



Shire of Northam

*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**MINUTES  
OF THE  
ORDINARY COUNCIL MEETING  
HELD ON  
WEDNESDAY  
20 FEBRUARY 2013**

# SHIRE OF NORTHAM

## MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 20 FEBRUARY 2013 AT 5:30 PM

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# SHIRE OF NORTHAM

## Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 20 February 2013 at 5:30 pm

### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

### 1. **OPENING AND WELCOME**

The Presiding Officer, Cr S B Pollard declared the meeting open at 5.31 pm.

Cr S B Pollard wished to pay respect to Mr Kenneth Higgs who passed away on Monday, 11 February 2013 in recognition for his services to the Shire of Northam.

## 2. DECLARATION OF INTEREST

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

Cr U Rumjantsev declared an "Indirect Financial" interest in item 13.2.2- Adoption of Subdivision Guide Plan- Loc 8071 (400) Chitty Road, Bakers Hill- as his wife has worked recently for the applicant (John McGillivray)- Mrs Patricia Rumjantsev

Cr A Llewellyn declared a "Financial" interest in item 13.2.7- EPA Report- Inquiry under s46 of the Environmental Protection Act 1986- Change to implementation conditions- BGC Voyager II Quarry- as he is paid for Board Meetings & travel

Cr D Beresford declared an "Impartiality" interest in item 13.2.6- Proposed Regional Airport Development Scheme funding Application 2013/14- as he is an airport user

## 3. ATTENDANCE

### COUNCIL

President  
Councillors

Cr S B Pollard  
T M Little  
U Rumjantsev  
K D Saunders  
R W Tinetti  
R M Head  
A W Llewellyn  
D A Hughes  
J E Williams  
D G Beresford

Chief Executive Officer  
Executive Manager Development Services  
Executive Manager Corporate Services  
Executive Manager Engineering Services  
Executive Manager Community Services  
Project Manager Community Infrastructure

N A Hale  
P B Steven  
D R Gobbart  
S Lee  
J McGready  
C B Hunt

## **GALLERY**

1 Member of Staff  
2 Members of the Public  
1 Member of the Press

### **4. APOLOGIES**

Nil

### **5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

### **6. APPLICATIONS FOR LEAVE OF ABSENCE**

#### **6.1 LEAVE OF ABSENCE**

Cr R Head has applied for a leave of absence from all Council meetings and duties between the following dates:  
2 March 2013 to 24 March 2013

Cr J Williams has applied for a leave of absence from all Council meetings and duties between the following dates:  
20 March 2013 to 8 April 2013

### **RECOMMENDATION / COUNCIL DECISION**

#### **Minute No C.1952**

**MOVED: Cr A Llewellyn**  
**SECONDED: Cr U Rumjantsev**

- 1. That Cr R Head be granted leave of absence from all Council meetings and duties between the following dates:  
2 March 2013 to 24 March 2013**
- 2. That Cr J Williams be granted leave of absence from all Council meetings and duties between the following dates:  
20 March 2013 to 8 April 2013**

**CARRIED 10/0**

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

With regard to the questions and concerns relating to the issue of Roadworks, the Chief Executive Officer Mr Neville Hale indicated that he has requested that the Executive Manager Engineering Services, Mr Simon Lee draft a response to be sent in due course

**8. PUBLIC QUESTION TIME**

Nil

**9. PUBLIC STATEMENT TIME**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 16 JANUARY 2013**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1953**

**MOVED: Cr D Hughes**

**SECONDED: Cr U Rumjantsev**

**That the Minutes of the Ordinary Meeting of Council held Wednesday, 16 January 2013 be confirmed as a true and correct record of that meeting.**

**CARRIED 9/1**

**NOTE: Point three of item 13.1.4 was altered to comply with Local Government Act requirements and to suit the best interests of both Council and the Shire.**

**The vote against is recorded as Cr D Beresford**

**11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD WEDNESDAY, 30 JANUARY 2013**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1954**

**MOVED: Cr D Hughes  
SECONDED: Cr U Rumjantsev**

**That the Minutes of the Special Meeting of Council held Wednesday, 30 January 2013 be confirmed as a true and correct record of that meeting.**

**CARRIED 10/0**

**11.3 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD THURSDAY, 7 FEBRUARY 2013**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1955**

**MOVED: Cr R Head  
SECONDED: Cr T Little**

**That the Minutes of the Special Meeting of Council held on Thursday, 7 February 2013 be accepted as a true and correct record of that Meeting.**

**CARRIED 10/0**

## 12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

### 12.1 PRESIDENTS REPORT – WEDNESDAY 20th February, 2013

<b><u>Visitations and Consultations</u></b>	
<b>15/12/12</b>	Meet with BAJV representatives re: mining interest
<b>30/1/13</b>	Supertown working party meeting
<b>30/1/13</b>	Council Special meeting and strategic forum
<b>1/2/13</b>	CEO recruitment Working Party meeting #1
<b>1/2/13</b>	Meeting with ALP candidate Darren West
<b>1/2/13</b>	Meeting with Premier Colin Barnett
<b>4/2/13</b>	AROC meeting in Toodyay
<b>5/2/13</b>	CEO recruitment Working Party meeting #2
<b>5/2/13</b>	Meeting with Police Minister Liza Harvey
<b>5/2/13</b>	Avon Tourism workshop hosted by the WDC
<b>5/2/13</b>	NBN Rollout meeting
<b>6/2/13</b>	Youth forum with NZ Mayors taskforce
<b>7/2/13</b>	Yongah Hill IDC Community Reference Group meeting
<b>7/2/13</b>	West Coast Eagles Sportsman's Dinner/Community Camp
<b>8/2/13</b>	AFL Business Leaders Forum breakfast
<b>8/2/13</b>	Citizenship ceremony
<b><u>Upcoming Events</u></b>	
<b>21/2/2013</b>	ABC Regional Radio Broadcast
<b>21/2/2013</b>	Public Forum at Bridgeley Centre Northam
<b>22/2/13</b>	WALGA Zone meeting in Toodyay
<b>23/2/13</b>	Concert in the Park #1
<b>26/2/13</b>	Northam Men's Shed - Shed Opening
<b>27/2/13</b>	Council strategic forum
<b>3/3/13</b>	Clean Up Australia Day
<b>9/3/13</b>	State Election Day
<b>11/3/13</b>	Avon Descent Review meeting in Perth
<b>23/3/13</b>	Concert in the Park #2
<b>24/3/13</b>	Bakers Hill Motorama

## **Operational Aspects**

### CEO resignation

A working party has been formed as a result of a resolution of Council and recommendations from that working party will be presented at this month's ordinary meeting. Mr. Hale will be attending to business as usual until Friday 28<sup>th</sup> March and then proposes to take leave entitlements until the 5<sup>th</sup> July at which point we will need to have a new CEO appointed.

### Law and Order Working Party

I understand that nominations have been received from the various government and NGO's in the youth space for this working party. Cr. Beresford has agreed to be Council's representative on that Shire initiated working party.

### "Australia Post" West Coast Eagle AFL Football Club Community Camp

The Shire was invited to attend the Footy Panel night at the Northam Recreation Centre on Thursday 7<sup>th</sup> February and a complimentary table of 12 tickets was supplied to us. Some 500 people attended so football is alive and well in the area.

### Business Leaders Forum breakfast

I also attended the business leaders forum as part of the Australia Post AFL Community Camps days on Friday 8<sup>th</sup> February which was well attended and a credit to the organisers.

## **STRATEGIC ASPECTS**

### AROC

There are a number of strategic matters AROC is involved with currently.

1. Equestrian Industry – preliminary investigation as to the importance of this industry to our sub region are under way with a view to possible CLGF funding support in future years.
2. Aged care needs – A company called Verso have been contracted by the WDC to undertake a strategic analysis of the aged care needs in our sub region which will then inform our collective response to this growing need. AROC is partly funding that analysis.
3. Wheatbelt Infrastructure Fund. A proposal to put 10% of our CLGF funds into a pool with all 43 Wheatbelt Shires creating a fund of \$3m is being investigated. The fund could pay for things like headworks charges for land development and then recoup those funds as development occurred. It is very early days on this proposal however a business case is likely to be initiated by AROC in consultation with the WDC.
4. Historic Railway project – Lead by the Shire of Dowerin, this project is underway with the recent announcement of State Government funding to progress the project.
5. Bindoon Medical Centre - The Shire of Chittering is leading this project and all of the planning is progressing well.
6. Killara Respite Centre – The Shire of Northam is leading this project and construction is on time with late June the expected practical completion date.

### Regional Centres Development Plan (Supertowns)

Identifying future projects and priorities for recommendation to Council are a key facet of the working party. We are mindful that the timeline for business case preparation and funding in 2013/14 opportunities is closing fast.

A number of elements of the Growth Plan are being worked on as follows:

1. King Creek - The King Creek drainage project is being delivered. The proposed completion date was February but that is now likely to be May. The excess soil on the old Victoria Oval site will be removed as the project nears completion.
2. Hillman Creek – investigations are continuing.
3. Avon River - The Avon Fiver floating island is in place. A proposal to install aerators is being reviewed to ensure the most appropriate system is used.
4. Bernard Park - The proposed water play ground in Bernard Park seems to be likely to be deferred pending resolution to the drainage/flooding problems in Minson Avenue particularly.
5. Town Centre Drainage - A proposal to undertake a whole of town drainage analysis is flagged.
6. Water Catchment - There was an investigation in to whether water could be captured upstream and then fed in to the Town Pool during summer to keep water levels up. It seems this is not practical.
7. Aboriginal and Environmental Interpretation Centre – being worked on.
8. Avon Health Precinct - The land assembly for the Health and Emergency Services Precinct continues.
9. Light Industrial areas – work continues.
10. Signage and Entry Statement – The signage is anticipated to be in place in early March.

### 13. REPORTS OF OFFICERS

#### 13.1. ADMINISTRATION

##### 13.1.1 COMMUNITY ENERGY EFFICIENCY PROGRAM (CEEP)

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	8.2.5.15
Officer:	Chadd Hunt / Neville Hale
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	06 February 2013

#### PURPOSE

For Council to consider supporting the application made for funding under the CEEP for a number of energy efficiency measures on Council buildings.

#### BACKGROUND

The Federal Government has announced funding for Round 2 of the CEEP program through the Department of Climate Change and Energy Efficiency.

The CEEP is a competitive merit based grant program that provides co-funding for both local governments and non-profit community organisations to undertake projects that deliver energy efficiency measures.

The Shire engaged the services of a Energy Efficiency auditor to look at possible improvements to a number of Council buildings, including the Recreation Centre, Library, Visitor Centre and Administration Office. The initial brief was to look at energy usage improvements at the Recreation Centre as well as suggestions for improvements at the Visitor Centre due to the proposed modification works being undertaken. In conjunction with this audit an application was submitted to the CEEP funding round (closed on 7 February 2013) for improvements at the above buildings as well as the Library and Administration Office. It should be noted that CEEP is not available for alternate energy supplies (e.g. solar power), however the projects listed within the application have the ability to use alternate power sources in the future.

The CEEP funding requires the Shire to contribute one third of the total project costs (due to the fact that the Shire of Northam being classified as Low Socio Economic Status, otherwise Council would be required to fund one half). It is proposed that the Shire contribution be funded through either existing reserves, by direct funding or a combination of both within the 2013/14 budget.

The energy auditor's report was not available until 1 February 2013.

## STATUTORY REQUIREMENTS

The application was required to be submitted prior to this round of Council meetings. Should Council agree to undertake the proposed works and the funding options proposed under this project, Council will be required to confirm the transfer of money from Reserve and include the capital works items in its 2013-14 Budget Process.

## CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA - Providing Physical Infrastructure and Caring for the Natural Environment

GOAL - to contribute to the national effort of climate control and improving our local environment

STRATEGY - to lead energy conservation projects

## BUDGET IMPLICATIONS

The Budget as included within the application includes the following allocations

1. Project Management & Communication - \$87,809 (Council - \$29,269)
2. Northam Recreation Centre - \$397,756 (Council - \$132,585)
3. Northam Library - \$192,814 (Council \$64,271)
4. Visitor Centre - \$38,835 (Council \$12,945)
5. Administration Office - \$60,500 (Council \$22,000)

Of the project management and communication it is believed that these costs can be met through the normal budget allocations.

It is recommended that the Recreation Centre and Library works be funded through the Recreation and Community Facilities Reserve, the Administration Centre works through the Administration Office Reserve and the Visitor Centre works through the SuperTown business case funding.

## OFFICER'S COMMENT

The proposed works can be summarised as follows -

Recreation Centre - installation	replacement of indoor stadium lights with LED's of indirect evaporative air-conditioning
Library - install	replacement of indoor lights with LED's ground source heat pumps
Visitor Centre - insulation	replacement of indoor lights with LED's of underside of building
Administration Office- retrofit	replacement of LED lights with LED's of indirect evaporative cooling

The following description of the Ground Source Heat Pumps is as follows-

*“Ground Source Heat Pumps make use of the ground as a source or sink for heat. Holes are drilled in the ground and tubes inserted in the holes carry water through the system which exchange heat with the ground. They are more efficient than conventional air conditioning because the ground temperature is stable. In winter, when heating is*

*required, the ground is warmer than the air which increases efficiency. In summer, when cooling is required the ground is cooler than outside and this means improved efficiency. Ground source heat pumps have high capital cost, but lower running costs, typically half that of air source air conditioners”.*

And for Indirect Evaporative Air-conditioning -

*“Indirect Evaporative Coolers: This technology uses a special heat exchanger to use the evaporation of water to cool air down. The technology means that similar results to traditional air conditioning can be achieved but with about 1/3 the energy use. Basically, some air is cooled by water through evaporative cooling, but instead of this cooled air being sent into the building, cooled water cools another stream of air through a heat exchanger and this cooled air is put into the building”.*

A copy of the full application is available upon request, given the large attachments.

The proposed works have been estimated to save Council approximately \$28,897 per annum, thereby taking a full pay back period for Council's investment of approximately 9 years (8 years including capital costs only). It is also an opportunity to increase the comfort and patronage of the Recreation Centre through the installation of energy efficient and effective air-conditioning that was not practical at the time of construction. The use of this new technology for air-conditioning is seen as a benefit to the long term operating costs of Council buildings.

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1956**

**MOVED: Cr T Little**  
**SECONDED: Cr J Williams**

**That Council endorse the application submitted to the Community Energy Efficiency Program and consider its funding options during the 2013/14 budget deliberations.**

**CARRIED 9/1**

**13.2. DEVELOPMENT SERVICES**

**13.2.1 REDUCTION OF INVOICE FOR PROCESSING TOWN PLANNING SCHEME NO 3- AMENDMENT NO 31 AND ADOPTION OF SUBDIVISION GUIDE PLAN FOR LOC 10583 (309) REFRACTORY ROAD, BAKERS HILL**

Name of Applicant:	Internal
Name of Owner:	Peter J McGrath
File Ref:	3.1.5.31
Officer:	Phil Steven Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	5 February 2013

**PURPOSE**

Council is required to consider a reduction of the fees imposed via Invoices numbered 8608 (processing of Amendment No 31) and 8642 (adoption of Subdivision Guide Plan).

**BACKGROUND**

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
13 March 2012	Scheme Amendment No 31 Gazetted in Government Gazette
23 March 2012	Subdivision Guide Plan endorsed by the Western Australian Planning Commission subject to modifications
16 April 2012	Invoice No 8608 (Amendment) and Invoice 8642 (Subdivision Guide Plan) sent to the landowner
30 April 2012	Landowner via email requested a breakdown of staff hours for Invoices 8608 and 8642
9 May 2012	Letter sent to landowner enclosing copies of the Schedule 3 and Schedule 4 time sheets showing hours spent
16 May 2012	Landowner (via telephone conversation) requested an itemised account for Invoices 8608 and 8642 for individual items of work undertaken as not satisfied with letter sent 9 May 2012

21 May 2012	Letter sent to the landowner detailing every item of work undertaken
May 2012 - January 2013	Various negotiations between the Executive Manager of Development Services, the landowner and the Department of Planning in relation to the landowner's dissatisfaction with the fees imposed
16 January 2013	Email received from Department of Planning regarding the suitability of a reduction of fees charged
5 February 2013	Report prepared for Council.

The landowner applied for a Scheme Amendment to rezone Loc 10583 (309) Refractory Road, Bakers Hill from "Agriculture-Local" to "Rural Smallholdings" in November 2010.

Amendment 31 was processed in accordance with the Planning and Development Regulations 2009 and gazetted on 13 March 2012.

Prior to subdivision of Loc 10583, the Subdivision Guide Plan/Structure Plan was required to be adopted by Council and endorsed by the Department of Planning. This process was commenced in December 2011.

During the processing of the adoption of the Subdivision Guide Plan/Structure Plan, an issue arose concerning the access point for proposed Lot 5. The access point was proposed to be located on Chitty Road in the vicinity of a sweeping bend which would pose visibility concerns.

The access point for proposed Lot 5 was not identified under the Scheme Amendment process as the Subdivision Guide Plan attached to the Scheme Amendment is indicative only and any technical issues such as access and road design are required to be assessed and modified at adoption of Subdivision Guide Plan/Structure Plan stage.

The landowner disputed the access point issue and significant negotiations were entered into between staff and the landowner.

On 18 January 2012, Council resolved the following:

*“That Council:*

1. *Resolve to adopt the Subdivision Guide Plan prepared for Loc 10583 (309) Refractory Road, Bakers Hill subject to modification of the internal access for Lot 5 being indicated as a battle-axe leg.*
2. *Authorise the Executive Manager of Development Services to endorse the Subdivision Guide Plan and forward the endorsed SGP to the Western Australian Planning Commission for final endorsement by the Minister.”*

The landowner modified the Subdivision Guide Plan in accordance with the above resolution and the Subdivision Guide Plan was forwarded to the Western Australian Planning Commission for endorsement.

The landowner disputed the change to the access point for proposed Lot 5 and undertook a Road Safety Audit. This Audit supported the location of the access point on Chitty Road and was forwarded to the WAPC. The WAPC then advised that the Subdivision Guide Plan would be endorsed subject to it being modified to reflect the access point on Chitty Road in accordance with the Road Safety Audit.

The SGP was then modified and subsequently endorsed by the WAPC on 27 July 2012.

Two invoices were forwarded to the landowner on 16 April 2012 enclosing invoices for the processing of the Scheme Amendment and the adoption of the Subdivision Guide Plan.

Invoice Numbered 8602 was issued in the amount of \$5,152.43 which consists of:

Staff time to process the Scheme Amendment	\$3,456.99
Recoverable advertising expenses	\$1,695.44
TOTAL	\$5,152.43

Invoice Numbered 8642 was issued in the amount of \$5,298.85. This amount consists only time spent on processing the adoption process for the Subdivision Guide Plan. No deposit was paid prior to the processing of the SGP.

Both invoices total an amount of \$10,451.28.

The landowner disputed the invoices and significant negotiations were entered into between the landowner and Shire Staff.

The landowner also negotiated with the Department of Planning. The Department of Planning suggested to the landowner and the Shire that a fair and reasonable figure for both accounts would be \$8,500.00.

At the beginning of the Scheme Amendment process, the applicant made a part payment of \$2,000.00 which was inadvertently omitted from Invoice 8602.

Therefore, the landowner is proposing to pay an additional \$6,500.00 in full and final settlement of the two outstanding invoices which would reduce the total of both accounts by \$1,951.28.

### STATUTORY REQUIREMENTS

The local government is permitted to claim from the applicant its costs in processing Scheme Amendments and Subdivision Guide Plans.

Fees rendered by local governments are governed by the Planning and Development Regulations 2009. Specifically, Section 48(5) states the amount applicable to individual officers per hour. These figures increase each financial year and the local government is not able to charge more than the fees prescribed in the Regulations.

The Regulations issued for the 2010/2011 financial year listed the following fees:

Head of Planning (\$ per hour)	Senior Planning Officer (\$ per hour)	Planning Officer (\$ per hour)	Other Staff eg: Environmental Health Officer, Community Emergency Services Co-Ordinator (\$ per hour)	Secretary/ Administration Officer (\$ per hour)
79.00	60.00	33.00	33.00	27.00

The Regulations issued for the 2011/2012 financial year listed the following fees:

Head of Planning (\$ per hour)	Senior Planning Officer (\$ per hour)	Planning Officer (\$ per hour)	Other Staff eg: Environmental Health Officer, Community Emergency Services Co-Ordinator (\$ per hour)	Secretary/ Administration Officer (\$ per hour)
83.00	63.00	34.70	34.70	28.40

The Regulations issued for the 2012/2013 financial year listed the following fees:

Head of Planning (\$ per hour)	Senior Planning Officer (\$ per hour)	Planning Officer (\$ per hour)	Other Staff eg: Environmental Health Officer, Community Emergency Services Co-Ordinator (\$ per hour)	Secretary/ Administration Officer (\$ per hour)
83.00	63.00	34.70	34.70	28.40

That is, there was no change in the fees from 2011/2012 financial year to 2012/2013 financial year.

Section 49 of the Regulations also states:

*49. Additional costs and expenses payable by applicants*

*(1) The following costs and expenses, if incurred by a local government in providing a service listed in Schedule 2 items 1 to 12 or referred to in regulation 48A(1) or 48, are payable by the applicant in addition to the fee for the provision of the service:*

- (a) costs and expenses of advertising the application and advertising matters related to the application;*
- (b) costs and expenses of any specific assessment, such as an environmental assessment, required in relation to the application;*
- (c) costs and expenses of consultation procedures required in relation to the application;*
- (d) costs and expenses of technical resources and equipment, such as computer modelling, required in relation to the application;*
- (e) costs and expenses of specialist advice, such as advice in relation to heritage matters, required in relation to the application.*

*(2) A local government, in a bill given to the applicant, may:*

- (a) require the applicant to pay the costs and expenses referred to in subregulation (1) that the local government estimates it will incur; or*
- (b) require the applicant to pay the actual costs and expenses referred to in subregulation (1) after they are incurred.*

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Allowing a reduction of planning fees may assist the landowner in the marketing process to advertise and sell the subdivided lot thus assisting growth and development within the Shire.

