional price preference in accordance with Council policy
  - h. Relevant experience
  - i. Reliability
3. Make minor variations to awarded tenders within the following parameters;
  - a. Cost to Council not to exceed available budget allocations.
4. Make a determination to accept or reject tenders up to \$250,000.
5. Make determinations on purchases under \$250,000 for the supply of the goods or services obtained through the Council Purchasing Service of WALGA.

## 2020/21 Delegated Authority Register

| <b>F04 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b>   | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| <b>8/07/2020</b>            | Cleaning Contractors                     | Advertisement of Tender 6 of 2020 Cleaning of Shire of Northam Facilities – Public Toilets & Outlying Areas in the West Australian           | Jason Whiteaker - CEO                        |   |
| <b>10/07/2020</b>           | Cleaning Contractors                     | Advertisement of Tender 7 of 2020 Cleaning of Shire of Northam Facilities – Northam Townsite Public Building in the West Australian          | Jason Whiteaker - CEO                        |   |
| <b>24/07/2020</b>           | Prefabricated Building Contractors       | Advertisement of Tender 10 of 2020 - Supply and Construction of Operations Depot Office Building in the West Australian                      | Jason Whiteaker - CEO                        |   |
| <b>24/07/2020</b>           | Shed Construction Contractors            | Advertisement of Tender 11 of 2020 - Supply and Construction of Operations Depot Machinery and Storage Sheds Building in the West Australian | Jason Whiteaker - CEO                        |   |

## 2020/21 Delegated Authority Register

|                   |  |   |                       |  |
|-------------------|--|---|-----------------------|--|
| <b>19/08/2020</b> | CCTV Installation Contractors                | Award of Contract C.202021-02 – Supply and Installation of Wundowie CCTV Network via Council Purchasing Services of WALGA | Jason Whiteaker - CEO |  |
| <b>21/08/2020</b> | Footpath Sweeper Supplier                    | Purchase of Footpath Sweeper via the Council Purchasing services of WALGA   | Jason Whiteaker - CEO |  |
| <b>28/07/2020</b> | Fire Mitigation Services Panel – 3 Year Term | Fire Mitigation Services – 3 year term  | Jason Whiteaker - CEO |  |
| <b>25/08/2020</b> | Playground goods & services suppliers        | Award of RFQ 13 of 2020 Southern Brook Nature Playground  | Jason Whiteaker - CEO |  |
| <b>13/10/2020</b> | Pavement Contractors                         | Advertisement of RFT 13 of 2020 Rehabilitation of Oliver Street and Wellington Street                                     | Jason Whiteaker - CEO |  |
| <b>29/10/2020</b> | Compliance Audit companies                   | Engaging Auditor to undertake an Annual Compliance Audit Return via the Council Purchasing services of WALGA              | Jason Whiteaker - CEO |  |

## 2020/21 Delegated Authority Register

|                   |   |   |                       |  |
|-------------------|---|---|-----------------------|--|
| <b>3/11/2020</b>  | Building Companies                        | Advertisement of RFT 10 of 2020 Supply and Construction of Operations Depot Office Building in the West Australian Newspaper. | Jason Whiteaker - CEO |  |
| <b>30/10/2020</b> | Landscaping Contractors                   | Advertisement of RFT 15 of 2020 Old St John's Site Public Open Space Development in the West Australian Newspaper.            | Jason Whiteaker - CEO |  |
| <b>2/11/2020</b>  | Road Construction and Sealing Contractors | Advertisement of RFT 14 of 2020 Reconstruction and Resurfacing works 2020/21 via the Council Purchasing services of WALGA.    | Jason Whiteaker - CEO |  |
| <b>17/11/2020</b> | Road Safety Barrier contractors           | Procurement of Road Safety Barriers for Jennapullin Road via the Council Purchasing services of WALGA                         | Jason Whiteaker - CEO |  |
| <b>25/11/2020</b> | Waste Management Contractors              | Advertisement of RFT 17 of 2020 Management of Old Quarry  | Jason Whiteaker - CEO |  |

## 2020/21 Delegated Authority Register

|                   |   |  |                       |  |
|-------------------|---|--|-----------------------|--|
|                   |   | Road Waste Management Facility via the Council Purchasing services of WALGA.   |                       |  |
| <b>26/11/2020</b> | Road Construction and Sealing Contractors | Advertisement of RFT 16 of 2020 Reconstruction and Resurfacing works 2020/21 via the Council Purchasing services of WALGA.                                     | Jason Whiteaker - CEO |  |
| <b>27/11/2020</b> | Sign manufacturers & installers           | Award of Park Name Signs via the Council Purchasing services of WALGA.   | Jason Whiteaker - CEO |  |
| <b>1/12/2020</b>  | Road Construction and Sealing Contractors | Extension of time to 4pm 9th December 2020 given for RFT 16 of 2020 Reconstruction and Resurfacing works 2020/21 via the Council Purchasing services of WALGA. | Jason Whiteaker - CEO |  |
| <b>18/12/2020</b> | Truck Manufacturers                       | Advertisement of Replacement truck for PN1201 via the Council Purchasing   | Jason Whiteaker - CEO |  |



## 2020/21 Delegated Authority Register

|                   |                                       |   |                       |  |
|-------------------|---------------------------------------|---|-----------------------|--|
|                   |                                       | Services of WALGA.  |                       |  |
| <b>11/12/2020</b> | Roller Manufactures                   | Procurement of Vibratory Roller via Council Purchasing Services of WALGA.   | Jason Whiteaker - CEO |  |
| <b>8/12/2020</b>  | Road Sealing Contractors              | Award of RFT 14 of 2020 Reconstruction and Resurfacing works 2020/21 via the Council Purchasing services of WALGA.      | Jason Whiteaker - CEO |  |
| <b>5/01/2021</b>  | Recruitment Agencies                  | Appointment of Project Development Engineer utilising Hays Recruitment Agency via Council Purchasing Services of WALGA. | Jason Whiteaker - CEO |  |
| <b>8/01/2021</b>  | Fire Mitigations Services Contractors | Advertisement of RFT 01 of 2021 Fire Mitigation Services – Revised Scope in the West Australian Newspaper.              | Jason Whiteaker - CEO |  |
| <b>15/02/2021</b> | Lighting Contractors                  | Advertisement of RFT 02 of 2021 Northam Airport Runway Lights in the West Australian Newspaper.                         | Jason Whiteaker - CEO |  |

## 2020/21 Delegated Authority Register

|                   |                                |  |                          |  |
|-------------------|--------------------------------|--|--------------------------|--|
| <b>15/02/2021</b> | Civil Construction Contractors | Advertisement of RFT 03 of 2021<br>Construction of Northam Waste Transfer Facility in the West Australian Newspaper. | Jason Whiteaker - CEO    |  |
| <b>17/03/2021</b> | Civil Construction Contractors | 1 week Extension of time granted for RFT 03 of 2021<br>Construction of Northam Waste Transfer Facility               | Jason Whiteaker - CEO    |  |
| <b>8/04/2021</b>  | Landscaping Contractors        | Advertisement of RFT 04 of 2021 Beavis Place Public Open Space Development in the West Australian Newspaper.         | Jason Whiteaker - CEO    |  |
| <b>25/03/2021</b> | Truck Manufacturers            | Purchase of 4 tonne truck for Flocon crew via the Council Purchasing services of WALGA                               | Jason Whiteaker - CEO    |  |
| <b>31/03/2021</b> | Project Management Consultants | Award of Disaster Relief Project Management Consultancy Services via the Council Purchasing services of WALGA.       | Clinton Kleynhans - EMES |  |

## 2020/21 Delegated Authority Register

|                   |                                |  |                          |  |
|-------------------|--------------------------------|--|--------------------------|--|
| <b>17/03/2021</b> | Civil Construction Contractors | Advertisement of RFQ 07 of 2021 – Reconstruction of Gairdner Welling Street Intersection via the Council Purchasing services of WALGA. | Clinton Kleynhans - EMES |  |
| <b>27/04/2021</b> | Road Sealing Contractors       | Award of Bituminous Spray Seal Werribee Road via the Council Purchasing services of WALGA.   | Clinton Kleynhans - EMES |  |

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>F05</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995</i><br><br><i>Local Government (functions and general) Regulations cl. 14, 18, 20</i> |
| DELEGATION SUBJECT       | - <b>Write Off / Waive Small Fees or Debts</b>   |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Nil.   |

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government [subject to section 6.12(2) and in accordance with policy C 3.4 Write Off / Waive Small Fees or Debts] – up to a maximum of \$5,000.

| <b>F05 - Delegation Use</b> |  |   |  |   |
|-----------------------------|--|---|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b>           | <b>How power / discharge of duty was exercised</b>    | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| 23/06/2020                  | Dickson Earthmoving Write off debt \$230.00        | Approval to write off the outstanding debt by journal | Jason Whiteaker CEO                          |   |
| 23/06/2020                  | Helen Micke Write off Bad Debt \$235               | Approval to write off the outstanding debt by journal | Jason Whiteaker CEO                          |   |
| 23/06/2020                  | Todd Gilsenan Write Off Bad Debt \$300             | Approval to write off the outstanding debt by journal | Jason Whiteaker CEO                          |   |
| 23/06/2020                  | Mulgrave Contracting Write Off Bad Debt \$4,129.88 | Approval to write off the outstanding debt by journal | Jason Whiteaker CEO                          |   |
| 23/06/2020                  | Virginia Tholen Write Off Bad Debt \$985.20        | Approval to write off the outstanding debt by journal | Jason Whiteaker CEO                          |   |

## 2020/21 Delegated Authority Register

|                   |   |   |                        |  |
|-------------------|---|---|------------------------|--|
| <b>07/07/2020</b> | Kim Lawrence<br>Write Off Bad Debt \$825.66   | Approval to write off the outstanding debt by journal   | Jason Whiteaker<br>CEO |  |
| <b>7/07/2020</b>  | Justin Fox on behalf of the Clackline-Muresk Volunteer Bush Fire Brigade (fees dependent on kilometres travelled) | Approval to waive the bus hire fee  | Jason Whiteaker - CEO  |  |
| <b>20/07/2020</b> | Northam Race Club (fees dependent on kilometres travelled)  | Approval to waive the bus hire fee for 29 July 2020 Wine Wednesday free community event bus shuttle service                 | Jason Whiteaker - CEO  |  |
| <b>28/07/2020</b> | Lisa McDonald – Pop-Up Shop   | Approval to waive rent fees for 3 months totalling \$96 from 01/07/2020 to 01/10/2020                                       | Jason Whiteaker - CEO  |  |
| <b>2/09/2020</b>  | WA Primary Health Alliance  | Approval to waive \$80.00 in fees for meeting room hire and projector/sound equipment hire for a community training session | Jason Whiteaker - CEO  |  |
| <b>9/09/2020</b>  | Northam Agricultural Society  | Approval to waive \$416 in event hire fees for the Northam Farmers Fair   | Jason Whiteaker - CEO  |  |
| <b>22/09/2020</b> | Leisure Institute of Western  | Approval to waive \$490 in booking hire fees for the 24th   | Jason Whiteaker - CEO  |  |

## 2020/21 Delegated Authority Register

|                   |                                  |   |                       |  |
|-------------------|----------------------------------|---|-----------------------|--|
|                   | Australia Inc (LIWA)             | Regional WA Aquatic Recreation Seminar  |                       |  |
| <b>9/10/2020</b>  | Northam Chamber of Commerce      | Approval to waive \$154 for event fees for the PinkUp Halloween event   | Jason Whiteaker - CEO |  |
| <b>22/10/2020</b> | Youth Futures                    | Approval to waive \$1,674 for venue hire fees for the Pipeline Challenge 2021 event   | Jason Whiteaker - CEO |  |
| <b>27/10/2020</b> | Pink Up Northam Committee        | 1 x family season pool pass for Pink Up Northam Fundraiser, totalling \$430   | Jason Whiteaker - CEO |  |
| <b>30/10/2020</b> | Shire of Northam Community       | Free entry to the Northam Aquatic Facility between 9am – 12pm for the Northam Splash event.   | Jason Whiteaker - CEO |  |
| <b>30/10/2020</b> | Reflective Visions               | Waiver of Recreation Centre booking fees for a series of free 6-8 monthly mental health promotion workshops for the community. Totalling \$210.00 per workshop. | Jason Whiteaker - CEO |  |
| <b>9/11/2020</b>  | Northam Central Bushfire Brigade | Waiver of hire fees for a preseason tour of the   | Jason Whiteaker - CEO |  |

## 2020/21 Delegated Authority Register

|                   |   |   |                       |  |
|-------------------|---|---|-----------------------|--|
|                   |   | Clackline/Muresk District.  |                       |  |
| <b>20/11/2020</b> | Northam Share & Care                                      | Issue of 2 family season passes for the women's refuge, totalling \$860.00                                | Jason Whiteaker - CEO |  |
| <b>30/11/2020</b> | Volunteer Fire Brigade Cadets                             | Waiver of entry and slide fees to the Northam Aquatic Centre.   | Jason Whiteaker - CEO |  |
| <b>4/11/2020</b>  | Avon Valley Environmental Society                         | Waiver of activity room hire fees totalling \$170.00  | Jason Whiteaker - CEO |  |
| <b>15/12/2020</b> | Seniors Recreation Council of WA                          | Waiver of hall hire costs totalling \$420.00 for the LiveLighter Aged Care Games                          | Jason Whiteaker - CEO |  |
| <b>22/12/2020</b> | Clackline Bush Fire Brigade                               | Waiver of bus hire fees for BFB training.   | Jason Whiteaker - CEO |  |
| <b>16/12/2020</b> | Irishtown Agricultural Hall Club                          | 1 x family season pool pass for Irishtown Agricultural Hall Club, totalling \$430                         | Jason Whiteaker - CEO |  |
| <b>25/01/2021</b> | Mr Flintoff, Mr Mace, Mrs Pitts, Ms Erickson, Ms McCarthy | Write off of \$1,232 uncollected rent for 5 Kuringal Village Units from 1 January 2020 to 1 January 2021. | Chadd Hunt - A/CEO    |  |
| <b>11/02/2021</b> | Penny Jo-Anne Seaman                                      | Write-off of Invoice 20406 totalling \$96 for a home occupation business 2018/19 financial year.          | Jason Whiteaker - CEO |  |

