



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
20 MARCH 2013**

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 20 MARCH 2013 AT 5:30 PM

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SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 20 March 2013 at 5:30 pm

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. OPENING AND WELCOME

The Presiding Officer, Cr S Pollard declared the meeting open at 5.30pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr S Pollard declared a “Financial” interest in item 13.1.1- Nomination – Wheatbelt Development Commission Board – if his nomination is successful, he will receive a sitting fee for attending WDC meetings.

Cr D Beresford declared a “Proximity” interest in item 13.2.2 – Proposed Renaming and Amendments to Shire of Northam Laneway Review – A Laneway is adjacent to his property and involves a change of Scheme name only.

Cr S Pollard declared a “Proximity” interest in item 13.2.2 – Proposed Renaming and Amendments to Shire of Northam Laneway Review – as he jointly owns a property which adjoins a laneway and the recommendation may affect the value of his property interest.

Cr U Rumjantsev declared an “Impartiality” interest in item 13.2.1-Rural Pursuit-Keeping Two Horses And A Pony- Lot 133 (83) O'Driscoll Street, Bakers Hill- as the applicant is a very nearby neighbour.

Cr U Rumjantsev declared an “Impartiality” interest in item 13.2.4- Application for Reduced Setbacks For An Outbuilding (Replace Existing), Retrospective Approval For Three Sea Containers And A Home Business - Lot 3 (92) Koojedda Road, Bakers Hill as the applicant is known to him through the Bakers Hill Fire Brigade and a friend for some years.

Cr S Pollard declared an “Impartiality” interest in item 13.2.4- Application for Reduced Setbacks For An Outbuilding (Replace Existing), Retrospective Approval For Three Sea Containers And A Home Business - Lot 3 (92) Koojedda Road, Bakers Hill - applicant is known to him through BFAC.

Cr S Pollard declared an “Indirect Financial” interest in item 13.3.1-Accounts and Statements of Accounts- he is Association Secretary for WPGN- who is receiving \$150k as part of SuperTown F.A.A EFT 13341- and he receives remuneration from WGNP.

Cr U Rumjantsev declared an “Impartiality” interest in item 13.3.3 - Application to Write off Outstanding Charges – He has been appointed as a representative for

Council with the Northam Heritage Forum and Northam Army Camp Association. AVAS may / has options at the ONRS.

Cr R Tinetti declared an “Impartiality” interest in item 13.3.3 - Application to Write off Outstanding Charges – as his business sponsors several awards for the organisation.

Cr A Llewellyn declared an “Impartiality” interest in item 16.2 - Ratification Of Acting Chief Executive Officer Package – as he has worked with Allan Middleton when he was previously with the Shire of Northam.

Cr T Little declared an “Impartiality” interest in item 16.2 - Ratification of Acting Chief Executive Officer Package – as he has known Allan Middleton for over 35 years and was a Councillor when Mr Middleton was previously CEO of Northam.

Acting CEO, Allan Middleton declared a “Financial” interest in item 16.2 - Ratification of Acting Chief Executive Officer Package – as he is Party to Contract Acting CEO.

3. ATTENDANCE

COUNCIL

President	S B Pollard
Councillors	T M Little
	K D Saunders from 5:38pm
	U Rumjantsev
	R W Tinetti
	A W Llewellyn
	D A Hughes
	D G Beresford
A/Chief Executive Officer	A J Middleton
Executive Manager Development Services	P B Steven
Executive Manager Corporate Services	D R Gobbart
Executive Manager Engineering Services	S Lee
Executive Manager Community Services	J McGready
Project Manager Community Infrastructure	C B Hunt

GALLERY

Six (6) members in the gallery and one (1) from the Press.

4. APOLOGIES

Chief Executive Officer	N A Hale
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5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

5.1 LEAVE OF ABSENCE

Cr R Head has been granted Leave of Absence between the following dates:

2 March 2013 to 24 March 2013

Cr J Williams has been granted Leave of Absence between the following dates:

20 March 2013 to 8 April 2013

6. APPLICATIONS FOR LEAVE OF ABSENCE

6.1 LEAVE OF ABSENCE

RECOMMENDATION

Minute No C.1979

Moved: Cr T Little

Seconded: Cr U Rumjantsev

**That Cr D Hughes be granted Leave of Absence between the following dates:
7 April 2013 to 16 April 2013**

CARRIED 8/0

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

Belle Moore had a question re item 13.3.3 – Why Council hadn't named the debtor. The Shire President advised that legislation requires that the debtor's name is not for public information.

Tony Frew – advised Council that the complainant subject to his item 13.2.3 was not factually correct and he clarified items associated with the operation; in particular, how arsenic treated poles are dealt with, control of noise, buffer zones and hours of operation.

9. PUBLIC STATEMENT TIME

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 20 FEBRUARY 2013

RECOMMENDATION/COUNCIL DECISION

Minute No. C.1980

**Moved: Cr Hughes
Seconded: Cr Saunders**

That the Minutes of the Ordinary Meeting of Council held Wednesday, 20 February 2013 be confirmed as a true and correct record of that Meeting.

CARRIED 8/0

11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD WEDNESDAY, 27 FEBRUARY 2013

RECOMMENDATION/COUNCIL DECISION

Minute No C.1981

**Moved: Cr T Little
Seconded: Cr D Hughes**

That the Minutes of the Special Meeting of Council held Wednesday, 27 February 2013 be confirmed as a true and correct record of that Meeting.

CARRIED 8/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

Nil

12.1 PRESIDENTS REPORT – WEDNESDAY 20th March, 2013

<u>Visitations and Consultations</u>	
21/2/13	ABC Regional Radio interview re: Shire aspects
21/2/13	Attend ABC Regional Radio politician forum
22/2/13	WALGA Zone meeting in Toodyay
22/2/13	Attend National Party launch for Mia Davies
23/2/13	MC for Concert in the Park #1
25/2/13	Attend Rotary Club dinner for microscope donation to schools
26/2/13	Northam Men's Shed - Shed Opening
26/2/13	Health Minister Kim Hames' visit
27/2/13	Acting CEO working party meeting
27/2/13	Supertown working party meeting
27/2/13	Council strategic forum
28/2/13	Meet with acting CEO Chadd Hunt re: CEO situation
28/2/13	Meet with Will Baston re: super town aspects
28/2/13	Attend Northam Heritage Forum re: AVAS accommodation
3/3/13	Clean Up Australia Day day 1
4/3/13	Clean Up Australia Day day 2
8/3/13	Open Fred Killick Art prize event
9/3/13	State Election Day
11/3/13	Avon Descent Review meeting in Perth
13/3/13	Radiowest interview
17/3/13	Northam Triathlon event
<u>Upcoming Events</u>	
23/3/13	Concert in the Park #2 (Final)
24/3/13	Bakers Hill Motorama
27/3/13	Council strategic forum
30/3/13	Avon Vintage Festival day #1
31/3/13	Avon Vintage Festival day #2
1/4/13	Avon Vintage Festival day #3
2/4/13	Guest speaker at Northam Probus Club
6/4/13	Northam Flying 50 day #1

7/4/13	Northam Flying 50 day #2
8/4/13	AROC meeting in Toodyay
11/4/13	Wheatbelt Conference in Merredin day #1
12/4/13	Wheatbelt Conference in Merredin day #2

Operational Aspects

CEO

Further to a resolution of Council, I have been in contact with Allan Middleton to discuss terms of his proposed appointment as acting CEO whilst we go through the process of selecting a new, longer term CEO and I am confident that an arrangement can be entered into with Allan.

Integrated planning and reporting framework

This new framework, which enables the Community Strategic Plan to be actioned, requires a number of components to be fully integrated and in place by 1st July. Staff are working with consultants to pull the various elements, including an asset management plan, workforce plan and corporate business plan, together.

STRATEGIC ASPECTS

Land Use strategy

A document identifying the land either owned or under the control of the Shire is nearing adoption by Council. It is extremely important that we are clear on which land assets are required by the Shire to be held or developed so I urge all Councillors to ensure they are comfortable with the recommendations on each land parcel.

Local Planning Scheme #6

The scheme is currently being re-advertised as a number of facets have been changed, mainly around increased densities but there are other amendments too. Submissions close on 20th March.

Regional Centres Development Plan (Supertowns)

One of the many elements of the Growth Plan is the identified need for the currently dispersed office accommodation within Northam to be substantially centralised over time in an appropriate site. The plan has identified a small number of possible sites and expressions of interest have been advertised for 2500 to 3500 sqm of accommodation to be ready for occupation by 2016 so this proposal is moving ahead.

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

Cr S Pollard declared a “Financial” interest in item 13.1.1- Nomination – Wheatbelt Development Commission Board – if his nomination is successful, he will receive a sitting fee for attending WDC meetings.

Cr Pollard departed Chambers at 5:47pm.

13.1.1 NOMINATION- WHEATBELT DEVELOPMENT COMMISSION BOARD

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.6.7.2
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple Majority
Date:	15 March 2013

PURPOSE

That Council give consideration to nominating a local government representative to the Wheatbelt Development Commission Board.

BACKGROUND

Local Government and Ministerial vacancies currently exist on the Wheatbelt Development Commission Board and the Commission is calling for nominations. There are three areas of responsibility, ministerial, local government or community.

The Wheatbelt Development Commission Board consists of ten (10) members, with nine (9) of these being appointed by the Minister for Regional Development, from expressions of interest via advertisements and response or through local government. The Chief Executive Officer is an ex-officio, voting member.

As stated within the letter, the Commission’s strategic intent is to ensure the Wheatbelt is valued as a key contributor to the State’s prosperity. The Commission partners, plans, facilitates and promotes developments that results in the Wheatbelt being a place of choice to live, work and invest.

The Commission's current strategic priorities are Effective Governance; Industry Development; Infrastructure Development; Service Delivery Reform and Environmental Management.

Nominations are open until close of business 5 April 2013.

Cr Pollard is currently a local government representative in the Wheatbelt Development Commission Board and the current term expires on 30 June 2013.

STATUTORY REQUIREMENTS

Appointment to the Board of the Wheatbelt Development Commission are made by the Minister for the Wheatbelt.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: Communication

GOAL: To partner with business stakeholders to identify opportunities for economic growth and continuously improve the presentation of the Shire to attract new residents and investment.

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

A number of nominations will be submitted by various local governments within the Wheatbelt and there is no guarantee that Council's nomination will be endorsed by the Minister for appointment.

Cr Pollard has expressed an interest in being renominated for the board of the Wheatbelt Development Commission.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1982

Moved: Cr K Saunders

Seconded: Cr R Tinetti

That Council nominate Cr S B Pollard as a local government representative in the Wheatbelt Development Commission Board.

CARRIED 7/0

Cr S Pollard returned to Chambers at 5:49 pm.

13.2. DEVELOPMENT SERVICES

Cr U Rumjantsev declared an “Impartiality” interest in item 13.2.1-Rural Pursuit-keeping two horses and a pony- lot 133 (83) O’Driscoll Street, Bakers Hill- as the applicant is a very nearby neighbour.

13.2.1 RURAL PURSUIT- KEEPING TW O HORSES AND A PONY- LOT 133 (83) O'DRISCOLL STREET, BAKERS HILL

Name of Applicant:	Elizabeth Haines
Name of Owner:	Elizabeth Haines
File Ref:	A2300
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Department of Agriculture Stocking Rate for RSH Local Law- Health- Keeping Horses
Voting:	Simple
Date:	06 March 2013

PURPOSE

Council is required to consider an application for rural pursuit and the construction of stables at Lot 133 (83) O’Driscoll Street, Bakers Hill.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
7 December 2007	The Shire received a complaint from the owner of a neighbouring property to Lot 133 (83) O’Driscoll Street regarding rural pursuit activity (keeping horses).
21 December 2007	The complaint was attended to by a Shire Officer.
7 January 2011	Another complaint was received by the Shire from the same neighbouring property about the same issue.
17 January 2011	The Shire sent a letter to the applicant advising that if she wished to continue to keep the horses, she needed to apply for Planning Approval.
25 January 2011	A meeting between Shire Officers and the applicant took place on the applicant’s property, to discuss the issue of dust and odour as a result of keeping horses at the property.
26 September 2012	A site visit by the Shire’s Officer found that two horses and

	one pony were being kept on the property.
27 September 2012	A letter was sent to the applicant reminding her of the agreement that was reached on 25 January 2011.
4 January 2013	An application for Rural Pursuit was received by the Shire.
11 January 2013	The application was assessed at the Development Control Unit meeting.
15 January 2013	A letter was sent to the adjoining land owners advertising the planning application which allowed for a two week period for submissions. Two submissions received both conditionally support the application.
6 March 2013	A report was prepared for the Council.

A complaint was received by the Shire of Northam in December 2007 about keeping horses on the property at 83 O'Driscoll Road Bakers Hill. The main issue was regarding the dust and odour coming from the property.

In February 2008 the owner of the property was asked to implement a number of measures. These were:

1. Construction of a new enclosure at the rear of the property for the pony;
2. Picking up manure weekly to be taken to the Inkpen Refuse Site;
3. Plant a row of trees along the property adjoining the neighbouring property.

The owner of the property was given six months to implement the measures to improve the situation. However the dust and smell still remained an issue. Two years later in December 2010 another complaint was received by the Shire by the same neighbour. This time there were three horses being kept on the premises.

In January 2011, the applicant was advised that if they wished to keep horses on the property, they had to apply for Planning Approval accompanied by a Stock Management Plan detailing how animal welfare and environmental issues would be dealt with.

A meeting between the applicant and Shire Officer's took place on 25 January 2011 to assess the situation and an agreement was reached to address the odour and dust management. The agreement was to implement the following measures:

1. Reduction of stock on the property to one horse as soon as possible;
2. Revegetation of paddocks;
3. Regular stock rotation and the creation of an additional paddock at the rear of the property (with vegetation suitably protected);
4. Maintenance of regular manure collection and disposal practises (collection 1-2 times per week);
5. No more than one horse to be kept permanently on the property;

6. A second horse or pony *may* be temporarily agisted subject to sound paddock conditions and stock management practices being maintained to a high standard.

However a site visit carried out on 26th September 2012, by the Shire's officer found a horse and two ponies were being kept on the property. A reminder letter was sent on 27th September 2012 requesting the applicant apply for Planning Approval accompanied by a Stock Management Plan.

An application for rural pursuit accompanied by a Stock Management Plan was received by the Shire on the 4th January 2013. Subsequently the application was advertised for 14 days to the adjoining land owners. Two submissions were received during the advertising period, both submissions support the application subject to the applicant adhering to the Stock Management Plan.

The proposal involves the keeping of up to 2 horses and one pony, including the construction of horse stables measuring 8m x 4m (32m²).

There is an existing outbuilding on the property of approximately 9m x 12m (108m²). The proposed stables are 32m² making an overall floor area of 140m² which is below the 150m² allowable outbuilding size under Council's Local Planning Policy for outbuildings.

There are five paddocks and one round yard being proposed for the rural pursuit. Four paddocks have already been constructed and paddock no 5 to be constructed in the near future.

Three Paddocks located at the front of the property with paddock four and five located at the rear of the house. The areas for each paddock are approximately as follows:

Paddock one 40m x 20 m	= 800m ²
Paddock two 45m x 20 m	= 900m ²
Paddock three 40m x 50 m	= 2000m ²
Paddock four 20m x 35 m	= 700m ²
Paddock five 25m x 20 m	= 500m ²

The Stock Management Plan is attached to this report.

The applicant also provided a copy of email correspondence between herself and the neighbouring property owner, allowing the applicant to use the next-door property for agisting the pony whilst the owner is not using it.

A composting box of 1.8 m x 2 m with a lid is located on the property, with easy access for manure disposal. This compost bin will be enlarged to 1.8m x 4.4m to cater for two horses and a pony.

STATUTORY REQUIREMENTS

Lot 133 is zoned “Rural Smallholdings” under the provisions of Town Planning Scheme No.3 and is approximately 1.074 ha (2.68 acres).

Town Planning Scheme No 3

“Rural Pursuit” is an “A” use in a “Rural Smallholdings” zone and is defined under the provisions of Town Planning Scheme No 3 as follows:

““rural pursuit” means any premises used for —

- (a) the rearing or agistment of animals;
- (b) the stabling, agistment or training of horses;
- (c) the growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or
- (d) the sale of produce grown solely on the lot,

but does not include agriculture – extensive or agriculture – intensive;”

Health Local Law - Division 3 – Keeping of Large Animals

5.3.2. Stables

An owner or occupier of premises who has approval to keep a horse, cow or large animal shall provide for its use a stable, unless exempted by the local government, which shall:- (a) not be situated within 15 metres of a house or other premises;

5.3.6 Horse Stocking Rates

- (a) *No person shall keep more than 1 horse per 4000 square metres of paddock, unless otherwise approved by the local government.*

Department of Agriculture – Stocking Rate Guidelines for Rural Small Holdings

A Stock Management Plan should be prepared when stocking a property in excess of the recommended base stocking rates.

Approvals to increase the stocking rate are normally only granted if the landholder provides a management plan that prevents soil and vegetation decline as well as minimises nutrient export.

Additional notes for planners and developers

Stock numbers at rates higher than Agriculture Western Australia guidelines may be achieved by agisting stock on adjoining land.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The keeping of horses is a lifestyle choice and an approval of this application will assist the applicant in maintaining her chosen lifestyle.

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

Land zoned "Rural Smallholdings" is appropriately zoned to enable horses, however, management plans are recommended for the control of dust and other pollutants.

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

Rural Pursuit

The applicant is proposing to keep up to two horses and one pony on Lot 133 for the purpose of leisure riding.

Historically, areas zoned "Rural Smallholdings" have been utilised for the keeping of horses. The complaints received mainly related to the number two paddock (see attached plan) at present the condition of paddock number two is poor. All four of the mature trees in paddock number two are dead or dying, and this condition may be as a result of ring barking or hot weather. This indicates that the mature trees were not protected properly. Only two trees have wire around the trunk to protect them from ring barking.

As summer is usually hot and dry, the ground on paddock two is quite barren and it is obvious that the revegetation proposed in the Stock Management Plan needs to be implemented rigorously. Paddock number two is the closest to the complainant's property, therefore any dust or odour generated in this area will directly impact on the neighbouring property. A number of trees have been planted on the property since 2008, however at present the trees are still too small to provide protection against dust and odour.

The proposed stable will provide shelter and protection for the horses against the weather and a place to rest at night. However the horses will need to move around as staying inside a confined area is not good for their well-being. The proposal is that the horses will be kept in the paddock during the day and in the stable at night. This proposed arrangement is acceptable providing that the horses are not running around within the paddock creating a lot of dust.

Taking into account the area of cleared paddock and area occupied by the proposal, it is considered that the property can accommodate 2 horses. Currently there are two horses on the premises and with the owner's consent a pony is kept on the next door property.

As stated in the Department of Agriculture Stocking Rate Guidelines it is possible to increase the stocking rate by agisting the animal on an adjoining lot.

Conclusion

Based on the above information it is the officers opinion that Council resolve to issue a temporary planning approval (12 months) for a rural pursuit and construction of stables subject to conditions. This approval will allow the applicant to demonstrate compliance with the conditions to Council and will ensure that the Rural Pursuit will be properly managed. An application for further approval can be submitted to Council for consideration following expiry of the temporary approval.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1983

Moved: Cr D Hughes
Seconded: Cr A Llewellyn

That Council issue temporary (12 months) planning approval for Rural Pursuit (keeping of 2 horses and a pony), construction of stables (8m x 4m) at Lot 133 (83) O'Driscoll Street, Bakers Hill subject to the following conditions:

- 1. The number of horses allowable on Lot 133 (83) O'Driscoll Street, Bakers Hill be limited to two (2) horses and one (1) pony at any given time.**
- 2. The approved Stock Management Plan is to be adhered to at all times**
- 3. The paddocks proposed to be utilised for the keeping of the horses be in accordance with the approved plan, must be securely fenced and the horses must be confined to this area at all times.**
- 4. The applicant must comply with Council's Health Local Laws in relation to the keeping of horses.**
- 5. Any wash down water is to be retained on site in accordance with a detailed drainage management plan which is to be submitted to the Shire.**
- 6. All stormwater being contained on site or directed to the Local Government's street stormwater drainage network. No runoff onto adjacent properties shall be permitted unless part of a Drainage Management Plan submitted to and approved by the Local Government.**
- 7. The proposed stables shall:**
 - (a) be constructed no closer than 15m to the existing dwelling;**
 - (b) be no larger than 8m x 4m with a 4m wall height without approval from Council;**
 - (c) be constructed from non-reflective factory painted steel cladding for the walls and roof; and**
 - (d) must not be used for commercial or industrial purposes, or for human habitation, unless the prior written approval of the Council is applied for; and**
 - (e) be constructed in accordance with Council's Health Local Laws.**

8. **Application being made with the Shire of Northam for a building licence for the construction of the proposed stable on Lot 133 (83) O'Driscoll Street, Bakers Hill. The building licence is to be issued prior to commencement of construction.**
9. **The paddock number two shall not be used until the vegetation has grown to minimum 3cm in height.**
10. **Mature trees on paddock number two shall be wired to the height that is out of reach by the horses.**
11. **Planting of a vegetation buffer along the northern boundary of the property. Vegetation should be planted as soon as the weather permits and should include multiple species to provide screening to reduce visibility and dust from the ground to at least 3 metres in height.**
12. **A 3.0 metre firebreak being maintained along the property boundaries at all times.**
13. **The owner ensuring that the land is not laid bare of vegetation resulting in loose eroded conditions.**
14. **Should valid complaints be received in regards to dust and nuisance created by horse running around in the paddocks, the Local Government reserves the right to inspect the premises at any time and if the applicant is found to be in breach of these conditions the Local Government may require the immediate discontinuance of the Rural Pursuit.**

CARRIED 6/2

Cr D Beresford declared a “Proximity” interest in item 13.2.2 – Proposed Renaming and Amendments to Shire of Northam Laneway Review – A Laneway is adjacent to his property and involves a change of Scheme name only.

Cr S Pollard declared a “Proximity” interest in item 13.2.2 – Proposed Renaming and Amendments to Shire of Northam Laneway Review – as he jointly owns a property which adjoins a laneway and the recommendation may affect the value of his property interest.

Cr S Pollard and Cr D Beresford departed Chambers at 5:58pm

13.2.2 PROPOSED RENAMING AND AMENDMENTS TO SHIRE OF NORTHAM LANEWAY REVIEW

Name of Applicant:	Internal Report
Name of Owner:	NA
File Ref:	3.1.8.11
Officer:	Phil Steven / Austin Donaghey
Officer Interest	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	22/02/2013

PURPOSE

For Council to consider amendments to the Laneway Review including the retention of laneway No.20 and the inclusion of Lot 39 on Deposited Plan 222920, Fitzgerald Street, Northam, into the Shire of Northam Laneway Review. Council is also asked to consider the renaming of the document to the Shire of Northam Laneway Strategy.

BACKGROUND

The Shire of Northam Laneway Review document was adopted by Council on 17th August 2011 and provides a long term direction for the acquisition and upgrading of a number of laneways within the townsite of Northam.

The objectives of the current Laneway Review are:

- To provide a co-ordinated strategy to guide Council’s future decision-making in relation to requests for laneway closures;
- To ensure that laneways remain appropriate and relevant to the surrounding land uses;

- To ensure laneways essential for maintaining a permeable street network are retained;
- To close laneways that offer limited benefits to adjacent landowners and the wider community;
- To provide recommendations on prioritising laneways for retention and closure;
- To identify and provide recommendations to improve anti-social behaviour occurring in laneways and address negative impacts on surrounding residents;
- To contribute to the preservation of existing streetscapes;
- To minimise the negative impacts of infill developments by using laneways for access to infill dwellings; and
- To rationalise the land tenure of all laneways.

Background of key dates and determinations:

The following table outlines key dates regarding the adoption of the Shire of Northam Laneway Review.

Date	Item/Outcome
November 2010	RPS was appointed as the consultants to undertake the Laneway Review on behalf of the Shire.
March 2011	Draft Laneway Review was submitted to the Shire by RPS Consultants.
March 2011	Public Advertisement of Laneway Review (letters to adjoining properties, newspaper public notice, website) and was made available at Shire offices.
April 2011	RPS completed the Laneway Review and submitted it to the Shire of Northam.
May 2011	Further consultation undertaken with adjoining property owners and compiling changes / alternative recommendations arising from public consultation.
June 2011	Council item was removed from June Council Agenda as further investigation into the recommendations proposed was requested.

