



### **WORKING WITHIN ROAD RESERVES**

Prior to commencing any work within road reserves approval must be obtained from the relevant road authority. For main highways approval must be given by Main Roads WA. For all other roads the party conducting the works (including service providers who are authorised bodies) shall contact The Shire of Northam prior to any works commencing.

These requirements are in accordance with: Code of Practice—Traffic Management for Works on Roads

## TRAFFIC MANAGEMENT PLANS General Requirements

Any party undertaking work on a road shall prepare a Traffic Management Plan (TMP). All TMP's must be prepared by a person holding either a Worksite Traffic Management or Advanced Worksite Traffic Management accreditation.

### **Complex Traffic Arrangements**

Works which are considered to be complex must have the TMP signed off by an endorsed Road Works Traffic Manager (RTM) prior to submission to Shire of Northam. Examples of these types of works are outlined in the Code of Practice—Traffic Management for Works on Roads (Section 5.2.2)

For roadwork's which have potential to cause delays or impact on existing road infrastructure a "Notification of Roadwork's" form must be sent to relevant organisations at least 7 days prior to works commencing.

# TRAFFIC MANAGEMENT PLANS (Roadwork's)

Examples of these types of delays along with the list of relevant organizations can be found in the Code of Practice—Traffic Management for Works on Roads (Section 5.4)

A copy of *the "Notification of Roadwork's Form"* can be found on Main Roads Website.

### **ROAD CLOSURES**

Any works requiring a road closure, must be notified to the Shire of Northam 21 days prior to the works commencing. This will allow sufficient time for the Shire of Northam to publically advertise the roads closures.

#### **EVENTS ON ROADS**

For events that require Traffic Management within The Shire of Northam, refer to *Information Sheet – Traffic Management Plans* (Events)

Alternatively refer to the *Main Roads Code of Practice—Traffic Management for Events*.

### **FURTHER INFORMATION**

Traffic Management Plans and Road Closure requests within the Shire of Northam should be sent to **records@northam.wa.gov.au** addressed to the Operations Manager.

Additional information outlining specific requirements can be found on:

Main Roads Website:

www.mainroads.wa.gov.au/Our Roads/Traffic Management (or)

Shire of Northam:

www.northam.wa.gov.au