## **BUDGET IMPLICATIONS**

The applicant has paid \$2,000.00 as a part payment (deposit) for the processing of the Scheme Amendment and the adoption of the Subdivision Guide Plan.

The outstanding invoices issued will be required to be reduced to total an amount of \$8,500.00 which will be an overall reduction of \$1,951.28.

## **OFFICER'S COMMENT**

Council is required to consider reducing one or both of the outstanding invoices to reflect the money that has been paid as well as reducing the accounts by a further \$1,951.28.

It is Staff's opinion that the best way to accommodate the reduction is to write off Invoice numbered 8602 and re-issue a new invoice in the amount of \$3,152.43 and write off account numbered 8642 and re-issue a new invoice in the amount of \$3,347.57.

In reducing the accounts in the above manner, the total of the outstanding accounts will total to \$6,500.00. Once these accounts have been paid, the total amount paid by the landowner will be \$8,500.00 which incorporates the \$2,000.00 previously paid.

Although the work undertaken by Staff in relation to the processing of the Scheme Amendment and Subdivision Guide Plan was incurred in accordance with the Planning and Development Regulations 2009, it is considered that, in light of the suggestion by the Department of Planning, \$8,500.00 is a reasonable amount to charge for the processing of both planning procedures.

It is, therefore, recommended that Council resolve to write off Invoices numbered 8602 and 8642 and re-issue invoices in the amounts of \$3,152.43 and \$3,347.57.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.1957

**MOVED: Cr D Hughes**  
**SECONDED: Cr J Williams**

**That Council resolve to apply a credit of \$1,951.28 against invoice number 8602, reducing the gross value to \$3,201.15.**

**CARRIED ON CASTING VOTE OF THE PRESIDENT 5/5**

Vote for is recorded as: Cr S Pollard, Cr K Saunders, Cr A Llewellyn, Cr J Williams and Cr D Hughes.

Vote against is recorded as: Cr U Rumjantsev, Cr D Beresford, Cr T Little, Cr R Head and Cr R Tinetti.

Cr U Rumjantsev declared an "Indirect Financial" interest in item 13.2.2- Adoption of Subdivision Guide Plan- Loc 8071 (400) Chitty Road, Bakers Hill- as his wife has worked recently for the applicant (John McGillivray)- Mrs Patricia Rumjantsev.

Cr U Rumjantsev departed the Chambers at 6.15 pm.

Cr U Rumjantsev returned to the Chambers at 6.17 pm.

**13.2.2 ADOPTION OF SUBDIVISION GUIDE PLAN- LOC 8071 (400) CHITTY ROAD, BAKERS HILL**

Name of Applicant:	Internal Report
Name of Owner:	J McGillivray and M Seeber
File Ref:	3.1.5.28 and A1127
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple
Date:	5 February 2013

**PURPOSE**

Council is required under the Schedule 11 of Town Planning Scheme No 3 ("TPS3") to adopt a Subdivision Guide Plan ("SGP") for Loc 8071 (400) Chitty Road, Bakers Hill.

**BACKGROUND**

Background of Key Dates and Determinations

Loc 8071 was the subject of a Scheme Amendment (Amendment 32) for rezoning under TPS3 from "Agriculture - Local" to "Rural Smallholdings".

The following table lists the key dates in regards to this application.

Date	Item / Outcome
27 May 2011	Applicant submitted proposed Scheme Amendment to the Shire of Northam.
15 June 2011	Shire of Northam Council initiates the Scheme Amendment No 32 to rezone the property from Agriculture Local to Rural Smallholdings zone.
18 April 2012	Shire of Northam Council finally adopts the Scheme Amendment No 32 and recommends to Minister for Planning to endorse the amendment.

23 October 2012	Minister for Planning granted final approval of Scheme Amendment with modifications.
21 January 2013	Applicant submitted Subdivision Guide Plan to Shire for assessment.
5 February 2013	Report prepared for Council.

Scheme Amendment 32 was adopted in final by Council on 18 April 2012 and was adopted in final by the Minister for Planning on 23 October 2012.

The SGP was previously presented to Council on 15 June 2011 as part of the initiation of Amendment 32 and again on 18 April 2012 for the final adoption of Amendment No 32. At both those Council meetings, no objection was raised by Council in relation to the SGP.

Advertising of the SGP was undertaken to service providers and surrounding property owners as part of the processing of Scheme Amendment No 32 and has not changed. There were no objections received during the advertising process. Therefore, it is staff opinion that it is not necessary to re-advertise the SGP.

In order for the Western Australian Planning Commission ("WAPC") to consider an application for subdivision, Council is required to adopt the SGP which is then forwarded to the WAPC for final endorsement.

### **STATUTORY REQUIREMENTS**

A condition added to the Schedule 11 of TPS 3 as and by way of Scheme Amendment No 32 requires Council to adopt a SGP as follows:

*"Loc 8071 (400) Chitty Road, Bakers Hill - Subdivision shall generally be in accordance with the Subdivision Guide Plan prepared for the subject land as adopted by the Local Government and endorsed by the Western Australian Planning Commission and any approved modification thereto."*

SGP's must be created in accordance with the requirements of the Shire of Northam's Local Planning Strategy.

### **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that complements orderly and environmentally sustainable growth and development.

Loc 8071 Chitty Road, Bakers Hill has been rezoned to enable sustainable growth and development of the Shire of Northam and Bakers Hill.

## **BUDGET IMPLICATIONS**

The applicant has not paid any fees for the adoption of the SGP and will be required to do so under the Planning and Development Regulations 2009. It is anticipated that the fees for adopting the SGP will be less than \$500.00.

## **OFFICER'S COMMENT**

The issues of the SGP are as follows:

### Number, Size and Access of Proposed Lots

The overall number of proposed lots is 3.

The lots range in size from 10.05ha to 20.17ha. The proposed lot sizes comply with the Shire's Local Planning Strategy and the SGP complies with the Schedule 11 requirements adopted under the Scheme Amendment 32 process.

Access to all three lots is to be via Chitty Road. In this location, Chitty Road is straight and access along this section is considered to be acceptable.

### Building Envelopes

Building Envelopes have been allocated in accordance with the setback requirements of TPS3 for the size and zoning of the property.

Each envelope does not exceed 2,000m<sup>2</sup> and avoids, where possible, existing native vegetation.

### Vegetation and Environmental Considerations

Loc 8071 does not have any significant remnant vegetation present and vegetation is, therefore, not considered to impact the subdivision.

There are two low lying seasonal waterways traversing Loc 8071 which are proposed to be protected and revegetated. These areas have been indicated on the SGP and are considered to be appropriate.

### Conclusion

In conclusion, it is considered that the SGP has not substantially changed in design from the previous advertising period during the rezoning process.

It is not considered that there are any substantial issues which impact the proposed subdivision and the overall design of the SGP is compliant with the Shire's Local Planning Strategy and Schedule 11 provisions.

TPS3 does not require the Shire to formally advertise the SGP to surrounding landowners and service providers, and a similar version has been advertised previously.

It is recommended that Council adopt the SGP subject to the following conditions.

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C1958**

**MOVED: Cr T Little**

**SECONDED: Cr R Head**

**That Council:**

- 1. resolve to adopt the Subdivision Guide Plan prepared for Loc 8071 ( 400) Chitty Road, Bakers Hill.**
- 2. authorise the Executive Manager of Development Services to endorse the Subdivision Guide Plan and forward the endorsed Subdivision Guide Plan to the Western Australian Planning Commission for final endorsement.**

**CARRIED 9/0**

**13.2.3 RETROSPECTIVE APPLICATION FOR ADVERTISING SIGN- 1 ROCKETT STREET, NORTHAM**

Name of Applicant:	Gordon Smith
Name of Owner:	Mr D J & Mrs B K Anastasakis
File Ref:	A12747 / P1661
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	05 February 2013

**PURPOSE**

The applicant is requesting that Council grant retrospective planning approval for an advertising sign measuring 700mm x 1.2m at 1 Rockett Street, Northam.

**BACKGROUND**

Council at its Ordinary Council meeting on 15<sup>th</sup> September 2010 approved an application for a Place of Worship and Op Shop at the above address. The approval contained a number of conditions, including limitation of advertising signage to 0.2m<sup>2</sup> unless Council approval was granted, as outlined in TPS 5.

An enquiry in relation to further development of the site resulted in an inspection by Shire staff, at which time it was noted that a sign had been erected, for which the size requires Council approval as it does not conform to the exempted advertisement provisions outlined under Schedule 5 of TPS 5. Shire officers do not currently have the delegated authority to approve signage that does not meet the Scheme provisions.

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
15/10/10	Council grant permission for Place of Worship and Op Shop
23/01/13	Planning Application received by the Shire
25/01/13	Application advertised to adjacent landowners
05/02/13	Application Assessed by Shire Officers
05/02/13	Report prepared for Council

**STATUTORY REQUIREMENTS**

In the current Town Planning Scheme No.5 the subject site is zoned “Residential” and has an approved use as Place of Worship and an Op Shop. In accordance with TPS5, the objectives of the Residential Zone are:

*“Provide for a variety of housing to meet the needs of different household types in accordance with a general residential Density Code of R15.”*

*“Retain single houses as the predominant form of residential development particularly in areas outside where the Scheme has provisions for the special application of the Residential Design Codes”*

*“Encourage further subdivision and in-fill development close to the town centre”.*

In the Scheme: “advertisement” means “any word, letter, model, sign, placard, board, notice, device or representation, whether illuminated or not, in the nature of, and employed wholly or partly for the purposes of, advertisement, announcement or direction, and includes any hoarding or similar structure used, or adapted for use, for the display of advertisements. The term includes any airborne device anchored to any land or building and any vehicle or trailer or other similar object placed or located so as to serve the purpose of advertising”.

In the Local Law Relating to Signs, Hoardings and Bill Posting “Advertising Device” means “any object on which words or numbers or figures are written, placed, affixed or painted for the purpose of advertising any business, function, operation, event or undertaking or any product or thing whatsoever, and includes any vehicle or trailer or other similar stationary object placed or located so as to serve the purpose of advertising any business, function, event, product or undertaking;”

Under Schedule 5 of TPS 5 there is the provision for Exempted Advertisements. In relation to the subject site, the following provision applies:

<b>LAND USE AND/OR DEVELOPMENT REQUIRING ADVERTISEMENT</b>	<b>EXEMPTED SIGN</b>	<b>Maximum Area of Exempted Sign</b>
Residential Zone Uses  Dwellings Includes – Aged or Dependant Persons Dwelling, Ancillary Accommodation, Bed & Breakfast, Family Day Care, Grouped Dwelling, Home Business, Home Occupation, Home Office, Multiple Dwelling, Single Bedroom Dwelling and Single House	Use Same requirements as Dwellings.  One plate describing the address and contact details, and the nature of the use	0.2sqm

As the proposed sign does not comply with the above criteria the proposal cannot be exempt from the requirement for Planning Approval. In addition, Shire Officers do not

currently have delegated authority to approve signage that does not meet the Scheme provisions and therefore the application must be determined by Council.

Public consultation has taken place by the applicants in accordance with Clause 9.4 of TPS 5 with no objections being received from adjoining landowners. The Shire has also conducted advertising to one property and currently has received no objections.

Fees for building licences and planning applications are set by the Planning and Development Regulations 2009, the Local Government Act 1995 and the Building Regulations 1989. Regulation 52 of the PDR states that:

*“A local government may waive or refund, in whole or in part, payment of a fee for a planning service.”*

In previous similar circumstances, the Shire has required payment of the application of planning approval and provided a donation equal to the fees levied by the Shire.

### **CONFORMITY WITH THE PLAN FOR THE FUTURE**

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

An opportunity exists for the Shire to ensure the on-going preservation of the amenity of the streetscape.

### **BUDGET IMPLICATIONS**

The applicant has paid \$150.00 in Planning Application fees. The applicant has requested that the fees be waived due to their community group status. Planning fees as set in the Shire's Annual Budget 2012-13 are \$50 for the advertising sign fee and twice that fee \$100 as a penalty for the development already being carried out.

These amounts would either be waived or reimbursed by way of donation to the applicant.

### **OFFICER'S COMMENT**

The proposed sign is to be located on the northern boundary of 1 Rockett Street. The sign advertises the services provided by the church and also the opening times of the Op Shop. It is the officer's opinion that the proposal does not detract from the character and appearance of the property or the wider locality. With no objections being received relating to the proposal it is the officer's recommendation that Council approve this application subject to the following conditions.

It is also considered that waiving or reimbursing the fees for this application would demonstrate the Shire's support for encouraging the community to develop its own sense of pride through activities that enhance the appeal of Northam.

**RECOMMENDATION/COUNCIL DECISION****Minute No C.1959****MOVED: Cr K Saunders****SECONDED: Cr D Hughes**

1. That Council issue planning approval for an advertising sign measuring 1.7m x 0.7m, to be located on 1 Rockett Street, Northam subject to the following conditions:
  - (a) All development being in accordance with the approved plans.
  - (b) The sign to be securely fixed to the satisfaction of the Local Government.
  - (c) The signage being maintained to the satisfaction of the Local Government. Should the sign fall into disrepair or become unsightly, the Local Government may require its replacement or removal.
  - (d) The type of sign and location must comply with all relevant by-laws and planning schemes made by Council.
  - (e) The signs and sign structure is to be placed on private property and shall not over hang or encroach upon the road reserve.
  - (f) The device shall not contain fluorescent, reflective or retro reflective colours or materials.
  - (g) No other unauthorised signing is to be displayed.
2. That Council:
  - (a) donate \$50 to off-set the cost of the planning application fee for the arranged advertising sign at 1 Rockett Street, Northam.
  - (b) impose the \$100 retrospective penalty fee for failure to comply with the original conditions of approval.

**CARRIED 9/1**

Vote against is recorded as Cr D Beresford

### 13.2.4 OVERSIZE OUTBUILDING ON LAND WITHOUT A CONSTRUCTED DWELLING- LOT 626 (12) JACAMAR DRIVE, NORTHAM

Name of Applicant:	David Chalk
Name of Owner:	David Chalk
File Ref:	A15363
Officer:	Phil Steven Roy Djanegara
Officer Interest:	Nil
Policy:	Local Planning Policy 1.2 Outbuildings
Voting:	Simple
Date:	05 February 2013

#### PURPOSE

The Shire has received an application for Planning Approval for the construction of an oversized outbuilding on (vacant) land without a constructed dwelling. During the advertising period, the Shire received two submissions, one of which was an objection to the proposal, it therefore requires Council determination.

#### BACKGROUND

##### Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
18 December 2012	Planning Application received by the Shire
19 December 2012	Application is assessed by Shire Officers
21 December 2012	Application being advertised to adjacent landowners
3 January 2013	Two submissions received with one being an objection
17 January 2013	Report prepared for Council

##### Additional Information

The property is zoned Residential R2.5/15 under the Shire's Town Planning Scheme No. 5 and has a total land area of 4922m<sup>2</sup>. The proposed outbuilding will have an area of 144m<sup>2</sup>, which exceeds the allowance of aggregate outbuildings on a lot in the residential zone by 64m<sup>2</sup>. The wall height is 3.10 metres, and a maximum ridge height is 4.06 metres. The outbuilding will be located within normal boundary setbacks.

The applicant had obtained a Building Permit to build a new dwelling on the property in October 2012, and has no intention of residing in the outbuilding. The dwelling is

required to be constructed to completion within 2 years of the building permit being issued.

## STATUTORY REQUIREMENTS

Local Planning policies are enacted under Part 2 of the Scheme. Their relationship to the Scheme is specified under Subclause 2.3.2 which states:

*“A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the policy is designed to achieve before making its determination.”*

Therefore, the Council may approve an application despite inconsistencies with a Local Planning Policy if it is deemed by the Shire that the application is appropriate in the circumstances but in determining the application Council should give due consideration to the objectives of the policy which are:

*“To ensure all development and use of land within the Shire of Northam (excluding areas covered by TPS 3 – Local Planning Policy) is undertaken to an appropriate standard.”*

In relation to this application, the Shire’s Local Planning Policy 1.2 – Outbuildings states:

*“The construction of an outbuilding on vacant land within the “Residential”, “Rural Smallholding”, “Agriculture Local” (under 50ha) and “Agriculture Regional” (under 50ha) zones under this Policy will not be permitted without an application for the construction of a residence having been received and approved by the Shire’s building surveyor. Construction of the dwelling for which a building licence has been received and approved by the Shire’s building surveyor must commence within twelve (12) months and completed and occupied within two (2) years of the date of issue of a building licence of an outbuilding”.*

Although the application proposes an outbuilding to be built on a vacant block, as the applicant had obtained a Building Permit in October 2012 it is considered to be acceptable and meet the requirement of the policy 1.2 Outbuilding.

Size and height requirements for outbuildings are specifically dealt with under Council’s Outbuildings Local Planning Policy as follows:

Table 2 - Maximum Floor Areas

<b>Zone</b>	<b>Maximum Floor Area (combined)</b>
<b>Residential</b>	<b>80m<sup>2</sup></b>

Table 3 - Maximum Wall Heights

<b>Zone</b>	<b>Wall Height</b>	<b>Ridge Height</b>
<b>Residential</b>	<b>3m</b>	<b>4m</b>

The wall height of the proposed outbuilding is 3.1m and the height of the ridge is 4.06m. Although the height of the wall and the ridge exceed the requirement, it is negligible; therefore is not considered to be an issue.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The construction of an oversized outbuilding will enable the applicants to fulfil their chosen lifestyle choices.

**BUDGET IMPLICATIONS**

The applicant has paid \$139.00 in planning application fees.

**OFFICER'S COMMENT**

The Shire's Outbuilding Local Planning Policy stipulates that construction of an outbuilding on vacant land within the Residential zone will not be permitted without an application for the construction of a dwelling having been received and approved by the Shire. As the applicant had obtained the Building Permit it is compliant with the requirements of the policy.

The objection from the adjacent land owner is based on the belief that the outbuilding is too large and does not comply with the Shire planning policy. Furthermore he does not like the orientation of the shed, without further explanation. Based on these two points he objects the proposal. From a staff point of view the area of the property is 4922m<sup>2</sup>. It is considered that an outbuilding of 144m<sup>2</sup> will not be detrimental to the neighbourhood.

Within the Jacamar Estate there is a number of oversized outbuildings that have been constructed, so an outbuilding of this size is not uncommon in the neighbourhood.

Further the average lot size in the townsite of Northam is between 800m<sup>2</sup> to 1200m<sup>2</sup>. An outbuilding of 80m<sup>2</sup> is around 6 -10 percent of the area of an average lot size. Given the applicant's lot size of approximately 4000m<sup>2</sup> an outbuilding of 144m<sup>2</sup> is only 3.6 percent of the lot area, which is much smaller than the limit stated in the policy. It is therefore considered by staff to be acceptable.

The proposed outbuilding is to be placed perpendicular to the approved dwelling which is considered to be logical as the shape of the lot is longish towards the west. This arrangement allows the outbuilding a north-south orientation which is ideal for solar orientation, making it more comfortable to use.

### **RECOMMENDATION/COUNCIL DECISION**

#### **Minute No C.1960**

**Moved: Cr R Head**  
**Seconded: Cr U Rumjantsev**

**That Council support that a application for the construction of the proposed outbuilding on land without a constructed dwelling on Lot 626 (12) Jacamar Drive, Northam subject to the following conditions:**

- 1. All development being in accordance with the approved plans.**
- 2. All stormwater being contained on site, no runoff onto adjacent properties shall be permitted.**
- 3. The outbuilding being no greater than 144m<sup>2</sup> in area.**
- 4. No second hand materials being used in the construction of the outbuilding without the prior approval of the Local Government.**
- 5. The walls of the outbuilding not being clad in zincalume or similar highly reflective materials.**
- 6. Application being made with the Shire of Northam for a building permit for the construction of the outbuilding. The building permit is to be issued prior to commencement of construction.**
- 7. The shed must not be used for commercial or industrial purposes, or for human habitation, unless the prior written approval of the Council is applied for and granted.**
- 8. The outbuilding is to be placed at the proposed location as depicted on the submitted plan.**

- 9. Approval to construct an outbuilding is dependant upon construction of a dwelling on the property. Construction of an approved dwelling is to have commenced within twelve (12) months of the date of the approval and is to be completed within two (2) years. If construction of an approved dwelling is not commenced and completed w ithin the timeframes specified above, the outbuilding is to be removed at the direction of the Local Government.**

**CARRIED 10/0**

**13.2.5 APPOINTMENT OF ELECTED MEMBERS TO THE WHEATBELT JOINT DEVELOPMENT AREA PANEL**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	3.1.9.1
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple
Date:	06 February 2013

**PURPOSE**

For council to appoint two elected members to represent the Shire of Northam on the Wheatbelt Joint Development Area Panel (“Wheatbelt JDAP”) and two alternate members in the case that either appointed member cannot attend a Wheatbelt JDAP meeting.

**BACKGROUND**

The State Government has passed legislation that creates Local and Joint Development Area Panels that make determinations on development applications that are over a certain development value.

At the Ordinary Meetings of 16 February 2011, 20 April 2011 and 17<sup>th</sup> October 2011 Council appointed Cr U Rumjantsev and Cr D A Hughes as Council Representatives for the Joint Development Assessment Panel, and Cr A W Llewellyn and Cr D G Beresford (to replace Cr T M Letch) as Proxy Representatives.

Council need to consider replacements to existing DAP members as their appointments will expire on 26<sup>th</sup> April 2013. Correspondence from the Department of Planning has asked Councils to be mindful of the October elections in the appointment of DAP members, because if Councillors change then a new member will be required to be appointed. The term of the current Councillors appointed as DAP members is until 2013, with the exception of Cr Llewellyn (2015).

**STATUTORY REQUIREMENTS**

The impact of the legislation results in all development applications over the value of \$7 million dollars being determined by the Wheatbelt JDAP. An applicant for a development application for a development that is valued between \$3 million and \$7 million dollars has the option for the application to be decided by the Wheatbelt JDAP or the Shire Council.

Should the appointed elected members require changing at any point in the future further Council authorisation is required, as they are appointed by the Council.

The Wheatbelt Joint Development Area Panel and the requirements of the Local Government Act 1995 are to be adhered to.

