



Shire of Northam

*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**MINUTES  
OF THE  
ORDINARY COUNCIL MEETING  
HELD ON  
WEDNESDAY  
17 JULY 2013**

# SHIRE OF NORTHAM

## MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 17 JULY 2013 AT 5:30 PM

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# SHIRE OF NORTHAM

## Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 17 July 2013 at 5:30 pm

### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

#### **1. OPENING AND WELCOME**

The Presiding Officer, Cr T M Little declared the meeting open at 5.30pm.

## 2. DECLARATION OF INTEREST

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

Cr K Saunders declared an “Impartiality” interest in item 13.2.1-Additional oversize outbuilding with reduced setbacks- Lot 14 (47) Mairinger Way, Wundowie- Known to the owner through livestock biosecurity activities with the Department of Agriculture and Food.

Cr U Rumjantsev has declared an “Impartiality” interest in item 13.3.4- Write off Rate arrears and penalty interest- A2757- His wife Patricia Rumjantsev has been a friend for many years (originally as his horse trainer).

## 3. ATTENDANCE

### COUNCIL

Deputy President  
Councillors

T M Little  
K D Saunders  
U Rumjantsev  
R W Tinetti  
A W Llewellyn  
D A Hughes  
D G Beresford  
J E Williams

A/Chief Executive Officer  
Executive Manager Development Services  
Executive Manager Corporate Services  
Executive Manager Community Services  
Project Manager Community Infrastructure

A J Middleton  
P B Steven  
D R Gobbart  
J McGready  
C B Hunt

### GALLERY

4 Members of the Public.

**4. APOLOGIES**

President S B Pollard  
A/Executive Manager Engineering Services K Kane

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**5.1 LEAVE OF ABSENCE**

CR R Head has been granted Leave of Absence between the following dates:  
5 July to 30 September 2013

CR K Saunders has been granted Leave of Absence between the following dates:  
25 July to 20 August 2013

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**6.1 LEAVE OF ABSENCE**

Cr D Hughes has applied for a leave of absence between the following dates:  
03 August 2013 to 18 August 2013 and 04 September 2013 to 10 October 2013

**RECOMMENDATION/ COUNCIL DECISION**

**Minute No C.2073**

**MOVED: Cr A Llewellyn  
SECONDED: Cr U Rumjantsev**

**That Cr D Hughes be granted leave of absence between the following dates:  
03 August 2013 to 18 August 2013 and 04 September 2013 to 10 October 2013**

**CARRIED 8/0**

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**8. PUBLIC QUESTION TIME**

Nil

**9. PUBLIC STATEMENT TIME**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 19 JUNE 2013**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.2074**

**MOVED: Cr U Rumjantsev**

**SECONDED: Cr D Hughes**

**That the Minutes of the Meeting held Wednesday, 19 June 2013 are confirmed as a true and correct record of that Meeting.**

**CARRIED 8/0**

**11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD WEDNESDAY, 26 JUNE 2013**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.2075**

**MOVED: Cr D Hughes**

**SECONDED: Cr R Tinetti**

**That the Minutes of the Meeting held Wednesday, 26 June 2013 are confirmed as a true and correct record of that Meeting.**

**CARRIED 8/0**



**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION****12.1 PRESIDENT'S REPORT- 17 JULY 2013**

<b><u>Visitations and Consultations</u></b>	
20/6/13	Aircraft owner re: Airport security
21/6/13	WALGA Avon Midlands Country Zone meeting in Dalwallinu
26/6/13	WALGA Focus group meeting in Merredin
26/6/13	Councillor strategic meeting
29/6/13	Northam Lions Club changeover dinner
1/7/13	Rotary Club changeover dinner
2/7/13	Cancer fundraiser morning tea
2/7/13	Avon Valley Gazette re: Grant funding received
2/7/13	ABC Regional Radio re: Refugees living in rural areas
3/7/13	Wesfarmers Centenary celebrations stakeholders meeting
4/7/13	Mia Davies MLA re: Super town aspects
4/7/13	Yongah Hill IPDC CRG meeting – 1 <sup>st</sup> Anniversary
5/7/13	Staff farewell BBQ
<b><u>Upcoming Events</u></b>	
23/7/13	Radiowest radio interview
24/7/13	Super town working party meeting
24/7/13	Councillor strategic forum meeting
26/7/13	Citizenship ceremony
1/8/13	ABARES conference
2/8/13	Avon River Festival
3/8/13	Avon Descent day 1
4/8/13	Avon Descent day 2
7-9/8/13	Local Government Week
12/8/13	AROC meeting in Toodyay
24/8/13	WALGA Avon Midlands Country Zone meeting

**Operational Aspects****Avon Descent**

Planning for the 2014 event is well underway. I was not available to attend the recent Toodyay stakeholder's event but I am sure this year's event and our Friday night Avon River Festival will be a success. Please support the float parade as this has been a major attraction in past years.

### Budget 2013/14

Now that the Integrated Planning framework has been adopted, attention is returning to the formulation of the 2013/14 budget. As I am on Leave of Absence until the 17<sup>th</sup> July, I am sure Councillors will do their utmost to attend any budget meetings in my absence to ensure this process proceeds in a timely fashion.

### Bush Fire Brigades

The recently renamed FESA, now the Department of Fire and Emergency Services (DFES), has written to all Local Government Authorities asking whether we would be interested in handing management of our brigades over to the Department. This follows from the recommendations from the Keelty Report into the serious bushfires in recent years. Our BFAC has recommended that we stay with the brigades managed by the Shire so we will see how this unfolds over time.

### Wesfarmers Ltd 100<sup>th</sup> Anniversary in 2014

2014 is the 100<sup>th</sup> year of operation of the Wesfarmers company and to mark this milestone event a concert is being held in Northam on the 12<sup>th</sup> April. The WA Symphony Orchestra and WA Opera Company are performing on a stage to be built on the Henry Street Oval. This event is a coup for us and credit is given to all staff involved including our recreation services manager, Colin Hassell. The concert is a free event and 5000 people are anticipated to attend. The first stakeholders' meeting has been held and planning is well under way for this marquee event.

## **STRATEGIC ASPECTS**

### Avon River bridges in Northam

Council has been made aware by Main Roads that the two bridges across the Avon River in Northam are in need of significant maintenance. The Avon Bridge is scheduled for a new deck but the life of the wooden poles and supports are problematic, particularly below the water line. The concrete supports of the Peel Terrace bridge are also being affected by concrete corrosion below the water line. Council has adopted a Northam Development Plan and also the super town Growth Plan, both of which advocate for a new bridge in the West of the town and served by the new roundabout being constructed in Mitchell Avenue so we will be investigating the practicalities of this new bridge.

### Gt. Eastern Highway through Bakers Hill

I have been assured that the plans to improve the safety aspects of the highway through Bakers Hill are still on track with Main Roads. I had been concerned that the project had been put on a low priority list due to other Main Roads priorities.

### Regional Centres Development Plan (Supertowns)

The Health and Emergency Services precinct is progressing with the construction of the extension of Fernie Street to Mitchell Avenue commencing. A roundabout intersection is being built on Mitchell Avenue and the road has been closed for 6 weeks to allow construction to occur unimpeded. Whilst this has not been received well by residents and businesses to the west of the closure, I am satisfied that the short term angst will be worth it.

**13. REPORTS OF OFFICERS**

**13.1. ADMINISTRATION**

**13.1.1 REGIONAL DEVELOPMENT AUSTRALIA FUND**

Name of Applicant:	Council
Name of Owner:	Shire of Northam
File Ref:	1.6.1.5
Officer:	Allan Middleton
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	11 July 2013

**BACKGROUND**

Council is aware the Regional Development Fund has allocated \$185,776 to the Shire of Northam to undertake capital infrastructure projects that will facilitate jobs and growth in regional and local communities.

Due to the late notification of the grant the item was not available to Council to consider projects at the meeting held on the 19<sup>th</sup>. June. The matter has been discussed at Executive Management level and several projects were considered and submitted for comment at the Forum held on Wednesday 10<sup>th</sup>. July 2013.

Councillors determined, by priority, the following projects.

1. Retaining wall to Sound Shell.
2. Lighted Monument opposite the mall where the Hugo Throssell V.C. Walk commences. The monument would be located where the current Gazebo now stands.
3. Statue of Hugo Throssell in the mall area.

**Retaining wall – Sound Shell and disabled pathway**

To excavate soil and provide level base for retaining wall	\$3,000
Locate electrical and other services	\$1,000
Provide and install segments of exposed granite wall.	\$36,500
Construct paving to allow disabled access to stage area.	\$10,000
Provide supervision and technical staff and data	\$8,000

**Total** **\$58,500**

Includes \$7,734 contribution by Council including in kind contribution

**Grant funding** **\$50,766**

**Monument**

Remove existing gazebo and relocate (possible prisoner project)	\$2,000
Disconnect power and renew power and wire monument.	\$5,000
Remove concrete and relocate vegetation where possible	\$1,000
Artwork and construction of tower.	\$50,000
Clean up site and pave surrounds.	\$10,000
Incidentals	\$12,000

**Total** **\$80,000**

**Grant funding** **\$60,000**

Includes \$20,000 contribution by Council including in kind contribution

The \$50,000 quoted above is indicative and is for a five metre structure with the glass display commencing approximately 2 metres above the ground. A definite price cannot be given until Council decides on design and height however the designer is confident the amount indicated should be sufficient.

**Recognition of Hugo Throssell V.C.**

Statue of Hugo Throssell	\$75,000
Excavation, earth works and rehabilitation	\$15,000

**Total** **\$90,000**

**Grant funding** **\$75,000**

Includes \$15,000 contribution by Council including in kind contribution.

Should the statue of Hugo Throssell not be eligible then Council may wish to construct toilets at airfield or disabled toilets at the Northam library.

**STATUTORY REQUIREMENTS**

The grants is conditional in that the funding can only be used to build and renew community infrastructure, with a focus on ‘shovel’ ready projects in communities. Sporting facilities, libraries, town halls, playground and essential community services, such as child care facilities.

Applications need to be in by 5.00 p.m. on 22<sup>nd</sup>. July.

## CONFORMITY WITH THE PLAN FOR THE FUTURE

The construction of the retaining wall and paving for the disabled was part of Council's plan for the development of Bernard Park. It is understood the project was not completed because funding was not allocated or ran out.

The two other projects are new initiatives promoting tourism and recognition of those who served in conflicts

## BUDGET IMPLICATIONS

There should not be any impact on Council's budget as the contractual aspects will be covered by the grant and Council's contribution will be for labour and plant operations already covered in allocations.

## OFFICER'S COMMENT

The initiatives selected by Council would enhance the tourist potential and residential enjoyment of the facilities. With the anniversary of the Gallipoli landing occurring in 2015 the three projects will assist the town celebrate and commemorate the sacrifice that so many of our men and women made during the many conflicts.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.2076

**MOVED:** Cr D Hughes

**SECONDED:** Cr R Tinetti

**That Council approve the Regional Development Australia Fund Grant of \$185,776 being direct to the following project;-**

1. **Provision of retaining wall to the Sound Shell (\$50,766)**

**CARRIED 8/0**

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.2077

**MOVED:** Cr D Beresford

**SECONDED:** Cr A Llewellyn

**That Council approve the Regional Development Australia Fund Grant of \$185,776 being direct to the following project;-**

2. **Erection of a memorial to recognise the various armed services at a location to be determined (\$60,000)**

**CARRIED 8/0**

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.2078

**MOVED:** Cr D Hughes  
**SECONDED:** Cr K Saunders

**That Council approve the Regional Development Australia Fund Grant of \$185,776 being direct to the following project;-**

- 4. Erection of a statue of Hugo Throssell V.C. at a site to be determined within the Hugo Throssell Walk (\$75,000)**

**CARRIED 8/0**

**13.2. DEVELOPMENT SERVICES**

Cr K Saunders declared an “Impartiality” interest in item 13.2.1-Additional oversize outbuilding with reduced setbacks- Lot 14 (47) Mairinger Way, Wundowie- Known to the owner through livestock biosecurity activities with the Department of Agriculture and Food.

**13.2.1 ADDITIONAL OVERSIZE OUTBUILDING WITH REDUCED SETBACKS- LOT 14 (47) MAIRINGER WAY, WUNDOWIE**

Name of Applicant:	Outdoor World Wangara
Name of Owner:	Nicole Kendrick
File Ref:	A934 / P1715
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	03 July 2013

**PURPOSE**

Council is required to consider an application for an additional shed with reduced setbacks at Lot 14 (47) Mairinger Way, Wundowie.

**BACKGROUND**

The proposal involves the construction of a 3.8m x 6.08m (23.11m<sup>2</sup>) shed to support an existing sand arena and stables with measurements of 12m x 24m (288m<sup>2</sup>). The existing stables and sand arena was approved in March 2009 with reduced setbacks of 14.5m to the north (front) boundary.

The proposed new shed is 23.11m<sup>2</sup> making an overall floor area of outbuildings on the property of 371.11m<sup>2</sup>, which is 121m<sup>2</sup> over the 250m<sup>2</sup> allowable outbuilding size under Council’s Local Planning Policy for outbuildings.

Factory applied painted steel is proposed to be used for the cladding of the stables.

The following table lists the key dates in regards to this application.

Date	Item / Outcome
15 May 2013	The Shire received a Building Permit application for the proposed outbuilding.
20 May 2013	A letter to notify the applicant that a Planning Approval is required was posted.
5 June 2013	A Planning Application received by the Shire.
13 June 2013	Additional information received by the Shire.

17 June 2013	The application was advertised to the adjoining land owners.
3 July 2013	A report is prepared for the Council.

**STATUTORY REQUIREMENTS**

Lot 14 is zoned “Rural Smallholdings” and is approximately 2.2100 ha (5.47 acres).

Council’s Local Planning Policy for Outbuildings states as follows:

**“7.1 Location**

*Within the “Residential”, “Rural Smallholdings”, “Agriculture Local” and “Agriculture Regional” zones, outbuildings other than a carport or garage will not be permitted in the area between the house and the front boundary of the property.*

*Outbuildings in front of a dwelling shall be limited to garages and carports only. Council approval may be sought for an outbuilding to be constructed in front of the dwelling subject to compliance with this policy and the setback requirements provided for in the Scheme.”*

**“7.5 Maximum Floor Area**

*Table 2 outlines the maximum floor area allowable under this policy in each zone.*

Table 2 - Maximum Floor Areas

<i>Zone</i>	<i>Maximum Floor Area (combined)</i>
<i>Rural Smallholdings (1.51ha and over)</i>	<i>250m<sup>2</sup></i>

**Maximum Wall Heights**

<i>Zone</i>	<i>Maximum Wall Height</i>
<i>Rural Smallholdings (1.51ha and over)</i>	<i>4m</i>

Clause 5.20.2 of Town Planning Scheme No 3 deals specifically with setback requirements for “Rural Smallholdings” zone as follows:

*“5.20.2 The minimum setback for any building on a lot classified Rural Smallholding zone shall be:*



- (a) 15 metres from the front boundary and 10 metres from all side and rear boundaries where the lot size is between 1.0 hectares and 1.5 hectares; or
- (b) 25 metres from the front boundary and 20 metres from all side and rear boundaries where the lot size is greater than 1.5 hectares.”

Public consultation has taken place with no adverse comments received by the Shire.

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The additional new shed is to support the keeping of horses which is a lifestyle choice and an approval of this application will assist the land owner in maintaining her chosen lifestyle.

## **BUDGET IMPLICATIONS**

N/A

## **OFFICER'S COMMENT**

### **Oversize Outbuildings**

The applicant was granted an approval to keep up to 4 horses, to construct a stable and sand arena on Lot 14 in 2009. It is considered appropriate to construct the shed as it is required to store equipment and/or feed to support the existing stables and sand arena.

It is therefore considered adequate justification for the variation to Council's Local Planning Policy for outbuilding sizes.

### **Location**

The Shire's policy stipulates that outbuildings in front of a dwelling shall be limited to garages and carports only, however an approval had been granted for a stables to be constructed at the front of the house in 2009. This allowed for adequate separation between the residence and stables, as required by the Shire of Northam Health Local Laws. Therefore the location of the proposed shed is considered to be acceptable.

### **Reduced Setbacks**

The applicant is proposing to construct the shed at the front of the property to make use of an area which is dense rock and not able to be grazed. It is also located near the existing stables in this area. This will require a reduced setback of 14.5m rather than the policy stipulates of 25m.

Taking into account the lay of the land, the location of the stables and sand arena and the justification for the location of the new shed, it is recommended that approval be granted for the reduced setbacks.

## **RECOMMENDATION/COUNCIL DECISION**

### **Minute No C.2079**

**MOVED: Cr A Llewellyn**

**SECONDED: Cr U Rumjantsev**

**That Council issue planning approval for the construction of a new shed (3.8m x 6.08m) at Lot 14 (47) Mairinger Way, Wundowie subject to the following conditions:**

- 1. All development being in accordance with the approved plans.**
- 2. The owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.**
- 3. The proposed shed shall be constructed no closer than 14.5m to the north (front) boundary.**
- 4. the proposed shed shall not be larger than 3.8m x 6.08m with a 4m wall height without prior application to and approval from Council.**
- 5. The proposed shed shall be constructed from non-reflective factory painted steel cladding for the walls and roof.**
- 6. The proposed shed shall not be used for commercial or industrial purposes, or for human habitation, unless the prior written approval of the Council is applied for.**
- 7. All stormwater being contained on site or directed to the Local Government's street stormwater drainage network. No runoff onto adjacent properties shall be permitted unless part of a Drainage Management Plan submitted to and approved by the Local Government.**

### **ADDITIONAL NOTE:**

**Application being made with the Shire of Northam for a building license for the construction of the proposed shed on Lot 14 (47) Mairinger Way, Wundowie. The building license is to be issued prior to commencement of construction.**

**CARRIED 8/0**

**13.2.2 PROPOSED LEASE OF CAR PARKING SPACES WITHIN ELIZABETH PLACE, NORTHAM**

Name of Applicant:	Share & Care
Name of Owner:	Shire of Northam
File Ref:	A12529
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	03 July 2013

**PURPOSE**

For Council to consider a request to lease car parking spaces in Elizabeth Place, Northam to Northam Share & Care.

**BACKGROUND**

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
7 May 2013	Planning approval granted for office building
27 May 2013	Meeting held between Share & Care and Shire Officer's
10 June 2013	Letter received by Shire requesting lease of parking spaces in Elizabeth Place
1 July 2013	A report is prepared for the Council.

The Shire has recently granted planning approval for an office building at 88 Wellington Street, Northam.

Condition No 5 of this approval states;

*'A car parking plan being submitted to and approved by local government prior to construction'.*

Following the grant of planning approval, the applicant held a meeting with Shire Officers to discuss this matter and put forward the idea of leasing car parking spaces already situated in Elizabeth Place adjacent to the property.

The Shire subsequently received a letter on 7 June 2013 requesting Council to consider leasing 9 car parking spaces in Elizabeth Place to allow Share & Care to comply with Condition No 5 of their recent planning approval.

## STATUTORY REQUIREMENTS

Elizabeth Place is currently zoned "Town Centre" under the provisions of Town Planning Scheme No 5 and is Crown Land vested with the Shire. The landholding historically formed part of the old railway reserve and is currently utilised as a car park. The reserve is approximately 7,220m<sup>2</sup> in area.

The disposal of Council property (including leasing) is administered through Section 3.58 of the Local Government Act 1995. Exemptions are listed in the Local Government (Functions & General) Regulations 1996. Regulation 30 states that:

- 30(2) A disposition of land is an exempt disposition if —*
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
    - (i) its market value is less than \$5 000; and*
    - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee; or*
  - (b) the land is disposed of to a body, whether incorporated or not —*
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*

Based on the above description, Northam Share & Care would be exempt under 30(2)(b)(i) since it is a charitable organisation.

## CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

GOAL: Fosters community pride and a sense of place

Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

## BUDGET IMPLICATIONS

The applicant has requested to enter into a lease agreement which could attract an annual fee. In considering the cost of constructing and maintaining bays including earthworks, kerbing, linemarking, drainage, patching and sweeping over its car parking life, based on industry standards is \$1450 per annum (\$1300 construction, \$150 maintenance). This does not account for land value. For 9 bays this equates to \$13,050 plus GST, but based on the potential lessee being a charitable group, it is suggested this is reduced to \$5000 per annum.

## **OFFICER'S COMMENT**

Council is requested to consider entering into a lease agreement with Northam Share & Care to lease 9 car parking spaces to enable compliance with their recent planning approval for an office building at 88 Wellington Street, Northam.

Condition No 5 of this approval requires a car parking plan being submitted to and approved by local government prior to construction. The applicant has written to the Shire to request the lease of 9 car parking spaces in Elizabeth Place which is located adjacent to the proposed office building. The 9 car parking spaces requested by the applicant will ensure compliance with condition No.5 and also will comply with the provisions of Town Planning Scheme No.5 which requires 1 parking space per 25sqm net lettable area.

The applicant has indicated that 9 employees will occupy the new building and will be transferring from the existing building on site with no additional employees being employed on site. It is the Officer's opinion that additional car parking spaces cannot be accommodated on site at No.88 Wellington Street with the addition of a new office building on site. Therefore under the provisions of Town Planning Scheme No.5, the applicant has the option of providing parking spaces elsewhere or paying cash in lieu for car parking. The applicant has requested to lease car parking spaces in the adjacent Elizabeth Place as another option to be discussed by Council.

It is the Officer's opinion that a lease agreement between the Shire and Share & Care is a viable option to enable compliance with their recent planning approval. It is considered that Elizabeth Place can accommodate Share & Care's request to have exclusive use of 9 car parking bays whilst still providing parking spaces to residents and adjacent shop owners. The lease would enable staff to park adjacent to the new office building and also enable the utilisation of existing parking spaces provided by the Shire to residents. In entering into a lease agreement it is considered that an annual fee for each parking bay would be most agreeable to the Shire.

The proposed lease fee is outlined above, and it is anticipated that the Shire would mark the bays as reserved for the lessee's use.

In concluding it is considered that Council should resolve to support a lease agreement being drawn up between the Shire and Northam Share & Care to lease 9 car parking spaces in Elizabeth Place, Northam.

## **RECOMMENDATION**

That Council:

1. agrees to lease 9 car parking spaces in Elizabeth Place to Northam Share and Care, for an indefinite period, but initially 10 years for an annual rental fee of \$5000 inc GST per annum, subject to an annual CPI increase.
2. authorises the Chief Executive Officer and Shire President to finalise the lease documents, and affix the common seal.

## MOTION/COUNCIL DECISION

### Minute No C.2080

**MOVED:** Cr D Hughes  
**SECONDED:** Cr A Llewellyn

**That Council:**

- 1. agrees to lease 9 car parking spaces at the rear of Northam Town Hall to Northam Share and Care, for an indefinite period, but initially 10 years for an annual rental fee of \$5000 inc GST per annum, subject to an annual CPI increase.**
- 2. authorises the Chief Executive Officer and Shire President to finalise the lease documents, and affix the common seal.**

**LOST ON CASTING VOTE OF THE PRESIDING OFFICER 4/4**

The vote against is recorded as being Cr T Little, Cr D Beresford, Cr J Williams and Cr K Saunders.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.2081

**MOVED:** Cr K Saunders  
**SECONDED:** Cr J Williams

**That Council:**

- 1. agrees to lease 9 car parking spaces in Elizabeth Place to Northam Share and Care, for an indefinite period, but initially 10 years for an annual rental fee of \$5000 inc GST per annum, subject to an annual CPI increase.**
- 2. authorises the Chief Executive Officer and Shire President to finalise the lease documents, and affix the common seal.**

**LOST 3/5**

The vote against is recorded as being Cr D Hughes, Cr A Llewellyn, Cr R Tinetti, Cr U Rumjantsev and Cr D Beresford..

## **FORESHADOWED MOTION/COUNCIL DECISION**

### **Minute No C.2082**

**MOVED: Cr D Beresford**

**SECONDED: Cr D Hughes**

**That Share and Care be required to pay cash in lieu of parking, and the amount to be negotiated by staff and brought back to Council for consideration.**

**CARRIED 6/2**

**NOTE: The reason was to allow the Elizabeth place car parking to be used generally, rather than marked to particular user(s).**

The vote against is recorded as being Cr J Williams and Cr K Saunders.

**13.2.3 USE NOT LISTED - NOXIOUS INDUSTRY - ORGANIC COMPOST FACILITY - LOT 13 (324) HORTON ROAD, WOOTTATING**

Name of Applicant:	Paul Curtis & Sean Curtis
Name of Owner:	Paul Curtis & Sean Curtis
File Ref:	A2245
Officer:	Phil Steven / Austin Donaghey / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	03 July 2013

**PURPOSE**

The applicants are requesting that Council consider granting planning approval for a use not listed under Town Planning Scheme No 3 “TPS 3”, being a noxious industry - organic composting facility on Lot 13 (324) Horton Road, Woottating.

**BACKGROUND**

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
09 May 2013	Planning Application received by the Shire.
10 May 2013	Application is advertised to adjoining neighbours and service providers.
28 May 2013	Advertising period closes.
28 May 2013 – 17 June 2013	Consideration of submissions received.
11 June 2013	Additional information received from applicant.
20 June 2013	Application discussed at DCU
3 July 2013	Report prepared for Council.

The applicants are requesting planning approval for a “use not listed”, being a noxious industry - organic composting facility at Lot 13 (324) Horton Road, Woottating.

Organic composting facilities are listed as “prescribed premises” under the Environmental Protection Act 1986 and, therefore, require licensing by the DEC and EPA. “Prescribed Premises” are listed as “industry - noxious” under most Town Planning Schemes, however, “industry - noxious” is not a use listed under TPS 3.

