



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
19 SEPTEMBER 2012**

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 SEPTEMBER 2012 AT 5:30 PM

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SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 19 September 2012 at 5:30 pm

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

1. OPENING AND WELCOME

The Presiding Officer, Cr S Pollard declared the meeting open at 5.33pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr D Hughes has declared an 'Impartiality' interest in Item 13.2.3 Telecommunications Base Station – Lot 9000 Eadine Road, Clackline – as the applicant is known to him.

Cr S Pollard has declared an 'Impartiality' interest in Item 13.2.3 Telecommunications Base Station – Lot 9000 Eadine Road, Clackline – as the applicant is known to him.

Cr U Rumjantsev has declared an 'Impartiality' interest in Item 13.2.3 Telecommunications Base Station – Lot 9000 Eadine Road, Clackline – as he is friend of Matthew Letch and family at various levels through the Progress Association and Fire Brigade.

Cr S Pollard has declared a 'Financial' Interest in Item 13.3.3 - Request for support - Avon Youth Holiday Program - he provides accounting advice to the board of Avon Youth.

3. ATTENDANCE

COUNCIL

President
Councillors

Cr S B Pollard
T M Little
U Rumjantsev
R W Tinetti
R M Head
D A Hughes
J E Williams
D G Beresford

A/Chief Executive Officer
Executive Manager Corporate Services
Executive Manager Engineering Services
Executive Manager Community Services
Project Manager Community Infrastructure

P B Steven
D R Gobbart
S Lee
J McGready
C B Hunt

GALLERY

12 members in the Gallery and one (1) representative of the press

4. APOLOGIES

CEO, Mr N Hale and Cr K D Saunders

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

Mrs M McDougall asked the following questions, in relation to Item 13.2.2:

Q1. Why cannot we expect the same courtesy as the other catteries in the Shire, which have been given 12 months to comply?

Response: Other catteries within the Shire were given 12 months to comply, because they had received written development approval. The 6 months recommended is considered a reasonable length of time to bring the cattery up to the standard sought, so that a permit application could be assessed prior to being renewed with the others in the next financial year.

Q2. In Perth they have catteries on ¼ or less of an acre, how can they have a 15 metre exclusion zone or is this just the Northam Shire?

Response: Each Shire is different, as demonstrated by the local laws, so the 15m exclusion zone applied to this cattery in the Shire of Northam.

Q3. As to regards the 15 metre zone does this mean I also have to remove my vegie garden as this is within this zone as is the house and shed. Also does that mean we cannot park our tractor or machinery anywhere near the cattery? I think a little bit of reasonableness and common sense would not go astray. The pavers will be removed as soon as we have the sand and time to lay them where they were before. They as are not burnable or a hazard where they are.

Response: The 15m does not include buildings. The concern is about the quantity of disused materials that do not allow reasonable access around the cattery.

Q4. As far as lining the work shop this is uneconomical as I only use one end of the shed for a few hours a month and then only in the mornings, the main work shop is insulated and lined and has 2 reverse cycle air conditioners in it. As far as storage area's, we have area's for all the materials be it stacked on the floor neatly waiting to be cut or cornered and shelves to hold all the finished cut wood waiting for assembly. The day Brooke came was the day after we had a big cutting day and the waste material was waiting for removal, it was removed the next day.

Response: The insulation is required for noise attenuation from the manufacturing process.

Q5. If we are forced to line our shed then you should enforce tis on all framers with workshops.

Response: Farmers have an exemption for agricultural sheds. This application is for an industrial use which initiates the requirement for approval and conditions applied.

Q6. I would like to draw your attention to page 9 of the cat regulations where it says you cannot refuse a breeding licence to anyone who is registered with COAWA, FCCWA or ANCATS.

Response: The recommendation has been amended so allow ANCATS as a recognised association.

9. PUBLIC STATEMENT TIME

Ms D Prytulak on behalf of the RSL Memorial Hall Committee spoke about the necessity of Council providing a professional cleaning service to the Northam Memorial Hall, on a weekly basis.

Mrs M McDougall – Item 13.2.2 Application for Retrospective Approval for an Animal Establishment (Cattery) and Rural Home Business – Lot 13 (18) Moondyne Road, Clackline. Read aloud the following to Council:

15 years ago when we built the cages for our cats they were ordinary aviaries, at that point in time you did not have to register aviaries, we have since made them more secure but did not realize that they would need to be registered, as we still considered them to be aviaries just a bit stronger than most.

All the grass around the cattery is sprayed each year, as is the rest of the property, to cut down on fire hazards and apart from a few odd bits we missed it is all dead, any green grass left is fed to our chooks.

As mentioned before, our house was destroyed by fire; we are still trying to put our own house in order outside. We are only 2 people both suffering CFS so there are only so many hours we can work in a day. Even the workshop closes most days at lunch time or just after. We cannot afford to hire someone to do the work, much as we would like to.

As we did get verbal approval many years ago, we feel the retrospective fine is unwarranted and would like you to reconsider, as this would create financial hardship for us, "Why, when the rangers came many years ago did they not mention that our cages needed to be registered once we had improved them or at least ask if they were approved" the improvements you are asking of us are already going to use up a lot of any resources left after the fire. As you can imagine, it is not easy starting from scratch at our age and having to do everything on our own.

Again, I thank you for your time.

Mr R Fenn (Landcorp) – Item 13.2.6 Creation of Local Planning Policy – Tree Preservation Grevillea Street Subdivision area, read the following to Council:

Mr President and Councillors,

Thank you for providing me with the opportunity to address you this evening in regards to agenda item 13.2.6.

In 2009, the Shire of Northam approached LandCorp to undertake the development of the Wundowie residential subdivision as part of the Regional Development Assistance Program. That program funds smaller subdivisions throughout regional WA where the revenue streams from the development do not cover the cost of construction; these developments are significant to local communities and the private sector is not active in towns where RDAP projects are being undertaken. LandCorp commenced work on the project in 2009; I took over the project in 2010 and can report that the civil works are now complete and the Minister for Lands released some of the lots to the market in late August.

Mr President, I wish to address the Council tonight to simply value add to the officer's recommendation that is contained in report item 13.2.6.

The Shire of Northam currently does not have a tree protection policy, nor does it appear to have an inventory of trees that are scientifically, historically or visually significant to the Northam community. You have a Scheme provision 5.14 which requires a developer to seek Council approval prior to clearing land, yet the development of a single residence on a suitably zoned residential lot is a "Permitted" land use activity that does not require approval under the scheme. Approval is only required where the proposed development is of a type that is captured by clause 9.1.1 of the Scheme.

As a condition of the subdivision approval that was issued in 2011, LandCorp was required to protect boundary and verge trees within the development to the satisfaction of the Shire. I am not privy to information on who requested the imposition of this condition, however it placed an obligation on LandCorp to protect certain trees that quite frankly could not be protected if the requisite residential services were to be provided to the approved lots. Nonetheless, LandCorp has taken great care to ensure that the least number of trees possible were removed from the site during the civil works program and the opportunity is available to the future lot owners to utilise existing trees as part of the site landscaping.

LandCorp has funded a comprehensive environmental audit of the development site, inclusive of flora and fauna studies. Those studies identified that there were 32 trees on the 2ha land parcel that were capable of being either breeding or foraging habitat for black cockatoos, notwithstanding that there was no definitive evidence to show that the trees were being used for those purposes. Interestingly, the report also indicated that the vegetation on-site was in very good condition and the understory contained good quality less mature wandoo, jarrah and marri trees.

Of the 32 mature trees that could form cockatoo habitat, an arboriculturist has discovered 24 of them to be either structurally unsound or in poor health, leaving the eight significant trees that the proposed policy is seeking to address. The arboriculturist has also prepared a detailed manual identifying landowner, builder and post construction responsibility for the protection of each tree.

Councillors, the paperwork will soon be in place to register a Notification on the titles for 7 of the 15 lots, advising the future owners of the significance of the 8 trees. LandCorp's sales brochures and sales contracts also draw to the attention of the purchaser the significance of the 8 trees.

Whilst the requirements of the subdivisional condition have been exceeded by these actions, I regret to advise that the 8 significant trees could be lost to the urban environment in a very short period of time if we are to rely on these actions alone.

LandCorp is the property developer and it has no capacity to prevent a future landowner from removing any of those trees after the land transfer takes place. Also, your current Town Planning Scheme provisions provide no requirement for a future landowner to seek an approval from Council to either remove the tree or work in proximity to the root structure of the tree. Without some form of town planning control, you may be able to take a punitive action against a landowner for failing to comply with the Notification of the title. Should you succeed in that action, the penalties levied against the landowner would be minimal.

LandCorp supports the introduction of a Town Planning Scheme Policy to regulate development within the root protection zone of each of the trees and to provide a connection between the Scheme, the sales brochures and the title Notification. The policy also opens up the enforcement provisions of the Act where the penalties for non-compliance with the scheme are substantial and a suitable deterrent for a landowner.

Councillors, I was advised by the arboriculturist that certain building forms are capable of intruding into the tree protection zones identified in the policy. Having a town planning scheme policy provides you with the capacity under clause 2.3.2 of the Scheme to judge future applications on their merits, particularly if a landowner can provide professional advice that the proposed development will not harm the trees.

The other options available to you are to introduce clauses into the scheme text to regulate development activity on certain lots or do nothing. The former would be difficult to draft, be even harder to defend on review before the SAT and provides no capacity for flexible decision-making. The latter would quickly lead to the demise of these trees.

Mr President and Councillors, I trust that this information will be of value to you when you debate the merits of the policy this evening and I commend to you the officer's recommendation.

*Robert Fenn (FPIA, CPP)
Senior Project Manager
LandCorp*

Ms S Tighe – Item 31.2.1 – Street Name for Proposed Clackline Town Hall Reserve Road (Reserve No 29179) – spoke to Council regarding information included in the agenda Item 13.2.1 in recommending the Road name of 'Brimblecombe'.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 15 AUGUST 2012.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1839

Moved: Cr D Hughes

Seconded: Cr R Tinetti

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 15 August 2012 to include the amendment to Item 13.2.8 to reflect the change of Reserve 39601 to be shown as the correct Reserve 25785, be confirmed as a true and accurate record of that Meeting.

CARRIED 8/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION

12.1 PRESIDENTS REPORT - SEPTEMBER 2012.

<u>Visitations and Consultations</u>	
16/8/12	WDC Country Local Government Fund review in Wongan Hills
16/8/12	DIAC Community Consultative Committee discussion
17/8/12	Sunday Times Newspaper re: Detention Centre protest plan
21/8/12	Food Security high level "Green Paper" forum session in Perth
21/8/12	Radio 6PR re: effect of Federal Govt. policy change on YHIDC
22/8/12	Breakfast Radio interview with Frenchy from Radiowest
22/8/12	CEO performance review committee meeting #1
22/8/12	Councillors Strategic monthly meeting
23/8/12	Avon Descent debrief meeting
24/8/12	Avon Midlands Country Zone meeting in Goomalling
26/8/12	Avon Valley Arts Eisteddfod concert
27/8/12	Radio interview re Detention Centre protest outcome
28/8/12	Hutchinson Builders State manager update on the AIP facility
28/8/12	Bakers Hill community meeting re proposed highway changes
30/8/12	Joint Shire/Chamber of Commerce monthly meeting
31/8/12	Citizenship Ceremony
31/8/12	Relay for Life – Cancer fundraiser event
1/9/12	Relay for Life – Awards presentation #1
5/9/12	Lions Club on Northam award presentation re Avon Descent
7/9/12	Northam Senior High School Trade Training Centre opening
10/9/12	Super town presentation to RDL in Perth
11/9/12	RDL teleconference re Super town projects
11/9/12	State Offices consolidation review meeting
12/9/12	WA Grants Commission hearing in Northam
14/9/12	WALGA Policy Development training in Perth
14/9/12	Northam Agricultural Society Show day #1
15/9/12	Northam Agricultural Society Show day #2
16/9/12	Avon Football League Grand Final in Northam
17/9/12	Northam Rotary Club guest speaker
19/9/12	Radiowest fortnightly radio interview
<u>Upcoming Events</u>	
20/9/12	RSL book launch of Hugo Throssell book
22/9/12	Bakers Hill quiz night
23/9/12	Farm music festival
26/9/12	Proposed Super town working party meeting

26/9/12	Councillor's strategic meeting
28/9/12	Hon Mia Davies/WA Police meeting re: anti social behaviour aspect
8/10/12	AROC meeting in Toodyay

OPERATIONAL ASPECTS

CEO on annual leave

The CEO is on 3 weeks annual leave. Mr. Phil Steven is acting CEO during this period.

Yongah Hill IDC

Federal policy and law changes recently have created questions in the community about the future of this facility however our CRG has been advised previously that this is a long term facility. I have adopted a wait and see attitude towards conjecture on this topic.

STRATEGIC ASPECTS

Avon Region of Councils (AROC)

Recent meetings of this group have seen aged housing rise as a key project over the next few years. Our Country Local Government Fund – Regional component goes into this pool and housing in Goomalling, Toodyay and Victoria Plains are the recommended projects for 2012/13 funding.

Avon-Midlands Country Zone of WALGA

It has been suggested that all 11 member Councils of this association organisation contribute towards a fund which will pay for representatives to make representations to Federal and State politicians on matters affecting Zone members. Whilst WALGA is a key body representing Local Government to governments, it is suggested that their role is to represent issues affecting the vast majority of all 140 Local Government Authorities in WA whereas some issues affect certain Councils/areas more than others.

Country Local Government Fund

The WA Government has released a 16 page response to the review into the effectiveness of this Royalties for Regions funded program. 26 recommendations for change were made and many of these have been supported by the government. A 50/50 allocation split between individual Local Governments and regional groupings is currently supported but will be reviewed in a year or so. There was previously a plan to allocate the funds 100% to regional groupings. Contentious recommendations 9 and 12 are that Local Governments be “assessed and rated” with those rated “best” likely to be eligible to be funded. The concerns were that this assessment would be highly subjective and leave small authorities out of the running for funding. The Government has announced it supports in principle the “rating” recommendations.

Regional Centres Development Plan (SuperTowns)

The working party is scheduled to meet on the 26th September to work towards implementing the Growth Plan initiatives. I note the Collie has estimated the implementation of their Growth Plan to cost in the vicinity of \$500m over the 20 year life

of the plan. Ours would be something similar however every journey starts with the first step. The planning is done so we need to get on with the job now.

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

13.1.1 FINAL ADOPTION OF SUPERTOWNS NORTHAM GROWTH PLAN

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	3.1.8.13
Officer:	Chadd Hunt / William Baston
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 September 2012

PURPOSE

For Council to consider the adoption of the changes to the adopted Preliminary Growth Plan in order to form the final version of Northam Growth Plan as a part of the State Government’s Royalties for Regions Regional Centres Development Plan (SuperTowns) initiative.

BACKGROUND

In recent years, a combination of robust migration-led population growth and increasingly constrained metropolitan housing markets has led to an increase in median house prices across the Perth urban area and a significant deterioration in housing affordability. The lack of population decentralisation in Western Australia has limited the capacity for the State as a whole to accommodate new residents without rapid price growth, due to limited genuine alternate residential centres outside of the metropolitan area. To provide greater levels of residential housing choice for a growing population, capitalise on existing infrastructure and capture a greater share of increased business investment in primary industries, the Department of Regional Development and Lands, through the Royalties for Regions program, established the Regional Centres Development Plan. In this Plan, nine regional centres or “SuperTowns” were identified, including Northam.

Background of key dates and determinations:

The following table outlines key dates regarding the process of making the Growth Plan.

Date	Item/Outcome
July 2011	Minister for Regional Development and Lands announced Northam as being part of the SuperTowns Initiative.
July – October 2011	Staff liaised with the Department of Regional Development & Lands to progress funding arrangements and outcomes required for the Super Towns Initiative.
November 2011	Initial funds received from Department of Regional Development and Lands to undertake Planning related work on the project.
October 2011– January 2012	Staff and consultants conducted consultation with key stakeholders, non-government organisations, businesses, environmental groups, government agencies, service providers and the public over the Super Towns Growth Plan proposed Initiatives. .
January 2012	Draft Northam Growth Plan presented to Project Team, Community Reference Group and Council.
February 2012	Adopted Preliminary Growth Plan and business cases were considered by the Wheatbelt Development Commission Board and Regional Development Commission
March 2012- May 2012	Shire staff liaised with Department of Regional Development and Lands to answer any queries relating to Growth Plan and business cases
June – July 2012	Funding announcement and FAA were signed for the Super Towns Project Funding

STATUTORY REQUIREMENTS

As the document is of strategic importance it is proposed that an annual review is conducted by staff to ensure the Growth Plan is updated with the latest information and provides accurate information regarding the growth of Northam.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To ensure that the future development of infrastructure items is justified by the needs of the Northam community and that funding for such items can be proportionately levied according to the demand induced by future development.

Goal: To ensure that community infrastructure is provided for in a sustainable, timely and efficient manner for the growing Northam community.

Goal: To provide a strategic aspirational growth approach for the development of the Northam and the Avon Sub Region.

BUDGET IMPLICATIONS

The Department of Regional Development & Lands has made available funding for the planning processes to assist with the preparation of the Growth Plan.

Council has also contributed funds to the project through the provision of significant staff time.

OFFICER'S COMMENT

It proposed that by the adoption of the final version of the Northam Regional Centre Growth Plan there is recognition of the importance of Northam as a Regional Centre within the Avon Sub Region and its role towards other townsites within the Avon Sub Region.

Based on the abovementioned comments it is recommended the changes to the draft Preliminary Growth Plan be adopted by the Council and that the Council resolve to forward the final version to the Western Australian Planning Commission and Wheatbelt Development Commission to seek endorsement of the changes to the original document. The Northam Regional Centre Growth Plan will provide a key document for the future development of Northam and the Avon Sub Region which will focus on investment required in the region to bring the aspirational growth to fruition. It will however require significant investment and an ongoing commitment from the State Government to ensure it has the desired result.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1840

Moved: Cr U Rumjantsev

Seconded: Cr D Hughes

That Council resolve to:

- 1. adopt the Northam Regional Centre Growth Plan as a final document.**
- 2. forward to the Department of Planning and the Western Australian Planning Commission and request the endorsement of the document; and**
- 3. forward the document to the Department of Regional Development & Lands and Wheatbelt Development Commission and request endorsement of the document.**

CARRIED 8/0

13.1.2 AVON-MIDLAND COUNTRY ZONE - ADVOCACY PROGRAM

Name of Applicant:	Avon-Midland Country Zone
Name of Owner:	N/A
File Ref:	1.6.5.7
Officer:	Phil Steven / Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	06 September 2012

PURPOSE

For Council to consider allocating funds towards advocacy on behalf of the Avon-Midland Country Zone, of which the Shire of Northam is a member. Council approval is required to endorse unbudgeted expenditure.

BACKGROUND

The Avon-Midland Country Zone consists of the Shires of York (Chair), Chittering, Dalwallinu, Dandaragan, Gingin, Goomalling, Moora, Victoria Plains, Wongan-Ballidu and Northam. Meetings are held quarterly to discuss issues that affect the Zone.

STATUTORY REQUIREMENTS

Local Government Act 1995

Part 6 – Financial Management

Division 2 – Annual Budget

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*
additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

- (2) *Where expenditure has been incurred by a local government —*
- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

[Section 6.8 amended by No. 1 of 1998 s. 19.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Outcome: Foster community pride and sense of place

BUDGET IMPLICATIONS

As these funds are unbudgeted, an allocation could be made utilising fund from GL: 04052152 Office Expenses to which there is an allocation for discretionary expenses.

The original proposal was for \$5,000 to be levied from each member Council. However, the amount foreshadowed by Cr C Gardiner at the last Zone meeting was \$2,000 per year.

OFFICER'S COMMENT

One of the items of business discussed at the last Avon Midland Zone of WALGA Meeting on 24 August 2012 was Zone Advocacy.

A discussion paper was prepared by the President of the Zone, Pat Hooper, which described the merits of advocacy of State and Federal politicians to raise the profile of issues affecting the Zone. A copy of the paper is attached.

Avon-Midland Zone members were requested to approach their respective Councils to seek consideration of a contribution towards advocacy on behalf of the Zone to gain political support for ventures within the Zone.

Lobbying would be undertaken by a number of Zone representatives, most likely the relevant Shire President. An example may be 3-4 representatives visiting politicians at the time of State and National Conferences, to advocacy politicians on Zone specific issues.

One of the issues raised at the meeting was whether Zone advocacy would conflict with advocacy by other 'local' groups such as the Wheatbelt Development Commission and RDA Wheatbelt. It was agreed that comments from these groups would be sought by the Zone President before the next Zone meeting. However, it was considered that Zone lobbying would complement rather than conflict with other 'local' groups.

It is proposed that the amount endorsed by Council is the maximum amount that would be offered by delegates to the next Avon-Midland Zone meeting held on 23 November 2012. That is, it is recommended that Council endorse a contribution of up to \$5,000 but if the majority of member Councils indicate \$2,000 as the appropriate figure, then delegates would offer the lesser amount.

RECOMMENDATION

That Council contribute up to \$5,000 in 2012/13 towards the Avon-Midland Country Zone advocacy program, these funds are to be allocated from GL: 04052152 Office Expenses.

ALTERNATIVE MOTION / COUNCIL DECISION

Minute No C.1841

Moved: Cr R Head

Seconded: Cr D Beresford

That Council does not support the advocacy proposal but will consider funding requests for specific issues. The reason for this, is that WALGA should be representing Local Government.

CARRIED 8/0

**Avon–Midland Country Zone
Topic for Discussion
Meeting Friday 24th August
Goomalling**

Dear Presidents, Councillors, CEOs and Senior Shire staff

Re: Zone Levy to Fund “Lobbying Program”

At the last Zone meeting I raised the potential for the Avon-Midland Zone to raise a levy to provide funding to the purposes of “lobbying” both State and Federal politicians into the future. This memo is to hopefully outline why, how, who and when we should use this methodology.

Why?

- Two elections in 2013 – both State and Federal with new players in the political mix.
- It is obvious that most (all) politicians and their parties are interested in macro politics rather than the micro.
- The ducks are lining up in terms of co-operation. The joint meetings of the RDA Wheatbelt and WDC highlight the need for Councils in the Wheatbelt (Avon-Midland) to work together for our survival. Agreement to co-operate on the big ticket infrastructure and other issues gives greater leverage for all.
- From personal experience it is obvious that the “personal upfront” presentations can achieve much more if Councils work collectively rather than individual meetings. (Please note... there is still a very important place for individual Councils to carry their own can).

How?

- Initially by creating a fund with monies from each Council. It would be my thought that a levy of \$5 000 per Council would at the beginning create a fund upon which to work.
- A calendar of visits (both to the politicians and them to us) would be set up whereby “identified Zone issues” would be spoken about. Again initially I would suggest at least one trip to Canberra a year (two if funds permitted) and at least two meetings a year with each identified State Minister.
- Council nominations would be required at two levels. Initially their major priorities that have a Regional basis upon which to base the argument for support (obviously it would be preferable if neighbouring Councils were on the same page). Secondly Council would be required to nominate a “negotiator” from their Council. It is my view that often we overlook the talent we have among our Councils and it is this type of project that we need the best minds at the table.
- We may also need to view the role of the Zone EO in this proposal as it would be advisable to have an independent executive, that is, Councils involved in a particular visit could include their CEO (at their cost) but the Zone EO would be the person providing Executive support.

Who?

- As suggested above the personnel involved would be a Council nominated issue. Obviously the President would be the “de facto” nominee but as indicated a Council may choose to use other talent.

When?

- (a) State Election will be in March 2013 so if this is seen as a valuable concept I would be suggesting the identification of people to see, talk to, invite to one of our meetings needs to be done at our August meeting. It would be appreciated if people can give some thought to a short list of priorities and we can move from there. For example, Perth-Darwin Highway (Bindoon to Dalwallinu) could be one and therefore we would

want to meet the Minister and potential Members somewhere on that road to push home the message (perhaps invite Opposition Federal spokesperson at the same time). Discussion of this list could line up with the RDA and WDC priorities.

- (b) There will be a Federal election late 2013 (?) so this will afford a longer lead up time. The ALGA National Conference is an obvious time but doesn't necessarily line up with Zone commitments. Perhaps initially we could work upon the WA representatives, particularly those with Ministerial representative ambitions. York received a positive response from Senators several years with a visit of 7 Senators at the one time, perhaps this method could be run out again.

Colleagues I leave these thoughts with you and look forward to your input on the 24th.

Pat Hooper
Avon-Midland Zone Chair

13.1.3 LEASE OF VEHICLE - SUPERTOWNS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	3.1.8.13
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	07 September 2012

PURPOSE

For Council to consider approving expenditure for the purchase of a vehicle for the SuperTown program. The vehicle will be leased from the Shire for the SuperTown program as a component of the project management of the funded business cases.

BACKGROUND

As Council is aware funding has been provided for the two successful business cases for SuperTowns being the Avon Health and Emergency Services Precinct and Avon River Revitalisation and Riverfront Redevelopment (Stage 1). A component of the business cases is for project management which is being undertaken by staff contracted to the Shire of Northam. As part of the employment package for the Project Co-ordinator, a vehicle is to be provided for business and private use.

STATUTORY REQUIREMENTS

Local Government Act 1995

Part 6 – Financial Management

Division 2 – Annual Budget

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*
additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

- (2) *Where expenditure has been incurred by a local government —*
- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

[Section 6.8 amended by No. 1 of 1998 s. 19.]

Council Officers sought confirmation from the Department of Regional Development and Lands with respect to the Financial Assistance Agreement (FAA) that the Shire of Northam was required to enter into with the State Government with regard to the use of the approved funds with specific reference to the vehicle. The advice received from the Department was that the funding could not be utilised for the outright purchase of a vehicle, however, Council could lease the vehicle to the SuperTowns program as a component of the project management costs.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To ensure that the future development of infrastructure items is justified by the needs of the Northam community and that funding for such items can be proportionately levied according to the demand induced by future development.

Goal: To ensure that community infrastructure is provided for in a sustainable, timely and efficient manner for the growing Northam community.

The SuperTown Program provides a strategic aspirational growth approach for the development of the Northam and the Avon Sub Region.

BUDGET IMPLICATIONS

The cost obtained to commercially lease a Holden Cruze 2.0 litre diesel for an 18 month period are \$14,172 not including running costs. The purchase cost for the same vehicle by the Shire was \$22,900 and it is estimated that the resale value of the vehicle after 18 months would be approximately \$14,500. Therefore, the difference (\$8,400 over 18 months) results in a monthly lease fee of \$470 exclusive of operating costs, which is covered by SuperTowns funding, effectively being cost neutral to Council. All figures are ex GST.

It is suggested that the vehicle purchase costs be allocated to GL 13499064 which currently includes the purchase of the Project Manager Community Infrastructure vehicle.

Within the adopted SuperTown budget there is \$506,751 in GL 13493152 for project management of the two business cases. It is proposed that the lease and operating expenses for the vehicle be allocated to this account.

It is proposed that the vehicle be sold following the completion of the 18 month contract for SuperTowns and the funds be retained by Council.

OFFICER'S COMMENT

The proposed leasing of the vehicle by the SuperTowns program is believed to be the most cost beneficial to the program and should have limited long term financial impacts for Council.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1842

Moved: Cr T Little
Seconded: Cr R Tinetti

That Council:

- 1. authorise the expenditure of \$22,900 for the purchase of an additional vehicle for the SuperTown program with funds being allocated to GL: 13499064 Plant & Equipment; and**
- 2. agrees to lease the vehicle to the SuperTown program for a monthly fee of \$470 exclusive of operating costs which are to be paid directly from the program**
- 3. receive the income from the sale of the vehicle at the conclusion of the SuperTown period.**

ABSOLUTE MAJORITY REQUIRED

CARRIED 8/0

13.1.4 UNBUDGETED EXPENDITURE - HENRY STREET OVAL

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.3.16.8
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	13 September 2012

PURPOSE

For Council to consider approving unbudgeted expenditure for the completion of additional rectification works to the Henry Street Oval.

BACKGROUND

As Council is aware the extension of Henry Street Oval as a component of the Recreation Centre development involved the replacement of the reticulation system and laying new turf on the new extended area. The previous area of Henry Street Oval was left in-situ with the intention that following the completion of the irrigation system that the turf would regenerate itself. Following the completion of the project the new area of turf has taken well, however, the original area of the oval is in less than satisfactory condition. Council staff have met with an Independent Turf Consultant and Grounds Manager of Patterson Stadium to discuss the oval. Both parties have recommended that remedial action is required to be undertaken to ensure that the oval is up to a high standard, with work required to be commenced as a priority due to the growing season.

STATUTORY REQUIREMENTS

Local Government Act 1995

Part 6 – Financial Management

Division 2 – Annual Budget

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government;*

- (b) *is authorised in advance by resolution**; or
- (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*
additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) *Where expenditure has been incurred by a local government —*
 - (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

[Section 6.8 amended by No. 1 of 1998 s. 19.]

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Strategy: Provide for active and passive recreation needs.

BUDGET IMPLICATIONS

Staff are in the process of finalising quotes for the rectification works required which is proposed to be undertaken by Specialist Turf Contractors with assistance as required by Council's Engineering staff. The estimated costs of these works are approximately \$30,000 - \$35,000.

It is proposed that the funds for these works is obtained by transferring the allocation from Job 6411 (Install Cricket Pitch on Jubilee Oval) and Job 6407 (Play Equipment Jubilee Oval), which combined add up to \$35,000.

OFFICER'S COMMENT

It is clear from the advice that has been received that the remediation works are required as a matter of priority to ensure the long term health of the new oval. Several slightly less expensive options were discussed, however, it was deemed in the long term the best solution is to remove the existing seed base from the original oval, re-level and replant the turf.

The option of installing a cricket pitch on Jubilee Oval will be deferred and it is possible that external small grant funding could be obtained for this project. Discussions are also being held with regard to alternate arrangements for users of the proposed wicket, bearing in mind that Council currently maintains two existing turf wickets. The installation of the new playground equipment is also proposed to be delayed and alternate funding sources explored.

Whilst it is unfortunate that the original plans for the oval did not eventuate it is staff's recommendation that the works as suggested by the experts is the only feasible option in moving forward with the completion of the project.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1843

Moved: Cr T Little

Seconded: Cr D Hughes

That Council authorise the expenditure of \$35,000 on Job 1905 - Oval Extension with funds reallocated from Job 6411 and Job 6407

ABSOLUTE MAJORITY REQUIRED

CARRIED 8/0

13.1.5 TENDER 3 OF 2012 KING CREEK DRAIN REALIGNMENT PROJECT

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	6.1.2.28
Officer:	Chadd Hunt / William Baston
Officer Interest:	Nil
Policy:	F3.2 Purchasing & Tendering Policy F3.4 Regional Price Preference
Voting:	Simple Majority
Date:	12 September 2012

PURPOSE

For Council to assess tenders received for the construction of Stage 2 of the King Creek Drain Realignment Project.

BACKGROUND

As Council is aware the proposed redevelopment of the King Creek drainage line has been a long term strategic infrastructure works that has been developed over a number of years.

Council considered the design of the King Creek drainage project at its special meeting held on 6th October 2010 where it resolved the following –

- “1. *That Council resolve to endorse the King Creek watercourse and drain realignment project between Throssell Street and Wellington Street.*
2. *That Council endorse the following stages of this project to be undertaken as funding becomes available:*
 - (a) *Stage One: Construct 85 metres of 1.8 metres diameter pipe from the boundary between Lots 3 & 4 Duke Street and 128 & 130 Chidlow Street to former Victoria Oval site.*
 - (b) *Stage Two: Construct two Drainage Basins between Throssell Street and Burnside Avenue.*

- (c) *Stage Three: Construct 218 metres of 1.8 metres diameter pipe from Drainage Basins near Burnside Avenue to the boundary between Lots 3 & 4 Duke Street and 128 & 130 Chidlow Street.*
 - (d) *Stage Four: Construct 117 metres of 1.8 metres diameter pipe from Duke Street through former Victoria Oval to Wellington Street as a component of the subdivision and development of this landholding.*
3. *That Council approve an unbudgeted expenditure in its 2010 / 2011 budget with funds to be provided as required from its Stormwater Drainage Project and Regional Development Reserve funds of up to \$210,000 for the payment of stage one of the project being the construction of 85 metres of 1.8 metres wide drain pipe in accordance with Council's consultant engineer's drawings. "*

Following the above resolution by Council the Stage One works were carried out and have been completed. The proposed Tender document will involve the construction of the remaining component of the project in accordance with the staging plan above and subject to appropriate funding being available to complete the works

Council, at its meeting held on 16th May 2012 adopted the specifications and tender documents for the construction of Stage 2 (incorporating the original stages 2-4 due to SuperTowns funding advancing the project) of the King Creek Drain Realignment.

Following this resolution the process of advertising the tender was carried out and following the close of the prescribed advertising period a total of 3 Tender submissions were received.

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

"Reg. 18. Choice of tender

- (1) *A tender is required to be rejected unless it is submitted at a place, and within the time specified in the invitation for tenders;*
- (2) *A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender;*
- (3) *If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected;*
- (4) *Tenderers that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks would be most advantageous to the local government to accept.*

- (4a) *To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.*
- (5) *The local government may decline to accept any tender.*
- (6) *If a local government has accepted a tender but acceptance of the tender does not create a contract and within six (6) months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*
- (7) *If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

[Regulation 18 amended in Gazette 29 June 2011 p. 3131-2]

and:

Reg. 20. Variation of requirements before entry into contract

- (1) *If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirements subject to such variations in the tender as may be agreed with the tenderer.*
- (2) *If –*
- (a) *the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*
- (b) *the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.*
- (3) *In sub regulation (1) –*
minor variation *means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply”*

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

“F 3.4 Regional Price Preference

Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:

Up to 10% when the contract is for goods and services, up to a maximum price reduction of \$50,000.

Up to 10% when the contract is for goods and services, including construction (building) services, up to a maximum price reduction of \$500,000 if the Shire of Northam is seeking tenders from the private sector for the provision of those goods and services for the first time where those goods or services have been a function undertaken by the Shire.”

This policy has not been applied within the tender assessment process as there have been no tenderers based in Shire of Northam.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: Building our Community

Outcome 8: Respect and Care for our aged

Strategy: Plan for an aging population ensuring that health facilities and other services are provided by government and other agencies

BUDGET IMPLICATIONS

Council has received funding through Financial Assistance Agreement with the Royalties for Regions SuperTowns program of \$1,629,304 ex GST to undertake the project.

OFFICER'S COMMENT

Following the close of the Tender period an assessment of all tenders was undertaken by Council Staff in consultation with the Project Superintendent. Attached to the Agenda is a summary of the assessment undertaken for this project.

During the advertising period one Addenda to the Tender documents was issued following discussion between Council officers and the Project Superintendent. The addenda removed the requirement for Tenderers to supply the pipe products, rather the Shire of Northam would deal direct with the manufacturer to purchase the pipe. The effect that this has been a significant reduction in respect to the overall Tender price, estimated to be in the vicinity of \$500,000 (final details are being submitted at present).

Further discussion and clarification with the Project Superintendent has resulted in the recommendation that Council appoint the preferred tenderer. This will also enable the project to be delivered within the nominated budget.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1844

Moved: Cr R Head
Seconded: Cr D Hughes

That Council:

- 1. award Tender 3 of 2012 - King Creek Drain Realignment Stage 2 to Lyall Bay Pty. Ltd. for the Tender amount of \$623,500 ex GST.**
- 2. endorse the Project Manager Community Infrastructure entering into a contract on behalf of Council with Lyall Bay Pty Ltd to undertake the construction of King Creek Drain Realignment Stage 2 as stipulated within the Tender documents.**

CARRIED 8/0

13.2. DEVELOPMENT SERVICES

13.2.1 STREET NAME FOR PROPOSED CLACKLINE TOWN HALL RESERVE ROAD (RESERVE NO 29179)

Name of Applicant:	Internal Report
Name of Owner:	Crown Land vested in the Shire of Northam
File Ref:	6.1.2.4 / A504
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	01 August 2012

PURPOSE

Council is requested to approve and recommend to the Geographic Names Committee (“GNC”) suitable names for a proposed road on Crown Land known as the Clackline Town Hall Reserve (Reserve No 29179).

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
14 May 2008	Council resolved to create a road reserve at the rear of the dwellings facing Lockyer Road, Clackline
29 April 2011	Proposed Gazetted Road Deposited Plans received from the Surveyor
2 May 2011	Email sent to Department of Regional Development and Lands requesting comments regarding Deposited Plan
29 April 2011 - 17 July 2012	No response received from Department of Regional Development and Lands
July 2012	Query raised regarding progress of the proposed road and issue regarding drainage line. Drainage in possibly wrong location and investigation taking place as to appropriate location for drainage line
17 July 2012	Advertising for proposed road name begins
31 July 2012	Advertising for proposed road name ends
1 and 3 August 2012	Suggested road names sent to Geographic Names

	Committee for consideration
13 August 2012	Response received from Geographic Names Committee
5 September 2012	Report preparation

Historically, the houses located along Lockyer Road, Clackline (see attached map) have been accessed via an access track at the rear of the blocks as Main Roads WA and the topography of the land would not allow access onto the previous Great Eastern Highway. When the Bypass went through, Great Eastern Highway became Lockyer Road and the houses along this road still accessed their land via the rear access track.

It was presented to Council that this access track be made into a gazetted road and named. As such, at the Ordinary Meeting of Council on 14 May 2008 the following resolution was made:

- “1. *That the Report be received.*
2. *That Council survey, gazette and name the informal access road to lots 29-36 and Lot 75 and allocates up to \$5,000 from the 2007/2008 budget to undertake the work.*
3. *The drainage easement through Lot 31 be addressed as part of this process.”*

Currently, staff are investigating the location of the proposed drainage line for the proposed road and, to date, have not resolved the issue. In the meantime, it is appropriate to consider a name for the future road once gazetted.

On 17 July 2012, letters were sent to landowners in the vicinity of the proposed road as well as the Northam and Districts Historical Society Inc and the Clackline Progress Association requesting suggestions for possible names for the proposed road.

A number of suggestions were received including:

1. Turner Street;
2. Clack Lane;
3. Wilding Road;
4. Nangle Road;
5. Parder Road;
6. Happy Valley Road;
7. Kentall Lane;
8. Brimblecombe Street;
9. Kent Oak Lane; and
10. Puritti Road.

These suggested names (as outlined in the attached schedule) were forwarded to the Geographic Names Committee who commented that the only suitable names were “Nangle Road” and “Parder Road” (see attached letter).

The Northam and Districts Historical Society Inc has provided further historical information regarding the names "Nangle" and "Parder" (see attached email).

Further information has been received from the Clackline Progress Association in support of the name "Brimblecombe" (attached). The information provided is such that the name "Brimblecombe" complies with the Geographic Names Committee requirements save for the length of the name.

An email was sent to the Geographic Names Committee requesting that "Brimblecombe" be reconsidered in light of the information received from the Clackline Progress Association.

A response to the email request was received and is attached hereto. The response basically states that the name, whilst being acceptable in terms of historical contribution and the fact that Mr Brimblecombe is deceased, the name is still unsuitable due to the length of the name opposed to the length of the road.

It further states that writing the name "Brimblecombe" on such a short road would be difficult to map and the name may, in fact, be left off any street mapping systems.

STATUTORY REQUIREMENTS

The GNC is the responsible authority for approving road names within Western Australia. It is usual practice that the relevant local authority recommends to the Committee the preferred road names along with the reasoning behind the names.

The GNC approves names based on several criteria. In particular, new road names should not be within 50km of similar sounding existing roads. There is a preference for the names within an area to be related by a common, approved theme or be referencing a historical family name to the area. All names must be accompanied by a justification of their relevance to the area.

Names must also be of a length which will enable mapping to allocate the name to the road. Longer roads are suitable for longer names and short roads are suitable for short names.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

By converting the existing access track into a gazetted road and providing a name for that road will provide orderly planning and certainty for landowners of dwellings fronting Lockyer Road.

BUDGET IMPLICATIONS

The placement of the new road signage will be the responsibility of the Shire and will be a direct cost. Ongoing maintenance of the road reserves is the Shire's responsibility once vested in the Local Government which will occur once gazettal is complete.

OFFICER'S COMMENT

Of the suggested names forwarded to the Geographic Names Committee, "Nangle" and "Parder" are the only names acceptable to the Committee.

Despite the names "Nangle" and "Parder" being favoured by the Geographic Names Committee, the information provided by the Clackline Progress Association demonstrates that the name "Brimblecombe" is compliant with the requirements of the Geographic Names Committee save to say that may be too long a name for a relatively short road.