### **CONFORMITY WITH THE PLAN FOR THE FUTURE**

OUTCOME:– Promote opportunities for investment within the Shire.

Adequate provisions for Development Approval for development applications over the value of \$7 million dollars (optional for developments between \$3 million and \$7 million) are provided, monitored and improved.

### **BUDGET IMPLICATIONS**

There may be an impact on the budget for 2012/ 2013 as additional local government fees will need to be utilised for officer's time and elected members attending Wheatbelt JDAP meetings.

### **OFFICER'S COMMENT**

Following the introduction of DAP panels on 1<sup>st</sup> July 2011 the State Government requires all local governments under regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on the Wheatbelt Joint Development Area Panel. The Shire of Northam is located within the Wheatbelt Joint Development Area Panel as one of 43 local governments.

The term for existing DAP members will expire on 26<sup>th</sup> April 2013 and new members are sought for the following two year term.

It is recommended that Council nominates two elected members as being the Shire's representatives on the Wheatbelt JDAP and two elected members to be an alternate member in the event that either Councillor cannot attend a Wheatbelt JDAP meeting. It is suggested that either the member or the proxy representative has a term exceeding the 2013 elections.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.1961

**MOVED: Cr T Little**

**SECONDED: Cr K Saunders**

1. That Council appoints the following elected members to be representatives on the Wheatbelt Joint Development Area Panel:

**Elected Member: Councillor U Rumjantsev**

**Elected Member (Alternate): Councillor A Llewellyn**

**Elected Member: Councillor D Hughes**

**Elected Member (Alternate): Councillor D Beresford**

2. That where development applications located within the Shire of Northam are decided by the Wheatbelt Joint Development Area Panel, the Council is to be informed of these decisions.

**CARRIED 10/0**

Cr D Beresford declared an "Im partiality" interest in item 13.2.6- Proposed Regional Airport Development Scheme funding Application 2013/14- as he is an airport user

**13.2.6 PROPOSED REGIONAL AIRPORT DEVELOPMENT SCHEME FUNDING APPLICATION 2013/14**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	A12838
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Airport Planning Policy, Northam Airport Masterplan
Voting:	Simple
Date:	06 February 2013

**PURPOSE**

The purpose of this report is for Council to consider endorsing an application for funding from the Regional Airport Development Scheme for upgrades to the Northam Airport.

**BACKGROUND**

At Council’s Meeting on 13 August 2008, Council agreed that it would administer the leasing of sites at the Northam Airport, and appoint the Northam Aero Club as Site Manager.

At Council’s Meeting on 20 May 2009, Council agreed to set the hangar site rental fees , and agreed that the hangar sites would attract Rates.

Council has submitted applications for Regional Airport Development Scheme (RADS) funding in the past, which has assisted with resealing of the runway, sealing of taxiways, resurfacing of portions of apron and other work. The latest round of RADS funding is open, with applications required to be submitted by Friday 22 February 2013.

**STATUTORY REQUIREMENTS**

The Northam Airport is not licensed with the Civil Aviation Services Authority (CASA) which is considered appropriate since it provides flexibility to the Shire of Northam. However, development at the Airport always aims to comply with the Guidelines for Aeroplane Landing Areas 92-1(1). Further the Northam Airport Masterplan recommends that any additions to the Northam Airport should be consistent with the CASA Manual of Standards Part 139, in case the Shire wishes to license the Airport in the future.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

OUTCOME: Maintain and improve Shire Infrastructure and other assets

**BUDGET IMPLICATIONS**

Staff at the Department of Transport have indicated that it is usual for the Local Government to match the funding that is applied for from the Regional Airport Development Scheme (RADS). That is, the Local Government should cover 50% of the total project cost, in order to receive funding approval. Any project usually requires Shire staff supervisory and administration costs.

The fee structure for the Northam Airport is based on the hangar rental fees and Shire Rates covering ongoing costs for the Airport. In effect, this results in the income and expenditure being approximately \$50,000 per annum made up of the annual rentals (~\$32,000) in addition to the annual rates (~\$18,000) balancing the annual operational costs of \$35,000 (\$53,000 minus recoupable utility costs) plus \$15,000 towards capital costs.

Since adopting this structure, Council has expended on capital projects:

Project	Year	Project cost	Council contribution	Council operational budget
N/A	09/10	0	0	\$18,497
Airport 3-phase power RHP	10/11	\$180,000	\$40,000	\$37,710
Additional power dome	11/12	\$20,000	\$22,500	\$31,175
RADS resurfacing part of existing apron, seal aircraft parking area, provide anchor points and chain, reseal of taxiway(s)	12/13	\$163,000	\$87,500	\$18,000 (est)
TOTAL	N/A	\$350,000	\$150,000	\$105,382
Average per year	N/A	\$87,500	\$37,500	\$26,345.50

Since the Shire budget based on the new arrangement has applied to the Airport since 09/10, Council would have expected to spend \$50,000 per annum over four years, and has actually spent \$63,845.50. In effect, this means that the Shire is already 3-4 years

ahead of its spending schedule on capital projects, taking the capital outlay to at least 2016/17.

## OFFICER'S COMMENT

The Regional Airports Development Scheme (RADS) is a funding scheme available to local governments. Generally it is based on a 50% contribution from the Local Government and 50% from RADS, although the Shire is welcome to submit an application with less of a contribution, which may be considered, although it would be less competitive, unless there is political backing. RADS has supported projects in the last few years ranging from \$35,000 (Shire of Cunderdin) to \$2,502,000 (City of Greater Geraldton).

The latest RADS grant is 2013-2015, to be expended by the end of 2014/15, which indicates there will not be another round until 2015/16.

In 2012/13, Council supported a project which included hot-mix resurfacing of a large portion of the main apron in front of the existing commercial hangars, particularly in the area in front of the av-gas bowser, where planes turn around for refuelling. This is also used by the water bombing aircraft to turn towards the water tanks for re-filling. The project addressed the worst affected areas, but the remainder of the apron is still required to be hot-mix resurfaced in order to preserve what is there, since there is cracking that is occurring, and patching will only provide a short-term repair.

Based on this background, the next project proposed is to resurface the remainder of the existing apron marked 'taxiway and parking – bitumen' on the attached page, and is expected to extend the life of the apron by some 30 years. The current chip sealed bituminous area in front of the existing Hangars is used constantly to provide access from the runway and refuelling area to the hangars and also to the aircraft parking area. The surface is deteriorating badly and has large areas of pot holes. It has gone beyond repair by patching contractors and they advise patching would only last 12 months at the most. Their comments indicated patching was not cost effective. Because the bituminous surface is breaking up the stone fragments are causing propeller damage, it is considered that Asphalt resurfacing will provide the best long term, cost effective solution. The cost of the project is \$142,750 + GST, which would usually attract a RADS contribution (50%) of \$71,375.

A future project (details attached) is to install a new apron in front of the far hangars (in the area marked 'apron reserve' on the attached page). The cost of this project is \$219,148 including drainage. Discussions with staff and the Northam Aero Club, provides a view that the priority of the two projects is to preserve the existing infrastructure, by focussing on the existing apron. Whilst there are benefits of expanding the Airport by constructing an additional apron, it is imperative to retain the quality of the existing surfaces, otherwise they may be required to be replaced completely.

As mentioned previously, the principles of funding of works to the Airport were based on the hangar rentals and Rates covering the cost of operational and capital works. The community in general benefits from the Airport in the way of fire-fighting aircraft, Royal Flying Doctors and the like, which may justify funding from general ratepayers. However given the capital works undertaken at the Airport in the last four years, it is suggested

that Council does not match the funds sought in the 2013-15 funding round. Instead it is recommended that an application is submitted to RADS seeking 100% of the project costs for resurfacing the remainder of the existing apron. If this is rejected, Council may consider submitting an application in the next funding round, in 2015/16.

**RECOMMENDATION**

That Council endorse an application for 100% funding from the Regional Airport Development Scheme 2013-15 Funding Round, for \$142,750 to asphalt resurface 7245m2 of the existing aircraft apron at the Northam Airport.

**AMENDMENT**

**Minute No C.1962**

**MOVED:** Cr R Head  
**SECONDED:** Cr D Beresford

Delete from the above motion, 100%.

**CARRIED 8/2**

**COUNCIL DECISION**

**Minute No C.1963**

**MOVED:** Cr K Saunders  
**SECONDED:** Cr U Rumjantsev

That Council endorse an application for funding from the Regional Airport Development Scheme 2013-15 Funding Round, for \$142,750 to asphalt resurface 7245m2 of the existing aircraft apron at the Northam Airport.

**CARRIED 10/0**

Cr A Llewellyn declared a "Financial" interest in item 13.2.7- EPA Report- Inquiry under s46 of the Environmental Protection Act 1986- Change to implementation conditions - BGC Voyager II Quarry- as he is paid for Board Meetings & travel

Cr A Llewellyn departed the Chambers at 6.40 pm

Cr A Llewellyn returned to the Chambers at 7.02 pm

**13.2.7 EPA REPORT - INQUIRY UNDER S46 OF THE ENVIRONMENTAL PROTECTION ACT 1986 - CHANGE TO IMPLEMENTATION CONDITIONS - BGC VOYAGER II QUARRY**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	3.3.2.2
Officer:	Phil Steven Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	08 February 2013

**PURPOSE**

For council to consider the recommendations made by the Environmental Protection Authority (EPA) relating to conditions imposed on quarry operations at the BGC Voyager II site located at Lot 14 Great Southern Highway, Woottating.

**BACKGROUND**

There is an extensive history in relation to the Voyager II quarry which, ultimately, resulted in the State Administrative Tribunal issuing planning approval for the extractive industry in 9 June 2006. An Extractive Industry Licence was granted to BGC following Council endorsement at its Ordinary Council meeting on 18<sup>th</sup> February 2009.

The proposed quarry has also been subject to a formal report and recommendation from the Environmental Protection Authority (Bulletin 1169). Following the release of the report, appeals were lodged against it and, subsequently, the Minister for the Environment was requested to determine the appeal. The Minister then determined that the proposal could be implemented through Ministerial Statement 706 released in December 2005 subject to compliance with conditions.

In October 2010 the proponent (BGC) requested changes to the conditions of Ministerial Statement 706, specifically the deletion of Condition 6 (Operating Hours), the deletion of Condition 11 (Ambient Dust Standard), and amendments to Condition 12 (Dust Monitoring and Remedial Action). The Minister for Environment requested (8 November

2010) that the EPA inquire into and report on the matter pursuant to section 46 of the EP Act.

In its report to the Minister (EPA Report and Recommendations 1406) the EPA noted that the Voyager II quarry had only been operational for a short time, and recommended that more information be gathered on dust and noise emissions before the Minister considered deleting conditions 6 and 11 and amending Condition 12 as requested by the proponent.

Condition 6 restricted the operating hours of the Voyager II quarry to between 7:00 am and 7:00 pm on weekdays and between 7:00 am and 1:30 pm on Saturdays. The EPA supported an extension of Saturday operating hours for selected equipment, noting the Environmental Protection (Noise) Regulations 1997 (the Noise Regulations) set the same assigned noise level for Saturday mornings as for Saturday afternoons. Ministerial Statement 872 amends Condition 6 of Ministerial Statement 706 to allow for the use of the tertiary crusher and supporting equipment on Saturday afternoons until 19:00.

The proposal is also subject to the provisions of Part V of the EP Act and requires works approvals and an operating licence.

### **STATUTORY REQUIREMENTS**

Lot 14 is zoned "Agriculture Local" under Town Planning Scheme No 3 and consists of approximately 197.4882 ha. The quarry has been subject to approval from the Minister for Environment through Ministerial Statement 706 released in December 2005 following a report from the EPA.

The use of the land for an extractive industry was specifically considered by the State Administrative Tribunal ("SAT") which, ultimately, resulted in planning approval being issued by their determination delivered on 9 June 2006,

An Extractive Industry Licence was granted to BGC following Council endorsement following its Ordinary Council meeting on 18<sup>th</sup> February 2009.

### **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Managing the extractive industry appropriately will maintain a balance of lifestyle for adjoining landowners whilst providing a natural resource for promotion of development infrastructure such as road construction.

**GOAL:** To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

Lot M1822 is appropriately zoned and, when managed effectively, the extractive industry will enable sustainable growth and development by providing a natural resource to benefit future developments

### **BUDGET IMPLICATIONS**

Nil

### **OFFICER'S COMMENT**

The EPA report has recommended deleting conditions No.6, No.11 & No.17 and the amendment of condition No.12 in relation to the previously approved Ministerial Statement No. 706. It is the officer's opinion that conditions No.11 (Ambient Dust Standard) and No.17 (Ground Vibration Levels) can be deleted from Ministerial Statement No.706. It is also considered that condition No.12 (Dust Monitoring and Remedial Action) can be amended to delete reference to condition No.11. It is considered that the existing and amended conditions recommended will allow for the continued operation of the Quarry in a safe and sustainable manner.

The officer has some reservations relating to the deletion of condition No.6 relating to operating hours in relation to previous complaints and concerns raised by neighbouring land owners. However there have not been recent complaints and it is considered these issues can be managed, given the work that has been undertaken to the tertiary crushers, and the existing blasting program.

It is recommended that Council support the deletion of conditions No. 6, No.11 and No. 17, and the amendment of condition No.12 from the Ministerial Statement.

### **RECOMMENDATION**

That Council support the deletion of conditions No. 6, No.11, No. 12 & No. 17 contained within Ministerial Statement 706.

## MOTION

### Minute No C.1964

**MOVED:** Cr R Head

**SECONDED:** Cr D Beresford

1. That the current Ministerial Statement 706 be retained for the environmental management of the BGC Voyager II Quarry
2. The Minister be advised that it is recommended that public consultation should take place before any alterations are considered.

**LOST 4/5**

The vote for is recorded as: Cr R Head, Cr R Tinetti, Cr T Little and Cr D Beresford.

## COUNCIL DECISION

### Minute No C.1965

**MOVED:** Cr S Pollard

**SECONDED:** Cr D Hughes

**That Council support the deletion of conditions No. 6, No.11, No. 12 & No. 17 contained within Ministerial Statement 706.**

**CARRIED 5/4**

The vote for is recorded as: Cr S Pollard, Cr J Williams, Cr D Hughes, Cr U Rumjantsev, Cr K Saunders and Cr B Lewellyn.

**13.3. CORPORATE SERVICES**

Cr J Williams departed the Chambers at 7.04 pm

Cr J Williams returned to the Chambers at 7.05 pm

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	02 January 2013

**PURPOSE**

The Accounts due and submitted to the Ordinary Meeting of Council on Wednesday, 20 February 2013 are attached.

**RECOMMENDATION/COUNCIL DECISION**

<b>Minute No C.1966</b>	
<b>MOVED: Cr U Rumjantsev</b>	
<b>SECONDED: Cr T Little</b>	
That Council endorse the payments for the period 1 January 2013 to 31 January 2013, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
<b>Municipal Fund Bank Vouchers 32111 to 32175</b>	<b>\$ 156,348.85</b>
<b>Trust Bank Vouchers 1700 to 1705</b>	<b>\$ 5,629.88</b>
<b>EFT Trust Bank Vouchers EFT13144 to EFT13145</b>	<b>\$ 355.00</b>
<b>Municipal Fund Bank Electronic Fund Transfer EFT13132 to EFT13143 and EFT13146 to EFT13324</b>	<b>\$1,098,101.68</b>
<b>Direct Debit Fund Transfer 5268.1</b>	<b>\$. 2,487.25</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 03/01/2013</b>	<b>\$ 162,074.26</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 17/01/2013</b>	<b>\$ 188,160.80</b>
<b>Municipal Fund Bank Electronic Fund Transfer Payroll 31/01/2013</b>	<b>\$ 178,429.58</b>
<b>TOTAL</b>	<b>\$1,791,587.30</b>
	<b>CARRIED 10/0</b>

The payment of cheque numbers 32111 to 32175 from Municipal Fund (dated 1<sup>st</sup> January 2013 to 31<sup>st</sup> January 2013), the payment of trust cheque numbers 1700 to 1705 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT13132 to EFT13143 and EFT13146 to EFT13324 (dated 1<sup>st</sup> January 2013 to 31<sup>st</sup> January 2013). EFT Trust Fund EFT13144 to EFT13145. Direct Debits 5268.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32111 to 32175	\$ 156,348.85
Trust Bank Vouchers 1700 to 1705	\$ 5,629.88
EFT Trust Bank Vouchers EFT13144 to EFT13145	\$ 355.00
Municipal Fund Bank Electronic Fund Transfer EFT13132 to EFT13143 and EFT13146 to EFT13324	\$1,098,101.68
Direct Debit Fund Transfer 5268.1	\$ 2,487.25
Municipal Fund Bank Electronic Fund Transfer Payroll 03/01/2013	\$ 162,074.26
Municipal Fund Bank Electronic Fund Transfer Payroll 17/01/2013	\$ 188,160.80
Municipal Fund Bank Electronic Fund Transfer Payroll 31/01/2013	\$ 178,429.58
 TOTAL	 \$1,791,587.30

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,791,587.30 was submitted to the ordinary Meeting of Council on Wednesday 20<sup>th</sup> February 2013.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,791,587.30 was submitted to each member of the Council Wednesday 20<sup>th</sup> February 2013, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
1700	15/01/2013	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR DECEMBER 2012.	1,442.96
1701	15/01/2013	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR DECEMBER 2012.	1,995.67
1702	15/01/2013	HEATH JARROD TRENORDEN	FOOTPATH / KERB DEPOSIT REFUND.	500.00
1703	15/01/2013	JACOB DIRK HILLE	REIMBURSEMENT OF HIRE OF ANIMAL TRAP	50.00
1704	15/01/2013	RICHARD HENRI DE MEUR	SATISFIED THE CONDITION OF LANDSCAPING WORK AFTER TWO YEARS SINCE AUGUST 2010	1,500.00
1705	15/01/2013	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR DECEMBER 2012	141.25
<b>TOTAL TRUST CHEQUE</b>				<b>5,629.88</b>
EFT13132	04/01/2013	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012	866.66
EFT13133	04/01/2013	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012	866.66
EFT13134	04/01/2013	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012	866.66
EFT13135	04/01/2013	LITTLE T M	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012	2,072.95
EFT13136	04/01/2013	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012	866.66
EFT13137	04/01/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	167.60
EFT13138	04/01/2013	POLLARD S B	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012.	5,310.12
EFT13139	04/01/2013	RAYMOND MILNE HEAD	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012.	866.66
EFT13140	04/01/2013	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012.	866.66
EFT13141	04/01/2013	SAUNDERS K D	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012.	1,051.66
EFT13142	04/01/2013	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENT DECEMBER 2012.	964.34
EFT13143	04/01/2013	TENNANT AUSTRALIA	LEASE OF CLEANING EQUIPMENT NORTHAM RECREATION CENTRE JANUARY 2013	1,067.00
<b>SUB TOTAL EFT MUNICIPAL</b>				<b>15,833.63</b>
EFT13144	15/01/2013	ESSENTIAL PERSONNEL	REFUND OF BOND FOR TOWN HALL ON 07/12/2012.	300.00
EFT13145	15/01/2013	POWER DESMOND JOHN	REIMBURSEMENT FOR CAT TRAP HIRE BOND.	55.00
<b>TOTAL TRUST EFT</b>				<b>355.00</b>
EFT13146	15/01/2013	AVON VALLEY NISSAN	SERVICE ON VEHICLE NISSAN N.3846.	792.99
EFT13147	15/01/2013	BAKERS HILL PROGRESS AND RECREATION ASSOCIATION	COMMUNITY GRANT 2012/2013 FOR BAKERS HILL PROGRESS & RECREATION ASSOCIATION AND FREE BREAKFAST FOR AUSTRALIA DAY 26/1/2013.	7,300.00
EFT13148	15/01/2013	BLACK WATTLE RETREAT	CATERING FOR STAFF CHRISTMAS PARTY AND KILLARAS STAFF CHRISTMAS PARTY.	4,145.00
EFT13149	15/01/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT OF HARVEST/VEHICLE MOVEMENT/HOT WORKS BAN, CHRISTMAS & NEW YEAR OFFICE & SERVICE HOURS ANNUAL ELECTORS MEETING WEDNESDAY 19/12/2012 & ANNUAL ELECTORS MEETING.	5,027.64
EFT13150	15/01/2013	ABBOTT'S FORGE	REPAIR & REPLACE DAMAGED SS PIPEWORK, FITTINGS & MUD FLAP ON REAR OF IRISH TOWN 2.4 FIRE TRUCK.	1,200.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT13151	15/01/2013	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF X1 ORF 13/16"-1/2" HOSE & X1 ORF 13/16"-1/2" HOSE 90DEG & X1 1/2" 2 WIRE HYD HOSE & X2 CRIMP HOSE FITTING FOR REPAIR OF VOLVO G930 GRADER N.001	82.30
EFT13152	15/01/2013	ALAN'S AUTO ELECTRICS	LABOUR & CHECK INDICATOR ON FIRE UTE & REPAIR, TEST & FIT NEW BATTERY ON IRISH TOWN LIGHT TANKER 1DAB318. LABOUR & TRAVEL TO SMITH ROAD & CHECK STARTING ON ROLLER & RESET EMERGENCY STOP SWITCHES.	365.00
EFT13153	15/01/2013	AUS RECORD	PURCHASE OF X1 2D EXTRA SYSTEMS FILES & X1 TRADITIONAL TUBE CLIP SET & X1 900X400 UV STYLE RACK FOR RECORDS SUPPLIES.	1,038.11
EFT13154	15/01/2013	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	SOLICITORS FEES FOR A13169 & A13191.	385.00
EFT13155	15/01/2013	AUSTRALIA POST	AUSTRALIA POST ACCOUNT DECEMBER 2012.	877.99
EFT13156	15/01/2013	AUSTRALIAN OFFICE	PURCHASE OF DL X8 110X220 WF WHITE PS SEC WALLET BX500.	236.37
EFT13157	15/01/2013	AUTOPRO NORTHAM	PURCHASE OF X1 TORINO SEAT COVER FOR BUILDING SUPERVISOR.	49.99
EFT13158	15/01/2013	AVON A PARTY	HIRE OF INFLATABLE OBSTACLE COURSE & GENERATOR HIRE ON 21/12/2012 5PM TO 9PM FOR STAFF CHRISTMAS PARTY.	630.00
EFT13159	15/01/2013	AVON DEMOLITION & EARTHMOVING	INKPEN ROAD WASTE SITE MANAGEMENT AND LOADER FUEL CARTAGE FOR 112 HOURS FROM 27/11/2012 TO 9/12/2012 & FROM 1/12/2012 TO 23/12/2012.	3,136.00
EFT13160	15/01/2013	AVON PAPER SHRED	ADMIN SHREDDING FOR THE MONTH OF DECEMBER 2012.	38.50
EFT13161	15/01/2013	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR NORTHAM SES TILL 12/2/2013, BERT HAWKE OVAL JANUARY, NORTHAM RECREATION CENTRE 28/1/2013 TO 27/2/2013 & AVON VALLEY ARTS SOCIETY JANUARY.	193.48
EFT13162	15/01/2013	AVON VALLEY CONTRACTORS	HIRE OF LOWLOADER TO CART ROLLER FROM BAKERS HILL TO CLACKLINE ON 17/12/2012 & 21/12/2012.	764.50
EFT13163	15/01/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X32 20LT LIQUIDE CHLORINE FOR THE WUNDOWIE SWIMMING POOL REPAIR MCCULLOCK M325, NOT WORKING DUE TO WRONG FUEL, CHECKOVER PISTON & CYLINDER OK, FIT NEW PLUG, CLEAN OUT CARBI & REFUEL MACHINE. PURCHASE OF X8 20LT HYDROCHLORIC ACID FOR WUNDOWIE SWIMMING POOL. PURCHASE OF X48 2KG BAG STABILISER 100 FOR NORTHAM SWIMMING POOL. PURCHASE OF X1 WHEAT WHOLE FOR THE WHITE SWAN COLONY.	1,804.34
EFT13164	15/01/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X1 WHEAT WHOLE FOR THE WHITE SWAN COLONY.	26.50
EFT13165	15/01/2013	AVON WASTE	BULK BIN COLLECTION FOR DECEMBER 2012.	61,870.15

