



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**MINUTES OF THE  
ORDINARYCOUNCIL MEETING  
HELD ON  
WEDNESDAY  
15 JULY 2015**

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**Minutes of the Ordinary Meeting of Council held in the Council Chambers on  
WEDNESDAY, 15 July 2015 at 5:32 pm**

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**1. OPENING AND WELCOME**

The Shire President, Cr S B Pollard declared the meeting open at 5.32pm.

**2. DECLARATION OF INTEREST**

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Reserve 25785 Shingle Hill Road, Bakers Hill - Application for an Extension to the Term of Planning Approval (Carriage Driving for the Disabled)	13.2.1	Cr U Rumjantsev	Impartiality	Denise Pound / Secretary for Carriage Driving for the Disabled has/is a known friend to Patricia (wife) Rumjantsev and himself for 20 years.

**3. ATTENDANCE**

**COUNCIL**

Councillors

S B Pollard  
T M Little  
K D Saunders  
U Rumjantsev  
A W Llewellyn  
D G Beresford  
J E Williams  
R W Tinetti  
D A Hughes

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Community Services  
Executive Manager Development Services  
Executive Manager Corporate Services  
Executive Assistant – CEO  
Parks & Gardens Supervisor

J B Whiteaker  
C D Kleynhans  
R Rayson  
C B Hunt  
D R Gobbart  
A C Maxwell  
J Rutherford

**GALLERY**

3 members of the public.  
Timothy Williams – Avon Valley Advocate.

**4. APOLOGIES**

Nil.

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**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Questions from Council Forum Meeting – Wednesday, 8 July 2015**

**Name / Address:** Gerry Strickland – 172 Benrua Road, Clackline

**Subject Matter:** Agenda item 13.2.1 - Reserve 25785 Shingle Hill Road, Bakers Hill - Application for an Extension to the Term of Planning Approval (Carriage Driving for the Disabled). Request for planning and building fee waiver.

**Question:** Can the Council give consideration to waiving the fees associated in respect to the submission for planning and building permission for the Bakers Hill Riding / Carriage Driving for the Disabled as specified within agenda item 13.2.1?

**Response:** The total fees associated with this request comes to a total of \$185.13 (\$50.00 for an extension of the planning permit and \$135.13 for building application fees). Staff advise that the decision to waive these fees lies with Council.

**8. PUBLIC QUESTION TIME**

Nil.

**9. PUBLIC STATEMENT TIME**

Nil.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

1 member of the Public entered the Council Chambers at 5.42pm.

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**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2475**

**Moved: Cr Saunders**

**Seconded: Cr Little**

**That the minutes of the meeting held Wednesday, 17 June 2015 be confirmed as a true and correct record of that meeting**

**CARRIED 9/0**

**11.2 MINUTES OF THE COMMUNITY SAFETY COMMITTEE**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2476**

**Moved: Cr Beresford**

**Seconded: Cr Llewellyn**

**That Council, note the minutes of the Community Safety Committee Meeting held on 25 June 2015.**

**CARRIED 9/0**

As the Committee did not form a quorum, the minutes of the Community Safety Committee meeting held on 25 June 2015 cannot be received and the recommendations within the minutes cannot be endorsed.

**11.3 RECEIPT OF MINUTES OF THE BUSHFIRE ADVISORY COMMITTEE**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2477**

**Moved: Cr Hughes**

**Seconded: Cr Rumjantsev**

**That Council, receive the minutes of the Bushfire Advisory Committee Meeting held on 7 July 2015.**

**CARRIED 9/0**

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The Chief Executive Officer, Mr Jason Whiteaker departed the Council Chambers at 5.47pm and returned at 5.48pm.

**11.4 ADOPTION OF RECOMMENDATIONS OF THE BUSHFIRE ADVISORY COMMITTEE MEETING HELD ON 7 JULY 2015**

**RECOMMENDATION**

**Moved: Cr Hughes**  
**Seconded: Cr Little**

**That Council;**

- 1. That Chadd Hunt be elected as Chairperson of the Bush Fire advisory Committee**
- 2. Appoint Mr Mat Macqueen to the position for Deputy Bushfire Control Officer (West), unopposed.**
- 3. Endorse that the Bushfire Advisory Committee (BFAC);**
  - 3.1. Establish a working group to review the Volunteer Bushfire Brigade procedures manual including the following members Garry Shepherdson, David Russell, Ulo Rumjanstev; and that the working group be requested to report back to the next BFAC meeting.**
- 4. Request the working party review and recommend updates to the VBFB Administration Procedures Manual prior to the next BFAC meeting.**
- 5. Endorse that the minimum standard to be appointed a FCO include the recommendation to complete the following DFES training modules prior to 1st November 2015 and become a requirement in order to qualify to the position of Bushfire Control Officer for the 2016 and future fire seasons.**
  - Introduction to Fire Fighting**
  - Bush Fire Firefighting**
  - Structural Awareness**
  - Crew Leader/Advanced Firefighter and/or Sector Commander**
  - FCO course or a refresher within the last 5 years**
- 6. Endorse the following appointments for the positions of Fire Control Officers subject to compliance with previous recommendations.**

<b>BRIGADE</b>	<b>FCO</b>
BAKERS HILL	GORDON ASHMAN Weather Officer ONLY
BAKERS HILL	ULO RUMJANTSEV
BAKERS HILL	STEVE GRAY
BAKERS HILL	SIMON PETERS
CLACKLINE MURESK	MATHEW MACQUEEN / DCBFCO
CLACKLINE MURESK	SUE BROOKER
CLACKLINE MURESK	BLAIR WILDING



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CLACKLINE MURESK	MATTHEW LETCH
CLACKLINE MURESK	NICK TIGHE
CLACKLINE MURESK	RAY RUSSELL
GRASS VALLEY	PHIL GENTLE WEATHER OFFICER +FCO
GRASS VALLEY	ALF BROWN
GRASS VALLEY	RICHARD MARRIS
GRASS VALLEY	PAUL REYNOLDS
GRASS VALLEY	GARRY SHEPHERDSON / CBFCO
IRISHTOWN	DON FRENCH
IRISHTOWN	ROSS MACKENZIE
IRISHTOWN	DAVID RUSSELL
IRISHTOWN	ROBERT HERZER / DCBFCO
INKPEN	SIM KUIPER WEATHER OFFICER +FCO
INKPEN	SOREN NEILSON
INKPEN	CLIVE OWEN
JENNAPULLIN	AARON SMITH
JENNAPULLIN	TREVOR SMITH
JENNAPULLIN	BRETT SMITH
JENNAPULLIN	LYNTON SMITH WEATHER OFFICER ONLY
SOUTHERN BROOK	PAUL ANTONIO
CESM	JOHN HANSEN

7. Supports the concept of reimbursing 'out of pocket' expenses incurred by Chief and Deputy Bushfire Control Officers.
8. Requests that the Community Emergency Services Manager (CESM) develop a draft policy for presentation at the next Bushfire Advisory Committee Meeting utilising the following parameters;
  - a. The requirement to keep detailed records and provide these in submitting a claim
  - b. Expenses will be payable only on the provision of receipts and only for costs incurred in execution of their respective roles as Chief and Deputy Chief Bushfire Control Officers
  - c. A mobile phone allowance be provided for \$500
9. Request council approves the payment of \$1,547.70 to DCBFCO
10. That Council, adopt the 2015/16 firebreak order to reflect the previous year's firebreak order with the following minor amendments which will only apply to properties under 5 hectares;
  - Firebreak widths are amended to 3 metres in width;

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- Firebreak overhead clearance of 4 metres,
  - Building protection zone increased to 20 metres (previously 15 metres)
11. Endorse that the Bushfire Advisory Committee (BFAC) establish a working party consisting of the following members, David Russell, Gary Shepherdson, Mat MacQueen and Blair Wilding to review the terms of reference and make recommendations for the consideration at the next scheduled BFAC meeting.
12. That it be recommended that Council provide a vehicle to the CBFCO for the future fire season.
13. That Council consider that the vehicle provided be the current CESM vehicle.
14. That Council review its policy on removing overhead standpipes including consultation with affected landowners.

LOST 3/6

**MOTION / COUNCIL DECISION**

Minute No: C.2478

Moved: Cr Pollard

Seconded: Cr Tinetti

That Council;

1. That Chadd Hunt be elected as Chairperson of the Bush Fire advisory Committee
2. Appoint Mr Mat Macqueen to the position for Deputy Bushfire Control Officer (West), unopposed.
3. Endorse that the Bushfire Advisory Committee (BFAC);
  - 3.1. Establish a working group to review the Volunteer Bushfire Brigade procedures manual including the following members Garry Shepherdson, David Russell, Ulo Rumjanstev; and that the working group be requested to report back to the next BFAC meeting.
4. Request the working party review and recommend updates to the VBFB Administration Procedures Manual prior to the next BFAC meeting.
5. Endorse that the minimum standard to be appointed a FCO include the recommendation to complete the following DFES training modules prior to 1st November 2015 and become a requirement in order to qualify to the position of Bushfire Control Officer for the 2016 and future fire seasons.
  - Introduction to Fire Fighting
  - Bush Fire Firefighting
  - Structural Awareness
  - Crew Leader/Advanced Firefighter and/or Sector Commander
  - FCO course or a refresher within the last 5 years

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**8. Endorse the following appointments for the positions of Fire Control Officers subject to compliance with previous recommendations.**

<b>BRIGADE</b>	<b>FCO</b>
BAKERS HILL	GORDON ASHMAN Weather Officer ONLY
BAKERS HILL	ULO RUMJANTSEV
BAKERS HILL	STEVE GRAY
BAKERS HILL	SIMON PETERS
CLACKLINE MURESK	MATHEW MACQUEEN / DCBFCO
CLACKLINE MURESK	SUE BROOKER
CLACKLINE MURESK	BLAIR WILDING
CLACKLINE MURESK	MATTHEW LETCH
CLACKLINE MURESK	NICK TIGHE
CLACKLINE MURESK	RAY RUSSELL
GRASS VALLEY	PHIL GENTLE WEATHER OFFICER +FCO
GRASS VALLEY	ALF BROWN
GRASS VALLEY	RICHARD MARRIS
GRASS VALLEY	PAUL REYNOLDS
GRASS VALLEY	GARRY SHEPHERDSON / CBFCO
IRISHTOWN	DON FRENCH
IRISHTOWN	ROSS MACKENZIE
IRISHTOWN	DAVID RUSSELL
IRISHTOWN	ROBERT HERZER / DCBFCO
INKPEN	SIM KUIPER WEATHER OFFICER +FCO
INKPEN	SOREN NEILSON
INKPEN	CLIVE OWEN
JENNAPULLIN	AARON SMITH
JENNAPULLIN	TREVOR SMITH
JENNAPULLIN	BRETT SMITH
JENNAPULLIN	LYNTON SMITH WEATHER OFFICER ONLY
SOUTHERN BROOK	PAUL ANTONIO
CESM	JOHN HANSEN

**9. Supports the concept of reimbursing 'out of pocket' expenses incurred by Chief and Deputy Bushfire Control Officers.**

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- 10. Requests that the Community Emergency Services Manager (CESM) develop a draft policy for presentation at the next Bushfire Advisory Committee Meeting utilising the following parameters;**
- d. The requirement to keep detailed records and provide these in submitting a claim**
  - e. Expenses will be payable only on the provision of receipts and only for costs incurred in execution of their respective roles as Chief and Deputy Chief Bushfire Control Officers**
  - f. A mobile phone allowance be provided for \$500**
- 11. Request council approves the payment of \$1,547.70 to DCBFCO**
- 12. Adopt the 2015/16 firebreak order to reflect the previous year's firebreak order with the following minor amendments which will only apply to properties under 5 hectares;**
- Firebreak widths are amended to 3 metres in width;**
  - Firebreak overhead clearance of 4 metres,**
  - Building protection zone increased to 20 metres (previously 15 metres)**
- 13. Endorse that the Bushfire Advisory Committee (BFAC) establish a working party consisting of the following members, David Russell, Gary Shephardson, Mat MacQueen and Blair Wilding to review the terms of reference and make recommendations for the consideration at the next scheduled BFAC meeting.**
- 14. Review its policy on removing overhead standpipes including consultation with affected landowners.**
- 15. Refer the matter relating to the vehicle being provided to the Chief Bushfire Control Officer to staff for further investigation.**

**CARRIED 9/0**

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*Heritage, Commerce and Lifestyle*

**SHIRE OF NORTHAM**

**MINUTES OF THE  
COMMUNITY SAFETY COMMITTEE MEETING  
HELD ON  
25 JUNE 2015**

UNCONFIRMED

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**COMMUNITY SAFETY COMMITTEE MEETING HELD ON 25 JUNE 2015**

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**SHIRE OF NORTHAM**  
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**COMMUNITY SAFETY COMMITTEE MEETING HELD ON 25 JUNE 2015**

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**Minutes of the Community Safety Committee meeting held in the Council  
Chambers on Thursday, 25 June 2015 at 3.00pm.**

**DISCLAIMER**

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**COMMUNITY SAFETY COMMITTEE MEETING HELD ON 25 JUNE 2015**

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**1. OPENING AND WELCOME**

The Chairperson, Ms Rose Power declared the meeting open at 3:06pm.

**2. DECLARATION OF INTEREST**

Nil.

**3. ATTENDANCE**

**MEMBERS**

Chairperson  
Councillor

Rose Power  
J E Williams  
D G Beresford  
Ross Rayson  
Kevin Maddin  
Cliff Simpson

Executive Manager Community Services  
Northam Police Snr Sgt  
Northam Roadwise Committee

**EX-OFFICIO MEMBERS**

Community Development Officer  
Department Child Protection and Family Support  
Avon Youth Services  
Southern Youth Justice Services  
Main Roads Western Australia  
Department Sport and Recreation  
Department Education

Michelle Blackhurst  
Dawn Lamperd  
Joseph Fitch  
Ellen Coshall  
Elizabeth Davies  
Jannah Stratford  
Sharon Bray

**4. APOLOGIES**

Northam PCYC  
Aboriginal Elder Represent  
Main Roads Western Australia  
Chief Executive Officer

James West  
Kerry Collard  
Barbara Gogan  
Jason Whiteaker

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION / COMMITTEE DECISION**

Minute Number: CSC.020

Moved: R Power  
Seconded: C Simpson

**That the minutes of the meeting held Thursday, 09 April 2015 be confirmed as a true and correct record of that meeting.**

**CARRIED 6/0**



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**6. AGENDA ITEMS**

**6.1 COMMUNITY PERCEPTION SURVEY UPDATE**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	1.2.3.1
Officer:	Ross Rayson
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	February 2015

**PURPOSE**

To provide an update to the committee about the Community Perception Survey, relating specifically to safety and security.

**BACKGROUND**

The Shire of Northam administered the Community Perception Survey through the organisation Catalyse in February 2015 to understand community priorities. Security and safety was one of the focus areas of the survey with results indicating that the community perception is that only 36% of people consider the Shire of Northam to be safe.

**STATUTORY REQUIREMENTS**

N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

**OBJECTIVE:** Create an environment that provides for a caring and healthy community.

**STRATEGY:** Provide an environment that enhances and builds on the liveability of the Shire.

**BUDGET IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

The Shire of Northam has engaged Catalyse to facilitate a number of focus group workshops with community members who indicated in their Community Perception Survey

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that they would be interested in participating. The attendees were randomly selected and numbers were limited to 10 participants.

As security and safety was identified as a high priority area it was one of the focuses of the group. The workshops were designed to further investigate people's perceptions so that the Shire of Northam can develop identify actions to overcome the issues.

A copy of the draft report is attached for the information of the Committee and discussion on future actions arising from the report will be undertaken at the meeting.

Mr Ross Rayson will provided an update.

Ms Rose Power asked if the Committee members could answer two questions:

1. What can your individual organisation do to support crime prevention and safety?
2. What collectively can we as a Committee do to improve the perception of safety?

Cr Denis Beresford commented that the perception does not differ from reality. If people perceive it to be a problem then this is their reality.

Mr Kevin Madden said that there were no spikes in reported crime and confirmed that all crime is reportable but it is not always reported.

Cr Denis Beresford said that his perception is spiking and would like to know how to change that perception. The Committee agreed that marketing would help and identified a number of information sharing tools being eWatch, Police on Facebook and Twitter, Visit Northam and the Shire of Northam Facebook pages, the Shire of Northam Newsletter, the WYLD Magazine. Mrs Michelle Blackhurst has been assigned the task of creating a list of information sharing tools.

**RECOMMENDATION / COMMITTEE DECISION**

**Minute Number: CSC.021**

**Moved: R Rayson**  
**Seconded: R Power**

**That Council;**

**Endorse the use of the information collected from the Community Perception focus group workshops to further develop the Community Safety and Crime Prevention Plan.**

**CARRIED 6/0**

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**6.2 COMMUNITY SAFETY AND CRIME PREVENTION PLAN**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	1.3.12.1
Officer:	Ross Rayson
Officer Interest:	N/A
Policy:	N/A
Voting:	N/A
Date:	25 June 2015

**PURPOSE**

To update the Committee on the progress of the Community Safety and Crime Prevention Plan.

**BACKGROUND**

It was confirmed at the meeting held on 05 February by Ms Rose Power that the Community Safety Committee had previously resolved to finalise the Community Safety and Crime Prevention (CSCP) Plan and implement a new simple CSCP Plan 2015 - 2018.

The data from the previous Plan has now been reviewed and this along with the results from the Community Perception Survey, the Community Perception focus groups, statistical data and feedback from Committee members and other stakeholders, a simple action based Community Safety Strategy is being developed.

The CSCP Plan 2015 - 2018 will bring all of the current data together to help the Committee to understand 'What is the Northam story'. This will help the Shire of Northam to reconcile where the facts and the perceptions differ.

The Community Safety Committee are well positioned to provide advice on perceived problem areas.

**STATUTORY REQUIREMENTS**

N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

**OBJECTIVE:** Create an environment that provides for a caring and healthy community.

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**STRATEGY:** Provide an environment that enhances and builds on the liveability of the Shire.

**BUDGET IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

The purpose of the CSCP Plan 2015-2018 is not to create new strategies, but to identify activities that stakeholders have already implemented within their own organisations.

Based on the results of the focus group sessions which indicated that the different communities of the Shire of Northam have different issues and barriers, Cr Denis Beresford would like to see the Community Safety and Crime Prevention Plan divided into sections addressing rural, town and shared issues and solutions.

Mrs Michelle Blackhurst will provide the previous action plan to the Committee at the next meeting indicating which items have been completed.

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**6.3 ALCOHOL AND OTHER DRUGS MANAGEMENT PLAN**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	1.3.12.1
Officer:	Michelle Blackhurst
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	25 June 2015

**PURPOSE**

To develop an Alcohol and Other Drugs Management Plan (AODMP).

**BACKGROUND**

Initial stages of the development of the AODMP have commenced. This has included a number of meetings with the Drugs and Alcohol Office and the development of a workshop to begin the planning of the plan with the subcommittee.

The AODMP is a plan that articulates what will happen at a local level to create change in the identified issue.

The AODMP will:

- Provide a means for coordinated and collaborative activity across agencies and communities.
- Recognise that every agency is impacted on by alcohol misuse and is therefore part of the solution.
- Outline a staged approach for creating sustainable change.
- Reflective of best practice and support the outcomes of relevant state and national strategies

It was agreed at the previous meeting that the AODMP should be driven from a local level by a subcommittee, as the current Committee is too large to take on the task.

**STATUTORY REQUIREMENTS**

N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

**OBJECTIVE:** Create an environment that provides for a caring and healthy community.

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**STRATEGY:** Provide an environment that enhances and builds on the liveability of the Shire.

**BUDGET IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

Ms Ann-Marie Cunniffe from the Drug and Alcohol Office is supporting the Safer Northam Committee to produce an AODMP however requires a subcommittee to support the implementation of the Plan.

At its meeting held on Thursday 09 April 2015 the Northam Safer Community Committee approved the formulation of a sub-committee to drive the AODMP.

Prior to the development of the subcommittee, the Drug and Alcohol Office will facilitate a planning workshop which will take place on Friday, 03 July 2015 between 9am and 1pm. This information has been emailed to Committee members. It is recommended that the Committee members attend one of these workshops as this will be where the plan is formed. The purpose of the workshops is not to create new strategies, but to identify what stakeholders are already doing at a local level and how we can work together to create a collective impact.

Attending the workshop does not commit you to joining the subcommittee. Committee members will understand following the workshops if the subcommittee is a relevant opportunity for them and can nominate if they so choose following the workshops.

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**7. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE**

Mr Kevin Madden would like to encourage the group to apply for a grant to purchase a digital message board and 4 mobile CCTV devices. These could then be used by the local Police to position in identified trouble areas.

Mrs Michelle Blackhurst will identify an appropriate grant and present it to the Committee.

**RECOMMENDATION/COMMITTEE DECISION**

Minute Number: CSC.022

Moved: R Power  
Seconded: J Williams

**That Council;**

**Endorse the Committee to submit a funding proposal to purchase 4 mobile CCTV devices and a digital community notice board for the use of the Police.**

**CARRIED 6/0**

**8. DATE OF NEXT MEETING**

The next meeting will take place at the Shire of Northam on Thursday, 06 August 2015 at 3.00pm.

**9. DECLARATION OF CLOSURE**

The meeting was declared closed at 4.05pm.

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Shire of Northam  
*Heritage, Commerce and Lifestyle*

**SHIRE OF NORTHAM**

**MINUTES**

**BUSH FIRE ADVISORY COMMITTEE (BFAC) MEETING**

**HELD ON**

**TUESDAY**

**7 JULY 2015**

UNCONFIRMED



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**Minutes of the Shire of Northam Bush Fire Advisory Committee meeting held in  
the Council Chambers on Tuesday, 7 July 2015 at 5:30pm.**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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**1. OPENING AND WELCOME**

The Chairperson, Ulo Rumjantsev declared the meeting open at 5:40pm and advised that in order to proceed with the meeting, a new chairperson was required to be elected.

**COMMITTEE DECISION**

Moved: Gary Sheperdson  
Seconded: Ulo Rumjanstev

**That Chadd Hunt be elected as Chairperson of the Bush Fire advisory Committee**

**CARRIED 7/0**

**2. DECLARATION OF INTEREST**

Nil.

**3. ATTENDANCE**

Bakers Hill Brigade	Ulo Rumjantsev
Clackline/Muresk Brigade	Blair Wilding
Grass Valley Brigade/ Chief Bush Fire Control Officer	Garry Sheperdson
Inkpen Brigade	Sim Kuiper
Irishtown Brigade	David Russell
Jennapullin Brigade	Aaron Smith
Southern Brook Brigade	Paul Antonio (from 5:50pm)
Wundowie Volunteer Fire and Rescue Service	Shane Murphy
Northam Volunteer Fire and Rescue Service	Greg Montgomery
Shire of Northam	Cr Ulo Rumjanstev
	Cr Terry Little (from 6:00pm)

**EXECUTIVE OFFICERS (NON-VOTING RIGHTS)**

Deputy Chief Bush Fire Control Officer (East)	Rob Herzer
Deputy Chief Bush Fire Control Officer (West)	Mat Macqueen
Shire Executive Manager Development Services	Chadd Hunt
Shire Community Emergency Services Manager	John Hansen

**4. APOLOGIES**

DPaW - Michael Pasotti  
WFRS - Trevor Sangston  
DFES - Sven Anderson

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**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION / COMMITTEE DECISION**

**That the minutes of the meeting held Tuesday, 16 September 2014 be confirmed as a true and correct record of that meeting.**

UNCONFIRMED

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**6. AGENDA ITEMS**

**6.1 ELECTIONS**

Name of Applicant:	Internal Staff Report
File Ref:	5.1.3.1
Officer:	John Hansen
Officer Interest:	Nil
Policy:	BFAC Terms of Reference / Bush Fire Act 1954
Voting:	Simple Majority
Date:	July 2015

**PURPOSE**

To elect a Chair and DCBFCO (West) and Local Government Officers so required under the BFAC Terms of Reference and the Bush Fire Act 1954.

**BACKGROUND**

The BFAC Terms of Reference states the following with respect to the appointment of the Chairperson:

*1.5.1 At the Annual General Meeting of the Committee in each year, the members of the committee shall elect one of their members to be chairperson.*

The BFAC Terms of Reference states the following with respect to the appointment of the CBFCO and DCBFCO.

*1.5.2 Election of the local government officers at the Annual General Meeting  
Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer*

**STATUTORY REQUIREMENTS**

S 1.5 Shire of Northam – BFAC Terms of Reference

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: Provide services and processes to enhance public safety

STRATEGY C2.1: Provide community services to uphold public safety standards

STRATEGY C2.2: Support provision of emergency services

STRATEGY C2.3: Provide, monitor and improve adequate Bush Fire Protection provisions.

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**BUDGET IMPLICATIONS**

Minor any required advertising costs associated with advertising is prescribed within the budget.

**OFFICER'S COMMENT**

BFAC is required to appoint one of its own members as the chairperson. The BFAC Terms of Reference also stipulate the terms of office for both the CBFCO and the DCBFCO.

- 1.6           A person holding the position of Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer may seek re-election bi-annually for a period of two (2) terms making a total of 4 years in the position.  
If there are no suitable nominees, then the incumbents are welcome to nominate for another one year term.  
After a 2 year break from the position a person may seek re-election.

**MOTION / COMMITTEE DECISION**

**Minute No: BFAC.102**

**Moved:     David Russell**

**Seconded: Sim Kuiper**

- 1. Appoint Mr Mat Macqueen be to the position for Deputy Bushfire Control Officer (West), unopposed.**

**CARRIED 7/0**

Mr Paul Antonio entered the Council Chambers at 5.50pm.

Cr Terry Little entered the Council Chambers at 6.00pm.