In light of the information received from the Clackline Progress Association and the response from the Geographic Names Committee, it is considered appropriate to allocate "Brimblecombe" to the proposed road reserve on Clackline Town Hall Reserve.

Therefore, it is recommended that "Brimblecombe Lane" be forwarded to the Geographic Names Committee for consideration for the name of the proposed gazetted road on the Clackline Town Hall Reserve. If that name is rejected by the Geographic Names Committee, it is proposed that further consideration of names by the community, the Shire and the Geographic Names Committee will be undertaken.

RECOMMENDATION/COUNCIL DECISION

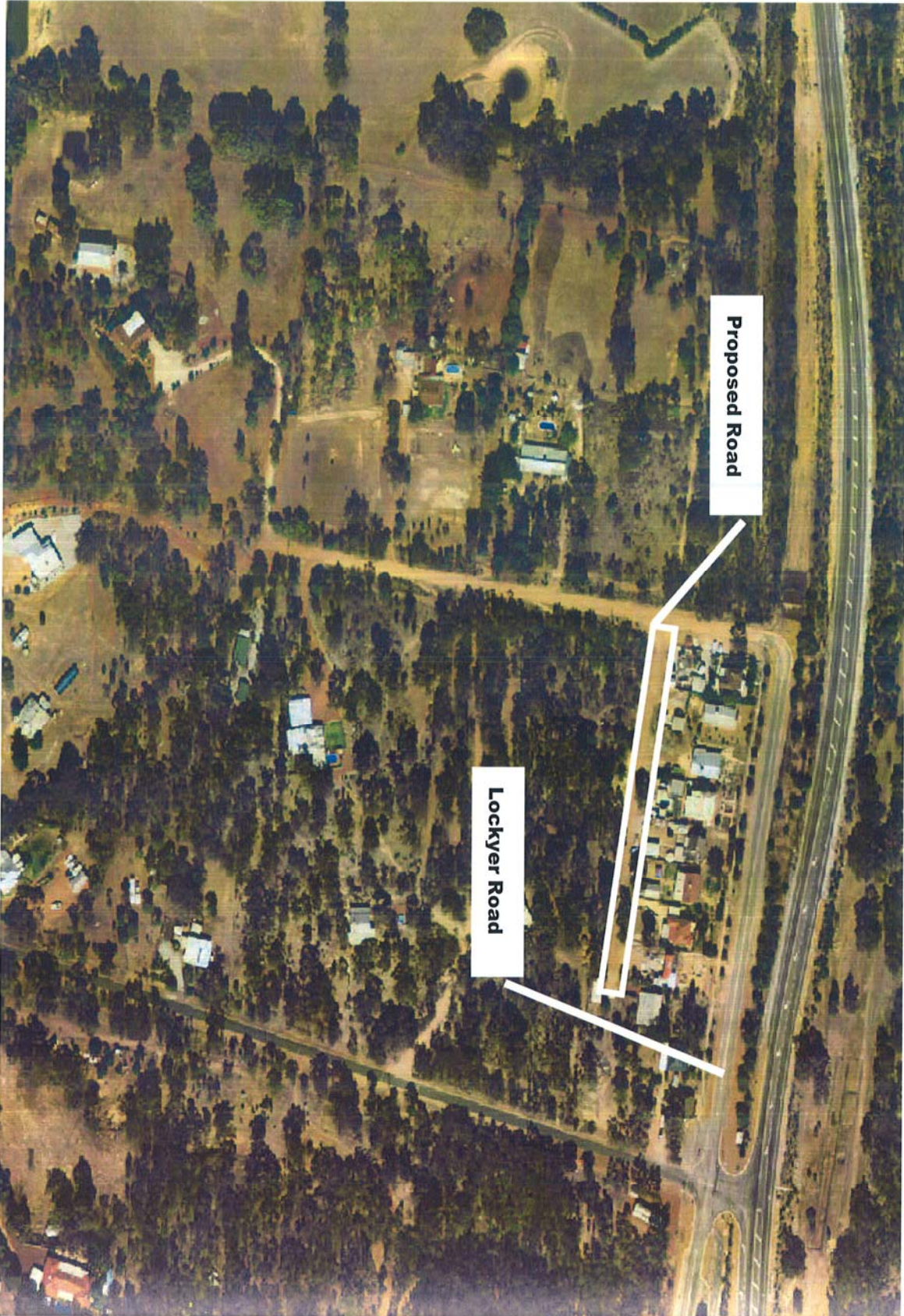
Minute No C.1845

Moved: Cr R Head

Seconded: Cr D Hughes

- 1. That Council endorses staff's action in advising the Geographic Names Committee that it proposes the name, 'Brimblecombe Lane'.**
- 2. That explanatory documentation be submitted to the Geographic Names Committee to support the proposal.**
- 3. That Council advise the Clackline Progress Association that should the Geographic Names Committee refuse to allocate 'Brimblecombe Lane' to the proposed road on the Clackline Town Hall Reserve, further advertising and consultation will take place to source an alternative name.**

CARRIED 8/0



**Shire of Northam
Proposed Road Name for Proposed
Clackline Town Hall Reserve Road
Schedule of Submissions**

No.	Name / Address	Summary of Submission
1	Wayne & Rebecca Kent	We have lived at #32 GE Hwy for nearly 22 years and would like to submit the possible name of Turner Street for consideration. It would be in recognition of Jim and Ada Turner (both now deceased) who lived on Dyer Road for many, many years.
2	R & V James	I believe that they have sons and daughters still living within the immediate area and throughout the Wheatbelt "Clack Lane".
3	Belle Moore Northam and Districts Historical Society	My suggestion for the name is Wilding Road - the Wilding families have farmed in the districts since early colonial days and, I feel sure, would have used the Clackline post office shop in the past, and no doubt, in the present.
4	Eric Chamberlain Northam and Districts Historical Society	First pass look, suggestion is Nangle (Head teacher at Clackline School 1902) or Parder (Head teacher and probably the first teacher in 1898).
5	Christine Elaine Northam and Districts Historical Society	When I lived there and we built the COMMUNITY HALL to replace the one on the highway that burnt down, we accessed it from what was then 'happy valley road'. So maybe that is appropriate. I don't really have any other suggestions.
6	R Aoke	Kentall Lane. Justification is a combination of letters of surnames of original landowners in the vicinity.
7	Clackline Progress Association	The Association has decided that Brimblecombe Street would be appropriate. John Brimblecombe lived close to the proposed road for many years and was a very community minded volunteer - in the Association and the Tennis Club etc. His wife and the rest of his family also were very connected with the community. He was present at the opening of the Clackline Trails and naming of the sculptor of the Lion Cairn recently as he was at the Clackline school when it was located in the Lion Park and he remembered helping to build the stone cairn. So there is a long association of the name at Clackline.
8	Additional Submission - R Aoke	Referring to correspondence received by myself and my husband dated 17 July 2012 requesting comments and suggested names for the proposed road as indicated on attached plan. 1st Proposed Name: Kent Oak Lane Reasoning: The name contains surnames of the two longest residents in the street - Kents 32 Lockyer 17 years and Aooke (us) 33 Lockyer 17 years. 2nd Proposed Name: Puritti Road Reasoning: In memory of Paul Puritti who was the first resident in this street, who brought and sold 35 Lockyer, then brought 29 Lockyer where he passed away and since has been sold with his widow remarried and moved away.

Brooke Newman

From: Brooke Newman
Sent: Monday, 13 August 2012 10:33 AM
To: Marlene Plews
Subject: I31416 - A504 - FW: Job 664 (2012) Road Name for proposed road on the Clackline Hall Reserve (29179)

could you please register this to A504 and 6.1.2.4 - thanks

Kind regards,

Brooke Newman
Planning Officer
Shire of Northam
PO Box 613, NORTHAM WA 6401
Telephone: (08) 9622 6143
Facsimile: (08) 9622 1910
Email: planning1@northam.wa.gov.au
Web: www.northam.wa.gov.au

Disclaimer by the Shire of Northam

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From: June Gronow [<mailto:June.Gronow@landgate.wa.gov.au>]
Sent: Monday, 13 August 2012 10:17 AM
To: Brooke Newman
Subject: Job 664 (2012) Road Name for proposed road on the Clackline Hall Reserve (29179)

Good morning Brooke

Thank you for forwarding those names submitted by the community. I have checked through them for suitability and duplication or similar sounding roads with the following results.

Turner is unsuitable as there is a Turner Street, Northam within a Shire.

Clack is unsuitable as there is a similar name nearby ie Clackline Road in Mokine & Clackline.

Wilding is unsuitable as there is a Wilding Road in Clackline.

Brimblecombe is unduplicated but is unsuitable as Mr Brimblecombe is still living. (A name of this length is also unsuitable for a short road).

Although Puritti is unduplicated and Mr Puritti is deceased there is no indication of his contribution to the community and as being a landowner or resident is not a reason to be honoured by a road name, this name is unsuitable.

Kentall Lane and Kent Oak Lane are unsuitable as these names are derived from a combination of names (also the people are still living).

Happy Valley is unsuitable, although it's an historic name, due to it being a double barrelled name. It would also be too long for this short road.

The names that are suitable are:

Nangle or Parder as they are unduplicated and after a deceased persons who were involved in the early history of the area.

If the Shire wishes to go ahead with either of these names, is there some information on them, even if it is a first name or date of birth/death.

Also "Lane" is OK as a road type as it appears that this road will be a cul de sac and "Lane" can be used for both through roads and cul de sacs.

If you would like a copy of the current Australian Standard for road types, let me know and I will forward it to you as it changed late last year.

Please get back to me if you have any further questions

Regards

June Gronow
Geospatial Information Officer
Geographic Names
Location Knowledge Services
Landgate
PO Box 2222
Midland WA 6936
(08) 9273 7528
geographicnames@landgate.wa.gov.au



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Clackline School

1896 Marriage of Bernard and Margaret Mary Bradley in Victoria

Western Australian 22 July 1897

B. Nangle, assistant at Coolgardie public School

Western Australian 16 April 1898

Bernard Nangle, master, Albany Evening School ;

Western Australian 6 January 1900

GOVERNMENT TENDERS ACCEPTED.

The tenders of the following persons for the works named have been recently accepted by the Works Department:; W. Sharp, Cottesloe School, additions, £616 16s. 6d; T. Bates, Fremantle Boys' School, additions, £287 6s. 3d.; Stewart and Co.; **Clackline, school and quarters, £302 19s. 3d.**; D. Fraser, Boulder School, additions, £1,428 13s. 6d.; Carrick

Western Australian 10 December 1901

CLACKLINE. Clackline, December 9. On Saturday last a magic lantern entertainment, with explanatory comments, was given at this school by the head teacher, and was much appreciated. The series of views shown were "The Tower of London,?" and "Jones's visit to the sea side." The object of the lecture entertainment was to form a school library.

Western Australian 9 March 1902

At Clackline **Mr. Nangle** has charge of " the State school, a small wooden building.

Western Australian 21 November 1902

CLACKLINE. Clackline, November 20. The pupils of the Clackline State school gave a concert on Friday last. in the local schoolroom. About one hundred and fifty persons were present. **An excellent programme which had been prepared by the head teacher (Mr. B. 'Nangle).** was rendered. Among those who contributed towards the evening's entertainment were Misses M. Boxhall, F. Murphy, Kimberlev Tilly Durnin and A. Friend; Masters Ted Durnin, Alf- Durnin and Vernon Martin; Mesdames C., Benson, Bloomfield and B. Nangle. and Messrs. Burton C. Benson and W. Deveraux.

Electoral Roll 1903

Bernard and wife Margaret Mary listed at Clackline.

Western Australia 23 January 1907

At the Invitation of Mr. and Mrs. Fontan, a number of the parents of, the children attending the Clackline school assembled on Tuesday evening to bid farewell to Mr. and Mrs. Bernard Nangle. Mr. Nangle, who has been in charge of the school for the past five years, is being transferred to Greenbushes. After partaking of refreshments, Mr. Fontan, in a happy speech, expressed regret at the departure of their guest and wished him every success in his new sphere. He also handed him a silver travelling companion on behalf of Mrs. Fontan and himself,

Western Australian 17 January 1911

BALINGUP. On Thursday afternoon (12th inst.) a large number of the Balingup residents met at the local stall to bid good-bye to Mr. and Mrs. Nangle. For the past four years Mr. Nangle was in charge of the State school, but owing to ill-health for some time past is now by medical advice forced to relinquish teaching for a time. Mr. C. S. Brockman, seconded by Mr. F. W. Lukis, arranged to give a well-filled purse of sovereigns to Mr. Nangle. In making the presentation Messrs. Brockman and Lukis spoke in eulogistic terms of Mr. Nangle both as a teacher and as a citizen. Mrs. Manger, on behalf of the Balingup ladies, presented Mrs. Nangle with a very hand some silver-mounted handbag. Mr. Nangle suitably acknowledged the presentations.

1925 Death of Margaret Mary Nangle in Victoria (birth 1873)

1927 Death of Bernard Nangle in Victoria (birth 1864)

From Ancestry.com, it would appear they returned to family in Wooden , Victoria.

There is at least two persons researching the Nangle family.

Western Australian , 2 December 1898

The following appointments have been made in connection with the Education Department :-
Mr. D. J. Parder, teacher. Clackline

Probably the teacher for Clackline before the school was built.

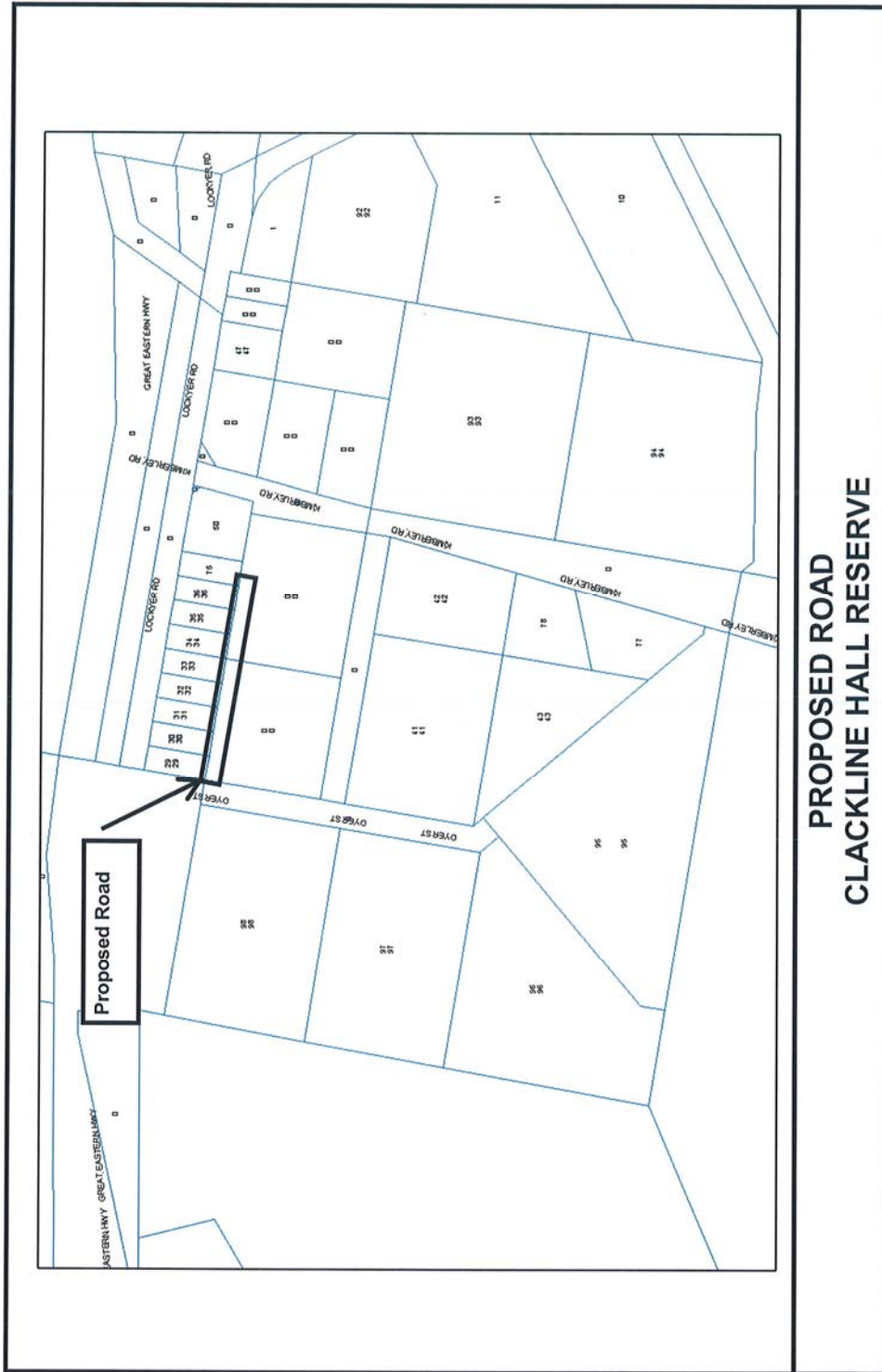
Unable to find any details of this person.

The above has been taken from www.trove.nla.gov.au and Ancestry.com

Battye library have records of teachers.

Please note the information is copy and paste from the above web site, hence spelling not checked.

Compiled by Eric Chamberlain for the Northam Historical society



**PROPOSED ROAD
CLACKLINE HALL RESERVE**



CLACKLINE PROGRESS ASSOCIATION

Postal Address: Post Office, Clackline, Western Australia 6564

June Gronow
Geospatial Information Officer
Geographic Names
Location Knowledge Services
Landgate
PO Box 2222
MIDLAND WA 6936

Dear Ms Gronow

The Clackline Progress Association has approached the Shire of Northam regarding the choice of "Nangle" as the name for a new access way to houses in Clackline.

The short road --- *originally a fire break* --- is to be excised from the Shire reserve which the Progress Association leases.

While the shire of Northam properly advertised for suggestions for naming, - the 10 suggested names were not passed to the Progress Association - or anyone else - for "local community support" and comment. Nor were these names put to Council - as we understand. Instead all 10 names were sent direct to your committee.

So - the name was chosen without that local community support, or "at the Local Government discretion" as emphasised in the "Principles, Guidelines and Procedures" document. It was in fact chosen by those who have no attachment to, or knowledge of, the Clackline townsite or its history.

We have carefully studied the "Principles, Guidelines and Procedures" document. From this we believe that the only possible objection to our preferred name "Brimblecombe" is that it is rather long for a short road.

We have approached the Shire of Northam asking them to support and endorse this letter and to request your second look at this situation, as the name "Nangle" is not acceptable locally.

For detail please consult the case put to the Shire of Northam - as attached. Also we have attached a profile of the late John Brimblecombe, and a few details about the history of his family, so that you may have the correct information, and so understand why this family name is so appropriate.

We trust that you will reconsider, so that the naming of the road name will not only meet with criterion set out, but also have the total and enthusiastic support of John Brimblecombe's family, and the residents of Clackline.

Yours sincerely

Secretary
CLACKLINE PROGRESS ASSOCIATION. 18th September, 2012

NAMING OF THE NEW ROAD IN CLACKLINE

In the Guiding Principles of Nomenclature page 8..

“New names shall have strong community support” Nangle does not have this support.

“Preferred sources of names includes “pioneers”. A school teacher of 5 years – whilst contributing to area , could not seriously be classed as a Pioneer. But you can see from our letter that Brimblecombe certainly does.

Under Road Naming Guidelines page 9

Names should include “pioneers of the State or area – citizens who have made a significant community contribution”. Nangle again does not meet these requirements to the same extent that Brimblecombe does.

Under New Roads

Since the road is to be excised from a reserve vested in the Shire of Northam, it is really up to the Shire of Northam to propose a name acceptable to the local community. Not for- go this responsibility and let an anonymous body in Perth choose the name.

Page 10 “The selection of names is at Local Gov’t discretion” This selected name is to be then recommended to the Geographic Naming Committee. This did not happen.

In view of this, it could be said that the local community has not been adequately consulted ---- since neither the Progress Association nor their elected representatives on Council were given the opportunity to choose a **preferred name** from the list of 10 submissions. Instead the whole 10 names were submitted to Perth for a choice and a decision. . The community **did not know** of these 10 names **until after** the decision was made by the body in Perth. IT is really ironic that the only name on the list which was **NOT submitted by a Clackline resident**, was the one chosen by the Perth committee.

This process and choice of name hardly represents strong community support. !!!

The process adopted did not allow for....

- the necessary local support.. (we did not know of the names).. or
- Local Gov’t discretion, (since the names did not go to the Council)

This situation is quite unacceptable (regrettable) and needs to be re - dressed.

Attached is the letter to be sent to the Geographic Committee from the Clackline Progress Association.

As we know, the only objections to “Brimblecombe” from the Geographic committee are:

1. John Brimblecombe is alive, NO He has been dead for some years.
2. The name is too long for a short road. How LAUGHABLE is this?

A careful examination of the definitions page 20 – 21 reveals a couple of possibilities to this second absurd objection.

Instead of a ROAD... Perhaps

Brimblecombe Break. BREAK being defined ..

as a vehicular access on a formed or reformed surface which was originally prepared as a firebreak.

THIS IS EXACTLY THE CASE. THE AREA WAS ORIGINALLY FORMED AS A FIRE BREAK FOR PROTECTION OF THE HOUSES IN LOCKYER AVENUE.

Brimblecombe Lane. LANE being defined...

as a narrow country or city roadway or a narrow way between walls, buildings etc.”

Again appropriate to the situation.

However, we suggest that either Break or Lane would be suitable - perhaps Break is the most appropriate.

This is the suggestion in the attached letter, as you see.

Taking into account.....

- The undoubted suitability of Brimblecombe meeting more than one criterion
- The strong support of the community for this name
- The ridiculous nature of both of the objections from the Geograph Committee
.....

we earnestly request the Shire of Northam so support and endorse the letter from the Progress Association, and indeed to write to the committee on their own behalf.

We await your favourable decision tonight. Thank you.

JOHN BRIMBLECOMBE --- PROFILE

WE ARE CONFIDENT THAT THE FOLLOWING INFORMATION WILL BE VERY RELEVANT TO THE CHOICE OF NAME FOR THE NEW ACCESS IN CLACKLINE TOWNSITE.

John Brimblecombe was born in the homestead of a small rural farm at Lawnswood Clackline. This area is still known locally as Lawnswood.. All his 8 brothers and sisters were also born in this house.

His father was a railway length runner, and a small property farmer.

The Brimblecombes built two other homes in Clackline. One house is still occupied, and is still known locally as "Brimblecombe's". His name is quite synonymous with Clackline.

He attended the Clackline Primary School. John was number 4 of 9 children all of whom attended the Clackline School. He was one of the students in 1929 who built the very well known and tourist destination of the Lion Cairn at Clackline, to celebrate the centenary of the state.

John became a railway worker, he worked at the local Refractories (an important industry exporting fire bricks to Indonesia, and employing many Clackline residents), and also at the Wundowie Iron and Steel Works,

When there was a ceremony some few years ago, to recognise the sculptor of the Lion on the cairn, John Brimblecombe – aged in his 90's – was present and told of his memories of the building and the school in general.

He was an active and very enthusiastic member of the Clackline Tennis club for many years, The courts were not abandoned until the late 1950's. Clackline had by then lost its importance as a railway junction town and so lost population.

The local Hall was the centre of the social life of Clackline, and John was the main organiser of events there. Well remembered are the dances he organised, and the gaiety and social interaction they caused between all the residents – young and old – of Clackline at the time.

Because all of John's children – the next generation - all attended Clackline School, he was in the forefront of the P & C – for at least 16 years.

John resided in Clackline until a few years before his death, when he lived in a retirement home in Northam. While none of John's family still reside in Clackline, some of them are in Northam, having moved mainly because of marriage, or because of work opportunities.

John Brimblecombe has died, but is well remembered by the older members of the Clackline community, and certainly his name is well known by the majority of residents in Clackline.

The Brimblecombe name would honour John's parents, John himself, and his late brother Harold – also a long term respected member of the Clackline community.

His family still living in Northam are delighted that their long association with Clackline could perhaps be remembered in this way.

Alysha Maxwell

From: Brooke Newman
Sent: Wednesday, 19 September 2012 12:30 PM
To: Alysha Maxwell
Subject: FW: Job 664 (2012) Road Name for proposed road on the Clackline Hall Reserve (29179)

Kind regards,

Brooke Newman
Planning Officer
Shire of Northam
PO Box 613, NORTHAM WA 6401
Telephone: (08) 9622 6143
Facsimile: (08) 9622 1910
Email: planning1@northam.wa.gov.au
Web: www.northam.wa.gov.au

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From: June Gronow [mailto:June.Gronow@landgate.wa.gov.au]
Sent: Thursday, 13 September 2012 3:59 PM
To: Brooke Newman
Subject: RE: Job 664 (2012) Road Name for proposed road on the Clackline Hall Reserve (29179)

Hi Brooke

Thank you for your email.

I mentioned in my previous email that "Brimblecombe", although unduplicated, wouldn't be suitable due to the length of this name for such a short street (approximately 186m).

The Australian/New Zealand Standard (2011) states that the length of road name should be shorter, rather than longer, especially where the road itself is short. This assists map makers due to mapping constraints in placing text on plans and if a map is too cluttered the name may be left off.

With that in mind, the name still has merit due to Mr Brimblecombe's contribution to the history of Clackline, therefore, if there is no other (much longer) road in Clackline to which this name could be applied, this name can be put forward for approval for the laneway.

Again, the road type of "Road" would be unsuitable but "Lane" would be fine.

If you have further questions, please get back to me.

Regards

June Gronow
Geospatial Information Officer

NOTICE OF MOTION

Moved: Cr D Hughes

That item 13.2.7 of Council’s Ordinary Meeting held 21.12.2011 being Application for Retrospective Approval of Cattery - Lot 13 (18) Moondyne Road, Clackline be lifted from the table for consideration.

13.2.2 APPLICATION FOR RETROSPECTIVE APPROVAL FOR AN ANIMAL ESTABLISHMENT (CATTERY) AND RURAL HOME BUSINESS - LOT 13 (18) MOONDYNE ROAD, CLACKLINE

Name of Applicant:	Howard & Melita McDougall
Name of Owner:	Howard & Melita McDougall
File Ref:	A740
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Keeping and Control of Cats Local Law 2008
Voting:	Simple Majority
Date:	1 August 2012

PURPOSE

To determine granting retrospective approval for an animal establishment (cattery) and rural home business at Lot 13 (18) Moondyne Road, Clackline.

BACKGROUND

The following table lists the key dates in regards to this application.

Date	Item / Outcome
23 September 2011	Application for retrospective approval received by the Shire
8 November 2011	Application undergoes internal DCU assessment
28 November 2011	Site inspection undertaken by Shire Staff
21 December 2011	Council considered application at OCM where Council resolved to lay the item on the table pending further investigation by Shire Staff
December - August 2012	Investigation undertaken by Shire Staff
9 August 2012	Site inspection by Shire Staff
Date	Item / Outcome

An application was received for retrospective approval for an animal establishment (cattery) and a rural home business on 23 September 2012.

Lot 13 is zoned "Rural Smallholdings" under Town Planning Scheme No 3 and is approximately 3.3897ha.

The cattery has been in operation for some 15 years, or more. Shire records do not indicate any formal approval, however, the applicants have advised that they received a "verbal approval" over 15 years ago.

Shire records do indicate that building permits have been issued for the construction of outbuildings on the property for "storage purposes" but not for the carrying out of any animal establishment or any form of home business.

The cattery currently consists of approximately 14 cats which are kept for showing and breeding purposes. The applicants have advised that they currently keep an additional 3 pet cats within the dwelling on Lot 13.

The applicants are also operating a cat furniture manufacturing home business from the premises which also has not received any formal approval. The business occupies an existing outbuilding on Lot 13 which is approximately 200m² in area. The current size of the business and machinery used would exclude it from being classed as anything other than a Rural Home Business.

Currently, the applicants manufacture a variety of cat scratching poles and beds for sale by wholesale. No retail sales are taking place from the property.

To date, there are no records of complaints received from adjoining landowners in relation to the manufacturing business.

Recently, the application for retrospective approval was heard by Council on 21 December 2011 where the following was resolved:

"That Council lay the matter on the table."

Further investigation has been undertaken by Shire Staff which reveals that the applicants have had their membership with the Feline Control Council of Western Australia (Inc) revoked due to "breaches of our Code of Ethics, particularly in relationship to the ethical treatment of animals" as shown on the attached letter.

The applicants are currently registered with Australian National Cats Inc ("ANCATS") which is a Cat Club which is recognised by the Western Australian Government.

Shire Staff contacted ANCATS and were advised that the applicants have a current membership and ANCATS have had no complaints regarding the applicants' cattery. Advice has been received from ANCATS that other members of ANCATS have attended at the applicants' cattery and have advised staff at ANCATS that Lot 13 "looked like Steptoe & Son, but that the cats were well looked after".

A site inspection by Staff has revealed that Lot 13 is indeed in a state of disarray but the cattery component appears to be clean and of sufficient size for housing cats. However, it does appear that the cattery does not meet all construction criteria for a cattery and may require upgrading.

As part of the application process, adjoining landowners were consulted with four submissions being received, with one being an objection (requesting to remain confidential) and three non-objections.

The objection, in summary, raised concerns regarding the welfare of the cats in the cattery.

STATUTORY REQUIREMENTS

Animal Establishment - Cattery

An Animal Establishment is defined under Town Planning Scheme No 3 as:

“animal establishment” means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre;

The Cat Act 2011 provides the following:

Division 4 - Breeding of cats

Subdivision 1 - Restrictions on breeding cats

35. Only approved cat breeders may breed cats

- (1) A person must not breed cats unless the person is an approved cat breeder. Penalty: a fine of \$5 000.*
- (2) If a person is convicted of an offence under subsection (1), the court may, in addition to any penalty imposed under that subsection, order that the person must take immediate action to ensure that any, or all, cats owned by the person, as is specified in the order, are sterilised.*
- (3) A court that makes an order under this section is to ensure that a copy of the order is provided to the local government for the district in which the person subject to the order lives.*
- (4) An order under this section may be enforced as if it were a judgment of the court.*

Subdivision 2 - Becoming an approved cat breeder

36. Application for approval to breed cats

- (1) *The owner of a cat that is ordinarily kept in the district of a local government may apply to the local government for the grant or renewal of an approval to breed cats.*
- (2) *An application for the grant or renewal of an approval to breed cats is to —*
 - (a) *be made in the manner and form prescribed; and*
 - (b) *be accompanied by the fee, if any, prescribed; and*
 - (c) *comply with such other requirements, if any, prescribed.*

37. Approval to breed cats

- (1) *On receiving an application for the grant or renewal of an approval to breed cats under section 36, a local government is to —*
 - (a) *grant or refuse to grant an approval for the person to breed cats; or*
 - (b) *renew or refuse to renew an approval for the person to breed cats.*
- (2) *A local government may refuse an application for the grant or renewal of an approval to breed cats only if the local government is satisfied that one or more of the following apply —*
 - (a) *the applicant is a child under 18 years of age;*
 - (b) *the applicant has no, or insufficient, facilities to breed cats in a safe and ethical way;*
 - (c) *the applicant has no, or unsuitable, premises where cats can be bred in a safe and ethical way;*
 - (d) *the applicant has been convicted within the previous 3 years of an offence against —*
 - (i) *this Act; or*
 - (ii) *the Dog Act 1976; or*
 - (iii) *the Animal Welfare Act 2002;*
 - (e) *the applicant is not a fit and proper person to breed cats;*
 - (f) *such other circumstances, if any, as are prescribed.*
- (3) *A local government to which an application is made may require the applicant to give the local government, within a specified time of not more than 21 days, any document or information that it requires to determine the application and may require the applicant to verify the information by statutory declaration.*
- (4) *The local government may refuse to consider an application if the applicant does not comply with a requirement under subsection (3) within the specified time.*
- (5) *Despite subsection (2), a local government is not to refuse to grant or renew an approval to breed cats if the applicant belongs to a class of persons prescribed for the purposes of this subsection.*
- (6) *Subject to this Act, the grant or renewal of an approval to breed cats has effect for the period, or periods, prescribed.*

38. Cancellation of approval to breed cats

A local government may cancel an approval to breed cats if one or more of the things set out in section 37(2) applies in respect of the approved cat breeder.

39. Certificate to be given to approved cat breeder

- (1) *A local government that gives approval to a person to breed cats is to give the person a certificate in the prescribed form.*
- (2) *If a local government is satisfied that a certificate has been stolen, lost, damaged or destroyed, the local government may give the approved cat breeder a new certificate.*

40. Notice to be given of certain decisions made under this Subdivision

- (1) *Within 7 days after making a decision referred to in subsection (2) the local government is to give to the person affected by the decision notice in writing of —*
 - (a) *the decision; and*
 - (b) *the reasons for the decision; and*
 - (c) *the person's rights under Part 4 Division 5 to object against, and apply for a review of, the decision.*
- (2) *The decisions to which subsection (1) applies are a decision to —*
 - (a) *refuse to approve or renew the approval of a person to breed cats under section 37; or*
 - (b) *cancel the approval of a person to breed cats under section 38.*

The Shire also has a Local Law which describes:

B Permit to use premises as a cattery Additional conditions:

- (1) *All building enclosures must be structurally sound, have impervious flooring, be well lit and ventilated and otherwise comply with all legislative requirements.*
- (2) *There is to be a feed room, wash area, isolation cages and maternity section.*
- (3) *Materials used in structures are to be approved by the local government.*
- (4) *The internal surfaces of walls are, where possible, to be smooth, free from cracks, crevices and other defects.*
- (5) *All fixtures, fittings and appliances are to be capable of being easily cleaned, resistant to corrosion and constructed to prevent the harborage of vermin.*
- (6) *Wash basin with the minimum of cold water to be available.*
- (7) *The maximum number of cats to be kept on the premises stated on the permit is not to be exceeded.*
- (8) *An entry book is to be kept recording in respect of each cat the:-*

- (a) *date of admission;*
 - (b) *date of departure;*
 - (c) *breed, age, colour and sex; and*
 - (d) *the name and residential address of the keeper;*
- (9) *The entry book is to be made available for inspection on the request of an authorised person.*
- (10) *Enclosures are to be thoroughly cleaned each day and disinfected at least once a week to minimise disease.*
- (11) *Any other matter which in the opinion of the local government is deemed necessary for the health and well being of any cat, or person, or adjoining premises or the amenity of the area (or any part thereof).*

Rural Home Business

A Rural Home Business is defined under Town Planning Scheme No 3 as:

"rural home business" means a business, service or profession carried out in a dwelling or on land around a dwelling by the occupier of the dwelling which-

- (a) *Does not employ more than 2 people not members of the occupier's household;*
- (b) *Will not cause injury or adversely affect the amenity of the neighbourhood;*
- (c) *Does not occupy an area greater than 200 square metres;*
- (d) *Does not involve the retail sale, display or hire of goods of any nature;*
- (e) *In relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of more than 3 vehicles, with vehicles not being more than 25 tonnes gross weight; and*
- (f) *Does not involve the use of an essential service of greater capacity than normally required in the zone.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Allowing the applicants to undertake their cattery and rural home business will maintain their lifestyle choice. Relevant conditions may be imposed to maintain a balance between the applicants' chosen lifestyle and sense of community to limit any negative impacts.

Goal: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that complements orderly and environmentally sustainable growth and development.

Lot 13 is appropriately zoned to support a cattery and rural home business.

BUDGET IMPLICATIONS

The applicants have paid \$390.75 by way of application fees and neighbour consultation fees. This consists of an application fee of \$278.00 which is the prescribed fee for a change of landuse and the neighbour consultation fee was \$112.75.

Under the Planning and Development Regulations 2009, the prescribed fee for a landuse that has commenced without approval is \$278.00 plus twice that fee by way of penalty.

Therefore, the applicants will be required to pay additional fees for the commencement of two landuses without approval in the amount of \$1,112.00 by way of penalty.

OFFICER'S COMMENT

There are two elements to the application for retrospective approval being an Animal Establishment (Cattery) and a Rural Home Business. Each element is discussed below:

Cattery

In terms of landuses, an "animal establishment (cattery)" is a discretionary landuse for the Rural Smallholdings zone. This means that it is a landuse which is able to be considered in that zone.

The breeding of cats (catteries) is governed by the Cat Act 2011 ("the Act").

The Act determines that the Local Government is to give approval to a cattery if the applicants belong to a class of persons prescribed for the purposes of subsection 37(5). Persons prescribed are defined under the Cat Regulations created in order to enforce the Act. However, the Cat Regulations have not been issued as yet. Therefore, it is impossible to ascertain who qualifies as a "class of persons".

The granting of a cattery permit is a multi-levelled application in that the landuse must be applied for first.

Should the landuse and associated development be deemed to be acceptable, a permit must be applied for in order to commence a cattery.

First Level - Landuse

In this case, the landuse has been operating for a substantial period of time. There have been verbal complaints made by neighbours in relation to the keeping of cats at Lot 13. One objection was received during neighbour consultation and three non-objections were also received.

The applicants have had their membership revoked from the Feline Control Council of Western Australia (Inc) (see attached letter).

A letter has been received from a Veterinarian from the Warwick Veterinary Hospital which states that some cats and kittens that were given to the Cat Adoption Programme for re-homing were affected by ringworm and had respiratory problems as outlined in the attached letter.

The applicants have advised in relation to the ill health of their animals referred to above that there was an issue with overcrowding in their cattery which has now been addressed. Also, the applicants have advised that there was a "bad batch" of meat that was fed to the cats which resulted in the death of a number of their cats.

The applicants have also supplied letters from vets which verify that the cats in their care are in good health. However, these letters are over 8 months old and it is considered appropriate that should an approval be granted, current up to date vet reports should be requested and submitted to the local government in order to satisfactorily appease any issue.

It is Staff opinion that the numbers within the applicants' cattery are now manageable and suggest that appropriate conditions be placed on any landuse approval to limit numbers to, say, 20 cats in total (including house pets) at any given time.

Councillors must consider, when deciding whether or not to grant approval for the landuse, the applicants capability to ultimately achieve the development to the standard required.

Currently, the cattery facility is not sufficient to satisfactorily house the cats to a standard as outlined in the Act and the Shire's Local Law. It is Staff opinion, however, that it may be possible for the applicants to achieve this standard with appropriate upgrading and modification to the existing structure.

It is suggested that relevant conditions be applied to any landuse approval and applicable time frames, within which to complete the works required by those conditions. Upon completing the works, the cattery may be brought up to the standards specified in the Act and the Local Law.

Second Level - Application for Permit to Operate a Cattery

Under the Act, the applicants will be required to submit an application for a permit to run a cattery.

Should the landuse be approved, the applicants will be required to upgrade their facility in accordance with the Act and with Council's Local Law.

It is suggested by Staff that the applicants may be able to achieve this standard and consider that appropriate conditions and timeframes be imposed to ensure this is achieved.

It is also suggested by Staff that appropriate certifications be obtained by qualified veterinarians in terms of the health of the cats being kept at the cattery. Similarly, it is

suggested that the applicants provide certification by a representative of a Western Australian cat breeding association prior to a permit to run the cattery is issued.

As the regulations which form part of the Act have not been created as yet, it is not possible to ascertain who is a "class of persons" that is applicable to breeding cats. Therefore, as the animal establishment (cattery) is located within Western Australia, it is considered to be appropriate to seek certification from a Western Australian cat breeding association as to the condition of the cattery on Lot 13.

Similarly, it is considered appropriate that the cattery be a registered member of a Western Australian cat association.

Once the relevant modifications have been undertaken to the cattery and any relevant certification evidence has been received, it may be possible for the applicants to apply for a permit to run the cattery. It is suggested that time frames be set for the completion of any works in this regard. It is further suggested that should the applicants be unable to achieve the modifications to a satisfactory standard or attain the required certification, the landuse cease and the applicants are made aware that their application for a permit to run the cattery will be refused.

Rural Home Business

A site inspection revealed that the manufacturing business occupies an area of approximately 200m². This is an acceptable area under the definition of a "Rural Home Business".

The business involves the manufacturing of cat furniture such as scratching/climbing poles, beds etc made from particle board (MDF) and covered in either carpet or fibre roping.

The machines used by the business include a bandsaw, table mitre saw, routers etc. There are also a large number of hand tools that are used in the manufacturing process.