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13166	15/01/2013	AVW ELECTRICAL	REMOVE EXIT LIGHT, ROOM LIGHTS & GPO FROM FOYER, INSTALL NEW CABLING FOR BULKHEADS, INSTALL NEW FLURO LIGHTING TO BULKHEADS, REPLACE EXISTING EXIT LIGHT, REPLACE GPO. INSTALL GENERATOR INLET SOCKET & ASSOCIATED EQUIPMENT AS QUOTED AT WUNDOWIE HALL.	\$ 3,729.50
EFT13167	15/01/2013	BEAUREPAIRES	PURCHASE OF X1 PUNCTURE LIGHT TRUCK/SPLIT RIM FOR BOBCAT TRAILER N5461, PURCHASE OF X1 PUNCTURE 4WD TUBELESS REPAIR FOR RANGER CREW CAB.	61.99
EFT13168	15/01/2013	BOEKEMAN MACHINERY	PURCHASE OF PART TX3500BP FOR TWO WAY RADIO FOR ENGINEERING SERVICES, TO CARRY OUT 100HR SERVICE FOR CASE IH JX80 OVAL TRACTOR.	823.72
EFT13169	15/01/2013	C & D PLANKE & SONS PTY LTD	SUPPLY HIRE OF BOBCAT & TRUCK HIRE FOR 80HRS FOR IRISH TOWN STORM DAMAGE, ROCK LINING CULVERT. HIRE OF BOBCAT, TRUCK, LOADER, EXCAVATOR FOR 40HRS FOR ALMOND AVE DRAINAGE REPAIR.	17,820.00
EFT13170	15/01/2013	CAMPBELLS WHOLESALE PTY LTD	PURCHASE OF ANCHOR SPOT & SURVEY X36 WHITE & X24 YELLOW FLUORESCEN FOR ROAD MAINTENANCE.	194.70
EFT13171	15/01/2013	CARLVILLE	HIRE OF BOBCAT, TRUCK & EXCAVATOR FOR 20HRS TO REPAIR STORM DAMAGE TO ALMOND AVE DRAINAGE ON 7/1/2013 & 8/01/2013.	2,970.00
EFT13172	15/01/2013	CJD EQUIPMENT PTY LTD	PURCHASE OF X16 SQUARE NECK SCREWS & X16 HEXAGON NUTS FOR N.004 VOLVO BACKHOE	249.57
EFT13173	15/01/2013	CLACKLINE/TOODYAY KARATE CLUB INC	KIDSPORT FUNDING FOR CLACKLINE/TOODYAY KARATE CLUB.	160.00
EFT13174	15/01/2013	CLOCKMASTERS AUSTRALIA PTY LTD	SUPPLY OF X2 COVERS FRONT OF CLOCK, X12 SPACERS & SCREWS TO HOLD COVERS ON, X1 PLASTIX SHEET TO REPLACE DAMAGED ONE & X1 LED DISPLAY BOARD.	852.17
EFT13175	15/01/2013	CONPLANT AUSTRALIA	SUPPLY OF MULTI TYRED ROLLER FROM 1/12/2012 TO 31/12/2012.	3,448.50
EFT13176	15/01/2013	COUNTRY COPIERS NORTHAM	MONTHLY ACCOUNT FOR DECEMBER 2012	636.56
EFT13177	15/01/2013	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR DEVELOPMENT SERVICES, DEPOT & CORPORATE SERVICES, ENGINEERING SERVICES DURING DECEMBER 2012.	232.50
EFT13178	15/01/2013	COVS PARTS PTY LTD	PURCHASE OF X2 JUMPER CLAMPS, X1 CABLE TIES, X1 BOOSTER CABLES, X2 CRC, X2 AEROSTART FOR ENGINEERING SERVICES.	182.43
EFT13179	15/01/2013	DOUG MACAULAY	REIMBURSEMENT OF POLICE CLEARANCE	62.75
EFT13180	15/01/2013	DUN & BRADSTREET AUSTRALIA	SOLICITORS FEES, SERVICE FEES, COURT FEES, KILOMETRE FEES FOR ASSORTED PROPERTIES.	33,812.16
EFT13181	15/01/2013	DUNNING INVESTMENTS PTY LTD	DUNNINGS FUEL ACCOUNT DECEMBER 2012	26,101.09

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT13182	15/01/2013	EQUAL ENTERPRISES	GARDEN MAINTENANCE FOR 8/1/2012 & TIP FEES. BBQ CLEANED, WASHED, CLEAN FILTERS, SWEEP AREA, CLEAN BENCH SEAT AT APEX PARK, BROOME TCE, BERNARD PARK. FITZGERALD ST CLEANING 14/12/2012 & 21/12/2012. CLEANING OF BENCH SEATS, BROOME TCE PARK & OUTSIDE LIBRARY 7/12/2012 & 21/12/2012	801.35
EFT13183	15/01/2013	FIRE AND SAFETY WA	PURCHASE OF X1 OLIVER 66360 WILDLAND FIRE BOOT & X1 ZIP KIT TO SUIT 66360 BOOT.	235.29
EFT13184	15/01/2013	GARY BATT & ASSOCIATES	SUPPLY OF ARCHITECTURAL SERVICES FOR KILLARA RESPIRE.	5,940.00
EFT13185	15/01/2013	GLENN STUART BEVERIDGE	REPAIR DAMAGED FENCE AFTER PARTY IN PARK AT BERNARD PARK PLAY GROUP. REPAIR DOOR TO CLOSE PROPERLY AT REC CENTRE.	132.00
EFT13186	15/01/2013	GRAFTON ELECTRICS	REPAIR POWER FAULT AT NORTHAM SWIMMING POOL.	198.00
EFT13187	15/01/2013	IMMACU SWEEP	FOOTPATHS SWEEPING IN THE TOWN CBD & SWEEPING IN THE SHIRE OF NORTHAM FOR THE PERIOD 30/12/2012 TO 05/01/2013, 9/12/2012 TO 15/12/2012, 23/12/2012 TO 29/12/2012, 15/12/2012 TO 22/12/2012.	14,256.00
EFT13188	15/01/2013	INTERCON MILLAR LOGISTICS (IML)	FOR THE TRANSPORT OF 920KG OF CHLORINE CYLINDER TO TREATMENT PONDS	824.29
EFT13189	15/01/2013	INVISION SIGNS AND DESIGNS	UPDATE SIGNAGE FOR WUNDOWIE POOLS. REPAIR & INSTALL NEW SIGN AT RUSHTON PARK.	192.50
EFT13190	15/01/2013	IT VISION	SUPPLY OF SOFTWARE DEVELOPMENT, IMPLEMENTATION SERVICES, 2 TO 5 APPLICATION FORMS.	6,783.34
EFT13191	15/01/2013	JAYNE MCINNES	CLEANING OF MEMORIAL RSL HALL, FITZGERALD STREET FROM 17/12/2012 TO 6/1/2013 & ON 7/1/2013 EXTRA	710.00
EFT13192	15/01/2013	JE & GE LADYMAN	CLEANING IN DEPOTS RECORDS ROOM.	26.00
EFT13193	15/01/2013	LANDMARK	PURCHASE OF SEAFOOD FOR KILLARA.	368.22
EFT13194	15/01/2013	LO-GO APPOINTMENTS	SUPPLY & DELIVERY OF X2 GAS BOTTLES TO MEMORIAL HALL. PURCHASE OF X1 VINI POLY PIPE 25MM & X1 50MM FOR ENGINEERING SERVICES.	5,321.09
EFT13195	15/01/2013	LOUI'S PLANT HIRE	WAGES FOR TROY WILLMOT WEEKS ENDING 15/12/2012, 22/12/2012, 29/12/2012 & 5/1/2013. REMOVAL OF FALLEN TREES FROM DECASTILLA RD & HILL RD BAKERS HILL. BOX OUT FOOTING & CONCRETE WITH REO MESH READY FOR LIMESTONE BLOCKS. REPAIR BROKEN FOOT PATHS ON THROSSELL ST, ROBINSON ST, STIRLING ST & INKPEN. CLEAN OUT DRAIN ON DECASTILLA RD & SUPPLY X100 TONNE OF BLUEMETAL.	22,552.20
EFT13196	15/01/2013	M L COMMUNICATIONS	PROVIDE SERVICE TO FIX THE REC CENTRES PHONES. SET UP GROUPS AT FINANCE DEPARTMENTS & INSTALL TWO NEW PHONES.	1,325.24

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13197	15/01/2013	MACKINLAYS SOLICITORS	EASEMENTS FOR KING CREEK DRAINAGE REALIGNMENT PROJECT.	825.50
EFT13198	15/01/2013	MALCOLM JOHN EASTWELL	MEAT INSPECTION DUTIES FROM 26/11/12 TO 30/11/12	1,520.00
EFT13199	15/01/2013	METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR NORTHAM RECREATION CENTRES STOCK.	302.30
EFT13200	15/01/2013	MORGAN ABEL	REIMBURSEMENT OF BRONZE MEDALLION TRAINING FEES AT ROYAL LIFE SAVING.	260.00
EFT13201	15/01/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF UNIFORM FOR SUSAN CONNELL.	332.31
EFT13202	15/01/2013	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING FOR NORTHAM AMATEUR BASKETBALL ASSOCIATION INC.	860.00
EFT13203	15/01/2013	NORTHAM BEARING SALES	PURCHASE OF X30 PVC LAYFLAT PRESSURE SUNNY BLUE & X2 ALLOY CAMLOCK & X1 REDUCING BUSH FOR COMMUNITY SERVICES. PURCHASE OF X16 DEE SHACKLE GALVANISED 8MM & X16 10MM FOR AIRPORT CHAIN TIE DOWNS. PURCHASE OF X1 3500KG FIXED ELECTRIC COUPLING FOR CHERRY PICKER TRAILER N.5413	481.41
EFT13204	15/01/2013	NORTHAM CENTRAL NEWSAGENCY	SUPPLY & DELIVERY OF THE AVON ADVOCATE, WEST AUSTRALIAN FROM 1/12/2012 TO 31/12/2012 TO THE NORTHAM SHIRE LIBRARY.	66.40
EFT13205	15/01/2013	NORTHAM COURIER SERVICE	NORTHAM COURIER SERVICES FOR NOVEMBER & DECEMBER.	319.00
EFT13206	15/01/2013	NORTHAM EMBROID-IT	SUPPLY OF X9 EMBROIDED SHIRE OF NORTHAM POLO SHIRTS FOR SWIMMING POOL ATTENDANTS.	69.30
EFT13207	15/01/2013	NORTHAM FEED & HIRE	PURCHASE OF X2 OATEN HAY & X1 PACKET OF SCHMACKOES	32.00
EFT13208	15/01/2013	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING FOR THE NORTHAM JUNIOR CRICKET ASSOCIATION.	135.00
EFT13209	15/01/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 DRILL DRIVER FOR REC CENTRE. PURCHASE OF X6 COOLER JUGS FOR DEPOT. PURCHASE OF X60 TABLE BLOWNMOULD STD 1.8M FOR TRESTLE TABLES. PURCHASE OF X1 CONNECTOR HOSE, X1 ADAPTOR TAP 2 IN 1 POPE, X2 CAN WATERING GALV 9LT FOR WA HINO. PURCHASE OF X2 DUSTPAN, X2 GAS EXCHANGE 8.5KG & X1 VACUUM BAGLESS 1400W DUSTFLO FOR NORTHAM POOL. PURCHASE OF ASSORTED ITEMS FOR BUILDING. PURCHASE OF X4 BOLT BLACK UNC 1/2 X 2 FOR TRAILER N.5413	3,514.88
EFT13210	15/01/2013	NORTHAM MOTEL	ACCOMMODATION FROM 3/1/2013 TO 4/1/2013 FOR DEB SAVILLE FOR STAFF TRAINING AT KILLARA	300.00
EFT13211	15/01/2013	NORTHAM SPRINGFIELD FOOTBALL CLUB	KIDSPORT FUNDING FOR NORTHAM SPRINGFIELD FOOTBALL CLUB	350.00
EFT13212	15/01/2013	NORTHAM TOYOTA	REPLACEMENT GEAR SELECTOR SUB ASSEMBLY ON THE COMMUNITY BUS N.009	712.31

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT13213	15/01/2013	NORTHAM TYREPOWER	REPAIR OF DAMAGED TYRE ON TOYOTA HILUX N93030. SUPPLY FITTING & BALANCE OF X4 LIGHT TRUCK TYRES FOR TOYOTA HILUX N4959.	645.00
EFT13214	15/01/2013	NORTHAM VETERINARY CENTRE	EXAMINATION OF X1 SMALL ANIMAL.	65.00
EFT13215	15/01/2013	ORICA AUSTRALIA PTY LTD	SUPPLY OF 920KG CHLORINE GAS FOR THE RETICULATION PONDS IN NORTHAM. SUPPLY FEE X1 THE 920KG CHLORINE CYLINDER FOR THE PERIOD OF 1/12/2012 TO 31/12/2012	2,804.73
EFT13216	15/01/2013	OXTER SERVICES	PURCHASE OF ASSORTED CLEANING PRODUCTS FOR NORTHAM POOL & REC CENTRE. CEMENTERY INVOICING FOR THE FORTNIGHT ENDING 14/12/2012, X1 NEW GRAVE FOR NORTHEY, X1 REOPENING FOR ROBINS, X2 GRAVE CERTIFICATION FOR NORTHEY & ROBINS. WHEELIE BIN TAKEN TO THE NORTHAM CEMENTERY 7/1/2013. CEMENTERY INVOICING FOR THE THREE WEEKS ENDING 4/1/2013. ENTERNMENT OF ASHES FOR BEER & CALLEGARI. BAKERS HILL & CLACKLINE ABLUTIONS INVOICING FOR THE PERIOD 3/12/12 TO 4/1/13. PURCHASE OF X2 80LT GARBAGE BAG/250	6,372.76
EFT13217	15/01/2013	PARKERVILLE PRIMARY P&C ASSOCIATION	KIDSPORT FUNDING FOR PARKERVILLE BASKETBALL TEAMS.	70.00
EFT13218	15/01/2013	PHILLIP BRUCE STEVEN	TELECOMMUNICATIONS EXPENSES JANUARY 2013. POLICE CLEARANCE FOR BUILDING SURVEY FOR REGISTRATION.	162.65
EFT13219	15/01/2013	PORTER CONSULTING ENGINEERS	SUPPLY REDESIGN OF DRAINAGE TO INCORPORATE COUNCIL CHANGES, REVISED LAND ADVICE AND ADDITIONAL ROAD RESHAPING PLANS.	16,211.25
EFT13220	15/01/2013	PROFESSIONAL LOCKSERVICE	REPAIRS TO SOUND SHELL, REC CENTRE, QUELLINGTON HALL. KEYS CUT FOR WUNDOWIE HALL. X1 GEN 6 CUT KEY FOR SWIMMING POOL. PURCHASE OF X6 48MM SHACLE, X3 BORG DIGITAL KNO MARINE 60MM, X24 B14 CUT KEY, X1 PADLOCK 19MM.	3,550.03
EFT13221	15/01/2013	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING OF 2012 CHRISTMAS GARNIVAL.	1,102.75
EFT13222	15/01/2013	REBEKAH J ERVIN	REIMBURSEMENT FOR POLICE CLEARANCE & PHOTO/AWARD FRAMES FOR AUSTRALIA DAY.	116.40
EFT13223	15/01/2013	REFACE INDUSTRIES PTY LTD	PURCHASE OF X1 CONSUMABLE PACK FOR NORTHAM LIBRARY.	135.00
EFT13224	15/01/2013	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR DECEMBER 2012.	3,413.19
EFT13225	15/01/2013	ROCLA PIPELINE PRODUCTS	PURCHASE OF X48 PLF218006 1800 PLASTREAM X 6M FJ & X4 CARTPLD CARTAGE CHARGE PLASTREAM D RANGE FOR THE KING CREEK PROJECT.	47,080.00
EFT13226	15/01/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF THE AVON ADVOCATE FROM 1/12/2012 TO 31/12/2012 FOR THE NORTHAM VISITORS CENTRE.	34.09
EFT13227	15/01/2013	SLAV'S CLEANING SERVICE	CLEANING SERVICES AT DEPOT, VISITOR CENTRE & ADMIN BUILDING DURING DECEMBER 2012	8,306.83

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13228	15/01/2013	SPORTS POWER NORTHAM	PURCHASE OF X14 CARLTON SHUTTLECOCKS FOR NORTHAM RECREATION CENTRE. PURCHASE OF X3 SUPERTOWN POLO SHIRTS	415.46
EFT13229	15/01/2013	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONERY.	876.07
EFT13230	15/01/2013	CANCELLED PAYMENT		-
EFT13231	15/01/2013	STRUCTERRE CONSULTING GROUP	PURCHASE OF X1 TIE DOWN FOR THE GATE HOUSE AT INKPEN TIP.	440.00
EFT13232	15/01/2013	SWAN HILLS PARTY HIRE	SUPPLY OF HIRED EQUIPMENT FOR THE AVON DESCENT 2012.	1,844.50
EFT13233	15/01/2013	TENNANT AUSTRALIA	SUPPLY OF SERVICE & BATTERY REPLACEMENT FOR TOWN - HALLS SCRUBBING MACHINE.	858.00
EFT13234	15/01/2013	THE DOCTOR SHOP	PRE EMPLOYMENT MEDICAL FOR ANNETTE GILLESPIE.	198.00
EFT13235	15/01/2013	THE FARM SHOP	HIRE OF X1 BALLOON GAS REGULATOR FOR PINK RIBBON WALK.	20.00
EFT13236	15/01/2013	TONY ALLEN	REIMBURSEMENT FOR MAINTENANCE COSTS MITCHELL AVENUE SHIRE RESIDENCE.	1,000.00
EFT13237	15/01/2013	UHY HAINES NORTON CHARTERED ACCOUNTANTS	REGISTRATION FOR FAIR VALUE WORKSHOP HELD IN PERTH 8/2/2013 FOR GEOFFREY ROMERO & DENISE GOBBART.	1,650.00
EFT13238	15/01/2013	VALLEY FORD	DIAGNOSE AND REPAIR ENGINE PROBLEMS ON DEVELOPMENT SERVICES FALCON N3131.	375.70
EFT13239	15/01/2013	W.A. VOLUNTEER FIRE & RESCUE SERVICES ASSOCIATION (INC.)	SUPPLY OF X1 ADVERTISEMENT TO APPEAR IN WA VFRRS DIARY 2013.	295.00
EFT13240	15/01/2013	WA NATURALLY PUBLICATIONS	PURCHASE OF X30 LANDSCOPE 2013 CALANDERS FOR NORTHAM VISITORS CENTRE.	300.02
EFT13241	15/01/2013	WEST END CONVENIENCE STORE	SUPPLY OF SAVOURIES FOR MENTAL HEALTH MEETING AT THE RECREATION CENTRE.	240.00
EFT13242	15/01/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NUMBERS 210, 218 & 222 FIXED COMPONENT, BUILDINGS & PLANT HARNESS RACING CLUB.	6,685.65
EFT13243	15/01/2013	WHEATBELT SAFETYWEAR	PURCHASE OF ASSORTED UNIFORM FOR RANGER SERVICES. PURCHASE OF X10 HI VIS REFLECTIVE VESTS FOR ENGINEERING SERVICES.	450.00
EFT13244	15/01/2013	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	GULL FUEL ACCOUNT FOR N3846 & INKPEN BFB & BAKERS - HILL BFB 1.	377.10
EFT13245	15/01/2013	WUNDOWIE PROGRESS ASSOCIATION	WUNDOWIE AUSTRALIA DAY CELEBRATION 2013 BUDGET ALLOCATION & WUNDOWIE PROGRESS ASSOCIATION ANNUAL GRANT.	9,790.00
EFT13246	15/01/2013	YORK BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING FOR YORK BASKETBALL ASSOCIATION INC FOR 2012.	670.00
EFT13247	15/01/2013	ZINCLAD PTY. LTD.	SUPPLY OF THE DE-ROOFING & RE-ROOFING OF THE NORTHAM TOWN HALL.	33,000.00
EFT13248	18/01/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	167.60

**LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13249	23/01/2013	AUSTRALIAN TAXATION OFFICE	BAS FOR DECEMBER 2012.	7,670.00
EFT13250	25/01/2013	BHW CONSULTING	REPORT FOLLOWING PRELIMINARY REVIEW OF TECHNICAL SERVICES SECTION. SHIRE OF NORTHAM AS PER QUOTE 12/11/2012.	2,420.22
EFT13251	25/01/2013	BLACK WATTLE RETREAT	SUPPLY OF 4HRS FACE TO FACE TIME \$40 PER HOUR, INGREDIENTS FOR COOKING CLASS & SUPPLY OF X20 APRONS AT \$10 EACH FOR THE COOKING CLASS FOR CHILDREN HELD ON 8/1/2012.	426.62
EFT13252	25/01/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SUPPLY OF X30 ADDITIONAL 2013 DESKPADS & POSTAGE & HANDLING.	230.40
EFT13253	25/01/2013	A & D HICKS	REIMBURSEMENT CLEANING, UNIFORM & VEHICLE EXPENSES FOR MEAT INSPECTOR.	133.41
EFT13254	25/01/2013	ALL-WAYS FOODS	PURCHASE OF ASSORTED CONFECTIONARY, CHIPS, CHOCOLATES FOR NORTHAM SWIMMING POOL.	2,080.62
EFT13255	25/01/2013	ANTHONY ROSKELL	CLEANING OF THE LIBRARY & HALL FROM 21/1/2013 TO 15/1/2013.	250.00
EFT13256	25/01/2013	AUS RECORD	PURCHASE OF X100 2D EXTRA SYSTEMS FILES & X15 STORE IT ARCHIVE BOXES FOR RECORDS.	232.00
EFT13257	25/01/2013	AV-SEC SECURITY SERVICES	CALL OUT CHARGES TO MAIN ADMIN BUILDING 11/12/2012, 16/12/2012, 17/12/2012, 21/12/2012, 21/12/2012, 15/12/2012, 20/12/2012, 8/1/2012, 24/12/2012, 25/12/2012. CALL OUT CHARGES TO VISITORS CENTRE 18/12/2012 & 27/12/2012. CALL OUT CHARGES TO THE OLD RAILWAY STATION 4/12/2012, 15/12/2012, 20/12/2012, 21/12/2012, 3/12/2012, 24/12/2012. CALL OUT CHARGES TO KILLARA 25/12/2012, 23/12/2012.	1,543.50
EFT13258	25/01/2013	AVON EVENTS & MARKETING	COMMUNITY GRANTS SPONSORSHIP FOR THE AVON VALLEY VINTAGE FESTIVAL & THE AVON VALLEY GOURMET FOOD & WINE FESTIVAL.	9,570.00
EFT13259	25/01/2013	AVON PAPER SHRED	SHREDDING FOR ADMIN & X28 ARCHIVE BOXES.	192.50
EFT13260	25/01/2013	AVON REGION PEST CONTROL	SUPPLY OF SPIDER TREATMENT TO INTERNAL & EXTERNAL OF FLUFFY DUCKS DAYCARE WUNDOWIE AND WUNDOWIE LIBRARY.	286.00
EFT13261	25/01/2013	AVON VALLEY CONTRACTORS	HIRE OF LOWLOADER TO CART X2 ROLLERS FROM NORTHAM TO SPENCERS BROOK ON 9/1/2013. SUPPLY OF LOCAL YELLOW SAND EX AVC PIT.	1,122.00
EFT13262	25/01/2013	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X3 MASSEY FERGUSON BLADES TO SUIT GC2400 MOWER & DELIVERY FEE. PURCHASE OF X1 20LT SP100 ALGEACIDE & X1 40KG DRY CHLORINE, DELIVERED TO NORTHAM POOL.	704.44
EFT13263	25/01/2013	AVON WASTE	AVON WASTE SERVICE PICK UP OF COMMERCIAL, STREET BINS, RECYCLING BINS TOWN, RECYCLING BINS SHIRE, NORTHAM SWIMMING POOL BINS IN DEC 2012.	21,561.92

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13264	25/01/2013	AVW ELECTRICAL	ATTEND SITE. CHECK WHAT GLOBES ARE REQUIRED. ORDER GLOBES & REPLACE GLOBES AT THE OLD TOWN BUILDING ATRIUM.	261.80
EFT13265	25/01/2013	BEAUREPAIRES	PURCHASE OF X2 PUNCTURE MOWER TROLLEY FOR MASSEY FERGUSON TRACTOR N.3701	51.66
EFT13266	25/01/2013	BOC LIMITED	ANNUAL CONTAINER SERVICE CHARGE FOR OXYGEN MEDICAL D FOR THE PERIOD 01/01/2013 TO 31/12/2013.	118.20
EFT13267	25/01/2013	CENTRAL DISTRICTS AIRCONDITIONING	JOB ATTENDANCE & LABOUR CHARGE TO CARRY OUT SERVICE TO AIR CONDITIONING AT LIBRARY & LABOUR TO CARRY OUT SERVICE TO AIR CONDITIONING TO OLD ADMIN BUILDING.	386.50
EFT13268	25/01/2013	CONNOLLY ENVIRONMENTAL	EXTRA VAPOUR TESTING FOR METHANE GASES AT 116 PEEL TERRACE NORTHAM.	4,024.35
EFT13269	25/01/2013	COUNTRY COPIERS NORTHAM	SUPPLY OF X1 COLOUR COPIER SERVICE & X1 TONER FOR ADMIN PHOTOCOPIER. SUPPLY OF X1 FIXING WEB, X2 PICKUP FEED SEPARATION ROLLERS & X1 TONER FOR RECORDS PHOTOCOPIER.	2,936.36
EFT13270	25/01/2013	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR COMMUNITY SERVICES, DEPOT, CORPORATE SERVICE & DEVELOPMENT SERVICES.	637.01
EFT13271	25/01/2013	CRACKAJACK PARTY HIRE	SUPPLY HIRE OF X500 CHAIRS FOR THE WEST COAST EAGLES FUNCTION AT THE NORTHAM REC CENTRE IN FEBRUARY 2013.	1,100.00
EFT13272	25/01/2013	DIRECT COMMUNICATIONS	SUPPLY OF REPAIRS & UPGRADES TO ENGINEERINGS TWO WAY RADIOS & INSTALLATION OF TWO WAY RADIOS TO NEW VEHICLES OR TRANSFER OF RADIOS.	1,487.20
EFT13273	25/01/2013	DRIVETRAIN TRUCK AND TRAILER PARTS SPECIALISTS	PURCHASE OF X2 ADBLUE 20LTR FOR THE KILLARA BUS.	76.96
EFT13274	25/01/2013	DUN & BRADSTREET AUSTRALIA	SERVICE FEE FOR A12879 COLIN GLENN D EVELYNES, DEFERRED SERVICE FEE CHARGE FOR A97 TERANCE CHARLES CLARK COURT FEE, SOLICITORS FEE, SERVICE FEES FOR A15549 RAYMOND JOHN VESPERMAN.	511.75
EFT13275	25/01/2013	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	PURCHASE OF X5 2012 EXTRA VIRGIN OIL 500ML FOR NORTHAM VISITORS CENTRE.	37.50
EFT13276	25/01/2013	EXTREME MAKEOVER CLEANING SERVICES	PURCHASE OF X1 KWD BLEACH 20L & X2 SPARKLE BORONIA 20L & X4 CHUX ROLLS BLUE 45M FOR THE WUNDOWIE SWIMMING POOL.	316.95

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13277	25/01/2013	GLENN STUART BEVERIDGE	REMOVE RUSTED BOLTS TO 29 POSTS & REPLACE WITH GALVANISED BOLTS. CROSS BOLT POSTS TO STOP SPLITTING AT BERT HAWKE PAVILLION. REPAIR DAMAGE TO WALL & SUPPLY & INSTALL NEW FLASHING AT SOUND SHELL. REPAIR BREAK IN DAMAGE ON THE RUBBISH TIP HUT ON A SUNDAY. REPAIR DAMAGED FENCES AT THE WUNDOWIE & NORTHAM SWIMMING POOL. REPAIR DROPPED CEILING BY GLUING & ACRO PROPPING IN THE LESSER HALL KITCHEN. SUPPLY SCOTIA AROUND LOWER GUTTER LINE & UNDER COAT & TOP COAT AT THE OLD GIRLS SCHOOL. REPLACE DISABLED SIGN AT THE OLD TRAIN STATION. MOVE SIGNS & RELOCATE TO SIDE OF BUILDING & REMOVE POSTS AT THE REC CENTRE. SUPPLY & INSTALL BRUSH STYLE DOOR SEALS AT REC CENTRE. CRECHE GATE, REHANG ON OTHER SIDE & SUPPLY & INSTALL POOL CATCH AT REC CENTRE. RE FASTEN ALUMINIUM STRIP FROM TILES TO TIMBER FLOOR AT REC CENTRE.	\$ 4,091.00
EFT13278	25/01/2013	GROVE WESLEY DESIGN ART	SUPPLY OF PRINTING OF MOTORAMA POSTERS, ASSORTED SIZES FOR THE BAKERS HILL COMMUNITY FAIR.	880.00
EFT13279	25/01/2013	HISLOP AUTO ELECTRICS	REPLACED FRACTURED FITTING ON OUTLET, PRESSURE TEST SYSTEM, VAC DOWN & ADD REFRIGERANT, SET LEVELS, TEST OK. LOCATE & REPAIR BROKEN CIRCUIT ON RHS BLOWER FAN, TEST OK ON ENGINEERING SERVICES VOLVO GRADER N.002	627.25
EFT13280	25/01/2013	HYDRAMET PTY LTD	SUPPLY OF X1 GENERATOR TEST, X1 EYEWASH STATION, X1 SIGN FOR EMERGENCY SHOWER & EYEWASH STATION FOR ENGINEERING SERVICES.	2,784.65
EFT13281	25/01/2013	IRRI - TEC PTY LTD	REPORT AS REQUESTED ON THE REQUIRED & PROPOSED WUNDOWIE PUMP STATION UPGRADE. SITE VISITS, INSPECTIONS, MEETINGS INCLUDING TRAVEL TIME 21/11, 23/11, 17/12 FOR THE BAKERS HILL WATER PROJECT.	3,135.00
EFT13282	25/01/2013	JE & GE LADYMAN	PURCHASE OF 4KG SEAFOOD FOR KILLARA.	52.00
EFT13283	25/01/2013	K & N TRADITIONAL LANDSCAPES	REPAIR BRICKS & RENDER UNDER FRONT & SIDE VERANDAH, STONE POINTING TO CURVED VERANDAH & WEST WALL OF GALLERY, FINISH SEALING OF WALL FLASHING TO AVON VALLEY ARTS SOCIETY.	15,000.00
EFT13284	25/01/2013	LO-GO APPOINTMENTS	WAGES FOR TROY WILLMOT WEEK ENDING 12/01/2013 FOR X42 HOURS.	1,649.34
EFT13285	25/01/2013	LYALL BAY PTY LTD	PROGRESS CLAIM 4 FOR THE KING CREEK PROJECT.	180,957.11
EFT13286	25/01/2013	MACKINLAYS SOLICITORS	EASEMENTS, KING CREEK DRAINAGE REALIGNMENT PROJECT. PROFESSIONAL FEES.	148.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT13287	25/01/2013	MARGARET ROSE ARCHER	GARDENING AT THE SHIRE ADMIN BUILDING FOR THE PERIOD 19/11/2012 TO 07/01/2013.	960.00
EFT13288	25/01/2013	MOUNT HELENA LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR THE MOUNT HELENA LITTLE ATHLETICS CLUB.	150.00
EFT13289	25/01/2013	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY OF MEASUREMENT & REGLAZE TIMBER WINDOW AT THE SWIMMING POOL HOUSE.	237.60
EFT13290	25/01/2013	NORTHAM BEARING SALES	PURCHASE OF X1 HUB LAMINATED TYRE & 0.5HRS OF LABOUR ON HOWARD ROTASLASHER EHD180.	173.42
EFT13291	25/01/2013	NORTHAM CARPETS	SUPPLY OF X62 BOXES VITRIFIED SATURN NERO PORCELAIN MATT FOR THE SOUTHERN BROOK HALL & SUPPLY OF X8 BOXES DUA BIA WHITE GLOSS WALL.	2,830.00
EFT13292	25/01/2013	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES OF THE WEST AUSTRALIAN FOR DECEMBER TO KILLARA.	34.20
EFT13293	25/01/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 ACCENT INT GLS WHT 2L, PURCHASE OF X2 MDF BOARD FOR THE LIBRARY. PURCHASE OF X2 SHELF WORKBENCH 3 SHELF FOR KILLARA. PURCHASE OF X60 RAPID SET CONCRETE 20KG FOR ENGINEERING SERVICES. PURCHASE OF X1 GAS EXCHANGE 8.5KG FOR KILLARA. PURCHASE OF X20 COUPLING SOCKET POLY, X10 NIPPLE 20MM HEX. X20 JOINER CVT 6MM NETA FOR VERGE MAINTENANCE PARKS.	713.49
EFT13294	25/01/2013	NORTHAM TOYOTA	REFIT GEAR LEVER MECHANISM BUSH AGAIN & MODIFY BUSH ARM ON VEHICLE N.009	310.20
EFT13295	25/01/2013	OXTER SERVICES	PURCHASE OF ASSORTED CLEANING PRODUCTS FOR THE BAKERS HILLS HOOPER PARK TOILETS & THE CLACKLINE TOILETS. KATRINE MAINTENANCE INVOICING FROM 3/12/2012 TO 4/1/2013. BAKERS HILL TOWNSITE INVOICING FROM 3/12/2012 TO 4/1/2013. GRASS VALLEY TOWNSITE MAINTENANCE INVOICING FROM 3/12/2012 TO 4/1/2013. PURCHASE OF X1 GOLD PLUS 5L HANDCLEANER FOR ENGINEERING SERVICES. PURCHASE OF ASSORTED CLEANING PRODUCTS FOR KILLARA. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 18/1/2013. X1 NEW GRAVE FOR MCCONNELL, X1 GRAVE CERTIFICATION FOR MCCONNELL.	5,122.49
EFT13296	25/01/2013	PHILLIP BRUCE STEVEN	REIMBURSEMENT FOR TELECOMMUNICATIONS EMDS.	99.90
EFT13297	25/01/2013	PROFESSIONAL LOCKSERVICE	PURCHASE OF X11 B13 GEN 6 CUT KEY & X12 GEN 6 B34 CUT KEY. KEYS FOR THE WUNDOWIE POOL, WUNDOWIE HALL & RECREATION CENTRE.	379.50
EFT13298	25/01/2013	PROJEX MANAGEMENT & CONSTRUCTION PTY LTD	ARCHITECT SERVICES FOR NORTHAMS KILLARA RESPIRE CENTRE.	285,752.47

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13299	25/01/2013	RED DOT STORES	PURCHASE OF ARTIST BRUSHES, GLUE CRAFT & GLUE STICKS FOR THE NORTHAM RECREATION CENTRES PROGRAMS.	42.00
EFT13300	25/01/2013	ROCLA PIPELINE PRODUCTS	PURCHASE OF X1 PLBF21800 PLASTREAM BEND AND X6 PLR23006 PLASTREAM X FOR THE KING CREEK PROJECT.	4,097.50
EFT13301	25/01/2013	ROSS SQUIRE HOMES	SEPTICS ARE ALREADY ON SITE & WILL HOOK INTO EXISTING SYSTEM. THIS APPLICATION WAS NOT REQUIRED.	226.00
EFT13302	25/01/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING FOR ASSORTED SHIRE DEPARTMENTS FROM 5/9/2012 TO 19/12/2012.	11,413.75
EFT13303	25/01/2013	SCHWEPPE PTY LTD	PURCHASE OF ASSORTED COOL DRINK & WATER FOR THE NORTHAM SWIMMING POOL.	1,230.81
EFT13304	25/01/2013	SIMPSON FIONA LESLEY	CLEANING OF THE PUBLIC TOILETS IN WUNDOWIE FROM 10/22/2012 TO 10/12/2012 & 10/12/2012 TO 10/1/2013.	1,000.00
EFT13305	25/01/2013	SNAP	SUPPLY OF 2000 A5 BOOKLETS, 40PP. COVER PRINTED IN COLOUR TWO SIDES, INTERNALS PRINTED IN BLACK INK TWO SIDES ON 90GSM BOND, FOLDED AND S/S A4 TO A5 FOR THE NORTHAM LIBRARY.	2,585.00
EFT13306	25/01/2013	SPECIALE SMASH REPAIRS	SUPPLY & FIT WINDSCREEN TO VEHICLE MITSUBISHI TRUCK N007. MITSUBISHI TRUCK.	352.00
EFT13307	25/01/2013	SPECIALISED TREE SERVICE	EMP & OPERATOR HIRE TO REMOVE CHRISTMAS LIGHTS IN FITZGERALD ST NORTHAM.	600.00
EFT13308	25/01/2013	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY.	122.67
EFT13309	25/01/2013	STATE LIBRARY OF WESTERN AUSTRALIA	RECOVERY OF X2 LOST & DAMAGED BOOKS.	15.40
EFT13310	25/01/2013	THE JOLLY POTOROO	PURCHASE OF X200 ASSORTED POSTCARDS FOR NORTHAM VISITORS CENTRE.	100.00
EFT13311	25/01/2013	THEA COMMINS	PURCHASE OF ASSORTED STOCK FOR NORTHAM VISITORS CENTRE.	105.60
EFT13312	25/01/2013	THELMA FRAYNE	SUPPLY OF X9 ASSORTED PICKLES, X12 ASSORTED JAMS, X7 ASSORTED SAUCES FOR THE VISITORS CENTRE.	136.50
EFT13313	25/01/2013	UHY HAINES NORTON CHARTERED ACCOUNTANTS	AUDIT CERTIFICATION FOR HEALTH AND AGED FUNDING PROJECT WA 713,733,766.	5,610.00
EFT13314	25/01/2013	VERLINDENS ELECTRICAL SERVICE (WA)	ATTEND TO FAULTY LIGHT SWITCH IN FRONT OFFICE. INSPECT SWITCH & IDENTIFY FAULTY SWITCH MECHANISM, CARRY OUT REPLACEMENT OF MECHANISM & TEST OPERATION AT THE KILLARA FRONT OFFICE.	114.35
EFT13315	25/01/2013	WALLY'S BITUMEN PAVING	FILLED LEDGE WITH BITUMEN PAVING AT THE AIRPORT.	990.00
EFT13316	25/01/2013	WEST END CONVENIENCE STORE	SUPPLY OF X24 ROUNDS OF SANDWICHES FOR X16 PEOPLE MEETING 9/1/2013. SUPPLY OF SAVOURIES FOR X16 PEOPLE FOR THE ORDINARY COUNCIL MEETING 16/1/2013.	268.00
EFT13317	25/01/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 223, 210, 218 FIXED COMPONENT.	78,456.06
EFT13318	25/01/2013	WESTWATER ENTERPRISES PTY LTD	CONSTRUCTION OF RECREATION FACILITIES. SUPPLY OF REPAIR TO HYPO DOSE PUMP & DOSE LINE AT WUNDOWIE POOL. PARTS INCLUDED.	897.60

