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MINUTES

LEMC MEETING HELD ON TUESDAY 12 August 2008 AT FESA HOUSE 79 NEWCASTLE ROAD, NORTHAM COMMENCING AT 10:00AM

1. ATTENDANCE & APOLOGIES

Attendance

Bert Llewellyn	Chairperson	Shire of Northam
Bob Clarke		Northam Police
Linton Mincherton		FESA
Yvette Grigg		FESA
Phil Steven		Shire of Northam
Jeanne Lawler		Main Roads WA
Jenny Lee		Northam Hospital

Apologies

Ulo Rumjantsev	Shire of Northam
Darren Andrews	Shire of Northam
Alan Kietzmann	Dept of Env & Conservation
Gerald Morey	Main Roads WA
Harry Lauk	Dept of Agriculture & Food
Terry Brooks	Department of Water
Peter McLean	Northam Police

Visitors

Peter Burton	Rowland
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The Chairperson welcomed everyone to the meeting and expressed some disappointment that the attendance was down.

2. CONFIRMATION OF MINUTES

The Minutes of the Meeting held on 15 May 2008 were acknowledged by the Chairperson.

Moved: Yvette Grigg

Seconded: Jenny Lee

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

Andrew Arnold, UXO Manager of FESA, has visited all owners of land in zone 5 unexploded ordnance areas. Most of the zone 5 areas are in scrub. Maps are available to advise Brigades of zones. Flood mapping is also available.

Evacuation procedures for the Aged Homes in Northam were briefly discussed. Mr Steven and Mrs Lee will contact providers for further details.

4. CORRESPONDENCE

Correspondence from Uniting Church Homes re: evacuation procedures.

5. UPDATES – MEMBER LISTING

The separate sheets for Committee Members, and the broader list of addresses were circulated by email after the meeting for updating. The amended listings are circulated with these minutes.

6. GENERAL BUSINESS

a. Motion – That the Emergency Management Arrangements including Recovery Plan, as tabled, are approved by the LEMC.

J Lawler / J Lee – carried

The LEMC gave approval to Mr Steven to make minor changes to the document since it is a living document. Major changes will come back to the LEMC.

b. Annual LEMC Report

A copy of the annual 07/08 Report was tabled by Mr Bob Clarke. Mr Clarke also suggested that an Avon Descent representative should be on the LEMC Committee. It was suggested that they be invited to the March meeting in 09.

c. Training

Mr Peter Burton from Rowland gave a presentation on the Emergency Management Arrangements & Recovery Plan, which explained how the Plan(s) would be used.

7. NEXT MEETING DATE AND LOCATION

The next meeting will be held on Tuesday 28 October 2008 at FESA, Northam at 10am, and will incorporate a desktop exercise relating to a bushfire, to be run by Colin Brown from FESA.

9. CLOSE

The meeting closed at 12 noon with a vote of thanks for attendance by the Chairperson.