## 2020/21 Delegated Authority Register

|                                    |  |  |                       |  |
|------------------------------------|--|--|-----------------------|--|
| <b>11/02/2021</b>                  | Curtin University  | Waiver of booking fees totalling \$2,124.50 for Curtin University to deliver a free men's health fitness program on 21st June to 16th September. | Jason Whiteaker - CEO |  |
| <b>Click here to enter a date.</b> | At risk youth in the Shire of Northam / Stephen Michael Foundation | Waiver of community bus fees totalling \$350.00 for basketball tournament for at risk youth in the Shire.  | Jason Whiteaker - CEO |  |
| <b>9/03/2021</b>                   | Northam Local Drug Action Group                                    | Waiver of booking fees totalling \$2,210 for a Resilience Expo – Youth development and engagement  | Jason Whiteaker - CEO |  |
| <b>16/03/2021</b>                  | Shire of Northam and Vintage Sport Car Club                        | Community bus, BKB Centre, Recreation Centre Booking and event application fees for the Northam Motor Sport Festival totalling \$354             | Jason Whiteaker - CEO |  |
| <b>19/03/2021</b>                  | Avonvale P&C   | Fee waiver of Town Hall Hire Fees totalling \$84.00 for a disco.   | Jason Whiteaker - CEO |  |
| <b>23/03/2021</b>                  | Northam Bowling Club   | Debt write off for community bus mileage totalling \$93.00 due to  | Jason Whiteaker - CEO |  |



## 2020/21 Delegated Authority Register

|                   |                                  |  |                       |  |
|-------------------|----------------------------------|--|-----------------------|--|
|                   |                                  | faults with the Northam Community Bus.   |                       |  |
| <b>24/03/2021</b> | Directions Workforce Solutions   | Waiver of booking fees totalling \$1070.00. Careers Expo for the Shire of Northam community.         | Jason Whiteaker - CEO |  |
| <b>1/04/2021</b>  | Northam Emergency Service Cadets | Waiver of community bus fees totalling \$620.00 for cadets camp to build cadets into future leaders. | Jason Whiteaker - CEO |  |
| <b>8/04/2021</b>  | Diabetes WA                      | Waiver of booking fees totalling \$210.00 for a free diabetes education workshop.                    | Jason Whiteaker - CEO |  |
| <b>12/04/2021</b> | Northam Springfield Soccer Club  | Waiver of oval hire fees totalling \$100.00 for a Have A Go Soccer Event for Youth on 17/04/2021     | Jason Whiteaker - CEO |  |
| <b>16/04/2021</b> | Reflective Visions               | Waiver of booking fees totalling \$420.00 for free mental health workshops.                          | Jason Whiteaker - CEO |  |
| <b>16/04/2021</b> | Shire of Northam Community       | Waiver of entry/slide fees totalling \$1,000 for the Northam Aquatic Facility End of Season          | Jason Whiteaker - CEO |  |

## 2020/21 Delegated Authority Register

|                   |                                |   |                       |  |
|-------------------|--------------------------------|---|-----------------------|--|
|                   |                                | Day on<br>17/04/2021.   |                       |  |
| <b>25/05/2021</b> | Cancer Council Fundraiser      | Donation of family season pool pass totalling \$430   | Jason Whiteaker - CEO |  |
| <b>28/05/2021</b> | Diabetes WA                    | Waiver of booking fees for 2 x free community diabetes education programs on 27/07/2021 & 4/11/2021 totalling \$505 | Jason Whiteaker - CEO |  |
| <b>2/06/2021</b>  | Reflective Visions             | Waiver of booking fees totalling \$210.00 for free mental health workshop on 7/08/2021.                             | Jason Whiteaker - CEO |  |
| <b>4/06/2021</b>  | Curtin University              | Waiver of booking fees totalling \$195 to run a free health program   | Jason Whiteaker - CEO |  |
| <b>9/06/2021</b>  | Clackline Bush Fire Brigade    | Waiver of community bus booking fees for training on 12/09/2021.  | Jason Whiteaker - CEO |  |
| <b>16/06/2021</b> | Clackline Progress Association | Waiver of planning and building application fees totalling \$252 for a verandah on the Community Hall               | Jason Whiteaker - CEO |  |

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>F06</b>                                       |
| LEGISLATIVE POWER        | - Section 3.58 Local Government Act 1995           |
| DELEGATION SUBJECT       | - <b>Disposing of Property by Lease or Licence</b> |
| DELEGATE                 | - Chief Executive Officer                          |
| SUB DELEGATE             | - Nil.   |

The Chief Executive Officer is delegated authority for the disposal of property by lease or licence in accordance with section 3.58 of the Local Government Act 1995 and policy A8.4 Management of Council Property Leases.

*NOTE: Section 3.58(1) defines:*

*'dispose' as includes to sell, lease, or otherwise dispose of, whether absolutely or not; and*

*'property' as includes the whole or any part of the interest of a local government in property, but does not include money.*

The Chief Executive Officer and Shire President are authorised to execute leases and licences on behalf of the Shire of Northam subject to:

Subject to the disposal;

1. complying with the requirements of:
  - i. Section 3.58 of the Local Government Act 1995;
  - ii. The exclusions set out in Regulation 30 of the Local Government (Functions and General) Regulations 1996;
  - iii. Council Policies or Management Procedures;

The grant of a lease or licence in relation to:

1. freehold land owned by the Shire; or
2. crown land managed/leased by the Shire.

is further subject to:

1. Disposal by Lease
  - a) The disposal of property by lease being subject to:
    - i. The lease being in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The term of the lease being no greater than twelve (12) years for Northam Airport Hangar Sites and five (5) years for all other property;
    - iii. The rental fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the lease term; and
    - iv. The area leased being no greater than 1000m<sup>2</sup>.

- b) The agreement for the varying the terms of a lease including but not limited to terminations, renewal options, assignments, subletting, special conditions or payment schedules of a lease subject to:
    - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The lease providing for an option for extension and specifying the applicable terms of that option term;
    - iii. The exercise of the lease being in accordance with the terms of the option provisions of the original lease, and in particular that the lessee is not in a material and un-remedied breach of that lease; and
    - iv. The extension being in accordance with the option provisions of the original lease.
  - c) The Chief Executive Officer is delegated authority to approve all future leases for Kuringal Village.
2. Disposal by Licence
- a) The disposal of property by licence being subject to:
    - i. The licence being in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The granting of a licence being permitted under the Shire's management order or lease;
    - iii. The term of the licence being no greater than five (5) years;
    - iv. The fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the licence term; and
    - v. The area licenced being no greater than 1000m<sup>2</sup>.
  - b) The agreement for the varying the terms of a licence including but not limited to terminations, renewal options, assignments, sublicensing, special conditions or payment schedules of a licence subject to:
    - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
    - ii. The licence providing for an option for extension and specifying the applicable terms of that option term;
    - iii. The exercise of the licence being in accordance with the terms of the option provisions of the original licence, and in particular that the licensee is not in a material and un-remedied breach of that licence; and
    - iv. The extension being in accordance with the option provisions of the original licence.

| <b>F06 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b>   | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| <b>19/08/2020</b>           | Toys And More For Us Four                | Lease agreement for the Pop-Up Shop.   | Jason Whiteaker - CEO                        |   |
| <b>17/09/2020</b>           | Grungle Pty Ltd / David James Bryce      | Lease for Hangar Site 38, Northam Airport  | Jason Whiteaker - CEO                        |   |
| <b>11/12/2020</b>           | Girl Guides Western Australia            | Renewal of Lease - 139 Chidlow Street, Northam   | Jason Whiteaker - CEO                        |   |
| <b>19/08/2020</b>           | Shire of Northam and Mr Jonathan Cook    | Leasing Unit 7/420 Kuringal Road for a rental rate of \$202 per fortnight along with a \$400 bond. | Jason Whiteaker - CEO                        |   |



# 2020/21 Delegated Authority Register

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**DELEGATION NUMBER - F07 - REMOVED**



## Health

|                                     |  |
|-------------------------------------|--|
| <b>DELEGATION NUMBER</b>            | - <b>H01</b>   |
| LEGISLATIVE POWER OR DUTY DELEGATED | - All powers exercisable by the Local Government under the Public Health Act 2016, the Health (Miscellaneous Provisions) Act 1911 and Regulations made there under; and the Shire's Health Local Laws. |
| LEGISLATIVE POWER TO DELEGATE       | Public Health Act 2016 s21(1)(b)<br>Enforcement agency may delegate<br><br>Health (Miscellaneous Provisions) Act 1911<br>s26 Powers of Local Government  |
| DELEGATION SUBJECT                  | - <b>Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts</b>                      |
| DELEGATE                            | - Chief Executive Officer  |
| SUB DELEGATE                        | - Executive Manager Development Services<br><br>Manger Health and Environment<br><br>Environmental Health Officer<br><br>Manager of Building and Health  |

The Chief Executive Officer is delegated authority to exercise and discharge all or any of the powers and functions of the local government (enforcement agency) as prescribed in the Public Health Act 2016 and associated Regulation.



# 2020/21 Delegated Authority Register

| H01 – Delegation Use |                            |                       |  |            |                          |                 |
|----------------------|----------------------------|-----------------------|--|------------|--------------------------|-----------------|
| DATE                 | TYPE                       | DESCRIPTION           | APPLICANT                                  | ASSESS NO. | DECISION                 | OFFICER         |
| 06/07/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | STALLION BUILDING CO PTY LTD               | A14559     | Approved                 | Shane McRedmond |
| 15/07/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | RYAN DARR                                  | A2074      | Approved                 | Shane McRedmond |
| 28/07/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | GREGORY ROSS & VICKY LORRAINE BEANGE       | A732       | Approved                 | Shane McRedmond |
| 03/09/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | ROCHESTER DAVID LYNN TILBROOK              | A1401      | Approved with amendments | Shane McRedmond |
| 15/10/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | PETER JAMES BINNS                          | A15130     | Approved                 | Shane McRedmond |
| 22/10/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | PLUNKETT HOMES (1903) PTY LTD              | A16313     | Approved                 | Chadd Hunt      |
| 12/10/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | MR DAVID VALENTINE & KYLIE MICHELLE PARNIS | A16631     | Approved                 | Neil Travers    |
| 18/11/2020           | Septic Tank & Leach Drains | Plastic Septic Tank   | MICHAEL JOHN MARTIN                        | A16042     | Approved                 | Neil Travers    |
| 28/10/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | RURAL BUILDING COMPANY PTY LTD             | A16040     | Approved                 | Neil Travers    |
| 10/11/2020           | Septic Tank & Leach Drains | Plastic Septic Tank   | MISS TRACI ATKINSON                        | A15407     | Approved                 | Neil Travers    |
| 17/11/2020           | Aerobic Treatment Units    | Plastic Septic Tank   | MR MARCUS ROBERT FRAMTON WILSON            | A1719      | Approved                 | Neil Travers    |
| 19/11/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | MR CONOR DOUGLAS PRITCHETT                 | A16491     | Approved                 | Neil Travers    |
| 23/11/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | MICHAEL JAMES FARRELL                      | A15500     | Approved                 | Neil Travers    |
| 20/11/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | STALLION BUILDING CO PTY LTD               | A2762      | Approved                 | Neil Travers    |
| 23/11/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | ATU WASTE WATER SYSTEMS                    | A14616     | Approved                 | Neil Travers    |
| 26/11/2020           | Aerobic Treatment Units    | Plastic Septic Tank   | ECOWATER WA                                | A15499     | Approved                 | Neil Travers    |
| 27/11/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks | RURAL BUILDING                             | A16174     | Approved                 | Neil Travers    |



## 2020/21 Delegated Authority Register

| H01 – Delegation Use |                            |  |                                |            |              |              |
|----------------------|----------------------------|--|--------------------------------|------------|--------------|--------------|
| DATE                 | TYPE                       | DESCRIPTION  | APPLICANT                      | ASSESS NO. | DECISION     | OFFICER      |
|                      |                            |  | COMPANY PTY LTD                |            |              |              |
| 03/12/2020           | Aerobic Treatment Units    | Plastic Septic Tank  | ECOWATER WA                    | A16316     | Approved     | Neil Travers |
| 13/07/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks  | GLORIA INGRAM                  | A857       | Approved     | Neil Travers |
| 07/12/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks  | TROY GEOFFREY JONES            | A16195     | Approved     | Neil Travers |
| 17/12/2020           | Aerobic Treatment Units    | Concrete Septic Tanks  | FILTREX                        | A16312     | Approved     | Neil Travers |
| 24/12/2020           | Septic Tank & Leach Drains | Concrete Septic Tanks  | FILTREX                        | A16609     | Approved     | Neil Travers |
| 12/01/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | MR JOVAN KRSTIC                | A16132     | Approved     | Neil Travers |
| 27/01/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | PERTH FITOUT PTY LTD           | A1698      | Approved     | Neil Travers |
| 21/01/2021           | House Unfit                | Final notice - House unfit for habitation, 33 (Lot 201) Gibbings Street, Northam | NA                             | A11367     | FINAL NOTICE | Neil Travers |
| 05/02/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | MRS J F QUINN                  | A16576     | Approved     | Neil Travers |
| 05/02/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | MRS J F QUINN                  | A16575     | Approved     | Neil Travers |
| 12/02/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | NEW SENSATION HOMES PTY LTD    | A1448      | Approved     | Neil Travers |
| 17/02/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | WATER INSTALLATIONS PTY LTD    | A16046     | Approved     | Neil Travers |
| 12/02/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | COLE MATHEW HAZLEWOOD          | A16218     | Approved     | Neil Travers |
| 12/03/2021           | Aerobic Treatment Units    | Aerobic Treatment Units  | GARRY PRESLEY                  | A2307      | Approved     | Neil Travers |
| 05/03/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | J-CORP PTY LTD - T/A HOMESTART | A16614     | Approved     | Neil Travers |
| 31/03/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks  | MR STEVEN & MRS CASSIE TAYLOR  | A16136     | Approved     | Neil Travers |