June 2011	Further site visits, mapping and consultation with those who made submissions were undertaken.
July 2011	The Review document, agenda item and officer recommendation was updated in line with further investigation and comments received from owners.
August 2011	Laneway review adopted by Council
March 2013	Council to consider further amendments to the Laneway Review

STATUTORY REQUIREMENTS

The Laneway Review document outlines the relevant statutory planning requirements such as Western Australian Planning Commission Planning Policies (Liveable Neighbourhoods, Planning Bulletin No.33 “Rights of Way or Laneways in Established Areas – Guidelines”, State Planning Policy 3.1 Residential Design Codes of Western Australia) and Shire of Northam Local Planning Policy 1.17 “Development and Subdivision Guidelines”.

In addition to the planning requirements the Laneway Review document covers the legal requirements of *Transfer of Land Act 1893*, *Local Government Act 1995* and *Land Administration Act 1997*.

As the document is of strategic importance it is proposed that an annual review is conducted by the Development Services staff to ensure the Laneway Review is updated with the latest information and provides accurate information regarding Laneways within the Northam Townsite.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that complements orderly and environmentally sustainable growth and development.

The Laneway Review provides a strategic approach for the laneways within the Northam townsite to assist Council, Shire staff, and the public in making decisions for the development of the townsite.

BUDGET IMPLICATIONS

Implementation of the Laneway Review will impact on future budgeting of Shire's resources. Funding of \$110,000 has been made available for the acquisition and upgrading of several laneways in the 2012/2013 budget. Provision will also need to be made for capital investment in further laneways in future years. However, there will be some additional funding received from the disposal of laneways held in freehold ownership should Council dispose of those parcels of land.

OFFICER'S COMMENT

It is the officer's opinion that the current 'Laneway Review' document should be renamed the Shire of Northam Laneway Strategy since the review has been undertaken and the document now highlights the strategic vision the Shire is adopting with the implementation of the Plan. The process of acquiring, closing, upgrading, amalgamating and widening of the laneways will be an ongoing process in which Shire Officers have to take a long term strategic approach. It is considered that the renaming of the document to the Laneway Strategy will tie in with the Shire's long term strategy of consolidating and utilising landholdings within the Shire and be read in conjunction with other strategic documents such as the Shire of Northam Land Rationalisation Strategy to give residents clarity in regards to the Shire's strategic vision for landholdings within the Shire. It is also noted that the colour coding of the recommended actions on each laneway does not match the colour coding of the Land Rationalisation Strategy, which may cause confusion for staff and Council, so it is suggested the colour coding is updated, whilst leaving the recommendations the same.

The Shire has been contacted by a local business owner to help in his quest to acquire ownership of Lot 39 on Deposited Plan 222920, Fitzgerald Street to allow for amalgamation into his existing landholding. The ownership of Lot 39 is attributed to Mr Cecil Throssel, Mr George Lionel Throssel and Mr Arthur Augustus Meeres as executors of the will of Mr George Throssel who was originally owner of the laneway. Lot 39 has been previously classified as a right of carriageway which currently prohibits any development occurring on site. The current owners of the laneway are all deceased with no living relatives having claimed survivorship of the subject land.

This ownership issue has become a stumbling block to the adjoining landowner who wishes to acquire and amalgamate the lot to enable further development on his property. Shire officers are currently implementing the Laneway Review endorsed by Council and are dealing with a number of laneways in similar circumstances with the same deceased landowners. This involves a process of consultation with adjoining landowners, request for acquisition by the Department of Regional Development & Lands, and transfer to the Shire of Northam.

It is the officer's view that Lot 39 has not been utilised as a right of carriageway for a considerable period of time and will not be used as a public access way in the future. The Lot is located within the Town Centre zoning of TPS No.5 and has a "Mixed Use" land use. The Lot currently inhibits the owner of No.26 and No.28 from amalgamating their lots and further developing their landholding. The lot is considered to be of

development value given its mixed use land zoning and Council should support the adjoining landowners request in helping to acquire and dispose of Lot 39 to enable development on the site.

The inclusion of Lot 39 onto the Laneway Strategy will enable Shire Officers to acquire ownership of the laneway after following the necessary statutory planning requirements and then close the laneway and disposal of the laneway to the adjoining landowner. This process is currently being undertaken by officers regarding laneway's within the endorsed Laneway Review and it is the officer's opinion that Lot 39 should be included in the Laneway Strategy and the Shire acquire the landholding, close and amalgamate it with the adjoining property.

Shire officers have also been made aware that Laneway No.20 Lot 500 Newcastle Street and Lot 502 Martin Street hold an important drainage function as the laneway is a flow path for the 1 in 100 year event for the surrounding area. To this effect it is recommended that the Laneway Review be amended to change Council resolution for Laneway No.20 to be retained.

Conclusion

Based on the abovementioned comments it is recommended that Council resolve to rename the 'Shire of Northam Laneway Review', to the 'Shire of Northam Laneway Strategy', resolve to include Lot 39 on Deposited Plan 222920, Fitzgerald Street, Northam in the Shire of Northam Laneway Strategy and also resolve to amend Laneway No.20 to be retained for drainage purposes.

RECOMMENDATION/COUNCIL DECISION

Minute No. C.1984

Moved: Cr Saunders
Seconded: Cr Rumjantsev

That Council resolve to:

- 1. Formally adopt the Shire of Northam Lane way Strategy to replace the Shire of Northam Laneway Review.**
- 2. Update the colour coding of actions in the Shire of Nort ham Laneway Strategy to generally match the Land Rationalisation Strategy.**
- 3. To include Lot 39 on Deposited Plan 222920, Fitzgerald Street, Northam as Laneway #27 of the Shire of Northam Laneway Strategy as follows:**

- | |
|--|
| <p>(a) Laneway No.27 - Lot 39 on Deposited Plan 222920, Fitzgerald Street, Northam: Acquisition, Closure and Amalgamation with adjoining property.</p> <p>4. Laneway No.20 - Lot 500 New castle Street and Lot 502 Martin Street, Northam: Retention of Laneway as required for drainage purposes</p> <p style="text-align: right;">CARRIED 6/0</p> |
|--|

Cr D Beresford and Cr S Pollard returned to Chambers at 5:59 pm.

13.2.3 RETROSPECTIVE APPLICATION FOR RECYCLING ACTIVITY – LOT 501 (5188) GREAT EASTERN HIGHWAY, CLACKLINE

Name of Applicant:	Anthony Frew
Name of Owner:	Anthony and Wendy Frew
File Ref:	A2067
Officer:	Phil Steven / Roy Djanegara / Austin Donaghey
Officer Interest:	Nil
Policy:	1.19 - Local Planning Policy - Retrospective Planning Applications and Fees
Voting:	Simple Majority
Date:	25 February 2013

PURPOSE

The Shire has received an application for Retrospective Planning Approval for a recycling activity (cutting wood and metal) at Lot 501 (5188) Great Eastern Highway, Clackline. Approval of this application will require Council to use its discretion as the use for which the applicant is seeking approval for is not adequately described under Town Planning Scheme No 3.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
29 January 2013	Planning Application received by the Shire
30 January 2013	Application is assessed by Shire Officers
20 February 2012	Noise report received by the Shire
22 February 2012	Application advertised to adjacent landowners
06 March 2013	Report prepared for Council

The proposal seeks to utilise 3 acres (12140sqm) of land to carry out a recycling land use. The proposal will entail recycling power poles into their wood and metal components and cutting the wood into smaller pieces to be utilised as firewood. The applicant has indicated that the business operates between 7am – 5pm Monday to Saturday and currently employs three employees, the two owners of the property and a part time employee.

The application has been brought to Council for consideration following a site visit by Shire officers relating to concerns raised regarding noise issues at the property. The property was visited by officers on 25th January 2013, and found an activity of recycling power poles into fire wood. Power poles were cut to sizes for fire wood using chainsaws, and metal was stripped by undoing nuts and bolts with spanners.

Following this visit, the Shire notified the owner that the land use did not have planning approval and an application needed to be submitted for assessment. Subsequently an application for retrospective planning approval was received by the Shire of Northam on the 29th January 2013 with an accompanying acoustic assessment submitted on the 20th February 2013, which had been requested by Shire Officers.

STATUTORY REQUIREMENTS

Lot 501 is currently zoned “Agriculture Local”. The use for which the applicant is seeking approval for is not adequately described under Town Planning Scheme No 3, but would be best described by the applicant as “Recycling Activity” and, subsequently, Council is required to consider the application in accordance with Clause 4.4.2 of the Scheme, which states:

- 4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may —
- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
 - (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
 - (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.”

Clause 8.4 of TPS 3 states:

8.4. Unauthorized existing developments

8.4.1. *The local government may grant planning approval to a use or development already commenced or carried out regardless of when it was commenced or carried out, if the development conforms to the provisions of the Scheme.*

8.4.2. *Development which was unlawfully commenced is not rendered lawful by the occurrence of any subsequent event except the granting of planning approval, and the continuation of the development unlawfully commenced is taken to be lawful upon the grant of planning approval.*

Note: 1. *Applications for approval to an existing development are made under Part 9.*

2. *The approval by the local government of an existing development does not affect the power of the local government to take appropriate action for a breach of the Scheme or the Act in respect of the commencement or carrying out of development without planning approval.*

Legal prosecution may be initiated against the landowner for any illegal development and/or land use undertaken in the Shire without prior approval of the local government as provided for under the relevant town planning scheme. Alternatively it may be appropriate for an infringement may be issued if Council accept there are mitigating circumstances, and the applicant has cooperated with staff.

Table 2 of the Shire's Local Planning Policy 1.19 - Retrospective Planning Applications and Fees states:

Table 2 - Development That Will be Referred to Council for Determination

Development Type	Zone	Design/Location
Change of Use	All Zones	<p style="text-align: center;"><i>Where the development:</i></p> <p>(a) <i>Is not a permissible or discretionary use under the Scheme;</i></p> <p>(b) <i>Does not comply with the provisions of the Scheme and the provisions of any Local Planning Policy created under that Scheme;</i></p> <p>(c) <i>Following advertising (where applicable) valid objections, in the opinion of the delegated officer, are received; and</i></p> <p><i>In the opinion of the delegated officer does warrant the attention of Council.</i></p>

Council may, at its discretion, determine to approve the application despite any non-compliance with statutory legislation if it deems that the proposal is appropriate in the circumstances.

Should Council determine the use to be consistent with the objectives of the Agriculture Local zoning, then the application is required to be advertised.

The stated objective for the Agriculture Local zone within the Scheme is as follows:

“To provide for horticulture, intensive agriculture, agro-forestry, local services and industries, buffer areas for extractive industries, tourist uses and conservation of landscape qualities in accordance with the capability of the land.”

Public consultation has taken place in accordance with Clause 9.4 of TPS 3 with submissions ending on the 11th March 2013. During this process, two objections were received and are outlined in the attached schedule of submissions. As objections have been received the application has to be referred to Council for Determination.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

BUDGET IMPLICATIONS

The applicant has paid \$545 in planning application fees being \$139 for the planning application fee plus twice that fee as a penalty. The applicant has also paid \$125 for neighbourhood advertising. The Shire will refund the applicant \$3 which has been paid as the application fee for this retrospective application is \$542.

OFFICER'S COMMENT

The application seeks retrospective approval for the carrying out of a recycling activity of wood and metal at Lot 501 (No.5188) Great Eastern Highway, Clackline. The applicants have indicated that the business employs three employees and operates Monday to Saturday from 7am – 5pm. The applicant has complied with the Shire's request and submitted an acoustic assessment in support of their application.

The issues involved in this application are as follows:

Use Not Listed (Recycling Facility Wood & Metal)

The applicant has indicated that a recycling activity of wood and metal is taking place at Lot 501 Great Eastern Highway, Clackline. The use described as a “recycling activity” is not described under the provisions of Town Planning Scheme No.3 and as such an application for planning approval was sought by officers to be submitted for assessment following an initial site inspection by officers. The application was received by the Shire and advertising to adjoining landowners was carried out. Due to the sensitive nature of the proposal and the receipt of an objection to the proposal it was the officer’s opinion that the application be presented to Council for determination.

In the process of assessing the application Shire officer’s conducted a further site inspection in which a large amount of wood being stored on the property was observed. The wood is stored in a large shed and paddock awaiting retail sale. The recycling activity involves the dismantling and processing of the telegraph poles into their final state (fire wood & scrap metal) and also includes the storage of goods (wood & metal) and the selling of goods by wholesale or retail.

In light of the officer’s assessment of the application and scale of the activity being carried out on the property it is considered that the proposal can be described as an “industry” rather than a “use not listed” as originally identified by Shire officers in its original site inspection. Under the provisions of Town Planning Scheme No.3 industry is defined as:

“industry” means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes premises on the same land used for —

- (a) the storage of goods;
- (b) the work of administration or accounting;
- (c) the selling of goods by wholesale or retail; or
- (d) the provision of amenities for employees, incidental to any of those industrial operations;

The use “General – Industry” is classified under the provisions of Town Planning Scheme No.3 as:

“industry - general” means an industry other than a cottage, extractive, light, mining, rural or service industry;

Under the provisions of Town Planning Scheme No.3, “General Industry” is classified as an “X” use within the “Agricultural Local” zone. Under the provisions of the scheme an “X” use is not permitted under the scheme and the local government must refuse to approve any “X” use of the land. Approval to an “X” use may only proceed by way of an amendment to the scheme.

To this extent it is the officer's opinion that the proposed recycling activity can be classified as an "Industry" under the provisions of Town Planning Scheme No.3 and as an "X" use is recommended that the application be refused by Council. In light of the applicants cooperation with Shire staff it is recommended that no legal prosecution is brought by Council but an Infringement notice is served against the applicant for contravening the Shire of Northam's Town Planning Scheme No.3 by carrying out development without planning approval.

RECOMMENDATION

That Council:

- 1. refuse the application for a recycling activity (cutting wood and metal) as Council considers it to be an "X" use under the provisions of Town Planning Scheme No.3.**
- 2. require an infringement notice (modified penalty) to be issued under section 218 of the Planning and Development Act 2005 for contravening the Town Planning Scheme, by carrying out development without planning approval.**

RECOMMENDATION/COUNCIL DECISION

Minute No C.1985

**Moved: Cr D Hughes
Seconded: Cr A Llewellyn**

ALTERNATIVE MOTION:

That Council:

That Council does not consider the proposal to be a n "X" use under the provisions of Town Planning Scheme No.3 and determine the use as consistent with the objectives of the "Agricultural – Local" zone. Council therefore resolve to issue temporary (12 months) planning approval for a recycling activity (timber and metal) at Lot 501 (5188) Great Eastern Highway. An application for further approval can be submitted to Council for consideration following expiry of the temporary approval.

The above approval being subject to the following conditions:

- 1. That Council determine that the use 'r recycling activity' is consistent with the objectives of the 'Agriculture - Local' zone of Town Planning Scheme No 3.**

- 2. That Council approve the application for a recycling activity at Lot 501 (5188) Great Eastern Highway, Clackline subject to the following conditions:**
- A. All development being in accordance with the approved plans, including all notations marked in RED on the approved plans.**
 - B. The recycling activity hereby approved shall strictly occupy the area as identified in the approved plans. The Local Government reserves the right to inspect the premises and if the applicant is found to be in breach of this condition, the Local Government may require the immediate discontinuance of the recycling activity.**
 - C. The hours of operation being limited to 8am to 5pm Monday to Friday and 8am to 12 NOON Saturday . No operation to be carried out on Sunday's or public holidays.**
 - D. The approved activity CAN involve the retail sale of fire wood.**
 - E. The use hereby approved shall only be carried out using electric chainsaws. The use of petrol chainsaws in connection with the hereby approved activity is strictly prohibited.**
 - F. Scrap treated timber recovered during the recycling process to be disposed of as directed by the Local Government.**
 - G. A Dust Management Plan being submitted to and approved by the Local Government within 4 weeks of the date of this approval.**
 - H. The recycling activity being conducted in such a manner that it will be unobtrusive and will not adversely affect the amenity of the neighbourhood.**
 - I. The Local Government reserving the right to inspect the premises and, if any of the above conditions are not being complied with to its satisfaction, to rescind its approval and require the immediate discontinuance of the recycling activity.**
 - J. In the event the property is sold the licence/approval will not be transferable to a new owner.**

CARRIED 8/0

Cr U Rumjantsev declared an “Impartiality” interest in item 13.2.4- Application for Reduced Setbacks for an Outbuilding (Replace Existing), Retrospective Approval For Three Sea Containers and a Home Business - Lot 3 (92) Koojedda Road, Bakers Hill- as the owner is known to him through the Bakers Hill Fire Brigade and a friend for some years

Cr S Pollard declared an “Impartiality” interest in item 13.2.4- Application for Reduced Setbacks for an Outbuilding (Replace Existing), Retrospective Approval For Three Sea Containers and a Home Business - Lot 3 (92) Koojedda Road, , Bakers Hill- owner is known to him through BFAC

13.2.4 APPLICATION FOR REDUCED SETBACKS FOR AN OUTBUILDING (REPLACE EXISTING), RETROSPECTIVE APPROVAL FOR THREE SEA CONTAINERS AND A HOME BUSINESS - LOT 3 (92) KOOJEDDA ROAD, BAKERS HILL

Name of Applicant:	Avalon Sheds and Stables
Name of Owner:	Chris Barrington
File Ref:	A15564
Officer:	Phil Steven/Brooke Newman
Officer Interest:	Nil
Policy:	1.2 - Local Planning Policy - Outbuildings 1.10 - Local Planning Policy - Home Occupations 1.19 - Local Planning Policy - Retrospective Planning Applications and Fees
Voting:	Simple
Date:	6 March 2013

PURPOSE

The applicant is requesting that Council grant planning approval for the removal and replacement of an existing outbuilding with reduced setbacks, retrospective planning approval to permit the retention of three sea containers and the operation of a Home Business from Lot 3 (92) Koojedda Road, Bakers Hill.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
8 February 2013	Application for Planning Approval received.
11 February 2013	Applicant required to submit accurate site plan depicting all existing development on Lot 3.
13 February 2013	Amended site plans received.
14 February 2013	Adjoining landowner consultation commences.
14 February 2013	Application undergoes internal DCU assessment.
20 February 2013	Objection received.
22 February 2013	Consultation period concludes.
1 March 2013	Site visit conducted.
6 March 2013	Report prepared for Council.

Outbuilding with Reduced Setback

On 8 February 2013, an application for planning approval for the removal and replacement of an outbuilding with the dimensions of 12m x 6m (72m²) with a wall height of 4m and a ridge height of 4.6m was received. The outbuilding is proposed to be constructed with colorbond wall cladding and zincalume roof cladding.

The outbuilding is not oversize or over height but requires planning approval due to being located closer to the boundary than 20m.

It is proposed to remove the existing outbuilding which is currently constructed approximately 1.2m from the western boundary.

The outbuilding is proposed to house a motorhome, equipment associated with the landowner's business and various other smaller motor vehicles (motor bike, kit car, tractor etc).

Taking into account all outbuildings on Lot 3 (including the three sea containers), the proposed new outbuilding does not constitute an oversize or over height outbuilding and also complies with the requirements in terms of cladding materials.

Retrospective Approval for Three Sea Containers

During the initial assessment of the application, it was noted that there are existing buildings on Lot 3 which were not included on the site plan submitted with the application for the outbuilding. The landowner was required to submit a site plan depicting all development on Lot 3.

Three sea containers were identified on Lot 3 which have been in place for some 10 years. At the time of locating the sea containers on Lot 3, there was no restrictions on the number of sea containers allowable on land zoned "Agriculture-Local".

The sea containers are also positioned within the setback area (20m) of the western boundary.

Retrospective Approval for a Home Business

The landowner has advised that he is a contractor for the National Broadband Network and, as such, stores satellite dishes, electrical/telecommunications wiring, tools etc on Lot 3. He has also advised that a small truck is used as part of the business.

Storage of the equipment and motor vehicle relating to the landowner's business is proposed to be in the new outbuilding.

A site inspection revealed that there is a relatively small amount of equipment currently stored on Lot 3 associated with the landowner's business.

STATUTORY REQUIREMENTS

The site is zoned "Agriculture-Local" under the provisions of Town Planning Scheme 3 ("TPS 3") and is approximately 1.3735 ha.

In assessing this application the following legislation was given due consideration:

The Shire’s Local Planning Policy 1.2 - Outbuildings states:

Zoning	Max Floor Area	Max Wall Height	Max Ridge Height
<i>Agriculture Local (8ha and under)</i>	<i>300m²</i>	<i>4m</i>	<i>5m</i>

“Use of Non-Painted Steel Roof Cladding

For all outbuildings in the “Residential”, “Rural Smallholding”, “Agriculture Local” and “Agriculture Regional” zones, non-painted custom-orb or similar roofing will only be supported where the Shire’s officers are satisfied that reflection will not cause undue impact to neighbouring properties or passing road traffic.”

Taking into account all outbuildings on Lot 3 (including the three sea containers) the maximum floor area and maximum wall/ridge heights will not be exceeded should approval be granted for the removal and replacement of the existing outbuilding.

It is also considered that a zincalume roof will not cause glare issues to adjoining landowners or to passing traffic.

TPS 3 defines a Home Business as:

“Home Business” means a business, service or profession carried out in a dwelling or on land around a dwelling by an occupier of the dwelling which:

- (a) *Does not employ more than 2 people not members of the occupier’s household;*
- (b) *Will not cause injury to or adversely affect the amenity of the neighbourhood;*
- (c) *Does not occupy an area greater than 50 square metres;*
- (d) *Does not involve the retail sale, display or hire of goods of any nature;*
- (e) *In relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight; and*
- (f) *Does not involve the use of an essential service of greater capacity than normally required in the zone.*

It is considered that the landowner’s business aligns to this definition and the Shire’s Local Planning Policy 1.10.

Local Planning Policy 1.19 - Sea Containers states:

One larger Sea Container (up to 12m) may be used for storage only on a property in the Industrial, Agriculture Local and Agriculture Regional Zones with the Shire's approval subject to the following conditions:

- (a) That the container shall be located to the rear of buildings and that it is not prominently visible from the street;*
- (b) That the container shall be located within building setbacks in the current Town Planning Scheme;*
- (c) That the container shall be able to be opened from inside to ensure safety of users;*
- (d) That the container shall be painted to match the buildings on the lot;*
- (e) That the container shall not be located over septic tanks, leach drains or utilities;*
- (f) That the applicants obtain the written consent of the surrounding property owners; and*
- (g) That if the container falls into disrepair and/or becomes unsightly, that the Shire shall require its removal.*

Three sea containers on Lot 3 clearly does not comply with Local Planning Policy 1.19.

Clause 8.4 of TPS 3 states:

8.4. Unauthorized existing developments

- 8.4.1. The local government may grant planning approval to a use or development already commenced or carried out regardless of when it was commenced or carried out, if the development conforms to the provisions of the Scheme.*
- 8.4.2. Development which was unlawfully commenced is not rendered lawful by the occurrence of any subsequent event except the granting of planning approval, and the continuation of the development unlawfully commenced is taken to be lawful upon the grant of planning approval.*

- Note:
1. Applications for approval to an existing development are made under Part 9.
 2. The approval by the local government of an existing development does not affect the power of the local government to take appropriate action for a breach of the Scheme or the Act in respect of the commencement or carrying out of development without planning approval.

Table 2 of the Shire's Local Planning Policy 1.19 - Retrospective Planning Applications and Fees states:

Table 2 - Development That Will be Referred to Council for Determination

Development Type	Zone	Design/Location
Structures	All Zones	<p>Where the development:</p> <p>(d) Is not a permissible or discretionary use under the Scheme;</p> <p>(e) Does not comply with the provisions of the Scheme and the provisions of any Local Planning Policy created under that Scheme;</p> <p>(f) Following advertising (where applicable) valid objections, in the opinion of the delegated officer, are received; and</p> <p>(g) In the opinion of the delegated officer does warrant the attention of Council.</p>

Council may, at its discretion, determine to approve the application despite any non-compliance with a Local Planning Policy if it deems that the proposal is appropriate in the circumstances.