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT13319	25/01/2013	WHEATBELT SAFETYWEAR	PURCHASE OF ASSORTED UNIFORMS FOR RANGER SERVICES. PURCHASE OF X1 BOX OF EAR PLUGS & X1 BOX LENS CLEANERS FOR ENGINEERING SERVICES.	\$ 1,163.00
EFT13320	25/01/2013	WOODLANDS DISTRIBUTORS & AGENCIES	PURCHASE OF COMMERCIAL GRADE WETTER AGENT X40 FOR THE HENRY STREET OVAL. APPLICATION OF EZYFLO GYPSUM & LIQUID FERTILISERS TO BERNARD PARK. APPLICATION OF SUPASOAK SOIL WETTER & LIQUID FERTILISER TO WUNDOWIE OVAL.	4,463.25
EFT13321	25/01/2013	WORMALD FIRE (WA)	SUPPLY OF ROUTINE MAINTENANCE OF FIRE ALARM SYSTEM FROM 1/1/2013 TO 30/6/2013.	286.37
EFT13322	25/01/2013	VW SOUVENIRS	PURCHASE OF ASSORTED STOCK FOR VISITORS CENTRE.	277.64
EFT13323	30/01/2013	MAURICE FRANCIS MERVYN BARNETT	REFUND FOR ERROR MADE ON A1689 AS WAS CHARGED \$300 TO MUCH.	300.00
EFT13324	31/01/2013	KATHLEEN WENDY DAVIS	RATES PAID INTO WRONG PROPERTY. SHIRE IS PAYING 3RD INSTALLMENT FOR A2242.	186.15
32111	04/01/2013	AMP LIFE LIMITED	<b>SUB TOTAL EFT MUNICIPAL</b>	<b>1,082,268.05</b>
32112	04/01/2013	AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS.	67.54
32113	04/01/2013	AUSTSAFE SUPER	PAYROLL DEDUCTIONS.	68.70
32114	04/01/2013	CHILD SUPPORT AGENCY	SUPERANNUATION CONTRIBUTIONS.	100.08
32115	04/01/2013	COMMONWEALTH LIFE PERSONAL SUPERANNUATION FUND (THE FUND)	PAYROLL DEDUCTIONS.	205.83
32116	04/01/2013	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	175.93
32117	04/01/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	SUPERANNUATION CONTRIBUTIONS.	192.08
32118	04/01/2013	RECRUITMENT SUPER	PAYROLL DEDUCTIONS.	38.80
32119	04/01/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	233.62
32120	04/01/2013	SHIRE OF NORTHAM	SUPERANNUATION CONTRIBUTIONS.	153.12
32121	04/01/2013	SUPERWRAP	PAYROLL DEDUCTIONS.	927.50
32122	04/01/2013	SYNERGY	SUPERANNUATION CONTRIBUTIONS.	242.31
32123	04/01/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	ELECTRICITY CHARGES FOR 395 FITZGERALD STREET NORTHAM FROM 15/11/2012 TO 19/12/2012.	2,261.40
32124	04/01/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS.	97.86
32125	04/01/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	24,149.34
32126	15/01/2013	3 AUSTRALIA	SUPERANNUATION CONTRIBUTIONS.	556.11
32127	15/01/2013	ARTCRAFT PTY LTD	PHONE BILL FOR BRIGADES & SES.	1,067.04
32128	15/01/2013	BUILDING COMMISSION	PURCHASE OF X100 DECAL RED ARROW & X5 SWING STAND TUBULAR FOR TRAFFIC MANAGEMENT.	440.00
32129	15/01/2013	CHEM-DRY BETTA FINISH	BUILDING SURVEYOR PRACTITIONER REGISTRATION 2013.	295.00
32130	15/01/2013	CITY OF ARMADALE	CLEANING OF CARPETS AT KILLARA ON 2/1/2013.	562.54
32131	15/01/2013	FREINDS GARAGE	LOST LIBRARY ITEM. 'THE CASTLEMAINE MURDERS'.	78.55
			REGASING OF THE AIR CONDITIONER FOR VOLVO N.004.	530.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
32132	15/01/2013	GIRL GUIDES WA INC	KIDSPORT FUNDING FOR GIRL GUIDES WA.	440.00
32133	15/01/2013	GREY STREET SURGERY	PRE EMPLOYMENT MEDICAL EXAMINATION FOR JODIE TAYLOR, DANYON LAWLOR & REBEKAH ERVIN.	495.00
32134	15/01/2013	KOMATSU AUSTRALIA PTY LTD	PURCHASE OF X1 KOM 4188793190 ELBOW & X8 ORINGS FOR ENGINEERING SERVICES KOMATSU WHEEL LOADER.	66.32
32135	15/01/2013	PAUL GERARD MINUTI	SHIRES CONTRIBUTION TO THE VEHICLE CROSSOVER CONSTRUCTION.	500.00
32136	15/01/2013	PETTY CASH	PETTY CASH RECoup FOR ADMIN, DEPOT, VISITORS CENTRE & KILLARA.	998.20
32137	15/01/2013	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED DRINKS, ICE CREAMS & FOODS FOR NORTHAM SWIMMING POOL.	5,142.20
32138	15/01/2013	SHIRE OF GOOMALLING MEDICAL SURGERY	MEDICAL EXAMINATION & REPORT, SPIROMETRY FOR GEOFF ROMERO.	165.00
32139	15/01/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE PROPERTIES FROM 23/8/2012 TO 31/12/2013 & STREET LIGHT CHARGES FROM 25/10/2012 TO 27/11/2012.	37,274.63
32140	15/01/2013	TELSTRA CORPORATION	TELSTRA CHARGES FOR ASSORTED SHIRE DEPARTMENTS FROM 24/11/2012 TO 24/12/2012.	1,735.19
32141	15/01/2013	WATER CORPORATION	WATER CHARGES FOR ASSORTED SHIRE PROPERTIES FROM 27/7/2012 TO 30/6/2013.	4,802.15
32142	18/01/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	209.50
32143	18/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	45.80
32144	18/01/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	177.50
32145	18/01/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	205.83
32146	18/01/2013	COMMONWEALTH LIFE PERSONAL SUPERANNUATION FUND (THE FUND)	SUPERANNUATION CONTRIBUTIONS.	175.93
32147	18/01/2013	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	192.08
32148	18/01/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	38.80
32149	18/01/2013	RECRUITMENT SUPER	SUPERANNUATION CONTRIBUTIONS.	233.62
32150	18/01/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	282.87
32151	18/01/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	827.50
32152	18/01/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	242.31
32153	18/01/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	177.51
32154	18/01/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS.	25,703.33
32155	18/01/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	613.96
32156	25/01/2013	INKPEN BUSH FIRE BRIGADE	REIMBURSEMENT FOR BFB EXPENCES.	1,522.92
32157	25/01/2013	AVALON SHEDS AND STABLES	RETURN OF \$125.00 ADVERTISING FEE, APPLICATION WAS NOT REQUIRED TO BE ADVERTISED.	125.00
32158	25/01/2013	AVON FIBRETECH	REPAIR TO HAKO CITYMASTER FOOTPATH SWEEPER & REPAIR TO VOLVO N.3555 BACKHOE.	440.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
32159	25/01/2013	AVON VALLEY FRENCH HOT BREAD	BREAD ROLLS FOR AUSTRALIA DAY WEEK.	455.00
32160	25/01/2013	DANYON LAWLOR	REIMBURSEMENT FOR PRE EMPLOYMENT CHECKS.	167.62
32161	25/01/2013	EASTERN HILLS HORNETS TEEBALL & BASEBALL ASSOCIATION (INC)	KIDSPORT FUNDING FOR EASTERN HILLS HORNETS TEEBALL & BASEBALL ASSOCIATION.	200.00
32162	25/01/2013	EMU ESSENCE	PURCHASE OF X8 ARTHRITIS CREAMS, X4 LIP BALMS & X6 CLEANSING BARS FOR NORTHAM VISITORS CENTRE STOCK.	199.00
32163	25/01/2013	GREY STREET SURGERY	SUPPLY OF PRE EMPLOYMENT MEDICAL EXAMINATION FOR GENEVIEVE SMITH.	165.00
32164	25/01/2013	JEFF SALES & SERVICE	SUPPLY OF FULL SERVICE TO X2 BRUSH CUTTERS FOR ENGINEERING SERVICES.	176.00
32165	25/01/2013	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 55INCH FHD LED TV MODEL 55LM6410 & X1 DELIVERY TO KILLARA.	1,409.00
32166	25/01/2013	NORTHAM NETBALL ASSOCIATION	KIDSPORT APPLICATION REIMBURSEMENT FOR NORTHAM NETBALL ASSOCIATION.	400.00
32167	25/01/2013	PETTY CASH	PETTY CASH RECOUP FOR KILLARA.	145.40
32168	25/01/2013	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED ICE CREAMS, MILK DRINKS, FOODS & ORANGE DRINKS FOR THE NORTHAM SWIMMING POOL.	3,007.95
32169	25/01/2013	QUAIRADING AQUATIC CLUB	KIDSPORT FUNDING FOR QUAIRADING AQUATIC CLUB.	380.00
32170	25/01/2013	SHIRE OF NORTHAM	FIREARMS RENEWAL FOR X1 YEAR, RANGER SERVICES, RIFLE BOLT REPEATER X2, RIFLE PUMP REPEATER.	109.70
32171	25/01/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE PROPERTIES FROM 10/11/2012 TO 16/1/2013	22,890.10
32172	25/01/2013	TELSTRA CORPORATION	TELSTRA CHARGES FOR ASSORTED SHIRE DEPARTMENTS FROM 5/12/2012 TO 4/1/2013.	4,837.58
32173	25/01/2013	TYRECYCLE PTY LTD	COLLECTION & RECYCLING OF X35 PASSENGER, X64 LIGHT TRUCK, X16 TRUCK, X13 MOTORCYCLE, X2 EARTH MOVER MEDIUM, X4 BOBCAT TYRES FROM OLD QUARRY RD LANDFILL SITE.	849.70
32174	25/01/2013	WATER CORPORATION	WATER CHARGES FOR ASSORTED SHIRE PROPERTIES FROM 24/8/2012 TO 21/1/2013.	5,561.30
32175	25/01/2013	WESTNET PTY LTD	WESTNET CHARGES FROM 27/1/2012 TO 31/12/2013.	119.00
DD5268.1	10/01/2013	BANKWEST	<b>TOTAL CHEQUES MUNICIPAL</b> HUNT MASTER CARD 24TH NOVEMBER TO 21 DECEMBER 2012, CAFE 56 MERREDIN CONFERENCE, BUILDING SUPERVISOR VEHICLE LICENCE, CEO CAR LICENCE, SNR EHO VEHICLE LICENCE	<b>156,348.85</b> 774.05

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FEBRUARY 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD5268.1	10/01/2013	BANKWEST	GOBBART MASTER CARD 24TH NOVEMBER TO 21 DECEMBER 2012, REC CENTRE MANAGER VEHICLE LICENCE, COMMERCIAL HOTEL MERREDINWORKFORCE PLANNING TRAINING, MERREDIN TOURIST PARK, C Y O'CONNOR INSTITUTE - ALYSHA MAXWELL, WINDSOR LODGE - GEOFF ROMER & JENNY BECKER UHY TRAINING, GST	\$ 1,322.00
DD5268.1	10/01/2013	BANKWEST	NEVILLE HALE MASTER CARD 24TH NOVEMBER TO 21 DECEMBER 2012, ALLPHONES USB CAR CHARGER, FUEL - 7/12, 9/12, 10/12, 16/12, 20/12/12, GST	391.20
			<b>TOTAL DIRECT DEBIT</b>	<b>2,487.25</b>
PAYROLL	03/01/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	162,074.26
PAYROLL	17/01/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	188,160.80
PAYROLL	31/01/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	178,429.58
			<b>TOTAL CHEQUE TRUST</b>	<b>5,629.88</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>156,348.85</b>
			<b>TOTAL EFT TRUST</b>	<b>355.00</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>1,098,101.68</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>2,487.25</b>
			<b>TOTAL PAYROLL</b>	<b>528,664.64</b>
			<b>TOTAL</b>	<b>1,791,587.30</b>

**13.3.2 FINANCIAL STATEMENTS TO 31 DECEMBER 2012**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Geoff Romero
Officer Interest:	Nil
Policy:	NII
Voting:	Simple
Date:	06 February 2013

**PURPOSE**

The Statement of Financial Activity for the period ending 31 December 2012 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1967**

**MOVED: Cr R Head**  
**SECONDED: Cr R Tinetti**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 December 2012.**

**CARRIED 10/0**



**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012**

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**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012**

	NOTE	December 2012 Actual \$	December 2012 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>						
	8					
Governance		14,185	16,560	33,194	(2,375)	(14.34%)
General Purpose Funding		1,034,948	975,332	2,967,809	59,616	6.11%
Law, Order, Public Safety		270,504	423,288	846,688	(152,784)	(36.09%)
Health		86,299	100,824	201,668	(14,525)	(14.41%)
Education and Welfare		670,673	1,457,262	2,896,692	(786,589)	(53.98%)
Housing		19,375	23,394	46,811	(4,019)	(17.18%)
Community Amenities		1,329,521	1,358,399	1,825,951	(28,878)	(2.13%)
Recreation and Culture		164,630	444,122	889,083	(279,492)	(62.93%)
Transport		674,592	1,830,736	4,032,592	(1,156,144)	(63.15%)
Economic Services		539,185	590,664	1,181,513	(51,479)	(8.72%)
Other Property and Services		47,798	33,984	68,000	13,814	40.65%
		<u>4,851,710</u>	<u>7,254,565</u>	<u>14,990,001</u>	<u>(2,402,855)</u>	<u>(33.12%)</u>
<b>(Expenses)/(Applications)</b>						
	8					
Governance		(405,809)	(469,614)	(856,865)	63,805	13.59%
General Purpose Funding		(117,471)	(123,264)	(296,968)	5,793	4.70%
Law, Order, Public Safety		(515,426)	(595,296)	(1,122,729)	79,870	13.42%
Health		(251,439)	(258,888)	(518,457)	7,449	2.88%
Education and Welfare		(647,377)	(625,543)	(1,249,308)	(21,834)	(3.49%)
Housing		(57,962)	(49,483)	(96,374)	(8,479)	(17.14%)
Community Amenities		(1,251,361)	(1,595,396)	(3,186,273)	344,035	21.56%
Recreation & Culture		(1,628,873)	(2,019,690)	(3,951,458)	390,817	19.35%
Transport		(2,326,045)	(2,345,203)	(4,557,277)	19,158	0.82%
Economic Services		(962,380)	(1,287,357)	(2,427,695)	324,977	25.24%
Other Property and Services		(82,352)	(118,985)	(75,993)	36,633	30.79%
		<u>(8,246,495)</u>	<u>(9,488,719)</u>	<u>(18,339,397)</u>	<u>1,242,224</u>	<u>(13.09%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	(291,560)	1,421,118	(2,736,495)	(1,712,678)	120.52%
Movement in Accrued Interest		(61,286)	0	0	(61,286)	0.00%
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(155,444)	0	0	(155,444)	0.00%
Depreciation on Assets		1,736,870	1,607,418	3,215,004	129,452	(8.05%)
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(2,562,028)	(4,214,610)	(8,249,744)	1,652,582	39.21%
Purchase Plant and Equipment	1	(809,222)	(712,200)	(1,444,445)	(97,022)	(13.62%)
Purchase Furniture and Equipment	1	(21,044)	(45,054)	(90,122)	24,010	53.29%
Purchase Bush Fire Equipment	1	(229,205)	(171,780)	(503,139)	(57,425)	(33.43%)
Purchase Playground Equipment	1	0	0	(40,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(735,335)	(2,731,108)	(5,629,595)	1,995,773	73.08%
Purchase Infrastructure Assets - Bridges	1	(500,000)	(500,000)	(719,000)	0	0.00%
Purchase Infrastructure Assets - Footpaths	1	0	(133,230)	(266,609)	133,230	100.00%
Purchase Infrastructure Assets - Drainage	1	(610,987)	(500,000)	(3,338,943)	(110,987)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(65,593)	(392,970)	(745,996)	327,377	83.31%
Purchase Infrastructure Assets - Airfields	1	(163,883)	(75,498)	(151,000)	(88,385)	(117.07%)
Purchase Infrastructure Assets - Streetscape	1	(2,241)	(28,602)	(57,206)	26,361	92.16%
Proceeds from Disposal of Assets	2	413,231	1,636,867	3,273,733	(1,223,636)	74.75%
Repayment of Debentures	3	(212,710)	(208,668)	(417,436)	(4,042)	(1.94%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	33,402	33,402	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(117,666)	(117,666)	(902,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	832,059	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	13,947,351	13,874,094	13,874,094	73,257	(0.53%)
LESS Net Current Assets Year to Date	5	13,398,683	13,868,549	(17,446)	(469,866)	(3.39%)
<b>Amount Raised from Rates</b>	6	<u>(7,347,975)</u>	<u>(7,361,190)</u>	<u>(7,361,190)</u>	<u>13,215</u>	<u>(0.18%)</u>

This statement is to be read in conjunction with the accompanying notes.

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2012/13 Budget \$
<b>1. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture & Office Equipment - Council	7,172.70	15,000
Furniture & Office Equipment - Administration	0.00	48,400
Plant & Equipment - Administration	42,976.36	51,544
<b>Law, Order &amp; Public Safety</b>		
Cat Impound Area	0.00	20,000
Snr Ranger Vehicle	0.00	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	5,000
Security Camera Bernard Park & Avon Mall	4,910.00	20,049
Graffiti Removal Trailer	0.00	12,065
Brigade Appliance - Fire Prevention	167,528.43	343,560
Bush Fire Brigade Shed Construction	61,676.33	159,579
<b>Health</b>		
Plant & Equipment - Health Inspection/Admin	49,724.14	87,339
<b>Education &amp; Welfare</b>		
Land & Buildings - Day Centre	3,929.65	0
Land & Buildings - Respite Centre Construction	1,224,921.82	3,429,970
Killara - Bus Replacement	212,876.50	212,625
HNK- Furniture & Equipment	1,998.19	0
HNK- Play Group Building	36,937.42	35,000
<b>Community Amenities</b>		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	24,168.91	27,000
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	580,690.97	1,808,331
Drainage - Town Centre Supertowns	755.90	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen - Infrastructure Shelter Electricity	857.27	30,000
Cemetery Capital Works	928.31	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

1. ACQUISITION OF ASSETS (Continued)	December 2012 Actual \$	2012/13 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Public Halls	1,770.25	114,205
Furniture & Equipment- Public Halls	3,860.00	10,400
Land & Buildings - Wundowie Pool	20,100.00	0
Recreation Centre - Building	3,350.00	1,364
Recreation Centre - Outdoor Courts	70,970.00	65,281
Recreation Centre - Lighting	167,068.00	154,539
Recreation Centre - Car Parking & Access	17,664.00	50,915
Recreation Centre Manager Utility	26,207.73	28,000
Recreation Centre Generator	0.00	23,000
Furniture & Equipment - Other Recreation	8,013.09	16,322
Skate Park - Lighting	15,276.11	30,000
Outdoor Courts Replace Boundary Fence	229.50	15,000
Seating - Bert Hawke	0.00	4,000
George Nuich Park	42,810.15	45,262
Play Equipment - Jubilee Oval	0.00	20,000
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	2,500.00	298,615
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Henry Street Oval Fencing	0.00	15,000
Sporting Equipment - Backboards, Nets Etc	0.00	10,000
Outdoor Seating	0.00	3,000
Jubilee Oval Reticulation	4,777.00	30,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	0.00	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

1. ACQUISITION OF ASSETS (Continued)	December 2012 Actual \$	2012/13 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Road/Bridge Construction		
- Roadworks - Project Grants	2,646.11	582,595
- Roadworks - General Construction	170,736.84	948,771
- Roadworks - Special Projects	442,719.83	556,972
- Roadworks - Bridge Construction	500,000.00	719,000
- Roadworks - Blackspot Funding	68,783.62	368,905
Land & Building	10,329.27	2,525,383
Footpath Construction	0.00	266,609
Laneway Construction	0.00	100,000
Infra Development- Super Towns	50,448.30	3,072,352
Plant & Equipment - Road Plant Purchases	397,883.07	689,712
Airport Infrastructure	163,882.56	151,000
<b>Economic Services</b>		
Christmas Decorations	0.00	20,000
Land Building - Visitor Centre	0.00	38,000
Infrastructure - Streetscape	2,241.06	57,206
Plant & Equipment - Building Control	27,224.26	53,200
Old Wundowie Fire Station	7,639.30	15,000
Land Purchases - Supertowns	994,041.52	1,255,219
Fees & Charges- Super Town	1,520.91	143,168
Community Bus	0.00	97,956
Project Manager Community Infra Vehicle	23,251.37	35,083
Bakers Hill Water Project	29,540.00	890,000
	5,699,536.75	21,235,800

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

1. ACQUISITION OF ASSETS (Continued)	December 2012 Actual \$	2012/13 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0.00	0
Land and Buildings	2,562,027.72	8,249,744
Plant and Equipment	809,222.34	1,444,445
Furniture and Equipment	21,043.98	90,122
Tools	0.00	0
Bush Fire Equipment	229,204.76	503,139
Playground Equipment	0.00	0
Infrastructure Assets - Roads	735,334.70	5,629,595
Infrastructure Assets - Footpaths	0.00	266,609
Infrastructure Assets - Bridges & Culverts	500,000.00	719,000
Infrastructure Assets - Drainage	610,986.87	3,338,943
Infrastructure Assets - Parks & Ovals	65,592.76	785,997
Infrastructure Assets - Airfields	163,882.56	151,000
Infrastructure Assets - Streetscape	2,241.06	57,206
	<u>5,699,536.75</u>	<u>21,235,800</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	December 2012 Actual \$	2012/13 Budget \$	December 2012 Actual \$	2012/13 Budget \$	December 2012 Actual \$	2012/13 Budget \$
<b>Governance</b>						
Councillor Laptop	320.84	0	481.82	0	160.98	0
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0.00	35,000	0.00	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854	18,406	22,640.91	23,000	4,786.67	4,594
<b>Law, Order Public Safety</b>						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0.00	17,500	0.00	2,104
Clackline BFB Nissan - S591	0	0	12,835.23	0	12,835.23	0
<b>Health</b>						
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0.00	15,000	0.00	1,416
EHO Vehicle- PN1013-Asset MV 1013	16,976	18,658	10,545.45	15,000	(6,430.06)	(3,658)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0	3,848	0.00	35,000	0.00	31,152
<b>Education &amp; Welfare</b>						
Killara - Bus Replacement-P432-Asset 735	0	0	18,000.00	18,000	18,000.00	18,000
<b>Community Amenities</b>						
Senior Planner Vehicle - PN0909- Asset 9245	10,598	12,077	10,909.09	17,000	311.23	4,923
<b>Recreation &amp; Culture</b>						
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0.00	12,000	0.00	8,992
Wundowie Yak Lot 311-Asset S222	0	25,253	0.00	200,000	0.00	174,747
Shades Wundowie Pool - S520	0	0	0.00	0	0.00	0
<b>Transport</b>						
EM Eng Vehicle-PN0915-Asset 9249	15,520	18,311	18,181.82	21,000	2,661.58	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	4,010	4,754	30,909.09	35,000	26,898.98	30,246
Flocon Body - Asset S450	0	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	8,131.36	10,000	8,131.36	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	9,318.18	10,000	9,318.18	10,000
Oval Tractor- P533- Asset 933	0	0	28,045.45	57,000	28,045.45	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0	0	24,090.91	55,000	24,090.91	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0.00	3,300	0.00	(5,720)
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0.00	2,199,183	0.00	2,100,747
PN0814 - Fuso Canter (Insurance) - 9217	15,768	0	40,495.86	0	24,728.24	0
<b>Economic Services</b>						
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0.00	16,000	0.00	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3134	0	81,429	0.00	300,000	0.00	218,571
Land- Supertowns- Asset 3135 Part Asset	33,283	0	150,000.00	0	116,716.79	0
	88,066	537,238	262,748.81	3,273,733	174,682.62	2,736,495

