

GOVERNANCE

G 1.12 No Smoking

<i>Responsible Department</i>	Chief Executive Officer
<i>Resolution Number</i>	C.4052
<i>Resolution Date</i>	21/10/2020
<i>Next Scheduled Review</i>	2022
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	<i>Occupational Safety and Health Act 1984; Occupational Safety and Health Regulations 1996.</i>

OBJECTIVE

To comply with appropriate legislation and provide a safe and healthy workplace.

SCOPE

Applies to all Council Members, employees and visitors to Shire-owned buildings and vehicles.

POLICY

Smoking is not allowed within any internal or enclosed Shire of Northam work areas in accordance with the *Occupational Safety and Health Act 1984* and the *Occupational Safety and Health Regulations 1996*, including all offices and buildings and Shire vehicles which are regularly occupied by employees.

Smoking is also strictly prohibited:

- in those areas or workplaces which are signposted with prohibitive signs;
- where there is a high fire risk; and
- within 5 metres from an entrance to any Shire building.