Public consultation has taken place in accordance with Clause 9.4 of TPS 3 with one objection and one non-objection being received from adjoining landowners (see attached Schedule of Submissions).

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The landowner runs a contract business installing the National Broadband Network.

If a retrospective approval is issued, this will enable the landowner to maintain his current activity by enabling the landowner to store equipment in an enclosed outbuilding rather than in the open on Lot 3.

BUDGET IMPLICATIONS

The applicant has paid \$265.00 in planning application and advertising fees. The applicant will be required to pay a penalty fee of \$418.00 (twice the Home Business application fee) and any fees associated with an application for a retrospective building licence.

OFFICER'S COMMENT

The issues involved in this application are as follows:

Reduced Setback for Proposed Outbuilding

The existing outbuilding which is to be replaced has been constructed 1.2m from the boundary.

Considering the size and shape of Lot 3 and considering that the floor and footings etc are already in position and considering that the proposed outbuilding is compliant with Local Planning Policy requirements, it would be reasonable to allow the existing outbuilding to be removed and a new outbuilding to be constructed in its place.

The new outbuilding is proposed to house a motor home (bus) and various other vehicles that are currently on Lot 3. It is also proposed to house the equipment associated with the landowner's sub-contract business.

Enabling the proposed outbuilding to be constructed will facilitate the storage of items on Lot 3 thus enhancing the presentation of the Lot and the area in general.

It is recommended to allow the removal and replacement of the existing outbuilding subject to various standard conditions.

Retrospective Approval for Three Sea Containers

The landowner has advised that the sea containers are currently being utilised for storage and were located on the property prior to any Policy coming into effect.

The landowner's daughter also lives at Lot 3 and her furniture and personal effects are currently stored in one of the containers.

Other personal effects and tools etc belonging to the landowner are stored in the sea containers.

The landowner has stated that he wishes to retain the three sea containers as there is no room in the house or the existing outbuilding for the items that are currently stored in the sea containers.

The landowner has stated that a new fence will be erected to the east of the current location of the sea containers. This will enable the landowner to screen the sea containers from the street but also prevents him from moving the sea containers further into the property.

The landowner has advised that the sea containers could be moved 5m east (away from the boundary) to enable screening plants to be installed alongside. It is, therefore, recommended that the sea containers be retained subject to them being moved further into the property to be no closer than 8m to the western boundary.

It is also recommended that a condition be imposed that suitable screening plants are installed between the new position of the sea containers and the boundary to screen the containers from view.

It is staff's opinion that no retrospective planning fee should be charged for the placement of the three sea containers as the containers were placed prior to any Local Planning Policy being introduced and it is not considered that the landowner undertook the development knowing the provisions of the current Local Planning Policy.

Retrospective Approval for Home Business

The landowner currently stores equipment associated with his sub-contract business on Lot 3. Allowing the construction of the new outbuilding will enable the Lot to be tidied up and will allow the landowner to store equipment and vehicles safely.

The Home Business is not proposing any retail sales from the property and will not generate any additional traffic. It is not considered that the Home Business is contrary to the provisions of the Shire's Local Planning Policy.

It is not considered that the Home Business will be a detriment to the locality and it is recommended to issue retrospective approval for the Home Business.

It is also recommended that the landowner be charged retrospective planning fees in the amount of \$418.00 (twice the application fee for a Home Business) as the business has been running whilst current Policy is in effect.

Objection

The objection has raised visual amenity concerns. It is recommended that the sea containers be moved to be no closer than 8m to the western boundary. This will enable the landowner to plant suitable screening plants along the sides of the sea containers and will promote a satisfactory visual outcome for the adjoining landowner.

The construction of a new outbuilding will have the effect of allowing the landowner to store equipment currently located in the open on Lot 3. This will further enhance the visual amenity of Lot 3.

In terms of the objections relating to the landowner's Home Business, the objection raises concern regarding additional traffic. The Home Business does not propose any retail sales from the property and is not expected to result in any additional traffic at Lot 3.

The objection also raises concerns regarding Firebreaks. Firebreaks are required to be installed each year and are controlled by the Shire's Ranger Services.

Summary

In considering the application as a whole, it is staff opinion that:

1. the Home Business is acceptable subject to various conditions;
2. the removal and replacement of the existing outbuilding is acceptable development;
3. the retention of three sea containers is acceptable subject to moving the sea containers further into the property to be no closer than 8m to the western boundary.

Therefore, it is recommended that retrospective approval be granted for the running of a Home Business and the retention of three sea containers on Lot 3 as well as an approval be granted for the reduced setback for the proposed outbuilding subject to various conditions.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1986

Moved: Cr A Llewellyn
Seconded: Cr U Rumjantsev

That Council:

1. **Issue retrospective planning approval for a Home Business on Lot 3 (92) Koojedda Road, Bakers Hill subject to the following conditions:**
 - (a) **The Home Business shall only be in accordance with the terms of the application as approved herein including any approved plans and notations made in red on those approved plans.**

- (b) All vehicles associated with the Home Business are to be stored in the approved outbuilding so they are not prominently visible from the road.**
 - (c) No vehicle washdown or servicing is permitted to be conducted on the property unless approval from the local government is obtained.**
 - (d) No retail sales are permitted from Lot 3 at any time.**
 - (e) Retrospective planning approval penalty fees in the amount of \$418.00 be paid to the local government within three (3) weeks of the date of determination.**
- 2. Issue retrospective planning approval for three sea containers on Lot 3 (92) Koojedda Road, Bakers Hill subject to the following conditions:**
- (a) Within 6 weeks of the date of determination, all three sea containers are to be moved to a distance no closer than 8m to the western boundary of Lot No. 3.**
 - (b) Within 6 weeks of the date of determination, suitable screening plants are to be planted on the western and eastern sides of the sea containers with the intention of screening the containers from the adjoining landowners and from Koojedda Road.**
 - (c) All screening plants are to be maintained as a permanent screen to the sea containers. Should the plants not be maintained, the local government may require the removal of any or all of the sea containers.**
 - (d) Within 6 weeks of the date of determination, all three sea containers are to be suitably painted in a colour agreed between the landowner, the adjoining landowner and the local government.**
 - (e) Within 3 months of the date of determination, all three sea containers are to be modified to enable the doors to be opened from the inside.**
 - (f) If any one or more of the sea containers falls into disrepair and/or becomes unsightly, the local government will require the removal of any or all of the sea containers by giving notice in writing.**
 - (g) No sea container is permitted to be used for commercial activity or for human habitation at any time.**
- 3. Issue planning approval for the removal of the existing outbuilding (marked with an 'A' on the approved plans) and replacement with a new outbuilding on Lot 3 (92) Koojedda Road, Bakers Hill with a reduced setback subject to the following conditions:**

- (a) All development being in accordance with the approved plans, including all notations marked in RED on the approved plans.**
- (b) The outbuilding be constructed no closer than 1.2m to the western boundary.**
- (b) A Drainage Management Plan being submitted to and approved by the Local Government within six (6) weeks of the date of determination.**
- (c) All stormwater being contained on site. No runoff onto adjacent properties shall be permitted unless part of the Drainage Management Plan submitted to and approved by the local government.**
- (d) The Drainage Management Plan being implemented within three (3) months of the date of determination and maintained thereafter.**
- (e) The owner ensuring that the land is not laid bare of vegetation resulting in loose or erodible conditions.**
- (f) The outbuilding shall not be used for commercial or industrial purposes or for human habitation at any time.**
- (g) The walls of the outbuilding not being clad in zincalume or similar highly reflective materials.**
- (h) The roof of the outbuilding may be clad in zincalume.**
- (i) The outbuilding shall be no greater than 72m² in area and with a maximum wall height of 4m and maximum ridge height of 4.6m.**
- (j) A vehicle crossover shall be installed within 6 months of the date of determination.**
- (k) All vehicle crossovers being designed, constructed and maintained in accordance with the local government's Crossover Policy with plans being submitted to and approved by the Local Government prior to construction/upgrading.**

CARRIED 8/0

13.2.5 NOTICE OF MOTION - REDUCTION OF INVOICE FOR PROCESSING TOWN PLANNING SCHEME NO 3- AMENDMENT NO 31 AND ADOPTION OF SUBDIVISION GUIDE PLAN FOR LOC 10583 (309) REFRACTORY ROAD, BAKERS HIL

Name of Applicant:	Internal
Name of Owner:	N/A
File Ref:	3.1.5.31 and A1159
Officer:	Phil Steven / Denise Gobbart / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	12 March 2013

PURPOSE

Council is required to reconsider the resolution made at Council’s Ordinary Meeting held on 20 February 2013 as it was not sufficient for administration purposes.

BACKGROUND

Notice of Motion to Rescind Resolution C.1957, reads as follows:

Minute No C.1957

MOVED: Cr D Hughes

SECONDED: Cr J Williams

That Council resolve to apply a credit of \$1,951.28 against invoice number 8602, reducing the gross value to \$3,201.15.

CARRIED ON CASTING VOTE OF THE PRESIDENT 5/5

Vote for is recorded as: Cr S Pollard, Cr K Saunders, Cr A Llewellyn, Cr J Williams and Cr D Hughes.

Vote against is recorded as: Cr U Rumjan tsev, Cr D Beresford, Cr T Little, Cr R Head and Cr R Tinetti.

STATUTORY REQUIREMENTS

Section 5.25 of the Local Government Act 1995 provides for regulations about council and committee meetings and committees.

LGA s5.25 (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —

(e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made);

LGA (Administration) Reg 10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
- (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - (b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (2) *If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*
- (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*
 - (b) in any other case, by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

OFFICER'S COMMENT

A rescission of the minute is required since the previous motion does not allow staff to administer the decision of Council, as it does not acknowledge the deposit paid, GST and invoice 8602 is not an invoice issued to this debtor.

In accordance with the requirements of the Local Government Act 1995, notice is hereby given that the following motion is submitted for consideration at the Ordinary Council Meeting scheduled for Wednesday 20 March 2013.

In accordance with the Local Government (Administration) Regulations; Reg 10, the following Councillors have requested that Council consider a motion to rescind Minute No C.1957 of the Meeting of Council held on 20 February 2013, relating to the reduction of invoice for processing Town Planning Scheme No 3 – Amendment No 31 and adoption of Subdivision Guide Plan for Loc 10583 (309) Refractory Road, Bakers Hill.

Elected members in support of this course of action include:

Cr D Hughes
Cr A Llewellyn

Cr U Rumjantsev
Cr S Pollard

RECOMMENDATION/COUNCIL DECISION

Minute No C.1987

Moved: Cr D Hughes
Seconded: Cr A Llewellyn

That Council consider a motion to Rescind Minute No C.1957 of the Council Meeting held on 20 February 2013, relating to the reduction of invoice for processing Town Planning Scheme No 3 - Amendment No 31 and adoption of Subdivision Guide Plan for Loc 10583 (309) Refractory Road, Bakers Hill.

CARRIED BY ABSOLUTE MAJORITY 8/0

RECOMMENDATION/COUNCIL DECISION

Minute No C.1988

Moved: Cr T Little
Seconded: Cr A Llewellyn

That Council Rescind Minute No C.1957 of the Council Meeting held on 20 February 2013, relating to the reduction of invoice for processing Town Planning Scheme No 3 - Amendment No 31 and adoption of Subdivision Guide Plan for Loc 10583 (309) Refractory Road, Bakers Hill.

CARRIED BY ABSOLUTE MAJORITY 8/0

PURPOSE

Council is required to reconsider the resolution made at Council's Ordinary Meeting held on 20 February 2013 as it was not sufficient for administration purposes.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
13 March 2012	Scheme Amendment No 31 Gazetted in Government Gazette
23 March 2012	Subdivision Guide Plan endorsed by the Western Australian

	Planning Commission subject to modifications
16 April 2012	Invoice No 8608 (Amendment) and Invoice 8642 (Subdivision Guide Plan) sent to the landowner
30 April 2012	Landowner via email requested a breakdown of staff hours for Invoices 8608 and 8642
9 May 2012	Letter sent to landowner enclosing copies of the Schedule 3 and Schedule 4 time sheets showing hours spent
16 May 2012	Landowner (via telephone conversation) requested an itemised account for Invoices 8608 and 8642 for individual items of work undertaken as not satisfied with letter sent 9 May 2012
21 May 2012	Letter sent to the landowner detailing every item of work undertaken
May 2012 - January 2013	Various negotiations between the Executive Manager Development Services, the landowner and the Department of Planning in relation to the landowner's dissatisfaction with the fees imposed
16 January 2013	Email received from Department of Planning regarding the suitability of a reduction of fees charged
5 February 2013	Report prepared for Council.
20 February 2013	Ordinary Council Meeting.
12 March 2013	Late agenda item prepared for Council.

On 20 February 2013, Council resolved the following:

"That Council resolve to apply a credit of \$1,951.28 against invoice number 8602, reducing the gross value to \$3,201.15."

The above resolution could not be applied, as the invoice did not relate to the debtor concerned. The balance outstanding for this debtor totals \$10,451.28 for invoices numbered 8608 and 8642.

The applicant paid \$2,000.00 on 18 November 2010 which was inadvertently not taken into consideration when the invoices were raised in April 2012, for the fees applied for the processing of Scheme Amendment No 31.

As the invoices raised are from a prior financial year staff are unable to make any adjustments without resolution of Council. With the original deposit being paid in the 2010/2011 financial year, staff are also unable to reallocate the funds to the relevant invoices.

An agreement was reached with the applicant for the payment of \$8,500.00 exclusive of GST in total fees; the total of the combined Invoices should be \$6,500.00 plus applicable GST. This would demonstrate the reduction by \$2,000.00 of the previously paid deposit and the agreement reached.

The reimbursement of advertising fees is a transaction that attracts GST. The reimbursable fees for advertising were as follows:

			Cost	GST	Total
R0010	REIMBURSEMENT - EXPENSES -	ADVERTISING UP TO 30/06/2011	269.85	26.99	296.84
R0010	REIMBURSEMENT - EXPENSES -	ADVERTISING UP TO 04/04/2012	1271.45	127.15	1,398.60

The balance of \$6,500 payable would need to be adjusted by \$154.14 being the GST applicable to the advertising expenses.

With invoices for reimbursement now totalling \$6,654.14 a balance of \$3,797.14 is required to be written off by Council.

STATUTORY REQUIREMENTS

The Local Government is permitted to claim from the applicant its costs in processing Scheme Amendments and Subdivision Guide Plans.

Fees rendered by local governments are governed by the Planning and Development Regulations 2009. Specifically, Section 48(5) states the amount applicable to individual officers per hour. These figures increase each financial year and the local government is not able to charge more than the fees prescribed in the Regulations.

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

[Section 6.12 amended by No. 64 of 1998 s. 39.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Allowing a reduction of planning fees may assist the landowner in the marketing process to advertise and sell the subdivided lot thus assisting growth and development within the Shire.

BUDGET IMPLICATIONS

The write off these fees will reduce revenue by a total of \$3,797.14.

OFFICER'S COMMENT

Council is required to reconsider the resolution made at the Ordinary Council Meeting held on 20 February 2013 to reflect the agreement reached and to enable staff to apply the credit to the appropriate invoice.

It is recommended that Invoice numbered 8642 be credited by \$3,797.14 to reduce it to \$1,501.71 which is to reflect the amount already received (\$2,000.00) and the agreement reached with the landowner for Council to provide a credit.

It is recommended that Invoice 8608 remain at \$5,152.43 as this invoice has the reimbursement of advertising and the associated GST payable.

This would have the effect of bringing the total outstanding amount payable by the landowner over the two invoices to \$6,654.14 GST inclusive.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1989

Moved: Cr K Saunders
Seconded: Cr U Rumjantsev

RECOMMENDATION

That Council resolve to write off \$3,797.14 and apply the credit to Invoice Number 8642.

CARRIED BY ABSOLUTE MAJORITY 6/2

13.3. CORPORATE SERVICES

Cr S Pollard declared an “Indirect Financial” interest in item 13.3.1-Accounts and Statements of Accounts- he is Association Secretary for WPGN- who is receiving \$150k as part of SuperTown F.A.A EFT 13341- and he receives remuneration from WGPN.

Cr S Pollard departed Chambers 6.18 pm.

13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	05 March 2013

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 20 March 2013 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1990	
Moved: Cr A Llewellyn	
Seconded: Cr R Tinetti	
That Council endorse the payments for the period 1 February 2013 to 28 February 2013, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 32176 to 32239	\$ 161,378.13
Trust Bank Vouchers 1706 to 1716	\$ 10,586.13
EFT Trust Bank Vouchers	
EFT13344 to EFT13346 and EFT13379 to EFT13482	\$ 2,489.00
Municipal Fund Bank Electronic Fund Transfer	
EFT13325 to EFT13343 and EFT13347 to EFT13478	
and EFT13483 to EFT13554	\$1,291,851.71
Direct Debit Fund Transfer 5378.1 and 5383.1	\$ 2,992.91
Municipal Fund Bank Electronic Fund Transfer Payroll 14/02/2013	\$ 179,965.96

Municipal Fund Bank Electronic Fund Transfer Payroll 28/02/2013	\$ 170,153.91
TOTAL	\$1,819,417.75
	CARRIED 7/0

Cr S Pollard returned to Chambers at 6:20 pm.

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	\$
1706	12/02/2013	CANCELLED PAYMENT		-	2,581.73
1707	14/02/2013	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR JANUARY 2013	-	4,979.76
1708	14/02/2013	BUILDING & CONSTRUCTION INDUSTRY	MONTHLY BUILDING FEES FOR JANUARY 2013	-	1,000.00
1709	14/02/2013	SCOTTY'S QUALITY CREATIONS	KERB DEPOSIT REFUND - FORMED PART OF BUILDING APPROVAL	-	195.75
1710	14/02/2013	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR JANUARY 2013	-	50.00
1711	25/02/2013	AVON ROAD	REFUND OF BUS DEPOSIT 01/12/12	-	55.00
1712	25/02/2013	BARBARA MARIA REGINA FYFE	REFUND OF ANIMAL TRAP HIRE RETURNED 20/02/2013	-	300.00
1713	25/02/2013	PERTH HOME CARE SERVICES	REFUND OF BOND FOR TOWN HALL ON 23/05/2012	-	1,023.89
1714	25/02/2013	SHIRE OF NORTHAM	FUNDS OF BOND HELD DUE TO DAMAGE OF MEMORIAL HALL WHEN THE EVENT WAS HELD	-	300.00
1715	25/02/2013	ST JOHN AMBULANCE AUSTRALIA	REFUND OF BOND FOR TOWN HALL 23/02/2012	-	100.00
1716	25/02/2013	TWIN PINES POLO CLUB	REFUND OF BOND 30/09/2009	-	10,586.13
			TOTAL TRUST CHEQUE	-	
EFT13325	01/02/2013	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13326	01/02/2013	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13327	01/02/2013	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13328	01/02/2013	LANDGATE	ONLINE TRANSACTION SUMMARY FOR JULY 2011 - LAND ENQUIRY	-	106.95
EFT13329	01/02/2013	LITTLE T M	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	2,072.95
EFT13330	01/02/2013	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13331	01/02/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-	167.60
EFT13332	01/02/2013	POLLARD S B	COUNCILLOR MONTHLY PAYMENTS FOR 2012/2013	-	4,783.32
EFT13333	01/02/2013	RAYMOND MILNE HEAD	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13334	01/02/2013	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13335	01/02/2013	ROWLANDS TV & VIDEO REPAIRS	REPAIR TO X1 MICROPHONE TWO WAY RADIO IN THE FUSO TWO WAY TIP TRUCK.	-	59.40
EFT13336	01/02/2013	SAUNDERS K D	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	866.66
EFT13337	01/02/2013	TELSTRA DAMAGE COST RECOVERY & MANAGEMENT	REPAIRS TO DAMAGE AT LOT 100 RAILWAY RD CLACKLINE, DISCOVERED ON 22/2/2012.	-	808.63
EFT13338	01/02/2013	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENTS 2012/2013	-	1,062.02
EFT13339	01/02/2013	VERLINDENS ELECTRICAL SERVICE (WA)	SUPPLY OF STEEL PIT LIDS AT THE NORTHAM REC CENTRE OUTDOOR COURTS.	-	742.50
EFT13340	01/02/2013	VERNICE PTY LTD	HIRE OF MACHINERY FOR INKPEN LANDFILL FROM 3/12/2012 TO 7/12/2012 & OLD QUARRY TIP.	-	87,268.50
EFT13341	14/02/2013	WHEATBELT GP NETWORK	DONATION TOWARDS THE ESTABLISHMENT OF THE GP SUPER CLINIC ON LOT 64 FERNIE STREET NORTHAM	-	150,000.00
EFT13342	14/02/2013	AVON WASTE	SUPPLY OF BULK COMMERCIAL SERVICES, STREET BIN PICKUP, BULK RECYCLING BINS(TOWN), BULK RECYCLING BINS(SHIRE) & THE PICK UP OF THE NORTHAM SWIMMING POOL BINS FROM 7/1/2013 TO 21/1/2013.	-	59,434.93
EFT13343	14/02/2013	PROJEX MANAGEMENT & CONSTRUCTION PTY	CONSTRUCTION OF THE KILLARA RESPITE CENTRE.	-	235,612.80
			SUB TOTAL EFT MUNICIPAL	-	548,186.22

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13344	14/02/2013	JOCELYN ELLIOTT	REFUND BOND FOR LESSER HALL 08/12/12.	150.00
EFT13345	14/02/2013	KAREN PICKEN	REFUND BOND FOR TOWN HALL 30/11/12 & 01/12/12.	150.00
EFT13346	14/02/2013	WA COUNTRY BUILDERS AVON	KERB DEPOSIT REFUND FOR B/L# 12025.	1,000.00
			SUB TOTAL TRUST EFT	1,300.00
EFT13347	14/02/2013	ANDY'S PLUMBING SERVICE	SUPPLY OF PLUMBING SERVICES TO THE BAKERS HILL TOILETS, APEX PARK, PEEL TCE BRIDGE, AVON RIVER, JUBILEE OVAL, WUNDOWIE OVAL, TOWN HALL, BERT HAWKE PAVILION, BERNARD PARK TOILETS, REC CENTRE SEWER LINES, THE GATE HOUSE AT THE OLD QUARRY TIP SITE, BAKERS HILL PAVILION, WUNDOWIE POOL, NORTHAM CEMETERY & THE WUNDOWIE TOWN SITE.	940.50
EFT13348	14/02/2013	AVON VALLEY CONTRACTORS	HIRE OF A LOWLOADER TO MOVE ROLLER FROM CHINGANING RD TO BAKERS HILL & FROM SPENCERS BROOK TO SOUTHERN BROOK	3,575.00
EFT13349	14/02/2013	AVON VALLEY ENVIRONMENTAL SOCIETY	SUPPLY OF MEASUREMENT & ANALYSIS OF DISSOLVED OXYGEN IN THE AVON RIVER.	1,125.25
EFT13350	14/02/2013	B&D AUSTRALIA	PURCHASE OF X1 ROLLER DOOR FOR THE OLD WUNDOWIE FIRE STATION	1,193.59
EFT13351	14/02/2013	BLACKWELL PLUMBING PTY LTD	REPAIRS TO THE REC CENTRES TOILETS, BERNARD PARK TOILET SINK & BERNARD PARKS WATER FOUNTAIN.	1,466.52
EFT13352	14/02/2013	ICON-SEPTTECH	PURCHASE OF ASSORTED ITEMS FOR THE KING CREEK PROJECT.	2,934.25
EFT13353	14/02/2013	MCDOWALL AFFLECK PTY LTD	SENIOR CIVIL ENGINEER & A DRAFTSPERSON FOR SUPERTOWNS.	215.30
EFT13354	14/02/2013	NORTHAM & DISTRICTS GLASS SERVICE	REGLAZING OF THE TIMBER WINDOW AT THE OLD GIRLS SCHOOL & PURCHASE OF X1 REARVISION MIRROR FOR ISUZU TIPPER N010.	420.00
EFT13355	14/02/2013	QUIN'S GOURMET BUTCHERS	PURCHASE OF X700 SAUSAGES FOR AUSTRALIA DAY	250.00
EFT13356	14/02/2013	SALVATION ARMY	DONATION FOR CUPS OF TEA & COFFEE AT THE AUSTRALIA DAY BREAKFAST.	160.33
EFT13357	14/02/2013	VERLINDENS ELECTRICAL SERVICE (WA)	SUPPLY & REPLACE FAULTY SECURITY LIGHT GLOBES AT KILLARA.	40.00
EFT13358	14/02/2013	WHEATBELT GP NETWORK	REFUND FOR OVER PAID INVOICE 9637, CHARGED TWICE FOR THE HIRE OF THE CONFERENCE ROOM.	473.00
EFT13359	14/02/2013	360 ENVIRONMENTAL	SUPPLY OF THE GROUNDWATER REPORT FOR OCTOBER 2012.	368.50
EFT13360	14/02/2013	A TEAM PRINTING PTY LTD	PRINTING OF X6000 DL BROCHURES FOR THE CONCERTS IN THE PARK 2013.	309.73
EFT13361	14/02/2013	ABBOTT & CO PRINTERS	PURCHASE OF X750 BUSINESS CARDS FOR GR ULO RUMJANTSEV, REBEKAH ERVIN & JENNIFER RUSSELL.	2,500.00
EFT13362	14/02/2013	ABBOTTS FORGE	ENGINEERS CERTIFIED DRAWING FOR THE NORTHAM SUPER TOWN SIGN.	91.84
EFT13363	14/02/2013	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF X3 BLADES FOR ENGINEERING SERVICES ZTRAK MOWER N9620.	1,438.39
EFT13364	14/02/2013	ALL-WAYS FOODS	PURCHASE OF ASSORTED CONFECTIONARY ITEMS FOR THE NORTHAM SWIMMING POOL.	475.00
EFT13365	14/02/2013	ANTHONY ROSKELL	CLEANING OF THE LIBRARY & HALL FROM 16/1/2013 TO 11/2/2013.	1,890.66
EFT13366	14/02/2013	AUSTRALIA POST	POSTAGE CHARGES FOR THE MONTH OF JANUARY 2012 FOR ADMIN, KILLARA LIBRARY & SUPERTOWNS.	60.50
EFT13367	14/02/2013	AV ENGINEERING PTY LTD	WELDING REPAIRS TO TRACTOR MOWER CUTTING DECK MOUNT.	-