## 2020/21 Delegated Authority Register

| H01 – Delegation Use |                            |                                 |                                    |            |          |                 |
|----------------------|----------------------------|---------------------------------|------------------------------------|------------|----------|-----------------|
| DATE                 | TYPE                       | DESCRIPTION                     | APPLICANT                          | ASSESS NO. | DECISION | OFFICER         |
| 22/03/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | DARRY'S PLUMBING & GAS             | A1060      | Approved | Neil Travers    |
| 23/03/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | BLACKWELL PLUMBING AND GAS PTY LTD | A216       | Approved | Neil Travers    |
| 23/09/2020           | Health Order               | Containment of Asbestos Residue | REF: O67448                        | A12391     | Issued   | Carmen Sadleir  |
| 21/01/2021           | Health Order               | House Unfit for Habitation      | REF: O69275                        | A11367     | Issued   | Neil Travers    |
| 30/04/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | BROOKE AMANDA & GLEN JAMES LUSH    | A16307     | Approved | Neil Travers    |
| 13/04/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | JCORP PTY LTD T/A HOMESTART        | A2177      | Approved | Neil Travers    |
| 06/04/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | STALLION BUILDING CO PTY LTD       | A14545     | Approved | Neil Travers    |
| 27/04/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | BRENTON LEIGH SMIT                 | A16260     | Approved | Neil Travers    |
| 22/04/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | PLUNKETT HOMES (1903) PTY LTD      | A15019     | Approved | Neil Travers    |
| 16/04/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | STALLION BUILDING CO PTY LTD       | A13529     | Approved | Neil Travers    |
| 6/05/2021            | Health Order               | Fire Damaged House              | OWNER CODE 4567                    | A12391     | Issued   | Jason Whiteaker |
| 07/05/2021           | Septic Tank & Leach Drains | Concrete Septic Tanks           | BGC RESIDENTIAL                    | A16678     | Approved | Neil Travers    |
| 21/05/2021           | Aerobic Treatment Units    | Plastic Septic Tank             | ATU SEWAGE SERVICES                | A1662      | Approved | Neil Travers    |
| 31/05/2021           | Septic Tank & Leach Drains | Plastic Septic Tank             | SEPTICS AND SOAKWELLS WA PTY LTD   | A15019     | Approved | Neil Travers    |
| 2/06/2021            | Septic Tank & Leach Drains | Concrete Septic Tanks           | RED INK HOMES PTY LTD              | A15418     | Approved | Neil Travers    |

|                                     |  |
|-------------------------------------|--|
| <b>DELEGATION NUMBER</b>            | - <b>H02</b>   |
| LEGISLATIVE POWER OR DUTY DELEGATED | - Food Act 2008:<br>s65(1) Prohibition orders<br>s66 Certificate of clearance to be given in certain circumstances<br>s67(4) Request for re-inspection<br>s110 Registration of food businesses<br>s112 Variation of conditions or cancellation of registration of food businesses<br>s125 Institution of proceedings |
| LEGISLATIVE POWER TO DELEGATE       | Food Act 2008 s118(2)(b) Local Government (Enforcement Agency)   |
| DELEGATION SUBJECT                  | - <b>Food Act 2008 – Functions of enforcement agency</b>   |
| DELEGATE                            | - Chief Executive Officer  |
| SUB DELEGATE                        | - Executive Manager Development Services<br>Manger Health and Environment<br>Environmental Health Officer<br>Manager of Building and Health  |

The Chief Executive Officer is delegated authority to perform the functions of an enforcement agency :

1. Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008.
2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008.
3. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008.
4. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008.

## 2020/21 Delegated Authority Register

| <b>H02 – Delegation Use (Inspections)</b> |             |                     |                 |
|---|-------------|---------------------|-----------------|
| <b>Date</b>                               | <b>Type</b> | <b>Premise Code</b> | <b>Officer</b>  |
| 01/07/2020                                | Routine     | 58                  | Shane McRedmond |
| 01/07/2020                                | Routine     | 58                  | Shane McRedmond |
| 02/07/2020                                | Routine     | 172                 | Shane McRedmond |
| 13/07/2020                                | Routine     | 118                 | Shane McRedmond |
| 30/07/2020                                | Routine     | 171                 | Shane McRedmond |
| 27/08/2020                                | Routine     | 144                 | Shane McRedmond |
| 27/08/2020                                | Follow-up   | 144.3               | Shane McRedmond |
| 04/09/2020                                | Routine     | 144                 | Shane McRedmond |
| 07/09/2020                                | Routine     | 43                  | Shane McRedmond |
| 23/11/2020                                | Routine     | 227.1               | Neil Travers    |
| 27/11/2020                                | Routine     | 146                 | Neil Travers    |
| 18/02/2021                                | Routine     | 10                  | Neil Travers    |
| 18/02/2021                                | Routine     | 11                  | Neil Travers    |
| 18/02/2021                                | Routine     | 15                  | Neil Travers    |
| 18/02/2021                                | Routine     | 22                  | Neil Travers    |
| 18/02/2021                                | Routine     | 256                 | Neil Travers    |
| 05/03/2021                                | Routine     | 255                 | Gordon Tester   |
| 05/03/2021                                | Routine     | 281                 | Gordon Tester   |
| 05/03/2021                                | Routine     | 36                  | Gordon Tester   |
| 05/03/2021                                | Follow-up   | 4                   | Gordon Tester   |
| 22/04/2021                                | Routine     | 108                 | Neil Travers    |
| 23/04/2021                                | Routine     | 141                 | Neil Travers    |
| 27/04/2021                                | Routine     | 171                 | Neil Travers    |
| 23/04/2021                                | Routine     | 172                 | Neil Travers    |
| 28/04/2021                                | Routine     | 187                 | Neil Travers    |
| 27/04/2021                                | Routine     | 19                  | Neil Travers    |
| 27/04/2021                                | Routine     | 22                  | Neil Travers    |
| 23/04/2021                                | Routine     | 228                 | Neil Travers    |
| 27/04/2021                                | Routine     | 229                 | Neil Travers    |
| 22/04/2021                                | Routine     | 233                 | Neil Travers    |
| 22/04/2021                                | Routine     | 233                 | Neil Travers    |
| 07/04/2021                                | Routine     | 238                 | Neil Travers    |
| 23/04/2021                                | Routine     | 239                 | Neil Travers    |
| 23/04/2021                                | Routine     | 240                 | Neil Travers    |
| 22/04/2021                                | Routine     | 259                 | Neil Travers    |
| 07/04/2021                                | Routine     | 263                 | Neil Travers    |
| 07/04/2021                                | Routine     | 263                 | Neil Travers    |
| 20/04/2021                                | Routine     | 263                 | Neil Travers    |
| 17/04/2021                                | Routine     | 264                 | Neil Travers    |
| 27/04/2021                                | Routine     | 3                   | Neil Travers    |
| 22/04/2021                                | Routine     | 42                  | Neil Travers    |

## 2020/21 Delegated Authority Register

|                   |           |      |               |
|-------------------|-----------|------|---------------|
| 23/04/2021        | Follow-up | 46   | Neil Travers  |
| 23/04/2021        | Routine   | 53   | Neil Travers  |
| 22/04/2021        | Routine   | 54   | Neil Travers  |
| 27/04/2021        | Routine   | 55   | Neil Travers  |
| 21/04/2021        | Routine   | 80   | Neil Travers  |
| <b>02/06/2021</b> | Routine   | 17   | Neil Travers  |
| <b>03/06/2021</b> | Routine   | 248  | Neil Travers  |
| <b>03/06/2021</b> | Routine   | 250  | Neil Travers  |
| <b>11/06/2021</b> | Routine   | 42.1 | Gordon Tester |
| <b>03/06/2021</b> | Routine   | 59   | Neil Travers  |

| <b>H02 – Delegation Use (Stallholders)</b> |                                 |   |                 |
|--|---------------------------------|---|-----------------|
| <b>Date</b>                                | <b>Name</b>                     | <b>Description</b>  | <b>Officer</b>  |
| 13/11/2020                                 | Yvettes Cakes                   | Approved Food Stallholder Permit 26, 2020/21  | Neil Travers    |
| 13/10/2020                                 | Pinkupnortham                   | Approved Food Stallholder Permit No. 25 - Northam Chamber of Commerce / Pink Up Northam - Various Events (20/21)                      | Neil Travers    |
| 08/10/2020                                 | Avon Valley Creators Collective | Approved Blanket Stallholder Permit No. 24 - Avon Valley Creators Collective - TWILIGHT @ GORDON PL (and various events)              | Neil Travers    |
| 06/10/2020                                 | Macqueen                        | Approved Food Stallholder Permit No. 23 - Baked on Benrue (Various Events) - 20/21  | Neil Travers    |
| 14/09/2020                                 | Northam Chamber Of Commerce     | Approved Blanket Stallholder Permit No. 22 - Northam Chamber of Commerce - Northam People's Markets and various future events - 20/21 | Shane McRedmond |
| 11/09/2020                                 | El Mule O's Coffee              | Approved Food Stallholder Permit No. 19 - El Mule O's Coffee (various events) - 20/21   | Shane McRedmond |
| 11/09/2020                                 | Northam Agricultural Society    | Approved Food & Blanket Stallholder   | Shane McRedmond |

## 2020/21 Delegated Authority Register

|            |                                  |   |                 |
|------------|----------------------------------|---|-----------------|
|            |                                  | Permits No. 20 and 21 - Northam Agricultural Society  |                 |
| 09/09/2020 | Shire Of Northam                 | Approved Food Stallholder Permit No. 16 - Carnival Promotions   | Shane McRedmond |
| 09/09/2020 | Brashaw Catering                 | Approved Food Stallholder Permit No. 17 - Brashaw Catering - Various events   | Shane McRedmond |
| 09/09/2020 | Lucy's Tearooms                  | Approved Food Stallholder Permit No. 18 - Lucy's Tearooms (Various Events)  | Shane McRedmond |
| 03/09/2020 | Carers Wa Australia              | Approved Carers Association of WA - Individual Stallholder Permit No. 15  | Shane McRedmond |
| 03/09/2020 | Roadshow Trading T/As Hotbox     | Approved Food Stallholder Permits No. 13 and 14 - Roadshow Trading Pty Ltd - Northam Showgrounds event + various other events | Shane McRedmond |
| 02/09/2020 | Mr Super Whipp                   | Approved Food Stallholder Permit No. 12 - Mr Super Whipp  | Shane McRedmond |
| 28/08/2020 | Koffeeroos                       | Approved FOOD STALLHOLDER Permit No. 11 - Koffeeroos at NORTHAM FARMERS FAIR  | Shane McRedmond |
| 26/08/2020 | Sultan Pepper                    | Permit 10 - Food Stallholder - Sultan Pepper Food Truck for Buckland Open Day   | Shane McRedmond |
| 18/08/2020 | H & L Family Restaurants Pty Ltd | FOOD BUSINESS REGISTRATION - H&L FAMILY RESTAURANTS LTD T/A KFC NORTHAM LOT 91 (No 1) EAST STREET, NORTHAM 6401               | Shane McRedmond |
| 13/08/2020 | Fresh Start Recovery Programme   | Food Stallholder Permit emailed to applicant - Fresh Start Recovery   | Shane McRedmond |

## 2020/21 Delegated Authority Register

|            |                              |  |                 |
|------------|------------------------------|--|-----------------|
|            |                              | Programme - Valid until June 2021  |                 |
| 29/07/2020 | Telstra Corporate            | Permit 8 issued to Telstra - Village Green (27 & 28 August 2020)   | Shane McRedmond |
| 24/07/2020 | Northam Agricultural Society | Blanket Stallholder Permit 6 issued for Poultry Auction - Northam Agricultural Society                               | Shane McRedmond |
| 23/07/2020 | Whipper Snapper Distillery   | Swan River Festival Market - Whipper Snapper Distillery - Food Stallholder Permit Application                        | Shane McRedmond |
| 22/07/2020 | The Caffeine Machine         | Food Stallholder Permit for FY20-21 - The Caffeine Machine   | Shane McRedmond |
| 16/07/2020 | Dimattina Coffee             | Approval Food stall holder permit Dimattina Coffee   | Shane McRedmond |
| 06/07/2020 | Lions Club of Northam Inc    | Food Stallholder Permit No. 2 (20/21) - Lions Club Northam for Various Events until 30th June 2021                   | Shane McRedmond |
| 2/12/2020  | Suncage Pty Ltd              | Food & Street Traders Permit 1 - Phil's Soft Serve   | Neil Travers    |
| 4/12/2020  | Khan                         | Food Stallholder Permit 27 - Seel Wa Pty Ltd Leesa Khan  | Neil Travers    |
| 8/12/2020  | Slush Stop                   | Approved Food Stallholder Permit No. 28 (For 2020/2021) - Slush Stop - Carols On Fitzgerald December 2020 Event Only | Neil Travers    |
| 10/12/2020 | Avon Spice Cafe              | Food Stallholder Permit No. 29 - Avon Spice - Various Events   | Gordon Tester   |
| 17/02/2021 | Northam SES                  | Food Stallholder Permit No. 33 - For Northam SES Sausage Sizzle at Northam Vintage Swapmeet                          | Neil Travers    |
| 16/02/2021 | Federal Football Club        | Approved Food Stallholder Permit No. 34 - Federal  | Neil Travers    |