The proposed facility is to be constructed in two stages within 5 years of obtaining planning approval. Stage one construction will include road upgrades, site earthworks, leachate containment ponds, leachate pipework, bio-filter treatment plant, liquid waste storage



ponds, storage dam, mixing shed, final product hardstand, composting process control infrastructure and eight concrete compost maturation pads. Stage One will also involve construction of four "phase 1" concrete slabs, four "phase 2" concrete slabs and one bio-filter.

Stage two of the development will occur in the fourth year of operation and will include the addition of four concrete maturation pads and an additional bio filter. Stage two will see construction of an additional two "phase 1" slabs, two "phase 2" slabs and the second bio-filter.

It is proposed that stage one of the facility will occupy 63,250 sqm with stage two occupying 65,400 sqm.

"Phase 1" will be the initial aerobic composting process which will take place in covered piles of feedstock positioned on concrete pads and aerated by air forced through perforated pipes beneath the piles. This process will take three to four weeks.

"Phase 2" will be the final maturation period of the composting process and will last for around six weeks. In "phase 2" the immature compost will be moved from the "phase 1" covered pile location to the uncovered pile location and, once again while on a concrete pad, be aerated by air forced through perforated pipes. During "phase 2" the piles will be uncovered.

The facility will be used to process, through composting, organic wastes including green waste, food waste and liquid waste. The incoming waste volume will be approximately 65,000m<sup>3</sup> per annum and the outgoing compost volume will be approximately 23,200m<sup>3</sup> per annum.

The applicants anticipate that approximately ten heavy vehicles and ten light vehicle movements per day are expected to service the facility.

Trucks entering and exiting Lot 13 are proposed to utilise a carting route which extends from Great Eastern Highway to the west, travelling east along Carter Road to a private road which has been constructed on private land and then north along Horton Road to Lot 13.

Forest Red-tailed Black Cockatoo's have been recorded on Lot 13 and may be impacted by the compost facility.

There is also a memorial on the Certificate of Title for Lot 13 which protects certain areas of native vegetation (see attached map). It is not anticipated that the facility will have significant impact to these areas. It may be that suitable fencing will be required to be erected around the facility to prevent disturbance to the vegetation and prevent any spread of diseased plant materials.

Numerous management plans have been submitted by the applicant relating to dust, fire, noise, water and flora/fauna which all appear to be satisfactory, subject to slight modifications.

## STATUTORY REQUIREMENTS

The site is zoned "Agriculture Local" under the provisions of TPS 3 and is approximately 133.0844 hectares.

In preparation of this application for the landuse of industry - noxious, the following legislation and/or strategic documents were given due consideration:

Clause 4.4.2 of TPS 3 states:

*"4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may —*

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted."*

The objective of the "Agriculture - Local" zone is as follows:

*"To provide for horticulture, intensive agriculture, agroforestry, local services and industries, buffer areas for extractive industries, tourist uses and conservation of landscape qualities in accordance with the capability of the land."*

It is staff's opinion that a composting facility on Lot 13 is consistent with the objective for the zone given that the property is large enough to accommodate the facility, its potential to provide a usable resource and its potential to recycle green and other waste materials.

The applicants have ensured that the remnant native vegetation will be retained and protected and in doing so, are promoting conservation of the landscape qualities in the area.

Clause 10.2 of TPS 3 states:

*"The local government in considering an application for planning approval is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application:"*

The relevant subclauses are as follows:

- (a) the aims and provisions of the Scheme and any other relevant town planning schemes operating within the Scheme area;*

It is considered that the proposal is consistent with the provisions of the Scheme and the objectives of the "Agriculture-Local" zone.

- (b) *the requirements of orderly and proper planning including any relevant proposed new town planning scheme or amendment, or region scheme or amendment, which has been granted consent for public submissions to be sought;*

The landuse can be described as a "Use not Listed" under the provisions of Town Planning Scheme No.3 and draft Local Planning Scheme No 6. It is considered that, with relevant conditions, the facility can be managed in accordance with the requirements of both TPS 3 and LPS 6.

- (i) *the compatibility of a use or development with its setting;*

It is considered that a compost facility is a compatible landuse for Lot 13 as the property is not currently being used for residential purposes and is large enough to accommodate the activity. The proposed land use is in conformity with the surrounding properties with extractive industries located to the north and south of the property, farming land to the east and other small farming/industrial type activities to the west.

- (j) *any social issues that have an effect on the amenity of the locality;*

The only social issues that may arise from the operation of a compost facility on Lot 13 relate to noise, odour, traffic and dust. It is anticipated that the proposal can be managed in such a way so as to minimise the impacts these issues will have on adjoining landowners and the amenity of the locality in general.

- (l) *the likely effect of the proposal on the natural environment and any means that are proposed to protect or to mitigate impacts on the natural environment;*

There are two creeklines traversing Lot 13 which are proposed to be untouched by the composting facility. The proposed facility will not encroach within 300m of the creekline. The creeklines are protected under a memorial on the Certificates of Title under the Soil and Land Conservation Act 1945 which will prevent any degradation of those areas.

The proposal also seeks to construct a storage dam to collect stormwater runoff from the facility. The dam is not proposed to be located in any protected area and is considered acceptable. Appropriate conditions will be imposed as part of any approval issued.

- (n) *the preservation of the amenity of the locality;*

If managed in accordance with the proposed management plans submitted, the compost facility should have minimal negative effect on the amenity of the locality.

Appropriate conditions will be imposed to compel the applicants to monitor all issues and make appropriate variations when necessary in order to preserve the amenity of the locality.

- (o) *the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*

Other land in the locality is being utilised for extractive industry purposes or for commercial scale agricultural landuses and, as such, if managed in accordance with the submitted management plans, should not pose any significant negative impact to the locality in general.

The facility location is not visible from most adjoining properties in any event.

- (p) *whether the proposed means of access to and egress from the site are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles;*

The access route is deemed to be satisfactory subject to sufficient upgrading and bonding amounts being undertaken and paid to rectify any damage sustained by the roads.

A detailed site plan will be required to be submitted to demonstrate the internal road areas, loading and unloading areas and manoeuvring ability of the site as well as connection to Horton Road.

Wash-down areas will be required to be installed on the property in order to wash down vehicles entering and exiting the facility in order to reduce the spread of dieback should the vehicles drive through an area affected by the disease.

- (q) *the amount of traffic likely to be generated by the proposal, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*

Vehicle movement is proposed to be 10 truck and 10 vehicle movements (5 trucks in and out and five staff vehicles in and out) each day during operating hours (Monday – Saturday 7am to 5pm). This equates to approximately 20 movements a day which equals 120 vehicle movements per week, and 6240 vehicle movements per year.

Horton Road (to the south of Lot 13) is not suitable for increased traffic and will be excluded from the transport route.

- (v) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*

The application proposes to locate the facility in an area of previously disturbed land/pasture and all remnant vegetation on the property be retained. The property also contains two portions of land 26ha and 15.8ha to be retained under the Soil and Land Conservation Act Section 30 to retain and promote growth of native vegetations. This is considered acceptable and appropriate conditions will be imposed on any approval issued.

(w) *whether the proposal is likely to cause soil erosion or land degradation;*

It is considered that the proposal will not lead to soil erosion or land degradation. The proposal will occupy an area subject to previously disturbed land/pasture rather than undisturbed bushland. Clearing of vegetation will be minimised to that strictly necessary and all remnant vegetation will be retained. This is considered acceptable and appropriate conditions will be imposed on any approval issued.

(y) *any relevant submissions received on the application;*

All submissions received in relation to the application have been assessed and, if managed correctly, can be addressed by demonstrating that compliance with management plans will limit negative impact.

(z) *the comments or submissions received from any authority consulted under clause 10.1.1;*

Submissions received from all authorities have been duly considered in assessing this application.

Council may at its discretion determine to approve the development application if it deems that the proposal is appropriate in the circumstances.

Public consultation has taken place in accordance with Clause 9.4 of TPS 3 with eight (8) submissions being received from adjoining landowners and service providers (see attached schedule of submissions).

A number of issues were raised during the advertising period which are addressed below under Officer's Comments.

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Managing the compost facility appropriately will maintain a balance of lifestyle for adjoining landowners whilst providing a resource and potential for recycling materials.

**GOAL:** To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

Lot 13 is appropriately zoned and, when managed effectively, the compost facility will enable sustainable growth and development by providing a sustainable resource to benefit future developments.

## **BUDGET IMPLICATIONS**

The applicant has paid \$3,010.00 in planning application and advertising fees.

A road maintenance bond will be required to be held by the Shire to compel the applicant to maintain haul roads. Should the applicant fail to maintain the roads, the Shire will be at liberty to utilise the bond monies to rectify any damage caused to the roads. The applicant will then be required to replenish the monies to the original bond amount.

## **OFFICER'S COMMENT**

An application has been received for an organic composting facility at Lot 13 (324) Horton Road, Woottating.

During the consultation period, a number of issues were raised from submitters as follows:

### Dust Management

A number of submitters raised concerns regarding dust management for the composting facility.

A comprehensive Dust Management Plan with incorporated Complaints Register has been provided and is considered acceptable by Shire staff. Given that the proposal is 1.2km from the nearest residence the dust mitigation measures proposed by the applicant are considered to be acceptable and will be appropriately conditioned.

### Buffer Distances

The proposal involves compost processing through forced aeration for covered and uncovered compost windrows. The required buffer distances for this type of facility is 1000m as identified in *Separation Distances between Industrial and Sensitive Land Uses 2005*. Given that the proposal is located 1.2km from the nearest residence the proposal is considered to be an acceptable distance away from neighbouring residential properties to safeguard existing residential amenity.

### Noise Management

Noise has been raised as a concern. A Noise Management Plan has been submitted and it is considered that the mitigation measures contained within the plan are acceptable and will be appropriately conditioned.

### Ground Water/Surface Water

There are two creek lines which traverses Lot 13. A Water Management Plan has been submitted by the applicant and staff consider this to be adequate.

However, the Department of Water will be required to approve the Water Management Plan prior to the commencement of construction.

### Endangered Species

The Fauna Study undertaken on the property indicates that Forest Red-tailed Black Cockatoo's are present on the site.

As very little remnant vegetation is proposed to be removed from the site, it is considered that there will be limited negative impact on the current or future population of the Forest Red-tailed Black Cockatoos.

Land surrounding the facility is protected by Conservation Covenant and will, therefore, promote future protection of all Black Cockatoos.

A condition can be placed on the landuse approval such that all significant trees be individually assessed to determine whether they are to be retained.

### Road Infrastructure

The proposed cartage route for the compost facility is to travel from Lot 13 south along Horton Road to Lot 9249 Horton Road (Shire of Mundaring), continue west along a private road contained within Lot 9249 which will join up with Carter Road. Trucks will then continue west along Carter Road to Great Eastern Highway (see attached location plan).

The portion of Horton Road proposed to be utilised for carting purposes is within the Shire of Northam and will be required to be satisfactorily upgraded.

The private road, Carter Road and Great Eastern Highway are within the Shire of Mundaring. Advice received from the Shire of Mundaring is such that the applicants may be required to contribute to upgrading of Carter Road and any maintenance thereafter.

An approval can be issued conditional upon a legal agreement being established between the applicants and the Shire of Northam for the upgrading of Horton Road and a separate agreement between the Shire of Mundaring and the applicant for the upgrading of Carter Road and the construction of the private road.

### Fire Management

A Fire Management Plan has been received and, subject to some minor amendments, assessed as adequate. It is considered that the composting facility is a reasonably low hazard landuse in terms of fire risk.

There is a truck available on site which is to be used for fire suppression as well as for dust suppression. It is of a concern that one truck may not be sufficient to accommodate dust and fire suppression and it is Staff recommendation that a water tank be installed on the property for the purpose of storing water for dust and fire management strategies.

An approval of the landuse may be conditioned to fully implement the Fire Management Plan so that a dedicated, suitably sized, water tank be installed on the property for water storage for fire fighting purposes.

### Environmental Issues

The presence of noxious weeds on Lot 13 has been identified through the Flora Assessment Report. It is the officer's opinion that any environmental issues associated with the development can be managed through the Flora and Fauna Assessment Reports and will be conditioned accordingly.

### Summary

Based on the above information it is the Officer's opinion that the proposal represents an acceptable form of development.

The lot is considered to be of appropriate size and the proposal is consistent with the provisions of TPS 3 and the objectives of the Agriculture-Local zone.

It is considered that the proposal will not adversely impact the amenity of the surrounding area and appropriate buffer distances can be achieved for the proposal and the composting facility can be managed through planning conditions. It is, therefore, recommended that Council should resolve to approve this proposal subject to various conditions.

## **RECOMMENDATION/COUNCIL DECISION**

<b>Minute No C.2083</b>
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**MOVED: Cr D Beresford**  
**SECONDED: Cr U Rumjantsev**

**That Council issue planning approval for an organic compost facility on Lot 13 (324) Horton Road, Woottating subject to the following conditions:**

- 1. The compost facility shall be carried out and fully implemented in accordance with the details incorporated within the documentation endorsed with an 'Approved' stamp by the local government.**
- 2. Prior to commencement of development, including any earthworks, placement of any structures, placement of any recyclable materials or stockpiles and construction of structures on Lot 13, the following shall be received by the local government:**
  - (a) A detailed site plan showing road access from Horton Road to the facility including road construction specifications, locations of all site buildings and structures and location of fire fighting equipment;**
  - (b) Approval from the Department of Water of an amended Water Management Plan;**
  - (c) A legal agreement be entered into between the local government and the applicants regarding the upgrading of Horton Road including maintenance schedules to the satisfaction of the local government;**
  - (d) Evidence of agreement from the Shire of Mundaring in relation to the satisfactory upgrading of Carter Road and, if applicable, Great Eastern Highway intersection including maintenance schedules;**
  - (e) Evidence of a legal agreement that has been entered into between the owner of Lot 9249 Horton Road, Woottating and the applicant which defines the road construction for the private road as well as maintenance schedules and rights of access for the carting of green waste and compost through Lot 9249;**
  - (f) Evidence which demonstrates appropriate permits issued by Department of Environment and Conservation and Environmental Protection Authority;**
  - (g) Evidence of the applicants' intention to construct vehicle wheel washing facilities at the entrance to Lot 13 in order to remove any possible dieback spores which could be present on the vehicles;**
  - (h) A lighting plan demonstrating any illumination proposed for the composting facility footprint and/or any other area of Lot 13.**
- 3. The internal road infrastructure is to be maintained to the satisfaction of the local government during operations on an ongoing basis.**

- 4. All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the local government and in accordance with the Dust Management Plan including, but not limited to, watering down.**
- 5. Hours of operations and movement of trucks in or out of the site shall be limited to between 07.00 and 17.00 hours, Monday to Saturday excluding Public Holidays and should be managed in accordance with the approved Noise Management Plan.**
- 6. The facility is to operate in accordance with the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997. Should noise complaints be received it shall be the owner's responsibility to employ a suitably qualified acoustic engineer to determine exceedances and remedies. Where the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997 can not be satisfied, the licensee shall seek approval for the operation, in accordance with Regulation 17, of the same.**
- 7. Reversing alarms on vehicles and equipment must be managed on site to ensure they do not interfere with the amenity of nearby residential properties and to be in compliance with the approved Noise Management Plan, Occupational Safety & Health Regulations 1996 and the Environmental Protection (Noise) Regulations 1997.**
- 8. The Dust Management Plan approved by the local government must be adhered to and followed at all times.**
- 9. The Noise Management Plan approved by the local government must be adhered to and followed at all times.**
- 10. Drainage management shall be in accordance with an approved amended Water Management Plan for the compost facility at all times.**
- 11. Odour management shall be in accordance with an approved Odour Management plan at all times.**
- 12. If at any time the local government determines the compost facility has caused damage to Horton Road, a written notification may be given to the applicant identifying the damage and requiring it to be made good, in accordance with the local government's standards. Any work required to be done by the notice must be completed within 14 days following the date the notice is given, unless a greater period is stipulated in the notice.**
- 13. In order to ensure compliance with 12 above, and to allow the Shire to carry out necessary repair works in the event of the applicants' default, prior to commencement of the development, including any earthworks, placement of any structures, placement of any recyclable materials or stockpiles and**

construction of structures, a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$10,000.00 (being the estimated cost of reconstructing a proportionate amount of Horton Road), is to be provided by the applicants to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs where the applicant does not comply with a notification given pursuant to condition 12 above. If the local government draws on the bond/bank guarantee the applicant must, within 14 days thereafter, re-instate the bond/guarantee to the amount of \$10,000.00. When the compost facility ceases, the local government may review the condition of Horton Road and, if necessary, draw on the bond/bank guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.

14. All remnant vegetation present on Lot 13 and, in particular, remnant vegetation identified on Appendix "P" of the application is to be retained and protected at all times. The remnant vegetation outside of the excavation area is to be protected from the organic composting facility operations and transport movements at all times.
15. Existing vegetation within the composting facility footprint is to be individually assessed and retained where verified as possible Black Cockatoo habitat or food source.
16. No stockpile is to exceed 3m in height.
17. Stockpiles of topsoil are to be covered at all times or are to be spread over the remainder of Lot 13 (avoiding any waterways or creeklines) to the local government's specifications.
18. Incoming green waste is to be placed on compacted hardstand areas at all times. No green waste is to be stockpiled on loose, sandy areas.
19. No green waste stockpile is to be positioned closer than 40m to areas of remnant vegetation and, in particular, the areas identified on Appendix "P" to the application.
20. Biosolids and food wastes are not permitted to be stored in any other area apart from the storage tanks which are constructed as part of the composting facility.
21. A suitable fence to the satisfaction of the local government be erected which surrounds the composting facility and prevents any access to surrounding vegetation and livestock.
22. Asbestos is not permitted to be received at Lot 13 (324) Horton Road, Woottating at any time.

- 23. Vehicle wheel washing facilities shall be constructed prior to the acceptance of any green waste.**
- 24. The organic composting facility shall be maintained in accordance with the management standards outlined in the Draft Environmental Guidelines for Organic Waste Recycling Facilities at all times.**
- 25. Within two (2) months of the date of determination, a 100,000 litre water tank be installed on Lot 13 for the purpose of supplying water for fire fighting purposes and for provision of water for dust suppression. No water for dust suppression or fire management is permitted to be drawn from the existing dams on Lot 13.**
- 26. Prior to commencement (being prior to operations starting), permanent ablution facilities and an effluent disposal system on Lot 13 for the use of staff shall be installed at the site.**
- 27. A Landscaping Plan being submitted to and approved by the Local Government prior to commencement of works. The approved landscaping plan is to be fully implemented before occupation of the development and maintained thereafter to the satisfaction of the Local Government. The Landscaping Plan is to show the following:**
  - (a) The location and type of existing and proposed trees and shrubs;**
  - (b) Any areas of hard landscaping eg. paths, retained garden walls etc;**
  - (c) Any lawns to be established;**
  - (d) Any natural landscape areas to be retained;**
  - (e) Those areas that are to be reticulated or irrigated.**
- 28. The parking areas, driveways and points of ingress/egress being designed, constructed, drained, marked, and thereafter maintained to the specification and satisfaction of the Local Government. Car parking shall include adequate provision for shade trees, customers and staff parking, disabled parking and for manoeuvring, loading and unloading of vehicles and shall be designed in accordance with Australian Standards AS2890.1 and AS2890.2.**
- 29. No second hand materials being used in the construction of the building without the prior approval of the local government.**
- 30. No second hand buildings shall be located on Lot 13 without prior approval of the local government.**
- 31. All signage being submitted to and approved by the local government prior to installation.**
- 32. Any signs shall be maintained to the satisfaction of the local government. Should any sign fall into disrepair or become unsightly, the local government will require its replacement or removal.**

- 33. Within three (3) weeks of the date of determination, vehicle crossovers shall be installed, or upgraded and shall be designed, constructed and thereafter maintained in accordance with the local government's Crossover Policy with plans being submitted to and approved by the local government prior to construction.**
- 34. No sea containers shall be permitted to be erected on Lot 13 without prior written approval being obtained by the local government.**
- 35. No human habitation is permitted within the Composting Facility footprint and human habitation elsewhere on Lot 13 will require approval from the local government prior to that habitation commencing.**
- 36. Failure to comply with any of the conditions outlined above may result in the local government revoking this landuse approval for the compost facility or taking such other action as considered appropriate by the local government.**
- 37. No construction of any structure is permitted within 20m of any boundary of Lot 13.**

**ADDITIONAL NOTE:**

- A. In relation to condition 27, landscaping is required to be undertaken around the entrance to Lot 13, at the entrance to the composting facility and around the administration buildings for the composting facility.**

**CARRIED 8/0**

### 13.2.4 INCIDENTAL USE - DISPLAY RAILWAY FOR TRANSPORTATION OF BASIC RAW MATERIALS (DIRTWORM) - LOT 13 (324) HORTON ROAD, WOOTTATING

Name of Applicant:	Dynamic Resource Solutions Pty Ltd
Name of Owner:	Paul Curtis and Sean Curtis
File Ref:	A2245
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	03 July 2013

#### PURPOSE

The applicant is requesting that Council grant planning approval to permit an incidental use of display rail network for transportation of basic raw materials ("DirtWorm") on Lot 13 (324) Horton Road, Woottating. This application requires Council's determination as it is a use that is not listed under Town Planning Scheme No 3 ("TPS 3").

#### BACKGROUND

##### Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
Early June 2013	Discussion and presentation of product with Applicant
3 July 2013	Planning Application received by the Shire.
3 July 2013	Additional information received from applicant.
3 July 2013	Application undergoes internal DCU assessment.
3 July 2013	Report prepared for Council.

An application has been received for the construction of a small scale rail network to demonstrate a proto-type basic raw material transport system which is designed to transport raw materials around, particularly, mine sites. This system is referred to as a "DirtWorm".

The DirtWorm system involves the construction of a standard gauge rail track which is mounted on ballast of crushed aggregate and will be approximately 400m long. Other infrastructure will be drive stations, materials unloading hopper, a site office/ablution facility, a water tank and a diesel generator.

It is proposed that the rail drive stations will consist of two upright electric motors driving rubber wheels. The wheels rest in contact with a friction strip on the side of the rail train.

Drive stations are programmed to switch on only when required, as the carriages pass through the station, to save energy.

Near to the site office, a specialised section of track will pass over a materials storage hopper. The track will include a cam system to elevate one end of each carriage, tipping the materials into the hopper below.

The hopper will be up to 5m deep to contain the complete contents of the test carriages before refilling them from the lower track. The hopper will be constructed by creating a cut and fill retaining wall of 5m total height embedded into the hillside.

An up-feed conveyer will be constructed at the base of the hopper to deliver stored material into the rail carriages on the lower track.

A bund on the down slope side will act as a noise attenuation structure.

It is proposed that the construction phase of the system will take approximately 6 months and the system will be in place for approximately 3-5 years.

Lot 13 is also proposed to accommodate an organic composting facility and it is anticipated that the DirtWorm system will not create additional adverse affects to the amenity of the locality.

Should approval be granted for the composting facility on Lot 13, it is considered by staff that the DirtWorm system could be considered to be an incidental use.

## **STATUTORY REQUIREMENTS**

The site is zoned "Agriculture-Local" under the provisions of TPS 3 and is approximately 133.0844 hectares.

An "incidental use" is defined under TPS 3 as "a use of premises which is ancillary and subordinate to the predominant use".

Incidental uses that are not listed under the definitions of TPS 3 are considered to be uses not listed under TPS 3 and are subject to Clause 4.4.2 which states:

*"4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may —*

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*

- (c) *determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.*

The objective of the "Agriculture - Local" zone is as follows:

*"To provide for horticulture, intensive agriculture, agroforestry, local services and industries, buffer areas for extractive industries, tourist uses and conservation of landscape qualities in accordance with the capability of the land."*

It is staff's opinion that the construction of the DirtWorm system on Lot 13 is consistent with the objective for the zone given that the property is large enough to accommodate the system as well as the composting facility, its potential to provide an agricultural service to large scale agricultural practices and mine site applications.

The applicant has ensured that no protected remnant native vegetation will be removed and will be protected at all times. In doing so, will promote conservation of the landscape qualities in the area.

Public consultation has been undertaken by the applicant and no objections have been received.

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To partner with business stakeholders to identify opportunities for economic growth and continuously improve the presentation of the Shire to attract new residents and investment.

Allowing the construction of a prototype basic raw materials rail system within the Shire would promote investment in the prototype and could potentially increase business investment in the Shire of Northam.

## **BUDGET IMPLICATIONS**

The applicant has paid \$2, 985.00 in planning application fees.

## **OFFICER'S COMMENT**

Lot 13 is proposed to accommodate an organic composting facility and, if approved, would be the primary landuse.

A small scale rail network to demonstrate basic raw materials handling is considered to be an incidental landuse and can be accommodated on Lot 13 with relatively little additional impact to adjoining landowners and the locality in general.

The proposal involves the construction of a standard gauge rail network which is proposed to occupy an area of approximately 12ha.



It is considered that the level of disturbance will be at its greatest during the construction phase. Once construction has been completed, it is not anticipated that the system will generate excessive amounts of noise or dust and can be managed in accordance with the submitted Noise and Dust Management Plans.

The applicant has prepared Noise and Dust Management Plans and it is considered that these plans are sufficient. A bunding area is proposed to be constructed in the close proximity to the rail area to dispel noise and water will be available in the form of a 100,000 litre water tank on site for dust suppression and fire fighting purposes.

A Fire Management Plan has been prepared for the composting facility and it is proposed that the DirtWorm system area will also adhere to this plan at all times.

It is not anticipated that the system will be running for long periods of time and will, therefore, generate limited impact to the area in general.

Based on the above it is recommended that the application be approved subject to the conditions contained in the officer's recommendation.