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	\$
EFT13368	14/02/2013	CANCELLED PAYMENT			
EFT13369	14/02/2013	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FACILITY FROM 27/12/2012 TO 3/2/2013.	-	4,676.00
EFT13370	14/02/2013	AVON PAPER SHRED	SHREDDING OF ADMINS & THE LIBRARY'S BIN FOR JANUARY 2013.	-	77.00
EFT13371	14/02/2013	AVON SERVICE SPECIALISTS	SERVICE TO KUBOTA MOWER N3779, FRONT MOWER F3680 & 80,000KM SERVICE ON VEHICLE ISUZU 1CRY462	-	1,664.35
EFT13372	14/02/2013	AVON SKIP BINS	SUPPLY & DELIVER X3 BINS TO OVAL FOR AG SOCIETY.	-	792.00
EFT13373	14/02/2013	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR THE AVON VALLEY ARTS SOCIETY FOR FEBRUARY & NORTHAM SES TO THE 12/3/2013	-	99.10
EFT13374	14/02/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	REPAIR OF PUMP ON TOYOTA HILUX, N9324. PURCHASE OF X3 12" EDGER BLADES, X44 SPARK PLUGS. SERVICE ON X2 STIHL BRUSHCUTTERS FOR ENGINEERING SERVICES. PURCHASE OF X1 40KG OF DRY CHLORINE, 20LT LIQUID CHLORINE & 20LT OF ALGAEACIDE, X2 CHLORINE DPD & X2 PHENOL RED FOR THE NORTHAM & WUNDOWIE POOL.	-	1,624.69
EFT13375	14/02/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X2 10KG SECONDS WHEAT, X1 20KG AVIARY MIX & X2 25KG LAYINGMASH FOR THE UPKEEP OF THE WHITE SWANS COLONY.	-	100.85
EFT13376	14/02/2013	BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF X8 NUT NYLOC, X1 ROD THREADED, X2 BATTERY ENERGIZER, X1 GRINDING WHEEL, X3 CUT OFF WHEEL, X1 LUBRICANT, X10 HALF SADDLE & X50 RATCHET CLIPS FOR THE DEPOTS BUILDING MAINTENANCE.	-	79.85
EFT13377	14/02/2013	BARBARA MOTTERS HAW	REIMBURSEMENT FOR LUNCH AT UMBRELLA ON THE 11/2/2013 FOR A CLIENTS GOODBYE.	-	57.40
EFT13378	14/02/2013	BEAUREPAIRES	TYRE REPAIR FOR KOMATSU WHEEL LOADER.	-	70.00
EFT13379	14/02/2013	BOB WADDELL CONSULTANT	SUPPLY ASSISTANCE WITH PREPARATION OF MID YEAR FINANCIAL REPORTS FOR NRCP & HACC, PLUS TRAVEL CHARGES FOR KILLARA.	-	5,817.35
EFT13380	14/02/2013	BOC LIMITED	PURCHASE OF X1 BALLOON GAS D SIZE.	-	66.67
EFT13381	14/02/2013	BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF X3 FANS FOR REC CENTRE.	-	444.00
EFT13382	14/02/2013	C & D PLANKE & SONS PTY LTD	HIRE OF BOBCAT, TRUCK, LOADER & EXCAVATOR FROM 7/1/2013 TO 30/1/2013 FOR THE REPAIRS TO ALMOND AVE.	-	16,335.00
EFT13383	14/02/2013	CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SANITARY SERVICES FOR ASSORTED SHIRE OF NORTHAM BUILDINGS.	-	306.94
EFT13384	14/02/2013	CARLVILLE	HIRE OF TRUCK & TRAILER FROM 31/1/2013 TO 1/2/2013 FOR WORKS ON RICHTER RD.	-	2,640.00
EFT13385	14/02/2013	CLACKLINE FENCING CONTRACTORS	REALIGNMENT TO THE BOUNDARY FENCING AT PCYC & KING CREEK.	-	2,200.00
EFT13386	14/02/2013	COMMUNITY NEWSPAPER GROUP LTD	SHIRE NEWSLETTER BEING ADVERTISED IN THE AVON GAZETTE FOR THE MONTH OF JANUARY.	-	1,438.33
EFT13387	14/02/2013	COMPLANT AUSTRALIA	HIRE OF MULTI TYRED ROLLER FOR JANUARY 2013.	-	3,811.50
EFT13388	14/02/2013	COUNTRY BELLE SOAPS	PURCHASE OF ASSORTED SOAPS FOR THE VISITORS CENTRE	-	106.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT13389	14/02/2013 COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY ITEMS FOR THE LIBRARY, REC CENTRE, CORPORATE SERVICES, VISITORS CENTRE, COMMUNITY INFRASTRUCTURE, DEVELOPMENT SERVICES & THE DEPOT.	1,507.85
EFT13390	14/02/2013 COURIER AUSTRALIA	DELIVERY CHARGES FOR DEVELOPMENT SERVICES, LIBRARY & THE DEPOT FROM 29/1/2013 TO 30/1/2013.	178.50
EFT13391	14/02/2013 COVS PARTS PTY LTD	PURCHASE OF X1 PLUG TRAILER, X2 COMB CIG LIGHTER, X2 BREAK AWAY SWITCH, X2 PERTH STREET DIRECTORY & X4 PACKS OF CABLE TIES FOR ENGINEERING SERVICES	220.40
EFT13392	14/02/2013 CRACKAJACK PARTY HIRE	HIRER OF X80 1.8M TRESTLE TABLES FOR THE EAGLES FUNCTION AT THE REC CENTRE.	814.00
EFT13393	14/02/2013 CUTLINE ENGRAVING	PURCHASE OF NAME BADGES FOR CRULO RUMJANTSEV & REBEKAH	49.50
EFT13394	14/02/2013 DAWSON'S GARDEN WORLD	PURCHASE OF X40 NATIVE PLANTS FOR THE REC CENTRES GARDEN.	158.00
EFT13395	14/02/2013 DEPARTMENT OF ENVIRONMENT AND CONSERVATION	DEC LANDFILL LEVY PAYMENT FOR 1/10/2012 TO 31/12/2012	644.00
EFT13396	14/02/2013 DOWNER EDI WORKS PTY LTD	PURCHASE OF 20 TONNES OF 7MM GRANITE COLD MIX FOR ROAD MAINTENANCE.	3,179.00
EFT13397	14/02/2013 DUN & BRADSTREET AUSTRALIA	LEGAL FEES FOR ASSORTED RATES PROPERTIES.	2,356.79
EFT13398	14/02/2013 DUNNING INVESTMENTS PTY LTD	DUNNINGS FUEL ACCOUNT FOR THE MONTH OF JANUARY 2013.	22,335.12
EFT13399	14/02/2013 EMC ENGINEERING	ENERGY ASSESSMENTS, PROJECT DEVELOPMENT & CEEP APPLICATION PREPARATION FOR REC CENTRE, LIBRARY, VISITOR CENTRE & ADMIN BUILDING.	10,296.00
EFT13400	14/02/2013 EQUAL ENTERPRISES	BBQS CLEANED & WASHED AT APEX PARK, BROOME TCE & BERNARD PARK. CLEANING OF FITZGERALD STREET FROM 4/1/2013 TO 25/1/2013 & GARDEN MAINTENANCE 5/2/2013.	939.40
EFT13401	14/02/2013 EXTREME MAKEOVER CLEANING SERVICES	PURCHASE OF ASSORTED CLEANING & TOILETRIES FOR THE REC CENTRE & CLEANING AT SES BUILDING.	712.66
EFT13402	14/02/2013 FLAT OUT FREIGHT	DELIVERY OF X1 PALLET FROM ICON SEPTIC MADDINGTON TO KING CREEK SITE PROJECT YARD.	88.00
EFT13403	14/02/2013 FM SURVEYS	FEATURE SURVEY OF HAWKE AVE, GORDON ST, WELLINGTON ST & DUKE ST FOR THE KING CREEK PROJECT.	7,716.50
EFT13404	14/02/2013 FRAMESWEST	PROGRESS PAYMENT FOR INFORMATION SHELTER.	3,850.00
EFT13405	14/02/2013 FRANCES ESTHER IRWIN	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE.	74.00
EFT13406	14/02/2013 GARY BATT & ASSOCIATES	SUPPLY OF ARCHITECTURAL SERVICES FOR THE KILLARA RESPITE CENTRE.	6,600.00
EFT13407	14/02/2013 GEMMA LOUISE JONES	REIMBURSEMENT FOR ASSESSMENT OF OVERPAYMENT OF RATES.	176.03
EFT13408	14/02/2013 CANCELLED PAYMENT	MESSAGES ON HOLD SERVICE FOR 6 MONTHS AT THE REC CENTRE.	414.00
EFT13409	14/02/2013 GO GO ON HOLD PTY LTD	REPAIR ON ENGINEERING SERVICES MULTIPAC ROLLER & PURCHASE OF ASSORTED ITEMS FOR THE SEWELL ROAD BROOM.	413.30
EFT13410	14/02/2013 HISLOP AUTO ELECTRICS	SERVICE ON TOYOTA 1DZ1553.	172.20
EFT13411	14/02/2013 HOST AUTO REPAIRS	FOOTPATHS SWEEPING IN THE TOWN CBD & SWEEPING SERVICES IN THE SHIRE OF NORTHAM FROM 6/1/2013 TO 2/2/2013.	14,256.00
EFT13412	14/02/2013 IMMACU SWEEP		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	\$
EFT13413	14/02/2013	INLAND PLUMBING & TOTAL RETICULATION	PURCHASE OF ASSORTED ITEMS FOR THE RETIC SPRINKLERS FOR THE WUNDOWIE OVAL.	-	1,020.80
EFT13414	14/02/2013	INTERCON MILLAR LOGISTICS (IML)	PURCHASE OF X1 CHLORINE 920KG FOR THE TREATMENT OF PONDS.	-	824.29
EFT13415	14/02/2013	INVISION SIGNS AND DESIGNS	PURCHASE OF X1 PVC SIGN & THE INSTALLATION FOR THE EAGLES EVENT.	-	1,303.50
EFT13416	14/02/2013	JAYNE MCINNES	CLEANING OF THE MEMORIAL HALL FROM 14/1/2013 TO 11/2/2013.	-	825.00
EFT13417	14/02/2013	JE & GE LADYMAN	PURCHASE OF 5KG OF SEAFOOD FOR KILLARA.	-	65.00
EFT13418	14/02/2013	K & N TRADITIONAL LANDSCAPES	REMOVAL OF PAINT & THE REPOINTING OF STONEMWORK TO THE EAST SIDE OF MORBY COTTAGE.	-	14,250.00
EFT13419	14/02/2013	LANDGATE	LAND ENQUIRY'S & GRVS FOR ASSORTED DEPARTMENTS.	-	428.52
EFT13420	14/02/2013	LANDMARK	PURCHASE OF ASSORTED ITEMS FOR AN EYE WASH COMPLIANCE.	-	1,902.10
EFT13421	14/02/2013	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	ACTUAL WAGES DECLARATION FOR THE 2011/2012 FUND YEAR.	-	11,726.00
EFT13422	14/02/2013	LO-GO APPOINTMENTS	WAGES FOR D VALCIC & TROY WILLMOT.	-	10,558.27
EFT13423	14/02/2013	LOUI'S PLANT HIRE	HIRE OF WATER TRUCK TRAFFIC CONTROL, GRAVEL & CARTAGE FOR THE REPAIRS AT RICHTER ROAD.	-	16,852.00
EFT13424	14/02/2013	LYALL BAY PTY LTD	CONSTRUCTION OF THE KING CREEK PROJECT.	-	96,031.46
EFT13425	14/02/2013	M L COMMUNICATIONS	SUPPLY & INSTALLATION OF LG ERICSSON PHONES FOR THE DEPOT & ADMIN BUILDING.	-	2,812.68
EFT13426	14/02/2013	MATT GIRAUDO	ENGINEERING FEASIBILITY FOR THE NORTHAM POOL WATERFALL GULLY CATCHMENT ASSESSMENT & DATA TRANSFORMATION & ANALYSIS.	-	13,860.00
EFT13427	14/02/2013	METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR THE NORTHAM REC CENTRE.	-	121.55
EFT13428	14/02/2013	METROCOUNT	SUPPLY OF X2 UPGRADES TO THE METROCOUNT TRAFFIC SPONSORSHIP FOR DAUGHTER GEORGIA JOHNSON TO ASSIST WITH TRAVEL COSTS TO THE SHOW HORSE COUNCIL OF AUSTRALIAS GRAND NATIONAL EVENT.	-	1,639.00
EFT13429	14/02/2013	MICHELLE JOHNSON	ELECTRICAL SUPPLIES FOR THE WUNDOWIE FIRE STATION.	-	100.00
EFT13430	14/02/2013	MM ELECTRICAL MERCHANDISING	RENEWAL OF SUBSCRIPTION TO TAX MADE EASY, FBT MADE EASY & 2013 FBT ORANISER FOR 12 MONTHS.	-	1,867.26
EFT13431	14/02/2013	NATIONAL TAX MANAGER	PURCHASE OF UNIFORMS FOR VARIOUS SHIRE STAFF MEMBERS.	-	434.50
EFT13432	14/02/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF X1 N150 BATTERY FOR ENGINEERING SERVICES MULTI-TYRE ROLL.	-	1,387.69
EFT13433	14/02/2013	NORTHAM AUTO ELECTRICS	PURCHASE OF X1 KC OFFSET RING SPANNER FOR VOLVO GRADER N.002.	-	380.00
EFT13434	14/02/2013	NORTHAM BEARING SALES	SUPPLY & DELIVERY OF THE AVON ADVOCATE & THE WEST AUSTRALIAN TO THE LIBRARY, KILLARA & THE ADMIN BUILDING.	-	48.73
EFT13435	14/02/2013	NORTHAM CENTRAL NEWSAGENCY	PURCHASE OF X3 IMPERIAL 4 SHELVED BOOKCASE FOR THE ADMIN BUILDING.	-	375.40
EFT13436	14/02/2013	NORTHAM FURNITURE & BEDDING	PURCHASE OF X8 KANGAROO PAW PLANTS FOR THE CITIZENSHIP CEREMONY 8/2/2013.	-	597.00
EFT13437	14/02/2013	NORTHAM GARDEN CENTRE		-	114.40
EFT13438	14/02/2013	CANCELLED PAYMENT		-	

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT13439	14/02/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED MAINTENANCE ITEMS FOR ENGINEERING SERVICES, KILLARA, DEVELOPMENT SERVICES & THE REC CENTRE.	1,389.44
EFT13440	14/02/2013	NORTHAM MOTEL	ACCOMMODATION FOR MR BOB WASSSELL ON THE 6/2/2013.	140.00
EFT13441	14/02/2013	NORTHAM TYREPOWER	PURCHASE OF X1 NEW TYRE & BALANCING TO VEHICLE N.00.	148.50
EFT13442	14/02/2013	NORTHAM VETERINARY CENTRE	SUPPLY OF X2 DOG EUTHANASIAS, X1 EXAMINATION & SUPPLIES FOR THE DOGS DAY OUT EVENT.	585.15
EFT13443	14/02/2013	ORICA AUSTRALIA PTY LTD	PURCHASE OF CHLORINE GAS FOR THE NORTHAM POOL & CHLORINE FOR THE TREATED WASTE WATER RETICULATION.	5,183.70
EFT13444	14/02/2013	OXTER SERVICES	CEMETERY INVOICING FOR THE FORTNIGHT ENDING 1/2/2013.	7,066.52
EFT13445	14/02/2013	PARAGON SUPERANNUATION FUND	SUPPLY OF X1 REOPENING FOR SMITH, X2 NEW GRAVE FOR MCPHERSON & HARRIS, X3 GRAVE CERTIFICATION FOR SMITH, HARRIS & MCPHERSON, CLACKLINE & BAKERS HILL ABLUTIONS INVOICING FROM 7/1/2013 TO 1/2/2013. KATRINE, GRASSVALLEY & BAKERS HILL MAINTENANCE INVOICING FROM 7/1/2013 TO 1/2/2013.	167.60
EFT13446	14/02/2013	PERTH CENTRAL CARAVAN PARK	PURCHASE OF ASSORTED CLEANING PRODUCTS & TOILETRIES FOR ENGINEERING SERVICES, DEVELOPMENT SERVICES, THE LIBRARY & THE VISITORS CENTRE.	150.00
EFT13447	14/02/2013	PERTH ZOO	REFUND OF INVOICE 9883, WAS PAID TWICE.	138.75
EFT13448	14/02/2013	PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED FOR THE AVON HEALTH & COMMUNITY SERVICES PRECINCT DEVELOPMENT, ALSO FOR THE KING CREEK PROJECT.	19,525.00
EFT13449	14/02/2013	POWER DESMOND JOHN	CLEANING & REPAINTING OF THE BRACES & FACIAS AT THE SOUTHERN BROOK HALL. PAINT ALL NEW TIMBER WORK & FACIAS, PAINT CURVED VERANDAH (REAR & FRONT) AT THE OLD POST OFFICE. MAKE GOOD & REPAINT ALL WINDOWS & DOOR FRAMES AT THE SWIMMING POOL HOUSE.	7,880.00
EFT13450	14/02/2013	PROFESSIONAL LOCKSERVICE	SUPPLY & REPLACE THE LOCKS ON THE BACK DOOR AT KILLARA.	844.01
EFT13451	14/02/2013	REBEKAH J ERVIN	REIMBURSEMENT FOR PURCHASE OF AUSTRALIA DAY CELEBRATION SUPPLIES, PHOTO FRAMES & A PHONE ADAPTOR.	42.38
EFT13452	14/02/2013	RED DOT STORES	PURCHASE OF ASSORTED ITEMS FOR THE AUSTRALIA DAY CELEBRATIONS.	307.46
EFT13453	14/02/2013	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR JANUARY 2013.	4,153.93
EFT13454	14/02/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT FOR THE CHRISTMAS RAFFLE RESULTS FROM KILLARA, THE AUSTRALIA DAY EVENT, THE SENIOR RANGERS POSITION, NORTHAM NEWSLETTER & ADVERTISEMENT FOR CONTRACTORS TO SUPPLY SERVICES FOR MAINTENANCE OF THE SHIRE BUILDINGS.	1,804.23
EFT13455	14/02/2013	SANTALEUCA FORESTRY	PURCHASE OF ASSORTED STOCK FOR THE NORTHAM VISITORS CENTRE.	194.83
EFT13456	14/02/2013	SCHWEPPES PTY LTD	PURCHASE OF ASSORTED DRINKS FOR THE NORTHAM SWIMMING POOL.	673.61