## 2020/21 Delegated Authority Register

|            |  |   |               |
|------------|--|---|---------------|
|            |  | Football Club - Northam Vintage Swapmeet  |               |
| 8/03/2021  | Northam Primary School                     | Food Stall Permit No. 35  | Neil Travers  |
| 10/03/2021 | Wundowie Primary P&C                       | Food Stall Permit No. 36  | Neil Travers  |
| 6/04/2021  | Shire of Northam / Vintage Sports Car Club | Blanket Stallholder Permit No.37 for Northam Motor Sport Festival                           | Neil Travers  |
| 16/04/2021 | Tolley Challis                             | Food Stallholder Permit No. 38 for Bakers Hill Car Show – Perk Up With Me                   | Neil Travers  |
| 30/04/2021 | Northam Army Camp Heritage Association Inc | Blanket stallholder permit No. 39 - car boot sale at the Northam Heritage forum Inc carpark | Neil Travers  |
| 5/05/2021  | Northam Senior High School                 | Blanket Stallholders Permit No. 40 - Northam Senior High School                             | Neil Travers  |
| 5/05/2021  | Northam Senior High School                 | Northam SHS Centenary Event – Food Stall Application  | Neil Travers  |
| 25/06/2021 | Genny Budas                                | Annual Blanket Stallholder Permit 42 - NACHA Car Boot Sale                                  | Gordon Tester |
| 4/06/2021  | Create Footprints                          | Blanket Stallholder Permit No. 41 for Bakers Hill Family Fun Day Markets                    | Neil Travers  |

| <b>H02 – Delegation Use (Events)</b> |                              |   |                 |
|--------------------------------------|------------------------------|---|-----------------|
| <b>Date</b>                          | <b>Name</b>                  | <b>Description</b>  | <b>Officer</b>  |
| 26/08/2020                           | Northam Agricultural Society | Event: 2020 Northam Farmers Fair (12 September 2020)  | Shane McRedmond |
| 15/07/2020                           | Rally WA                     | Event Approval - Truck Wholesale WA - Bakers Hill Sprint  | Shane McRedmond |
| 22/07/2020                           | Power Dinghy Racing Club     | Event Approval - PDRC Avon River Practice Weekend (Northam Weir to Shire of Northam Boundary 25 & 26 July 2020) | Shane McRedmond |
| 22/07/2020                           | Power Dinghy Racing Club     | Event Approval Sent to Doh - PDRC Avon River Practice Weekend   | Shane McRedmond |



## 2020/21 Delegated Authority Register

|            |   |  |                 |
|------------|---|--|-----------------|
|            |   | (Northam Weir To Shire of Northam Boundary 25 & 26 July 2020)  |                 |
| 11/09/2020 | Northam Agricultural Society                | Event Approval: 2020 Northam Farmers Fair (12 September 2020)  | Shane McRedmond |
| 9/12/2020  | Bridgeley Church of Christ                  | Approval Issued Event Application: 2020 Carols on Fitzgerald (Friday 11 December 2020 Village Green and Fitzgerald Street) | Neil Travers    |
| 16/02/2021 | Avon Valley Vintage Vehicle Association Inc | Event Approval 2021 Northam Vintage Swapmeet (Sunday 21 February 2021)   | Neil Travers    |
| 9/04/2021  | Shire of Northam / Vintage Sports Car Club  | 2021 Northam Motor Sport Festival (Saturday/Sunday 10 & 11 April 2021)   | Neil Travers    |
| 13/04/2021 | Rally WA                                    | Bakers Hill Rally (Saturday 17 April 2021)   | Neil Travers    |
| 29/04/2021 | Youth Futures WA                            | 2021 Pipeline Challenge (Saturday/Sunday 4 & 5 May 2021)   | Neil Travers    |

| H02 – Delegation Use (Registration and Licences) |               |              |              |
|--|---------------|--------------|--------------|
| Date   | Type          | Premise Code | Officer      |
| 16/11/2020                                       | Portable Sign | 1            | Neil Travers |
| 16/11/2020                                       | Portable Sign | 100          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 11.1         | Neil Travers |
| 16/11/2020                                       | Portable Sign | 196          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 199          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 208          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 226          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 230          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 231          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 248.1        | Neil Travers |
| 16/11/2020                                       | Portable Sign | 252          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 253          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 257          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 29           | Neil Travers |
| 16/11/2020                                       | Portable Sign | 3.1          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 39.1         | Neil Travers |
| 16/11/2020                                       | Portable Sign | 4.1          | Neil Travers |
| 16/11/2020                                       | Portable Sign | 40.1         | Neil Travers |
| 16/11/2020                                       | Portable Sign | 57.1         | Neil Travers |
| 16/11/2020                                       | Portable Sign | 83           | Neil Travers |
| 16/11/2020                                       | Portable Sign | 90           | Neil Travers |

## 2020/21 Delegated Authority Register

|            |                                |       |              |
|------------|--------------------------------|-------|--------------|
| 16/11/2020 | Portable Sign                  | 94    | Neil Travers |
| 16/11/2020 | Portable Sign                  | 95    | Neil Travers |
| 16/11/2020 | Portable Sign                  | 98    | Neil Travers |
| 16/11/2020 | Portable Sign                  | 99    | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 10    | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 102.1 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 105   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 11    | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 126   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 129   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 13    | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 137   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 139   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 141   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 145.2 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 17    | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 171   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 172   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 185   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 187   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 189   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 2     | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 212   | Neil Travers |

## 2020/21 Delegated Authority Register

|            |                                |      |              |
|------------|--------------------------------|------|--------------|
| 23/09/2020 | Food Business -<br>Medium Risk | 214  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 216  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 22   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 220  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 221  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 227  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 228  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 229  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 238  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 24   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 240  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 241  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 245  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 248  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 254  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 255  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 256  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 258  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 259  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 26   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 26.5 | Neil Travers |

## 2020/21 Delegated Authority Register

|            |                                |     |              |
|------------|--------------------------------|-----|--------------|
| 23/09/2020 | Food Business -<br>Medium Risk | 28  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 282 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 3   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 33  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 34  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 35  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 36  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 39  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 4   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 40  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 41  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 42  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 43  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 46  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 47  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 48  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 49  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 5   | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 51  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 52  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 55  | Neil Travers |

## 2020/21 Delegated Authority Register

|            |                                |    |              |
|------------|--------------------------------|----|--------------|
| 23/09/2020 | Food Business -<br>Medium Risk | 57 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 58 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 59 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 60 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 61 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 63 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 66 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 67 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 68 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 69 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 71 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 72 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 74 | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 8  | Neil Travers |
| 23/09/2020 | Food Business -<br>Medium Risk | 80 | Neil Travers |

| <b>H02 – Delegation Use (Stable Licenses)</b> |                         |                       |                |
|---|-------------------------|-----------------------|----------------|
| <b>Date</b>                                   | <b>Name</b>             | <b>Assessment No.</b> | <b>Officer</b> |
| 16/09/2020                                    | P & M FLOWERS           | A11981                | Carmen Sadleir |
| 16/09/2020                                    | J MOORE                 | A13251                | Carmen Sadleir |
| 16/09/2020                                    | M HUGHES                | A15860                | Carmen Sadleir |
| 16/09/2020                                    | R J WATSON              | A13252                | Carmen Sadleir |
| 16/09/2020                                    | T HILL & J COLEMAN      | A11223                | Carmen Sadleir |
| 16/09/2020                                    | J HOULDSWORTH           | A11270                | Carmen Sadleir |
| 16/09/2020                                    | MELANIE JANE<br>BUSCALL | A13249                | Carmen Sadleir |
| 16/09/2020                                    | C SOULOS                | A12969                | Carmen Sadleir |
| 16/09/2020                                    | E OLIVER                | A10148                | Carmen Sadleir |
| 16/09/2020                                    | J & C DUCKWORTH         | A10470                | Carmen Sadleir |

## 2020/21 Delegated Authority Register

|            |            |        |                |
|------------|------------|--------|----------------|
| 16/09/2020 | DONNA LUCK | A13073 | Carmen Sadleir |
| 16/09/2020 | J MOORE    | A13250 | Carmen Sadleir |

| <b>H02 – Delegation Use (Morgues)</b> |                             |                       |                |
|---------------------------------------|-----------------------------|-----------------------|----------------|
| <b>Date</b>                           | <b>Name</b>                 | <b>Assessment No.</b> | <b>Officer</b> |
| 15/09/2020                            | PURSLOWE TINETTI FUNERALS   | A13899                | Carmen Sadleir |
| 15/09/2020                            | THOMPSON'S FUNERAL SERVICES | A11054                | Carmen Sadleir |

| <b>H02 – Delegation Use (Offensive Trades)</b> |                      |                       |                |
|--|----------------------|-----------------------|----------------|
| <b>Date</b>                                    | <b>Name</b>          | <b>Assessment No.</b> | <b>Officer</b> |
| 1/10/2020                                      | Avon Valley Abattoir | A429                  | Carmen Sadleir |
| 1/10/2020                                      | Linley Valley Pork   | A536                  | Carmen Sadleir |
| 1/10/2020                                      | Linley Valley Pork   | A536                  | Carmen Sadleir |

## 2020/21 Delegated Authority Register

### Planning

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P01</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995</i><br><br><i>Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960</i> |
| DELEGATION SUBJECT       | - <b>Instruct Legal Action</b>  |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services  |

The Chief Executive Officer is delegated authority to instruct Council's Solicitors to take legal action in respect of any breach, contravention or offence under the Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960 and all subsidiary legislation made under those acts including signing and executing documents on behalf of the Shire.

| P01 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>P02</b>   |
| LEGISLATIVE POWER        | - <i>Planning and Development (Local Planning Schemes) Regulations 2015, section 64(1)(c) &amp; (2)</i><br><br>Local Planning Scheme No. 6 |
| DELEGATION SUBJECT       | - <b>Development Applications – Waiver of Requirement for Advertising</b>  |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br><br>Manager Planning Services  |

The Chief Executive Officer is delegated authority to waive a requirement for an application to be advertised if it does not comply with the requirements of Local Planning Scheme No. 6 if satisfied that the departure from the Scheme is of a minor nature and there is no likely impact.

| P02 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |



|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P03</b>  |
| LEGISLATIVE POWER        | - Local Planning Scheme No 6  |
| DELEGATION SUBJECT       | - <b>Planning Determinations</b>                                      |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services |

## **General Delegation**

The Chief Executive Officer, Pursuant to Clause 82, Part 10 of Schedule 2 of the Deemed Provisions for Local Planning Schemes, is delegated authority to approve or refuse applications for development approval, including amendments, made under Shire of Northam Local Planning Scheme No. 6 (the Scheme), with or without conditions subject to consistency with the Scheme, including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Where applications for development approval have been advertised for consultation purposes, in accordance with the provisions of Clause 64 of the Deemed Provisions for Local Planning Schemes and/or Part 4 of the R-Codes, if:

## **Conditions**

- a. No submissions were received, or only supportive submissions that do not request any change to the development were received; or
- b. Submissions that raise concerns with the proposed development were received and those concerns are, in the opinion of the delegated officer, clearly not material planning considerations;
- c. Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;
  - i. Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the delegated officer and the applicant, and/or the party or parties that lodged the submissions (the delegated officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and

## **Exclusions**

### General Exclusions

1. Applications for development approval for development exceeding \$4M in value and/or a net increase of in excess of 10 dwellings and/or uses listed as 'P', 'D' or 'A' or 'I' within the Scheme at variance with Scheme requirements and standards.

### Specific Exclusions and Exceptions for Minor Works etc.

2. Subject to 8 below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.
3. Subject to 8 below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.
4. Subject to 8 below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:
  - i) Animal Establishment in other than the 'Rural' or 'Rural Smallholding' Zone;
  - ii) Equestrian Activity in other than the 'Rural' or 'Rural Smallholding' Zone;
  - iii) Hotel (except for alterations and additions on existing licensed premises);
  - iv) Industry – Extractive (except for minor modifications to existing approvals);
  - v) Industry – Mining in other than the 'Rural' Zone;
  - vi) Liquor Store (small and large) (except for minor modifications to existing approvals);
  - vii) Motel in other than the 'Commercial' or 'Tourist' Zone (except for minor modifications to existing premises);
  - viii) Night Club;
  - ix) Restricted Premises;
  - x) Tavern (except for minor modifications to existing premises);
  - xi) Major new Telecommunications Infrastructure.
5. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clauses 3.4.2 or 3.4.3 of the Scheme (uses not listed in the Zoning Table) may only be refused under delegated authority..
6. Subject to 8 below, applications for development approval that must be assessed under the provisions of Part 3, Clauses 3.8 up to and including 3.12 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority, except for minor modifications or extensions. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
7. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that are assessed under the provisions of Clause 4.13.7 of the Scheme (the 'Cash Payment in Lieu of the Provision of Car Parking' provisions) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
8. Subject to 9 below, the provisions of 1 - 7 above do not apply to applications for an extension of time to commence a development approval, alterations and/or expansions affecting a maximum area of 20% of the existing development, or 250m<sup>2</sup> (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing,

## 2020/21 Delegated Authority Register

lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority.

9. Where an extension of time to commence a development approval is granted pursuant to 8 above, the term of any renewal shall not exceed 24 months, however, an unlimited number of renewals may be granted under delegated authority.