## **RECOMMENDATION/COUNCIL DECISION**

### **Minute No C.2084**

**MOVED: Cr R Tinetti**  
**SECONDED: Cr D Hughes**

**That Council issue planning approval for an incidental landuse being the construction of a small scale rail network, known as "DirtWorm" for product refinement and demonstration purposes at Lot 13 (324) Horton Road, Woottating subject to the following conditions:**

- 1. The development shall be carried out and fully implemented in accordance with the details incorporated within the documentation endorsed with an 'Approved' stamp by the local government.**
- 2. Prior to commencement of development, including any earthworks, placement of any structures, placement of any basic raw materials or stockpiles and construction of structures on Lot 13, the following shall be received by and to the satisfaction of the local government:**
  - (a) A detailed site plan showing road access from Horton Road to the DirtWorm rail system including road construction specifications, locations of all site buildings and structures and location of fire fighting equipment;**
  - (b) Approval from the Department of Water of a Water Management Plan;**
  - (c) Evidence of a legal agreement that has been entered into between the owner of Lot 9249 Horton Road, Woottating and the applicant which defines the road**

**construction for the private road as well as maintenance schedules and rights of access for associated vehicle movement for the DirtWorm project;**

- (d) A lighting plan demonstrating any illumination proposed for the composting facility footprint and/or any other area of Lot 13.**
- 3. The internal road infrastructure is to be maintained to the satisfaction of the local government during operations on an ongoing basis.**
  - 4. All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the local government and in accordance with the Dust Management Plan including, but not limited to, watering down.**
  - 5. Hours of operations and movement of trucks and/or vehicles in or out of the site shall be limited to between 07.00 and 17.00 hours, Monday to Saturday excluding Public Holidays and should be managed in accordance with the approved Noise Management Plan.**
  - 6. The facility is to operate in accordance with the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997. Should noise complaints be received it shall be the owner's responsibility to employ a suitably qualified acoustic engineer to determine exceedances and remedies. Where the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997 can not be satisfied, the licensee shall seek approval for the operation, in accordance with Regulation 17, of the same.**
  - 7. Reversing alarms on vehicles and equipment must be managed on site to ensure they do not interfere with the amenity of nearby residential properties and to be in compliance with the approved Noise Management Plan, Occupational Safety & Health Regulations 1996 and the Environmental Protection (Noise) Regulations 1997.**
  - 8. The Dust Management Plan approved by the local government must be adhered to and followed at all times.**
  - 9. The Noise Management Plan approved by the local government must be adhered to and followed at all times.**
  - 10. Drainage management shall be in accordance with an approved Water Management Plan for the DirtWorm project.**
  - 11. If at any time the local government determines damage to Horton Road has occurred as a result of the DirtWorm system on Lot 13, a written notification may be given to the applicant identifying the damage and requiring it to be made good, in accordance with the local government's standards. Any work required to be done by the notice must be completed within 14 days following the date the notice is given, unless a greater period is stipulated in the notice.**

- 12. In order to ensure compliance with 11 above, and to allow the Shire to carry out necessary repair works in the event of the applicants' default, prior to commencement of the development, including any earthworks, placement of any structures, placement of any recyclable materials or stockpiles and construction of structures, a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$3,000.00 (being the estimated cost of reconstructing a proportionate amount of Horton Road), is to be provided by the applicants to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs where the applicant does not comply with a notification given pursuant to condition 12 above. If the local government draws on the bond/bank guarantee the applicant must, within 14 days thereafter, re-instate the bond/guarantee to the amount of \$3,000.00. When the compost facility ceases, the local government may review the condition of Horton Road and, if necessary, draw on the bond/bank guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.**
- 13. All remnant vegetation present on Lot 13 and, in particular, remnant vegetation identified under the Conservation Covenant submitted with the application is to be retained and protected at all times. The remnant vegetation outside of the excavation area is to be protected from the DirtWorm operations and transport movements at all times.**
- 14. Existing vegetation within the DirtWorm system footprint is to be individually assessed and retained where verified as possible Black Cockatoo habitat or food source.**
- 15. No stockpile is to exceed 3m in height.**
- 16. Stockpiles of topsoil are to be covered at all times or are to be spread over the remainder of Lot 13 (avoiding any waterways or creeklines) to the local government's specifications.**
- 17. A suitable fence to the satisfaction of the local government be erected which surrounds the DirtWorm system and prevents any access to surrounding vegetation.**
- 18. Within two (2) months of the date of determination, a 100,000 litre water tank be installed on Lot 13 for the purpose of supplying water for fire fighting purposes and for provision of water for dust suppression. No water for dust suppression or fire management is permitted to be drawn from the existing dams on Lot 13.**
- 19. The parking areas, driveways and points of ingress/egress being designed,**

**constructed, drained, marked, and thereafter maintained to the specification and satisfaction of the Local Government. Car parking shall include adequate provision for shade trees, customers and staff parking, disabled parking and for manoeuvring, loading and unloading of vehicles and shall be designed in accordance with Australian Standards AS2890.1 and AS2890.2.**

- 20. No second hand materials being used in the construction of any structure without the prior approval of the local government.**
- 21. No second hand buildings shall be located on Lot 13 without prior approval of the local government.**
- 22. All signage being submitted to and approved by the local government prior to installation.**
- 23. Any signs shall be maintained to the satisfaction of the local government. Should any sign fall into disrepair or become unsightly, the local government will require its replacement or removal.**
- 24. No sea containers shall be permitted to be erected on Lot 13 without prior written approval being obtained by the local government.**
- 25. No human habitation is permitted within the DirtWorm footprint and human habitation elsewhere on Lot 13 will require approval from the local government prior to that habitation commencing.**
- 26. Prior to commencement (being prior to operations starting), permanent ablution facilities and an effluent disposal system on Lot 13 for the use of staff shall be installed at the site.**
- 27. No construction of any structure is permitted within 20m of any boundary of Lot 13.**

**CARRIED 8/0**

**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	01 July 2013

**PURPOSE**

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 17 July 2013 are attached.

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.2085**

**MOVED: Cr A Llewellyn**  
**SECONDED: Cr K Saunders**

That Council endorse the payments for the period 1 June 2013 to 31 June 2013, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

<b>Municipal Fund Bank Vouchers 32383 to 32446</b>	<b>\$ 342,402.67</b>
<b>Trust Bank Vouchers 1743 to 1752</b>	<b>\$ 5,993.84</b>
<b>EFT Trust Bank Vouchers EFT14134 to EFT14134</b>	<b>\$ 1,000.00</b>
<b>Municipal Fund Bank Electronic Fund Transfer EFT13987 to EFT14133 and EFT14135 to EFT14231</b>	<b>\$2,247,842.16</b>
<b>Direct Debit Fund Transfer 5671.1 and 5693.1 and 5704.1</b>	<b>\$ 4,221.90</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 07/05/2013</b>	<b>\$ 170,220.10</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 21/05/2013</b>	<b>\$ 179,815.85</b>
<b>TOTAL</b>	<b>\$2,951,496.52</b>

**CARRIED 8/0**

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
1753	14/06/2013	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR MAY 2013.	- 2,693.41
1754	14/06/2013	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR MAY 2013.	- 4,767.21
1755	14/06/2013	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR MAY 2013.	- 219.00
1756	14/06/2013	VERONICA MARY CAMPBELL	REIMBURESMENT OF STANDPIPE KEY BOND AS KEY RETURNED TO SHIRE 29/5/2013 (BRIAN CAMPBELL DECEASED 26/4/2013).	- 50.00
1757	25/06/2013	GREG RANDLE	REIMBURSEMENT OF SMALL ANIMAL TRAP HIRE FEE.	- 55.00
1758	30/06/2013	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR JUNE 2013.	- 2,299.35
1759	30/06/2013	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR JUNE 2013.	- 3,869.20
1760	30/06/2013	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR JUNE 2013.	- 418.25
			<b>TOTAL TRUST CHEQUE</b>	<b>- 14,371.42</b>
EFT14232	06/06/2013	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 834.89
EFT14233	06/06/2013	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 834.89
EFT14234	06/06/2013	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 834.89
EFT14235	06/06/2013	KATHLEEN DAWN SAUNDERS	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 834.89
EFT14236	06/06/2013	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 866.66
EFT14237	06/06/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 167.60
EFT14238	06/06/2013	RAYMOND MILNE HEAD	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 931.09
EFT14239	06/06/2013	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 834.89
EFT14240	06/06/2013	STEVEN BRUCE POLLARD	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 4,751.55
EFT14241	06/06/2013	TERRY MATTHEW LITTLE	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 2,201.02
EFT14242	06/06/2013	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENT MAY 2013.	- 1,127.93
EFT14243	06/06/2013	WA HINO SALES & SERVICES	PURCHASE OF X1 NEW HINO 500 SERIES 1022 MEDIUM MODEL: FC7JJME-ANU, REGO N.4012.	- 91,369.31
EFT14244	07/06/2013	WES'S DEMOLITION	WORK DONE AT VICTORIA OVAL TO SCREEN OUT LARGE ROCK & TAKE TO BERT HAWKE & STOCK PILE DIRT & CART TO OPEN DRAIN AREA AT THE EAST END OF VICTORIA OVAL.	- 5,295.10
EFT14245	14/06/2013	AVON VALLEY ARTS SOCIETY (INC)	PROVISION OF ANNUAL OPERATING FUNDS 2012/13 & SPONSORSHIP FOR THE NORTHAM ART PRIZE 2013 ACQUISITIVE.	- 7,000.00
EFT14246	14/06/2013	AVON VALLEY CONTRACTORS	HIRE OF COMPACTOR ON THE 30 & 31/05/2013 FOR THE KING CREEK PROJECT. DEMOLITION & REMOVABLE OF X2 OLD TOILETS AT JUBILEE OVAL. HIRE OF LOWLOADER HIRE TO CART BACKHOE C.J.D TO NORTHAM PREPARE BASE SHOWING THE PROPOSED ROAD CLOSURE OF MITCHELL AVE & EMAIL TO SUE CONNELL.	- 2,508.00
EFT14247	14/06/2013	DEVELOPMENT CARTOGRAPHICS	PREPARE BASE SHOWING THE PROPOSED ROAD CLOSURE OF MITCHELL AVE & EMAIL TO SUE CONNELL.	- 82.50
EFT14248	14/06/2013	DLR CABINETS	RELOCATE VISITORS CENTRE DESK.	- 3,190.00
EFT14249	14/06/2013	EDUCATIONAL ART SUPPLIES	PURCHASE OF ASSORTED ART & CRAFT MATERIALS FOR THE LIBRARYS CHILDRENS ACTIVITIES.	- 613.48

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14250	14/06/2013	JR & A HERSEY PTY LTD	PURCHASE OF X120 COWGRAIN RIGGER, X12 SPECTACLE W/ROUND POLY SMOKE, X2 BAGS OF RAGS 15KG, X12 40013511 WHITE S&M & S&M 40013505 FOR ENGINEERING SERVICES.	- 867.46
EFT14251	14/06/2013	MIDALIA STEEL	PURCHASE OF X2 GAL WELDMESH EASY SHEET FOR WUNDOWIE MAINTENANCE.	- 93.30
EFT14252	14/06/2013	NORTHAM GARDEN CENTRE	PURCHASE OF X3 MIXED BLEND MANURE, X3 GROW ORGANIC, X1 2.5 LTR SOIL & X3 TRAYS OF LOBELIA.	- 189.30
EFT14253	14/06/2013	NORTHAM HOME MAINTENANCE SERVICES	TO SUPPLY & ATTACH GUTTER TO ROOF AT VISITORS CENTRE 10M ON EAST SIDE 25M ON WEST SIDE STRIP & RE-SEAL JOINTS ON EXISTING BOX GUTTER. REPLACE ALSYNITE SHEETING WITH LASERLITE SEAL FLASHING TO CURVED ROOF END WITH SILICONE SEALANT. SUPPLY & FIT PVC DOWNPIPES TO EXISTING STORMWATER SYSTEM.	- 4,264.70
EFT14254	14/06/2013	QUIN'S GOURMET BUTCHERS	PURCHASE OF X165 BURGER PATTIES FOR THE GET INVOLVED BBQ.	- 165.00
EFT14255	14/06/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT OF REMUNERATION SURVEY 2013. SUPPLY OF SHORT COURSE BOOKING ON PREPARING AGENDAS & MINUTES IN LOCAL GOVERNMENT FOR VICTORIA JONES. CONSULTANCY FEES FOR CEO RECRUITMENT.	- 12,114.30
EFT14256	14/06/2013	WHEATBELT GP NETWORK	PRE-EMPLOYMENT MEDICAL FOR PIERE SMIT 22/05/2013, MR ALAN MILTON 22/05/2013, KELLEE WALTERS 23/05/2013 & KRISTY ANNE ROBINSON 10/06/2013.	- 476.15
EFT14257	14/06/2013	A & D HICKS	REIMBURSEMENT FOR MEAT INSPECTION EQUIPMENT.	- 250.09
EFT14258	14/06/2013	ABACUS INDUSTRIES	PURCHASE OF X6 BANNERS (CMYK), X5000 KERBSIDE RECYCLING INFORMATION GUIDES (CMYK) & A3 KERBSIDE POSTERS (CMYK).	- 3,821.70
EFT14259	14/06/2013	ABBOTT & CO PRINTERS	PURCHASE OF X10 CAT INFRINGEMENT NOTICE BOOKS, RESIDENTIAL TIP PASSES & PRINTED BLACK INK BOTH SIDES ON BLUE FOR THE OLD QUARRY ROAD REFUSE SITE & INKPEN SITE.	- 1,172.60
EFT14260	14/06/2013	ABBOTT'S FORGE	FABRICATE & FIT SIGN FRAMEWORK TO FIT NEW SHIRE SUPERTOWN SIGN 20X20 FRAME TO FIT SIZE OF SIGN WITH MOUNTING PLATES ON REAR RIVET SIGN TO FRAME C & SECURE SIDES WITH ANGLE & FLAT HEAD SCREWS, FIT TO NEW SIGN FRAME WORK.	- 550.00
EFT14261	14/06/2013	ACRODYNE PTY LTD	PURCHASE OF X1 ISO DIRECT MOUNT, X2 GT ACTUATOR & X3 MTG KIT FOR FUSO FIGHTER TRUCK N.007.	- 1,556.50
EFT14262	14/06/2013	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE & CHANGING OF X6 BLADE FOR MOWER N9620.	- 338.93
EFT14263	14/06/2013	ALAN MILTON	REIMBURSEMENT FOR PRE EMPLOYMENT POLICE CLEARANCE.	- 62.75
EFT14264	14/06/2013	ALAN'S AUTO ELECTRICS	INSTALL & SUPPLY BATTERY & PHONE KITS FOR THE NORTHAM SES. REPLACE X2 REVOLVING LAMPS IN ISUZU TIPPER 1CRY46.	- 1,620.00
EFT14265	14/06/2013	ALIA LTD	RENEWAL FOR MEMBERSHIP INCLUDING SUBSCRIPTION TO AUSTRALIAN LIBRARY JOURNAL & INCITE.	- 651.00
EFT14266	14/06/2013	ARTHA PUBLISHING PTY LTD	PURCHASE OF AUSTRALIAN TOUR OPERATORS DIRECTORY 2014 FOR THE VISITORS CENTRE.	- 335.00
EFT14267	14/06/2013	AUSTRALIA POST	AUSTRALIA POST CHARGES FOR LIBRARY, ADMIN & KILLARA FOR THE MONTH OF MAY 2013.	- 1,479.19

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14268	14/06/2013	AUSTRALIAN OFFICE	PURCHASE OF X16 BOXES OF WINDOWED ENVELOPES.	- 236.37
EFT14269	14/06/2013	AV ENGINEERING PTY LTD	ATTACH TANK TIEDOWN LUGS, ATTACH KEEPERS TO PUMP & BOLT PRESSURE CLEANER UNIT DOWN ON VEHICLE N.007 FUSO FIGHTER TRUCK.	- 401.50
EFT14270	14/06/2013	AVON COMPUTECH	PURCHASE OF X1 BLACK TONER FOR SUPER TOWNS.	- 78.95
EFT14271	14/06/2013	AVON DEMOLITION & EARTHMOVING	SUPPLY OF MANAGEMENT & LOADER FUEL CARTAGE FROM 14/05/2013 TO 9/6/2013 AT THE INKPEN RD WASTE SITE.	- 3,360.00
EFT14272	14/06/2013	AVON PAPER SHRED - RAY HEAD	SUPPLY SHREDDING OF X1 LARGE WHEELIE BIN FROM THE ADMIN BUILDING.	- 38.50
EFT14273	14/06/2013	AVON SERVICE SPECIALISTS	SERVICE FOR MITSUBISHI CANTER N.3647 & KUBOTA N.3862.	- 578.65
EFT14274	14/06/2013	AVON TELECOMS PTY LTD	REPLACE SECURITY SYSTEM & MONITORING FOR WUNDOWIE TELECENTRE & LIBRARY.	- 1,430.00
EFT14275	14/06/2013	AVON VALLEY BAKERY	SUPPLY OF X2 SANDWICH PLATTERS FOR TRAINING IN NEW ASSETS MODULE ON 18 & 19/02/2013, X10 ROUNDS OF SANDWICHES FOR COMMUNITY SERVICES MEETING 28/02/2013, X16 PARTY POTATOE PIE, X7 PARTY SAUSAGE ROLLS, X10 MIXED SLICE & X2 VANILLA SLICE ON 08/02/2013 FOR KILLARA, X1 ROUND DECORATED CAKE FOR KILLARA ON 21/02/2013 & X1 MIXED SLICES FOR KILLARAS MORNING TEA ON 27/02/2013.	- 532.60
EFT14276	14/06/2013	AVON VALLEY GLASS	PURCHASE OF X1 1960X1080 CHROME FULLY FRAMED SHOWER PANEL WITH CLEAR GLASS INSTALLED AT SOUTHERN BROOK FIRE STATION.	- 495.00
EFT14277	14/06/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X2 INNER TUBES FOR MOWER TYRE, REPAIR FOOTPLATE ON ENGINEERING SERVICES COMPACTOR & GREASE FOR WHIPPER SNIPPERS.	- 365.92
EFT14278	14/06/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X1 LAYINGMASH 25KG & X1 AVIARY MIX 20KG FOR UPKEEP OF WHITE SWAN COLONY.	- 59.90
EFT14279	14/06/2013	AVON WASTE	BIN HIRE & SERVICING FOR "WAFL STATE FOORBALL GAME", X10 240 LITRE RUBBISH BINS, X10 SERVICING. SUPPLY OF REGIONAL BULK COLLECTION & DOMESTIC RUBBISH COLLECTION (TOWN) FROM 15/04/2013 TO 14/05/2013.	- 84,795.07
EFT14280	14/06/2013	BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF ASSORTED MATERIAL FOR THE EMERGENCY EYE WASH STATION IN THE WUNDOWIE TOWNSITE.	- 129.75
EFT14281	14/06/2013	BEAUREPAIRES	SUPPLY TYRE FITTING TO BAKERS HILL 2.4 1BNP584.	- 784.36



## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14282	14/06/2013	BLACKWELL PLUMBING PTY LTD	UNBLOCKED TOILET CHANGEROOM #2, REPAIRED LEAKING CISTERN IN CHANGEROOM #1 INSTALLED SEWER & WATER POINTS FOR TEMP TOILET BLOCKS, CONNECTED WATER & SEWER TO TEMP TOILET BLOCKS & ANNUAL BACKFLOW TESTING AT THE REC CENTRE. SERVICED ALL TAPS, CHECKED WC CISTERNS, CHECKED & ADJUSTED URINAL CISTERN AT THE STATE EMERGENCY SERVICE. SUPPLY & INSTALL ELECTRIC HOT WATER UNIT AT FLUFFY DUCKLINGS DAY CARE CENTRE. SUPPLY & REPLACE FLICKMIXER TO HAND BASIN ARRANGED TO INSTALL 20/05/2013 NO ONE SHOWED UP SO RETURNED THE NEXT DAY TO FITZGERALD STREET (AVON VALLEY VINTAGE VEHICLE ASSOCIATION). MAINS BLOCKED TOILET PAPER COVER IN DRAIN MALE & FEMALE TOILETS BLOCKED OF TOILET PAPER, UNBLOCKED DISABLED TOILET CHECKED & ALL WORKING AT SULLAGE WASTE POINT PEEL TCE. REPAIRED LEAKING PIPE WORK AT PUMP ON CLARKE ST.	- 4,968.52
EFT14283	14/06/2013	C & D PLANKE & SONS PTY LTD	HIRE OF BOBCAT, TRUCK & TRAILER FOR X50 HOURS FROM 29/4/2013 TO 30/5/2013 FOR ALMOND AVE DRAIN REFURBISHMENT.	- 7,425.00
EFT14284	14/06/2013	CARLVILLE	HIRE OF BOBCAT, TRUCK & TRAILER FOR X50 HOURS FROM 31/05/2013 TO 12/06/2013 FOR RECTIFY DRAINAGE FAILURE TO ALMOND AVE & VERGE.	- 14,850.00
EFT14285	14/06/2013	CENTRAL DISTRICTS AIRCONDITIONING	LABOUR TO CONDUCT COMPLETE SERVICE/MAINTENANCE ON ALL AIR CONDITIONERS AT THE VISITORS CENTRE.	- 271.50
EFT14286	14/06/2013	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISEMENT OF THE SHIRE OF NORTHAM NEWSLETTER IN THE AVON GAZETTE FOR THE MONTH OF MAY 2013.	- 1,438.33
EFT14287	14/06/2013	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY ITEMS FOR COMMUNITY SERVICES, SUPERTOWNS, THE REC CENTRE, CORPORATE SERVICES, VISITORS CENTRE, ENGINEERING SERVICES & SERVICE TO KILLARAS & ADMIN'S PHOTOCOPIER.	- 4,906.09
EFT14288	14/06/2013	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR THE DEPOT, COMMUNITY SERVICES, THE DEPOT, SUPER TOWNS, CORPORATE SERVICES & THE LIBRARY.	- 415.03
EFT14289	14/06/2013	COVS PARTS PTY LTD	PURCHASE OF X1 TERMINAL ASSORTMENT 320 PIECES & X1 CRIMPING TOOL FOR MITSUBISHI CANTER N3651.	- 149.98
EFT14290	14/06/2013	CUTLINE ENGRAVING	SUPPLY OF X4 NAME BADGES FOR SHELLY, DAVID, CRAIG & KELLEE (COMMUNITY SERVICES) & X1 NAME BADGE FOR CEO JASON WHITEAKER.	- 123.75
EFT14291	14/06/2013	DEPENDABLE LAUNDRY SOLUTIONS	STACK GAS WASHER/DRYER NON COIN CONVERT FROM NATURAL TO LPG, SERIAL# M23601251 M23601252 AT KILLARA.	- 10,285.00
EFT14292	14/06/2013	DIGITAL MICROFILM EQUIPMENT-DME	REPAIRS TO THE LIBRARIES SCANPRO 1000 MICROFILM READER.	- 385.00
EFT14293	14/06/2013	DUN & BRADSTREET AUSTRALIA	DEFERRED SERVICE FEE TO A15319, SERVICE FEE TO A10944, SOLICITORS FEE TO A12491 & A12926, SERVICE FEE TO A14533 & A15368, KILOMETRE FEE TO A14533 & A15368 & EXTERNAL SOLICITORS FEE TO A14533 & A15368.	- 403.24
EFT14294	14/06/2013	DUNLOP G D	TO LOCATE POWER, TELSTRA & X3 WATERLINES AT TOILETS ON HENRY ST OVAL, BEING DEMOLISHED & X2 CARAVAN DUMP POINTS INSTALLED.	- 607.20