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT13457	14/02/2013 SPECIALISED TREE SERVICE	PRUNING OF TREE AT THE CORNER OF FORREST & CLARKE ST NORTHAM.	420.00
EFT13458	14/02/2013 STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY.	921.75
EFT13459	14/02/2013 STICKERWORLD PTY LTD	PURCHASE OF SIGNS & MAGNETIC NUMBERS FOR ROAD	435.60
EFT13460	14/02/2013 STIRLING BUSINESS MACHINES	REPAIR TO CASH REGISTER AT THE REC CENTRE	407.00
EFT13461	14/02/2013 T-QUIP	PURCHASE OF KEYS FOR HAKO FOOTPATH SWEEPER.	19.20
EFT13462	14/02/2013 THE LIMES ORCHARD STAY - PT & JA PERKINS	PURCHASE OF ASSORTED DRINKS FOR THE NORTHAM VISITORS CENTRE.	44.00
EFT13463	14/02/2013 TRADE SKILLS TRAINING	CONFINED SPACE COURSE FOR KEVIN KANE, THOMAS FINDLAY, DARYL STEPHANS, ROB SIMPSON & WILLIAM BASTON.	1,375.00
EFT13464	14/02/2013 TRISET BOSS BUSINESS FORMS PTY LTD	PURCHASE OF X20 DOG IMPOUND REGISTER BOOKS.	803.00
EFT13465	14/02/2013 UHY HAINES NORTON CHARTERED ACCOUNTANTS	WORKSHOP ON FBT FOR GEOFF ROMERO & JENNY BECKER ON 27/2/2013. 2011/12/2012 SUPERTOWNS DEVELOPMENT PLANNING FUND & ROADS TO RECOVERY ANNUAL RETURN FOR THE YEAR ENDED 30/6/2012.	4,895.00
EFT13466	14/02/2013 UWA PUBLISHING -UNIVERSITY OF WESTERN AUSTRALIA	PURCHASE OF X6 MILK & HONEY COPIES FOR THE VISITORS CENTRE.	280.20
EFT13467	14/02/2013 VALLEY FORD	30,000KM SERVICE ON FORD RANGER N10634	505.85
EFT13468	14/02/2013 WA RANGERS ASSOCIATION INC	PURCHASE OF UNIFORMS FOR THE RANGERS.	540.95
EFT13469	14/02/2013 CANCELLED PAYMENT		
EFT13470	14/02/2013 WEST END CONVENIENCE STORE	PURCHASE OF X24 ROUNDS OF SANDWICHES FOR THE SPECIAL/STRATEGIC MEETING HELD 30/1/2013.	140.00
EFT13471	14/02/2013 WESTRAC EQUIPMENT PTY LTD	PURCHASE OF CUTTING EDGE BLADES, BOLTS & NUTS FOR VOLVO N.002.	2,669.48
EFT13472	14/02/2013 WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF X1 BLACK INK CARTRIDGE FOR VISITORS CENTRE.	48.25
EFT13473	14/02/2013 WHEATBELT SAFETYWEAR	PURCHASE OF WORK PANTS FOR COLIN LEWIS.	39.00
EFT13474	14/02/2013 WILLIAMSON D & S	HIRE OF 6 WHEEL TIPPER FROM 3/12/2012 TO 16/1/2013 TO CART GRAVEL TO SHINGLE HILL ROAD & SPENCERS YORK ROAD FOR ROAD WORKS.	9,608.00
EFT13475	14/02/2013 WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	GULL CHARGES FOR BAKERS HILL & INKPEN BFB FOR THE MONTH OF JANUARY.	555.71
EFT13476	14/02/2013 ZENIEN	MAINTENANCE ON THE CCTV SYSTEMS AT THE AVON MALL & BERNARD PARK.	4,996.20
EFT13477	14/02/2013 ZINCLAD PTY. LTD.	DEROOFING & REROOFING OF THE NORTHAM TOWN HALL.	21,254.20
EFT13478	21/02/2013 AUSTRALIAN TAXATION OFFICE	BAS JANUARY 2013.	82,117.00
EFT13479	25/02/2013 NORTHAM OVER 60'S GROUP INC	SUB TOTAL EFT MUNICIPAL	527,888.89
EFT13480	25/02/2013 NORTHAM SENIOR HIGH SCHOOL	REFUND OF BOND 21/09/2007 RSL HALL.	174.00
EFT13481	25/02/2013 THE CANCER COUNCIL WESTERN AUSTRALIA	REFUND OF BOND FOR TOWN HALL 20/04/2007. SCHOOL BALL.	500.00
EFT13482	25/02/2013 WA COUNTRY HEALTH SERVICE	MONEY RAISED FOR BREAST CANCER FROM THE PINK RIBBON WALK. REFUND BOND FROM 12/06/2007 WHICH WAS \$200.00 LESS \$60.00 STILL OWING FOR HIRE OF TOWN HALL 08/11/2012 (BOOKING#1022)	375.00
		SUB TOTAL EFT TRUST	140.00
			1,189.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13483	25/02/2013	ANDY'S PLUMBING SERVICE	REPAIR FAULTY TOILET CISTERN AT THE VISITORS CENTRE & REPAIR FAULTY TOILET CISTERN & TAPS AT THE OLD TOWN OF NORTHAM OFFICE BUILDING.	567.60
EFT13484	25/02/2013	BLACKWELL PLUMBING PTY LTD	INSTALLATION OF RETICULATION PIT & VALVES TO REC CENTRES FRONT AREA.	1,492.00
EFT13485	25/02/2013	GRAFTON ELECTRICS	SUPPLY REPAIRS TO THE THERMOSTAT AT THE SWIMMING POOL, INSTALL POWER POINT & INSTALL LIGHTING CONTROL CABLE AT THE SOUND SHELL. CHECK AERATORS IN THE TOWN POOL. REPAIR LIGHTS AT THE VISITORS CENTRE & REPAIR SECURITY LIGHT AT JUBILEE PAVILION.	1,319.01
EFT13486	25/02/2013	NORTHAM HOME MAINTENANCE SERVICES	SUPPLY & ERECT PATIO TO VERANDAH AT VISITORS CENTRE.	12,276.00
EFT13487	25/02/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISMENT FOR THE SENIOR RANGER POSITION.	2,471.41
EFT13488	25/02/2013	A TEAM PRINTING PTY LTD	SUPPLY OF 6000 DL FLYERS FOR THE BILYA BIDI TOURS & TRAILS.	424.60
EFT13489	25/02/2013	A1 CARAVANS	COMPLETE SERVICE TO X2 AROC PORTABLE TOILET CARAVANS.	1,840.00
EFT13490	25/02/2013	ACES ANIMAL CARE EQUIPMENT SERVICES PTY LTD	PURCHASE OF X1 SNAPPY SNARE FOR RANGER SERVICES.	120.00
EFT13491	25/02/2013	APEX NORTHAM	SUPPLY OF THE PREPERATION & COOKING FOR THE AUSTRALIA DAY BBQ 26/1/2013.	300.00
EFT13492	25/02/2013	ARTCRAFT PTY LTD	PURCHASE OF X1 PROHIBITION PARKING SIGN.	220.00
EFT13493	25/02/2013	AUTOPRO NORTHAM	PURCHASE OF X1 TRALER PLUG FOR BOBCAT TRAILER.	10.27
EFT13494	25/02/2013	AV-SEC SECURITY SERVICES	ATTEND ALARM CALLOUTS TO VISITORS CENTRE, SHIRE OF NORTHAM OFFICE, THE OLD RAILWAY STATION & THE NORTHAM POOL. ALSO THE SUPPLY OF SECURITY FOR THE EAGLES EVENT SECURITY MONITORING FOR BERT HAWKE OVAL FOR FEBRUARY & THE NORTHAM REC CENTRE FROM 28/2/2013 TO 27/3/2013. ALSO X2 SERVICE CALLS TO EXTRACT VIDEO FOR THE REC CENTRE & TO REPROGRAMME SECURITY SYSTEM.	2,321.00
EFT13495	25/02/2013	AVON TELECOMS PTY LTD	PURCHASE OF X14 RESISTOR SPARK PLUG, X1 BAR OIL, X6 3/16" ROUND FILE FOR ENGINEERING SERVICES. PURCHASE OF X32 20LT LIQUID CHLORINE, X1 40KG DRY CHLORINE & X2 20LT HYDROCHLORIC ACID FOR THE WUNDOWIE POOL & X20 25KG PH INCREASER FOR THE NORTHAM POOL.	710.38
EFT13496	25/02/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	REPROGRAMME SECURITY SYSTEM.	1,764.36
EFT13497	25/02/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF AVIARY MIX & WHEAT FOR THE SWAN COLONY.	96.40
EFT13498	25/02/2013	AVON WASTE	SUPPLY PICK UP OF BULK COMMERCIAL, STREET BINS, BULK RECYCLING BINS(TOWN), BULK RECYCLING BINS(SHIRE), SWIMMING POOL BINS, SPECIAL EVENTS & CHANGES TO SERVICE FROM 17/1/2013 TO 6/2/2013	22,977.93
EFT13499	25/02/2013	BEAUREPAIRS	REPAIR PUNCTURED REAR TRACTOR TYRE N004.	77.47
EFT13500	25/02/2013	BOC LIMITED	SUPPLY OF OXYGEN C SIZE FOR THE BAKERS HILL OXIVIVA & BALLOON GAS FOR THE AUSTRALIA DAY EVENT.	109.92
EFT13501	25/02/2013	BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF X2 PEDESTAL FANS FOR THE REC CENTRE HALL.	356.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT13502	25/02/2013 CENTRAL DISTRICTS AIRCONDITIONING	SERVICE & CLEAN EVAPORATIVE AIR CONDITIONER AFTER BUILDING WORKS NEXT DOOR TO 23 WITHNELL STREET.	99.00
EFT13503	25/02/2013 CHADSON ENGINEERING	PURCHASE OF X2 FILTER BAGS & X1 LATCH FOR THE NORTHAM SWIMMING POOLS POOL CLEANER.	264.00
EFT13504	25/02/2013 CLAW ENVIRONMENTAL	PURCHASE OF X322 STEEL DRUMS & X3520 PLASTIC DRUMS FOR THE DRUM MUSTER.	2,057.66
EFT13505	25/02/2013 COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY SUPPLIES FOR KILLARA.	98.20
EFT13506	25/02/2013 CUTLINE ENGRAVING	PURCHASE OF NAME BADGES FOR JENNIFER RUSSELL & ANNIQUE GRAY.	49.50
EFT13507	25/02/2013 DUN & BRADSTREET AUSTRALIA	LEGAL FEES FOR ASSORTED RATES PROPERTIES.	8,834.53
EFT13508	25/02/2013 DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	PURCHASE OF X2 2012 EXTRA VIRGIN 500ML FOR THE VISITORS CENTRE.	15.00
EFT13509	25/02/2013 EASTERN HILLS SAWS & MOWERS	PURCHASE OF X1 STIHL PRUNER & X132 CHAIN.	1,358.80
EFT13510	25/02/2013 ELROSS CARAVANS	SUPPLY OF X1 ROOF HATCH FOR A CARAVAN.	650.00
EFT13511	25/02/2013 FOCUS PROMOTIONS	HIRE OF X1 PA SYSTEM LINK ON 23/2/2013 AT THE SOUND SHELL.	8,580.00
EFT13512	25/02/2013 FRANCES ESTHER IRWIN	PURCHASE OF ASSORTED STOCK FOR THE VISITORS CENTRE.	22.00
EFT13513	25/02/2013 GALAXY EMBROIDERERY & PRINTING	PURCHASE OF ASSORTED STOCK FOR THE VISITORS CENTRE.	442.29
EFT13514	25/02/2013 GLENN STUART BEVERIDGE	PAINT POSTS & RAIL AT THE WUNDOWIE TOILET BLOCK. SUPPLY & INSTALL NEW SIGNS AT THE TELE CENTRE. REMOVE GRAFFITI FROM SLIDES AT RUSHTON PARK. SAND OFF GRAFFITI TO TABLES & RE OIL AT THE BERNARD PARK. RECTIFY BLINDS & MAKE GOOD AT RIVERS EDGE CAFE. PLACE TWO SIGNS AT THE WUNDOWIE POOL. INSTALL EXIT PANIC BAR TO NEW DOOR AT THE WUNDOWIE FOOT BALL PAVILION. SUPPLY & INSTALL TOP TIMBER BARGES AT THE OLD GIRLS SCHOOL. CUT TIMBER POSTS TO GROUND LEVEL & REFASTEN STRAPS TO COPPERS LOGS AT THE MAY ST PARK. SUPPLY & INSTALL POST TO REPLACE GATE WERE GAS BOTTLES ARE KEPT AT THE LESSER HALL. REMOVE MESH OVER TOILETS & MAKE DOORS SWING OK AT THE JUBILEE OLD TOILET BLOCKS. FASTEN ROOF SHEETS AT THE JUBILEE OVAL FIRE STATION. MAINTENANCE REPAIRS TO THE SWIMMING POOL, TOWN HALL, POOL HOUSE & THE REC CENTRE. PURCHASE OF X32 HUNTER ULTRA ADJUSTABLE SPRINKLERS FOR BERT HAWKE OVAL & BERBARD PARK.	13,768.00
EFT13515	25/02/2013 INLAND PLUMBING & TOTAL RETICULATION	PURCHASE OF X2 CUSTOM ALUCOBOND PANEL TRAILER SIGNAGE. ASSETS WEBINAR & TRUST COURSE FOR GEOFF ROMERO & JENNY BECKER.	1,907.93
EFT13516	25/02/2013 INVISION SIGNS AND DESIGNS		209.00
EFT13517	25/02/2013 IT VISION		506.00
EFT13518	25/02/2013 K & N TRADITIONAL LANDSCAPES	SUPPLY OF WORKS CARRIED OUT TO TOWN HALL.	9,500.00
EFT13519	25/02/2013 LANDGATE	SUPPLY OF PROPERTY STREET ADDRESS DATA.	173.25
EFT13520	25/02/2013 LEWIS MOTORS	75,000KM SERVICE ON KILLARAS HOLDEN VE OMEGA.	558.15
EFT13521	25/02/2013 LO-GO APPOINTMENTS	WAGES FOR RANGER D VALCIC	2,199.56

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	\$
EFT13522	25/02/2013	LOUI'S PLANT HIRE	SUPPLY OF BOBCAT & LABOURER, EXCAVATOR, GRAVEL CARTAGE TRUCK, TRAFFIC CONTROL FOR WORKS ON RICHTER RD & QUAMKADINE RD.	-	20,164.00
EFT13523	25/02/2013	MAYBERRY HAMMOND & CO	PREPARATION OF DEED FOR 8 KNIGHT ST NORTHAM.	-	330.00
EFT13524	25/02/2013	METRO BEVERAGE CO PTY LTD	PURCHASE OF WATER & SERVICE & HANDLING FEE.	-	42.15
EFT13525	25/02/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF UNIFORMS FOR JEAN MCGREADY, AUSTIN DONAGHEY, SKYE PALMER, DOROTHY BOURNE, MARGARET ROWLES & NATHAN GOUGH.	-	1,988.85
EFT13526	25/02/2013	NORTHAM COUNTRY CLUB	SPONSORSHIP TO THE NORTHAM COUNTRY CLUB.	-	2,330.30
EFT13527	25/02/2013	NORTHAM HARDWARE	PURCHASE OF ASSORTED MAINTENANCE ITEMS FOR ENGINEERING	-	129.95
EFT13528	25/02/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED ITEMS FOR THE MAINTENANCE OF WUNDOWIE TOWNSITE, GEORGE NUICH PARK & THE ROADS.	-	1,001.98
EFT13529	25/02/2013	NORTHAM MOTEL	ACCOMMODATION FOR MR BOB WADDELL FROM 21/11/2013 TO 22/11/2013.	-	280.00
EFT13530	25/02/2013	NORTHAM TOWING SERVICE	SUPPLY OF TOW OF X1 HYUNDAI EXCEL & X1 CITERON FROM CROKE AVE & SPENCERS BROOK RD TO THE SHIRE IMPOUND YARD.	-	110.00
EFT13531	25/02/2013	NORTHAM TYREPOWER	X1 TYRE REPAIR ON N9620 MOWER.	-	180.00
EFT13532	25/02/2013	OCTAGON-BKG LIFTS	CARRY OUT ROUTINE MAINTENANCE TO GIBES A5000 HANDICAPPED ACCESS PLATFORM AT THE NORTHAM LIBRARY.	-	489.50
EFT13533	25/02/2013	OXTER SERVICES	PURCHASE OF CLEANING PRODUCTS, GRAVE CERTIFICATION, INTERMENT OF ASHES & THE CEMENTRY INVOICING FOR THE FORTNIGHT ENDING 15/2/2013.	-	2,058.05
EFT13534	25/02/2013	PHILLIP BRUCE STEVEN	TELEPHONE EXPENSES EMDS.	-	99.90
EFT13535	25/02/2013	PRESTIGE ALARMS	24 HOUR MONITORING OF SECURITY ALARM SYSTEM QUARTERLY PAYABLE IN ADVANCE @8.00 PER WEEK	-	115.00
EFT13536	25/02/2013	RADIOWEST BROADCASTERS PTY LTD	ADVERTISEMENT FOR THE NORTHAM TRIATHLON IN MARCH & THE AUSTRALIA DAY EVENT.	-	1,322.75
EFT13537	25/02/2013	ROCLA PIPELINE PRODUCTS	PURCHASE OF X12 PLF218006 1800 PLASTREAM X6M FJ & X1 CARTPLD CARTAGE CHARGE PLASTREAM D RANGE.	-	5,995.00
EFT13538	25/02/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING FOR CHANGE OF BASKETBALL FIXTURE AT NORTHAM REC CENTRES EAGLES VISIT.	-	74.00
EFT13539	25/02/2013	SAFETCARD MARKETING PTY LTD	SUPPLY OF X3 SAFETCARD MONITORING, X3 RENATL SAFET CARD & X3 TELSTRA SIM CARD FEES.	-	198.00
EFT13540	25/02/2013	SELMA BREEDT	REIMBURSEMENT OF OVER PAID CHILD CARE.	-	34.00
EFT13541	25/02/2013	SHELLY TURNER	REIMBURSEMENT FOR THE PURCHASE OF SUBWAY FOR BUSH FIRE BRIGADE FROM THE 18/2/2013.	-	70.00
EFT13542	25/02/2013	SLAV'S CLEANING SERVICE	CLEANING AT THE ADMINISTRATION CENTRE, DEPOT, APEX PARK TOILETS, BERANRD PARK TOILETS, VISITORS CENTRE & THE LIBRARY.	-	8,156.13
EFT13543	25/02/2013	SPECIALE SMASH REPAIRS	REPAIRS TO THE TAILGATE ON THE KILLARA BUS.	-	590.92
EFT13544	25/02/2013	SPORTS POWER NORTHAM	PURCHASE OF ASSORTED POLO SHIRTS & SHORTS FOR THE REC CENTRE STAFF & SWIMMING POOL STAFF.	-	295.00
EFT13545	25/02/2013	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF X5 PARKER BLLPN RFL GEL INK.	-	29.37

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT13546	25/02/2013 T-QUIP	PURCHASE OF X1 BOWDEN CABLE FOR HAKO FOOTPATH SWEEPER.	181.15
EFT13547	25/02/2013 TOTAL GREEN RECYCLING	SUPPLY OF EWASTE RECYCLING FROM OLD QUARRY ROAD LANDFILL FACILITY.	12,348.68
EFT13548	25/02/2013 TOWN PLANNING MANAGEMENT ENGINEERING	PROFESSIONAL SERVICES FOR THE WUNDOWIE DRAINAGE ANALYSIS & STORMWATER HARVESTING STUDY.	8,758.75
EFT13549	25/02/2013 VALLEY FORD	SERVICE ON VEHICLE N:3886 FORD RANGER & N:3887 FORD RANGER.	38,397.89
EFT13550	25/02/2013 VISITOR CENTRE ASSOCIATION OF WA	REPAIRS TO VEHICLE N333 FORD FALCON & N10634 FORD RANGER. ADVERTISING IN MARCH 2013 OF THE REGIONAL LIFESTYLE FEATURE.	424.80
EFT13551	25/02/2013 WALLIS TIMBER FLOORS	SUPPLY OF TIMBER FLOORING REMOVE DAMAGED TIMBER FLOORING, SUPPLY & INSTALL NEW TREATED PINE JOISTS, REPOINT CEMENT IN BRICK STUMPS, SUPPLY NEW STUMP, INSTALLATION OF NEW FLOORING & NEW JOISTS, FINE SAND READY FOR OILING & X2 COATS OF OIL FOR THE VERANDAH AT THE OLD NORTHAM POST REFUND OF INVOICE 9618 PAID TWICE INCORRECTLY	364.32
EFT13552	25/02/2013 WARREN ONEILL	PURCHASE OF PROTECTIVE CLOTHING FOR ENGINEERING SERVICES STAFF.	1,672.00
EFT13553	25/02/2013 WHEATBELT SAFETYWEAR	PURCHASE OF ASSORTED ITEMS FOR THE NORTHAM VISITORS CENTRE.	331.94
EFT13554	25/02/2013 WILD EYED PRESS PTY LTD		
32176	01/02/2013 AMP LIFE LIMITED	SUB TOTAL EFT MUNICIPAL	215,776.60
32177	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	117.16
32178	01/02/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	45.80
32179	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	157.65
32180	01/02/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	205.83
32181	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	192.08
32182	01/02/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	38.80
32183	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	233.62
32184	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	319.19
32185	01/02/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	737.50
32186	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	242.31
32187	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	157.65
32188	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	582.91
32189	01/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	26,488.14
32190	14/02/2013 AUSTRALIAN SERVICES UNION	PURCHASE OF ASSORTED REFRESHMENTS FOR THE 2012 SHIRE CHRISTMAS FUNCTION.	190.98
32191	14/02/2013 AUSTRALIAN SERVICES UNION	PURCHASE OF X2 VAX POWER 6 BASE CYLINDER VACUUM FOR THE REC CENTRES BUILDING MAINTENANCE.	298.00
32192	14/02/2013 AUSTRALIAN SERVICES UNION	3 MESSAGING ACCOUNT FOR THE PERIOD 23/1/2013 TO 22/2/2013.	807.86
32193	14/02/2013 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	167.60
32194	14/02/2013 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	22.90

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
32195	14/02/2013 AUSTRALIA SUPER	SUPERANNUATION CONTRIBUTIONS	- 177.50
32196	14/02/2013 CANCELLED PAYMENT		
32197	14/02/2013 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 205.83
32198	14/02/2013 COMMONWEALTH LIFE PERSONAL SUPERANNUATION FUND (THE FUND)	SUPERANNUATION CONTRIBUTIONS	- 351.86
32199	14/02/2013 EDUCATION & TRAINING CONSULTANTS PTY LTD	STAFF TRAINING AT KILLARA.	- 4,180.00
32200	14/02/2013 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	- 192.08
32201	14/02/2013 IAN BRUCE KEITH STEWART	CONTRIBUTION FOR CROSSOVER CONSTRUCTION AT 17 FERMOY ST NORTHAM.	- 500.00
32202	14/02/2013 KOMATSU AUSTRALIA PTY LTD	CALL OUT & REPAIR TO KOMATSU WHEEL LOADER WA250PZ.	- 2,767.49
32203	14/02/2013 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	- 38.80
32204	14/02/2013 MAIN ROADS SOCIAL CLUB	REFUND OF THE COMMUNITY BUS HIRE BOND, AS THE BUS COULDNT BE USED BECUASE IT WAS BROKEN.	- 50.00
32205	14/02/2013 NORTHAM CARAVAN PARK (BEVAN PTY LTD)	ACCOMMODATION FROM 14/1/2013 TO 29/1/2013 FOR DAVE VALCIC.	- 870.00
32206	14/02/2013 PERFECT COMPUTER SOLUTIONS PTY LTD	SUPPLY OF X1 MS PROJECT STANDARD 2010. PURCHASE OF X1 48 PORT NETGEAR GIGA SWITCH, SUPPLY X2 BACKUP SOLUTIONS FOR NEW SERVERS	- 5,155.00
32207	14/02/2013 PETTY CASH	PETTY CASH RECOUP FOR KILLARA.	- 351.40
32208	14/02/2013 PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED ICE CREAMS, DRINKS, FOODS & SAUSES FOR THE NORTHAM SWIMMING POOL.	- 1,724.45
32209	14/02/2013 RECRUITMENT SUPER	SUPERANNUATION CONTRIBUTIONS	- 233.62
32210	14/02/2013 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 282.87
32211	14/02/2013 SENSIS PTY LTD	SUPPLY OF THE 2012/2013 YELLOW PAGES TO THE NORTHAM VISITORS CENTRE.	- 183.70
32212	14/02/2013 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	- 837.50
32213	14/02/2013 ST JOHN AMBULANCE AUSTRALIA (WA) INC.	DONATION OF PLANNING FEES PAID.	- 1,320.00
32214	14/02/2013 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	- 242.31
32215	14/02/2013 SYNERGY	ELECTRICITY CHARGES FOR VARIOUS SHIRE BUILDINGS FROM 18/8/2012 TO 21/1/2013.	- 20,747.67
32216	14/02/2013 TELSTRA CORPORATION	TELSTRA CHARGES FROM 25/12/2012 TO 24/1/2013 FOR ASSORTED SHIRE DEPARTMENTS.	- 1,909.05
32217	14/02/2013 THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS	- 157.65
32218	14/02/2013 WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 26,761.24
32219	14/02/2013 WATER CORPORATION	WATER CHARGES FOR SHARED FIRE SERVICE AT CHITTY RD AVON HILLS FL LOT ADJ LOT 10583 FROM 1/2/2013 TO 30/6/2013.	- 78.40
32220	14/02/2013 WESTERN POWER	SUPPLY OF PRODUCT & SERVICES FOR GORDEN ST NORTHAM, WORKING NEAR ELECTRICITY.	- 3,052.50
32221	14/02/2013 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	- 552.65
32222	14/02/2013 ZURICH INSURANCE	MOTOR VEHICLE EXCESS CLAIM NO:025741, CV: N3805(NO DAMAGE), REVERSING, STRUCK, TP: BUTLET (1CVB498)	- 1,000.00
32223	15/02/2013 AVALON SHEDS AND STABLES	PLANNING APPLICATION FEE TO BE RETURNED.	- 264.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	\$
32224	25/02/2013	THE MENS SHED NORTHAM	COMMUNITY GRANT FOR THE MENS SHED NORTHAM.	-	2,750.00
32225	25/02/2013	IRISHTOWN AGRICULTURAL HALL (INC)	ANNUAL CONTRIBUTION TOWARDS PUBLIC LIABILITY INSURANCE.	-	500.00
32226	25/02/2013	KOMATSU AUSTRALIA PTY LTD	REPAIR OIL LEAK, CHECK OUT MOVEMENT IN STEERING PINS & CHECK AIRCON ON KOMATSU LOADER FOR THE INKPEN REFUSE	-	4,290.00
32227	25/02/2013	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 WEST ELECT UPRIGHT OVEN, X1 LG DISHWASHER & X1 ROBIN CANOPY FOR THE SHIRE ADMIN BUILDING	-	3,977.00
32228	25/02/2013	NORTHAM BOWLING CLUB INC	SUPPLY OF COMMUNITY GRANT TO THE NORTHAM BOWLING CLUB.	-	2,200.00
32229	25/02/2013	PATTON'S PANEL & PAINT	SUPPLY & FIT WINDSCREEN FOR NISSAN XTRAIL N3846	-	500.00
32230	25/02/2013	PETTY CASH	PETTY CASH RECOUP FOR THE VISITORS CENTRE.	-	128.95
32231	25/02/2013	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED DRINKS, ICE CREAMS & PIES FOR THE NORTHAM SWIMMING POOL KIOSK.	-	1,225.45
32232	25/02/2013	SPENCERS BROOK PROGRESS ASSOCIATION	SHIRE OF NORTHAM COMMUNITY DEVELOPMENT GRANT FOR SPENCERS BROOK PROGRESS ASSOCIATION.	-	3,300.00
32233	25/02/2013	STEVEN RONALD CALLAWAY	SUPPLY OF DRAWINGS FOR PROPOSED ALTERATIONS TO THE VISITORS CENTRE.	-	930.60
32234	25/02/2013	SWAN POOLS	PURCHASE OF X1 ACID HYDROCHLORIC, X1 CHLORINE 40KG & X2 DRUM DEPOSIT FOR THE NORTHAM SWIMMING POOL.	-	290.90
32235	25/02/2013	SYNERGY	ELECTRICITY ACCOUNT FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FOR FEBRUARY.	-	26,136.90
32236	25/02/2013	TELSTRA CORPORATION	TELSTRA LANDLINE ACCOUNTS FOR FEBRUARY 2013.	-	5,405.20
32237	25/02/2013	TRIANGLE WATERQUIP	SUPPLY & FITTING OF X1 M102C-M104C EXCH R.C AIRBAG FOR THE RINSE CONTROLLER AT BERNARD PARK.	-	456.28
32238	25/02/2013	WATER CORPORATION	WATER CHARGES FOR SWIMMING POOL AT 55 MITCHELL AV NORTHAM LOT 17 FROM 28/12/2012 TO 4/2/2013	-	2,490.30
32239	25/02/2013	WESTERN AUSTRALIAN PLANNING COMMISSION	SUBDIVISION APPLICATION MINSON AVE/PEEL TCE FEE.	-	1,603.00
DD5356.1	04/02/2013	TENNANT AUSTRALIA	TOTAL CHEQUE MUNICIPAL	-	161,378.13
DD5378.1	12/02/2013	MESSAGES ON HOLD	LEASE OF CLEANING EQUIPMENT FEBRUARY 2013 - NORTHAM RECREATION CENTRE	-	1,067.00
DD5383.1	12/02/2013	BANKWEST	PROVISION OF PROGRAMMING AND EQUIPMENT NORTHAM VISITORS CENTRE	-	246.99
DD5383.1	12/02/2013	BANKWEST	NEVILLE HALE MASTERCARD 22 DECEMBER 2012 TO 23 JANUARY 2013, CALTEX STAR MART, AMPOL, CALTEX START MART, GULL, AMPOL, CALTEX, WOOLWORTH PETROL, WILSON PARKING PERTH 12/1/13, GST	-	455.91
DD5383.1	12/02/2013	BANKWEST	DENISE GOBBART MASTERCARD 22 DECEMBER 2012 TO 23 JANUARY 2013, RIVERS EDGE CAFE SECTION LEADER MEETING, WOOLWORTHS KITCHEN SUPPLIES, GST	-	74.99
DD5383.1	12/02/2013	BANKWEST	JEAN MCGREADY MASTERCARD 22 DECEMBER 2012 TO 23 JANUARY 2013, SCITECH DISCOVERY CENTRE, GULL - EL CABALLO ROADHOUSE - FLOOR FOR VOLUNTEERS BUSHFIRE WUNDOWIE DEC 2012, GST	-	1,084.92
DD5383.1	12/02/2013	BANKWEST	CHADD HUNT MASTERCARD 22 DECEMBER 2012 TO 23 JANUARY 2013, LICENCE FOR CASE N.017 LICENCE FEE, LICENCE FOR CASE N.017 PLATE FEE & STAMP DUTY, GST	-	63.10