**An officer to who this authority is delegated cannot approve plans in which he/she may have a conflict of interest.**

| P03 – Delegation Use |  |                             |            |   |               |
|----------------------|--|-----------------------------|------------|---|---------------|
| DATE                 | DESCRIPTION  | APPLICANT                   | ASSESS NO. | DECISION<br>DApp =<br>Delegate<br>Approved<br>DApp-T =<br>Delegate<br>Approved<br>(Time<br>Limited)<br>R =<br>Refused | OFFICER       |
| 23.11.2020           | PROPOSED AMENDMENT - EXTRACTIVE INDUSTRY                         | Extreme Contracting Pty Ltd | A2704      | DApp-T  | Jacky Jurmann |
| 21.12.2020           | DA Amendment - Northam Post Office                               | Perth JONES LANG LASALLE    | A13258     | DApp  | Jacky Jurmann |
| 22.09.2020           | St Joseph's School Northam - Amendment                           | Santelli Architects Pty Ltd | A15185     | DApp  | Jacky Jurmann |
| 07.10.2020           | Educational Establishment (JDAP Application) - Amendment 1       | Denney Design               | A16538     | DApp  | Jacky Jurmann |
| 21.10.2020           | Community & Meditation Centre (Vizawadya Theinn Australia Perth) | Gt Patio & Building         | A16328     | R   | Jacky Jurmann |
| 06.08.2020           | Single Storey Dwelling   | Jcorp Pty Ltd T/A Homestart | A16611     | DApp  | Jacky Jurmann |
| 03.07.2020           | Shed (vacant land)   | Peter Gerald Murray         | A16441     | DApp  | Jacky Jurmann |
| 01.07.2020           | Extension to Hay Storage Shed & New Maintenance Workshop         | Bodiam Pty Ltd              | A2275      | DApp  | Jacky Jurmann |
| 09.07.2020           | Single Dwelling  | Jcorp Pty Ltd T/A Homestart | A15062     | DApp  | Jacky Jurmann |
| 06.07.2020           | Shed   | J & A Building Pty Ltd      | A2559      | DApp  | Jacky Jurmann |
| 07.07.2020           | Private Aircraft Hangar (Site 38)                                | David Bryce                 | A12838     | DApp  | Jacky Jurmann |
| 16.07.2020           | Dwelling Additions & Garage (SCA6)                               | Lyn Lawrence                | A11695     | DApp  | Jacky Jurmann |
| 28.07.2020           | Shed Extension   | Jarrold Street              | A12016     | DApp  | Jacky Jurmann |
| 19.08.2020           | Sea Container & Lean-To  | Nicai Nominees Pty Ltd      | A11157     | DApp  | Jacky Jurmann |

## 2020/21 Delegated Authority Register

| P03 – Delegation Use |   |  |            |  |               |
|----------------------|---|--|------------|--|---------------|
| DATE                 | DESCRIPTION   | APPLICANT                                | ASSESS NO. | DECISION<br>DApp = Delegate Approved<br>DApp-T = Delegate Approved (Time Limited)<br>R = Refused | OFFICER       |
| 13.08.2020           | Single Residential Dwelling   | Jcorp Pty Ltd T/A Homestart              | A15093     | DApp   | Jacky Jurmann |
| 07.08.2020           | SEA CONTAINER (RETROSPECTIVE)   | Joseph Peter Kaczmarek                   | A13293     | DApp   | Jacky Jurmann |
| 17.08.2020           | Single Dwelling   | Casi Enterprises Pty Ltd (Brisola Homes) | A15438     | DApp   | Jacky Jurmann |
| 22.09.2020           | Single storey dwelling and variation of building envelope                                       | Rural Building Company Pty Ltd           | A16040     | DApp   | Jacky Jurmann |
| 31.08.2020           | Single Outbuilding  | Action Sheds Australia Pty Ltd           | A11552     | DApp   | Jacky Jurmann |
| 31.08.2020           | Motorcycle & Farm Machinery Sales + Repairs (Units 1-2)   | Paul Steele                              | A13694     | DApp   | Jacky Jurmann |
| 31.08.2020           | Carport Outbuilding and Retaining Wall (Retrospective)  | Anna Dorothy Painter                     | A13080     | DApp   | Jacky Jurmann |
| 26.11.2020           | Single Dwelling   | 101 Residential                          | A16140     | DApp   | Jacky Jurmann |
| 15.09.2020           | Outbuilding   | Avalon Sheds And Stables                 | A15884     | DApp   | Jacky Jurmann |
| 02.10.2020           | Single Dwelling (with a variation to the building envelope)                                     | Mitchell Robert Mackenzie                | A16316     | DApp   | Jacky Jurmann |
| 02.12.2020           | Single Dwelling   | New Sensation Homes Pty Ltd              | A1448      | DApp   | Jacky Jurmann |
| 17.09.2020           | Retaining Walls   | Anthony Richard Caudwell                 | A2620      | DApp   | Jacky Jurmann |
| 22.09.2020           | TWO OUTBUILDINGS & ONE RAINWATER TANK   | Fairviews Munglinup Pty Ltd              | A637       | DApp   | Jacky Jurmann |
| 17.09.2020           | Single Dwelling   | Cole Mathew Hazlewood                    | A10139     | DApp   | Jacky Jurmann |
| 20.10.2020           | Single Dwelling with building envelope variation and conversion of existing dwelling to a shed. | Jack William Gow & Rachel Ellen Low      | A969       | DApp   | Jacky Jurmann |
| 02.10.2020           | Single Dwelling   | Plunkett Homes (1903) Pty Ltd            | A16313     | DApp   | Jacky Jurmann |
| 22.09.2020           | Canopy connecting existing production and storage sheds   | Massimo Cau                              | A2275      | DApp   | Jacky Jurmann |
| 07.10.2020           | Single Dwelling & Attached Ancillary Dwelling   | Redink Homes Pty Ltd                     | A15069     | DApp   | Jacky Jurmann |
| 24.09.2020           | Retaining Wall  | Tammy Lorraine Jensen                    | A883       | DApp   | Jacky Jurmann |

## 2020/21 Delegated Authority Register

| P03 – Delegation Use |   |   |            |  |               |
|----------------------|---|---|------------|--|---------------|
| DATE                 | DESCRIPTION   | APPLICANT                               | ASSESS NO. | DECISION<br>DApp = Delegate Approved<br>DApp-T = Delegate Approved (Time Limited)<br>R = Refused | OFFICER       |
| 19.11.2020           | Single Modular Dwelling   | Evoke Living Homes                      | A15399     | DApp   | Jacky Jurmann |
| 08.10.2020           | Single Dwelling and Building Envelope Variation (Lot 302)                       | David Valentine Parnis                  | A969       | DApp   | Jacky Jurmann |
| 13.11.2020           | Single Dwelling and Building Envelope Variation                                 | Jovan Krstic                            | A16132     | DApp   | Jacky Jurmann |
| 20.10.2020           | Single Dwelling Carport and Shed  | Marcus Robert Framton Wilson            | A1719      | DApp   | Jacky Jurmann |
| 11.11.2020           | Single Dwelling and Detached Garage   | Michael John Martin                     | A16042     | DApp   | Jacky Jurmann |
| 03.11.2020           | Retaining Wall (Retrospective)  | Philip Richard Chown                    | A11670     | DApp   | Jacky Jurmann |
| 13.11.2020           | Single Dwelling   | Kim Suan Tan                            | A15499     | DApp   | Jacky Jurmann |
| 19.11.2020           | Single Dwelling   | Roslyn Jettner & David Alexander Carter | A857       | DApp   | Jacky Jurmann |
| 09.12.2020           | Home Business - Taxi Depot & Office   | Shirley Kelly                           | A11701     | R  | Jacky Jurmann |
| 22.10.2020           | PATIO (SCA6)  | Fallon Elenor Savill                    | A11557     | DApp   | Jacky Jurmann |
| 06.11.2020           | SEA CONTAINER   | Ingrid Erika Meyer                      | A1803      | DApp   | Jacky Jurmann |
| 23.11.2020           | Single Dwelling & Variation of Building Envelope                                | Troy Geoffrey Jones                     | A16195     | DApp   | Jacky Jurmann |
| 05.11.2020           | Temporary Shipping Container  | Jennifer Charlotte Carbery              | A11961     | DApp-T   | Jacky Jurmann |
| 25.11.2020           | Shed & building envelope variation  | Rhyan Keating                           | A16180     | DApp   | Jacky Jurmann |
| 25.11.2020           | Removal and instalment of new commercial retail signage for future Khub Northam | Cvsg Media & Signage Pty Ltd            | A14216     | DApp   | Jacky Jurmann |
| 09.12.2020           | Single Dwelling   | Evoke Living Homes - Kathrine Kelly     | A2307      | DApp   | Jacky Jurmann |
| 27.11.2020           | Single Storey Modular Dwelling  | Evoke Living Homes                      | A16654     | DApp   | Jacky Jurmann |
| 09.12.2020           | Single Dwelling and Building Envelope Variation                                 | Redink Homes Pty Ltd                    | A16046     | DApp   | Jacky Jurmann |
| 16.12.2020           | Single Dwelling   | Golden Key Property Group Pty Ltd       | A16646     | DApp   | Jacky Jurmann |

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| P03 – Delegation Use |   |  |            |  |               |
|----------------------|---|--|------------|--|---------------|
| DATE                 | DESCRIPTION   | APPLICANT                                | ASSESS NO. | DECISION<br>DApp = Delegate Approved<br>DApp-T = Delegate Approved (Time Limited)<br>R = Refused | OFFICER       |
| 16.12.2020           | Single Dwelling   | Golden Key Property Group Pty Ltd        | A16647     | DApp   | Jacky Jurmann |
| 04.12.2020           | Single Dwelling   | Jcorp Pty Ltd T/A Homestart              | A11742     | DApp   | Jacky Jurmann |
| 18.12.2020           | Advertising Signage - Northam Suzuki  | Signcraft Group                          | A12599     | DApp   | Jacky Jurmann |
| 15.12.2020           | CARPORT   | Christopher William Burton               | A1079      | DApp   | Jacky Jurmann |
| 09.09.2020           | WAPC Subdivision Referral - Lot No 6 & 96 Old York Road Northam                         | Fm Surveys PtyLtd                        | A13529     | DApp   | Jacky Jurmann |
| 15.07.2020           | Subdivision Clearance - WAPC Ref: 155227: Lots 38 & 29 Gairdner St Northam              | Fm Surveys Pty Ltd                       | A13984     | DApp   | Jacky Jurmann |
| 15.12.2020           | Subdivision Clearance - WAPC Ref: 159191: Lot 1 Refractory Rd Bakers Hill               | Peter John Mcgrath                       | A16496     | DApp   | Jacky Jurmann |
| 18/01/2021           | SINGLE DWELLING   | FIORENTINO DESIGN AND PROJECT MANAGEMENT | A1122      | DApp   | Jacky Jurmann |
| 12/01/2021           | Workshop and Showroom   | GRANT LOUISE PTY LTD                     | A13529     | DApp   | Jacky Jurmann |
| 08/01/2021           | AVON VALLEY BEEF ABATTOIR - NEW FOETAL BOVINE BLOOD PROCESSING ROOM & MINOR ALTERATIONS | AVON VALLEY BEEF                         | A429       | DApp   | Jacky Jurmann |
| 27/01/2021           | Single Dwelling   | TINA DIANNE SMITH                        | A2585      | DApp   | Jacky Jurmann |
| 18/01/2021           | Single dwelling & demolition of existing dwelling                                       | KANE WILLIAMSON                          | A1662      | DApp   | Jacky Jurmann |
| 20/01/2021           | Single Dwelling   | JCORP PTY LTD T/A HOMESTART              | A16614     | DApp   | Jacky Jurmann |
| 20/01/2021           | Single Dwelling   | RURAL BUILDING COMPANY PTY LTD           | A16174     | DApp   | Jacky Jurmann |
| 11/01/2021           | New Transportable Dwelling  | JOY ALETHEA MORTON                       | A1006      | DApp   | Jacky Jurmann |
| 20/01/2021           | Outbuilding   | JARROD STREET                            | A15451     | DApp   | Jacky Jurmann |
| 20/01/2021           | Single Dwelling   | RURAL BUILDING COMPANY PTY LTD           | A16576     | DApp   | Jacky Jurmann |
| 20/01/2021           | Single Dwelling   | RURAL BUILDING COMPANY PTY LTD           | A16575     | DApp   | Jacky Jurmann |



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| P03 – Delegation Use |   |                                   |            |  |               |
|----------------------|---|-----------------------------------|------------|--|---------------|
| DATE                 | DESCRIPTION   | APPLICANT                         | ASSESS NO. | DECISION<br>DApp = Delegate Approved<br>DApp-T = Delegate Approved (Time Limited)<br>R = Refused | OFFICER       |
| 22/02/2021           | Single Dwelling & Attached Carport  | AMANDA LEE THORESON               | A12317     | DApp   | Jacky Jurmann |
| 26/02/2021           | Outbuilding   | NUSTEEL PATIOS AND SHEDS          | A11761     | DApp   | Jacky Jurmann |
| 25/02/2021           | Single Dwelling and Four Outbuildings (retrospective)   | GREGORY ROSS BEANGE               | A732       | DApp   | Jacky Jurmann |
| 01/02/2021           | Retaining Wall  | HONNUN & CO                       | A2471      | DApp   | Jacky Jurmann |
| 03/02/2021           | Temporary Boning Room (AV Beef)   | PRIME MEAT HOLDINGS PTY LTD       | A429       | DApp-T   | Jacky Jurmann |
| 04/02/2021           | Outbuilding with attached lean-to   | ROHAN JEOFFREY WISE               | A16148     | DApp   | Jacky Jurmann |
| 12/02/2021           | Outbuilding   | THE SHED COMPANY - MUNDARING      | A10865     | DApp   | Jacky Jurmann |
| 24/02/2021           | Outbuilding (incl. building envelope variation)   | PROFOUNDER FACTORY DIRECT PTY LTD | A15507     | DApp   | Jacky Jurmann |
| 22/02/2021           | Alterations & Additions (Egoline Homestead - Heritage Listed)                                     | JOHN KESTEL ARCHITECT PTY LTD     | A2050      | DApp   | Jacky Jurmann |
| 17/02/2021           | Partial Change of Use - Shop (Retailing of Firearms & Ammunition)                                 | GRANNYS GUNS PTY LTD              | A13318     | DApp   | Jacky Jurmann |
| 25/02/2021           | Single Dwelling   | BGC HOUSING GROUP                 | A16615     | DApp   | Jacky Jurmann |
| 26/02/2021           | Single Dwelling   | COLE MATHEW HAZLEWOOD             | A16110     | DApp   | Jacky Jurmann |
| 03/03/2021           | Amendment to Condition 5 of P17003  | ESTHER CLAIRE BLISS               | A11194     | DApp   | Jacky Jurmann |
| 09/03/2021           | Amendments to P18075 - Dwelling   | BGC HOUSING GROUP                 | A2508      | DApp   | Jacky Jurmann |
| 08/03/2021           | Single Dwelling & Outbuilding   | DOMESTIC DRAFTING SERVICE         | A14529     | DApp   | Jacky Jurmann |
| 17/03/2021           | Animal Establishment - Conversion of Existing Outbuilding and Stables to Twenty (20) Dog Kennels. | HAVIV TZIN                        | A884       | DApp   | Jacky Jurmann |
| 29/03/2021           | Outbuilding   | BRIAN LINDSAY BUTLER              | A12692     | DApp   | Jacky Jurmann |

