



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

15 April 2020

UNCONFIRMED

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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

It was acknowledged that the meeting is being held by electronic means.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3917

Moved: Cr Mencshelyi

That Council suspend standing orders:

- 8.1 - Members to be in their proper places; and
- Portion of 8.5 - Members to indicate their intention to speak which requires members to stand when speaking at Council meetings.

CARRIED 10/0

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
J E G Williams
M I Girak
A J Mencshelyi
D Galloway
C P Della
T M Little
R W Tinetti
M P Ryan
S B Pollard

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Development Services
Executive Manager Community Services
Executive Manager Corporate Services
Executive Assistant – CEO
Coordinator Governance / Administration

J B Whiteaker
C D Kleynhans
C B Hunt
R Rayson
C Young
A C McCall
C F Greenough at 5:33pm

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Fuel Bowser at Hangar site 22 (Airport)	12.4.3	Cr J E G Williams	Impartiality	Her sister and brother-in-law have a hangar at the Airport and may utilise fuel supply from Hangar 22.
COVID-19 Pandemic Response Framework	12.1.1	Mr J B Whiteaker	Impartiality	There are potentially staff implications.
		Mr C B Hunt	Impartiality	There are potentially staff implications.
		Mr C D Kleynhans	Impartiality	There are potentially staff implications.
		Mr R P Rayson	Impartiality	There are potentially staff implications.
		Mr C J Young	Impartiality	There are potentially staff implications.
		Cr M P Ryan	Impartiality	He owns a business in the Shire of Northam.
		Cr J E G Williams	Impartiality	Her husband owns a business in the Shire of Northam.
		Cr C P Della	Impartiality	He owns a business in the Shire of Northam.
		Cr R W Tinetti	Impartiality	He owns a business in the Shire of Northam.

The Coordinator Governance / Administration entered the meeting at 5:33pm.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
20/03/2020	Local Emergency Management Committee Briefing - Northam
20/03/2020	COVID-19 Webinar hosted by WALGA – Northam
23/03/2020	MMM Weekly Radio Interview - Northam
24/03/2020	OASG (Operational Area Support Group) Meeting - Northam
25/03/2020	COVID-19 Shire of Northam Briefing
27/03/2020	COVID-19 Briefing hosted by WALGA - Northam
30/03/2020	MMM Weekly Radio Interview - Northam
30/03/2020	Voice of the Avon Radio Interview
30/03/2020	Special Council Meeting – Video Conference
31/03/2020	OASG Meeting - Teleconference
31/03/2020	LEMC Meeting - Teleconference
01/04/2020	LGA Wheatbelt COVID-19 - Teleconference
01/04/2020	Weekly COVID-19 Council Briefing
03/04/2020	Mayor and President's Forum - Perth
03/04/2020	Shire Presidents – Avon Region - Teleconference
06/04/2020	MMM Weekly Radio Interview - Northam
07/04/2020	OASG Meeting - Teleconference
08/04/2020	LGA Wheatbelt COVID-19 Teleconference
08/04/2020	Weekly COVID-19 Council Briefing
09/04/2020	Good Friday
12/04/2020	Easter Sunday
14/04/2020	OASG Meeting - Teleconference
15/04/2020	LGA Wheatbelt COVID-19 Teleconference
15/04/2020	Weekly COVID-19 Council Briefing
Upcoming Events	
20/04/2020	MMM Weekly Radio Interview - Northam
20/04/2020	AROC Presidents Meeting - Teleconference
21/04/2020	OASG Meeting - Teleconference
22/04/2020	LGA Wheatbelt COVID-19 Teleconference
22/04/2020	Weekly COVID-19 Council Briefing
25/04/2020	ANZAC Day – Private Commemorations
27/04/2020	MMM Weekly Radio Interview - Northam
28/04/2020	OASG Meeting - Teleconference
29/04/2020	LGA Wheatbelt COVID-19 Teleconference
29/04/2020	Weekly COVID-19 Council Briefing
01/05/2020	Avon-Midland Country Zone Meeting - Teleconference
04/05/2020	MMM Weekly Radio Interview - Northam

05/05/2020	OASG Meeting - Teleconference
06/05/2020	LGA Wheatbelt COVID-19 Teleconference
06/05/2020	Weekly COVID-19 Council Briefing
11/05/2020	MMM Weekly Radio Interview - Northam
12/05/2020	OASG Meeting - Teleconference
13/05/2020	LGA Wheatbelt COVID-19 Teleconference
13/05/2020	Weekly COVID-19 Council Briefing
18/05/2020	MMM Weekly Radio Interview - Northam
19/05/2020	OASG Meeting - Teleconference
20/05/2020	LGA Wheatbelt COVID-19 Teleconference
20/05/2020	Weekly COVID-19 Council Briefing

Operational Matters:

COVID-19

The COVID-19 Pandemic has changed many parts of our daily lives.

I have three simple messages throughout this Pandemic:

- Common Sense. This covers many applications, ranging from washing your hands properly to observing physical distancing or respecting the Regional Zones set up by the State Government.
- Protect the Vulnerable in our Community. The community, as whole, has stepped up to determine the valuable sectors of our Shire, and are seeking to offer assistance. A valuable and vulnerable sector of our community is small business. We need to fully support the business community right throughout this pandemic, and beyond.
- The Department of Health is the Lead Agency. All relevant information can be found on Department of Health information sites. The Shire will provide links to relevant web pages on its own website home page.

COVID-19 Measures

The Shire of Northam has initiated a range of measures to support our local community and will continue to review what actions we can undertake.

Council recognises that all in our community need to be acknowledged and supported during these uncertain times.

It is with all of our support and actions that we will come out at the end of this pandemic stronger and more resilient. Continue to take care.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 18 MARCH 2020

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3918

Moved: Cr Mencshelyi

Seconded: Cr Little

That the minutes of the Ordinary Council meeting held on Wednesday, 18 March 2020 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

9.2 SPECIAL COUNCIL MEETING HELD 30 MARCH 2020

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3919

Moved: Cr Mencshelyi

Seconded: Cr Girak

That the minutes of the Special Council meeting held on Monday, 30 March 2020 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

11. REPORTS OF COMMITTEE MEETINGS

Nil.

12. OFFICER REPORTS

12.1 CEO'S Office

Mr J B Whiteaker, Mr C B Hunt, Mr C D Kleynhans, Mr R P Rayson and Mr C J Young declared an "Impartiality" interest in item 12.1.1 - COVID-19 Pandemic Response Strategy/Framework as there are potentially staff implications.

Cr M P Ryan, Cr C P Della and Cr R W Tinetti declared an "Impartiality" interest in item 12.1.1 - COVID-19 Pandemic Response Strategy/Framework as he owns a business in the Shire of Northam.

Cr J E G Williams declared an "Impartiality" interest in item 12.1.1 - COVID-19 Pandemic Response Strategy/Framework as her husband owns a business in the Shire of Northam.

12.1.1 COVID-19 Pandemic Response Strategy/Framework

File Reference:	1.1.9.16
Reporting Officer:	Chief Executive Officer – Jason Whiteaker
Responsible Officer:	Chief Executive Officer – Jason Whiteaker
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	Yes

BRIEF

For Council to endorse a strategy/framework response to the COVID-19 pandemic.

ATTACHMENTS

Attachment 1: COVID-19 Response Strategy/Framework.

A. BACKGROUND / DETAILS

Council is aware of the current situation in relation to the COVID-19 pandemic and the current 'State of Emergency' at Federal, State and Local Government levels.

In order to allow for a well-planned and targeted response to the current state of emergency, staff have put together a strategy which clearly articulates Council's position and objectives as they relate to the response to the

pandemic. The strategy also outlines specific actions taken, to be taken and under consideration.

The strategy is intended to provide a clear picture and understanding of the Council response to elected members, direction to staff in how Council would like to respond to this crisis, and important information to our community on how the Council is looking to assist it navigate these challenging times

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Outcome: The elected members of the Shire of Northam provide accountable, strong and effective community leadership.

Objective:

- Open, accountable and effective decision making.
- Effectively communicate the Shire's vision and strategic priorities, internally and externally.
- Be a valued member and leader in our regional context.
- Develop clear policy settings to guide our organisation and community.
- Ensure effective and well-utilised long term planning.

B.2 Financial / Resource Implications

There are significant financial implications resulting from the strategy, which Council has been briefed on previously. Most notable is the significant financial commitment already made in relation to rates and charges, setting aside \$1,000,000 in the current 19/20 annual budget for an immediate response and a further \$2,000,000 for the 20/21 annual budget. In addition the strategy provides the direction for staff to continue exploring more significant large scale responses to the economic and social challenges currently facing the Community which Council will be considering over the ensuing months

B.3 Legislative Compliance

N/A

B.4 Policy Implications

There are a range of policy adjustments which have been undertaken and are being recommended for consideration in the strategy. All policy matters will require specific Council resolution in the future, in the event of identified required / suggested changes

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

The strategy has taken a risk based approach. Consequently extensive risk assessments have been undertaken and are contained within the strategy itself.

C. OFFICER'S COMMENT

As the environment around the COVID-19 State of Emergency is changing so rapidly, it is intended to continue with weekly briefings for all elected members. In addition this strategy needs to be reviewed regularly, by Council, to ensure it remains relevant and responsive to this fast evolving challenge

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3920

Moved: Cr Little

Seconded: Cr Girak

That Council;

- 1. Endorse the COVID-19 Virus Response Strategy/Framework as presented;**
- 2. Requires the COVID-19 Virus Response Strategy/Framework to be presented monthly for Council consideration and update as required.**

CARRIED 10/0

The Chief Executive Officer advised that there is an opportunity to establish the Local Business Support Committee as mentioned in the COVID-19 Virus Response Strategy/Framework at this meeting.

MOTION / COUNCIL DECISION

Minute No: C.3921

Moved: Cr Little

Seconded: Cr Mencshelyi

That Council;

- 1. Establish the Local Business Support Committee, to comprise of council members, employees and other persons;**
- 2. Appoints the Shire President, Chief Executive Officer, the Deputy Shire President and the President of the Chamber of Commerce & Industry as members of the committee;**
- 3. Identifies and invites a member of a local accounting firm to sit on the committee as a voting member;**
- 4. Establishes the purpose of the Committee to oversee and make determinations on all matters associated with the Local Business Support Grant Scheme; and**
- 5. Delegates authority to the Local Business Support Committee to undertake the following:**
 - a. Receive and assess grant applications; and**
 - b. Make a final determination on all grant applications received.**

**CARRIED 10/0
BY ABSOLUTE MAJORITY**

Attachment 1



COVID-19 Virus Response Strategy / Framework

The Shire of Northam is a vibrant growing community that is safe, caring and inclusive. We are recognised as a community that values our heritage, preserves our environment and promotes our commerce.

Document Control		
Version No.	Date	Author
DRAFT	6 April 2020	Jason Whiteaker
V1	15 April 2020	Jason Whiteaker

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1) Background / Context

Western Australia is in a State of Emergency because of the COVID-19 (coronavirus) pandemic. The Federal and Western Australian Governments have made it clear that our country is in the grips of a once in a life time health and subsequent economic crisis.

Western Australians are facing unprecedented restrictions of movement not only internationally, but also interstate, intrastate and interregional, as well as a range of other social distancing measures put in place in an attempt to control the spread of the COVID-19 virus. In addition to the health crisis, our international, national, state, regional and local economies are facing challenges the like we have never experienced. The Premier of Western Australia has called upon local governments to play their role, not only in the management of this health crisis, but also in the management of the economic crisis facing our communities.

This strategy has been developed by the Shire of Northam to provide a framework for moving through this state of emergency. It is acknowledged that the rate of change from a health, community and economic perspective is rapid. Consequently this plan will be reviewed, and endorsed by Council, not less than monthly to ensure it is providing the most accurate picture of what our response and recovery look like. The following is a brief timeline of events to date which have shaped the context of this strategy:

- 27 February 2020 - Prime Minister Scott Morrison announced the Federal Government was activating the Australian Health Sector Emergency Response Plan for Novel Coronavirus (COVID-19).
- 1 March 2020 - Australia reported the first death from COVID-19.
- 12 March 2020 - a \$17.6 billion stimulus package announced by Prime Minister to "protect Australians' health, secure jobs and set the economy to bounce back" from the crisis.
- 15 March 2020 - Premier Mark McGowan declared a state of emergency in Western Australia, along with a formal public health emergency.
- 18 March 2020 - a human biosecurity emergency was declared by the Governor-General, David Hurley, under Section 475 of the Biosecurity Act 2015.

2) Our Objectives

- To support and communicate the State and Federal Government Health messages and requirements;
- To provide strong, decisive & clear leadership for the Shire of Northam Community;
- To support our local community, with a focus on the elderly and 'at risk' segments (including but not limited to our noongar, youth, homeless and unemployed);
- To support our business community, acknowledging their challenges and providing a supportive environment;
- To support, and wherever possible stimulate our local economy first, regional economy second and then the broader macro economy;
- To manage the Councils finances on behalf of the community as effectively as possible;
- To be a supportive and understanding employer.

3) Strategy / Response

The Shire of Northam is looking at this state of emergency in three established timeframes, being short, medium and long. In this context the following definitions have been applied to the three timeframes:

- **Short term - 27 February 2020 to 30 June 2020**
- **Medium term - 1 July 2020 to 30 June 2021,**
- **Long term - 1 July 2021 and beyond.**

Because of the WA Government declaring a State of Emergency, on approximately Friday, 20 March 2020 the Chief Executive Officer and Executive Management Team of the Shire of Northam made a decision to activate the Councils Business Continuity Plan. The activation of the plan resulted in a realignment of the organisation to position the Shire of Northam to respond to the crisis. The following response/management structure was put in place:

- Organisation & Economy - Chief Executive Officer
- Response & Recovery - Executive Manager Development Services
- Financial - Executive Manager Corporate Services
- Community Resilience - Executive Manager Community Services
- Project Delivery - Executive Manager Engineering Services

In developing this strategic response to the COVID-19 pandemic crisis, the Shire of Northam has taken a risk based approach. A risk-based approach in this context simply means Council has categorised our response into Organisation, Economy, Response & Recovery, Financial, Community Resilience and Project Delivery. Within each of these categories Council has attempted to identify, understand and assess the short, medium and long terms risks, developing a clear set of actions and directions to manage these risks to the best of the Councils ability (financial, human resource, advocacy). The risk ratings have been based on the inherent, or untreated risks identified. A formal residual risk rating has not been assigned at this point, suffice to say the mitigation actions are considered to be significantly reducing risk to Council.

The framework identifies a range of economic stimulus initiatives, including \$1,000,000 set aside as a short term response in 2019/20, and a further \$2,000,000 set aside for 2020/21. While this is the case over the April – June 2020 period Council will be exploring the opportunity to commit to a more substantial range initiatives and additional funding to assist the community navigate this challenging time.

a) Response / Recovery

i) Risk Assessment

Risk Category	Description	Inherent Rating (likelihood x consequence)	Mitigation Action
Financial	Council unable to undertake response activities due to inadequate finance	Possible(3) x Extreme(5) = High(15)	Refer to section F (finance) - Section ii, iii, iv
Health & Safety	Food businesses not aware of responsibilities / implications of COVID19-measure	Likely (4) x High(4) = High(16)	Section ii 1a
	Community not aware of local issues surrounding the COVID-19 pandemic	Possible(3) x Extreme(5) = High(15)	Section ii 1b
	Refuse collection not being operation resulting in public health issues	Likely(4) x Extreme(5) = Extreme(20)	Section ii 2a
	Not understanding the medium to long term effect on the community	Possible(3) x High(4) = High(12)	Section iv 1c
	Exposure of staff to high traffic community services (such as licensing)	Possible(3) x High(4) = High(12)	Section (4) (e)
Reputation	Social distancing measures not being adhered to in council facilities resulting in complaints	Likely(4) x Medium(4) = High(16)	Section ii 4a
	Council fails to support community in recovery actions	Likely(4) x Medium(4) = High(16)	Section 3 of this report
	Shire response & messaging is reactive, unclear and unorganised	Possible(3) x High(4) = High (12)	Section ii (6)
	Community unable to access key Council services	Possible(3) x High(4) = High (12)	Section ii (6)
Service Interruption	Staff unable to work / fall ill due to insufficient PPE	Likely(4) x Extreme(5) = Extreme(20)	Section ii 4b
	Public not being able to access services of Council	Likely(4) x Extreme(5) = Extreme(20)	Section ii 4b
Compliance	OSH procedures and protocols not being followed in workplace	Likely (4) x High(4) = High(16)	Section ii 4c
Property	Council facilities (including closures) not being able to be operated in accordance with social distancing requirements	Likely (4) x High(4) = High(16)	Section ii 4c
Environment	Non operation of waste pickup and facilities resulting in increased illegal dumping in reserve areas	Possible(3) x High(4) = High(12)	Section ii 2a & 2b

ii) Short term actions

- (1) Health services;
 - (a) Education – local business communicated with regarding specific COVID-19 measures / opportunities such as take-away food options
 - (b) Education – website development with links to relevant Dept. of Health and other, sites. Develop information sheet for businesses
 - (c) Compliance – business (soft approach), in particular ensuring food standards are met
- (2) Waste and recycling management;
 - (a) Secure continuity of both kerbside collection and waste disposal service with contractors
 - (b) Ensure waste disposal sites can continue to operate through contractors
 - (c) Ensure sufficient cover material to enable waste disposal site to operate (and comply)
- (3) Ranger Services;
 - (a) Secure continuity of service
- (4) Organisational;
 - (a) Provide advice to staff on correct cleaning and sanitising protocols, development of COVID-19 specific Safe Work Method Statements
 - (b) Ensure sufficient supplies of cleaning materials, PPE (hand sanitisers) are available to all staff
 - (c) Physical modification to all operational centres to ensure social distancing
 - (d) Reduction in site inspections (e.g. swimming pools), site visits and non-essential meetings, to allow redeployment of officer time to COVID-19 related focuses
 - (e) Keep key administration services open, limiting access to areas such as licencing, promote service by appointment
- (5) Bush Fire Brigades;
 - (a) Provide guidelines for operational purposes, cleaning and disinfecting vehicles and facilities
- (6) Develop Covid-19 Virus Response Strategy / Framework & report progress to Council, and community;
- (7) Emergency Response;
 - (a) Call Local Emergency Management Committee meeting
 - (b) Provide opportunity for regular (initially weekly) LEMC briefings

ii) Medium term actions

- (1) Health services;
 - (a) Ongoing community education programs
 - (b) Ongoing business consultation/compliance
 - (c) Assist Department of Health, where requested, following up notifiable cases and tracing contacts

- (2) Waste and recycling management;
 - (a) Review need to increase service levels (two weekly pickups?)
 - (b) Review need for green waste verge side collection service, in the case of total lockdown
 - (c) If operating develop strict protocols and guidelines for operation of tip shop in regards to COVID-19 issues
- (3) Ranger Services;
 - (a) Soft approach to compliance due to financial stress (dog/cat registration fees etc.)
 - (b) Investigate 1 year free dog/cat registration rollover
- (4) Organisational;
 - (a) Continuity of supply of PPE (including sanitisers), cleaning equipment
 - (b) Development of protocols for cleaning regime following notification of COVID-19 infection in the workplace/Council facility
- (5) Bush Fire Brigades;
 - (a) Development of protocols for cleaning regime following notification of COVID-19 infection in a Brigade/appliance
 - (b) Review impact on volunteer's base.
- (6) Emergency Recovery;
 - (a) Monthly LEMC meetings

iv) Long term actions

- (1) Health services;
 - (a) Undertake audit of food business premises to understand who/what is still operating
 - (b) Develop guidelines for free food business registration for new enterprises
 - (c) Undertake a baseline community survey following the finalisation of the pandemic and a follow up survey 12 months later to gauge any major changes
- (2) Waste and recycling management;
 - (a) Monitor/review protocols and guidelines for operation of tip shop in regards to COVID19 issues
- (3) Ranger Services;
 - (a) Develop procedure/policy for free reduced dog/cat registration/microchipping
- (4) Organisational;
 - (a) Increased inspection regime on those previously postponed (e.g. swimming pool fences)
- (5) Bush Fire Brigades;
 - (a) Assess impacts of COVID-19 on volunteer base

b) Organisational

As at 1 March 2020 the Northam Shire Council had 150 employees, made up of 6 on contract, 73 full time, 34 part time, 10 fixed term and 25 casual. Of this number 3 fixed term and 14 casual employees were due to complete their tenures because of the Northam Aquatic facility season ending. In addition there were 2 casuals working on an as needs basis at the Bilya Koort Boodja Centre for Aboriginal Cultural & Environmental Knowledge.

At 1 April 2020 the Council employed 128 employees.

i) Risk Assessment

Risk Category	Description	Inherent Rating (likelihood x consequence)	Mitigation Action
Financial	Council unable to financially sustain workforce	Almost Certain (5) x Extreme (5) = High (25)	Section f (financial) & Section iii (7)
Health & Safety	Unable to provide safe work environment	Possible (3) x Extreme (5) = High (15)	Section iii (2)
	Staff become disengaged as result of working remotely / individually	Possible (3) x Extreme (5) = High (15)	Section iii (1)
Reputation	Unable to deliver appropriate services	Possible (3) x Extreme (5) = High (15)	Section ii (1)
	Insufficient work to keep staff gainfully employed / busy	Possible (3) x Extreme (5) = High (15)	Section iii (3) (5) Section ii (3) Section I (3)
	Service outputs are not maintained as result of crisis	Possible (3) x Extreme (5) = High (15)	Section iii (4) (5) Section iv (1) (2)
Service Interruption	Services unable to continue as a result of being closed down by State government	Almost Certain (5) x Extreme (5) = High (25)	Section ii (1)
	Staff fall ill as result of virus and unable to attend work, impacting service deliverables	Almost Certain (5) x Extreme (5) = High (25)	Section ii (1)
	Employees stood down or terminated do not return when activities relaunch resulting in loss of corporate knowledge	Almost Certain (5) x Extreme (5) = High (25)	Section iii
Compliance	As result of pandemic focus and staff working offsite compliance with policy & legislation 'slips'	Possible (3) x Major (4) = High (12)	Section iii (6)
Property	NIL		
Environment	NIL		

ii) Short term actions

- (1) Activate business continuity plan;
 - (a) Ensure the occupational health & safety of employees
 - (b) Closure of facilities (redeployment of staff)
 - (c) Move staff offsite
 - (d) Move to working from home model
 - (e) Provide security of tenure for employees
 - (f) Monitor staff levels to ensure service delivery can be maintained.
 - (g) Recruit additional staff if service levels are unable to be maintained due to leave being taken as a result of COVID-19
 - (h) Extend invitation to redeploy staff externally to health and WAPOL
 - (i) Continue services online, where possible;
 - Development services
 - Health
 - Building
 - Planning
 - Regulatory
 - Emergency
 - Administrative & financial
 - Governance
 - Community services
 - Libraries (online / click & collect)
 - Youth
 - Visitor

ii) Medium term actions

- (1) Monitor health & wellbeing of employees;
 - (a) Online survey
- (2) Provide training & retraining opportunities where required/possible;
- (3) Review organisational structure (based on learning of new business model implemented as result of COVID-19);
- (4) Review Human Resource Plan;
 - (a) Position organisation for back to full operations (staff levels)
 - (b) Assess employee numbers – retain/reduce/increase – in context of the new environment which exists;
- (5) Strong focus on compliance & internal audit;
- (6) Review effectiveness of working from home arrangements;
 - (a) Output assessment
 - (b) Staff survey
- (7) Develop taking of leave strategy to utilised current 100% backed leave reserve, to offset / lesson wages required for 20/21 budget (i.e. requirement for staff to take 10% of outstanding leave, potentially saving Council \$150k in 2020/21 operating expenses).

iv) Long term actions

- (1) Implement new business / service delivery models (if appropriate), based on learnings of COVID-19 response;
- (2) Implement new or retain current structure.

UNCONFIRMED

c) Community

Total Population 11,112

643 aboriginal population (5.8%) – classified as high risk to impacts of COVID-19
2,762 residents aged over 60 (24.8%) - classified as high risk to impacts of COVID-19

i) Risk Assessment

Risk Category	Description	Inherent Rating (likelihood x consequence)	Mitigation Action
Financial	Loss of income from council facility hire and patron entry fees	Almost Certain (5) x High (4) = High (16)	Section f (finance)
Health & Safety	Insufficient controls in place for service delivery areas still operating	Likely (4) x Medium (3) = High (12)	Section ii (1)
Reputation	Unable to provide appropriate services	Likely (4) x Medium (3) = High (12)	Section ii (1)
	Failure to support sporting/community groups during pandemic and recovery	Likely (4) x Medium (3) = High (12)	Section iii (3)
	Council seen as not providing sufficient support to the community	Likely (4) x Medium (3) = High (12)	Section ii (3) (4) (5) (6)
	Council seen as being non communicative	Likely (4) x Medium (3) = High (12)	Section ii (2)
Service Interruption	Services unable to run due to compulsory closedown	Likely (4) x Medium (3) = High (12)	Section ii (2) (3) (4) (5) (6)
	Sporting seasons postponed/cancelled	Possible (3) x Major (4) = High (12)	Section ii (2) (3) (4) (5) (6)
	Major events postponed/cancelled and coordinators do not have resources to conduct event	Possible (4) x Major (4) = High (16)	Section iii (1) Section iv (1)
Compliance	Due to change in scope of works, and staff redeployments, Council established policies and procedures are not followed.	Likely (4) x Medium (3) = High (12)	Section ii (1)
Property	NIL		
Environment	NIL		

ii) Short term actions

- (1) Activate organisational business continuity plan;
- (2) Develop community communication strategy and weekly implementation plan;
- (3) Coordinate human / social services response;
 - (a) Focus on 'at risk';
 - (i) Establish community support hot line
 - (ii) Develop neighbour assistance program
 - (iii) Personal contact to be made with registered pensioners
 - (iv) Personal contact to be made with noongar community (by Bilya Koort Boodja staff)
- (4) Coordinate youth services response;
 - (a) Develop programs with youth (online, at home / private activities)
- (5) Noongar Community;
 - (a) Elders to deliver message to noongar community
 - (b) Look at potential of noongar patrol (only with WAPOL identify need)
 - (c) Link with Aboriginal Health Services (ACOSH / WGP)
- (6) Volunteers;
 - (a) Engage with volunteers (focus bush fire brigades & SES)
- (7) Monitor community social media platforms daily to gauge community perceptions/concerns/issues/ideas.

iii) Medium term actions

- (1) Support & plan community events for recovery phase;
 - (a) Northam Weekend Markets (monthly)
 - (b) Local events to support local suppliers, businesses etc. where possible
 - (c) Northam Agricultural Show (September 2020)
 - (d) Wundowie Iron Festival (October 2020)
 - (e) Christmas on Fitzgerald (December 2020)
 - (f) Bakers Hill Community Fair (December 2020)
 - (g) Northam Motor Sport Festival (April 2021)
 - (h) Avon Descent (August 2021)
 - (i) Confirm 2021 World Women's Ballooning Championships (September 2021)
- (2) Deliver Council projects which will support long term recovery activities;
- (3) Continue to work closely with community support and youth agencies to coordinate service delivery;
- (4) Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;
 - (a) Explore opportunities and support for potential of winter sports to be commenced and run through summer in conjunction with summer sports;

- (i) Re-activate community facilities and sporting fields
 - (ii) Facility bookings to be coordinated
 - (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence
 - (iv) Work with State Sporting Associations to provide assistance to local sporting groups
- (b) Provide ongoing support for sporting groups;
- (i) Make contact with each sporting club to ascertain their planning around future seasons
- (c) Ensure sporting facilities are maintained to high level whilst not being utilised
- (5) Continue to maintain parks, gardens and reserves to a high standard;
- (6) Monitor, and respond where appropriate, community social media platforms regularly to gauge community perceptions/concerns/issues/ideas;
- (7) Develop local tourism activation plan, aimed at attracting visitors to the Shire, once they can;
- (a) Promote local tourism experiences
 - (b) Promote local tourism ancillary businesses.

iv) Long term actions

- (1) Deliver key events, including:
 - (a) Confirm 2021 World Women's Ballooning Championships Celebration
 - (b) Northam Motor Sport Festival
 - (c) Wundowie Iron Festival
 - (d) Bakers Hill Community Fair
 - (e) Northam Agricultural Show
 - (f) Avon Descent
 - (g) Christmas on Fitzgerald
- (2) Focus on activation of Northam Central Business District;
- (3) Support sporting associations;
 - (a) Provide human resource support for sporting associations looking to reactivate
 - (b) Undertake opportunities identified in section iii
- (4) Survey Community to gauge community wellness and identify areas of focus.

d) Economic

The total GRP for the Shire of Northam is unknown, with these statistics only collected on a regional basis. The most recent information available for the Shire of Northam as it relates to the profile of locally registered businesses indicates:

Professional Services – 155; Health, Social Welfare and Education – 37; Retail, Tourism and Hospitality – 87; Construction – 165; Manufacturing – 37; Transport and Logistics – 62; Agriculture – 169; Other – 96

According to the Avon Sub Regional Economic Strategy the major drivers of the economy are industrial uses, professional services, agriculture and construction.