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14295	14/06/2013	EASTERN HILLS SAWS & MOWERS	PURCHASE OF X6 AIR FILTER & X10 ALLOY B/CUT HEAD FOR ENGINEERING SERVICES.	286.20
EFT14296	14/06/2013	ECOENZYMES AUSTRALIA	PURCHASE OF X1 20L DRUM OF BW GLAZE FOR FOOTPATH MAINTENANCE.	275.00
EFT14297	14/06/2013	EQUAL ENTERPRISES	GARDEN MAINTENANCE, CLEAN UP AREA AROUND OLD POST OFFICE & ART GALLERY, WELLINGTON STREET 23 & 30/5/2013 & AT THE VISITORS CENTRE, MINSON AVE ON 04/06/2013.	411.40
EFT14298	14/06/2013	EXTREME MAKEOVER CLEANING SERVICES	PURCHASE OF X6 CAPRI 2 PLY TOILET ROLLS & X2 CHUX ROLLS BLUE FOR THE REC CENTRE.	281.82
EFT14299	14/06/2013	FLAT OUT FREIGHT	COLLECTION OF STORMWATER PIPE & FITTINGS FROM VINIDEX & DELIVER TO NORTHAM FOR THE KING CREEK PROJECT.	110.00
EFT14300	14/06/2013	FREINDS GARAGE	INSPECT & RECTIFY HYDRAULIC LEASE ON VOLVO GRADER N.002. REPLACE STARTER SOLANOID ON ENGINEERING SERVICES MULTIPAC MULTI TYRE ROLL. 50,000KM SERVICE & REPLACE WIPER BLADES ON FUSO CANTER N.3805. 80,000KM SERVICE ON MITSUBISHI CANTER N3651. SERVICE ON CENTER DUAL CAB N.003. SERVICE ON FUSO FIGHTER TRUCK N007. SERVICE ON KOMATSU N3856.	7,858.15
EFT14301	14/06/2013	GLENN STUART BEVERIDGE	RELAY & MAKE GOOD THE BRICK PAVING IN NUMEROUS LOCATIONS, ASSEMBLE ALUMINIUM GRANDSTANDS & SINGLE SEATS AT THE REC CENTRE.	770.00
EFT14302	14/06/2013	GRAFTON ELECTRICS	REPAIR FAULT TO PUMP AT HENRY ST OVAL & CHECK PUMP TO MAIN ST FOUNTAIN. ADJUST THE TOWN CLOCK. INSTALL SIREN AT THE REC CENTRE. INSTALL POWER POINTS IN UNIT 6, REPLACE SMOKE ALARM IN UNIT 1 & REPAIR SECURITY LIGHTS AT KURINGAL VILLAGE. CHECK & REPAIR LIGHTS AT BERT HAWKE. CHECK FAULT & REPAIR AERATORS. INSTALL RCD'S, RENEW MAIN EARTH & CHECK FITTINGS IN OLD SHACK BEHIND SHOP IN WUNDOWIE. REPAIR LIGHTS IN RIVERS EDGE CAFE. CHECK & REPLACE EXIT SIGNS AT THE VISITORS CENTRE, ADMIN BUILDING, JUBILEE OVAL & WUNDOWIE SHARE & CARE. DISCONNECT OLD TOILETS AT JUBILEE OVAL & LOCATE UNDERGROUND SERVICES.	6,473.19
EFT14303	14/06/2013	GROVE WESLEY DESIGN ART	SUPPLY OF X1 3MM DIBOND SIGN 2500 X 1250MM WITH DIGITAL PRINT QUOTING 'BUILDING BETTER HEALTH'.	750.20
EFT14304	14/06/2013	HISLOP AUTO ELECTRICS	REPAIR ELECTRICAL FAULT TO CATERPILLAR 1CAX990. TRAVEL TO KILLARA SITE & TRACE FAULTY SOLENOID ON KILLARA 2.	342.00
EFT14305	14/06/2013	HOST AUTO REPAIRS	SERVICE ON ENGINEERING SERVICES AMMANN STEEL DRUM ROLLER, MULTIPAK MULTI ROLLER & VOLVO BACKHOE N.004.	4,120.80
EFT14306	14/06/2013	IMMACU SWEEP	FOOTPATHS SWEEPING IN THE TOWN CBD FROM 12/05/2013 TO 25/05/2013 & SWEEPING SERVICES IN THE SHIRE OF NORTHAM.	7,128.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14307	14/06/2013	INVISION SIGNS AND DESIGNS	REPLACEMENT OF X1 BAKERS HILL ENTRY STATEMENT SIGN. SUPPLY OF X20 MAGNETIC ARROWS FOR TRAFFIC MANAGEMENT, X1 SIGNAGE FOR TOYOTA COASTER BUS N.009, X1 VINYL DECALS FOR EVENTS SIGNAGE, X250 FULL COLOUR BUSINESS CARDS FOR DAVID VALCIC (RANGER), X500 FULL COLOUR BUSINESS CARDS FOR COLIN HASSELL & X500 STD BUSINESS CARDS FOR THE CEO.	- 3,844.30
EFT14308	14/06/2013	JANTEX INDUSTRIES PTY LTD	PURCHASE OF X50 MULTI FRESH PLUS POSTAGE & HANDLING FOR THE APEX PARK TOILETS & BERNARD PARK TOILETS.	- 999.90
EFT14309	14/06/2013	K & N TRADITIONAL LANDSCAPES	REPAIR OF RENDER TO HUGO THROSSELL MEMORIAL.	- 500.00
EFT14310	14/06/2013	LANDGATE	SUPPLY OF X1 MINIMUM CHARGE (JOB#151881 MINING TENEMENTS), X1 GRV INTERIM VALS COUNTRY FULL VALUE & GRV INT VALS CTRY SHD AND FESA 12,001-100,000 (JOB#151870 GROSS RENTAL VALUATIONS), X7 RURAL UV INTERIM VALUATION SHARED (JOB#151884 RURAL UV'S) & ANNUAL ACCESS RENEWAL MAY 2013 TO JUNE 2014.	- 1,592.77
EFT14311	14/06/2013	LANDMARK	PURCHASE OF ASSORTED PARTS TO RECTIFY ENGINEERING SERVICES TRAILER PUMP. SUPPLY DELIVERY OF X1 GAS BOTTLE TO KILLARA.	- 179.45
EFT14312	14/06/2013	LEWIS MOTORS	60,000KM SERVICE ON HOLDEN CRUZE N.00 & 15,000KM SERVICE ON DEVELOPMENT SERVICES SENIOR PLANNERS VEHICLE.	- 968.20
EFT14313	14/06/2013	LOUI'S PLANT HIRE	SUPPLY TREE PRUNING ON SPENCERS BROOK RD, EDIN RD, HILL RD BAKERS HILL & DECASTILLA RD FROM 10/5/2013 TO 20/5/2013.	- 10,175.00
EFT14314	14/06/2013	MAINFREIGHT DISTRIBUTIONS PTY LTD	FREIGHT CHARGES TO DELIVER 5000 INFO SHEETS FOR DEVELOPMENT SERVICES.	- 232.47
EFT14315	14/06/2013	MATT GIRAUDO	DRAINAGE NETWORK ANALYSIS (TOWN CNTR, KILLMAN CREEK, HEALTH PRECINCT) - TRANSFORM CLEAN SURVEY DATA, CULVERT FIELD SURVEY, CLEAN & EDIT DATA, HYDROLOGY/HYDRAULICS ANALYSIS & REPORTING FOR SUPER TOWNS.	- 11,000.00
EFT14316	14/06/2013	MAYBERRY HAMMOND & CO	INSTRUCTIONS IN REGARDS TO THE RSL HALL-DEED OF AGREEMENT, LEASES & LICENCES, DRAFTING & DRAWING DOCUMENTS & FORWARDING IN DRAFT FOR PERSUAL & APPROVAL, AMENDMENTS TO DOCUMENTS & TELEPHONE CALL. MATTER OF THE RSL MEMORIAL HALL-LIASING WITH CHADD HUNT, LETTER OF ADVICE, PERUSAL OF AGREEMENT RSL BOARD OF MANAGEMENT NORTHAM MEMORIAL HALL, TOWN OF NORTHAM & NORTHAM MEALS ON WHEELS, DRAFTING LEASE RSL MEMORIAL HALL, TELEPHONE CALLS CORRESPONDANCE & MATTERS GENERAL.	- 1,252.90
EFT14317	14/06/2013	MCBRIDE CONTRACTING	REFUND FOR STANDPIPE SWIPE CARD.	- 50.00
EFT14318	14/06/2013	MCDOWALL AFFLECK PTY LTD	VARIATION WORK BY THE HOUR TO REVISE LAYOUT PLAN TO BROOKFIELD RAIL & JOHN HOLLAND REQUIREMENTS. FEES FOR TENDER DOCUMENTATION & TENDER ANALYSIS REGARDING THE PIPELINE WUNDOWIE & BAKERS HILL.	- 22,935.00
EFT14319	14/06/2013	METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR THE REC CENTRE.	- 317.45
EFT14320	14/06/2013	METTLER-TOLEDO LIMITED	OLD QUARRY ROAD ANNUAL WEIGHBRIDGE CALABRATION 13/05/2013.	- 1,815.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14321	14/06/2013	MORRIS PEST AND WEED CONTROL	REINSPECT SHIRE BRIDGES TREATED FOR TERMITES IN MARCH 2013 (BRIDGES 614, 4109, 4117, 4124, 4399 & 4654).	- 379.50
EFT14322	14/06/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF ASSORTED UNIFORMS FOR BEVERLEY JONES & CHADD HUNT.	- 695.62
EFT14323	14/06/2013	NORTHAM AUTO ELECTRICS	REPLACE CONDENSOR FANS ON A/C UNIT IN VOLVO GRADER N.002 & REPLACE BATTERY IN VEHICLE N3886.	- 831.40
EFT14324	14/06/2013	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES FROM 01/05/2013 TO 01/06/2013 & 01/05/2013 TO 01/06/2013 OF THE AVON ADVOCATE & WEST AUSTRALIAN FOR THE LIBRARY.	- 120.00
EFT14325	14/06/2013	NORTHAM COURIER SERVICE	COURIER DELIVERY OF X1 CARTON FROM WESTRAC TO THE SHIRE OF NORTHAM & FREIGHT COSTS FOR DELIVERY OF JASOL PRODUCTS TO KILLARA.	- 115.50
EFT14326	14/06/2013	NORTHAM FEED & HIRE	PURCHASE OF X3 MATE & X4 SCHMACKOS FOR RANGER SERVICES.	- 133.50
EFT14327	14/06/2013	NORTHAM FURNITURE & BEDDING	PURCHASE OF X2 OFFICE CHAIRS FOR CORPORATE SERVICES.	- 418.00
EFT14328	14/06/2013	NORTHAM ISUZU UTE	SERVICE & INSPECTION ON ISUZU TRUCK N4963.	- 411.82
EFT14329	14/06/2013	NORTHAM LIQUOR BARONS	PURCHASE OF X1 CARLTON MID STRENGTH CAN BLOCK, X1 HAHN SUPER DRY CAN CARTON & X1 ICE 5KG BAG FOR SIMON LEES GOING AWAY PARTY.	- 88.98
EFT14330	14/06/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X3 MOP EASY SQUEEZE & X3 BROOM FOR THE REC CENTRE. X1 BLADE, X1 B&NUT MUSH, X1 WASHER SPRING, X10 BOLT BLACK, X1 WHEEL CUT, X2 HAMMER SLEDGE, X5 METAL PRIMER, X2 REMOVER RUST & STAIN, X1 BLADE, X1 RATCHET, X14 ROPE, X6 TAPE MASKING, X2 ROLLER COVER, X1 PAINT REMOVER, X2 BEND, X1 LEVEL INVERT TAPER, X1 BEND, X1 VALVE, X2 CULTIVATOR FOR ENGINEERING SERVICES. PURCHASE OF X2 CHLORINE LIQUID, X1 SPRAYER & X2 PIT RAINWATER FOR SUPERTOWNS. PURCHASE OF X1 HANDSPRAY WAND FOR THE POUND.	- 1,282.13
EFT14331	14/06/2013	NORTHAM RAILWAY CAFE	SUPPLY OF X65 ASSORTED SANDWICHES FOR KILLARA & WUNDOWIE CLIENTS FOR THE AGED GAMES.	- 214.50
EFT14332	14/06/2013	NORTHAM ROADWISE COMMITTEE	REFUND OF INVOICE #6197 TO RADIO WEST, WHICH WAS PAID WITH CHEQUE NUMBER 025 ON 21/1/2013 OUT OF LAST YEARS BUDGET BY MISTAKE.	- 242.00
EFT14333	14/06/2013	NORTHAM TOWING SERVICE	TOWING OF X1 UTE BURNT OUT FROM YARRA RD TO THE SHIRE IMPOUND 25/3/2013.	- 275.00
EFT14334	14/06/2013	NORTHAM TOYOTA	10,000KM SERVICE TO TOYOTA HILUX N10709, 100,000KM SERVICE TO TOYOTA HILUX N9324, 10,000KM SERVICE TO LANDCRUISER 1DID141, 30,000KM SERVICE TO SES VEHICLE 1CIZ913 & 80,000KM SERVICE TO TOYOTA N9327.	- 2,243.17
EFT14335	14/06/2013	NORTHAM TYREPOWER	REPAIR TO PUNCTURED TYRE ON TOYOTA HILUX UTE N 9324.	- 146.50
EFT14336	14/06/2013	NORTHAM VETERINARY CENTRE	SUPPLY OF X1 EXAMINATION BIRD & EXOTIC.	- 108.00
EFT14337	14/06/2013	OCTAGON-BKG LIFTS	ROUTINE MAINTENANCE TO CIBES A5000 HANDICAPPED ACCESS PLATFORM AT THE LIBRARY.	- 475.85

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14338	14/06/2013	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SUPPLY & FIT UTE COVER TO THE BUILDING SUPERVISORS VEHICLE. REPAIRS TO PLAYGROUND SHADE SAIL AT BERNARD PARK. SUPPLY & FIT SEAT COVERS IN VEHICLE N10709 & ENGINEERING SERVICES TRACTOR.	- 1,507.00
EFT14339	14/06/2013	ORICA AUSTRALIA PTY LTD	SERVICE FEE-CHLORINE BUSINESS 2030 QTY X3 PACKAGING- 920KG CYLINDER-CHLORINE FROM 1/5/2013 TO 31/5/2013.	- 475.70
EFT14340	14/06/2013	OXTER SERVICES	PURCHASE OF ASSORTED TOILETRIES FOR ADMIN, THE LIBRARY, APEX PARK, BERNARD PARK & THE DEPOT. GRASS VALLEY & KATRINE TOWNSITE MAINTENANCE INVOICING FROM 06/05/2013 TO 31/05/2013. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 31/05/2013, X1 GRAVE REOPENING FOR COOK, X2 NEW GRAVE FOR CHRISTMAS & SALT & X3 GRAVE CERTIFICATION FOR COOK, CHRISTMAS & SALT.	- 6,158.41
EFT14341	14/06/2013	P GILSENAN	GARDENING SERVICES IN WUNDOWIE FROM 17/12/12 TO 16/05/2013.	- 1,122.00
EFT14342	14/06/2013	PHILLIP BRUCE STEVEN	COURSE FEES REIMBURSEMENT EMDS.	- 2,450.00
EFT14343	14/06/2013	PIERE SMIT	REIMBURSEMENT FOR PRE EMPLOYMENT POLICE CLEARANCE.	- 62.75
EFT14344	14/06/2013	PLANNING INSTITUTE AUSTRALIA	CHARGES FOR X1 FULL MEMBER (WA) WILLIAM BASTON.	- 590.00
EFT14345	14/06/2013	RADIOWEST BROADCASTERS PTY LTD	SUPPLY OF RADIO ADVERTISEMENT FOR RECYCLING & RADIO ADS SUPERTOWNS.	- 1,804.00
EFT14346	14/06/2013	REGIONAL BRIDGING PTY LTD	HIRE OF BARGE FROM 1/5/2013 TO 3/5/2013 FOR THE FLOATING ISLANDS PROJECT.	- 550.00
EFT14347	14/06/2013	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR THE MONTH OF MAY 2013.	- 4,195.36
EFT14348	14/06/2013	ROAD SIGNS AUSTRALIA	PURCHASE OF X1 WAR MEMORIAL SIGN, X2 REFUGE ISLAND , X100 TD-1 TWO PIECE, X100 TD-1 BRACKETS, X200 L CLAMP, X10 FLEXIBLE BOLLARD, X6 STREET NAME PLATE (LESCHENAULTIA PLACE, CARTER RD, GERALD TCE, X2 CHARLES ST & OLIVE RD), X6 CHEVRON, X10 HAZARD BOARD, X12 BRIDGE WIDTH MARKER LEFT, X5 BRIDGE WIDTH MARKER RIGHT, X30 SCHOOL BUS, X1 ARROW WARNING (RIGHT), X3 BIKE LANE & X6 LATERAL SHIFT.	- 6,958.82
EFT14349	14/06/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT IN THE AVON VALLEY GAZETTE FOR TECHNICAL ADMINISTRATION, ADMINISTRATION OFFICER & COMMUNICATIONS OFFICER 01/05/2013. ADVERTISING FOR CEMETERY TOUR IN THE ADVOCATE MAY 2013. ADVERT IN THE AVON VALLEY ADVOCATE ABOUT THE MISSING ARTWORK. NOTICE FOR PUBLIC INFORMATION & COMMENT ON POSSIBILITY OF CLOSING RESERVES (LOT 28307 PERINA WAY & LOT 28308 NEWCASTLE ROAD). ADVERTISEMENT IN THE AVON VALLEY ADVOCATE FOR A CONSTRUCTION SUPERVISOR, PLANT OPERATOR/LEADING HAND & COMMUNICATIONS OFFICER. ADVERTISEMENT FOR ROAD CLOSURE NOTICE FOR MITCHELL AVE NORTHAM & ADVERTISEMENT OF THE SHIRE NEWSLETTER.	- 2,143.52
EFT14350	14/06/2013	SIMPSON FIONA LESLEY	CLEANING OF PUBLIC TOILETS IN WUNDOWIE FROM 10/03/2013 TO 10/05/2013 & 10/05/2013 TO 10/06/2013.	- 1,000.00
EFT14351	14/06/2013	SLAV'S CLEANING SERVICE	CLEANING OF THE REC CENTRE WINDOW INSIDE & OUT.	- 847.00

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14352	14/06/2013	SPECIALISED TREE SERVICE	TO CUT AROUND X2 DEAD PALM TREES NEAR THE SOUND SHELL, CUT OUT DEAD WOOD FROM FLAME & CANMPHOR LAURAL TREES, SAFELY CUT TO THE GROUND DEAD GUM TREE NEAR PLAY GROUP & REMOVE LIMB OVER HANGING SHADE SAIL & FENCE TO PLAY GROUP AREA. TO SAFELY CUT TO THE GROUND X1 LARGE DEAD PINE TREE NEAR PIND PUMP, HV POWER LINES & PEDESTRAIN WALKWAY AT BERNARD PARK. ARBORICULTURAL WORK ON CHRISTMAS STREET. CUT DOWN X2 DEAD BOX TREES AT 22 HAMPTON ST NORTHAM.	- 3,490.00
EFT14353	14/06/2013	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY FOR CORPORATE SERVICES.	- 15.20
EFT14354	14/06/2013	STEVEN BRUCE POLLARD	TRAVEL CLAIM & PARKING AT HYATT REGENCY HOTEL.	- 268.60
EFT14355	14/06/2013	SWAIN PHILIP	ENVIRONMENTAL HEALTH DUTIES FROM 01/05/2013 TO 11/06/2013.	- 9,878.00
EFT14356	14/06/2013	SWAN MARQUEES AND PARTY HIRE	SUPPLY OF X16 MANOR FENCING (3M LENGTHS) FOR CONCERTS IN THE PARK.	- 632.00
EFT14357	14/06/2013	THE FARM SHOP	PURCHASE OF X50 BLACK STOCKPOST 165CM, X29 HORSE CAP STEEL POST WHITE & X19 STAR POST CAPS LONG AT HENRY ST OVAL.	- 361.42
EFT14358	14/06/2013	UHY HAINES NORTON CHARTERED ACCOUNTANTS	REGISTRATION FOR THE FINANCIAL & MANAGEMENT REPORTING WORKSHOPS HELD AT THE PERTH ZOO ON 30 & 31/5/2013. ATTENDED WAS DENISE GOBBART, GEOFF ROMERO & JENNY BECKER.	- 4,565.00
EFT14359	14/06/2013	VOICE OF THE AVON 101.3FM	PAYMENT TO JOIN RADIO PROGRAM FOR KILLARA.	- 50.00
EFT14360	14/06/2013	WES'S DEMOLITION	EXTRAS FOR WORK DONE AT VICTORIA OVAL, SCREEN OUT LARGE ROCK & STOCK PILE DIRT, TAKE ROCK TO BERT HAWKE OVAL. X129 EXTRA LOADS WAS SORTED FROM 20/5/2013 TO 3/6/2013.	- 5,500.00
EFT14361	14/06/2013	WEST END CONVENIENCE STORE	SUPPLY CATERING OF SAVOURIES FOR X20 FOR THE STRAGETIC MEETING ON 22/5/2013.	- 170.00
EFT14362	14/06/2013	WESTERN AIRMOTIVE PTY LTD	PURCHASE OF X1 WINDSOCK YELLOW & X1 PREPAID CA COUNTRY FOR DEVELOPMENT SERVICES.	- 250.01
EFT14363	14/06/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 206 INTEREST PAYMENT - NORTHAM COUNTRY CLUB.	- 40,562.30
EFT14364	14/06/2013	WESTRAC EQUIPMENT PTY LTD	PURCHASE OF X1 ALTERNATOR & X1 BELT-VEE FOR ENGINEERING SERVICES CATERPILLAR 1CAX990.	- 226.74
EFT14365	14/06/2013	WESTSIDE FIRE SERVICES	SCHEDULED FEES FOR THE TESTING & INSPECTION OF THE FIRE EQUIPMENT FROM 1/6/2013 TO 31/8/2013.	- 214.50
EFT14366	14/06/2013	WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF X3 WOBM HP #85A FOR ENGINEERING SERVICES.	- 155.40
EFT14367	14/06/2013	WHEATBELT SAFETYWEAR	PURCHASE OF X2 BOXES OF EAR PLUGS & X2 BOXES OF CLEANING WIPES FOR ENGINEERING SERVICES.	- 122.00
EFT14368	14/06/2013	WHEATBELT TIMBER FLOORING SPECIALISTS	SAND & COAT APPROXIMATELY 182 M2 TO RETAIL AREA IN SOLVENT BASED COATING, GLOSS FINISH. SUPPLY & INSTALL TIMBER TO APPROXIMATELY 20M2 TO GALLERY. STANDARD & BETTER GRADE 105X12MM JARRAH. INCLUDES REMOVAL OF EXISTING FLOOR COVERINGS. STAGGER & MATCH BOARDS TO 3M2 (AREA OFF WALKWAY/DOORWAY TO RETAIL). PLUS TIP TUN & REPAIR & BOG CABLE HOLES AT THE VISITORS CENTRE.	- 7,136.80

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14369	14/06/2013	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	GULL CHARGES FOR BAKERS HILL BFB 1 & BAKERS HILL BFB 2 FOR THE MONTH OF MAY 2013.	- 200.14
EFT14370	14/06/2013	ZENIEN	SUPPLY & INSTALL CCTV SYSTEMS AT THE SOUND SHELL.	- 21,997.05
EFT14371	18/06/2013	CHRISTMAS 360	SUPPLY & INSTALL 6.5MT CHRISTMAS TREE TO REPLACE FIRE DAMAGED TREE.	- 20,570.00
EFT14372	18/06/2013	AVON COMPUTECH	PURCHASE OF X25 ACT CUSTOMISED I7 WORKSTATION, X25 OFFICE STANDARD 2013 ENG OLP LN LOCAL GOVT & X7 LG MONITOR WITH SPEAKERS FOR VARIOUS DEPARTMENTS.	- 38,983.00
EFT14373	21/06/2013	DUNNING INVESTMENTS PTY LTD	DUNNINGS ACCOUNT FOR THE MONTH OF MAY 2013.	- 24,869.20
EFT14374	21/06/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 167.60
EFT14375	25/06/2013	AVON VALLEY CONTRACTORS	HIRE OF GRADER FROM 14/02/2013 TO 05/03/2013 FOR CAPITAL WORKS ON CHURCH STREET. HIRE OF LOWLOADER TO SHIFT ROLLER TO BAKERS HILL 03/06/2013 & TO SHIFT ROLLER FROM BAKERS HILL TO FERNIE ROAD 14/06/2013. SUPPLY OF X200 TONNE OF GRAVEL TO BACKFILL DUKE ST DRAINAGE REPAIRS 17/05/2013.	- 9,680.00
EFT14376	25/06/2013	AVW ELECTRICAL	CHANGE OVER STOVE TO HALL & CHANGE OUT EXTERNAL FLOODLIGHTS TO LED LIGHTS.	- 616.00
EFT14377	25/06/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT OF ADVICE OF SALE, EXECUTIVE MANAGER & CLOSURE OF RESERVE LOT 28307 PERINA WAY.	- 5,081.44
EFT14378	25/06/2013	ABACUS INDUSTRIES	PURCHASE OF X7,000 BAGS (WE RECYCLE IN AVON), X1 KERBSIDE RECYCLING BANNER & X6 SCREEN PRINTED LABELS.	- 19,988.20
EFT14379	25/06/2013	ADT SECURITY	REPLACEMENT OF ALARM BATTERY AT KILLARA. SECURITY MONITORING FROM 1/6/2013 TO 31/8/2013 FOR KILLARA DAY CARE, MORBY COTTAGE, NORTHAM LIBRARY, NORTHAM SWIMMING POOL & NORTHAM WASTE DISPOSAL SITE.	- 622.37
EFT14380	25/06/2013	ALTHEA DECOR	COMPLETION PAYMENT FOR PART 3 OF THE WINDOW TREATMENTS FOR THE NORTHAM TOWN HALL.	- 2,693.50
EFT14381	25/06/2013	ANDREW ROLAND VALLANCE	HIRE OF BUS FOR AFTER SCHOOL & VACATION CHILD CARE FOR 8, 10, 13, 15, 17, 20, 22, 24, 27, 29 & 31/5/2013.	- 385.00
EFT14382	25/06/2013	ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 08/05/2013 TO 18/06/2013.	- 750.00
EFT14383	25/06/2013	AUSTRALIAN TAXATION OFFICE	BALANCE OF FBT RETURN MARCH 2013.	- 19,457.54
EFT14384	25/06/2013	AV-SEC SECURITY SERVICES	ATTENDANCE TO ALARM CALLOUT 05/05/2013, 06, 09 & 10/06/2013 AT THE RAILWAY STATION (REPORT#09954, 10056, 098999 & 09979) & VISITORS CENTRE 09/03/2013 & 23/05/2013 (REPORT#9847).	- 385.00
EFT14385	25/06/2013	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF THE INKPEN RD WASTE SITE FROM 11/6/2013 TO 23/6/2013.	- 1,568.00
EFT14386	25/06/2013	AVON PAPER SHRED	PAPER SHREDDING FOR THE ADMIN BUILDING.	- 44.00
EFT14387	25/06/2013	AVON PAPER SHRED - RAY HEAD	SHREDDING OF X1 BIN OF CONFIDENTIAL DOCUMENTS FOR KILLARA	- 27.50