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	December 2012 Actual \$	2012/13 Budget \$	December 2012 Actual \$	2012/13 Budget \$	December 2012 Actual \$	2012/13 Budget \$
<b>Land &amp; Buildings</b>						
Lot 310 Wandoo Parade, Wundowie - Asset S404	0.00	3,848	0.00	35,000	0.00	31,152
Wundowie Yak Lot 311- Asset S222	0.00	25,253	0.00	200,000	0.00	174,747
Land- Supertowns- Asset 3134	0.00	81,429	0.00	300,000	0.00	218,571
Land- Supertowns- Asset 3135 Part Asset	33,283.21	0	150,000.00	0	116,716.79	0
Shire Depot - Assets 259,260,261,262,266,488	0.00	98,436	0.00	2,199,183	0.00	2,100,747
Shades Wundowie Pool - S520	0.00	0	0.00	0	0.00	0
<b>Plant &amp; Equipment</b>						
CEO Vehicle - PN1008-Asset MV1008	0.00	44,673	0.00	35,000	0.00	(9,673)
EMCS Vehicle-PN0910-Asset 9248	17,854.24	18,406	22,640.91	23,000	4,786.67	4,594
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0.00	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0.00	15,396	0.00	17,500	0.00	2,104
EM Dev Vehicle- PN1012-Asset MV1001	0.00	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0.00	13,584	0.00	15,000	0.00	1,416
EHO Vehicle- PN1013-Asset MV 1013	16,975.51	18,658	10,545.45	15,000	(6,430.06)	(3,658)
Killara - Bus Replacement-P432-Asset 735	0.00	0	18,000.00	18,000	18,000.00	18,000
Senior Planner Vehicle - PN0909- Asset 9245	10,597.86	12,077	10,909.09	17,000	311.23	4,923
Recreation Manager Ute - PN0811 - Asset 9211	0.00	3,008	0.00	12,000	0.00	8,992
EM Eng Vehicle-PN0915-Asset 9249	15,520.24	18,311	18,181.82	21,000	2,661.58	2,689
Isuzu Falcon 2002 - PN008 - Asset S633	4,010.11	4,754	30,909.09	35,000	26,898.98	30,246
Flocon Body - Asset S450	0.00	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0.00	0	8,131.36	10,000	8,131.36	10,000
Reticulation Utility - P5043 - Asset 9063	0.00	0	9,318.18	10,000	9,318.18	10,000
Oval Tractor- P533- Asset 933	0.00	0	28,045.45	57,000	28,045.45	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0.00	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0.00	0	24,090.91	55,000	24,090.91	55,000
Wudnowie Quad Bike - PN020- Asset S585	0.00	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633.48	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707.13	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0.00	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0.00	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0.00	9,020	0.00	3,300	0.00	(5,720)
Building Surveyor Vehicle - PN0823 - Asset 9226	0.00	5,902	0.00	16,000	0.00	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0.00	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0.00	32,217	0.00	18,000	0.00	(14,217)
PN0814 - Fuso Canter (Insurance) - 9217	15,767.62	0	40,495.86	0	24,728.24	0
Clackline BFB Nissan - S591	0.00	0	12,835.23	0	12,835.23	0
<b>Furniture &amp; Equipment</b>						
Councillor Laptop	320.84	0	481.82	0	160.98	0
	121,670.24	537,238	413,230.63	3,273,733	291,560.39	2,736,495

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

December 2012 Actual \$	2012/13 Budget \$
297,990.45	2,780,395
(6,430.06)	(43,900)
<u>291,560.39</u>	<u>2,736,495</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual	2012/13 Budget	2012/13 Actual
<b>Governance</b>									
Loan 215 - Admin Office Renovations	139,496	0	0	24,313	11,954	115,183	127,542	9,039	4,722
<b>Community Amenities</b>									
Loan 210 - River Dredging	22,726	0	0	5,179	2,550	17,547	20,176	1,313	695
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	254,516	0	0	33,139	16,327	221,377	238,189	14,633	7,559
Loan 208 - Northam Country Club **	38,038	0	0	3,949	1,938	34,089	36,100	2,765	1,419
Loan 219 - Northam Bowling Club **	162,244	0	0	21,149	10,421	141,095	151,823	9,265	4,786
Loan 222 - Northam Trotting Club Building **	79,244	0	0	9,561	4,716	69,683	74,528	4,199	2,165
Loan 223 - Recreation Facilities	852,134	0	0	85,628	42,175	766,506	809,959	50,955	26,117
Loan 224 - Recreation Facilities	1,072,113	0	0	29,926	14,724	1,042,187	1,057,389	69,674	35,075
Loan 226 - Recreation Facilities	400,000	0	0	11,759	5,804	388,241	394,196	20,888	10,519
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	68,740	0	0	9,776	4,813	58,964	63,927	4,199	2,174
<b>Economic Services</b>									
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	0	5,037	5,037	0	0	225	225
Loan 205 - Visitor Centre Café	8,938	0	0	8,938	8,938	0	0	292	292
Loan 217 - CBD Streetscape	907,119	0	0	130,495	64,318	776,624	842,801	50,573	26,216
Loan 218 - CBD Streetscape	108,305	0	0	14,102	6,948	94,203	101,357	6,227	3,217
Loan 225 - Victoria Oval Purchase	877,183	0	0	24,485	12,047	852,698	865,136	57,006	28,698
	4,995,833	0	0	417,436	212,710	4,578,397	4,783,123	301,253	153,879

Note: \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

**3. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2012/13

The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	225,986	225,986
Interest	5,491	10,253
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(12,264)
	<u>231,477</u>	<u>232,374</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	520,123	520,123
Interest	12,638	23,599
Amount Set Aside / Transfer to Reserve	0	2,066
Amount Used / Transfer from Reserve	0	0
	<u>532,761</u>	<u>545,788</u>
<b>(c) Housing Reserve</b>		
Opening Balance	215,731	215,731
Interest	5,242	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>220,973</u>	<u>225,519</u>
<b>(d) Meat Inspection Reserve</b>		
Opening Balance	67,051	67,051
Interest	1,629	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,003)
	<u>68,680</u>	<u>48,975</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	117,840	117,840
Interest	2,863	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>120,703</u>	<u>123,187</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	736,170	736,170
Interest	17,887	33,401
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(389,662)
	<u>754,057</u>	<u>609,909</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	46,263	46,263
Interest	1,124	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(48,615)
	<u>47,387</u>	<u>0</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(h) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	577,577	577,577
Interest	14,034	26,206
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>591,611</u>	<u>623,783</u>
<b>(i) Refuse Site Reserve</b>		
Opening Balance	182,887	182,887
Interest	4,444	8,298
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(55,000)
	<u>187,331</u>	<u>156,185</u>
<b>(j) Regional Development Reserve</b>		
Opening Balance	119,017	119,017
Interest	2,892	5,400
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>121,909</u>	<u>129,417</u>
<b>(k) Speedway Reserve</b>		
Opening Balance	119,929	119,929
Interest	2,914	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>122,843</u>	<u>125,370</u>
<b>(l) Community Bus Replacement Reserve</b>		
Opening Balance	50,493	50,493
Interest	1,227	2,291
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(48,978)
	<u>51,720</u>	<u>13,806</u>
<b>(m) Septage Pond Reserve</b>		
Opening Balance	130,446	130,446
Interest	3,169	5,919
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	0
	<u>133,615</u>	<u>196,365</u>
<b>(n) Killara Reserve</b>		
Opening Balance	529,889	487,641
Interest	12,875	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(255,537)
	<u>542,764</u>	<u>241,987</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(o) Stormwater Drainage Projects Reserve</b>		
Opening Balance	6,007	6,007
Interest	146	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>6,153</u>	<u>6,312</u>
<b>(p) Recreation and Community Facilities Reserve</b>		
Opening Balance	396,128	396,128
Interest	9,625	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>405,753</u>	<u>414,101</u>
<b>(q) Administration Office Reserve</b>		
Opening Balance	433,126	433,126
Interest	10,524	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>443,650</u>	<u>452,778</u>
<b>(r) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	60,072	60,073
Interest	1,459	2,726
Amount Set Aside / Transfer to Reserve	0	285,000
Amount Used / Transfer from Reserve	0	0
	<u>61,531</u>	<u>347,799</u>
<b>(s) River Town Pool Dredging Reserve</b>		
Opening Balance	158,036	158,036
Interest	3,840	7,170
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>161,876</u>	<u>215,206</u>
<b>(t) Parking Facilities Construction Reserve</b>		
Opening Balance	144,916	144,916
Interest	3,521	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>148,437</u>	<u>151,491</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2012/13 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(u) Art Collection Reserve</b>		
Opening Balance	5,007	5,007
Interest	122	227
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>5,129</u>	<u>10,234</u>
<b>Total Cash Backed Reserves</b>	<u><b>4,960,361</b></u>	<u><b>4,870,586</b></u>
Total Interest	117,666	206,733

All of the above reserve accounts are to be supported by money held in financial institutions.

**Summary of Transfers to Cash Backed Reserves**

<b>Transfers to Reserves</b>		
Aged Accommodation Reserve	5,491	18,652
Employee Liability Reserve	12,638	25,665
Housing Reserve	5,242	9,788
Meat Inspection Reserve	1,629	3,927
Office Equipment Reserve	2,863	5,347
Plant & Equipment Reserve	17,887	263,401
Recreation Reserve	1,124	2,352
Road & Bridgeworks Reserve	14,034	46,206
Refuse Site Reserve	4,444	28,298
Regional Development Reserve	2,892	10,400
Speedway Reserve	2,914	5,441
Community Bus Replacement Reserve	1,227	12,291
Septage Pond Reserve	3,169	65,919
Killara Reserve	12,875	9,883
Stormwater Drainage Projects Reserve	146	305
Recreation and Community Facilities Reserve	9,625	17,973
Administration Office Reserve	10,524	19,652
Council Buildings & Amenities Reserve	1,459	287,726
River Town Pool Dredging Reserve	3,840	57,170
Parking Facilities Construction Reserve	3,521	6,575
Art Collection Reserve	122	5,000
	<u>117,666</u>	<u>901,971</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2012/13 Budget \$
<b>4. RESERVES (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers from Reserves</b>		
Aged Accommodation Reserve	0	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	0	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(389,662)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(48,978)
Septage Pond Reserve	0	0
Killara Reserve	0	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(832,059)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>117,666</u>	<u>69,912</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Aged Accommodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

**Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

**Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie

**Meat Inspection Reserve**

Provision for possible future losses in meat inspection operations in the event of abattoir closure. Further transfers to and from this reserve account are anticipated to balance the meat inspection operation.

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

## 4. RESERVES (Continued)

**Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Recreation Reserve**

Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2012/2013.

**Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Speedway Reserve**

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

**Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Septic Pond Reserve**

Purpose - To provide funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

**Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

4. RESERVES (Continued)

**Recreation and Community Facilities Reserve**

Purpose - To provide funds for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sporting facilities.

**Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

**Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

**River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

**Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection. Funds are not expected to be used in a set period as further transfer to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

	December 2012 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	8,260,479	10,328,653	137,560
Cash - Restricted Unspent Grants	3,167,624	3,176,837	0
Cash - Restricted Unspent Loans	0	879,776	0
Cash - Restricted Reserves	4,960,360	4,842,694	4,910,954
Rates - Current	2,086,689	595,065	0
Sundry Debtors	519,069	1,120,905	1,097,312
Provision for Doubtful Debts	(47,920)	(47,920)	0
Pensioners Rates Rebate	16,671	16,027	0
GST Receivable	1,043	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	0	36,733	40,000
	<u>18,964,015</u>	<u>20,983,559</u>	<u>6,185,826</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(563,796)	(1,331,068)	(1,292,318)
Rates Income in Advance	(48,905)	0	0
GST Payable	0	0	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	7,769	(862,446)	0
Other Payables	(40)	0	0
	<u>(604,972)</u>	<u>(2,193,514)</u>	<u>(1,292,318)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>18,359,043</b>	<b>18,790,045</b>	<b>4,893,508</b>
Less: Cash - Reserves - Restricted	(4,960,360)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>13,398,683</u></b>	<b><u>13,947,351</u></b>	<b><u>(17,446)</u></b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	3,260,521	3,639	(133)	3,264,027	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	1,161,078	3,262	(4,462)	1,159,878	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	741,831	2,130	(133)	743,828	747,931
06 Agricultural Regional	0.3615	217	126,948,000	458,918	(650)	2,573	460,841	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	522,178	16,169	1,249	539,596	523,778
08 Springhill (Landuse)	0.5900	1	278,000	1,473	0	0	1,473	1,473
09 Princes (Landuse)	2.5200	1	145,000	3,654	0	0	3,654	3,654
10 Solfarme (Landuse)	1.2150	1	347,000	4,216	0	0	4,216	4,216
11 Bennie (Landuse)	0.8920	1	184,000	1,647	0	0	1,647	1,647
12 CSR (Landuse)	1.4137	1	308,000	4,354	0	0	4,354	4,354
<b>Sub-Totals</b>		4,963	439,391,304	6,159,870	24,550	(906)	6,183,514	6,195,870
<b>Minimum Rates</b>								
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	771,400	0	0	771,400	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	32,680	0	0	32,680	32,680
05 Agricultural Local	760.00	161	14,546,814	121,600	0	0	121,600	122,360
06 Agricultural Regional	760.00	191	24,658,400	145,160	0	0	145,160	145,160
07 Rural Small Holdings	760.00	107	13,820,000	81,320	0	0	81,320	81,320
<b>Sub-Totals</b>		1,517	57,922,363	1,152,160	0	0	1,152,160	1,152,920
Less Rates Written Off							7,335,674	7,348,790
Ex-Gratia Rates							(38)	0
<b>Totals</b>							7,335,636	7,348,790
							12,336	12,400
							7,347,972	7,361,190

**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012**

**6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)**

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,480	2,350	(2,550)	1,280
Town Hall Bond	1,800	2,500	(4,000)	300
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	1,256	18,714	(18,469)	1,501
Footpath/Kerbing Deposit	95,000	13,000	(25,000)	83,000
Retentions	62,095	0	0	62,095
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	32,278	(32,117)	2,036
Standpipe Key	5,650	200	(100)	5,750
Resited Dwellings	8,700	0	0	8,700
Deposits-Extractive Industries	247,980	3,707	0	251,687
Other	20,943	0	(500)	20,443
Other - Rental Bond	600	0	(200)	400
POS - Cash in Lieu	211,691	4,495	0	216,186
Bonds - Building	47,500	0	(3,500)	44,000
Crossovers - Bond	67,392	4,500	(4,000)	67,892
Bonds - Animal Traps	150	360	(300)	210
Public Recreation Reserve - Northam	0	50	0	50
				0
	<u>784,322</u>	<u>82,154</u>	<u>(90,736)</u>	<u>775,740</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

8. OPERATING STATEMENT

	December 2012 Actual \$	2012/13 Budget \$	2011/12 Actual \$
<b>OPERATING REVENUES</b>			
Governance	14,185	33,194	175,335
General Purpose Funding	8,382,920	10,328,999	11,207,619
Law, Order, Public Safety	270,504	846,688	294,592
Health	86,299	201,668	132,580
Education and Welfare	670,673	2,896,692	1,314,157
Housing	19,375	46,811	42,573
Community Amenities	1,329,521	1,825,951	10,897,349
Recreation and Culture	164,630	889,083	693,448
Transport	674,592	4,032,592	1,653,274
Economic Services	539,185	1,181,513	534,552
Other Property and Services	47,798	68,000	427,927
<b>TOTAL OPERATING REVENUE</b>	<b>12,199,682</b>	<b>22,351,191</b>	<b>27,373,406</b>
<b>OPERATING EXPENSES</b>			
Governance	405,809	856,865	732,581
General Purpose Funding	117,471	296,968	258,030
Law, Order, Public Safety	515,426	1,122,729	886,221
Health	251,439	518,457	485,302
Education and Welfare	647,377	1,249,308	1,079,514
Housing	57,962	96,374	81,991
Community Amenities	1,251,361	3,186,273	2,880,411
Recreation & Culture	1,628,873	3,951,458	3,249,218
Transport	2,326,045	4,557,277	4,674,745
Economic Services	962,380	2,427,695	1,966,287
Other Property and Services	82,352	75,993	283,869
<b>TOTAL OPERATING EXPENSE</b>	<b>8,246,495</b>	<b>18,339,397</b>	<b>16,578,169</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>3,953,187</b>	<b>4,011,794</b>	<b>10,795,237</b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

9. BALANCE SHEET

	December 2012 Actual \$	2011/12 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	16,388,463	19,227,960
Receivables	2,643,349	1,997,550
Inventories	0	36,732
<b>TOTAL CURRENT ASSETS</b>	<u>19,031,812</u>	<u>21,262,242</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	776,253	745,720
Inventories	917,401	917,401
Property, Plant and Equipment	27,068,799	24,259,971
Infrastructure	39,907,506	38,872,382
<b>TOTAL NON-CURRENT ASSETS</b>	<u>68,669,959</u>	<u>64,795,474</u>
<b>TOTAL ASSETS</b>	<u>87,701,771</u>	<u>86,057,716</u>
<b>CURRENT LIABILITIES</b>		
Payables	604,973	2,548,906
Interest-bearing Liabilities	204,724	414,480
Provisions	518,585	674,030
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,328,282</u>	<u>3,637,416</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	4,578,399	4,578,399
Provisions	107,859	107,859
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>4,686,258</u>	<u>4,686,258</u>
<b>TOTAL LIABILITIES</b>	<u>6,014,540</u>	<u>8,323,674</u>
<b>NET ASSETS</b>	<u>81,687,231</u>	<u>77,734,042</u>
<b>EQUITY</b>		
Retained Surplus	76,726,871	72,891,348
Reserves - Cash Backed	4,960,360	4,842,694
Reserves - Asset Revaluation	0	0
<b>TOTAL EQUITY</b>	<u>81,687,231</u>	<u>77,734,042</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012

10. FINANCIAL RATIO

	2012 YTD	2011	2010	2009
Current Ratio	13.71	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

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**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 31 DECEMBER 2012**

NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D \$	2012/13 Budget \$	Variances Actuals to Budget \$	Variances Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
<b>11. Material Variances Notes</b>						
<b>8</b>						
<b>Revenues/Sources</b>						
Governance	14,185	16,560	33,194	(2,375)	(14.34%)	
General Purpose Funding	1,034,948	975,332	2,967,809	59,616	6.11%	
Law, Order, Public Safety	270,504	423,288	846,888	(152,784)	(36.08%)	Reversal of Accruals on 1 July 2012
Health	86,299	100,824	201,668	(14,525)	(14.41%)	Timing of the income - income expected to be within budget
Education and Welfare	670,673	1,457,262	2,896,692	(786,589)	(53.98%)	Timing of the income - income expected to be within budget
Housing	19,375	23,384	46,811	(4,019)	(17.18%)	Delay in Receipt of Grant funding
Community Amenities	1,329,821	1,358,399	1,825,951	(28,878)	(2.13%)	
Recreation and Culture	164,630	444,122	889,083	(279,492)	(62.93%)	Disposal of Wundowie Yak shack yet to occur
Transport	674,592	1,830,736	4,032,592	(1,156,144)	(63.15%)	Timing of the income - income expected to be within budget
Economic Services	539,185	590,664	1,181,513	(51,479)	(8.72%)	Grant funding yet to be received
Other Property and Services	47,798	33,984	68,000	13,814	40.66%	More private works undertaken than anticipated
	4,851,710	7,254,565	14,990,001	(2,402,855)	(33.12%)	
<b>(Expenses)/(Applications)</b>						
Governance	(405,809)	(469,614)	(856,865)	63,805	(13.59%)	Timing of the expenditure
General Purpose Funding	(117,471)	(123,264)	(296,968)	5,793	(4.70%)	Timing of the expenditure
Law, Order, Public Safety	(515,426)	(595,296)	(1,122,729)	79,870	(13.42%)	Timing of the expenditure
Health	(251,439)	(258,888)	(518,457)	7,449	(2.88%)	
Education and Welfare	(647,377)	(625,543)	(1,249,308)	(21,834)	3.49%	
Housing	(57,962)	(49,483)	(96,374)	(8,479)	17.14%	
Community Amenities	(1,251,361)	(1,595,396)	(3,186,273)	344,035	(21.56%)	Timing of the expenditure - particularly Supertowns project & Landfills
Recreation & Culture	(1,628,873)	(2,019,690)	(3,951,458)	390,817	(19.35%)	Timing of the expenditure - particularly Supertowns project
Transport	(2,326,045)	(2,345,203)	(4,557,277)	19,158	(0.82%)	Timing of the expenditure. Additional \$55,910 in Depot Site Testing Peel St
Economic Services	(962,380)	(1,287,357)	(2,427,695)	324,977	(25.24%)	Timing of the expenditure - particularly Supertowns project
Other Property and Services	(82,352)	(118,985)	(75,993)	36,633	(30.79%)	Timing of the expenditure
	(8,246,495)	(9,488,719)	(18,339,397)	1,242,224	(13.09%)	

NOTE	YTD 2012 Actual	YTD 2012 Y-T-D Budget	2012/13 Budget	Variations Actuals to Budget	Variations Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
2	(291,560)	1,421,118	(2,736,495)	(1,712,678)	(120.52%)	Assets not disposed
	(61,286)	0	0	(61,286)		
	(147,156)	0	0	(147,156)		
	0	0	0	0		
	(155,444)	0	0	(155,444)		
	1,736,870	1,607,418	3,215,004	129,452	8.05%	Actual depreciation higher than anticipated.
<b>Capital Revenue and (Expenditure)</b>						
1	0	0	0	0		
1	(2,562,028)	(4,214,610)	(8,249,744)	1,652,582	(39.21%)	Timing of capital expenditure
1	(809,222)	(712,200)	(1,444,445)	(97,022)	13.62%	Timing of capital expenditure
1	(21,044)	(45,054)	(90,122)	24,010	(53.29%)	Timing of capital expenditure
1	(229,205)	(171,780)	(503,139)	(57,425)	33.43%	Timing of capital expenditure
1	0	0	(40,000)	0		
1	(735,335)	(2,731,108)	(5,629,595)	1,895,773	(73.08%)	Timing of capital expenditure
1	(500,000)	(719,000)	(719,000)	219,000	(30.46%)	Timing of capital expenditure
1	0	(133,230)	(266,609)	133,230	(100.00%)	Timing of capital expenditure
1	(610,987)	(500,000)	(3,338,943)	(110,987)	22.20%	
1	(65,593)	(392,970)	(745,997)	327,377	(83.31%)	Timing of capital expenditure
1	(163,883)	(75,498)	(151,000)	(88,385)	117.07%	Timing of capital expenditure
1	(2,241)	(28,602)	(57,206)	26,361	(92.16%)	Timing of capital expenditure
2	413,231	1,636,867	3,273,733	(1,223,636)	(74.75%)	Assets not disposed
3	(212,710)	(208,666)	(417,436)	(4,042)	1.94%	
3	0	0	0	0		
3	33,402	33,402	67,798	0	0.00%	
4	(117,666)	(117,666)	(902,198)	0	0.00%	
4	0	0	832,059	0		
5	13,947,351	13,874,094	13,874,094	73,257	0.53%	
5	13,398,883	13,868,549	(17,446)	(469,666)	(3.39%)	
6	(7,347,975)	(7,361,190)	(7,361,191)	13,215	(0.18%)	
<b>Amount Raised from Rates</b>						

This statement is to be read in conjunction with the accompanying notes.