Ordinarily, the scale of the manufacturing business would not be something that is permitted in a Rural Smallholding zone as it is more suited to a Light and Service Industry zone. However, as the applicants are applying for the retrospective approval of the cattery on Lot 13, it is considered that the manufacturing of cat furniture is consistent with the existing, although unapproved, landuse. It could be considered that the Rural Home Business is an ancillary landuse to the cattery.

In general, the manufacturing business complies with the definition as outlined in Town Planning Scheme No 3. However, it may be that the outbuilding housing the business be upgraded to include adequate ventilation, insulation and tidy storage areas etc.

It is suggested that the rural home business be retrospectively approved for a limited period of time to allow the applicants to install various components within the manufacturing area.

In Summary

Landuse for an Animal Establishment (Cattery)

Taking all the above into consideration, it is Staff opinion that an animal establishment (cattery) is an acceptable landuse for Lot 13.

Therefore, it is recommended that Council issue retrospective approval for the landuse of an animal establishment (cattery) subject to relevant conditions.

Permit to Run a Cattery

The applicants will be required to apply for a retrospective permit to run the cattery at Lot 13.

It is recommended that Council advise the applicants that their permit will not be considered until such time as the conditions imposed under the landuse approval are met.

Rural Home Business

As the manufacturing business generally complies with the definition under Town Planning Scheme No 3 and is considered to be an ancillary landuse to the animal establishment (cattery), it is recommended that Council issue retrospective approval for the rural home business subject to various conditions.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1846

**Moved: Cr R Head
Seconded: Cr D Hughes**

That Council:

- 1. issue retrospective approval for the landuse of an animal establishment (cattery) on Lot 13 (18) Moondyne Road, Clackline subject to the following conditions:**
 - (a) apply an impervious flooring to the entire cattery area.**
 - (b) the cattery be segregated and clearly defined into the following sections:**
 - (i) feed room;**
 - (ii) wash area;**
 - (iii) isolation cages; and**

(iv) maternity section;

and a floor plan depicting the above areas be submitted to the Shire for approval.

- (c) the internal walls are to be constructed to be solid and impervious to ensure the animals have no contact between stalls.**
 - (d) a wash basin be installed with the minimum of cold water to be available.**
 - (e) the maximum number of cats to be kept in the cattery or on the premises as a whole at any given time shall be no more than 20.**
 - (f) an entry book be submitted to the Shire for approval recording in respect of each cat the:**
 - (i) name, breed, age, colour and sex;**
 - (ii) the location within the cattery complex each cat is located; and**
 - (iii) a current certificate from a qualified veterinarian verifying the cat is in good health.**
 - (g) a report by a representative of a Western Australian Breeders Association verifying that the cattery complex is of an acceptable standard be forwarded to the Shire for approval.**
 - (h) a current registered membership certification from a Western Australian or National cat association be provided to the local government.**
 - (i) removal of all disused and/or stored materials within a 15m radius from the cattery.**
 - (j) install effluent disposal system to the satisfaction of the local government.**
- 2. the conditions outlined in 1(a) to (j) are to be completed within six (6) months from the date of determination.**
 - 3. advise the Applicants that an application for a permit to run the cattery will not be considered until such time as the conditions stated at 1(a) to (j) have been satisfactorily met.**
 - 4. issue retrospective planning approval for the rural home business for the manufacturing of cat furniture at Lot 13 (18) Moondyne Road, Clackline subject to the following conditions:**
 - (a) insulation be fitted within the outbuilding which is occupied by the**

rural home business within six (6) months from the date of determination to the satisfaction of the local government.

- (b) sufficient ventilation systems be installed within the outbuilding such that dust and sawdust are extracted from the building to the satisfaction of the local government within six (6) months from the date of determination.**
- (c) the manufacturing area (outbuilding) and the area contained within a 15m distance from the outbuilding be made clean and tidy and free from disused materials within six (6) months from date of determination to the satisfaction of the local government.**
- (d) manufacturing activities be carried out between the hours of 8.00am to 6.00pm Monday to Friday and 9.00am to 5.00pm on Saturday and/or Sunday.**

- 5. that standard planning fees should apply from six (6) weeks from the planning application noting unconfirmed planning approval previously granted by the Council.**
- 6. advise the applicants that should the above conditions not be complied with within the time frames specified, the landuse will be deemed to be refused and all operations involving the cattery and the rural home business will be required to be removed from the property.**

CARRIED 8/0



FELINE CONTROL COUNCIL OF WESTERN AUSTRALIA (INC)
(Affiliated with the Australian Cat Federation Inc.)

Ref No: KG25

U3 / 8 Royal Street
KENWICK WA 6107
PO Box 915 CANNINGTON WA 6107
Tel: (08) 9452 2885

Email: office@felinecontrolcouncilofwesternaustralia.com.au

20 November 2011

SENIOR RANGER NORTHAM SHIRE

RE: TELCON ABOUT HOWARD and MELITA McDUGALL ON 16 NOVEMBER 2011

We are able to advise you that the McDougall's have had their membership, as both Breeders and Members with the FCCWA, revoked.

Their membership was revoked due to their breaches of our Code of Ethics, particularly in relationship to the ethical treatment of animals.

The details of such action that the FCCWA took in relation to the McDougall's are not able to be disclosed as they are contained in Sealed Minutes.

Regards

(Mrs) Kerrie Garden
FCCWA Secretary

Australian National Cats Inc.

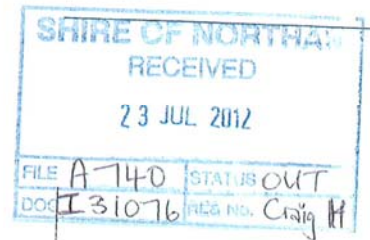
Certificate of Membership

Membership No: 5977 {5977:~
Membership Type: Probationary Membership
Member(s): HOWARD & MELITA McDUGALL
C/O GENERAL STORE
CRACKLINE WA 6564
Member Since: Saturday, 29 October 2005

Breeder's Prefix

LITUSKA

This membership is registered under the rules and regulations of ANCATS
and is financial until 30/06/2012



WARWICK VETERINARY HOSPITAL

Dr. Fiona South BSc BVMS
Mrs Rebecca Montgomery

22 Dugdale Street
Warwick WA 6024

Phone 08 9243 1997

Fax 08 9243 1971

COPY

SHIRE OF NORTHAM	
RECEIVED	
16 JAN 2012	
FILE	STATUS
DOC	REG No.

Litaska Cattery
H & M McDougall
18 Moondyne
Clackline WA 6564

28th July, 2003

Dear Mr. and Mrs. McDougall,

I am writing in response to your letter received on the 3rd of this month. I have enclosed the letter I wrote to COAWA as requested. You will see that it was written with the intention of ensuring that there was no health problems at the cat shows in the future, as we are aware that you show with COAWA. In fact, you will note that I specifically pointed out that I could make no comment about the running of your cattery.

In regards to your specific concerns:

- 1) The kittens were not vetted in your presence so obviously you were not informed at the time of presentation of our findings.
- 2) I was of the belief, when I wrote to COAWA, that you had been informed regarding our findings. In any event, I had no legal obligation to speak to you regarding them (as they were no longer owned by you).

Having said that, I do not believe that you were unaware of any problem. The nurses discussed the poor condition of the kittens with you on their arrival. Your response was that they had traveled a long way in the car and had rubbed their faces on the cage. I find it hard to believe that the snuffles and visible ringworm lesions on their faces were not evident to you when you left the cattery. It would be surprising if experienced breeders such as yourselves confused these symptoms with temporary and recent transit trauma.

- 3) The cat and kittens were no longer yours to treat, and all of them required prescription medications that you were unable to supply.
- 4) This does not apply to these cases as the animals were surrendered to us to rehome. From that point they are "owned" by the hospital - specifically the Cat Adoption Programme - and not by you, therefore any of their medical records can be shared by us without consultation with you. I have consulted with the Veterinary Surgeons' Board regarding this and they have confirmed my position to be correct.
- 5) The privacy act is very complex, however the legal advice I have sought confirms that the act was not breached as the only personal information contained in the letter was your surname (not even your address or Christian names) and the name of your cattery. COAWA already had all your details anyway.

*Craig Ranger
cannot find the original
letter. Sorry
Annette*

Hope this helps



----- 01 0 0004 2000 COAWA PAGE 02

WARWICK VETERINARY HOSPITAL

Dr. Fiona South BSc BVMS
Mrs Rebecca Montgomery

22 Dugdale Street
Warwick WA 6024
Phone 08 9243 1997
Fax 08 9243 1101

COPY

In response to your questions:

- 1) When the kittens were vetted, they did not "pass" the vet check. They were all admitted to isolation for treatment immediately. As with any "Cat Adoption Programme" cats and kittens, they are not rejected due to illness, but are treated at our discretion and our expense. We have a non destruction policy so when animals arrive with curable diseases they are always treated.
- 2) When the problems were diagnosed, we were under no legal obligation to let you know. See point 2 above.
- 3) I do not require your permission to speak to COAWA regarding a general health issue affecting the association and their policies regarding shows.
- 4) See points 4 and 5 above regarding privacy and confidentiality.
- 5) Though I don't see why this is of concern to you, I started to write to COAWA when the extent of the problem became evident (approximately a month before I sent the letter). I was subsequently delayed due to personal circumstances with my grandfather being ill and my nephew in hospital amongst many other things. I was aware that they met at the end of each month, so when I missed the April meeting, I felt there was no need to rush as long as they were informed by the following meeting.
- 6) The kittens were effectively quarantined as soon as they were examined. When they arrived, we were not informed by you that there was any potential problem with the kittens, so they were left in the treatment room for a short time while I was consulting. However the quarantine conditions were obviously effective in regards to the kittens as none of our other patients were affected by ringworm. The quarantine problem we had was with the Scottish fold cat. He did not have ringworm, so was unable to be placed in isolation with the kittens. Feline upper respiratory diseases are usually not contagious to dogs, so he was placed in the "dog ward" in order to isolate him from cats. As explained in the enclosed letter, despite every care, the dog ward is not a quarantine area (as it shares air conditioning ducting, laundry etc with other areas of the hospital). Regardless, the contagious nature of the problem (especially in show cats) is the concern, not how effective our isolation methods were.

I am sorry if the action taken by COAWA has upset you (as evidenced by the tone of your letter). As a veterinarian I am concerned for the wellbeing of all animals. We are encouraged as professionals by our governing bodies (such as the Veterinary Surgeons' Board and the Australian Veterinary Association) to become involved in all areas of animal health care where we are aware of problems. Most of the vets I know do not report to canine or feline associations and the RSPCA as often as they feel they should, because of the flak they then receive from the breeders or owners. The aggressive tone to your letter is confirmation of this view. I do not take any pleasure in making complaints and would love it if I never had the need to make any!



WARWICK VETERINARY HOSPITAL

Dr. Fiona South BSc BVMS
Mrs Rebecca Montgomery

COPY

22 Dugdale Street
Warwick WA 6024
Phone 08 9243 1997
Fax 08 9243 1101

As professional breeders you should appreciate the input of COAWA and veterinarians in your industry, as we are all working with animal welfare as our highest priority.

Any action taken by COAWA is a matter for them, and I can assure you that I have no input into their policies (and do not wish to have any).

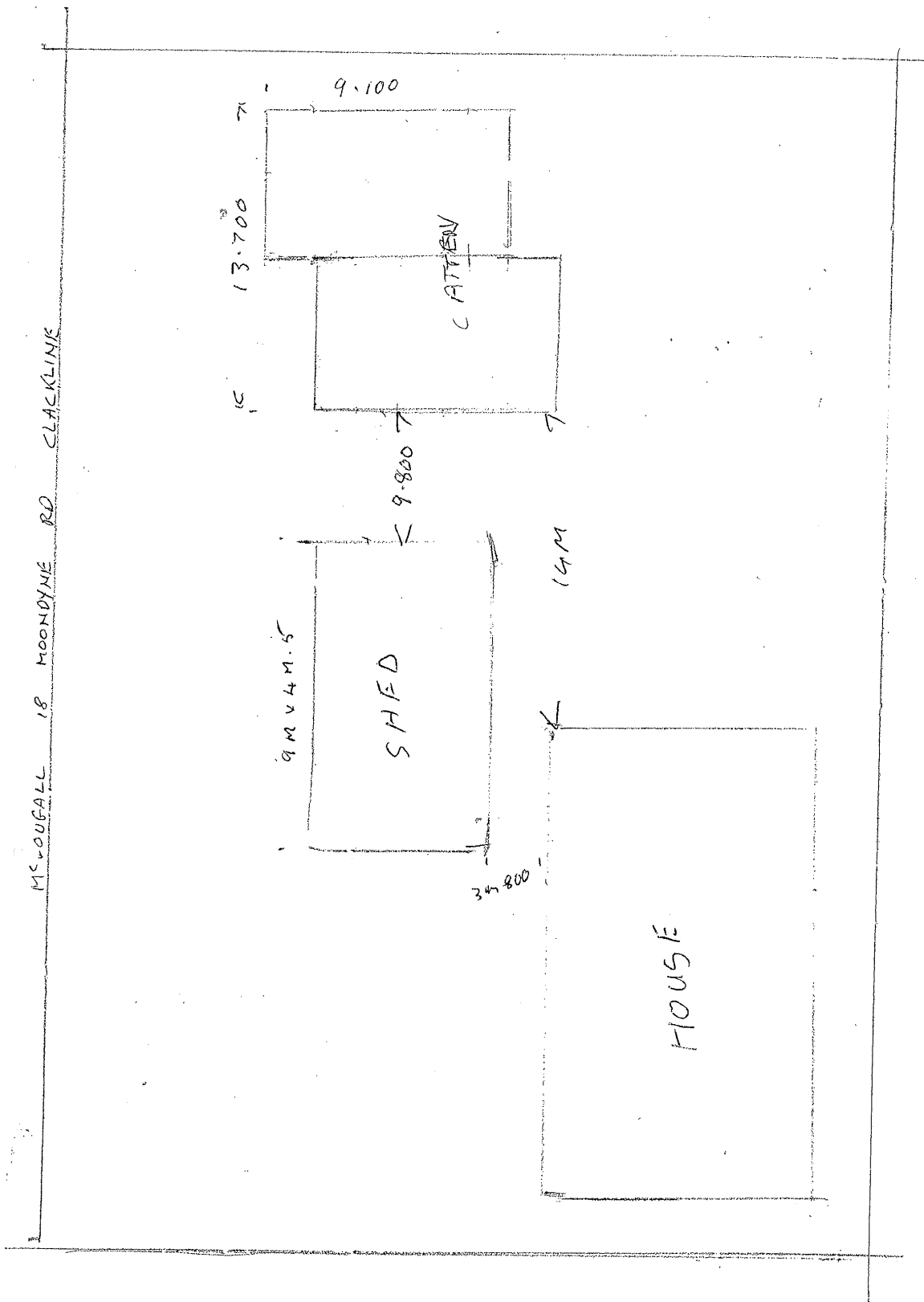
Please feel free to write again if any further concerns arise.

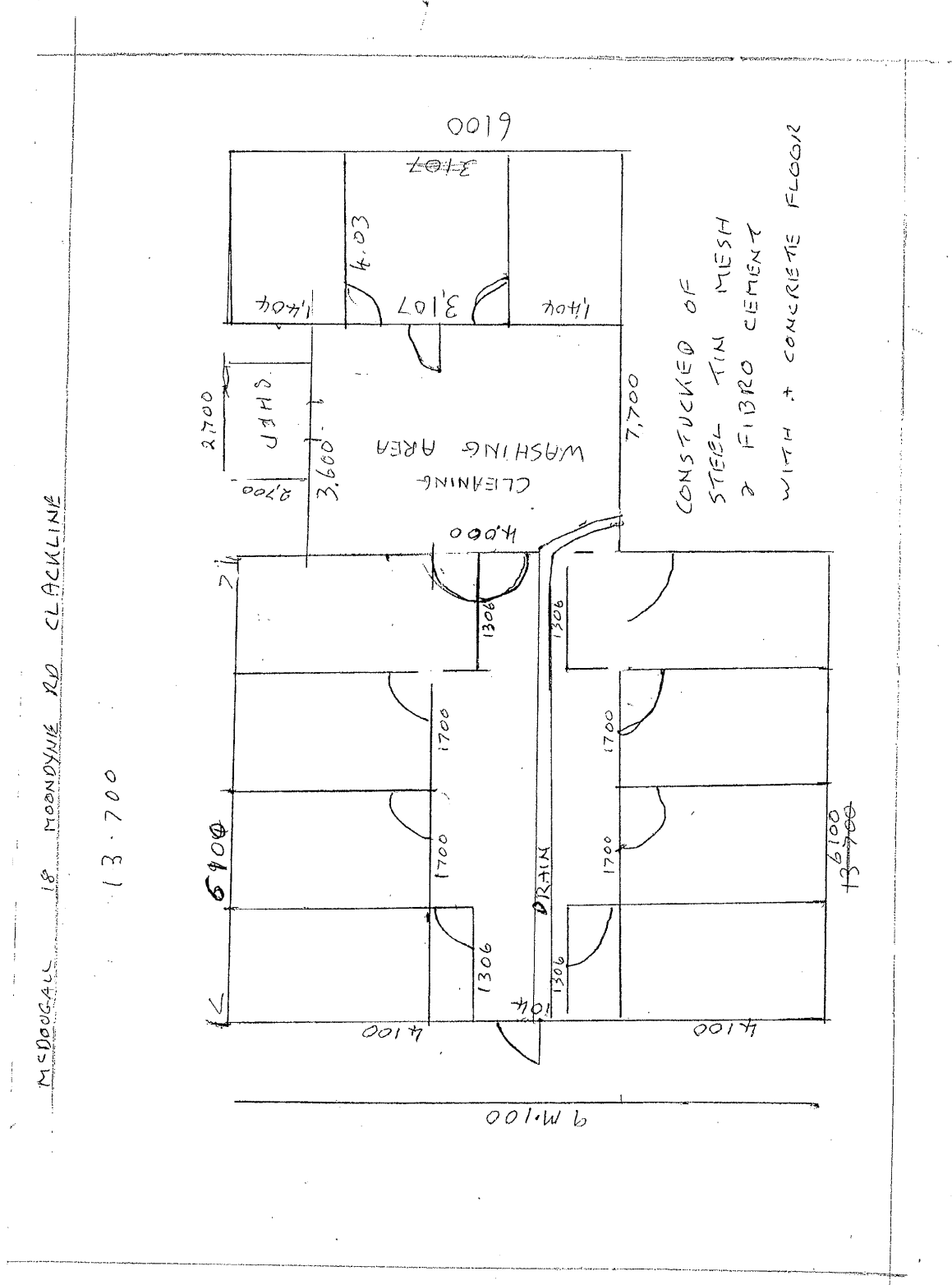
Please note that I have forwarded a copy of your letter and this reply to COAWA.

Yours sincerely,

Dr Fiona South
Veterinary Surgeon.







Dr Ross Staaden BVSc PhD

42 Clifford Way

Bull Creek WA 6149

August 27, 2011

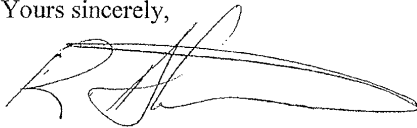
To whom it may concern, concerning the current allegations about the Lituska Cattery run by Howard and Melita McDougall "dumping" some retired breeders:

I visited the Lituska Cattery twice to do annual vaccinations and kitten vaccinations in the period 2004-05. They had a large number of cats, but the vast majority were in good health and condition, housed in clean cages. Any breeder with large numbers will have a few poor doers.

By sheer coincidence I saw one of the cats that has been rehomed from the Lituska Cattery just this morning, at the practice where I work. Its body condition bordered on fat. It did have a temperature and wet eyes, but it has been through the stress of a series of 'home' changes.

It is one of the plagues of the animal breeding world that some people will bag others and make wild overstatements which are then magnified and spread further. I have been in breeding practices for most of my career, and have often seen the cause of a rumour and heard the rumour. In many cases the difference was spectacular. The difference between the facts and the rumour is a testament to the human propensity to exaggerate and invent and slander.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R. Staaden', with a long horizontal flourish extending to the right.

Ross Staaden.



SHELLEY VETERINARY CLINIC

Dr. Kevin J. Cleasby
BVMS, BSc
ABN 85723539052

Unit 1A / 24 Yampi Way,
Willetton WA 6155
Tel: 6540-3425

RE: Lituska Cattery owned by Howard & Lita McDougall

To Whom It May Concern;

This is to certify that I visited the McDougall's cattery at Moondyne Road, Clackline for the purpose of assessing the condition of cats kept at the premises and to vaccinate 14 cats on the 28/11/2011.

I found that in my opinion in regards to the health and well-being of the cats:

1. The floors were clean and sanitary.
2. The cats had a good condition score, consistent with adequate nutrition.
3. The cats were free of any signs of parasites including fleas and ringworm.
4. Adequate space and shelter was provided for.

I also submit that:

1. The McDougalls have sought veterinary advice when their cats are injured or unwell.
2. In the past I advised the McDougalls that I thought there were too many cats on the premises, to which they have responded positively by reducing the number of cats kept and number of kittens bred.

I cannot comment on the compliance of the cattery to local council laws, however the structures I saw seemed adequate for the purpose.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Cleasby', written over a horizontal line.

Dr. Kevin Cleasby
19/12/2011

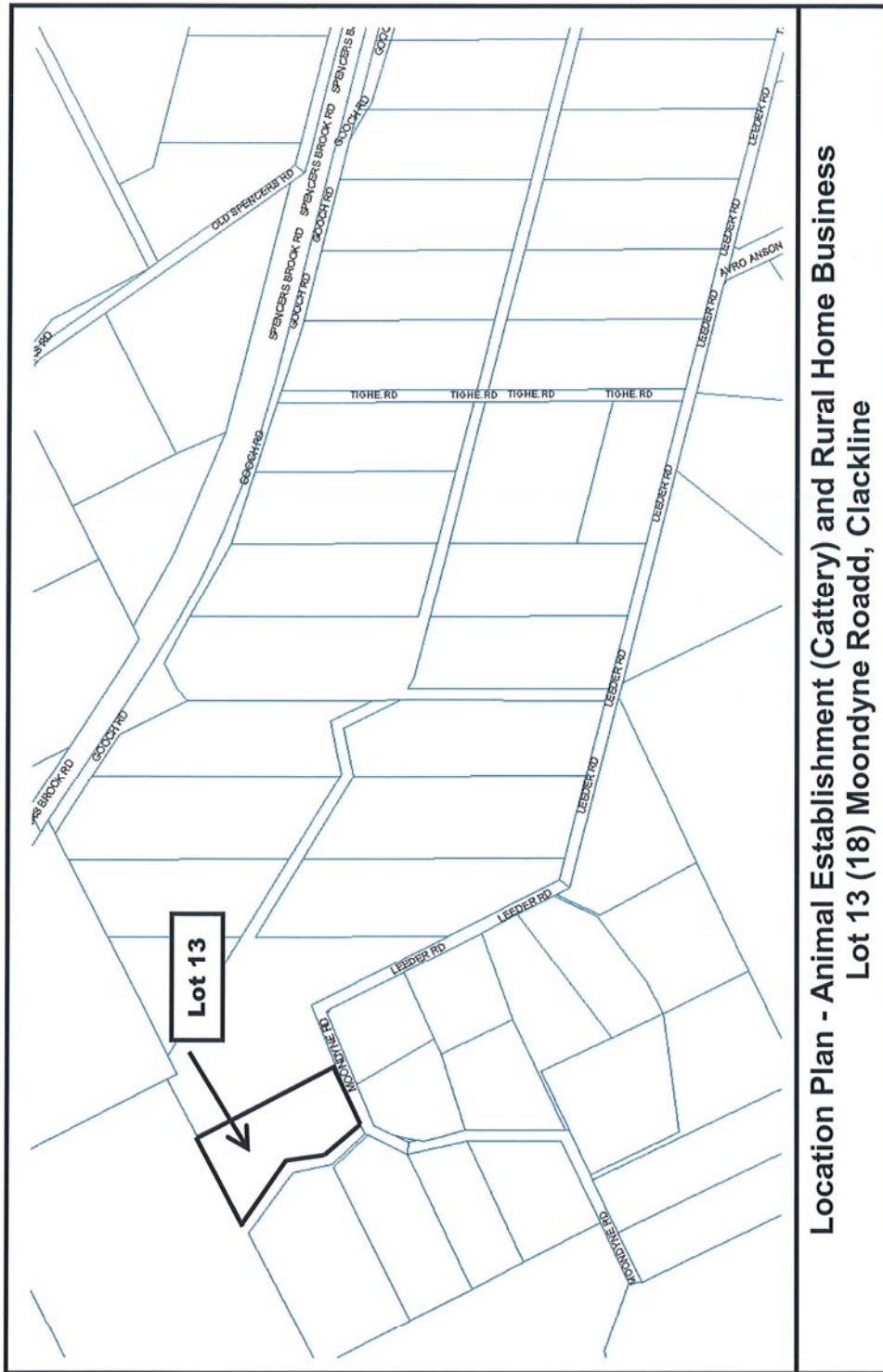












Cr D Hughes has declared an 'Impartiality' interest in Item 13.2.3 Telecommunications Base Station – Lot 9000 Eadine Road, Clackline – as the applicant is known to him.

Cr S Pollard has declared an 'Impartiality' interest in Item 13.2.3 Telecommunications Base Station – Lot 9000 Eadine Road, Clackline – as the applicant is known to him.

Cr U Rumjantsev has declared an 'Impartiality' interest in Item 13.2.3 Telecommunications Base Station – Lot 9000 Eadine Road, Clackline – as he is friend of Matthew Letch and family at various levels through the Progress Association and Fire Brigade.

13.2.3 TELECOMMUNICATIONS BASE STATION - LOT 9000 EADINE ROAD, CLACKLINE

Name of Applicant:	Planning Solutions
Name of Owner:	Matthew Letch
File Ref:	A689
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	04 September 2012

PURPOSE

Council has received an application seeking approval for the erection of a telecommunications base station on Lot 9000 Eadine Road, Clackline. Approval of this application will require Council to use its discretion as the use for which the applicant is seeking approval for is not adequately described under Town Planning Scheme No 3.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
26/07/12	Planning Application received by the Shire.
08/08/12	Application is advertised to adjoining neighbours.
09/08/12	Application undergoes internal DCU assessment.
22/08/12	Advertising period closes.
24/08/12	Site visit conducted
27/08/12	Application assessed by Shire Officers

31/08/12	Report prepared for Council.
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The base station is proposed to be located in the south west corner of Lot 9000 and consists of a 60.45m pole and a 1.27M x 0.75m equipment cabinet. The entire structure is to be fenced within a compound area (12m x 12m) with 3 anchor blocks proposed 45m from the mast.

STATUTORY REQUIREMENTS

Lot 9000 is currently zoned "Agriculture Local". The use for which the applicant is seeking approval for is not adequately described under Town Planning Scheme No 3.

The use would be best described as "telecommunications infrastructure" and, subsequently, Council is required to consider the application in accordance with Clause 4.4.2 of the Scheme, which states:

- "4.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may —
- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
 - (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
 - (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted."

Should Council determine the use to be consistent with the objectives of the Agriculture Local zoning, then the application is required to be advertised.

The stated objective for the Agriculture Local zone within the Scheme is as follows:

"To provide for horticulture, intensive agriculture, agro-forestry, local services and industries, buffer areas for extractive industries, tourist uses and conservation of landscape qualities in accordance with the capability of the land."

Public consultation has taken place in accordance with Clause 9.4 of TPS 3 with no submissions received from adjoining landowners.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The proposal will increase telecommunications coverage within the Shire and will also help to resolve telecommunication black spots.

BUDGET IMPLICATIONS

The applicant has paid \$504 in planning application and advertising fees.

OFFICER'S COMMENT

The application proposes to erect a telecommunications base station and 60m mast on Lot 9000 Eadine Road, Clackline, will remedy a mobile phone dead spot in the Shire of Northam. The mast will be located on the lot in a position that will result in it reducing the impact on the visual amenity of the location and it is considered that the tower will not negatively impact on the amenity of the adjacent lots or the lots in the general vicinity. The attached health impact statement indicates the proposal will be well below the public exposure limits. It is also noted that no letters of objections were received from neighbouring properties during the advertising period.

In conclusion it is considered that the proposal will not impact upon the amenity of neighbouring properties or the surrounding landscape and is considered an acceptable form of development. It is therefore the Officer's recommendation that Council support the application for a telecommunications tower to be located on Lot 9000 Eadine Road, Clackline subject to a condition requiring the tower to be painted in a suitable colour to minimise the visual impact to the satisfaction of the Shire of Northam.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1847

Moved: Cr R Tinetti

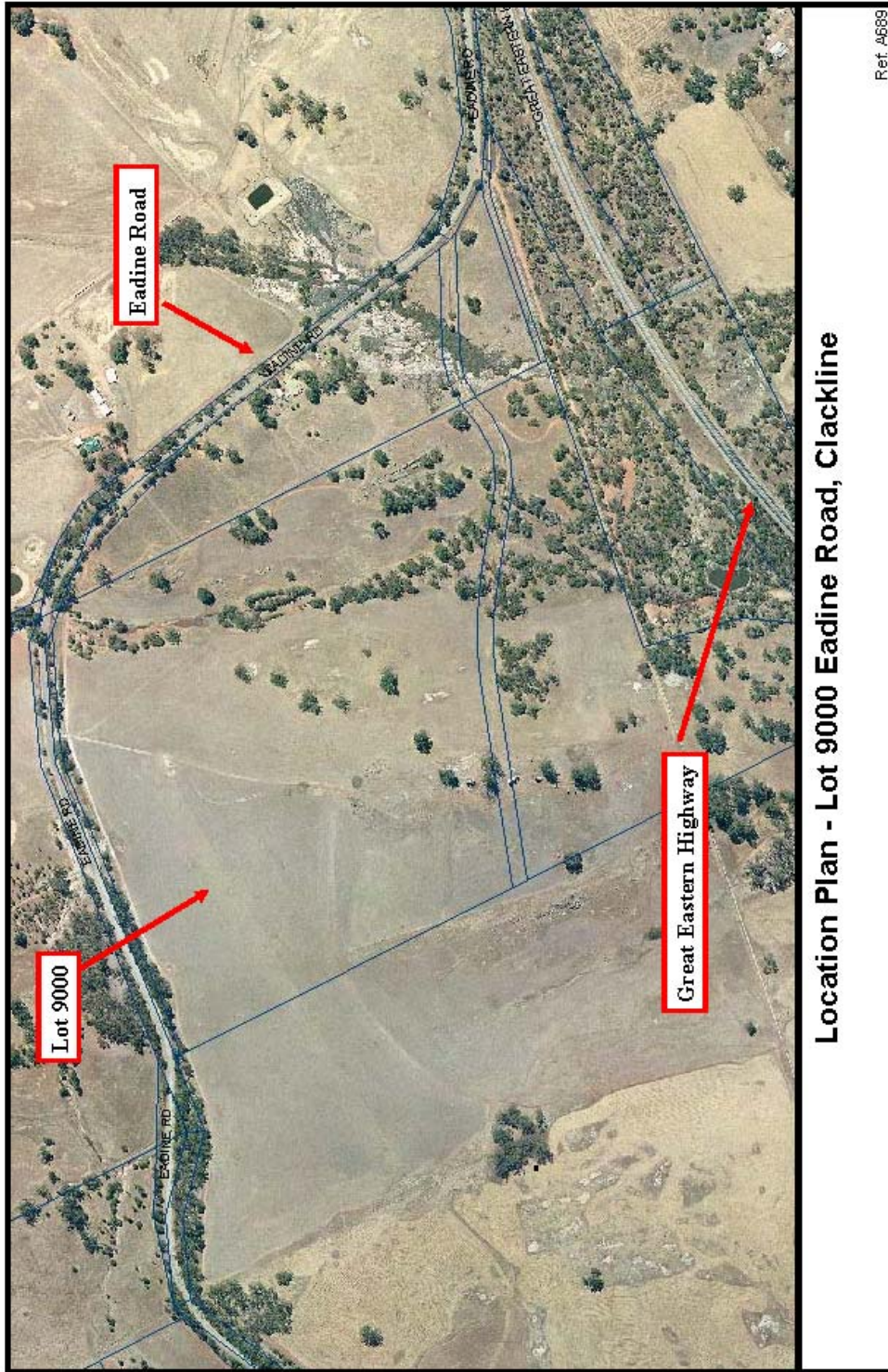
Seconded: Cr T Little

That Council,

- 1. determine that the use 'telecommunication infrastructure' is consistent with the objectives of the 'Agriculture - Local' zone of Town Planning Scheme No 3.**
- 2. approve the application for a telecommunications tower at Lot 9000 Eadine Road, Clackline subject to the following conditions:**
 - i) application being made for and the issue of a building licence. Before application is made for a building licence, plans shall be submitted to FESA and any conditions imposed by that authority shall form part of the building licence application/approval.**

- ii) the telecommunication tower and associated infrastructure is to be painted a colour that will minimise the visual impact of the development to the satisfaction of the Shire of Northam.**

CARRIED 8/0



Ref. A6889

Location Plan - Lot 9000 Eadine Road, Clackline



**FIGURE 3: AERIAL PHOTOGRAPH
LOT 9000 EADINE ROAD
CLACKLINE
WESTERN AUSTRALIA**

SCALE 1:7500 @A4
DATE 11 June 2012
FILE 120611 2825 Fig3Aer diag
REVISION 1:JRF:First Draft/11 06 2012

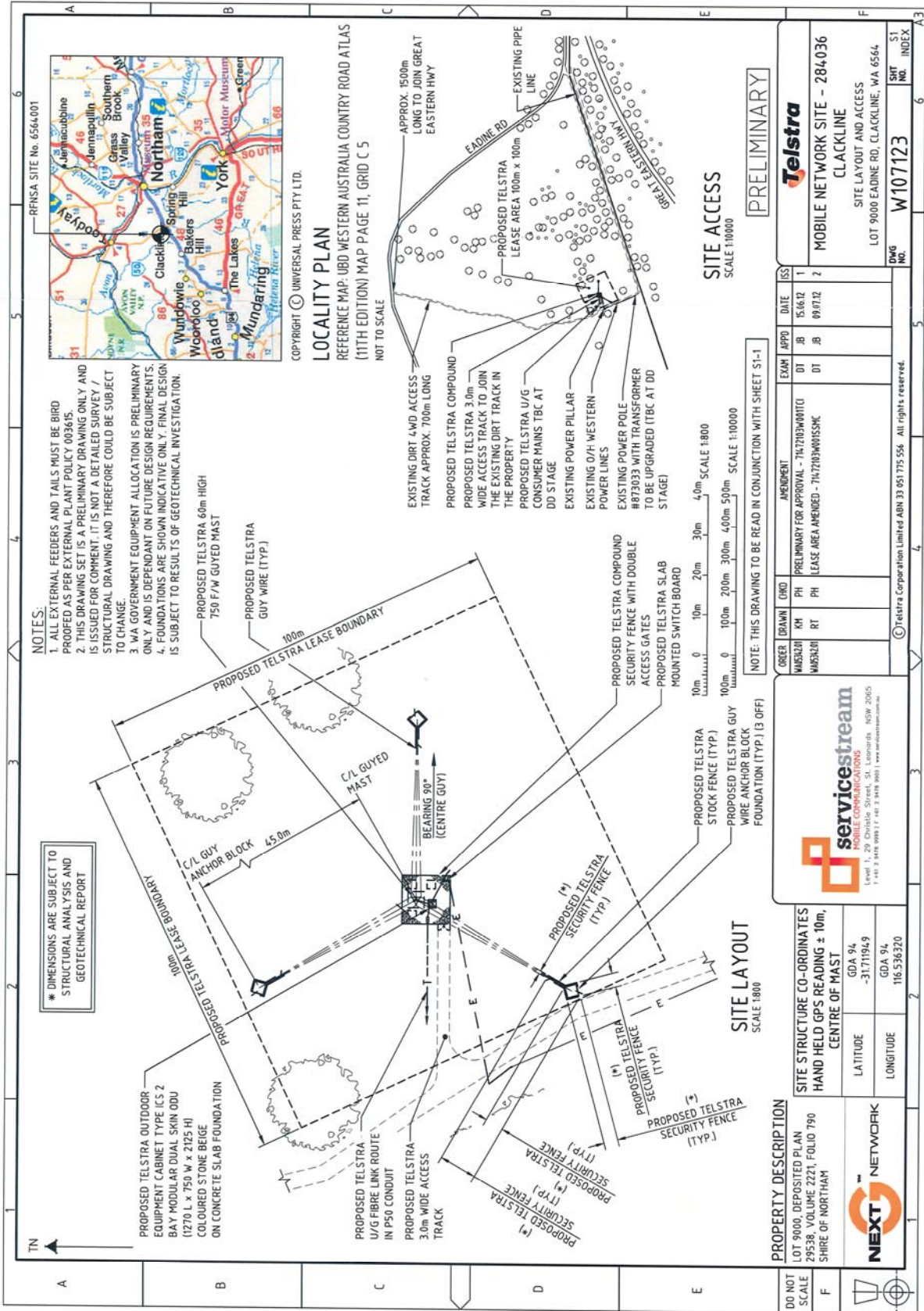
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0 50 100
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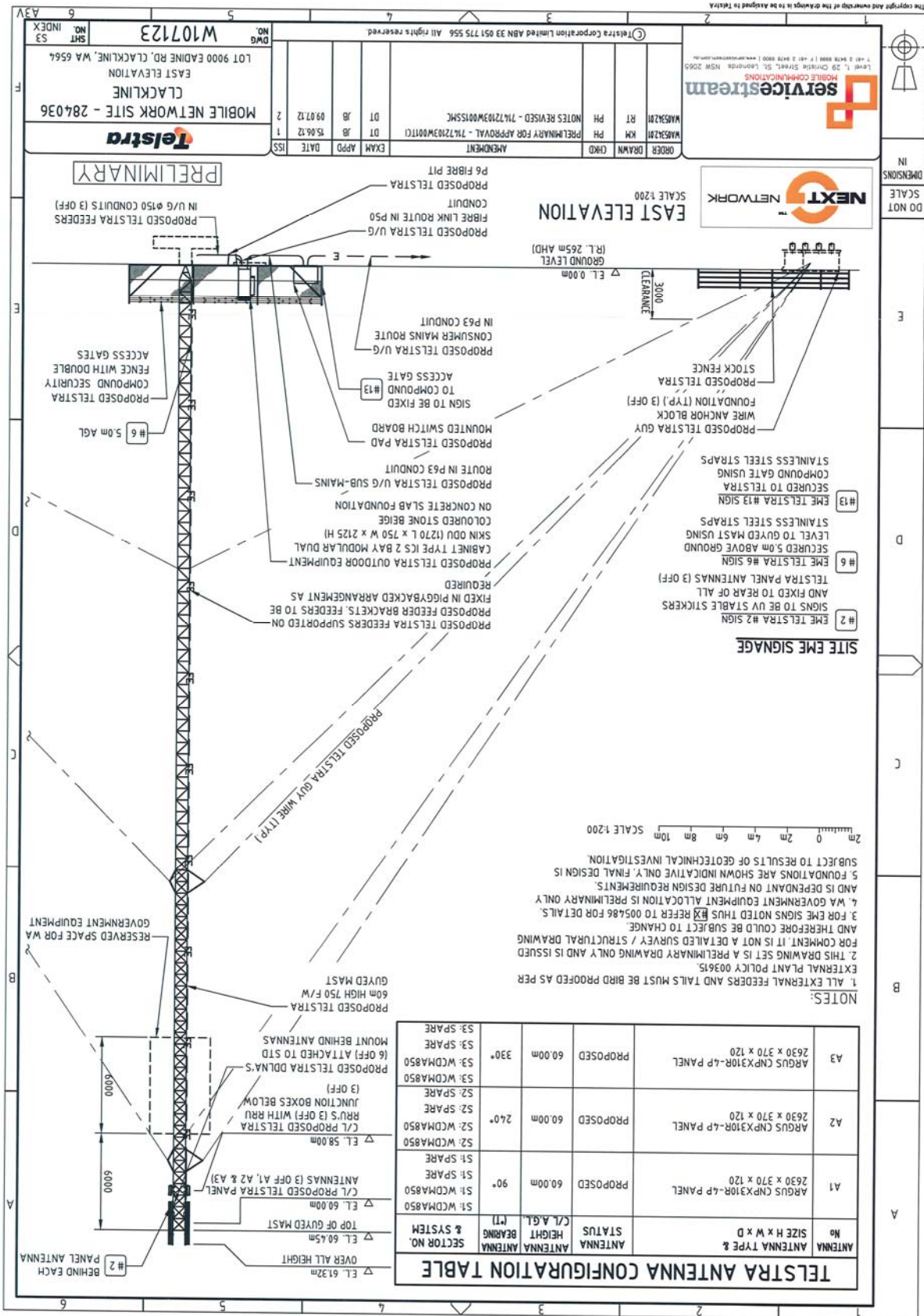
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P: PO Box 6701 PERTH BC WA 6849

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T: (03) 8698 8000
F: (03) 8690 1477

**E: admin@planningsolutions.com.au
W: www.planningsolutions.com.au
ACN 143 873 184 ABN 23 143 873 184**
Planning Solutions is a member of the ASX







**Summary of Estimated RF EME Levels around the Proposed
Mobile Phone Base Station at Lot 9000 on Plan 29538 Eadine Road and Great Eastern
Highway Corner, Clackline WA 6564**

Introduction:

Date 30/5/2012

NSA Site No (6564001)

This report summarises the estimated maximum cumulative radiofrequency (RF) electromagnetic energy (EME) levels at ground level emitted from the existing Mobile Phone Base Station antennas at Lot 9000 on Plan 29538 Eadine Road and Great Eastern Highway Corner Clackline WA 6564 . Maximum EME levels are estimated in 360° circular bands out to 500m from the base station. The procedures for making the estimates have been developed by the Australian Radiation Protection And Nuclear Safety Agency (ARPANSA)¹. These are documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>

EME Health Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio has established a Radiation Protection Standard² specifying limits for continuous exposure of the general public to RF transmissions at frequencies used by mobile phone base stations. Further information can be gained from the ARPANSA web site.