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14388	25/06/2013	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR THE WUNDOWIE LIBRARY & TELECENTRE FROM 21/5/2013 TO 31/5/2013, NORTHAM REC CENTRE FROM 28/07/2013 TO 27/08/2013, SECURITY MONITORING FOR BERT HAWKE OVAL FOR JUNE 2013, NORTHAM SES MONITORING TO 12/07/2013 & SECURITY MONITORING FOR WUNDOWIE LIBRARY & TELECENTRE FOR JULY 2013.	- 257.41
EFT14389	25/06/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	REPAIR & REPLACE CORD IN PULL START (DAVID MUNDAY) & X1 4.00MM STARTED CORD.	- 57.50
EFT14390	25/06/2013	CANCELLED PAYMENT		
EFT14391	25/06/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X1 AVIARY MIX 20KG, X1 LAYING MASH 25KG & X1 SECONDS WHEAT 40KG FOR THE UPKEEP OF THE WHITE SWANS COLONY.	- 82.90
EFT14392	25/06/2013	AVON WASTE	PURCHASE OF X7000 X 240L SULO MGBS (NATURE GREEN BASE & YELLOW LID) & STAMPING OF BINS (X5000 WITH SHIRE OF NORTHAM LOGO & X2000 WITH THE SHIRE OF TOODYAY LOGO).	- 307,790.00
EFT14393	25/06/2013	BAILEYS FERTILISERS	PURCHASE OF X50 ENERGY TURF 20KG FOR HENRY STREET OVAL.	- 1,669.25
EFT14394	25/06/2013	BLACKCAT GROUP PTY LTD	REPLACE BINS & BEARINGS ON CATERPILLAR SKID STEER 1CAX990.	- 1,266.87
EFT14395	25/06/2013	BLACKWELL PLUMBING PTY LTD	REPLACED LEAKING TAPS AT FRONT & REAR OF THE ADMIN BUILDING, RUN WATER PIPE TO NEW NICHE WALL AT CEMETERY, CLEARED BLOCKED DRAINS AT BERNARD PARK & RAN DRAIN MACHINE THROUGH DRAINS, ALL CLEAR EXPOSE SEPTIC & LEACH DRAINS, COMPLETELY FULL & GROUND IS WATER LOGGED AT LIONS PARK.	- 5,677.46
EFT14396	25/06/2013	BOC LIMITED	SUPPLY OF BALLOON GAS E SIZE FOR X4 DAYS & OXYGEN MEDICAL C SIZE FOR X3 MONTHS AT THE NORTHAM POOL.	- 19.70
EFT14397	25/06/2013	CENTRAL DISTRICTS AIRCONDITIONING	JOB ATTENDANCE & LABOUR CHARGE TO CHECK & TEST AIR CONDITIONER DAMAGE AFTER RECENT POWER SURGE. FOUND FAN BELTS DAMAGED & FAULTY CONDENSOR FAN MOTOR. BOTH REQUIRE REPLACING.	- 271.50
EFT14398	25/06/2013	CLACKLINE FENCING CONTRACTORS	EMERGENCY REPAIRS TO FENCE AT THE VEHICLE IMPOUND YARD.	- 650.00
EFT14399	25/06/2013	CLACKLINE/TOODYAY KARATE CLUB INC	KIDSPORT FUNDING.	- 1,200.00
EFT14400	25/06/2013	CLARK EQUIPMENT	PURCHASE OF ASSORTED A/C PARTS FOR CLARK BOBCAT LOADER N.006.	- 239.94
EFT14401	25/06/2013	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR THE DEPOT, DEVELOPMENT SERVICES, CORPORATE SERVICES, WUNDOWIE & NORTHAM LIBRARY.	- 180.85
EFT14402	25/06/2013	COVS PARTS PTY LTD	PURCHASE OF X1 LAMP LICENCE PLATE, X3 ADAPTOR 7PIN LARGE TO 7 SMALL, X4 12V 5W 11X41 FESTOON 10PK & X5 AEROSTART 300G CRC FOR VERMEER WOOD CHIPPER N2240.	- 69.72
EFT14403	25/06/2013	DEPARTMENT OF HEALTH AND AGEING	RECOVERY RESPITE FUNDS FOR 2011/2012.	- 21,484.10
EFT14404	25/06/2013	DEVEN ROBERTSON	DONATION REQUEST FOR TRAVEL EXPENSES IN RELATION TO BEING SELECTED TO REPRESENT WA AT THE NATIONAL U/12 SCHOOL BOYS AFL CHAMPIONSHIPS.	- 100.00
EFT14405	25/06/2013	DIRECT COMMUNICATIONS	SUPPLY FITTING OF RADIOS FOR ENGINEERING SERVICES.	- 2,029.06
EFT14406	25/06/2013	DIRECT PROPERTY VALUATIONS	RENTAL VALUATION FOR 298 FITZGERALD STREET NORTHAM.	- 1,650.00
EFT14407	25/06/2013	DONNA PIRIHI	REIMBURSEMENT FOR POLICE CLEARANCE & MEDICAL.	- 181.75



## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14408	25/06/2013	DOWNER EDI WORKS	PURCHASE OF X10 7MM GRANITE COLD MIX.	- 1,589.50
EFT14409	25/06/2013	DUN & BRADSTREET AUSTRALIA	DEFERRED SERVICE FEE, SERVICE FEE, COURT FEE, SOLICITORS FEE & KILOMETRE FEES FOR ASSORTED ASSESSMENTS. EXTERNAL SOLICITORS & BAILIFF FEE (WA) FOR A10944 & A10641. COURT FEE, SOLICITORS FEE & SERVICE FEE FOR A183.	- 2,116.36
EFT14410	25/06/2013	DUNLOP G D	TO LOCATE TELSTRA CABLE & SERVICES AT TOODYAY END OF FERNIE ROAD WUNDOWIE FOR CONSTRUCTION.	- 681.45
EFT14411	25/06/2013	ENVIRONMENTAL HEALTH AUSTRALIA	ANNUAL SUBSCRIPTION TO IM ALERT.	- 330.00
EFT14412	25/06/2013	EQUAL ENTERPRISES	CLEANING OF APEX PARK BBQ, BROOME TCE BBQ & BERNARD PARK BBQ FROM 3/5/2013 TO 31/5/2013. FITZGERALD ST CLEANING 3,17 & 31/5/2013. CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE NORTHAM LIBRARY 10 & 24/05/2013	- 1,152.80
EFT14413	25/06/2013	GARY BATT & ASSOCIATES	ARCHITECTURAL SERVICES FOR KILLARA RESPITE FACILITY.	- 5,940.00
EFT14414	25/06/2013	GLENN STUART BEVERIDGE	SUPPLY & INSTALL NEW LEVER HANDLE TO FRONT DOOR AT THE GRASS VALLEY TENNIS COURT SHED. REMOVE GRAFFITI UNDER ARCH OF SOUND SHELL, ON SWINGING BRIDGE, AVON MALL TABLE & BERNARD PARK PLAYGROUND. PICK UP & INSTALL X5 SIGNS TO ENTRANCE GATES AT THE AIRPORT. REMOVE SLIDING DOOR & TAKE BROKEN GLASS OUT & REPLACE WITH TIMBER AT THE OLD FOOT BALL PAVILLION. RECTIFY DOOR LOCK TO BERNARD PARK TOILETS, PAINT PARK TABLE, PAINT CHAIR NEAR VISITORS CENTRE & RECTIFY FENCE AT THE PLAYGROUND. RECTIFY SEAL TO FRONT DOOR AT THE OLD TOWN COUNCIL BUILDING. DIVERT WATER FROM FRONT GUTTER TO SIDE PATIO, RECTIFY DAMAGED GUTTER TO PATIO OVER PLAYGROUND, CUT DOWN FRONT DOORS READY FOR CONCRETE, REMOVE ROCK WALL WITH BOBCAT, REMOVE CONCRETE ENTRANCE WITH BOBCAT, REMOVE SLABS, BOBCAT WORK TO DIG OUT FOR 1.2M WIDE PATH, BOBCAT WORK TO DIG OUT FOR STEPS, EXCAVATOR HIRE TO REMOVE TREE & STUMP & DIG OUT FOOTINGS, DIG OUT & POUR CONCRETE FOOTINGS WITH MESH, LAY LIMESTONE BLOCKS, BUILD STAIRS TOWARDS HALL ENTRANCE, CART ALL RUBBISH TO NORTHAM TIP, SUPPLY & DELIVER LOAD OF SAND AT THE CLACKLINE HALL.	- 12,265.00

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14415	25/06/2013	GRAFTON ELECTRICS	REPAIR FAULT TO LIBRARY, FAULT TO POWER AT BMX TRACK & LIGHTS AT MEMORIAL HALL. DISCONNECT & RECONNECT SHED AT OLD RAILWAY STATION. CHECK & REPAIR LIGHTS AT MEMORIAL HALL. REPAIR LIGHTS AT DEPT OF SPORTS & REC. WIRE HWS & RESET AT FLUFFY DUCKS DAY CARE CENTRE WUNDOWIE. INSTALL EXIT TEST SWITCH, SUPPLY LOG BOOK & PULL UP AERIALS AT CLACKLINE HALL. INSTALL TEMPORARY POWER TO KITCHEN AT REC CENTRE. INSTALL POWER POINTS TO BOXES AT HENRY ST OVAL. DISCONNECT THERMOMETER & RESET TIME ON TOWN CLOCK. HIRE OF ELECTRICIAN ON CALL FOR STATE GAME FOOTBALL. INSTALL FLOOD LIGHT OVER CAR PARK, INSTALL 15AMP POWER POINTS IN THE KITCHEN & REPAIR FAULT TO AUTO FLUSH IN MENS URINAL AT THE REC CENTRE.	- 9,833.65
EFT14416	25/06/2013	HOST AUTO REPAIRS	SERVICE TO ENGINEERING SERVICES BOBCAT LOADER N006.	- 1,163.85
EFT14417	25/06/2013	INVISION SIGNS AND DESIGNS	PURCHASE OF X3 CORFLUTE SIGNS, DIGITALLY PRINTED WITH 5YEAR VINYL/OPTICALLY CLEAR LAMINATE QUOTING 'NORTHAM GROWTH PLAN'.	- 346.50
EFT14418	25/06/2013	IT VISION	SUPPLY OF SOFTWARE DEVELOPMENT: INFRINGEMENTS & DOGS WITH MAPPING. COURSE CHARGES FOR RATES & PROPERTY-PENSIONERS & SENIORS WORKSHOP & INTERIM RATING, SUBDIVISION & AMALGAMATIONS WORKSHOP FOR CODEY REDMOND.	- 13,249.21
EFT14419	25/06/2013	JASOL AUSTRALIA	PURCHASE OF X2 MULTIZYME LS 6X1L MTO FOR THE POUND.	- 344.15
EFT14420	25/06/2013	JAYNE MCINNES	CLEANING & MAINTENANCE OF THE MEMORIAL RSL HALL 20 & 27/05/2013, 2, 10, 16 & 23/06/2013.	- 840.00
EFT14421	25/06/2013	K & N TRADITIONAL LANDSCAPES	CHARGES FOR REPAIRS TO STONEMASONRY & RENDER TO OLD NORTHAM POST OFFICE AS DIRECTED.	- 1,350.00
EFT14422	25/06/2013	KAREN GOODMAN	REIMBURSEMENT FOR POLICE CLEARANCE.	- 62.75
EFT14423	25/06/2013	KEMS PAINTING SERVICES	SUPPLY & APPLY PAINTWORKS TO VISITORS CENTRE BUILDING.	- 12,980.00
EFT14424	25/06/2013	L & I STOICHEV	PREPARE & CONSTRUCT A 2M WIDE FOOTPATH TO CODY ST NORTHAM & AGGETT WAY NORTHAM, REPAIR THE KERBING & DRIVEWAYS.	- 68,735.70
EFT14425	25/06/2013	LANDGATE	SUPPLY OF X30 SMARTPLAN & X15 SMARTPLAN STANDARD VIEW 2 FOR DEVELOPMENT SERVICES. SUPPLY OF X17 UV GENERAL VALUES RES C/TOWNS SHARED & X37 UV GENERAL VALS N/R COUNTRY SHARED FOR CORPORATE SERVICES.	- 1,205.97
EFT14426	25/06/2013	LANDMARK	PURCHASE OF X1 PHIL END CONN MI UTC & X1 PHIL END CAP THREADED FOR WATER METER AT HENRY ST OVAL.	- 35.18
EFT14427	25/06/2013	LEWIS MOTORS	90,000KM SERVICE ON HOLDEN OMEGA SPORTSWAGON KILLARA.	- 547.00
EFT14428	25/06/2013	METRO BEVERAGE CO PTY LTD	PURCHASE OF X10 24 PACKS OF 600ML NU-PURE WATER FOR NORTHAM REC CENTRE.	- 102.95
EFT14429	25/06/2013	MORRIS PEST AND WEED CONTROL	SUPPLY OF RE-BAITING TO ASSORTED SHIRE BUILDINGS.	- 1,677.50
EFT14430	25/06/2013	NATHAN GOUGH	CENTRAL TAFE, COMPLETED UNITS (BUILDING DIPLOMA).	- 626.00
EFT14431	25/06/2013	NORTHAM & DISTRICTS GLASS SERVICE	MEASURE & REGLAZE ALUMINIUM DOOR, SUPPLY & INSTALL COMMERCIAL BARREL AT THE WUNDOWIE SHARE & CARE. MEASURE & REGLAZE TIMBER WINDOWS AT THE OLD GIRLS SCHOOL.	- 1,806.20

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14432	25/06/2013	NORTHAM BEARING SALES	PURCHASE OF X3 MALE CONNECTORS, X1 HEX SOCKET & X0.1 NYLON TUBE FOR FUSO FIGHTER N.007.	- 22.03
EFT14433	25/06/2013	CANCELLED PAYMENT		
EFT14434	25/06/2013	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES OF THE WEST AUSTRALIAN FROM 1/5/2013 TO 1/6/2013 TO KILLARA.	- 52.40
EFT14435	25/06/2013	NORTHAM HARDWARE	PURCHASE OF X2 STRIPPER PAINT MAXI 4LT FOR THE WUNDOWIE TOWN SITE MAINTENANCE.	- 92.60
EFT14436	25/06/2013	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING.	- 45.00
EFT14437	25/06/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 KNEEPAD, X1 WEATHERSHIELD 4L, X1 LANTERN DOLPHIN, X1 SPRAY WILD FIRE RED & X10 TAPE TEFLON WHITE FOR ENGINEERING SERVICES. PURCHASE OF X4 CABINET WALL 800MM, X1 CABINET SHAVING & X8 DOOR 400 ALPINE FOR THE BUSH FIRE BRIGADE SHED. PURCHASE OF X4 KEY CUTTING (ALL BLANKS), X2 COOLER JUG ESKY 15L, X1 AIRER, X2 TORCH, X2 CAM BUCKLE, X2 LANTERN DOLPHIN WATERPROOF, X3 BATTERY 6V LANTERN, X1 BETTEREY EVEREADY & X1 LADDER FOR THE REC CENTRE.	- 1,345.96
EFT14438	25/06/2013	NORTHAM RADIATOR SPECIALISTS	PURCHASE OF X1 OS LIGHT INDICATOR RHS & X1 LIGHT SURROUND KIT L&R SIDES FOR COMMUNITY SERVICES FORD RANGER.	- 126.00
EFT14439	25/06/2013	NORTHAM TOWING SERVICE	SUPPLY TOWING OF X1 FORD FALCON, 1ABE789 FROM CALTEX NORTHAM TO SHIRE IMPOUND NORTHAM.	- 55.00
EFT14440	25/06/2013	OXTER SERVICES	PURCHASE OF ASSORTED CLEANING PRODUCTS FOR KATRINE TOILETS, CLACKLINE TOILETS & BAKERS HILL HOOPER PARK TOILETS. BAKERS HILL & CLACKLINE ABLUTIONS INVOICING FROM 06/05/2013 TO 31/05/2013. BAKERS HILL TOWNSITE INVOICING FROM 06/05/2013 TO 31/05/2013. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 14/06/2013, X1 REOPENING FOR ZUGLIAN & X1 GRAVE CERTIFICATION FOR ZUGLIAN. TELECOMMUNICATIONS EXPENSES FOR JUNE 2013.	- 3,695.40
EFT14441	25/06/2013	PHILLIP BRUCE STEVEN		- 99.90
EFT14442	25/06/2013	PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED TO 10/05/2013 REGARDING THROSSELL ST (KING CREEK) DRAINAGE WORKS. CLAIM FOR WORK COMPLETED TO 31/5/2013 REGARDING THE AVON HEALTH & COMMUNITY SERVICES PRECINCT DEVELOPMENT.	- 8,857.75
EFT14443	25/06/2013	PR POWER PTY LTD	PURCHASE OF X1 DIESEL GENERATOR, X1 FITTING OF 3X15A GPO'S WITH RCD PROTECTION, X1 FITTING OF 1X32A GPO'S WITH RCD PROTECTION & X1 COVER FITTED TO CONTROL PANEL.	- 23,450.90
EFT14444	25/06/2013	R & JT CONTRACTORS PTY LTD	UNBLOCK SEWER SATURDAY CALL OUT & REPLACE INLET VALVE TO W/C CISTERN AT UNIT 4 KURINGAL VILLAGE WUNDOWIE.	- 10,201.59
EFT14445	25/06/2013	ROBERT LESLIE HITCHCOCK	SUPPLY OF X900 C/MTS OF GRAVEL FOR RICHTER & MALABAIN RD UPGRADE.	- 3,861.00

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14446	25/06/2013	ROCLA PIPELINE PRODUCTS	PURCHASE OF X2 PLFAB ONSITE FABRICATION, X4 CPO PIT INLET SURROUND 1050 SQ UNIVERSAL SIDE ENTRY APRON L/H (CPIS1050SLX), X4 CPO PIT INLET COVER 1050 SQ UNIVERSAL SIDE ENTRY COVER (CPIC1050SX), X4 CPO PIT INLET FRAME 1050 SQ UNIVERSAL SIDE ENTRY FRAME (CPIF1050SX) & X4 CPO PIT INLET SURROUND 1050 SQ UNIVERSAL SIDE ENTRY APRON R/H (CPIS1050SRX) FOR THE KING CREEK PROJECT.	- 597.30
EFT14447	25/06/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF X5 AVON ADVOCATE FROM 20/05/2013 TO 26/05/2013, 03/06/2013 TO 09/06/2013, 10/06/2013 TO 16/06/2013 & 17/06/2013 TO 23/06/2013 FOR THE VISITORS CENTRE.	- 21.00
EFT14448	25/06/2013	SLAV'S CLEANING SERVICE	CLEANING OF THE ADMINISTRATION CENTRE & ADDITIONAL OFFICES CONTRACT CLEANING FOR MAY 2013, DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE, TOURIST BUREAU & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS, AS REQUESTED SUPPLY & INSTALLED SOAP DISPENSER IN MENS & STAFF TOILET IN VISITORS CENTRE, HAND SOAP FOR THE VISITORS CENTRE, AS REQUESTED SCRUBBING FLOOR IN MANAGERS OFFICE, REPLACING TOILET SEAT IN BERNARD PARK, SUPPLIED & INSTALLED HAND TOWEL DISPENSER IN ALL THREE TOILETS AT VISITORS CENTRE.	- 9,076.20
EFT14449	25/06/2013	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY FOR THE ADMIN BUILDING.	- 414.19
EFT14450	25/06/2013	THE TOODYAY HERALD INC	PURCHASE OF X6 3COL X 20CM COLOURED AD FOR THE AWARENESS CAMPAIGN.	- 1,708.32
EFT14451	25/06/2013	THE WEST AUSTRALIAN	ADVERTISING OF THE VISITORS CENTRE IN THE WEST AUSTRALIAN LIFTOUT WINTER GUIDE.	- 375.00
EFT14452	25/06/2013	TRIANGLE WATERQUIP PTY LTD	PURCHASE OF X4 FINE SCREEN O RING & EXPRESS POSTAGE FOR THE DEPOT.	- 172.70
EFT14453	25/06/2013	UMBRELLA MULTICULTURAL COMMUNITY CARE	PROVISION OF MULTICULTURAL CENTRE BASED DAY CARE SERVICES IN NORTHAM IN FEBRUARY, MARCH, APRIL & MAY 2013 & X13 MEALS PROVIDED ON 08/05/2013, X17 MEALS PROVIDED ON 06/02/2013, X11 MEALS PROVIDED ON 20/02/2013, X15 MEALS PROVIDED ON 20/03/2013 & X14 MEALS PROVIDED ON 10/04/2013 FOR KILLARA.	- 4,225.00
EFT14454	25/06/2013	VALLEY FORD	15,000KM SERVICE TO FORD RANGER N10724.	- 265.30
EFT14455	25/06/2013	VERLINDENS ELECTRICAL SERVICE (WA)	ATTEND TO FAULTY LIGHTING TOWER AT THE NOTHAM DISTRICT SES. (JOB# N69554), ATTEND DETACHED FLURO AT 2 BURGUYNE ST NORTHAM & ATTEND TO DETACHED POWER OUTLET AT KILLARA.	- 2,844.94
EFT14456	25/06/2013	WA LIBRARY SUPPLIES	PURCHASE OF ASSORTED STATIONARY FOR THE LIBRARY.	- 624.60
EFT14457	25/06/2013	WAY SIGNS	MODIFY AIRPORT SIGNS (KEEP GATE CLOSED).	- 275.00
EFT14458	25/06/2013	WES'S DEMOLITION	LOADING & CART ROCKS & DIRT AT VICTORIA OVAL TO BERT HAWKE RESERVE.	- 20,328.00
EFT14459	25/06/2013	WHEATBELT SAFETYWEAR	PURCHASE OF X2 BOX 20 PRO P1 DISPOSABLE FILTER MASKS & X6 PAIR PRO LITE GRIP GLOVES FOR ENGINEERING SERVICES.	- 87.00
EFT14460	25/06/2013	AVON VALLEY NISSAN	13,000KM SERVICE TO NISSAN XTRAIL N.3846.	- 511.20

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14461	26/06/2013	CLACKLINE FENCING CONTRACTORS	SUPPLY & INSTALL 340METERS OF FENCING BETWEEN PRIVATE PROPERTIES & THE DRAINAGE BASIN FOR THE KING CREEK PROJECT.	- 3,195.00
EFT14462	26/06/2013	FLAIR FURNITURE	SUPPLY & DELIVER FURNITURE TO KILLARA.	- 30,000.00
EFT14463	26/06/2013	FM SURVEYS	FEATURE SURVEY OF LOT 33-36 CHIDLOW ST NORTHAM CHURCH SITE & KING CREEK STAGE THREE FEATURE SURVEY FOR THE KING CREEK PROJECT. WAPC LODGEMENT FEE NORTHAM HEALTH PRECINCT PLAN ENDORSEMENT & PEGGING BOUNDARIES FOR SERVICES TAMPLIN ST, ROBINSON ST & HOLTFRETER AVE FOR THE NORTHAM HEALTH PRECINCT. FURNITURE REMOVAL FROM REC CENTRE TO VISITORS CENTRE.	- 6,427.00
EFT14464	26/06/2013	FRANCIS JAMES DONEGAN	INSTALL SIREN AT THE REC CENTRE, NORTHAM.	- 950.00
EFT14465	26/06/2013	GRAFTON ELECTRICS	SUPPLY OF X2 RESKIN CUSTOMER SUPPLIED SIGNS (TEXT ONLY), X2 RESKIN COUNCIL SUPPLIED SIGN FOR SUPERTOWNS.	- 1,761.16
EFT14466	26/06/2013	INVISION SIGNS AND DESIGNS	CONSULTING ENGINEERING SERVICES FOR HYDRAULIC SERVICES FOR THE KILLARA RESPITE CENTRE.	- 220.00
EFT14467	26/06/2013	MACLEAN AND LAWRENCE PTY LTD	PURCHASE OF X2 PLFAB ONSITE FABRICATION FOR THE KING CREEK PROJECT.	- 1,883.75
EFT14468	26/06/2013	ROCLA PIPELINE PRODUCTS	WET HIRE OF EXCAVATOR FOR DRAINAGE JOB, INCLUDES EXCAVATION, INSTILLATION OF PIPE, PITS & LIDS FROM 16/5/2013 TO 4/6/2013 ON DUKE ST FOR THE KING CREEK PROJECT.	- 26,884.00
EFT14469	26/06/2013	SHANE T SMITH CONTRACTING	TREE REMOVAL ON MITCHELL AVE NORTHAM AS REQUEST BY ALLAN MIDDLETON.	- 10,466.50
EFT14470	28/06/2013	SPECIALISED TREE SERVICE		- 9,090.00
			<b>TOTAL EFT MUNICIPAL</b>	<b>- 1,326,369.03</b>
32447	05/06/2013	WATER CORPORATION	WATER CORPORATION FEES & CHARGES FOR THE AVON HEALTH SUBDIVISION PROJECT.	- 201,908.30
32448	06/06/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	- 141.45
32449	06/06/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 317.60
32450	06/06/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 45.80
32451	06/06/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 169.94
32452	06/06/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 39.32
32453	06/06/2013	GESB	SUPERANNUATION CONTRIBUTIONS.	- 92.62
32454	06/06/2013	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 192.08
32455	06/06/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 19.40
32456	06/06/2013	ONEPATH	SUPERANNUATION CONTRIBUTIONS.	- 111.37
32457	06/06/2013	RECRUITMENT SUPER	SUPERANNUATION CONTRIBUTIONS.	- 233.62
32458	06/06/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 251.83
32459	06/06/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 771.64
32460	06/06/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	- 242.31
32461	06/06/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 07/03/2013 TO 20/05/2013.	- 22,152.75
32462	06/06/2013	TELSTRA CORPORATION	TELSTRA CHARGES FOR THE BAKERS HILL BFB TO 22/5/2013.	- 25.37