**BANK RECONCILIATION STATEMENT**  
 Period Ending 31st December 2012

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
<b>Balance as per Bank Statements</b>				
ANZ	2645-61899 \$	1,023,663.97		
Business Bonus	028-0331279	\$6,019,456.39		
Muni Operating A/C	028-5350119	\$65,393.63		
ANZ - WA TREASURY BANK		\$2,546,870.72		
Term Deposit (Muni)	390116	\$1,512,500.00		
Term Deposit (Trust)T183	036059-9		\$24,340.14	
Term Deposit (Trust)T396	0387254		\$31,396.64	
Term Deposit (Trust)	035795-4		\$216,185.49	
Term Deposit (Trust)	695773-2		\$98,687.56	
Term Deposit (Trust)T527	034705-8		\$21,723.24	
Trust Operating A/C	028-5350143		\$384,407.02	
Business Bonus(Reserve)	028-0364535		\$247,162.22	
Term Term Deposit	028-0390108		\$1,012,431.69	
ANZ Term Deposit	9974-65749		\$3,700,766.07	
ANZ Banl T/D(DITRD & LG)	9971-31749			\$620,753.07
Business Bonus Grant Fund	036594-7			
<b>Total As Per Bank Statements</b>	<b>\$11,167,884.71</b>	<b>\$776,740.09</b>	<b>\$4,960,359.98</b>	<b>\$620,753.07</b>
<b>Plus</b>				
Outstanding Deposits	16,048.65			
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
	<b>\$16,048.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Less</b>				
Unpresented Cheques	(379,913.55)	(1,000.00)		
	<b>(\$379,913.55)</b>	<b>(\$1,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent Grants				
<b>Bank Statement Balance after Adjustment</b>	<b>\$10,804,019.81</b>	<b>\$775,740.09</b>	<b>\$4,960,359.98</b>	<b>\$620,753.07</b>
<b>General Ledger Accounts</b>				
111000010 MUNI BANK	8,257,149.09			
111180010 Trust Bank		775,740.09		
1111001010 Short Term Investment	2,546,870.72		0.00	
1111501010 Reserve Inv Bank			4,960,359.98	
1111002010 Unspent Grant				\$620,753.07
<b>Balance Per General Ledger Accounts</b>	<b>\$10,804,019.81</b>	<b>\$775,740.09</b>	<b>\$4,960,359.98</b>	<b>\$620,753.07</b>
<b>IMBALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by *J.A. Deuber* POSITION : FINANCE OFFICER  
 Confirmed by *Goumo 7/1* POSITION : EXECUTIVE MANAGER CORPORATE SERVICES

**13.3.3 DAMAGED TRUCK REPLACEMENT**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	6.4.2.3
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	07 February 2013

**PURPOSE**

For Council to endorse the out of budget expenditure to replace the Mitsubishi Canter truck that was damaged beyond repair.

**BACKGROUND**

On Wednesday 1 August 2012 a shire truck rolled down toward the Avon River into a tree off Clark Street. Staff were undertaking routine parks and gardens maintenance on the river side off Clark Street when the incident occurred.

An insurance claim was lodged for the repair of the vehicle on the 4 October they advised that the claim was a total loss and they were settling the claim. A sum of \$40,495.86 was received on the 5 December in settlement of this claim. Prior to settlement of the claim, the Kevrek crane and two-way radio equipment was removed from the vehicle.

As the purchase was not included in the adopted budget Staff require Council endorsement for the replacement of this vehicle. It is proposed that the balance of funds required is sourced from the Plant & Equipment Reserve.

Three quotes have been sourced for a replacement vehicle, these quotes are based on like for like replacement. The basic specifications of the vehicles are listed as follows:

	WA Hino	Daimler Trucks Perth	Major Motors
Make	Hino 300 Series 917	Fuso Canter (815)	2013 Isuzu NH NPR 400
Model	XZU710R-HKFTTQ3D	FEC71ER4SFAC	NPR CB H13
Tipper Body	3.6m	4m	4m
Power	121kW @ 2500rpm	110kW @ 2840-3500 rpm	114kW @ 2600rpm
Torque	464Nm @ 1400rpm	370Nm @ 1350-2840rpm	419Nm @ 1600-2600rpm
GVM	7,995kg	7,500kg	7,500kg
GCM	11,500kg	11,000kg	11,000kg

The preferred vehicle is the Hino 300 which is supplied by WA Hino. A table follows comparing the quotes that were sourced for the vehicle replacement. The installation of the two-way radios and licensing would be additional to the quoted prices. Licensing will be at cost, and the two-way radios will be installed locally.

	WA Hino	Daimler Trucks Perth	Major Motors
Vehicle Price	\$64,442.00	\$89,846.00	\$70,184.00
Discount/Fleet	-\$7,142.00	-\$26,916.00	
4m tipper body			
Amber Beacons	\$720.00	\$1,240.00	\$1,310.00
60l Water Tank	\$490.00	\$420.00	\$450.00
Under Body Lockup Tool Box	\$950.00	\$360.00	\$900.00
Combination Tow Hitch	\$1,350.00	\$980.00	\$1,450.00
Transfer Kevrek Crane	\$2,100.00	\$1,950.00	\$2,990.00
Reset Left Spring	\$880.00	\$750.00	\$950.00
Body Branding	\$420.00	\$450.00	\$300.00
Window Tint	\$260.00	\$240.00	\$360.00
Canvas Seat Covers	\$280.00	\$300.00	\$420.00
Rubber Mats	\$150.00	\$150.00	\$150.00
Total Ex GST	\$64,900.00	\$69,770.00	\$79,464.00
GST	\$6,490.00	\$6,977.00	\$7,946.40
Total Inc GST	\$71,390.00	\$76,747.00	\$87,410.40

## STATUTORY REQUIREMENTS

*Local Government Act 1995*

*Part 6 – Financial Management*

*Division 2 – Annual Budget*

**6.8. Expenditure from municipal fund not included in annual budget**

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
  - (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*

- (b) is authorised in advance by resolution\*; or
- (c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

(1a) In subsection (1) —

*additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.*

[Section 6.8 amended by No. 1 of 1998 s. 19.]

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

**SCOPE :** The way we develop, maintain and replace physical infrastructure and care for our natural environment has a major impact on quality of life. This area includes transport, community buildings and facilities, parks, reserves, and natural resource management.

**AIM:**

- Continue a whole of government approach in the provision of infrastructure
- Maintain and improve physical infrastructure to meet the needs of the local community, and
- Ensure all our activities have a strong focus on sustainability

**BUDGET IMPLICATIONS**

As this replacement is due to an accident, no provision was made in the 2012/13 budget. For the preferred vehicle an expense of \$64,900 is required in GL: 12399004 Plant and Equipment. This expenditure is to be offset by revenue of \$40,495.86 in GL: 12399505 Proceeds from Sale Plant & Equipment with an additional \$24,404.14 from GL: 12399515 Transfer from Plant Replacement.

With the transfer of \$24,404 from the Plant & Equipment Reserve it will leave a projected balance of \$585,505 in the reserve for future plant replacement

**OFFICER’S COMMENT**

It is recommended that Council endorse the purchase of a new Hino 300 series 917 medium dump truck to replace the vehicle that was damaged and written off as a total loss by our Insurers. This vehicle is the preferred option of Engineering Services.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.1968

**MOVED:** Cr D Hughes  
**SECONDED:** Cr J Williams

That Council endorse the;

1. out of budget expenditure of \$71,390 GST inclusive for the purchase of one only new Hino 300 series 917 medium dump truck, as quoted from WA Hino, and;
2. transfer of \$24,404 from the plant replacement reserve.

**CARRIED 10/0**

**13.3.4 SHIRE OF NORTHAM AUDIT COMMITTEE REPORT**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	8.2.7.1
Officer:	Denise Gobbart / Alysha Maxwell
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple
Date:	14 February 2013

**PURPOSE**

For Council to receive the Minutes of the Shire of Northam Audit Committee meeting of 13 February 2013, and to endorse the Audit Committee recommendations.

**BACKGROUND**

The Shire of Northam Audit Committee met on Wednesday 13 February 2013, in the Council Chambers at 5.00pm. One item was listed on the agenda for discussion, which was the appointment of auditors for the financial years 2012/2013, 2013/ 2014 and 2014/2015.

**STATUTORY REQUIREMENTS*****Local Government Act 1995 Section 7.2. Audit***

The accounts and annual financial report of a local government for each financial year are required to be audited by an auditor appointed by the local government.

***Local Government Act 1995 Section 7.3. Appointment of Auditors***

(1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint\* a person, on the recommendation of the audit committee, to be its auditor.

\* *Absolute majority required.*

(2) The local government may appoint one or more persons as its auditor.

(3) The local government's auditor is to be a person who is —

- (a) a registered company auditor; or
- (b) an approved auditor.

**Local Government Act 1995 Section 7.6. Term of Office of Auditor**

- (1) The appointment of a local government's auditor is to have effect in respect of the audit of the accounts and annual financial report of the local government for a term of not more than 5 financial years, but an auditor is eligible for re-appointment.
- (2) The appointment of an auditor of a local government ceases to have effect if —
  - (a) his or her registration as a registered company auditor is cancelled;
  - (b) his or her approval as an approved auditor is withdrawn;
  - (c) he or she dies;
  - (d) the auditor ceases to be qualified to hold office as auditor or becomes a disqualified person;
  - (e) the auditor resigns by notice in writing addressed to the local government; or
  - (f) the appointment is terminated by the local government by notice in writing.
- (3) Where —
  - (a) the registration of a local government's auditor as a registered company auditor is suspended; or
  - (b) a local government's auditor becomes unable or unwilling to carry out all or part of his or her duties, the local government is to appoint\* a person to conduct the audit or to complete that part of the audit which remains to be conducted, as the case requires.

\* Absolute majority required.

**Local Government Act 1995 Section 7.8. Terms of Appointment of Auditors**

- (1) Subject to this Part and to any regulations, the appointment of a person as auditor of a local government is to be made by agreement in writing on such terms and conditions, including the remuneration and expenses of the person to be appointed, as are agreed between that person and the local government.
- (2) The remuneration and expenses payable to the auditor of a local government (whether appointed by the local government or by the Departmental CEO under section 7.7) are payable by the local government.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

Nil

**BUDGET IMPLICATIONS**

A provision of \$31,000 has been provided in the 2012-2013 adopted budget, for the Annual Audit, assistance with completion of the Annual Financial Statements and the auditing of various grant acquittals.

**OFFICER'S COMMENT**

UHY Haines Norton was the appointed auditor for the past three financial years. Their fees during that time were 2009/2010 \$18,500, 2010/2011 \$19,500 and 2011/2012 \$20,500, all GST inclusive.

UHY Haines Norton is able to offer a complete audit team with considerable depth of experience, expertise and knowledge of the local government industry in Western Australia. They have had prior experience with the previous Shire of Northam, to which we were satisfied with their performance.

Significant work has been undertaken since the merger and UHY Haines Norton now have a good understanding of the finances of the shire. It would be my recommendation that Council remain with UHY Haines Norton for the next three year term.

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1969**

**MOVED: Cr A Llewellyn**  
**SECONDED: Cr D Hughes**

**That Council:**

- 1. receive the Minutes of the Audit Committee Meeting held on Wednesday , 13 February 2013.**
- 2. appoint Mr Greg Godwin and Mr David J Tomasi of UHY Haines Norton, as auditors for the Shire of Northam for a three (3) year term for the following:**

<b>Financial year ending 30 June 2013</b>	<b>\$25,080 (GST Inclusive)</b>
<b>Financial year ending 30 June 2014</b>	<b>\$26,235 (GST Inclusive)</b>
<b>Financial year ending 30 June 2015</b>	<b>\$27,390 (GST Inclusive)</b>

**CARRIED 10/0**

**13.4. COMMUNITY SERVICES**

**13.4.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE REPORT**

Name of Applicant:	LEMC
Name of Owner:	Shire of Northam
File Ref:	2.1.3.2
Officer:	Jean Mcgready Felix McQuistan
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	05 February 2013

**PURPOSE**

For Council to receive the Minutes of the recent Local Emergency Management Committee meeting held on the 30<sup>th</sup> January 2013

**BACKGROUND**

The Local Emergency Management Committee (LEMC) meets approximately quarterly to monitor and improve the Northam community's preparation for emergencies.

Representatives come from across the community and include various emergency response agencies Police, DFES, SES, Western Power, St John Ambulance, Department of Environment, Northam Hospital, Department of Agriculture and Main Roads, as well as welfare and special needs groups including Department for Child Protection, Silver Chain and Uniting Church Homes.

At the LEMC meeting held on the 30<sup>th</sup> January 2013 Cr Bert Llewellyn informed the LEMC that he would no longer be able to fulfil the role of LEMC Chair.

**STATUTORY REQUIREMENTS**

Emergency Management Act 2005

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

Several strategies in the Plan for the Future relate to emergency preparedness, specifically for bushfire and flooding mitigation.

**BUDGET IMPLICATIONS**

NA

## OFFICER'S COMMENT

Under the Emergency Management Act 2005 the Shire is responsible for the LEMC meetings, and has representation in the form of the Chairman; Cr Bert Llewellyn, Cr Ulo Rumjantsev who is the Local Recovery Coordinator and Executive Officer who is Council's Community Emergency Services Coordinator Mr Felix McQuistan.

Since Cr Llewellyn resigned from his position as the Chairperson for the LEMC it has become necessary for Council to appoint another member to ensure that the role of Chairperson is suitably filled.

The current LEMC membership has two Councillors appointed as representatives for the Shire of Northam with both positions being of significance namely the Chairperson and Local Recovery Coordinator. Whilst it could be possible for one Councillor to fulfil both roles for the Committee, it is generally considered that the two positions should be filled by separate individuals because of the distinct roles each position is responsible for in the event of an actual management of an emergency situation.

The State Emergency Management framework (policy, guides and best practice) indicates that it is best policy to appoint the shire President or his delegate to the LEMC to ensure that they are given sufficient understanding of the intricacies of emergency management within their local government district.

Minutes for the last meeting (30<sup>th</sup> January 2013) are attached, for Council's reference.

## RECOMMENDATION/COUNCIL DECISION

### Minute No C.1970

**MOVED:** Cr R Head  
**SECONDED:** Cr U Rumjantsev

#### That Council:

1. receive the minutes of the Local Emergency Management Committee for their meetings held on 30th January 2013.
2. appoint Cr T Little as the Chairperson for the Local Emergency Management Committee.
3. that Council record a vote of thanks to Cr Llewellyn for his outstanding service to the LEMC committee in his capacity as Chairman.

**CARRIED 10/0**

**13.4.2 REQUEST FROM NORTHAM HERITAGE FORUM**

Name of Applicant:	Northam Heritage Forum
Name of Owner:	Shire of Northam
File Ref:	A11190
Officer:	Jean Mcgready
Officer Interest:	Nil
Policy:	Fees and Charges 2012/13
Voting:	Simple
Date:	06 February 2013

**PURPOSE**

To request consideration by Council to appoint a Councillor to attend the Northam Heritage Forum’s monthly meeting as a representative of the Shire of Northam.

**BACKGROUND**

Community based committees are an important part of the social structure of the wider community and give residents and ratepayers a voice in ‘their’ community. Council representation on these committees demonstrates Council interest and allows for feedback to Council of community concerns and ideas. These committees are independent of Council.

**STATUTORY REQUIREMENTS**

Community committees are not Committees of Council and are not bound by requirements of the Local Government Act 1995, but may be established under other legislation.

**CONFORMITY WITH THE PLAN FOR THE FUTURE**

**Key Result Area: The Shire Organisation**

**GOAL:** To ensure the residents of the Shire are informed, represented, engaged with and provided with services and facilities expected of a contemporary sub regional centre.

**STRATEGIES:** Specific purpose working groups comprising competent persons are established.

**BUDGET IMPLICATIONS**

Nil

**OFFICER’S COMMENT**

At the Ordinary Council meeting held on 16 November 2011, Council appointed delegates to various community organisations. However, the Northam Heritage Forum

was not on this list. The Northam Heritage Forum was having their monthly meetings on the 4<sup>th</sup> Wednesday of every month, however since the Strategic Meetings are held on these dates they have changed their time to the first Wednesday of the month to enable a Councillor to attend.

Cr Head and Cr Saunders represent the Shire at the Avon Valley Arts Society Inc and Cr Rumjantsev and Cr Hughes are delegates to the Northam Army Camp Heritage Committee. These committees form part of the Northam Heritage Forum, therefore it would be logical that either could attend this meeting instead as it encompasses both.

#### **RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1971****MOVED: Cr K Saunders****SECONDED: Cr R Tinetti**

**That Council appoint Cr U Rumjantsev as delegate to attend the Northam Heritage Forum meetings that are held on the first Wednesday of each month.**

**CARRIED 10/0**

**13.5. ENGINEERING SERVICES**

Nil

UNCONFIRMED

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil

**15.2. Officers**

Nil

UNCONFIRMED

**16. CONFIDENTIAL ITEM/S**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1972**

**MOVED: Cr U Rumjantsev**  
**SECONDED: Cr T Little**

**That Council, in accordance with Section 5:23 of the Local Government Act 1995, meets behind closed doors to discuss a matter of confidentiality.**

**CARRIED 10/0**

Members of the Gallery departed the Chambers at 7.11 pm.

Members of Staff, with the exception of Chief Executive Officer Neville Hale and Human Resources Coordinator Bev Jones departed the Chambers at 7.15 pm.

**RECOMMENDATION/COUNCIL DECISION**

**Minute No C.1973**

**MOVED: Cr R Head**  
**SECONDED: Cr T Little**

**That Council move out of Camera.**

**CARRIED 10/0**

Members of the Gallery and Staff returned to the Chambers at 7.37 pm.

Cr S B Pollard then read aloud the resolutions pertaining to the matters discussed behind closed doors.

**16.1 ADOPTION OF THE SHIRE OF NORTHAM L AND RATIONALISATION STRATEGY**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	3.1.8.12
Officer:	Phil Steven / William Baston
Officer Interest:	Nil
Policy:	Land Rationalisation Strategy
Voting:	Simple
Date:	06 February 2013

**MOTION/COUNCIL DECISION**

<p><b>Minute No C.1974</b></p> <p><b>MOVED: Cr K Saunders</b>  <b>SECONDED: Cr D Hughes</b></p> <p><b>That the matter lay on the table.</b></p> <p style="text-align: right;"><b>CARRIED 10/0</b></p>
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**16.2 VENUE AGREEMENT**

Name of Applicant:	Lee Cooper- Corporate Sports Australia
Name of Owner:	Shire of Northam
File Ref:	A15887
Officer:	Phil Steven / Gill Mansfield
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	06 February 2013

**RECOMMENDATION/COUNCIL DECISION**

<p><b>Minute No C.1975</b></p> <p><b>MOVED: Cr R Head</b>  <b>SECONDED: Cr T Little</b></p> <p><b>1. That Council agrees to the use of Reserve 51213 on 18 May 2013 by Corporate Sports Australia for the event known as 'Warrior Dash', and agrees to accept the terms and conditions of the attached venue agreement, subject to:</b></p> <ul style="list-style-type: none"> <li><b>a) The applicant submitting an application and receiving written approval from the Shire for the event, pursuant to the Health (Public Buildings) Regulations 1992 and;</b></li> <li><b>b) The applicant receiving written approval from the Departments of Main Roads and Defence for access to the event from Great Eastern Highway, Northam.</b></li> </ul> <p style="text-align: right;"><b>CARRIED 10/0</b></p>
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**16.3 RECOMMENDATIONS FROM THE WORKING GROUP REGARDING THE RECRUITMENT OF A CHIEF EXECUTIVE OFFICER**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	1.1.1.1
Officer:	Bev Jones
Officer Interest:	Nil
Policy:	N/A
Voting:	Absolute Majority / Simple
Date:	15 February 2013

**RECOMMENDATION/COUNCIL DECISION**

<p><b>Minute No C.1976</b></p> <p><b>MOVED: Cr R Head</b>  <b>SECONDED: Cr D Hughes</b></p> <p><b>That Council undertake the recruitment of a Chief Executive Officer as follows:</b></p> <p><b>1. appoint a Selection Committee consisting of Cr S Pollard, Cr T Little, Cr U Rumjantsev, Cr D Beresford, Cr D Hughes, Cr A Llewellyn and the Shire's Human Resources Coordinator, Bev Jones to receive and shortlist applications for a new Chief Executive Officer.</b></p> <p style="text-align: right;"><b>CARRIED BY ABSOLUTE MAJORITY 10/0</b></p>
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**RECOMMENDATION/COUNCIL DECISION**

<p><b>Minute No C.1977</b></p> <p><b>MOVED: Cr R Head</b>  <b>SECONDED: Cr R Tinetti</b></p> <p><b>2. That Council:</b></p> <p><b>a) appoint a Recruitment Consultant to assist Council with the recruitment process.</b></p> <p><b>b) endorse the attached Position Description and Contract of Employment including the desired essential skills, knowledge and qualifications.</b></p>
---

c) set the Salary Package of \$196,338 to \$295,148 per annum, dependant on experience and/ or qualifications, inclusive of a cash component of \$150,000-\$240,000, up to 15 % Superannuation, and full private use of a motor vehicle (refer to Salaries and Allowances Tribunal Determination under section 7a of the Salaries and Allowances Act 1975 - Local Government CEO Band requirements).

d) that Council develop a set of specific KPI's in conjunction with the new Chief Executive Officer at a salary to be negotiated.

3. advertise the vacant CEO position in accordance with the requirements of Local Government (Administration) Regulations 1996 - reg. 18A;
4. grant an extension of one (1) month from the date of this Meeting for the recommendation of an Acting CEO with the probability of a Special Meeting being called within one (1) week.

**CARRIED 10/0**

**17. DECLARATION OF CLOSURE**

There being no further business, the Presiding Officer, Cr S B Pollard declared the meeting closed at 7.41 pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 20 February have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date