

HUMAN RESOURCES

HR 2.2 No Smoking

<i>Responsible Department</i>	Chief Executive Officer
<i>Resolution Number</i>	C.2440
<i>Resolution Date</i>	20/05/2015
<i>Next Scheduled Review</i>	2017
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	Occupational Safety and Health Act 1984; Occupational Safety and Health Regulations 1996.

OBJECTIVE

To comply with appropriate legislation and provide a safe and healthy workplace.

SCOPE

Applies to all elected members & employees.

POLICY

Smoking is not allowed within any internal or enclosed Shire of Northam work areas in accordance with the Occupational Safety and Health Act 1984 and the Occupational Safety and Health Regulations 1996 including all offices and buildings and Shire vehicles which are regularly occupied by employees.

Smoking is also strictly prohibited:

- in those areas or workplaces which are signposted with prohibitive signs;
- where there is a high fire risk; and
- within 5 metres from an entrance to any Shire building.