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**6.2 APPOINTMENT OF FIRE CONTROL OFFICERS**

Name of Applicant:	Internal Staff Report
File Ref:	5.1.3.1
Officer:	John Hansen
Officer Interest:	Nil
Policy:	VBFB Administration Procedures Manual / Bush Fire Act 1954
Voting:	Simple Majority
Date:	July 2015

**PURPOSE**

For the committee to recommend to Council the appointment of Fire Control Officers (FCO) for the following 12 month period. In making this recommendation the committee is also requested to consider adopting a minimum criteria for persons to be appointed as a FCO.

It is also proposed that the Volunteer Bush Fire Brigade Administration Procedure Manual to be updated to include minimum standards of training required to be appointed as a FCO.

**BACKGROUND**

The subject of preferred minimum training/experience and qualifications has been discussed over several years. Most agree some standard minimum is required and now that DFES has planned training pathways and standardised training courses accompanied with an accurate electronic record keeping system, we are confident this committee can now stipulate the training courses and practical experience that they wish to endorse as the preferred minimum requirements for our FCO's.

**STATUTORY REQUIREMENTS**

Council are Responsible for the appointment of Fire Control Officers in accordance Section 38 of the *Bush Fires Act 195* -

**S38. Local government may appoint bush fire control officer**

- (1) *A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A (2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may*

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*determine the respective seniority of the other bush fire control officers appointed by it.*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: Provide services and processes to enhance public safety.

STRATEGY C2.1: Provide community services to uphold public safety standards.

STRATEGY C2.2: Support provision of emergency services.

STRATEGY C2.3: Provide, monitor and improve adequate Bush Fire Protection provisions.

**BUDGET IMPLICATIONS**

Minor advertising cost associated with the appointment of the positions.

**OFFICER'S COMMENT**

It is important that BFAC come to a majority agreement on what "preferred minimum standard" of training and actual firefighting experience it feels is required by all FCO's prior to BFAC recommending them for appointment by Council. Bearing in mind the powers under the Bush Fires Act 1954 that this appointment confers on a person and if that person is shown not to be competent to correctly and appropriately be capable of enforcing these laws, Council and BFAC could be seen to have failed in their duty of care. The "Fire Control Officers Handbook" March 2014 is available for reference. Additionally for members information I highlight the dates of upcoming training courses:-

Sat 25<sup>th</sup> & Sun 26<sup>th</sup> July Sector Commander in Northam (requires AIIIMS Awareness)

Thursday 10<sup>th</sup> Sept FCO Refresher in York

Sat 12<sup>th</sup> Sept Intro Firefighting in Toodyay

Sat 12<sup>th</sup> & Sun 13<sup>th</sup> Sept FCO in Northam

Sat 19<sup>th</sup> & Sun 20<sup>th</sup> Sept Sector Commander in Northam (requires AIIIMS Awareness)

If there is sufficient interest an additional Crew Leader/Advance Firefighter course (2 days) and a Structural Awareness course (2 hours) can be arranged between now and October 2015.

Finally once the above is agreed upon BFAC then needs to vet and nominate the submissions from each brigade for the position of Fire Control Officer for the 2015 / 2016 fire season.



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**MOTION / COMMITTEE DECISION**

Minute No: BFAC.103

Moved: Garry Shepherdson  
Seconded: David Russell

Endorse that the Bushfire Advisory Committee (BFAC);

1. Establish a working group to review the Volunteer Bushfire Brigade procedures manual including the following members Garry Shepherdson, David Russell, Ulo Rumjanstev; and that the working group be requested to report back to the next BFAC meeting.

CARRIED 9/0

**MOTION / COMMITTEE DECISION**

Minute No: BFAC.104

Moved: Garry Shepherdson  
Seconded: Sim Kuiper

1. Request the working party review and recommend updates to the VBFB Administration Procedures Manual prior to the next BFAC meeting.

CARRIED 9/0

**MOTION / COMMITTEE DECISION**

Minute No: BFAC.105

Moved: David Russell  
Seconded: Aaron Smith

1. Endorse that the minimum standard to be appointed a FCO include the recommendation to complete the following DFES training modules prior to 1st November 2015 and become a requirement in order to qualify to the position of Bushfire Control Officer for the 2016 and future fire seasons.

Introduction to Fire Fighting  
Bush Fire Firefighting  
Structural Awareness  
Crew Leader/Advanced Firefighter and/or Sector Commander  
FCO course or a refresher within the last 5 years

CARRIED 9/0

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**MOTION / COMMITTEE DECISION**  
**Minute No: BFAC.106**

**Moved: Blair Wilding**  
**Second: Garry Shepherdson**

**1. Endorse the following appointments for the positions of Fire Control Officers subject to compliance with previous recommendations.**

<b>BRIGADE</b>	<b>FCO</b>
BAKERS HILL	GORDON ASHMAN Weather Officer ONLY
BAKERS HILL	ULO RUMJANTSEV
BAKERS HILL	STEVE GRAY
BAKERS HILL	SIMON PETERS
CLACKLINE MURESK	MATHEW MACQUEEN / DCBFCO
CLACKLINE MURESK	SUE BROOKER
CLACKLINE MURESK	BLAIR WILDING
CLACKLINE MURESK	MATTHEW LETCH
CLACKLINE MURESK	NICK TIGHE
CLACKLINE MURESK	RAY RUSSELL
GRASS VALLEY	PHIL GENTLE WEATHER OFFICER +FCO
GRASS VALLEY	ALF BROWN
GRASS VALLEY	RICHARD MARRIS
GRASS VALLEY	PAUL REYNOLDS
GRASS VALLEY	GARRY SHEPHERDSON / CBFCO
IRISHTOWN	DON FRENCH
IRISHTOWN	ROSS MACKENZIE
IRISHTOWN	DAVID RUSSELL
IRISHTOWN	ROBERT HERZER / DCBFCO
INKPEN	SIM KUIPER WEATHER OFFICER +FCO
INKPEN	SOREN NEILSON

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INKPEN	CLIVE OWEN
JENNAPULLIN	AARON SMITH
JENNAPULLIN	TREVOR SMITH
JENNAPULLIN	BRETT SMITH
JENNAPULLIN	LYNTON SMITH WEATHER OFFICER ONLY
SOUTHERN BROOK	PAUL ANTONIO
CESM	JOHN HANSEN

**CARRIED 9/0**

UNCONFIRMED

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**6.3 OUT OF POCKET EXPENSES**

Name of Applicant:	Internal Staff Report
File Ref:	5.1.3.1
Officer:	John Hansen
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	July 2015

**PURPOSE**

To consider recommending to Council that all legitimate and accountable out of pocket expenses incurred by the CBFCO and the DCBFCO's be reimbursed once per annum.

**BACKGROUND**

Over the past several years temporary ad hoc approaches to this issue have been tried. This proposal aims to lock down an ongoing system that is realistic, accountable and fair to all concerned. Examples of how other Shires compensate their senior volunteers / Fire Control Officers include:-

- Toodyay provide mobile phones for both CBFCO and DCBFCO, they also have use of the "Fire Support Vehicle". Toodyay is also considering a range of other items of assistance.
- Chittering (their CBFCO is their CESM) the DCBFCO have a phone, laptop and any vehicle costs are reimbursed).
- Mundaring (their CBFCO is their CESM) In the winter season they employ two part time DBFCO and in summer this is increased to three.

**STATUTORY REQUIREMENTS**

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: Provide services and processes to enhance public safety.

STRATEGY C2.1: Provide community services to uphold public safety standards.

STRATEGY C2.2: Support provision of emergency services.

STRATEGY C2.3: Provide, monitor and improve adequate Bush Fire Protection provisions.

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**BUDGET IMPLICATIONS**

Should the recommendation be adopted, Council will need to allocate a budget of up to \$6300. Although in reality as an example in the 2014/2015 period only 2 phone allowances were claimed (total \$1000.00) and one claim for \$1547.00 submitted and is pending this motion.

**OFFICER'S COMMENT**

The duties and volunteer hours required to perform the duties of the Chief Bushfire Control Officer and the two deputies is such that some form of reimbursement is justified. In the past there has been attempts to provide some contribution for use of personal mobile phones however this has never been formalised in any policy or procedure. The reimbursable costs are proposed to include the use of personal mobile phones and personal vehicles used for attended incidents.

Attached is a detailed claim received from the DCBFCO West, Mat Macqueen which demonstrates clearly recorded vehicle use and the appropriate refund calculated using the Australian Tax Office (ATO) recommended figures.

**MOTION / COMMITTEE DECISION**

**Minute No: BFAC.107**

**Moved: Paul Antonio**  
**Seconded: Blair Wilding**

**That the Bushfire Advisory Committee;**

- 1. Supports the concept of reimbursing 'out of pocket' expenses incurred by Chief and Deputy Bushfire Control Officers.**
- 2. Requests that the Community Emergency Services Manager (CESM) develop a draft policy for presentation at the next Bushfire Advisory Committee Meeting utilising the following parameters;**
  - a. The requirement to keep detailed records and provide these in submitting a claim**
  - b. Expenses will be payable only on the provision of receipts and only for costs incurred in execution of their respective roles as Chief and Deputy Chief Bushfire Control Officers**
  - c. A mobile phone allowance be provided for \$500**
- 3. Request council approves the payment of \$1547.70 to DCBFCO**

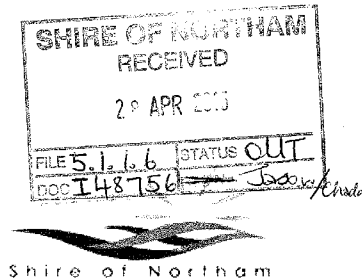
**CARRIED: 9/0**

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To Shire of Northam  
Mr J B Whiteaker  
Chief Executive Officer  
PO Box 613  
NORTHAM WA 6401  
Fax: (08) 9622 1910

Dear Jason,

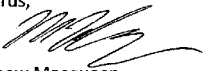
Over the 2014/15 fire season, the Shire of Northam volunteer fire brigades have attended 86 callouts, 18 of which have been out of the Shire area. Out of the 86 callouts, I have attended 43 of these and a majority of these I have ended up running/controlling the incident in my capacity as the Deputy Chief Bush Fire Control Officer (DCFCO). The large number of incidents has made me keep a record of the kilometers I have travelled in my personal vehicle.

It was greatly appreciated back in February 2015 when I received \$500 from the Shire to cover my mobile phone and data usage and when you have a look at the attached table it shows every incident, every phone call and every kilometer I have done over the 2014/15 fire season.

To attend the 43 incidents, I have travelled 2,510 kilometers in my own personal vehicle. While I acknowledge I took on the role as DCFCO as a volunteer, I am requesting reimbursement from the Shire for 2,010 kilometers which would equate to \$1,5747.70 at 77 cents per km (rate taken from the ATO) to help contribute to the maintenance and fuel cost for my vehicle. The kilometers travelled only includes attending fires and not any other DCFCO duties – attending other brigade meeting, training, official events or running my own brigade (Clackline/Muresk).

If you wish to discuss this request any further, please contact me on 0439 741 572

Regards,

  
Mathew Macqueen  
Deputy Chief Bush Fire Control Officer for the Shire of Northam.

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**DCFCO RUNNING SHEET 2014/ 15**  
**MATHEW MACQUEEN**

DATE	INC	MOBILE PHONE CALLS	KM'S	
15/10/14	284064	5	46	Spencers Brook Rd Clackline
31/10/14	285343			Jennapulin Rd Grass Valley
31/10/14	285378	16	42	Old Spencers Rd Clackline
2/11/14	285580			Northam/ York Rd Grass Valley
13/11/14	286565	2	27	Dawson Rd Wundowie
17/11/14	286924	88	215	Northam Army Camp
18/11/14	286984	4		Quellington Rd York
19/11/14	287050	3	43	Northam/ Toodyay Rd Irishtown
21/11/14	287220			Carter Rd Grass Valley
26/11/14	287827	6	18	Clackline/ Toodyay Rd Clackline
26/11/14	287831	13		Dumbarton Rd Toodyay
27/11/14	287951	6	8	Clarke St Northam
30/11/14	288784	19	35	Vernice's Sand Pit Toodyay
4/12/14	288570	2		Great Sothern Hwy Inkpen
5/12/14	288619	4		Rockvale Rd Jennacbine
6/12/14	288769	3	14	Clarkson St Northam
13/12/14	289353	3	18	Accedens Rise Bakers Hill
13/12/14	289441	2	11	Northam Toodyay Rd Burlong
14/12/14	289504			Fernie St Northam
14/12/14	289513	25	68	Chitty Rd Bakers Hill
19/12/14	290021			Great Eastern Hwy Meckering
19/12/14	290030	21	82	Golf Links Rd Wundowie
22/12/14	290326	8	56	Newcastle St Northam
28/12/14	290797	18	82	Wariin Rd Inkpen
28/12/14	290766	8	38	Mitchell Ave Northam
30/12/14	290933	53	122	Salt Valley Rd Toodyay
31/12/14	291086	33	128	Great Eastern Hwy Clackline
31/12/14	291088			Shingle Hill Rd Bakers Hill
1/1/15	292257	3		Wariin Rd Inkpen
2/1/15	291227	4	32	Vineyard Rd Wundowie
5/1/15	291537			Throssell St Northam
5/1/15	291542	8	43	Mokine Rd York
5/1/15	291546	3		Fernie Rd Wundowie
5/1/15	291541			Burma Rd Bailup (Swan Shire)
5/1/15	291583	4	18	Moondine Rd Clackline
5/1/15	291598	4		Haddrill Rd Jennacubbine
6/1/15	291616			Chydesdale Rd Grass Valley
6/1/15	291620	5	12	Eadine Rd Clackline
6/1/15	291692	2	19	Great Eastern Hwy Burlong
9/1/15	291954	6		Northam Pathara Rd Jennacubbine
10/1/15	292050	21		Bullsbrook
13/1/15	292050			Bullsbrook
13/1/15	292373	19	83	Julimar Rd Toodyay
14/1/15	292405	27	47	Eadine Springs Clackline
17/1/15	292702	6		Yarra Rd Mundaring/ York
18/1/15	292813	16	82	GSHwy x Horton Rd. Inkpen
19/1/15	292890			Eadine Rd Clackline
19/1/15	292897	23	76	GSHwy The Lakes





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**6.4 PROPOSED 2015 / 2016 FIRE BREAK ORDER**

Name of Applicant:	Internal Staff Report
File Ref:	5.1.3.1
Officer:	John Hansen
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	July 2015

**PURPOSE**

To consider recommending to Council the attached Fire Break Order with amendments, for the 2015-16 fire season.

**BACKGROUND**

As with previous years, all Brigades have been provided the opportunity for input into the development of the Shire of Northam Fire Break Order.

In an effort to align the Shire of Northam firebreak order with best industry practice the proposed firebreak order has been amended to align with the guidelines as set out in "Planning for Bushfire Protection". Additionally the following information regarding other Shires within close proximity, illustrates firebreak sizes and supports this proposed amendment.

Toodyay	3m wide x 3m Vertical
Mundaring	3m wide x 4m Vertical
Chittering	3m wide x 4m Vertical
City of Swan	3m wide x 4m Vertical
Shire of Kalamunda	3m wide x 4m Vertical

**STATUTORY REQUIREMENTS**

Council are Responsible for the development and enforcement of Firebreak requirements in accordance with Section 33 of the *Bush Fires Act 1954* -

**33. Local government may require occupier of land to plough or clear fire-break**

- (1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette*

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and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things -

- (a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;
- (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire, and the notice may require the owner or occupier to do so
- (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
- (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: Provide services and processes to enhance public safety.

STRATEGY C2.1: Provide community services to uphold public safety standards.

STRATEGY C2.2: Support provision of emergency services.

STRATEGY C2.3: Provide, monitor and improve adequate Bush Fire Protection provisions.

**BUDGET IMPLICATIONS**

Cost associated with the advertising of the Shire of Northam firebreak order are included in Council's annual operating budget.

**OFFICER'S COMMENT**

As with previous years the BFAC is provided with an opportunity to provide feedback on the proposed firebreak order.

Attached is a copy of the 2014 / 2015 firebreak order, which requires to be amended to align with the "Planning for Bushfire Protection" document and to synchronise with the majority of local shires. Specifically the amendments to the firebreak are included as below;

- Firebreak widths are amended to 3 metres in width;
- Firebreak overhead clearance of 4 metres,
- Building protection zone increased to 20 metres (previously 15 metres)

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Whilst the vertical clearance is not included in the firebreak section of Planning for Bushfire Protection, it is included with "fire service access routes".

It is recognised that brigades utilise firebreaks in many areas as access for appliances and an overhead clearance of the current firebreaks is needed to ensure that appliance damage is minimised and fire-fighter safety is enhanced.

As with previous recent recommendations regarding the adoption of the firebreak order, staff recommend that it be approved with the modifications highlighted above.

**MOTION**

**Moved: Aaron Smith**  
**Seconded: David Russell**

**That Council retain the current firebreak requirements.**

**LOST 4/5**

**MOTION**

**Moved: Sim Kuiper**  
**Seconded: Aaron Smith**

**That the Council adopt the 2015/16 firebreak order to reflect the previous year's firebreak order with the following minor amendments;**

- **Firebreak widths are to remain at 2 metres in width;**
- **Firebreak overhead clearance of 3 metres,**
- **Building protection zone increased to 20 metres (previously 15 metres)**

**LOST 4/5**

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**MOTION / COMMITTEE DECISION**

Minute No: BFAC.108

Moved: Paul Antonio

Seconded: Aaron Smith

That Council, adopt the 2015/16 firebreak order to reflect the previous year's firebreak order with the following minor amendments which will only apply to properties under 5 hectares;

- Firebreak widths are amended to 3 metres in width;
- Firebreak overhead clearance of 4 metres,
- Building protection zone increased to 20 metres (previously 15 metres)

**CARRIED 9/0**

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**SHIRE OF NORTHAM**  
**IMPORTANT NOTICE TO ALL OWNERS**  
**AND OCCUPIERS OF LAND WITHIN**  
**THE SHIRE OF NORTHAM**

**FIREBREAK ORDER**  
**2014/2015**

**BUSH FIRES ACT, 1954**  
**(As Amended) Section 33**

**FIREBREAKS MUST BE COMPLETED**  
**BY 1st NOVEMBER EVERY YEAR**  
**AND MAINTAINED CLEAR OF**  
**ALL FLAMMABLE MATERIAL**  
**UP TO AND INCLUDING 30th APRIL**

**FIRST AND FINAL**  
**FIRE NOTICE**

SHIRE OF NORTHAM  
395 FITZGERALD STREET  
NORTHAM WA 6401  
RANGERS PHONE: 9622 7267  
OFFICE PHONE: (08) 9622 6100  
OFFICE FAX: (08) 9622 1910  
EMAIL: records@northam.wa.gov.au  
WEBSITE: <http://www.northam.wa.gov.au>



**HARVEST BAN STATUS**  
**PHONE LINE**  
**(08) 9621 1120**



**TO REPORT A FIRE**  
**DIAL "000"**

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**FIREBREAK/FUEL REDUCTION REQUIREMENTS**

The following requirements must be installed by 1st November 2014 and maintained up to and including 30th April 2015. Failure to comply with these requirements can result in penalties prescribed by the Bush Fires Act.

**Do not burn the road verge without the permission of the Shire and a permit.**

**TOWN SITE LAND**

*(includes the town sites/localities of Northam, Grass Valley, Seabrook, Spencers Brook, Clackline, Bakers Hill and Wundowie)*

LAND AREA LESS THAN 1 HECTARE

- All hazardous material must be removed from the whole of the land except living trees, shrubs and plants. In this area remaining vegetation except living trees, shrubs and plants is to be maintained to a height of no greater than 7.5cm;
- It is recommended that a 2 metre wide firebreak should also be installed, clear of all flammable material, immediately within the external boundaries of the lot;
- As a guideline property owners or occupiers of land are requested, in addition to the applicable firebreak, to clear any flammable material or obstructions (overhanging branches of trees) which may impede the travel of fire fighting personnel and fire appliances.

LAND AREA EQUAL TO OR GREATER THAN 1 HECTARE

- Install a 2 metre wide firebreak, clear of all flammable material, immediately within the external boundaries of the lot and;
- Maintain a 15 metre wide low fuel area with a maximum vegetation height (excepting living trees, shrubs and plants) of 7.5 cm around all buildings;
- As a guideline property owners or occupiers of land are requested, in addition to the applicable firebreak, to clear any flammable material or obstructions (overhanging branches of trees) which may impede the travel of fire fighting personnel and fire appliances.

**ALL OTHER LAND**

*(includes the Rural Smallholdings zones of Koojeda Hills, Red Courte Estate, Glenmore Park, Mokine, Clackline)*

LAND AREA LESS THAN 5 HECTARES

- Install a 2 metre wide firebreak, clear of all flammable material, immediately within the external boundaries of the lot and;
- Install a 2 metre firebreak, clear of all flammable material around and within 7 metres of all buildings and fuel storage areas and maintain a 15 metre wide low fuel area with a maximum vegetation (excepting living trees, shrubs and plants) height of 7.5 cm;
- As a guideline property owners or occupiers of land are requested, in addition to the applicable firebreak, to clear any flammable material or obstructions (overhanging branches of trees) which may impede the travel of fire fighting personnel and fire appliances.

LAND AREA EQUAL TO OR GREATER THAN 5 HECTARES

- Install a 2 metre wide firebreak clear of all flammable material;
- Install a 2 metre firebreak, clear of all flammable material around and within 7 metres of all buildings and maintain a 15 metre wide low fuel area with a maximum vegetation height (excepting living trees, shrubs and plants) of 7.5 cm and;
- Firebreaks 2 metres wide shall be cleared and maintained within 7 metres around haystacks, fuel storage areas and buildings including a 15 metre wide low fuel zone with a maximum vegetation (excepting living trees, shrubs and plants) height of 7.5cm.

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- A lot greater than 200 hectares requires a 2 metre firebreak to be installed around all parcels of 200 hectares or less;
- A 2 metre firebreak is required around all stationary motors
- A 2 metre firebreak is required around all internal fences that are constructed of rubber tyres and;
- Any fences constructed of rubber tyres shall be kept clear of all flammable materials.
- As a guideline property owners or occupiers of land are requested, in addition to the applicable firebreak, to clear any flammable material or obstructions (overhanging branches of trees) which may impede the travel of fire fighting personnel and fire appliances.

**ACCESS TO PROPERTY**

All buildings and constructions within the Shire of Northam shall have a minimum 3 metre wide access-way with a 3 metre high vertical clearance from the property's legal access point to the buildings. The purpose of this access-way is to enable access to property improvements by emergency service vehicles and personnel in an emergency situation.

**FAILURE TO COMPLY**

Failure to comply with a Firebreak and/or a Fire Hazard Notice carries a maximum fine of \$1000 or a prescribed penalty of \$250 on service of an infringement.

A person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner/occupier by the date required by the notice.

**DEFINITIONS**

For the purposes of this order the following definitions apply:

**Firebreak**—means ground from which inflammable material has been removed and in which no inflammable material (which includes vegetation) is permitted.

**Hazardous Material**—relates to any matter or material that can catch alight. It includes garden waste, rubbish and unslashed / long grass.

**Low Fuel Area**—means an area of land which has no hazardous material within it and is maintained on an ongoing basis during the firebreak period.

**ALTERNATIVE ARRANGEMENTS**

If it is considered impractical or undesirable to provide firebreaks as required within this order, the approval of Council must be obtained for any variation.

Approval will only be granted up to or before the 7th of November of any year, and will not be obtained unless the prior consent of the appropriate fire control officer has been obtained.

If approval is granted it will be issued in writing and remain until revoked by Council.

**HARVEST , MOVEMENT OF VEHICLES AND HOT WORKS BANS**

A ban on harvesting, the movement of vehicles in paddocks (except for essential watering of stock) and certain activities in open areas can be imposed during the Restricted or Prohibited burning period when the weather conditions are or are forecast to be very high or above fire danger.

All landowners, occupiers and contractors within the Shire are required to comply with these bans under the provisions of the Bush Fires Act.

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A harvest ban requires the cessation of all harvesting operations within the Shire of Northam. A vehicle movement ban does not permit the movement of vehicles on properties within the Shire of Northam except for the essential watering of stock. A hot works ban is defined as a ban on the outdoor use of all welding, grinding and abrasive tools on properties within the Shire of Northam. Exemptions in accordance with Council Policy may be available. Further information is available by contacting Ranger Services on (08) 9622 7267.

**The need for a ban will be advertised where possible on ABC Radio 531AM, Radio West 864 AM and the Shire of Northam Website. Ban updates can be obtained 24 / 7 from the Harvest Ban Phone Line on (08) 9621 1120 or via a free SMS service which is available upon request from the Shire of Northam (08) 9622 6100**

**GENERAL ADVICE**

This notice gives the minimum requirements for fire control within the Shire of Northam and all residents and ratepayers are encouraged to undertake additional fire protection measures to ensure the safety of property and life. Further additional information to that contained in this notice can be obtained from the [Department for Fire and Emergency Services website www.dfes.wa.gov.au](http://www.dfes.wa.gov.au) or from the Shire of Northam website [www.northam.wa.gov.au](http://www.northam.wa.gov.au).

A permit to burn must be obtained during the Restricted Burning Period. Permits are generally subject to a number of conditions, but will not be issued for burning on Sundays or Public Holidays, unless approved by the Chief Bush Fire Control Officer.

Gas and electric barbeques are permitted at any time during the Restricted Period, but care should be exercised when using them. Solid fuel barbeques and incinerators are prohibited during the Restricted Period on days of very high or extreme fire danger. A properly constructed incinerator must be used.

Do not light any fires or use Solid fuel barbeques during the prohibited burning period. This includes open cooking or campfires.

Check the weather forecast before undertaking any burning.