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
PAYROLL	14/02/2013 SHIRE OF NORTHAM MAIN PAY RUN	TOTAL DIRECT DEBIT	- 2,992.91
PAYROLL	28/02/2013 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	- 179,965.96
		SHIRE OF NORTHAM EMPLOYEES PAYROLL	- 170,153.91
		TOTAL PAYROLL	- 350,119.87
		TOTAL CHEQUE TRUST	-\$ 10,586.13
		TOTAL CHEQUE MUNICIPAL	-\$ 161,378.13
		TOTAL EFT TRUST	-\$ 2,489.00
		TOTAL EFT MUNICIPAL	-\$ 1,291,851.71
		TOTAL DIRECT DEBIT	-\$ 2,992.91
		TOTAL PAYROLL	-\$ 350,119.87
		TOTAL	-\$ 1,819,417.75

The payment of cheque numbers 32176 to 32239 from Municipal Fund (dated 1st February 2013 to 28th February 2013), the payment of trust cheque numbers 1706 to 1716 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT13325 to EFT13343 and EFT13347 to EFT13478 and EFT13483 to EFT 13554 (dated 1st February 2013 to 28th February 2013). EFT Trust Fund EFT13344 to EFT13346 and EFT13479 to EFT13482. Direct Debits 5378.1 and 5383.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32176 to 32239	\$ 161,378.13
Trust Bank Vouchers 1706 to 1716	\$ 10,586.13
EFT Trust Bank Vouchers	
EFT13344 to EFT13346 and EFT13379 to EFT13482	\$ 2,489.00
Municipal Fund Bank Electronic Fund Transfer	
EFT13325 to EFT13343 and EFT13347 to EFT13478	
and EFT13483 to EFT13554	\$1,291,851.71
Direct Debit Fund Transfer 5378.1 and 5383.1	\$ 2,992.91
Municipal Fund Bank Electronic Fund Transfer Payroll 14/02/2013	\$ 179,965.96
Municipal Fund Bank Electronic Fund Transfer Payroll 28/02/2013	\$ 170,153.91
TOTAL	\$1,819,417.75

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,819,417.75 was submitted to the ordinary Meeting of Council on Wednesday 20th March 2013.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,819,417.75 was submitted to each member of the Council Wednesday 20th March 2013, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 31 JANUARY 2013

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Geoff Romero
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	05 March 2013

PURPOSE

The Statement of Financial Activity for the period ending 31 January 2013 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION

Minute No C.1991

**Moved: Cr D Hughes
Seconded: Cr T Little**

That Council receive the Financial Statement s, prepared in accordance w ith the Local Government (Financial Managemen t) Regulations, for the period ended 31 January 2013.

CARRIED 8/0



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JANUARY 2013**

	NOTE	January 2013 Actual \$	January 2013 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating						
Revenues/Sources						
	8					
Governance		18,445	19,320	33,194	(875)	(4.53%)
General Purpose Funding		1,105,540	1,009,274	2,967,809	96,266	9.54%
Law, Order, Public Safety		437,840	493,836	846,688	(55,996)	(11.34%)
Health		98,701	117,628	201,668	(18,927)	(16.09%)
Education and Welfare		801,595	1,697,139	2,896,692	(895,544)	(52.77%)
Housing		23,727	27,293	46,811	(3,566)	(13.07%)
Community Amenities		1,397,428	1,436,307	1,825,951	(38,879)	(2.71%)
Recreation and Culture		314,595	524,463	889,083	(209,868)	(40.02%)
Transport		701,961	2,056,463	4,032,592	(1,354,502)	(65.87%)
Economic Services		741,735	689,108	1,181,513	52,627	7.64%
Other Property and Services		48,906	39,648	68,000	9,258	23.35%
		<u>5,690,473</u>	<u>8,110,479</u>	<u>14,990,001</u>	<u>(2,420,006)</u>	<u>(29.84%)</u>
(Expenses)/(Applications)						
	8					
Governance		(463,649)	(534,112)	(856,865)	70,463	13.19%
General Purpose Funding		(132,969)	(143,808)	(296,968)	10,839	7.54%
Law, Order, Public Safety		(638,682)	(683,159)	(1,122,729)	44,477	6.51%
Health		(295,391)	(304,002)	(518,457)	8,611	2.83%
Education and Welfare		(768,222)	(729,443)	(1,249,308)	(38,779)	(5.32%)
Housing		(64,488)	(57,288)	(96,374)	(7,200)	(12.57%)
Community Amenities		(1,531,844)	(1,860,262)	(3,186,273)	328,418	17.65%
Recreation & Culture		(1,953,756)	(2,341,646)	(3,951,458)	387,890	16.56%
Transport		(2,658,589)	(2,691,215)	(4,557,277)	32,626	1.21%
Economic Services		(1,109,115)	(1,477,853)	(2,427,695)	368,738	24.95%
Other Property and Services		(137,413)	(111,787)	(75,993)	(25,626)	(22.92%)
		<u>(9,754,118)</u>	<u>(10,934,575)</u>	<u>(18,339,397)</u>	<u>1,180,457</u>	<u>(10.80%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	(314,167)	1,654,971	(2,736,495)	(1,969,138)	118.98%
Movement in Accrued Interest		(61,286)	0	0	(61,286)	0.00%
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(224,792)	0	0	(224,792)	0.00%
Depreciation on Assets		2,032,897	1,875,321	3,215,004	157,576	(8.40%)
Capital Revenue and (Expenditure)						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(3,001,179)	(4,917,045)	(8,249,744)	1,915,866	38.96%
Purchase Plant and Equipment	1	(809,222)	(830,900)	(1,444,445)	21,678	2.61%
Purchase Furniture and Equipment	1	(25,081)	(52,563)	(90,122)	27,482	52.28%
Purchase Bush Fire Equipment	1	(333,834)	(200,410)	(503,139)	(133,424)	(66.58%)
Purchase Playground Equipment	1	0	0	(40,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(807,945)	(3,144,361)	(5,629,595)	2,336,416	74.30%
Purchase Infrastructure Assets - Bridges	1	(500,000)	(500,000)	(719,000)	0	0.00%
Purchase Infrastructure Assets - Footpaths	1	0	(155,435)	(266,609)	155,435	100.00%
Purchase Infrastructure Assets - Drainage	1	(783,644)	(500,000)	(3,338,943)	(283,644)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(68,793)	(458,465)	(745,996)	389,672	84.99%
Purchase Infrastructure Assets - Airfields	1	(163,883)	(88,081)	(151,000)	(75,802)	(86.06%)
Purchase Infrastructure Assets - Streetscape	1	(5,881)	(33,369)	(57,206)	27,488	82.38%
Proceeds from Disposal of Assets	2	479,598	1,909,678	3,273,733	(1,430,080)	74.89%
Repayment of Debentures	3	(268,352)	(243,446)	(417,436)	(24,906)	(10.23%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	35,808	35,808	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(118,032)	(118,032)	(902,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	832,059	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	13,947,351	13,874,094	13,874,094	73,257	(0.53%)
LESS Net Current Assets Year to Date	5	12,148,118	12,644,859	(17,446)	(496,741)	(3.93%)
Amount Raised from Rates	6	<u>(7,349,357)</u>	<u>(7,361,190)</u>	<u>(7,361,190)</u>	<u>11,833</u>	<u>(0.16%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

1. ACQUISITION OF ASSETS	January 2013 Actual \$	2012/13 Budget \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Council	7,172.70	15,000
Furniture & Office Equipment - Administration	3,633.64	48,400
Plant & Equipment - Administration	42,976.36	51,544
Law, Order & Public Safety		
Cat Impound Area	0.00	20,000
Snr Ranger Vehicle	0.00	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	5,000
Security Camera Bernard Park & Avon Mall	4,910.00	20,049
Graffiti Removal Trailer	0.00	12,065
Brigade Appliance - Fire Prevention	269,115.23	343,560
Bush Fire Brigade Shed Construction	64,718.50	159,579
Health		
Plant & Equipment - Health Inspection/Admin	49,724.14	87,339
Education & Welfare		
Land & Buildings - Day Centre	3,929.65	0
Land & Buildings - Respite Centre Construction	1,489,977.81	3,429,970
Killara - Bus Replacement	212,876.50	212,625
HNK- Furniture & Equipment	1,998.19	0
HNK- Play Group Building	36,937.42	35,000
Community Amenities		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	24,168.91	27,000
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	750,498.22	1,808,331
Drainage - Town Centre Supertowns	755.90	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen - Infrastructure Shelter Electricity	857.27	30,000
Cemetery Capital Works	928.31	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

1. ACQUISITION OF ASSETS (Continued)	January 2013 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	35,798.25	114,205
Furniture & Equipment- Public Halls	3,860.00	10,400
Land & Buildings - Wundowie Pool	20,100.00	0
Recreation Centre - Building	3,350.00	1,364
Recreation Centre - Outdoor Courts	70,970.00	65,281
Recreation Centre - Lighting	167,068.00	154,539
Recreation Centre - Car Parking & Access	17,664.00	50,915
Recreation Centre Manager Utility	26,207.73	28,000
Recreation Centre Generator	0.00	23,000
Furniture & Equipment - Other Recreation	8,416.73	16,322
Skate Park - Lighting	0.00	30,000
Outdoor Courts Replace Boundary Fence	14,973.68	15,000
Seating - Bert Hawke	0.00	4,000
George Nuich Park	46,542.08	45,262
Play Equipment - Jubilee Oval	0.00	20,000
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	2,500.00	298,615
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Henry Street Oval Fencing	0.00	15,000
Sporting Equipment - Backboards, Nets Etc	0.00	10,000
Outdoor Seating	0.00	3,000
Jubilee Oval Reticulation	4,777.00	30,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	87.30	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

1. ACQUISITION OF ASSETS (Continued)	January 2013 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Transport		
Road/Bridge Construction		
- Roadworks - Project Grants	50,518.95	582,595
- Roadworks - General Construction	173,828.72	948,771
- Roadworks - Special Projects	463,065.31	556,972
- Roadworks - Bridge Construction	500,000.00	719,000
- Roadworks - Blackspot Funding	70,084.11	368,905
Land & Building	10,998.50	2,525,383
Footpath Construction	0.00	266,609
Laneway Construction	0.00	100,000
Infra Development- Super Towns	50,448.30	3,072,352
Plant & Equipment - Road Plant Purchases	397,883.07	689,712
Airport Infrastructure	163,882.56	151,000
Economic Services		
Christmas Decorations	0.00	20,000
Land Building - Visitor Centre	0.00	38,000
Infrastructure - Streetscape	5,880.74	57,206
Plant & Equipment - Building Control	27,224.26	53,200
Old Wundowie Fire Station	10,586.74	15,000
Land Purchases - Supertowns	1,130,405.16	1,255,219
Fees & Charges- Super Town	1,520.91	143,168
Community Bus	0.00	97,956
Project Manager Community Infra Vehicle	23,251.37	35,083
Bakers Hill Water Project	32,390.00	890,000
	<u>6,499,462.22</u>	<u>21,235,800</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

1. ACQUISITION OF ASSETS (Continued)	January 2013 Actual \$	2012/13 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	3,001,179.32	8,249,744
Plant and Equipment	809,222.34	1,444,445
Furniture and Equipment	25,081.26	90,122
Tools	0.00	0
Bush Fire Equipment	333,833.73	503,139
Playground Equipment	0.00	0
Infrastructure Assets - Roads	807,945.39	5,629,595
Infrastructure Assets - Footpaths	0.00	266,609
Infrastructure Assets - Bridges & Culverts	500,000.00	719,000
Infrastructure Assets - Drainage	783,644.12	3,338,943
Infrastructure Assets - Parks & Ovals	68,792.76	785,997
Infrastructure Assets - Airfields	163,882.56	151,000
Infrastructure Assets - Streetscape	5,880.74	57,206
	<u>6,499,462.22</u>	<u>21,235,800</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	January 2013 Actual \$	2012/13 Budget \$	January 2013 Actual \$	2012/13 Budget \$	January 2013 Actual \$	2012/13 Budget \$
Governance						
Councillor Laptop	853.22	0	1,445.46	0	592.24	0
CEO Vehicle - PN1008-Asset MV1008	40,606.67	44,673	29,040.45	35,000	(11,566.22)	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	18,406	22,640.91	23,000	4,786.67	4,594
Law, Order Public Safety						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0.00	15,396	0.00	17,500	0.00	2,104
Clackline BFB Nissan - S591	0.00	0	12,835.23	0	12,835.23	0
Irishtown Nissan Fattack - S583 (N.3017)	0.00	0	18,000.00	0	18,000.00	0
Health						
EM Dev Vehicle- PN1012-Asset MV1001	0.00	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0.00	13,584	0.00	15,000	0.00	1,416
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	18,658	10,545.45	15,000	(6,430.06)	(3,658)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0.00	3,848	0.00	35,000	0.00	31,152
Education & Welfare						
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
Community Amenities						
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	12,077	10,909.09	17,000	311.23	4,923
Recreation & Culture						
Recreation Manager Ute - PN0811 - Asset 9211	506.95	3,008	6,313.18	12,000	5,806.23	8,992
Wundowie Yak Lot 311-Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Shades Wundowie Pool - S520	0.00	0	0.00	0	0.00	0
Transport						
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	18,311	18,181.82	21,000	2,661.58	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	4,010.11	4,754	30,909.09	35,000	26,898.98	30,246
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	10,000	8,131.36	10,000
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	10,000	9,318.18	10,000
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	57,000	28,045.45	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	55,000	24,090.91	55,000
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0.00	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
PN0814 - Fuso Canter (Insurance)- 9217	15,767.62	0	40,495.86	0	24,728.24	0
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Economic Services						
Building Surveyor Vehicle - PN0823 - Asset 9226	2,114.47	5,902	12,050.00	16,000	9,935.53	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3134	0.00	81,429	0.00	300,000	0.00	218,571
Land- Supertowns- Asset 3135 Part Asset	33,283.21	0	150,000.00	0	116,716.79	0
	165,430.71	537,238	479,597.90	3,273,733	314,167.19	2,736,495

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	January 2013 Actual	2012/13 Budget	January 2013 Actual	2012/13 Budget	January 2013 Actual	2012/13 Budget
	\$	\$	\$	\$	\$	\$
Land & Buildings						
Lot 310 Wandoo Parade, Wundowie - Asset S404	0.00	3,848	0.00	35,000	0.00	31,152
Wundowie Yak Lot 311- Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Shades Wundowie Pool - S520	0.00	0	0.00	0	0.00	0
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Land- Supertowns- Asset 3134	0.00	81,429	0.00	300,000	0.00	218,571
Land- Supertowns- Asset 3135 Part Asset	33,283.21	0	150,000.00	0	116,716.79	0
Plant & Equipment						
CEO Vehicle - PN1008-Asset MV1008	40,606.67	44,673	29,040.45	35,000	(11,566.22)	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	18,406	22,640.91	23,000	4,786.67	4,594
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0.00	15,396	0.00	17,500	0.00	2,104
Clackline BFB Nissan - S591	0.00	0	12,835.23	0	12,835.23	0
Irishtown Nissan Fattack - S583 (N.3017)	0.00	0	18,000.00	0	18,000.00	0
EM Dev Vehicle- PN1012-Asset MV1001	0.00	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0.00	13,584	0.00	15,000	0.00	1,416
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	18,658	10,545.45	15,000	(6,430.06)	(3,658)
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	12,077	10,909.09	17,000	311.23	4,923
Recreation Manager Ute - PN0811 - Asset 9211	506.95	3,008	6,313.18	12,000	5,806.23	8,992
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	18,311	18,181.82	21,000	2,661.58	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	4,010.11	4,754	30,909.09	35,000	26,898.98	30,246
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	10,000	8,131.36	10,000
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	10,000	9,318.18	10,000
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	57,000	28,045.45	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	55,000	24,090.91	55,000
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0.00	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
PN0814 - Fuso Canter (Insurance) - 9217	15,767.62	0	40,495.86	0	24,728.24	0
Building Surveyor Vehicle - PN0823 - Asset 9226	2,114.47	5,902	12,050.00	16,000	9,935.53	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
Furniture & Equipment						
Councillor Laptop	853.22	0	1,445.46	0	592.24	0
	165,430.71	537,238	479,597.90	3,273,733	314,167.19	2,736,495

Summary

	January 2013 Actual	2012/13 Budget
	\$	\$
Profit on Asset Disposals	320,597.25	2,780,395
Loss on Asset Disposals	(6,430.06)	(43,900)
	<u>314,167.19</u>	<u>2,736,495</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-12		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual
Governance										
Loan 215 - Admin Office Renovations	139,496	0	24,313	11,954	115,183	127,542	9,039	4,722		
Community Amenities										
Loan 210 - River Dredging	22,726	0	5,179	5,179	17,547	17,547	1,313	1,313		
Recreation & Culture										
Loan 206 - Northam Country Club **	254,516	0	33,139	16,327	221,377	238,189	14,633	7,559		
Loan 208 - Northam Country Club **	38,038	0	3,949	1,938	34,089	36,100	2,765	1,419		
Loan 219 - Northam Bowling Club **	162,244	0	21,149	10,421	141,095	151,823	9,265	4,786		
Loan 222 - Northam Trotting Club Building **	79,244	0	9,561	7,122	69,683	72,122	4,199	3,154		
Loan 223 - Recreation Facilities	852,134	0	85,628	85,628	766,506	766,506	50,955	50,955		
Loan 224 - Recreation Facilities	1,072,113	0	29,926	14,724	1,042,187	1,057,389	69,674	35,075		
Loan 226 - Recreation Facilities	400,000	0	11,759	5,804	388,241	394,196	20,888	10,519		
Transport										
Loan 221 - Airstrip Upgrade	68,740	0	9,776	4,813	58,964	63,927	4,199	2,174		
Economic Services										
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	5,037	5,037	0	0	225	225		
Loan 205 - Visitor Centre Café	8,938	0	8,938	8,938	0	0	292	292		
Loan 217 - CBD Streetscape	907,119	0	130,495	64,318	776,624	842,801	50,573	26,216		
Loan 218 - CBD Streetscape	108,305	0	14,102	14,102	94,203	94,203	6,227	6,227		
Loan 225 - Victoria Oval Purchase	877,183	0	24,485	12,047	852,698	865,136	57,006	28,698		
	4,995,833	0	417,436	268,352	4,578,397	4,727,481	301,253	183,334		

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012/13

The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

	January 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	225,986	225,986
Interest	5,508	10,253
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(12,264)
	<u>231,494</u>	<u>232,374</u>
(b) Employee Liability Reserve		
Opening Balance	520,123	520,123
Interest	12,677	23,599
Amount Set Aside / Transfer to Reserve	0	2,066
Amount Used / Transfer from Reserve	0	0
	<u>532,800</u>	<u>545,788</u>
(c) Housing Reserve		
Opening Balance	215,731	215,731
Interest	5,258	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>220,989</u>	<u>225,519</u>
(d) Meat Inspection Reserve		
Opening Balance	67,051	67,051
Interest	1,634	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,003)
	<u>68,685</u>	<u>48,975</u>
(e) Office Equipment Reserve		
Opening Balance	117,840	117,840
Interest	2,872	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>120,712</u>	<u>123,187</u>
(f) Plant & Equipment Reserve		
Opening Balance	736,170	736,170
Interest	17,943	33,401
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(389,662)
	<u>754,113</u>	<u>609,909</u>
(g) Recreation Reserve		
Opening Balance	46,263	46,263
Interest	1,127	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(48,615)
	<u>47,390</u>	<u>0</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

	January 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Road & Bridgeworks Reserve		
Opening Balance	577,577	577,577
Interest	14,078	26,206
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>591,655</u>	<u>623,783</u>
(i) Refuse Site Reserve		
Opening Balance	182,887	182,887
Interest	4,458	8,298
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(55,000)
	<u>187,345</u>	<u>156,185</u>
(j) Regional Development Reserve		
Opening Balance	119,017	119,017
Interest	2,901	5,400
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>121,918</u>	<u>129,417</u>
(k) Speedway Reserve		
Opening Balance	119,929	119,929
Interest	2,923	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>122,852</u>	<u>125,370</u>
(l) Community Bus Replacement Reserve		
Opening Balance	50,493	50,493
Interest	1,231	2,291
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(48,978)
	<u>51,724</u>	<u>13,806</u>
(m) Septage Pond Reserve		
Opening Balance	130,446	130,446
Interest	3,179	5,919
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	0
	<u>133,625</u>	<u>196,365</u>
(n) Killara Reserve		
Opening Balance	529,889	487,641
Interest	12,915	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(255,537)
	<u>542,804</u>	<u>241,987</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

	January 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Stormwater Drainage Projects Reserve		
Opening Balance	6,007	6,007
Interest	146	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>6,153</u>	<u>6,312</u>
(p) Recreation and Community Facilities Reserve		
Opening Balance	396,128	396,128
Interest	9,655	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>405,783</u>	<u>414,101</u>
(q) Administration Office Reserve		
Opening Balance	433,126	433,126
Interest	10,557	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>443,683</u>	<u>452,778</u>
(r) Council Buildings & Amenities Reserve		
Opening Balance	60,072	60,073
Interest	1,464	2,726
Amount Set Aside / Transfer to Reserve	0	285,000
Amount Used / Transfer from Reserve	0	0
	<u>61,536</u>	<u>347,799</u>
(s) River Town Pool Dredging Reserve		
Opening Balance	158,036	158,036
Interest	3,852	7,170
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>161,888</u>	<u>215,206</u>
(t) Parking Facilities Construction Reserve		
Opening Balance	144,916	144,916
Interest	3,532	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>148,448</u>	<u>151,491</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

	January 2013 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(u) Art Collection Reserve		
Opening Balance	5,007	5,007
Interest	122	227
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>5,129</u>	<u>10,234</u>
Total Cash Backed Reserves	<u>4,960,727</u>	<u>4,870,586</u>
 Total Interest	 118,032	 206,733

All of the above reserve accounts are to be supported by money held in financial institutions.