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| P03 – Delegation Use |   |                                |            |  |               |
|----------------------|---|--------------------------------|------------|--|---------------|
| DATE                 | DESCRIPTION   | APPLICANT                      | ASSESS NO. | DECISION<br>DApp = Delegate Approved<br>DApp-T = Delegate Approved (Time Limited)<br>R = Refused | OFFICER       |
| 12/03/2021           | Outbuilding with Attached Carport & a Second Driveway                 | LEONIE YVONNE VAUGHAN          | A14230     | DApp   | Jacky Jurmann |
| 17/03/2021           | Outbuilding   | WAYDE ROBERT CLIFTON           | A15041     | DApp   | Jacky Jurmann |
| 24/03/2021           | Grouped Dwellings (2)   | MALCOLM STUART BROWNE          | A10370     | DApp   | Jacky Jurmann |
| 16/03/2021           | Limestone Retaining Wall  | TIM LANCASTER                  | A2219      | DApp   | Jacky Jurmann |
| 19/03/2021           | Extension of Outbuilding (building envelope variation)                | NAOMI DAVID                    | A16154     | DApp   | Jacky Jurmann |
| 30/03/2021           | Rural Pursuit (Keeping horses) & Construction of Shed & Stables       | SHEDS N HOMES                  | A16316     | DApp   | Jacky Jurmann |
| 30/03/2021           | Garage & Outdoor Living Area  | IAN JOHN HENDER                | A16348     | DApp   | Jacky Jurmann |
| 24/03/2021           | Farm Shed (Machinery & Chaff Storage)                                 | CAJ SMITH PTY LTD              | A16353     | DApp   | Jacky Jurmann |
| 14/04/2021           | Transportable Dwelling  | FOX TRANSPORTABLE HOMES        | A16571     | DApp   | Jacky Jurmann |
| 19/04/2021           | Home Business - Art classes   | BELINDA DIANE DAVIS            | A10768     | DApp   | Jacky Jurmann |
| 19/04/2021           | Shed  | JOHN KENNETH SOLVANDER         | A16659     | DApp   | Jacky Jurmann |
| 12/04/2021           | Shed Demolition (NAB Heritage Listed Place)                           | RYUICHI PTY LTD                | A11049     | DApp   | Jacky Jurmann |
| 14/04/2021           | Alterations & Additions to Dwelling; Retaining Walls; and Outbuilding | IAN WILLIAM HOCKIN             | A1982      | DApp   | Jacky Jurmann |
| 13/04/2021           | Home Business - Eyelash Extensions                                    | SUSAN ELIZABETH CLAYTON        | A10215     | DApp   | Jacky Jurmann |
| 12/05/2021           | Amended Plans for Single Dwelling                                     | RURAL BUILDING COMPANY PTY LTD | A16575     | DApp   | Jacky Jurmann |
| 31/05/2021           | Retaining Walls   | GAVIN JOHN ROCHESTER           | A16096     | DApp   | Jacky Jurmann |
| 03/05/2021           | Outbuilding   | TANYA HARGREAVES               | A16046     | DApp   | Jacky Jurmann |
| 12/05/2021           | CBH Dangerous Goods Compound  | CBH GROUP                      | A1472      | DApp   | Jacky Jurmann |



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| P03 – Delegation Use |             |                        |            |  |                  |
|----------------------|-------------|------------------------|------------|--|------------------|
| DATE                 | DESCRIPTION | APPLICANT              | ASSESS NO. | DECISION<br>DApp = Delegate Approved<br>DApp-T = Delegate Approved (Time Limited)<br>R = Refused | OFFICER          |
| 31/05/2021           | Outbuilding | AMY LOUSE<br>KIMBERLEY | A11254     | DApp   | Jacky<br>Jurmann |

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P04</b>  |
| LEGISLATIVE POWER        | - Strata Titles Act 1985, s23   |
| DELEGATION SUBJECT       | - <b>Strata Titles – Certificate of Local Government</b>              |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services |

Under s23(4) of the Strata Titles Act 1985 the Chief Executive Officer is delegated to issue certificates relating to Strata Title developments confirming various obligations have been met under s23 of the Strata Titles Act 1985, excluding modifications to existing buildings (s23(3) and s24).

| P04 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P05</b>  |
| LEGISLATIVE POWER        | - Strata Titles Act 1985, s19(10)                                     |
| DELEGATION SUBJECT       | - <b>Consent to the Lease of Common Property</b>                      |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services |

The Chief Executive Officer is delegated to give consent to the mortgage and/or lease of common property on Strata Plans where the provisions of the Act are met and in accordance with Council Policy.

| P05 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P06</b>  |
| LEGISLATIVE POWER        | - Local Planning Schemes No 6   |
| DELEGATION SUBJECT       | - <b>Advertising Signs</b>  |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services |

The Chief Executive Officer is delegated authority to approve signs that require such approval and where appropriate the licensing of signs that comply with the Local Planning Schemes, any Council Policy which may exist from time to time and Local Laws of the Council.

| P06 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |

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|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P07</b>  |
| LEGISLATIVE POWER        | - Local Government Act 1995, s5.42<br>Local Planning Scheme No 6<br>Local Planning Policy |
| DELEGATION SUBJECT       | - <b>Illegal Development, Giving Written Direction</b>                                    |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services                     |

The Chief Executive Officer is delegated authority to exercise the power under s5.42(1) of the Local Government Act 1995, to give an owner or developer a direction requiring them to comply under Section 214 of the Planning & Development Act, with the Local Planning Scheme, Policy or Planning requirement. The Chief Executive Officer should inform the owner if the developer is not the owner.

| P07 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |

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|                          |   |  |
|--------------------------|---|--|
| <b>DELEGATION NUMBER</b> | - | <b>P08</b>   |
| LEGISLATIVE POWER        | - | <i>Local Government Act 1995, s5.42</i>  |
| DELEGATION SUBJECT       | - | <b>Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title</b> |
| DELEGATE                 | - | Chief Executive Officer  |
| SUB DELEGATE             | - | Executive Manager Development Services<br>Manager Planning Services                                    |

The Chief Executive Officer is delegated authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

### Exclusions/Conditions

Applications that, were they approved by the WAPC, might result in a net increase of more than 10 lots, a recommendation to the WAPC may only be made under delegated authority if-

- a) The application is consistent with a strategy, local structure plan, local development plan or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or
- b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the delegated officer, of a minor nature.

| <b>P08 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b> | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| 8/02/2021                   | Woodbine Park Pty Ltd                    | Subdivision Referral – Strata A10370               | Jacky Jurmann - Manager Planning Services    |   |
| 9/03/2021                   | Walter Franklin Chitty                   | Subdivision - 2 Lot Boundary Realignment –         | Jacky Jurmann - Manager                      |   |

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|            |  | Recommend Approval A15327  | Planning Services                         |  |
|------------|--|--|---|--|
| 30/03/2021 | Lorenzo & Carole Elizabeth Dimasi      | Homestead Lot Subdivision (WAPC Ref: 160523) - Recommend Approval 160523             | Jacky Jurmann - Manager Planning Services |  |
| 16/06/2021 | Brant Kristian & Cara Lee Jansen       | Subdivision Referral (Ref: 160535) - Amalgamation of Lots - Recommend Refusal 160535 | Jacky Jurmann - Manager Planning Services |  |
| 18/05/2021 | FM Surveys                             | WAPC Ref: 160739 Amalgamation of Lots 113 & 135 Tankard St, Northam                  | Jacky Jurmann - Manager Planning Services |  |
| 18/05/2021 | Western Australian Planning Commission | Subdivision WAPC Ref: 160766 - Lot 3 Vineyard Rd, Wundowie                           | Jacky Jurmann - Manager Planning Services |  |

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>P09</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s5.42</i><br><br><i>Deemed Provisions for Local Planning Schemes (Cl. 82)</i>                |
| DELEGATION SUBJECT       | - <b>Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval</b> |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br><br>Manager Planning Services  |

The Chief Executive Officer is delegated authority to advise the Western Australian Planning Commission with regards to clearance of conditions of development approval, clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005 and for which Council is nominated as a clearance agency, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions  
Nil.

| P09 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

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|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P10</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s5.42</i>   |
| DELEGATION SUBJECT       | - <b>Advice to the Department for Lands Regarding Matters Associated with the <i>Land Administration Act 1997</i></b> |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services   |

The Chief Executive Officer is delegated authority to advise the Department of Lands with respect to proposed changes of tenure, changed/new management orders, and/or granting or renewing of leases and/or licences relating to Crown Land.

Exclusions/Conditions

Nil.

| P10 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

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|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P11</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s5.42</i>                             |
| DELEGATION SUBJECT       | - <b>Advising other Regulatory Authorities</b>                        |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services |

The Chief Executive Officer is delegated authority to advise other regulatory authorities (other than the Western Australian Planning Commission with respect to applications for subdivision) with respect to matters where planning-related advice is required subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions

Nil.

| P11 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

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|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>P12</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s5.42</i>                             |
| DELEGATION SUBJECT       | - <b>Appeals, Requests for Reconsideration</b>                        |
| DELEGATE                 | - Chief Executive Officer   |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services |

The Chief Executive Officer is delegated authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.

Exclusions/Conditions  
Nil.

| P12 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

|                          |   |   |
|--------------------------|---|---|
| <b>DELEGATION NUMBER</b> | - | <b>P13</b>  |
| LEGISLATIVE POWER        | - | <i>Planning and Development Act 2005</i><br><br><i>Gazetted Local Planning Schemes</i><br><br><i>Local Government (Miscellaneous Provisions) Act 1960</i> |
| DELEGATION SUBJECT       | - | <b>Authorised Officers – Planning Infringements</b>   |
| DELEGATE                 | - | Chief Executive Officer   |
| SUB DELEGATE             | - | Executive Manager Development Services  |

The Chief Executive Officer is delegated authority under Section 234 of the Planning and Development Act 20015 to appoint authorised persons under Sections 228-231 of the Act to issue Planning Infringement Notices.

| <b>P13 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b> | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| Click here to enter a date. | Click here to enter text.                | Click here to enter text.                          | Choose an item.                              |   |
| Click here to enter a date. | Click here to enter text.                | Click here to enter text.                          | Choose an item.                              |   |
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## 2020/21 Delegated Authority Register

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|--------------------------|---|---|
| <b>DELEGATION NUMBER</b> | - | <b>P14</b>  |
| LEGISLATIVE POWER        | - | <i>Planning and Development Regulations 2009, clause 52.</i><br><br>Local Planning Scheme No. 6 |
| DELEGATION SUBJECT       | - | <b>Development Applications – Waiver of Application Fees</b>                                    |
| DELEGATE                 | - | Chief Executive Officer   |
| SUB DELEGATE             | - | Executive Manager Development Services<br><br>Manager Planning Services                         |

The Chief Executive Officer, pursuant to clause 52 of the *Planning and Development Regulations 2009*, is delegated authority to waive or refund, defer in whole or part, payment of a fee for a planning service.

Where fees for a planning service, have been deferred, the fees will be payable on practical completion of the approved development or as stipulated in the conditions of approval.

The following guidelines are applicable –

- Applications submitted by Not for Profit, Charitable or Sporting Organisations – no fees
- Applications for new home based businesses – 50% fee reduction- payable upon commencement of development
- Application for change of use within existing commercial zoned premises- 50% fee reduction – payable on practical completion (development physically completed) of the development
- All other applications – payable on practical completion (development physically completed)

| P14 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## Properties

- DELEGATION NUMBER** - **PR01**
- LEGISLATIVE POWER - *Local Government Act 1995, s3.24*
- DELEGATION SUBJECT - **Notice Requiring Certain Things to be done by the Owner or Occupier of Land**
- DELEGATE - Chief Executive Officer
- SUB DELEGATE - Executive Manager Development Services  
Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to exercise the power under s3.25 (1) of the Local Government Act 1995, to give an owner or occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1 of the Act. The Chief Executive Officer must inform the owner if the occupier is not the owner.

| PR01 - Delegation Use       |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

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|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>PR02</b>  |
| LEGISLATIVE POWER        | - <i>Liquor Licensing Act 1988</i>   |
| DELEGATION SUBJECT       | - <b>Authority to Issue s39 &amp; s40 Certificates Liquor Licensing Act 1988</b> |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Manager Planning Services            |

The Chief Executive Officer is delegated authority to issue s39 and s40 Certificates under the Liquor Licensing Act 1988.

| PR02 - Delegation Use       |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## Ranger

- DELEGATION NUMBER** - **R01**
- LEGISLATIVE POWER** - *Shire of Northam Keeping and Control of Cats Local Law 2008, Shire of Northam Dogs Local Law 2008*
- DELEGATION SUBJECT** - **Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services

The Chief Executive Officer is delegated authority under the provisions of the relevant local law to approve more than the prescribed number of dogs or cats provided the application has been advertised in accordance with Council Policy and that no adverse comments have been received.

| R01 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |





## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>R02</b>   |
| LEGISLATIVE POWER        | - Section 3.47A(1) Local Government Act 1995           |
| DELEGATION SUBJECT       | - <b>Disposal of Sick or Injured Impounded Animals</b> |
| DELEGATE                 | - Chief Executive Officer                              |
| SUB DELEGATE             | - Executive Manager Development Services               |

The Chief Executive Officer is delegated authority to destroy an animal and dispose of the carcass if an impounded animal is ill or injured to such an extent that treating it is not practicable, in accordance with section 3.47A of the Local Government Act 1995.

| No. - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## Other

- DELEGATION NUMBER** - **O01**
- LEGISLATIVE POWER - *Bush Fires Act 1954,s33 & s48*
- DELEGATION SUBJECT - **Firebreak Order - Variation**
- DELEGATE - Chief Executive Officer
- SUB DELEGATE - Nil.