<b>RESTRICTED BURNING PERIOD</b> 19 SEPTEMBER 2014 TO 14 NOVEMBER 2014 <b>PERMIT TO BURN REQUIRED</b>	<b>PROHIBITED BURNING PERIOD</b> 15 NOVEMBER 2014 TO 21 FEBRUARY 2015	<b>RESTRICTED BURNING PERIOD</b> 22 FEBRUARY 2015 TO 13 APRIL 2015 <b>PERMIT TO BURN REQUIRED</b>
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*Fire danger ratings and weather forecasts are available from [www.bom.gov.au](http://www.bom.gov.au)*

**The above dates may change due to seasonal fire conditions in which case the details of the changes will be published in the local press.**

**Permits must be issued by a designated Fire Control Officer. A list of all Fire Control Officers is available on the Shire of Northam website or by contacting your local Bush Fire Brigade or Council Offices. Burning permits are issued free of charge.**



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**6.5 PROPOSED REVIEW OF BFAC TERMS OF REFERENCE**

Name of Applicant:	Internal Staff Report
File Ref:	5.1.3.1
Officer:	John Hansen
Officer Interest:	Nil
Policy:	BFAC Terms of Reference
Voting:	Simple Majority
Date:	July 2015

**PURPOSE**

To present council with an updated version of the BFAC "Terms of Reference" which were last updated and accepted by council on 21<sup>st</sup> September 2011.

**BACKGROUND**

The current document has some typos and clarity is required when a person is placed in the position of filling multiple roles on the committee, especially if that person is also a councillor appointed as council representative. A general review of this document and the associated voting rights to bring it onto line with current expectations.

**STATUTORY REQUIREMENTS**

N/A.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: Provide services and processes to enhance public safety.

STRATEGY C2.1: Provide community services to uphold public safety standards.

STRATEGY C2.2: Support provision of emergency services.

STRATEGY C2.3: Provide, monitor and improve adequate Bush Fire Protection provisions.

**BUDGET IMPLICATIONS**

N/A.

**OFFICER'S COMMENT**

A copy of the current document is attached as Appendix 3. As indicated above it is staff's opinion that the terms need to be reviewed and it is recommended that the working party to be established from the BFAC representatives to further refine the guidelines.

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**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: BFAC.109**

**Moved: Garry Shepherdson**  
**Seconded: Aaron Smith**

**Endorse that the Bushfire Advisory Committee (BFAC) establish a working party consisting of the following members, David Russell, Gary Shepherdson, Mat Macqueen and Blair Wilding to review the terms of reference and make recommendations for the consideration at the next scheduled BFAC meeting.**

**CARRIED 8/0**

Cr Ulo Rumjantsev departed the Council Chambers at 7:11pm and re-entered at 7:14pm.

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*Shire of Northam – Bush Fire Advisory Committee (Terms of Reference)*

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**TERMS OF REFERENCE**  
**SHIRE OF NORTHAM BUSH FIRE ADVISORY COMMITTEE**

**Advisory Committee - Bush Fires Act 1954 as Amended**

1. **Section 67** A Local Government may at any time appoint such persons as it thinks fit as a Bush Fire Advisory Committee for the purpose of advising the Local Authority regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of firebreaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of cooperation and coordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind, as, or a different kind from, those specified in this subsection.
2. A Committee appointed under this section shall include a member of the Council of the Local Government nominated by it for that purpose as a member of the committee, and the Committee shall elect one of their number to be chairman thereof.
3. In respect to a committee so appointed, the Local Government shall fix the quorum for the transaction of business at meetings of the committee and may -
  - (a) make rules for the guidance of the committee;
  - (b) accept the resignation in writing of, or remove any member of the committee; and
  - (c) where for any reason a vacancy occurs in the office of a member of the committee, appoint a person to fill that vacancy.
4. A Committee appointed under this sections -
  - (a) may from time to time meet and adjourn as the committee thinks fit
  - (b) shall not transact business at a meeting, unless the quorum fixed by the Local Government is present;
  - (c) is answerable to the Local Government and shall, as and when required by the Local government, report fully on its activities.

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*Shire of Northam – Bush Fire Advisory Committee (Rules & Guidelines)*

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RULES AND GUIDELINES

**1. Shire of Northam Bush Fire Advisory Committee**

The Council of the Shire of Northam hereby forms a Bush Fire Advisory Committee, to formulate for Council's consideration, recommendations and policy on matters relating to bush fire prevention, control and extinguishment in accordance with the Terms of Reference.

1.1 The Shire of Northam Bush Fire Advisory Committee may consist of:-

- Chief Bush Fire Control Officer (1) [also to act as Chairperson]
- Deputy Chief Bush Fire Control Officer (2)
- A Councillor representing the Shire of Northam –Voting Delegate

A nominated representative (and one deputy) from each Brigade including the Wundowie and Northam Fire & Rescue Service Brigades (9).

- Ex-Officio members may include:
  - Shire Communications Officer
  - Shire Ranger
  - Shire of Northam shall provide ex officio Administration Officer
  - Fire and Emergency Services Authority
  - Department of Environment and Conservation
  - A nominated representative (and one deputy) from each Brigade including the Wundowie and Northam Fire & Rescue Service Brigades

Each brigade representative shall have one vote. The Councillor representing the Shire of Northam shall have a vote. The Chief Bush Fire Control Officer and the (2) Deputy Chief Bush Fire Control Officers shall not have a vote unless they are representing their Brigade. CBFCA is to be the Brigade Delegate.

In the event that the nominated Brigade/FRS representative cannot attend then the Deputy Brigade/FRS representative can exercise the Brigade vote at that meeting.

The Chairperson will have a casting vote where there is a tied vote.

1.2 A quorum shall consist of one more than one half of the Voting Committee.

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*Shire of Northam – Bush Fire Advisory Committee (Rules & Guidelines)*

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1.3 Observers may attend meetings of the Committee, but shall not be permitted to speak on any matter unless invited to do so by the Chairperson.

1.4 Recommendations of the Shire of Northam Bush Fire Advisory Committee shall be referred to Council, through the Planning and Development Committee, or direct to Council by the Chief Executive Officer.

1.5 Elections

1.5.1 Chairperson

At the Annual General Meeting of the Committee in each year, the members of the Committee shall elect one of their members to be Chairperson.

In the absence of the Chairperson, the Committee may elect one of their members to chair the meeting.

1.5.2 Election of the Local Government Officers at the Annual General Meeting

Chief Bush Fire Control Officer and Deputy Chief Bush

Fire Control Officer's Appointment:-

Section 38(1) A Local Government may from time to time appoint persons as it thinks necessary to be its Bush Fire Control Officers under and for the purposes of this Act (Bush Fires Act 1954) and of those officers shall appoint a Chief Bush Fire Control Officer and Two (2) Deputy Chief Bush Fire Control Officer who shall be the first and second in seniority.

One Deputy Chief Bush Fire Control Officer shall be appointed for the western portion of the Shire (Inkpen, Bakers Hill and Clackline Brigade areas) and one for the eastern area (Irishtown, Grass Valley Jennapullen and Southern Brook Brigade areas)

1.5.3 Election of Local Government Officers at the Annual General Meeting to be held in April each year:

The Bush Fire Advisory Committee may forward to the Shire of Northam recommendations for the following positions which will be appointed for a period of 12 months and then may be appointed for a maximum period of 4 consecutive years and then have a break of 2 years before they can be appointed to the same position:

(a) Chief Bush Fire Control Officer

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- (b) Deputy Chief Bush Fire Control Officer (2)
- (c) Fire Weather Officers
- (d) Harvest Ban Officer

Persons wishing to nominate for the above positions must meet the training requirements and be prepared to carry out the duties of the position.

**1.6 Terms of Office**

A person holding the position of Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer may seek re-election annually for a period of one (1) years making a total of 4 years in the position. After a two (2) year break from the position a person may seek re-election.

This is proposed to broaden the experience of the Fire Control Officers and will help with the succession Chief Bush Fire Control Officer and Deputy Chief Fire Control Officers.

Preferably the election of Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer should be staggered so that one position appointed each year e.g.:-

Year 1 - Chief Bush Fire Control Officer should be declared vacant;  
Year 2 – 1<sup>st</sup> Deputy Chief Bush Fire Control Officer should be declared vacant;  
Year 3 – 2<sup>nd</sup> Deputy Chief Bush Fire Control Officer should be declared vacant.

**1.7 Voting for Positions of Local Government Officers**

A person who nominates/is nominated for one of the positions outlined in Section 1.5.3 cannot vote for himself/herself at the Bush Fire Advisory Committee Meeting, only the brigade vote will count.

A secret ballot is to be conducted by each Brigade for the Election of their nominate for the position of Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer, Fire Weather Officer and Harvest Ban Officer.

The Brigades nominee or the Brigade position for an Officer is to be put as a Motion with Bush Fire Advisory members voting by a show of hands as per meeting procedure of an Advisory Committee under the Local Government Act as it is not an election but an endorsement of the majority of the Brigades selection.

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*Shire of Northam – Bush Fire Advisory Committee (Rules & Guidelines)*

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1.8 Meetings

Ordinary meetings of the committee shall be held as determined, special meetings of the Committee may be convened:

- (a) By the Chairperson;
- (b) By written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than fourteen (14) days notice and stating purpose of the meeting;
- (c) By the Shire of Northam.

The time and venue of the meetings shall be determined by the Chairperson or the Shire of Northam, having due regard to the general convenience of the Committee members.

1.9 Procedure

Seating arrangements will cater for voting rights, with observers at the back of the meeting room.

The Committee may, from time to time, make rules for the proper conduct of its meeting or of the conduct of meetings of any sub-committee, provided that such rules are consistent with these rules.

1.10 Minutes

A copy of the minutes of the Shire of Northam Bush Fire Advisory Committee meetings shall be submitted to the Shire of Northam, through its appropriate Committee and circulated to its Advisory Committee members and brigade administration officers.

**2. Reports to the Shire Of Northam Bush Fire Advisory Committee**

- (a) The Chief Bush Fire Control Officer and or Deputy Chief Bush Fire Control Officers shall submit a report on their area of responsibility, to each meeting of the Shire of Northam Bush Fire Advisory Committee.
- (b) Each Brigade Captain/FCO shall submit a report of the Brigade's training activities, vehicle and equipment status and general business, to the Annual General Meeting of the Shire of Northam Bush Fire Advisory Committee.
- (c) The Shire of Northam delegate shall report on matters relevant to the Committee.

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- (d) Ex officio members may provide a report on matters relevant to the Committee.

**3. Reports to the Shire Of Northam**

3.1 The Shire of Northam Bush Fire Advisory Committee will be responsible for reporting to and making recommendations to the Shire of Northam on but not limited to the following:-

- (a) The general management of the affairs of the brigades
- (b) The planning, setting of standards and works programs for fire prevention within the Shire of Northam area of responsibility
- (c) Activities of the Bush Fire Brigades
- (d) Subject to any direction of the Shire of Northam Bush Fire Advisory Committee, as a whole:

- (i) Ensuring the equipment in the possession or control of the Brigades within the Shire of Northam, is inspected annually by the Shire of Northam or Council nominated representative.

The Shire of Northam Building Inspector to undertake an annual inspection of Brigade and Council owned buildings to ensure safety features are in place and that buildings are maintained to Council & FESA standards.

- (ii) Making representation and recommendations to the Shire of Northam and FESA, in relation to fire fighting equipment, that should be provided in accordance with the ESL Fire Fighting Equipment Program
- (iii) Taking steps to ensure the appropriate distribution of fire equipment amongst brigades in the Shire of Northam area of responsibility
- (e) Coordinating training within the brigades of the Shire of Northam to ensure they work together efficiently
- (f) Overseeing the preparation and maintenance of an Incident Response Plan for the Shire of Northam and ensuring a Communication Plan is developed and functions across the Shire of Northam.



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- (g) Ensuring that an effective Communication system is established, maintained and brigades are trained in communication procedures.
  - (h) Selecting members of the Committee to represent the Shire of Northam on a regional basis.
  - (i) Ensuring that brigades are implementing the AIMS management system when fire fighting operations are taking place.
  - (j) Carrying out other functions assigned to the Committee by the Shire of Northam or Brigades.
  - (k) Carry out a review of wildfires and make recommendations where necessary for the amendment of fire prevention planning, wildfire suppression procedures, standing orders or the incident response plan and training programs for continuous improvement of the organisation.
4. The Shire of Northam Bush Fire Advisory Committee may form sub-committees, provide advice and recommendation on specific areas of the Committee's responsibilities. The Advisory Committee shall determine membership and terms of reference of such sub-committees.
5. **Shire of Northam Fire Fighting Equipment Replacement and Maintenance Strategy**
- 5.1 The Shire of Northam Bush Fire Advisory Committee may form a sub-committee to provide advice to the Advisory Committee and the Shire of Northam in the formulation of Local Government Fire Fighting Equipment Replacement and Maintenance Strategy for its area of responsibility.
- 5.2 The Shire of Northam Bush Fire Advisory Committee shall make recommendations to the Shire of Northam on the ongoing maintenance of its ESL Fire Fighting Equipment and Maintenance Strategy.

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**7. REPORTS OF DELEGATES/EXECUTIVE OFFICERS**

**Community Emergency Services Manager – John Hansen**

- The Inkpen Fire Shed, received DFES approval today. Council has been asked to consider funding (\$30,000) to complete the associated earthworks.
- Approval was also received from DFES to add an additional bay & amenities to the existing Clackline shed.
- Depot Staff have now completed a basic introduction to fire fighting course.
- Enquiries have been made re the possible use of the criminal code to enforce verge/out of control burns outside of the restricted season, and we are now awaiting feedback from the DFES legal department.
- Stand pipe update, Dempsters paddock, all others have a BIC fitting.
- Budget permitting we will have an independent fire hazard assessment of all shire controlled land prior to the start of the fire season with an associated mitigation plan following the identification of the risks.
- Council has been asked to consider funding to complete the driveway crossover to the Bakers Hill fire shed.
- David Grossage from the Association of VBFB was unable to attend but will be making some recommendations to assist us with recruitment and retention of our volunteers.

**CBFCO – Garry Shepherdson**

- To start I will give a report on Grass Valley.
- The Grass Valley 3.4 is in readiness for the new season barring its' annual service.
- There has been no in house training carried out this year, which is something that has to change.
- As far as I am aware all personnel have up to date PPE.
- If you are not aware Grass Valley is supposedly on the books for a new 4.4 but time will tell.
- We had 121 fires this year which included out of district fires e.g. Bullsbrook and Boddington.
- We had very good turnouts at all fires with a special thanks to those people that tuned out to Boddington.
- On another topic, I feel that is time for the Shire of Northam to take a more active role in the bush fire fighting season. What I recommend, is that Northam Shire should supply a vehicle for the CBFCO to attend fires like that provided at Toodyay, Mundaring and Wanneroo, to name a few.
- What I suggest is that the current CESM's vehicle be retained, complete with lights, siren and radios and made available to the CBFCO to attend fires. My attendance last season was just under 8000 km.
- Thank you all from the Chief.

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**Bakers Hill VBFB – Ulo Rumjantsev**



**BAKERS HILL  
VOLUNTEER  
BUSHFIRE BRIGADE**  
Tames Road,  
PO Box 247 )  
Bakers Hill WA 6562



17<sup>TH</sup> June 2015.

Report May 2014 / April 2015  
April 2015 –

The past 15 months can only be described as somewhat complex\* with the Brigade attending to 35 / 55 Fires and Mop ups as well as attending to fire turn outs outside our jurisdiction Waroona / Harvey, Boddington, Bullsbrook Toodyay Gingin, the Brigade has a membership of 30 and can be said to be a strong contingent, it must remembered that a majority of crew work during the day leaving a small number of 5-7 to turn out to local daily events.

Major events within Shire attended the Lakes fires strong turn out from Bakers our FCO carried Sector Command operations with Corry Munns, Clackline Highway fire could only be described as very nasty, strong turn out by Bakers also responsible for air wing control and overnight sector control all good role training, sadly crew injury sustained.

It was realised by the NEW executive that matters had to develop some New strategies:

Winter period fortnightly roster vehicle service & equipment check	(Commenced)
Hi Season weekly roster vehicle service & equipment check	(October start)
Vehicle locker inventory listed & identified placards in lockers	(90% complete)
Brigade internal training calendar	(Commenced)
MUC Team. Mop Up Crew	(Operational)
Community Perception* El Cabalo, Glenmore, Koojadda-Carlin BBQ's	(Prepared)
MEMBERSHIP DRIVE *	(Constant)
Controlled Training Bums.	(Commenced)
Regular & Christmas rosters	(under review)
Hi Season Response team.	(in review)
Know your district.	(Approved)
4 <sup>TH</sup> Lieutenant cadetship 2year period = succession plan	(before executive)
Regular executive meetings 6 per year minuted	(Commenced = 2)
Community use 600 litre auxiliary tanker trailer.	(Commenced)

It's also recognised that the Brigade Secretary was successful in gaining a Western Power grant which assisted in the purchase of two 40 litre Engel refrigerators, procured large quantity of Dexon racking which was donated from a business house, and BGC contributed 5500 bottles of water for Brigade distribution.

Complexity of membership\*, this year the Bakers Brigade has had 5 members with some 35 years' experience between them retire for reasons of health and moving on we acknowledge their valuable contribution, it is felt that other than Brigade & CSEM initiative's to gain volunteers, State and Government bodies are somewhat ignorant in assisting in capturing additional team members for all Brigades, then we struggle with training. Having said that the a proportion of the team are DIDO, FIFI, or FIDO workers (problem somewhat)

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In closing membership pride in the Bakers Hill Station is HIGH but the following is constant.

We need help to attract new members

Fire shed upgrade\*

All weather drive way cross over

When will DFES do a survey asking about vehicle thoughts from volunteers.

In consideration of Risk to Resource management,

: Additional 1.4 unit

: Replacement of the aging 2.4 urban unit (rural)

The high light this year receiving the long awaited the not so new fuel guzzling oil consuming light tanker.

*Ulo Rumyantsev,*

Captain, F.C.O. Bakers Hill Volunteer Bushfire Brigade.



First 335 being delivered in Victoria part of 3000 units

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[Ulo Rumjantsev, VISION if appointed as Captain, 2015 / 2016, AGM APRIL 2015.](#)

TEAM BUILDING. CAPTAINS / OVERVIEW.

MENTORING New MEMBERS.

ADVANTAGE LEARNING IN HOUSE. PAST / VALUES.

KNOW YOUR DISTRICT.

EQUIPMENT FAMILIARISATION , PRIORITY.

IN HOUSE BRIGADE TRAINING. ( S.O.P. )

CLACKLINE TRAINING ADVANTAGE CO – SHARE. VALUE.

D.F.E.S. TRAINING. ( FOLLOW THROUGH ) ?

ONE / TWO WEEK ROSTERS. FIRE SEASON.

FIRST TURN OUT 2.4 HEAVY TANKER TURN OUT PRIORITY 4 CREW.

[HIGH SEASON RESPONSE TEAM. 4 / 5 CREW.](#)

[KNOW YOUR DISTRICT.](#)

VEHICLE MAINTENANCE ROSTER SERVICE PRIORITY. HIGH SEASON.

[SAFETY TAGGING EQUIPMENT.](#) POST EVENT PRIORITY

MUC CREW. [MOP UP CREW](#)

VEHICLE MAINTENANCE ROSTER SERVICE PRIORITY. LOW SEASON.

CONTROL BURNS BRIGADE CONTROLLED. ?

STATION TIDINESS.

UNDERSTANDING FOUR WHEEL DRIVE OPERATION.

NEW AUXILIARY 600LITRE WATER PUMP TANKER TRAILER.

FIRST AID COURSE (TRAINING).

DFES COCKBURN CENTRAL VISIT - SHIRE BUS.

COMMUNITY ACTIVITIES.....PUBLIC PERCEPTION.

SUGGESTION BOX.

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**8. GENERAL BUSINESS**

**MOTION / COMMITTEE DECISION**  
**Minute No: BFAC.110**

**Moved: David Russell**  
**Seconded: Aaron Smith**

- 1. That it be recommended that Council provide a vehicle to the CBFCO for the future fire season.**
  - 2. That Council consider that the vehicle provided be the current CESM vehicle.**
- CARRIED 8/1**

**MOTION / COMMITTEE DECISION**

**Minute No: BFAC.111**

**Moved: David Russell**  
**Seconded: Blair Wilding**

**That Council review its policy on removing overhead standpipes including consultation with affected landowners**

**CARRIED 8/1**

BFAC that standpipes be retained with overhead tank access is an issue for farmers to fill up safely and efficiently and consequently restricting the number of vehicles available to fight fires. Most fire units have top-fill, many don't have bottom fill capability. Need to check on previous BFAC resolution decision on standpipes.

**9. DATE OF NEXT COMMITTEE MEETING**

TBA.

**10. DECLARATION OF CLOSURE**

There being no further business, the Chairperson, Chadd Hunt declared the meeting closed at 7:46pm.

"I certify that the Minutes of the Bushfire Advisory Committee meeting held on Tuesday 7 July 2015 have been confirmed as a true and correct record."

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Date

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**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

**12.1 PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 15 JULY 2015**

<b><u>Visitations and Consultations:</u></b>	
18/06/2015	Meeting with Shire of York Commissioner and CEO in York
18/06/2015	Attend WA Vietnam Business Council launch event in Perth
19/06/2015	WALGA Avon Midlands Zone meeting
19/06/2015	Yongah Hill IDC Community Reference Group meeting
22/06/2015	AROC meeting in Toodyay – Jason attended
25/06/2015	DSR/Chamber of Commerce breakfast meeting with John Worsfold
25/06/2015	ABC Regional Radio interview
27/06/2015	Lions Club of Northam changeover meeting
28/06/2015	Attend AVAS Eisteddfod final concert and present award
29/06/2015	Attend Rotary Club of Northam annual changeover night
30/06/2015	WALGA Retiring President Troy Pickard farewell cocktails in Perth
02/07/2015	Radiowest interview
03/07/2015	Attend Christian Porter's electoral office re: mobile phone towers
06/07/2015	Attend CEO Performance Review Committee meeting
06/07/2015	Attend Shire of York councillor reinstatement meeting
09/07/2015	Attend Wheatbelt Health Centre (Super Clinic) Official Opening
10/07/2015	Conduct citizenship ceremony
11/07/2015	Avon Descent stakeholders bbq in Toodyay
11/07/2015	Northam Aeroclub changeover dinner
14/07/2015	Meet Christian Porter on site re: Werribee Road black spot funding
<b><u>Upcoming Events:</u></b>	
28/07/2015	Ladies golf day sponsorship presentation
31/07/2015	Avon Descent – Avon River Festival
01/08/2015	Avon Descent start and Toodyay overnight camp events
02/08/2015	Avon Descent finish at Bayswater for medal presentations
03/08/2015	Anglican Church cocktails in Perth
05/08/2015	Local Government Week day #1
06/08/2015	Local Government Week day #2
06/08/2015	WALGA tri zone meeting
07/08/2015	Local Government Week day #3
10/08/2015	AROC meeting in Toodyay
13/08/2015	Annual Parks and Works Conference opening – Cr. Little attending
14/08/2015	Aus Industry breakfast meeting

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**Operational matters:**

Budget 2015/16

The staff are drafting the 2015/16 budget with our Corporate Business Plan agreed actions and Long Term Financial Plan goals in mind. I am advised that there do not appear to be any untoward financial issues confronting us so I hope to complete the adoption of the budget in August, once any differential rates have been advertised and endorsed.

Community Perceptions Survey

Targeted workshops with groups of residents have been held to see if the poor perceptions of Council have a basis in fact which we may be able to address. A report has been prepared and we will start addressing the various areas as time and resources permit.

**Strategic matters:**

Grains West

Similar to last month's Grain Research and Development Corporation (GRDC) relocation comments, I am aware that a not for profit association known as Grains West Inc. is looking to set up at the Department of Agriculture and Food site on York Road. GRDC funds such groups to undertake research work so I am optimistic that either the GRDC itself or Grains West will soon be located at the DAFWA site.

2015/16 Priority Projects

Our Long Term Financial Plan (LTFP) has identified the following projects for delivery in 2015/16:

Urban and Rural drainage improvements \$320k

Northam CBD drainage improvements \$1.7m

Aboriginal Cultural and Environment Interpretive Centre \$1.5m of the \$4.5m project

Northam CBD revitalisation \$33m. This was part of the Regional Centres Development Plan but as key State funding towards this improvement program is unlikely, this project is consequently unlikely to be initiated this year.

WALGA Avon Midlands Zone

The issue of the Wheatbelt Health MOU Group and its future beyond 2015 was a key consideration for the Zone. The end result was that the Zone will fund the group to the end of August 2015 and reassess from there.

Yongah Hill Immigration Detention Centre (YHIDC)

Our Community Reference Group meeting looked at the changing cohort of detainees in the Yongah Hill Centre. Around 450 people are currently detained at YHIDC with 1/3 of detainees being irregular maritime arrivals, 1/3 failed "character test" detainees and 1/3 other visa non-compliance detainees. The Australian Border Force (ABF) commenced on 1<sup>st</sup> July and they have now jurisdiction over the centre taking over from The Department of Immigration and Border Protection (DIBP). Serco remain as the centre managers with IHMS still undertaking the medical treatment aspects.



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**13. REPORTS OF OFFICERS**

**13.1 ADMINISTRATION**

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**13.2. DEVELOPMENT SERVICES**

Cr U Rumjantsev declared an impartiality interest in item 13.2.1 - Reserve 25785 Shingle Hill Road, Bakers Hill - Application for an Extension to the Term of Planning Approval (Carriage Driving for the Disabled) as Denise Pound / Secretary for Carriage Driving for the Disabled has/is a known friend to Patricia (wife) Rumjantsev and himself for 20 years.

**13.2.1 RESERVE 25785 SHINGLE HILL ROAD, BAKERS HILL - APPLICATION FOR AN EXTENSION TO THE TERM OF PLANNING APPROVAL (CARRIAGE DRIVING FOR THE DISABLED)**

Name of Applicant:	Denise Michels
Name of Owner:	Crown Land Vested in the Shire of Northam
File Ref:	A1201/P1665
Officer:	Chadd Hunt / Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6
Voting:	Simple Majority
Date:	15 July 2015

**PURPOSE**

Council is requested to consider a request for an extension to the term of the planning approval P1665 granted by Council at its Ordinary Council Meeting held 15<sup>th</sup> May 2013 for the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc.