Economic Stratification (prioritized based on Economic Input to Community), Priority 1 - Construction, Manufacturing, Agriculture, Transport and Logistics, Priority 2 - Retail Tourism and Hospitality, Professional Services, Priority 3 - Health, Social Welfare and Education, Other

According to the Small Area Labour Markets - December quarter 2019, which is being used as the baseline for future comparative purposes, the Shire of Northam had a total labour force of 5,757 and an unemployment rate of 6.0%.

i) Risk Assessment

Risk Category	Description	Inherent Rating (likelihood x consequence)	Mitigation Action
Financial/ Economic	Council uses fund ineffectively	Almost Certain (5) x Extreme (5) = Extreme (25)	Section ii, iii, iv
	Local economy sustains significant medium/long term damage	Almost Certain (5) x Extreme (5) = Extreme (25)	Section ii, iii, iv
Health & Safety	NIL		
Reputation	Council not communicating effectively	Possible (3) x Medium (3) = Moderate (9)	Section ii (1) (2)
	Council fails to respond to economic crisis and provides no support	Likely (4) x Medium (3) = High (12)	Sections ii, iii, iv Section ii (a), (b)
	Council uses funds ineffectively	Likely (4) x Medium (3) = High (12)	Section ii (3) (f) Section ii (c)
	Council not supportive of business	Likely (4) x Medium (3) = High (12)	Section ii (3), (4) (f), iii (2)
	Council is seen to be not supportive / inclusive of NCCI	Likely (4) x Medium (3) = High (12)	Section ii (5), iii (1), iv
	Planned and new developments do not occur in Shire of Northam over the coming two years	Likely (4) x Medium (3) = High (12)	Section iii, iv
	Council owned land not available for development	Possible (3) x Medium (3) = Moderate (9)	Section iii (6)
Service Interruption	NIL		
Compliance	NIL		
Property	NIL		
Environment	NIL		

ii) Short term actions

- (1) Communicate Councils economic support and stimulus packages and decision;
- (2) Connect with business community;
 - (a) Direct email to businesses
 - (b) Private Facebook page
 - (c) Support business owners by writing to all 'shop' owners (lessors), encouraging rent relief
- (3) Provide initial small scale initial economic stimulus package;
 - (a) As part of our economic support package for Northam businesses, we're offering \$250,000 in grants for small to medium sized businesses and non-profit organisations to invest in online and e-commerce capabilities, take part in training and professional development to position themselves for future opportunities, and undertake capital works.
Grants could include:
 - Up to \$2,000 for investing in online and e-commerce activities.
 - Up to \$2,000 for training and professional development.
 - Up to \$1,000 for financial planning advice
 - Up to \$10,000 for capital works projects, including preparation for upcoming Council projects, (matching dollar-for-dollar) to adapt to changing conditions.COVID-19 is testing us all – and part of our response must be to innovate. These new grants could be used to undertake online learning and webinars, purchase hardware and software, develop websites and e-commerce, or boost digital marketing.
 - Develop online application form and assessment criteria
 - Establish Committee of Council with delegated authority to make determinations on grants;
 - Shire President
 - Chief Executive Officer
 - One other Elected Member
 - President of Chamber of Commerce
 - Representative of local account firm
- (4) Review policies and delegations to ensure fast / efficient development & building assessments and approvals;
- (5) Engage a suitable economics firm (such as 'forecast. ID') to build a community and economic profile for Shire of Northam;
- (6) Consider reduction or deferral of planning, building and health fees and charges.
- (7) Council will make determination on details (including estimated quantum) of medium – long term economic stimulus package (including but not limited to project stimulus focused, rate deferral or waivers, other initiatives)

iii) Medium term actions

- (1) Facilitate future development opportunities to position for recovery:
 - (a) [REDACTED] (est. 40 jobs)
 - (b) [REDACTED] (est. 40 jobs)
 - (c) [REDACTED] (est. 30 jobs)
 - (d) [REDACTED] (est. 200 jobs)
 - (e) [REDACTED] (est. 40 jobs)
- (2) Intelligence;
 - (a) Monitor number of businesses going into hibernation / closing
 - (i) Request Chamber of Commerce to continue tracking
 - (b) Monitor unemployment / job seekers
 - (c) Liaise with local accountants group
- (3) Rate relief;
 - (a) Nil increase in Rates levied
 - (b) 5% discount on rates paid within 35 days of notice being issued
 - (c) Reduction in interest on outstanding rates, from 11% p.a (currently), to 0% - effective 1 April 2020 to 1 February 2021
 - (d) No charge for ratepayers who choose pay by instalment in 2020/21
- (4) Identify future development opportunities:
 - (a) Identify / secure land for future development (services)
 - (b) Ensure zoning appropriate for development
 - (c) Develop incentives for development
- (5) Assess need for development of longer term economic stimulus package;
- (6) Review Councils land rationalisation strategy to identifying property potential for development (look at innovative ways to develop).

iv) Long term actions

- (1) Resume / progress existing long term economic development strategies;
- (2) Intelligence;
 - (a) Monitor number of businesses not reopening;
 - (i) Request Chamber of Commerce continue tracking
 - (b) Monitor unemployment / job seekers levels
- (3) Market development opportunities within the Shire of Northam, assessing opportunities for incentives to development:
 - (a) Rate holidays
 - (b) Peppercom leases
 - (c) Land provision.

e) Project Delivery

i) Risk Assessment

Risk Category	Description	Inherent Rating (likelihood x consequence)	Mitigation Action
Financial / Economic	Projects are delivered by contractors outside of the Shire of Northam, reducing local economic benefit	Likely (4) x Extreme (5) = Extreme (20)	Section ii (3), iii(1) Section d (economic) ii (3) a
Health & Safety	NIL		
Reputation	Unable to deliver appropriate services	Possible (3) x Medium (3) = Moderate (9)	Section ii (5 a-d)
	Insufficient work to keep staff gainfully employed / busy	Possible (3) x Medium (3) = Moderate (9)	Section ii (5b)
	Service level outputs are unable to be maintained as result of crisis	Possible (3) x Medium (3) = Moderate (9)	Section ii, (5d)
Service Interruption	Services unable to continue as a result of being closed down by State government	Likely (4) x Medium (3) = High (12)	Section ii (4)
	Staff fall ill as result of virus and unable to attend work	Likely (4) x Medium (3) = High (12)	Section ii, (5b) (5d)
	Employees stood down or terminated do not return when activities relaunch resulting in loss of corporate knowledge	Likely (4) x Medium (3) = High (12)	Section ii, (5d)
	Unable to deliver projects as the service cannot be obtained locally	Likely (4) x Medium (3) = High (12)	Section ii (5a)
	Insufficient internal staff effectively plan and deliver projects	Likely (4) x Medium (3) = High (12)	Section i (2)
Compliance	NIL		
Property	NIL		
Environment	NIL		

ii) Short term actions

- (1) Consolidate all Council projects into Engineering Services (this 'project' area);
- (2) Review human resource capacity assessing requirement to increase, to allow projects to be brought forward and delivered if required;
- (3) Review 2019/20 budget projects for local content and prioritise for input into short term budget review;
- (4) Deliver currently budgeted projects;
- (5) Identify future potential projects which can be brought forward into 2019/20 & 2020/21 financial years that focus on:
 - (a) Positioning community for recovery, focusing on Council established strategies (CBD enhancement/activation, tourism, community infrastructure enhancement, regional centre of sport & recreational activities, events)
 - (b) Demonstrating a significant local content
 - (c) Maintaining and potentially increase Council works & services staffing levels.

iii) Medium term actions

- (1) Develop budget, with Council to determine suite of projects to be delivered as part of economic stimulus;
- (2) Deliver budgeted works;
- (3) Review asset plans to position for ongoing future sustainability;
- (4) Work with local business to ensure they are aware of upcoming projects focuses (tie in with economic grants – providing local businesses sufficient time and support to prepare for upcoming projects.

iv) Long term actions

- (1) Resume normal capital projects, with a specific focus on future asset sustainability.

f) Financial

As at 1 February 2020 the Shire of Northam had;

- A current ratio of 1:8.071, however this will continue to diminishing naturally as the financial year progresses. It is projected to be 1-2 by year end.
- \$4,477,268 in cash backed reserve funds.
- \$6,595,849 in long term debt
- A debt service ratio of 1:10.825
- 33% in outstanding rates, with the final instalment due in April 2020
- A capacity to borrow an additional \$8m-10m, based on the projections made in the most recent Long Term Financial Plan.

i) Risk Assessment

Risk Category	Description	Inherent Rating (likelihood x consequence)	Mitigation Action
Financial	Council experiences Liquidity Issues	Almost Certain (5) x Extreme (5) = Extreme (25)	Section ii, iii, iv
	Council makes decisions which are not financially sustainable	Possible (3) x Extreme (5) = Extreme (15)	Section ii, iii, iv
	Council borrowings exceeds capacity	Possible (3) x Extreme (5) = Extreme (15)	Section iii (5)
	Council unable to deliver future projects due to inadequate finance	Possible (3) x Extreme (5) = Extreme (15)	Section ii, iii, iv
Health & Safety	Nil		
Reputation	Council fails to meet its financial obligations	Possible (3) x Extreme (9) = Moderate (9)	Section ii, iii, iv
	Community dissatisfied with how Council applies funding	Possible (3) x Extreme (3) = Moderate (9)	Section ii, iii, iv
Service Interruption	NIL		
Compliance	Statutory requirements are not met	Likely (4) x Medium (3) = High (12)	Section iii (3) (4)
Property	NIL		
Environment	NIL		

ii) Short term actions

- (1) Review current financial position;
 - (a) Assess Councils capacity to take on additional debt if required
 - (b) Focus on short term liquidity
- (2) Monitor cash flow monthly;
- (3) Review policies to facilitate local purchasing;
- (4) Provide 7 day payment terms for small and medium sized business;
- (5) Rationalise current (2019/20 budgeted) projects with focus on local content;
- (6) Establish COVID-19 immediate response funds;
- (7) Review current reserves to position for medium & long term response to COVID-19 pandemic;
- (8) Develop financial hardship policy;
- (9) Review Council provided leases (discounting/waiving?);
- (10) Council will review complete list of projects to shortlist for immediate delivery or budget consideration (May 2020).
- (11) Council to make decision on short term community support / stimulus package (currently \$1,000,000)
- (12) Council will make determination on details (including estimated quantum) of medium – long term economic stimulus package (including but not limited to project stimulus focused, rate deferral or waivers, other initiatives).

iii) Medium term actions

- (1) Develop 2020/21 annual budget with the following parameters:
 - (a) Refer section 3 (d – economic) (iii) and section 3 (c – community) (iii) for rate parameters
 - (b) Focus on labour intensive programs
 - (c) Focus Council projects with significant local content
 - (d) Maintain and potentially increase Council works & services staffing levels to deliver high labour content projects
 - (e) Ensure whole of life cost of projects is considered when making decisions around projects
 - (f) Aiming to maintain Council within acceptable key financial indicator parameters
 - (g) No increase in individual wages or salaries in 2020/21
- (2) Review long term financial plan - establish 3 to 5 year financial recovery plan;
- (3) Focus on regulatory compliance and internal audit processes;
- (4) Continue quarterly Audit Committee meetings;
- (5) Council ensures its future borrowing (debt) decisions are in the context of its financial health indicators, including our debt service ratio.

iv) Long term actions

- (1) Implement 3 to 5 year financial recovery plan.

12.2 ENGINEERING SERVICES

12.2.1 RFT 04 of 2020 – Shoulder Reconstruction and Reseal of Southern Brook Road SLK 0-3.07

Address:	N/A
Owner:	Shire of Northam
Applicant:	Internal Report
File Reference:	8.2.9.1
Reporting Officer:	Nadeem Gul, Projects Development Manager
Responsible Officer:	Clinton Kleynhans, Executive Manager Engineering Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	Yes

BRIEF

For Council to consider tenders received in response to the Request for Quote 4 of 2020 – Shoulder Reconstruction and Reseal of Southern Brook Road SLK 0-3.07.

This report provides details of the tenders received, the evaluation of the tenders and recommendations which is attached.

ATTACHMENTS

Attachment 1: Evaluation Matrix (provided as separate confidential attachment to this agenda/minutes).

Attachment 2: Evaluation Report (provided as separate confidential attachment to this agenda/minutes).

A. BACKGROUND / DETAILS

Due to a clearing permit not being approved by Department of Environment and Regulation (DWER) for this project, the Shire sought approval from WALGA and Main Roads to amend the scope of work, as the project was funded by Commodity Freight Route Funding.

Confirmation and acceptance was received by the Shire on 6th March 2020, at which point staff subsequently presented a report to Council in March to also seek their endorsement to amend the project scope.

At this meeting Council endorsed the following deliverables:

- Reconstructing of the existing shoulders and sealing;
- Re-sealing of the existing sealed surface; and
- Drainage improvements

Following this endorsement staff advertised the tender via the WALGA Vendor Panel (E-quote) with a closing date of 30th March 2020.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure and service delivery.

Outcome 5.1: The Shire of Northam sensitively facilitates well planned development, urban renewal and improved urban realm.

Objective: Well planned and legible urban and rural areas.

B.2 Financial / Resource Implications

The project is fully funded by CFRF (Commodity Freight Route Funding) with no contribution required from the Shire.

The revised approved estimated of \$484,000 (inc gst) fell within the original approved funding amount, this allowed the project to be scoped using external contractors.

B.3 Legislative Compliance

Section 3.57 of the Local Government Act 1995 requires a local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services".

The Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be called and assessed.

B.4 Policy Implications

Policy F 4.2 – Purchasing and Tendering Policy

B.5 Stakeholder Engagement / Consultation

The Shire has obtained prior approval of CFRF through WALGA for the change of scope and full funding of requisite amount for the project to be delivered through an external contractor.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Risk is low as project is fully funded by CFRF	Low(4) Unlikely / Insignificant	Ensure delivery of project within approved budget
Health & Safety	No risk to the Shire as works are to be delivered by external contractors	Low(4) Unlikely / Insignificant	Strict compliance of OSH policy and procedures by the Contractors.
Reputation	Low risk in terms of Shire's reputation	unlikely / Insignificant Low(4)	Shire has obtained approval of funding authority and WALGA
Service Interruption	There is minimum service interruption required.	unlikely / Insignificant Low(4)	Traffic management to be implemented in a manner to keep the flow of traffic running with minimum disruption and delays.
Compliance	Low risk on compliance part	unlikely / Insignificant Low(4)	To comply Shire's procurement policy and get into contract for delivery of works by external contractors.
Property	Low risk to any property damage	unlikely / Insignificant Low(4)	Premises of works remain strictly within road reserve
Environment	There is no clearing involved in the project. Tree pruning under exemption for permit might be required.	unlikely / Insignificant Low(4)	Minimum to no disturbance to the native vegetation.

C. OFFICER'S COMMENT

In response to the advertised tender five (5) submissions were received for which included the following tenderers:

1. Downer Infrastructure
2. Fulton Hogan Industries
3. GDR Civil Contracting
4. GMF Civil Pty Ltd.
5. WCP Civil

These submissions are assessed against the following pre-determined criteria's:

Compliance Criteria

- Compliance with the conditions in the request;
- Compliance with Specification;
- Intent to Sub-Contract;
- Quality assurance;
- Occupational Health and Safety requirements;

Qualitative Criteria (Scored)

- | | |
|------------------------------|-----|
| • Pricing | 50% |
| • Relevant Experience | 20% |
| • Timeliness of Delivery | 20% |
| • Safety and Risk Management | 10% |

The assessment determined ranking of tenders to be as follows (in order of preference)

- | | |
|-----------------|-----------------------|
| 1 st | GDR Civil Contracting |
| 2 nd | WCP Civil |
| 3 rd | GMF Civil Pty. Ltd. |
| 4 th | Fulton Hogan |

The submission received from Downer Infrastructure was not compliant as it did not include in the pricing the main scope of work which was shoulder reconstruction and drainage improvement, rather it was stated as being delivered 'By Others'. Hence the submission was disqualified.

GDR civil is the only local Contractor in the list. LPP of 10 % was applied to the pricing in the evaluation process.

Based on assessment outcome the project is being recommended for award to GDR Civil Contracting.

It should be noted in the final stages of assessment and discussion of the tender with GDR it was identified that it is likely that the project will not be delivered in the current financial year, and will therefore carry over into 2020/21.

The reason for this, is that due to the current climate with COVID-19, Local Governments and other agencies have received direction from the State Government to focus on supporting local business and contractors. That being said, GDR have advised they have had an increase in the amount of work being offered / awarded to them, which will push project delivery timeframes further out.

Concerned this would jeopardise the funding arrangement staff have sought and received approval from both WALGA and Main Roads to proceed knowing the project will likely carry into 2020/21.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3922

Moved: Cr Tinetti

Seconded: Cr Williams

That Council:

1. Award Tender 4 of 2020 to GDR Civil Contracting for the following contract works:
 - Shoulder reconstruction and reseal of Southern Brook Road SLK 0.00-3.07 - contract value of \$ 419,215.60 exc. GST.
2. Authorise the Chief Executive Officer to approve contract variations within the budget parameters for the completion of the works.

CARRIED 10/0

12.3 DEVELOPMENT SERVICES

12.3.1 Review of Planning Delegations & Planning Fees

Address:	Shire-wide
Owner:	N/a
Applicant:	Shire of Northam
File Reference:	1.6.5.2
Reporting Officer:	Jacky Jurmann, Manager Planning Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	Yes

BRIEF

As part of the Shire's economic recovery initiatives and to assist in the Shire's response to support our local economy, a review of the Planning Delegations and Local Planning Policies has been carried out.

ATTACHMENTS

Attachment 1: Revised Planning Delegations
Attachment 2: Statutory Planning Fees

A. BACKGROUND / DETAILS

Staff have undertaken a review of all existing policies and delegations to identify those which can be potentially amended to promote:

- Quick decision making
- Support for local business
- Support for developers and landowners

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

Objective: Improve organisational capability and capacity.

B.2 Financial / Resource Implications

Waiving or deferring statutory fees for planning services will result in a decrease in income (YTD = \$54,008.21; 18-19 = \$45,584.12) and result in the deferral of some strategic planning projects, however it is considered that these costs will be negated by the potential community economic benefits – which are being given precedence.

B.3 Legislative Compliance

Clause 52 of the Planning and Development Regulations 2005 provide Council with the ability to waive statutory fees for planning services.

B.4 Policy Implications

The suspension of the identified local planning policies will not have any short-term adverse implications. The subject policies will be reviewed at an appropriate time to determine their ongoing applicability.

B.5 Stakeholder Engagement / Consultation

If the Officer's recommendation is supported, Council's resolution will be communicated to stakeholders and the community.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Reduction in income from planning fees.	High (15)	Deferral of fees in lieu of waiving fees.
Health & Safety	Nil		
Reputation	Potential reputation damage in the event Council does not adequately support local business community.	Low (4)	Clearly articulate the position of Council and rationale behind this decision making.
Service Interruption	Policies not suspended.	Moderate (6)	Policies continued to be applied.
Compliance	Conditions not complied with.	Moderate (6)	Compliance action required.
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

The WA Government have recently amended the *Planning and Development (Local Planning Schemes) Regulations 2015* to allow the Minister to exempt specific planning requirements for the purposes of responding to an emergency declared under the *Emergency Management Act 2005*.

Specific planning requirements are outlined in clause 78H(3) and include: requirement to obtain development approval; requirement to satisfy a condition of a development approval; requirement relating to land use permissibility; requirement to consult or advertise, and in relation to time limits and forms required to be lodged.

The new state of emergency provisions enable the Minister to issue a notice to do certain things across all local planning schemes under a State of Emergency. The Minister has indicated that a Notice will be issued in the near future that will provide greater certainty, clarity and consistency across local planning frameworks.

Taking into consideration the State government initiatives and in order to be able to react quickly to encourage development in the Shire in response to the current pandemic a number of changes to delegations, fees and policies are being recommended as follows:

- Delegations – staff are recommending a review of the planning delegations to enable faster decision-making. Refer to Attachment 1 for the revised Delegations, which primarily relate to:
 - waiving or deferring of fees (new);
 - dealing with submissions;
 - specified developments;
 - non-conforming and uses not listed; and
 - minor extensions / amendments to approved developments.
- Fees – it is recommended that delegation be provided to staff to waive or defer statutory planning fees to encourage development in the Shire, with the exception of applications for retrospective development where it is recommended that the standard fees apply without penalty.

It is proposed to utilise this delegation as follows:

- Applications submitted by Not for Profit, Charitable or Sporting Organisations – no fees
 - Applications for new home based businesses – 50% fee reduction-payable upon commencement of development
 - Application for change of use within existing commercial zoned premises- 50% fee reduction – payable on practical completion (development physically completed) of the development
 - All other applications – payable on practical completion (development physically completed)
- Local Planning Policies – suspension of the following:
 - LPP7 – Development and Subdivision Contribution – to encourage development in the Shire.
 - LPP8 – Retrospective Planning Applications and Fees – to encourage development in the Shire.

- LPP20 – Advertising of Planning Proposals – to fast-track approval processes. Noting that the standard advertising provisions in the *Planning and Development (Local Planning Schemes) 2015* continue to apply.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3923

Moved: Cr Mencshelyi

Seconded: Cr Galloway

That Council:

- 1. Adopt the revised Planning Delegations (Attachment 1), which includes the waiving/deferring fees for planning services; and**
- 2. Suspend the Shire of Northam's Local Planning Policy No. 7 – Development and Subdivision Contribution; Local Planning Policy No. 8 – Retrospective Planning Applications and Fees; and Local Planning Policy No. 20 – Advertising of Planning Proposals until further notice.**

**CARRIED 10/0
BY ABSOLUTE MAJORITY**

Attachment 1

DELEGATION NUMBER	-	P14 (NEW)
LEGISLATIVE POWER	-	<i>Planning and Development Regulations 2009, clause 52.</i> Local Planning Scheme No. 6
DELEGATION SUBJECT	-	Development Applications – Waiver of Application Fees
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning Services

The Chief Executive Officer, pursuant to clause 52 of the *Planning and Development Regulations 2009*, is delegated authority to waive or refund, defer in whole or part, payment of a fee for a planning service.

Where fees for a planning service, have been deferred, the fees will be payable on practical completion of the approved development or as stipulated in the conditions of approval.

The following guidelines are applicable –

- Applications submitted by Not for Profit, Charitable or Sporting Organisations – no fees
- Applications for new home based businesses – 50% fee reduction- payable upon commencement of development
- Application for change of use within existing commercial zoned premises- 50% fee reduction – payable on practical completion (development physically completed) of the development
- All other applications – payable on practical completion (development physically completed)

DELEGATION NUMBER	-	P03
LEGISLATIVE POWER	-	Local Planning Scheme No 6
DELEGATION SUBJECT	-	Planning Determinations
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning Services

General Delegation

The Chief Executive Officer, Pursuant to Clause 82, Part 10 of Schedule 2 of the Deemed Provisions for Local Planning Schemes, is delegated authority to approve or refuse applications for development approval, including amendments, made under Shire of Northam Local Planning Scheme No. 6 (the Scheme), with or without conditions subject to consistency with the Scheme, including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Where applications for development approval have been advertised for consultation purposes, in accordance with the provisions of Clause 64 of the Deemed Provisions for Local Planning Schemes and/or Part 4 of the R-Codes, if:

Conditions

- a. No submissions were received, or only supportive submissions that do not request any change to the development were received; or
- b. Submissions that raise concerns with the proposed development were received and those concerns are, in the opinion of the delegated officer, clearly not material planning considerations;
- c. Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;
 - i. Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the delegated officer and the applicant, and/or the party or parties that lodged the submissions (the delegated officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and

Exclusions

General Exclusions

1. Applications for development approval for development exceeding \$4M in value and/or a net increase of in excess of 10 dwellings and/or uses listed as 'P', 'D' or 'A' or 'I' within the Scheme at variance with Scheme requirements and standards.

Specific Exclusions and Exceptions for Minor Works etc.

2. Subject to 8 below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.

3. Subject to 8 below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.
4. Subject to 8 below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:
 - i) Animal Establishment in other than the 'Rural' or 'Rural Smallholding' Zone;
 - ii) Equestrian Activity in other than the 'Rural' or 'Rural Smallholding' Zone;
 - iii) Hotel (except for alterations and additions on existing licensed premises);
 - iv) Industry – Extractive (except for minor modifications to existing approvals);
 - v) Industry – Mining in other than the 'Rural' Zone;
 - vi) Liquor Store (small and large) (except for minor modifications to existing approvals);
 - vii) Motel in other than the 'Commercial' or 'Tourist' Zone (except for minor modifications to existing premises);
 - viii) Night Club;
 - ix) Restricted Premises;
 - x) Tavern (except for minor modifications to existing premises);
 - xi) Major new Telecommunications Infrastructure.
5. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clauses 3.4.2 or 3.4.3 of the Scheme (uses not listed in the Zoning Table) may only be refused under delegated authority..
6. Subject to 8 below, applications for development approval that must be assessed under the provisions of Part 3, Clauses 3.8 up to and including 3.12 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority, except for minor modifications or extensions. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
7. Subject to 8 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that are assessed under the provisions of Clause 4.13.7 of the Scheme (the 'Cash Payment in Lieu of the Provision of Car Parking' provisions) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
8. Subject to 9 below, the provisions of 1 - 7 above do not apply to applications for an extension of time to commence a development approval, alterations and/or expansions affecting a maximum area of 20% of the existing development, or 250m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing, lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority.
9. Where an extension of time to commence a development approval is granted pursuant to 8 above, the term of any renewal shall not exceed 24 months, however, an unlimited number of renewals may be granted under delegated authority.

Attachment 2



Western Australia

Planning and Development Act 2005

Planning and Development Regulations 2009

UNCONFIRMED

As at 19 Oct 2015

Version 01-d0-03

Published on www.legislation.wa.gov.au

Planning and Development Regulations 2009
Schedule 2 Maximum fees for certain planning services

Schedule 2 — Maximum fees for certain planning services

[r. 47]

[Heading inserted: Gazette 21 May 2013 p. 2012.]

Item	Planning service	Maximum fee
1.	Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is —	
	(a) not more than \$50 000	\$147
	(b) more than \$50 000 but not more than \$500 000	0.32% of the estimated cost of development
	(c) more than \$500 000 but not more than \$2.5 million	\$1 700 + 0.257% for every \$1 in excess of \$500 000
	(d) more than \$2.5 million but not more than \$5 million	\$7 161 + 0.206% for every \$1 in excess of \$2.5 million
	(e) more than \$5 million but not more than \$21.5 million	\$12 633 + 0.123% for every \$1 in excess of \$5 million
	(f) more than \$21.5 million	\$34 196
2.	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee
3.	Determining a development application for an extractive industry where the development has not commenced or been carried out	\$739
4.	Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee

Planning and Development Regulations 2009
Maximum fees for certain planning services **Schedule 2**

Item	Planning service	Maximum fee
5A.	Determining an application to amend or cancel development approval	\$295
5.	Providing a subdivision clearance for —	
	(a) not more than 5 lots	\$73 per lot
	(b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot
	(c) more than 195 lots	\$7 393
6.	Determining an initial application for approval of a home occupation where the home occupation has not commenced	\$222
7.	Determining an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee
8.	Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$73
9.	Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired	The fee in item 8 plus, by way of penalty, twice that fee
10.	Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$295

Planning and Development Regulations 2009
Schedule 2 Maximum fees for certain planning services

Item	Planning service	Maximum fee
11.	Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out	The fee in item 10 plus, by way of penalty, twice that fee
12.	Providing a zoning certificate	\$73
13.	Replying to a property settlement questionnaire	\$73
14.	Providing written planning advice	\$73

[Schedule 2 inserted: Gazette 21 May 2013 p. 2012-13; amended: Gazette 25 Aug 2015 p. 3382.]

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – March 2020

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Kathy Scholz, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 March 2020 to 31 March 2020.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – March 2020.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2019/20 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

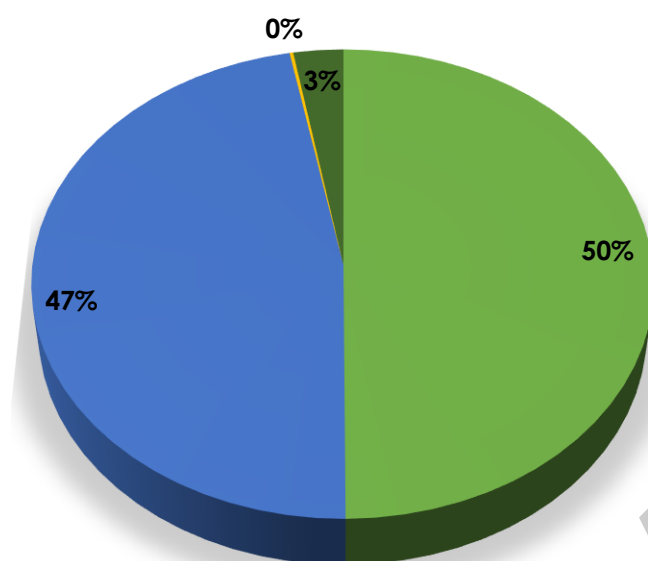
Not applicable.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Low	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Low	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of March 2020:



- Purchased from Shire of Northam Businesses or Individuals
- No Organisation or Business in Shire of Northam that can offer service required
- Purchase from Businesses or Individuals outside Shire of Northam
- Contract has gone to Tender

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3924

Moved: Cr Mencshelyi

Seconded: Cr Tinetti

That Council endorse the payments for the period 1 March 2020 to 31 March 2020, as listed:

- Municipal Fund payment cheque numbers 35296 to 35303 Total \$113,198.19.
- Municipal Fund EFT35896 to EFT36164 Total \$1,206,116.02.
- Direct Debits Total \$82,755.91
- Payroll Total \$466,318.53

TOTAL: \$1,868,388.65

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 10/0

The following questions were asked and answered prior to the meeting:

Reference	Page #	Amount	Details Reference	Question	Query By	Answer
EFT35298	55	14583.55	Water Corp - Lockyer Rd Clackline	All costs recovered from users?	Cr Pollard	Public Standpipe - all water except for emergency use is recouped
EFT35298	56	24244.95	Water Corp - Keane St Bakers Hill	All costs recovered from users?	Cr Pollard	Public Standpipe - all water except for emergency use is recouped
EFT35916	60	890.45	Dependable Laundry - inspect dryer	No locals capable?	Cr Pollard	No Commercial Dryer located at Killara
EFT35954	65	14265.70	Core Business - supervision % of contract vary	Following on from Cr Girak, so contract variations in the vicinity of \$150k + if supervision \$15k+	Cr Pollard	The original PO raised for Core (Project Manager) was a % based on the original project cost estimate (construction) of the project which was submitted to Main Roads. Once the project was tendered, this new value was approved by Main roads, then presented to Council for award. The variation was for the consultant only, not the contractor. This is 100% claimable under WANDRRA.
EFT35988	70	3102.00	Oasis Outdoor Gregory Street	Is this to do the 1m of work?	Cr Pollard	the works was for 3 locations Gregory Street, Duke Street, Gairdner Street
EFT36088	87	8992.92	DFES - on road driving course	How many attended please? How hard is it to drive on road?	Cr Pollard	12 BFB Volunteers. Recommended for those driving emergency vehicles using lights and sirens
EFT36110	90	2926.00	Jaylon - Take 5 notebook covers	What is this please?	Cr Pollard	Pocketsize risk assessment books for all staff to encourage them to assess risks at every new work area, these are reusable covers fir the take five books
EFT36159	98	2346.50	Westwide - air cond investigate/fix/rep ort	Anything actually done?	Cr Pollard	Yes, it was out of warranty so had to be fixed. - coolant leak, difficult access , large labour cost
Ccard	107	1800.00	EMCS - shelving for pop up shop	Why are we buying shelving? Isn't fitout the business's issue?	Cr Pollard	Whilst the general fitout and presentation is the business's responsibility, the addition of the shelving was seen as an opportunity to assist start up retailers in presenting

Reference	Page #	Amount	Details Reference	Question	Query By	Answer
						their product in a more professional manner and therefore enhancing their street appeal. This provision is in line with a number of other successful pop up shop opportunities provided in other LGA's. The shelving is not fixed, and can be used in other facilities as required. It was purchased from Mitre 10 during their clearing sale at a fraction of product new value. Credit card was used as Mitre 10 were no longer accepting PO's or accounts at that time.
EFT35930	61	\$5,544.00	Aquatic Centre New Exit Gates	Why were new exit gates needed? Were exit gates not included in the original fencing?	Cr Girak	Compliance for the emergency exit, with the volume of people at the centre, not picked up until final sign off as a safety issue
EFT35931	61	\$2,805.00	Redesign of the layout of the Northam Library	Is this a new plan of the Library or additional to the previously proposed modifications/extension?	Cr Girak	This was the final payment to the architects for the design works done for the Library accessibility plan.
EFT35932	62	\$2,475.00	Jubilee Oval Distribution Board replacement	Why is it non-compliant and since when?	Cr Girak	They are old materials not compliant with current standards, they were a product later recalled
EFT35949	64	\$4,180.00	Northam Youth Space, Remove 60 m of steel fence	Where was this job carried out?	Cr Girak	The embankment adjacent to NYP was removed, including the post/ rail fence. This was part of opening up works endorsed by Council
EFT35954	65	14,265.70	WANDRRA, Variation #1 to Consultancy Services	What is the reason for the \$14,265.70 increase? Was this job originally a set price/quote?	Cr Girak	The fee was based on % of the contractor's fee. So if the project works increase so too will the supervision cost
EFT35989	70	1,652.95	Burial Date 4.3.3030 new grave for the burial of Clara June Martin	Should the date be 2020?	Cr Girak	Yes this is a typing mistake it should be 2020
EFT36042	78	495.00	Railway Museum after hours security call CUTS FOR 03/02 & 27/02	Was the \$495 for two call outs? Is this an expected rate? What CUTS FOR means?	Cr Girak	Yes there were 3 call outs, 2 on the 27th.it was call outs not cuts

Reference	Page #	Amount	Details Reference	Question	Query By	Answer
INV 3265	80	\$10,962.99	Tender 6 of 2018 Prune/removal of dead trees on Mitchel Ave \$10,962.99	Large sum! How many trees were removed?	Cr Girak	This covered the pruning of 21 large Gum trees that were overhanging the Mitchell Ave town entrance. It involved single lane traffic control for two days, 24 meter Elevated Work Platform and took place over 3 days. It also involved the removal of three large gums that were dead.
EFT36064	82	\$6,538.16	Debt Recovery 27.02-19.03	How much debt was recovered? Are fees calculated by a percentage of recovery? If yes what is the percentage?	Cr Girak	Fees are set fees, only bailiff poundage is done as 5% of amounts recovered. Current bills are most made up of preparation of auction fees for cases 2 years+
EFT36101	89	\$1,947.00	Three 2500x2500MM ACM Signs	What are these signs for? No Shire of Northam suppliers for these type of signs?	Cr Girak	Three new entry signs to the Town.
EFT35945	63	\$324.50	Toilets for the pool	Is this something that should be covered by warranty	Cr Williams	This was on the opening weekend and required fixing straight away. It has since gone back to the building company for warranty works.
EFT35975	68	\$115.50	Skydancer	What is this please	Cr Williams	Inflatable man to scare the corellas
EFT35988	70	\$13,098.80	Emergency Exit gates Old Railway Museum	Was this budgeted maintenance	Cr Williams	Yes it had a budget of \$13,000
EFT36002	72	\$517.00	Activation Easter Egg Stickers	What is this please?	Cr Williams	Northam CBD and community business Activation idea designed to get people traffic into businesses throughout the Shire. This was planned and resources ordered prior to COVID-19. Activation put on hold and resources have been stored for future use.
EFT36098	89	385.00	Clean out Pop Shop and dispose of rubbish, repair door?	Is this not the responsibility of the most recent tenant?	Cr Williams	This was out the back of the pop up shop, not to the area of the lease.
EFT36122	93	584.21	Lease of toy library?	Wrong creditor?	Cr Williams	Drawing up of the lease for the Toy Library. The cost is on charged to the Lessee