Summary of Transfers to Cash Backed Reserves

Transfers to Reserves		
Aged Accomodation Reserve	5,508	18,652
Employee Liability Reserve	12,677	25,665
Housing Reserve	5,258	9,788
Meat Inspection Reserve	1,634	3,927
Office Equipment Reserve	2,872	5,347
Plant & Equipment Reserve	17,943	263,401
Recreation Reserve	1,127	2,352
Road & Bridgeworks Reserve	14,078	46,206
Refuse Site Reserve	4,458	28,298
Regional Development Reserve	2,901	10,400
Speedway Reserve	2,923	5,441
Community Bus Replacement Reserve	1,231	12,291
Septage Pond Reserve	3,179	65,919
Killara Reserve	12,915	9,883
Stormwater Drainage Projects Reserve	146	305
Recreation and Community Facilities Reserve	9,655	17,973
Administration Office Reserve	10,557	19,652
Council Buildings & Amenities Reserve	1,464	287,726
River Town Pool Dredging Reserve	3,852	57,170
Parking Facilities Construction Reserve	3,532	6,575
Art Collection Reserve	122	5,000
	<u>118,032</u>	<u>901,971</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

	January 2013 Actual \$	2012/13 Budget \$
4. RESERVES (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers from Reserves		
Aged Accommodation Reserve	0	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	0	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(389,662)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(48,978)
Septage Pond Reserve	0	0
Killara Reserve	0	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(832,059)</u>
Total Transfer to/(from) Reserves	<u>118,032</u>	<u>69,912</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accommodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie

Meat Inspection Reserve

Provision for possible future losses in meat inspection operations in the event of abattoir closure. Further transfers to and from this reserve account are anticipated to balance the meat inspection operation.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

4. RESERVES (Continued)

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2012/2013.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

4. RESERVES (Continued)

Recreation and Community Facilities Reserve

Purpose - To provide funds for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sporting facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

	January 2013 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	7,702,422	10,328,653	137,560
Cash - Restricted Unspent Grants	3,054,723	3,176,837	0
Cash - Restricted Unspent Loans	0	879,776	0
Cash - Restricted Reserves	4,960,727	4,842,694	4,910,954
Rates - Current	1,813,065	779,274	0
Sundry Debtors	508,786	936,696	1,097,312
Provision for Doubtful Debts	(47,920)	(47,920)	0
Pensioners Rates Rebate	20,131	16,027	0
GST Receivable	60	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	0	36,733	40,000
	<u>18,011,994</u>	<u>20,983,559</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(769,979)	(1,331,068)	(1,292,318)
Rates Income in Advance	(59,049)	0	0
GST Payable	(60)	0	0
Payroll Creditors	327	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(74,348)	(862,446)	0
Other Payables	(40)	0	0
	<u>(903,149)</u>	<u>(2,193,514)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	17,108,845	18,790,045	4,893,508
Less: Cash - Reserves - Restricted	(4,960,727)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>12,148,118</u>	<u>13,947,351</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	3,260,521	5,026	(133)	3,265,414	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	1,161,078	3,262	(4,462)	1,159,878	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	741,831	2,130	(133)	743,828	747,931
06 Agricultural Regional	0.3615	217	126,948,000	458,918	(650)	2,573	460,841	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	522,178	16,169	1,249	539,596	523,778
08 Springhill (Landuse)	0.5300	1	278,000	1,473	0	0	1,473	1,473
09 Princes (Landuse)	2.5200	1	145,000	3,654	0	0	3,654	3,654
10 Solfarme (Landuse)	1.2150	1	347,000	4,216	0	0	4,216	4,216
11 Bennie (Landuse)	0.8920	1	184,000	1,647	0	0	1,647	1,647
12 CSR (Landuse)	1.4137	1	308,000	4,354	0	0	4,354	4,354
Sub-Totals		4,963	439,391,304	6,159,870	25,937	(906)	6,184,901	6,195,870
Minimum Rates								
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	771,400	0	0	771,400	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	32,680	0	0	32,680	32,680
05 Agricultural Local	760.00	161	14,546,814	121,600	0	0	121,600	122,360
06 Agricultural Regional	760.00	191	24,658,400	145,160	0	0	145,160	145,160
07 Rural Small Holdings	760.00	107	13,820,000	81,320	0	0	81,320	81,320
Sub-Totals		1,517	57,922,363	1,152,160	0	0	1,152,160	1,152,920
Less Rates Written Off							7,337,061	7,348,790
							(38)	0
Ex-Gratia Rates							7,337,023	7,348,790
Totals							12,336	12,400
							7,349,359	7,361,190

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,480	2,350	(2,850)	980
Town Hall Bond	1,800	2,500	(4,000)	300
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	1,256	21,400	(20,012)	2,644
Footpath/Kerbing Deposit	95,000	15,000	(25,500)	84,500
Retentions	62,095	0	0	62,095
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	37,349	(34,154)	5,070
Standpipe Key	5,650	300	(100)	5,850
Resited Dwellings	8,700	0	(1,500)	7,200
Deposits-Extractive Industries	247,980	5,715	0	253,695
Other	20,943	375	(500)	20,818
Other - Rental Bond	600	0	(200)	400
POS - Cash in Lieu	211,691	58,136	0	269,827
Bonds - Building	47,500	0	(3,500)	44,000
Crossovers - Bond	67,392	27,000	(4,000)	90,392
Bonds - Animal Traps	150	415	(405)	160
Public Recreation Reserve - Northam	0	50	0	50
				0
	784,322	170,590	(96,721)	858,191

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

8. OPERATING STATEMENT

	January 2013 Actual \$	2012/13 Budget \$	2011/12 Actual \$
OPERATING REVENUES			
Governance	18,445	33,194	175,335
General Purpose Funding	8,454,899	10,328,999	11,207,619
Law, Order, Public Safety	437,840	846,688	294,592
Health	98,701	201,668	132,580
Education and Welfare	801,595	2,896,692	1,314,157
Housing	23,727	46,811	42,573
Community Amenities	1,397,428	1,825,951	10,897,349
Recreation and Culture	314,595	889,083	693,448
Transport	701,961	4,032,592	1,653,274
Economic Services	741,735	1,181,513	534,552
Other Property and Services	48,906	68,000	427,927
TOTAL OPERATING REVENUE	13,039,832	22,351,191	27,373,406
OPERATING EXPENSES			
Governance	463,649	856,865	732,581
General Purpose Funding	132,969	296,968	258,030
Law, Order, Public Safety	638,682	1,122,729	886,221
Health	295,391	518,457	485,302
Education and Welfare	768,222	1,249,308	1,079,514
Housing	64,488	96,374	81,991
Community Amenities	1,531,844	3,186,273	2,880,411
Recreation & Culture	1,953,756	3,951,458	3,249,218
Transport	2,658,589	4,557,277	4,674,745
Economic Services	1,109,115	2,427,695	1,966,287
Other Property and Services	137,413	75,993	283,869
TOTAL OPERATING EXPENSE	9,754,118	18,339,397	16,578,169
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	3,285,714	4,011,794	10,795,237

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

9. BALANCE SHEET

	January 2013 Actual \$	2011/12 Actual \$
CURRENT ASSETS		
Cash Assets	15,717,872	19,227,960
Receivables	2,361,920	1,997,550
Inventories	<u>0</u>	<u>36,732</u>
TOTAL CURRENT ASSETS	<u>18,079,792</u>	<u>21,262,242</u>
NON-CURRENT ASSETS		
Receivables	773,846	745,720
Inventories	917,401	917,401
Property, Plant and Equipment	27,452,806	24,259,971
Infrastructure	<u>39,983,637</u>	<u>38,872,382</u>
TOTAL NON-CURRENT ASSETS	<u>69,127,690</u>	<u>64,795,474</u>
TOTAL ASSETS	<u>87,207,482</u>	<u>86,057,716</u>
CURRENT LIABILITIES		
Payables	903,149	2,548,906
Interest-bearing Liabilities	149,083	414,480
Provisions	<u>449,238</u>	<u>674,030</u>
TOTAL CURRENT LIABILITIES	<u>1,501,470</u>	<u>3,637,416</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,578,399	4,578,399
Provisions	<u>107,859</u>	<u>107,859</u>
TOTAL NON-CURRENT LIABILITIES	<u>4,686,258</u>	<u>4,686,258</u>
TOTAL LIABILITIES	<u>6,187,728</u>	<u>8,323,674</u>
NET ASSETS	<u>81,019,754</u>	<u>77,734,042</u>
EQUITY		
Retained Surplus	76,059,027	72,891,348
Reserves - Cash Backed	4,960,727	4,842,694
Reserves - Asset Revaluation	<u>0</u>	<u>0</u>
TOTAL EQUITY	<u>81,019,754</u>	<u>77,734,042</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

10. FINANCIAL RATIO

	2012 YTD	2011	2010	2009
Current Ratio	10.39	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JANUARY 2013

11. Material Variances Notes

NOTE	YTD Actual	YTD 2012	YTD Y-T-D	2012/13 Budget	Variances Actuals to Budget	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
8							
Revenues/Sources							
Governance	18,445	19,320	33,194	(875)	(4.53%)	Reversal of Accruals on 1 July 2012	
General Purpose Funding	1,105,540	1,009,274	2,967,809	96,266	9.54%	Timing of the income - Income expected to be within budget	
Law, Order, Public Safety	437,840	493,836	846,688	(55,996)	(11.34%)	Timing of the income - Meat Inspection Fees are lower than anticipated fee increases & reserve funds may balance to budget	
Health	98,701	117,628	201,668	(18,927)	(16.09%)	Childcare funding reduced due to the break in service & delays in Receipt of Grant funding for Killara	
Education and Welfare	801,595	1,697,139	2,896,692	(895,544)	(62.77%)	A unit was vacant for a couple of months and occupancy will occur in March	
Housing	23,727	27,293	46,811	(3,966)	(13.07%)	Old Quarry Tipping fees lower than anticipated. A large asbestos delivery is anticipated which should bring the balance closer to budget	
Community Amenities	1,397,428	1,436,307	1,825,951	(38,879)	(2.71%)	Disposal of Wundowie Yak shack yet to occur. Delays in grant funding, Regional Library subsidy yet to be received	
Recreation and Culture	314,595	524,463	889,083	(209,868)	(40.02%)	Timing of the Grant Funding, Disposal of depot site yet to occur	
Transport	701,961	2,056,463	4,032,592	(1,354,502)	(65.87%)	Grant funding yet to be received, Accommodation bookings fees no longer being received	
Economic Services	741,735	689,108	1,181,513	52,627	7.64%	More private works undertaken than anticipated	
Other Property and Services	48,906	39,648	68,000	9,258	23.35%		
	5,690,473	8,110,479	14,990,001	(2,420,006)	(29.84%)		
(Expenses)/(Applications)							
Governance	(463,649)	(534,112)	(856,865)	70,463	(13.19%)	Timing of the expenditure	
General Purpose Funding	(132,969)	(143,808)	(296,968)	10,839	(7.54%)	Timing of the expenditure	
Law, Order, Public Safety	(638,682)	(683,159)	(1,122,729)	44,477	(6.51%)	Timing of the expenditure	
Health	(295,391)	(304,002)	(518,457)	8,611	(2.83%)	Childcare expenses reduced due to the break in service, Killara wages over budget, should be contained within budget	
Education and Welfare	(766,222)	(729,443)	(1,249,308)	(38,779)	5.32%		
Housing	(64,488)	(57,288)	(96,374)	(7,200)	12.57%		
Community Amenities	(1,531,844)	(1,860,262)	(3,186,273)	328,418	(17.65%)	Timing of the expenditure - particularly Super Towns project & Landfills	
Recreation & Culture	(1,953,756)	(2,341,646)	(3,951,458)	387,890	(16.56%)	Timing of the expenditure - particularly Super Towns project	
Transport	(2,658,589)	(2,691,215)	(4,557,277)	32,626	(1.21%)	Timing of the expenditure - Additional \$58,568 in Depot Site Testing Peel St	
Economic Services	(1,109,115)	(1,477,853)	(2,427,695)	368,738	(24.95%)	Timing of the expenditure - particularly Super Towns project	
Other Property and Services	(137,413)	(111,787)	(75,993)	(25,626)	22.92%	Timing of the expenditure	
	(9,754,118)	(10,934,575)	(18,339,397)	1,180,457	(10.80%)		

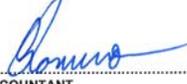
NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variations Actuals to Budget \$	Variations Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
Adjustments for Non-Cash (Revenue) and Expenditure						
2	(314,167)	1,654,971	(2,736,495)	(1,969,138)	(118.98%)	Assets not disposed
	(61,286)	0	0	(61,286)		
	(147,156)	0	0	(147,156)		
	0	0	0	0		
	(224,792)	0	0	(224,792)		
	2,032,897	1,875,321	3,215,004	157,576	8.40%	Actual depreciation higher than anticipated.
Capital Revenue and (Expenditure)						
1	0	0	0	0		
1	(3,001,179)	(4,917,045)	(8,249,744)	1,915,866	(38.96%)	Timing of capital expenditure
1	(809,222)	(830,900)	(1,444,445)	21,678	(2.61%)	Timing of capital expenditure
1	(25,081)	(52,563)	(90,122)	27,482	(52.28%)	Timing of capital expenditure
1	(333,834)	(200,410)	(503,139)	(133,424)	66.58%	Timing of capital expenditure
1	0	0	(40,000)	0		
1	(807,945)	(3,144,361)	(5,629,595)	2,336,416	(74.30%)	Timing of capital expenditure
1	(500,000)	(719,000)	(719,000)	219,000	(30.46%)	Timing of capital expenditure
1	0	(155,435)	(266,609)	155,435	(100.00%)	Timing of capital expenditure
1	(783,644)	(500,000)	(3,338,943)	(283,644)	56.73%	Timing of capital expenditure
1	(68,793)	(458,465)	(745,997)	389,672	(84.99%)	Timing of capital expenditure
1	(163,883)	(88,081)	(151,000)	(75,802)	86.06%	Project complete \$12,883 over budget
1	(5,881)	(33,369)	(57,206)	27,488	(82.38%)	Timing of capital expenditure
2	479,598	1,909,678	3,273,733	(1,430,080)	(74.89%)	Assets not disposed
3	(268,352)	(243,446)	(417,436)	(24,906)	10.23%	
3	0	0	0	0		
3	35,808	35,808	67,798	0	0.00%	
4	(118,032)	(118,032)	(902,198)	0	0.00%	
4	0	0	832,059	0		
5	13,947,351	13,874,094	13,874,094	73,257	0.53%	
5	12,148,118	12,644,859	(17,446)	(496,741)	(3.93%)	
6	(7,349,357)	(7,361,190)	(7,361,191)	11,833	(0.16%)	
Amount Raised from Rates						

This statement is to be read in conjunction with the accompanying notes.

BANK RECONCILIATION STATEMENT
 Period Ending 31st January 2013

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ	2645-61899 \$	1,025,641.18		
Business Bonus	028-0331279	\$5,029,635.80		
Muni Operating A/C	028-5350119	\$95,697.15		
ANZ - WA TREASURY BANK		\$2,554,722.90		
Term Deposit (Muni)	390116	\$1,524,098.96		
Term Deposit (Trust)T183	036059-9		\$24,340.14	
Term Deposit (Trust)T396	0387254		\$31,396.64	
Term Deposit (Trust) POS	9975-02546		\$216,185.49	
Term Deposit (Trust)	695773-2		\$100,333.46	
Term Deposit (Trust)T527	028-0386517		\$22,085.54	
Trust Operating A/C	028-5350143		\$465,193.41	
Business Bonus(Reserve)	028-0364535		\$247,529.55	
Term Term Deposit	028-0390108		\$1,012,431.69	
ANZ Term Deposit	9974-65749		\$3,700,766.07	
ANZ Banl T/D(DITRD & LG)	9971-31749			\$500,000.00
Business Bonus Grant Fund	036594-7			
Total As Per Bank Statements	\$10,229,795.99	\$859,534.68	\$4,960,727.31	\$500,000.00
Plus				
Outstanding Deposits	30,662.73	100.00		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$30,662.73	\$100.00	\$0.00	\$0.00
Less				
Unpresented Cheques	(6,644.07)	(1,442.96)		
	(\$6,644.07)	(\$1,442.96)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustment	\$10,253,814.65	\$858,191.72	\$4,960,727.31	\$500,000.00
General Ledger Accounts				
111000010 MUNI BANK	7,699,091.75			
1111800010 Trust Bank		858,191.72		
1111001010 Short Term Investment	2,554,722.90		0.00	
1111501010 Reserve Inv Bank			4,960,727.31	
1111002010 Unspent Grant				\$500,000.00
Balance Per General Ledger Accounts	\$10,253,814.65	\$858,191.72	\$4,960,727.31	\$500,000.00
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by 
 POSITION : FINANCE OFFICER

Confirmed by 
 POSITION : ACCOUNTANT

13.3.3 APPLICATION TO WRITE OFF OUTSTANDING CHARGES

Cr U Rumjantsev declared an “Impartiality” interest in item 13.3.3 - Application to Write Off Outstanding Charges – He has been appointed as a representative for Council with the Northam Heritage Forum and Northam Army Camp Association. AVAS may / has options at the ONRS.

Cr R Tinetti declared an “Impartiality” interest in item 13.3.3 - Application to Write off Outstanding Charges – as his business sponsors several awards for the organisation.

Name of Applicant:	A13
Name of Owner:	N/A
File Ref:	1.3.4.7
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	26 February 2013

PURPOSE

For Council to consider the write off of annual rental charges of debtor A13. Annual charges for building rental for the financial years 2010/2011 and 2011/2012 are currently outstanding.

BACKGROUND

Debtor A13 is a non-profit organisation administered and is operated by a board of volunteers and although it has been established for a number of years, it is experiencing financial difficulty due to previous poor management.

They now have a new committee of eight (8) volunteers including a new President, Treasurer and Secretary and they are endeavouring to achieve financial sustainability to become recognised as a visible, vibrant, community group. Unfortunately, this will take time and they are currently not able to meet their financial obligations to the Shire

Correspondence has been received requesting a write off of the outstanding debt totalling \$23,800.00 for outstanding rental. In the 2012/2013 Council budget deliberations funding for A13 was drastically reduced to accommodate an arrangement for relocation. To date the relocation has not taken place and the debtor has continued operations from the current premises.

Invoice 5665 was issued in the amount of \$16,500.00 which consists of Annual rental for the building for the financial years 2010/2011; this invoice has a balance outstanding of \$7,300.00. Invoice 8697 was issued in the amount of \$16,500.00 which consists of the

Annual rental for building for the 2011/2012 financial year. With both invoices totalling an amount of \$23,800.00

This debtor has requested that the full amount be written off as they believe it will assist with the future viability of the organisation.

STATUTORY REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

[Section 6.12 amended by No. 64 of 1998 s. 39.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: Building Our Community

GOAL: To maintain balance between maintenance of our lifestyle and sense of community with population growth and accompanying development

STRATEGY: Continue to provide funding for public art

BUDGET IMPLICATIONS

As the invoices are from previous financial years the total of \$23,800.00 is currently showing as a receivable as at the 30 June 2012. The loss of revenue has been offset by a provision for doubtful debts in the accounts for the year ended 30 June 2012.

OFFICER’S COMMENT

The financial viability of A13 has been in question for some time now. The group has advised it has been working cataloguing and stock taking at the current premises. They have had a presence at the local markets to sell surplus stock on hand at the centre.

The officer supports the request to write off the balance outstanding to enable the group to focus on their future in the community.

RECOMMENDATION

That Council write off the following outstanding invoices, totalling an amount of \$23,800.00

DEBTOR NUMBER	INVOICE NUMBER	AMOUNT \$	DESCRIPTION	DATE
A13	5665	7,300.00	Annual rental for building 2010/2011	26/01/2010
A13	8697	16,500.00	Annual rental for building 2011/2012	04/05/2012

Minute No. C. 1992

Moved: Cr D Hughes
Seconded: Cr R Tinetti

ITEM TO LAY ON TABLE 7/1

13.3.4 WRITE OFF RATE LEGAL CHARGES AND PENALTY INTEREST - A15418

Name of Applicant:	A15418
File Ref:	8.1.1.4
Officer:	Denise Gobbart /Jodie Redmond
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	06 March 2013

PURPOSE

To have Legal fees and interest charged on A15418 for the 2012/13 financial year written off.

BACKGROUND

In November 2012 the rate payer was taken legal due to non payment of their rates. The rate payer paid the outstanding rates, interest and legal charges in full on the 3 January 2013.

Correspondence was received on 5 September 2011 addressed to the Shire of Northam building department. The ratepayer requested that their contact details be changed and updated. Due to a processing error this was not updated on the Shire of Northam's database.

Further correspondence was received on 15 January 2013 from the rate payer requesting a refund of legal charges and interest. As a result of the details not being updated the rates notice was sent to the incorrect address which resulted in the ongoing interest and legal charges.

STATUTORY REQUIREMENTS

The Local Government Act 1995 Section 6.12(1)(c) allows a Council to write off any amount of money owed to the Council subject to a decision of Council carried by an Absolute Majority.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may –*

- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
- (b) *waive or grant concessions in relation to any amount of money; or*
- (c) *write off any amount of money,*

which is owned to the local government.

**Absolute majority required.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Nil

BUDGET IMPLICATIONS

The write off of the outstanding arrears will reduce legal revenue by \$326.06 and penalty interest by \$30.98. A total of \$357.04 loss of revenue.

OFFICER'S COMMENT

Due to the Council not updating the Council database it is requested that Council write off the legal fees and interest charged.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1993

**Moved: Cr D Hughes
Seconded: Cr A Llewellyn**

That Council write off legal charges of \$326.06 and penalty interest of \$30.98 on assessment A15418.

CARRIED BY ABSOLUTE MAJORITY 8/0

13.3.5 WRITE OFF SUNDRY DEBTORS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.7.2
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Accounting Policy 3.1
Voting:	Absolute Majority
Date:	27 February 2013

PURPOSE

Council is requested to write off the following unpaid Debtors, as the debts relate to charges issued prior to 30 June 2011, and it is appropriate to review the debts.

BACKGROUND

Once a sundry debtor is raised, if the account has not been settled prior to the month end, a monthly statement is sent. If telephone contact details are available a call is placed with the debtor. This occurs monthly until 120 days, after this time the account is forwarded to our debt collection agency.

STATUTORY REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides that Council may resolve to write off any amount of money as a debt, which is owned to the Local Government.

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;*
 - (b) *waive or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

[Section 6.12 amended by No. 64 of 1998 s. 39.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

STRATEGY: Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

BUDGET IMPLICATIONS

The write off the sundry debtors in consideration will reduce revenue by \$722.88.

OFFICER’S COMMENT

The Shire has a practice of seeking the reimbursement of building insurance costs from the relevant lessees of Shire buildings, according to the lease in place. In 2010/11, all but two of the groups from which insurance costs were sought, paid the building insurance costs for the buildings they occupied.