The applicant is also requesting that Council waive the Planning and Building Permit fees for this application.

**BACKGROUND**

This application is being referred to Council for consideration as it is requesting an extension to Council's original approval which expired on 15<sup>th</sup> May 2015 to allow the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc to complete building works on a portion of Reserve 25785 Shingle Hill Road, Bakers Hill.

In 2013, the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc obtained planning approval to place a transportable donga, a sea container and the construction of a patio on the portion of the site that is subject to the five year lease agreement between the Shire and the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc. Following assessment and public consultation, the application was referred to Council for its consideration at its Ordinary Council Meeting held on the 15<sup>th</sup> May 2013 where Council resolved the following;

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*That Council grant approval for Riding for the Disabled Bakers Hill Carriage Driving Centre Inc (RDBHCDC) to undertake riding and carriage driving on Reserve 39601, Bakers Hill subject to the following conditions:*

- 1. All development being in accordance with the approved plans.*
- 2. All stormwater being contained on site, no runoff onto adjacent properties shall be permitted.*
- 3. A Drainage Plan to be provided and approved by the Shire.*
- 4. Application being made with the Shire of Northam for a building permit for the construction of the outbuilding. The building permit is to be issued prior to commencement of construction.*
- 5. The outbuilding must not be used for commercial or industrial purposes, or for human habitation, unless the prior written approval of the Council is applied for and granted.*
- 6. The outbuilding is to be placed at the proposed location as depicted on the submitted plan.*
- 7. The sea container to be painted a colour agreed to by the RDBHCDC and the Shire of Northam.*
- 8. RDBHCDC to seek permission from DEC to undertake the clearing as indicated on the accompanying plan.*
- 9. The Riding for the Disabled Bakers Hill Carriage Driving Centre Inc (RDBHCDC) having a current licence for the approved site prior to occupation, with conditions as outlined in this report.*
- 10. That Council monitor the clearing of the area.*

Following this planning approval, a five year lease agreement between the Shire and RDBHCDC was finalised on 18<sup>th</sup> July 2013. A Building Permit application was submitted to the Shire on 28<sup>th</sup> May 2013, however the Building Permit was never granted by the Shire due to missing information. In order to continue the Building Permit process and finalise the construction of the structures, the applicant requires an extension to the term of planning approval which expired on 15<sup>th</sup> May 2015. Clause 10.5.1 of Local Planning Scheme No.6 states the following in regard to the expiration of a planning approval term;

- 10.5.1 Where the local government grants planning approval for the development of land -*
- (a) the development approved is to be substantially commenced within 2 years, or such other period as specified in the approval, after the date of the determination; and*
  - (b) the approval lapses if the development has not substantially commenced before the expiration of that period.*
- 10.5.2 A written request may be made to the local government for an extension of the term of planning approval at any time prior to the expiry of the approval period in clause 10.5.1.*

As the structures have not been granted a Building Permit by the Shire they are not considered to be 'substantially commenced'. Therefore in accordance with Clause 10.5.1

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(b) the approval has lapsed. However, as the applicant submitted a written request for an extension of the term of planning approval on 16<sup>th</sup> April 2015, prior to the date of expiry on 15<sup>th</sup> May 2015, this application is considered to be an extension to the term of the planning approval in accordance with Clause 10.5.2 of Local Planning Scheme No.6.

The application is being referred to the July Ordinary Council Meeting as the Shire was waiting for the applicant to submit new plans and additional information, which were received on the 22<sup>nd</sup> June 2015.

The following table lists the key dates in regards to this application;

<b>Date</b>	<b>Item / Outcome</b>
23 <sup>rd</sup> May 2013	Council granted planning approval for carriage riding for the disabled subject to conditions.
18 <sup>th</sup> July 2013	The Five Year Lease agreement between the Shire and the Riding of the Disabled Association of Western Australia Bakers Hill Carriage Driving Incorporated finalised.
4 <sup>th</sup> July 2013	The Department of Environment Regulation issued a Permit to clear 2.6 hectares of native vegetation on the site.
28 <sup>th</sup> May 2013	The Shire received a Building Permit Application for the patio, dongas and sea containers.
6 <sup>th</sup> February 2015	The Shire's Building Department contacted the applicant to advise that a Building Permit had not been granted for the patio, dongas and sea containers and that the works carried out on the site were unauthorised.
16 <sup>th</sup> April 2015	The current application for an extension to the planning approval was received by the Shire.
6 <sup>th</sup> May 2015	An email was sent to the applicant requesting additional information be submitted.
15 <sup>th</sup> May 2015	The previous planning approval granted by Council on 15 <sup>th</sup> May 2013 expired.
22 <sup>nd</sup> June 2015	The applicant submitted the required information and met with Shire Officer's to discuss the application.
25 <sup>th</sup> June 2015	Officer conducted a site visit.
26 <sup>th</sup> June 2015	Report prepared for Council.

**STATUTORY REQUIREMENTS**

**LOCAL PLANNING SCHEME NO 6**

Reserve 25785 Shingle Hill Road, Bakers Hill is approximately 14.65 hectares and is reserved for 'Parks and Recreation' and denoted for Recreation purposes under Local Planning Scheme No.6.

The carriage driving for the disabled operation is a use that is not listed in Local Planning Scheme No.6 and is therefore only permitted at the discretion of the Council.

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Considering that the site is also used by the Bakers Hill Adult Riding Club as an equestrian park, the use and associated facilities are consistent with a 'recreation' purpose in accordance with the site's designation.

Clause 10.5.2 of Local Planning Scheme No.6 specifies the following in regard to a request for an extension of the term of planning approval;

***10.5 Term of Planning Approval***

*10.5.1 Where the local government grants planning approval for the development of land -*

- (a) the development approved is to be substantially commenced within 2 years, or such other period as specified in the approval, after the date of the determination; and*
- (b) the approval lapses if the development has not substantially commenced before the expiration of that period.*

*10.5.2 A written request may be made to the local government for an extension of the term of planning approval at any time prior to the expiry of the approval period in clause 10.5.1.*

The applicant submitted a written request for an extension of the term of planning approval on 16<sup>th</sup> April 2015, prior to the date of expiry on 15<sup>th</sup> May 2015 in accordance with Clause 10.5.2 of Local Planning Scheme No.6.

**PUBLIC CONSULTATION**

As this is an application for an extension to the term of an existing planning approval, the application has not been readvertised for public comment. The application was previously advertised between 4<sup>th</sup> July 2012 and 17<sup>th</sup> July 2012 to surrounding land owners. During the advertising period, two submissions stating their support of the proposed were received from adjoining land owners.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN / CORPORATE PLAN**

OBJECTIVE S3: Provide active and passive recreation facilities and services

STRATEGY S3.2: Develop, maintain and support appropriate recreation facilities throughout the Shire

STRATEGY 3.4: Partner with stakeholders to achieve greater community participation in recreational facilities and services

Carriage Riding for the Disabled provides a recreation opportunity for those that are unable to mount a horse to experience the enjoyment of equestrian activities.

**BUDGET IMPLICATIONS**

The planning fee for this application is a total of \$50.00.

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The applicant is requesting that Council waive the planning fee required for this application (refer to appendices).

The waiver of fees will result in a loss of revenue of \$185.13 GST Inclusive (\$50.00 for an extension of the planning permit and \$135.13 for building application fees) in the 2015/16 financial year.

**OFFICER'S COMMENT**

Approval for the installation of a septic system from the Shire's Health Department along with a Building Permit are required to complete the development, which includes the placement of a transportable office building, water tank, modification of the sea container and the construction of accessible toilets and patio area. However, as the planning approval for these works has since expired, it is necessary for the applicant to first obtain an extension to the term of the planning approval from Council.

The applicant has been working with the Shire's Building Services Department to progress with the preparation of the Building Permit to the Shire's requirements. The applicant has also obtained approval from the Department of Environment Regulation to clear 2.6 hectares of native vegetation, which allowed for the carriage, dressage and riding areas to be completed, along with the placement of two sea containers and the construction of 12 horse yards.

The structures on the subject site are currently unsightly and unusable as they have not been completed and/or are still under construction. The completion of the structures would allow the RDBHCDC to utilise the site for its intended use and positively improve the current appearance of the site and the local amenity.

The RDBHCDC provides a unique recreation opportunity for residents of the Shire of Northam and neighbouring districts who are not usually able to participate in equestrian sports independently. In addition to this, the use supports Council's strategic objective of encouraging recreation facilities on appropriate land within the Shire. Further, completion of the development would allow the RDBHCDC utilise the site to its full potential and address the aesthetic and safety issues associated with the partially complete construction.

The Council needs to consider the request to waive the associated fees. If the Council wishes to waive the fee the following point could be added to the resolution of Council;

2. Waive the planning and building application fees for the RDA Bakers Hill Carriage Driving Association which are associated with this application, totalling a sum of \$185.13 GST Inclusive (\$50.00 for an extension of the planning permit and \$135.13 for building application fees).

<b>RECOMMENDATION / MOTION</b>
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<b>Moved:      Cr Hughes</b>
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**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**Seconded: Cr Rumjantsev**

**That Council;**

- 1. Grant approval for a two year extension to planning approval P1665 issued by Council on 15th May 2013 for Carriage Driving for the Disabled at Reserve 25785 Shingle Hill Road, Bakers Hill subject to the following conditions:**
  - a. All development being in accordance with the approved plans.**
  - b. All stormwater being contained on site, no runoff onto adjacent properties shall be permitted.**
  - c. A Drainage Plan to be provided and approved by the Shire.**
  - d. Application being made with the Shire of Northam for a building permit for the construction of the outbuilding. The building permit is to be issued prior to commencement of construction.**
  - e. The outbuilding must not be used for commercial or industrial purposes, or for human habitation, unless the prior written approval of the Council is applied for and granted.**
  - f. The outbuilding is to be placed at the proposed location as depicted on the submitted plan.**
  - g. The sea container to be painted a colour agreed to by the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc and the Shire of Northam.**
  - h. The Riding for the Disabled Bakers Hill Carriage Driving Centre Inc having a current licence for the approved site prior to occupation, with conditions as outlined in this report.**

**NOTE: A Building Permit being obtained prior to the commencement of any works.**

**NOTE: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.**

**NOTE: The development is required to comply with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974.**

**NOTE: Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.**

**NOTE: If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.**

**NOTE: All structural plans and details are to be engineered and ink signed.**

**AMENDMENT TO MOTION**

**SHIRE OF NORTHAM**  
**MINUTES**  
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**Minute No: C.2479**

**Moved: Cr Saunders**

**Seconded: Cr Tinetti**

**That the following be added as a second point to the above motion/recommendation;**

- 1. Waive the planning and building application fees for the RDA Bakers Hill Carriage Driving Association which are associated with this application, totalling a sum of \$185.13 GST Inclusive (\$50.00 for an extension of the planning permit and \$135.13 for building application fees).**

**CARRIED 5/4**

**SUBSTANTIVE MOTION / COUNCIL DECISION**

**Minute No: C.2480**

**Moved: Cr Hughes**

**Seconded: Cr Rumjantsev**

**That Council;**

- 1. Grant approval for a two year extension to planning approval P1665 issued by Council on 15th May 2013 for Carriage Driving for the Disabled at Reserve 25785 Shingle Hill Road, Bakers Hill subject to the following conditions:**
  - a. All development being in accordance with the approved plans.**
  - b. All stormwater being contained on site, no runoff onto adjacent properties shall be permitted.**
  - c. A Drainage Plan to be provided and approved by the Shire.**
  - d. Application being made with the Shire of Northam for a building permit for the construction of the outbuilding. The building permit is to be issued prior to commencement of construction.**
  - e. The outbuilding must not be used for commercial or industrial purposes, or for human habitation, unless the prior written approval of the Council is applied for and granted.**
  - f. The outbuilding is to be placed at the proposed location as depicted on the submitted plan.**
  - g. The sea container to be painted a colour agreed to by the Riding for the Disabled Bakers Hill Carriage Driving Centre Inc and the Shire of Northam.**
  - h. The Riding for the Disabled Bakers Hill Carriage Driving Centre Inc having a current licence for the approved site prior to occupation, with conditions as outlined in this report.**



**SHIRE OF NORTHAM**  
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**NOTE: A Building Permit being obtained prior to the commencement of any works.**

**NOTE: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.**

**NOTE: The development is required to comply with the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974.**

**NOTE: Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.**

**NOTE: If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.**

**NOTE: All structural plans and details are to be engineered and ink signed.**

- 2. Waive the planning and building application fees for the RDA Bakers Hill Carriage Driving Association which are associated with this application, totalling a sum of \$185.13 GST Inclusive (\$50.00 for an extension of the planning permit and \$135.13 for building application fees).**

**CARRIED 8/1**

**SHIRE OF NORTHAM**  
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25-JUN-2015 11:38

TONY RAWLING ELECTRICS

0895741649

Page 1 of 1

P.01

**From:** Denise  
**Date:** 25/06/2015 9:55:59 AM  
**To:** [planning1@northam.wa.gov.au](mailto:planning1@northam.wa.gov.au)  
**Subject:** RDA Bakers Hill

Riding ForThe Disabled Bakers Hill, wish to apply for an extension to their planning permit also a building permit, for the new grounds at Lot 502 Shingle Hill Road Bakers Hill.

Projects that was applied for did not get completed mainly due to the lack of guidance of a committee, which has since been remedied.

Work on the new centre has progressed really well, an area has been cleared for the arena and another area for harnessing up the carriages, also a parking area. The area has been partially fenced when our planning permit ran out. The office building has been put in place as has the sea Container for RDA's use. The Surveyor has seen the plans, the Drafting and Designer has done up all the plans, the energy efficiency certificate has been done and the engineer has completed his work. The plans will now be given back to the surveyor to be finished off.

We still need to purchase a rain water tank, install a septic system, modification to the Sea container and build a patio on to the office area, and the fencing finished.

In view of the fees we have incurred with compliance certification and work still to be completed RDA Bakers Hill would appreciate the fees being waived for the planning and building permits.

Yours Sincerely  
Denise Michels Secretary RDA BH

25/06/2015

**SHIRE OF NORTHAM**  
**MINUTES**  
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**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

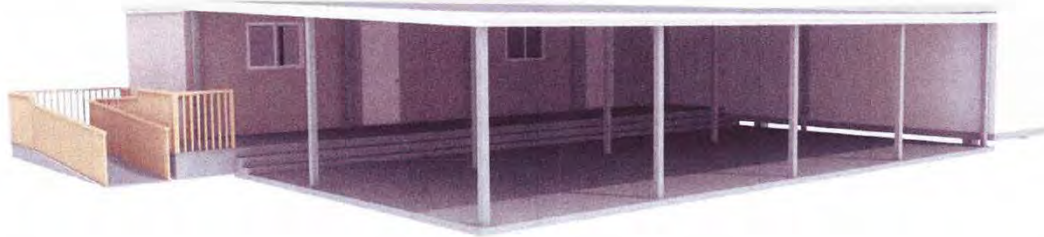
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**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**PROPOSED CENTRE  
RIDING FOR DISABLED  
LOT 502 SHINGLE HILL ROAD  
BAKERS HILL**



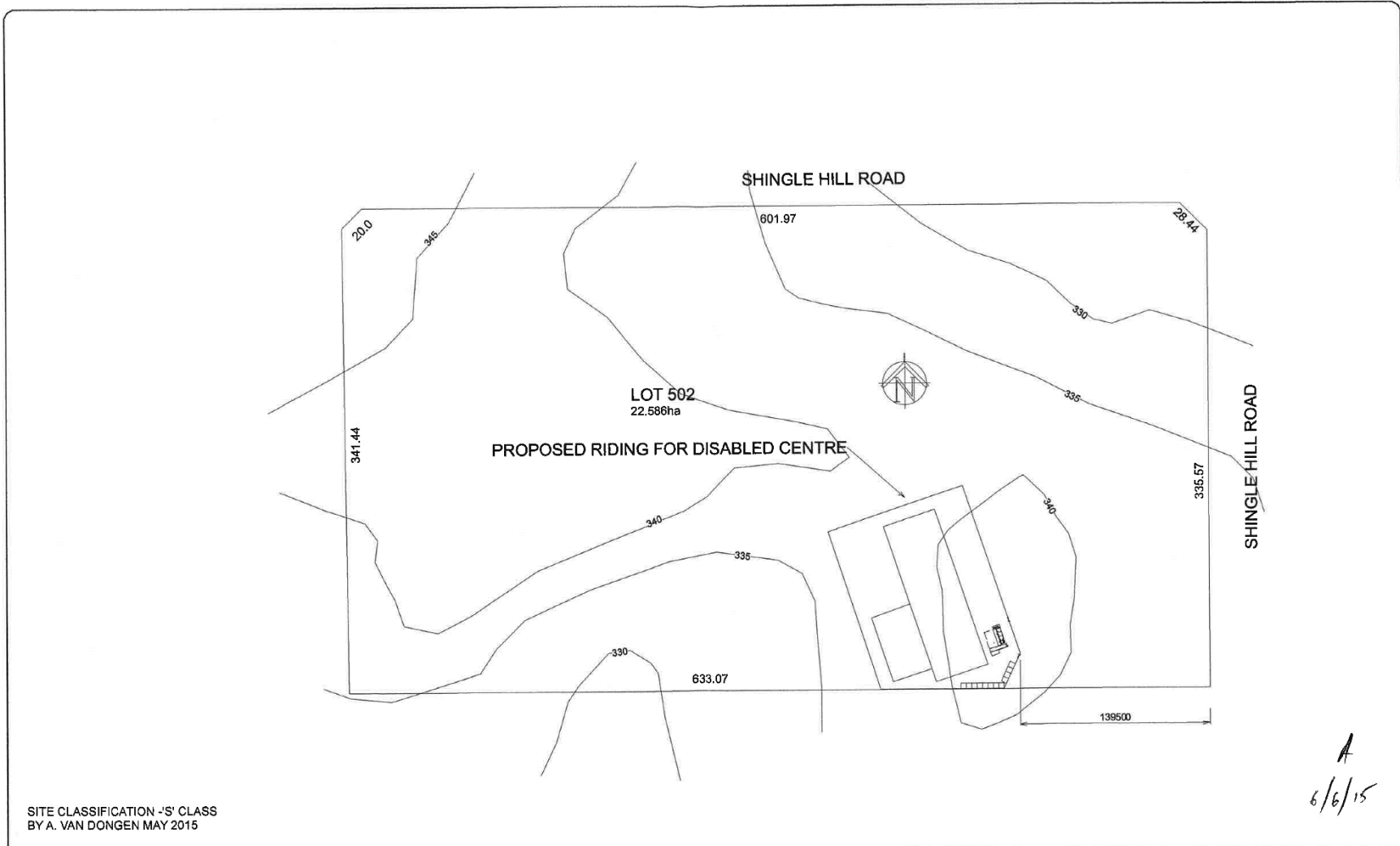
*AVON VALLEY DESIGN & DRAFTING SERVICE ©*  
**56 WOODLEY FARM DRIVE**  
**NORTHAM W.A. 6401**  
Phone / Fax (08) 9622 2816      Mobile 0419 909 485

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6/6/15

# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015



SITE CLASSIFICATION -'S' CLASS  
BY A. VAN DONGEN MAY 2015

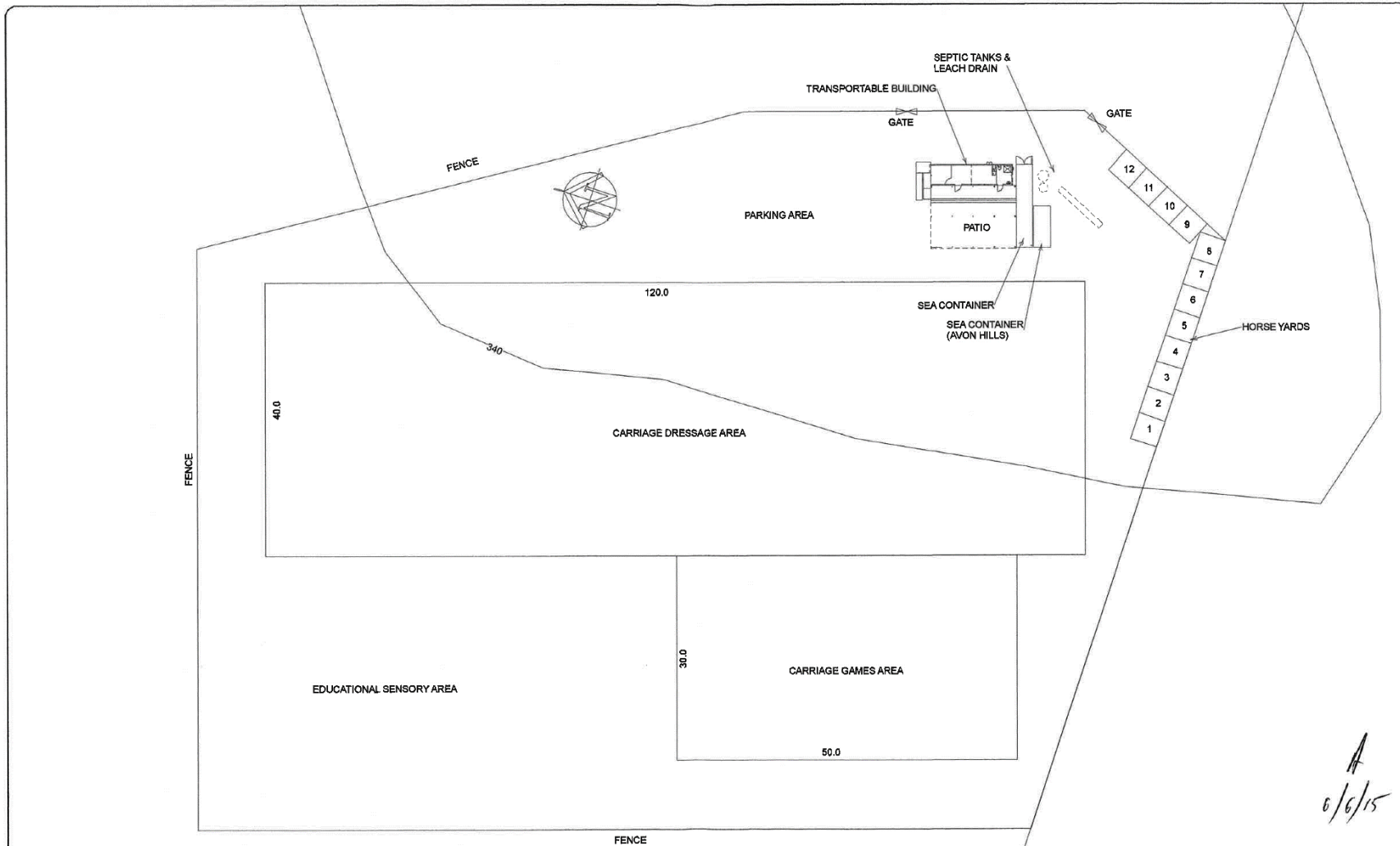
BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS		A3	MEMBER OF BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA	© COPYRIGHT
AMENDMENTS A. ISSUED FOR CLIENT REVIEW B. ISSUED FOR CONSTRUCTION	AVON VALLEY DESIGN AND DRAFTING SERVICE	PROJECT PROPOSED CENTRE RIDING FOR DISABLED LOT 502 SHINGLE HILL ROAD BAKERS HILL		OVERALL SITE PLAN
	ABN 44 819 114 721 56 WOODLEY FARM DRIVE NORTHAM W.A. 6401 PHONE/FAX : (08) 9622 2816 MOBILE : 0419 909 485 E-mail : avonvds@bigpond.com	DRAWN S.R.C.	DATE MAY 2015	SCALE 1:2500
		JOB No <b>14115</b>	SHEET No <b>1</b>	ISSUE <b>B</b>

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# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015