Reference	Page #	Amount	Details Reference	Question	Query By	Answer
EFT36138	95	730.40	To replace toilet cistern	Is this electrical or plumbing?	Cr Williams	It was an emergency and we could not get one of the Northam plumbers out so Dave was able to change out the cistern. I know have a plumber from the Men's Shed available for this work.
EFT36162	99	227.70	Hire Trestle tables and chairs	For what? Doesn't the Rec Centre have these available?	Cr Williams	The tables and chairs were for the Harmony Week Long dinner planned for 20 March on the Village Green, which was being organised by local Harmony Week committee. Whilst the Rec Centre does have tables and chairs the logistics of moving the furniture, with the Shire having to allocate staff to deliver and then return the furniture twice in the same day was difficult. It was felt that hiring was the most cost effective action. Unfortunately the event was cancelled due to COVID-19.
Ccard	107	189.97	EMDS and EMES have charges for \$189.97 for waders from BCF	Is this multiple pairs?	Cr Williams	One pair for Engineering and one for Development Services staff for water sampling in the river

Attachment 1

Date: 01/04/2020
Time: 1:53:08PM

Shire of Northam

USER: Kathy Scholz
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35296	06/03/2020	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		60.00
INV DEDUCT03/03/2020		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		60.00	
35297	06/03/2020	SYNERGY	WUNDOWIE SWIMMING POOL 27/12/2019 TO 25/02/2020.	1		10,490.87
INV 3358209419/02/2020		SYNERGY	CREATE 298 - 15/01/2020 TO 19/02/2020	1	1,505.15	
INV 1819945020/02/2020		SYNERGY	KILLARA NEW BUILDING - 16/01/2020 TO 20/02/2020.	1	1,189.88	
INV 7968413420/02/2020		SYNERGY	SHIRE ADMIN BUILDING - 16/01/2020 TO 20/02/2020.	1	2,472.61	
INV 2886267421/02/2020		SYNERGY	CLACKLINE HALL - 19/12/2019 TO 21/02/2020.	1	118.82	
INV 1585097621/02/2020		SYNERGY	BAKERS HILL FIRE STATION - 19/12/2019 TO 21/02/2020.	1	290.99	
INV 1603961221/02/2020		SYNERGY	CLACKLINE FIRE SHED 19/12/2019 TO 21/02/2020.	1	82.12	
INV 3322736321/02/2020		SYNERGY	CLACKLINE POST OFFICE - 19/12/2019 TO 21/02/2020.	1	122.57	
INV 9626429925/02/2020		SYNERGY	MEDICAL CENTRE WUNDOWIE - 23/12/2019 TO 25/12/2020.	1	119.50	
INV 3006770725/02/2020		SYNERGY	WUNDOWIE FOOTY PAVILLION - 23/12/2019 TO 25/02/2020.	1	194.92	
INV 4879640425/02/2020		SYNERGY	YOUTH ADVISORY COUNCIL - 23/12/2019 TO 25/02/2020.	1	79.77	
INV 9168227525/02/2020		SYNERGY	WUNDOWIE TENNIS CLUB 23/12/2019 TO 25/02/2020.	1	121.29	
INV 3706392325/02/2020		SYNERGY	WUNDOWIE TOWN HALL - 23/12/2019 TO 25/02/2020.	1	421.08	
INV 4449973025/02/2020		SYNERGY	WUNDOWIE LIBRARY (TELECENTRE) 23/12/2019 TO 25/02/2020.	1	652.51	
INV 3053076125/02/2020		SYNERGY	AGED ACCOMMODATION WUNDOWIE - 23/12/2019 TO 25/02/2020.	1	71.33	
INV 1640077125/02/2020		SYNERGY	WUNDOWIE DEPOT 23/12/2019 TO 25/02/2020.	1	420.41	
INV 8110294725/02/2020		SYNERGY	WUNDOWIE SWIMMING POOL 27/12/2019 TO 25/02/2020.	1	2,627.92	
35298	06/03/2020	WATER CORPORATION	STANDPIPE CHARGES KEANE ST BAKERS HILL. 10/12/2019 TO 12/02/2020.	1		39,848.93
INV 9007938712/02/2020		WATER CORPORATION	LOCKYER RD CLACKLINE - 07/12/2019 TO 07/02/2020.	1	14,583.55	
INV 9007891713/02/2020		WATER CORPORATION	PLAYGROUP - 10/12/2019 TO 12/02/2020.	1	423.98	

Ordinary Council Meeting Minutes
15 April 2020



Date: 01/04/2020
Time: 1:53:08PM

Shire of Northam

USER: Kathy Scholz
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007891813/02/2020		WATER CORPORATION	STANDPIPE CHARGES KEANE ST BAKERS HILL. 10/12/2019 TO 12/02/2020.	1	24,244.95	
INV 9007892513/02/2020		WATER CORPORATION	BAKERS HILL OVAL 10/12/2019 TO 12/02/2020.	1	596.45	
35299	30/03/2020	SHIRE OF BEVERLEY	EXPO HIRE ITEMS FOR 2020 CARAVAN & CAMPING SHOW- NORTHAM PORTION OF COSTS	1		253.81
INV 5812	26/02/2020	SHIRE OF BEVERLEY	EXPO HIRE ITEMS FOR 2020 CARAVAN & CAMPING SHOW- NORTHAM PORTION OF COSTS	1	253.81	
35300	30/03/2020	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		60.00
INV DEDUCT17/03/2020		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		60.00	
35301	30/03/2020	SYNERGY	STREET LIGHTS 03/02/2020-03/03/2020	1		50,715.96
INV 9812925724/02/2020		SYNERGY	BAKERS HILL REC CENTRE 20/12/2019-24/02/2020	1	1,038.36	
INV 3619900325/02/2020		SYNERGY	WUNDOWIE OVAL PUMP 23/12/2019-25/02/2020	1	983.64	
INV 1422759525/02/2020		SYNERGY	WUNDOWIE OVAL 23/12/2019-25/02/2020	1	292.24	
INV 0353464126/02/2020		SYNERGY	HOPPER PARK BAKERS HILL 24/12/2019-26/02/2020	1	180.37	
INV 9152416403/03/2020		SYNERGY	AUXILLARY LIGHTING CHARGES 03/02/2020-03/03/2020	1	134.32	
INV 1686149903/03/2020		SYNERGY	STREET LIGHTS 03/02/2020-03/03/2020	1	23,898.34	
INV 7921766205/03/2020		SYNERGY	GROUPED ELECTRICTY 05/02/2020-05/03/2020	1	22,858.13	
INV 9414532317/03/2020		SYNERGY	GRASS VALLEY FIRE SHED 14/01/2020-17/03/2020	1	470.32	
INV 3358209418/03/2020		SYNERGY	CREATE 298 19/02/2020-18/03/2020	1	860.24	
35302	30/03/2020	TELSTRA CORPORATION	MAIN MOBILE ACCOUNT 28/01/2020-27/02/2020	1		6,176.87
INV 6305302927/02/2020		TELSTRA CORPORATION	BAKERS HILL BFB FEB 2020	1	30.22	
INV 2726008928/02/2020		TELSTRA CORPORATION	MAIN MOBILE ACCOUNT 28/01/2020-27/02/2020	1	4,401.56	
INV 2726009028/02/2020		TELSTRA CORPORATION	KILLARA & ENGINEERING 28/02/2020-27/03/2020	1	105.11	
INV 2726009028/02/2020		TELSTRA CORPORATION	VEMS TRAILER & SPRINKLER SYSTEM 28/02/2020-27/03/2020	1	50.00	
INV 2726008910/03/2020		TELSTRA CORPORATION	BFB MOBILE ACCOUNT 10/03/2020-09/04/2020	1	1,589.98	

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35303	30/03/2020	WATER CORPORATION	VISITORS CENTRE AMENITIES 09/01/2020-10/03/2020	1		5,591.75
INV 9007840217/02/2020		WATER CORPORATION	STANDPIP KEANE ST GRASS VALLEY 10/12/2019-14/02/2020	1	906.72	
INV 9011154704/03/2020		WATER CORPORATION	VACANT LAND 02/01/2020-03/03/2020	1	501.16	
INV 9007906711/03/2020		WATER CORPORATION	OLD FIRE STATION 08/01/2020-10/03/2020	1	276.20	
INV 9008729811/03/2020		WATER CORPORATION	VISITORS CENTRE AMENITIES 09/01/2020-10/03/2020	1	2,499.07	
INV 9011070411/03/2020		WATER CORPORATION	SNACKBAR 01/03/2020-30/04/2020	1	216.22	
INV 9007907211/03/2020		WATER CORPORATION	WATER CHARGES FOR 185 FITZGERALD ST - POP UP SHOP 09/01/2020-10/03/2020	1	411.20	
INV 9007903911/03/2020		WATER CORPORATION	BKB 09/01/2020-10/03/2020	1	721.45	
INV 9007927524/03/2020		WATER CORPORATION	OLD QUARRY TIP 23/01/2020-23/03/2020	1	59.73	
EFT35896	05/03/2020	NANCY DAVIS	BOND REFUND FOR MENS D&RTS COMPETION AT THE TOWN HALL FOR THE LONG WEEKEND.	1		500.00
INV RR.27022927/02/2020		NANCY DAVIS	BOND REFUND FOR MENS D&RTS COMPETION AT THE TOWN HALL FOR THE LONG WEEKEND.	1	500.00	
EFT35897	05/03/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 228 Interest payment -	1		135,494.07
INV 228	05/03/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 228 Interest payment -		135,494.07	
EFT35898	06/03/2020	ABBOTTS FORGE	REPAIR BELT COVER ON FLAIL MOWER PN1518.	1		155.00
INV 0000389819/02/2020		ABBOTTS FORGE	REPAIR BELT COVER ON FLAIL MOWER PN1518.	1	155.00	
EFT35899	06/03/2020	ANDY'S PLUMBING SERVICE	NORTHAM LIBRARY. URGENT CALL OUT FOR BLOCKED TOILETS.	1		467.50
INV A.18640	17/02/2020	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING FEBRUARY 2020.	1	181.50	
INV A.18639	17/02/2020	ANDY'S PLUMBING SERVICE	NORTHAM LIBRARY. URGENT CALL OUT FOR BLOCKED TOILETS.	1	286.00	
EFT35900	06/03/2020	ATTILA JOHN MENC SHELYI	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1		1,905.73
INV FEBRUAD29/02/2020		ATTILA JOHN MENC SHELYI	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1	1,905.73	

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EFT35901	06/03/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	1		207.20
INV DEDUCT03/03/2020		AUSTRALIAN SERVICES UNION	Payroll deductions		207.20	
EFT35902	06/03/2020	AVON VALLEY CONTRACTORS	FLOAT ROLLER FROM BAKERS HILL TO BOONDINE ROAD (17/02/2020) AND RETURN TO BAKERS HILL (21/02/2020)	1		1,320.00
INV 3168	21/02/2020	AVON VALLEY CONTRACTORS	FLOAT ROLLER FROM BAKERS HILL TO BOONDINE ROAD (17/02/2020) AND RETURN TO BAKERS HILL (21/02/2020)	1	1,320.00	
EFT35903	06/03/2020	BLACKWELL PLUMBING PTY LTD	KILLARA DAY RESPITE CARE. YEARLY BACKFLOW TESTING.	1		660.00
INV INV-201907/10/2019		BLACKWELL PLUMBING PTY LTD	KILLARA DAY RESPITE CARE. YEARLY BACKFLOW TESTING.	1	660.00	
EFT35904	06/03/2020	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1		1,100.00
INV FEBRUAD29/02/2020		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1	1,100.00	
EFT35905	06/03/2020	CADD'S FASHIONS	FOLO SHIRTS FOR STAFF	1		154.00
INV 19-00009 19/12/2019		CADD'S FASHIONS	FOLO SHIRTS FOR STAFF	1	154.00	
EFT35906	06/03/2020	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1		1,905.73
INV FEBRUAD29/02/2020		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1	1,905.73	
EFT35907	06/03/2020	CDA AIR & SOLAR	NORTHAM REC CENTRE. REPLACE U/S 3.5KW DAIKIN SPLIT A/C IN THE SERVER ROOM, AS PER QUOTE	1		2,179.00
INV 0000818610/02/2020		CDA AIR & SOLAR	NORTHAM REC CENTRE. REPLACE U/S 3.5KW DAIKIN SPLIT A/C IN THE SERVER ROOM, AS PER QUOTE	1	2,179.00	
EFT35908	06/03/2020	CENTRAL MOBILE MECHANICAL REPAIRS	250HR SERVICE (ODO 4500) ON PN1502 - REGO N4174	1		8,513.29
INV 0000302923/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - REPAIR AIRLEAK ONSITE - WOOTATTING RD	1	378.40	
INV 0000303623/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	SERVICE 5250HR ON PN1314 - REGO N.002	1	1,349.21	
INV 0000303423/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	FIT NEW SHOVEL BUCKET (SUPPLIED) TO FLOCON TRUCK PN1201 - REGO N.008	1	132.00	
INV 0000303523/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	EN1608 - REGO N642 SERVICE 1250HR.	1	1,345.74	

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INV 0000303223/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	250HR SERVICE (ODO 2500) PN1706 - REGO N 001	1	1,419.33	
INV 0000303123/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	500HR SERVICE ON PN1810 - REGO N254	1	1,705.33	
INV 0000302823/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	TYRE ROLLER HAVING AIR ISSUES PLEASE RECTIFY ISSUES LABOUR ONLY - WE TO ORDER PARTS PN1502 - REGO N4174	1	364.10	
INV 0000303323/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	250HR SERVICE (ODO 4500) ON PN1502 - REGO N4174	1	1,819.18	
EFT35909	06/03/2020	CHELSEA DICKSON	REFUND OF DOG REGISTRATION REFUND AFTER STERILIZATION.	1		30.00
INV 206626	27/02/2020	CHELSEA DICKSON	REFUND OF DOG REGISTRATION REFUND AFTER STERILIZATION.	1	30.00	
EFT35910	06/03/2020	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FEBRUARY 2020	1		5,748.28
INV FEBRUAI29/02/2020		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FEBRUARY 2020	1	5,748.28	
EFT35911	06/03/2020	COCA-COLA AMATIL (AUST) PTY LTD	STOCK PURCHASES FOR NORTHAM POOL.	1		224.92
INV 2221036426/02/2020		COCA-COLA AMATIL (AUST) PTY LTD	STOCK PURCHASES FOR NORTHAM POOL.	1	224.92	
EFT35912	06/03/2020	COUNTRYWIDE GROUP	DRY CHLORINE	1		334.31
INV 28941	19/02/2020	COUNTRYWIDE GROUP	HEDGE TRIMMER - REPAIR HARDSTART AND SHARPEN.	1	147.50	
INV 29007	27/02/2020	COUNTRYWIDE GROUP	DRY CHLORINE	1	186.81	
EFT35913	06/03/2020	DAVID JAMES GALLOWAY	COUNCIL PAYMENTS FOR MONTH OF FEBRUARY 2020	1		2,105.53
INV FEBRUAI29/02/2020		DAVID JAMES GALLOWAY	COUNCIL PAYMENTS FOR MONTH OF FEBRUARY 2020	1	2,105.53	
EFT35914	06/03/2020	DDA GROUP CORPORATE COMMUNICATIONS PTY LTD T/A WAYFOUND	AUDIT OF KEY LOCATIONS AND RECOMMENDATIONS FOR PEDESTRIAN WAYFINDING SIGNAGE WITHIN THE NORTHAM CBD, DESIGN OF SIGNAGE AND CBD MAPPING AS PER QUOTE	1		8,332.50
INV 9580	16/02/2020	DDA GROUP CORPORATE COMMUNICATIONS PTY LTD T/A WAYFOUND	AUDIT OF KEY LOCATIONS AND RECOMMENDATIONS FOR PEDESTRIAN WAYFINDING SIGNAGE WITHIN THE NORTHAM CBD, DESIGN OF SIGNAGE AND CBD MAPPING AS PER QUOTE	1	8,332.50	

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EFT35915	06/03/2020	DEPARTMENT OF PLANNING, LANDS & HERITAGE	DAP- SHIRE OF NORTHAM - P20008 - LOT 701 (8) FRANKISH RD, NORTHAM REMITTANCE OF DAP APPLICATION FEE.	1		5,603.00
INV CH0503205/03/2020		DEPARTMENT OF PLANNING, LANDS & HERITAGE	DAP- SHIRE OF NORTHAM - P20008 - LOT 701 (8) FRANKISH RD, NORTHAM REMITTANCE OF DAP APPLICATION FEE.	1	5,603.00	
EFT35916	06/03/2020	DEPENDABLE LAUNDRY SOLUTIONS	CALL OUT TO KILLARA COTTAGE TO INSPECT DRYER NOT HEATING.	1		890.45
INV DI20200011/02/2020		DEPENDABLE LAUNDRY SOLUTIONS	CALL OUT TO KILLARA COTTAGE TO INSPECT DRYER NOT HEATING.	1	890.45	
EFT35917	06/03/2020	EASIFLEET	Payroll deductions	1		3,036.10
INV DEDUCT03/03/2020		EASIFLEET	Payroll deductions		1,421.55	
INV DEDUCT03/03/2020		EASIFLEET	Payroll deductions		1,614.55	
EFT35918	06/03/2020	JTAGZ PTY LTD	VARIOUS DOG TAGS.	1		235.40
INV 0001312714/02/2020		JTAGZ PTY LTD	VARIOUS DOG TAGS.	1	235.40	
EFT35919	06/03/2020	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FEBRUARY 2020	1		2,843.23
INV FEBRUAI29/02/2020		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FEBRUARY 2020	1	2,843.23	
EFT35920	06/03/2020	IUCY'S TEAROOMS	14 ROUNDS OF SANDWICHES FOR STAFF TRAINING LUNCH WEDNESDAY 5/02/2020	1		84.00
INV 2120	12/02/2020	IUCY'S TEAROOMS	14 ROUNDS OF SANDWICHES FOR STAFF TRAINING LUNCH WEDNESDAY 5/02/2020	1	84.00	
EFT35921	06/03/2020	MALINOWSKI HOLDINGS PTY LTD	RENT 174 FITZGERALD STREET, NORTHAM	1		916.66
INV 0000030628/02/2020		MALINOWSKI HOLDINGS PTY LTD	RENT 174 FITZGERALD STREET, NORTHAM	1	916.66	
EFT35922	06/03/2020	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR THE FEBRUARY 2020	1		1,905.73
INV FEBRUAI29/02/2020		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR THE FEBRUARY 2020	1	1,905.73	
EFT35923	06/03/2020	MAYDAY EARTHMOVING	EXCUVATOR HIRE PER DAY	1		220.00
INV 0007397704/02/2020		MAYDAY EARTHMOVING	EXCUVATOR HIRE PER DAY	1	220.00	

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EFT35924	06/03/2020	MEGA-FIX	GEOFABRIC BIDIM A34NF 6.0MTR X 150MTR (900 SQMTRS)	1		3,812.82
INV 80080	05/02/2020	MEGA-FIX	GEOFABRIC BIDIM A34NF 6.0MTR X 150MTR (900 SQMTRS)	1	3,812.82	
EFT35925	06/03/2020	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1		1,905.73
INV FEBRUAJ28/02/2020		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEBRUARY 2020	1	1,905.73	
EFT35926	06/03/2020	MORRIS PEST AND WEED CONTROL	RAILWAY MUSEUM. SPRAY ALL INTERNAL ROOMS FOR SPIDERS ESPECIALLY AROUND ALARM SENSORS.	1		827.50
INV INV-035318/02/2020		MORRIS PEST AND WEED CONTROL	RAILWAY MUSEUM. SPRAY ALL INTERNAL ROOMS FOR SPIDERS ESPECIALLY AROUND ALARM SENSORS.	1	580.00	
INV INV-033118/02/2020		MORRIS PEST AND WEED CONTROL	APPLY INSECTICIDES TO HENRY STREET OVAL AS SUPPLIED BY SHIRE OF NORTHAM.	1	247.50	
EFT35927	06/03/2020	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT	1		417.67
INV 9188666005/02/2020		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT	1	417.67	
EFT35928	06/03/2020	NORTHAM BETTA ELECTRICAL	HISENCE 120L KILLARA STAFF ROOM FRIDGE	1		228.00
INV 2001000927/02/2020		NORTHAM BETTA ELECTRICAL	HISENCE 120L KILLARA STAFF ROOM FRIDGE	1	228.00	
EFT35929	06/03/2020	NORTHAM DISTRICT STATE EMERGENCY SERVICE	REIMBURSEMENT UNIT FOR STORAGE TUBS.	1		100.00
INV BR18022418/02/2020		NORTHAM DISTRICT STATE EMERGENCY SERVICE	REIMBURSEMENT UNIT FOR STORAGE TUBS.	1	100.00	
EFT35930	06/03/2020	CASIS OUTDOOR STRUCTURES	NORTHAM AQUATIC CENTRE. SUPPLY NEW EXIT GATES AS PER QUOTE QU0562	1		5,544.00
INV INV-049325/02/2020		CASIS OUTDOOR STRUCTURES	NORTHAM AQUATIC CENTRE. SUPPLY AND INSTALL 2 X CAGES OVER RPZ VALVES AND MAIN WATER METER AS PER QU0561	1	1,804.00	
INV INV-049225/02/2020		CASIS OUTDOOR STRUCTURES	NORTHAM AQUATIC CENTRE. SUPPLY NEW EXIT GATES AS PER QUOTE QU0562	1	2,948.00	
INV INV-049025/02/2020		CASIS OUTDOOR STRUCTURES	DISPOSE OF EXISTING KERB. FORM AND POUR 4M X 5M APRON	1	792.00	
EFT35931	06/03/2020	FARRY & WHYTE ARCHITECTS	CONSULTING AND DESIGN SERVICES FOR THE REDESIGN OF THE LAYOUT OF THE NORTHAM LIBRARY	1		2,805.00

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INV NLR28-2	28/02/2020	FARRY & WHYTE ARCHITECTS	CONSULTING AND DESIGN SERVICES FOR THE REDESIGN OF THE LAYOUT OF THE NORTHAM LIBRARY	1	2,805.00	
EFT35932	06/03/2020	REDMAC FAMILY TRUST ATF REDMAC WA PTY LTD T/A INKOSI DESIGN	JUBILEE OVAL. SUPPLY DESIGN AND SCOPE OF WORKS FOR DISTRIBUTION BOARD REPLACEMENT, DUE TO COMPLIANCE ISSUES, AS PER QUOTE.	1		2,475.00
INV 2020.859	14/02/2020	REDMAC FAMILY TRUST ATF REDMAC WA PTY LTD T/A INKOSI DESIGN	JUBILEE OVAL. SUPPLY DESIGN AND SCOPE OF WORKS FOR DISTRIBUTION BOARD REPLACEMENT, DUE TO COMPLIANCE ISSUES, AS PER QUOTE.	1	2,475.00	
EFT35933	06/03/2020	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FEBRUARY 2020	1		1,905.73
INV FEBRUAI29	02/2020	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FEBRUARY 2020	1	1,905.73	
EFT35934	06/03/2020	ROYAL LIFE SAVING SOCIETY WA	CODE OF PRACTICE SAFETY ASSESSMENT REPORT - NEW NORTHAM AQUATIC FACILITY.	1		181.50
INV 110993	10/02/2020	ROYAL LIFE SAVING SOCIETY WA	CODE OF PRACTICE SAFETY ASSESSMENT REPORT - NEW NORTHAM AQUATIC FACILITY.	1	181.50	
EFT35935	06/03/2020	STEPHEN CARRICK ARCHITECTS	HERITAGE ADVICE FOR THE PROPOSED LED SIGNAGE AT 125 FITZGERALD STREET NORTHAM REVIEW OF THE DOCUMENTATION, INSPECTION AND PREPARATION OF THE ADVICE	1		660.00
INV SCA146216	12/2019	STEPHEN CARRICK ARCHITECTS	HERITAGE ADVICE FOR THE PROPOSED LED SIGNAGE AT 125 FITZGERALD STREET NORTHAM REVIEW OF THE DOCUMENTATION, INSPECTION AND PREPARATION OF THE ADVICE	1	660.00	
EFT35936	06/03/2020	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FEBRUARY 2020	1		1,944.21
INV FEBRUAI29	02/2020	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FEBRUARY 2020	1	1,944.21	
EFT35937	06/03/2020	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FEBRUARY 2020	1		2,157.33
INV FEBRUAI29	02/2020	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FEBRUARY 2020	1	2,157.33	
EFT35938	06/03/2020	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS -	1		200.00
INV 61	27/02/2020	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS -	1	200.00	
EFT35939	06/03/2020	VALLEY FORD	45000 SERVICE OF PN1704 - REGO N.4030 - CHADD HUNT	1		520.00

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INV 1407505	05/02/2020	VALLEY FORD	45000 SERVICE OF PN1704 - REGO N.4030 - CHADD HUNT	1	520.00	
EFT35940	06/03/2020	WA CONTRACT RANGER SERVICES	PROVISION OF DAILY RELIEF RANGER SERVICES, 3 DAYS P/W FOR 24/02/20 TO 29/02/20.	1		3,426.50
INV 02568	24/02/2020	WA CONTRACT RANGER SERVICES	FOUND DUTIES (WEEKLY) - FEBRUARY	1	1,424.50	
INV 02581	04/03/2020	WA CONTRACT RANGER SERVICES	PROVISION OF DAILY RELIEF RANGER SERVICES, 3 DAYS P/W FOR 24/02/20 TO 29/02/20.	1	1,782.00	
INV 02582	04/03/2020	WA CONTRACT RANGER SERVICES	CAT MANAGEMENT EXPENSE - FEBRUARY	1	220.00	
EFT35941	06/03/2020	ZENIEN	DEPOT - MOUNTING OF RACK/DATA CABLING	1		4,013.52
INV I7318	03/03/2020	ZENIEN	DIAGNOSE & RECTIFY FAULTS IN PSP WIRELESS SYSTEM	1	1,514.70	
INV I7317	03/03/2020	ZENIEN	DEPOT - MOUNTING OF RACK/DATA CABLING	1	1,757.80	
INV I7319	03/03/2020	ZENIEN	REPAIRS TO CCTV CAMERAS - MALL PTZ & PEEL ST WEST	1	741.02	
EFT35942	12/03/2020	ABBOTTS FORGE	SUSPENSION BRIDGE REPAIR BROKEN POSTS AND STRENGTHEN WITH BRACING AS PER QUOTE 3899.	1		950.00
INV 0000389926/02/2020		ABBOTTS FORGE	SUSPENSION BRIDGE REPAIR BROKEN POSTS AND STRENGTHEN WITH BRACING AS PER QUOTE 3899.	1	950.00	
EFT35943	12/03/2020	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT TO SUPPORT KERB CONTRACTOR ON ZAMIA TERRACE WUNDOWIE 13/02/20.	1		2,202.20
INV 0013339413/02/2020		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT FOR 2 X TC'S X 8HOURS FOR SPENCER BROOK ROAD NEAR MURESK INTERSECTION TO SUPPORT ROAD LINE MARKING CONTRACTOR OVER THE CULVERT	1	400.40	
INV 0013344414/02/2020		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT TO SUPPORT KERB CONTRACTOR ON ZAMIA TERRACE WUNDOWIE 13/02/20.	1	1,101.10	
INV 0013352918/02/2020		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT TO SUPPORT KERB CONTRACTOR ON ZAMIA TERRACE WUNDOWIE	1	700.70	
EFT35944	12/03/2020	AG IMPLEMENTS NORTHAM PTY LTD	MOWER BLADES FOR JOHN DEERE Z-TRACK MOWER.	1		120.00
INV 386804	10/01/2020	AG IMPLEMENTS NORTHAM PTY LTD	MOWER BLADES FOR JOHN DEERE Z-TRACK MOWER.	1	120.00	
EFT35945	12/03/2020	ANDY'S PLUMBING SERVICE	NORTHAM SWIMMING POOL EMERGENCY CALL OUT FOR TOILET CISTERN RUNNING AND BLOCKED TOILETS.	1		324.50

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INV A18643	20/02/2020	ANDY'S PLUMBING SERVICE	NORTHAM SWIMMING POOL. EMERGENCY CALL OUT FOR TOILET CISTERN RUNNING AND BLOCKED TOILETS.	1	324.50	
EFT35946	12/03/2020	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 03/03/20.	1		66,939.00
INV PAYG 03/03/2020	03/03/2020	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 03/03/20.	1	66,939.00	
EFT35947	12/03/2020	AUTOPRO NORTHAM	TIE DOWN STRAPS, BATTERY & EYE BOLTS.	1		502.66
INV 826600	11/02/2020	AUTOPRO NORTHAM	HOSE CLIPS	1	4.37	
INV 827836	19/02/2020	AUTOPRO NORTHAM	BEACON ROTATING 12/24V AMBER MAGNETIC BASE NARVA	1	142.77	
INV 829058	27/02/2020	AUTOPRO NORTHAM	PARTS FOR VEHICLES.	1	136.34	
INV 830023	05/03/2020	AUTOPRO NORTHAM	TIE DOWN STRAPS, BATTERY & EYE BOLTS.	1	281.11	
INV 830366	06/03/2020	AUTOPRO NORTHAM	FN0005 - BATTERY	1	-192.82	
INV 830365	06/03/2020	AUTOPRO NORTHAM	FN0005 - BATTERY	1	130.89	
EFT35948	12/03/2020	AVON PAPER SHRED	EMPTYING OF ADMIN SHREDDER BIN	1		70.00
INV 1635	06/03/2020	AVON PAPER SHRED	EMPTYING OF ADMIN SHREDDER BIN	1	70.00	
EFT35949	12/03/2020	AVON VALLEY PLANT & EQUIPMENT PTY LTD	REMOVE 60M OF STEEL FENCE AND DISPOSE. CUT AND FILL APPROX 80T. DIG OUT AND CART AWAY APPROX 450T OF DIRT AS PER QUOTE 1131	1		4,180.00
INV IV10498	05/02/2020	AVON VALLEY PLANT & EQUIPMENT PTY LTD	REMOVE 60M OF STEEL FENCE AND DISPOSE. CUT AND FILL APPROX 80T. DIG OUT AND CART AWAY APPROX 450T OF DIRT AS PER QUOTE 1131	1	4,180.00	
EFT35950	12/03/2020	AVON WASTE	MANAGEMENT OF THE OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FEBRUARY 2020.	1		85,582.60
INV 0003797828/02/2020	02/2020	AVON WASTE	MANAGEMENT OF THE OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FEBRUARY 2020.	1	46,734.38	
INV 37950	28/02/2020	AVON WASTE	RUBBISH COLLECTION FOR FORTNIGHT 28/02/2020.	1	38,848.22	
EFT35951	12/03/2020	BLACKWELL PLUMBING PTY LTD	KILLARA COTTAGE 1. REPLACE U/S HWS AS PER QUOTE 2521.	1		3,356.30
INV INV-203330/10/2019	10/2019	BLACKWELL PLUMBING PTY LTD	BERNARD PARK PLAY GROUP. HOT WATER TAP LEAKING PLEASE REPAIR AND SERVICE ALL TAPS.	1	116.40	