The Australian Communications and Media Authority (ACMA)³ mandates exposure limits for continuous exposure of the general public to RF EME from mobile phone base stations. Further information can be found at the ACMA website <http://emr.acma.gov.au>

Existing Site Radio Systems There are currently no existing radio systems for this site.

Proposed Site Radio Systems

Telstra / WCDMA850 (proposed)			
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Table of Predicted EME Levels – Proposed

Distance from the antennas at Lot 9000 on Plan 29538 Eadine Road and Great Eastern Highway Corner in 360° circular bands	Maximum Cumulative EME Level – All carriers at this site (% of ARPANSA exposure limits ²) Public exposure limit = 100%
0m to 50m	0.00033%
50m to 100m	0.00095%
100m to 200m	0.0037%
200m to 300m	0.039%
300m to 400m	0.054%
400m to 500m	0.053%
Maximum EME level 368.98 m, from the antennas at Lot 9000 on Plan 29538 Eadine Road and Great Eastern Highway Corner	0.054%

Note: Estimation for the maximum level of RF EME at 1.5m above the ground from the existing and proposed antennas assuming level ground. The estimated levels have been calculated on the maximum mobile phone call capacity anticipated for this site. This estimation does not include possible radio signal attenuation due to buildings and the general environment. The actual EME levels will generally be significantly less than predicted due to path losses and the base station automatically minimising transmitter power to only serve established phone calls⁵. Where applicable, particular locations of interest in the area surrounding the base station, including topographical variations, are assessed in Appendix A "Other areas of Interest" table on the last page.

Summary – Proposed Radio Systems

RF EME levels have been estimated from the existing and proposed antennas at **Lot 9000 on Plan 29538 Eadine Road and Great Eastern Highway Corner Clackline WA 6564**. The maximum cumulative EME level at 1.5 m above ground level is estimated to be **0.054 %** of the ARPANSA public exposure limits.

Reference Notes:

1. The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).
2. Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia. [Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]
3. The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au/>
4. The EME predictions in this report assume a near worst-case scenario including:
 - base station transmitters operating at maximum power (no automatic power reduction)
 - simultaneous telephone calls on all channels
 - an unobstructed line of sight view to the antennas.

In practice a worst-case scenario is rarely the case. There are often trees and buildings in the immediate vicinity, and cellular networks automatically adjust transmit power to suit the actual telephone traffic. The level of EME may also be affected where significant landscape features are present and predicted EME levels might not be the absolute maximum at all locations.
5. Further explanation of this report may be found in "Understanding the ARPANSA Environmental EME Report" and other documents on the ARPANSA web site, <http://www.arpansa.gov.au>

Issued by: Telstra, Data reference file – Clackline WA 6564 - 20120530131200

Appendix A

Table of Other Areas of Interest

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site (% of ARPANSA exposure limits?) Public exposure limit = 100%
ACIF Code Section 5.5 - community consultation plan new sites	n/a	Existing Site Update - No additional locations identified. Refer to previous table for the environmental EME assessment
Topography/Buildings	n/a	No locations identified
Other (e.g. significant previous community concern)	n/a	No locations identified

Note: Estimation for the maximum EME levels at selected areas of interest over a height range relative to the specific ground level at the area of interest. This table includes any existing and proposed radio systems.

Estimation Notes / Assumptions – Other Areas of Interest

Variable ground topography has been included in the assessment of the "Other Areas of Interest" as per ARPANSA methodology
Insert other data / notes as required

13.2.4 PROPOSED PERMANENT CLOSURE AND DISPOSAL OF RIGHT OF WAY BEING LOT 123 DUTTON/CHIDLOW STREET, NORTHAM

Name of Applicant:	GA & PL Ingram
Name of Owner:	GA & PL Ingram
File Ref:	A10336
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Land Rationalisation Plan
Voting:	Simple Majority
Date:	04 September 2012

PURPOSE

For Council to consider a request to permanently close and dispose of Lot 123 Dutton/Chidlow Street, Northam.

BACKGROUND

The subject property (Lot 123) comprises a narrow rectangular shaped portion of land with a site area of approximately 258m² having a dual street frontage to Chidlow Street and Dutton Street as well as adjoining residential properties on either side. It is currently fenced to prohibit access from Chidlow Street.

The lot is currently owned by the Shire of Northam and has historically been leased to the owners of adjoining Lot 124 since 2001. The former Town of Northam considered this matter on a number of occasions including at its meeting held on 28th June, 2000 where it resolved:

“That Council advertises the application for the closure of the access-way between Dutton Street and Chidlow Street, adjacent to Location N70 Chidlow Street, Northam.”

Council again considered this matter on the 27th September 2000 where it resolved the following:

“That Council supports closure options and negotiates an appropriate lease with Mr & Mrs Ingram through the Department of Land Administration – the Lease to ensure no building on the land or restriction of stormwater runoff, a regular review, fencing requirements and all costs involved being at the expense of the lessee.”

Council further resolved at its meeting held on 27th June, 2001 the following:

“That Council:

1. *Advises Mr & Mrs Ingram that it wishes to keep it's option open for long term pedestrian access between Dutton Street and Chidlow Street and therefore does not propose selling the right of way adjacent to their property.*
2. *Proceeds with a lease of the right of way for a five (5) year term with a five (5) year option to renew, and acknowledges the lessee's wish to lease the land for further five (5) year periods thereafter."*

At its Meeting on 15th April 2009, Council resolved:

"That Council advertise its intention of proposed closure and disposal of Lot 123 Dutton and Chidlow Street for a period of 21 days and Council considers a further report following the expiration of the advertising period with respect to any comments received and the most appropriate method of disposal".

At its Meeting on 16th September 2009, Council resolved:

- "1. That Council resolved to formally close Lot 123 between Dutton and Chidlow Street as right of way permanently.*
- 2. That Council resolve to dispose of the property by private treaty in accordance with the provisions of Section 58 of the Local Government Act to the adjoining landowner subject to compliance with the Act and a market valuation being obtained.*
- 3. That Council consider any submissions made with respect to proposed disposition at a subsequent meeting of Council. Should no submissions be received Council authorise the Chief Executive Officer to finalise the documentation associates with the sale of the property.*
- 4. That a drainage easement is provided on the property at no cost to the Shire of Northam."*

Following the Council resolution the owner of the adjoining lot approached Council with a request to consider the proposed disposal of Lot 123. Due to the low value of the offer it was not recommended the land be sold.

At Council's Meeting on 16th November 2011, Council resolved:

1. *"That Council retain ownership of Lot 123 Chidlow-Dutton Street.*
2. *That an easement be put in place over Lot 123 Chidlow-Dutton Street to allow the owners of 63 Chidlow Street to gain vehicle access to the rear of their property via Dutton Street.*
3. *That Council inform the owners of 63 Chidlow Street that they are required to pay for all costs associated with preparation and registration of the easement.*
4. *That once an easement is in place over Lot 123 Chidlow-Dutton Street the existing lease to Mr and Mrs Ingram be terminated by mutual agreement"*.

Note that this decision was then reflected in Council's Draft Land Rationalisation Strategy, which an extract is attached.

The owner of 63 Chidlow Street has recently approached Council with a request to purchase Lot 123 (Attachment 2)

Council is required to consider this request and resolve what course of action is appropriate.

STATUTORY REQUIREMENTS

The land subject to the lease is currently hold in freehold title by the Shire of Northam as contained within C/T 2664 / 629.

The previous Town Planning and Development Act, 1928 restricted leases to a maximum period of 10 years. The current Planning and Development Act 2005 stipulates a maximum period of 20 years.

Should Council consider disposal of Lot 123 then the provisions of Section 3.58 of the Local Government Act apply, specifically relating to the methods which Council is able to use.

These methods relate to:

- a) Highest bidder at public auction
- b) Public Tender
- c) Private Treaty subject to public advertisement and notification

“3.58. Disposing of property

- (1) *In this section —*
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; **property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) *Except as stated in this section, a local government can only dispose of property to —*
- (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the*

decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed*

The Local Government (Function and General) Regulations 1996, section 30 provides an exemption of Dispositions of property excluded from section 3.58 of the Act.

“30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —*
 - (i) *its market value is less than \$5,000 and government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;”*

CONFORMITY WITH THE PLAN FOR THE FUTURE

N/A

BUDGET IMPLICATIONS

The current lease arrangement includes an annual rental of \$100.00 per annum. Should Council agree to dispose of the land then unbudgeted income from the sale would be forthcoming however, there will be costs associated with obtaining a valuation and public advertising etc.

OFFICER’S COMMENT

The former right of way has posed significant concerns for adjoining landowners in the past with respect to safety and security concerns. As a component of its original consideration in September 2000, Council was advised of support from four (4) Dutton Street residents and objection from two (2) residents.

The previous officer's comments also stipulated an opinion that the access-way should remain open to give access to current and future residents in Dutton Street.

Notwithstanding the above comments the laneway has effectively been closed to pedestrian traffic for approximately 12 years and Council needs to consider the long term future of the land. Whilst it is recognised that subdivision and development has and will continue along Dutton Street alternate access to the Central Business District does also exist along other roads including Fermoy Avenue, and May Street.

The type of access-way as previously existed have historically been issues for local authorities throughout the state because of the attraction for anti-social behaviour and security issues as originally raised by the adjoining landowner.

Currently there are six existing dwellings and one vacant lot have frontage to Dutton Street and potential for more lots to be created with access onto Dutton Street.

It is also considered that the present valuation of the lot will not significantly differ from the valuation received in June 2011 of \$4,500. A current valuation of the lot is currently taking place with the valuation available for discussion at the Council's Forum Meeting.

In concluding it is the officer's opinion that with previously anti-social behaviour on the lot and with the laneway closed to pedestrian traffic for approximately 12 years it is recommended that Council advertise its intention to formally dispose of Lot 123 for amalgamation into the adjoining property. Council can then consider any public objections to the permanent closure and disposal of the land, when the issue is brought back to Council after the advertising period.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1848

Moved: Cr R Head

Seconded: Cr R Tinetti

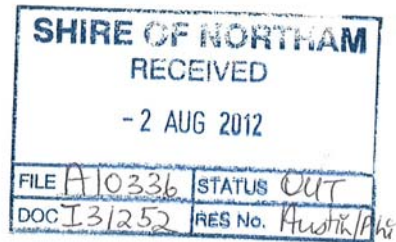
That Council advertises it's intentions with regard to the proposed closure and disposal of Lot 123 Dutton and Chidlow Street for a period of 21 days and Council considers a further report following the expiration for the advertising period with respect to any comments received and the most appropriate method of disposal.

CARRIED 8/0



Location Plan - Lot 123 Chidlow/ Dutton Street, Northam

Ref: A10336



Shire of NORTHAM

Ceo Mr Neville Hale

1st August 2012

Dear Sir

With regards to our conversation Friday 20th July 2012, herewith please put a hold on the easement negotiations for the laneway, fronting Chidlow Street and terminating at Dutton Street in Northam.

This has come about due to a conversation at the Shire depot between Neville Hale and Glen Ingram. It was a chance meeting and Neville said he had wanted to see Glen in regard to the laneway as they (I believe the councillors and himself) were considering either re-opening the laneway or selling it outright.

As an easement process was being acted upon and we were naturally very concerned.

Neville said he would contact us, we waited for the outcome. However no-one contacted us and after some weeks I rang the Shire to see what was going on.

Neville told me that should the easement be finalised that our gates would be removed and that the general public would have access to the laneway. If this were to occur it would take us back to square one and again encounter more anti-social behaviour as we had done in the past, plus having unsavoury characters on our property as well as being robbed.

Previously we had the backing of several authorities including the Police who were very happy that the lane was closed and that another trouble spot was not now available to law breakers.

I asked once again if Neville would re consider for us to purchase the laneway, (along with an easement for Council to gain access) and he said it would be considered and that I was to write and re-start the negotiations. He would go down the route of once again getting the land valued with a view to us purchasing the lane outright at a fair and equitable price and that he felt that the land value would not have moved much.


We are very interested in buying this lot from the Shire. Please advise us what price you are wanting for this land.

Yours sincerely

G. Ingram
Glen Ingram

4.148 Northam Freehold #77 – Lot 123 Chidlow Street East / Dutton Street, Northam A10336

4.148.1 Summary

Owner	CT Details	Adjoining Zoning	Area	Condition	Services
Town of Northam	Volume / Folio: 2664-692 Plan:	Residential R15/30	257m ²	laneway to be sold	
Photograph:					
Recommendation:					

4.148.2 Comment

Northam Freehold No.78 (Dutton - Chidlow) is a laneway to be sold. Lot 123

4.148.3 Recommendation

Retain with easement over land for purpose of access to rear of 63 Chidlow Street, Northam

13.2.5 ADOPTION OF SHIRE OF NORTHAM MUNICIPAL HERITAGE INVENTORY

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.5.1.2
Officer:	Phil Steven / Ben Pazoga / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	03 September 2012

PURPOSE

For Council to consider the adoption of the Shire of Northam Municipal Heritage Inventory as a survey of Heritage Places in the Shire of Northam.

BACKGROUND

Heritage Inventories can assist Local Governments with providing information about local Heritage that may be required under a Local Planning Scheme. Places of Heritage Significance should be conserved in accordance the principles of the Burra Charter which is a charter for places of Cultural Significance.

The Western Australian Heritage Act 1990 requires all local governments to compile and periodically review a Municipal Heritage Inventory every four years. Inclusion in the inventory alone does not mean that a property is heritage listed.

The Shire of Northam Municipal Heritage Inventory has been prepared by staff.

Background of key dates and determinations:

The following table outlines key dates regarding the process of making the Shire of Northam’s Municipal Heritage Inventory.

Date	Item/Outcome
August 2008	Council and staff discuss the operation of two Municipal Heritage Inventories (MHI) following the amalgamation of the two former local authorities. Recommended by staff that the two MHIs be compiled into one document and updated.
July 2009	Shire requested Heritage Council of Western Australia to provide the process to compile, review and update the MHIs into one document.
November 2009	Shire requested quotations on the review and amalgamation of MHIs from various consultants.

February 2010	Shire staff applied for grant as part of the Local Government Assistance Program.
April 2010	Heritage Council advised that the application for \$20,000 was successful.
June 2010	Final Grant was signed off.
June 2010	Letters were sent to Heritage Groups and Progress Associations inviting them to a Heritage workshop.
July 2010	Article in the Avon Valley Advocate discussing the Shire was to host a workshop on heritage.
July 2010	Heritage Workshop was undertaken.
September 2011	Ben Pazoga was appointed to develop the draft Municipal Heritage Inventory.
October 2011	Staff conducted assessment of the current MHIs and Heritage Council of WA database.
December 2011	Draft Northam MHI was considered by Council.
December 2012	Document was referred to the Northam Heritage Forum Inc, Heritage Council of Western Australia and the Northam Historical Society.
February 2012	Received response from the Northam Heritage Forum Inc and Northam Historical Society.
March 2012	Response received from the Heritage Council of WA.
April 2012	Staff undertook amendments to the Draft in line with the recommendations from the Heritage Council of WA, Northam Heritage Forum Inc and Northam Historical Society.
May 2012	Report Prepared for Council
16 th May 2012	Draft MHI adopted by Council
27 th June 2012	MHI advertised for public comment
31st July 2012	Public consultation ends
August 2012	Submissions received assessed by Officers
3 rd September 2012	Report Prepared for Council

Council at its Ordinary Council Meeting held on the 16th May 2012 had resolved the following:

“That Council resolve to adopt the Shire of Northam’s Municipal Heritage Inventory and locally advertise its adoption”.

STATUTORY REQUIREMENTS

The Shire of Northam’s Municipal Heritage Inventory sets out the sites considered having significant heritage value as required by the Heritage Act 1990.

As the document is of strategic importance it is proposed that an annual review is conducted by the Development Services staff to ensure the Municipal Heritage Inventory is updated with the latest information and provides accurate information regarding the sites with heritage significance within the Shire of Northam.

Upon the adoption of the Municipal Heritage Inventory, an advertisement must be circulated in both local newspapers and the document is available to the public on the website and at the Shire offices.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To ensure that the future development of infrastructure items is justified by the needs of the Northam community and that funding for such items can be proportionately levied according to the demand induced by future development.

Goal: To ensure that community infrastructure is provided for in a sustainable, timely and efficient manner for the growing Northam community.

To provide a strategic approach for the recognition of the sites with heritage significance within the Shire of Northam.

BUDGET IMPLICATIONS

The Heritage Council of WA made available a grant of \$20,000 to assist with the preparation of the MHI.

OFFICER'S COMMENT

The Shire of Northam's Municipal Heritage Inventory was advertised for public comment on 27th June 2012 following the Council's resolution for adoption in May 2012. During the advertisement process two submissions were received by the Shire. One related to the exclusion of a property not on the MHI from any future consideration and the other submission related to the inclusion of a property onto the heritage items for future consideration.

The officer assessed the submission relating to inclusion of a property known as "Stackallan Homestead" onto the heritage items for future consideration. The property has featured in the 1912 "The Cyclopedia of Western Australia" and is considered to be of heritage value. It is recommended that "Stackallan Homestead" be added to the heritage items for future consideration and reviewed during the annual review of the inventory as required by the Heritage Act of Western Australia Act 1990.

A submission was also received from the State Heritage Office regarding the inclusion of 15 Withnell Street, Northam onto the Municipal Heritage Inventory. The property is described as having "*some cultural heritage*" and is "*representative of places constructed in regional districts by the State Housing Commission for the purpose of social housing in response to the influx of migrants post World War II*". It is the officer's opinion that although 15 Withnell Street is of heritage interest the property is currently in an unkempt state and does not merit inclusion onto the index of heritage places at this time. It is therefore recommended that the property is not included onto the heritage items for future consideration.

Based on the abovementioned comments it is recommended the Municipal Heritage Inventory be adopted by Council with the addition of 15 Withnell Street, Northam and Stackallan Homestead, Henty Place, Northam included onto the heritage Items for future consideration.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1849

Moved: Cr D Hughes

Seconded: Cr U Rumjantsev

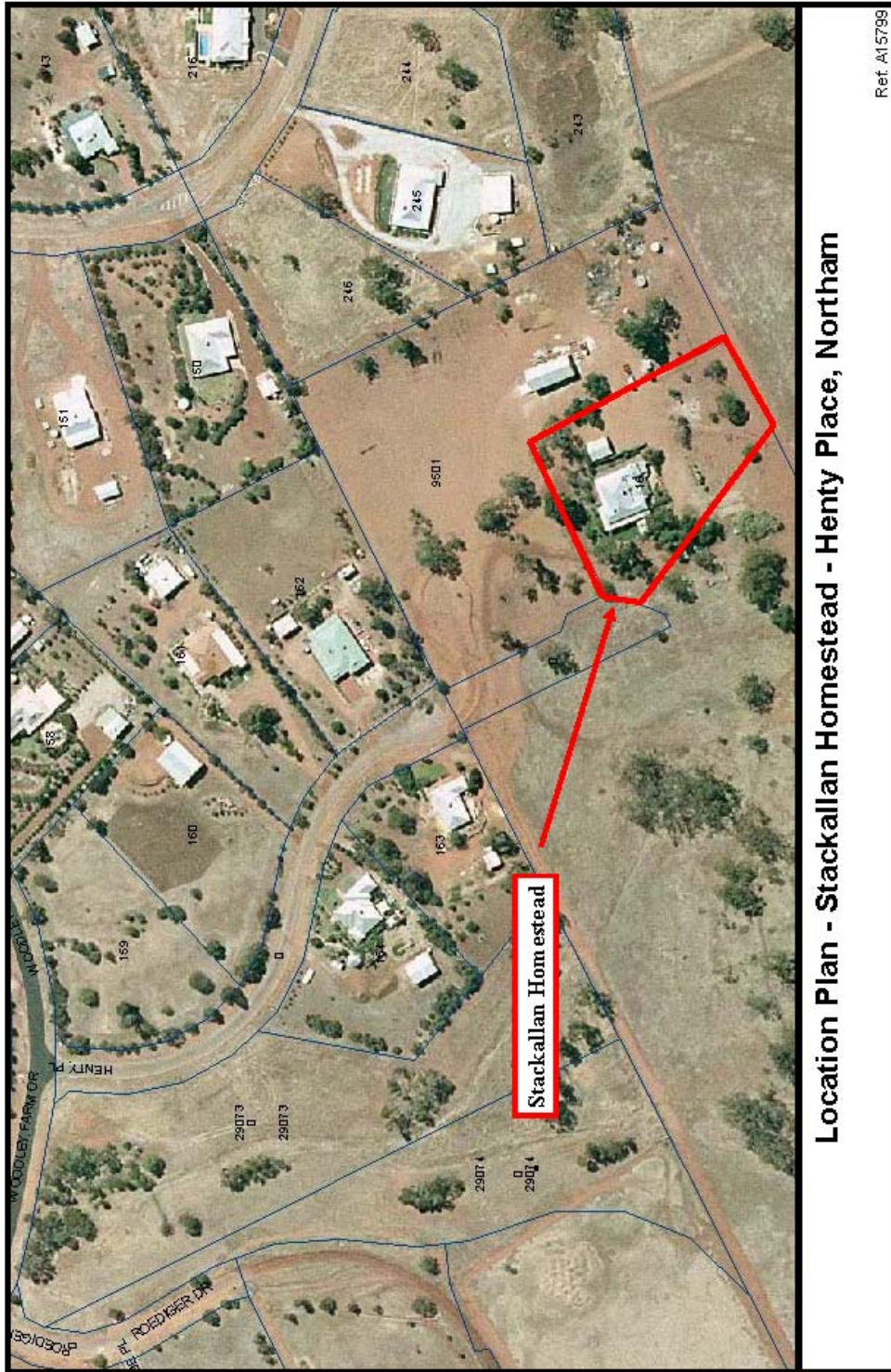
That Council resolve to adopt the Shire of Northam's Municipal Heritage Inventory and include Stackallan Homestead, Henty Place, Northam onto the heritage items for future consideration.

CARRIED 8/0



Location Plan - 15 Withnell Street, Northam

Ref: A12673



Location Plan - Stackallan Homestead - Henty Place, Northam

Ref. A15799

STANLEY FREDERICK ANDREW PARKER, of "Stackallan," near Northam, is a native of this State, having been born at Perth on July 3, 1872, his father being the late



MR. FREDERICK PARKER.

Frederick Parker, also a son of Western Australian soil, the date of whose birth was January 6, 1845. The latter gentleman was a son of the late Stephen Stanley Parker, M.L.C., one of the early pioneers and brother to Sir Stephen Henry Parker, Chief Justice of Western Australia and the first native-born citizen to hold this important and dignified post. The subject of this brief review pursued his studies at the High School, Perth, and upon the completion of his educational course proceeded to Busselton to gain an

insight into the operations of mixed farming on the property owned by Mr. Gale, where he remained three years. He next purchased a property at Seabrook, in the Northam district, and launched out on his own account, meeting with considerable success. In 1906 he disposed of his Seabrook estate, and coming nearer the town of Northam he acquired from Mr. Byfield nearly a thousand acres of land. Here he erected one of the most substantial and well-appointed residences in the district—a twelve-roomed villa built of stone after the latest design, with wide handsome hall and particularly lofty well-ventilated rooms. Practically the whole of the "Stackallan" property is cleared and devoted to mixed-farming operations, a specialty being made of hay-growing, the harvest averaging up to 3½ tons of hay to the acre. The area brought under cultivation varies in different seasons, but is generally in the vicinity of 300 acres. A fine flock of pure-bred Dorset horned sheep, in the original instance imported from England, graze on the pastures, and are regarded as a general-utility product, their lambs maturing very early and finding a ready sale in the local markets, where they are invariably first in the field. Light harness and draught horses for use on the farm are bred in small numbers, and Mr. Parker makes something of a hobby of the breeding of ponies. He has been an exhibitor of cattle, sheep, and horses both at the local and Royal Agricultural Society's shows, and has met with considerable success in his ventures along this line,

being a winner of various trophies for his different classes of stock exhibits. He gives a good deal of time and attention to the affairs of the Northam Agricultural Society, of which he is a member and committeeman. He is associated with the local race club, taking a certain amount of interest in "the sport of kings" on his own account, while he is keen on



C. M. Nixon, Northam.
MR. S. F. A. PARKER.

polo, in which strenuous game he takes his recreation, and acts as honorary secretary to the Northam Polo Club. He is also a member of the Northam Club. Mr. Parker married in 1908 Nellie, daughter of Mr. H. Forward, of Grass Valley, Western Australia, and has one son and two daughters.



Photo by C. E. Farr.

MR. S. F. A. PARKER'S RESIDENCE, NORTHAM.





Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

12 June 2012

Mr Neville Hale
 Chief Executive Officer
 Shire of Northam
 PO Box 613
 NORTHAM WA 6401

YOUR REF	
OUR REF	P23983
ENQUIRIES	Jenni Williams
RECEIVED	
19 JUN 2012	
FILE #	A12873
STATUS	out
DOC #	I30466
RES No.	Austin

Dear Mr Hale

GOVERNMENT HERITAGE PROPERTY DISPOSAL PROCESS
P23983 HOUSE, 15 Withnell Street, Northam
 Lot 39 on Plan 6082 Vol 1887 Folio 336

This letter is to advise you that the place known as *House, 15 Withnell Street, Northam*, has recently been referred to the Heritage Council of Western Australia, pursuant to section 9 of the *Heritage of Western Australia Act 1990* and in relation to the Government Heritage Property Disposal Process.

This referral was considered by our Register Committee at their meeting on 25 May 2012. It was determined that while the place may have some cultural heritage significance, it was unlikely that the place would meet the threshold for entry on the State Register of Heritage Places. A copy of our preliminary review is enclosed for your information.

We suggest that you consider this place for inclusion in your Local Government Heritage Inventory when it is next revised, and potentially protect it in the Heritage List associated with your local planning scheme.

If you have any further queries regarding this matter, please contact Senior Conservation Officer, Jenni Williams on (08) 6552 4000.

Yours sincerely

pp

 Penny O'Connor
MANAGER ASSESSMENTS & REGISTRATION

cc: Laura Gray, Regional Heritage Advisor

www.stateheritage.wa.gov.au
info@stateheritage.wa.gov.au

GOVERNMENT HERITAGE PROPERTY DISPOSAL PROCESS

HCWA #	P23983
Place Name Other name(s)	House, 15 Withnell Street, Northam
Location	Lot 39 (15) Withnell Street, Northam
Owner	Department of Housing
Local Government	Shire of Northam
MI Listing	Not on MI

PHYSICAL EVIDENCE	
Dates of Construction	c.1947
Architectural Style	Vernacular
Original Use	Social housing
Current Use	Vacant
Description	
<p>The place is a single-storey timber framed fibro and iron dwelling with brick chimney/fireplace constructed in approximately 1947. The house has 3 bedrooms, an enclosed verandah, bathroom, lounge, kitchen, and laundry. Floors are timber. The place is in a poor state of repair and has been vandalised.</p>	

DOCUMENTARY EVIDENCE	
<p>The first land grants in the Northam area occurred c.1832 and the first European settlers arrived in approximately 1836. However, there was little in the way of activity in the Northam townsite until the 1850s and the town became a Municipality in 1879.¹ A railway siding was established in the town in 1886² and Northam became one of the largest and most important towns in the Avon Valley during the c.1890s gold rush era.³</p> <p>Northam continued to expand and prosper and after World War II, during the 1950s, experienced a period of rapid growth, slowing somewhat in the 1960s with the mining expansion into the north of the State. Much of the town's growth during this period resulted from its status as a reception area for the thousands of European migrants coming into Australia⁴ probably supplemented by the increased birth rate following World War Two. Housing shortages were being experienced in Perth leading to the establishment of the State Housing Commission. The population of the Northam urban area alone increased from 4,885 in 1948 to 7,000 in 1954 and numerous new homes were constructed, including those by the State Housing Commission.⁵</p>	

The Commission was established under the State Housing Commission Act 1946 abolishing the previous Workers' Homes Board. The functions of the Commission were to

¹ Garden, Donald. S. Northam: An Avon Valley History. Oxford University Press, Melbourne. p. 9-11, 88.
² ibid. p.119.
³ ibid. p. 138-149
⁴ ibid. p. 238.
⁵ ibid p. 240.

Report Created: May 2012 Report Amended:
Reg Com Decision: May 2012

influx of European migrants post World War II.

- SOURCES**
- See footnotes
 - Information provided by the Department of Housing

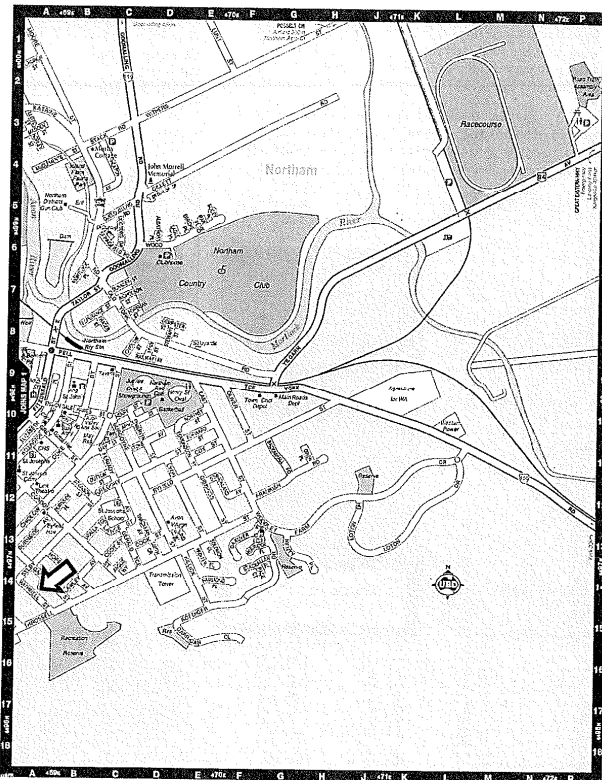
- VALUES**
- House, 15 Withnell Street, Northam is representative of places constructed in regional districts by the State Housing Commission for the purpose of social housing in response to the influx of migrants post World War II.

OTHER COMMENTS

Nil

PENDING DEVELOPMENT

None known.



P23983Shire of House, 15 Withnell Street, Northam – Locality Plan

Report Created: May 2012 Report Amended:
Reg Com Decision: May 2012



13.2.6 CREATION OF LOCAL PLANNING POLICY - TREE PRESERVATION - GREVILLEA STREET SUBDIVISION AREA

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.3.1.2 / 143854
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Town Planning Scheme No.3 (TPS3)
Voting:	Simple Majority
Date:	05 September 2012

PURPOSE

For Council to consider the creation of Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area under the provisions of TPS 3.

BACKGROUND

The following table lists the key dates in regards to this application:

Date	Item / Outcome
2 June 2011	Conditional Subdivision Approval is issued by the WAPC.
June 2011 - August 2012	Investigation and negotiation regarding the location and retention strategy for identified trees takes place between developer’s consultants, Shire of Northam and WAPC.
15 August 2012	Draft Local Planning Policy is received from developer’s consultant.
5 September 2012	Agenda report prepared.

On 2 June 2012, the Western Australian Planning Commission (“WAPC”) issued an approval subject to conditions for a subdivision of Lots 500, 501 and 502 Grevillea Street, Wundowie.

A condition of subdivision required the developer to retain street trees and trees along the boundaries of larger lots.

During the investigation of the trees of the subdivision, a number of trees were identified as being habitat and/or feed supply for black cockatoos. Further investigation revealed that street trees and boundary trees were not required to be retained as they were considered to be insignificant.

An agreement was reached between the developer and the Shire that the condition imposed by the WAPC would be deemed to be satisfied subject to the identified trees being protected.

In order to maintain the identified trees and protect them from detriment, a policy has been created which clearly defines any limitations placed on lots to ensure the protection of the retained trees.

STATUTORY REQUIREMENTS

When considering the adoption of a Local Planning Policy under the provisions of TPS 3, there is an advertising requirement to publish a notice of the proposed Local Planning Policy once a week for two (2) consecutive weeks in a newspaper circulating in the Scheme area, giving details of:

- (a) Where the draft policy may be inspected;
- (b) The subject and nature of the draft policy; and
- (c) In what form and during what period (being not less than 21 days from the day the notice is published) submissions may be made.

Under the provisions of TPS 3, after the expiry of the period within which submissions may be made, Staff are required to:

- (a) Review the proposed policy in the light of any submissions made; and
- (b) Recommend to Council to adopt the policy with or without modification, or not to proceed with the policy.

Under the provisions of TPS 3, should Council resolve to finally adopt the attached Local Planning Policy document, Staff are required to:

- (a) Publish notice of the Local Planning Policy once in a newspaper circulating in the Scheme areas; and
- (b) If, in the opinion of the Shire, the Local Planning Policy affects the Western Australian Planning Commission ("WAPC"), forward a copy of the policy to the WAPC.

Should the Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area be supported, an advertisement notice would be placed in the Avon Valley Advocate and Avon Valley Gazette. It is viewed that the Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area does not affect the WAPC and the draft policy will not be referred to the WAPC.

Under the provisions of TPS 3, the Local Planning Policy would have effect on publication of a notice in a circulating newspaper should Council resolve to finally adopt

the attached Local Planning Policy document. Additionally, it is required that a copy of the Local Planning Policy to be kept and made available for public inspection during business hours at the Shire offices.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Goal: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

The draft policy is aimed at providing guidelines to assist Councillors and staff in making decisions under the operative Town Planning Scheme. The draft Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area incorporates a balance of the Plan for the Future goals in order to achieve sustainable land development in the Shire of Northam.

BUDGET IMPLICATIONS

There is a cost of circulating the initial notice in the local newspaper and should the Local Planning Policy be finally adopted, there is a cost of circulating the adoption notice.

In addition, Clause 1 of the policy titled "Tree Protection Penalties" requires the Shire to take action against a person acting contrary to the policy. This may incur legal expenses and/or Officer time. However, successful prosecution may also result in recovery of costs from the other party.

OFFICER'S COMMENT

It is considered that the best way to provide guidelines for the protection of identified trees is to implement a Local Planning Policy.

In doing so, the policy will give Staff and Councillors greater control over enforcement of protection guidelines for the trees.

Similarly, the policy will be made available to all prospective and future purchasers of the land as it is proposed that a Restrictive Covenant referencing the policy be lodged against the titles of the newly created lots.

It is recommended that Council resolve to initiate the adoption process for the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area and authorise Staff to advertise accordingly.

RECOMMENDATION

That Council,

1. advertise the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area in accordance with the provisions of Town Planning Scheme No 3.
2. after the expiry of the advertising period, consider a report detailing the submissions made relating to the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area.

ALTERNATIVE MOTION

Minute No C.1850

Moved: Cr R Head
Seconded: Cr R Tinetti

That Council does not adopt the proposed policy as it is too restrictive.

LOST 2/6

The vote for is recorded as Cr R Head and Cr R Tinetti.
The vote against is recorded as Cr S Pollard, Cr T Little, Cr J Williams, Cr D Beresford, Cr D Hughes and Cr U Rumjantsev

COUNCIL DECISION

Minute No C.1851

Moved: Cr T Little
Seconded: Cr J Williams

That Council:

1. **advertise the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area in accordance with the provisions of Town Planning Scheme No 3.**
2. **after the expiry of the advertising period, consider a report detailing the submissions made relating to the proposed Local Planning Policy - Tree Preservation - Grevillea Street Subdivision Area.**

CARRIED 6/2

The vote for is recorded as Cr S Pollard, Cr T Little, Cr J Williams, D Beresford, Cr D Hughes and Cr U Rumjantsev.

The vote against is recorded as Cr R Head and Cr R Tinetti.



Shire Local Planning Policy

Shire of Northam

**LOCAL PLANNING POLICY
TREE PRESERVATION -
GREVILLEA STREET SUBDIVISION AREA
TOWN PLANNING SCHEME NO.3
(FORMER SHIRE OF NORTHAM)**



Shire Local Planning Policy

(See also Town Planning Scheme No. 3)

**1.20 Local Planning Policy – Tree Preservation -
Grevillea Street Subdivision Area
Town Planning Scheme No 3
(Former Shire of Northam)**

POLICY	Town Planning Scheme No 3 Local Planning Policy (incorporating various planning provisions).
OBJECTIVES	To ensure all development and use of land within the Shire (excluding areas covered by TPS 5 – Local Planning Policy) is undertaken to an appropriate standard.
GUIDELINES	To provide development and use guidance for land within the Shire (excluding areas covered by TPS 5).
HISTORY	
REVIEW	Executive Manager of Development Services



1.20 TREE PRESERVATION - GREVILLEA STREET SUBDIVISION AREA

Objective

The objective of this policy is to protect 8 trees recommended for retention within the policy area. Without the protection mechanism's identified within this policy tree health and stability can be compromised, resulting in risk and hazard to habitat and to the trees and subsequently landowners.

Throughout the development of the GSSA, TPZs have been identified and applied to selected trees because of their attributes and links with the adjacent bushlands.

The purpose of implementing TPZs is to ensure that damage to above ground and below ground parts of the tree is limited to what the trees can reasonably be expected to tolerate. This is being achieved by regulating activities around the trees in a way that avoids onerous remedial measures being imposed on responsible parties.

Definitions

The following are definitions that may be used as part of this policy in addition to the definitions included in Town Planning Scheme No 3:

"Grevillea Street Subdivision Area" ("GSSA") means the area delineated on Schedule A to this policy.

"Tree Protection Zone" ("TPZ") means an area identified and applied to specific trees in the GSSA to ensure preservation of those trees.

"Building Envelope" means the area identified on Schedule B to this policy as the building envelopes applicable to the GSSA.

"Shire" means the Shire of Northam.

Introduction

During assessment and development of plans to subdivide land within the GSSA, a number of trees worthy of retention were identified. These trees were identified as habitat and feed supply for Black Cockatoo's, and were identified as a priority for retention.

The successful preservation of the selected trees will rely on the measures identified within this policy. This policy has been formulated to advise purchasers and landowners of the lots affected by the Policy.

Empowerment

This policy is adopted under Clause 2.2 of Town Planning Scheme No 3.

Application and Policy Area

This policy applies to the GSSA identified within the attached Schedule "A" to protect 8 trees recommended for retention, situated on Lots 2, 6, 9, 12, 13, 14 and 15 Grevillea Street, Wundowie.

Policy Statement

Three Types of trees affect various lots within the subdivision area (see attached "Schedule A"):

Tree Type	Tree ID	Lot/s Affected
Eucalyptus wandoo (Wandoo)	A	2
Eucalyptus Marginata (Jarrah)	B, C & D	6, 9 & 12
Corymbia calophylla (Marri)	E, F, G & H	13, 14 & 15

Tree Type - Eucalyptus wandoo (Wandoo)

The *Eucalyptus wandoo (Wandoo)* located on lot 2 has been retained and incorporated into the GSSA based on its health, structure and the significance of the tree to the native fauna; in particular the native Black Cockatoo.

Wandoo is highly susceptible to root zone disturbance however, there are measures that can be taken to utilise space within the TPZ, without further compromising the tree. These measures are specific to the site (and how it will be utilised), and would require site specific arboricultural input for appropriate recommendations.