The Chief Executive Officer, in accordance with s48(1) of the *Bush Fires Act 1954*, is delegated authority to approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land in consultation with the Chief Bush Fire Control Officer.

**s48 (3) of the Bush Fires Act 1954 precludes sub delegation from the CEO to others.**

| O01 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

|                          |   |  |                  |
|--------------------------|---|--|------------------|
| <b>DELEGATION NUMBER</b> | - | <b>O02</b>   |                  |
| LEGISLATIVE POWER        | - | Bush Fires Act 1954, s17(10) & s18                 |                  |
| DELEGATION SUBJECT       | - | <b>Burning, Prohibited (Variations)</b>            |                  |
| DELEGATE                 | - | Shire President<br>Chief Bush Fire Control Officer | } <b>Jointly</b> |
| SUB DELEGATE             | - | Nil.   |                  |

That pursuant to s17(10), the Shire President and the Chief Bush Fire Control Officer be delegated **jointly** the Council's powers and duties under the Bush Fires Act 1954, to vary the prohibited burning times and restricted burning times s17(7), and give notice of such s17.8, provided that the Officer in Charge of the Department of Environment and Conservation (DEC) is consulted with before the authority under this delegation is exercised in accordance with the provisions of s18 of the Bush Fires Act 1954.

| O02 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>O03</b>   |
| LEGISLATIVE POWER        | - <i>Bush Fires Act 1954, s59(3)</i>   |
| DELEGATION SUBJECT       | - <b>Offences - Bush Fires Act</b>   |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Development Services<br>Community Emergency Services Manager<br>Ranger/s |

In accordance with s59 (3) of the *Bush Fires Act 1954*, the Chief Executive Officer is delegated authority generally to consider allegations of offences alleged to have been committed against the Bush Fires Act within the district and to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. This delegation extends to the issue of infringement notices by authorised Fire Control Officers in accordance with the provisions of s59A of the Act.

| O03 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>O04</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s9.10</i>  |
| DELEGATION SUBJECT       | - <b>Issuing of Licences, Approvals &amp; Permits – Local Laws</b>   |
| DELEGATE                 | - Chief Executive Officer  |
| SUB DELEGATE             | - Executive Manager Corporate Services<br>Executive Manager Development Services<br>Executive Manager Community Services<br>Executive Manager Engineering Services |

The Chief Executive Officer is delegated authority to determine applications for the issue and or renewal of licenses and permits that are provided for in Council local laws.

| <b>O04 - Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b> | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| Click here to enter a date. | Click here to enter text.                | Click here to enter text.                          | Choose an item.                              |   |
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## 2020/21 Delegated Authority Register

| <b>O04 – Delegation Use (Extractive Industries)</b> |                       |  |                |
|---|-----------------------|--|----------------|
| <b>DATE</b>   | <b>ASSESSMENT NO.</b> | <b>DECISION<br/>DAPP = DELEGATE APPROVED<br/>DAPP-T = DELEGATE<br/>APPROVED (TIME LIMITED)</b> | <b>OFFICER</b> |
| 06.10.2020  | A16111                | DApp-T   | Jacky Jurmann  |
| 23.11.2020  | A2704                 | DApp-T   | Jacky Jurmann  |
| 26.11.2020  | A1271                 | DApp-T   | Jacky Jurmann  |
| 06.10.2020  | A15932                | DApp-T   | Jacky Jurmann  |
| 24.12.2020  | A903                  | DApp-T   | Jacky Jurmann  |

## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>O05</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, Schedule 9.1</i>              |
| DELEGATION SUBJECT       | - <b>Authority to Approve Requests for Short Term Parking</b> |
| DELEGATE                 | - Chief Executive Officer                                     |

The Chief Executive Officer is delegated authority to approve requests for short term parking bays on town Streets within the Shire.

| O01 - Delegation Use        |                                   |   |                                       |  |
|-----------------------------|-----------------------------------|---|---------------------------------------|--|
| Date of Decision            | Person/party impacted by decision | How power / discharge of duty was exercised | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| Click here to enter a date. | Click here to enter text.         | Click here to enter text.                   | Choose an item.                       |  |
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# SECTION B

## DELEGATIONS FROM COUNCIL TO COMMITTEES



## 2020/21 Delegated Authority Register

|                          |   |
|--------------------------|---|
| <b>DELEGATION NUMBER</b> | - <b>C01</b>  |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s5.16</i>   |
| DELEGATION SUBJECT       | - <b>Receive, Assess and Determine Grant Applications for the Local Business Support Grant Scheme</b> |
| DELEGATE                 | - Local Business Support Committee  |

The Local Business Support Committee has been delegated authority to undertake the following:

- a. Receive and assess grant applications; and
- b. Make a final determination on all grant applications received.

| C01 – Delegation Use |   |   |                                       |  |
|----------------------|---|---|---------------------------------------|--|
| Date of Decision     | Person/party impacted by decision   | How power / discharge of duty was exercised   | Name of Officer Exercising Delegation | Signature of Officer Exercising Delegation |
| 18/05/2020           | 2 Days Café, Farm Life Fitness, Happy Days Coffee Pot, Mind Your Money, Morris Pest and Weed, Northam Autos, Professionals Avon Valley, Spectrum Celebrations | 2 Days Café – grant funding approval of \$320.00 (excluding GST)<br>Farm Life Fitness – grant funding approval of \$2,120.00 (excluding GST)<br>Happy Days Coffee Pot – grant funding approval of \$400.00 (excluding GST)<br>Mind Your Money – grant funding approval of | Local Business Support Committee      |  |

## 2020/21 Delegated Authority Register

|                   |  |   |                                  |  |
|-------------------|--|---|----------------------------------|--|
|                   |  | <p>\$980.00<br/>(excluding GST)<br/>Morris Pest and Weed – grant funding approval of \$2,120.00 (excluding GST) and up to \$780.00<br/>Northam Autos – grant funding approval of \$4,000.00<br/>Professionals Avon Valley – grant funding approval of \$510.00<br/>Spectrum Celebrations – rejection of grant application</p> |                                  |  |
| <b>25/05/2020</b> | Cadds Fashion Sportfirst Northam, Riverside Hotel                  | <p>Cadds Fashion Sportfirst Northam – grant funding approval of \$920.00 (excluding GST)<br/>Riverside Hotel - grant funding approval of \$1,920.00 (excluding GST)</p>   | Local Business Support Committee |  |
| <b>8/06/2020</b>  | Angie Roe Photography, Eley Hooper Skin Therapist, Everlastings on | <p>Angie Roe Photography – rejection of grant application</p>   | Local Business Support Committee |  |

## 2020/21 Delegated Authority Register

|                   |   |  |   |  |
|-------------------|---|--|---|--|
|                   | Fitzgerald,<br>Grass Valley<br>Tavern, JLo<br>Designs,<br>Northam<br>Caravan Park,<br>Route 94<br>Bakers Hill | Eley Hooper<br>Skin Therapist –<br>rejection of<br>grant<br>application<br>Everlastings on<br>Fitzgerald –<br>grant funding<br>approval of<br>\$2,000.00<br>(excluding<br>GST)<br>Grass Valley<br>Tavern –<br>rejection of<br>grant<br>application<br>JLo Designs –<br>grant funding<br>approval of<br>\$2,000.00<br>(excluding<br>GST)<br>Northam<br>Caravan Park<br>– rejection of<br>grant<br>application<br>Route 94<br>Bakers Hill –<br>grant funding<br>approval of<br>\$5000.00<br>(excluding<br>GST) |   |  |
| <b>22/06/2020</b> | Angie Roe<br>Photography,<br>Dokta<br>Daycare and<br>Vacation<br>Care, J & A<br>Building/Shed<br>Boss         | Angie Roe<br>Photography –<br>grant funding<br>approval of<br>\$2,400.00<br>(excluding<br>GST)<br>Dokta<br>Daycare and<br>Vacation Care  | Local<br>Business<br>Support<br>Committee |  |

## 2020/21 Delegated Authority Register

|                  |   |  |                                  |  |
|------------------|---|--|----------------------------------|--|
|                  |   | – rejection of grant application J & A Building/Shed Boss – grant funding approval of \$2,630.00 (excluding GST)   |                                  |  |
| <b>6/07/2020</b> | Autopro Northam, Bakers Hill Rural Supplies & Hardware, Bakers Hill Pie Shop, Confetti and Co., Dokta Daycare, Eley Hooper Skin Care, Fox and Hen Handmade Crafts, In-Balance Fitness, Northam Caravan Park, Quin's Gourmet Butches, Route 94 Bakers Hill | Autopro Northam – rejection of grant application Bakers Hill Rural Supplies & Hardware – grant funding approval of \$10,000.00 (excluding GST) Bakers Hill Pie Shop – grant funding approval of up to \$4,410.00 (excluding GST) Confetti and Co. – grant funding approval of up to \$1,400.00 (excluding GST) Dokta Daycare – grant funding approval of \$2000.00 Eley Hooper Skin Care – | Local Business Support Committee |  |

## 2020/21 Delegated Authority Register

|  |  |   |  |  |
|--|--|---|--|--|
|  |  | <p>grant funding approval of \$598.00 (excluding GST) and up to \$2000.00 (excluding GST)</p> <p>Fox and Hen Handmade Crafts – grant funding approval of \$1,862.00 (excluding GST)</p> <p>In-Balance Physiotherapy and Fitness – grant funding approval of \$5,000.00 (excluding GST)</p> <p>Northam Caravan Park – grant funding approval of \$1,250.00 (excluding GST) and \$695.00 (excluding GST)</p> <p>Quin's Gourmet Butcher – grant funding approval of \$1,500.00 (excluding GST)</p> <p>Route 94 Bakers Hill – grant</p> |  |  |
|--|--|---|--|--|

## 2020/21 Delegated Authority Register

|                   |  |   |                                  |  |
|-------------------|--|---|----------------------------------|--|
|                   |  | condition amendment   |                                  |  |
| <b>20/07/2020</b> | Avon Valley Creators Collective, Café Yasou, Northam Optical, Northam Travel and Cruise, Spectrum Celebrations, Summer Creek | Café Yasou – grant funding approval of \$2,426.00 (excluding GST)<br>Northam Optical – grant funding approval of up to \$10,000.00 (excluding GST)<br>Northam Travel and Cruise – grant funding approval of \$1,454.00 (excluding GST) and up to \$1000.00<br>Spectrum Celebrations – grant funding approval of \$1,712.00<br>Summer Creek – clarification requested from applicant<br>Avon Valley Creators Collective – grant funding approval of \$1,480.00 (excluding GST) | Local Business Support Committee |  |
| <b>27/07/2020</b> | Avon-A-Ride, Laura's Wine Bar, The Yoga Lounge Northam,  | Avon-A-Ride – rejection of grant application<br>Laura's Wine  | Local Business Support Committee |  |

## 2020/21 Delegated Authority Register

|                   |  |  |                                  |  |
|-------------------|--|--|----------------------------------|--|
|                   | Summer Creek Restaurant and Brewery  | Bar – grant funding approval of \$2000.00 (excluding GST)<br>The Yoga Lounge Northam – grant funding approval of \$1,500.00 (excluding GST) and up to \$1,720.00 (excluding GST)<br>Summer Creek Restaurant and Brewery – grant funding approval of \$5,000.00 (excluding GST) |                                  |  |
| <b>17/08/2020</b> | Better Health Support, Beyond Cabinets & Renovations, Jobs for Mark, Northam Church of Christ, Northam Race Club, Physio-Chi Jenny Lucy Physiotherapy, Whittington Electrical Contracting, Way Signs | Better Health Support – grant funding approval of \$1,950.00<br>Beyond Cabinets & Renovations – grant funding approval of \$10,000.00<br>Jobs for Mark – grant funding approval of \$2,000.00<br>Northam Church of Christ – rejection of grant                                 | Local Business Support Committee |  |

## 2020/21 Delegated Authority Register

|                  |  |   |                                  |  |
|------------------|--|---|----------------------------------|--|
|                  |  | <p>application Northam Race Club – rejection of grant application Physio-Chi Jenny Lucy Physiotherapy – grant funding approval of \$2,000.00</p> <p>Whittington Electrical Contracting – rejection of grant application Way Signs – grant funding approval of \$10,000.00</p> |                                  |  |
| <b>3/09/2020</b> | <p>Autopro Northam, Boulevard Fine Jewellery, Christine Dunkerton Loan Market, Northam Sports Power, Peter Byfield, Studio Luxe Brows &amp; Beauty, The Engagement Academy</p> | <p>Autopro Northam – rejection of grant application Boulevard Fine Jewellery – grant funding approval of \$5,000.00 (excluding GST)</p> <p>Christine Dunkerton Loan Market – rejection of grant application Northam Sports Power – grant funding approval of \$5,000.00</p>   | Local Business Support Committee |  |