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INV INV-208720/02/2020		BLACKWELL PLUMBING PTY LTD	VISITORS CENTRE. UNBLOCK STAFF TOILET.	1	115.50	
INV INV-208720/02/2020		BLACKWELL PLUMBING PTY LTD	KILLARA COTTAGE 1. REPLACE U/S HWS AS PER QUOTE 2521.	1	3,085.90	
INV INV-209227/02/2020		BLACKWELL PLUMBING PTY LTD	REPAIR TO TAP IN FEMALE TOILET NEAR HOSPITALITY ROOM	1	38.50	
EFT35952	12/03/2020	BOQ ASSET FINANCE & LEASING PTY LTD	LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE/COMMUNITY DEVELOPMENT TEAM	1		145.56
INV 855113	12/02/2020	BOQ ASSET FINANCE & LEASING PTY LTD	LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE/COMMUNITY DEVELOPMENT TEAM	1	145.56	
EFT35953	12/03/2020	CDA AIR & SOLAR	TOWN AND LESSER HALL. REPLACE PARTS TO AIR CONDITIONERS AS PER QUOTE 8842.	1		524.25
INV 0000884226/02/2020		CDA AIR & SOLAR	TOWN AND LESSER HALL. REPLACE PARTS TO AIR CONDITIONERS AS PER QUOTE 8842.	1	524.25	
EFT35954	12/03/2020	CORE BUSINESS AUSTRALIA	VARIATION #1 TO THE CONSULTANCY SERVICES FOR THE COMPLETE PROJECT MANAGEMENT FOR THE REINSTATEMENT REPAIRS TO FLOOD DAMAGE INFRASTRUCTURE ON VARIOUS ROADS AGRN 822 C.201819-06	1		14,265.70
INV INV-100728/02/2020		CORE BUSINESS AUSTRALIA	VARIATION #1 TO THE CONSULTANCY SERVICES FOR THE COMPLETE PROJECT MANAGEMENT FOR THE REINSTATEMENT REPAIRS TO FLOOD DAMAGE INFRASTRUCTURE ON VARIOUS ROADS AGRN 822 C.201819-06	1	14,265.70	
EFT35955	12/03/2020	COUNTRY COMFORTSTYLE NORTHAM	FURNITURE FOR LIBRARY.	1		2,283.00
INV 9230	04/02/2020	COUNTRY COMFORTSTYLE NORTHAM	FURNITURE FOR LIBRARY.	1	969.00	
INV 9328	17/02/2020	COUNTRY COMFORTSTYLE NORTHAM	FURNITURE FOR LIBRARY	1	485.00	
INV 9412	29/02/2020	COUNTRY COMFORTSTYLE NORTHAM	CHILDREN'S LOUNGE NORTHAM LIBRARY - LOVINA SWIVEL CHAIR, BLACK DURALUX	1	829.00	
EFT35956	12/03/2020	COUNTRY COPIERS NORTHAM	STATIONERY FOR LIBRARY.	1		498.60
INV 43038	30/11/2019	COUNTRY COPIERS NORTHAM	STATIONERY FOR LIBRARY.	1	245.30	
INV 48038	30/11/2019	COUNTRY COPIERS NORTHAM	STATIONERY FOR VISITORS CENTRE	1	93.55	
INV 43038	30/11/2019	COUNTRY COPIERS NORTHAM	STATIONERY FOR REC CENTRE.	1	159.75	

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EFT35957	12/03/2020	COVS PARTS PTY LTD	GREASE GUNS	1		234.58
INV 1690071017/02/2020		COVS PARTS PTY LTD	JERRY CANS & FUNNELS	1	36.83	
INV 1690071726/02/2020		COVS PARTS PTY LTD	GREASE GUNS	1	144.29	
INV 1690071828/02/2020		COVS PARTS PTY LTD	OVERSIZE STICKER 1020mm x 250mm	1	53.46	
EFT35958	12/03/2020	CROSSLAND & HARDY PTY LTD	OLD QUARRY ROAD SURVEY AS PER QUOTE 2020-032 REHABILITATION FOR COMPLETED LANDFILL AREAS 2020	1		2,268.75
INV 0001440310/03/2020		CROSSLAND & HARDY PTY LTD	OLD QUARRY ROAD SURVEY AS PER QUOTE 2020-032 REHABILITATION FOR COMPLETED LANDFILL AREAS 2020	1	2,268.75	
EFT35959	12/03/2020	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	OLD NORTHAM POOL. CALL OUT FOR ALARM SERVICING.	1		240.00
INV 118112	12/02/2020	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	OLD NORTHAM POOL. CALL OUT FOR ALARM SERVICING.	1	240.00	
EFT35960	12/03/2020	DMC CLEANING	CLEANING OF VARIOUS PROPERTIES 01/02/20 TO 28/02/20.	1		4,490.57
INV SON030	24/02/2020	DMC CLEANING	CLEANING OF VARIOUS PROPERTIES 01/02/20 TO 28/02/20.	1	4,490.57	
EFT35961	12/03/2020	DRACO AIR PTY LTD	KILLARA COTTAGE. ATTEND SITE AND CHECK ON AIR CONDITIONER AS NOT WORKING PROPERLY.	1		132.00
INV DA-126520/02/2020		DRACO AIR PTY LTD	KILLARA COTTAGE. ATTEND SITE AND CHECK ON AIR CONDITIONER AS NOT WORKING PROPERLY.	1	132.00	
EFT35962	12/03/2020	E FIRE & SAFETY	KILLARA. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM 01/02/20 TO 29/02/20	1		1,261.70
INV 517668	26/02/2020	E FIRE & SAFETY	REPLACEMENT FIRE EXTINGUISHERS - NORTHAM REC CENTRE X 2	1	330.00	
INV 517437	27/02/2020	E FIRE & SAFETY	SEK CO2 EXTINGUISHER AND 4.5 ABE EXTINGUISHER TOWN HALL. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM 01/02/20 TO 29/02/20.	1	162.80	
INV 517436	27/02/2020	E FIRE & SAFETY	KILLARA. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM 01/02/20 TO 29/02/20.	1	532.40	
INV 517622	29/02/2020	E FIRE & SAFETY	NORTHAM REC CENTRE. FIRE DETECTION SYSTEM MONTHLY SERVICING FROM 01/02/2020 TO 29/02/2020.	1	236.50	

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EFT35963	12/03/2020	ELDERS LIMITED	ECO EMERALD FERTILISER	1		2,662.00
INV INV AX506/11/2019		ELDERS LIMITED	ECO EMERALD FERTILISER	1	2,662.00	
EFT35964	12/03/2020	EQUIFAX AUSTRALASIA WORKFORCE SOLUTIONS PTY LTD	AUSTRALIAN CRIMINAL HISTORY CHECK FOR BFB VOLUNTEERS -	1		41.69
INV 1455898729/02/2020		EQUIFAX AUSTRALASIA WORKFORCE SOLUTIONS PTY LTD	AUSTRALIAN CRIMINAL HISTORY CHECK FOR BFB VOLUNTEERS -	1	41.69	
EFT35965	12/03/2020	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	TYRE DEFLATOR KIT, 4 X PACK - FOR BAKERS HILL, INKPEN, WUNDOWIE & CLACKLINE LIGHT TANKERS	1		1,620.48
INV 4217401 20/02/2020		FIRE RESCUE SAFETY AUSTRALIA PTY LTD	TYRE DEFLATOR KIT, 4 X PACK - FOR BAKERS HILL, INKPEN, WUNDOWIE & CLACKLINE LIGHT TANKERS	1	1,620.48	
EFT35966	12/03/2020	FRAMESWEST	LOCKABLE SHROUD FOR STANDPIPES	1		730.50
INV 0001905519/02/2020		FRAMESWEST	REPLACEMENT FRONT RECOVERY PINS FOR FIRE APPLIANCES	1	120.00	
INV 0001907721/02/2020		FRAMESWEST	LOCKABLE SHROUD FOR STANDPIPES	1	610.50	
EFT35967	12/03/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE EQUIPMENT FOR FIRE BRIGADES.	1		1,245.43
INV 67095 05/03/2020		FRONTLINE FIRE & RESCUE EQUIPMENT	PPE EQUIPMENT FOR FIRE BRIGADES.	1	1,245.43	
EFT35968	12/03/2020	GEOFABRICS AUSTRALASIA PTY LTD	MACCAFERRI GALMAC+POLMER COATED 6X2X0.17 RENO MATTRESSES	1		16,115.00
INV CD2020118/02/2020		GEOFABRICS AUSTRALASIA PTY LTD	MACCAFERRI GALMAC+POLMER COATED 6X2X0.17 RENO MATTRESSES	1	16,115.00	
EFT35969	12/03/2020	GRAFTON ELECTRICS	OLD QUARRY ROAD POUND. CHECK/REPORT ON OLD FOUND ELECTRICS. POWER KEEPS TRIPPING EVEN WHEN OTHER APPLIANCES TURNED OFF.	1		845.90
INV 6663 14/02/2020		GRAFTON ELECTRICS	NORTHAM DEPOT. RCD TESTING AND RECORDING FOR COMPLIANCE.	1	286.00	
INV 6694 26/02/2020		GRAFTON ELECTRICS	NORTHAM POOL. REPAIR ROLLER SHUTTER TO CANTEEN.	1	198.00	
INV 6695 26/02/2020		GRAFTON ELECTRICS	OLD QUARRY ROAD POUND. CHECK/REPORT ON OLD FOUND ELECTRICS. POWER KEEPS TRIPPING EVEN WHEN OTHER APPLIANCES TURNED OFF.	1	361.90	
EFT35970	12/03/2020	GROVE WESLEY DESIGN ART	STOCK PURCHASES FOR LIBRARY	1		731.50

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INV 5893	17/02/2020	GROVE WESLEY DESIGN ART	STOCK PURCHASES FOR LIBRARY	1	731.50	
EFT35971	12/03/2020	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/07/2019 TO 30/06/2020 X 2 BOTTLES	1		742.60
INV 6220870	29/02/2020	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/07/2019 TO 30/06/2020 X 2 BOTTLES	1	742.60	
EFT35972	12/03/2020	JIM MCKENZIE PTY LTD	CRANE HIRE	1		308.00
INV K210	28/02/2020	JIM MCKENZIE PTY LTD	CRANE HIRE	1	308.00	
EFT35973	12/03/2020	KERFAB INDUSTRIES	MANUFACTURE EXCAVATOR SIEVE BUCKET TO FIT KOMATSU PC45 QUICK HITCH DETAILS TO BE CONFIRMED BY GLEN McPHERSON/ SANTO LEOTTA QUOTE # 52725	1		3,679.50
INV 58240	18/02/2020	KERFAB INDUSTRIES	MANUFACTURE EXCAVATOR SIEVE BUCKET TO FIT KOMATSU PC45 QUICK HITCH DETAILS TO BE CONFIRMED BY GLEN McPHERSON/ SANTO LEOTTA QUOTE # 52725	1	3,679.50	
EFT35974	12/03/2020	LANDGATE	SLIP SUBSCRIPTION- SMALL FOR USE WITH INTRAMAPS AND SYNERGY	1		2,318.00
INV 6633762012/02/2020		LANDGATE	SLIP SUBSCRIPTION- SMALL FOR USE WITH INTRAMAPS AND SYNERGY	1	2,318.00	
EFT35975	12/03/2020	MATRIX PRODUCTIONS AUSTRALIA PTY LTD	SKYDANCER, 2M POLE AND 450MM FAN	1		115.50
INV 37079	29/02/2020	MATRIX PRODUCTIONS AUSTRALIA PTY LTD	SKYDANCER, 2M POLE AND 450MM FAN	1	115.50	
EFT35976	12/03/2020	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWNROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12	1		3,762.00
INV N2319	09/09/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWNROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12	1	3,762.00	
EFT35977	12/03/2020	MOORE STEPHENS (WA) PTY LTD	FRINGE BENEFITS TAX WORKSHOP - JENNIFER GRANT	1		660.00

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INV 848	04/02/2020	MOORE STEPHENS (WA) PTY LTD	FRINGE BENEFITS TAX WORKSHOP - JENNIFER GRANT	1	660.00	
EFT35978	12/03/2020	MR NATURALLY CLEAN	NORTHAM SWIMMING POOL. CLEANING FROM 24/01/2020 TILL 28/02/2020.	1		2,200.00
INV INV-190626/02/2020	12/03/2020	MR NATURALLY CLEAN	NORTHAM SWIMMING POOL. CLEANING FROM 24/01/2020 TILL 28/02/2020.	1	2,200.00	
EFT35979	12/03/2020	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT	1		846.62
INV 9189327415/02/2020	12/03/2020	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT	1	846.62	
EFT35980	12/03/2020	NORTHAM BETTA ELECTRICAL	CHIQ 242L FRIDGE FOR LIBRARY	1		449.00
INV 2001000705/12/2019	12/03/2020	NORTHAM BETTA ELECTRICAL	CHIQ 242L FRIDGE FOR LIBRARY	1	449.00	
EFT35981	12/03/2020	NORTHAM COURIER SERVICE	HCKUP COMPUTER	1		38.50
INV 2364	01/02/2020	NORTHAM COURIER SERVICE	HCKUP COMPUTER	1	38.50	
EFT35982	12/03/2020	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL FOR LACHLAN KICKET	1		473.00
INV 121783	11/02/2020	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL FOR LACHLAN KICKET	1	236.50	
INV 122743	26/02/2020	NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL ANNE BUDARICK	1	236.50	
EFT35983	12/03/2020	NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS - FEBRUARY	1		153.50
INV 0000265426/02/2020	12/03/2020	NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS - FEBRUARY	1	16.50	
INV 0000265527/02/2020	12/03/2020	NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS - FEBRUARY	1	46.50	
INV 0000266328/02/2020	12/03/2020	NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS - FEBRUARY	1	16.50	
INV 0000266403/03/2020	12/03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	16.50	
INV 0000266504/03/2020	12/03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	24.00	
INV 0000266605/03/2020	12/03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	17.00	

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INV 0000266706/03/2020		NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	16.50	
EFT35984	12/03/2020	NORTHAM HOLDEN	FN1707 - REGO N11120 110KM SERVICE	1		393.66
INV 127646	27/02/2020	NORTHAM HOLDEN	FN1707 - REGO N11120 110KM SERVICE	1	393.66	
EFT35985	12/03/2020	NORTHAM MAZDA	FN1407 - MAZDA - INVESTIGATE ENGINE REOCCURRING LIGHT ISSUE	1		200.00
INV 127546	19/02/2020	NORTHAM MAZDA	FN1407 - MAZDA - INVESTIGATE ENGINE REOCCURRING LIGHT ISSUE	1	200.00	
EFT35987	12/03/2020	NORTHAM TYREPOWER	BAKERS HILL LT - 4 X BRIDGESTONE D661 TYRES, 235/85R16 + TUBE AND FITTING	1		1,740.00
INV 131905	12/02/2020	NORTHAM TYREPOWER	BAKERS HILL LT - 4 X BRIDGESTONE D661 TYRES, 235/85R16 + TUBE AND FITTING	1	1,740.00	
EFT35988	12/03/2020	CASIS OUTDOOR STRUCTURES	OLD RAILWAY MUSEUM. INSTALL 2 X EMERGENCY EXIT GATES AND REWIRE 110M OF SECURITY FENCING, AS PER QUOTE.	1		17,157.80
INV INV-048610/02/2020		CASIS OUTDOOR STRUCTURES	GREGORY STREET LID LIFT AND INSTALL OF CONCRETE PATH (NCS 11183 & ICS7430) AS PER ATTACHED QUOTE QU-0557	1	3,102.00	
INV INV-049525/02/2020		CASIS OUTDOOR STRUCTURES	SUPPLY & LAY CONCRETE TO DUGOUTS ON HENRY STREET OVAL.	1	957.00	
INV INV-049125/02/2020		CASIS OUTDOOR STRUCTURES	OLD RAILWAY MUSEUM. INSTALL 2 X EMERGENCY EXIT GATES AND REWIRE 110M OF SECURITY FENCING, AS PER QUOTE.	1	13,098.80	
EFT35989	12/03/2020	OXTER SERVICES	BURIAL DATE 4.3.3030 NEW GRAVE FOR THE BURIAL OF CLARA JUNE MARTIN	1		1,652.95
INV 22359	14/02/2020	OXTER SERVICES	CEMETERY TOILETS. SUPPLY 3 X CARTONS OF TOILET ROLLS, 1 X BOTTLE OF PIE AWAY AND 1 X BOX GLOVES.	1	186.82	
INV 22392	24/02/2020	OXTER SERVICES	ADMIN BUILDING. SUPPLY 2 X CARTONS OF ULTRA SLIM HAND TOWEL AND 1 X CARTON OF 80L BIN BAGS.	1	158.92	
INV 22391	24/02/2020	OXTER SERVICES	BERNARD PARK TOILETS. SUPPLY 3 X CARTONS OF TOILET PAPER.	1	125.24	
INV 22412	28/02/2020	OXTER SERVICES	CLACKLINE TOILETS. SUPPLY 3 X BOXES OF TOILET PAPER, 1 X BOX GLOVES.	1	114.97	
INV 22440	05/03/2020	OXTER SERVICES	BURIAL DATE 4.3.3030 NEW GRAVE FOR THE BURIAL OF CLARA JUNE MARTIN	1	1,067.00	

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EFT35990	12/03/2020	PERMATHENE PTY LTD	MEIHOTECH C RINGS STAINLESS STEEL (1600/BOX)	1		2,262.50
INV 0001254707/02/2020		PERMATHENE PTY LTD	MEIHOTECH C RINGS STAINLESS STEEL (1600/BOX)	1	2,262.50	
EFT35991	12/03/2020	FOOL ROBOTICS PERTH	PART TO REPAIR WUNDOWIE POOL VACUUM - POWER SUPPLY DYNAMIC	1		200.85
INV 20-00000-04/03/2020		FOOL ROBOTICS PERTH	PART TO REPAIR WUNDOWIE POOL VACUUM - POWER SUPPLY DYNAMIC	1	200.85	
EFT35992	12/03/2020	PRESTIGE ALARMS	ADMIN BUILDING 4 X QUARTERLY MONITORING CHARGES FOR 2019/20.	1		172.00
INV 0001292911/02/2020		PRESTIGE ALARMS	ADMIN BUILDING 4 X QUARTERLY MONITORING CHARGES FOR 2019/20.	1	172.00	
EFT35993	12/03/2020	ERIMARIES OF WA PTY LTD	SPRINKLER - PERINA PARK	1		140.12
INV 4099142514/02/2020		ERIMARIES OF WA PTY LTD	SPRINKLER - PERINA PARK	1	140.12	
EFT35994	12/03/2020	PROFESSIONAL LOCKSERVICE	REC CENTRE. INSTALL NEW PANIC BAR, RE-PIN PADLOCKS AND SUPPLY 15 KEYS AS PER QUOTE.	1		1,447.93
INV 0010470827/02/2020		PROFESSIONAL LOCKSERVICE	REC CENTRE. INSTALL NEW PANIC BAR, RE-PIN PADLOCKS AND SUPPLY 15 KEYS AS PER QUOTE.	1	1,447.93	
EFT35995	12/03/2020	RED DOT STORES	RUG FOR SWAN ROOM AT LIBRARY	1		123.99
INV 4467287404/02/2020		RED DOT STORES	A3 PICTURE FRAMES FOR CHILDREN'S LIBRARY PICTURES	1	54.00	
INV 4468395706/02/2020		RED DOT STORES	RUG FOR SWAN ROOM AT LIBRARY	1	69.99	
EFT35996	12/03/2020	SLATER-GARTRELL SPORTS	BLACK LINE MARKING PAINT PER 10 LITRE	1		246.40
INV SG38002/18/11/2019		SLATER-GARTRELL SPORTS	BLACK LINE MARKING PAINT PER 10 LITRE	1	246.40	
EFT35997	12/03/2020	SLAV'S CLEANING SERVICE	CREATE 298 TOP STORY. MONTHLY CLEANING CONTRACT FROM FEBRUARY 2020.	1		528.00
INV 93	26/02/2020	SLAV'S CLEANING SERVICE	CREATE 298 TOP STORY. MONTHLY CLEANING CONTRACT FROM FEBRUARY 2020.	1	528.00	
EFT35998	12/03/2020	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWN'S 2019/20 - SHIRE PRESIDENT INTERVIEWS	1		88.00
INV 7099353129/02/2020		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWN'S 2019/20 - SHIRE PRESIDENT INTERVIEWS	1	88.00	

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EFT35999	12/03/2020	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	2020 AUSTRALIA DAY	1		211.75
INV CYINV0017/02/2020		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	2020 AUSTRALIA DAY	1	211.75	
EFT36000	12/03/2020	STEWART & HEATON CLOTHING CO.PTY LTD	EPE FOR FIRE BRIGADES.	1		5,614.92
INV SIN-316317/02/2020		STEWART & HEATON CLOTHING CO.PTY LTD	EPE FOR FIRE BRIGADES.	1	1,727.63	
INV SIN-316317/02/2020		STEWART & HEATON CLOTHING CO.PTY LTD	EPE FOR FIRE BRIGADES.	1	1,132.12	
INV SIN-316518/02/2020		STEWART & HEATON CLOTHING CO.PTY LTD	EPE FOR FIRE BRIGADES.	1	2,755.17	
EFT36001	12/03/2020	THE PAPER COMPANY OF AUSTRALIA	x 100 REAMS OF PHOTOCOPY PAPER	1		500.50
INV 0004593803/03/2020		THE PAPER COMPANY OF AUSTRALIA	x 100 REAMS OF PHOTOCOPY PAPER	1	500.50	
EFT36002	12/03/2020	THE PRINT SHOP BUNBURY	CBD ACTIVATION - EASTER EGG STICKERS A5 DIE CUT VINYL STICKERS PER QUOTE 46427 KISS-CUT TO DIE LINE LONG-LIFE POLYMERIC VINYL	1		517.00
INV 1234341	24/02/2020	THE PRINT SHOP BUNBURY	CBD ACTIVATION - EASTER EGG STICKERS A5 DIE CUT VINYL STICKERS PER QUOTE 46427 KISS-CUT TO DIE LINE LONG-LIFE POLYMERIC VINYL	1	308.00	
INV 1234339	24/02/2020	THE PRINT SHOP BUNBURY	CBD ACTIVATION - EASTER EGG STICKERS A4 DIE CUT VINYL STICKERS PER QUOTE 46427 KISS-CUT TO DIE LINE LONG-LIFE POLYMERIC VINYL	1	209.00	
EFT36003	12/03/2020	VALLEY FORD	EN1704 - REGO N.4030 RE-ADJUST HAND BREAK	1		167.59
INV 1407866	25/02/2020	VALLEY FORD	EN1704 - REGO N.4030 RE-ADJUST HAND BREAK	1	167.59	
EFT36004	12/03/2020	VERLINDEN'S ELECTRICAL SERVICE (WA)	REC CENTRE. TEST AND TAG ROBOTIC CLEANERS X 2 AND REMOVE EXIT SIGNS FOR COMPLIANCE.	1		250.25
INV 90785	30/01/2020	VERLINDEN'S ELECTRICAL SERVICE (WA)	REC CENTRE. TEST AND TAG ROBOTIC CLEANERS X 2 AND REMOVE EXIT SIGNS FOR COMPLIANCE.	1	250.25	

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EFT36005	12/03/2020	VINCELEC	REPLACE BROKEN POWER POINT IN ROOM 2, REATTACH LOOSE POWER POINT AND REPLACE 2 LAMPS IN OFFICE IN COTTAGE	1		183.22
INV IV95	25/02/2020	VINCELEC	REPLACE BROKEN POWER POINT IN ROOM 2, REATTACH LOOSE POWER POINT AND REPLACE 2 LAMPS IN OFFICE IN COTTAGE	1	183.22	
EFT36006	12/03/2020	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE SUBSCRIPTIONS FEBRUARY 2020.	1		406.81
INV SN0001731/01/2020	12/03/2020	WARRICKS NEWSAGENCY	KILLARA - NEWSPAPER JANUARY 2020.	1	42.10	
INV SN0001731/01/2020	12/03/2020	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE SUBSCRIPTIONS JULY 2019 - JUNE 2020	1	117.09	
INV SN0001729/02/2020	12/03/2020	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE SUBSCRIPTIONS FEBRUARY 2020.	1	167.12	
INV SN0000629/02/2020	12/03/2020	WARRICKS NEWSAGENCY	ADMIN - THE WEST AUSTRALIAN FEBRUARY 2020.	1	80.50	
EFT36007	12/03/2020	WEST OZ WILDLIFE	WILDLIFE DISPLAY, NORTHAM LIBRARY, 5 MARCH	1		456.50
INV 2147	18/02/2020	WEST OZ WILDLIFE	WILDLIFE DISPLAY, NORTHAM LIBRARY, 5 MARCH	1	456.50	
EFT36008	12/03/2020	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SERVICE OF WUNDOWIE LT - 1DZ1553.	1		833.00
INV INV-989506/11/2019	12/03/2020	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND SITE, CHECK VMB TRAILER AS DISPLAY NOT WORKING PN1615	1	326.50	
INV INV-993908/11/2019	12/03/2020	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SERVICE OF WUNDOWIE LT - 1DZ1553.	1	506.50	
EFT36009	12/03/2020	WOLFCOM AUSTRALIA PTY LTD	BLACK SLASH RESISTANT LOAD BEARING VEST SKU: BWT0023 - LARGE	1		275.00
INV 3044	05/03/2020	WOLFCOM AUSTRALIA PTY LTD	BLACK SLASH RESISTANT LOAD BEARING VEST SKU: BWT0023 - LARGE	1	275.00	
EFT36010	12/03/2020	WUNDOWIE PRODUCE & HARDWARE	30M GARDEN HOSE	1		353.96
INV INV-006801/03/2020	12/03/2020	WUNDOWIE PRODUCE & HARDWARE	30M GARDEN HOSE	1	353.96	
EFT36011	12/03/2020	SPECIALISED TREE SERVICE	CUT BACK OVERGROWN TREE AT - 3 MARTIN ST NORTHAM	1		1,224.00
INV 3259	09/03/2020	SPECIALISED TREE SERVICE	CUT BACK OVERGROWN TREE AT - 3 MARTIN ST NORTHAM	1	1,224.00	

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EFT36012	12/03/2020	LOCAL DRUG ACTION GROUPS INC.	HANDOVER ROAD SAFETY COMMISSION CHANGE MAKER PROJECT GRANT 2018 - JAN P691.	1		6,741.77
INV 0000046617	02/2020	LOCAL DRUG ACTION GROUPS INC.	HANDOVER ROAD SAFETY COMMISSION CHANGE MAKER PROJECT GRANT 2018 - JAN P691.	1	6,741.77	
EFT36013	13/03/2020	MENTAL MEDIA PTY LTD	GUIDE ID SERVCIES - POD CATCHER AT BKB - JULY 2018-DECEMBER 2019	1		3,411.98
INV 1194	05/03/2020	MENTAL MEDIA PTY LTD	GUIDE ID SERVCIES - POD CATCHER AT BKB - JULY 2018-DECEMBER 2019	1	3,411.98	
EFT36014	20/03/2020	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	REFUND OF BOND FOR VINTAGE VALLEY MARKETS	1		500.00
INV 10145	07/02/2020	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	REFUND OF BOND FOR VINTAGE VALLEY MARKETS	1	500.00	
EFT36015	20/03/2020	ABBOTTS FORGE	EN1603 - REPAIR DRAWBAR	1		100.00
INV 0000391927	02/2020	ABBOTTS FORGE	EN1603 - REPAIR DRAWBAR	1	100.00	
EFT36016	20/03/2020	AG IMPLEMENTS NORTHAM PTY LTD	REPLACE BLADES, AXLE BEARINGS, CASTER WHEELS	1		1,197.77
INV 386666	09/01/2020	AG IMPLEMENTS NORTHAM PTY LTD	EN1513 - MOWER - CHUTE GUARD - TCA24830	1	416.48	
INV 387477	30/01/2020	AG IMPLEMENTS NORTHAM PTY LTD	DECK BELT	1	145.98	
INV 387601	31/01/2020	AG IMPLEMENTS NORTHAM PTY LTD	REPLACE BLADES, AXLE BEARINGS, CASTER WHEELS	1	635.31	
EFT36017	20/03/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COST FOR MONTH OF FEBRUARY 2020.	1		862.49
INV 63284	13/02/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COST FOR MONTH OF FEBRUARY 2020.	1	494.67	
INV 63332	20/02/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COST FOR FEBRUARY 2020.	1	27.50	
INV 63331	20/02/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COST FOR FEBRUARY 2020.	1	340.32	
EFT36018	20/03/2020	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	BELT TO MATCH SAMPLE.	1		112.65
INV 6455297	17/02/2020	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	HOSE	1	30.89	
INV 6458191	21/02/2020	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	BELT TO MATCH SAMPLE.	1	81.76	
EFT36019	20/03/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	1		207.20

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INV DEDUCT17/03/2020		AUSTRALIAN SERVICES UNION	Payroll deductions		207.20	
EFT36020	20/03/2020	AVONDEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 25/02/2020-08/03/2020	1		1,792.00
INV 0028	25/02/2020	AVONDEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 25/02/2020-08/03/2020	1	1,792.00	
EFT36021	20/03/2020	AVON VALLEY ENVIRONMENTAL SOCIETY	GUIDED TOUR OF RIVER WALK - SACRED HEART COLLEGE 19/02/2020	1		50.00
INV 11	20/02/2020	AVON VALLEY ENVIRONMENTAL SOCIETY	GUIDED TOUR OF RIVER WALK - SACRED HEART COLLEGE 19/02/2020	1	50.00	
EFT36022	20/03/2020	AVON VALLEY GARDEN SERVICE	FUEL LOAD REDUCTION -A13794, 18 GIBBINGS STREET, NORTHAM	1		693.00
INV IV0335	11/03/2020	AVON VALLEY GARDEN SERVICE	FUEL LOAD REDUCTION -A13794, 18 GIBBINGS STREET, NORTHAM	1	693.00	
EFT36023	20/03/2020	BITUMEN SURFACING	VIVIAN STREET SLK 0.00-0.20 - SPRAY SEAL OVERLAY FOR EXISTING SEAL & CARTER STREET SLK 0.20-0.41 - SPRAY SEAL OVERLAY FOR EXISTING SEAL	1		19,254.64
INV 0000541921/02/2020		BITUMEN SURFACING	VIVIAN STREET SLK 0.00-0.20 - SPRAY SEAL OVERLAY FOR EXISTING SEAL & CARTER STREET SLK 0.20-0.41 - SPRAY SEAL OVERLAY FOR EXISTING SEAL	1	13,224.53	
INV 0000541921/02/2020		BITUMEN SURFACING	VARIATION 1 TO C201920-12 (LINE 10 ON PO57446) -BOONDINE ROAD 0.00-0.80 PRIME SEAL FOR THE BASE COURSE AND CUL DE SAC.	1	6,030.11	
EFT36024	20/03/2020	BOEKEMAN MACHINERY	BAILING TWINE ROLL	1		121.00
INV 283054	13/02/2020	BOEKEMAN MACHINERY	BAILING TWINE ROLL	1	121.00	
EFT36025	20/03/2020	BOQ ASSET FINANCE & LEASING PTY LTD	ANUARY LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE/COMMUNITY DEVELOPMENT TEAM	1		145.56
INV 855660	05/03/2020	BOQ ASSET FINANCE & LEASING PTY LTD	ANUARY LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE/COMMUNITY DEVELOPMENT TEAM	1	145.56	
EFT36026	20/03/2020	CENTRAL MOBILE MECHANICAL REPAIRS	EN1612 - N1709 - HINO - BREAKDOWN AT NORTHAM DUMP - TRANSMISSION HOSE	1		2,200.39
INV 0000304828/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	EN1510A - TRAFFIC LIGHT TRAILER - REPAIR STABILISER LEG	1	272.80	
INV 0000304728/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	EN1703 - N4346 - REPAIR WATER LEAK	1	774.07	

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INV 0000304628/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	FN1308 - N.4099 - SERVICE (90,000) ACTUAL 91,026KM	1	377.47	
INV 0000304528/02/2020		CENTRAL MOBILE MECHANICAL REPAIRS	FN1612 - N1709 - HINO - BREAKDOWN AT NORTHAM DUMP - TRANSMISSION HOSE	1	776.05	
EFT36027	20/03/2020	COCA-COLA AMATIL (AUST) PTY LTD	FOOL STOCK	1		385.62
INV 2222364711/03/2020		COCA-COLA AMATIL (AUST) PTY LTD	FOOL STOCK	1	385.62	
EFT36028	20/03/2020	COMBINED TYRES PTY LTD	CLACKLINE LT - TYRE PUNCTURE REPAIR	1		66.00
INV INV-366611/12/2019		COMBINED TYRES PTY LTD	CLACKLINE LT - TYRE PUNCTURE REPAIR	1	66.00	
EFT36029	20/03/2020	COUNTRYWIDE GROUP	FN1005 - BLR6893 BLADES - KUBOTA MOWER	1		522.30
INV 29016	28/02/2020	COUNTRYWIDE GROUP	CHAINS AND FILES	1	162.60	
INV 29017	28/02/2020	COUNTRYWIDE GROUP	FN1005 - BLR6893 BLADES - KUBOTA MOWER	1	280.50	
INV 29033	04/03/2020	COUNTRYWIDE GROUP	REPLACE CLUTCH DRUMS FOR CHAINSAW	1	79.20	
EFT36030	20/03/2020	CUTTING EDGES EQUIPMENT PARTS	A1337HD - 1825 X 150 X 16 X12H (5/8") CUTTING EDGE	1		496.45
INV 3272718	27/02/2020	CUTTING EDGES EQUIPMENT PARTS	A1337HD - 1825 X 150 X 16 X12H (5/8") CUTTING EDGE	1	496.45	
EFT36031	20/03/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2019/2020 ESL QUARTER 3 - EMERGENCY SERVICES LEVY.	1		179,288.66
INV 150301	21/02/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2019/2020 ESL QUARTER 3 - EMERGENCY SERVICES LEVY.	1	179,288.66	
EFT36032	20/03/2020	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR FEBRUARY 2020	1		22,984.07
INV FEBRUAI29/02/2020		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR FEBRUARY 2020	1	22,984.07	
EFT36033	20/03/2020	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP FROM FULTON & HOGAN 4XIBC OF EMULSION AND PALLET OF EMUSEAL AND DELIVER TO SHIRE OF NORTHAM DEPOT IN NORTHAM	1		958.15
INV 0000153129/02/2020		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP FREIGHT FROM SHIRE DEPOT (2 X CAFE BARRIERS BOXED) DELIVER TO SAWDUST N SAND UNIT 1, 12 ATTWELL STREET LANDSDALE (TO BUILD PARKLET)	1	66.00	