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CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
32463	06/06/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	- 155.38
32464	06/06/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 29,605.19
32465	06/06/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 552.65
32466	07/06/2013	WES'S DEMOLITION	WORK DONE AT VICTORIA OVAL TO SCREEN OUT LARGE ROCKS & TAKE TO BERT HAWKE & STOCK PILE DIRT, CART TO THE OPEN DRAIN AREA AT THE EAST END OF VICTORIA OVAL FOR THE KING CREEK PROJECT.	- 1,204.90
32467	14/06/2013	3 AUSTRALIA	CHARGES FOR THE BRIGADES & SES FROM 23/5/2013 TO 22/6/2013.	- 981.38
32468	14/06/2013	ACP MAGAZINES LTD	RENEWAL TO THE AUSTRALIAN GEOGRAPHIC & GOURMET TRAVELLER MAGAZINE FOR THE LIBRARY.	- 124.95
32469	14/06/2013	ART & AUSTRALIA	CHARGES FOR ONE YEAR SUBSCRIPTION TO ART & AUSTRALIA MAGAZINE FOR THE LIBRARY.	- 80.00
32470	14/06/2013	AVON VALLEY TRANSPORT	MOWING OF AIRFIELD FOR MARCH & APRIL 2013.	- 1,100.00
32471	14/06/2013	CITY OF STIRLING	CHARGES FOR X1 LOST ITEM (THE NEW ME: EAT SMART).	- 13.20
32472	14/06/2013	DAVID BRITTAIN	REIMBURSEMENT OF STALLHOLDER FEES SINCE ADVISED AHEAD OF EVENT THAT WILL NOT BE ATTENDING THE NORTHAM FOOD & WINE FESTIVAL.	- 50.00
32473	14/06/2013	FAIRFAX BUSINESS MEDIA	RENEWAL SUBSCRIPTION TO FINANCIAL REVIEW SMART INVESTOR MAGAZINE FOR THE LIBRARY.	- 79.00
32474	14/06/2013	GREY STREET SURGERY	NON ATTENDANCE FEE FOR WENDY SOFOULIS 09/04/2013.	- 120.00
32475	14/06/2013	JIMMY ROTH	OVERPAYMENT OF RATES DUE TO SETTLEMENT OF PROPERTY A11878 35 LOCKYER AVE NORTHAM.	- 77.16
32476	14/06/2013	NEWS MAGAZINES	ANNUAL SUBSCRIPTION TO DELICIOUS MAGAZINE.	- 60.00
32477	14/06/2013	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 COFFEE MAKER FOR DEB'S FAREWELL GIFT.	- 288.00
32478	14/06/2013	NORTHAM RETRAVISION	PURCHASE OF X1 FUJIFILM FINEPIX COMPACT, X1 8GB SD CARD & X1 XCASE DIGITAL CAMERA BAG FOR BUILDING SERVICES.	- 170.00
32479	14/06/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	TRAVEL CHARGES FOR THE INSTALLATION OF X1 SERVER AT THE LIBRARY.	- 264.00
32480	14/06/2013	PETTY CASH	PETTY CASH RECOUP FOR KILLARA & THE DEPOT.	- 564.45
32481	14/06/2013	QUAIRADING VINTAGE CLUB	SUPPLY & RUN LIL LOUI AT WUNDOWIE IRON FESTIVAL MAY 2013.	- 600.00
32482	14/06/2013	RAC BUSINESSWISE	31/5/2013 RENEWAL BUSINESSWISE ABSOLUTE FOR VEHICLE KILLARA2, KILLARA4 & N.009.	- 516.00
32483	14/06/2013	RAMANI MANOHARI MADAWITA PATABENDIGE	CONTRIBUTION TO LAND OWNER FOR THE PLACEMENT OF DRAINAGE EASEMENT OVER PROPERTY.	- 5,000.00
32484	14/06/2013	SHIRE OF NORTHAM	REGISTRATION FOR VEHICLE N.2501, 1DAB318, 1CIZ913, 1CPT104, 1DZI553, 1DID141, 1DJA799, N.2014, 1CIG323 & 1DWZ147 FOR 12 MONTHS.	- 1,060.60
32485	14/06/2013	SLOAN EARTHMOVING	CONSTRUCT 600MM SAND PAD & SUPPLY & INSTALL SEPTIC SYSTEM AT INKPEN RD WASTE FACILITY & COMPACTION CERTIFICATE FOR SAND PAD.	- 3,850.00
32486	14/06/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 28/02/2013 TO 23/05/2013	- 20,542.10
32487	14/06/2013	TELSTRA CORPORATION	TELSTRA ACCOUNT FOR SHIRE'S MOBILE ACCOUNT FOR MAY 2013.	- 1,318.58

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
32488	14/06/2013	VINIDEX PTY LTD	PURCHASE OF X20 STORMWATER PIPE, X290D ELBOW & X4 TEE & CAP FOR THE KING CREEK PROJECT.	- 1,135.16
32489	14/06/2013	WATER CORPORATION	WATER CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 03/01/2013 TO 14/05/2013.	- 761.30
32490	14/06/2013	WESTERN POWER	INSTALLATION OF SAFETY INDICATORS ON POWER LINES AT THE OLD GIRLS SCHOOL.	- 2,132.90
32491	21/06/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	- 183.88
32492	21/06/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 217.60
32493	21/06/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 45.80
32494	21/06/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 170.43
32495	21/06/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 39.32
32496	21/06/2013	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 192.08
32497	21/06/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 29.10
32498	21/06/2013	ONEPATH	SUPERANNUATION CONTRIBUTIONS.	- 142.89
32499	21/06/2013	RECRUITMENT SUPER	SUPERANNUATION CONTRIBUTIONS.	- 303.14
32500	21/06/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 385.79
32501	21/06/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 700.00
32502	21/06/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	- 242.31
32503	21/06/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	- 217.09
32504	21/06/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 34,453.68
32505	21/06/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 554.64
32506	25/06/2013	DRACO AIR PTY LTD	SUPPLY SPLIT INSTALLATION AT SOUTHERN BROOK FIRE SHED.	- 5,500.00
32507	25/06/2013	GREY STREET SURGERY	NON ATTENDANCE FEE FOR LEONIE DOGGETT 27/03/2013 & X1 LEVEL B SURGERY CONSULTATION FOR SLADE WHITE-DUNN 27/03/2013.	- 105.00
32508	25/06/2013	IAN DHU	REIMBURSEMENT OF POLICE CLEARANCE DONE 13/05/2013.	- 62.75
32509	25/06/2013	JANINE EVELYN GOUGH	CROSSOVER CONTRIBUTION FOR 3 NEWCASTLE ST NORTHAM.	- 500.00
32510	25/06/2013	MERVYN JOHN ASHMAN	LEASE OF FIRE SHED FROM MARCH 2012 TO MARCH 2013.	- 150.00
32511	25/06/2013	MIDLAND SETTLEMENTS	SETTLEMENT FEE FOR THE SALE OF 1 WANDOO PARADE WUNDOWIE.	- 651.80
32512	25/06/2013	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 VARELLO POD HOLDER FOR DEB'S FAREWELL GIFT.	- 19.95
32513	25/06/2013	NORTHAM NETBALL ASSOCIATION	KIDSPORT FUNDING.	- 5,435.00
32514	25/06/2013	PETTY CASH	PETTY CASH RECOUP FOR THE VISITORS CENTRE.	- 121.60
32515	25/06/2013	SHIRE OF NORTHAM	REGISTRATION RENEWAL FOR VEHICLE N.2482 FOR X12 MONTHS.	- 24.50
32516	25/06/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 12/04/2013 TO 13/06/2013.	- 25,132.25
32517	25/06/2013	CANCELLED PAYMENT		
32518	25/06/2013	TYRECYCLE PTY LTD	RECYCLING OF X43 PASSENGER, X15 LIGHT TRUCK, X11 TRUCK, X2 TRACTOR LARGE & X2 MOTORCYCLE TYRES AT THE OLD QUARRY SITE.	- 430.38
32519	25/06/2013	WATER CORPORATION	WATER CHARGES FOR SWIMMING POOL AT 55 MITCHELL AV NORTHAM LOT 17 FROM 30/4/2013 TO 29/5/2013. METER#FK1250110.	- 11.55

## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JULY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
32520	25/06/2013	WESTNET PTY LTD	ANNUAL CHARGE FOR WESTNET STATIC IP ADDRESS SINGLE SERVICE FROM 1/6/2013 TO 1/6/2014 & ANNUAL CHARGE FOR BROADBAND1-ENTERPRISE OPTION 2 SERVICENTC@WESTNET.COM.AU FROM 1/6/2013 TO 1/6/2014.	- 1,254.40
32521	25/06/2013	TELSTRA CORPORATION	TELSTRA ACCOUNT FOR SHIRE'S LANDLINE FROM 05/05/2013 TO 04/06/2013.	- 4,590.35
32522	28/06/2013	COMMISSIONER OF POLICE	APPLICATION FOR AN ORDER FOR ROAD CLOSURE FOR THE 2013 AVON DESCENT ON FRIDAY AUGUST 2ND 2013.	- 74.50
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>- 381,064.08</b>
DD5784.1	03/06/2013	TENNANT AUSTRALIA	LEASING CLEANING EQUIPMENT JUNE 2013 NORTHAM RECREATION CENTRE	- 1,067.00
DD5826.1	12/06/2013	BANKWEST	JEAN MCGREADY MASTERCARD 23/4/13 TO 23/5/13, RYDGES - BARBARA MOTTERSHAW - KILLARA, ADOBE SYSTEMS SOFTWARE, GST	- 349.36
DD5826.1	12/06/2013	BANKWEST	C HUNT MASTERCARD 23/4/13 TO 23/5/13, NORTHAM HARDWARE TAP KEY - VANDAL PROOF, GST	- 13.97
DD5826.1	12/06/2013	BANKWEST	DENISE GOBBART MASTERCARD 23/4/13 TO 23/5/13, CITY OF PERTH PARKING, SAFFRON - RIVERSEDGE SECTION LEEDERS MEETING, GST	- 22.50
			<b>TOTAL DIRECT DEPOSIT</b>	<b>- 1,452.83</b>
PAYROLL	06/06/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 217,605.66
PAYROLL	20/06/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 170,000.00
			<b>TOTAL PAYROLL</b>	<b>- 387,605.66</b>
			<b>TOTAL CHEQUE TRUST</b>	<b>-\$ 14,371.42</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>-\$ 1,326,369.03</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>-\$ 381,064.08</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>-\$ 1,452.83</b>
			<b>TOTAL PAYROLL</b>	<b>-\$ 387,605.66</b>
			<b>TOTAL</b>	<b>-\$ 2,110,863.02</b>



The payment of cheque numbers 32447 to 32522 from Municipal Fund (dated 1<sup>st</sup> June 2013 to 30<sup>th</sup> June 2013), the payment of trust cheque numbers 1753 to 1760 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT14232 to EFT14470 (dated 1<sup>st</sup> June 2013 to 30<sup>th</sup> June 2013). Direct Debits 5784.1 and 5826.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32447 to 32522	\$ 381,064.08
Trust Bank Vouchers 1753 to 1760	\$ 14,371.42
Municipal Fund Bank Electronic Fund Transfer EFT14232 to EFT14470	\$ 1,326,369.03
Direct Debit Fund Transfer 5784.1 and 5826.1	\$ 1,452.83
Municipal Fund Bank Electronic Fund Transfer Payroll 06/06/2013	\$ 217,605.66
Municipal Fund Bank Electronic Fund Transfer Payroll 20/06/2013	\$ 170,000.00
 TOTAL	 \$2,110,863.02

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,110,863.02 was submitted to the ordinary Meeting of Council on Wednesday 17<sup>th</sup> July 2013.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$2,110,863.02 was submitted to each member of the Council Wednesday 17<sup>th</sup> July 2013, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**13.3.2 FINANCIAL STATEMENTS TO 31 MAY 2013**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Geoff Romero
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	01 July 2013

**PURPOSE**

The Statement of Financial Activity for the period ending 31 May 2013 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.2086**

**MOVED: Cr K Saunders**  
**SECONDED: Cr R Tinetti**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 May 2013.**

**CARRIED 8/0**



**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 MAY 2013**

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**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 MAY 2013**

	NOTE	May 2013 Actual \$	May 2013 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	8					
Governance		96,570	68,709	72,210	27,861	40.55%
General Purpose Funding		2,809,230	2,314,502	2,966,535	494,728	21.38%
Law, Order, Public Safety		519,109	780,060	847,623	(260,951)	(33.45%)
Health		155,627	197,410	214,369	(41,783)	(21.17%)
Education and Welfare		1,795,704	2,656,647	2,896,692	(860,943)	(32.41%)
Housing		35,905	42,889	46,811	(6,984)	(16.28%)
Community Amenities		1,757,998	2,164,147	2,240,898	(406,149)	(18.77%)
Recreation and Culture		423,462	699,852	1,070,247	(276,390)	(39.49%)
Transport		1,384,787	1,303,376	3,940,528	81,411	6.25%
Economic Services		882,759	1,122,158	1,218,037	(239,399)	(21.33%)
Other Property and Services		69,897	62,304	68,000	7,593	12.19%
		9,931,048	11,412,054	15,581,950	(1,481,006)	(12.98%)
<b>(Expenses)/(Applications)</b>	8					
Governance		(683,166)	(797,540)	(861,699)	114,374	14.34%
General Purpose Funding		(234,727)	(236,034)	(257,468)	1,307	0.55%
Law, Order, Public Safety		(923,105)	(1,055,630)	(1,142,564)	132,525	12.55%
Health		(456,032)	(456,879)	(499,359)	847	0.19%
Education and Welfare		(1,188,066)	(1,138,630)	(1,242,308)	(49,436)	(4.34%)
Housing		(82,027)	(88,508)	(96,374)	6,481	7.32%
Community Amenities		(2,344,981)	(3,191,384)	(3,446,541)	846,403	26.52%
Recreation & Culture		(3,112,018)	(3,660,575)	(3,985,678)	548,557	14.99%
Transport		(4,207,413)	(4,165,445)	(4,556,764)	(41,968)	(1.01%)
Economic Services		(1,725,242)	(2,204,566)	(2,387,400)	479,324	21.74%
Other Property and Services		(134,126)	(83,050)	(75,993)	(51,076)	(61.50%)
		(15,090,903)	(17,078,241)	(18,552,148)	1,987,338	(11.64%)
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	(408,379)	557,986	(2,759,889)	(966,365)	173.19%
Movement in Accrued Interest		(61,286)	0	0	(61,286)	0.00%
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(308,830)	0	0	(308,830)	0.00%
Depreciation on Assets		3,188,833	2,946,933	3,215,004	241,900	(8.21%)
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(4,364,808)	(7,655,579)	(8,162,097)	3,290,771	42.99%
Purchase Plant and Equipment	1	(1,226,648)	(1,349,627)	(1,438,924)	122,979	9.11%
Purchase Furniture and Equipment	1	(27,494)	(70,423)	(75,822)	42,929	60.96%
Purchase Bush Fire Equipment	1	(386,797)	(314,930)	(503,139)	(71,867)	(22.82%)
Purchase Playground Equipment	1	0	0	(20,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(1,921,646)	(5,315,997)	(5,655,975)	3,394,351	63.85%
Purchase Infrastructure Assets - Bridges	1	(500,000)	(500,000)	(719,000)	0	0.00%
Purchase Infrastructure Assets - Footpaths	1	(41,900)	(203,351)	(207,714)	161,451	79.40%
Purchase Infrastructure Assets - Drainage	1	(1,422,223)	(500,000)	(3,338,943)	(922,223)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(87,530)	(994,645)	(1,011,132)	907,115	91.20%
Purchase Infrastructure Assets - Airfields	1	(163,883)	(163,883)	(163,883)	0	0.00%
Purchase Infrastructure Assets - Streetscape	1	(6,159)	(52,437)	(57,206)	46,278	88.25%
Proceeds from Disposal of Assets	2	643,706	2,977,332	3,247,999	(2,333,626)	78.38%
Repayment of Debentures	3	(388,265)	(382,558)	(417,436)	(5,707)	(1.49%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	50,986	50,986	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(198,979)	(198,979)	(914,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	314,496	314,496	940,554	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	13,585,003	13,585,003	13,585,003	0	0.00%
LESS Net Current Assets Year to Date	5	8,679,709	4,425,330	1,992	4,254,379	96.14%
<b>Amount Raised from Rates</b>	6	<b>(7,718,524)</b>	<b>(7,361,190)</b>	<b>(7,361,190)</b>	<b>(357,334)</b>	<b>4.85%</b>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

1. ACQUISITION OF ASSETS	May 2013 Actual \$	2012/13 Budget \$
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture & Office Equipment - Council	7,172.70	7,200
Furniture & Office Equipment - Administration	6,450.01	48,400
Plant & Equipment - Administration	42,976.36	43,544
<b>Law, Order &amp; Public Safety</b>		
Cat Impound Area	0.00	0
Snr Ranger Vehicle	0.00	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	0
Security Camera Bernard Park & Avon Mall	24,907.32	20,049
Graffiti Removal Trailer	0.00	12,065
Brigade Appliance - Fire Prevention	269,115.23	343,560
Bush Fire Brigade Shed Construction	117,681.50	159,579
<b>Health</b>		
Plant & Equipment - Health Inspection/Admin	82,823.68	82,839
<b>Education &amp; Welfare</b>		
Land & Buildings - Day Centre	3,929.65	0
Land & Buildings - Respite Centre Construction	2,416,419.49	3,429,970
Killara - Bus Replacement	212,876.50	212,625
Killara- Furniture & Equipment	1,998.19	0
Play Group Building	36,937.42	35,000
<b>Community Amenities</b>		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	24,168.91	24,200
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	1,373,877.56	1,808,331
Drainage - Town Centre Supertowns	755.90	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen - Infrastructure Shelter Electricity	6,402.72	30,000
Cemetery Capital Works	1,172.75	35,000

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY TO 31 MAY 2013

1. ACQUISITION OF ASSETS (Continued)	May 2013 Actual \$	2012/13 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Public Halls	71,488.81	114,205
Furniture & Equipment- Public Halls	3,860.00	3,900
Land & Buildings - Wundowie Pool	20,100.00	20,100
Recreation Centre - Building	3,350.00	3,350
Recreation Centre - Outdoor Courts	70,970.00	70,970
Recreation Centre - Lighting	167,068.00	167,068
Recreation Centre - Car Parking & Access	17,664.00	17,664
Recreation Centre Manager Utility	26,397.73	26,200
Recreation Centre Generator	0.00	23,000
Furniture & Equipment - Other Recreation	8,013.09	16,322
Skate Park - Lighting	0.00	30,000
Outdoor Courts Replace Boundary Fence	14,973.68	15,000
Seating - Bert Hawke	4,350.00	4,000
George Nuich Park	47,050.00	45,262
Play Equipment - Jubilee Oval	0.00	0
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	2,500.00	563,750
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	0
Henry Street Oval Fencing	4,000.00	30,000
Sporting Equipment - Backboards, Nets Etc	7,049.05	10,000
Outdoor Seating	2,830.00	3,000
Jubilee Oval Reticulation	4,777.00	30,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	244.44	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

1. ACQUISITION OF ASSETS (Continued)	May 2013 Actual \$	2012/13 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Land & Building	16,570.71	2,504,383
Footpath Construction	41,900.00	207,714
Laneway Construction	3,109.57	50,000
- Roadworks - Project Grants	332,562.53	614,343
- Roadworks - General Construction	656,536.76	892,373
- Roadworks - Bridge Construction	500,000.00	719,000
- Roadworks - Special Projects	558,226.28	614,776
- Roadworks - Blackspot Funding	253,773.63	412,131
Infra Development- Super Towns	117,437.21	3,072,352
Plant & Equipment - Road Plant Purchases	638,113.79	699,040
Airport Infrastructure	163,882.56	163,883
<b>Economic Services</b>		
Christmas Decorations	0.00	20,000
Land Building - Visitor Centre	11,160.00	15,000
Infrastructure - Streetscape	6,159.43	57,206
Plant & Equipment - Building Control	51,742.26	53,200
Old Wundowie Fire Station	15,043.36	15,000
Land Purchases - Supertowns	1,144,041.52	1,255,219
Fees & Charges- Super Town	362,244.68	143,168
Community Bus	99,390.00	101,956
Project Manager Community Infra Vehicle	0.00	35,083
Supertowns Vehicle	23,251.37	23,251
Bakers Hill Water Project	32,390.00	890,000
Wundowie Storm Water Harvesting Project	15,200.00	0
	<u>10,149,087.35</u>	<u>21,353,835</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

1. ACQUISITION OF ASSETS (Continued)	May 2013 Actual \$	2012/13 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0.00	0
Land and Buildings	4,364,807.55	8,162,097
Plant and Equipment	1,226,647.92	1,438,924
Furniture and Equipment	27,493.99	75,822
Tools	0.00	0
Bush Fire Equipment	386,796.73	503,139
Playground Equipment	0.00	20,000
Infrastructure Assets - Roads	1,921,645.98	5,655,975
Infrastructure Assets - Footpaths	41,900.00	207,714
Infrastructure Assets - Bridges & Culverts	500,000.00	719,000
Infrastructure Assets - Drainage	1,422,223.46	3,338,943
Infrastructure Assets - Parks & Ovals	87,529.73	1,011,132
Infrastructure Assets - Airfields	163,882.56	163,883
Infrastructure Assets - Streetscape	6,159.43	57,206
	<u>10,149,087.35</u>	<u>21,353,835</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	May 2013	2012/13	May 2013	2012/13	May 2013	2012/13
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
<b>Governance</b>						
Councillor Laptop	853.22	853	1,445.46	1,400	592.24	547
CEO Vehicle - PN1008-Asset MV 1008	40,606.67	40,607	29,040.45	29,000	(11,566.22)	(11,607)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	17,854	22,640.91	22,800	4,786.67	4,946
<b>Law, Order Public Safety</b>						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0.00	15,396	0.00	17,500	0.00	2,104
Clackline BFB Nissan - S591	0.00	0	12,835.23	12,835	12,835.23	12,835
Ruger 77 - 9235	232.01	0	0.00	0	(232.01)	0
Irishtown Nissan Fattack - S583 (N.3017)	0.00	0	18,000.00	18,000	18,000.00	18,000
Various Bushfire Radios - Pre new radio system	1,197.11	0	0.00	0	(1,197.11)	0
SES Landcruiser - 994 (N4982)	9,112.45	0	0.00	0	(9,112.45)	0
<b>Health</b>						
EM Dev Vehicle- PN1012-Asset MV1001	0.00	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	10,191.30	13,584	12,095.45	13,000	1,904.15	(584)
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	16,976	10,545.45	10,000	(6,430.06)	(6,976)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0.00	3,848	0.00	35,000	0.00	31,152
<b>Education &amp; Welfare</b>						
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
<b>Community Amenities</b>						
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	10,598	10,909.09	10,000	311.23	(598)
<b>Recreation &amp; Culture</b>						
Recreation Manager Ute - PN0811 - Asset 9211	506.95	507	6,313.18	6,313	5,806.23	5,806
Wundowie Yak Lot 311-Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Pool Chlorination System - 838	642.24	0	0.00	0	(642.24)	0
Ultramax Pool Cleaner - PE-1102	10,034.69	0	0.00	0	(10,034.69)	0
Dolphin Pro Pool Cleaner - PE-1103	4,158.83	0	0.00	0	(4,158.83)	0
Victa Sp Lawn Mower - PE-1104	1,278.36	0	0.00	0	(1,278.36)	0
Light Tower Footings - 9106	2,454.92	0	0.00	0	(2,454.92)	0
Mast & Light Tower - 9107	5,316.30	0	0.00	0	(5,316.30)	0
<b>Transport</b>						
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	15,520	18,181.82	18,182	2,661.58	2,662
Isuzu Falcou 2002 - PN008 - Asset S633	4,010.11	4,010	30,909.09	30,909	26,898.98	26,899
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	8,131	8,131.36	8,131
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	9,318	9,318.18	9,318
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	28,045	28,045.45	28,045
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	24,091	24,090.91	24,091
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	7,732	6,098.34	6,099
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,914	15,206.51	15,207
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0.00	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
PN0814 - Fuso Canter (Insurance) - 9217	15,767.62	15,768	40,495.86	40,596	24,728.24	24,828
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Stihl Brush Cutter - RP0002	653.62	0	0.00	0	(653.62)	0
Stihl Brush Cutter - RP0003	653.62	0	0.00	0	(653.62)	0
Dolmar Blower Vac - 9070	90.83	0	0.00	0	(90.83)	0
Dolmar Brush Cutter - 9071	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9072	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9073	194.81	0	0.00	0	(194.81)	0
Dolmar Brush Cutter - 9074	241.74	0	0.00	0	(241.74)	0
Husqvarna Brush Cutter - 9077	222.85	0	0.00	0	(222.85)	0
Husqvarna Brush Cutter - 9078	238.53	0	0.00	0	(238.53)	0
Husqvarna Brush Cutter - 9021	39.49	0	0.00	0	(39.49)	0
Husqvarna Blower - 9023	25.87	0	0.00	0	(25.87)	0
Husqvarna Chainsaw - 9024	28.09	0	0.00	0	(28.09)	0
Combi Trimmer & Pole Saw - 9026	51.14	0	0.00	0	(51.14)	0
Dolmar Chainsaw - 9066	187.26	0	0.00	0	(187.26)	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

2. DISPOSALS OF ASSETS (Continued)

By Program - (Continued)	Written Down Value		Sale Proceeds		Profit(Loss)	
	May 2013	2012/13	May 2013	2012/13	May 2013	2012/13
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
<b>Transport - Continued</b>						
Dolmar Chainsaw - 9067	206.82	0	0.00	0	(206.82)	0
Dolmar Hedge Trimmer - 9068	183.39	0	0.00	0	(183.39)	0
Dolmar Blower - 9069	85.68	0	0.00	0	(85.68)	0
Tray Tool Box - Retic Van - 951	1,504.69	0	0.00	0	(1,504.69)	0
Landscape Rack - 9236A	437.87	0	0.00	0	(437.87)	0
Broom - Hydraulic Model - 9014	152.26	0	0.00	0	(152.26)	0
Dynapac Plate Compactor - 9015	81.15	0	0.00	0	(81.15)	0
Dynapac Vibro Rammer - 9016	111.14	0	0.00	0	(111.14)	0
Potable Emulsion Spray Unit - 9032	931.61	0	0.00	0	(931.61)	0
Billy Goat Vacuum 6.5 Honda - 9235	188.32	0	0.00	0	(188.32)	0
Brighton Rotary Hoe - 9236C	1,283.96	0	0.00	0	(1,283.96)	0
Ifor Williams Trailer - 9114	3,223.30	0	0.00	0	(3,223.30)	0
Metrocount Classifier - 9115	1,301.80	0	0.00	0	(1,301.80)	0
Ammann ADC Compaction Meter - RP0006	5,034.02	0	0.00	0	(5,034.02)	0
Metrocount Classifiers x 3 - PE-1108	7,536.04	0	0.00	0	(7,536.04)	0
<b>Economic Services</b>						
Building Surveyor Vehicle - PN0823 - Asset 9226	2,114.47	2,114	12,050.00	12,000	9,935.53	9,886
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3135 Part Asset	33,283.21	33,283	300,000.00	300,000	266,716.79	266,717
	237,340.84	488,110	643,706.35	3,247,999	408,378.51	2,759,889

