

CP.15 Public Interest Disclosure

<i>Responsible Department</i>	Chief Executive Officer Office
<i>Resolution Number</i>	C.4242
<i>Resolution Date</i>	16/06/2021
<i>Next Scheduled Review</i>	2022/23
<i>Related Shire Documents</i>	Manage Public Interest Disclosures Process
<i>Related Legislation</i>	<p>Local Government Act 1995 Public Interest Disclosure Act 2003 Corruption Crime and Misconduct Act 2003 Standing Orders Local Law 2018 Public Sector Commission Code of Conduct Australian Standard for Whistle Blower Protection (AS8004:2003)</p>

OBJECTIVE

The Shire of Northam will receive disclosures of public interest information in accordance with the provisions of the Public Interest Disclosure Act 2003

SCOPE

This policy applies to:

1. all staff; and
2. elected members, who may need to lodge a Public Interest Disclosure (PID).

POLICY

The Shire of Northam does not tolerate corrupt or other improper conduct including mismanagement of public resources in the exercise of the public functions of the Shire of Northam and its elected members, officers, employees and contractors.

The Shire of Northam is committed to the aims and objectives of the *Public Interest Disclosure Act 2003* (PID Act). The Shire recognises the value and importance of contributions of employees to enhance administrative and management practices and strongly supports disclosures being made by employees as to corrupt or other improper conduct.

As a proper authority, the Shire of Northam is responsible for:

- receiving disclosures;
- investigating disclosures;
- taking appropriate action; and
- reporting.

The Shire of Northam will take all reasonable steps to provide protection to employees who make such disclosures from any detrimental action in reprisal for the making of a public interest disclosure.

The Shire of Northam does not tolerate any of its officers, employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.

The persons responsible for receiving disclosures of public interest information designated under s. 23(1)(a) of the PID Act will abide by the PID Code of conduct and integrity in performing their duties.

The Shire of Northam is also committed to responding to the disclosure thoroughly and impartially and will treat all people in the disclosure process fairly, including those who may be the subject of a disclosure.

These internal procedures are accessible to all employees and contractors. Copies are available from the designated person appointed as Public Interest Disclosure (PID) Officer and will be kept on Promapp.

<https://au.promapp.com/shireofnortham/Process/Minimode/Permalink/E2JXaSCOV5POvhrJ7hAJfS>