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INV 0000153129/02/2020		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP TWO ROLLS OF GEOFAB FROM GEOFABRIC AUSTRALASIA 44 CHRISTABLE WAY LANDSDALE AND DELIVER TO OUR DEPOT	1	200.00	
INV 0000153129/02/2020		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP 3 X 525 STORM PRO CORRUGATED POLLY PIPE 600MM IN DIAMETER BY 5.89MTR LENGHT WEIGHT 94KGS EACH	1	190.00	
INV 0000153129/02/2020		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP FROM FULTON & HOGAN 4XIBC OF EMULSION AND PALLET OF EMUSEAL AND DELIVER TO SHIRE OF NORTHAM DEPOT IN NORTHAM	1	440.00	
INV 0000153129/02/2020		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP FROM FULTON & HOGAN 4XIBC OF EMULSION AND PALLET OF EMUSEAL AND DELIVER TO SHIRE OF NORTHAM DEPOT IN NORTHAM	1	62.15	
EFT36034	20/03/2020	EASIFLEET	Payroll deductions	1		2,524.20
INV DEDUCT17/03/2020		EASIFLEET	Payroll deductions		1,421.55	
INV DEDUCT17/03/2020		EASIFLEET	Payroll deductions		1,102.65	
EFT36035	20/03/2020	FULTON HOGAN INDUSTRIES PTY LTD	BLACK COLD MIX ASPHALT	1		4,713.50
INV 1373011821/02/2020		FULTON HOGAN INDUSTRIES PTY LTD	BLACK COLD MIX ASPHALT	1	4,713.50	
EFT36036	20/03/2020	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	CONTRACT MANAGER RECREATION SERVICES-REBECCA FOULKES-TAYLOR	1		1,703.96
INV 9092486	11/03/2020	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	CONTRACT MANAGER RECREATION SERVICES-REBECCA FOULKES-TAYLOR	1	1,703.96	
EFT36037	20/03/2020	HILLS CONCRETE PRODUCTS	450MM DIAMETER CONCRETE PIPE WITH RUBBER RINGS DELIVERED TO DEPOT	1		4,459.40
INV 9736	21/02/2020	HILLS CONCRETE PRODUCTS	450MM DIAMETER CONCRETE PIPE WITH RUBBER RINGS DELIVERED TO DEPOT	1	4,459.40	
EFT36038	20/03/2020	LGC TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT FOR CARTER STREET 0.2-0.41 2 X TC'S @ \$91/HOUR + GST X 18 HOURS	1		800.80
INV WS-2105 28/02/2020		LGC TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT FOR CARTER STREET 0.2-0.41 2 X TC'S @ \$91/HOUR + GST X 18 HOURS	1	650.65	
INV WS-2106 28/02/2020		LGC TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT FOR VIVIAN STREET SOUTH 0.00-0.20 2 X TC'S CREW @ \$91/HOUR + GST X 18 HOURS	1	150.15	
EFT36039	20/03/2020	LUCY'S TEAROOMS	CONTRIBUTION TOWARDS MORNING TEA - WHEATBELT STUDENT IMMERSION PROGRAM	1		970.00

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INV 2168	16/03/2020	LUCY'S TEAROOMS	CONTRIBUTION TOWARDS MORNING TEA - WHEATBELT STUDENT IMMERSION PROGRAM	1	500.00	
INV 2166	16/03/2020	LUCY'S TEAROOMS	CATERING MORNING TEA AND LUNCH - REGIONAL ROAD GROUP MEETING 9 MARCH 2020	1	470.00	
EFT36040	20/03/2020	MCLEODS BARRISTERS & SOLICITORS	OMALLEY S-29 MCMULLAN RD WUMDOWIE - UNLAWFUL DEVELOPMENT	1		2,531.24
INV 111651	20/12/2019	MCLEODS BARRISTERS & SOLICITORS	OMALLEY, S - 29 MCMULLEN RD WUNDOWIE UNLAWFUL DEVELOPMENT	1	522.10	
INV 112664	28/02/2020	MCLEODS BARRISTERS & SOLICITORS	OMALLEY S-29 MCMULLAN RD WUMDOWIE - UNLAWFUL DEVELOPMENT	1	1,214.35	
INV 112735	28/02/2020	MCLEODS BARRISTERS & SOLICITORS	ILLEGAL STRUCTURE/PARK HOME - 4 HOVEA CRE WUNDOWIE	1	794.79	
EFT36041	20/03/2020	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12 8.5HRS X 3 DAYS/WEEK / 46 WEEKS/ YEAR	1		7,524.00
INV N2443	24/02/2020	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12 8.5HRS X 3 DAYS/WEEK / 46 WEEKS/ YEAR	1	3,762.00	
INV N2441	24/02/2020	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12 8.5HRS X 3 DAYS/WEEK / 46 WEEKS/ YEAR	1	3,762.00	
EFT36042	20/03/2020	MR NATURALLY CLEAN	RAILWAY MUSEUM. AFTER HOURS SECURITY CALL CUTS FOR 03/02 & 27/02.	1		495.00
INV INV-187203/02/2020		MR NATURALLY CLEAN	RAILWAY MUSEUM. AFTER HOURS SECURITY CALL CUTS FOR 03/02 & 27/02.	1	495.00	
EFT36043	20/03/2020	NEWGROUND WATER SERVICES PTY LTD	REPLACE ALL FAULTY SENSORS/CABLE PLUS LABOUR AT BAKERS HILL WATER TREATMENT AS PER QUOTE ATTACHED	1		4,136.77
INV 0000090725/02/2020		NEWGROUND WATER SERVICES PTY LTD	REPLACE ALL FAULTY SENSORS/CABLE PLUS LABOUR AT BAKERS HILL WATER TREATMENT AS PER QUOTE ATTACHED	1	4,136.77	
EFT36044	20/03/2020	NORTHAM BETTA ELECTRICAL	FLAT SCREEN MONITOR + WALL MOUNTING BRACKET	1		1,305.95

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INV 2001009926/02/2020		NORTHAM BETTA ELECTRICAL	FLAT SCREEN MONITOR + WALL MOUNTING BRACKET	1	1,276.00	
INV 2001001004/03/2020		NORTHAM BETTA ELECTRICAL	FLAT SCREEN MONITOR + WALL MOUNTING BRACKET	1	29.95	
EFT36045	20/03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1		16.50
INV 0000267809/03/2020		NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	16.50	
EFT36046	20/03/2020	NORTHAM TOWING SERVICE	REMOVE BURNT OUT VEHICLE FROM LOT 1, CARTER STREET, GRASS VALLEY AND TAKE TO OLD QUARRY ROAD LANDFILL SITE	1		165.00
INV 209219	14/02/2020	NORTHAM TOWING SERVICE	REMOVE BURNT OUT VEHICLE FROM LOT 1, CARTER STREET, GRASS VALLEY AND TAKE TO OLD QUARRY ROAD LANDFILL SITE	1	165.00	
EFT36047	20/03/2020	OLLY'S CAR & FURNITURE UPHOLSTERY'S	2 TRUCK SHADE CLOTH TARP'S. (SPARE)	1		605.00
INV 3536	17/02/2020	OLLY'S CAR & FURNITURE UPHOLSTERY'S	2 TRUCK SHADE CLOTH TARP'S. (SPARE)	1	605.00	
EFT36048	20/03/2020	OXTER SERVICES	CLEANING FOR THE MONTH OF FEBRUARY.	1		4,851.97
INV 22358	14/02/2020	OXTER SERVICES	CLEANING FOR THE MONTH OF FEBRUARY.	1	2,296.80	
INV 22411	28/02/2020	OXTER SERVICES	CLEANING FOR THE MONTH OF FEBRUARY.	1	2,296.80	
INV 22419	03/03/2020	OXTER SERVICES	VISITORS CENTRE. SUPPLY 2 X CARTONS OF TOILET ROLLS.	1	258.37	
EFT36049	20/03/2020	EALMER CIVIL CONSTRUCTION	CONTRACT C.201920-01 - REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE. WANDRRA AGRN 822	1		99,613.04
INV 0000267810/03/2020		EALMER CIVIL CONSTRUCTION	CONTRACT C.201920-01 - REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE. WANDRRA AGRN 822	1	99,613.04	
EFT36050	20/03/2020	FOOL AND PUMP SERVICE AND REPAIRS	DUTY MANAGER 9.3.2020 5.5 HOURS NORTHAM SWIMMING POOL	1		2,016.00
INV 100025	28/02/2020	FOOL AND PUMP SERVICE AND REPAIRS	NORTHAM POOL CHLORINE AND GAS SERVICE AND REPAIR 27.2.2020 AND 28.2.2020	1	396.00	
INV 100030	13/03/2020	FOOL AND PUMP SERVICE AND REPAIRS	DUTY MANAGER 9.3.2020 5.5 HOURS NORTHAM SWIMMING POOL	1	1,620.00	

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EFT36051	20/03/2020	FRIMARIES OF WA PTY LTD	EN1611 - BALL VLAVE FOR WATER TRUCK AND FITTINGS 3"	1		118.51
INV 4099406620/02/2020		FRIMARIES OF WA PTY LTD	EN1611 - BALL VLAVE FOR WATER TRUCK AND FITTINGS 3"	1	118.51	
EFT36052	20/03/2020	RUSSELL JOHN FITZGERALD	RATES CREDIT REFUND FOR ASSESSMENT A10937 72A FORREST STREET NORTHAM WA 6401	1		360.00
INV A10937	16/03/2020	RUSSELL JOHN FITZGERALD	RATES CREDIT REFUND FOR ASSESSMENT A10937 72A FORREST STREET NORTHAM WA 6401		360.00	
EFT36053	20/03/2020	SAWDUST N SAND	CUSTOM BUILT PARKLET AS PER QUOTE NS_PARK_JAR01 19/01/2020 USING THE ALTERNATIVE FOR DECKING	1		5,313.00
INV NOR_PA13/03/2020		SAWDUST N SAND	INSTALLATION OF PARKLET TO LUCYS TEA ROOMS	1	594.00	
INV NS_PARF13/03/2020		SAWDUST N SAND	CUSTOM BUILT PARKLET AS PER QUOTE NS_PARK_JAR01 19/01/2020 USING THE ALTERNATIVE FOR DECKING	1	4,719.00	
EFT36054	20/03/2020	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING UNTIL END OF JUNE 2020.	1		5,928.62
INV 81	31/01/2020	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING UNTIL END OF JUNE 2020.	1	3,079.81	
INV 94	26/02/2020	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING UNTIL END OF JUNE 2020.	1	2,848.81	
EFT36055	20/03/2020	SPECIALISED TREE SERVICE	TENDER 6 OF 2018 PROVISION OF TREE PRUNING/ TREE REMOVAL AND ASSOCIATED WORKS C.201819-09 PRUNE/REMOVAL OF DEAD EUCALYPTUS TREES ON MITCHELL AVE AS PER ATTACHED EMAIL DATED 06/02/2020	1		12,499.14
INV 3264	16/03/2020	SPECIALISED TREE SERVICE	COMPLETED POWERLINE CLEARANCE AT PISTOL CLUB	1	1,536.15	
INV 3265	16/03/2020	SPECIALISED TREE SERVICE	TENDER 6 OF 2018 PROVISION OF TREE PRUNING/ TREE REMOVAL AND ASSOCIATED WORKS C.201819-09 PRUNE/REMOVAL OF DEAD EUCALYPTUS TREES ON MITCHELL AVE AS PER ATTACHED EMAIL DATED 06/02/2020	1	10,962.99	
EFT36056	20/03/2020	WATERMAN IRRIGATION PTY LTD	PACK 100 SWIPE CARDS FOR ALL PUBLIC SWIPE CARD STANDPIPES	1		1,650.00

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INV SINV-13E24/02/2020		WATERMAN IRRIGATION PTY LTD	PACK 100 SWIPE CARDS FOR ALL PUBLIC SWIPE CARD STANDPIPES	1	1,650.00	
EFT36057	20/03/2020	WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER ON GOING	1		1,888.43
INV 0030108931/01/2020		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER ON GOING	1	1,888.43	
EFT36058	20/03/2020	WHEATBELT SAFETYWEAR	MAX WILLIAMS - WORK BOOTS	1		150.00
INV 9287	19/02/2020	WHEATBELT SAFETYWEAR	MAX WILLIAMS - WORK BOOTS	1	150.00	
EFT36059	20/03/2020	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASES AT PUMA FEBRUARY 2020	1		762.81
INV FEBRUAI29/02/2020		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASES AT PUMA FEBRUARY 2020	1	762.81	
EFT36060	20/03/2020	YORK BUILDING SUPPLIES	TRESSLE TABLES @ 169.45 X 10 TABLES	1		2,439.34
INV 8013181	30/01/2020	YORK BUILDING SUPPLIES	TRESSLE TABLES @ 169.45 X 10 TABLES	1	694.50	
INV 8013682	30/01/2020	YORK BUILDING SUPPLIES	MAKITA 18V 2 PIECE COMBO KIT - INCLUDES HAMMER DRILL, IMPACT DRIVER, 3 X BATTERIES, CHARGER, CASE - 4762811.	1	499.00	
INV 8013683	30/01/2020	YORK BUILDING SUPPLIES	MAKITA 18V 5"GRINDER SKIN ONLY - 5637319.	1	329.00	
INV 8013684	30/01/2020	YORK BUILDING SUPPLIES	MAKITA 36V 18X2 LI-ION BRUSHLESS AWS 185MM CIRCULAR SAW SKIN - 6098982.	1	399.00	
INV 8012318	30/01/2020	YORK BUILDING SUPPLIES	GEE LONG 1050MM DIAMOND PLATE FLUSH LID TOOLBOX - 5550751.	1	159.00	
INV 8013685	30/01/2020	YORK BUILDING SUPPLIES	STANLEY FAT MAX CHISEL SET - 2414688.	1	119.00	
INV 8002511	30/01/2020	YORK BUILDING SUPPLIES	PLANTS FOR CITIZENSHIP CEREMONY 26/01/2019	1	239.84	
EFT36061	27/03/2020	A.PLUS TRAINING SOLUTIONS	ADVANCED CHAINSAW AND BASIC TREE FELLING COURSE. DELIVERED IN NORTHAM FOR THE FOLLOWING STAFF: KURTH DU BOULAY, GLEN MCPHERSON, RUSSELL FUTRINO, ROB WILSON, CHARLIE CARR, ASHLEY BARNES.	1		3,750.00

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INV 02549	19/03/2020	A PLUS TRAINING SOLUTIONS	ADVANCED CHAINSAW AND BASIC TREE FELLING COURSE. DELIVERED IN NORTHAM FOR THE FOLLOWING STAFF: KURTH DU BOULAY, GLEN MCPHERSON, RUSSELL FUTRINO, ROB WILSON, CHARLIE CARR, ASHLEY BARNES.	1	3,750.00	
EFT36062	27/03/2020	ADVANTEERING - CIVIL ENGINEERS	MONTHLY UPKEEP OF DEFECTS LIABILITY PERIOD FOR NYP	1		4,870.80
INV 2037	13/03/2020	ADVANTEERING - CIVIL ENGINEERS	MONTHLY UPKEEP OF DEFECTS LIABILITY PERIOD FOR NYP	1	4,870.80	
EFT36063	27/03/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND FIT PARTS TO 670G AS DISCUSSED WITH WORKS MANAGER AND AS PER QUOTE DATED 21/02/2020 (OIL LEAK IN AIRCONDITIONER)	1		1,743.67
INV 1907484	27/02/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND FIT PARTS TO 670G AS DISCUSSED WITH WORKS MANAGER AND AS PER QUOTE DATED 21/02/2020 (OIL LEAK IN AIRCONDITIONER)	1	1,743.67	
EFT36064	27/03/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR FEB 2020	1		6,538.16
INV 63376	27/02/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR FEB 2020	1	1,945.40	
INV 63536	29/02/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR FEB 2020	1	27.50	
INV 63535	29/02/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR FEB 2020	1	3,904.03	
INV 64080	19/03/2020	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR MARCH 2020	1	661.23	
EFT36065	27/03/2020	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TIE DOWN EYELETS	1		44.11
INV 6460994	26/02/2020	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TIE DOWN EYELETS	1	72.48	
INV 0143917	27/02/2020	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TIE DOWN EYELETS	1	-28.37	
EFT36066	27/03/2020	AUSTRALIA POST	POSTAGE FOR FEBRUARY 2020	1		1,204.91
INV 1009391017/03/2020		AUSTRALIA POST	POSTAGE FOR FEBRUARY 2020	1	1,204.91	
EFT36067	27/03/2020	AUSTRALIAN PAPER	X1000 A4 GOLD ENVELOPES 140266	1		274.97
INV 9626063012/03/2020		AUSTRALIAN PAPER	x 3000 WINDOW FACED ENVELOPES - 140034	1	127.84	

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INV 9626063112	03/2020	AUSTRALIAN PAPER	X1000 A4 GOLD ENVELOPES 140266	1	147.13	
EFT36068	27/03/2020	AVON SERVICE SPECIALISTS	EN1710 - N79 60,000 SERVICE - PLEASE PUT CLEANER THROUGH THE DPF PLEASE CALL FOR APPROVAL FOR ANY OTHER REAPIRS AT THE TIME	1		775.65
INV 18365	24/02/2020	AVON SERVICE SPECIALISTS	EN1511 - NISSAN NAVARA - 40,000KM SERVICE	1	248.75	
INV 18447	10/03/2020	AVON SERVICE SPECIALISTS	EN1710 - N79 60,000 SERVICE - PLEASE PUT CLEANER THROUGH THE DPF PLEASE CALL FOR APPROVAL FOR ANY OTHER REAPIRS AT THE TIME	1	526.90	
EFT36069	27/03/2020	AVON VALLEY ARTS SOCIETY (INC)	BANANA BOWL #103 MICK COTTER	1		213.70
INV 48826	30/10/2019	AVON VALLEY ARTS SOCIETY (INC)	REIMBURSTMENT OF 2019-2020 AVAS MEMBERSHIP FEE FOR SUE WALLER PAID INCORECTLY AT NORTHAM VISITORS CENTRE ON 28/10/2019 RECEIPT NUMBER 128909	1	40.00	
INV 48830	31/12/2019	AVON VALLEY ARTS SOCIETY (INC)	EARINGS 116 JRC	1	72.90	
INV 48832	13/03/2020	AVON VALLEY ARTS SOCIETY (INC)	BANANA BOWL #103 MICK COTTER	1	100.80	
EFT36070	27/03/2020	AVON VALLEY CONTRACTORS	SUPPLY AND DELIVERY OF GRAVEL ROCK FOR THE OLD QUARRY ROAD WASTE MANAGMENT FACILITY 125T @ \$22 INC GST. TO BE DELIVERED BY FRIDAY 28 FEB 2020.	1		3,520.00
INV 3201	06/03/2020	AVON VALLEY CONTRACTORS	SUPPLY AND DELIVERY OF GRAVEL ROCK FOR THE OLD QUARRY ROAD WASTE MANAGMENT FACILITY 125T @ \$22 INC GST. TO BE DELIVERED BY FRIDAY 28 FEB 2020.	1	3,520.00	
EFT36071	27/03/2020	AVON VALLEY PLANT & EQUIPMENT PTY LTD	HIRE 1410 EXCUVATOR PER DAY	1		1,878.80
INV IV10503	06/02/2020	AVON VALLEY PLANT & EQUIPMENT PTY LTD	TOP DRESSING SAND PER TONNE	1	459.80	
INV IV10502	02/03/2020	AVON VALLEY PLANT & EQUIPMENT PTY LTD		1	1,419.00	
EFT36072	27/03/2020	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MOTHLTY RATES FOR DUMP POINT ON PEEL TERRACE FOR 13/01/2020-13/03/2020	1		53.16
INV 7705	20/03/2020	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MOTHLTY RATES FOR DUMP POINT ON PEEL TERRACE FOR 13/01/2020-13/03/2020	1	53.16	
EFT36073	27/03/2020	CADD'S FASHIONS	6AP4L - LIME/BLACK LONG SLEEVE ARM PANEL POLO - SIZE XL - PATSY	1		485.00

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INV 20-0000218/03/2020		CADD'S FASHIONS	SHIRE OF NORTHAM SHIRT - BLUE - L (MENS) - KAYLA BURGESS	1	22.00	
INV 20-0000218/03/2020		CADD'S FASHIONS	6HRS HI VIS RIPPA SUB POLO WITH SHIRE OF NORTHAM LOGO - SIZE XL - PATSY	1	168.00	
INV 20-0000218/03/2020		CADD'S FASHIONS	6AP4L - LIME/BLACK LONG SLEEVE ARM PANEL POLO - SIZE XL - PATSY	1	182.00	
INV 20-0000218/03/2020		CADD'S FASHIONS	SHIRT TO HAVE 'SAFETY' IRON ON ON THE BACK OF THEM.	1	91.00	
INV 20-0000218/03/2020		CADD'S FASHIONS	SHIRE OF NORTHAM SHIRT - BLUE - L - SHANE MCREDMOND	1	22.00	
EFT36074	27/03/2020	CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SANITARY UNIT SERVICE FROM 01/04/2020-30/06/2020	1		1,792.18
INV 9655151813/12/2019		CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SANITARY UNIT SERVICE FROM 01/10/2019 TO 31/07/2020.	1	513.79	
INV 9655151813/12/2019		CANNON HYGIENE AUSTRALIA PTY LTD	WUNDOWIE POOL MONTHLY SERVICING OF SANITARY BIN.	1	27.55	
INV 9662042913/03/2020		CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SANITARY UNIT SERVICE FROM 01/04/2020-30/06/2020	1	659.54	
INV 9662042913/03/2020		CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SERVICING OF SANITARY BIN 01/04/2020-30/06/2020	1	27.59	
INV 9662042913/03/2020		CANNON HYGIENE AUSTRALIA PTY LTD	SUPPLY AND SERVICE SANITARY AND NAPPY BINS ASP PER SERVICE AGREEMENT 01/04/2020-30/06/2020	1	563.71	
EFT36075	27/03/2020	CATALYSE PTY LTD	50% ON COMMISSION COMMUNITY PERCEPTION SURVEY	1		7,298.50
INV INV-107905/02/2020		CATALYSE PTY LTD	50% ON COMMISSION COMMUNITY PERCEPTION SURVEY	1	7,298.50	
EFT36076	27/03/2020	CDA AIR & SOLAR	GRASS VALLEY HALL AIR CONDITIONER REPAIRS AS PER QUOTE N7208	1		180.00
INV 0000268710/03/2020		CDA AIR & SOLAR	GRASS VALLEY HALL AIR CONDITIONER REPAIRS AS PER QUOTE N7208	1	180.00	
EFT36077	27/03/2020	CENTRAL REGIONAL TAFE	SPONSORSHIP OF MAJOR AWARD - 2019 TRAINEE OF THE YEAR	1		1,375.64
INV I0010342 11/03/2020		CENTRAL REGIONAL TAFE	SPONSORSHIP OF MAJOR AWARD - 2019 TRAINEE OF THE YEAR	1	1,100.00	
INV I0010344 11/03/2020		CENTRAL REGIONAL TAFE	CERTIFICATE IV BUSINESS ADMINISTRATION - BRANDON BUSWELL - TAFE TEXTBOOKS - 7 BOOKS	1	275.64	

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EFT36078	27/03/2020	CJD EQUIPMENT PTY LTD	PLASTIC RIVET - VOE11201200	1		166.03
INV 2002987	05/03/2020	CJD EQUIPMENT PTY LTD	PLASTIC RIVET - VOE11201200	1	166.03	
EFT36079	27/03/2020	CLEANAWAY DANIELS SERVICES PTY LTD	FORTNIGHTLY SHARPS DISPOSAL FROM FEB TO JUNE 2020. BERNARD PARK	1		989.60
INV 1836555	29/02/2020	CLEANAWAY DANIELS SERVICES PTY LTD	FORTNIGHTLY SHARPS DISPOSAL FROM FEB TO JUNE 2020. BAKERS HILL TOILETS	1	282.74	
INV 1836556	29/02/2020	CLEANAWAY DANIELS SERVICES PTY LTD	FORTNIGHTLY SHARPS DISPOSAL FROM FEB TO JUNE 2020. BERNARD PARK	1	376.99	
INV 1836557	29/02/2020	CLEANAWAY DANIELS SERVICES PTY LTD	FORTNIGHTLY SHARPS DISPOSAL FROM FEB TO JUNE 2020. APEX PARK	1	235.62	
INV 1836558	29/02/2020	CLEANAWAY DANIELS SERVICES PTY LTD	FORTNIGHTLY SHARPS DISPOSAL FROM FEB TO JUNE 2020. WUNDOWIE PUBLIC TOILETS	1	94.25	
EFT36080	27/03/2020	CLINTON DARRYL KLEYNHANS	REIMBURSEMENT OF FUEL FOR EMES VEHICLE PN1901	1		99.87
INV 142223	26/03/2020	CLINTON DARRYL KLEYNHANS	REIMBURSEMENT OF FUEL FOR EMES VEHICLE PN1901	1	99.87	
EFT36081	27/03/2020	COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM POOL	1		580.51
INV 2223120818/03/2020		COCA-COLA AMATIL (AUST) PTY LTD	STOCK FOR NORTHAM POOL	1	580.51	
EFT36082	27/03/2020	COMBINED TYRES PTY LTD	REPLACE TYRE ON REAR SOLIDTRAC E3/M3	1		3,196.00
INV INV-433009/03/2020		COMBINED TYRES PTY LTD	REPLACE TYRE ON REAR SOLIDTRAC E3/M3	1	3,130.00	
INV INV-443213/03/2020		COMBINED TYRES PTY LTD	FN1804 - TIPPER - 240MM VALVE EXTENTION'S - TYRE VALVES	1	66.00	
EFT36083	27/03/2020	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR ADMIN	1		2,615.70
INV 43279	10/02/2020	COUNTRY COPIERS NORTHAM	FELLOWS A3 LAMINATOR	1	216.50	
INV 43279	18/02/2020	COUNTRY COPIERS NORTHAM	FOSTERS FOR BOOK LAUNCH	1	89.85	
INV S8261	16/03/2020	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR ADMIN	1	2,309.35	
EFT36084	27/03/2020	COUNTRYWIDE GROUP	10KG DRY CHLORINE	1		960.36
INV 29086	11/03/2020	COUNTRYWIDE GROUP	10KG DRY CHLORINE	1	622.71	
INV 29087	11/03/2020	COUNTRYWIDE GROUP	20LITRE POOL ACID	1	29.65	

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INV 29175	25/03/2020	COUNTRYWIDE GROUP	DPD 1 TESTING TABLETS	1	308.00	
EFT36085	27/03/2020	COVS PARTS PTY LTD	ALEMLUBE 201210 - ABBLU IBC KIT	1		3,618.09
INV 1690072713/03/2020		COVS PARTS PTY LTD	CUTTING & GRINDING DISCS 125 MM	1	52.47	
INV 1690073120/03/2020		COVS PARTS PTY LTD	ALEMLUBE 201210 - ABBLU IBC KIT	1	3,190.24	
INV 1690073121/03/2020		COVS PARTS PTY LTD	TRIGGER SPRAY SQUIRTY BOTTLES AS PER PHONE QUOTE	1	375.38	
EFT36086	27/03/2020	CPB ELECTRICAL & GAS	RIVERS EDGE CAFE. ATTEND SITE AND REPAIR DOOR TO OVEN NOT CLOSING.	1		431.20
INV 16204	12/03/2020	CPB ELECTRICAL & GAS	RIVERS EDGE CAFE. ATTEND SITE AND REPAIR DOOR TO OVEN NOT CLOSING.	1	431.20	
EFT36087	27/03/2020	CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL RSL SECURITY MONITORING FROM 01/03/2020-31/03/2020	1		797.25
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	NORTHAM LIBRARY SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	61.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL RSL SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	90.56	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	OLD GIRLS SCHOOL SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	61.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	BERT HAWKE OVAL SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	53.00	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	SES ADMIN SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	87.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	VISITORS CENTRE SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	61.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	OLD RAILWAY STATION SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	61.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	SES SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	87.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	BKB CENTRE SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	61.96	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	NORTHAM REC CENTRE SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	61.97	
INV CINS308(14/02/2020)		CTI SECURITY SERVICES PTY LTD	MORBY COTTAGE SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	53.00	

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INV CINS308(14/02/2020		CTI SECURITY SERVICES PTY LTD	WUNDOWIE LIBRARY SECURITY MONITORING FROM 01/03/2020-31/03/2020	1	53.00	
EFT36088	27/03/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	DFES ON-ROAD (DFES0470) DRIVING COURSE FOR VOLUNTEER BFB MEMBERS	1		8,992.92
INV 150355	27/02/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	DFES ON-ROAD (DFES0470) DRIVING COURSE FOR VOLUNTEER BFB MEMBERS	1	8,992.92	
EFT36089	27/03/2020	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	GRANT FUNDS UNSPENT FOR ALYSHA MAXWELL	1		2,736.61
INV RI02354825/06/2019		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	GRANT FUNDS UNSPENT FOR ALYSHA MAXWELL	1	2,736.61	
EFT36090	27/03/2020	DRACO AIR PTY LTD	ADMIN BUILDING. CHECK AIRCONDITIONER IN FRONT RECEPTION FOR VIBRATION.	1		294.36
INV DA-1276:16/03/2020		DRACO AIR PTY LTD	ADMIN BUILDING. CHECK AIRCONDITIONER IN FRONT RECEPTION FOR VIBRATION.	1	294.36	
EFT36091	27/03/2020	E FIRE & SAFETY	TOWN HALL. FIRE DETECTION SYSTEM MONTHLY SERVICING. 01/01/20 TO 31/01/20	1		664.40
INV 515880	31/01/2020	E FIRE & SAFETY	TOWN HALL. FIRE DETECTION SYSTEM MONTHLY SERVICING. 01/01/20 TO 31/01/20	1	532.40	
INV 517818	05/03/2020	E FIRE & SAFETY	REC CENTRE. SUPPLY AND INSTALL 2 X NEW MAINTENANCE LOG BOOKS FOR THE FIRE PANELS.	1	132.00	
EFT36092	27/03/2020	EASIFLEET	Payroll deductions	1		511.90
INV DEDUCT20/03/2020		EASIFLEET	Payroll deductions		511.90	
EFT36093	27/03/2020	ECOMIST SWAN	6x SOAP SPRAY LOTION REFILLS - FOR KILLARA 4x SOAP FOAM REFILL 800ml - FOR KILLARA	1		386.65
INV 0005331410/03/2020		ECOMIST SWAN	NATURAL INSECT CONTROL - YEARLY SERVICE FEE	1	192.50	
INV 0005341716/03/2020		ECOMIST SWAN	6x SOAP SPRAY LOTION REFILLS - FOR KILLARA 4x SOAP FOAM REFILL 800ml - FOR KILLARA	1	194.15	
EFT36094	27/03/2020	EM SURVEYS	SURVEY LINEMARKING ON SPENCERS BROOK ROAD, JENNAPULLIN RD & KATRINE RD.	1		5,170.00
INV 0002098410/03/2020		EM SURVEYS	SURVEY LINEMARKING ON SPENCERS BROOK ROAD, JENNAPULLIN RD & KATRINE RD.	1	5,170.00	
EFT36095	27/03/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	SCOTT PRO2 FILTER A1B1E1K1P2/E3	1		4,346.45