## 2020/21 Delegated Authority Register

|                   |   |   |                                  |  |
|-------------------|---|---|----------------------------------|--|
|                   |   | (excluding GST)<br>Peter Byfield – rejection of grant application<br>Studio Luxe Brows & Beauty – grant funding approval of \$1,745.00 (excluding GST)<br>The Engagement Academy – grant funding approval of \$2,500.00 (excluding GST)   |                                  |  |
| <b>17/09/2020</b> | Northam Craft Centre,<br>Northam Florist,<br>Northam Workers Club,<br>Peter Byfield,<br>SAFE Avon Valley, The Hill Café Co,<br>Wheatbelt Health Network | Northam Craft Centre – grant funding approval of \$2,013.00<br>Northam Florist – grant funding approval of \$2,129.75<br>Northam Workers Club – rejection of grant application<br>Peter Byfield – rejection of grant application<br>SAFE Avon Valley – rejection of grant application | Local Business Support Committee |  |

## 2020/21 Delegated Authority Register

|                  |   |   |   |  |
|------------------|---|---|---|--|
|                  |   | The Hill Café<br>Co – rejection<br>of grant<br>application<br>Wheatbelt<br>Health<br>Network –<br>grant funding<br>approval of<br>\$1,736.00  |   |  |
| <b>8/10/2020</b> | Alan's Auto<br>Electrics,<br>Autopro<br>Northam, Avon<br>Valley Glass,<br>Avon Valley<br>Isuzu, Bakers Hill<br>Out of School<br>Hours Care Inc,<br>Kindred Spirit<br>Boutique and<br>Gift, Life Force<br>harmony, Lisa<br>McDonald,<br>Lucys<br>Tearooms,<br>Stewart's<br>Good Price<br>Pharmacy<br>Warehouse<br>Northam, The<br>Yoga Lounge<br>Northam,<br>Windward<br>Balloon<br>Adventures,<br>Northam<br>Workers Club | Autopro<br>Northam –<br>grant funding<br>approval of<br>\$10,000<br>Alan's Auto<br>electrics –<br>grant funding<br>approval of<br>\$6,517.50<br>Avon Valley<br>Glass – grant<br>funding<br>approval of<br>\$1,549.90<br>Avon Valley<br>Isuzu –<br>rejection of<br>grant<br>application<br>Bakers Hill Out<br>of School<br>Hours Care Inc<br>– rejection of<br>grant<br>application<br>Kindred Spirit<br>Boutique and<br>Gift – grant<br>funding<br>approval of<br>\$7,706<br>Life Force<br>harmony –<br>grant funding | Local<br>Business<br>Support<br>Committee |  |

## 2020/21 Delegated Authority Register

|  |  |  |  |  |
|--|--|--|--|--|
|  |  | <p>approval of \$3,040<br/>Lucys Tearooms – grant funding approval of \$1,989<br/>Stewart's Good Price Pharmacy Warehouse Northam – grant funding approval of \$8,677.30<br/>Windward Balloon Adventures – rejection of grant application<br/>The Yoga Lounge Northam – rejection of grant application<br/>Northam Workers Club – grant funding approval of \$4,335<br/>Lisa McDonald – grant funding approval of \$1,939.95</p> |  |  |
|--|--|--|--|--|

## 2020/21 Delegated Authority Register

|                          |  |
|--------------------------|--|
| <b>DELEGATION NUMBER</b> | - <b>C02</b>   |
| LEGISLATIVE POWER        | - <i>Local Government Act 1995, s5.16</i>  |
| DELEGATION SUBJECT       | - <b>Receive, Assess and Determine Grant Applications for the Community Grant Scheme</b> |
| DELEGATE                 | - Community Grants Assessment Committee  |

The Community Grants Assessment Committee has been delegated authority to undertake the following:

- a. Receive and assess grant applications; and
- b. Make a final determination on all grant applications received.

| <b>C02 – Delegation Use</b> |  |  |  |   |
|-----------------------------|--|--|--|---|
| <b>Date of Decision</b>     | <b>Person/party impacted by decision</b> | <b>How power / discharge of duty was exercised</b> | <b>Name of Officer Exercising Delegation</b> | <b>Signature of Officer Exercising Delegation</b> |
| <b>26/08/2020</b>           | Northam Agricultural Society             | Grant funding approval of \$3,500.00               | Community Grants Assessment Committee        |   |
| <b>1/10/2020</b>            | Avon Valley Vintage Vehicle Association  | Grant funding approval of \$3,000.00               | Community Grants Assessment Committee        |   |
| <b>3/12/2020</b>            | Avon Valley Creators Collective          | Grant funding \$3,500                              | Community Grants Assessment Committee        |   |
| <b>3/12/2020</b>            | Northam Men's Shed                       | Grant funding up to \$2,000                        | Community Grants Assessment Committee        |   |
| <b>10/02/2021</b>           | Northam Lawn Tennis Club                 | Grant Funding \$500                                | Community Grants Assessment Committee        |   |
| <b>10/02/2021</b>           | Northam Lawn Tennis Club                 | Grant Funding \$500                                | Community Grants Assessment Committee        |   |

## 2020/21 Delegated Authority Register

|                   |  |  |                                       |  |
|-------------------|--|--|---------------------------------------|--|
| <b>10/02/2021</b> | Northam RSL Sub Branch                 | Grant Funding \$4,000                        | Community Grants Assessment Committee |  |
| <b>11/03/2021</b> | Northam Lawn Tennis Club               | Grant Funding \$300                          | Community Grants Assessment Committee |  |
| <b>11/03/2021</b> | Northam Amateur Basketball Association | Grant Funding \$600                          | Community Grants Assessment Committee |  |
| <b>11/03/2021</b> | Northam Avonvale P&C                   | Grant Funding \$500                          | Community Grants Assessment Committee |  |
| <b>11/03/2021</b> | Northam Hockey Club                    | Grant Funding \$7,500                        | Community Grants Assessment Committee |  |
| <b>11/03/2021</b> | Northam PCYC                           | Grant Funding \$7,500                        | Community Grants Assessment Committee |  |
| <b>14/04/2021</b> | Wundowie Golf Club                     | Did not provide grant funding of \$2,552.80. | Community Grants Assessment Committee |  |
| <b>14/04/2021</b> | Northam Race Club                      | Grant funding \$5,000                        | Community Grants Assessment Committee |  |
| <b>14/04/2021</b> | Railways Football Club                 | Grant funding \$3,200                        | Community Grants Assessment Committee |  |
| <b>14/04/2021</b> | Shadows Netball Club                   | Did not provide grant funding of \$5,726.50  | Community Grants Assessment Committee |  |
| <b>14/04/2021</b> | Northam Lawn Tennis Club               | Amend grant funding application for \$500    | Community Grants Assessment Committee |  |

## 2020/21 Delegated Authority Register

|           |   |  |                                       |
|-----------|---|--|---------------------------------------|
| 1/06/2021 | Northam Country Club Golf                 | Grant funding \$550                      | Community Grants Assessment Committee |
| 1/06/2021 | Northam Country Club Golf                 | Grant funding \$550                      | Community Grants Assessment Committee |
| 1/06/2021 | Northam Photography Group                 | Grant funding \$5,000                    | Community Grants Assessment Committee |
| 1/06/2021 | Northam & Districts Gun Club              | Grant funding \$500                      | Community Grants Assessment Committee |
| 1/06/2021 | Wado Ryu Karate                           | Grant funding \$2,400                    | Community Grants Assessment Committee |
| 1/06/2021 | Northam Pistol Club                       | Did not provide grant funding of \$7,500 | Community Grants Assessment Committee |
| 1/06/2021 | Northam Heritage Forum                    | Grant funding \$5,000                    | Community Grants Assessment Committee |
| 1/06/2021 | Northam Army Camp Heritage Association    | Grant funding \$5,000                    | Community Grants Assessment Committee |
| 1/06/2021 | Northam Heritage Forum                    | Did not provide grant funding of \$5,587 | Community Grants Assessment Committee |
| 1/06/2021 | Northam Youth in Emergency Service Cadets | Grant funding \$5,000                    | Community Grants Assessment Committee |
| 1/06/2021 | Northam Agricultural Society              | Grant funding \$5,000                    | Community Grants Assessment Committee |

## 2020/21 Delegated Authority Register

|                  |                    |                        |                                       |  |
|------------------|--------------------|------------------------|---------------------------------------|--|
| <b>1/06/2021</b> | Wundowie Golf Club | Grant funding<br>\$500 | Community Grants Assessment Committee |  |
|------------------|--------------------|------------------------|---------------------------------------|--|

# SECTION C

## DELEGATIONS FROM CHIEF EXECUTIVE OFFICER TO OTHER EMPLOYEES



The following Delegations have been made by the Chief Executive Officer to:

## EXECUTIVE MANAGER CORPORATE SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- B07** Recover charges imposed for Private Swimming Pool inspections
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F03** Recovery of unpaid Debtors
- F04** Inviting Tenders, section 1 & 2
- O04** Issuing of Licences, Approvals & Permits – Local Laws

## EXECUTIVE MANAGER DEVELOPMENT SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- A02** Power to Remove and Impound Goods
- A04** Approval of Camping Other than at a Caravan Park or Camping Ground
- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate
- B05** Buildings – Building Orders
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices

|             |  |
|-------------|--|
| <b>E01</b>  | Temporary Closure of Thoroughfares to Vehicles   |
| <b>E02</b>  | Events on Roads  |
| <b>F01</b>  | Creditors, Payment of  |
| <b>F02</b>  | Disposal of Council Property (Public Auction, Public Tender or Private Treaty)   |
| <b>F04</b>  | Inviting Tenders, section 1 & 2  |
| <b>H01</b>  | Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts |
| <b>H02</b>  | Food Act 2008 – Functions of enforcement agency  |
| <b>P01</b>  | Instruct Legal Action  |
| <b>P02</b>  | Development Applications - Waiver of Requirement for Advertising   |
| <b>P03</b>  | Planning Determinations  |
| <b>P04</b>  | Strata Titles – Certificates of Local Government   |
| <b>P05</b>  | Consent to the lease of Common Property  |
| <b>P06</b>  | Advertising Signs  |
| <b>P07</b>  | Illegal Development, Giving Written Direction  |
| <b>P08</b>  | Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title  |
| <b>P09</b>  | Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval  |
| <b>P10</b>  | Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997  |
| <b>P11</b>  | Advising other Regulatory Authorities  |
| <b>P12</b>  | Appeals, Requests for Reconsideration  |
| <b>P13</b>  | Authorised Officers – Planning Infringements   |
| <b>PR01</b> | Notice Requiring Certain Things to be Done by the Owner or Occupier of Land  |
| <b>PR02</b> | Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988  |
| <b>R01</b>  | Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws   |
| <b>R02</b>  | Disposal of Sick or Injured Impounded Animals  |
| <b>O03</b>  | Offences – Bush Fires Act  |
| <b>O04</b>  | Issuing of Licences, Approvals & Permits – Local Laws  |

## EXECUTIVE MANAGER ENGINEERING SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- A02** Power to Remove and Impound Goods
- A07** Shire of Northam Local Laws Administration
- B08** Issue Permit to Deposit Material on or Excavate on or
- E01** Temporary Closure of Thoroughfares to Vehicles
- E02** Events on Roads
- E03** Gates Across Public Thoroughfare
- E04** Crossovers
- E05** Public Thoroughfares – Fixing or Altering Levels, or Alignments, or Drainage onto Adjoining Land
- E06** Public Thoroughfares – Public Access & Plans s3.52 (within designated Townsites)
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F04** Inviting Tenders, section 1 & 2
- PR01** Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
- O04** Issuing of Licences, Approvals & Permits – Local Laws

## EXECUTIVE MANAGER COMMUNITY SERVICES

- A01** Affixing of Common Seal, Section 2 only - Sign documents on behalf of the local government
- F01** Creditors, Payment of
- F02** Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
- F04** Inviting Tenders, section 1 & 2
- O04** Issuing of Licences, Approvals & Permits – Local Laws

## MANAGER PLANNING AND ENVIRONMENT

- A07** Shire of Northam Local Laws Administration
- P02** Development Applications - Waiver of Requirement for Advertising

- P03** Planning Determinations
- P04** Strata Titles – Certificates of Local Government
- P05** Consent to the lease of Common Property
- P06** Advertising Signs
- P07** Illegal Development, Giving Written Direction
- P08** Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
- P09** Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
- P10** Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
- P11** Advising other Regulatory Authorities
- P12** Appeals, Requests for Reconsideration
- PR02** Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988

## **MANAGER HEALTH AND ENVIRONMENT**

- A04** Approval of Camping Other than at a Caravan Park or Camping Ground
- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the “local government” pursuant to the Caravan Parks and Camping Grounds Act 1995
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

## **ENVIRONMENTAL HEALTH OFFICER/S**

- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the “local government” pursuant to the Caravan Parks and Camping Grounds Act 1995
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

## MANAGER OF BUILDING AND HEALTH

- A07** Shire of Northam Local Laws Administration
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings - Grant of Occupancy Permit, Building Approval Certificate
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

## COMPLIANCE OFFICER

- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the “local government” pursuant to the Caravan Parks and Camping Grounds Act 1995
- B11** Authorised and Approved Officers - Building Act Infringement Notices

## RANGER/S

- A07** Shire of Northam Local Laws Administration
- O03** Offences - Bush Fires Act

## COMMUNITY EMERGENCY SERVICES MANAGER

- O03** Offences - Bush Fires Act

## SHIRE PRESIDENT

2019/20 Delegated Authority Register



**CHIEF BUSH FIRE CONTROL OFFICER**

} **Jointly**

**O02** Burning, Prohibited (Variations)