Shire of Northam

FREEDOM OF INFORMATION ACT 1992

APPLICATION FOR ACCESS TO DOCUMENTS

(Pursuant to Section 12 of the Act)

Details of Applicant

Surname: _____ Given Names: _____

Australian Postal Address: _____State: _____ Postcode: _____

Telephone Number(s): (H) _____(W)_____(M) _____

Email: _____

If application of on behalf of an organisation:

Name of Organisation: _____

Details of Request (Please tick) ❑ Personal ❑Non-Personal

I wish to apply for access to the following documents: (Please describe documents specifically, and provide a date range if possible. Attach an additional sheet if necessary)

_____

_____

_____

_____

Form of Access

I wish to inspect the document(s)	❑ Yes	❑ No
I require a copy of the document(s)	❑ Yes	❑ No
I require access in another form	❑ Yes	❑ No

Other (please specify) _____

Fees and Charges

❑ Enclosed is a cheque/money order for $30.00 to cover the application fee for this request.

❑ Please debit my visa / master card for $30.00 to cover the application fee for this request as follows:

Bank Account Number | | | | - | | | | | | | | | | | | | |

Bank BSB Number Account Number

Bank Account Name: _____

I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charges if appropriate. In relation to these processing charges, in certain cases a reduction in fees may apply if you are financially disadvantaged or the holder of a pensioner concession card. Note: This discount does bit apply to the $30.00 application fee.

I am requesting a reduction in estimated charges ❑ Yes ❑ No

Applicant Signature: _____ Date: _____