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INV 67094	05/03/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	SCOTT PRO2 FILTER A1B1E1K1P2/P3	1	2,503.06	
INV 67157	10/03/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	INKPEN 3.4U - PC RADIO SWIVEL MOUNT UPGRADE	1	638.84	
INV 67173	11/03/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	FPE FOR FIREBRIGADES	1	1,204.55	
EFT36096	27/03/2020	FULTON HOGAN INDUSTRIES PTY LTD	EMUSEAL - BLACK CRACK SEAL	1		2,530.00
INV 1375172427/02/2020		FULTON HOGAN INDUSTRIES PTY LTD	EMUSEAL - BLACK CRACK SEAL	1	2,530.00	
EFT36097	27/03/2020	GDR CIVIL CONTRACTING PTY LTD	COMPLETE 1 X FULL WIDTH ROAD REPAIR 300M2 IN TOTAL COMPLETE 1 X HALF INTERSECTION REPAIR 120M2 IN TOTAL EXPLOR THE DRAINAGE NETWORK TO ENSURE ADEQUATE DEPTH METHOD TO BOX OUT 150MM OF EXISTING PAVEMENT AND DISPOSE OFF SITE. SUPPLY AND LAY 150MM OF 1% CEMENT STABILIZED ROADBASE, 1 X COMPACTION TEST ON EACH REPAIR SITE. FINAL TRIM AND PREPARE FOR HANDOVER TO SON FOR SEALING. AS PER EQUOTE SEE ATTACHED	1		28,105.00
INV 001619	26/02/2020	GDR CIVIL CONTRACTING PTY LTD	FLOAT FROM CLACKLINE X REFRACTORY RD AND DROPPED AT SLEEPER ROAD.	1	495.00	
INV 001626	12/03/2020	GDR CIVIL CONTRACTING PTY LTD	COMPLETE 1 X FULL WIDTH ROAD REPAIR 300M2 IN TOTAL COMPLETE 1 X HALF INTERSECTION REPAIR 120M2 IN TOTAL EXPLOR THE DRAINAGE NETWORK TO ENSURE ADEQUATE DEPTH METHOD TO BOX OUT 150MM OF EXISTING PAVEMENT AND DISPOSE OFF SITE. SUPPLY AND LAY 150MM OF 1% CEMENT STABILIZED ROADBASE, 1 X COMPACTION TEST ON EACH REPAIR SITE. FINAL TRIM AND PREPARE FOR HANDOVER TO SON FOR SEALING. AS PER EQUOTE SEE ATTACHED	1	27,610.00	
EFT36098	27/03/2020	GLENN STUART BEVERIDGE	COVID19. INSTALL ANTIBACTERIAL WIPES TO VARIOUS SHIRE BUILDINGS.	1		2,011.00

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INV 23	05/03/2020	GLENN STUART BEVERIDGE	MORBY COTTAGE. REPAIR FRONT DOOR LOCK, NOT ENGAGING	1	77.00	
INV 21	05/03/2020	GLENN STUART BEVERIDGE	APEX PARK TOILET. REPAIR DOOR LOCK AND REPLACE TOILET ROLL HOLDER.	1	165.00	
INV 20	05/03/2020	GLENN STUART BEVERIDGE	FLUFFY DUCKS DAY CARE. CHECK REPAIR WINDOW AND DOOR	1	209.00	
INV 22	05/03/2020	GLENN STUART BEVERIDGE	POP UP SHOP. INSTALL SHELVING AS DISCUSSED, CLEAN OUT REAR ROOM AND DISPOSE OF RUBBISH AT TIP AND BOARD UP BROKEN DOOR.	1	385.00	
INV 24	06/03/2020	GLENN STUART BEVERIDGE	INSTALL 2 TVS ON WALL FOR CCTV, INSTALL LOCKABLE KEY CABINET, INSTALL SHARPS CONTAINER CN WALL, INSTALL EXIT SIGNS IN NORTHAM POOL, REPAIR TO HINGE ON OFFICE DOOR.	1	460.00	
INV 27	18/03/2020	GLENN STUART BEVERIDGE	COVID19. INSTALL ANTIBACTERIAL WIPES TO VARIOUS SHIRE BUILDINGS.	1	715.00	
EFT36099	27/03/2020	GRAFTON ELECTRICS	SUPPLY AND INSTALL EXTERNAL PUSH BUTTON FOR SWIMMING POOL DOOR AND TIME DELAY	1		1,704.45
INV 6734	09/03/2020	GRAFTON ELECTRICS	REC CENTRE. INSTALL 2 X DOUBLE GPO'S FOR NEWLY INSTALLED CCTV MONITORS, ALSO INSTALL AUSSIE DUCT FROM TVS TO COMPUTER.	1	430.10	
INV 6746	11/03/2020	GRAFTON ELECTRICS	SES BUILDING. REPLACE BROKEN SENSOR LIGHT TO REAR OF BUILDING.	1	185.35	
INV 6759	17/03/2020	GRAFTON ELECTRICS	BERT HAWKE PAVILION. CHECK/REPAIR EXTERIOR LIGHTS, ON DURING THE DAY.	1	99.00	
INV 6756	17/03/2020	GRAFTON ELECTRICS	SUPPLY AND INSTALL EXTERNAL PUSH BUTTON FOR SWIMMING POOL DOOR AND TIME DELAY	1	990.00	
EFT36100	27/03/2020	GREENACRES TURF GROUP	KIKUYU M2 FOR MAY ST	1		2,600.00
INV 0005762626/02/2020		GREENACRES TURF GROUP	KIKUYU M2 FOR MAY ST	1	1,925.00	
INV 0005765503/03/2020		GREENACRES TURF GROUP	VILLAGE GREEN KIKIYU	1	675.00	
EFT36101	27/03/2020	GROVE WESLEY DESIGN ART	SUPPLY THREE 2500 X 2500MM ACM SIGNS PRINTED USING SUPREME DIGITAL FILM AND LAMINATE	1		1,947.00
INV 5902	17/02/2020	GROVE WESLEY DESIGN ART	SUPPLY THREE 2500 X 2500MM ACM SIGNS PRINTED USING SUPREME DIGITAL FILM AND LAMINATE	1	1,947.00	
EFT36102	27/03/2020	HAYDEN FLOYD	REIMBURSTMENT FOR POLICE CLEARANCE	1		49.90

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INV 422372	23/02/2020	HAYDEN FLOYD	REIMBURSTMENT FOR POLICE CLEARANCE	1	49.90	
EFT36103	27/03/2020	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	CONTRACT MANAGER RECREATION SERVICES-REBECCA FOULKES-TAYLOR	1		2,852.28
INV 9110383	18/03/2020	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	CONTRACT MANAGER RECREATION SERVICES-REBECCA FOULKES-TAYLOR	1	2,852.28	
EFT36104	27/03/2020	HEMA MAPS PTY LTD	AUSTRALIA ROAD & 4WD ATLAS	1		116.91
INV INV-356717/02/2020		HEMA MAPS PTY LTD	AUSTRALIA ROAD & 4WD ATLAS	1	116.91	
EFT36105	27/03/2020	HILLS CONCRETE PRODUCTS	YOUTH PRECINCT ENTRY SIGNS - CONCRETE LIDS TO SUIT THE 750MM DIA. OF DRAINS AS DISCUSSED	1		825.00
INV 9741	27/02/2020	HILLS CONCRETE PRODUCTS	YOUTH PRECINCT ENTRY SIGNS - CONCRETE LIDS TO SUIT THE 750MM DIA. OF DRAINS AS DISCUSSED	1	825.00	
EFT36106	27/03/2020	IN PHASE TEST & TAG	WUNDOWIE HALL TEST AND TAG APPLIANCES AND PROVIDE REPORT.	1		1,197.00
INV 0000454819/02/2020		IN PHASE TEST & TAG	WUNDOWIE HALL TEST AND TAG APPLIANCES AND PROVIDE REPORT.	1	1,197.00	
EFT36107	27/03/2020	IW PROJECTS	OLD QUARRY ROAD TRANSFER STATION AND TIP SHOP - AMENDED PLANS INCLUDING EARTH WORKS MODELLING	1		3,300.00
INV 1153	29/02/2020	IW PROJECTS	OLD QUARRY ROAD TRANSFER STATION AND TIP SHOP - AMENDED PLANS INCLUDING EARTH WORKS MODELLING	1	3,300.00	
EFT36108	27/03/2020	JAMIE-LEE ROBERTS	REIMBURSTMENT FOR POLICE CLEARANCE	1		50.65
INV 1310159	08/11/2019	JAMIE-LEE ROBERTS	REIMBURSTMENT FOR POLICE CLEARANCE	1	50.65	
EFT36109	27/03/2020	JAYDEN POPE	REIMBURSMENT FOR POLICE CLEARANCE AND PRE EMPLOYMENT MEDICAL	1		297.10
INV CH1703206/03/2020		JAYDEN POPE	REIMBURSMENT FOR POLICE CLEARANCE AND PRE EMPLOYMENT MEDICAL	1	297.10	
EFT36110	27/03/2020	JAYLON INDUSTRIES PTY LTD	TAKE 5 NOTEBOOK COVERS	1		2,926.00
INV 88963	20/03/2020	JAYLON INDUSTRIES PTY LTD	TAKE 5 NOTEBOOK COVERS	1	2,926.00	
EFT36111	27/03/2020	JERMAINE DAVIS SNR	PHOTOSHOOT - STORY PUTTING BLACK HANDS IN DIRT	1		300.00

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INV 01	10/03/2020	JERMAINE DAVIS SNR	PHOTOSHOOT - STORY PUTTING BLACK HANDS IN DIRT	1	300.00	
EFT36112	27/03/2020	JOHN KELLY	WELCOME TO COUNTRY (WHEATBELT STUDENT IMMERSION PROGRAM 2020) 10-3-2020	1		600.00
INV 3	10/03/2020	JOHN KELLY	WELCOME TO COUNTRY (WHEATBELT STUDENT IMMERSION PROGRAM 2020) 10-3-2020	1	300.00	
INV 4	12/03/2020	JOHN KELLY	WELCOME TO COUNTRY (MEN SHED VISIT TO BKB) 12/03/2020	1	300.00	
EFT36113	27/03/2020	JUNE NANCY SHEILA GARLETT	RATES CREDIT REFUND FOR ASSESSMENT A11891	1		1,000.00
INV A11891	26/03/2020	JUNE NANCY SHEILA GARLETT	RATES CREDIT REFUND FOR ASSESSMENT A11891		1,000.00	
EFT36114	27/03/2020	KATHLEEN MICHELLE DEADMAN	RATES CREDIT REFUND FOR ASSESSMENT A15476	1		249.55
INV A15476	24/03/2020	KATHLEEN MICHELLE DEADMAN	RATES CREDIT REFUND FOR ASSESSMENT A15476		249.55	
EFT36115	27/03/2020	KLEENHEAT GAS	430KL BULK TANK FACILITY FEE - CYLINDER SERVICE CHARGE YEARLY FOR KILLARA	1		1,156.17
INV 4277785	01/03/2020	KLEENHEAT GAS	430KL BULK TANK FACILITY FEE - CYLINDER SERVICE CHARGE YEARLY FOR KILLARA	1	1,156.17	
EFT36116	27/03/2020	KLEENWEST DISTRIBUTORS	20 LITRE BIO CLEAN	1		1,648.31
INV 0000453426/02/2020		KLEENWEST DISTRIBUTORS	PLASTIC CONTAINERS, BIN LINERS, TOILET ROLLS, HAND TOWELS & TITAN FOR KILLARA	1	247.34	
INV 0004429204/03/2020		KLEENWEST DISTRIBUTORS	20 LITRE BIO CLEAN	1	566.78	
INV 0004450811/03/2020		KLEENWEST DISTRIBUTORS	TOILET ROLLS (CARTON)	1	392.76	
INV 0004556125/03/2020		KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR NORTHAM POOL	1	177.54	
INV 0004526725/03/2020		KLEENWEST DISTRIBUTORS	5 LITRE SANITISER	1	88.00	
INV 0004556325/03/2020		KLEENWEST DISTRIBUTORS	20LITRE DISINFECTANT	1	175.89	
EFT36117	27/03/2020	LANDGATE	GROSS RENTAL VALUATIONS CGHARGEABLE SCHEDULE NO G2020/2 DATED 11/01/2020 TO 07/02/2020	1		1,129.50
INV 354447-1Q26/02/2020		LANDGATE	GROSS RENTAL VALUATIONS CGHARGEABLE SCHEDULE NO G2020/2 DATED 11/01/2020 TO 07/02/2020	1	1,129.50	
EFT36118	27/03/2020	IFA.FIRST RESPONSE	HANDISAN 1L POD	1		158.73

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INV IN10292	19/03/2020	IFA FIRST RESPONSE	HANDISAN 1L POD	1	158.73	
EFT36119	27/03/2020	LUCY'S TEAROOMS	CATERING - COUNCIL FORUM MEETING 11/03/2020	1		300.00
INV 2174	16/03/2020	LUCY'S TEAROOMS	CATERING - COUNCIL FORUM MEETING 11/03/2020	1	300.00	
EFT36120	27/03/2020	MAJOR MOTORS	FN1810 - REPAIR WATER TRUCK FUEL SENDER	1		319.00
INV 873804	25/02/2020	MAJOR MOTORS	FN1810 - REPAIR WATER TRUCK FUEL SENDER	1	319.00	
EFT36121	27/03/2020	MARKETFORCE	ADVERT ON SEEK FOR LIFEGUARD, CSO BKB AND CSO RECREATION SERVICES AND AVON VALLEY ADVOCATE 12/02/2020 FOR MANAGER RECREATION AND YOUTH SERVICES LIFEGUARD, CSO BKB AND CSO RECREATION SERVICES	1		5,724.82
INV 32216	25/02/2020	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN 12/02/2020 FOR RFT 2 OF 2020 BAKERS HILL FIRE SHED	1	582.65	
INV 32213	25/02/2020	MARKETFORCE	ADVERT IN THE AVON VALLEY ADVOCATE 19/02/2020 FOR RFT 2 OF 2020 BAKERS HILL FIRE SHED	1	311.83	
INV 32215	25/02/2020	MARKETFORCE	ADVERT ON SEEK AND THE AVON VALLEY ADVOCATE CN 26/02/2020 FOR CSO/LICENSING OFFICER FULL TIME FIXED TERM	1	1,157.86	
INV 32211	25/02/2020	MARKETFORCE	ADVERT ON SEEK FOR LIFEGUARD, CSO BKB AND CSO RECREATION SERVICES AND AVON VALLEY ADVOCATE 12/02/2020 FOR MANAGER RECREATION AND YOUTH SERVICES LIFEGUARD, CSO BKB AND CSO RECREATION SERVICES	1	2,104.21	
INV 32212	25/02/2020	MARKETFORCE	FUBLIC NOTICE IN AVON VALLEY ADVOCATE 12/02/2020 FOR FEBRUARY 2020 FORUM AND COUNCIL MEETING HELD IN GRASS VALLEY	1	193.36	
INV 32210	25/02/2020	MARKETFORCE	ADVERT ON SEEK AND ADVOCATE 05/02/2020 FOR MANAGER RECREATION AND YOUTH SERVICES	1	1,157.86	
INV 32214	25/02/2020	MARKETFORCE	FUBLIC NOTICE - ORDINARY COUNCIL MEETING HELD AT GRASS VALLEY	1	217.05	
EFT36122	27/03/2020	MAYBERRY HAMMOND & CO	NEW LICENCE AGREEMENT FOR BAKERS HILL ADULT RIDING	1		1,191.74
INV 42753	03/03/2020	MAYBERRY HAMMOND & CO	NEW LICENCE AGREEMENT FOR BAKERS HILL ADULT RIDING	1	607.53	

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INV 42754	03/03/2020	MAYBERRY HAMMOND & CO	THIS RELATES TO P/O 57467 FOR THE LEASE FOR THE TOY LIBRARY (JANUARY) WHICH WAS PLACED IN THE INCORRECT CREDITOR. THIS IS TO REPLACE IT	1	584.21	
EFT36123	27/03/2020	MINT CIVIL PTY LTD T/A S IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12 8.5HRS X 3 DAYS/WEEK / 46 WEEKS/ YEAR	1		7,524.00
INV N2459	09/03/2020	MINT CIVIL PTY LTD T/A S IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12 8.5HRS X 3 DAYS/WEEK / 46 WEEKS/ YEAR	1	3,762.00	
INV N2456	09/03/2020	MINT CIVIL PTY LTD T/A S IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 1/7/2019 TO 19/05/2020 CN CONTRACT C.201819-12 8.5HRS X 3 DAYS/WEEK / 46 WEEKS/ YEAR	1	3,762.00	
EFT36124	27/03/2020	MM ELECTRICAL MERCHANDISING	NORTHAM LIBRARY. SUPPLY 1 X WIRELESS DOORBELL RECEIVER.	1		111.45
INV 167597-611/03/2020		MM ELECTRICAL MERCHANDISING	NORTHAM LIBRARY. SUPPLY 1 X WIRELESS DOORBELL RECEIVER.	1	66.50	
INV 167728-617/03/2020		MM ELECTRICAL MERCHANDISING	CREATE 298. SUPPLY 6 X LED GLOBES.	1	44.95	
EFT36125	27/03/2020	MORRIS PEST AND WEED CONTROL	VISITORS CENTRE. SPRAY/BAIT FOR COCKROACHES, INCLUDING RIVERS EDGE CAFE.	1		250.00
INV INV-038605/03/2020		MORRIS PEST AND WEED CONTROL	VISITORS CENTRE. SPRAY/BAIT FOR COCKROACHES, INCLUDING RIVERS EDGE CAFE.	1	250.00	
EFT36126	27/03/2020	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT X.19 @ \$40EACH X 5 MONTHS	1		1,264.29
INV 9191131605/03/2020		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT X.19 @ \$40EACH X 5 MONTHS	1	417.67	
INV 9197172	15/03/2020	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR OUT NAVTRAC SYSTEMS IN PLANT AT DEPOT X.19 @ \$40EACH X 5 MONTHS	1	846.62	
EFT36127	27/03/2020	NORTHAM & DISTRICTS GLASS SERVICE	ADMIN BUILDING. SUPPLY AND INSTALL 3 X 300MM CONVEX MIRRORS AS PER QUOTE 392.	1		1,410.20

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INV 5130	10/03/2020	NORTHAM & DISTRICTS GLASS SERVICE	NORTHAM LIBRARY. REPLACE GLASS IN DOOR FROM ROCK BEING THROWN THROUGH IT IN SIDE DOOR.	1	621.50	
INV 5159	13/03/2020	NORTHAM & DISTRICTS GLASS SERVICE	ADMIN BUILDING. SUPPLY AND INSTALL 3 X 300MM CONVEX MIRRORS AS PER QUOTE 392.	1	788.70	
EFT36128	27/03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1		70.00
INV 0000268912	03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	18.00	
INV 0000269013	03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	18.00	
INV 0000269114	03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	18.00	
INV 0000269216	03/2020	NORTHAM FEED & HIRE	DOG, CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH	1	16.00	
EFT36129	27/03/2020	NORTHAM TOWING SERVICE	REMOVE RED FORD FOCUS FROM 240 HYDE DRIVE, WUNDOWIE, REGO 1BOL 948	1		206.80
INV 209281	10/03/2020	NORTHAM TOWING SERVICE	REMOVE RED FORD FOCUS FROM 240 HYDE DRIVE, WUNDOWIE, REGO 1BOL 948	1	206.80	
EFT36130	27/03/2020	CASIS OUTDOOR STRUCTURES	KERB RENEWAL AT VARIOUS SITES	1		104,832.20
INV INV-048510	02/2020	CASIS OUTDOOR STRUCTURES	KERB RENEWAL AT VARIOUS SITES	1	6,835.40	
INV INV-048510	02/2020	CASIS OUTDOOR STRUCTURES	KERB RENEWAL AT VARIOUS SITES	1	8,690.00	
INV INV-048410	02/2020	CASIS OUTDOOR STRUCTURES	KERB RENEWAL AT VARIOUS SITES	1	6,300.80	
INV INV-048410	02/2020	CASIS OUTDOOR STRUCTURES	KERB RENEWAL AT VARIOUS SITES	1	83,006.00	
EFT36131	27/03/2020	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SUPPLY REPLACEMENT SHADE SAIL AS VANDALISED IN GRAPE COLOUR. INSURANCE EXCESS (APEX PARK)	1		2,288.00
INV 3544	26/02/2020	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SUPPLY REPLACEMENT SHADE SAIL AS VANDALISED IN GRAPE COLOUR. INSURANCE EXCESS (APEX PARK)	1	2,145.00	
INV 3548	26/02/2020	OLLY'S CAR & FURNITURE UPHOLSTERY'S	VARIOUS TRUCKS - 250M ROLL	1	143.00	
EFT36132	27/03/2020	OXTER SERVICES	KATRINE TOILETS. SUPPLY 4 X CARTONS OF TOILET ROLLS, 1 X PINEAWAY, CLEANING PRODUCTS FOR KATRINE TOILETS	1		914.08
INV 22198	08/01/2020	OXTER SERVICES	KATRINE TOILETS. SUPPLY 1 X CARTON TOILET ROLLS AND 1 X ROLL OF WIPES.	1	101.44	

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INV 22274	28/01/2020	OXTER SERVICES	BERNARD PARK TOILETS. SUPPLY 2 X CARTONS OF TOILET PAPER.	1	83.49	
INV 22454	09/03/2020	OXTER SERVICES	WUNDOWIE LIBRARY. SUPPLY 1 X CARTON OF TOILET PAPER AND 1 X CARTON OF HAND TOWEL.	1	86.77	
INV 22455	10/03/2020	OXTER SERVICES	VISITOR'S CENTRE. SUPPLY 2 X BOXES TOILET PAPER.	1	159.54	
INV 22460	11/03/2020	OXTER SERVICES	SLIM LINE HAND TOWELS/ PURE PREMIUM TOILET ROLLS (48)	1	92.67	
INV 22480	13/03/2020	OXTER SERVICES	KATRINE TOILETS. SUPPLY 4 X CARTONS OF TOILET ROLLS, 1 X PINEAWAY, CLEANING PRODUCTS FOR KATRINE TOILETS	1	229.70	
INV 22487	16/03/2020	OXTER SERVICES	ANTIBACTERIAL HAND SOAP SLT CONTAINERS	1	160.47	
EFT36133	27/03/2020	PERTH AMUSEMENT & EVENT HIRE	AUSTRALIA DAY 2020	1		2,320.00
INV C0360	28/01/2020	PERTH AMUSEMENT & EVENT HIRE	AUSTRALIA DAY 2020	1	2,320.00	
EFT36134	27/03/2020	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 185 FITZGERALD ST - POP UP SHOP	1		234.73
INV 2186820	16/03/2020	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 185 FITZGERALD ST - POP UP SHOP	1	234.73	
EFT36135	27/03/2020	FFD FOOD SERVICES PTY LTD	STOCK FOR NORTHAM POOL	1		386.65
INV KT4282909/03/2020		FFD FOOD SERVICES PTY LTD	STOCK FOR NORTHAM POOL	1	386.65	
EFT36136	27/03/2020	PRIMARIES OF WA PTY LTD	LIQUID KELP 20L	1		324.92
INV 4100688716/03/2020		PRIMARIES OF WA PTY LTD	LIQUID KELP 20L	1	324.92	
EFT36137	27/03/2020	PROFESSIONAL LOCKSERVICE	SWIMMING POOL BUILDING MAINTENANCE. SUPPLY LOCKING MECHANISM TO EXTRA EMERGENCY EXIT GATES FOR POOL OPENING.	1		889.83
INV 0010477518/03/2020		PROFESSIONAL LOCKSERVICE	SWIMMING POOL BUILDING MAINTENANCE. SUPPLY LOCKING MECHANISM TO EXTRA EMERGENCY EXIT GATES FOR POOL OPENING.	1	889.83	
EFT36138	27/03/2020	PROGRAMME ELECTRICAL MAINTENANCE	WUNDOWIE PUBLIC TOILETS. REPLACE TOILET CISTERN AS UNSERVICABLE.	1		730.40
INV 0000571629/02/2020		PROGRAMME ELECTRICAL MAINTENANCE	WUNDOWIE PUBLIC TOILETS. REPLACE TOILET CISTERN AS UNSERVICABLE.	1	730.40	

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EFT36139	27/03/2020	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES FEBRUARY 2020	1		303.30
INV FEBRUAD29/02/2020		PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES FEBRUARY 2020	1	303.30	
EFT36140	27/03/2020	ROAD RAIL AND MINE PRODUCTS PTY LTD	DISABILITY BOLLARD INCLUSIVE OF ACROD STICKER (BLUE)	1		574.50
INV 0000026010/03/2020		ROAD RAIL AND MINE PRODUCTS PTY LTD	DISABILITY BOLLARD INCLUSIVE OF ACROD STICKER (BLUE)	1	324.50	
INV 0000026110/03/2020		ROAD RAIL AND MINE PRODUCTS PTY LTD	SUPPLY TRAFFIC BOLLARD - 1200MM X 600 MM (1800MM) LENGTH X 165MM DIA X 3MM THICKNESS	1	250.00	
EFT36141	27/03/2020	ROYAL LIFE SAVING SOCIETY WA	CODE OF PRACTICE SAFETY ASSESSMENT SERVICE - WUNDOWIE POOL NOVEMBER 2019	1		221.10
INV 107378	29/11/2019	ROYAL LIFE SAVING SOCIETY WA	CODE OF PRACTICE SAFETY ASSESSMENT SERVICE - WUNDOWIE POOL NOVEMBER 2019	1	221.10	
EFT36142	27/03/2020	S & N CREATIONS	ABORIGINAL DESIGNED PRODUCTS - SCARFS, WALLETS, GLASS CASE PRINTED, COASTERS, LENS CLEANERS, TEALIGHT HOLDERS	1		641.41
INV INV-096228/01/2020		S & N CREATIONS	ABORIGINAL DESIGNED PRODUCTS - SCARFS, WALLETS, GLASS CASE PRINTED, COASTERS, LENS CLEANERS, TEALIGHT HOLDERS	1	641.41	
EFT36143	27/03/2020	SIGMA CHEMICALS	CALCIUM CHLORIDE	1		173.80
INV 137923/03/09/03/2020		SIGMA CHEMICALS	CALCIUM CHLORIDE	1	173.80	
EFT36144	27/03/2020	SLAV'S CLEANING SERVICE	BILYA KOORT BOODJA CENTRE CONTRACT CLEANING SERVICES JANUARY	1		3,707.00
INV 77	31/01/2020	SLAV'S CLEANING SERVICE	BILYA KOORT BOODJA CENTRE CONTRACT CLEANING SERVICES JANUARY	1	1,853.50	
INV 89	26/02/2020	SLAV'S CLEANING SERVICE	BILYA KOORT BOODJA CENTRE CONTRACT CLEANING SERVICES FEBRUARY	1	1,853.50	
EFT36145	27/03/2020	SOS - SWITCHED ONTO SAFETY	HALF DAY COURSE FOR PATSY REPEC FOR CHEMWATCH SYSTEM MAINTENANCE - DATE TBA BY SOS	1		770.00
INV INV0288	17/03/2020	SOS - SWITCHED ONTO SAFETY	HALF DAY COURSE FOR PATSY REPEC FOR CHEMWATCH SYSTEM MAINTENANCE - DATE TBA BY SOS	1	770.00	

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EFT36146	27/03/2020	SOUTHERN CROSS AUSTEREO PTY LTD	FOOL OPENING ADS & OUTSIDE BROADCAST	1		1,201.20
INV 7099353229/02/2020		SOUTHERN CROSS AUSTEREO PTY LTD	FOOL OPENING ADS & OUTSIDE BROADCAST	1	1,201.20	
EFT36147	27/03/2020	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	REFUND OF BOND FOR DINNER FUNCTION 28/03/2020	1		100.00
INV 10827	09/03/2020	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	REFUND OF BOND FOR DINNER FUNCTION 28/03/2020	1	100.00	
EFT36149	27/03/2020	SUMMER CREEK RESTAURANT & BREWERY	500 GMS JARS HONEY	1		60.00
INV 0001	24/02/2020	SUMMER CREEK RESTAURANT & BREWERY	500 GMS JARS HONEY	1	60.00	
EFT36150	27/03/2020	THE WORKWEAR GROUP	Y83801 - ZIP JACKET - 1XL - BLACK - KAYLA BURGESS	1		340.70
INV 1199474816/01/2020		THE WORKWEAR GROUP	Y83801 - ZIP JACKET - 1XL - BLACK - KAYLA BURGESS	1	340.70	
EFT36151	27/03/2020	THOMAS GARLETT SNR	GUIDED SITE TOURS AROUND NORTHAM (MENS SHED VISIT TO BKB) 12/03/2020	1		300.00
INV 1	12/03/2020	THOMAS GARLETT SNR	GUIDED SITE TOURS AROUND NORTHAM (MENS SHED VISIT TO BKB) 12/03/2020	1	300.00	
EFT36152	27/03/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES JAN 2020	1		93.12
INV 0436-S30 19/01/2020		TOLL TRANSPORT PTY LTD	FREIGHT CHARGES JAN 2020	1	93.12	
EFT36153	27/03/2020	TPG TELECOM	TPG ACCOUNT FEB 2020	1		6,338.41
INV 1498539101/03/2020		TPG TELECOM	TPG ACCOUNT FEB 2020	1	6,338.41	
EFT36154	27/03/2020	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	600T 19MM CRUSHED GRAVEL DELIVERRED TO SITE AT SPENCERS BROOK ROAD MURESK.	1		17,629.33
INV INV-064829/02/2020		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM MRWA SPEC GRAVEL - DELIVERED TO BOONDINE ROAD	1	5,942.97	
INV INV-065129/02/2020		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	600T 19MM CRUSHED GRAVEL DELIVERRED TO SITE AT SPENCERS BROOK ROAD MURESK.	1	11,686.36	
EFT36155	27/03/2020	TYREPOWER	FN1621 - N9467 ROTATE TYRES/ 2 X NEW TYRES TO FRONT PLUS	1		566.75
INV 8265.132/09/03/2020		TYREPOWER	FN1621 - N9467 ROTATE TYRES/ 2 X NEW TYRES TO FRONT PLUS	1	566.75	

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EFT36156	27/03/2020	VINCELEC	VISITORS CENTRE. REPAIR REPLACE LIGHTS IN VISITORS CENTRE. GIVE OPTIONS ON LED AND STANDARD.	1		564.42
INV IV119	11/03/2020	VINCELEC	VISITORS CENTRE. REPAIR REPLACE LIGHTS IN VISITORS CENTRE. GIVE OPTIONS ON LED AND STANDARD.	1	564.42	
EFT36157	27/03/2020	VODAFONE	HARVEST BAN LINE MARCH 2020	1		2,305.78
INV 1125628106/03/2020		VODAFONE	HARVEST BAN LINE MARCH 2020	1	2,305.78	
EFT36158	27/03/2020	WARRICKS NEWSAGENCY	STATIONERY FOR ADMIN	1		952.98
INV SN00017229/02/2020		WARRICKS NEWSAGENCY	KILLARA - NEWSPAPER COPIES FEBRUARY	1	40.40	
INV 57633	10/03/2020	WARRICKS NEWSAGENCY	STATIONERY FOR ADMIN	1	912.58	
EFT36159	27/03/2020	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	AIR CON ISSUES IN PN1703 URGENT INVESTIGATE/FIX/REPORT - ESTIMATE	1		2,346.50
INV INV-998125/11/2019		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	AIR CON ISSUES IN PN1703 URGENT INVESTIGATE/FIX/REPORT - ESTIMATE	1	2,346.50	
EFT36160	27/03/2020	WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER ON GOING CONTRACT ' CEMETERY MAINTENANCE 2017-2019 \$432+ GST / DAY X 3 DAYS A WEEK TILL NEW CONTRACT IS AWARDED	1		4,594.15
INV 0030108622/01/2020		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER ON GOING	1	1,258.95	
INV 0030109421/02/2020		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY AS PER ON GOING CONTRACT ' CEMETERY MAINTENANCE 2017-2019 \$432+ GST / DAY X 3 DAYS A WEEK TILL NEW CONTRACT IS AWARDED	1	3,335.20	
EFT36161	27/03/2020	WHEATBELT OFFICE & BUSINESS MACHINES	INK SUPPLIES FOR ADMIN	1		1,556.15
INV 25917	17/03/2020	WHEATBELT OFFICE & BUSINESS MACHINES	MICROSOFT KEYBOARD + MOUSE - WIRED	1	153.40	
INV 25920	17/03/2020	WHEATBELT OFFICE & BUSINESS MACHINES	INK SUPPLIES FOR ADMIN	1	1,280.40	
INV 209198	06/04/2020	WHEATBELT OFFICE & BUSINESS MACHINES	MONTHLY PHOTOCOPIER READING FOR CREATE298 - 11/02/2020-16/03/2020	1	122.35	