For the two outstanding invoices, one did not have a lease, so although in principle the group should have paid since lessees in similar circumstances were charged, the Shire does not have the legal authority to recoup this cost. A lease is now in place but the fees are not retrospective.

For the second invoice, the group had its own certificate of insurance for the building so did not accept that it should pay for two certificates of insurance. The Shire agreed that two parties should not cover the same building insurance, and it no longer insures this building, since it is covered by the group.

It is requested that Council approve the write off of the following debtors as listed.

Debtor No	Invoice No	Amount \$	Description	Date
C90	6606	\$318.41	Building insurance 2010/2011	07/04/2011
N33	6619	\$404.47	Building insurance 2010/2011	07/04/2011

RECOMMENDATION

Minute C. 1994

Moved: Cr Saunders

Seconded: Cr. Rumjantsev

That Council write off the following sundry debtors:

Debtor No	Invoice No	Amount \$	Description	Date
C90	6606	\$318.41	Building insurance 2010/2011	07/04/2011
N33	6619	\$404.47	Building insurance 2010/2011	07/04/2011

CARRIED BY ABSOLUTE MAJORITY 8/0

13.3.6 SHIRE OF NORTHAM AUDIT COMMITTEE REPORT

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	8.2.7.1
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	N/A
Voting:	On a [] of []
Date:	14 March 2013

PURPOSE

For Council to receive the Minutes of the Shire of Northam Audit Committee meeting of 13 March 2013, and to endorse the Audit Committee recommendations.

BACKGROUND

The Shire of Northam Audit Committee met on Wednesday 13 March 2013, in the Council Chambers at 7.30pm. Items listed on the agenda for discussion, were as follows;

1. Compliance Audit Return 2012
2. Budget Review 2013

STATUTORY REQUIREMENTS

Compliance Audit Return;

- Local Government Act 1995;
- Local Government (Functions and General) Regulations 1996;
- Local Government (Administration) Regulations 1996;
- Local Government (Elections) Regulations 1997;
- Local Government (Audit) Regulations 1996;
- Local Government (Rules of Conduct) Regulations 2007.

Budget Review;

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires:

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

- (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
- (b) consider the local government's financial position as at the date of the review; and*
- (c) review the outcomes for the end of that financial year that are forecast in the budget.*

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: The Shire Organisation.

Outcome – to operate in a sustainable manner.

The budget review process is aimed at ensuring this objective is being met.

BUDGET IMPLICATIONS

The subsequent review will incorporate Budget Amendments which will impact, however the Budget will remain in balance.

OFFICER'S COMMENT

COMPLIANCE AUDIT

The comments received back from the consultant Gary Martin are as follows;

The standard of compliance was again very high. It is apparent that the Shire has a strong culture of awareness of compliance requirements. For context purposes, non-compliance or partial non-compliance related to only two of the total 78 items included in the Compliance Return, or an achievement of 97.4%, the same as the previous year.

The Shire has sound management systems and procedures. The few examples of non-compliance noted reflected inconsistent or incomplete compliance and human error, and not any systemic failure.

It is important to note that the actual compliance audit process is a detached, retrospective examination of minute, multifaceted, and ambiguous statutory detail specified by the Local Government Act 1995 and associated regulations. Significantly,

the CAR excludes the actual working environment and pressures of the day-by-day operational circumstances, and other community priorities that exist in the pragmatic management of the wide range of functions and issues experienced in a vibrant and growing local government such as the Shire. The overall compliance requirement to observe "all written law" places an onerous responsibility on the CEO of a growing local government.

The level of compliance achieved is a significant indicator in respect of the high standard of management of the Shire.

A number of deficiencies have been identified in the Shire of Northam Compliance Audit Return 2012, namely:

Delegation:

The delegation register and associated record keeping was of a high standard.

Page 2, No 6, s5.42(1), 5.43 Admin Reg 18G – Delegation A02 requires clarification that the seal is only affixed subject to a specific resolution of Council and that any employee is specifically authorised to sign documents by the Council.

Page 2, No 13, s5.46(3), Admin Reg 19 – Some aspects, such as the record keeping associated with exercising a delegated power was difficult to gauge.

Disclosure of Interest:

The management of the Primary and Annual returns and registers, and disclosure of interest at meetings were of a high standard.

Page 2, No 1, s5.67 – The minute record of disclosures at the Special meeting held 29 February 2012 and the Ordinary Council meeting held 21 March 2012 is inconsistent and indicate that members that disclosed a financial interest did not leave the Chambers and voted. The item related to the Shire of Northam Draft Local Planning Scheme No.6 and the interests may be an exempt interest.

The record of disclosures of financial interests at meetings and the register of Financial Interests were checked and an anomaly found in the disclosures, minute recording and register for the Special Council meeting held 29 February 2012 and the Ordinary Council meeting held 21 March 2012.

The minutes record financial disclosures by members at the commencement of the meeting but these disclosures are not then reflected in the minutes when the item(s) were discussed, and it appears that the relevant members may have stayed, participated and voted.

However on both occasions the business item related to the Shire of Northam Draft Local Planning Scheme No.6 and this may be an exempt interest under s5.63(2). If that is the case the minutes should record the exemption to support the participation in the business item.

The minutes of the meeting held 29 February 2012 record nine members attending, but the decisions being carried 10/0, which may be a typographical error, but this indicates that the disclosing member may have voted.

Mr Martin - Local Government Consultant, recommended that the circumstances associated with the disclosures and recording in the minutes and registers be researched and clarified and the outcome reported to the Department of Local Government.

Tenders:

The tender process is thorough and supported by comprehensive documentation. It was noted that the Audit report for 2011/2012 reported that the register was not maintained in accordance with statutory requirements, but at the time of this review the register complied.

It was noted that the Tender Register was also being used as the relevant Tender file for each tender called and therefore the register contained material and information not required by the register. It is strongly recommended that the register only contain the statutory information (i.e. the register sheet and a copy of the Statewide notice) and all other information including the completed checklist be filed separately.

The "Tender Register" is a public document that may be inspected during office hours, and therefore caution is required to ensure that only the necessary statutory information is recorded and that any confidential or sensitive information is not included in the register but filed separately.

General:

The Shire has well documented policies and procedures and the negligible items of non-compliance seem to arise from inconsistency or human error rather than any system breakdown.

BUDGET REVIEW

The budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. Council adopted a 10% and a \$20,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review. Features of the budget review include:

Decrease in Opening Funds	-\$306,537
Increase in Interest on Investments	\$100,000
Decrease in Untied Grants	-\$85,846
Decrease in Road Grants	-\$35,678
Reimbursement Paid Parental Leave	\$21,834
Decrease in Valuation expenses	\$40,000
Recycling Bin - Purchase	-\$383,470

Recycling Bin - Grant	\$383,470
Decrease in Planning Consultants	\$40,000
Cemetery Capitals Works to be carried forward	\$50,700
Henry St Oval authorised works	-\$70,000
Decrease in Community Sponsorship	\$25,000
Increase in Bakers Hill Water Project	-\$265,135
CSRFF Grant Bakers Hill Water Project	\$151,250
Increase Reserve Transfers Rec & Comm Facilities	\$67,085
Decrease in Road to Recovery Funding	-\$44,749
Decrease in Laneway Acquisition & Construction	\$50,000
Increased Depot rehabilitation expenses	-\$63,783
Savings in Salaries - delays in appointments	\$77,000

The budget has been reviewed to continue to deliver on other strategies adopted by the Council and maintains a high level of service across all programs. The closing funds return to a surplus of \$1,793 as a result of this budget review.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1995

Moved: Cr T Little
Seconded: Cr A Llewellyn

That Council:

- 1. receive the Minutes of the Audit Committee Meeting held on Wednesday , 13 March 2013;**
- 2. adopt and submit the Compliance Audit Return 2012, to the Department of Local Government, inclusive of comments on matters to be addressed;**
- 3. receive the Budget Review conducted for the seven (7) months ended 31 January 2013;**
- 4. authorise the Chief Executive Officer to amend the 2012/13 Budget in accordance with the attached report titled 'Budget Review as at 31 January 2013 - Budget Amendment Recommendations' and dated 10 March 2013.**

CARRIED 6 M5 6 GC @ H9 'A 5 >CF #M8/0

13.4. COMMUNITY SERVICES

13.4.1 COMMUNITY SPORT AND RE CREATION FACILITIES FUNDING APPLICATION

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.5.1
Officer:	Jean Mcgready / Annique Gray
Officer Interest:	Nil
Policy:	N/A
Voting:	Absolute Majority
Date:	28 February 2013

PURPOSE

For Council to consider the endorsement of an application to the Department of Sport and Recreation for the 2013/14 Community Sport and Recreation Facilities Funding (CSRFF) - Small Grant round.

The application is for the upgrading of two courts at the Bakers Hill tennis facilities, and would be reliant on a financial contribution from Council.

BACKGROUND

The Department of Sport and Recreation has called for grant submissions under their Small Grant Scheme for projects to the value of \$150,000, with the Department able to fund up to one third of the project cost only.

Local governments are required to assess, prioritise and endorse all CSRFF applications prior to their submission to the Department of Sport and Recreation, as per Attachment A of this report. The assessment, together with a copy of the relevant Council Minutes, is to be submitted to the Department of Sport and Recreation prior to 31 March 2013.

No other applications for the 2013/14 CSRFF Small Grant scheme have been submitted to the Shire of Northam for endorsement by Council.

Shire of Northam Officers have been approached by the Bakers Hill Tennis Club to seek advice and assistance for the upgrading of two of the tennis courts. Club representatives and Council Officers have met with the Department of Sport and Recreation on site to discuss the proposal. As the facility is owned by the Shire of Northam and no formal lease agreement between the Shire and the Tennis Club is in

place, the application, if endorsed, needs to be submitted by the Shire rather than the Club.

The Bakers Hill Tennis Club was established in 1914 and has been in continuous operation since that time, with exception of a period during World War II. The Bakers Hill tennis facility includes four courts, of which two were reconstructed and surfaced with Plexipave in 2007/08, and remain in excellent condition. These courts do not have lighting.

The remaining two courts (to which the proposed application applies) were initially established in 1978, and were surfaced with bitumen emulsion (Walk Top) in 1987, with further applications of Walk Top applied in 1990 and 1998. These two courts have functional lighting, but the surface has deteriorated to the point that a complete rebuild of the courts is required as maintenance works being undertaken is no longer effective. (see Attachment B)

Two sports surfacing companies have visited onsite to assess the courts and have provided advice on works to be undertaken as well as respective quotes. The Shire of Northam Engineer has also visited the site to discuss drainage and surface preparation works that would be required prior to the application of a new playing surface.

It is proposed that the courts be extended by approximately 1 metre to enable the marking for netball as well as tennis, as both these sports are popular physical activities in Bakers Hill.

The population in Bakers Hill grew by 36% between 2006 and 2011 (Census Data) with significant growth in the 55 - 64 yr cohort (35% growth) and the 65+ yr cohort (96% growth). Both tennis and netball are in the ten most participated forms of physical activity in Australia (Australian Sports Commission: *Participation in Exercise, Recreation and Sport Annual Report 2010*), with tennis being the sixth most participated form of physical activity for older people after walking, aerobics/fitness, golf, lawn bowls and swimming.

The total estimated cost for this project is \$85,492 ex GST. The Bakers Hill Tennis Club have indicated their ability and commitment to undertake a vast amount of the work as volunteer labour and donated materials. A cost escalation factor of 10%, additional to the cost estimate, is based on the significant increase in quotes for the installation of the sports surface over the past twelve months, as well as the possibility that the donated machinery may not be available at the time of installation and contractors may need to be engaged. As a consequence the application, if endorsed by Council, would have a total budget of \$94,041.

Council Officers and the Bakers Hill Tennis Club have developed a detailed project plan, including allocations for volunteer labour and equipment, which has been discussed with the Department of Sport and Recreation. The value of the donated labour is \$7,100 and the machinery \$13,326, totalling \$20,026.

The CSRFF Small Grant applications are generally submitted and allocated on a 3 x 1/3rd basis, being equal contributions from the Department of Sport and Recreation, the relative local government and the relevant sporting group/body; noting that up to a third of the cost of the project can be through volunteer labour and/or materials.

On the premise of the above, the CSRFF application would be for \$31,347 with Council allocating a matching \$31,347 in its 2013/14 Budget for the project. The Bakers Hill Tennis Club would be required to commit the remaining \$31,347, being \$20,026 as in-kind labour and machinery and \$11,321 cash. The Club has at its disposal \$8,000 cash, and hence would be looking to Council for a loan of up to \$3,500 to assist them in meeting their financial contribution for the project. The Club has held a special meeting and has resolved to commit the required voluntary labour and machinery, as well as the financial contribution should Council resolve to endorse the CSRFF application (see Attachment C).

STATUTORY REQUIREMENTS

Whilst there are no statutory requirements in relation to Council's endorsement of the CSRFF application, the Shire of Northam will be required to comply with applicable requirements during the projects implementation.

CONFORMITY WITH THE PLAN FOR THE FUTURE

This application is in accordance with the Shire of Northam Plan for the Future 2010 - 2020, which states:

KEY RESULT AREA: BUILDING OUR COMMUNITY

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development:

Provide for active and passive recreation needs:

Partner with Department of Sport and Recreation to achieve greater community participation in planning and delivering recreation facilities and programs.

BUDGET IMPLICATIONS

The proposal, if supported, will require a commitment from Council to allocate \$31,347 in its 2013/4 Budget to the project. Further, a commitment to provide the Bakers Hill Tennis Club with a self-supporting loan of up to \$3,500 would be required. Should there be no cost escalation, the cost to Council could be \$28,497 and there would be no requirement for Bakers Hill Tennis Club to request a loan from Council.

OFFICER'S COMMENT

The Bakers Hill Tennis Club is an extremely pro-active and focused community organisation that has been operating successfully for almost 100 years. It provides a

much needed service to the local community and has a record of self sufficiency. It has established and maintained its facilities through collaboration with the community and the golf club and with minimal financial assistance from external sources.

The project to resurface the two courts is extensive as it requires the removal of the existing fence, the removal of the existing surface and sub-base, installation of drains and retaining wall, placement of a new base surface prior to the installation of the new playing surface and the reinstatement of the fence. The lighting poles in place operate satisfactorily and would remain in place.

A further quote had been sought which included all the preparatory work of the court surface (rather than utilising volunteer labour and equipment) and came to almost double that of the estimated project cost of the proposed project.

The Tennis Club has demonstrated its ability to provide the necessary skilled labour and machinery, as it undertook the majority of the work for the resurfacing of the other two courts in 2007/8.

The Club undertakes ongoing fundraising activities to fund its operational expenditures and for facility upgrades. It has committed to establishing a fund specifically for court surface replacement to ensure sufficient funds will be available if and when resurfacing is required.

The Tennis Club has an active membership of both junior and senior members and also works collaboratively with the Bakers Hill School to offer Active After School Programs. This program attracted 20 children last year and it is anticipated that this will increase to 40 this year (see Attachment D).

The project proposal includes the line marking for netball which is also gaining popularity in the community. There is only one outdoor netball court available at the school; hence the provision of an additional outdoor court will enable expansion of the local netball programs.

The Tennis Club plays a vital role in the social fabric of the Bakers Hill community and offers opportunities for both social interaction and physical activity for all age groups. The upgrading of the courts will enable the Club to expand its membership and will provide community members the opportunity to participate in netball and tennis on a safe surface in the evenings. This provides the benefit of enabling participation in physical activity during the cooler hours in summer, and after work /school in the winter months.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1996

Moved: Cr R Tinetti
Seconded: Cr U Rumjantsev

That Council:

1. **Endorse the Shire of Northam application to the Department of Sport and Recreation 2013/14 Small Grant scheme for the upgrading of two courts at the Bakers Hill tennis facility . The application is to be for project cost of \$85,492 with an additional \$8,549 contingency allowance.**
2. **Commit \$31,347 of Council funds in the 2013/14 Shire of Northam Draft Budget toward the project.**
3. **Commit to offering the Bakers Hill Tennis Club a self supporting loan of up to \$3,500 for their project contribution if required.**
4. **Advise the Department of Sport and Recreation that:**
 - a. **this application is ranked as priority 1, being the only application received and that it is consistent with the Local Plan.**
 - b. **the CSRFF principles have been considered and that all application criteria are considered satisfactory.**
 - c. **planning and building approval will not be required for the project.**
 - d. **the project is considered to be well planned and needed by the municipality.**

CARRIED BY ABSOLUTE MAJORITY 8/0

13.4.2 REQUEST FOR FEE WAIVER

Name of Applicant:	Northam PCYC
Name of Owner:	Shire of Northam
File Ref:	8.2.8.2
Officer:	Jean Mcgready
Officer Interest:	Nil
Policy:	Fees & Charges 2012/13
Voting:	Absolute Majority
Date:	06 March 2013

PURPOSE

For Council to consider a request from Northam PCYC for the waiver of fees for a fundraising event they are intending to hold on the 24 April 2013 at the Northam Town Hall.

BACKGROUND

A letter was received on 11 February 2013 from Northam PCYC requesting a waiver of the hire fees for the hire of the Northam Town Hall. A copy of this letter is attached for Councils perusal.

BUDGET IMPLICATIONS

The fee for the hire of the Northam Town Hall for the day is \$300

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: BUILDING OUR COMMUNITY

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

OFFICERS COMMENTS

The Northam PCYC and Northam Avon Youth are collaborating to deliver a fundraising event and have hired the Northam Town Hall on 24 April 2013 as the venue. The reason they are fundraising is to support two (2) young people living within the Shire of Northam who are suffering from cancer and all proceeds will go directly to their families to financially assist with their recovery. One of the cancer patient's is a five year old boy who is currently undergoing intensive chemotherapy treatment and the other is a young adult who works for the Shire of Northam who is waiting to travel interstate to receive treatment.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1997

Moved: Cr U Rumjantsev

Seconded: Cr R Tinetti

That Council make a donation of \$300 to Northam PCYC in support of the fundraising event they are intending to hold on 12 April 2013 at the Northam Town Hall

CARRIED BY ABSOLUTE MAJORITY 8/0

13.5. ENGINEERING SERVICES

13.5.1 REPLACEMENT OF DAMAGED WATER TANK

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	6.4.2.3
Officer:	Simon Lee
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	07 March 2013

PURPOSE

For Council to endorse the out of budget expenditure to replace the water tank, the baffles of which were damaged beyond repair.

BACKGROUND

It was reported by staff in December 2012 that the baffles in the water tank were worn. If further wearing was to occur, it would become a potential hazard to the truck driver and others, since if the baffles were completely worn, there would be nothing to stop water surging from side to side of the tank, thereby creating the potential to topple a turning truck. Similarly, when the truck applies the brakes, the sudden surge of water from back to front of the tank, may push the truck forward.

Investigations were made for baffle repairs. Advice was given that it was a costly and unworthy exercise, and that consideration be given for the replacement of the existing water tank.

Three quotes were sourced for a 8000 litre rapid spray tank with 3” diameter transfer pump and fittings, plus delivery. They are as follows.

	Rapid Spray Victoria	Micro Bros Machinery, Bibra Lake	Tillage King Machinery Centre, Bunbury
Total cost incl GST	\$12,932	\$12,450	\$13,056

During the process of obtaining quotes, it was found that all new rapid spray tanks have a 3” diameter outlet. The existing 2” diameter outlet pump is not suitable for the new tank. However, the 2” diameter pump can be utilised for other existing machinery of the Shire.

In mid-February this year, when it was found that the baffles in the water tank have deteriorated so rapidly that the tank is no longer safe to use, a hired water carting truck has been necessary since.

STATUTORY REQUIREMENTS

Local Government Act 1995

Part 6 – Financial Management

Division 2 – Annual Budget

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*
additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

[Section 6.8 amended by No. 1 of 1998 s. 19.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

SCOPE: The way we develop, maintain and replace physical infrastructure and care for our natural environment has a major impact on quality of life. This area includes transport, community buildings and facilities, parks, reserves, and natural resource management.

AIM:

- Continue a whole of government approach in the provision of infrastructure
- Maintain and improve physical infrastructure to meet the needs of the local community, and
- Ensure all our activities have a strong focus on sustainability

BUDGET IMPLICATIONS

As this replacement is due to unforeseen circumstances, no provision was made in the budget. An expense of \$12,450 is required in GL: 12399004 Plant and Equipment. With the transfer of \$11,318 from the Plant & Equipment Reserve, it will leave a projected balance of \$574,187 in the reserve for future plant replacement.

OFFICER'S COMMENT

The existing water tank with worn baffles has become a safety issue and should no longer be used. It is recommended that Council endorse the purchase of a 8000 litre rapid spray water tank with 3" diameter transfer pump and fittings.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1198

Moved: Cr D Hughes
Seconded: Cr K Saunders

That Council endorse:

- 1. the out of budget expenditure of \$12,450 GST inclusive for the purchase of a 8000 litre rapid spray water tank with 3' diameter transfer pump and fittings and;**
- 2. the transfer of \$11,318 ex GST from the plant replacement reserve.**

CARRIED BY ABSOLUTE MAJORITY 8/0

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

15.1. Elected Members

Nil

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

Minute No C.1999

Moved: Cr A Llewellyn
Seconded: Cr T Little

That Council, in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.

CARRIED 8/0

Members of the Gallery and Staff, excluding Mr Hunt departed Chambers, and Council moved into Camera at 6:40 pm.

Ms Gobbart departed Chambers at 6:45 pm.

16.1 ADOPTION OF THE SHIRE OF NORTHAM LAND RATIONALISATION STRATEGY- CONFIDENTIAL ITEM

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	3.1.8.12
Officer:	Phil Steven / William Baston
Officer Interest	Nil
Policy:	Land Rationalisation Strategy
Voting:	Simple
Date:	06 March 2013

RECOMMENDATION/COUNCIL DECISION

Minute No C.2000

Moved: Cr K Saunders
Seconded: Cr U Rumjantsev

That the Matter be Raised from the Table.

CARRIED 8/0

RECOMMENDATION/ COUNCIL DECISION

Minute No C.2001

Moved: Cr T Little
Seconded: Cr A Llewellyn

That Council resolve to:

- 1. formally adopt the Shire of Northam's Land Rationalisation Strategy and Report and its recommendations.**
- 2. note that Shire staff will liaise with other government departments, and Council, to achieve the recommendations of the Land Rationalisation Strategy.**

CARRIED 8/0

16.2 RATIFICATION OF ACTING CHIEF EXECUTIVE OFFICER PACKAGE

Cr A Llewellyn declared an “Impartiality” interest in item 16.2 - Ratification Of Acting Chief Executive Officer Package – as he has worked with Allan Middleton when he was previously with the Shire of Northam.

Cr T Little declared an “Impartiality” interest in item 16.2 - Ratification Of Acting Chief Executive Officer Package – as he has known Allan Middleton for over 35 years and was a Councillor when Mr Middleton was previously CEO of Northam.

Acting CEO, Allan Middleton declared a “Financial” interest in item 16.2 - Ratification Of Acting Chief Executive Officer Package – as he is Party to Contract Acting CEO.

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	1.1.1.1
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	N/A
Voting:	Absolute Majority
Date:	15 March 2013

RECOMMENDATION/COUNCIL DECISION

<p>Minute No C.2002</p> <p>Moved: Cr U Rumjantsev Seconded: Cr D Hughes</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. appoint Mr Allan Middleton as Acting Chief Executive Officer for the period 18 March 2013 until the last business day before the commencement of employment for the new Chief Executive Officer. 2. approve a cash salary of \$190,000 per annum (pro-rata) including leave entitlements and a total salary package of \$233,350 (inclusive of pro-rata superannuation and other benefits) for the period while Mr Middleton is Acting Chief Executive Officer. <p style="text-align: right;">CARRIED BY ABSOLUTE MAJORITY</p>

Minute No C.2003

Moved: Cr U Rumjantsev

Seconded: Cr D Hughes

That Council move out of camera.

CARRIED 8/0

Members of the Gallery returned to the Chambers at 7.05 pm.

The Presiding Officer, Cr S B Pollard then read the following decisions aloud.

17. DECLARATION OF CLOSURE

There being no further business, the Presiding Officer, Cr S B Pollard declared the meeting closed at 7.06 pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on 20 March 2013 have been confirmed as a true and correct record."

_____ Shire President

_____ Date