Tree A



Tree Location: Lot 2
 Lots affected by TPZ: Lot 2
 Recommended TPZ: 9.1 meter radius

Tree Type - *Eucalyptus marginata* (Jarrah)

The *Eucalyptus marginata* (Jarrah) trees located on lots 6, 9 and 12 have been retained and incorporated into the GSSA based on their health, structure and the significance of the tree to the native fauna; in particular the native Black Cockatoo.

Jarrah is highly susceptible to root zone disturbance however, there are measures that can be taken to utilise space within the TPZ, without further compromising the tree. These measures are specific to the site (and how it will be utilised), and would require site specific arboricultural input for appropriate recommendations.

Tree B



Tree Location:	Lot 6
Lots affected by TPZ:	Lot 6
Recommended TPZ:	8.2 meter radius

Tree C



Tree Location:	Lot 9
Lots affected by TPZ:	Lot 9
Recommended TPZ:	7.9 meter radius

Tree D



Tree Location:	Lot 12
Lots affected by TPZ:	Lot 12
Recommended TPZ:	12.8 meter radius

Tree Type - *Corymbia calophylla* (Marri)

The *Corymbia calophylla* (Marri) located on lot 13 has been retained and incorporated into the GSSA based on its health, structure and the significance of the tree to the native fauna; in particular the native Black Cockatoo.

Marri is highly susceptible to root zone disturbance however, there are measures that can be taken to utilise space within the TPZ, without further compromising the tree. These measures are specific to the site (and how it will be utilised), and would require site specific arboricultural input for appropriate recommendations.

Tree E



Tree Location:	Lot 13
Lots affected by TPZ:	Lot 13
Recommended TPZ:	7.6 meter radius

Tree F



Tree Location:	Lot 13
Lots affected by TPZ:	Lot 13
Recommended TPZ:	8.2 meter radius

Tree G



Tree Location:	Lot 14
Lots affected by TPZ:	Lot 14
Recommended TPZ:	9.3 meter radius

Tree H



Tree Location:	Lot 15
Lots affected by TPZ:	Lot 15
Recommended TPZ:	7.2 meter radius

POLICY PROVISIONS

Method of measurement for the TPZs

For the purpose of this Policy, a specified distance from a tree is to be measured from the centre of the tree trunk at ground level. TPZs [TPZ] are identified on the attached Schedule A.

Tree Protection Measures:

1. Tree Protection Penalties

This policy is adopted under Clause 2.2 of Town Planning Scheme No 3. As such, it is a Local Planning Policy adopted with the full force of the Planning and Development Act.

Any event that leads to the irreversible damage or death of an identified tree shall result in action being taken by the Shire, and penalties may be applicable. Penalties under the Planning and Development Act can be up to \$250,000, with ongoing fines of \$25,000 per day.

2. Clearing on Lots Affected by this Policy

- i. All lot clearing (if required) shall be undertaken outside of the specified TPZ. All care is to be taken during clearing operations to avoid any damage to the trees canopy or activities that could result in the loss of limbs.
- ii. No mechanical grubbing out shall occur within the TPZ. If required, removal of organics within the TPZ should be undertaken by hand and limited to the top 100mm of soil only. No mechanical equipment to be utilised without the prior written advice of an Arboriculturist being provided to and approved by the Shire.
- iii. All grubbing or removal of roots and/or removal of deleterious material below ground that is within 1 meter of the TPZ boundary, shall be preceded by root pruning consistent with written advice from an Arboriculturist being provided to and approved by the Shire [see policy provision 4].

3. Development on Lots Affected by This Policy

All development, including, but not limited to, dwellings, outbuildings, animal shelters etc shall be contained within the building envelopes specified on "Schedule B". No development will be permitted outside of the building envelope without written advice from an Arboriculturist being provided to and approved by the Shire prior to the construction of the development.

4. Root Pruning

All trenches and excavations near the TPZ boundary of trees should be preceded by root pruning where the diameter of the root(s) exceed 20mm. Root pruning shall be undertaken in five (5) stages as follows:-

- i. *A dissecting cut* – a preliminary cut made at a distance away from the intended final root pruning alignment. Dissection cut made to relieve pressures on the individual roots.
- ii. *Localised excavation around the individual root* - This is the removal of soils such that any tearing of bark can be observed to its source on the tree side of the root and the final cut zone made accessible for cutting with the pruning implement being used (Including sharp secateurs, loppers, handsaw or chainsaw that is fit for the purpose).
- iii. *Final cut* - Made with a sharp pruning tool (i.e sharp secateurs, loppers, handsaw or chainsaw that is fit for the purpose) at the position where the bark is attached around the circumference of the root. The final cut is not governed by the root pruning alignment if the tearing of the bark extends toward the tree and goes beyond the intended alignment. However, should the final cuts end up being closer to the tree than the intended alignment, the methodology should be modified such that steps (i) and (ii) are carried out further away from the intended alignment and the final cut made at the intended alignment.
- iv. *Cover the exposed roots* - On completion of the final cut, the root(s) are to be covered with either soil (backfilled immediately following pruning), or a layer of hessian (or alike material approved by the Arboriculturist), that is secured and draped over the root exposed area. This cover should be put in place progressively with the root pruning (within hours), and the hessian regularly moistened as directed by the Arboriculturist.
- v. *Following root pruning* - Supplementary watering may be required. Rates will be subject to amount of root loss incurred and seasonal variation as determined by the Arboriculturist.

5. Services

No services, excavation or trenching shall pass through the specified TPZ without the prior written advice from an Arboriculturist being provided to and approved by the Shire.

This includes trenching or excavation required for reticulation and garden lighting.

This advice will be at the landholders expense, and the Shire will not be liable for any costs associated with this advice.

6. Boundary Fencing

Boundary fencing that is required to pass through the TPZ should be post and rail type. Locations for footings within the TPZ shall be subject to exploratory excavations to avoid damage or loss of roots exceeding 20mm diameter.

It is recommended that the advice of an Arboriculturist is obtained and submitted to the Shire for approval prior to construction of any fencing within the TPZ.

7. Canopy Pruning

Pruning or removal of any part of the canopy shall not be undertaken without the prior written advice from an Arboriculturist being provided to and approved by the Shire.

All pruning works to comply with the Australian Standards AS 4373 "*Pruning of amenity trees*" 2007.

8. TPZ restrictions:-

Restricted activities within the TPZ:

- Traversing and/or Parking of plant machinery or vehicles;
- Storage for construction or deleterious materials;
- Vehicle refuelling;
- Storage of surplus fill;
- Preparation of chemicals and/or cement products;
- Areas to dump construction and general waste;
- Wash down or cleaning;
- Locations for site offices or toilets;
- Or activities that may harm or injure the tree above or below ground.

9. Landscaping

No Landscaping shall occur within TPZ without written advice from an Arboriculturalist being submitted to and approved by the Shire prior to any landscaping works commencing.

Landscaping advice will be at the landholders expense, and the Shire shall not be liable for any costs associated with this advice.

Arboricultural input shall form part of any landscaping design for any of the properties affected by this policy. Of particular concern will be issues such as (but not limited to):

- Soil level changes;
- Landscape lighting;
- Irrigation methods;
- Hard landscaping;
- Retaining walls;
- Footings;
- Fencing;
- Turf;
- Placement and location of sheds;
- Drainage implications.

10. Arboricultural Inspections

The long term welfare of the tree and its safety would best be served by undertaking regular Arboricultural inspections (approximately 3-4 years) by a suitably qualified Arborist to assess, identify and report any change or tree related problems that may cause future issues.

It is recommended that landholders undertake regular inspections of the nominated trees.

These inspections and advice will be at the landholders expense, and the Shire will not be liable for any costs associated with this advice.

11. Unavoidable TPZ encroachments

No encroachment into a TPZ is permitted without written advice from an Arboriculturalist being submitted to and approved by the Shire prior to any works commencing.

This advice will be at the landholders expense, and the Shire will not be liable for any costs associated with this advice.

Where encroachment into the TPZ is unavoidable, variations to the TPZ may be possible subject to compensation measures being afforded the tree and appropriate Arboricultural advice being provided. i.e. increasing area of the TPZ elsewhere and/or via remedial arboricultural works within the TPZ area.

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS & STATEMENTS OF ACCOUNTS.

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	05 September 2012

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 19 September 2012 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1852	
Moved: Cr D Hughes	
Seconded: Cr R Tinetti	
That Council endorse the payments for the period 1 August 2012 to 31 August 2012, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)	
Municipal Fund Bank Vouchers 31746 to 31828	\$1,098,122.26
Trust Bank Vouchers 1660 to 1668	\$ 18,418.35
EFT Trust Bank Vouchers EFT11896 to EFT11897	\$ 1,100.00
Municipal Fund Bank Electronic Fund Transfer EFT11898 to EFT12149	\$2,074,656.45
Direct Debit Fund Transfer 4696.1 and 4707.1 and 4724.1	\$ 2,281.84
Municipal Fund Bank Electronic Fund Transfer Payroll 02/08/2012	\$ 156,600.43
Municipal Fund Bank Electronic Fund Transfer Payroll 16/08/2012	\$ 162,031.18
Municipal Fund Bank Electronic Fund Transfer Payroll 30/08/2012	\$ 166,015.35
TOTAL	\$3,679,255.86
	CARRIED 8/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT
1660	15/08/2012 CIRCUS ROYALE	REFUND OF BOND FOR BERT HAWKE RESERVE - USED FOR CIRCUS PERFORMANCE.	500.00
1661	15/08/2012 JOHN DUCKWORTH	CURB BOND REFUND FOR BL#90069 FOR 53 CLARKE STREET	1,000.00
1662	15/08/2012 STALLION HOMES	CURB BOND REFUND FOR BL#10210 FOR 50 LOTON DRIVE NORTHAM	500.00
1663	15/08/2012 TERESSA ANNE SHERIDAN	REIMBURSEMENT FOR RETURN OF ANIMAL TRAP	50.00
1664	24/08/2012 BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR JULY 2012	4,958.64
1665	24/08/2012 BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR JULY 2012	10,137.46
1666	24/08/2012 DICKENSON CONSTRUCTION	CURB BOND REFUND FOR BL#11235 44 CHIDLOW ST NORTHAM	1,000.00
1667	24/08/2012 IRENE MARY SESKAS	REIMBURSEMENT FOR RETURNED STANDPIPE KEY	50.00
1668	24/08/2012 SHIRE OF NORTHAM	MONTHLY COMMISSION FEE FOR JULY 2012	222.25
EFT11896	15/08/2012 WA COUNTRY BUILDERS AVON	TOTAL TRUST CHEQUE	18,418.35
EFT11897	15/08/2012 HEIDI THOMAS	CURB BOND REFUND FOR BL#80053 FOR 301 FITZGERALD STREET NORTHAM	1,000.00
EFT11898	15/08/2012 AV-SEC SECURITY SERVICES	REFUND OF X2 ANIMAL TRAP BONDS AS TRAPS WERE RETURNED ON 09/08/2012	100.00
EFT11899	15/08/2012 AVON DESCENT ASSOCIATION	TOTAL TRUST EFT	1,100.00
EFT11900	15/08/2012 DEVELOPMENT CARTOGRAPHICS	ATTEND CALLOUT REPORT ON 05/07/12 & 07/07/12	110.00
EFT11901	15/08/2012 LEWIS MOTORS	SPONSORSHIP OF THE 2012 ACT-BELONG-COMMIT AVON DESCENT	22,000.00
EFT11902	15/08/2012 MCDOWALL AFFLECK	PREPARE DRAFT BASE PLAN & EMAIL TO CHADD - PREPARE PLAN SHOWING LAND TO BE EXCISED FROM HOSPITAL & EMAIL TO WILL	103.13
EFT11903	15/08/2012 NORTHAM CHAMBER OF COMMERCE	CLIP SET FOR HEADLIGHT PROTECTORS (KILLARA3)	16.70
EFT11904	15/08/2012 PALASSIS ARCHITECTS	ADDITIONAL DRAWING FOR FOOTPATH PLAN	528.00
EFT11905	15/08/2012 ROWLANDS TV & VIDEO REPAIRS	SKILLED MIGRATION UPDATE 2012 BREAKFAST	33.00
EFT11906	15/08/2012 VERLINDENS ELECTRICAL SERVICE (WA)	SITE VISIT, SITE PLANS, FLOOR PLANS AND ELEVATION FOR SUPERTOWNS BUSINESS CASE	8,800.00
EFT11907	15/08/2012 ABBOTT & CO PRINTERS	INSTALLATION OF DIGITAL TELEVISION ANTENNA IN OLD COUNCIL BUILDING	339.80
EFT11908	15/08/2012 CANCELLED PAYMENT	CARRY OUT REPLACEMENT OF FLURO AS REQUESTED. INSPECT LIGHT AND USE CHERRY PICKER TO RE FIX LIGHT AT KILLARA ADULT DAY CARE CENTRE	324.50
EFT11909	15/08/2012 ADT SECURITY	6000 X DL SIZE TIP PASSES. GREEN 250GSM BOARD. NUMBERED FROM 0000 UP	550.00
EFT11910	15/08/2012 AG IMPLEMENTS NORTHAM PTY LTD	REPLACE BATTERY AT NORTHAM VISITORS CENTRE	657.64
EFT11911	15/08/2012 ALAN'S AUTO ELECTRICS	REPAIR THROTTLE CABLE ON JOHN DEERE MOWER N9620	248.59
EFT11912	15/08/2012 ANASTASIA WILLIAMS	PURCHASE OF X1 SAFETY BEACON LIGHT 12 V FOR N3620 & X1 BATTERY FOR SPEED ALERT TRAILER	572.00
EFT11913	15/08/2012 ANDY'S PLUMBING SERVICE	REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE	62.75
		REPLACEMENT OF FIRE HOSE IN KILLARA FOYER	1,023.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT11914	15/08/2012 AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR JULY 2012	1,396.92
EFT11915	15/08/2012 AUSTRALIAN OFFICE	PURCHASE OF SMALL AND LARGE SHIRE OF NORTHAM ENVELOPES	755.78
EFT11916	15/08/2012 AUTOPRO NORTHAM	1X JACK ST AND 2000KG FOR BOBCAT TRAILER & X1 10PK OF 24 VOLT TAIL LIGHT GLOBES FOR N.3805	61.22
EFT11917	15/08/2012 AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FACILITY FOR THE PERIOD 26/06/2012 TO 05/08/2012	4,704.00
EFT11918	15/08/2012 AVON HOME IMPROVEMENT CENTRE	MODIFICATIONS TO VISITORS CENTRE WALLS FOR SUPER TOWNS	2,695.00
EFT11919	15/08/2012 AVON SERVICE SPECIALISTS	70,000KM SERVICE ON MITSUBISHI CANTER N.3651	348.80
EFT11920	15/08/2012 AVON TELECOMS PTY LTD	NORTHAM REC CENTRE SECURITY MONITORING FOR THE PERIOD 25/08/12 TO 27/09/12 & NORTHAM SES TO 12/9/2012	99.10
EFT11921	15/08/2012 CANCELLED PAYMENT		
EFT11922	15/08/2012 AVON VALLEY GLASS	REPAIR TIMBER PUTTY WINDOW WITH CLEAR GLASS AT THE OLD POST OFFICE BUILDING	832.00
EFT11923	15/08/2012 AVON VALLEY MOWER & CHAINSAW CENTRE	SERVICE OF HUSQVARNA 455 RANCHER CHAINSAW AND PURCHASE OF 60 LITRES OF CHLORINE FOR WUNDOWIE SWIMMING POOL	1,953.20
EFT11924	15/08/2012 AVON VALLEY NISSAN	MAJOR SERVICE TO CESC NISSAN XTRAIL N.3846	668.09
EFT11925	15/08/2012 AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF WHEAT, MASH & AVIARY MIX FOR WHITE SWANS COLONY & BAGS OF MANURE & COPPER SULPHATE FOR WUNDOWIE TELECENTRE GARDENS	194.45
EFT11926	15/08/2012 AVON WASTE	RUBBISH SERVICES AROUND NORTHAM FOR JULY 2012	79,368.54
EFT11927	15/08/2012 BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF X8 NUTS, WASHERS & SHACKLES FOR WUNDOWIE OVAL	40.00
EFT11928	15/08/2012 BEAUREPARES	1 X CALL OUT TO REPAIR PUNCTURE TO N3555 ON SCOTT ROAD	404.87
EFT11929	15/08/2012 CANCELLED PAYMENT		
EFT11930	15/08/2012 BLOOMY'S FLORIST	WREATH FOR VIETNAM VETERANS SERVICE & FAREWELL FLOWERS FOR GEORGIA TRAINOR	110.00
EFT11931	15/08/2012 BOB WADDELL CONSULTANT	ASSISTANCE WITH PREPARATION OF HACC AND NRCP ANNUAL FINANCIAL REPORTS AND GENERAL ACCOUNTING ASSISTANCE FOR KILLARA	2,043.80
EFT11932	15/08/2012 BOC LIMITED	ANNUAL CONTAINER SERVICE CHARGE FOR - 3 X OXYGEN INDUST G SIZE 1 X DISSOLVED ACETYLENE G SIZE FOR THE DEPOT	770.61
EFT11933	15/08/2012 CANCELLED PAYMENT		
EFT11934	15/08/2012 CASEY'S CARTAGE CONTRACTORS	PROVIDE TRANSPORT OF HEADWALLS AND PIPES TO DEPOT	689.42
EFT11935	15/08/2012 CEMETERIES & CREMATORIA ASSOCIATION OF WA	ORDINARY MEMBERSHIP RENEWAL 2012/2013	100.00
EFT11936	15/08/2012 CENTRAL DISTRICTS AIRCONDITIONING	REPAIRS TO AIRCONDITIONER AT OLD TOWN ADMINISTRATION BUILDING	469.80
EFT11937	15/08/2012 CITY OF ALBANY	PROVISION FOR LONG SERVICE LEAVE FOR SIMON ANDREW LENTON FROM 17/09/07 TO 24/04/09	1,083.21
EFT11938	15/08/2012 CJD EQUIPMENT PTY LTD	1 X OIL PIPE & SUCTION HOSE FOR N.004, X1 SOLENOID AND PUMP FOR N.002	1,981.99
EFT11939	15/08/2012 CLACKLINE FENCING CONTRACTORS	EMERGENCY FENCING REPAIRS AT NORTHAM AERODROME	221.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT11940	15/08/2012 COMMUNITY NEWSPAPER GROUP LTD	ADVERTISEMENTS IN COMMUNITY NEWSPAPER DURING JULY 2012	1,487.07
EFT11941	15/08/2012 CORPORATE EXPRESS	ADMIN STATIONERY ORDER FOR JULY 2012	1,506.84
EFT11942	15/08/2012 COUNTRY COPIERS NORTHAM	SHIRE OF NORTHAM STATIONARY FOR JULY 2012	1,471.19
EFT11943	15/08/2012 COURIER AUSTRALIA	COURIER DELIVERIES FOR JULY 2012	52.15
EFT11944	15/08/2012 COVS PARTS PTY LTD	PURCHASE OF BATTERIES, LUBRICANT & SCRUBS GRAFFITI REMOVER TOWELS FOR DEPOT	995.68
EFT11945	15/08/2012 OUTLINE ENGRAVING	SUPPLY 7 NAME BADGES FOR SHIRE STAFF	173.25
EFT11946	15/08/2012 DEBRA-LEE CHESTER	REIMBURSEMENT FOR PURCHASE OF GLOW STICK BRACELETS FOR AVON DESCENT FLOAT PARADE	92.05
EFT11947	15/08/2012 DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	866.66
EFT11948	15/08/2012 DEPARTMENT OF THE PREMIER AND CABINET	ADVERTISEMENT FOR TOWN PLANNING SCHEME NO. 3 AMENDMENT NO. 28 IN THE GAZETTE	334.60
EFT11949	15/08/2012 DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	866.66
EFT11950	15/08/2012 CANCELLED PAYMENT		
EFT11951	15/08/2012 DOROTHY BOURNE		
EFT11952	15/08/2012 DJUN & BRADSTREET AUSTRALIA	REIMBURSEMENT OF COSTS FOR LICENSING TRAINING AND PRE-EMPLOYMENT POLICE CLEARANCE	144.25
EFT11953	15/08/2012 DUNLOP G D	LEGAL COSTS FOR ASSORTED RATES ASSESSMENTS SEARCHING FOR SERVICES (DIAL BEFORE YOU DIG) ON SCOTT ROAD.	3,964.64
EFT11954	15/08/2012 DUXON NOMINEES	EXTENSION OF SURVEY AREA FOR NEW PROPOSED DEPOT AT COLEBATCH ROAD	652.30
EFT11955	15/08/2012 E. & M.J. ROSHER PTY LTD		
EFT11956	15/08/2012 EASTERN HILLS NURSERY	PURCHASE OF 6 X BLADES FOR N3779 KUBOTA MOWER STORAGE OF MACHINERY AT 51 DAWSON RD WUNDOWIE FOR THE PERIOD 20/04/12 TO 27/07/12	216.20
EFT11957	15/08/2012 EL CABALLO RESORT	ACCOMMODATION FOR CHRIS HAZELDINE ON 19/7/2012	1,400.00
EFT11958	15/08/2012 EQUAL ENTERPRISES	WEEKLY CLEANING OF BENCHES & BBQ AREAS AT APEX PARK, BROOME TCE PARK & BERNARD PARK, FITZGERALD ST CLEANING AND OUTSIDE NORTHAM LIBRARY FOR JUNE & JULY.	445.50
EFT11959	15/08/2012 ESPERANCE CHAMBER OF COMMERCE AND INDUSTRY INC.	TOWN REVITALISATION CONFERENCE 2012 8TH - 10TH AUGUST 2012 FOR CHADD HUNT & WILLIAM BASTON	1,958.00
EFT11960	15/08/2012 EVERSFAE FIRE PROTECTION	FIRE EXTINGUISHER FOR N.9327, N10634, N4959, N017, N3701, N.004, N3555, N9323	1,200.00
EFT11961	15/08/2012 EXPERIENCE PERTH	ANNUAL SILVER MEMBERSHIP WITH PERTH REGION TOURISM ORGANISATION T/AS EXPERIENCE PERTH TO JULY 2013	638.00
EFT11962	15/08/2012 FIELD - FURTHERING INCLUSIVE & LEARNING DEVELOPMENT	PURCHASE OF X1 BOOK - TOUCHING THE CORNERS AN AUTOBIOGRAPHY BY ROB MCNAMARA	175.00
EFT11963	15/08/2012 FIRE AND SAFETY WA	PURCHASE OF X5 OLIVER 66360 WILDLAND FIRE BOOTS X 5 OLIVER FIRE BOOT ZIP, LARGE X 5 FOR BRIGADES	35.80
EFT11964	15/08/2012 FRAMESWEST	2 X FABRICATED WINCH KEYS FOR BASKETBALL HOOPS	1,176.45
EFT11965	15/08/2012 FRANCES ESTHER IRWIN	VISITOR CENTER STOCK PURCHASES NECKLACES AND BROOCHES	110.00
			90.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT11966	15/08/2012 FU WING (SIMON) LEE	IE AUST MEMBERSHIP SUBSCRIPTIONS 2012/13 FOR FU WING (SIMON LEE)	503.80
EFT11967	15/08/2012 GALAXY MERLIN	STOCK PURCHASES FOR NORTHAM VISITORS CENTRE	866.53
EFT11968	15/08/2012 GARY BATT & ASSOCIATES	PROVISION OF DETAILED ARCHITECTURAL DRAWINGS FOR KILLARA ADULT DAY CARE CENTRE	1,622.50
EFT11969	15/08/2012 GLENDINNINGS PROPERTY VALUERS & CONSULTANTS	PROPERTY VALUATION FOR LOT 258 GREGORY STREET, NORTHAM	660.00
EFT11970	15/08/2012 GLENN STUART BEVERIDGE	REC CENTRE - REMOVE GRAFFITI AND RE PAINT WALL IN MENS TOILET CUBICLE AND REST OF WALL	979.00
EFT11971	15/08/2012 GO GO ON HOLD PTY LTD	ON HOLD MESSAGES SERVICE - 6 MONTHLY	414.00
EFT11972	15/08/2012 GRAFTON ELECTRICS	REPAIR TOWER LIGHTS AT JUBILEE OVAL	2,587.53
EFT11973	15/08/2012 HISLOP AUTO ELECTRICS	REPAIR SHORTAGE ON BEACON VOLVO GRADER N.001 (CALL OUT TO SCOTT ROAD)	315.30
EFT11974	15/08/2012 HOST AUTO REPAIRS	REPAIR TRANSMISSION PROBLEMS ON VOLVO BACKHOE N3555 & REPAIR OIL LEAK TO FUSO TRUCK N.007	2,257.40
EFT11975	15/08/2012 IMMACU SWEEP	FOOTPATH SWEEPING IN TOWN CBD FOR THE PERIOD 17/6/2012 TO 23/6/2012 AND SWEEPING SERVICES IN THE SHIRE OF NORTHAM	7,128.00
EFT11976	15/08/2012 INTERCON MILLAR LOGISTICS (IML)	X1 920KG CHLORINE DRUM	752.32
EFT11977	15/08/2012 IT VISION	REMOTE CUSTOMER ASSISTANCE AND IMPLEMENTATION TO CHANGE MAPPING FILES LOCATION	214.50
EFT11978	15/08/2012 JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	866.66
EFT11979	15/08/2012 K & N TRADITIONAL LANDSCAPES	REPOINTING OF BRICKWORK TO TOWN HALL	2,000.00
EFT11980	15/08/2012 KLEENWEST DISTRIBUTORS	TOILET PAPER, HAND TOWELS, DISINFECTANT, RUBBISH BAGS & CHUX ROLL FOR NORTHAM REC CENTRE	499.43
EFT11981	15/08/2012 LANDGATE	GROSS RENTAL VALUATIONS & ONLINE ENQUIRIES	1,582.61
EFT11982	15/08/2012 LANDMARK	PURCHASE OF GESATOP VICTORY DELUGE & CROP SIMAZINE TO KILL WEED. GAS BOTTLES FOR KILLARA & MEMORIAL HALL	1,457.61
EFT11983	15/08/2012 LGIS - RISK MANAGEMENT	COMPREHENSIVE REVIEW OF HUMAN RESOURCE SYSTEM	12,100.00
EFT11984	15/08/2012 LGNET	LG NET ANNUAL SUBSCRIPTION 16/07/12 - 30/06/13	2,739.00
EFT11985	15/08/2012 LITTLE T M	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	2,404.51
EFT11986	15/08/2012 LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	866.66
EFT11987	15/08/2012 LO-GO APPOINTMENTS	WAGES FOR TROY WILLMOT FOR JUNE & JULY 2012	8,698.31
EFT11988	15/08/2012 CANCELLED PAYMENT		
EFT11989	15/08/2012 CANCELLED PAYMENT		
EFT11990	15/08/2012 MAY'BERRY HAMMOND & CO	LICENCE AGREEMENT - FOR BERT HAWKE PAVILLION - AVON TEE BALL ASSOCIATION	2,767.58
EFT11991	15/08/2012 CANCELLED PAYMENT		
EFT11992	15/08/2012 MIDALIA STEEL	10 X 25MM SQUARE TUBING (6.5 M LONG)	149.71
EFT11993	15/08/2012 NEAT N' TRIM UNIFORMS PTY LTD	UNIFORM FOR WILLIAM BASTON	279.00
EFT11994	15/08/2012 NETBALL WA INC	RETURN OF OVERPAID INVOICE 8789 ON 06/07/2012 FOR HIRE OF REC CENTER	2,250.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT11995	15/08/2012 NO 90 GALLERY AND MUSIC	HIRE OF RUBBER CABLE COVER AVON RIVER FESTIVAL	55.00
EFT11996	15/08/2012 NORTHAM & DISTRICTS GLASS SERVICE	TAPE UP & REGLAZE ALUMINIUM WINDOWS AT NORTHAM REC CENTRE & REPLACE GLASS AT TOWN HALL	1,368.40
EFT11997	15/08/2012 NORTHAM BEARING SALES	SHACKLE AND LIFTING HOOK WITH SWIVEL FOR VOLVO BACKHOE N.3555	157.01
EFT11998	15/08/2012 NORTHAM CENTRAL NEWSAGENCY	WEST AUSTRALIAN NEWSPAPERS FOR SHIRE ADMIN FOR THE PERIOD 02/07/12 - 31/07/12	37.80
EFT11999	15/08/2012 NORTHAM COURIER SERVICE	COURIER COSTS FOR DELIVERIES FOR JUNE & JULY	71.50
EFT12000	15/08/2012 NORTHAM GARDEN CENTRE	2 X ICEBERG ROSES 1 X BAG OF SOIL IMPROVER 1 X BAG COW MANURE FOR MARGARET ARCHER FOR ADMINISTRATION OFFICE GARDENS	76.05
EFT12001	15/08/2012 NORTHAM HARDWARE	ROCKWELL PETROL BLOWER VAC 33CC FOR NORTHAM DEPOT	362.80
EFT12002	15/08/2012 NORTHAM LIQUOR BARONS	REFRESHMENTS FOR FAREWELL BBQ FOR JENNY JONES AND JOHN WEEKS	74.98
EFT12003	15/08/2012 NORTHAM MITRE 10 SOLUTIONS	ASSORTED PURCHASES INCLUDING CEMENT, PAINT, GLOBES & TOOLS FOR THE PERIOD JULY & AUGUST	1,927.50
EFT12004	15/08/2012 NORTHAM MOTEL	ACCOMMODATION FOR ANTHONY SUTTON FOR THE PERIOD 20/07/12 TO 24/07/12	810.00
EFT12005	15/08/2012 OLLY'S CAR & FURNITURE UPHOLSTERY'S	MORRELL PARK - SHADE SAIL REPAIR - RE-SEW HOLE	275.00
EFT12006	15/08/2012 OPUS INTERNATIONAL CONSULTANTS (PCA) LTD	UPLOAD SURVEY DATA TO ROMAN 11, UNDERTAKE FOOTPATH DATA COLLECTION, UNDERTAKE SIGN/DRAINAGE DATA COLLECTION CEMETERY INVOICING FOR 3 WEEKS ENDING 3/8/12 - NEW GRAVES FOR O'GORMAN, SIECZKA, COUSINS, GRAVE CERTIFICATIONS FOR O'GORMAN, SIECZKE AND COUSINS	7,892.50
EFT12007	15/08/2012 OXTER SERVICES	TELEPHONE EXPENSES JUNE/JULY 2012 EMDS	4,957.99
EFT12008	15/08/2012 CANCELLED PAYMENT	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	89.90
EFT12009	15/08/2012 PHILLIP BRUCE STEVEN	PAINTING AT AVAS BUILDING & PAINT WINDOW AT ROUND HOUSE	5,282.20
EFT12010	15/08/2012 POLLARD S B	SUPPLY AND INSTALLATION EVACUATION SOUNDERS AND BUTTON AT ADMIN BUILDING	495.00
EFT12011	15/08/2012 POWER DESMOND JOHN	STRUCTURAL DESIGN AND DOCUMENTATION FOR KILLARA RESPITE FACILITY	3,938.00
EFT12012	15/08/2012 PRESTIGE ALARMS	KILLARA - SUPPLY AND INSTALL FRONT DOOR LOCK AND CLOSER WITH INTERNAL KEYPAD PLUS 20 KEYS	3,300.00
EFT12013	15/08/2012 PRETEC CONSULTANTS	REPAIR OF LARGE SHREDDER AT THE DEPOT OFFICE	6,657.04
EFT12014	15/08/2012 PROFESSIONAL LOCKSERVICE	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	132.00
EFT12015	15/08/2012 CANCELLED PAYMENT	COLES ACCOUNT JULY 2012	1,015.40
EFT12016	15/08/2012 PROTRON TV AND VIDEO SERVICES	AVON DESCENT BREAKFAST FOR 100 PEOPLE	2,748.61
EFT12017	15/08/2012 CANCELLED PAYMENT		
EFT12018	15/08/2012 RAYMOND MILNE HEAD		
EFT12019	15/08/2012 RETAIL DECISIONS (COLES)		
EFT12020	15/08/2012 CANCELLED PAYMENT		
EFT12021	15/08/2012 RIVERSEDGE CAFE - SAFFRON(WA) PTY LTD		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT12022	15/08/2012 RM SURVEYS	SETOUT KERBS AND PROVIDE SKETCH REPORT FOR SURVEY LEVELS OF PEEL TCE BETWEEN CHIDLOW ST & OLIVER ST	1,309.00
EFT12023	15/08/2012 RNR CONTRACTING PTY LTD	SUPPLY OF 2000L OF BULK EMULSION & X1 BULK CONTAINER	2,112.00
EFT12024	15/08/2012 ROAD SIGNS AUSTRALIA	4 X T JUNCTION, 1 X POLICE STATION, 10 X CHILDREN'S CROSSING, 6 X STOP/SLOW SIGNS WITH WOODEN HANDLE, 2 X NO THROUGH ROAD 600X400, 1 X NO THROUGH ROAD 900X600, 4 X SCHOOL ZONE, 4 X 10 MINUTE PARKING AND 100 X YELLOW CATS EYES (TWO WAY), 100 X ASPHALT PADS FOR VARIOUS LOCATIONS IN THE SHIRE OF NORTHAM	2,019.60
EFT12025	15/08/2012 ROBERT LESLIE HITCHCOCK	SUPPLY GRAVEL FOR ROAD CONSTRUCTION AT MEENAER NORTH ROAD AND GRASS VALLEY NORTH ROAD	10,351.00
EFT12026	15/08/2012 ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	866.66
EFT12027	15/08/2012 ROYAL LIFE SAVING SOCIETY WA	LIFEGUARD REQUALIFICATION & ADVANCED RESUSCITATION CLASS FOR COLIN HASSELL, TONY WALTHOUSE, KATRINA PARSONS & DIANNE JUPP.	880.00
EFT12028	15/08/2012 RPS AUSTRALIA EAST PTY LTD	UNDERTAKE WHEATBELT SUB-REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK AS AN EXTENSION TO THE SUPERTOWN GROWTH PLAN - STAGE 1 DATA IDENTIFICATION AND STAGE 2 ECONOMIC STRATEGY FRAMEWORK	3,520.00
EFT12029	15/08/2012 RYDGES PERTH	ACCOMMODATION & MEALS FOR COUNCILLOR WILLIAMS DURING 01/08/12 TO 03/08/12 AT WALGA CONVENTION	5,955.00
EFT12030	15/08/2012 SAUNDERS K D	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	866.66
EFT12031	15/08/2012 CANCELLED PAYMENT		
EFT12032	15/08/2012 CANCELLED PAYMENT		
EFT12033	15/08/2012 SHERRIN RENTALS		
EFT12034	15/08/2012 SLAV'S CLEANING SERVICE	PROVIDE GRADER AS DRY HIRE" FOR MAINTENANCE GRADING AS BREAKDOWN OCCURRED ON SHIRE GRADER	15,051.85
EFT12035	15/08/2012 SPECIALE SMASH REPAIRS	CLEANING OF ADMIN CENTRE, DEPOT AMENITIES ROOM, ABLUTIONS, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE & LIBRARY	7,834.66
EFT12036	15/08/2012 CANCELLED PAYMENT		
EFT12037	15/08/2012 STATE WIDE TURF SERVICES	REPLACEMENT WINDSCREEN TO ISUZU TIPPER N010 & ISUZU TRUCK N4963	660.00
EFT12038	15/08/2012 SUNNY INDUSTRIAL BRUSHWARE	SPRAYING OF BLACK BEETLES AT MULTIPLE PARKS AND GARDENS IN THE TOWN OF NORTHAM	2,447.50
EFT12039	15/08/2012 THE PAPER COMPANY OF AUSTRALIA	TRACTOR BROOM 2 PCE - 915MM LONG X 20" O/D/1AMETER X 1 1/4" SQ DRIVE. FILL .085" POLY & WIRE FOR JOHN DEERE TRACTOR N.017	1,500.40
EFT12040	15/08/2012 THEA COMMINS	A4 PAPER COPYMATE TRUTONE 80 GSM (20 BOXES)	451.00
EFT12041	15/08/2012 TOTAL PACKAGING	STOCK FOR THE VISITOR CENTER - GOLD PLATED BOOK MARKS	66.55
EFT12042	15/08/2012 UHY HAINES NORTON CHARTERED ACCOUNTANTS	8X DOG POO BAGS/DOGGY DUMPAGE DISPOSAL UNIT 15UM AUDIT CERTIFICATION IN RESPECT OF PENSIONER DEFERRED RATES OUTSTANDING AS AT 30/06/11	171.60 385.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT12043	15/08/2012 ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENT JULY 2012 - 2013	1,257.38
EFT12044	15/08/2012 UMBRELLA MULTICULTURAL COMMUNITY CARE	PROVISION OF MULTICULTURAL DAY CENTRE - 18 MEALS SUPPLIED FOR CLIENTS AND STAFF	1,732.50
EFT12045	15/08/2012 VALLEY FORD	50,000 KM SERVICE AND REPAIR OF SHUDDER IN FRONT OF VEHICLE AND REPAIR TO TWO-WAY RADIO TO FORD RANGER N.3886	526.70
EFT12046	15/08/2012 VALLEY GRADING	GRADE SHOULDERS AND FORM DRAINS TO 4.3 KM (ENTIRE LENGH) OF COATES ROAD	2,860.00
EFT12047	15/08/2012 VISITOR CENTRE ASSOCIATION OF WA	VISITOR CENTRE ASSOCIATION MARKETING LEVY AND ACCREDITATION LEVEL 1.	770.00
EFT12048	15/08/2012 WA NATURALLY PUBLICATIONS	PURCHASE OF BOOKS - 3X BIRDS IN THE BACKYARD, 3X TREES OF THE GOLDFIELDS, 5X WILDFLOWERS MID-WEST & 4X ON A WING AND PRAYER FOR NORTHAM VISITORS CENTRE	121.03
EFT12049	15/08/2012 WATER DYNAMICS WELSHPOOL	HENRY STREET OVAL EFFLUENT REUSE IRRIGATION SYSTEM - PROGRESS CLAIM 2	205,427.34
EFT12050	15/08/2012 WEST END CONVENIENCE STORE	DINNER FOR COUNCILLOR STRATEGIC MEETING ON 25/07/12	96.00
EFT12051	15/08/2012 WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF 2 x HP INK CARTRIDGE FOR DEPOT	175.20
EFT12052	15/08/2012 WHEATBELT SAFETYWEAR	PROTECTIVE CLOTHING FOR JOHN WOODS, ALBERT SLUIK & DARYL STEVENS	837.80
EFT12053	15/08/2012 WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL ACCOUNT FOR BAKERS HILL BFB 2 CARD #26864227 FOR THE PERIOD ENDING 31/7/2012	60.67
EFT12054	16/08/2012 BLACKCAT GROUP PTY LTD	INSPECT AND DIAGNOSE HYDROLIC RAM ON VOLVO GRADER N.002 & INSPECTION OF OIL PIPE FOR BACKHOE N.004	2,933.70
EFT12055	16/08/2012 LOCAL GOVERNMENT MANAGERS AUSTRALIA WA DIVISION INC	2012/2013 LOCAL GOVERNMENT MANAGERS AUSTRALIA AFFILIATION - MEMBERSHIP FOR DENISE GOBBART, JEAN MCGREADY & CHADD HUNT	986.00
EFT12056	16/08/2012 MICROCHIPS AUSTRALIA PTY LTD	PURCHASE OF X2 LID 575 READERS FOR OLD QUARRY ROAD POUND	1,371.95
EFT12057	16/08/2012 P GILSENAN	WUNDOWIE GARDENING SERVICE FOR THE PERIOD 27/02/2012 TO 18/06/2012	1,054.00
EFT12058	17/08/2012 ADASOUND	SUPPLY SOUND EQUIPMENT AND STAFF FOR AVON RIVER FESTIVAL STREET PARADE 3/8/12	1,360.00
EFT12059	17/08/2012 C & D PLANKE & SONS PTY LTD	ROAD FORMATION IN PREPARATION FOR SEAL (21,22,25-29 JUNE 2012) PROFILE AND BOBCAT USE & DRAINAGE REPAIRS TO JOSE RD EAST SIDE	19,305.00
EFT12060	17/08/2012 LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS INSURANCE FOR PERSONAL ACCIDENT, FEDELITY AND LGIS LIABILITY	44,321.47
EFT12061	17/08/2012 LGIS INSURANCE BROKING	INSURANCE FOR SALARY CONTINUANCE, MARINE CARGO, STATUTORY & BUSINESS PRACTICES LIABILITY & COUNCILLORS AND OFFICERS LIABILITY	21,779.73
EFT12062	17/08/2012 LOUI'S PLANT HIRE	INFILL CONCRETE TO CAR PARK VERGE, FOOTPATH, PRAM RAMPS, CHIDLOW STREET AND PEEL TERRACE	49,803.76
EFT12063	17/08/2012 RADIOWEST BROADCASTERS PTY LTD	RADIOWEST ADVERTISING FOR THE AVON RIVER FESTIVAL STARTING ON THE 09/07/12	1,889.25