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EFT36162	27/03/2020	WHEATBELT PARTY & EVENT HIRE	HIRE ITEMS - TRESTLE TABLE STANDARD RECTANGULAR X20 HPPEE CHAIRS X100 INCLUDES DELIVERY AND PICK UP	1		227.70
INV 47	04/03/2020	WHEATBELT PARTY & EVENT HIRE	HIRE ITEMS - TRESTLE TABLE STANDARD RECTANGULAR X20 HPPEE CHAIRS X100 INCLUDES DELIVERY AND PICK UP	1	227.70	
EFT36163	27/03/2020	WHEATBELT SAFETYWEAR	SAFETY BOOTS - JAYDEN POPE	1		345.00
INV 9295	27/02/2020	WHEATBELT SAFETYWEAR	NORTHAM SWIMMING POOL. SUPPLY EMERGENCY EXIT SIGNS.	1	120.00	
INV 9308	09/03/2020	WHEATBELT SAFETYWEAR	A1-P2 RESPIRATOR	1	90.00	
INV 9327	19/03/2020	WHEATBELT SAFETYWEAR	SAFETY BOOTS - JAYDEN POPE	1	135.00	
EFT36164	27/03/2020	YORK BUILDING SUPPLIES	ASSORTED GARDENING ITEMS FOR KILLARA	1		108.50
INV 1010740826/02/2020		YORK BUILDING SUPPLIES	ASSORTED GARDENING ITEMS FOR KILLARA	1	108.50	
DD14850.1	02/03/2020	TENNANT AUSTRALIA	LEASING CLEANING EQUIPMENT NORTHAM RECREATION CENTRE FEBRUARY 2020	1		1,046.85
INV FEB 202002/03/2020		TENNANT AUSTRALIA	LEASING CLEANING EQUIPMENT NORTHAM RECREATION CENTRE FEBRUARY 2020	1	1,046.85	
DD14862.1	03/03/2020	WA SUPER	Payroll deductions	1		26,193.26
INV SUPER	03/03/2020	WA SUPER	Superannuation contributions	1	22,428.52	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	2,267.13	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	90.19	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	42.94	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	272.15	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	584.00	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	201.42	
INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	146.30	

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INV DEDUCT03/03/2020		WA SUPER	Payroll deductions	1	135.61	
DD14862.2	03/03/2020	ESSENTIAL SUPER	Superannuation contributions	1		160.17
INV SUPER	03/03/2020	ESSENTIAL SUPER	Superannuation contributions	1	160.17	
DD14862.3	03/03/2020	REST INDUSTRY SUPER	Superannuation contributions	1		483.11
INV SUPER	03/03/2020	REST INDUSTRY SUPER	Superannuation contributions	1	483.11	
DD14862.4	03/03/2020	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		316.79
INV SUPER	03/03/2020	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	316.79	
DD14862.5	03/03/2020	FRIME SUPER	Payroll deductions	1		441.67
INV SUPER	03/03/2020	FRIME SUPER	Superannuation contributions	1	318.41	
INV DEDUCT03/03/2020		FRIME SUPER	Payroll deductions	1	123.26	
DD14862.6	03/03/2020	CNEPATH	Superannuation contributions	1		195.90
INV SUPER	03/03/2020	CNEPATH	Superannuation contributions	1	195.90	
DD14862.7	03/03/2020	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1		50.00
INV SUPER	03/03/2020	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1	50.00	
DD14862.8	03/03/2020	MEDIA SUPER	Superannuation contributions	1		164.61
INV SUPER	03/03/2020	MEDIA SUPER	Superannuation contributions	1	164.61	
DD14862.9	03/03/2020	UNISUPER	Payroll deductions	1		575.52
INV SUPER	03/03/2020	UNISUPER	Superannuation contributions	1	414.91	
INV DEDUCT03/03/2020		UNISUPER	Payroll deductions	1	160.61	
DD14878.1	09/03/2020	BANKWEST	ROSS RAYSON MASTERCARD 23RD JANUARY TO 21ST FEBRUARY 2020	1		8,467.32
INV B RUTTE09/03/2020		BANKWEST	BRENDON RUTTER MASTERCARD 23rd JANUARY TO 21st FEBRUARY 2020	1	2,150.64	

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INV C YOUNG09/03/2020		BANKWEST	COLIN YOUNG MASTERCARD 23rd JANUARY TO 21st FEBRUARY 2020	1	396.88	
INV C KLEYN09/03/2020		BANKWEST	CLINTON KLEYNHANS MASTERCARD - 23RD JANUARY TO 21ST FEBRUARY 2020	1	949.57	
INV C HUNT 09/03/2020		BANKWEST	CHADD HUNT MASTERCARD 23rd JANUARY TO 21st FEBRUARY 2020	1	2,261.15	
INV R RAYSON09/03/2020		BANKWEST	ROSS RAYSON MASTERCARD 23RD JANUARY TO 21ST FEBRUARY 2020	1	2,709.08	
DD14904.1	17/03/2020	WA SUPER	Payroll deductions	1		26,312.81
INV SUPER	17/03/2020	WA SUPER	Superannuation contributions	1	22,617.89	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	2,263.35	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	91.45	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	37.95	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	230.76	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	584.00	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	201.42	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	147.15	
INV DEDUCT17/03/2020		WA SUPER	Payroll deductions	1	138.84	
DD14904.2	17/03/2020	ESSENTIAL SUPER	Superannuation contributions	1		162.26
INV SUPER	17/03/2020	ESSENTIAL SUPER	Superannuation contributions	1	162.26	
DD14904.3	17/03/2020	REST INDUSTRY SUPER	Superannuation contributions	1		621.26
INV SUPER	17/03/2020	REST INDUSTRY SUPER	Superannuation contributions	1	621.26	
DD14904.4	17/03/2020	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		316.79
INV SUPER	17/03/2020	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	316.79	
DD14904.5	17/03/2020	FRIME SUPER	Payroll deductions	1		444.72
INV SUPER	17/03/2020	FRIME SUPER	Superannuation contributions	1	320.61	

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INV DEDUCT17/03/2020	17/03/2020	FRIME SUPER	Payroll deductions	1	124.11	
DD14904.6	17/03/2020	CNEPATH	Superannuation contributions	1		196.09
INV SUPER	17/03/2020	CNEPATH	Superannuation contributions	1	196.09	
DD14904.7	17/03/2020	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1		50.00
INV SUPER	17/03/2020	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1	50.00	
DD14904.8	17/03/2020	MEDIA SUPER	Superannuation contributions	1		151.26
INV SUPER	17/03/2020	MEDIA SUPER	Superannuation contributions	1	151.26	
DD14904.9	17/03/2020	UNISUPER	Payroll deductions	1		575.52
INV SUPER	17/03/2020	UNISUPER	Superannuation contributions	1	414.91	
INV DEDUCT17/03/2020	17/03/2020	UNISUPER	Payroll deductions	1	160.61	
DD14908.1	20/03/2020	WA SUPER	Payroll deductions	1		151.55
INV SUPER	20/03/2020	WA SUPER	Superannuation contributions	1	139.42	
INV DEDUCT20/03/2020	20/03/2020	WA SUPER	Payroll deductions	1	12.13	
DD14908.2	20/03/2020	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		155.98
INV SUPER	20/03/2020	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	155.98	
DD14908.3	20/03/2020	SUNSUPER	Superannuation contributions	1		40.84
INV SUPER	20/03/2020	SUNSUPER	Superannuation contributions	1	40.84	
DD14935.1	30/03/2020	TENNANT AUSTRALIA	LEASE FEE RECREATION CLEANING EQUIPMENT MARCH 2020	1		1,046.85
INV MARCH	30/03/2020	TENNANT AUSTRALIA	LEASE FEE RECREATION CLEANING EQUIPMENT MARCH 2020	1	1,046.85	
DD14862.10	03/03/2020	MLC NOMINEES PTY LTD	Superannuation contributions	1		228.88
INV SUPER	03/03/2020	MLC NOMINEES PTY LTD	Superannuation contributions	1	228.88	

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DD14862.11	03/03/2020	HESTA SUPER FUND	Superannuation contributions	1		147.12
INV SUPER	03/03/2020	HESTA SUPER FUND	Superannuation contributions	1	147.12	
DD14862.12	03/03/2020	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		3,410.73
INV SUPER	03/03/2020	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	3,116.33	
INV DEDUCT	03/03/2020	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	294.40	
DD14862.13	03/03/2020	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		86.95
INV SUPER	03/03/2020	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	86.95	
DD14862.14	03/03/2020	CBUS	Payroll deductions	1		422.52
INV SUPER	03/03/2020	CBUS	Superannuation contributions	1	304.61	
INV DEDUCT	03/03/2020	CBUS	Payroll deductions	1	117.91	
DD14862.15	03/03/2020	ZURICH AUSTRALIA LIMITED	Payroll deductions	1		598.75
INV SUPER	03/03/2020	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	431.66	
INV DEDUCT	03/03/2020	ZURICH AUSTRALIA LIMITED	Payroll deductions	1	167.09	
DD14862.16	03/03/2020	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		155.45
INV SUPER	03/03/2020	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	155.45	
DD14862.17	03/03/2020	AMP LIFE LIMITED	Superannuation contributions	1		762.68
INV SUPER	03/03/2020	AMP LIFE LIMITED	Superannuation contributions	1	762.68	
DD14862.18	03/03/2020	NETWEALTH SUPERANNUATION	Superannuation contributions	1		269.04
INV SUPER	03/03/2020	NETWEALTH SUPERANNUATION	Superannuation contributions	1	269.04	
DD14862.19	03/03/2020	HOSTPLUS SUPER	Superannuation contributions	1		286.41
INV SUPER	03/03/2020	HOSTPLUS SUPER	Superannuation contributions	1	286.41	

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DD14862.20	03/03/2020	SUN'SUPER	Superannuation contributions	1		688.38
INV SUPER	03/03/2020	SUN'SUPER	Superannuation contributions	1	688.38	
DD14862.21	03/03/2020	MACQUARIE SUPER MANAGER	Superannuation contributions	1		136.33
INV SUPER	03/03/2020	MACQUARIE SUPER MANAGER	Superannuation contributions	1	136.33	
DD14904.10	17/03/2020	CATHOLIC SUPER	Superannuation contributions	1		98.84
INV SUPER	17/03/2020	CATHOLIC SUPER	Superannuation contributions	1	98.84	
DD14904.11	17/03/2020	MLC NOMINEES PTY LTD	Superannuation contributions	1		228.88
INV SUPER	17/03/2020	MLC NOMINEES PTY LTD	Superannuation contributions	1	228.88	
DD14904.12	17/03/2020	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		3,457.29
INV SUPER	17/03/2020	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	3,173.45	
INV DEDUCT	17/03/2020	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	283.84	
DD14904.13	17/03/2020	HESTA SUPER FUND	Superannuation contributions	1		166.21
INV SUPER	17/03/2020	HESTA SUPER FUND	Superannuation contributions	1	166.21	
DD14904.14	17/03/2020	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		84.98
INV SUPER	17/03/2020	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	84.98	
DD14904.15	17/03/2020	ZURICH AUSTRALIA LIMITED	Payroll deductions	1		598.75
INV SUPER	17/03/2020	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	431.66	
INV DEDUCT	17/03/2020	ZURICH AUSTRALIA LIMITED	Payroll deductions	1	167.09	
DD14904.16	17/03/2020	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		174.88
INV SUPER	17/03/2020	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	174.88	
DD14904.17	17/03/2020	AMP LIFE LIMITED	Superannuation contributions	1		758.95

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INV SUPER	17/03/2020	AMP LIFE LIMITED	Superannuation contributions	1	758.95	
DD14904.18	17/03/2020	NETWEALTH SUPERANNUATION	Superannuation contributions	1		269.04
INV SUPER	17/03/2020	NETWEALTH SUPERANNUATION	Superannuation contributions	1	269.04	
DD14904.19	17/03/2020	HOSTPLUS SUPER	Superannuation contributions	1		503.89
INV SUPER	17/03/2020	HOSTPLUS SUPER	Superannuation contributions	1	503.89	
DD14904.20	17/03/2020	SUNSUPER	Superannuation contributions	1		763.50
INV SUPER	17/03/2020	SUNSUPER	Superannuation contributions	1	763.50	
DD14904.21	17/03/2020	MACQUARIE SUPER MANAGER	Superannuation contributions	1		136.33
INV SUPER	17/03/2020	MACQUARIE SUPER MANAGER	Superannuation contributions	1	136.33	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNIFUND	1,402,070.12
TOTAL		1,402,070.12

Attachment 2

Payment dates 1 March 2020 to 31 March 2020

- Municipal Fund payment cheque numbers 35296 to 35303 Total \$113,198.19.

Electronic Funds Transfer

- Municipal Fund EFT35896 to EFT36164 Total \$1,206,116.02.

Direct Debits Total \$82,755.91

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques	EFT Payments	Direct Debits	Payroll	Total Payments
	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020
July	\$ 206,266.12	\$ 3,308,502.03	\$ 76,110.78	\$ 432,960.90	\$ 4,023,839.83
August	\$ 49,915.44	\$ 2,828,610.12	\$ 79,487.55	\$ 455,717.69	\$ 3,413,730.80
September	\$ 55,440.41	\$ 2,948,297.32	\$ 72,450.07	\$ 429,744.94	\$ 3,505,932.74
October	\$ 100,301.16	\$ 3,153,464.10	\$ 116,698.02	\$ 651,629.55	\$ 4,022,092.83
November	\$ 60,595.68	\$ 3,143,308.87	\$ 78,728.94	\$ 470,325.55	\$ 3,752,959.04
December	\$ 135,279.49	\$ 2,435,836.65	\$ 87,294.89	\$ 495,027.66	\$ 3,153,438.69
January	\$ 152,927.67	\$ 1,961,602.01	\$ 80,188.17	\$ 469,938.70	\$ 2,664,656.55
February	\$ 240,425.19	\$ 1,512,215.07	\$ 77,775.33	\$ 484,939.48	\$ 2,315,355.07
March	\$ 113,198.19	\$ 1,206,116.02	\$ 82,755.91	\$ 466,318.53	\$ 1,868,388.65
April					\$ -
May					\$ -
June					\$ -
Total	\$1,114,349.35	\$22,497,952.19	\$751,489.66	\$4,356,603.00	\$28,720,394.20

The Following table presents all payments made for the month from Council credit cards paid by direct debit DD14878.1

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
SP*PRO TRAIL -36M PRO CAM 4G CAMERA	450.00	
BCF AUSTRALIA - WADERS FOR BRIDGE MAINTENANCE CREW	189.97	
SHIRE OF NORTHAM CHANGE OF PLATE-N.3333	16.75	
SHIRE OF NORTHAM CHANGE OF PLATE - N11196	16.75	
SHIRE OF NORTHAM CHANGE OF PLATE -FOR TRADE IN 1GXL065	27.70	
SHIRE OF NORTHAM NEW REGO LICENCE PN1907-INSURANCE	208.45	
SHIRE OF NORTHAM NEW REGO LICENCE PN1907-RECORDING AND ADMIN	39.95	949.57
CESM		
WOOLWORTHS 4326 WATER FOR SOUTHERBROOK BFB	21.60	
JB HI-FI MIDLAND - PHONE & CASE FOR MATT MCQUEEN	1108.95	
JB HI-FI MIDLAND - KEYBOARD & MOUSE FOR CESM VEHICLE	79.00	
PHAPS -(DUKIES INN) WEATHER OFFICERS WORKSHOP CATERING	189.00	
ALDI STORES ELECTOLYTES FOR VOLUNTEERS	59.88	
ALDI STORES ELECTOLYTES FOR VOLUNTEERS	168.92	
DOMES NORTHAM MEETING AND PBP WORKSHOP CATERING	181.00	
COLES - SES TRAINING REFRESHMENTS	83.29	
MCDONALDS NORTHAM - TRAINING REFRESHMENTS NORTHAM SES	7.00	
DOMINOS ESTORE NORTHAM -WORKSHOP FOR FIREBREAK & FUEL LOAD NOTICE	128.40	
DOVE - SECRETARY/TREASURER WORKSHOP	123.60	2150.64
Executive Manager Corporate Services		
MICROSOFT MONTHLY FEES OFFICE 365 - FEBRUARY 2020	47.19	
SHIRE OF NORTHAM - CHANGE OF PLATES P242 - OLD-UNABLE TO READ	27.70	
TARGET AUSTRALIA - MIXER AND MUGS FOR KILLARA	98.00	
AMAYSIM - MONTHLY FEE LIBRARY LIFT FEBRUARY 2020	10.00	
ADOBE CREATIVE CLOUD MONTHLY FEES 13TH FEBRUARY TO 12 MARCH 2020	213.99	396.88
Executive Manager Development Services		
WESTERN AUSTRALIAN POLICE -CORPORATE FIREARMS LICENCE	128.00	
BCF AUSTRALIA - WADERS FOR WATER SAMPLING	189.97	
WESTERN AUSTRALIAN POLICE -FIREARMS LICENCE	128.00	
LAMEY GV TAVERN -CATERING COUNCIL FORUM	400.00	
BURSWOOD CAR RENTALS - HIRE VEHICLE FOR WORKS MANAGER 10TH FEB 2020	307.99	
BURSWOOD CAR RENTALS - HIRE VEHICLE FOR WORKS MANAGER 16TH FEB 2020	307.99	
JB HI-FI ALL IN ONE COMPUTER LANDFILL	799.20	2261.15
Executive Manager Community Services		
PANDA CHINESE RESTAURANT -ORDINARY COUNCIL MEETING	338.10	
FACEBOOK ADVERTISING	36.92	
BCF JOONDALUP - JACK LITTLE FAREWELL	100.00	
YORK HOME TIMBER & HARDWARE-LIBRARY	152.05	
NORTHAM MITRE 10- SHELVING FOR POP UP SHOP	1800.00	
BUNNINGS - SUPPLIES FOR AQUATIC FACILITY	30.29	
SENIORS RECREATION COUNCIL - LIVELIGHTER AGED CARE GAMES	55.82	
LAMEY GV TAVERN DINNER FOR COUNCILLORS	188.50	
BANK FEES FOREIGN TRANSACTION FEE		2709.08
Total Credit Card Expenditure		\$8,467.32

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$1,868,388.65 was submitted to the Ordinary Meeting of Council on Wednesday, 15 April 2020.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$1,868,388.65 was submitted to each member of the Council on Wednesday, 15 April 2020, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

12.4.2 Financial Statement for the period ending 31 March 2020

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald, Accountant
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 31 March 2020.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 31 March 2020.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 March 2020 is included as Attachment 1 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting, **new items this month are in bold. Please note budget**

amendments due to COVID -19 adopted on the 30/3/2020 are yet to be carried out.

Notes to the Financial Statements

Operating Income

1. **Community Amenities revenue is \$59,766 over budget due to Old Quarry tipping fees of \$33,915 and Inkpen tipping fees of \$16,617.**
2. Economic Services is under budget by \$121,003. This is due to
Grants and Festivals \$65,000
Building Permits \$15,978
BKB income \$35,716
Visitors Centre merchandise \$8,131

Operating Expenditure

3. **Governance is under budget by \$125,915 due to the timing of the items presented below;**
 - **Salaries and wages \$63,877**
 - **Valuations \$19,093**
 - **Consultants \$41,561**
4. Education and welfare are under budget by \$114,967 predominantly due to salaries and wages of \$92,698.
5. Community Amenities are under budget by \$375,120 The items disclosed below are under budget year to date
 - Rubbish site maintenance \$131,723 under (timing)
 - Green waste management \$35,000
 - **Septage Pond Maintenance \$73,921**
 - **Drainage Management \$17,302**
 - **Environmental works \$43,619**
 - **Town Planning Salaries \$25,248**
 - **Consultants \$27,494**
 - **Cemetery Expenses \$13,965**
6. Recreation and Culture is under budget \$129,075 due to
 - **Public Halls \$32,328**
 - **Wundowie Pool utilities \$10,498**
 - **Northam Pool water \$17,346**
 - **Pool depreciation \$39,042 (timing)**
 - **Parks and gardens \$22,673**
 - **Wundowie Oval \$19,185**
7. **Transport is under budget by \$446,179 due to**
 - **Depreciation \$148,608**
 - Bridge maintenance of \$92,836 (timing).
 - **Verge maintenance of \$84,555**
 - **Roadworks maintenance \$105,918**
8. Other Economic Services is under budget by \$152,177 due to
 - Festivals and events of \$42,317

- Events signage of \$21,431.
 - **Main Street Heritage \$31,186**
 - **Consultants \$18,252**
 - **Loan Interest \$11,598 (timing)**
 - **Building salaries \$10,413**
 - **BKB expenditure \$22,943**
9. Other property and services is the timing of internal allocations and expenses for \$215,660 (non cash).

Operating Expenditure by Nature and Type

10. Employee costs are under budget by \$359,133 predominantly due to Item 3,4,5 and 8 disclosed above together with BKB wages and salaries of \$28,068.
11. Materials and contracts are under budget by 18% relating to items 3,5,6,7 and 8 disclosed above.
12. **Interest Expenses are \$28,325 under budget as disclosed in item 8 (timing)**
13. **Other expenditure is over budget as disclosed in item 9 above (non cash)**

Non Operating Grants Income

14. Non operating grants are under budget by \$122,271 predominantly due to the timing of State grant receipts for Transport

Capital Expenditure

15. Spencers Brook Road SLK 5400 -7360 is over budget by \$259,714 due to additional Shire labour and overheads costs predominantly due to delays in contracts works being carried out.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2019/20 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	The Report is to be presented to Council each month in order to comply with relevant legislation	Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3925

Moved: Cr Girak


Seconded: Cr Williams

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 31 March 2020.

CARRIED 10/0

Page #	Details Reference	Question	Query By	Answer
106	Municipal Fund Payments	Total for March \$1.868 M much lower than normal. Is this due to slow down related to COVID-19 or an anomaly?	Cr Antonio	No, Expenditure has been inflated this year due to the Northam Aquatic Facility and WANDRRA associated works, as these have now come to an end we have returned to more normal expenditure levels.
126	Rating Report	YTD does not yet include back payment from sale of El Caballo?	Cr Antonio	Yes the El Caballo payment was received March, I note the final rate instalment was due last financial year in March, this Year it is April so we should have a better YTD comparison at the end of April

Attachment 1



Shire of Northam

SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2020

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2020**

	NOTE	19/20 Revised Budget \$	Ytd Budget \$	19/20 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Operating						
Revenues						
Governance		98,149	95,721	80,210	(15,511)	(16.20%)
General Purpose Funding Other		2,223,801	1,683,226	1,686,225	2,999	0.18%
General Purpose Funding Rates		10,417,484	10,435,592	10,429,375	(6,217)	(0.06%)
Law, Order, Public Safety		2,183,862	1,355,366	1,353,533	(1,833)	(0.14%)
Health		61,000	45,560	30,601	(14,959)	(32.83%)
Education and Welfare		1,198,324	1,009,958	1,007,453	(2,505)	(0.25%)
Housing		62,277	46,701	47,423	722	1.55%
Community Amenities	1	2,724,576	2,348,495	2,408,261	59,766	2.54%
Recreation and Culture		3,121,210	1,902,576	1,930,962	28,386	1.49%
Transport		3,784,940	2,441,680	2,469,930	28,250	1.16%
Economic Services	2	598,150	449,299	328,296	(121,003)	(26.93%)
Other Property and Services		130,200	96,188	123,468	27,280	28.36%
Total Operating Revenue		26,603,973	21,910,362	21,895,737	(14,626)	(0.07%)
Expenses						
Governance	3	(1,427,564)	(1,126,428)	(1,000,513)	125,915	11.18%
General Purpose Funding		(309,104)	(270,577)	(261,431)	9,146	3.38%
Law, Order, Public Safety		(1,805,408)	(1,277,154)	(1,265,759)	11,395	0.89%
Health		(322,270)	(241,936)	(220,931)	21,005	8.68%
Education and Welfare	4	(1,419,060)	(1,080,282)	(965,315)	114,967	10.64%
Housing		(75,223)	(55,829)	(47,598)	8,231	14.74%
Community Amenities	5	(3,803,616)	(2,581,527)	(2,206,407)	375,120	14.53%
Recreation & Culture	6	(5,741,582)	(4,653,148)	(4,524,070)	129,078	2.77%
Transport	7	(5,972,131)	(4,677,810)	(4,231,631)	446,179	9.54%
Economic Services	8	(2,590,843)	(2,017,803)	(1,865,626)	152,177	7.54%
Other Property and Services	9	(105,284)	(39,665)	(255,325)	(215,660)	(543.70%)
Total Operating Expenses		(23,572,085)	(18,022,159)	(16,844,608)	1,177,551	6.53%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		937,426	1,189,049	1,206,921	17,872	
Movement in Employee Benefit Provisions		(302,478)	0	0	0	
Depreciation on Assets		4,435,758	3,396,395	3,366,553	(29,842)	
Non Operating Items						
Purchase Land and Buildings		(2,521,264)	(1,722,853)	(196,354)	1,526,499	
Purchase Plant and Equipment		(1,444,091)	(547,182)	(720,418)	(173,236)	
Purchase Furniture and Equipment		(61,286)	(42,276)	(11,469)	30,807	
Purchase Infrastructure Assets - Roads		(3,703,439)	(3,600,751)	(1,764,638)	1,836,113	
Purchase Infrastructure Assets - Footpaths		(205,140)	(259,140)	(197)	258,943	
Purchase Infrastructure Assets - Drainage		(1,913,159)	(1,754,356)	(1,388,125)	366,231	
Purchase Infrastructure Assets - Parks & Ovals		(1,057,482)	(320,948)	(506,482)	(185,534)	
Purchase Infrastructure Assets - Airfields		(193,600)	(145,197)	0	145,197	
Purchase Infrastructure Assets - Streetscape		(175,000)	(92,884)	(105,370)	(12,486)	
Purchase Infrastructure Assets - Other		(7,698,457)	(7,591,035)	(6,819,840)	771,195	
Proceeds from Disposal of Assets		2,094,959	1,180,491	1,180,491	(0)	
Repayment of Debentures		(376,179)	(278,024)	(278,024)	0	
Proceeds from New Debentures		4,500,000	4,500,000	4,500,000	0	
Self-Supporting Loan Principal Income		22,812	12,946	12,946	0	
Transfers to Restricted Assets (Reserves)		(2,660,942)	(268,191)	(268,191)	0	
Transfers from Restricted Asset (Reserves)		3,296,916	798,527	798,527	0	
Transfers from Restricted Asset (Other)		0	0	0	0	
ADD Net Current Assets July 1 B/Fwd		4,162,558	4,162,558	4,178,315	15,757	
LESS Net Current Assets Year to Date		0	2,505,332	8,917,895	6,412,563	
Surplus/Deficit		0	0	(786,644)	(786,645)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

1. OPERATING STATEMENT

	Note	Revised 19/20 Budget \$	Ytd Budget	19/20 Ytd Actual \$	Variance Actuals to Budget \$	Variance Actual to Budget %
OPERATING REVENUES						
Rates		10,417,484	10,417,484	10,429,375	11,891	0%
Operating Grants Subsidies and Contributions		4,859,317	3,639,371	3,680,377	41,006	1%
Fees and Charges		3,893,503	3,369,699	3,401,951	32,252	1%
Interest Earnings		392,500	288,158	271,043	(17,115)	-6%
Other Revenue		898,877	826,201	867,741	41,540	5%
TOTAL OPERATING REVENUE		20,461,681	18,540,913	18,650,487	109,574	1%
OPERATING EXPENSES						
Employee Costs	10	(8,502,392)	(6,766,193)	(6,407,060)	359,133	5%
Materials and Contracts	11	(7,542,757)	(5,213,206)	(4,263,734)	949,472	18%
Utility Charges		(1,000,558)	(675,318)	(699,544)	(24,226)	-4%
Depreciation of Non Current Assets		(4,435,758)	(3,396,395)	(3,366,553)	29,842	1%
Interest Expenses	12	(199,187)	(126,516)	(98,191)	28,325	22%
Insurance Expenses		(516,245)	(513,759)	(512,694)	1,065	0%
Other Expenditure	13	(121,759)	(137,033)	(261,008)	(123,975)	-90%
TOTAL OPERATING EXPENSE		(22,318,656)	(16,828,420)	(15,608,784)	1,219,636	-7%
Non Operating Grants Subsidies and Contributions	14	5,826,289	3,364,759	3,242,488	(122,271)	4%
Profit on Asset Disposals		323,437	5,437	2,762	(2,675)	0%
Loss on Asset Disposals		(1,260,863)	(1,194,486)	(1,209,682)	(15,196)	-1%
RESULTING FROM OPERATIONS		3,031,888	3,888,203	5,077,270	1,189,068	31%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

2. BALANCE SHEET

	19/20 YTD Actual \$	18/19 Actual \$
CURRENT ASSETS		
Cash Assets	7,724,622	8,123,774
Receivables	6,488,031	5,258,217
Inventories	0	0
TOTAL CURRENT ASSETS	14,212,653	13,381,991
NON-CURRENT ASSETS		
Receivables	554,832	403,701
Land and Buildings	50,666,775	53,117,799
Property, Plant and Equipment	7,127,441	6,935,417
Infrastructure	168,483,387	160,465,459
Financial Assets	210,205	360,723
TOTAL NON-CURRENT ASSETS	227,042,640	221,283,099
TOTAL ASSETS	241,255,293	234,665,090
CURRENT LIABILITIES		
Payables	997,678	3,658,158
Interest-bearing Liabilities	(20,463)	279,985
Provisions	1,207,425	1,207,425
TOTAL CURRENT LIABILITIES	2,184,640	5,145,568
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	6,500,696	2,000,696
Provisions	222,810	222,810
Payables	221,047	221,047
TOTAL NON-CURRENT LIABILITIES	6,944,553	2,444,553
TOTAL LIABILITIES	9,129,193	7,590,121
NET ASSETS	232,126,100	227,074,969
EQUITY		
Retained Surplus	113,661,536	108,080,070
Reserves - Cash Backed	4,485,552	5,015,888
Reserves - Asset Revaluation	113,979,012	113,979,011
TOTAL EQUITY	232,126,100	227,074,969



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

3. ACQUISITION OF ASSETS	19/20 Revised Budget \$	19/20 Ytd Actual \$
The following assets have been acquired during the period under review:		
By Program		
Governance	Note	
Admin Building	697,500	11,688
Admin Building Solar	19,010	0
CEO Vehicle	58,000	0
New Telephone System	42,276	11,469
Law, Order & Public Safety		
Rangers Ute	48,820	48,821
3.4 Urban Fire Appliance	470,491	470,491
Irish Town Light Tanker	169,800	0
Clackline Kitchen, Unisex Toilet & Meeting Room	82,055	800
Bakers Hill Fire Shed	413,350	600
LED Fire Danger Rating Signs	39,450	0
Automated Weather Station	8,149	0
Water Tank Smith Road	9,800	0
CCTV Wundowie	257,166	12,600
SES Building Replace Sliding Door	30,320	0
Health		
Manager Health Vehicle	35,000	29,181
Education & Welfare		
Solar, Killara	11,300	0
Structural Repairs Memorial Hall	20,000	0
Community Amenities		
Design of Recycling Station Inkpen	40,000	12,940
Old Quarry Drainage	100,000	42,089
Rehab Investigation Old Tip Site	35,000	0
Wind Blown Waste Fence Old Quarry	25,000	0
Transfer Station Tip Shop	576,850	0
King Creek Drainage	7,150	0
Area Drainage	128,669	127,134
Planners Vehicle	35,000	32,076
Minson Avenue Streetscape	88,455	89,355
CBD Streetscape	76,545	14,245
Duracote Doors Bernard Park	5,100	0
Recoat Floor Bernard Park	16,385	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