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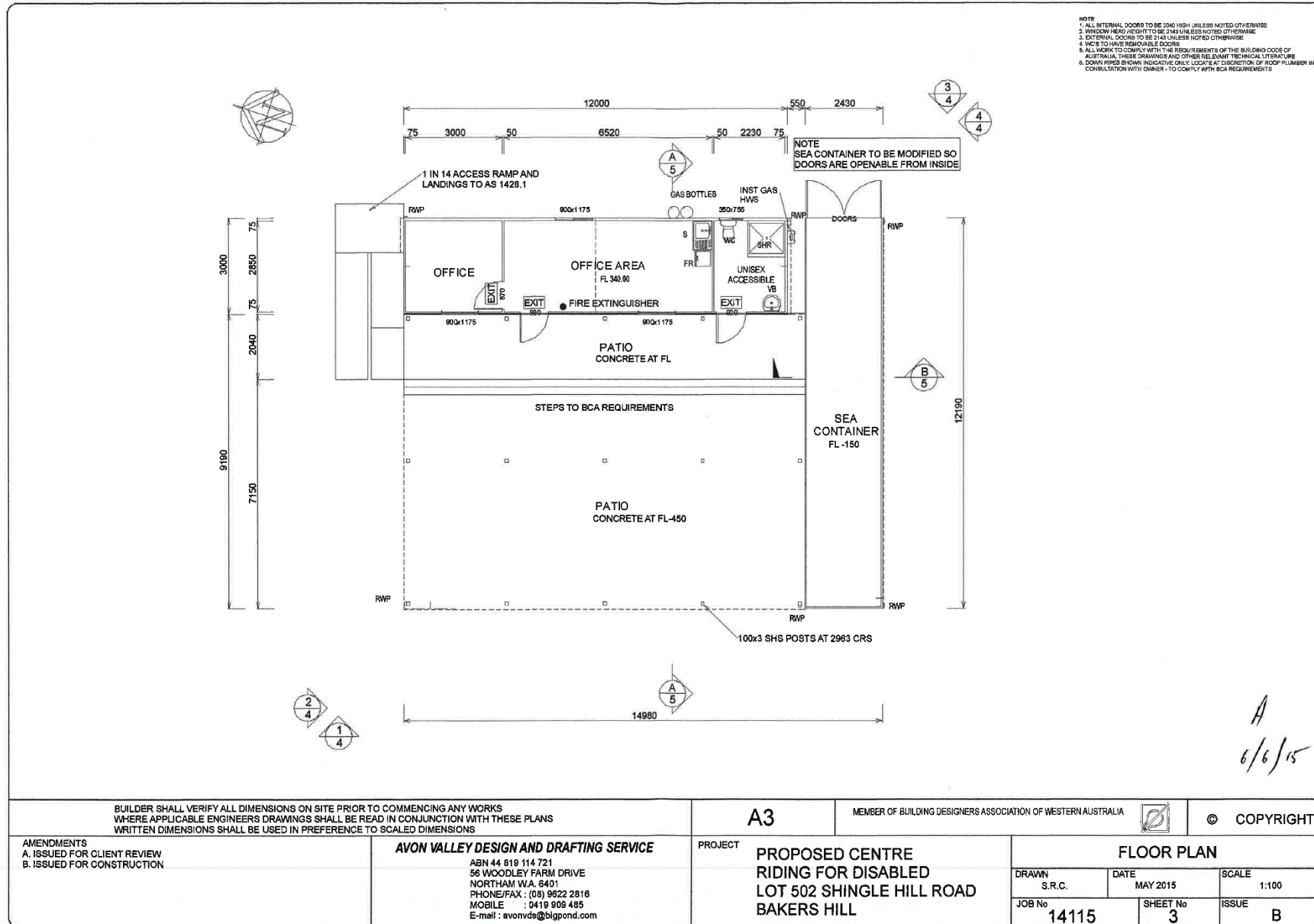
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AMENDMENTS A. ISSUED FOR CLIENT REVIEW B. ISSUED FOR CONSTRUCTION	AVON VALLEY DESIGN AND DRAFTING SERVICE ABN 44 818 114 721 56 WOODLEY FARM DRIVE NORTHAM W.A. 8401 PHONE/FAX : (08) 9522 2816 MOBILE : 0419 908 485 E-mail : avonvds@bigpond.com	PROJECT <b>PROPOSED CENTRE                  RIDING FOR DISABLED                  LOT 502 SHINGLE HILL ROAD                  BAKERS HILL</b>	DETAILED SITE PLAN	
		DRAWN S.R.C. JOB No <b>14115</b>	DATE MAY 2015	SCALE 1:500
		SHEET No <b>2</b>	ISSUE <b>B</b>	

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# SHIRE OF NORTHAM

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### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

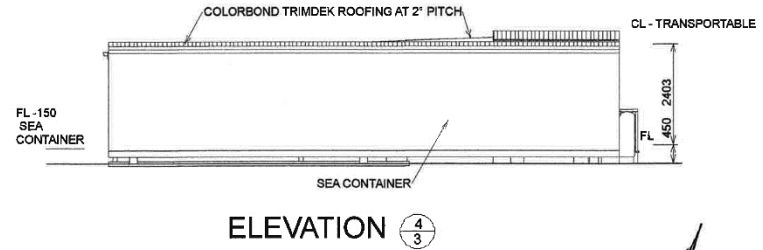
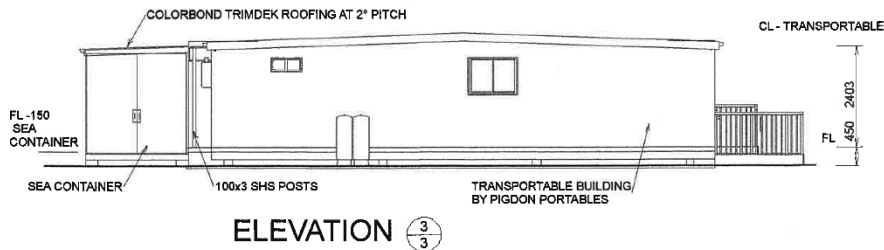
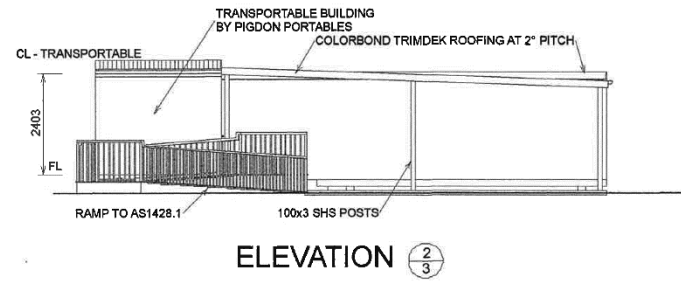
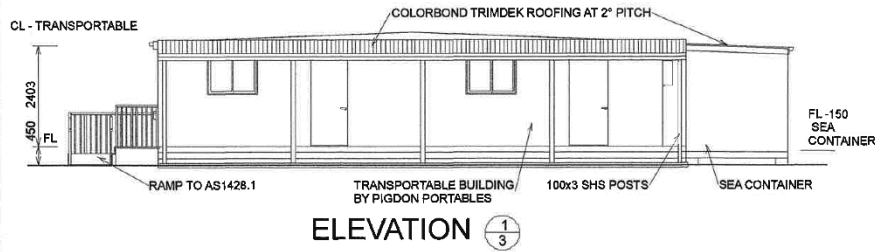




# SHIRE OF NORTHAM

## MINUTES

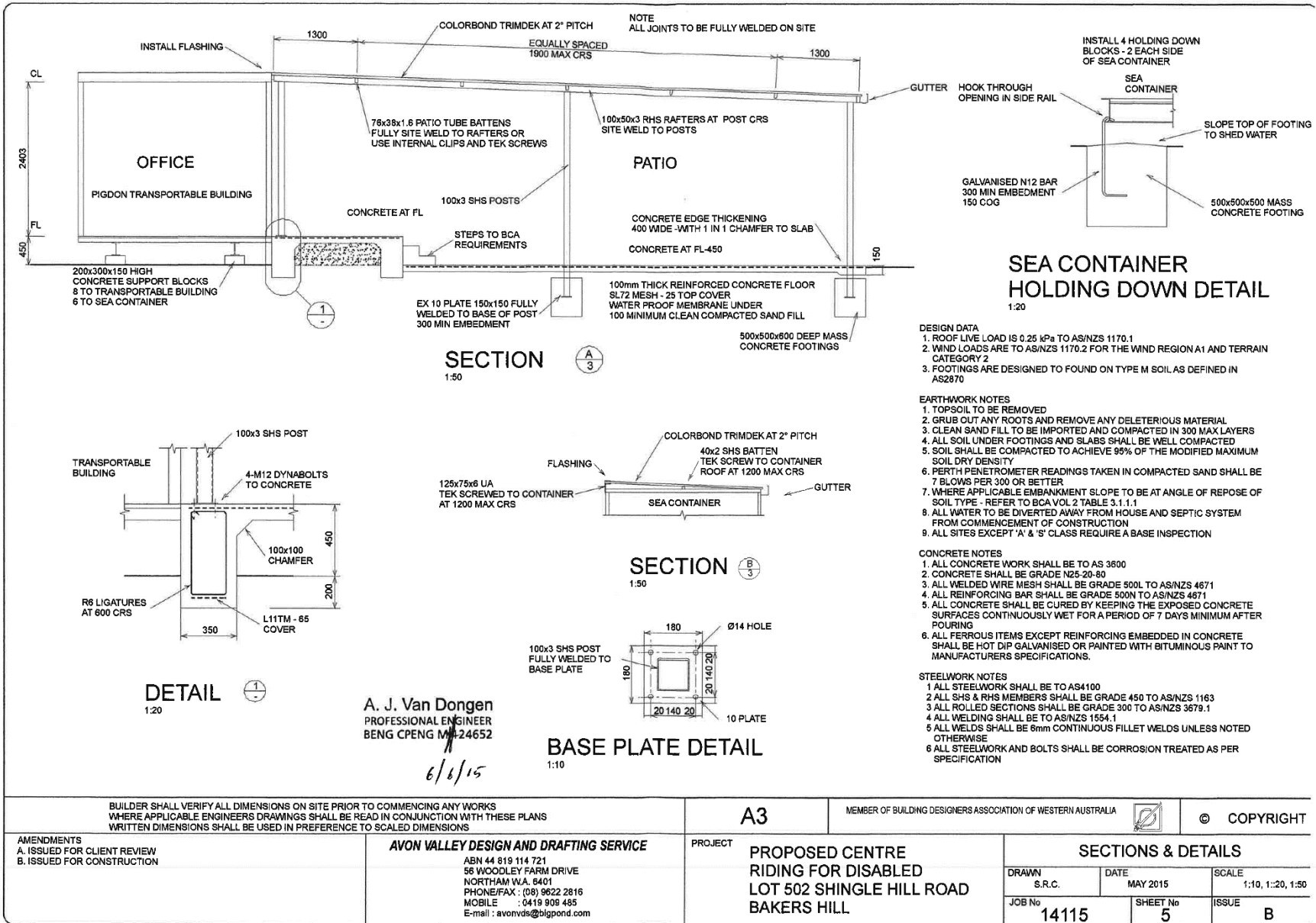
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AMENDMENTS A. ISSUED FOR CLIENT REVIEW B. ISSUED FOR CONSTRUCTION	<b>AVON VALLEY DESIGN AND DRAFTING SERVICE</b> ABN 44 819 114 721 56 WOODLEY FARM DRIVE NORTHAM W.A. 6401 PHONE/FAX : (08) 9622 2816 MOBILE : 0419 909 485 E-mail : avonvds@bigpond.com	PROJECT <b>PROPOSED CENTRE                  RIDING FOR DISABLED                  LOT 502 SHINGLE HILL ROAD                  BAKERS HILL</b>	ELEVATIONS	
		DRAWN S.R.C.	DATE MAY 2015	SCALE 1:100
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# SHIRE OF NORTHAM MINUTES ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015



A. J. Van Dongen  
PROFESSIONAL ENGINEER  
BENG CPENG M-24652  
6/6/15

BUILDER SHALL VERIFY ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORKS WHERE APPLICABLE ENGINEERS DRAWINGS SHALL BE READ IN CONJUNCTION WITH THESE PLANS WRITTEN DIMENSIONS SHALL BE USED IN PREFERENCE TO SCALED DIMENSIONS		<b>A3</b>	MEMBER OF BUILDING DESIGNERS ASSOCIATION OF WESTERN AUSTRALIA	© COPYRIGHT
<b>AMENDMENTS</b> A. ISSUED FOR CLIENT REVIEW B. ISSUED FOR CONSTRUCTION	<b>AVON VALLEY DESIGN AND DRAFTING SERVICE</b> ABN 44 819 114 721 56 WOODLEY FARM DRIVE NORTHAM W.A. 6401 PHONE/FAX : (08) 9622 2816 MOBILE : 0419 909 485 E-mail : avonvds@bigpond.com	<b>PROJECT</b> PROPOSED CENTRE RIDING FOR DISABLED LOT 502 SHINGLE HILL ROAD BAKERS HILL	<b>SECTIONS &amp; DETAILS</b>	
		DRAWN S.R.C.	DATE MAY 2015	SCALE 1:10, 1:20, 1:50
		JOB No <b>14115</b>	SHEET No <b>5</b>	ISSUE <b>B</b>
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**13.2.2 ADOPTION OF SCHEME AMENDMENT NO 2 TO LOCAL PLANNING SCHEME NO 6 – REZONING LOCATION: LOT 402 EAST STREET, NORTHAM FROM “RESERVE – PARK AND RECREATION” TO A “RESIDENTIAL R20” ZONING**

Name of Applicant:	Internal Staff Report
Name of Owner:	Shire of Northam
File Ref:	A10763
Officer:	Chadd Hunt / Roy Djanegara
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6 Northam Regional Centre Growth Plan Planning & Development Act 2009 Planning Regulations 2009
Voting:	Simple Majority
Date:	22 June 2015

**PURPOSE**

Council is requested to adopt scheme amendment No. 2 to Local Planning Scheme No.6 for the zoning of Lot 402 East Street, Northam from ‘Reserve – Park and Recreation’ to ‘Residential R20’ zoning in accordance with the recommendation that the land be converted to freehold and sold in the Shire’s Land Rationalisation Strategy.

**BACKGROUND**

Council at its Ordinary Meeting on the 20<sup>th</sup> November 2013 Council resolved to authorise the sale of Lot 402 once it has been zoned to ‘Residential R20’ and the drainage easement issue resolved. The proceeds of the sale are to be placed into the Shire of Northam ‘Recreation Reserve’.

The subject land (Lot 402 on Plan 13407, formerly known as Reserve 37451) is located in the corner of East Street and Frankish Road. No formal street address has been allocated to the subject land as yet, therefore, it is considered necessary to clarify that Lot 402 East Street is also known as Lot 402 Frankish Road. For the purpose of this report, it will be referred to as Lot 402 East Street.

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The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
20 <sup>th</sup> March 2013	Council formally adopts the Land Rationalisation Strategy which recommends that Lot 402 be converted to freehold and sold for development.
13 <sup>th</sup> August 2014	The transfer of land from the Department of Lands to the Shire of Northam had been concluded.
18 <sup>th</sup> December 2014	The Shire received an offer to purchase the land from the Northam City Room Gospel Trust.
21 <sup>st</sup> January 2015	The Council resolve not to accept the offer.
18 <sup>th</sup> February 2015	Council resolved to initiate Scheme Amendment no.2
28 <sup>th</sup> April 2015	EPA determines that the Scheme Amendment does not require assessment under the EP Act.
7 <sup>th</sup> May 2015	Advertising of Scheme Amendment no.2 commenced
19 <sup>th</sup> June 2015	Advertising of Scheme Amendment no.2 closed
22 <sup>nd</sup> June 2015	A report is prepared for Council adoption

The purpose of the Scheme Amendment is to remove the reservation of Lot 402 East Street Northam, under Local Planning Scheme No. 6 and zone the subject land 'Residential R20'.

Lot 402 East Street, Northam, is currently a local reserve under the Shire of Northam Local Planning Scheme No. 6. As the land is located in close proximity to several local reserves and low-density residential development, the removal of the Reserve would not compromise opportunities for recreation and/or conservation. Rezoning of Lot 402 to permit medium-density residential development will contribute to housing growth in the town of Northam without placing a burden on local infrastructure and services.

Council resolved at its Meeting held 18<sup>th</sup> February 2015 to initiate an amendment to its Local Planning Scheme No 6, pursuant to Section 75 of the Planning and Development Act 2005 to zone Lot 402 East Street, Northam from 'Reserve – Park and Recreation' to 'Residential R20'.

Following Council's resolution, the proposed Scheme Amendment 2 was advertised for public comment, with two submissions received during the 42 day advertising period.

## **STATUTORY REQUIREMENTS**

### LOCAL PLANNING STRATEGY NO.6

The Shire local planning strategy 6 stipulates that one of its aims is to ensure a sufficient supply of suitably zoned and serviced residential land in the Shire to provide a wide choice of lot sizes and housing types to suit the needs of all sectors of the community including that required to accommodate the elderly in convenient and central locations.

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To achieve this, the strategy lists a number of actions including to identify the preferred location for future residential development in the Shire's established settlements having regard for land capability and servicing requirements.

Lot 402 is identified to be one of the preferred locations for future residential development in the town of Northam.

LAND RATIONALISATION STRATEGY

The Shire's Land Rationalisation Strategy is the Shire's strategic document that identifies appropriate courses of action in relation to each of the Shire's landholdings (freehold and crown land reserves) located throughout the Shire of Northam. The Strategy has identified Lot 402 as being ideal for residential development and recommends that Lot 402 be converted to freehold and sold for development.

NORTHAM GROWTH PLAN

The Northam Growth Plan has regard to residential development and specifies the following objectives:

*'Encourage both infill and expansion of residential areas to provide increased supply of a range of lots and a greater diversity of housing types.'*

*'A community desire to see a mix of dwelling sizes and types, with apartments and townhouses being located around the town centre and larger single residential lots on the periphery of the town site;'*

*'More industrial, commercial and residential land supply and allow for medium density to aid the development of partially developed or underdeveloped land parcels;'*

It should be noted that the proposed lots for the scheme amendment are identified as being located within 'The Woodley Precinct' in the Northam Growth Plan. The Northam Growth Plan specifies the following in regard to this precinct:

*'Currently developed as low density residential.'*

The proposal would allow for additional medium density residential development within the existing Northam townsite to occur which is consistent with the residential development objectives of the Northam Growth Plan.

PUBLIC CONSULTATION

Public consultation was carried out in accordance with the *Town Planning Regulations 1967* which outlines advertising requirements for proposed Local Planning Scheme Amendments.

A copy of the location map, application report and cover letter were sent to all surrounding property owners in Frankish Road, East Street and Woodley Farm Drive. The proposal

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was also advertised on the Shire's website, a notice placed in the local newspaper for two consecutive weeks, a notice board was placed on site for 42 days and the amendment documents were made available for inspection at the Shire offices.

During the advertising period, two submissions were received from adjoining land owners (refer to attachment for a summary of the submissions). One submission raised concerns in relation to the possible impact of higher density housing development on their adjoining property and drainage. The other submission support the scheme amendment. Details of the submission along with the Officers response can be found in the Schedule of Submissions.

In addition, the application was referred to the Environmental Protection Authority (EPA) to determine that the rezoning of this site will not have any adverse impacts on the environment. In response to the proposed rezoning, the EPA advised the following;

*After consideration of the information provided by you, the EPA considers that the proposed scheme should not be assessed under Part IV Division 3 of the Environmental Protection Act 1986 (EP Act) and that it is not necessary to provide any advice or recommendations.*

*Please note the following:*

- *For the purposes of Part IV of the EP Act, the scheme is defined as an assessed scheme. In relation to the implementation of the scheme, please note the requirements of Part IV Division 4 of the EP Act.*
- *There is no appeal right in respect of the EPA's decision to not assess the scheme.*

## **CONFORMITY WITH COMMUNITY STRATEGIC PLAN**

OBJECTIVE E1: Support business and investment opportunities

STRATEGY E1.6: Proactively market the region's business opportunities and attractive lifestyle.

The proposed scheme amendment will provide business opportunity for private sector in a development of residential subdivision.

## **BUDGET IMPLICATIONS**

The administrative fees to progress a Scheme Amendment to Local Planning Scheme No 6 are specified in the Shire of Northam's Schedule of Fees and Charges, based on an hourly rate.

This fee will be waived as it is Council's own land.

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**OFFICER'S COMMENT**

In considering the proposal, the initiation report was assessed against a number of strategic documents, of which some of the more relevant strategies for this amendment are discussed in turn below;

NORTHAM REGIONAL CENTRE GROWTH PLAN (2012)

The Northam Regional Centre Growth Plan provides strategies for the growth of the Shire within the context of the 'Super Towns' framework. The subject land is located within the 'Woodley' precinct, which is identified for "residential expansion".

The Plan notes several issues relating to infrastructure, in particular, a lack of data and need for upgrading of the local drainage network. It is possible that the drainage channel running through the subject land is impacted by this issue. However, any necessary upgrades can be addressed at the subdivision stage through a stormwater management plan.

SHIRE OF NORTHAM LOCAL PLANNING STRATEGY (2013)

The Shire of Northam Local Planning Strategy lays out the long-term strategic vision for development and growth in the local government area. The objective for housing is as follows:

*To ensure a sufficient supply of suitably zoned and serviced residential land in established settlements to accommodate future housing growth and to provide for housing choice and variety in neighbourhoods with a community identity and high levels of affordability, accessibility, safety, sustainability and visual amenity.*

The Strategy stresses the need to consolidate existing residential areas and curtail 'sprawl'. Lot 402 is located within the Northam townsite and is surrounded by residential land zoned for low-density suburban development. The rezoning of this land for infill residential development is consistent with the overarching housing principles in the Strategy.

It is noted that the settlement objectives for the plan include delaying rezoning or urban expansion areas in the short to medium term. The subject land is not considered to be an 'urban expansion' area in the strict sense; it is a unique case. It is surrounded by land that has already been zoned for infill development, and applying a similar zoning to Lot 402 will ensure consistency with surrounding development, and a gradual transition from more-dense to less-dense development on the townsite edge.

DEVELOPMENT PROPOSAL

The Shire of Northam does not have a development proposal for Lot 402 at this stage. It is not the Shire's intention to develop the land itself, but rather to dispose of the land to a third party. Any subdivision or development plans by the prospective purchaser will, by necessity, occur through a detailed design process and in cooperation with various

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referral authorities. At this stage, it is suffice to consider that the land be suitable to be developed for residential purposes to a maximum density of R20.

RATIONALE FOR PROPOSED 'RESIDENTIAL R20' ZONING

Strategic planning tools for the region consistently reference consolidation of the Northam townsite and promotion of residential infill development. The proposed rezoning will facilitate residential development at a suburban scale within the townsite limits. The site is well located for infill development as it is surrounded by land zoned for suburban residential development and close to the town centre. Although servicing of the site and possible upgrades to the drainage channel will need to be addressed at subdivision stage, these matters are resolvable. The location of the land within an area identified for infill development and the townsite limits indicates that servicing and upgrades will be inevitable over the medium-term; rather it is the timing and detailed planning of these that must occur prior to development.

The other matter that must be considered is the 'loss' of Lot 402 as public open space and consistency of this outcome with Liveable Neighbourhoods principles. Lot 402 is considered to be most appropriately considered at the scale of a 'Neighbourhood Park' despite not having been fully developed for this purpose. Neighbourhood Parks are to be provided within 400m of each dwelling. The Northam Regional Centre Growth Plan includes a public open space analysis mapping the 400m catchment of parks in the local area that is useful at this point. There are two conclusions that can be drawn from the Northam Regional Centre Growth Plan. Firstly, Lot 402 has not been identified for upgrading to a functional Neighbourhood Park and therefore does not perform a vital role in the Shire's public open space strategy. Secondly, the 'loss' of the reserve for recreation purposes has minimal impact on the 400m catchment analysis. The 'gap' that can be identified to the north of Lot 402 and immediately south of Yilgarn Avenue is the existing industrial area and application of the Liveable Neighbourhoods principles is not appropriate here.

It should also be noted that Liveable Neighbourhoods provides that 'Local Parks' of up to 3,000m<sup>2</sup> should be provided within 150 to 300 metres of all dwellings. Subdivision of Lot 402 to its maximum yield under the proposed density will necessitate provision of public open space. The detailed design and location of a Local Park can be addressed at this stage, however, provision of the Local Park will aid in negating the 'loss' of the current reserve on the immediate area.

In addition there is significant undeveloped Public Open Space located to the south of the subject property which can be enhanced to provide greater amenity to the local area.

The proposed rezoning of Lot 402 to Residential R20 is consistent with the local planning framework objectives in relation to residential infill without jeopardising policy principles for provision of reserves. The proposed density is compatible with its setting and aids the transition from R30 zoning to the west through to R2.5 zoning to the east.

CONCLUSION



**SHIRE OF NORTHAM**  
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The proposed Scheme Amendment will remove the reservation of Lot 402 East Street, Northam under Shire of Northam Local Planning Scheme 6 and assign a zoning of 'Residential R20'. The zoning will allow for the Shire of Northam to dispose of the land and create an opportunity for residential infill development in the town. The proposed zoning is consistent with the surrounding land uses and zonings and the future vision for townsite development.

During the advertising period, two submissions were received - one from an adjoining land owner who wishing to retain the rural town outlook and expressing concerns in regard to stormwater runoff issues; the second submission in support of the Amendment. It should be noted that this application is not proposing any buildings or other development, it is proposing a scheme amendment to zone the lot under Local Planning Scheme No.6 only. It is considered that the concerns raised in the first submission can be sufficiently addressed at the development stage. In addition to this, it is considered that the zoning of this site and subsequent possible development approval of Residential dwellings on this site would not have a detrimental impact upon the amenity of surrounding residences.

The proposed zoning is consistent with the following principles identified in key strategic planning tools for the region:

- Encourages consolidation of existing residential areas within the Northam townsite;
- Provides new and diverse housing opportunities;
- Does not conflict with surrounding land uses or the nearby industrial precinct; and
- Does not undermine Liveable Neighbourhoods principles in relation to provision of public open space through 'loss' of the existing reserve.

Based on the above, it is recommended that Council resolve to adopt the Amendment to its Local Planning Scheme No 6, pursuant to Section 75 of the Planning and Development Act 2005 to rezone Lot 402 East Street, Northam from 'Reserve – Park and Recreation' zoning to a 'Residential R20' zoning.

