



## **SHIRE OF NORTHAM**

# **MINUTES OF THE RECREATIONAL FACILITIES ADVISORY COMMITTEE MEETING HELD ON THURSDAY 18<sup>th</sup> JUNE 2009**



## SHIRE OF NORTHAM

### MINUTES OF THE RECREATIONAL ADVISORY COMMITTEE OF COUNCIL HELD ON 18<sup>TH</sup> JUNE, 2009 IN THE NORTHAM RECREATION CENTRE (AT 5.30PM)

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**1. OPENING AND WELCOME**

Cr Kathy Saunders declared the meeting open at 5.45pm and welcomed all those present, in particular Mark Casserly from CCS.

**2. DECLARATION OF INTEREST**

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

All of the Attendees declared that they had no interest in any of the items that are to be discussed at this meeting.

**3. ATTENDANCE**

Mr Con De BleCourt (Arrived at 6pm, Left 7pm)  
Mr Neville Hale  
Ms Jayne Hammond  
Mr Chadd Hunt  
Mrs Rae Knight  
Ms Robyn Larkin  
Cr Kathy Saunders  
Mr Craig Wall

**4. APOLOGIES**

Cr Terry Little  
Mrs Lee Ozarczuk  
Mr Jason Wright

**5. ELECTION OF CHAIRPERSON**

As Cr Terry Little was absent at this meeting, Cr Kathy Saunders was elected as the Chairperson by general consent.

**6. NOTE – JENIFER COLLINS RESIGNATION**

The Committee noted that on the 18<sup>th</sup> May 2009 Jenifer Collins resigned from her position on the Recreational Facilities Advisory Committee.

**7. CONFIRMATION OF PREVIOUS MINUTES**

**Moved: Rae Knight**  
**Seconded: Neville Hale**

**That the minutes of the Meeting on the 17<sup>th</sup> March 2009 be received.**

**CARRIED 5/0**

**8. AGENDA**

**8.1 Consultant’s Recreation Facilities Report**

Name of Applicant:	Shire of Northam
File Ref:	1.3.16.3
Officer:	Craig Wall/Chadd Hunt
Officer Interest:	N/A
Policy:	N/A
Voting:	N/A
Date:	18/6/2009

**PURPOSE**

Receive report from CCS on the future development of recreational facilities in the Shire of Northam.

**BACKGROUND**

In March 2009 CCS was appointed to conduct a study of the proposed recreational development within the Shire of Northam. The brief supplied to CCS required them to deliver a range of outcomes including:

1. Review all relevant literature including feasibility study, needs analysis and in house reports.
2. Research and identify issues as they pertain to the current and future recreational needs of the Shire including likely trends that may impact on the use of recreation facilities.
3. Determine the current condition and life expectancy of current facilities.
4. Review the Shire of Northam as a regional sporting centre for the Avon Valley.
5. Conduct consultation with all key stakeholders.

6. Review the viability of centralising all sports to one location and rationalisation of current facilities.
7. Investigate proposed options for the development of facilities.
8. Identify the appropriate position of any new recreation and sporting facilities.
9. Update costings for the development of the sporting and recreation facilities.
10. Provide indicative operational costs for the recommended option.
11. Identify funding options and assist with preparation of future funding applications.
12. Prepare final report for use by the Shire of Northam.
13. Present information and final recommendations to the Shire Council and Advisory Group.

NB: The final report must include a fully costed recommendation on the future development of recreation facilities. The report should be presented in an A4 format. All documents must also be supplied in electronic format.

A draft report from Mark Casserly will be presented to the Recreation Facilities Advisory Group so the group can consider the report and make suggested changes before it is presented to council.

A meeting to discuss the proposed changes will be held on Monday 22<sup>nd</sup> June 2009 at the Recreation Centre commencing at 5.30 pm.

**STATUTORY REQUIREMENTS**

N/A

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

Partner with the Department of Sport and Recreation to achieve greater community participation in planning and developing recreation facilities and programs.

**BUDGET IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

Mark Casserly will present a draft report on recreational facilities in Northam. Advisory Group members will need to accept the report and consider their recommendations for changes to the final report.

**OFFICER'S RECOMMENDATION**

1. Accept draft report on recreational facility from CCS.
2. Discuss report and formulate recommended changes.

**COMMITTEE'S RECOMMENDATION**

**Moved: Rae Knight**  
**Seconded: Robyn Larkin**

- 1. Accept draft report on recreational facility from CCS.**

**CARRIED 4/0**

**9. NEXT MEETING SCHEDULED**

The Committee decided that the next Recreational Facilities Advisory Committee Meeting would be held at the Shire Offices at 395 Fitzgerald Street, Northam at 4pm on Monday 22<sup>nd</sup> June, 2009.

**10. DECLARATION OF CLOSURE**

Cr Kathy Saunders declared this Committee Meeting closed at 7.45pm.