ENDING 31 MARCH 2020

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Revised Budget \$	19/20 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Wundowie Hall, Solar, Replace Ceiling, Toilet		19,950	7,510
Southern Brook Hall, New Ceiling, A/C to Kitchen		6,700	5,676
Northam Hall, New Curtain & Track		10,000	7,880
Wundowie Pool Solar		30,360	0
Wundowie Pool Bowl Repainting		10,000	0
Northam Aquatic Facility		7,084,942	6,752,212
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd		40,000	0
Rec Centre, Roller Shutters & Remark Floor, CCTV		80,760	26,081
Solar Recreation Centre		38,130	0
Jubilee Oval Upgrade Electric Boards		40,750	2,250
Community Plan Implementation		90,000	0
Bert Hawke - Drainage C/fwd		40,000	0
Bert Hawke - Lighting C/fwd		20,000	4,097
POS Playground Improvements		122,920	15,700
Northam Youth Space		210,859	58,375
Notham Youth Space Programed Maintenance		26,500	1,156
Artificial Hockey Turf		414,453	424,904
Bridge Crossing Fixings C/fwd		10,000	0
St Johns Ambulance Site Improvements		80,000	0
Wundowie Family Space		50,000	0
Southern Brook Hall Nature Playground		42,000	0
General Library Upgrades, DAP, Paint interior, Solar, CCTV		121,054	88,406
AVVVA - Drainage Works		22,850	0
AVVVA - Roof Replacement C/fwd		145,000	0
Old Railway Station, Exit Gates & Ceiling Fans		18,500	12,659
Transport			
Northam Depot Redesign		10,000	6,400
Install Light and Pole Rear Shed Wundowie		3,500	3,150
Solar Northam Depot		11,300	0
Fitzgerald Footpath		50,280	0
Hovea Footpath		76,960	0
Balga Footpath		59,950	0
Wattle Crescent		17,950	197
Throssell Street - Drainage		14,000	14,782
Drainage - Rural Including WANDRRA		1,665,338	1,260,991
Spencers Brook Road SLK 5400 - 7360	15	142,000	401,714
Spencers Brook Road SLK 8650 - 10250		555,892	479,239
Spencers Brook Road 12000 - 12800		334,623	43,184
Zamia Terrance (0 - 480)		61,835	15,970
Chidlow Street West (380 - 670)		27,000	0
Coates Road (0 - 1700)		71,400	55,507
Vivan Street (0-200)		21,939	9,395

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Revised Budget	19/20 Ytd Actual
Transport		\$	\$
Qualup Place (0 - 140)		15,102	0
Boondine Road (0-640)		70,345	32,974
Katrine Road		0	0
Tamma (1100 - 2400)		58,506	0
Chidlow Street West (20 - 300)		51,915	27,133
Chidlow Street West (1480 - 1950)		33,675	4,645
Park Lane (0 - 230)		31,548	16,687
Carlin Road (2740 - 3550)		50,537	82
Carter Street (200 - 410)		67,980	22,173
Ord Street (0 - 190)		15,310	0
Irishtown Road (0 - 10000)		159,078	1,212
Maintenance Capitalised		100,000	608
Coates Road		135,706	135,226
O'Neill Road		175,092	177,427
Charles Street (510 - 1070)		83,054	3,206
Kennedy Street (320 - 920)		54,563	0
Henty Place (0 - 270)		58,408	1,562
Martin Street (0 - 300)		70,909	26,906
Southern Brook Road (0 - 3070)		536,382	2,600
Laneway Land Acquisition		32,000	0
Keane Street		22,000	0
Spencers Brook Road (16430 - 19340)		473,164	184,303
Gravel Resheeting		87,000	0
Kerb Renewal		109,238	78,322
Culvert Renewal		84,238	44,565
Kubota F3680 NS Front Mower, Canopy & Catcher		47,100	31,059
Bobcat Attachment		15,000	0
Volvo BL71 Backhoe		87,141	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane		82,701	0
Isuzu MLR 200 Tipper Manual		82,701	0
Dynapac Vibro Ride on Roller		51,372	0
Bobcat Trailer 4500kg		25,000	0
Honda Four Wheel Motor Cycle		23,090	0
Tandem Trailer		15,250	0
Pegasus 200 Verge Mower		15,510	0
Toyota Hilux workmate 2.7i		26,040	0
Mazda BT50T-top		26,041	0
Ford Ranger Dual Cab Alloy Tray		31,153	30,628
Mitsubishi Outlander Diesel 7 Seat		35,000	32,567
Holden Trail Blazer 7 Seat Diesel		45,000	42,249
Service Ground Locator Ground Penetrating Radar		9,000	0
Rock Bucket		10,000	3,345

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Revised Budget \$	19/20 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway		193,600	0
Economic Services			
Solar Visitor Centre		11,300	0
Signage Tower GEH Mitchell Avenue		10,000	1,770
Clark Street Water Metre		8,950	0
Water Pump Station Upgrade		169,681	0
Bakers Drainage		25,000	0
BKB Building		75,000	10,721
		19,142,716	11,512,892

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Revised Budget \$	19/20 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,521,264	196,354
Plant and Equipment		1,444,091	720,418
Furniture and Equipment		61,286	11,469
Bush Fire Equipment		169,800	0
Playground Equipment		0	0
Infrastructure Assets - Roads		3,703,439	1,764,638
Infrastructure Assets - Footpaths		205,140	197
Infrastructure Assets - Bridges & Culverts		0	0
Infrastructure Assets - Drainage		1,913,157	1,388,125
Infrastructure Assets - Parks & Ovals		1,057,482	506,482
Infrastructure Assets - Airfields		193,600	0
Infrastructure Assets - Streetscape		175,000	105,370
Infrastructure Assets - Other		7,698,457	6,819,840
		19,142,716	11,512,892



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2020

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$
Governance						
CEO Vehicle	37,360	0	30,000	0	(7,360)	0
Law Order & Public Safety						
PN 1514 Rangers Triton Ute	15,162	14,137	12,000	12,727	(3,162)	(1,410)
S102 Isuzu FTS BFB Inkpen N.3113		78,556		34,545		(44,011)
Health						
Manager Health Vehicle	19,015	18,607	15,000	10,909	(4,015)	(7,698)
Killarra Commuter Bus C/fwd					0	0
Community Amenities						
Manager Planning	20,176	19,501	17,000	13,182	(3,176)	(6,319)
Recreation & Culture						
Victoria Street Oval	2,046,800	2,046,800	969,000	969,000	(1,077,800)	(1,077,800)
Sale of Land, Yilgarn Ave	406,500	0	724,500	0	318,000	0
Sale Kingia Avenue	92,900		90,000		(2,900)	
Transport						
Kubota F3680 NS Front Mower, Canopy & Catche	12,823	7,752	7,000	909	(5,823)	(6,843)
Bobcat Attachment	3,000	0	3,000	0	0	0
Volvo BL71 Backhoe	75,068	0	17,000	0	(58,068)	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Cran	30,342	0	22,000	0	(8,342)	0
Isuzu MLR 200 Tipper Manual	33,333	0	20,000	0	(13,333)	0
Dynapac Vibro Ride on Roller	3,402	0	2,000	0	(1,402)	0
Bobcat Trailer 4500kg	6,157	0	1,000	0	(5,157)	0
Honda Four Wheel Motor Cycle	1,790	0	200	0	(1,590)	0
Toyota Hilux workmate 2.7l	11,219	0	11,000	0	(219)	0
Mazda BT50T-top	14,230	0	9,000	0	(5,230)	0
Mitsubishi Outlander Diesel 7 Seat	21,221	20,542	18,000	14,545	(3,221)	(5,996)
Hino Water Truck PN1501	132,290	132,290	73,816	73,816	(58,474)	(58,474)
Holden Colorado Insurance Claim	24,006	24,005	29,443	26,766	5,437	2,762
Holden Trail Blazer 7 Seat Diesel	25,591	25,223	24,000	24,091	(1,591)	(1,132)
	3,032,385	2,387,412	2,094,959	1,180,491	(937,426)	(1,206,921)



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2020

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$
Plant & Equipment						
CEO Vehicle	37,360	0	30,000	0	(7,360)	0
PN1514 Rangers Triton Ute 4*4	15,162	14,137	12,000	12,727	(3,162)	(1,410)
Manager Health Vehicle	19,015	18,607	15,000	10,909	(4,015)	(7,698)
Manager Planning	20,176	19,501	17,000	13,182	(3,176)	(6,319)
Kubota F3680 NS Front Mower, Canopy & Catcher	12,823	7,752	7,000	909	(5,823)	(6,843)
Bobcat Attachment	3,000	0	3,000	0	0	0
Volvo BL71 Backhoe	75,068	0	17,000	0	(58,068)	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane	30,342	0	22,000	0	(8,342)	0
Isuzu MLR 200 Tipper Manual	33,333	0	20,000	0	(13,333)	0
Dynapac Vibro Ride on Roller	3,402	0	2,000	0	(1,402)	0
Bobcat Trailer 4500kg	6,157	0	1,000	0	(5,157)	0
Honda Four Wheel Motor Cycle	1,790	0	200	0	(1,590)	0
Toyota Hilux workmate 2.7l	11,219	0	11,000	0	(219)	0
Mazda BT50T-top	14,230	0	9,000	0	(5,230)	0
Mitsubishi Outlander Diesel 7 Seat	21,221	20,542	18,000	14,545	(3,221)	(5,996)
Hino Water Truck PN1501	132,290	132,290	73,816	73,816	(58,474)	(58,474)
Holden Colorado Insurance Claim	24,006	24,005	29,443	26,766	5,437	2,762
Holden Trail Blazer 7 Seat Diesel	25,591	25,223	24,000	24,091	(1,591)	(1,132)
S102 Isuzu FTS BFB Inkpen N.3113		78,556		34,545		(44,011)
Land						
Sale of Land, Yilgarn Ave	406,500	0	724,500	0	318,000	0
Sale Kingia Avenue	92,900	0	90,000	0	(2,900)	0
Victoria Street Oval	2,046,800	2,046,800	969,000	969,000	(1,077,800)	(1,077,800)
	3,032,385	2,387,412	2,094,959	1,180,491	(937,426)	(1,206,921)
					19/20 Budget \$	Ytd Actual \$
Summary						
Profit on Asset Disposals					323,437	2,762
Loss on Asset Disposals					(1,260,863)	(1,209,682)
					<u>(937,426)</u>	<u>(1,206,921)</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		19/20 Budget \$	19/20 Ytd Actual \$	19/20 Budget \$	19/20 Ytd Actual \$	19/20 Budget \$	19/20 Ytd Actual \$	19/20 Budget \$	19/20 Ytd Actual \$
Recreation & Culture									
Loan 208 - Northam Country Club ** 7.36%	3,235	0	0	3,238	3,236	(3)	(3)	153	3
Loan 219A - Northam Bowling Club ** 3.18%	163,041	0	0	19,575	9,710	143,466	153,331	8,854	2,568
Loan 223 - Recreation Facilities 6.06%	130,050	0	0	130,049	130,048	1	2	10,136	5,759
Loan 224 - Recreation Facilities 6.48%	816,395	0	0	46,765	23,010	769,630	793,385	57,285	17,468
Loan 227 - Youth Space 2.26%	500,000	0	0	45,097	0	454,903	500,000	12,110	0
Loan 228 - Swimming Pool 1.88%	0	4,500,000	4,500,000	93,194	93,194	4,406,806	4,406,806	58,868	53,001
Economic Services									
Loan 225 - Victoria Oval Purchase 6.48%	667,960	0	0	38,262	18,826	629,698	649,134	51,781	14,292
	2,280,681	4,500,000	4,500,000	376,180	278,024	6,404,501	6,502,655	199,187	93,091

Note: ** indicates self - supporting loans
All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

	Revised 19/20 Budget				19/20 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	427,796	10,234		(74,251)	363,779	427,796	4,256		(32,574)	399,478
Aged Accomodation Reserve	227,404	5,440	5,000	-	237,844	227,404	2,413			229,817
Housing Reserve	265,507	6,352		-	271,859	265,508	2,818			268,326
Office Equipment Reserve	74,735	1,788		(42,276)	34,247	74,735	1,441			76,176
Plant & Equipment Reserve	126,838	3,034	230,000	(240,000)	119,872	126,838	1,259	220,000	(230,000)	118,097
Road & Bridgeworks Reserve	89,498	2,141	200,000	-	291,639	89,498	950			90,448
Refuse Site Reserve	627,552	15,014	120,000	(406,850)	355,716	627,553	6,660			634,213
Regional Development Reserve	73,599	1,761		(50,000)	25,360	73,600	781			74,381
Speedway Reserve	147,600	3,531		-	151,131	147,601	1,566			149,167
Community Bus Replacement Reserve	2,414	58	15,000	-	17,472	2,414	26			2,440
Septage Pond Reserve	267,085	6,390	20,000	(58,643)	234,832	267,085	2,835			269,920
Killara Reserve	276,579	6,617	26,252	(59,643)	249,805	276,579	2,935			279,514
Stormwater Drainage Projects Reserve	33,593	804		(14,000)	20,397	33,593	357			33,950
Recreation and Community Facilities Reserve	584,376	13,981	1,314,254	(1,332,953)	579,658	584,377	3,026		(364,453)	222,950
Administration Office Reserve	685,801	16,407	300,000	(697,500)	304,708	685,802	6,630			692,432
Council Buildings & Amenities Reserve	348,744	8,343	290,436	(211,850)	435,673	348,744	2,337		(156,500)	194,581
River Management Reserve	360,240	8,618		(20,000)	348,858	360,240	3,823			364,063
Parking Facilities Construction Reserve	216,138	5,171		(65,000)	156,309	216,138	2,294			218,432
Art Collection Reserve	23,205	555		-	23,760	23,205	246			23,451
Reticulation Scheme Reserve	80,662	1,930	10,000	(8,950)	83,642	80,662	856			81,518
Election Reserve	15,165	363		(15,000)	528	15,165	30		(15,000)	195
Revaluation Reserve	61,351	1,468	10,000	-	72,819	61,351	651			62,002
Total Cash Backed Reserves	5,015,882	120,000	2,540,942	(3,296,916)	4,379,908	5,015,888	48,191	220,000	(798,527)	4,485,552

Total Interest & Transfers

2,660,942

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

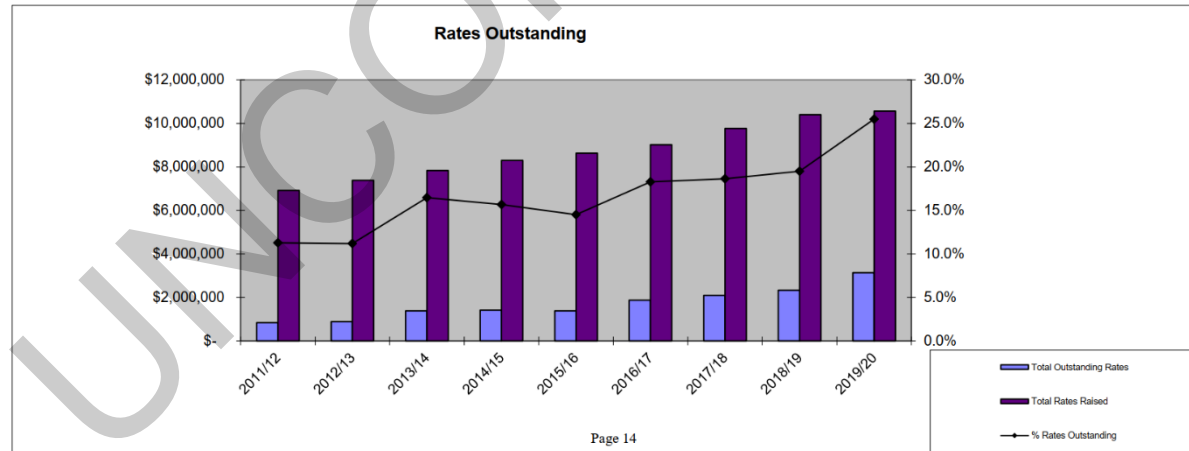
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2020

	19/20 Budget	19/20 Ytd Actual	18/19 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	884,354	3,239,070	1,983,523
Cash - Restricted Unspent Grants	0	0	1,124,363
Cash - Restricted Reserves	4,379,908	4,485,552	5,015,888
Self Supporting Loan	25,095	2,200	15,758
Receivables	2,915,065	971,993	3,308,497
Rates - Current	0	3,544,990	0
Pensioners Rates Rebate	0	46,137	0
Provision for Doubtful Debts	0	(131,842)	0
GST Receivable	0	125,030	0
Accrued Income/Prepayments	0	1,929,524	1,933,962
Inventories	1,000	0	0
	<u>8,205,422</u>	<u>14,212,654</u>	<u>13,381,990</u>
LESS: CURRENT LIABILITIES			
	<u>(4,825,204)</u>	<u>(1,438,222)</u>	<u>(5,145,568)</u>
NET CURRENT ASSET POSITION	<u>3,380,218</u>	<u>12,774,432</u>	<u>8,236,422</u>
Less: Cash - Reserves - Restricted	(4,379,908)	(4,485,552)	(5,015,888)
Add: Current Loan Liability	385,911	(20,463)	279,985
Add: Leave Liability Reserve	363,779	399,478	427,796
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>0</u>	<u>8,917,895</u>	<u>4,178,315</u>

**SHIRE OF NORTHAM
 RATING REPORT
 FOR THE PERIOD ENDED 31 MARCH 2020**

	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Key Rating Dates									
RATES ISSUED	08/08/2011	5/08/2012	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019
RATES DUE	22/09/2011	24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019
2nd INSTALMENT DUE	22/11/2011	16/11/2012	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019
3rd INSTALMENT DUE	23/01/2012	29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020
4th INSTALMENT DUE	22/03/2012	29/03/2013	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020
Outstanding 1st July	\$521,194	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187
Rates Levied	\$6,851,706	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585
Interest, Ex gratia, interim and back rates less writeoffs	\$63,079	\$68,857	\$73,630	\$80,154	\$83,173	\$208,077	\$205,216	\$474,784	\$220,952
Rates paid by month									
1 July	51,948	38,805	47,443	62,554	29,105	43,333	60,002	94,638	87,543
2 August	1,120,912	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195
3 September	3,251,815	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221
4 October	318,701	443,703	3,790,646	2,550,091	630,886	1,166,136	484,607	590,724	3,255,037
5 November	689,461	680,522	444,497	506,022	842,856	908,844	1,036,340	952,902	574,138
6 December	172,178	160,665	685,338	654,900	214,507	336,154	189,794	239,893	724,440
7 January	441,740	469,219	194,157	295,629	441,681	464,526	637,664	861,146	427,789
8 February	112,296	166,351	502,176	508,828	148,327	260,963	258,355	174,143	576,493
9 March	438,277	448,126	176,270	256,379	601,416	589,684	670,462	821,970	476,994
10 April									
11 May									
12 June									
Total YTD	6,597,328	7,054,878	7,016,904	7,604,664	8,128,818	8,380,703	9,156,938	9,607,120	9,164,851
% Ytd Rates Outstanding	11.3%	11.2%	16.5%	15.7%	14.5%	18.3%	18.6%	19.5%	25.5%
Ytd Outstanding	838,651	888,540	1,383,520	1,414,225	1,380,229	1,874,852	2,096,517	2,328,503	3,135,874



Cr J E G Williams declared an "Impartiality" interest in item 12.4.3 - Fuel Bowser at Hangar site 22 (Airport) as her sister and brother-in-law have a hangar at the Airport and may utilise fuel supply from Hangar 22.

12.4.3 Fuel Bowser at Hangar site 22 (Airport)

Address:	Hangar 22/105 Withers Street Northam
Owner:	Shire of Northam
Applicant:	Dunning's Direct PTY LTD Fuel
File Reference:	A15598
Reporting Officer:	Cheryl Greenough, Governance / Administration Coordinator
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

Northam Air Services would like to terminate their lease agreement in order for the Shire of Northam to commence a lease agreement with Dunning's for the provision and service of fuel to the airport.

ATTACHMENTS

Attachment 1: Map of Hangar 22.

A. BACKGROUND / DETAILS

In 2009 Northam Air Services (NAS) signed a lease agreement to maintain and service the fuel distribution to aircraft.

NAS have found the arrangement untenable and have expressed a desire to terminate, which leaves the Shire in a position where an alternative service must be sought.

The current fuel tanks are very old and are past their use by date and potentially will need to be decommissioned at some stage. As the fuel site at the airport is a valuable asset, discussions were held with various potential fuel suppliers for the installation of bowsers and a card style refuelling, however the companies were out of the state and the cost to the Shire would take decades to recoup. So the Shire sought alternatives where it would relinquish control of

the fuel distribution in favour of a company who would install and take control of the fuel by the use of a card system.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure and Service Delivery

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.

Objective: Build on community service delivery models to ensure services are continuously improved and modernised to meet community needs.
Improve and encourage utilisation of existing airport facilities and associated air services.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

3.58. *Disposing of property*

- (1) *In this section —*
 - dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) *Except as stated in this section, a local government can only dispose of property to —*
 - (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
 - (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

3.59. Commercial enterprises by local governments

(1) In this section —

acquire has a meaning that accords with the meaning of dispose;
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

land transaction means an agreement, or several agreements for a common purpose, under which a local government is to —

- (a) acquire or dispose of an interest in land; or
- (b) develop land;

B.4 Policy Implications

A 8.5 Management of Council Property Leases.

B.5 Stakeholder Engagement / Consultation

An advertisement should be placed in the local newspaper and social media advising the Shire is leasing to Dunning's.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Nil		
Health & Safety	Nil		

Reputation	The Shire may be held responsible for events not going ahead	Low (2)	Ensure the Airport has a fuel supply outlet.
Service Interruption	Nil		
Compliance	Non-compliance with the Act	Low (2)	Ensure the Act is complied with
Property	Nil		
Environment	Potential damage to environment	Low (3)	Have contamination tests completed

C. OFFICER'S COMMENT

The Northam Airport has been of strategic importance to Northam for the last 50 years by providing events which encourage tourism. These events includes monthly flying competitions, learn to fly, touch and go competitions and many other events.

Northam has also been successful in hosting the Ballooning Championships over the years with the latest being the successful bid for the women's world class Ballooning Championships to be held in 2021.

It is important to the community for the Shire to provide further resources to assist tourism and to maintain a sporting lifestyle. Whilst not everyone takes advantage of the airport and the activities offered, having fuel available for incoming aircraft provides an incentive for the owners to spend time and money in Northam. Therefore it would be an asset for the Shire to have refuelling capabilities by card at the airport.

As required by section 3.58 of the *Local Government Act 1995* a valuation has been sought from Independent Valuations for the site. The 18.5x9.5 site has been valued at \$22,000.

Currently the lease price at the airport is \$3.83 per square meter which would make the rental value of 175.75 square meters x \$3.83 per square meter = \$672 rental per annum.

Attachment 1 provides the current site facilities prior to Dunnings Pty Ltd inserting new fuel tanks.

RECOMMENDATION

That Council:

1. Approve the lease of Hangar 22/105 Withers Rd Northam to Dunning's Direct Pty Ltd (lessee) including the following terms and conditions:
 - a) The cost of lease preparation be borne by the lessee;
 - b) \$672 rental per annum payable by the lessee increasing with CPI;
 - c) Annual rates payable by the lessee;
 - d) The lessee to pay all outgoings including, but not limited to, electricity; and
 - e) The lease term be for a period ending 30 June 2030
2. Authorise the Shire President and Chief Executive Officer to affix the Common Seal on the lease agreement.

Concerns were raised around the remediation requirements for the existing tanks located at Hangar 22. An additional item was added requiring that this be investigated prior to the development being able to occur.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3926

Moved: Cr Pollard

Seconded: Cr Mencshelyi

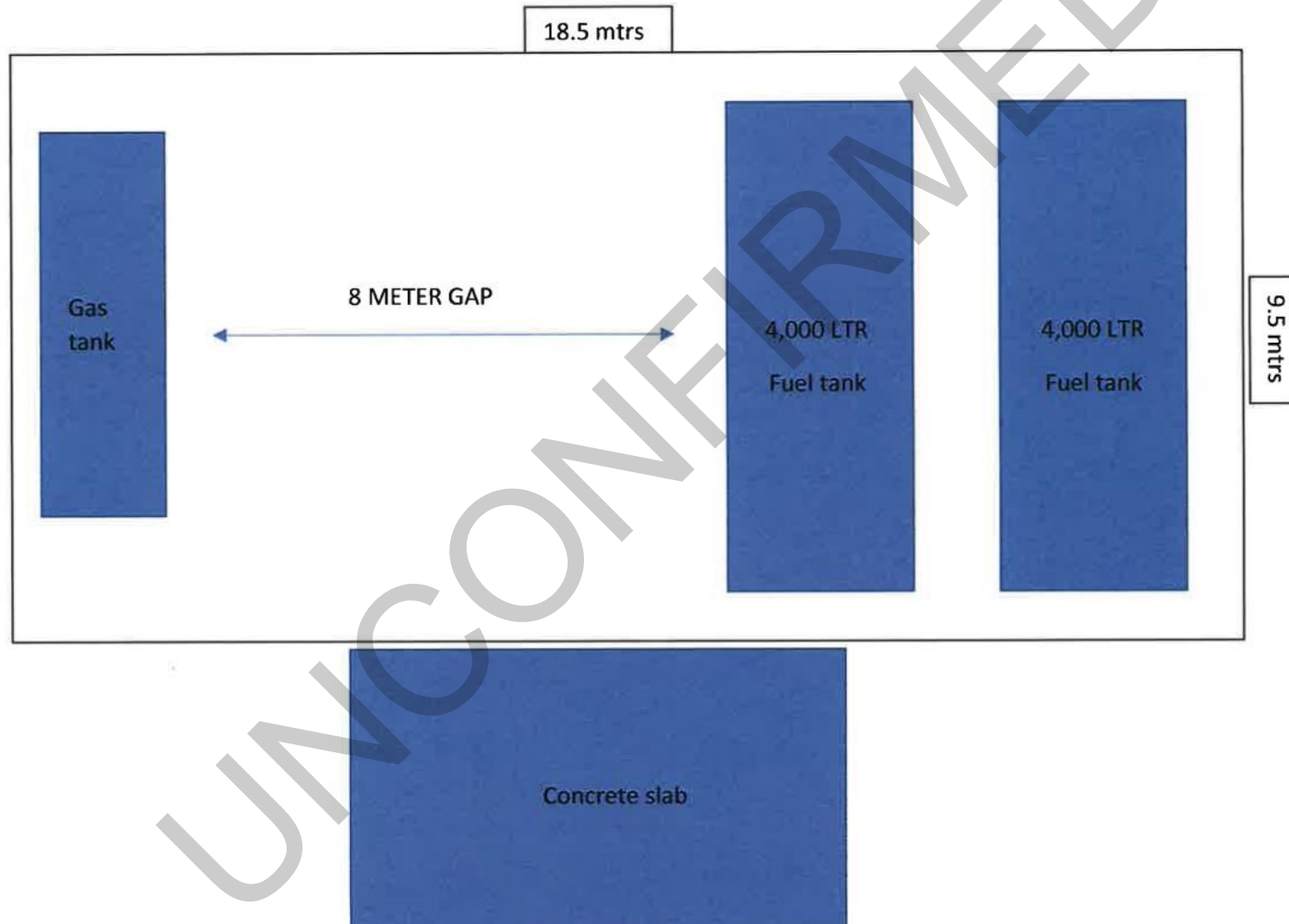
That Council:

1. Request the Chief Executive Officer to investigate the requirements for the remediation of the existing fuel tanks at Hangar 22/105 Withers Rd, Northam and subject to development being able to occur:
 - a. Approve the lease of Hangar 22/105 Withers Rd, Northam to Dunning's Direct Pty Ltd (lessee) including the following terms and conditions:
 - i. The cost of lease preparation be borne by the lessee;
 - ii. \$672 rental per annum payable by the lessee increasing with CPI;
 - iii. Annual rates payable by the lessee;
 - iv. The lessee to pay all outgoings including, but not limited to, electricity; and
 - v. The lease term be for a period ending 30 June 2030.
 - b. Authorise the Shire President and Chief Executive Officer to affix the Common Seal on the lease agreement.

CARRIED 10/0

Attachment 1

Hangar 22/105 Withers Street Northam



12.4.4 Rates Hardship Policy

Address:	N/A
Owner:	Shire of Northam
Applicant:	N/A
File Reference:	2.3.1.2
Reporting Officer:	Codie Redmond, Rates Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is to provide information for Council to consider implementing a Rates Hardship Policy to cover customers who are having hardship in paying their rates during the COVID-19 crisis.

ATTACHMENTS

Attachment 1: Rates Hardship Policy.

A. BACKGROUND / DETAILS

In light of the current COVID-19 virus state of emergency, it is expected that the financial strain on individuals within our community will be significant.

A Rates Hardship Policy is now being presented to ensure rate payers that are experiencing financial hardship can be dealt with in a fair and equitable manner.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

Objective: Improve organisational capability and capacity.

B.2 Financial / Resource Implications

Accepting the presented policy will result in a loss of revenue.

B.3 Legislative Compliance

The policies have been reviewed in the context of compliance with the Councils legislative requirements.

B.4 Policy Implications

This report is to create an addition to current Policies.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Impacts due to loss of revenue not properly assessed.	Possible (3) / major (4) – 12 = high	Provision for the reduction of revenue to be incorporated into the 2020/21 budget
Health & Safety	Nil		
Reputation	Potential reputational damage in the event Council does not adequately support its local businesses and residential ratepayers	Possible (3) / Minor (2) – 6 = moderate	Clearly articulate the position of Council and rationale behind this decision making
Service Interruption	Nil		
Compliance	Nil		
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

It is not the Council's intention to cause hardship to members of the community who have been disadvantaged during the COVID-19 crisis.

This Policy is intended to ensure that Council offers fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

The policy as recommended applies to;

- Outstanding rates and service charges as at the date of adoption of this policy;
- Rates and service charges levied for the 2020/21 financial year.

RECOMMENDATION

That Council approve the Rates Hardship Policy F 4.8 as presented.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3927

Moved: Cr Ryan

Seconded: Cr Tinetti

That Council approve the Rates Hardship Policy F 4.8 as presented, subject to amending the word 'passing' to 'death' under section 6, item 2.

CARRIED 10/0



Attachment 1

Shire of Northam Planning Policy Manual (Section 1)
Policy
F 4.8 Rates Hardship Policy

FINANCE / ACCOUNTING

F 4.8 Rates Hardship Policy

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBC
<i>Resolution Date</i>	15/04/2020
<i>Next Scheduled Review</i>	2022
<i>Related Shire Documents</i>	Shire of Northam Policies
<i>Related Legislation</i>	Local Government Act 1995 section 2.7

OBJECTIVE

To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID-19 pandemic, the Shire of Northam recognises that these challenges will result in financial hardship for our ratepayers.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

SCOPE

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

POLICY

1. Payment difficulties, hardship and vulnerability¹

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

¹ Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance:**
<http://www.ombudsman.wa.gov.au/>

CS-POLICY-11 f 4.8 Rates Hardship Policy_DRAFT



Shire of Northam Planning Policy Manual (Section 1)
Policy
F 4.8 Rates Hardship Policy

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Northam recognises the likelihood that COVID-19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

2. Anticipated Financial Hardship due to COVID-19

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

3. Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

4. Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of Northam of any change in circumstance that jeopardises the agreed payment schedule.

CS-POLICY-11 f 4.8 Rates Hardship Policy_DRAFT



Shire of Northam Planning Policy Manual (Section I)
Policy
F 4.8 Rates Hardship Policy

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

5. Interest Charges

A ratepayer that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

6. Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the death of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

7. Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2021/2022 financial year.

Rates and service charge debts that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

8. Review

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

9. Communication and Confidentiality

CS-POLICY-11 f 4.8 Rates Hardship Policy_DRAFT



Shire of Northam Planning Policy Manual (Section 1)
Policy
F 4.8 Rates Hardship Policy

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

CS-POLICY-11 f 4.8 Rates Hardship Policy_DRAFT

12.5 COMMUNITY SERVICES

Nil.

13. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3928

Moved: Cr Ryan
Seconded: Cr Della

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (c) of the Local Government Act 1995, meet behind closed doors to consider agenda item 13.1 - Sale of Lot 18 (144) Chidlow Street, Northam.

CARRIED 10/0

13.1 SALE OF LOT 18 (144) CHIDLOW STREET, NORTHAM

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3929

Moved: Cr Mencshelyi
Seconded: Cr Tinetti

That Council accept the offer of \$40,000 for Lot 18 (144) Chidlow Street, Northam with the following conditions:

1. The purchaser must obtain the necessary approvals (including Planning and building) within six (6) months of the purchase date.
2. The purchaser must complete construction within two (2) years of the purchase.

CARRIED 8/2

Cr Della left the meeting at 6:40pm and returned at 6:42pm.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3930

Moved: Cr Mencshelyi

Seconded: Cr Ryan

That Council move out from behind closed doors.

CARRIED 10/0

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY DECISION

Nil.

16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 6:58pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 15 April 2020 have been confirmed as a true and correct record."

_____ President

_____ Date