<b>RECOMMENDATION / COUNCIL DECISION</b>
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**Minute No: C.2481**

**Moved: Cr Beresford**

**Seconded: Cr Little**

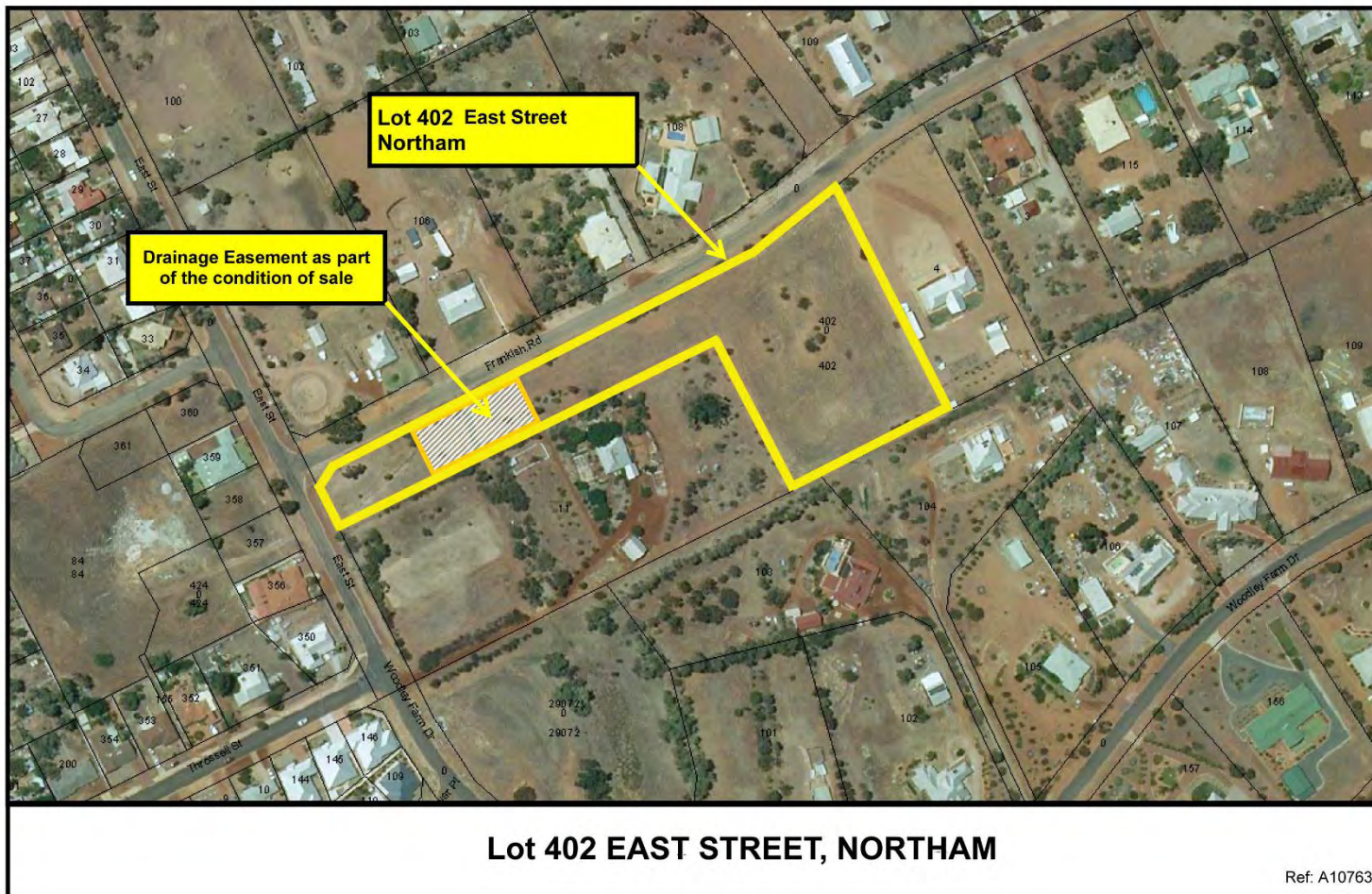
**That Council;**

- 1. Resolve to adopt Amendment No. 2 to its Local Planning Scheme No 6, pursuant to Section 75 of the Planning and Development Act 2005, to remove to reservation of Lot 402 East Street, Northam for 'Reserve – Park and Recreation' and zone Lot 402 East Street, Northam, 'Residential R20' without modification.**
- 2. Authorise the Chief Executive Officer and Shire President to affix the common seal to Amendment No.2 documents.**
- 3. Forward the scheme amendment documents to the Western Australian Planning Commission with a request for final approval by the Minister for Planning.**
- 4. Notify those persons who made a submission during the advertising period of Council's decision.**
- 5. Following final approval of Amendment 2, a further report be provided to Council, to determine the most appropriate method of sale/disposal.**

**CARRIED 9/0**

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**Shire of Northam Local Planning Scheme No.6**  
**Proposed Scheme Amendment 2 to Local Planning Scheme No.6**  
**Schedule of Submissions**

<b>Number</b>	<b>Submission</b>	<b>Applicants Response</b>	<b>Officers Comment</b>
1	<p>1. Destroy life style Choice  Rural Town – Rural Outlook  Do not want any further development. Our property (3) Frankish Road has already been rezoned from Special Residential to R20 without our knowledge. We do not want to be bulldozed into high residential living.</p> <p>2. Drainage  Our property (3) Frankish Road already receives a huge amount of ‘Run off’ stormwater from Woodley Estate and Frankish Road. With increased ‘run off’ from rooftops / driveways/roads (even with new drainage in place) we will still be underwater during down falls of rain.  The huge drain which exists between no 1 and no 3 Frankish Road is ‘eating’ into our property boundary. We have lost soil, and fence into drain as it tries to cope with water volume.</p>	<p>The proposed R20 zoning is consistent with the zoning of nearby residential areas and the principles of the Local Planning Strategy. The Local Planning Scheme No.6 identifies a need to consolidate the existing town site and curtail sprawl. Redevelopment of the site and general suburban development are variously noted in several major strategic documents for the precinct, including the Northam Land Release Plan and Northam Regional Centre Growth Plan. The zoning is not out of context for both the existing surrounding zoning situation or future directions for the precinct.</p> <p>Prior to subdivision occurring it will be necessary to prepare a stormwater management plan. This document will assess the current drainage situation and provide solutions for effective urban water management during and post development. It is a standard requirement for run-off from urban development be contained on site or directed to the local stormwater network.</p>	<p>The zoning of Lot 402 to ‘Residential R20’ does not contravene any strategies or policies and is consistent with the principles of the Shire’s Local Planning Strategy.</p> <p>The stormwater issue referred to is primarily from the creek in the south of Northam. Future subdivision of Lot 402 will not exacerbate this problem, particularly with appropriate stormwater management conditions applied as conditions of approval.</p>

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	<p>3. Increased traffic flow and noise, social problems that came with high density community living.</p> <p>4. Park – recreation to be enjoyed by all the public.</p>	<p>The rezoning will facilitate development to a maximum density of R20, or a lower density if the town sewer network is not extended. This is consistent with the zoning of surrounding land and will not facilitate high density development nor development that is out of context.</p> <p>Designing efficient movement networks is an important part of the subdivision process. It will be necessary for the developer to design a safe and effective road network when subdividing, and provide logical connections to the existing road network.</p> <p>There is no evidence to suggest that infill development at the R20 standard will cause social problems in the area.</p> <p>Lot 402 is located within walking distance of several local parks available for public recreation, and approximately 800m from the Town's main sports complex and Henry Street Oval. As demonstrated in the Northam Regional Centre Growth Plan Open Space and Recreation Analysis, Lot 402 has negligible impact on the distribution of active space 'pedsheds' and addresses no 'gaps'. The 'loss' of Lot 402 as a public park will have minimal impact on overall recreation opportunities in the immediate area.</p>	<p>Average lot size of R20 development is 450m<sup>2</sup>, it is not considered as high density development but more low to medium density.</p> <p>Prior to subdivision a traffic impact study will need to be done to minimize the impact of the development on the local traffic and the amenity of the surrounding area.</p> <p>There are a number of Public Open Spaces available in the area, the closure of Lot 402 as a Recreation area will not reduce the recreation opportunities for the people in the surrounding area.</p>
2	We own the property over the road and would like to see this re-zoning go ahead – fully support the re-zoning go ahead.	Noted.	Noted.

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**SHIRE OF NORTHAM**

**LOCAL PLANNING SCHEME NO. 6**

**AMENDMENT NO. 2**

**SCHEME AMENDMENT REPORT**

**JANUARY 2015**



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**PROPOSAL TO AMEND A LOCAL PLANNING SCHEME**

- |  |   |
|--|---|
| 1. Local Authority:                      | Shire of Northam  |
| 2. Description of Local Planning Scheme: | Local Planning Scheme No. 6   |
| 3. Type of Scheme:                       | Local   |
| 4. Serial Number of Amendment:           | 2   |
| 5. Proposal:                             | <i>To remove the reservation of Lot 402 Frankish Road, Northam, under Local Planning Scheme No. 6 and zone the property 'Residential R20'</i> |

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**PLANNING AND DEVELOPMENT ACT 2005**

**RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME**

**SHIRE OF NORTHAM**

**LOCAL PLANNING SCHEME NO. 1**

**AMENDMENT NO. 2**

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005* (as amended) amend the above Local Planning Scheme by:

1. Amend the Scheme Map to apply a zoning of "Residential R20" to Lot 402 Frankish Road, Northam, as depicted on the figure below:



Dated this ..... day of ..... 2015

.....

CHIEF EXECUTIVE OFFICER



# SHIRE OF NORTHAM

## MINUTES

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#### 1.0 Purpose of Scheme Amendment

The purpose of the Scheme Amendment is to remove the reservation of Lot 402 Frankish Road, Northam, under Local Planning Scheme No. 6 and zone the property 'Residential R20'.



Figure 1a: Current 'Reserve'

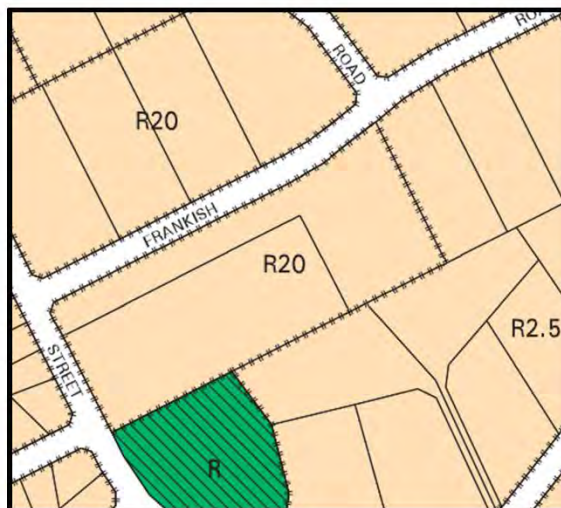


Figure 1b: Proposed 'Residential R20' Zoning

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#### 2.0 Background

Lot 402 Frankish Road, Northam, is currently a local reserve under the Shire of Northam Local Planning Scheme No. 6. The Shire intends to dispose of the land, however, prior to doing so, it wishes to zone the land to a zoning that would allow for future development. The land is located in close proximity to several local reserves and low-density residential development, and removal of the Reserve would not compromise opportunities for recreation and/or conservation. Rezoning of Lot 402 to permit low-density residential development will contribute to housing growth in the town of Northam without placing a burden on local infrastructure and services.

#### 3.0 Site Context

##### 3.1 Land Tenure

Lot 402 Frankish Road, Northam, is known as Lot 402 on Plan 13407. The land is owned by the Shire of Northam. The Certificate of Title is provided in Appendix 1 to this report.

##### 3.2 Existing and Surrounding Land Uses

Lot 402 Frankish Road is currently vacant and has been functioning as a local reserve for drainage and passive recreation purposes. An unconstructed drainage channel runs through the western portion of the lot.



Figure 2: Street View of Lot 402 Frankish Road, Northam, from East Street

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Development immediately surrounding the land is of a low-density, semi-rural residential character. The zoning of these properties ranges from R2.5 to R20, although development to the maximum density has not occurred. Low-density suburban residential development (zoned R30 but not developed to maximum density) lies approximately 400m west of the site, merging into the Northam town centre approximately 1.5km to the west of the site. Many of the properties in the area are being used for keeping horses or similar 'hobby' scale rural uses. A light industrial area sits 400m to the north of the site and current uses include fabrication, automotive repair and panel-beating, building/construction, refrigeration, equipment hire and hardware retail.

Lot 402 is located in close proximity to a number of local reserves, the closest being 150m to the south. The Henry Street Oval and associated recreation facilities are located approximately 800m north-west of the site.

A Location Plan is provided in Appendix 2 to this report.

#### 3.3 Site Characteristics

Lot 402 Frankish Road is 1.42 hectares in area and of an irregular shape. It has 260m frontage to Frankish Road and approximately 23m frontage to East Street.

There is an unconstructed drainage channel running north to south across the site and connecting to a culvert from the Frankish Road frontage. When the property is sold, the Shire of Northam will require that an easement be created to protect the drainage channel. The easement will affect 1,505m<sup>2</sup> of the site and an indicative plan is provided in Appendix 3.



Figure 3: Drainage Channel Traversing Lot 402 and Culvert at Frankish Road

Lot 402 Frankish Street is mostly cleared of vegetation with some sparse native trees and shrubs remaining, mostly within the verge. The site is predominantly grassed and photographs taken during winter indicate that several annual weed species are present. The site has a mild to moderate fall from the north-east to south-west toward East Street. The site is not affected by the floodplain and associated Special Control Area surrounding the Avon River.

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Figure 4: View Toward East Street Demonstrating Site Fall

Above-ground power lines are located in the verge to both street frontages. A sealed pedestrian footpath runs along the East Street frontage. An open channel drain runs parallel to Frankish Road and is in poor condition along the frontage to Lot 402.

#### 4.0 Planning Framework

##### 4.1 State Planning Policies

###### 4.1.1 SPP2.4 Basic Raw Materials

The subject land is located within the Northam townsite and is not within 1km of an identified extraction area.

###### 4.1.2 SPP2.9 Water Resources

The SPP2.9 refers to the principles of the total water management cycle. Specific guidance for this is provided in publications from the Department of Water on urban water management. In accordance with Department of Water guidelines, a Local Water Management Strategy is not required to accompany the Scheme Amendment for infill development of this scale. Preliminary discussions with Department of Water indicate that it is preferable for the drainage channel to be located within a reserve and a stormwater management plan will be required, however, these are issues to be addressed at the subdivision design stage.

###### 4.1.3 SPP4.1 State Industrial Buffer (Amended) (Draft)

The principles of the State Industrial Buffer policy are intended to prevent land use conflict between industrial uses and sensitive land uses such as residential development. It is important

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that any new residential infill area located in proximity to an industrial area will not prejudice the ongoing operation and growth of the existing industries. The subject land is located approximately 400m south from an existing industrial development. However, uses activities within this development are generally 'light' in nature and generic separation distances provided in the EPA's Guidance for the Assessment Environmental Factors No. 3 Separation Distances Between Industrial and Sensitive Land Uses are between 100 and 300m. One exception is metal fabrication, for which the EPA recommends a minimum separation of 500m. However, the existing metal fabrication businesses are located within the centre of the industrial area where this minimum would be achieved. The Shire has received no complaints to suggest that noise emissions from the industrial area are having a negative impact on the existing residential land surrounding Lot 402.

#### **4.1.4 SPP3.7 Planning for Bushfire Management (Draft)**

The subject land is not located in close proximity to significant vegetation areas and is unlikely to be assessed as being located in a high risk area. The site is within the Northam townsite limits and fire management principles can be examined in depth at the subdivision and construction stages.

## **4.2 Development Control Policies**

### **4.2.1 DCP 2.2 Residential Subdivision**

DCP2.2 provides a number policy measures relating to the subdivision of residential land. The majority of these are most appropriately addressed through the detailed subdivision process. However, requirements in relation to sewer connection are relevant at this stage in assessing the capability of the land for residential development. The land is not currently connected to the town sewer system. The DCP2.2 flags that residential subdivision should have regard to the draft Country Towns Sewerage – Subdivision Policy 2002. It should be noted that the Department of Health released a draft Government Sewerage Policy 2011 to replace the earlier policy. The 2011 policy generally recommends minimum lot sizes of 1,000m<sup>2</sup> to 2,000m<sup>2</sup> for residential subdivisions not connected to sewer. While these lot sizes are far greater than the minimum lot size permitted under the proposed zoning, they are achievable on the subject land. Alternatively, the Shire or developer may extend the town sewer system in the future allowing for more intense development. These are matters to be resolved in detail at the subdivision stage, and it is sufficient at this point to note that sewer connection will impact the design of future subdivision but not conflict with the proposed zoning.

## **4.3 Liveable Neighbourhoods**

Liveable Neighbourhoods provides guidance for the design of communities within Western Australia and is the preeminent tool for residential planning in the state. The principles of the document are most applicable to the subdivision design process, however, it is appropriate to consider provisions in relation to public open space at this stage due to the effective 'loss' of the existing reserve. Liveable Neighbourhoods requires 'Neighbourhood Parks' upwards of 3,000m<sup>2</sup> to be provided within 400m of all dwellings. The existing reserve most appropriately fits in this category by virtue of its size and location, although it has not been developed to function as a

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Neighbourhood Park. When considered within its context, however, the 'loss' of Lot 402 as public open space does not undermine the overarching principles contained within Liveable Neighbourhoods. This issue is discussed at length in Section 6 of this report.

#### 4.4 *Avon Arc Sub Regional Strategy (2001)*

The Avon Arc Sub Regional Strategy identifies Northam as the Regional Service Centre for the Avon region. A key strategy for settlement in the region is the consolidation of existing urban centres, including the town of Northam. The subject land falls within the "urban settlement" area of the Strategy's Land Use Plan. Rezoning of the Reserve to allow for further residential development is consistent with the principles of consolidation and growth contained within the Strategy.

#### 4.5 *Northam Regional Centre Growth Plan (2012)*

The Northam Regional Centre Growth Plan provides strategies for the growth of the Shire within the context of the 'SuperTowns' framework. The subject land is located within the 'Woodley' precinct, which is identified for "residential expansion".

The Plan notes several issues relating to infrastructure, in particular, a lack of data and need for upgrading of the local drainage network. It is possible that the drainage channel running through the subject land is impacted by this issue. However, any necessary upgrades can be addressed at the subdivision stage and through a stormwater management plan.

#### 4.6 *Northam Land Release Plan (2002)*

The Northam Land Release Plan is associated with the Country Land Development Program. It is a tool to guide the short-term management and release of land within the Northam area to ensure land supply is adequate and economically sustainable.

The Dwelling Potential analysis within the plan identifies the subject land as "Greenfield with 6-20 Dwelling Potential". On the basis of a simple lot yield calculation, the proposed R20 zoning would allow for development of 32 lots. In practicality, this is not achievable due to the need to protect the existing drainage channel and provide access to the interior of the site. A lot yield closer to 20 lots is a more realistic outcome and would be consistent with the potential identified in the Northam Land Release Plan.

The site is not then subsequently assessed in detail as part of the Land Release and Investigation Area analysis, however, this should not be taken to mean that development of the site is unacceptable. Firstly, the acknowledgement of the land as having development potential rather than remaining reserved implies that residential infill can be appropriate. Secondly, the site is small and discrete and development will not require the layers of detailed planning typically necessary for large development investigation areas. Thirdly, the lifespan of the Plan is stated as five years, and any application must acknowledge the present context of the subject land. Finally, the principles of the Plan focus on infill development within the townsite and

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accommodating anticipated growth. The rezoning of Lot 402 for low-density residential purposes is consistent with these principles and not explicitly in conflict with any specific designation assigned in the Plan.

#### 4.7 *Shire of Northam Local Planning Strategy (2013)*

The Shire of Northam Local Planning Strategy lays out the long-term strategic vision for development and growth in the local government area. The objective for housing is as follows:

To ensure a sufficient supply of suitably zoned and serviced residential land in established settlements to accommodate future housing growth and to provide for housing choice and variety in neighbourhoods with a community identity and high levels of affordability, accessibility, safety, sustainability and visual amenity.

The Strategy stresses the need to consolidate existing residential areas and curtail 'sprawl'. Lot 402 is located within the Northam townsite and is surrounded by residential land zoned for low-density suburban development. The rezoning of this land for infill residential development is consistent with the overarching housing principles in the Local Plan Strategy.

It is noted that the settlement objectives for the plan include delaying rezoning or urban expansion areas in the short to medium term. The subject land is not considered to be an 'urban expansion' area in the strict sense; it is a unique case. It is surrounded by land that has already been zoned for infill development, and applying a similar zoning to Lot 402 will ensure consistency with surrounding development and a gradual transition from more-dense to less-dense development on the townsite edge.

## 5.0 **Development Proposal**

### 5.1 *Proposed Development*

The Shire of Northam does not have a development proposal for Lot 402 at this stage. It is not the Shire's intention to develop the land itself, but rather to dispose of the land to a third party. Any subdivision or development plans by the prospective purchaser will by necessity occur through a detailed design process and in cooperation with various referral authorities. At this stage, it is suffice to consider that the land be developed for residential purposes to a maximum density of R20.

### 5.2 *Servicing*

The subject land is located within the Northam townsite and has access to scheme water and power. It is acknowledged that no sewer connection is available at this stage. This issue can be resolved at the subdivision stage, either through subdivision design appropriate to non-sewered lots or through arrangements to upgrade and extend the town sewer network.



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#### 5.3 *Environmental Considerations*

The land has been predominantly cleared and remaining vegetation does not provide significant habitat.

GIS datasets available through State Government agencies indicate that the site is not burdened by high acid sulphate soils risk, wetlands or water bodies, contaminated site status, 'Bush Forever' areas or other environmental features that might impact development potential.

The predominant use of the land under the proposed zoning is residential and activities that might generate noise, dust, waste or use of hazardous materials are not generally permitted within residential developments. Any future proposal for non-residential land uses that might have an impact on the local environment would be assessed having regard for the residential zone objectives and land use classifications under the Local Planning Scheme.

The site is located within the Northam townsite and is not at high-risk for bushfires. General fire management strategies would be required at the development stage through compliance with the Building Code of Australia and relevant legislation.

#### 5.4 *Heritage Considerations*

The subject site is not included on the State Heritage List or Shire of Northam's Municipal Heritage Inventory, nor is it impacted by a Registered Aboriginal Heritage Site.

#### 5.5 *Amenity Considerations*

The surrounding land is zoned for residential infill development at a range of densities. The proposed R20 development is consistent with the overall zoning pattern and contributes to a gradual increase in density approaching the edge of the townsite.

It is acknowledged that the immediate surrounds are not currently developed to the maximum density permitted under the zoning. Notably, a number of properties are currently being used for the keeping of horses in addition to residential purposes. In the short term, there is potential for minor conflict between housing of a suburban nature and housing of a rural-residential nature, particularly in relation to animals and rural fencing. This is not because the proposed rezoning is incompatible with its setting or the local planning framework; rather conflict may arise during a period of transition as the various landowners develop at different timeframes. Strategies to enhance amenity should be considered at the subdivision and detailed design stage.

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#### 6.0 Rationale for Proposed 'Residential R20' Zoning

##### 6.1 Consistency with Planning Framework

Strategic planning tools for the region consistently reference consolidation of the Northam townsite and promotion of residential infill development. The proposed rezoning will facilitate residential development at a suburban scale within the townsite limits. The site is well located for infill development as it is surrounded by land zoned for suburban development and close to the town centre. Although servicing of the site and possible upgrades to the drainage channel will need to be addressed at subdivision stage, these matters are resolvable. The location of the land within an area identified for infill development and the townsite limits indicates that servicing and upgrades will be inevitable over the medium-term; rather it is the timing and detailed planning of these that must occur prior to development.

The other matter that must be considered is the 'loss' of Lot 402 as public open space and consistency of this outcome with Liveable Neighbourhoods principles. As stated previously, Lot 402 is considered to be most appropriately considered at the scale of a 'Neighbourhood Park' despite not having been fully developed for this purpose. Neighbourhood Parks are to be provided within 400m of each dwelling. The Northam Regional Centre Growth Plan includes a public open space analysis mapping the 400m catchment of parks in the local area that is useful at this point:

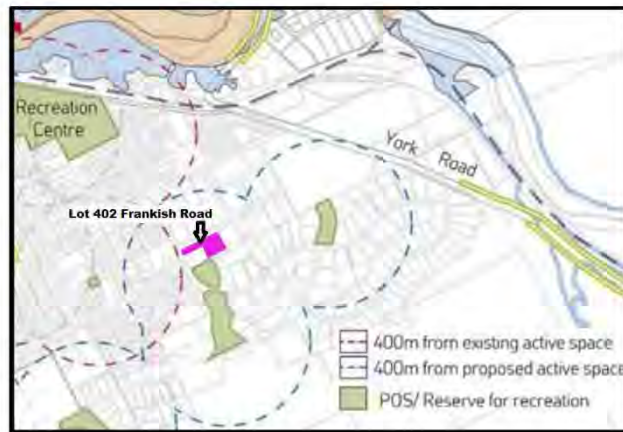


Figure 5: Excerpt from Northam Regional Centre Growth Plan Open Space and Recreation Analysis

There are two conclusions that can be drawn from the Northam Regional Centre Growth Plan. Firstly, Lot 402 has not been identified for upgrading to a functional Neighbourhood Park and therefore does not perform a vital role in the Shire's public open space strategy. Secondly, the 'loss' of the reserve for recreation purposes has minimal impact on the 400m catchment analysis. The 'gap' that can be identified to the north of Lot 402 and immediately south of

# SHIRE OF NORTHAM

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Yilgarn Avenue is the existing industrial area and application of the Liveable Neighbourhoods principles is not appropriate here.

It should also be noted that Liveable Neighbourhoods provides that 'Local Parks' of up to 3,000m<sup>2</sup> should be provided within 150 to 300 metres of all dwellings. Subdivision of Lot 402 to its maximum yield under the proposed density will necessitate provision of public open space. The detailed design and location of a Local Park can be addressed at this stage, however, provision of the Local Park will aid in negating the 'loss' of the current reserve on the immediate area.

The proposed rezoning of Lot 402 to Residential R20 is consistent with the local planning framework objectives in relation to residential infill without jeopardising policy principles for provision of reserves. The proposed density is compatible with its setting and aids the transition from R30 zoning to the west through to R2.5 zoning to the east.

#### **7.0 Conclusion**

The proposed rezoning will remove the reservation of Lot 402 Frankish Road, Northam under Shire of Northam Local Planning Scheme 6 and assign a zoning of 'Residential R20'. The rezoning will allow for the Shire of Northam to dispose of the land and create an opportunity for residential infill development in the town. The proposed zoning is consistent with the surrounding land uses and zonings and the future vision for townsite development.

The proposed rezoning is consistent with the following principles identified in key strategic planning tools for the region:

- Encourages consolidation of existing residential areas within the Northam townsite;
- Provides new and diverse housing opportunities;
- Does not conflict with surrounding land uses or the nearby industrial precinct; and
- Does not undermine Liveable Neighbourhoods principles in relation to provision of public open space through 'loss' of the existing reserve.