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	May 2013	2012/13	May 2013	2012/13	May 2013	2012/13
	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$
<b>Land &amp; Buildings</b>						
Lot 310 Wandoo Parade, Wundowie - Asset S404	0.00	3,848	0.00	35,000	0.00	31,152
Wundowie Yak Lot 311- Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Land- Supertowns- Asset 3135 Part Asset	33,283.21	33,283	300,000.00	300,000	266,716.79	266,717
<b>Plant &amp; Equipment</b>						
CEO Vehicle - PN1008-Asset MV 1008	40,606.67	40,607	29,040.45	29,000	(11,566.22)	(11,607)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	17,854	22,640.91	22,800	4,786.67	4,946
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0.00	15,396	0.00	17,500	0.00	2,104
Clackline BFB Nissan - S591	0.00	0	12,835.23	12,835	12,835.23	12,835
Irishtown Nissan Fattack - S583 (N.3017)	0.00	0	18,000.00	18,000	18,000.00	18,000
EM Dev Vehicle- PN1012-Asset MV 1001	0.00	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	10,191.30	13,584	12,095.45	13,000	1,904.15	(584)
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	16,976	10,545.45	10,000	(6,430.06)	(6,976)
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	10,598	10,909.09	10,000	311.23	(598)
Recreation Manager Ute - PN0811 - Asset 9211	506.95	507	6,313.18	6,313	5,806.23	5,806
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	15,520	18,181.82	18,182	2,661.58	2,662
Isuzu Folcon 2002 - PN008 - Asset S633	4,010.11	4,010	30,909.09	30,909	26,898.98	26,899
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	8,131	8,131.36	8,131
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	9,318	9,318.18	9,318
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	28,045	28,045.45	28,045
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	24,091	24,090.91	24,091
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	7,732	6,098.34	6,099
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,914	15,206.51	15,207

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

2. DISPOSALS OF ASSETS (Continued)

By Class (Continued)	Written Down Value		Sale Proceeds		Profit(Loss)	
	May 2013 Actual \$	2012/13 Budget \$	May 2013 Actual \$	2012/13 Budget \$	May 2013 Actual \$	2012/13 Budget \$
<b>Transport - Continued</b>						
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0.00	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
PN0814 - Fuso Canter (Insurance) - 9217	15,767.62	15,768	40,495.86	40,596	24,728.24	24,828
Building Surveyor Vehicle - PN0823 - Asset 9226	2,114.47	2,114	12,050.00	12,000	9,935.53	9,886
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
Various Bushfire Radios - Pre new radio system	1,197.11	0	0.00	0	(1,197.11)	0
SES Landcruiser - 994 (N4982)	9,112.45	0	0.00	0	(9,112.45)	0
Pool Chlorination System - 838	642.24	0	0.00	0	(642.24)	0
Ultramax Pool Cleaner - PE-1102	10,034.69	0	0.00	0	(10,034.69)	0
Dolphin Pro Pool Cleaner - PE-1103	4,158.83	0	0.00	0	(4,158.83)	0
Victa Sp Lawn Mower - PE-1104	1,278.36	0	0.00	0	(1,278.36)	0
Light Tower Footings - 9106	2,454.92	0	0.00	0	(2,454.92)	0
Mast & Light Tower - 9107	5,316.30	0	0.00	0	(5,316.30)	0
Stihl Brush Cutter - RP0002	653.62	0	0.00	0	(653.62)	0
Stihl Brush Cutter - RP0003	653.62	0	0.00	0	(653.62)	0
Dolmar Blower Vac - 9070	90.83	0	0.00	0	(90.83)	0
Dolmar Brush Cutter - 9071	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9072	194.51	0	0.00	0	(194.51)	0
Dolmar Brush Cutter - 9073	194.81	0	0.00	0	(194.81)	0
Dolmar Brush Cutter - 9074	241.74	0	0.00	0	(241.74)	0
Husqvarna Brush Cutter - 9077	222.85	0	0.00	0	(222.85)	0
Husqvarna Brush Cutter - 9078	238.53	0	0.00	0	(238.53)	0
Husqvarna Brush Cutter - 9021	39.49	0	0.00	0	(39.49)	0
Husqvarna Blower - 9023	25.87	0	0.00	0	(25.87)	0
Husqvarna Chainsaw - 9024	28.09	0	0.00	0	(28.09)	0
Combi Trimmer & Pole Saw - 9026	51.14	0	0.00	0	(51.14)	0
Dolmar Chainsaw - 9066	187.26	0	0.00	0	(187.26)	0
Dolmar Chainsaw - 9067	206.82	0	0.00	0	(206.82)	0
Dolmar Hedge Trimmer - 9068	183.39	0	0.00	0	(183.39)	0
Dolmar Blower - 9069	85.68	0	0.00	0	(85.68)	0
Tray Tool Box - Retic Van - 951	1,504.69	0	0.00	0	(1,504.69)	0
Landscape Rack - 9236A	437.87	0	0.00	0	(437.87)	0
Ruger 77 - 9235	232.01	0	0.00	0	(232.01)	0
Broom - Hydraulic Model - 9014	152.26	0	0.00	0	(152.26)	0
Dynapac Plate Compactor - 9015	81.15	0	0.00	0	(81.15)	0
Dynapac Vibro Rammer - 9016	111.14	0	0.00	0	(111.14)	0
Potable Emulsion Spray Unit - 9032	931.61	0	0.00	0	(931.61)	0
Billy Goat Vacuum 6.5 Honda - 9235	188.32	0	0.00	0	(188.32)	0
Brighton Rotary Hoe - 9236C	1,283.96	0	0.00	0	(1,283.96)	0
Ifor Williams Trailer - 9114	3,223.30	0	0.00	0	(3,223.30)	0
Metrocount Classifier - 9115	1,301.80	0	0.00	0	(1,301.80)	0
Ammann ADC Compaction Meter - RP0006	5,034.02	0	0.00	0	(5,034.02)	0
Metrocount Classifiers x 3 - PE-1108	7,536.04	0	0.00	0	(7,536.04)	0
<b>Furniture &amp; Equipment</b>						
Councillor Laptop	853.22	853	1,445.46	1,400	592.24	547
	237,340.84	488,110	643,706.35	3,247,999	408,378.51	2,759,889

Summary

Profit on Asset Disposals  
Loss on Asset Disposals

May 2013 Actual \$	2012/13 Budget \$
486,080.62	2,810,223
(77,702.11)	(50,334)
<u>408,378.51</u>	<u>2,759,889</u>

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 MAY 2013**

**3. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	139,496	0	0	24,313	11,954	115,183	127,542	9,039	4,722
<b>Community Amenities</b>									
Loan 210 - River Dredging	22,726	0	0	5,179	5,179	17,547	17,547	1,313	1,313
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	254,516	0	0	33,139	16,327	221,377	238,189	14,633	7,559
Loan 208 - Northam Country Club **	38,038	0	0	3,949	3,949	34,089	34,089	2,765	2,765
Loan 219 - Northam Bowling Club **	162,244	0	0	21,149	21,149	141,095	141,095	9,265	9,265
Loan 222 - Northam Trotting Club Building **	79,244	0	0	9,561	9,561	69,683	69,683	4,199	4,199
Loan 223 - Recreation Facilities	852,134	0	0	85,628	85,628	766,506	766,506	50,955	50,955
Loan 224 - Recreation Facilities	1,072,113	0	0	29,926	29,926	1,042,187	1,042,187	69,674	67,674
Loan 226 - Recreation Facilities	400,000	0	0	11,759	11,759	388,241	388,241	20,888	20,888
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	68,740	0	0	9,776	9,776	58,964	58,964	4,199	4,199
<b>Economic Services</b>									
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	0	5,037	5,037	0	0	225	225
Loan 205 - Visitor Centre Café	8,938	0	0	8,938	8,938	0	0	292	292
Loan 217 - CBD Streetscape	907,119	0	0	130,495	130,495	776,624	776,624	50,573	50,573
Loan 218 - CBD Streetscape	108,305	0	0	14,102	14,102	94,203	94,203	6,227	6,227
Loan 225 - Victoria Oval Purchase	877,183	0	0	24,485	24,485	852,698	852,698	57,006	57,006
	4,995,833	0	0	417,436	388,265	4,578,397	4,607,568	301,253	287,862

**Note:** \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 MAY 2013**

**3. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2012/13

The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

	May 2013 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	225,986	225,986
Interest	9,488	10,253
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(12,264)
	<u>235,474</u>	<u>232,374</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	520,123	520,123
Interest	21,840	23,599
Amount Set Aside / Transfer to Reserve	0	2,066
Amount Used / Transfer from Reserve	0	0
	<u>541,963</u>	<u>545,788</u>
<b>(c) Housing Reserve</b>		
Opening Balance	215,731	215,731
Interest	9,059	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>224,790</u>	<u>225,519</u>
<b>(d) Meat Inspection Reserve</b>		
Opening Balance	67,051	67,051
Interest	2,816	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,003)
	<u>69,867</u>	<u>48,975</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	117,840	117,840
Interest	4,948	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>122,788</u>	<u>123,187</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	736,170	736,170
Interest	30,912	33,401
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(427,072)
	<u>767,082</u>	<u>572,499</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	46,263	46,263
Interest	1,943	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(48,615)
	<u>48,206</u>	<u>0</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

	May 2013 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(h) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	577,577	577,577
Interest	24,253	26,206
Amount Set Aside / Transfer to Reserve	0	32,000
Amount Used / Transfer from Reserve	0	0
	<u>601,830</u>	<u>635,783</u>
<b>(i) Refuse Site Reserve</b>		
Opening Balance	182,887	182,887
Interest	7,679	8,298
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(55,000)
	<u>190,566</u>	<u>156,185</u>
<b>(j) Regional Development Reserve</b>		
Opening Balance	119,017	119,017
Interest	4,998	5,400
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>124,015</u>	<u>129,417</u>
<b>(k) Speedway Reserve</b>		
Opening Balance	119,929	119,929
Interest	5,036	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>124,965</u>	<u>125,370</u>
<b>(l) Community Bus Replacement Reserve</b>		
Opening Balance	50,493	50,493
Interest	2,120	2,291
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(52,978)
	<u>52,613</u>	<u>9,806</u>
<b>(m) Septage Pond Reserve</b>		
Opening Balance	130,446	130,446
Interest	5,477	5,919
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	0
	<u>135,923</u>	<u>196,365</u>
<b>(n) Killara Reserve</b>		
Opening Balance	529,889	487,641
Interest	17,884	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(314,496)	(255,537)
	<u>233,277</u>	<u>241,987</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

	May 2013 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(o) Stormwater Drainage Projects Reserve</b>		
Opening Balance	6,007	6,007
Interest	252	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>6,259</u>	<u>6,312</u>
<b>(p) Recreation and Community Facilities Reserve</b>		
Opening Balance	396,128	396,128
Interest	16,634	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(67,085)
	<u>412,762</u>	<u>347,016</u>
<b>(q) Administration Office Reserve</b>		
Opening Balance	433,126	433,126
Interest	18,187	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>451,313</u>	<u>452,778</u>
<b>(r) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	60,072	60,073
Interest	2,522	2,726
Amount Set Aside / Transfer to Reserve	0	285,000
Amount Used / Transfer from Reserve	0	0
	<u>62,594</u>	<u>347,799</u>
<b>(s) River Town Pool Dredging Reserve</b>		
Opening Balance	158,036	158,036
Interest	6,636	7,170
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>164,672</u>	<u>215,206</u>
<b>(t) Parking Facilities Construction Reserve</b>		
Opening Balance	144,916	144,916
Interest	6,085	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>151,001</u>	<u>151,491</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

	May 2013 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(u) Art Collection Reserve</b>		
Opening Balance	5,007	5,007
Interest	210	227
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>5,217</u>	<u>10,234</u>
<b>Total Cash Backed Reserves</b>	<u>4,727,178</u>	<u>4,774,091</u>
Total Interest	198,979	206,733

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers to Cash Backed Reserves**

<b>Transfers to Reserves</b>		
Aged Accommodation Reserve	9,488	18,652
Employee Liability Reserve	21,840	25,665
Housing Reserve	9,059	9,788
Meat Inspection Reserve	2,816	3,927
Office Equipment Reserve	4,948	5,347
Plant & Equipment Reserve	30,912	263,401
Recreation Reserve	1,943	2,352
Road & Bridgeworks Reserve	24,253	58,206
Refuse Site Reserve	7,679	28,298
Regional Development Reserve	4,998	10,400
Speedway Reserve	5,036	5,441
Community Bus Replacement Reserve	2,120	12,291
Septage Pond Reserve	5,477	65,919
Killara Reserve	17,884	9,883
Stormwater Drainage Projects Reserve	252	305
Recreation and Community Facilities Reserve	16,634	17,973
Administration Office Reserve	18,187	19,652
Council Buildings & Amenities Reserve	2,522	287,726
River Town Pool Dredging Reserve	6,636	57,170
Parking Facilities Construction Reserve	6,085	6,575
Art Collection Reserve	210	5,227
	<u>198,979</u>	<u>914,198</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

	May 2013 Actual \$	2012/13 Budget \$
<b>4. RESERVES (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers from Reserves</b>		
Aged Accommodation Reserve	0	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	0	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(427,072)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(52,978)
Septage Pond Reserve	0	0
Killara Reserve	(314,496)	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	(67,085)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>(314,496)</u>	<u>(940,554)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(115,517)</u>	<u>(26,356)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Aged Accommodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

**Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

**Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie

**Meat Inspection Reserve**

Provision for possible future losses in meat inspection operations in the event of abattoir closure. Further transfers to and from this reserve account are anticipated to balance the meat inspection operation.

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

## 4. RESERVES (Continued)

**Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Recreation Reserve**

Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2012/2013.

**Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Speedway Reserve**

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

**Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Septic Pond Reserve**

Purpose - To provide funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

**Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

4. RESERVES (Continued)

**Recreation and Community Facilities Reserve**

Purpose - To provide funds for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sporting facilities.

**Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

**Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

**River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

**Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

	May 2013 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	6,510,373	1,575,704	137,560
Cash - Restricted Unspent Grants	1,718,364	12,809,562	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,727,178	4,842,694	4,910,954
Rates - Current	778,705	779,274	0
Sundry Debtors	259,507	936,696	1,097,312
Provision for Doubtful Debts	(23,072)	(47,920)	0
Pensioners Rates Rebate	18,149	16,027	0
GST Receivable	23	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	0	36,733	40,000
	<u>13,989,227</u>	<u>20,983,559</u>	<u>6,185,826</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(507,863)	(1,331,068)	(1,292,318)
Rates Income in Advance	(107,151)	0	0
GST Payable	(23)	0	0
Accrued Salaries & Wages	0	(147,156)	0
Accrued Interest on Debentures	0	(61,286)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	32,737	(862,446)	0
Other Payables	(40)	0	0
Unbacked Current Leave Liability	0	(153,906)	0
	<u>(582,340)</u>	<u>(2,555,862)</u>	<u>(1,292,318)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>13,406,887</b>	<b>18,427,697</b>	<b>4,893,508</b>
Less: Cash - Reserves - Restricted	(4,727,178)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>8,679,709</u></b>	<b><u>13,585,003</u></b>	<b><u>(17,446)</u></b>

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

## 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	3,260,521	9,157	(133)	3,269,545	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	1,161,078	3,298	(4,462)	1,159,914	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	741,831	3,374	(101)	745,104	747,931
06 Agricultural Regional	0.3615	217	126,948,000	458,918	722	2,573	462,213	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	522,178	16,169	1,249	539,596	523,778
08 Springhill (Landuse)	0.5300	1	278,000	1,473	0	0	1,473	1,473
09 Princes (Landuse)	2.5200	1	145,000	3,654	0	0	3,654	3,654
10 Solfame (Landuse)	1.2150	1	347,000	4,216	0	0	4,216	4,216
11 Bennie (Landuse)	0.8920	1	184,000	1,647	0	0	1,647	1,647
12 CSR (Landuse)	1.4137	1	308,000	4,354	0	0	4,354	4,354
<b>Sub-Totals</b>		4,963	439,391,304	6,159,870	32,720	(874)	6,191,716	6,195,870
<b>Minimum Rates</b>	<b>Minimum \$</b>							
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	771,400	0	0	771,400	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	32,680	0	0	32,680	32,680
05 Agricultural Local	760.00	161	14,546,814	121,600	0	0	121,600	122,360
06 Agricultural Regional	760.00	191	24,658,400	145,160	0	0	145,160	145,160
07 Rural Small Holdings	760.00	107	13,820,000	81,320	0	0	81,320	81,320
<b>Sub-Totals</b>		1,517	57,922,363	1,152,160	0	0	1,152,160	1,152,920
Less Rates Written Off							7,343,876 (38)	7,348,790 0
Ex-Gratia Rates							7,343,838	7,348,790
<b>Totals</b>							12,336	12,400
							7,356,174	7,361,190

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 MAY 2013**

**6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)**

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,480	2,500	(4,880)	(900)
Town Hall Bond	1,800	3,300	(5,100)	0
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	1,256	29,564	(28,049)	2,771
Footpath/Kerbing Deposit	95,000	22,500	(32,000)	85,500
Retentions	62,095	0	(28,026)	34,069
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	50,548	(47,558)	4,865
Standpipe Key	5,650	500	(350)	5,800
Resited Dwellings	8,700	0	(1,500)	7,200
Deposits-Extractive Industries	247,980	7,912	(7,812)	248,080
Other	20,943	4,059	(1,343)	23,659
Other - Rental Bond	600	0	(200)	400
POS - Cash in Lieu	211,691	63,563	0	275,254
Bonds - Building	47,500	0	(16,500)	31,000
Crossovers - Bond	67,392	28,500	(4,500)	91,392
Bonds - Animal Traps	150	675	(715)	110
Public Recreation Reserve - Northam	0	50	(50)	0
	<u>784,322</u>	<u>213,671</u>	<u>(178,583)</u>	<u>819,411</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

8. OPERATING STATEMENT

	May 2013 Actual \$	2012/13 Budget \$	2011/12 Actual \$
<b>OPERATING REVENUES</b>			
Governance	96,570	72,210	175,335
General Purpose Funding	10,165,404	10,327,725	11,207,619
Law, Order, Public Safety	519,109	847,623	294,592
Health	155,627	214,369	132,580
Education and Welfare	1,795,704	2,896,692	1,314,157
Housing	35,905	46,811	42,573
Community Amenities	1,757,998	2,240,898	10,897,349
Recreation and Culture	423,462	1,070,247	693,448
Transport	1,384,787	3,940,528	1,653,274
Economic Services	882,759	1,218,037	534,552
Other Property and Services	69,897	68,000	427,927
<b>TOTAL OPERATING REVENUE</b>	<b>17,287,222</b>	<b>22,943,140</b>	<b>27,373,406</b>
<b>OPERATING EXPENSES</b>			
Governance	683,166	861,699	732,581
General Purpose Funding	234,727	257,468	258,030
Law, Order, Public Safety	923,105	1,142,564	886,221
Health	456,032	499,359	485,302
Education and Welfare	1,188,066	1,242,308	1,079,514
Housing	82,027	96,374	81,991
Community Amenities	2,344,981	3,446,541	2,880,411
Recreation & Culture	3,112,018	3,985,678	3,249,218
Transport	4,207,413	4,556,764	4,674,745
Economic Services	1,725,242	2,387,400	1,966,287
Other Property and Services	134,126	75,993	283,869
<b>TOTAL OPERATING EXPENSE</b>	<b>15,090,903</b>	<b>18,552,148</b>	<b>16,578,169</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>2,196,319</b>	<b>4,390,992</b>	<b>10,795,237</b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

9. BALANCE SHEET

	May 2013 Actual \$	2011/12 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	12,955,915	19,227,960
Receivables	1,101,110	1,997,550
Inventories	0	36,732
<b>TOTAL CURRENT ASSETS</b>	<u>14,057,025</u>	<u>21,262,242</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	758,668	745,720
Inventories	917,401	917,401
Property, Plant and Equipment	28,744,604	24,259,971
Infrastructure	41,115,631	38,872,382
<b>TOTAL NON-CURRENT ASSETS</b>	<u>71,536,304</u>	<u>64,795,474</u>
<b>TOTAL ASSETS</b>	<u>85,593,329</u>	<u>86,057,716</u>
<b>CURRENT LIABILITIES</b>		
Payables	582,340	2,548,906
Interest-bearing Liabilities	29,171	414,480
Provisions	365,199	674,030
<b>TOTAL CURRENT LIABILITIES</b>	<u>976,710</u>	<u>3,637,416</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	4,578,399	4,578,399
Provisions	107,859	107,859
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>4,686,258</u>	<u>4,686,258</u>
<b>TOTAL LIABILITIES</b>	<u>5,662,968</u>	<u>8,323,674</u>
<b>NET ASSETS</b>	<u>79,930,361</u>	<u>77,734,042</u>
<b>EQUITY</b>		
Retained Surplus	75,203,183	72,891,348
Reserves - Cash Backed	4,727,178	4,842,694
Reserves - Asset Revaluation	0	0
<b>TOTAL EQUITY</b>	<u>79,930,361</u>	<u>77,734,042</u>

**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY TO 31 MAY 2013**

**10. FINANCIAL RATIO**

	<b>2012 YTD</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
Current Ratio	17.51	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 MAY 2013

## 11. Material Variances Notes

	NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
<b>Revenues/Sources</b>	8						
Governance		96,570	68,709	72,210	27,861	40.55%	Long Service Leave contributions not anticipated this financial year Reversal of Accruals on 1 July 2012 & Higher than anticipated Interest on Investments.
General Purpose Funding		2,809,230	2,314,502	2,966,535	494,728	21.38%	Timing difference with Grants Commission funding
Law, Order, Public Safety		519,109	780,060	847,623	(260,951)	(33.45%)	Timing of the income - ESL Grant income expected to be within budget Meat Inspection Fees are lower than anticipated fee increases & reserve funds will be used balance to budget
Health		155,627	197,410	214,369	(41,783)	(21.17%)	Childcare funding reduced due to the break in service & delays in Receipt of Grant funding for Killara
Education and Welfare		1,795,704	2,656,647	2,896,692	(860,943)	(32.41%)	A unit was vacant for a couple of months and occupancy will occur in March, Pool House currently vacant
Housing		35,905	42,889	46,811	(6,984)	(16.28%)	Old Quarry Tipping fees lower than anticipated. Timing of recycling grant
Community Amenities		1,757,998	2,164,147	2,240,898	(406,149)	(18.77%)	Disposal of Wundowie Yak shack yet to occur. Delays in grant funding, Regional Library subsidy yet to be received. Lower than anticipated recreation program fees
Recreation and Culture		423,462	699,852	1,070,247	(276,390)	(39.49%)	Timing of the Grant Funding, Disposal of depot site yet to occur
Transport		1,384,787	1,303,376	3,940,528	81,411	6.25%	Grant funding yet to be received. Accommodation bookings fees no longer being received.
Economic Services		882,759	1,122,158	1,218,037	(239,399)	(21.33%)	Lower than anticipated Building Fees
Other Property and Services		69,897	62,304	68,000	7,593	12.19%	Additional revenue from Insurance Claims
		9,931,048	11,412,054	15,581,950	(1,481,006)	(12.98%)	
<b>(Expenses)/(Applications)</b>	8						
Governance		(683,166)	(797,540)	(861,699)	114,374	(14.34%)	Timing of the expenditure
General Purpose Funding		(234,727)	(236,034)	(257,468)	1,307	(0.55%)	
Law, Order, Public Safety		(923,105)	(1,055,630)	(1,142,564)	132,525	(12.55%)	Timing of the expenditure, Period of time with only 2 Rangers. Issues with funding for Breen Rise fire breaks.
Health		(456,032)	(456,879)	(499,359)	847	(0.19%)	
Education and Welfare		(1,188,066)	(1,138,630)	(1,242,308)	(49,436)	4.34%	Childcare expenses reduced due to the break in service. Killara wages over budget, is to be contained within funding
Housing		(82,027)	(88,508)	(96,374)	6,481	(7.32%)	
Community Amenities		(2,344,981)	(3,191,384)	(3,446,541)	846,403	(26.52%)	Timing of the expenditure - particularly Supertowns project & Landfills
Recreation & Culture		(3,112,018)	(3,660,575)	(3,985,678)	548,557	(14.99%)	Timing of the expenditure - particularly Supertowns project, Henry St Oval Turf Mtc & Sand \$85,876; additional water \$18,628; Rec Centre \$33,939 over budget
Transport		(4,207,413)	(4,165,445)	(4,556,764)	(41,968)	1.01%	Timing of the expenditure. Additional \$59,568 in Depot Site Testing Peel St. Higher Depreciation than anticipated
Economic Services		(1,725,242)	(2,204,566)	(2,387,400)	479,324	(21.74%)	Timing of the expenditure - particularly Supertowns project
Other Property and Services		(134,126)	(83,050)	(75,993)	(51,076)	61.50%	Timing of the expenditure, Overheads to be adjusted
		(15,090,903)	(17,078,241)	(18,552,148)	1,987,338	(11.64%)	

	NOTE	YTD 2012 Actual \$	YTD Y-T-D Budget \$	2012/13 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	(408,379)	557,986	(2,759,889)	(966,365)	(173.19%)	Assets not disposed
Movement in Accrued Interest		(61,286)	0	0	(61,286)		
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)		
Movement in Deferred Pensioner Rates/ESL		0	0	0	0		
Movement in Employee Benefit Provisions		(308,830)	0	0	(308,830)		
Depreciation on Assets		3,188,833	2,946,933	3,215,004	241,900	8.21%	Actual depreciation higher than anticipated.
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land Held for Resale	1	0	0	0	0		
Purchase Land and Buildings	1	(4,364,808)	(7,655,579)	(8,249,744)	3,290,771	(42.99%)	Timing of capital expenditure, new depot not commenced
Purchase Plant and Equipment	1	(1,226,648)	(1,349,627)	(1,438,924)	122,979	(9.11%)	Timing of capital expenditure, mowers yet to be purchased
Purchase Furniture and Equipment	1	(27,494)	(70,423)	(75,822)	42,929	(60.96%)	Timing of capital expenditure, replacement computers to be supplied in June
Purchase Bush Fire Equipment	1	(386,797)	(314,930)	(503,139)	(71,867)	22.82%	Timing of capital expenditure, ESL funded
Purchase Playground Equipment	1	0	0	(40,000)	0		Timing of capital expenditure
Purchase Infrastructure Assets - Roads	1	(1,921,646)	(5,315,997)	(5,655,975)	3,394,351	(63.85%)	Timing of capital expenditure, Supertowns road project
Purchase Infrastructure Assets - Bridges & Culverts		(500,000)	(719,000)	(719,000)	219,000	(30.46%)	Timing of capital expenditure, MRWA undertake work & then bill us
Purchase Infrastructure Assets - Footpaths	1	(41,900)	(203,351)	(207,714)	161,451	(79.40%)	Timing of capital expenditure
Purchase Infrastructure Assets - Drainage	1	(1,422,223)	(500,000)	(3,338,943)	(922,223)	184.44%	Timing of capital expenditure, Supertowns projects
Purchase Infrastructure Assets - Parks & C	1	(87,530)	(994,645)	(745,997)	907,115	(91.20%)	Timing of capital expenditure, Supertowns projects
Purchase Infrastructure Assets - Airfields	1	(163,883)	(163,883)	(163,883)	0	0.00%	Project complete \$12,883 over original budget
Purchase Infrastructure Assets - Streetsca	1	(6,159)	(52,437)	(57,206)	46,278	(88.25%)	Timing of capital expenditure
Proceeds from Disposal of Assets	2	643,706	2,977,332	3,247,999	(2,333,626)	(78.38%)	Assets not disposed, including Depot land
Repayment of Debentures	3	(388,265)	(382,558)	(417,436)	(5,707)	1.49%	
Proceeds from New Debentures	3	0	0	0	0		
Self-Supporting Loan Principal Income	3	50,986	50,986	67,798	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(198,979)	(198,979)	(902,198)	0	0.00%	
Transfers from Restricted Asset (Reserve)	4	314,496	314,496	940,554	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	13,585,003	13,874,094	13,874,094	(289,091)	(2.08%)	
.ESS Net Current Assets Year to Date	5	8,679,709	4,425,330	(17,446)	4,254,379	96.14%	
<b>Amount Raised from Rates</b>	6	<b>(7,718,524)</b>	<b>(7,361,190)</b>	<b>(6,883,173)</b>	<b>(357,334)</b>	<b>4.85%</b>	

This statement is to be read in conjunction with the accompanying notes.