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT12064	17/08/2012 RESIDENTIAL SETTLEMENTS	SETTLEMENT ON LOT 52 (36) ROBINSON STREET NORTHAM INCLUDING LAND PURCHASE, SETTLEMENT FEES, WATER CORPORATION FEES AND LOCAL AUTHORITY FEES	513,875.35
EFT12065	17/08/2012 SHANE MATHEW RANKINS	REFUND FOR REMAINING TIME LEFT ON A NOW DECEASED DOG (TAG# 01 40585)	28.14
EFT12066	17/08/2012 SKYE PALMER	REIMBURSEMENT FOR FOOD PURCHASED DURING LICENCING COURSE 16/07/2012 - 20/07/2012	71.97
EFT12067	17/08/2012 SPECIALISED TREE SERVICE	PRUNE TREES TO WESTERN POWER REQUIREMENTS 23 JULY -27 JULY 2012	18,160.00
EFT12068	17/08/2012 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ROMAN II ANNUAL SUBSCRIPTION FROM 01/07/12 TO 30/06/13	26,545.48
EFT12069	17/08/2012 AVON VALLEY CONTRACTORS	CART GRAVEL TO C.Y O'CONNOR MURESK CAMPUS	14,292.10
EFT12070	17/08/2012 LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS INSURANCE FOR BUSHFIRES, LGIS WORCARE & LGIS PROPERTY	242,860.90
EFT12071	17/08/2012 LGIS INSURANCE BROKING	MOTOR VEHICLE - INSURANCE	82,924.37
EFT12072	17/08/2012 PROJEX MANAGEMENT & CONSTRUCTION PTY LTD	PROGRESS CLAIM NO. 1 FOR KILLARA RESPITE CENTRE	10,355.40
EFT12073	17/08/2012 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ASSOCIATION MEMBERSHIP ANNUAL SUBSCRIPTION FOR THE PERIOD 01/07/12 TO 30/06/13	18,784.57
EFT12074	24/08/2012 DEPARTMENT OF ENVIRONMENT AND CONSERVATION	DEC ANNUAL LICENCE FEE FOR OLD QUARRY ROAD - LANDFILL SITE	4,672.00
EFT12075	24/08/2012 VERLINDENS ELECTRICAL SERVICE (WA)	ELECTRICAL WORK TO NORTHAM POOL HOUSE (11 OLYMPIC DRIVE)	836.44
EFT12076	24/08/2012 ABBOTT & CO PRINTERS	BUSHFIRES INFRINGEMENT BOOKS	1,476.20
EFT12077	24/08/2012 ADT SECURITY	SECURITY MONITORING FOR AVAS - STANDARD MONITORING AND QUALITY MAINTENANCE PLAN	209.76
EFT12078	24/08/2012 ALAN'S AUTO ELECTRICS	REPLACEMENT BATTERY FOR NISSAN X TRAIL	165.00
EFT12079	24/08/2012 ANASTASIA WILLIAMS	REIMBURSEMENT OF TRAVEL EXPENSES FOR LICENSING COURSE IN PERTH	242.80
EFT12080	24/08/2012 AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	RENEWAL OF LAND MOBILE AND REMOTE CONTROL STATIONS FOR THE PERIOD OF 24/9/2012 TO 23/9/2013	296.00
EFT12081	24/08/2012 AUSTRALIAN TAXATION OFFICE	BAS JULY 2012	56,313.00
EFT12082	24/08/2012 AV-SEC SECURITY SERVICES	SECURITY SERVICES FOR THE AVON RIVER FESTIVAL 03/08/12	2,988.70
EFT12083	24/08/2012 AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY FOR THE PERIOD 07/08/12 TO 19/08/12	1,568.00
EFT12084	24/08/2012 AVON SERVICE SPECIALISTS	70,000KM SERVICE FOR 1CRY462 ISUZU MEDIUM TIPPER	1,826.55
EFT12085	24/08/2012 AVON TOURISM INCORPORATED	ADVERTISING IN AVON VALLEY PLANNER	495.00
EFT12086	24/08/2012 AVON VALLEY CONTRACTORS	2X 7/07 LOWLOADER HIRE PER HOUR TO CART BACKHOE SCOTT ROAD TO SHIRE DEPOT-2.5X 7/07 LABOUR TO INSTALL PIPE & OIL-32X HYDRAULIC OIL-3X HOSE CLAMPS	1,235.19
EFT12087	24/08/2012 AVON VALLEY MOWER & CHAINSAW CENTRE	SERVICE, PARTS AND REPAIRS FOR RIDE ON MOWER LT1536 & SERVICE HONDA HRU216 PUSH MOWER	1,195.16
EFT12088	24/08/2012 AVON WASTE	BIN HIRE - AVON RIVER FESTIVAL	418.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT12089	24/08/2012 AVW ELECTRICAL	REPAIRS TO PLAYGROUND FLOODLIGHT	313.50
EFT12090	24/08/2012 BEAUREPAIRES	ROTATE WHEELS AND CHECK ALIGNMENT ON KILLARA 4 TOYOTA VAN	151.87
EFT12091	24/08/2012 BLACKWELL PLUMBING PTY LTD	UNBLOCK TOILET & DRAIN IN TOILETS AT JUBILEE OVAL & REPAIR BROKEN TAP AT BERNARD PARK	346.46
EFT12092	24/08/2012 BOC LIMITED	2 X BALLOON GAS E SIZE CYLINDERS FOR THE AVON RIVER FESTIVAL - SHIRE OF NORTHAM STAFF PARADE	230.12
EFT12093	24/08/2012 BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES FOR TOILETS AT PEEL TCE NORTHAM LOT RAILWAY FOR 12/13 01/07/2012-30/06/2013	212.63
EFT12094	24/08/2012 C & D PLANKE & SONS PTY LTD	DRAINAGE REPAIRS TO JOSE ROAD DURING THE PERIOD 23/07/12 TO 03/08/12	14,850.00
EFT12095	24/08/2012 C. Y. O'CONNOR INSTITUTE	COURSE FEES FOR: MUNICIPAL LAW A & B - REF 426181 FOR KAREN ANN BLURTON	900.00
EFT12096	24/08/2012 CARLVILLE	ROCK & RECONSTRUCT BALANCE OF DRAIN AT JOSE ROAD	7,425.00
EFT12097	24/08/2012 CENTRAL DISTRICTS AIRCONDITIONING	OLD TOWN BUILDING - INSTALL CONDUIT FROM AIR CONDITIONER UNIT TO DOWN PIPES	362.00
EFT12098	24/08/2012 COMMUNITY NEWSPAPER GROUP LTD	ADVERTISEMENTS IN AVON GAZETTE DURING JULY 2012	2,115.15
EFT12099	24/08/2012 CONNOLLY ENVIRONMENTAL	2ND STAGE SITE INVESTIGATION FOR 116 PEEL TERRACE NORTHAM	20,570.00
EFT12100	24/08/2012 CORPORATE EXPRESS	FELLOWES COPY HOLDER BOOK LIFT STYLE - DYMO 4 TAPES BLACK ON WHITE LABEL	148.13
EFT12101	24/08/2012 COURIER AUSTRALIA	COURIER SERVICES FOR AUGUST 2012	499.23
EFT12102	24/08/2012 COVS PARTS PTY LTD	PURCHASE OF X3 FUSES & X1 WIRE BRACE CHROME FOR TRAILER N2482	22.87
EFT12103	24/08/2012 CANCELLED PAYMENT	TRACE FEES FOR ASSORTED RATE ASSESSMENTS	2,364.96
EFT12104	24/08/2012 DJIN & BRADSTREET AUSTRALIA	TO LOCATE TELSTRA AND WATER LINES AT SCOTT ROAD IN SOUTHERN BROOK TO PREPARE FOR DRAINAGE WORKS	211.75
EFT12105	24/08/2012 DUNLOP G D	JULY 2012 FUEL ACCOUNT	25,794.26
EFT12106	24/08/2012 DUNNING INVESTMENTS PTY LTD	SUPPLY AND DELIVERY OF X1 FLOCON ROAD MAINTENANCE BODY	91,575.00
EFT12107	24/08/2012 FLOCON ENGINEERING PTY LTD	2 X SWING BRACKETS FOR WUNDOWIE OVAL SWINGS	55.00
EFT12108	24/08/2012 FRAMESWEST	JEWELLERY FOR VISITORS CENTRE	58.00
EFT12109	24/08/2012 FRANCES ESTHER IRWIN	MAINTENANCE WORK AT NORTHAM SWIMMING POOL	14,398.00
EFT12110	24/08/2012 GLENN STUART BEVERIDGE	SUPPLY OF 2.6 CUBIC METRES OF CEMENT TO SCOTT RD TO CONSTRUCT HEAD WALLS ON 30/07/12	693.00
EFT12111	24/08/2012 HOLCIM AUSTRALIA PTY LTD	REPLACE PUMP ON VOLVO BACKHOE N.004 & SERVICE 1BNP584 BRIGADES	2,454.65
EFT12112	24/08/2012 HOST AUTO REPAIRS	FOOTPATHS SWEEPING IN THE TOWN CBD AND IN THE SHIRE OF NORTHAM FOR THE PERIOD 1/7/12-11/8/12	21,384.00
EFT12113	24/08/2012 IMMACU SWEEP	WUNDOWIE PIPELINE DESIGN AND PREPARATION & BAKERS HILL FOOTBALL OVAL IRRIGATION PROJECT	24,354.00
EFT12114	24/08/2012 IRRI - TEC PTY LTD		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT12115	24/08/2012 KEN DESIGNS	VISITING ARTIST WORKING ON MURAL PROJECT WITH ART FOR LEARNING" PROGRAMME - SPECIAL NEEDS CLIENTS AT KILLARA'	- \$ 210.00
EFT12116	24/08/2012 KLEENHEAT GAS	GAS BOTTLES FOR JUBILEE OVAL	- \$ 336.00
EFT12117	24/08/2012 LO-GO APPOINTMENTS	WAGES FOR TROY WILLMOT WEEK ENDING 11/8/2012	- \$ 1,649.34
EFT12118	24/08/2012 MARGARET ROSE ARCHER	ADMIN BUILDING GARDENING FROM 02/07/12 TO 23/07/12	- \$ 480.00
EFT12119	24/08/2012 MAYBERRY HAMMOND & CO	AIRPORT LEGAL ADVICE	- \$ 2,568.50
EFT12120	24/08/2012 MILMAR DISTRIBUTORS	PURCHASE OF X100 EFTPOS RECEIPT ROLLS	- \$ 140.00
EFT12121	24/08/2012 MORRIS PEST AND WEED CONTROL	RE-INSPECT BRIDGES FOR WHITE ANTS AND REMOVE BEE HIVE FROM OUTSIDE THE POYC BUILDING	- \$ 741.40
EFT12122	24/08/2012 NORTHAM ARMY CAMP HERITAGE ASSOCIATION (INC)	FUNDING ALLOCATION FOR 2012/2013 - COMMUNITY GRANTS	- \$ 3,300.00
EFT12123	24/08/2012 NORTHAM CENTRAL NEWSAGENCY	PURCHASE OF ADVOCATE, WEST AUSTRALIAN, AND AUSTRALIAN DURING THE PERIOD 02/07/12 - 31/07/12 FOR THE NORTHAM LIBRARY	- \$ 57.10
EFT12124	24/08/2012 NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 PRESSURE SPRAYER FOR THE NORTHAM DEPOT AND ALLEN KEYS, GATE HOOKS AND GARAGE DOOR LUBE FOR ADMIN BUILDING MAINTENANCE.	- \$ 46.10
EFT12125	24/08/2012 NORTHAM MOTEL	ACCOMMODATION FOR MR BOB WADDELL ON 11/08/12	- \$ 100.00
EFT12126	24/08/2012 NORTHAM TOWING SERVICE	TOWING OF ABANDONED VEHICLE FROM HOVEA CRESCENT WUNDOWIE TO SHIRE IMPOUND YARD	- \$ 220.00
EFT12127	24/08/2012 OXTER SERVICES	PURCHASE OF TOILET ROLLS, HAND TOWELS AND CLEANING PRODUCTS FOR THE SHIRE OF NORTHAM. TOWNSITE MAINTENANCE AT GRASS VALLEY, BAKERS HILL, KATRINE & CLACKLINE FOR THE PERIOD 02/07/12 TO 03/08/12	- \$ 3,998.95
EFT12128	24/08/2012 PROFESSIONAL LOCKSERVICE	MEMORIAL HALL - SUPPLY AND INSTALL LOCKSETS TO 1 DOOR AND 1 ROLLER DOOR. LOCKS AND DOORS TO MEET FIRE REGULATIONS	- \$ 1,399.50
EFT12129	24/08/2012 ROAD SIGNS AUSTRALIA	NUMEROUS SIGNS FOR VARIOUS LOCATIONS AROUND NORTHAM	- \$ 4,869.48
EFT12130	24/08/2012 RPS AUSTRALIA EAST PTY LTD	UNDERTAKE WHEATBELT SUB-REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK AS AN EXTENSION TO THE SUPERTOWN GROWTH PLAN	- \$ 13,200.00
EFT12131	24/08/2012 RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	AVON VALLEY ADVOCATE FOR NORTHAM VISITOR CENTRE FOR THE PERIOD 01/07/12 TO 31/07/12	- \$ 19.48
EFT12132	24/08/2012 S & S MOBILE CAR DETAILING	CLEANING OF X2 SES VEHICLES - TOYOTA LANDCRUISER 1D1D141 & TOYOTA LANDCRUISER 1C1Z913	- \$ 400.00
EFT12133	24/08/2012 SAFETCARD MARKETING PTY LTD	3 MONTHLY MONITORING FEES FOR SAFE T CARD AS PER CONTRACT & TELSTRA SIM CARD FEES & RENTAL FEES.	- \$ 198.00
EFT12134	24/08/2012 SC CIVIL CONSULTING	DESIGN CHIDLLOW STREET PEDESTRIAN ISLAND NEAR PEEL TERRACE	- \$ 320.00
EFT12135	24/08/2012 SIMPSON FIONA LESLEY	CLEANING OF PUBLIC TOILETS IN WUNDOWIE FOR THE PERIOD 10/07/12 TO 10/8/12	- \$ 500.00
EFT12136	24/08/2012 SPECIALE SMASH REPAIRS	REPAIR & PAINT BONNET & TOUCH UP ON HYUNDAI-REGO# N10401	- \$ 495.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
EFT12137	24/08/2012 SPECIALISED TREE SERVICE	STREET TREE PRUNING PROGRAM NORTHAM TOWNSITE - TREE PRUNING AT YOUR PROPERTY AS PER WESTERN POWER REQUIREMENTS - WEEK ENDING 17/8/2012	- \$ 33,870.00
EFT12138	24/08/2012 SPIRIT EVENTS & ENTERTAINMENT	ENTERTAINMENT FOR THE AVON RIVER FESTIVAL	- \$ 5,016.00
EFT12139	24/08/2012 TEKBUILT PTY LTD	REIMBURSEMENT FOR CANCELLED ACCOMMODATION FOR DOWERIN FIELD DAYS	- \$ 378.00
EFT12140	24/08/2012 THE FARM SHOP	PURCHASE OF X1 THREADSEAL TAPE, X1 CHECK VALVE & NIPPLE 3" FOR STANDPIPES	- \$ 51.91
EFT12141	24/08/2012 THE PAPER COMPANY OF AUSTRALIA	PURCHASE OF X10 A480 REFLEX - MAUVE & X2 A480 FLYING COLOURS - LILAC	- \$ 136.62
EFT12142	24/08/2012 WA HINO SALES & SERVICES	PURCHASE OF X1 HINO 500 SERIES 1628 XLONG SIX	- \$ 83,051.10
EFT12143	24/08/2012 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISEMENT FOR TPS3 AMENDMENT 28	- \$ 348.89
EFT12144	24/08/2012 WHEATBELT GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL FOR SUSAN BURLEY	- \$ 107.80
EFT12145	24/08/2012 WHEATBELT SAFETYWEAR	PROTECTIVE CLOTHING FOR DAVID GOLDSMITH & STEPHEN SCOTT	- \$ 595.00
EFT12146	24/08/2012 WILLIAMSON D & S	HIRE OF 6 WHEEL TIPPER TO CART GRAVEL & SAND FROM SHINGLE HILL PIT TO COATS RD & DECASELLA RD, JENNAPULLIN RD TO SCOTT RD & LEEMING PIT TO SHIRE YARD	- \$ 6,890.00
EFT12147	29/08/2012 POLLARD S B	PARKING / GRATUITY AT RYDGES HOTEL PERTH DURING THE PERIOD 01/08/2012 TO 03/08/2012	- \$ 97.44
EFT12148	31/08/2012 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- \$ 146.38
EFT12149	31/08/2012 SABRINA ANNE MANN	RATES REFUND FOR ASSESSMENT A11591 79 HUTT STREET NORTHAM 6401	- \$ 700.00
31746	02/08/2012 HESTA SUPER FUND	TOTAL EFT MUNICIPAL	- \$ 2,074,656.45
31747	02/08/2012 AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	- \$ 149.13
31748	02/08/2012 CHILD SUPPORT AGENCY	SUPERANNUATION CONTRIBUTIONS	- \$ 102.32
31749	02/08/2012 HOSTPLUS SUPER	PAYROLL DEDUCTIONS	- \$ 194.06
31750	02/08/2012 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	SUPERANNUATION CONTRIBUTIONS	- \$ 167.75
31751	02/08/2012 REST SUPERANNUATION	PAYROLL DEDUCTIONS	- \$ 19.40
31752	02/08/2012 SHIRE OF NORTHAM	SUPERANNUATION CONTRIBUTIONS	- \$ 446.72
31753	02/08/2012 SUPERWRAP	PAYROLL DEDUCTIONS	- \$ 645.00
31754	02/08/2012 WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	- \$ 242.31
31755	02/08/2012 WESTERN POWER	SUPERANNUATION CONTRIBUTIONS	- \$ 24,070.88
31756	02/08/2012 WESTSCHEME	YEARLY BUS INSPECTION FOR COMMUNITY BUS REGISTRATION	- \$ 150.35
31757	02/08/2012 AUSTRALIAN SERVICES UNION	SUPERANNUATION CONTRIBUTIONS	- \$ 332.88
31758	07/08/2012 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	- \$ 91.60
31759	15/08/2012 AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	LICENCE AND THIRD PARTY INSURANCE POLICY FOR TOYOTA COASTER BUS N.009	- \$ 273.15
		WA CHAPTER CONFERENCE 2012 - JIM MCLEVIE	- \$ 1,000.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
31760	15/08/2012 RETRAVISION	PURCHASE OF X1 FUJI FILM FINETIX T200 AND 8GB MEMORY CARD FOR NORTHAM REC CENTRE	- \$ 263.90
31761	15/08/2012 THE ROTARY CLUB OF NORTHAM	MANNING OF ROAD CLOSURES AT AVON RIVER FESTIVAL 3/8/12	- \$ 500.00
31762	15/08/2012 3 AUSTRALIA	3 MESSAGING ACCOUNT FOR SES FOR THE PERIOD 23/07/12 TO 22/08/12	- \$ 874.49
31763	15/08/2012 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ALGA - NGA 2012 CONFERENCE - N. HALE	- \$ 1,135.00
31764	15/08/2012 BENARA NURSERIES	PURCHASE OF X10 PYRUS NIVALIS & X10 MAGNOLIA FOR BERNARD PARK	- \$ 1,100.00
31765	15/08/2012 CANCELLED PAYMENT	REPAIR AUTO LEVELING SYSTEM AND WATER PUMPON VOLVO	- \$ 8,457.40
31766	15/08/2012 FREINDS GARAGE	BACKHOE N.3555, REPAIR OIL LEAK TO VOLVO GRADER N.001 & SUPPLY AND FIT HEADLIGHT TO KILLARA BUS	- \$
31767	15/08/2012 J CARBINES	PURCHASE OF X20 BABY MERINO WOOL HATS FOR NORTHAM VISITOR CENTRE	- \$ 140.00
31768	15/08/2012 JEF SALES & SERVICE	REPAIR AND CLEAN STIHL HEDGE TRIMMER HS45	- \$ 44.00
31769	15/08/2012 LEISURE INSTITUTE OF WESTERN AUSTRALIA (INC)	COLIN HASSELL AND DIANE JUPP TWO DAY CONFERENCE AND DINNER	- \$ 1,635.00
31770	15/08/2012 MERVAT SAED ATIAH	REFUND OF HALF TOWN PLANNING APPLICATION FEE	- \$ 139.00
31771	15/08/2012 NORTHAM CARAVAN PARK (BEVAN PTY LTD)	ACCOMMODATION FOR LIESEL PAMPLING ON 03/08/12 TO 05/08/12	- \$ 936.41
31772	15/08/2012 NORTHAM SPRINGFIELD FOOTBALL CLUB	KIDSPORT FUNDING FOR NORTHAM SPRINGFIELD FOOTBALL CLUB	- \$ 280.00
31773	15/08/2012 PACIFIC MAGAZINES	18 MONTH SUBSCRIPTION FOR YOUR GARDEN MAGAZINE FOR THE NORTHAM LIBRARY	- \$ 34.00
31774	15/08/2012 PETTY CASH	PETTY CASH RECOUP FOR KILLARA	- \$ 245.60
31775	15/08/2012 QUAIRADING PCYC	KIDSPORT FUNDING FOR QUAIRADING PCYC	- \$ 200.00
31776	15/08/2012 SARAH JAYNE SUMPTON	CANCELLED CHILDCARE DUE TO CENTRE BEING CLOSED	- \$ 144.68
31777	15/08/2012 SHIRE OF BEVERLEY	ADMINISTRATION FEES FOR KIDSPORT	- \$ 1,100.00
31778	15/08/2012 SHIRE OF YORK	ADMINISTRATION FEES FOR KIDSPORT	- \$ 1,100.00
31779	15/08/2012 ST JOHN AMBULANCE AUSTRALIA	APPLY FIRST AID COURSE FOR COLIN HASSELL IN BELMONT ON 01/08/12	- \$ 156.00
31780	15/08/2012 SYNERGY	ELECTRICITY EXPENSES FOR THE SHIRE OF NORTHAM FOR THE PERIOD 25/04/12 TO 19/07/12	- \$ 47,699.60
31781	15/08/2012 TARGET COUNTRY	TOWELS AND NEW PILLOWS FOR KILLARA	- \$ 692.30
31782	15/08/2012 TELSTRA CORPORATION	TELSTRA LANDLINE ACCOUNT FOR JULY 2012	- \$ 6,372.08
31783	15/08/2012 TINT A CAR	RAILWAY MUSEUM - TINT 9 WINDOWS TO PREVENT UV DAMAGE	- \$ 930.00
31784	15/08/2012 TREVOR MALCOLM LACEY	SPONSORSHIP FOR BRUCE CUP SYDNEY	- \$ 100.00
31785	15/08/2012 VINCENZO VELLETRI	REIMBURSEMENT OF STALL HOLDERS APPLICATION FEE FOR THE AVON RIVER FESTIVAL AS ANOTHER PIZZA COMPANY WERE GOING TO DO THE PIZZAS INSTEAD	- \$ 100.00
31786	15/08/2012 WA FARM TREES	2X CALLISTEMON PHOENICEUS (FAIRY BOTTLEBRUSH) & 2 X ACACIA ACUMINATA (RASPBERRY JAM) FOR THE CEMETERY	- \$ 128.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
31787	15/08/2012 WATER CORPORATION	WATER USAGE FOR VARIOUS PROPERTIES FOR THE PERIOD 15/03/12 TO 01/08/12	-\$ 3,391.75
31788	15/08/2012 YORK JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING FOR YORK JUNIOR FOOTBALL CLUB	-\$ 500.00
31789	15/08/2012 AUSTRALIAN TAXATION OFFICE	BAS JUNE 2012	-\$ 862,446.00
31790	17/08/2012 HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-\$ 149.13
31791	17/08/2012 AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	-\$ 108.34
31792	17/08/2012 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-\$ 91.60
31793	17/08/2012 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-\$ 194.06
31794	17/08/2012 EMILY SKYE CLARKE	REFUND FOR CHILD AS HAS LEFT CARE AND WILL NOT BE RETURNING	-\$ 37.51
31795	17/08/2012 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	-\$ 167.75
31796	17/08/2012 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	-\$ 19.40
31797	17/08/2012 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-\$ 146.38
31798	17/08/2012 PETTY CASH	PETTY CASH DEPOT	-\$ 88.70
31799	17/08/2012 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-\$ 392.24
31800	17/08/2012 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	-\$ 645.00
31801	17/08/2012 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	-\$ 242.31
31802	17/08/2012 WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	-\$ 23,786.25
31803	17/08/2012 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	-\$ 395.90
31804	20/08/2012 SYNERGY	ELECTRICITY CHARGES FOR VARIOUS PROPERTIES FOR THE PERIOD 09/05/12 TO 24/07/12	-\$ 12,828.53
31805	24/08/2012 RETRAVISION	PURCHASE OF 2 X PRINTER CARTRIDGES FOR DEPOT	-\$ 40.00
31806	24/08/2012 AUSNET INDUSTRIES	MANUFACTURE AND SUPPLY OVERLAPPING SPORT BARRIER CURTAINS	-\$ 4,862.00
31807	24/08/2012 GRAEME JOHN KING	SANDBLAST AND SUPPLY AND PAINT 4 VOLLEYBALL POLES & TWO VOLLEYBALL TROLLEYS	-\$ 450.00
31808	24/08/2012 MECKERING ACTION GROUP	EARTHQUAKE BOOKLETS FOR VISITOR CENTRE	-\$ 36.00
31809	24/08/2012 OSHGROUP PTY LTD	ASBESTOS MEDICAL FOR ROD LEAMAN - FAILURE TO ATTEND	-\$ 99.00
31810	24/08/2012 PANDA CHINESE RESTUARANT	COUNCIL MEETING DINNER 15/08/12	-\$ 352.00
31811	24/08/2012 PAUL GERARD MINUTI	SHIRES \$500 CONTRIBUTION TO MR PAUL MINUTI'S CROSSOVER AT 21A KURINGAL RD WUNDOWIE	-\$ 500.00
31812	24/08/2012 CANCELLED PAYMENT	ANNUAL RATES FOR ASSORTED SHIRE PROPERTIES	-\$ 16,781.13
31813	24/08/2012 SHIRE OF NORTHAM	AVON RIVER FESTIVAL FIRST AID STANDBY	-\$ 200.00
31814	24/08/2012 ST JOHN AMBULANCE AUSTRALIA	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES FOR THE PERIOD 09/06/12 TO 16/08/12	-\$ 24,789.05
31815	24/08/2012 SYNERGY	LANDLINE TELEPHONE ACCOUNT FOR AUGUST 2012	-\$ 4,840.84

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2012

CHQ/EFT DATE	NAME	DESCRIPTION	AMOUNT \$
31817	24/08/2012 WATER CORPORATION	WATER USAGE CHARGES FOR ASSORTED PROPERTIES FOR THE PERIOD 07/03/12 TO 16/08/12	9,769.05
31818	31/08/2012 HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	178.00
31819	31/08/2012 AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	101.12
31820	31/08/2012 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	91.60
31821	31/08/2012 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	194.87
31822	31/08/2012 HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	167.75
31823	31/08/2012 LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS	19.40
31824	31/08/2012 REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	289.88
31825	31/08/2012 SHIRE OF NORTHAM	PAYROLL DEDUCTIONS	745.00
31826	31/08/2012 SUPERWRAP	SUPERANNUATION CONTRIBUTIONS	242.31
31827	31/08/2012 WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS	24,682.35
31828	31/08/2012 WESTSCHEME	SUPERANNUATION CONTRIBUTIONS	667.05
		TOTAL CHEQUE MUNICIPAL	1,098,122.26
DD4696.1	03/08/2012 TENNANT AUSTRALIA	LEASE PAYMENT ON FLOOR CLEANER AUGUST 2012	1,067.00
DD4707.1	08/08/2012 MESSAGES ON HOLD	PROVISION OF PROGRAMMING AND EQUIPMENT 8/8/12 TO 7/11/12	137.58
		AMOUNT DOES NOT MATCH INVOICE	
DD4724.1	13/08/2012 BANKWEST	CHADD HUNT MASTERCARD 26TH JUNE TO 24TH JULY 2012, WILSON PARKING PERTH 23/6/12, WILSON PARKING PERTH 23/6/12-	13.26
		PROCESSING FEE, GST	
DD4724.1	13/08/2012 BANKWEST	DENISE GOBBART MASTERCARD 26TH JUNE TO 24TH JULY 2012, RETRAVISION CORDLESS PHONE LICENSING, WOOLWORTHS - CONSUMABLES, REGAL APARTMENTS - SKYE PALMER LICENSING COURSE ACCOMMODATION, SUBWAY - CATERING LEMC, GST	1,064.00
		TOTAL DIRECT DEBIT	2,281.84
PAYROLL	02/08/2012 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	156,600.43
PAYROLL	16/08/2012 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	162,031.18
PAYROLL	30/08/2012 SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	166,015.35
		TOTAL PAYROLL	484,646.96
		TOTAL CHEQUE TRUST	18,418.35
		TOTAL CHEQUE MUNICIPAL	1,098,122.26
		TOTAL EFT TRUST	1,100.00
		TOTAL EFT MUNICIPAL	2,074,656.45
		TOTAL DIRECT DEBIT	2,281.84
		TOTAL PAYROLL	484,646.96
		TOTAL	3,679,225.86

The payment of cheque numbers 31746 to 31828 from Municipal Fund (dated 1st August 2012 to 31st August 2012), the payment of trust cheque numbers 1660 to 1668 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT11898 to EFT12149 (dated 1st August 2012 to 31st August 2012). EFT Trust Fund EFT11896 to EFT11897. Direct Debits 4696.1 and 4707.1 and 4724.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 31746 to 31828	\$ 1,098,122.26
Trust Bank Vouchers 1660 to 1668	\$ 18,418.35
EFT Trust Bank Vouchers EFT11896 to EFT11897	\$ 1,100.00
Municipal Fund Bank Electronic Fund Transfer EFT11898 to EFT12149	\$2,074,656.45
Direct Debit Fund Transfer 4696.1 and 4707.1 and 4724.1	\$ 2,281.84
Municipal Fund Bank Electronic Fund Transfer Payroll 02/08/2012	\$ 156,600.43
Municipal Fund Bank Electronic Fund Transfer Payroll 16/08/2012	\$ 162,031.18
Municipal Fund Bank Electronic Fund Transfer Payroll 30/08/2012	\$ 166,015.35
TOTAL	\$3,679,255.86

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$3,679,255.86 was submitted to the ordinary Meeting of Council on Wednesday 19th September 2012.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$3,679,255.86 was submitted to each member of the Council Wednesday 19th September 2012, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 31 JULY 2012.

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Hitesh Hans
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	31 August 2012

PURPOSE

The Statement of Financial Activity for the period ending 31 July 2012 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION

<p>Minute No C.1853</p> <p>Moved: Cr U Rumjantsev Seconded: Cr R Tinetti</p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 July 2012.</p> <p style="text-align: right;">CARRIED 8/0</p>
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SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2012

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2012**

	NOTE	July 2012 Actual \$	July 2012 Y-T-D Budget \$	Projected 2012/13 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating						
Revenues/Sources						
Governance	8	146	2,760	33,194	(2,614)	(94.71%)
General Purpose Funding		(119,427)	33,942	2,967,809	(153,369)	(451.86%)
Law, Order, Public Safety		28,948	68,073	846,688	(39,125)	(57.48%)
Health		2,902	16,804	201,668	(13,902)	(82.73%)
Education and Welfare		229,200	94,678	2,896,692	134,522	142.08%
Housing		3,210	3,899	46,811	(689)	(17.67%)
Community Amenities		40,915	152,153	1,825,951	(111,238)	(73.11%)
Recreation and Culture		4,380	74,075	889,083	(69,695)	(94.09%)
Transport		32,901	236,705	4,032,592	(203,804)	(86.10%)
Economic Services		24,773	78,139	1,181,513	(53,366)	(68.30%)
Other Property and Services		795	5,664	68,000	(4,869)	(85.96%)
		<u>248,743</u>	<u>766,892</u>	<u>14,990,001</u>	<u>(518,149)</u>	<u>(67.56%)</u>
(Expenses)/(Applications)						
Governance	8	(46,761)	(64,498)	(856,865)	17,737	27.50%
General Purpose Funding		(10,385)	(24,743)	(296,968)	14,358	58.03%
Law, Order, Public Safety		(59,634)	(82,445)	(1,122,729)	22,811	27.67%
Health		(26,520)	(41,364)	(518,457)	14,844	35.89%
Education and Welfare		(64,619)	(101,079)	(1,249,308)	36,460	36.07%
Housing		(11,164)	(7,805)	(96,374)	(3,359)	(43.04%)
Community Amenities		(134,191)	(264,699)	(3,186,273)	130,508	49.30%
Recreation & Culture		(168,645)	(289,049)	(3,951,458)	120,404	41.66%
Transport		(314,600)	(399,029)	(4,557,277)	84,429	21.16%
Economic Services		(103,892)	(145,898)	(2,427,695)	42,006	28.79%
Other Property and Services		(26,755)	7,198	(75,933)	(33,953)	471.70%
		<u>(967,166)</u>	<u>(1,413,411)</u>	<u>(18,339,397)</u>	<u>446,245</u>	<u>(31.57%)</u>
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	2	(21,305)	235,353	(2,736,495)	(256,658)	109.05%
Movement in Accrued Interest		(61,286)	0	0	(61,286)	0.00%
Movement in Accrued Salaries and Wages		(147,156)	0	0	(147,156)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(26,107)	0	0	(26,107)	0.00%
Depreciation on Assets		292,856	267,903	3,215,004	24,953	(9.31%)
Capital Revenue and (Expenditure)						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(14,123)	(709,029)	(8,249,744)	694,906	98.01%
Purchase Plant and Equipment	1	(83,248)	(118,700)	(1,444,445)	35,452	29.87%
Purchase Furniture and Equipment	1	0	(7,509)	(90,122)	7,509	100.00%
Purchase Bush Fire Equipment	1	(486)	(28,630)	(503,139)	28,144	98.30%
Purchase Playground Equipment	1	0	0	(40,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(93,790)	(389,790)	(5,629,595)	296,000	75.94%
Purchase Infrastructure Assets - Bridges	1	0	0	(719,000)	0	0.00%
Purchase Infrastructure Assets - Footpaths	1	0	(22,205)	(266,609)	22,205	100.00%
Purchase Infrastructure Assets - Drainage	1	0	0	(3,338,943)	0	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(420)	(67,995)	(745,996)	67,575	99.38%
Purchase Infrastructure Assets - Airfields	1	0	(12,583)	(151,000)	12,583	100.00%
Purchase Infrastructure Assets - Streetscape	1	0	(4,767)	(57,206)	4,767	100.00%
Proceeds from Disposal of Assets	2	28,645	272,811	3,273,733	(244,166)	89.50%
Repayment of Debentures	3	(54,015)	(34,778)	(417,436)	(19,237)	(55.31%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	2,342	2,342	67,798	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(1,639)	(1,639)	(902,198)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	832,059	0	0.00%
Transfers to Restricted Assets (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	5	13,947,351	13,874,094	13,874,094	73,257	(0.53%)
LESS Net Current Assets Year to Date	5	<u>13,049,195</u>	<u>19,969,549</u>	<u>(17,446)</u>	<u>(6,920,354)</u>	<u>(34.65%)</u>
Amount Raised from Rates	6	<u>0</u>	<u>(7,361,190)</u>	<u>(7,361,190)</u>	<u>7,361,190</u>	<u>(100.00%)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

1. ACQUISITION OF ASSETS	July 2012 Actual \$	2012/13 Budget \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment-Council	0.00	15000
Furniture & Office Equipment - Administration	0.00	48,400
Plant & Equipment - Administration	0.00	51,544
Law, Order & Public Safety		
Cat Impound Area	0.00	20,000
Snr Ranger Vehicle	0.00	28,436
Ranger Vehicle	0.00	28,436
Cattery Equipment	0.00	5,000
Security Camera Bernard Park & Avon Mall	0.00	20,049
Graffiti Recording Equipment	0.00	12,065
Brigade Appliance - Fire Prevention	0.00	343,560
Bush Fire Brigade Shed Construction	485.85	159,579
Health		
Plant & Equipment - Health Inspection/Admin	0.00	87,339
Education & Welfare		
Land & Buildings - Respite Centre Construction	9,414.00	3,429,970
Killara - Bus Replacement	0.00	212,625
Land & Buildings	4,579.01	0
HNK- Furniture & Equipment	0.00	35,000
Community Amenities		
Generator -Inkpen	0.00	5,000
Senior Planner Vehicle	0.00	27,000
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	0.00	1,808,331
Drainage - Town Centre Supertowns	0.00	131,872
Drainage - Bernard Park Supertowns	0.00	442,804
Inkpen-Provision of Infrastructure Shelter Electricity	0.00	30,000
Cemetery Capital Works	0.00	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

1. ACQUISITION OF ASSETS (Continued)	July 2012 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	0.00	114,205
Furniture & Equipment- Public Halls	0.00	10,400
Recreation Centre - Building	0.00	1,364
Recreation Centre - Outdoor Courts	0.00	65,281
Recreation Centre - Oval Extention	0.00	79,136
Recreation Centre - Lighting	0.00	154,539
Recreation Centre - Car Parking & Access	0.00	50,915
Recreation Centre Manager Utility	0.00	28,000
Recreation Centre Generator	0.00	23,000
Furniture & Equipment - Other Recreation	0.00	16,322
Skate Park - Lighting	420.00	30,000
Outdoor Courts Replace Boundary Fence	0.00	15,000
Seating - Bert Hawke	0.00	4,000
George Nuich Park	0.00	45,262
Play Equipment - Jubilee Oval	0.00	20,000
Play Equipment - Wundowie	0.00	20,000
Bakers Hill Oval	0.00	298,615
Relocate Scoreboard	0.00	2,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Henry Street Oval Fencing	0.00	15,000
Sporting Equipment - Backboards, Nets Etc	0.00	10,000
Outdoor Seating	0.00	3,000
Jubilee Oval Reticulation	0.00	60,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Railway Precinct Upgrade	0.00	306,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

1. ACQUISITION OF ASSETS (Continued)	July 2012 Actual \$	2012/13 Budget \$
<u>By Program (Continued)</u>		
Transport		
Road/Bridge Construction		
- Roadworks - Project Grants	0.00	582,595
- Roadworks - General Construction	21,891.89	948,771
- Roadworks - Special Projects	32,494.09	556,972
- Roadworks - Bridge Construction	0.00	719,000
- Roadworks - Blackspot Funding	39,403.99	368,905
Land & Building	129.56	2,525,383
Footpath Construction	0.00	266,609
Laneway Construction	0.00	100,000
Infra Development- Super Towns	0.00	3,072,352
Plant & Equipment - Road Plant Purchases	83,250.00	689,712
Airport Infrastructure	0.00	151,000
Economic Services		
Christmas Decorations	0.00	20,000
Land Building - Visitor Centre	0.00	38,000
Infrastructure - Streetscape	0.00	57,206
Plant & Equipment - Building Control	0.00	53,200
Old Wundowie Fire Station	0.00	15,000
Land Purchases - Supertowns	0.00	1,255,219
Fees & Charges- Super Town	0.00	143,168
Community Bus	0.00	97,956
Project Manager Community Infra Vehicle	0.00	35,083
Bakers Hill Water Project	0.00	890,000
	192,068.39	21,359,936

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

1. ACQUISITION OF ASSETS (Continued)	July 2012 Actual \$	2012/13 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0.00
Land and Buildings	14,122.57	8,328,880
Plant and Equipment	83,250.00	1,444,445
Furniture and Equipment	0.00	90,122
Tools	0.00	0
Bush Fire Equipment	485.85	503,139
Playground Equipment	0.00	0
Infrastructure Assets - Roads	93,789.97	5,629,595
Infrastructure Assets - Footpaths	0.00	266,609
Infrastructure Assets - Bridges & Culverts	0.00	719,000
Infrastructure Assets - Drainage	0.00	3,338,943
Infrastructure Assets - Parks & Ovals	420.00	830,997
Infrastructure Assets - Airfields	0.00	151,000
Infrastructure Assets - Streetscape	0.00	57,206
	192,068.39	21,359,936