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**


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**APPENDIX 1: CERTIFICATE OF TITLE**

<p>395V Perth Batch M698558</p> 	<p>WESTERN  AUSTRALIA</p>	<table border="1" style="width: 100%;"><tr><td colspan="2" style="text-align: center;">REGISTER NUMBER <b>402/P13407</b></td></tr><tr><td style="width: 50%;">DUPLICATE EDITION <b>1</b></td><td style="width: 50%;">DATE DUPLICATE ISSUED <b>12/8/2014</b></td></tr></table>	REGISTER NUMBER <b>402/P13407</b>		DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>12/8/2014</b>	<p>VOLUME <b>2831</b> FOLIO <b>964</b></p>
REGISTER NUMBER <b>402/P13407</b>							
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>12/8/2014</b>						

**DUPLICATE CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

  
  
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 402 ON PLAN 13407

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

SHIRE OF NORTHAM OF POST OFFICE BOX 613, NORTHAM  
(TF M698558 ) REGISTERED 8 JULY 2014

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the certificate of title held in electronic form should be obtained before dealing on this land.  
Lot as described in the land description may be a lot or location.

-----END OF DUPLICATE CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	P13407.
PREVIOUS TITLE:	LR3152-6.
PROPERTY STREET ADDRESS:	77 EAST ST, NORTHAM.
LOCAL GOVERNMENT, AREA:	SHIRE OF NORTHAM.

# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

#### APPENDIX 2: LOCATION PLAN



# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

#### APPENDIX 3: PROPOSED DRAINAGE EASEMENT

VER AMENDMENT AUTHORISED BY DATE	TYPE FREEHOLD INTEREST	PLAN OF EASEMENT AND/OR OTHER INTERESTS OVER LOT 402 ON P 13407	CONTRACT AVON NORTHAM LOCAL AUTHORITY SHIRE OF NORTHAM LOCALITY NORTHAM FORMER TENURE FIELD BOOK	INDEX SEE SMART PLAN 25	SCALE 1:500 AT A3 SURVEYOR'S CERTIFICATE - REG 54 MARK SPENCER I hereby certify that this plan is accurate and is a true and correct copy of the original and that I am a duly qualified and licensed surveyor under the provisions of the Survey Act 1985 and the provisions of the Survey Regulations 1985 and that I am not aware of any other persons who are entitled to be named in this plan in accordance with the provisions of the Survey Act 1985.	SURVEY FIRM F.M. SURVEYS PTY LTD APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION	DEPOSITED PLAN 403477
<b>FOR INTEREST PURPOSES ONLY</b>			IN ORDER FOR DEALINGS			SUBJECT TO	
			INITIAL INTERESTS			FOR DIRECTOR OF PLANS & SURVEYS DATE APPROVED	
SUBJECT 402	PURPOSE EASEMENT	STATUTORY REFERENCE	ORIGIN DOC	LAND BURDENED LOT 402 ON P 13407	BENEFIT TO SEE DOCUMENT	COMMENTS DRAINAGE	

**SHIRE OF NORTHAM**  
**MINUTES**  
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**PLANNING AND DEVELOPMENT ACT 2005**

**SHIRE OF NORTHAM**

**LOCAL PLANNING SCHEME NO. 6**

**AMENDMENT NO. 2**

The Shire of Northam Council under and by virtue of the powers conferred upon it by the *Planning and Development Act 2005* (as amended), hereby amends the above local planning scheme by:

1. Amending the Scheme Map to apply a zoning of "Residential R20" to Lot 402 Frankish Road, Northam.

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**ADOPTION**

ADOPTED by Resolution of the Council of the Shire of Northam at the Ordinary Meeting of the Council held on the ..... day of ..... 2015.

.....

PRESIDENT

.....

CHIEF EXECUTIVE OFFICER



**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**FINAL APPROVAL**

ADOPTED for final approval by resolution of the Council of the Shire of Northam at the Ordinary Meeting of the Council held on the ..... day of ..... 2015 and pursuant to that Resolution the Seal of the Shire of Northam was hereunto affixed in the presence of:

.....

PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

**RECOMMENDED / SUBMITTED FOR FINAL APPROVAL**

.....

DELEGATED UNDER s.16 OF THE  
*PLANNING AND DEVELOPMENT ACT 2005*

DATE: .....

**FINAL APPROVAL GRANTED**

.....

MINISTER FOR PLANNING

DATE: .....

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Leasa Osborne / Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	1 July 2015

**PURPOSE**

The Accounts due and submitted to the Council Forum Meeting on 8 July 2015 are attached.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2482**

**Moved: Cr Llewellyn  
 Seconded: Cr Saunders**

**That Council, endorse the payments for the period 1 June to 30 June 2015, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).**

<b>Municipal Bank Vouchers 34150 to 34192</b>	<b>\$ 99,450.46</b>
<b>Trust Bank Vouchers 1898 to 1911</b>	<b>\$ 17,383.47</b>
<b>Municipal Bank Electronic Fund Transfer EFT20026 to EFT20043 and EFT20045 to EFT20305</b>	<b>\$ 1,981,565.41</b>
<b>Trust Bank Electronic Fund Transfer EFT20044 to EFT20044</b>	<b>\$ 50.00</b>
<b>Direct Debit Fund Transfer 8616.1 and 8584.1 to 8584.9 and 8645.1 to 8645.13 and 8584.10 to 8584.14</b>	<b>\$ 62,656.15</b>
<b>Municipal Bank Electronic Fund Transfer Payroll 04/06/2015</b>	<b>\$ 170,085.50</b>
<b>Municipal Bank Electronic Fund Transfer Payroll 18/06/2015</b>	<b>\$ 167,905.78</b>
<b>TOTAL</b>	<b>\$ 2,499,096.77</b>

**CARRIED 9/0**

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

**LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL JUNE 2015**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT \$</b>
1898	15/06/2015	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BRB FOR THE MONTH OF MAY 2015.	- 1,790.43
1899	15/06/2015	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BCITF FOR THE MONTH OF MAY 2015.	- 3,514.31
1900	15/06/2015	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE (BSL) FOR MAY 2015.	- 117.75
1901	25/06/2015	JESSICA ANN REIDY	REFUND OF BOND ON TOWN HALL BOOKING# 1914 ON 20/06/2015.	- 500.00
1902	25/06/2015	TIA GIESMANN	REFUND OF BOND ON LESSER HALL BOOKING# 1950 ON 17/06/2015.	- 500.00
1903	30/06/2015	STALLION HOMES	KERB BOND REFUND FOR APPLICATION #12147 LOT 611 21 HEATON DRIVE NORTHAM.	- 3,000.00
1904	30/06/2015	ANDREW WILLIAM DRAFFIN	KERB BOND REFUND FOR LOT 1206 23 LOTON DRIVE NORTHAM.	- 500.00
1905	30/06/2015	BOCOL CONSTRUCTIONS PTY LTD	REFUND OF STANDPIPE KEY BOND FOR STANDPIPE CARD 0010710582 RETURNED ON 26/06/2015.	- 50.00
1906	30/06/2015	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BRB FOR MONTH OF JUNE 2015.	- 1,385.06
1907	30/06/2015	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR MONTH OF JUNE 2015.	- 1,871.42
1908	30/06/2015	CAROL MARGARET BOWEN	KERB BOND REFUND FOR 22 WOOD DRIVE NORTHAM.	- 500.00
1909	30/06/2015	PETER ELLIS VINCENT	KERB BOND REFUND FOR LOT 614 6 HEATON DRIVE NORTHAM.	- 500.00
1910	30/06/2015	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FOR BRB & BCITF FOR JUNE 2015.	- 154.50
1911	30/06/2015	WESTON MILLING (WA)	KERB BOND REFUND FOR APPLICATION #12048 (A11161) 348 FITZGERALD STREET NORTHAM.	- 3,000.00
			<b>TOTAL TRUST CHEQUES</b>	<b>- 17,383.47</b>

**SHIRE OF NORTHAM**  
**MINUTES**  
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EFT20026	04/06/2015	BRICK MART	PURCHASE OF 37.8 SQM OF PAVERS FOR SOUTHERN BROOK FIRE SHED, SUPPLY OF ASSORTED POSTS & PANELS FOR THE BAKERS HILL TENNIS COURTS, X16 PAVERS FOR WUNDOWIE DEPOT & TWINSIDE PANELS & POSTS FOR TWINSIDE RETAINING WALL FOOTER FOR CEMETERY.	- 4,571.61
EFT20027	04/06/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 312.38
EFT20028	04/06/2015	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 1,726.55
EFT20029	04/06/2015	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 1,726.55
EFT20030	04/06/2015	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 1,726.55
EFT20031	04/06/2015	KATHLEEN DAWN SAUNDERS	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 1,726.55
EFT20032	04/06/2015	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 1,918.16
EFT20033	04/06/2015	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	SUPERANNUATION MONTHLY CONTRIBUTIONS FOR MAY 2015.	- 2,000.00
EFT20034	04/06/2015	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 1,726.55
EFT20035	04/06/2015	STEVEN BRUCE POLLARD	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 2,765.92
EFT20036	04/06/2015	TERRY MATTHEW LITTLE	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 2,431.23
EFT20037	04/06/2015	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENT MAY 2015.	- 2,026.99
EFT20038	04/06/2015	AUSTRALIAN TAXATION OFFICE - PAYG	TERMINATION PAY PAYG 26/05/2015 \$1764.00, TERMINATION PAY PAYG 27/05/2015 \$5767.00 & PAYG P/RUN 04/06/2015 \$44342.00.	- 51,873.00
EFT20039	09/06/2015	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR ADMIN, KILLARA & THE LIBRARY FOR APRIL 2015.	- 1,706.30

**SHIRE OF NORTHAM**  
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EFT20040	11/06/2015	ROADS2000	SUPPLY & LAY 7MM/50 BLOW GR 0% OX SMA AT GORDON ST ON 14/05/2015, SMITH GROVE ON 15/05/2015, BURGOYNE ST ON 15/05/2015, SELBY ST ON 13/05/2015 & SUPPLY & LAY 10MM/50 BLOW GR 0% OX SMA AT STIRLING STREET ON 08/05/2015 & PERINA WAY ON 09/04/2015.	- 219,926.18
EFT20041	12/06/2015	AUSTRALIAN CIVILS PTY LTD	CLAIM 1 - NETWORK 1 - KURINGAL ROAD WUNDOWIE TOWN DRAINAGE IMPROVEMENTS.	- 112,753.08
EFT20042	15/06/2015	ROADS2000	REMOVE 600 X 600 FOOTPATH SLABS & LAY CONCRETE FOR FOOTPATH & PRAM RAMPS AT HOVEA CRESCENT WUNDOWIE, SUPPLY & LAY 10MM/50 BLOW DG ASPHALT AT GREGORY ST ON 15/05/2015 & SUPPLY & LAY 14MM/75 BLOW DG ASPHALT AT FITZGERALD ST OPPOSITE MORRELL ST ON 24/05/2015.	- 107,172.34
EFT20043	15/06/2015	SMITH SCULPTORS	PAYMENT NO. 2 HUGO THROSSELL STATUE 40% COMPLETION OF ALL SITE WORKS & FINAL PAYMENT FOR INSTALLATION & COMPLETION OF MEMORIAL.	- 50,400.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 568,489.94</b>
EFT20044	15/06/2015	ROBERT HAMILTON MCQUADE	REFUND OF STANDPIPE SWIPE CARD BOND AS RETURNED TO THE SHIRE ON 27/05/2015.	- 50.00
			<b>SUB TOTAL EFT TRUST</b>	<b>- 50.00</b>
EFT20045	15/06/2015	QUIN'S GOURMET BUTCHERS	PURCHASE OF ASSORTED MEATS FOR KILLARA.	- 311.77
EFT20046	15/06/2015	ABBOTT & CO PRINTERS	PURCHASE OF X6000 RESIDENTIAL TIP PASSES.	- 701.80
EFT20047	15/06/2015	ADT SECURITY	SECURITY MONITORING & SCHEDULED MAINTENANCE SERVICE FOR KILLARA, MORBY COTTAGE, NORTHAM LIBRARY & NORTHAM SWIMMING POOL FOR THE PERIOD 01/06/2015 TO 31/08/2015.	- 523.51
EFT20048	15/06/2015	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	X2 TRAFFIC CONTROLLERS WITH SIGNS & CONES AT KATRINE ROAD ON 18/05/2015.	- 613.80

**SHIRE OF NORTHAM**  
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EFT20049	15/06/2015	AE HOSKINS & SONS	PROGRESS CLAIM NO. 4 FOR NORTHAM OLD FIRE STATION ROOF REPLACEMENT.	- 22,504.90
EFT20050	15/06/2015	AGENCY HOLDINGS T/AS BILBY BADGES	PURCHASE OF X 5 LAPEL BADGES FOR ASSORTED KILLARA STAFF.	- 106.82
EFT20051	15/06/2015	AJ SMITH WELDING	COMPLETE 3 ROAD GRIDS AT FERNIE STREET, 1 ROAD GRID AT THE CORNER NEWCASTLE RD & FITZGERALD ST, 5 ROAD GRIDS GORDON ST/THROSSELL ST, 4 ROAD GRIDS PERINA WAY & GORDON ST, 3 ROAD GRIDS AT SELBY ST, 3 ROAD GRIDS AT GAIRDNER ST/FITZGERALD ST, FORREST ST/STIRLING ST & GORDON ST/WELLINGTON ST, 7 ROAD GRIDS AT GORDON ST, 2 ROAD GRIDS AT WELLINGTON ST, REPAIR FUSO CANTER TRUCK N.3805 BODY FOR MECHANIC, REPAIR BACKEND OF FUSO WATER TRUCK N.007, CLEANING OF DRAINS AT AVON MALL, REPAIR CUSTOM BUILT WATER TANK & LOCATE TELSTRA OPTIC FIBRE SERVICES ON MITCHELL AVE NORTHAM.	- 25,577.20
EFT20052	15/06/2015	ALL EARTH GROUP PTY LTD	HIRE OF WATER TRUCK WT19 FOR WARIIN ROAD DURING FEBRUARY & MARCH & REPAIRS TO WINDSCREEN ON WATER TRUCK WT19.	- 5,989.50
EFT20053	15/06/2015	ANDY'S PLUMBING SERVICE	REPAIR BROKEN WATER PIPE AT RUSHTON PARK.	- 275.00
EFT20054	15/06/2015	ANTHONY ROSKELL	CLEANING OF WUNDOWIE LIBRARY & HALL FOR THE PERIOD 06/05/15 TO 02/06/15.	- 475.00
EFT20055	15/06/2015	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PURCHASE OF X200 CHAIN GRADE 70 HT 10MM FOR BRIGADES.	- 38.92
EFT20056	15/06/2015	AUS RECORD	PURCHASE OF X100 TRADITIONAL TUBE CLIP SET & X200 2D EXTRA SYSTEM FILES FOR CORPORATE SERVICES.	- 308.00
EFT20057	15/06/2015	AUSTRALIAN INSTITUTE OF TECHNOLOGY TRANSFER	DIPLOMA IN WHS FACE TO FACE COURSE FOR BEV JONES, COLIN HASSELL & ANASTASIA WILLIAMS.	- 8,925.03
EFT20058	15/06/2015	AUSTRALIAN TAXATION OFFICE	BALANCE FBT AS ALREADY PAID ERROR IN BALANCE PAID CALCULATION.	- 5.99

**SHIRE OF NORTHAM**  
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EFT20059	15/06/2015	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE AT NORTHAM WASTE DISPOSAL SITE ON 20/04/2015, 08/05/2015 & 10/05/2015, SENIORS MEMORIAL HALL ON 05/05/2015 & 10/05/2015, NORTHAM SWIMMING POOL ON 27/03/2015, NORTHAM REC CENTRE 16/05/2015, 24/05/2015 & 29/05/2015 & SECURITY CHARGES FOR HUGO THROSSELL STATUE FROM 4PM ON 24/04/2015 TO 6AM ON 25/04/2015.	- 1,837.00
EFT20060	15/06/2015	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FOR THE PERIOD 28/04/2015 TO 24/05/2015.	- 3,136.00
EFT20061	15/06/2015	AVON SHEARING SUPPLIES & COUNTRY CLOTHING	PURCHASE OF X1 PAIR ROSSI STEELCAP BOOTS FOR COLIN LEWIS.	- 150.00
EFT20062	15/06/2015	AVON SPICE CAFE	CATERING FOR ORDINARY COUNCIL MEETING ON 20/05/2015.	- 374.00
EFT20063	15/06/2015	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR THE AVON VALLEY ARTS CENTRE, NORTHAM VISITOR CENTRE, NORTHAM SES, BERT HAWKE OVAL, WUNDOWIE LIBRARY & TELECENTRE, NORTHAM RECREATION CENTRE & WASTE DISPOSAL CENTRE FOR THE MONTH OF JULY 2015 & SERVICE CALL TO TEST & IDENTIFY DATA CABLING IN ADMIN ROOM AT KILLARA.	- 555.05
EFT20064	15/06/2015	AVON VALLEY ARTS SOCIETY (INC)	PURCHASE OF ASSORTED SOAPS, JEWELLERY ITEMS & PAINTING FOR NORTHAM VISITOR CENTRE & SPONSORSHIP FOR NORTHAM ART PRIZE AWARDS 2015.	- 2,173.60
EFT20065	15/06/2015	AVON VALLEY CONTRACTORS	HIRE OF SEMI TIPPER & DOG TRAVEL HIRE ON 20/05/2015 FOR THE OLD QUARRY ROAD ANNUAL WEIGHTBRIDGE CALABRATION.	- 539.00
EFT20066	15/06/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	CHARGES FOR INSPECTING & REPLACING AIR FILTER & BROKEN GOVENOR LINK IN COMPACTOR.	- 221.90
EFT20067	15/06/2015	AVON WASTE	DOMESTIC & COMMERCIAL FORTNIGHTLY RUBBISH COLLECTION TO 01/05/2015.	- 33,106.08

**SHIRE OF NORTHAM**  
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EFT20068	15/06/2015	AVW ELECTRICAL	SUPPLY & INSTALL POLE FOR CCTV IN WUNDOWIE, SUPPLY & INSTALL TEMPORARY POLE TO CCTV IN THE AVON MALL DUE TO BUILDING DEMOLITION & ATTEND TO FAULTY LIGHT AT UNIT 8 KURINGAL VILLAGE WUNDOWIE.	-	3,943.50
EFT20069	15/06/2015	BAILEYS FERTILISERS	SOIL SAMPLING AT HENRY STREET OVAL, JUBILEE OVAL & BERT HAWKE OVAL.	-	656.70
EFT20070	15/06/2015	BAKERS HILL PROGRESS AND RECREATION ASSOCIATION	ANNUAL SHIRE BUDGET ALLOCATION FOR BAKERS HILL PROGRESS ASSOCIATION 2014/15	-	7,260.00
EFT20071	15/06/2015	BLACKWELL PLUMBING PTY LTD	REPAIR CISTERN IN LADIES TOILET AT NORTHAM REC CENTRE & REPAIR MENS TOILET AT NORTHAM VISITOR CENTRE.	-	198.00
EFT20072	15/06/2015	BLOOMY'S FLORIST	WREATH FOR USA MEMORIAL DAY.	-	50.00
EFT20073	15/06/2015	BOC LIMITED	BALLOON GAS HIRE FOR CONCERTS IN THE PARK.	-	30.05
EFT20074	15/06/2015	BOEKEMAN MACHINERY	PURCHASE OF X1 FUEL FILTER, X1 ENGINE OIL FILTER, X1 HYDRAULIC FILTER & X1 20LTR OIL FOR CASE IH TRACTOR N.017.	-	309.06
EFT20075	15/06/2015	BRICK MART	SUPPLY & LAYING OF RECONSTITUTED LIMESTONE BLOCKS FOR JUBILEE PLAYGROUND AREA PREPARATION.	-	6,200.15
EFT20076	15/06/2015	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES FROM 01/05/2015 TO 30/06/2015 FOR SULLAGE WASTE POINT PEEL TCE.	-	39.94
EFT20077	15/06/2015	C.Y.O'CONNOR INSTITUTE	ENROLMENT FEES FOR DIPLOMA OF LOCAL GOVERNMENT ADMIN FOR ALYSHA MAXWELL & CERTIFICATE III IN AGED CARE FOR RACHAEL HAMPTON & JOANNE FRENCH & GAIL PIETERSIE.	-	327.67
EFT20078	15/06/2015	CHIDLOW JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING.	-	75.00
EFT20079	15/06/2015	CLACKLINE FENCING CONTRACTORS	FENCE REPAIRS TO VEHICLE IMPOUND YARD.	-	200.00
EFT20080	15/06/2015	CLAUDE MEUNIER	REFUND OF OVERPAYMENT OF AIRPORT LEASE FEES 2014/15 AS PER COUNCIL MEETING 20/05/2015.	-	182.65



**SHIRE OF NORTHAM**  
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EFT20081	15/06/2015	COLIN DUNCAN GRANT	CLEANING OF NORTHAM DISTRICT SES ON 19/05/2015, CLEANING UP BREAK-IN DAMAGE AT NORTHAM TOWN HALL & LESSER HALL & CLEANING WINDOWS & SCREENS AT BERT HAWKE PAVILLION & BERNARD PARK PLAYGROUP.	- 1,120.00
EFT20082	15/06/2015	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR ADMIN PHOTOCOPIER & PURCHASE OF CARD & TAPE FOR ANZAC DAY 100 YEAR COMMEMORATION.	- 1,358.08
EFT20083	15/06/2015	COURIER AUSTRALIA	COURIER DELIVERY CHARGES FOR CORPORATE SERVICES, COMMUNITY SERVICES & ENGINEERING SERVICES FOR THE PERIOD 05/05/2015 TO 15/05/2015.	- 117.98
EFT20084	15/06/2015	COVS PARTS PTY LTD	PURCHASE OF X1 ADBLUE DIESEL ADDITIVE 20L FOR KILLARA WHEELCHAIR BUS.	- 65.43
EFT20085	15/06/2015	CROSSLAND & HARDY PTY LTD	OLD QUARRY ROAD WASTE MANAGEMENT FACILITY ANNUAL VOLUMETRIC SURVEY & CONTOUR SURVEY OF THE 5TH SEPTAGE POND.	- 1,713.25
EFT20086	15/06/2015	DAVE'S TREE SERVICE	CLEAN UP & REMOVE DANGEROUS FALLEN LIMBS ON KATRINE ROAD, TRIM TWO XL DANGEROUS WHITE GUM TREES AT 24 EAST STREET, CUT TWO XXXL GUM TREES TO GROUND AT 75 GAIRDNER ST, TRIM X12 XL TREES AT BURWOOD PARK & REMOVE X2 LARGE GUM TREES FROM NUMBER 6 & 8 KNIGHT STREET.	- 23,826.00
EFT20087	15/06/2015	DEAN KIRI PALEMENE UMU	HIRE OF SOUND EQUIPMENT FOR NORTHAMS GOT TALENT 2015.	- 385.00
EFT20088	15/06/2015	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACE PAINTER & MASCOT FOR WUNDOWIE IRON FESTIVAL 2015.	- 814.00
EFT20089	15/06/2015	DESMOND LEA BRADLEY	RATES REFUND FOR ASSESSMENT A2117 172 CARLIN ROAD BAKERS HILL.	- 292.42
EFT20090	15/06/2015	DOMUS NURSERY	PURCHASE OF ASSORTED PLANTS FOR NEWCASTLE RD & MITCHELL AVE NORTHAM.	- 1,578.28
EFT20091	15/06/2015	DUN & BRADSTREET AUSTRALIA	EXTERNAL SOLICITOR COSTS FOR ASSORTED RATES PROPERTIES.	- 441.70

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EFT20092	15/06/2015	DUNNING INVESTMENTS PTY LTD	FUEL ACCOUNT FOR MAY 2015.	- 23,141.14
EFT20093	15/06/2015	ELDERS LIMITED	PURCHASE OF X5 DRUMS OF GLYPHOSATE FOR ENGINEERING SERVICES.	- 654.50
EFT20094	15/06/2015	ELLENBY TREE FARM	PURCHASE OF X19 PRUNUS CERASIFERA "CRIMSON SPIRE" FOR ENGINEERING SERVICES.	- 6,465.25
EFT20095	15/06/2015	EMMA O'DRISCOLL	SPONSORSHIP FOR EMMA O'DRISCOLL TO REPRESENT NORTHAM IN SYDNEY AT THE STATE SCHOOL NETBALL TEAM MEET IN AUGUST 2015.	- 150.00
EFT20096	15/06/2015	EP PROPERTY CARE SERVICES	BBQ CLEANING & FITZGERALD ST CLEANING DURING APRIL 2015 & MONTHLY GARDEN MAINTENANCE AT NORTHAM SWIMMING POOL FOR MAY 2015.	- 1,079.65
EFT20097	15/06/2015	FM SURVEYS	SURVEY AVAS CARPARK (MEDICAL CENTRE) PRINCE ROAD NORTHAM & SURVEY GORDON & WELLINGTON ST ROUNABOUT LEVELS.	- 3,300.00
EFT20098	15/06/2015	GATE TRENCHING	LOWER 3 PITS & RENDER, CLEAN OUT TOPSOIL & GRASS, LAY GEOFABRIC & STONE & BUILD LIME STONE WALL AT FERMOY AVE NORTHAM & HIRE EXCAVATOR/ROCK BREAKER FROM 22/04/2015 TO 30/04/2015 FOR DRAINAGE WORK AT CAR PARK.	- 13,927.10