**BANK RECONCILIATION STATEMENT**  
 Period Ending 30th June 2013

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
<b>Balance as per Bank Statements</b>				
ANZ 2645-61899 \$	1,035,025.50			
Business Bonus 028-0331279	\$5,557,945.94			
Muni Operating A/C 028-5350119	\$87,372.01			
ANZ - WA TREASURY BANK	\$576,549.50			
Term Deposit (Muni) 028-0390116	\$1,545,836.90			
Term Deposit (Trust)T183 028-036059-9		\$24,877.01		
Term Deposit (Trust)T396 0387254		\$32,216.65		
Term Deposit (Trust) POS 9975-02546		\$275,253.09		
Term Deposit (Trust) Extractiv 028-695773-2		\$93,972.80		
Term Deposit (Trust)T376 028-0392516		\$76,079.22		
Term Deposit (Trust)T527 028-0386517		\$22,404.84		
Trust Operating A/C 028-5350143		\$319,768.01		
Business Bonus(Reserve) 028-0364535			\$26,190.48	
Term Term Deposit 028-0390108			\$788,591.02	
ANZ Term Deposit 9974-65749			\$3,769,561.35	
ANZ Banl T/D(DITRD & LG) 9971-31749				\$147,263.00
Business Bonus Grant Fund 036594-7				
<b>Total As Per Bank Statements</b>	<b>\$8,802,729.85</b>	<b>\$844,571.62</b>	<b>\$4,584,342.85</b>	<b>\$147,263.00</b>
<b>Plus</b>				
Outstanding Deposits	16,627.17	81.00		
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
	<b>\$16,627.17</b>	<b>\$81.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Less</b>				
Unpresented Cheques	(13,260.69)	(2,328.60)		
	<b>(\$13,260.69)</b>	<b>(\$2,328.60)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent Grants				
<b>Bank Statement Balance after Adjustment</b>	<b>\$8,806,096.33</b>	<b>\$842,324.02</b>	<b>\$4,584,342.85</b>	<b>\$147,263.00</b>
<b>General Ledger Accounts</b>				
111000010 MUNI BANK	8,229,546.83			
1111800010 Trust Bank		842,324.02		
1111001010 Short Term Investment	576,549.50		0.00	
1111501010 Reserve Inv Bank			4,584,342.85	
1111002010 Unspent Grant				\$147,263.00
<b>Balance Per General Ledger Accounts</b>	<b>\$8,806,096.33</b>	<b>\$842,324.02</b>	<b>\$4,584,342.85</b>	<b>\$147,263.00</b>
<b>IMBALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by *J.A. Becker* Confirmed by *[Signature]*  
 POSITION : FINANCE OFFICER POSITION : ACCOUNTANT

**13.3.3 AMENDMENTS TO SHIRE OF NORTHAM POLICY MANUAL**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.3.1.2
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	03 July 2013

**PURPOSE**

For Council to approve amendments to the Shire of Northam Policy Manual, Policy F3.3 Investment Policy.

**BACKGROUND**

The Shire of Northam has recently had its Interim Audit undertaken by UHY Haines Norton Chartered Accountants. Whilst the audit was being undertaken it was brought to officer’s attention that the policy does not make reference to the Local Government (Financial Management) Regulations 1996, Regulation 19C. The Investment Policy was last updated in 2010 and is now requiring an overall update. A number of sections have suggested changes outlined.

The suggested changes have been added and highlighted in the Investment Policy for Councils consideration.

**STATUTORY REQUIREMENTS**

*Local Government Act 1995*

*The Trustees Act 1995, Pt III Investments*

*Local Government Financial Management Regulations 1996, Regs 19, 19C, 28 and 49*

*Australian Accounting Standards*

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

KEY RESULT AREA:        Developing Our Organisation

GOAL:                        To ensure the residents of the Shire are informed, represented, engaged with and provided with services and facilities expected of a contemporary sub regional centre.

## **BUDGET IMPLICATIONS**

Nil

## **OFFICER'S COMMENT**

The revised policy provides more guidance to the investments that are now not allowed by local governments. The changes have been instigated due to significant losses occurring in recent times by a number of local governments.

We have added Bendigo Bank to the listed banks and government institutions as they have been providing competitive interest rates when we seek quotes for investment of funds.

## **RECOMMENDATION/COUNCIL DECISION**

**Minute No C.2087**

**MOVED: Cr U Rumjantsev**

**SECONDED: Cr D Hughes**

**That Council endorse the changes to Policy F 3.3 and the Shire's Policy Manual be amended as attached.**

**CARRIED 8/0**



Cr U Rumjantsev has declared an “Impartiality” interest in item 13.3.4- Write off Rate arrears and penalty interest- A2757- His wife Patricia Rumjantsev has been a friend for many years (originally as his horse trainer).

**13.3.4 WRITE OFF RATE ARREARS AND PENALTY INTEREST**

Name of Applicant:	A2757
Name of Owner:	A2757
File Ref:	8.1.1.4
Officer:	Phil Steven / Jodie Redmond
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	03 July 2013

**PURPOSE**

To have the rate arrears and penalty interest for a portion of bin charges for the assessment A2757 written off.

**BACKGROUND**

The property relating to assessment A2757 had 12 bin charges applied for many years. The owner acquired the property in July 2006. In 2010/11, the premises ceased operating, and when it recommenced the owner arranged for a separate contractor to collect waste from the commercial property. In the case where the owner requires the number of services to be altered, the owner should submit a form to the Shire requesting the change.

Whilst it is not the case for most properties, for this property the Shire can not require the owner to use the service provided by the Shire. However since the owner had not notified the Shire at the time that the Shire’s service was to be discontinued, it is suggested that only a portion of the rubbish service is considered for write off. That is, the Shire’s contractor was still passing the property with the expectation that if bins were put out, then they would be collected. However since the bins were not put out and collected, the Shire would have incurred savings in rubbish disposal (but not collection) costs.

The owner has advised that he had verbally raised the issue on earlier occasions, but staff had not reached a conclusion on whether the owner was required to accept the service, and so the issue had remained unresolved. The Shire’s bin service to the property A2757 was formally removed from the Rates system in April 2013.

## STATUTORY REQUIREMENTS

The Local Government Act 1995 Section 6.12(1)(c) allows a Council to write off any amount of money owed to the Council subject to a decision of Council carried by an Absolute Majority.

### **6.12. Power to defer, grant discounts, waive or write off debts**

(1) *Subject to subsection (2) and any other written law, a local government may –*

- (a) *when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money;*
- (b) *waive or grant concessions in relation to any amount of money; or*
- (c) *write off any amount of money,*

*which is owed to the local government.*

*\*Absolute majority required.*

## CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

## BUDGET IMPLICATIONS

The outstanding cost for the bin service for six years is \$11,100. The owner is agreeable and has paid the portion (approximately half) which relates to bin collection, but the portion relating to waste disposal is considered for write off. Whilst the request is for write off of the charges to 2006/07, it is suggested that only two years are written off, which will reduce rate revenue by \$1622.40 and penalty interest of \$24.24.

## OFFICER'S COMMENT

The owner's waste contractor has advised that it has collected and disposed of waste from the site since 2006/07. However the Shire's contractor's records indicate that the Shire provided the service from 2006/07 to 2009/10. This is interpreted as the Shire providing the standard service, and the second contractor providing an additional service from 2006/07 to 2009/10.

Accordingly it is recommended to Council that a portion of the bin charges be written off as there has been previous verbal requests to remove the service, and evidence provided that the waste collection not being disposed of by the Shire's contractor from 2010/11 to 2011/12.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.2088

**MOVED: Cr U Rumjantsev**

**SECONDED: Cr A Llewellyn**

**That Council write off rubbish rate arrears and penalty interest charges of \$1646.64 on assessment A2757 for 2010/11 and 2011/12.**

**CARRIED BY ABSOLUTE MAJORITY 7/1**

The vote against is recorded as being Cr K Saunders.

**13.3.5 SHIRE OF NORTHAM ART COLLECTION COMMITTEE REPORT**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	08 April 2013

**PURPOSE**

For Council to receive the Minutes of the Shire of Northam Art Collection Committee meeting of 4 July 2013, and endorse the Art Collection Committee recommendations.

**BACKGROUND**

At the Art Collection Committee meeting held on 14 March 2013, the committee discussed the progress with the water colours in the Claude Hotchkiss Bequest. A selection of water colours from this collection have been inspected and examined by Douglas Firth from Biblio Folio who has provided a conservation quote for repairs. The committee is seeking Council's endorsement for the repairs of the artwork which the committee believes should be conserved; these are artworks 37, 39, 40, 41, 43, 46 & 47. The committee is also seeking Council to provide a provision of \$4,070.00 in the 2013/2014 budget to undertake these repairs.

The provenance card format was also discussed. Mr Letch has designed a provenance card format which is suggested to be used for the artwork when on display; a sample of the card is in the Shire of Northam Art Collection Committee Minutes – 04/07/2013. Mrs Letch is willing to prepare and provide the provenance cards for all of the paintings to the Shire on a thumb drive. This was estimated to take approximately 18 hours to complete by Mrs Letch. Once completed and the thumb drive is provided to the Shire, the cards could then be printed and laminated in house at a total cost of approximately \$500.00. The committee is now seeking Council's decision and approval for the making of the provenance cards and to provide a provision of \$500.00 in the 2013/2014 budget.

There have been continuous attempts into finding the missing piece of artwork believed to be "Don Juan's Garden" by Norman Lindsay. It was suggested by Mr Letch to seek Council to take this matter off the board and have the missing piece of artwork written off from the Shire of Northam Art Register as it is believed that there is no hope or way forward with this matter.

On Mr Letch's request, images of the Mother and Child painting by Kate O'Connor have been sent to Gallery 360 requesting a quote for cleaning. The conservator has advised that he is unable to give an accurate quote without examining the artwork. Gallery 360

has provided an estimate figure of \$1,200.00. The committee felt that as there are other matters which will also require significant costs allocated, that this should be delayed for a further 12 months.

Nathan Gough has drawn up some plans and also made a budget estimate for the cost to supply and install a storage unit for the Shire of Northam’s art collection

It is proposed that there would be 12 sliding racks, 2400mm high and 2100mm wide with a track attached to the concrete ceiling. The panels will slide along the tracks and have stoppers so that the panels don’t collide together. This design would also have a mesh security fence with two sliding panels for access. This unit could be modified to be refitted in the building complex at the new depot. The committee is now seeking Council’s endorsements on the proposed design of this storage system and to provide a provision of \$13,236.00 in the 2013/2014 budget.

**STATUTORY REQUIREMENTS**

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The duties and responsibilities of the Committee will be to make recommendations to Council in regards to:-

- Care of the collection;
- Recommend to Council suitable locations for the display of the Shire’s collection;
- To make recommendation to Council in regard to the acquisition and/or disposal of works from the Shire’s collection;
- Recommend Policy changes relating to the future direction of the collection.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

KEY RESULT AREA: Building our Community

OUTCOME: Enhance our creativity through public & community art.

**BUDGET IMPLICATIONS**

Requesting a provision of \$17,806.00 to be made in the 2013/2014 budget for the following;

1. Restoration of water colours – Claude Hotchkin Bequest	\$ 4,070.00
2. Provenance cards	\$ 500.00
3. Storage for art collection	\$13,236.00
	<b>Total: \$17,806.00</b>

**OFFICER'S COMMENT**

The Committee undertakes an advisory function in respect to the Shire's Art Collection and, in consultation with Council and the Chief Executive Officer, will make recommendations for the good governance of the Collection.

**RECOMMENDATION/COUNCIL DECISION****Minute No C.2089****MOVED: Cr D Beresford****SECONDED: Cr R Tinetti**

**That Council receive the minutes of the Shire of Northam Art Collection Committee of 4 July 2013; and consider the Recommendations from the Committee Meeting of 4 July 2013 as follows:**

- 1. Endorse the repair of paintings 37, 39, 40, 41, 43, 46, & 47 at the price quoted by Douglas Firth from Biblio Folio;**
- 2. Provide a provision of \$4,070.00 in the 2013/2014 budget and undertake the repairs of selected watercolours in the Claude Hotchkin Bequest;**
- 3. Endorse the design of the provenance cards;**
- 4. Make provision of \$500.00 in the 2013/2014 budget for the provenance cards to be prepared and laminated;**
- 5. Endorse that the missing piece of artwork from the collection, believed to be "Don Juan's Garden" by Norman Lindsay be written off from the Shire of Northam Art Register;**
- 6. Endorse that the cleaning of the Mother and Child oil painting by Kate O'Connor be delayed for 12 months due to other expenses;**
- 7. Endorse the proposed art storage design at an estimated cost of \$13,236.00 which will be temporarily installed at the Northam Recreation Centre and then shifted to the new records facility to be located within the new depot; and**
- 8. Provide a provision of \$13,236.00 in the 2013/2014 budget and undertake the construction and installation of the proposed storage system.**

**CARRIED 8/0**

**13.3.6 CHANGE OF REPRESENTATIVES- SHIRE OF NORTHAM ART COLLECTION COMMITTEE**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	08 July 2013

**PURPOSE**

For Council to appoint new representatives for the Avon Valley Arts Society and Northam Chamber of Commerce, to the Shire of Northam Art Collection Committee

**BACKGROUND**

Shire of Northam Art Collection Committee currently has Carol-Anne Wescombe from Avon Valley Arts Society and Pat French from Northam Chamber of Commerce appointed as members of the committee.

The Shire of Northam Art Collection Committee is now requesting Council to appoint two new members for their replacement, these being Mr Alan Jelly from Northam Chamber of Commerce and Ms Stephanie Corcoran from Avon Valley Arts Society.

**STATUTORY REQUIREMENTS**

*Local Government Act 1995*

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To ensure residents of the Shire are informed, represented, engaged with and provided with services and facilities expected of a contemporary sub regional centre.

**STRATEGIES:** Specific purpose working groups comprising competent persons are established.

**BUDGET IMPLICATIONS**

Nil

## **OFFICER'S COMMENT**

The current members representing the Northam Chamber of Commerce and the Avon Valley Arts Society are no longer available to attend these meetings. The new representatives are willing to participate in the committee and attended the last meeting as non-voting guests.

## **RECOMMENDATION/COUNCIL DECISION**

### **Minute No C.2090**

**MOVED: Cr D Beresford**  
**SECONDED: Cr U Rumjantsev**

**That Council:**

- 1. remove Ms Pat French from Northam Chamber of Commerce and Ms Carol-Anne Wescombe from Avon Valley Arts Society as members from the Shire of Northam Art Collection Committee**
- 2. appoint Ms Stephanie Corcoran from Avon Valley Arts Society and Mr Alan Jelly from Northam Chamber of Commerce as members of the Shire of Northam Art Collection Committee for the remaining term**

**CARRIED BY ABSOLUTE MAJORITY 8/0**



**13.4. COMMUNITY SERVICES**

**13.4.1 SHIRE OF NORTHAM BUSHFIRE ADVISORY COMMITTEE**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	5.1.3.2
Officer:	Felix Mcquistan
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	03 July 2013

**PURPOSE**

For Council to receive the Minutes of the BFAC held on the 18<sup>th</sup> June 2013.

**BACKGROUND**

The Bush Fire Advisory Committee met on the 18<sup>th</sup> June 2013 consider items including the Firebreak order, Fire Control Officers and other items relevant to brigades.

A list of the resolutions resulting from the BFAC is included below in addition to a copy of the BFAC Minutes, which provide background information to the resolutions.

**STATUTORY REQUIREMENTS**

Nil.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

Key Result Area – Land Use & Infrastructure – Outcome 6 – Adequate provisions for Bush Fire Protection are provided, monitored and maintained.

**FINANCIAL IMPLICATIONS**

There are some financial implications in relation to Items these are highlighted in the BFAC agenda items.

**OFFICER’S COMMENT**

The numbering below is taken from the BFAC minutes, and Officer’s comments on the BFAC recommendation are provided.

- 6.1.1 That Council endorse the proposed fuel load mitigation works as included in the BFAC agenda.
- 6.1.2 That a formal mitigation plan be developed in consultation with the brigades addressing a rolling works programme for all land managed by the Shire of Northam and is to include provision for privately owned land.
- 6.1.3 Appropriate remunerations be considered by Shire of Northam.
- 6.2.1 Council appoint nominated Fire Control Officers as per the attached BFAC agenda.
- 6.3.1 That the firebreak order for 2012-2013 be carried over for the 2013-2014 fire season with minor amendments to the wording of defined land sizes
- 6.4.1 Council have no objection to the proposed amendment to the legislation allowing DFES to manage brigades where the local government is in agreement
- 6.4.2 Council will not develop a position in relation to its own situation until a formal proposal or model is made available to Council addressing the above points and proper consultation with the DFES, the Shire of Northam and Brigades has been conducted.

## **RECOMMENDATION**

- 6.1.1 As with the BFAC recommendation, Council endorse the proposed fuel load mitigation works as included in the BFAC agenda.
- 6.1.2 As with the BFAC recommendation, a formal mitigation plan be developed in consultation with the brigades addressing a rolling works programme for all land managed by the Shire of Northam and is to include provision for privately owned land.
- 6.1.3 As with the BFAC recommendation, appropriate remunerations be considered by Shire of Northam and is included as a budget submission by the CESC for the 2013 – 2014 Financial year.
- 6.2.1 As with the BFAC recommendation, Council appoint nominated Fire Control Officers as per the attached BFAC agenda.
- 6.3.1 Although there is a desire to ensure that the Shire of Northam Firebreak Order is brought in line with recognised best practice. This could be achieved by increasing the width of the firebreaks to three metres and providing for overhead clearances. There is a greater need to further education of the residents of Northam to ensure compliance with the minimum standard already in place is achieved, accordingly it is considered appropriate That the firebreak order for 2012-2013 be carried over for the 2013-2014 fire season with minor amendments to the wording of defined land sizes as with the BFAC recommendation and Council undertake an education campaign to enforce the need for firebreaks.

6.4.1 As with the BFAC recommendation, Council have no objection to the proposed amendment to the legislation allowing DFES to manage brigades where the local government is in agreement

6.4.2 As with the BFAC recommendation, Council will not develop a position in relation to its own situation until a formal proposal or model is made available to Council addressing the above points and proper consultation with the DFES, the Shire of Northam and Brigades has been conducted.

## **AMENDMENT**

### **Minute No C.2091**

**MOVED: Cr D Hughes**  
**SECONDED: Cr A Llewellyn**

**That point 6.1.3 be deleted from the above.**

**CARRIED 8/0**

## **SUBSTANTIVE MOTION/COUNCIL DECISION**

### **Minute No C.2092**

**MOVED: Cr U Rumjantsev**  
**SECONDED: Cr A Llewellyn**

**6.1.1 As with the BFAC recommendation, Council endorse the proposed fuel load mitigation works as included in the BFAC agenda.**

**6.1.2 As with the BFAC recommendation, a formal mitigation plan be developed in consultation with the brigades addressing a rolling works programme for all land managed by the Shire of Northam and is to include provision for privately owned land.**

**6.2.1 As with the BFAC recommendation, Council appoint nominated Fire Control Officers as per the attached BFAC agenda.**

**6.3.1 Although there is a desire to ensure that the Shire of Northam Firebreak Order is brought in line with recognised best practice. This could be achieved by increasing the width of the firebreaks to three metres and providing for overhead clearances. There is a greater need to further education of the residents of Northam to ensure compliance with the minimum standard already in place is achieved, accordingly it is considered appropriate that the firebreak order for 2012-2013 be carried over for the 2013-2014 fire season with minor amendments to the wording of defined land sizes as with the BFAC recommendation and Council undertake an education campaign to enforce the need for firebreaks.**

**6.4.1 As with the BFAC recommendation, Council have no objection to the proposed amendment to the legislation allowing DFES to manage brigades where the local government is in agreement**

**6.4.2 As with the BFAC recommendation, Council will not develop a position in relation to its own situation until a formal proposal or model is made available to Council addressing the above points and proper consultation with the DFES, the Shire of Northam and Brigades has been conducted.**

**CARRIED 8/0**

**13.4.2 REQUEST FOR FEE WAIVER**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.8.2
Officer:	Jean Mcgready / Colin Hassell
Officer Interest:	Nil
Policy:	Fees and Charges 2012/13
Voting:	Absolute Majority
Date:	03 July 2013

**PURPOSE**

This report is for Council consideration to approve a belated request from the Australian Institute of Football to waver the outstanding fees associated with the hire of facilities at the Northam Recreation Centre and the Jubilee Oval.

**BACKGROUND**

Mr Andrew McDougall representing the Australian Institute of Football and Midland Football Development arranged for the hire of a meeting room and Jubilee Oval on the 4 & 5 April 2013. In discussions with the Manager of Recreation Services Mr McDougall requested consideration is given to waver the fees as this is a community related sports event specifically for children in Northam aged 5-15 years of age. And that this event was provided free of charge to the 40 participants. The Manager of Recreation Services advised Mr McDougall to write to Council as the authority to reduce or waver fees can only be done by a Council resolution. Unfortunately Mr McDougall somehow misunderstood the need to formally request a fee waiver. This has now resulted in a letter from Mr McDougall requesting consideration be given to his request. (Attachment 1 refers)

**STATUTORY REQUIREMENTS**

Local Government Act 1995  
 Subdivision 2 – Fees and Charges

**6.16. Imposition of fees and Charges**

(1) A local government may impose\* and recover a fee or charge for any goods or service is provides or proposes to provide, other than a service for which a service charge is imposed.

\*Absolute majority required.

(2) A fee or charge may be imposed for the following –

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;

- (d) receiving an application for approval, granting of approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other services as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be –
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year
- \*Absolute majority required.

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

**OUTCOME:** Provide for active and passive recreation needs.

## **BUDGET IMPLICATIONS**

The outstanding fees due are \$612.00

## **OFFICER'S COMMENT**

There is no doubt this particular event had a very positive impact in developing good health and wellbeing outcomes for the forty participants and created excellent community engagement.

We continually strive to reach as many of our youth and engage them in healthy activities this is further enhanced by the many partnerships we have with groups and organisations like Australian Institute of Football.

## **RECOMMENDATION/COUNCIL DECISION**

### **Minute No C.2093**

**MOVED: Cr A Llewellyn**

**SECONDED: Cr J Williams**

- 1. That Council make a donation to the Australian Institute of Football for the sum of \$612.00 and advise Mr McDougall accordingly.**
- 2. That Administration Officers prepare a policy regarding fee waivers for Council consideration.**

**CARRIED BY ABSOLUTE MAJORITY 8/0**

**13.5. ENGINEERING SERVICES**

Nil

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil

**15.2. Officers**

Nil



**16. CONFIDENTIAL ITEM/S**

Nil

**17. DECLARATION OF CLOSURE**

There being no further business, the Presiding Officer Cr T M Little declared the meeting closed at 6.39 pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 17 July 2013 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date