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	July 2012 Actual \$	2012/13 Budget \$	July 2012 Actual \$	2012/13 Budget \$	July 2012 Actual \$	2012/13 Budget \$
Governance						
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0.00	35,000	0.00	(9,673)
EMCS Vehicle-PN0910-Asset 9248	0	18,406	0.00	23,000	0.00	4,594
Law, Order Public Safety						
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0.00	18,000	0.00	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0.00	17,500	0.00	2,104
Health						
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0.00	20,000	0.00	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0.00	15,000	0.00	1,416
EHO Vehicle- PN1013-Asset MV 1013	0	18,658	0.00	15,000	0.00	(3,658)
Lot 310 Wandoo Parade, Wundowie - Asset S404	0	3,848	0.00	35,000	0.00	31,152
Education & Welfare						
Killara - Bus Replacement-P432-Asset 735	0	0	0.00	18,000	0.00	18,000
Community Amenities						
Senior Planner Vehicle - PN0909- Asset 9245	0	12,077	0.00	17,000	0.00	4,923
Recreation & Culture						
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0.00	12,000	0.00	8,992
Wundowie Yak Lot 311-Asset S222	0	25,253	0.00	200,000	0.00	174,747
Transport						
EM Eng Vehicle-PN0915-Asset 9249	0	18,311	0.00	21,000	0.00	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	0	4,754	0.00	35,000	0.00	30,246
Flocon Body - Asset S450	0	0	0.00	0	0.00	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	0.00	10,000	0.00	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	0.00	10,000	0.00	10,000
Oval Tractor- P533- Asset 933	0	0	0.00	57,000	0.00	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0.00	46,000	0.00	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0	0	0.00	55,000	0.00	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0.00	1,750	0.00	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,731.82	8,000	6,098.34	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,913.64	20,000	15,206.51	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0.00	32,000	0.00	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0.00	1,000	0.00	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0.00	3,300	0.00	(5,720)
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0.00	2,199,183	0.00	2,100,747
Economic Services						
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0.00	16,000	0.00	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0.00	15,000	0.00	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0.00	18,000	0.00	(14,217)
Land- Supertowns- Asset 3134	0	81,429	0.00	300,000	0.00	218,571
	7,341	537,238.00	28,645.46	3,273,733.00	21,304.85	2,736,495.00

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	July 2012 Actual \$	2012/13 Budget \$	July 2012 Actual \$	2012/13 Budget \$	July 2012 Actual \$	2012/13 Budget \$
Land & Buildings						
Lot 310 Wandoo Parade, Wandowie - Asset S404	0	3,848	0	35,000	0	31,152
Wundowie Yak Lot 311- Asset S222	0	25,253	0	200,000	0	174,747
Land- Supertowns- Asset 3134	0	81,429	0	300,000	0	218,571
Shire Depot - Assets 259,260,261,262,266,488	0	98,436	0	2,199,183	0	2,100,747
Plant & Equipment						
CEO Vehicle - PN1008-Asset MV1008	0	44,673	0	35,000	0	(9,673)
EMCS Vehicle-PN0910-Asset 9248	0	18,406	0	23,000	0	4,594
Snr Ranger Vehicle - PN1010 - Asset MV 1010	0	15,396	0	18,000	0	2,604
Ranger Vehicle - PN1011-Asset MV 1011	0	15,396	0	17,500	0	2,104
EM Dev Vehicle- PN1012-Asset MV1001	0	26,042	0	20,000	0	(6,042)
SnrEnvironmental Health Vehicle - PN0902 - Asset 9241	0	13,584	0	15,000	0	1,416
EHO Vehicle- PN1013-Asset MV 1013	0	18,658	0	15,000	0	(3,658)
Killara - Bus Replacement-P432-Asset 735	0	0	0	18,000	0	18,000
Senior Planner Vehicle - PN0909- Asset 9245	0	12,077	0	17,000	0	4,923
Recreation Manager Ute - PN0811 - Asset 9211	0	3,008	0	12,000	0	8,992
EM Eng Vehicle-PN0915-Asset 9249	0	18,311	0	21,000	0	2,689
Isuzu Folcon 2002 - PN008 - Asset S633	0	4,754	0	35,000	0	30,246
Flocon Body - Asset S450	0	0	0	0	0	0
Parks & Gardens Supervisor Utility-P5041- Asset 9061	0	0	0	10,000	0	10,000
Reticulation Utility - P5043 - Asset 9063	0	0	0	10,000	0	10,000
Oval Tractor- P533- Asset 933	0	0	0	57,000	0	57,000
PN010 5 Tonne Isuzu Tipper 2007- Asset 9110	0	36,031	0	46,000	0	9,969
Wundowie Tractor & Loader-PN017 - Asset S590	0	0	0	55,000	0	55,000
Wudnowie Quad Bike - PN020- Asset S585	0	0	0	1,750	0	1,750
Construction Supervisor Utility - PN0808 - Asset 9212	1,633	1,633	7,732	8,000	6,098	6,367
Works Supervisor Utility - PN0817- Asset 9218	5,707	5,707	20,914	20,000	15,207	14,293
P575 4 tonne Isuzu Tipper 2007 - Asset 9111	0	36,590	0	32,000	0	(4,590)
P443 John Deere Ride on Mower B9619 2004	0	0	0	1,000	0	1,000
P450 JD Z Track Ride on Mower 2008- Asset 9109	0	9,020	0	3,300	0	(5,720)
Building Surveyor Vehicle - PN0823 - Asset 9226	0	5,902	0	16,000	0	10,098
Snr Building Surveyor Vehicle- PN1001- Asset 9254	0	10,867	0	15,000	0	4,133
PMComInf Vehicle- PN1015- Asset MV1015	0	32,217	0	18,000	0	(14,217)
	7,341	537,238.00	28,645.46	3,273,733.00	21,304.85	2,736,495.00

Summary

Profit on Asset Disposals	21,304.99	2,780,395
Loss on Asset Disposals	0.00	(43,900)
	<u>21,304.99</u>	<u>2,736,495</u>

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2012

3. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$	2012/13 Budget \$	2012/13 Actual \$
Governance									
Loan 215 - Admin Office Renovations	139,496	0	0	24,313	0	115,183	139,496	10,605	(413)
Community Amenities									
Loan 210 - River Dredging	22,725	0	0	5,179	2,550	17,546	20,175	1,616	84
Recreation & Culture									
Loan 206 - Northam Country Club **	254,516	0	0	33,139	0	221,377	254,516	16,517	(620)
Loan 208 - Northam Country Club **	38,038	0	0	3,949	0	34,089	38,038	3,044	(620)
Loan 219 - Northam Bowling Club **	162,245	0	0	21,149	0	141,096	162,245	10,460	(1,935)
Loan 222 - Northam Trotting Club Building **	79,244	0	0	9,561	2,342	69,683	76,902	4,705	102
Loan 223 - Recreation Facilities	852,134	0	0	85,628	42,175	766,506	809,959	55,918	4,953
Loan 224 - Recreation Facilities	1,072,113	0	0	29,926	0	1,042,187	1,072,113	71,712	(11,389)
Loan 226 - Recreation Facilities	400,000	0	0	11,759	0	388,241	400,000	0	0
Transport									
Loan 221 - Airstrip Upgrade	68,740	0	0	9,776	0	58,964	68,740	4,780	(356)
Economic Services									
Loan 204 - Visitors Centre/Tourist Bureau	5,037	0	0	5,037	0	0	5,037	1,086	(104)
Loan 205 - Visitor Centre Café	8,938	0	0	8,938	0	0	8,938	1,425	(136)
Loan 217 - CBD Streetscape	907,119	0	0	130,495	0	776,624	907,119	57,800	(7,449)
Loan 218 - CBD Streetscape	108,305	0	0	14,102	6,948	94,203	101,367	7,029	492
Loan 225 - Victoria Oval Purchase	877,183	0	0	24,485	0	852,698	877,183	58,674	(9,318)
	4,995,833	0	0	417,436	54,015	4,578,397	4,941,818	305,371	(26,709)

Note: ** indicates self - supporting loans
All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2012

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2012/13
The Shire does not propose to raise any new debenture in 2012/13

(c) Unspent Debentures
Council had no unspent debenture funds as at 30 June 2012

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2012/13.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

	July 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accomodation Reserve		
Opening Balance	225,986	225,986
Interest	77	10,253
Amount Set Aside / Transfer to Reserve	0	8,399
Amount Used / Transfer from Reserve	0	(12,264)
	226,063	232,374
(b) Employee Liability Reserve		
Opening Balance	520,123	520,123
Interest	176	23,599
Amount Set Aside / Transfer to Reserve	0	2,066
Amount Used / Transfer from Reserve	0	0
	520,299	545,788
(c) Housing Reserve		
Opening Balance	215,731	215,731
Interest	73	9,788
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	215,804	225,519
(d) Meat Inspection Reserve		
Opening Balance	67,051	67,051
Interest	23	3,927
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,003)
	67,074	48,975
(e) Office Equipment Reserve		
Opening Balance	117,840	117,840
Interest	40	5,347
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	117,880	123,187
(f) Plant & Equipment Reserve		
Opening Balance	736,170	736,170
Interest	249	33,401
Amount Set Aside / Transfer to Reserve	0	230,000
Amount Used / Transfer from Reserve	0	(389,662)
	736,419	609,909
(g) Recreation Reserve		
Opening Balance	46,263	46,263
Interest	16	2,352
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(48,615)
	46,279	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

	July 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(i) Road & Bridgeworks Reserve		
Opening Balance	577,577	577,577
Interest	196	26,206
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>577,773</u>	<u>623,783</u>
(j) Refuse Site Reserve		
Opening Balance	182,887	182,887
Interest	62	8,298
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(55,000)
	<u>182,949</u>	<u>156,185</u>
(k) Regional Development Reserve		
Opening Balance	119,017	119,017
Interest	40	5,400
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>119,057</u>	<u>129,417</u>
(l) Speedway Reserve		
Opening Balance	119,929	119,929
Interest	41	5,441
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>119,969</u>	<u>125,370</u>
(m) Community Bus Replacement Reserve		
Opening Balance	50,493	50,493
Interest	17	2,291
Amount Set Aside / Transfer to Reserve	0	10,000
Amount Used / Transfer from Reserve	0	(48,978)
	<u>50,510</u>	<u>13,806</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

	July 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(n) Septage Pond Reserve		
Opening Balance	130,446	130,446
Interest	44	5,919
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	0
	130,490	196,365
(o) Killara Reserve		
Opening Balance	529,889	487,641
Interest	179	9,883
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(255,537)
	530,068	241,987
(q) Stormwater Drainage Projects Reserve		
Opening Balance	6,007	6,007
Interest	2	305
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	6,009	6,312
(r) Recreation and Community Facilities Reserve		
Opening Balance	396,128	396,128
Interest	134	17,973
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	396,262	414,101
(s) Administration Office Reserve		
Opening Balance	433,126	433,126
Interest	147	19,652
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	433,273	452,778
(t) Council Buildings & Amenities Reserve		
Opening Balance	60,072	60,073
Interest	20	2,726
Amount Set Aside / Transfer to Reserve	0	285,000
Amount Used / Transfer from Reserve	0	0
	60,093	347,799

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

	July 2012 Actual \$	2012/13 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(u) River Town Pool Dredging Reserve		
Opening Balance	158,036	158,036
Interest	54	7,170
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>158,090</u>	<u>215,206</u>
(v) Parking Facilities Construction Reserve		
Opening Balance	144,916	144,916
Interest	49	6,575
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>144,965</u>	<u>151,491</u>
(w) Art Collection Reserve		
Opening Balance	5,007	5,007
Interest	2	227
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>5,009</u>	<u>10,234</u>
Total Cash Backed Reserves	<u>4,844,334</u>	<u>4,870,586</u>
Total Interest	1,639	206,506

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

	July 2012 Actual \$	2012/13 Budget \$
4. RESERVES (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers to Reserves		
Aged Accomodation Reserve	77	18,652
Employee Liability Reserve	176	25,665
Housing Reserve	73	9,788
Meat Inspection Reserve	23	3,927
Office Equipment Reserve	40	5,347
Plant & Equipment Reserve	249	263,401
Recreation Reserve	16	2,352
Road & Bridgeworks Reserve	196	46,206
Refuse Site Reserve	62	28,298
Regional Development Reserve	40	10,400
Speedway Reserve	41	5,441
Community Bus Replacement Reserve	17	12,291
Septage Pond Reserve	44	65,919
Killara Reserve	179	9,883
Stormwater Drainage Projects Reserve	2	305
Recreation and Community Facilities Reserve	134	17,973
Administration Office Reserve	147	19,652
Council Buildings & Amenities Reserve	20	287,726
River Town Pool Dredging Reserve	54	57,170
Parking Facilities Construction Reserve	49	6,575
Art Collection Reserve	2	5,000
	<u>1,639</u>	<u>901,971</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

4. RESERVES (Continued)

Summary of Transfers to Cash Backed Reserves

Transfers from Reserves

Aged Accommodation Reserve	0	(12,264)
Employee Liability Reserve	0	0
Housing Reserve	0	0
Meat Inspection Reserve	0	(22,003)
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(389,662)
Recreation Reserve	0	(48,615)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(55,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	(48,978)
Septage Pond Reserve	0	0
Killara Reserve	0	(255,537)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(832,059)</u>
Total Transfer to/(from) Reserves	<u>1,639</u>	<u>69,912</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accommodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie

Meat Inspection Reserve

Provision for possible future losses in meat inspection operations in the event of abattoir closure.

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Development and improvement of recreation and sporting facilities within the Shire of Northam. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Recreation Reserve

Purpose - Development and improvement of Council's Recreation and Sporting facilities, equipment and infrastructure. No date has been specified for the use of this Reserve.

Refuse Site Reserve

Purpose - Development of Colebatch Road Refuse Site, including provision for future replacement facility and/or site. No date has been specified for the use of this Reserve.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

4. RESERVES (Continued)

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. No date has been specified for the use of this Reserve.

Speedway Reserve

Purpose - To provide funds for possible future works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Bus. No date has been specified for the use of this Reserve.

Septage Pond Reserve

Purpose - To provide for funds for future septage ponds capital upgrade works. No date has been specified for the use of this Reserve.

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

Recreation and Community Facilities Reserve

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam that are not quarantined for 4 years merger agreement. No date has been specified for the use of this Reserve.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose- To provide maintenance of Councils art collection including acquisition and disposal

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

	July 2012 Actual \$	2011/12 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	6,061,041	10,328,653	137,560
Cash - Restricted Unspent Grants	7,670,448	3,176,837	0
Cash - Restricted Unspent Loans	0	879,776	0
Cash - Restricted Reserves	4,844,334	4,842,694	4,910,954
Rates - Current	558,869	595,065	0
Sundry Debtors	579,705	1,120,905	1,097,312
Provision for Doubtful Debts	(47,920)	(47,920)	0
Pensioners Rates Rebate	14,746	16,027	0
GST Receivable	0	0	0
Accrued Income/Prepayments	0	34,789	0
Inventories	36,733	36,733	40,000
	<u>19,717,956</u>	<u>20,983,559</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(770,659)	(1,331,068)	(1,292,318)
Rates Income in Advance	(135,009)	0	0
GST Payable	0	0	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(918,759)	(862,446)	0
Other Payables	0	0	0
	<u>(1,824,427)</u>	<u>(2,193,514)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	17,893,529	18,790,045	4,893,508
Less: Cash - Reserves - Restricted	(4,844,334)	(4,842,694)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>13,049,195</u>	<u>13,947,351</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
00 Non-Rateable	0.0000	632	1,600,818	0	0	0	0	0
01 GRV-Northam Town Gen	9.1472	2,866	35,645,010	0	0	0	0	3,281,621
02 GRV-Northam Town Diff	10.3056	248	11,266,476	0	0	0	0	1,162,178
05 Agricultural Local	0.4475	472	165,772,000	0	0	0	0	747,931
06 Agricultural Regional	0.3615	217	126,948,000	0	0	0	0	465,018
07 Rural Small Holdings	0.5389	523	96,897,000	0	0	0	0	523,778
08 Springhill (Landuse)	0.5300	1	278,000	0	0	0	0	1,473
09 Princes (Landuse)	2.5200	1	145,000	0	0	0	0	3,654
10 Solfame (Landuse)	1.2150	1	347,000	0	0	0	0	4,216
11 Bennie (Landuse)	0.8920	1	184,000	0	0	0	0	1,647
12 CSR (Landuse)	1.4137	1	308,000	0	0	0	0	4,354
Sub-Totals		4,963	439,391,304	0	-	0	0	6,195,870
Minimum Rates								
01 GRV-Northam Town Gen	760.00	1,015	4,720,781	0	0	0	0	771,400
02 GRV-Northam Town Diff	760.00	43	176,368	0	0	0	0	32,680
05 Agricultural Local	760.00	161	14,546,814	0	0	0	0	122,360
06 Agricultural Regional	760.00	191	24,658,400	0	0	0	0	145,160
07 Rural Small Holdings	760.00	107	13,820,000	0	0	0	0	81,320
Sub-Totals		1,517	57,922,363	0	0	0	0	1,152,920
Less Rates Written Off							0	7,348,790
Ex-Gratia Rates							0	7,348,790
Totals							0	12,400
							0	7,381,190

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

6. RATING INFORMATION - 2012/13 FINANCIAL YEAR (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

At the time of printing for Council Adoption it is not intended that the differential rates or minimum payments will differ from those advertised.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Facilities - Bonds	1,480	0	0	1,480
Town Hall Bond	1,800	2,000	(1,000)	2,800
Lesser Hall Bond	1,900	0	0	1,900
Builders Reg Board Levy	1,256	5,074	(1,298)	5,032
Footpath/Kerbing Deposit	95,000	3,000	(9,500)	88,500
Retentions	62,095	0	0	62,095
Sundry Trust	8,310	0	0	8,310
Building & Construction (BCITF)	1,875	10,245	(1,876)	10,244
Standpipe Key	5,650	0	(50)	5,600
Resited Dwellings	8,700	0	0	8,700
Deposits-Extractive Industries	247,980	0	0	247,980
Other	20,943	0	0	20,943
Other - Rental Bond	600	0	0	600
POS - Cash in Lieu	211,691	0	0	211,691
Bonds - Building	47,500	0	0	47,500
Crossovers - Bond	67,392	0	(4,000)	63,392
Bonds - Animal Traps	150	100	(50)	200
	<u>784,322</u>	<u>20,419</u>	<u>(17,774)</u>	<u>786,967</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

8. OPERATING STATEMENT

	July 2012 Actual \$	2012/13 Budget \$	2011/12 Actual \$
OPERATING REVENUES			
Governance	146	33,194	175,335
General Purpose Funding	(119,427)	10,328,999	11,207,619
Law, Order, Public Safety	28,948	846,688	294,592
Health	2,902	201,668	132,580
Education and Welfare	229,200	2,896,692	1,314,157
Housing	3,210	46,811	42,573
Community Amenities	40,915	1,825,951	10,897,349
Recreation and Culture	4,380	889,083	693,448
Transport	32,901	4,032,592	1,653,274
Economic Services	24,773	1,181,513	534,552
Other Property and Services	795	68,000	427,927
TOTAL OPERATING REVENUE	248,743	22,351,191	27,373,406
OPERATING EXPENSES			
Governance	46,761	856,865	732,581
General Purpose Funding	10,385	296,968	258,030
Law, Order, Public Safety	59,634	1,122,729	886,221
Health	26,520	518,457	485,302
Education and Welfare	64,619	1,249,308	1,079,514
Housing	11,164	96,374	81,991
Community Amenities	134,191	3,186,273	2,880,411
Recreation & Culture	168,645	3,951,458	3,249,218
Transport	314,600	4,557,277	4,674,745
Economic Services	103,892	2,427,695	1,982,832
Other Property and Services	26,755	75,993	283,869
TOTAL OPERATING EXPENSE	967,166	18,339,397	16,594,715
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(718,423)	4,011,794	10,778,691

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

9. BALANCE SHEET

	July 2012 Actual \$	2011/12 Actual \$
CURRENT ASSETS		
Cash Assets	18,575,823	19,227,960
Receivables	1,173,198	1,997,550
Inventories	<u>36,733</u>	<u>36,732</u>
TOTAL CURRENT ASSETS	<u>19,785,754</u>	<u>21,262,242</u>
NON-CURRENT ASSETS		
Receivables	807,313	745,720
Inventories	917,401	917,401
Property, Plant and Equipment	24,216,700	24,243,426
Infrastructure	<u>38,793,936</u>	<u>38,872,382</u>
TOTAL NON-CURRENT ASSETS	<u>64,735,350</u>	<u>64,778,929</u>
TOTAL ASSETS	<u>84,521,104</u>	<u>86,041,171</u>
CURRENT LIABILITIES		
Payables	1,824,427	2,548,906
Interest-bearing Liabilities	363,420	414,480
Provisions	<u>647,922</u>	<u>674,030</u>
TOTAL CURRENT LIABILITIES	<u>2,835,769</u>	<u>3,637,416</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,578,399	4,578,399
Provisions	<u>107,859</u>	<u>107,859</u>
TOTAL NON-CURRENT LIABILITIES	<u>4,686,258</u>	<u>4,686,258</u>
TOTAL LIABILITIES	<u>7,522,027</u>	<u>8,323,674</u>
NET ASSETS	<u>76,999,077</u>	<u>77,717,497</u>
EQUITY		
Retained Surplus	72,154,741	72,874,803
Reserves - Cash Backed	4,844,334	4,842,694
Reserves - Asset Revaluation	<u>0</u>	<u>0</u>
TOTAL EQUITY	<u>76,999,075</u>	<u>77,717,497</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2012

10. FINANCIAL RATIO

	2012 YTD	2011	2010	2009
Current Ratio	3.14	1.53	2.23	1.69

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2012

NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variances		Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
				Actuals to Budget \$	Budget to Actual %		
8							
Revenues/Sources							
Governance	146	2,760	33,194	(2,614)	(94.71%)		
General Purpose Funding	(119,427)	33,942	2,967,809	(153,369)	(451.86%)		Reversal of Accruals on 1 July 2012
Law, Order, Public Safety	28,948	68,073	846,688	(39,125)	(57.48%)		Timing of the income - income expected to be within budget
Health	2,902	16,804	201,668	(13,902)	(82.73%)		Timing of the income - income expected to be within budget
Education and Welfare	229,200	94,678	2,896,692	134,522	142.08%		Grant money received in advance
Housing	3,210	3,899	46,811	(689)	(17.67%)		
Community Amenities	40,915	152,153	1,825,951	(111,238)	(73.11%)		Timing of the income - income expected to be within budget
Recreation and Culture	4,380	74,075	889,083	(69,695)	(94.09%)		Timing of the income - income expected to be within budget
Transport	32,901	236,705	4,032,592	(203,804)	(86.10%)		Timing of the income - income expected to be within budget
Economic Services	24,773	78,139	1,181,513	(53,366)	(88.30%)		Timing of the income - income expected to be within budget
Other Property and Services	795	5,664	68,000	(4,869)	(85.96%)		Timing of the income - income expected to be within budget
	248,743	766,892	14,990,001	(518,149)	(67.56%)		
(Expenses)/(Applications)							
8							
Governance	(46,761)	(64,498)	(866,865)	17,737	(27.50%)		Timing of the expenditure
General Purpose Funding	(10,385)	(24,743)	(296,968)	14,358	(58.03%)		Timing of the expenditure
Law, Order, Public Safety	(59,634)	(82,445)	(1,122,729)	22,811	(27.67%)		Timing of the expenditure
Health	(26,520)	(41,364)	(518,457)	14,844	(35.89%)		Timing of the expenditure
Education and Welfare	(64,619)	(101,079)	(1,249,308)	36,460	(36.07%)		Timing of the expenditure
Housing	(11,164)	(7,805)	(96,374)	(3,359)	43.04%		Timing of the expenditure
Community Amenities	(134,191)	(264,699)	(3,186,273)	130,508	(49.30%)		Timing of the expenditure
Recreation & Culture	(168,645)	(289,049)	(3,951,458)	120,404	(41.66%)		Timing of the expenditure
Transport	(314,600)	(399,029)	(4,567,277)	84,429	(21.16%)		Timing of the expenditure
Economic Services	(103,892)	(145,898)	(2,427,695)	42,006	(28.79%)		Timing of the expenditure
Other Property and Services	(26,755)	7,198	(75,983)	(33,953)	(471.70%)		Timing of the expenditure
	(967,166)	(1,413,411)	(18,339,397)	446,245	(31.57%)		

11. Material Variances Notes

NOTE	YTD 2012 Actual \$	YTD 2012 Y-T-D Budget \$	2012/13 Budget \$	Variations Actuals to Budget \$	Variations Budget to Actual Y-T-D %	(Variance of 10% or above \$20,000 considered Material)
Adjustments for Non-Cash (Revenue) and Expenditure						
2	(21,305)	235,353	(2,736,495)	(256,658)	(109.05%)	Assets not disposed
	(61,286)	0	0	(61,286)		
	(147,156)	0	0	(147,156)		
	0	0	0	0		
	(26,107)	0	0	(26,107)		
	292,856	267,903	3,215,004	24,953	9.31%	Actual depreciation higher than anticipated.
Capital Revenue and Expenditure						
1	0	0	0	0		
1	(14,123)	(709,029)	(8,249,744)	694,906	(98.01%)	Timing of capital expenditure
1	(83,248)	(118,700)	(1,444,445)	35,452	(29.87%)	Timing of capital expenditure
1	0	(7,509)	(90,122)	7,509	(100.00%)	Timing of capital expenditure
1	(486)	(28,630)	(503,139)	28,144	(98.30%)	Timing of capital expenditure
1	0	0	(40,000)	0		
1	(83,790)	(389,790)	(5,629,595)	296,000	(75.94%)	Timing of capital expenditure
1	0	(719,000)	(719,000)	719,000	(100.00%)	Timing of capital expenditure
1	0	(22,205)	(266,609)	22,205	(100.00%)	Timing of capital expenditure
1	0	0	(3,338,943)	0		
1	(420)	(67,995)	(745,997)	67,575	(99.38%)	Timing of capital expenditure
1	0	(12,583)	(151,000)	12,583	(100.00%)	Timing of capital expenditure
1	0	(4,767)	(57,206)	4,767	(100.00%)	Timing of capital expenditure
2	28,645	272,811	3,273,733	(244,166)	(89.50%)	Assets not disposed
3	(84,015)	(34,778)	(417,436)	(19,237)	55.31%	
3	0	0	0	0		
3	2,342	2,342	67,798	0	0.00%	
4	(1,639)	(1,639)	(902,198)	0	0.00%	
4	0	0	832,059	0		
5	13,947,351	13,874,094	13,874,094	73,257	0.53%	
5	13,049,195	19,969,549	(17,446)	(6,920,354)	(34.65%)	
6	0	(7,361,190)	(7,361,191)	7,361,190	(100.00%)	
Amount Raised from Rates						

This statement is to be read in conjunction with the accompanying notes.

BANK RECONCILIATION STATEMENT
Period Ending 31th July 2012

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ	2645-61899 \$	1,012,467.94		
Business Bonus	028-0331279	\$5,304,435.36		
Muni Operating A/C	028-5350119	\$106,507.38		
ANZ - WA TREASURY BANK		\$5,971,113.57		
Term Deposit (Muni)	035981-7			
Term Deposit (Trust)T183	036059-9		\$23,713.16	
Term Deposit (Trust)T396	0387254		\$30,348.86	
Term Deposit (Trust)	035795-4		\$211,690.52	
Term Deposit (Trust)	695773-2		\$97,022.01	
Term Deposit (Trust)T527	034705-8		\$21,356.62	
Trust Operating A/C	028-5350143	\$406,945.07		
Business Bonus(Reserve)	028-0364535		\$732,271.00	
ANZ Term Deposit	997465714			
ANZ Term Deposit	9974-65749		\$3,800,000.00	
ANZ Banl T/D(DITRD & LG)	9971-31749			\$1,699,304.01
Business Bonus Grant Fund	036594-7			
Total As Per Bank Statements	\$12,394,524.25	\$791,076.24	\$4,532,271.00	\$1,699,304.01
Plus				
Outstanding Deposits	12,460.13	-		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$12,460.13	\$0.00	\$0.00	\$0.00
Less				
Unpresented Cheques	(65,684.47)	(4,109.58)		
	(\$65,684.47)	(\$4,109.58)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve	(312,062.61)		312,062.61	
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Vis Centre Eft not bought to Account	(81.95)			
Transfer of bank fee charges from unspent gran	(30.00)			30.00
Bank Statement Balance after Adjustment	\$12,029,125.35	\$786,966.66	\$4,844,333.61	\$1,699,334.01
General Ledger Accounts				
111000010 MUNI BANK	6,058,011.78			
111180010 Trust Bank		786,966.66		
1111001010 Short Term Investment	5,971,113.57		0.00	
1111501010 Reserve Inv Bank			4,844,333.61	
1111002010 Unspent Grant				\$1,699,334.01
Balance Per General Ledger Accounts	\$12,029,125.35	\$786,966.66	\$4,844,333.61	\$1,699,334.01
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by *J.A. Becker* POSITION : FINANCE OFFICER
 Confirmed by *J.M.A.* POSITION : ACCOUNTANT
 30/08/2012

Cr S Pollard has declared a 'Financial' interest in Item 13.3.3 - Request for support - Avon Youth – as he provides accounting advice to the Board of Avon Youth.

Cr S Pollard vacated the chair and departed the Chambers at 7.09pm.

Cr T Little assumed the chair.

13.3.3 REQUEST FOR SUPPORT - AVON YOUTH HOLIDAY PROGRAM

Name of Applicant:	CEO - Avon Youth
Name of Owner:	Shire of Northam
File Ref:	8.2.5.21
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	13 September 2012

PURPOSE

To endorse the use of Shire facilities and community bus for the proposed Avon Youth School Holiday Program, and consider financial support to the value of \$3,009.

BACKGROUND

Avon Youth has provided the following information as their request for funding from Council, which was received on 13 September 2012:

"Avon youth are actively working in intervention programmes with the marginalised and troubled youth of the town. Last school holidays it had as many as 50 clients engaged on any one day and there was a reported and marked reduction in petty crime and nuisance activity during this time.

This school holidays we are again engaging youth in meaningful and healthy activity with something on every working day of the school holiday period. The aim is to take them out of the town. One of the more popular activities was the Noongar sports days which are held at the Recreation Centre over two days. Noongar Sports has contacted us as they cannot afford the \$600 a day it will take to hire the Recreation Facility for the two days (all other Shires waive the fee.) We advised we would help with this but with the increased numbers expected we are looking at a blow out of our budget of over two thousand dollars. If it is possible for the shire to either waive the fee for the Recreation Centre or give us a two for one deal (pay for one day and get the second day free?) this will help with our budget.

In addition, hire of the Shire community bus is a large part of our expenses. We have a small 12 seater but with the numbers expected we need to hire the bigger bus. If the Shire could look at waiving the per kilometre fee, we will ensure the bus is fully fuelled and clean on return this would also be an enormous help. We would ensure a "supported by Northam Shire" message is posted on all the flyers and on the website."

Avon Youth would pay for the fuel and bond costs.

The costs of hiring the Shire's facilities are;

- Hire of Recreation Centre (2 days @ \$600 per day) \$1,200
- Hire of Community Bus (1,644 km @ \$1.10 per kilometre) \$1,809

STATUTORY REQUIREMENTS

Council endorsement is required for unbudgeted expenditure, as listed in the Local Government Act.

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Building our Community

Scope: This area plays a key role in making the Shire of Northam a special place to live by fostering community pride and ensuring we have the required range and quality of community services and events.

Aims: Facilitate a wide range of social and cultural experiences.

BUDGET IMPLICATIONS

A breakdown of the hire costs is attached, as submitted by Avon Youth.

If Council approves an allocation of funds the total amount would be funded from the "Community Sponsorship 2012-13" GL 11342072 of which \$50,842 is unallocated after the Community Grants process.

OFFICER'S COMMENT

Given that School Holidays run from 29 September to 14 October 2012, this issue is being considered as a late item for the September Council Meeting, as the October 2012 Council Meeting will be too late.

In view of recent discussion in relation to vandalism and anti-social behavior, it is recommended that Council consider donating an equivalent amount to the hire fees towards this program from the "Community sponsorship" account

RECOMMENDATION

That Council do not waive the fees, but make an equivalent donation to Avon Youth for the hire of the community bus, and hire of the Recreation Centre, for its School Holiday Program, up to the value of \$3,009 to be taken from GL account 11342072.

AMENDMENT

Minute No C.1854

Moved: Cr D Beresford

Seconded: Cr T Little

to include point 2

That Council be provided with a report of the success of this program.

CARRIED 7/0

SUBSTANTIVE MOTION

Minute No C.1855

Moved: Cr D Hughes

Seconded: Cr J Williams

That Council:

- 1. do not waive the fees, but make an equivalent donation to Avon Youth for the hire of the community bus, and hire of the Recreation Centre, for its School Holiday Program, up to the value of \$3,009, to be taken from GL account 11342072.**
- 2. be provided with a report of the success of this program.**

CARRIED 7/0

Cr S Pollard returned to the Chambers at 7.13pm and resumed the chair.

Proposal Form	
Today's Date:	Name of Project: Oct School Holiday Program
Date(s) of Project:	
Goal(s)/Objectives: Provide activities for the youth over the school break. Educate, provide new experience and challenges. Overall rewards for good behaviour.	
Clear details of Project(when, where, what, who):	<p>Date : 1/10/2012 <u>"Public Holiday"</u></p> <p>Date:02/10/2012 Lake leschenaultia Times: 10:00am – 3:00pm Venue: Lake leschenaultia</p> <p>Date : 03/10/12 Nyoongar Sports Times: 10:00am – 2:00pm Venue: Jubilee Oval Northam</p> <p>Date : 04/10/2012 Nyoongar Sports, Beat ball Times : 10:00am – 2:00pm Venue : Northam Recreation Centre</p> <p>Date : 05/10/2012 Wave Rock Times : 7:30am – 6:00pm Venue :Hyden</p> <p>Date : 08/10/2012 Moora Cultural Day Times : 10:00am – 3:00pm Venue : Moora</p> <p>Date : 09/10/2012 Point Perron Times : 9:00pm – 5:00pm Venue : Point Perron, Rockingham</p> <p>Date : 10/10/2012 Maze Times : 9:00am – 5:00pm Venue : 1635 Neaves Rd, Bullsbrook WA</p> <p>Date : 11/10/2012 Golf Times : 10:00am – 2:00pm Venue : El Cabello, Bakers Hill</p> <p>Date : 12/10/2012 Disco Times : 5:30pm – 8:30pm Venue : Northam, WA</p>

13.4. COMMUNITY SERVICES

13.4.1 PERMISSION TO CALL FOR TENDER - COMMUNITY BUS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Jean McGready / Annique Gray
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Absolute Majority
Date:	01 September 2012

PURPOSE

The purpose of this item is to seek Council's approval to Tender for the purchase of a community bus and to approve additional unbudgeted expenditure for the same.

BACKGROUND

The need for an additional community bus was identified through community consultation in 2011. Community organisations, particularly those situated in the west ward of the Shire, identified the need for a bus that would be readily available and preferably housed in Wundowie or Bakers Hill. The Wundowie & Districts Men's Shed has approved the housing of a community bus in a safe and secure facility at their premises.

In January 2012 the Shire of Northam applied to LotteryWest for a grant to assist with the purchase of a second community bus. The application was made based on a quote for a 21 seater Toyota Coaster Standard with manual transmission, at a cost of \$97,956.30.

The Shire of Northam has received notification from LotteryWest that it has been successful in securing a grant for \$48,978.00, being 50% of the budgeted expenditure.

Council has allocated \$97,956 in its 2012/13 Budget for the purchase of a community bus.

Following the approval of the grant, Council officers undertook further investigations into options for the purchase of a community bus. On analysing the suitability of specific vehicles, it is considered that a vehicle with automatic transmission would be better fit for purpose.

STATUTORY REQUIREMENTS

Local Government Act 1995 s3.57 Tenders for providing goods or services states:

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*

The Local Government (Functions and General) Regulations 1996 Part 4 Division 2 states:

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100,000 unless subregulation (2) states otherwise.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: Building Our Community

Outcomes: Respect and care for our aged
Enhancing the growth and development and retention of youth

BUDGET IMPLICATIONS

Whilst the proposal to purchase a community bus through a tender process is a budgeted expenditure, it is possible that, should Council approve the call for tender for a bus with automatic rather than manual transmission, the expenditure may exceed the budgeted allowance. However, the tender process will allow a reasonable test of the market cost.

Council's 2012-13 Budget provides for expenditure of \$97,956 for the purchase of a community bus.

The indicative, recently acquired quotes for a Standard Toyota Coaster Bus with manual transmission are \$90,600 to \$91,400 Exc GST, inclusive of government discounts, delivery and on road costs.

Indicative quotes for a Deluxe Toyota Coaster Bus with automatic transmission range from approximately \$99,600 to \$100,500 Exc GST, inclusive of government discounts, delivery and on road costs.

Indicative quotes for other vehicle makes are comparable or higher (up to \$109,000).

The purchase of a bus with automatic transmission would likely result in an unbudgeted additional expenditure of up to \$4,000.

OFFICER'S COMMENT

WALGA does not have a preferred supplier for buses (21-25 seats).

With the majority of the population now driving automatic vehicles, it is likely that there will be a shortage of available drivers for a bus that has manual transmission.

Further, advice has been received that should there be a range of drivers for the bus, there is far greater likelihood of damage to the vehicle's manual transmission, which is costly to repair.

It is therefore considered that the additional expenditure for purchase of a bus with automatic transmission will result in reduced repair costs and also increase the availability of volunteer drivers for the community organisations wishing to utilise the bus.

In order to fulfil the Local Government tender requirements the following specifications apply:

- a. Year of manufacture 2012
- b. Seating capacity 20 – 25
- c. Overall length under 7.5m
- d. Air conditioned
- e. Lap sash seatbelts for all seats
- f. Automatic transmission
- g. Window tinting

The following evaluation criteria are considered appropriate for evaluating the tenders:

- a. Warranty period
- b. Service network
- c. Indicative service costs
- d. Ease of passenger access (not disabled)
- e. Price

RECOMMENDATION/COUNCIL DECISION

Minute No C.1856

Moved: Cr R Head
Seconded: Cr R Tinetti

That Council:

- 1. advertises the Tender for purchase of a community bus;**
- 2. endorses specifications for the community bus of:**
 - a. Year of manufacture 2012**

- b. Seating capacity 20 - 25**
- c. Overall length under 7.5m**
- d. Air conditioned**
- e. Lap sash seatbelts for all seats**
- f. Automatic transmission**
- g. Window tinting**

3. accepts an evaluation criteria with the following weightings:

- | | |
|---|------------|
| a. Warranty period | 10% |
| b. Service network | 10% |
| c. Indicative service costs | 10% |
| d. Ease of passenger access (not disabled) | 20% |
| e. Price | 50% |

4. authorises addition funds of up to \$4,000 to be transferred from the Community Bus Reserve toward the purchase of the vehicle; and

5. authorises the Chief Executive Officer to award the tender.

CARRIED 8/0

13.4.2 COMMUNITY SPORT AND RECREATION FACILITIES FUNDING APPLICATION

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.5.10 / A2762
Officer:	Jean Mcgready / Chadd Hunt / Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Absolute Majority
Date:	06 September 2012

PURPOSE

For Council to endorse the application to the Department of Sport and Recreation for the 2012/13 Community Sport and Recreation Facilities Funding (CSRFF) - Annual Grant round.

The application is for stage two of the Bakers Hill Recreation Oval Redevelopment, being the installation of reticulation of the oval.

BACKGROUND

The Department of Sport and Recreation has called for grant submissions under its Annual Grant Scheme for projects to the value of \$500,000, with the Department able to fund up to one third of the project cost only.

Local Governments are required to assess, prioritise and endorse all CSRFF applications prior to their submission to the Department of Sport and Recreation, as per Attachment A of this report, being page 12 of the application form. The assessment, together with a copy of the relevant Council Minutes, is to be submitted to the Department of Sport and Recreation prior to 30 September 2012.

No other applications for the 2012/13 CSRFF Annual Grant scheme have been submitted to the Shire of Northam for endorsement by Council.

