



Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES
OF THE
SPECIAL COUNCIL MEETING
HELD ON
WEDNESDAY
7 MARCH 2012**

SHIRE OF NORTHAM

Minutes of the Special Council Meeting held in the Council Chambers on WEDNESDAY, 7 MARCH 2012 at 5:30 pm

1. DECLARATION OF OPENING AND WELCOME

Cr SB Pollard declared the Meeting open at 5.36pm

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

3. ATTENDANCE

3.1 Council

President	Cr S B Pollard
Councillors	T M Little
	U Rumjantsev
	K D Saunders
	J E Williams
	R W Tinetti
	R M Head
	A W Llewellyn
	D A Hughes
	D G Beresford

Chief Executive Officer	N A Hale
Executive Manager Development Services	P B Steven
Project Manager Community Infrastructure	C B Hunt

3.2 Gallery

Nil

4. APOLOGIES

Nil

5. AGENDA ITEMS

5.1. Special Items

Minute No C.1725

Moved: Cr D Beresford

Seconded: Cr D Hughes

That Council move into Camera.

CARRIED 10/0

5.1.1 CONFIDENTIAL - EXECUTIVE MANAGER ENGINEERING SERVICES - APPOINTMENT

Name of Applicant:	CEO
File Ref:	1.1.1.4
Officer:	Neville Hale
Officer Interest:	N/A
Policy:	HR4.1 – Senior Employees The position of Executive Manager Engineering Services is a designated Senior Employee position.
Voting:	Simple majority

PURPOSE

For Council to endorse the appointment of a Senior Officer.

BACKGROUND

The position of Executive Manager Engineering Services has been advertised due to the retirement of the current Executive Manager Engineering Services.

This report recommends Council endorse the appointment of Mr Simon Fu Wing Lee as the Executive Manager Engineering Services on a five year performance based contract in accordance with the requirements of the Local Government Act 1995.

STATUTORY REQUIREMENTS

Local Government Act 1995 – s5.37 Senior employees – a position designated as a Senior Employee Position is to be advertised, providing information regarding cash salary, term of contract etc.

Section 5.37(2) of the *Act* requires the CEO to inform Council of each proposal to employ a senior employee.

CONFORMITY WITH THE PLAN FOR THE FUTURE

Key Result Area: The Shire Organisation:

Outcome 2: The Shire of Northam retains recruits and develops suitably qualified, experienced and skilled staff

Strategy: Remuneration packages and working conditions that are competitive for subregional centres in WA.

BUDGET IMPLICATIONS

The position is within the existing staff compliment and budget provisions.

OFFICER'S COMMENT

Four applications were received for the position which was advertised in accordance with the *Act*. One applicant was short-listed and interviewed based on his experience and qualifications.

Mr Lee is currently employed as Design Manager with a metropolitan local authority responsible for a similar range of services as those of the advertised position. Mr Lee holds tertiary qualifications in Bachelor of Science in Engineering (Honours) University of Warwick United Kingdom, Diploma (Business Management) and a range of other qualifications, please see attached CV. Mr Lee has 24 years experience in the field of engineering services with over 15 years experience in the Western Australian local government sector..

In addition, during the selection/interview process, Mr Lee demonstrated extensive experience and knowledge in engineering development and service delivery with a commitment and passion for this industry that will be a great asset to the Shire of Northam.

RECOMMENDATION/COUNCIL DECISION

Minute No C.1726

Moved: Cr T Little
Seconded: Cr U Rumjantsev

That Council endorse the recommendation of the CEO to appoint Mr Simon Fu Wing Lee to the position of Executive Manager Engineering Services on a five year performance based contract to be negotiated by the Chief Executive Officer.

CARRIED 9/1

The vote against is recorded as Cr R Head.

Minute No C.1727

Moved: Cr R Head
Seconded: Cr K Saunders

That Council move out of Camera.

CARRIED 10/0

6. DECLARATION OF CLOSURE

There being no further business the Presiding Officer declared the meeting closed at 5.53pm.

“I certify that the Minutes of the Special Meeting of Council held on 7 March 2012 have been confirmed as a true and correct record.”

_____ Shire President

_____ Date