The redevelopment of the Bakers Hill Recreation Oval is planned to be undertaken in three stages:

- Stage 1 Installation of infrastructure for supply of recycled water from Wundowie to Bakers Hill
- Stage 2 Installation of reticulation system to oval

Stage 3 Installation of new turf

Stage 1 is being jointly funded by the Shire of Northam and the Natural Disaster Resilience Program, as the infrastructure will provide water for fire fighting in the event of a significant bush fire in the area. Detailed project design is currently being finalised with the project scheduled for completion by April 2013, and has a budget allocation of \$890,000.

Stage 2, for which the application is being proposed, is for the installation of an automated reticulation system for the oval. The system will utilise recycled water being piped from Wundowie, with provision for fresh water flushing from the scheme water supply as required.

The Shire of Northam has engaged Irri-Tec consultants to provide a project design and costing proposal, including irrigation network to conform with current guidelines for use of recycled effluent water Class C, water storage, pump station and provision for use of scheme water supply as required.

The total estimated cost for this project is \$451,100 ex GST. The application, if endorsed by Council, will be submitted with a 5% contingency allowance for cost escalation.

It is anticipated that detailed planning for Stage 3 of the project, being the installation of turf, will be completed early in 2013 with costings to be obtained at that time. Initial estimates based on case studies would indicate that the total cost for this stage will be in the vicinity of \$120,000.

STATUTORY REQUIREMENTS

Whilst there are no statutory requirements in relation to Council's endorsement of the CSRFF application, the Shire of Northam will be required to comply with applicable requirements during the projects implementation.

CONFORMITY WITH THE PLAN FOR THE FUTURE

This application is in accordance with the Shire of Northam Plan for the Future 2010 - 2020, which states:

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Strategy: Provide an environment that builds our community by enhancing the growth and development and the retention of youth.

Cater for all youth and physical abilities

Encourage outdoor activities

Provide for active and passive recreation needs

Partner with Department of Sport and Recreation to achieve greater community participation in planning and delivering recreation facilities and programs.

BUDGET IMPLICATIONS

The Shire of Northam 2012/13 Budget provides \$298,615 for the project, being two thirds of the estimated project cost, with the remainder to be sought through the CSRFF grant. A 5% cost increase contingency, should it be required following the tender process, would require additional Council contribution of approximately \$15,000.

OFFICER'S COMMENT

The estimated cost provided to the Shire of Northam for the proposed reticulation system to be installed for the Bakers Hill Oval has been submitted by a reputable consultant. The cost is based on sound industry knowledge and experience and actual costings of recent comparable projects.

The estimate provided by Irri-Tec includes a project contingency allowance for unknown additional cost components (e.g. hard rock digging), but not for cost escalation. It is considered that a 5% cost escalation allowance is appropriate, which if required would result in a further \$17,085 contribution from Council based on the costs provided.

Whilst the project costs are based on estimates and the project will be allocated through a tender process, the costs are comparable to the recent installation of irrigation for the oval at the Northam Recreation Centre, and are considered to provide an accurate indication of project cost.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1857

Moved: Cr U Rumjantsev

Seconded: Cr D Hughes

That Council:

- 1. endorse the Shire of Northam's application to the Department of Sport and Recreation 2012/13 Annual Grant scheme for the supply and installation of automatic oval irrigation system, water storage liner tank, pump station with electric controls and connection to Kalgoorlie pipeline. The application is to be for project cost of \$451,000 with an additional \$22,500 contingency allowance.**
- 2. make provision for an additional \$17,085 to the \$298,615 allocated in the budget, should this be required, with funds to be sourced from the Recreation and Community Facilities Reserve, subject to further Council**

approval.

- 3. advise the Department of Sport and Recreation that:**
 - a. this application is ranked as priority 1, being the only application received and that it is consistent with the Local Plan**
 - b. the CSRFF principles have been considered and that all application criteria are considered satisfactory**
 - c. building approval will need to be provided prior to project commencement**
 - d. the project is considered to be well planned and needed by the municipality**

CARRIED 8/0

ATTACHMENT A

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please attach copies of council minutes relevant to the project approval.

Name of Local Government Authority: Shire of Northam
Name of Applicant: Shire of Northam

Note: The applicant's name cannot be changed once the application is lodged at DSR.

SECTION A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION B

LGA – priority ranking of this project	
Priority ranking of no of applications received	of applications received
Is this project consistent with the	<input type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

13.5. ENGINEERING SERVICES

13.5.1 STREET VERGES - TREATMENTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	6.1.2.9
Officer:	Neville Hale / Simon Lee
Officer Interest:	Nil
Policy:	Policy 5.5 - Street Trees
Voting:	Simple Majority
Date:	07 September 2012

PURPOSE

For Council to consider applying guidelines to permit the enhancement by adjacent landowners of street verges within the town sites of the Shire.

BACKGROUND

The issue of street verge treatments has been the subject of some discussion over the past two years as the Shire has endeavoured to find ways to improve the presentation of its towns. Street verge treatments, including street trees, are covered by the Activities on Thoroughfares, Public Places and Trading Local Law; the existing Street Trees Policy 5.5 and now the proposed policy for Street Verges.

The objective of this Street Verges policy is to support the efforts of residents and property owners to develop and maintain verges that contribute to the aesthetic presentation of streetscapes and a sustainable quality environment for the community.

STATUTORY REQUIREMENTS

The Shire's Activities on Thoroughfares and Public Places and Trading Local Law, 2008 makes provision for permissible verge treatments as follows:

Division 3 - Verge treatments

Subdivision 1 - Preliminary

2.6 Definition

In this Division, unless the context otherwise requires –

“acceptable material” means any material which will create a hard surface, and which appears on a list of acceptable materials maintained by the local government.

2.7 Application

This Division only applies to townsites.

Subdivision 2 - Permissible verge treatments

2.8 Permissible verge treatments

- (1) *An owner or occupier of land which abuts on a verge may on that part of the verge directly in front of her or his land install a permissible verge treatment.*
- (2) *The permissible verge treatments are –*
 - (a) *the planting and maintenance of a lawn;*
 - (b) *the planting and maintenance of a garden provided that –*
 - (i) *clear sight visibility is maintained at all times for a person using the abutting thoroughfare in the vicinity of an intersection or bend in the thoroughfare or using a driveway on land adjacent to the thoroughfare for access to or from the thoroughfare; and*
 - (ii) *where there is no footpath, a pedestrian has safe and clear access of a minimum width of 2m along that part of the verge immediately adjacent to the kerb;*
 - (c) *the installation of an acceptable material; or*
 - (d) *the installation over no more than one third of the area of the verge (excluding any vehicle crossing) of an acceptable material in accordance with paragraph (c), and the planting and maintenance of either a lawn or a garden on the balance of the verge in accordance with paragraph (a) or (b).*

2.9 Only permissible verge treatments to be installed

- (1) *A person shall not install or maintain a verge treatment which is not a permissible verge treatment.*
- (2) *The owner and occupier of the lot abutting a verge treatment referred to in subclause (1) are each to be taken to have installed and maintained that verge treatment for the purposes of this clause and clause 2.10.*

2.10 Obligations of owner or occupier

An owner or occupier who installs or maintains a permissible verge treatment shall –

- (a) *keep the permissible verge treatment in a good and tidy condition and ensure, where the verge treatment is a garden or lawn, that a footpath on the verge and a carriageway adjoining the verge is not obstructed by the verge treatment;*
- (b) *not place any obstruction on or around the verge treatment; and*
- (c) *not disturb a footpath on the verge.*

2.11 Notice to owner or occupier

The local government may give a notice in writing to the owner or the occupier of a lot abutting on a verge to make good, within the time specified in the notice, any breach of a provision of this Division.

Subdivision 3 - Existing verge treatments

2.12 Transitional provision

(1) *In this clause –*

“former provisions” means the local law of the local government which permitted certain types of verge treatments, whether with or without the consent of the local government, and which was repealed by this local law.

(2) *A verge treatment which –*

(a) *was installed prior to the commencement day; and*

(b) *on the commencement day is a type of verge treatment which was permitted under and complied with the former provisions, is to be taken to be a permissible verge treatment for so long as the verge treatment remains of the same type and continues to comply with the former provisions.*

Subdivision 4 - Public works

2.13 Power to carry out public works on verge

Where the local government or an authority empowered to do so under a written law disturbs a verge, the local government or the authority –

(a) *is not liable to compensate any person for that disturbance;*

(b) *may backfill with sand, if necessary, any garden or lawn; and*

(c) *is not liable to replace or restore any –*

(i) *verge treatment and, in particular, any plant or any acceptable material or other hard surface; or*

(ii) *sprinklers, pipes or other reticulation equipment.*

The Shire of Northam Parking Local Law references verges when it states that:

"7.9 Stopping on verge

(1) *A person shall not:*

(a) *stop a vehicle (other than a bicycle);*

(b) *stop a commercial vehicle or bus, or a trailer or caravan unattached to a motor vehicle; or*

(c) *stop a vehicle during any period when the stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge, so that any portion of it is on a verge.*

(2) *Subclause*

(1)(a) *does not apply to the person if he or she is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier*

of those premises to stop the vehicle so that any portion of it is on the verge.

(3) Subclause

(1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path."

New 'stopping' provisions were included in the meeting when the Local Law was adopted where stop is defined as:

Stop, in relation to a vehicle, means to stop the vehicle and permit it to remain stationary, except for the purpose of avoiding conflict with other traffic or of complying with the provisions of any law.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Goal: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Outcomes: Encourage the community to develop its own sense of pride through activities that enhance the aesthetic appeal of the townsites.

BUDGET IMPLICATIONS

The proposed policy will impact on the Shire's budget through staff cost considerations but it is likely to be offset in by reducing some costs such as weed control, gravel replacement and footpath sweeping. It is anticipated that costs for subsidising 50% of the cost of plants verges planted by householders would be taken from account 10292072, which is currently used to subsidise the purchase of trees in rural areas, and is expected to accommodate this cost within the existing budget.

WORKFORCE PLAN IMPLICATIONS

The proposed verge treatments will require a staff resource allocation to process the required application, maintain the register of properties so approved and to enforce compliance with the specified and approved criteria.

It is anticipated that the introduction and promotion of this policy and subsequent management may require approximately 0.3 Full Time Equivalent allocation.

OFFICER'S COMMENT

The appearance of street verges is important to the owners / occupiers, because of the significant aesthetic impact on their dwellings and property. Well developed and

maintained verges by residents promote pride within the community and foster a sense of ownership as an important and valuable component of streetscapes and open space.

The purposes of the street verge policy are:

- to encourage ownership by owners abutting to the street verge to improve and maintain verge presentation;
- to provide direction and guidelines to residents on appropriate verge treatment;
- to provide advice to property owners to improve verge to an appropriate standards; and
- to advocate and provide advice on implementing and maintaining waterwise verges and native plants.

The following general conditions shall apply for the installation of verge treatment within a road reserve:

1. The general level and grade of the verges is to remain unaltered.
2. The plants are to be kept clear of the roadway and any footpath. If there is no footpath, a clear distance of 2 metres from the back of the kerb or edge of a carriageway is to be maintained to allow for the unrestricted passage of pedestrians.
3. No plants taller than 75cm in height are to be planted with 10m of a road junction or intersection, or in any location where they may obstruct visibility for road users or vehicles exiting from a crossover.
4. The treatment is not to create any undue hazard to road users or pedestrians.
5. Reticulation sprinklers shall not be directed onto the footpath or road, and watering is to be restricted to times where any inconvenience to pedestrians, cyclists and motorists is minimised.
6. The applicant accepts responsibility for the removal or relocation of planting or reticulation if required by the Shire or any public authority.
7. The ratepayer shall maintain the treatment so as not to cause a hazard.
8. Should the verge treatment become hazardous, the ratepayer shall agree to remove the treatment at his/her expense.
9. The ratepayer agrees to indemnify the Shire against any claims that may arise as a result of the treatment.
10. The verge shall not be used as a car park for any vehicle including cars, trucks, boats, caravans and so on.
11. The ratepayer is not permitted to plant any tree on street verge. Requests for street trees shall be made to the Shire (refer to Policy 5.5 Street Trees.)
12. Verge treatment shall not be over more than one third of the area of the verge (excluding any vehicle crossing).

RECOMMENDATION/COUNCIL DECISION

Minute No C.1858

**Moved: Cr R Head
Seconded: Cr R Tinetti**

That Council,

- 1. adopt the proposed 5.6 Verges Policy as shown below; and**

5.6 VERGES – POLICY	
POLICY	<p>The Shire supports the efforts of residents and property owners within the Shire designated townsites to develop and maintain verges that contribute to the aesthetic presentation of streetscapes and a sustainable quality environment for the community.</p> <p><i>(to be read in conjunction with The Shire’s Activities on Thoroughfares and Public Places and Trading Local Law and Policy 5.5 Street Trees)</i></p>
OBJECTIVES	<p>To support and assist residents and the community generally to achieve aesthetically pleasing outcomes and environmental benefits, but in a way that the Shire is not exposed to increased risk of liability claims.</p> <p>To ensure a balance between legitimate off street parking requirements, streetscape enhancement by landscaping and on site filtration of storm water.</p> <p>To manage and resolve hazards and safety issues</p> <p>To ensure an equitable balance in the level of verge management carried out across the Shire towns.</p> <p>To support and protect biodiversity.</p>

2. adopt the associated Verge Management Guidelines.

CARRIED 7/1

The vote against is recorded as Cr D Hughes.

VERGE MANAGEMENT GUIDELINES

September 2012

Street Verge Management Guidelines

Background

The street verge has been traditionally described as the area between the road and boundary of an abutting property. The verge provides a safe pedestrian space and vehicular access to properties. The verge generally accommodates public service and local government utilities above and below ground such as street lighting, power, water, stormwater pipes, sewerage, gas and telecommunication cables. The service providers need to access their asset in the verge to install, maintain and/or repairs.

Purpose

- To value the verge as an important component of the streetscape
 - To promote the principles of environmental sustainability and biodiversity
 - To provide direction and guidance to residents on appropriate verge treatments
 - To encourage ownership by owners to improve and maintain verge presentation
 - To provide advice, regulatory control and incentives to property owners to improve verges to an appropriate and consistent stand
-

Policy Application

The Shire recognises that the appearance of street verges is important to owners / occupiers, due to the aesthetics impact on their dwellings and properties.

The following guidelines are provided to maintain safety to the community whilst enabling owners / occupiers to improve the aesthetics and amenity of street verges abutting to their properties.

1.0 Community Value

Street verges facilitate an important role in the townscape environment. They provide aesthetic and environmental values, act as a buffer to street noise, provide shade and shelter, provide habitat for fauna and act as linkages, or vegetation corridors, between larger habitat nodes.

2.0 Pride and Ownership

Development, improvement and enhancement of verges promotes pride within the community and fosters a sense of verge ownership as an important and valuable component of streetscapes and open space within the townscape.

3.0 Amenity

Suitable and appropriate verge treatments contribute a significant value to the streetscape. The Shire and the community appreciate the visual amenity provided by verges that are maintained and improved by residents.

4.0 Natural Treatments

4.1 Grass verges are permitted; however, selection of a grass species that is water-wise, hardy and sustainable in verge conditions, including shade under trees is suggested.

4.2 Plantings of species indigenous to the local area and minimising the use of impervious surfaces are recommended.

4.3 Organic mulch is permitted to be installed on verges. However, the mulch is required to be replenished as required and maintained in a safe manner.

5.0 Vegetable gardens

While the Shire encourages the planting of native species indigenous to the local area on verges, installation of vegetable gardens on the verge is permissible. Vegetable gardens on the verge should not stockpile waste, mulch or manure and all spent vegetation should be removed. Stakes, lattice and/or other supporting structures are not considered appropriate due to duty of care and safety reasons.

6.0 Hardstand Treatments

Concrete, segmented and permeable paving materials, artificial turf and other approved hardstand treatments are permitted to be used on the entire verge area. Installation of compacted inorganic materials (such as gravel, crushed brick, limestone or similar) on verges are permitted, subject to the size of the granular materials not causing hazards or inconvenience to pedestrians, cyclists and motorists.

7.0 Stormwater Water infiltration

On site infiltration of stormwater is desirable as a means of contributing to the replenishment of groundwater. Stormwater runoff from large sections of hard surfacing must be contained within the property, as the runoff can cause localised flooding on roads and adversely impact on the Shire's storm water disposal system and its maintenance.

8.0 Reticulation

8.1 Where the property owner wishes to install a permanent irrigation system on the verge the water supply is to be from within the adjacent private property boundary. All pipework is to be installed below ground and under footpaths. Sub-surface drip irrigation is preferred where possible to assist conservation of water. Alternatively, the sprinklers should be the pop-up variety or a type approved by the Shire.

- 8.2 Reticulation may only be required to establish plants or water-wise verge treatments and this may be possible without the installation of a reticulation system.
- 8.3 Residents are encouraged to supply sufficient water to the base of the plant or to the plants drip-line to avoid wastage and unnecessary evaporation.
- 8.4 It is preferable to avoid reticulation of the verge altogether.

9.0 Non permissible Treatments/Use

- 9.1 The owner / occupier shall not install structures on the street verge. For example, tree house, play structures/equipment, fences, barriers, steps, walls, fountains, ornaments, basketball hoops, ornamental lighting or similar.
- 9.2 The owner / occupier shall not install extrinsic objects on the street verge. For example, bricks, rocks, logs, bollards, garden stakes, bunting, signs or similar.
- 9.3 The owner / occupier shall not install hard landscaping elements such as borders and or planter boxes around mature street trees.
- 9.4 The tethering of boats, trailers and other such items to street trees, street lights and/or road signs is not permitted due to safety issues and the potential to compromise the health of the tree and/or damage infrastructure.

10.0 Access by Utility Providers

Service providers, including the Shire, retain the right to access the verge for service maintenance works that may disrupt or damage any verge treatment.

Verge Compliance Criteria

In order for applications to install landscape treatments on the verge to be approved, the following criteria will need to be met:

- 1. Verge treatments are limited to low growing plants and ground covers and be non hazardous to pedestrians, motorists, and/or cyclists. No plants taller than 75cm in height are to be planted within 10m of a road junction or intersection, or in any location where they may obstruct visibility for road users or vehicles exiting from a crossover.
- 2. The proposed landscaping provides a positive contribution to the aesthetic presentation of the streetscape.
- 3. Landscaping does not create barriers within the verge.
- 4. Dense planting or other low maintenance forms of landscaping is acceptable.

5. The plants are to be kept clear of the roadway and any footpath. If there is no footpath, a clear distance of 2 metres from the back of the kerb or edge of a carriageway is to be maintained to allow for the unrestricted passage of pedestrians.
6. Where a bus stop exists within a verge, the proposed development must provide a minimum 1.5m clearance around the bus stop and between the bus stop and the foot path.
7. The mature height of vegetation will be maintained below 750 mm. However, midstorey plants, particularly those that are indigenous to the area such as grass trees (*Xanthorrhoea* species) and banksias (*Banksia* species) are permissible so long as they are not planted within 10m of a road junction or intersection, or in any location where they may obstruct visibility for road users or vehicles exiting from a crossover.
8. Hedges or similar borders of plants are acceptable if planted to maintain, a minimum clearance of 500 mm from any existing and/or proposed footpath, and/or crossover and a minimum clearance of 2,000 mm from the back of kerb or edge of a carriageway.
9. Reticulation sprinklers shall not be directed onto the footpath or road, and watering is to be restricted to times where any inconvenience to pedestrians, cyclists and motorists is minimised.
10. Appropriate measures are undertaken and maintained to minimise erosion and dust.
11. The use of loose inorganic materials (ie; gravels / stones / rocks / bricks) shall not be permitted, as these may cause potential hazard to pedestrians, cyclists and motorists.
12. The use of any hard landscaping elements to create garden edging or retain soil adjacent to any proposed or existing footpaths, crossovers, and or kerbs shall not be permitted.
13. Temporary barricades for the purpose of establishing verge landscaping are acceptable provided that the materials used do not create a hazard and are identified with an abundance of markers to ensure the safety of pedestrians. Barriers must not be erected across pedestrian access ways, or in a manner which creates a sight line barrier / hazard.
14. The general level and grade of the verges is to remain unaltered.
15. The treatment is not to create any undue hazard to road users or pedestrians.
16. The applicant accepts responsibility for the removal or relocation of planting or reticulation if required by the Shire or any public authority.
17. The ratepayer shall maintain the treatment so as not to cause a hazard.
18. Should the verge treatment become hazardous, the ratepayer shall agree to remove the treatment at his/her expense.
19. The ratepayer agrees to indemnify the Shire against any claims that may arise as a result of the treatment.

20. The verge shall not be used as a car park for any vehicle including cars, trucks, boats, caravans and so on.
21. The ratepayer shall not remove or plant any tree on street verge. Requests for street trees shall be made to the Shire according to Policy 5.5 Street Trees.
22. Verge treatment shall not be over more than one third of the area of the verge (excluding any vehicle crossing).

Verge Development Approval Process

All proposals for landscape treatment of the verge require approval from the Shire of Northam.

In order for applications to install landscape treatments on the verge to be assessed, property owners are required to submit in writing an outline of the landscape proposal which includes a diagram to illustrate the proposed work including plant species and the layout of any proposed reticulation system(s).

The Shire will then:

- Inspect the location;
- Notify the owner in writing whether the Shire supports or does not support the proposed landscape development;
- On completion of any approved works the Shire will inspect the works;
- Works not carried out in accordance with the relevant approvals will require any noncompliance issues to be rectified; and
- Maintain a register of the site and the approved verge treatment.

Verge Development Assistance Scheme

The objective of providing verge development assistance is to encourage and support property owners to develop and maintain verges that contribute to the aesthetic presentation of streetscapes and a sustainable quality environment for the community:

1. Verge Restoration:

The objective of providing verge restoration is to provide a better growing medium for low water demand plantings of low growing shrubs or ground cover plants other than turf. Existing soil/vegetation is removed from the verge to a depth of 50 mm below kerb/footpath levels and then replaced with fresh topsoil and levelled. Where a vehicular crossover is no longer used to gain access to the property, a verge restoration will include the removal of the redundant crossover. This scheme is available once only in every 10 years for individual properties.

2. Plant Subsidy:

Residential property owners can apply to purchase subsidised low water demand native plants for landscaping the street verge abutting to their

properties. The objective of providing subsidised plants is to encourage residents to support biodiversity, water conservation, and the establishment of green corridors to link habitat areas within the townsites. The Shire will subsidise up to a maximum of 40 plants per property each year on a dollar for dollar basis. Plants are available through the native plant subsidy scheme run on an annual basis within the month of May.

3. Landscape Design Advice:

Plant selection advice and landscape design expertise is available to residential property owners requiring or seeking assistance in regard to verge landscaping. The Shire will subsidise assistance to a value of \$100. This scheme will be available once in every 5 years for individual properties.

Verge Development Assistance Scheme applications will be considered using the following criteria:

- Application must be from the property owner;
- An application for verge restoration will not be considered, where building work or activities within the property have damaged the street verge;
- The proposed verge treatment will improve and sustain the streetscape;
- Preference will be given to native ground covers/shrubs with reduced water demands.
- Applications to participate in one of the above three Verge Assistance Schemes shall be submitted in writing to the Shire of Northam.

The availability of the verge development assistance scheme will be delivered within the limits of the available budget. Residents are therefore recommended to register their interest early in the financial year to avoid disappointment.

It is recommended property owners kill any existing turf prior to verge restoration to avoid resprouting. This may be done when the turf is actively growing (spring or autumn) by using weed control mats or biodegradable herbicides.

Verge Paving

Where there is a legitimate requirement for verge paving and there is no reasonable alternative property owners can apply to pave a portion of the verge directly adjacent to their property.

Proposals for verge paving require approval from the Shire of Northam.

Where the installation of paving to the verge is likely to compromise the safety of pedestrians, cyclists or motorists or the longevity of an existing street tree, the application will not be approved.

Where paving is proposed to provide a footpath between the property boundary and the kerb line, the path is to be 2.0 metres wide.

In order for verge paving proposals to be assessed the property owner is required to submit in writing an outline of their proposed paving plan with a diagram that illustrates the proposed location, alignment, and the materials to be used.

The Shire will then:

- Inspect the location.
- Notify the owner in writing of whether the Shire approves the application or not.
- On completion of the approved works, the Shire will inspect the works. Works not undertaken in accordance with the relevant approvals will require any noncompliance issues to be rectified.
- Maintain a register of the site and the approved verge treatment.
- The use of soil reinforcing cells will entitle the property owner to pave up to 70% of the adjacent verge.
- Where the road reserve is narrow and the verge contains a large and mature street tree with a wide spreading canopy, which overshadows the whole verge and which prohibits the establishment of ground covers the adjacent residential property owner may apply to pave up to 70% of the verge consistent with the requirements of this policy.
- Where there is approval to install conventional clay or concrete paving to 70% of the verge the adjacent property owners must make provision for the on-site drainage of storm water within the verge. The adjacent property owner is required to provide detailed plans of the proposed method of storm water infiltration to the Shire for its consideration and approval. The use of soil reinforcing cells (which provide for storm water infiltration) will not require additional drainage provisions.
- A minimum two (2) metre paving clearance from any street tree is to be maintained.
- The property owner is to acknowledge in writing that any approved verge paving installed within the verge will be maintained by the property owner at grade consistent with the surrounding soil level at all times to ensure safe pedestrian access.
- The property owner is to acknowledge in writing that there is no responsibility on the part of the Council or utility service provider to reinstate verge paving removed to provide for routine maintenance of services or projects approved by Council.

- Commercial areas are treated separately from residential verges as paving is permitted to 100% of the verge in commercial areas.

Property Development

To minimise the risk of tree damage/death a minimum construction clearance of two (2) metres is required from the base of an existing street tree. Where excavation to a depth greater than 100mm is proposed the clearance should be greater than three (3) metres from the base of an existing street tree.

Existing Verge Treatments

Where verge treatments are not consistent with the policy and are identified as safety hazards, the Shire will request the property owner to carry out remedial works.

Where the owner of the property is unable or unwilling to complete remedial works, the Shire will complete works. The property owner will be liable for the cost thus incurs.

Existing verge treatments, which are not consistent with this policy, are required to be rectified, on the following basis:

- Identified hazards or safety issues ie; tree houses, play equipment or any structure that has not been approved etc, boats and/or trailers tethered to street trees etc, landscaping that has thorns, spear like leaves or plants that are known to be toxic etc, landscaping that impedes sightlines/pedestrian access etc,
- Rectification within 14 days of notification. Where an existing verge treatment is identified to present an immediate hazard, the Shire will rectify within 24 hours. The ratepayer abutting to the verge will be liable for the cost thus incurs.
- Paving (not approved by the Shire of Northam) in excess of areas defined in this policy is to be rectified within 60 days of notification.
- Planter boxes/borders not constructed to meet Australian Standards or industry standards; or constructed to a height greater than 150mm and/or within 500 mm of an existing footpath/crossover and/or within 2,000 mm of the kerb line, require rectification within 60 days.

Residents and commercial property owners are encouraged to maintain the verge adjacent to their property, for their own benefit, the benefit of their neighbours and the benefit of the wider Northam community.

Public Awareness

The Shire will acknowledge residents' efforts to develop a sustainable verge landscape via a 'Sustainable Verge Award' each year in spring. The award will

target verge landscapes which contribute to the Shire's green objectives. The award is available for two categories' residential and commercial/schools.

The award is judged on the following criteria: biodiversity; water wise strategies; design; maintenance and any unique aspects. Nomination forms are available at the Administration Centre, and can be submitted from August to mid-September annually.

Public awareness programs to highlight the responsibilities of residents and the Shire on the issues of planting and maintenance of verge treatment will be undertaken, including articles placed from time to time (quarterly) in the Post newspaper and Talk about Northam newsletter. The articles should include all aspects of verge planting and maintenance, including responsibility and relevant Local Laws.

Glossary of Terms

Street Verge: Portion of road reserve between the property boundary and edge of carriageway (kerb line).

Street Tree: A tree planted and maintained by the Shire and is typically situated at the 2.7 metre alignment off the property boundary.

Verge Treatment: Landscaping of the portion of street verge not occupied by a footpath or crossover. Typically involves the planting of grass, ground covers or low shrubs and may include reticulation or paving.

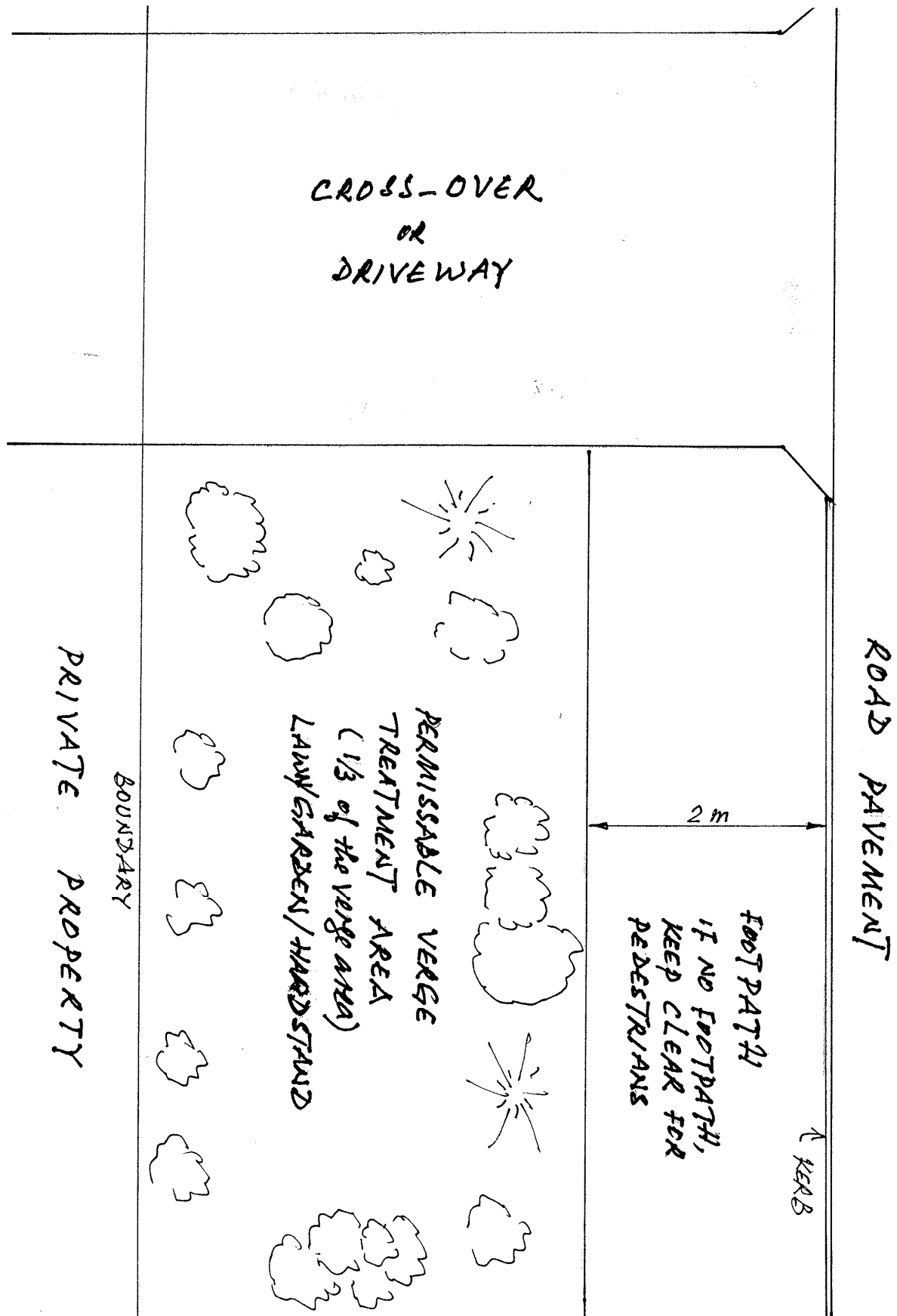
Verge Restoration: The removal of any existing treatment and excavation of soil up to 100mm below existing paved levels. Topsoil is placed and levelled so that the new soil is flush with any existing paving (footpath, crossover, kerbing, etc).

Soft landscaping: Refers to grass, ground cover and shrubs

Hard Landscaping: Refers to retaining structures or edging / borders.

Paving: Refers to clay or concrete paving materials for footways or hardstand for parking of vehicles.

Structures: Refers to built structures



14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

NOTICE OF MOTION

Minute Number C.1859

**Moved: Cr R Head
Seconded: Cr D Hughes**

That the two (2) items relating to the Memorial Hall cleaning and the Workshop regarding Anti-Social Behaviour be treated as urgent business by Council.

CARRIED 8/0

15.1.1 MEMORIAL HALL CLEANING

Name of Applicant:	Cr R Head
Name of Owner:	Shire of Northam
File Ref:	A11138
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Lease Policy
Voting:	Simple Majority
Date:	18 September 2012

PURPOSE

For Council to consider whether a 'Notice of Motion' in relation to the cleaning of the Northam Memorial Hall.

BACKGROUND

A Notice of Motion was received from Cr Head on 13 September 2012, which was accompanied by the following background information:

"During the Council Forum conducted on Wednesday, 12th September, 2012 Councillor Hughes brought to attention the unsatisfactory condition of the toilets at the Northam

Memorial Hall. He stated that since Council terminated the professional cleaning arrangement the cleanliness of the toilets had deteriorated at an alarming level. The situation has caused distress to users of the facility and Elected Members are becoming embarrassed by the volume of criticism being levelled at Council.

Whilst an arrangement is in place that makes the hall users responsible for the cleaning it was considered that Council should provide at least one professional clean per week during the period that the facility was being used by Seniors and the R.S.L. It was further pointed out at the time of considering the 2012/13 Budget that no provision had been made to provide this service. However, it was remarked that Council Administration would be expected to resolve this issue with the Memorial Hall Management Committee - This has not eventuated.

Whilst the Seniors and R.S.L. may be in a position to perform light cleaning duties after each use of the hall, it is beyond their physical ability to perform general cleaning. In this regard it is an expectation that Council will ensure that the facility (a Public Building) is presented at a high standard through providing a once weekly professional clean of the facility.

At least one other elected Member supported this initiative and the following motion is submitted for consideration at the Ordinary Meeting of Council on Wednesday, 19th September, 2012.

MOTION No. 1

MOVED

THAT COUNCIL CONSIDER A MOTION TO PROVIDE A ONCE PER WEEK PROFESSIONAL CLEAN OF THE MEMORIAL HALL, NORTHAM COMMENCING FORTHWITH WITH THE COST OF CLEANING TO BE ABSORBED BY THE SHIRE OF NORTHAM.

MOTION No. 2

THAT COMMENCING FORTHWITH COUNCIL TO PROVIDE A ONCE WEEKLY PROFESSIONAL CLEAN OF THE MEMORIAL HALL, NORTHAM WITH THE COST OF CLEANING TO BE ABSORBED BY THE SHIRE OF NORTHAM.

I hereby confirm my support for the motion."

STATUTORY REQUIREMENTS

The Shire of Northam Standing Orders 2008 describe the process for Council accepting Notices of Motion:

3.2 Notices of Motion—Ordinary and Extraordinary Business

- (1) *Members may bring forward business in the form of a written motion, notice of which shall be given in writing or electronically to the CEO, either at the meeting previous to the meeting at which it is intended to move the motion or at any time*

thereafter, at least two (2) working days before the publication of the Council / Committee Agenda paper.

- (2) *When a 'Notice of Motion' is submitted to the Council/Committee meeting the Council/Committee will only vote on whether the 'Notice of Motion' should be progressed to either the next relevant Council or Committee Meeting.*

If Council agree to an allocation of funding, an absolute majority vote will be required for unbudgeted expenditure.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: Social Cultural and Community

Goal: Fosters community pride and a sense of place

Outcome 4: Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

BUDGET IMPLICATIONS

There was approximately \$3,000 expenditure for cleaning of the Northam Memorial Hall in 2011/12. This was allocated toward a casual cleaner, cleaning 3 times per week. It is anticipated that employing a contract cleaner to undertake the work once per week would be in the vicinity of \$1,500 per annum, which if endorsed by Council would be funded from account (job) 1016.

OFFICER'S COMMENT

Council's Policy on the leasing of buildings to community groups states that "the Lessee or Licensee will be responsible for keeping the building clean and tidy at levels predetermined within the agreement. Whilst the Memorial Hall is not leased per se, it is provided by the Shire to a number of community groups to be used as a Senior Citizens Centre.

If Council is to consider undertaking cleaning of the Memorial Hall as a service to the Seniors Groups, it should be acknowledged that this is over and above the level of cleaning provided to a building that is not available to the general public.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1860

Moved: Cr R Head

Seconded: Cr D Hughes

That commencing forthwith Council to provide a once weekly professional clean of the Memorial Hall, Northam with the cost of cleaning to be absorbed by the Shire of Northam.

CARRIED 8/0

15.1.2 WORKSHOP IN RELATION TO ANTI-SOCIAL & CRIMINAL BEHAVIOUR IN NORTHAM

Name of Applicant:	Cr D Beresford
Name of Owner:	Shire of Northam
File Ref:	8.2.5.21
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	18 September 2012

PURPOSE

For Council to consider whether a 'Notice of Motion' in relation to Council hosting a workshop to discuss how to address anti-social and criminal behaviour in Northam.

BACKGROUND

An incident occurred at the Northam Recreation Centre on Thursday 6 September 2012, during a social netball game, in which patrons and staff were seriously verbally abused.

An email was received from Mr Max Hubble on 11 September 2012, which described an unacceptable level of anti-social behaviour and vandalism being experienced in Northam.

This issue was discussed at the Council Forum on 12 September 2012, in which it was also advised that the issue would be further discussed at a meeting of Council in late September 2012.

A notice of motion was received from Cr Beresford on 13 September 2012, which proposed:

"That Council host a workshop to investigate the anti social and criminal behaviour in Northam. The aims of the workshop are:

1. To invite a broad range of participants.eg Police, our members of parliament, Homeswest, and selected community representatives etc
- 2 To find out facts and try to develop strategies and a plan of action to resolve or minimise this problem."

STATUTORY REQUIREMENTS

The Shire of Northam Standing Orders 2008 describe the process for Council to accept Notices of Motion:

3.2 Notices of Motion—Ordinary and Extraordinary Business

- (1) *Members may bring forward business in the form of a written motion, notice of which shall be given in writing or electronically to the CEO, either at the meeting previous to the meeting at which it is intended to move the motion or at any time thereafter, at least two (2) working days before the publication of the Council / Committee Agenda paper.*
- (2) *When a 'Notice of Motion' is submitted to the Council/Committee meeting the Council/Committee will only vote on whether the 'Notice of Motion' should be progressed to either the next relevant Council or Committee Meeting.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: Social Cultural and Community

Goal: Fosters community pride and a sense of place

Outcome 4: Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

BUDGET IMPLICATIONS

There is a cost for Council staff and Councillors to arrange and attend meetings.

OFFICER'S COMMENT

A meeting has been arranged in the evening of 26 September 2012, as part of Council's Strategic Meeting, to discuss the issues of anti-social behaviour and vandalism. In addition to Councillors and Senior Staff, various representatives have been invited to attend including the Police (OIC & Superintendent), Department of Housing, Department for Child Protection, Avon Youth, Aboriginal Elders, Northam Senior High School (Principal & Deputy), and community representatives.

It is hoped that the Meeting on the subject of criminal behaviour is a forum for sharing information, raising the level of urgency, and discussing strategies & synergies to progress action on the issue.

The Shire President and CEO will be meeting with the Hon Mia Davies MLC, Mr Mal Ward Officer-In-Charge of the Northam Police and Mr Harry Heavens Superintendent Wheatbelt District Office on 28 September 2012 to further discuss the issue.

It is suggested by Councillor Beresford that a further workshop may be required. It may be worthy for this follow-up meeting to be held with the relevant Members of Parliament.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1861

Moved: Cr D Beresford

Seconded: Cr T Little

That Council host a workshop to investigate the anti social and criminal behaviour in Northam. The aims of the workshop are:

- 1. to invite a broad range of participants eg Police, our members of parliament, Homeswest, and selected community representatives etc; and**
- 2 to find out facts and try to develop strategies and a plan of action to resolve or minimise this problem.**

CARRIED 8/0

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

Nil

17. DECLARATION OF CLOSURE

There being no further business the Presiding Officer, Cr S Pollard declared the meeting closed at 8.00pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 September 2012 .have been confirmed as a true and correct record."

_____ President

_____ Date