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EFT20099	15/06/2015	GLENN STUART BEVERIDGE	CLEAN GUTTERS AT WUNDOWIE DEPOT, WUNDOWIE FOOTBALL PAVILLION, NORTHAM POOL HOUSE, NORTHAM DEPOT, JUBILEE AGRICULTURE SHED & WUNDOWIE FLUFFY DUCKS, REPLACE DAMAGED DOOR AT BERNARD PARK TOILETS, TIGHTEN FENCE PANNELS AT BERNARD PARK PLAYGROUP, TEMPORARY REPAIRS TO REAR DOOR AFTER BREAK IN AT OLD GIRLS SCHOOL, HANG ART WORK ON THE WALL AT WUNDOWIE LIBRARY, RECTIFY ROOF LEAK AT NORTHAM REC CENTRE, REPLACE DAMAGED TOILET DOOR AT BERNARD PARK TOILET BLOCK, REMOVE SHADE SAILS AT WUNDOWIE SWIMMING POOL, REPAIR & REPAINT ALL DOORS, ARCHITRAVES & FRAMES AT WUNDOWIE TOILET BLOCK, RECTIFY DAMAGED FENCE AT WUNDOWIE POOL, REPAIR & REPAINT CRACKED WALL & REPAIR BATHROOM DOOR HANDLE IN UNIT 5 KURINGAL & REPAIR PANTRY HINGE IN UNIT 8 KURINGAL, REPLACE TOILET ROLL HOLDER IN APEX PARK TOILET BLOCK, REPAIR STAFF TOILET DOOR AT VISITOR CENTRE, PLACE BOARD OVER SMASHED WINDOWS AT TOWN HALL, REPAIR DAMAGED FENCE AT BERNARD PARK PLAYGROUND, REMOVE GRAFFITI AT BERNARD PARK & SOUND SHELL & REPLACE WHIRLY BIRD ON PUMP HOUSE AT WATER PLAYGROUND.	- 4,323.10
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EFT20100	15/06/2015	GRAFTON ELECTRICS	REPLACE SECURITY LIGHTS, CHECK RCD'S & EXIT SIGNS AT RAILWAY MUSEUM, LIBRARY, GRASS VALLEY HALL, BERT HAWKE, SOUTHERN BROOK HALL & WUNDOWIE DEPOT, REPLACE SECURITY LIGHTS AT APEX PARK TOILETS, REPLACE FLUROS IN WUNDOWIE PUBLIC TOILETS, REPAIR LIGHTS AT WUNDOWIE DEPOT, APEX PARK, VISITOR CENTRE & UNIT 4 KURINGAL VILLAGE & DISCONNECT AIR CONDITIONER AT NORTHAM SWIMMING POOL, CHECK LIGHTS ON SUSPENSION BRIDGE, CHECK EXHAUST FANS AT VISITOR CENTRE, REPAIR POWER POINTS AT MEMORIAL HALL & CHECK POWER TO MAIN PUMP AT TREATMENT PONDS.	-	3,871.35
EFT20101	15/06/2015	GREENWAY ENTERPRISES	PURCHASE OF X5 30M RALLY ORANGE FLAG BUNTING & X2 250 BUNDLE BAMBOO CANES 12/14MM X 750MM FOR ENGINEERING SERVICES.	-	140.34
EFT20102	15/06/2015	GROVE WESLEY DESIGN ART	MANUFACTURE OF X50 NORTHAM STUBBIE HOLDERS FOR THE NORTHAM VISITOR CENTRE.	-	244.75
EFT20103	15/06/2015	HAVE A GO -CONCEPT MEDIA	FULL PAGE VISIT NORTHAM ADVERTISEMENT IN JUNE ISSUE.	-	1,100.00
EFT20104	15/06/2015	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROJECT SUPERVISION PERFORMED BY FRANK EPPE WEEK ENDING 17/05/2015.	-	3,443.00
EFT20105	15/06/2015	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	SERVICE CALL FEE HP DESIGN JET FOR ENGINEERING SERVICES.	-	198.00
EFT20106	15/06/2015	HOST AUTO REPAIRS	REPLACE INJECTORS IN CLACKLINE 2.4 ISUZU 1CIG323 & ANNUAL SERVICE ON INKPEN 1.4 ISUZU TRUCK N2501.	-	11,717.45
EFT20107	15/06/2015	IMMACU SWEEP	SWEEPING TOWN CENTRE FOOTPATHS & SWEEPING & GULLY EDUCATION SERVICES FOR THE PERIOD 30/03/2015 TO 04/04/2015 & SWEEPING OF FLYING 50 RACE TRACK.	-	4,059.00

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EFT20108	15/06/2015	INVISION SIGNS AND DESIGNS	PURCHASE OF X 500 BUSINESS CARDS FOR NORTHAM DEPOT & DANNY MCMAHON, X 250 BUSINESS CARDS FOR TRAINEE BUILDING SURVEYOR TOM CORBETT, X2 NAME BADGES FOR CR DENIS BERESFORD & X1 NAME BADGE FOR SAVANNAH COWIE WEBB (TRAINEE).	- 296.45
EFT20109	15/06/2015	ISOBEL ROBERTS	PURCHASE OF X 20 ASSORTED EMBROIDERED HAND TOWELS FOR NORTHAM VISITOR CENTRE.	- 70.00
EFT20110	15/06/2015	IXOM OPERATIONS PTY LTD	SERVICE FEE FOR X4 920KG CHLORINE CYLINDERS FOR THE PERIOD 01/05/2015 TO 31/05/2015 FOR TREATED WASTE WATER RETICULATION & NORTHAM POOL.	- 697.00
EFT20111	15/06/2015	JTAGZ PTY LTD	PURCHASE OF X400 DOG REGISTRATION TAGS FOR DEVELOPMENT SERVICES.	- 197.34
EFT20112	15/06/2015	KERBTECH P/L T/A GDR CIVIL CONTRACTING	SUPPLY X46 375MM PIPES, X6 STORMWATER PITS & X1 25MM RAISED LIDS FOR GREGORY STREET LANEWAY 7 & SUPPLY & INSTALL STORMWATER PIT WITH 25MM RAISED GULLY, CONNECTING 375MM PIPE & 100MM PIPE INCLUDING REMOVAL OF SPOIL BACKFILLING & PREPARING BASECOURSE FOR ASPHALT.	- 27,489.00
EFT20113	15/06/2015	KIM GARDEN PTY LTD	RATES REFUND FOR ASSESSMENT A526 3 CLACKLINE ROAD CLACKLINE.	- 93.55
EFT20114	15/06/2015	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	MANUFACTURE OF X2 DUO PARK BENCHES FOR THE NORTHAM VISITOR CENTRE.	- 3,808.20
EFT20115	15/06/2015	LANDSDALE ROSE GARDENS	PURCHASE OF X 60 RED ROSY HEDGE NEW RELEASE ROSE BUSHES 200MM FOR ENGINEERING SERVICES.	- 990.00

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EFT20116	15/06/2015	LGC TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT AT SELBY STREET ON 05/05/2015 & 11/05/2015 TO 25/05/2015, STIRLING STREET 04/05/2015, HOVE CRESCENT WUNDOWIE 01/05/2015, 04/05/2015, 05/05/2015, 06/05/2015 & 07/05/2015, BEAMISH ROAD 20/05/2015 TO 22/05/2015, WELLINGTON STREET 14/05/2015, BURGOYNE STREET 15/05/2015, SMITH STREET 12/05/2015 & 13/05/2015, FITZGERALD STREET 24/05/2015, KATRINE ROAD 12/05/2015 TO 15/05/2015 & GORDON STREET ROUNDABOUT.	- 24,099.44
EFT20117	15/06/2015	LO-GO APPOINTMENTS	SERVICES PROVIDED BY DOMENICO BONO RATES OFFICER & TRAVEL ON 29/04/2015, 30/04/2015 & THE PERIOD 04/05/2015 TO 22/05/2015.	- 8,312.33
EFT20118	15/06/2015	LRA CIVIL PTY LTD	PROGRESS CLAIM NUMBER 1 FOR TENDER PROJECT 10 WUNDOWIE.	- 95,931.00
EFT20119	15/06/2015	MALATESTA ROAD PAVING & HOT MIX	CHARGES FOR SUPPLY & APPLICATION OF RESIDUAL BITUMEN, CUTTING OIL, ADHESION AGENT & PRECOATED AGGREGATE AT MANAGERS TEA ROOMS, HAWES ROAD, BARROW STREET, KEANE STREET, DOY ROAD, AGETT WAY & HATTON STREET SOUTH.	- 82,075.27
EFT20120	15/06/2015	MALCOLM FRENCH	PURCHASE OF X3 BOOKS "EUCALYPTS OF WA'S WHEATBELT" FOR THE NORTHAM VISITOR CENTRE.	- 81.00
EFT20121	15/06/2015	MARGARET ROSE ARCHER	GARDEN MAINTENANCE AT SHIRE ADMIN BUILDING FOR THE PERIOD 06/04/2015 TO 18/05/2015.	- 840.00
EFT20122	15/06/2015	CANCELLED PAYMENT		
EFT20123	15/06/2015	METTLER-TOLEDO LIMITED	ANNUAL CALABRATION OF 70 TONNE WEIGHBRIDGE AT OLD QUARRY ROAD LANDFILL SITE.	- 2,090.00
EFT20124	15/06/2015	MIDALIA STEEL	PURCHASE OF X2 12MM STEEL ROUND BAR GALVANISED FOR ENGINEERING SERVICES.	- 38.58
EFT20125	15/06/2015	MOUNT HELENA JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING.	- 110.00
EFT20126	15/06/2015	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE & MONTHLY SATELLITE SERVICE FOR THE PERIOD 15/05/2015 TO 14/06/2015.	- 439.78

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EFT20127	15/06/2015	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR JUNE 2015.	- 663.30
EFT20128	15/06/2015	NORTHAM & DISTRICTS GLASS SERVICE	CHARGES TO FIT WINDOW ONTO JOHN DEERE TRACTOR N11063, TEMPORARY REPAIRS TO WINDOW AT THE NORTHAM TOWN HALL, REGLAZE TIMBER WINDOWS AT THE NORTHAM TOWN HALL & REGLAZE ALUMINIUM WINDOW AT NORTHAM REC CENTRE.	- 1,669.80
EFT20129	15/06/2015	NORTHAM AUTO ELECTRICS	CHARGES TO SUPPLY & FIT X2 NEW BATTERIES FOR FUSO FIGHTER 9 TONNE TRUCK N.007.	- 540.00
EFT20130	15/06/2015	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPER DELIVERIES FOR SHIRE ADMIN FOR THE PERIOD 01/05/2015 TO 30/05/2015.	- 44.00
EFT20131	15/06/2015	NORTHAM FEED & HIRE	PURCHASE OF X4 WHEAT, X3 LAYER CRUMBLE, X5 DROVER, X3 CAT FOOD, GENERATOR HIRE & X1 FORKLIFT BOTTLE.	- 461.90
EFT20132	15/06/2015	NORTHAM HARDWARE	PURCHASE OF SPRINKLER HEADS & RISERS FOR ENGINEERING SERVICES.	- 9.10
EFT20133	15/06/2015	NORTHAM HYUNDAI	15,000KM SERVICE ON HYUNDAI I40 KILLARA.	- 230.00
EFT20134	15/06/2015	NORTHAM MAZDA	20,000KM SERVICE OF MAZDA CX9 CEO VEHICLE N.4082.	- 343.06
EFT20135	15/06/2015	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED RETICULATION PARTS FOR NORTHAM REC CENTRE, SHIRE ADMIN BUILDING, MITCHELL AVE & OLD ADMIN BUILDING, X1 125ML SOLVENT CEMENT PVC, X1 450MM BROOM EX LANDSCAPER, X1 DRILL BIT LONG SERIES, X10 3MM BLACK POLY ROPE, X2 KEYS CUT & X2 390G ADHESIVE LIQUID NAILS FOR ENGINEERING SERVICES & X1 9KG GAS BOTTLE REFILL & X2 DOUBLE SIDED TAPE FOR NORTHAM REC CENTRE.	- 974.48
EFT20136	15/06/2015	NORTHAM TOWING SERVICE	TOWING OF ABANDONED TOYOTA CRESSIDA FROM NORTHAM-TOODYAY RD TO SHIRE IMPOUND YARD ON 05/05/2015.	- 88.00

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EFT20137	15/06/2015	NORTHAM TOYOTA	PURCHASE OF X1 2015 TOYOTA HILUX 4X2 DOUBLE CAB FOR RECREATION MANAGER LESS TRADE IN OF FORD RANGER DUAL CAB UTE N10724 & 5,000KM SERVICE ON ISUZU N.4096.	- 18,163.21
EFT20138	15/06/2015	NORTHAM VETERINARY CENTRE	EUTHANISED 4 ADULT FERAL CATS & 3 FERAL KITTENS FROM 72 GAIRDNER ST NORTHAM, FLEA TREATMENT FOR IMPOUNDED DOG & EUTHANISED X3 FERAL CATS.	- 885.44
EFT20139	15/06/2015	NORTHAM WADO RYU KARATE CLUB	KIDSPORT FUNDING.	- 800.00
EFT20140	15/06/2015	OXTER SERVICES	CEMETERY INVOICING FOR THE FORTNIGHT ENDING 15/05/2015 & 29/05/2015, NEW GRAVE & GRAVE CERTIFICATION FOR JOVANOVIC & NARRIER, ASHES FOR ROMASZ & BEAVIS, BAKERS HILL PAVILLION, BAKERS HILL HOOPER PARK & CLACKLINE ABLUTIONS INVOICING FOR THE PERIOD 04/05/2015 TO 29/05/2015, PURCHASE OF X1 HANDTOWELS, X1 48PK TOILET ROLLS FOR NORTHAM DEPOT, X3 48PK TOILET ROLLS, X3 HANDTOWELS, X5 50PK 80 LITRE GARBAGE BAGS FOR SHIRE ADMIN, X2 48PK TOILET ROLLS & X2 HANDTOWEL FOR VISITOR CENTRE, X1 48PK TOILET ROLLS FOR APEX PARK, X1 36PK TOILET ROLLS, X1 20LTR PINEAWAY & X1 48PK TOILET ROLLS FOR CLACKLINE TOILETS, X1 5L MULTI PURPOSE CLEANER & X1 48 PK TOILET ROLLS FOR KATRINE TOILETS, X2 GLOVES FOR NORTHAM CEMETERY & X1 36PK TOILET ROLLS FOR BAKERS HILL HOOPER PARK TOILETS, KATRINE MAINTENANCE INVOICING FOR THE PERIOD 04/05/2015 TO 29/05/2015, BAKERS HILL TOWNSITE INVOICING FOR THE PERIOD 04/05/2015 TO 29/05/2015, REPLACE TOILET SEAT IN CLACKLINE TOILETS, SUPPLY & INSTALL TOILET ROLL DISPENSER AT NORTHAM CEMETERY ABLUTIONS & CLEAN NORTHAM CEMETERY ABLUTIONS AFTER FIRE ON 28/05/2015.	- 8,132.39
EFT20141	15/06/2015	PERTH HILLS UNITED FOOTBALL CLUB	KIDSPORT FUNDING.	- 200.00



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EFT20142	15/06/2015	PORTNER PRESS PTY LTD	CHARGES FOR EMPLOYMENT LAW UPDATE 3 OF 2015.	- 97.00
EFT20143	15/06/2015	PROFESSIONAL LOCKSERVICE	PURCHASE OF X16 ABUS PADLOCKS & X3 B13 6 CUT KEYS FOR NORTHAM DEPOT & SENIORS MEMORIAL HALL & X1 ABUS PADLOCK FOR CLACKLINE HALL.	- 1,361.80
EFT20144	15/06/2015	PROMAPP SOLUTIONS LIMITED	PROCESS MAP MANAGER, SOFTWARE AS A SERVICE, MONTHLY SUBSCRIPTION ENTERPRISE 50 LICENSE.	- 1,020.00
EFT20145	15/06/2015	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	CHARGES FOR TRANSWA TICKET SALES FROM 11/05/2015 TO 24/05/2015.	- 37.60
EFT20146	15/06/2015	R & JT CONTRACTORS PTY LTD	REPLACE ARIEL AT TREATED WASTE WATER PLANT & REPAIR PUMP AT BERT HAWKE OVAL.	- 1,609.32
EFT20147	15/06/2015	RAECO	PURCHASE OF X20 BOOKENDS & X50 BOOK EASELS FOR LIBRARY.	- 224.49
EFT20148	15/06/2015	RC SODABLAST	CHARGES FOR REMOVING PAINT AT THE OLD GIRLS SCHOOL IN NORTHAM.	- 550.00
EFT20149	15/06/2015	RED DOT STORES	PURCHASE OF ASSORTED ITEMS FOR GYM & TONIC 2015.	- 138.32
EFT20150	15/06/2015	ROAD AND TRAFFIC SERVICES	CHARGES FOR PAVEMENT MARKINGS FOR MITCHELL AVE & GORDON ST NORTHAM.	- 3,144.35
EFT20151	15/06/2015	SIMPSON FIONA LESLEY	CLEANING OF THE WUNDOWIE PUBLIC TOILETS FOR APRIL & MAY 2015.	- 1,470.00
EFT20152	15/06/2015	SLAV'S CLEANING SERVICE	CLEANING OF THE SHIRE ADMIN BUILDING, DEPOT, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITOR CENTRE & LIBRARY FOR MAY 2015.	- 8,576.01
EFT20153	15/06/2015	SONTEC INTERGRATED SYSTEMS	SUPPLIED & PROGRAMMED X20 ACCESS CARDS FOR FULL SITE ACCESS & TRAIN STAFF TO ADD NEW CARDS THROUGH KEYPAD & EQUIPMENT CHECKS & WORK ON DOORS AT KILLARA.	- 1,906.79
EFT20154	15/06/2015	SOUVENIRS AUSTRALIA PTY LTD	PURCHASE OF ASSORTED STOCK ITEMS FOR VISITOR CENTRE.	- 244.48
EFT20155	15/06/2015	SPANDEX MALAGA	PURCHASE OF TAUTFLEX PAINT BLACK & WHITE FOR COMMUNITY SERVICES.	- 220.30
EFT20156	15/06/2015	SPECIALE SMASH REPAIRS	SUPPLY & FIT WINDSCREEN TO HOLDEN COLORADO N4021.	- 352.00

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EFT20157	15/06/2015	SPECIALISED TREE SERVICE	TRIM TREES AT AVRO ANSON WAY, KOOJEDDA ROAD, JOSE ROAD, COOK ROAD & COATES ROAD.	- 11,800.00
EFT20158	15/06/2015	SPORTSPOWER NORTHAM	PURCHASE OF SPORTING GOODS FOR NORTHAM'S GOT TALENT 2015, FLOORBALL STICKS, X2 TUBES RED SHUTTLES, BAKETBALL NETS & ASSORTED EQUIPMENT FOR SOCIAL SPORTS.	- 2,311.29
EFT20159	15/06/2015	NORTHAM SPRINGFIELD FOOTBALL CLUB	KIDSPORT FUNDING.	- 2,800.00
EFT20160	15/06/2015	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF X3 HP CF280XC 80X BLACK LASER TONER CARTRIDGE HIGH YIELD 6.8K WHITEBOX FOR SHIRE ADMIN.	- 725.04
EFT20161	15/06/2015	STONEHAM AND ASSOCIATES	DEVELOPMENT OF PUBLIC HEALTH PLAN.	- 3,850.00
EFT20162	15/06/2015	SUPERCIVIL	SUPPLY & LAY 107M X 150 BXCONCRETE KERB AT BAKERS HILL ON 22/05/2015 & INSTALL X2 PRAM RAMPS AT STIRLING STREET ON 25/05/2015.	- 5,784.90
EFT20163	15/06/2015	TECHNICAL SERVICES GROUP PTY LTD	PROVISION OF PUBLIC WIFI NETWORK FOR LIBRARY, PARK & MALL.	- 27,500.00
EFT20164	15/06/2015	THE FARM SHOP	PURCHASE OF X1 GALVANISED FENCE DROPPER 94CM 45BN WACC FOR ENGINEERING SERVICES.	- 140.25
EFT20165	15/06/2015	THELMA FRAYNE	PURCHASE OF ASSORTED JAMS, PICKLES & SAUCES FOR VISITOR CENTRE.	- 120.00
EFT20166	15/06/2015	THRIVE PLUS	PROCESS MAPPING GENERAL SERVICES.	- 13,259.40
EFT20167	15/06/2015	TRACEY PEARCE	REIMBURSEMENT OF FUEL PURCHASE FOR COMMODORE N.4092.	- 20.00
EFT20168	15/06/2015	TUDOR HOUSE	PURCHASE OF ST GEORGES TCE BANNER (P.C.U) FOR COMMUNITY SERVICES.	- 126.50
EFT20169	15/06/2015	TYRANNOSAURUS PARK	CHARGES FOR X1 DAY HIRE OF MOBILE DINOSAUR PARK FOR THE WUNDOWIE IRON FESTIVAL 2015.	- 2,200.00
EFT20170	15/06/2015	UDLA	COMMENCE PHASE 2 DRAFT DETAILED LANDSCAPE CONCEPT PLAN FOR GEORGE NUICH PARK.	- 412.50

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EFT20171	15/06/2015	VERLINDENS ELECTRICAL SERVICE (WA)	SUPPLY & INSTALL ADDITIONAL POWER POINTS & RELOCATE EXISTING POWER POINTS AT SES OPS ROOM & CARRY OUT ELECTRICAL UPGRADE WORK TO THE COMMUNICATION & TRAINING ROOMS AT NORTHAM DISTRICT SES.	- 2,112.00
EFT20172	15/06/2015	VISIT MERCHANDISE	PURCHASE OF ASSORTED SHOT GLASSES & MAGNETS FOR VISITORS CENTRE.	- 526.90
EFT20173	15/06/2015	VODAFONE	MESSAGING CHARGES FOR BRIGADES & SES FOR THE PERIOD 01/05/2015 TO 31/05/2015.	- 89.10
EFT20174	15/06/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES PERFORMED AS REQUESTED BY SHIRE OF NORTHAM FOR MONTH OF APRIL & MAY 2015.	- 8,630.87
EFT20175	15/06/2015	WA FARM TREES	ASSORTED TREES FOR MITCHELL AVENUE/FERNIE ST ROUNDABOUT.	- 422.40
EFT20176	15/06/2015	WA RANGERS ASSOCIATION INC	ADVERTISEMENT FOR RANGER VACANCY FIXED TERM DISTRIBUTED TO MEMBERS VIA EMAIL & DISPLAY ON WEBSITE.	- 250.00
EFT20177	15/06/2015	WARP TRAFFIC MANAGEMENT	SUPPLY TRAFFIC CONTROLLERS AT HENRY STREET ON 17/03/2015, MITCHELL AVENUE / NEWCASTLE ROAD ON 16/03/2015 & 17/03/2015 & CHIDLOW STREET ON 18/03/2015, 19/03/2015 & 20/03/2015.	- 16,987.23
EFT20178	15/06/2015	WATERMAN IRRIGATION PTY LTD	STANDPIPE REMOTE ACCESS CHARGES FEB 2014 TO DEC 2015 & APRIL 2015 TO DEC 2015.	- 856.90
EFT20179	15/06/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	INHOUSE OFFICER TRAINING IN MANAGING EMPLOYEE PERFORMANCE ON 28/05/2015.	- 4,345.00
EFT20180	15/06/2015	WESTERN LOCKSERVICE	PURCHASE OF X10 ABLOY 6MM REGISTERED KEYS FOR RAILWAY MUSUEM.	- 203.50
EFT20181	15/06/2015	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & FIT REVOLVING LIGHT TO HINO FLOCON N.008 & TRAVEL TO SITE & REPAIR WIRING TO FUSO CANTER TRUCK TRAY N.3805 AFTER IT WAS REMOVED TO REPLACE CLUTCH.	- 592.00
EFT20182	15/06/2015	WHEATBELT PARTY AND EVENT HIRE	EQUIPMENT HIRE FOR GYM & TONIC 2015.	- 1,676.40

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EFT20183	15/06/2015	WORMALD FIRE (WA)	ROUTINE INSPECTION & MAINTENANCE FOR THE PERIOD 01/03/2015 TO 31/03/2015 AT NORTHAM TOWN HALL.	-	143.89
EFT20184	15/06/2015	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	BRIGADES FUEL ACCOUNT FOR MAY 2015.	-	101.63
EFT20185	15/06/2015	WUNDOWIE SPRINGS PTY LTD WUNDOWIE ONE STOP	PURCHASE OF X20 BAGS OF MANURE FOR WUNDOWIE HALL/GARDEN, X6 20KG BAGS GREY CEMENT FOR CLACKLINE FOOTPATH & ELBOWS & CONNECTORS FOR WUNDOWIE TOWNSITE MAINTENANCE.	-	167.70
EFT20186	15/06/2015	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	PURCHASE OF ASSORTED COASTERS, TEA TOWELS, PLACEMATS, BAGS & COIN PURSES FOR VISITORS CENTRE.	-	488.02
EFT20187	15/06/2015	YELLOWMETAL	POWDERCOAT & PAINT X2 WASTE BINS & LIDS BLUE, X2 VIOLET, X2 RED & X1 GREEN FOR FITZGERALD STREET NORTHAM.	-	731.50
EFT20188	18/06/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG P/RUN W/END 16/06/2015.	-	44,189.00
EFT20189	18/06/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	-	312.38
EFT20190	24/06/2015	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	1,726.55
EFT20191	24/06/2015	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	1,726.55
EFT20192	24/06/2015	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	1,726.55
EFT20193	24/06/2015	KATHLEEN DAWN SAUNDERS	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	2,244.55
EFT20194	24/06/2015	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	1,864.88
EFT20195	24/06/2015	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	SUPERANNUATION MONTHLY CONTRIBUTIONS FOR JUNE 2015.	-	2,000.00
EFT20196	24/06/2015	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	1,726.55
EFT20197	24/06/2015	STEVEN BRUCE POLLARD	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	-	2,907.43

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EFT20198	24/06/2015	TERRY MATTHEW LITTLE	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	- 2,272.39
EFT20199	24/06/2015	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENT JUNE 2015.	- 1,926.35
EFT20200	24/06/2015	AE HOSKINS & SONS	PROGRESS CLAIM NUMBER 05 & VARIATIONS FOR OLD NORTHAM FIRE STATION ROOF REPLACEMENT.	- 54,344.73
EFT20201	24/06/2015	AG IMPLEMENTS NORTHAM PTY LTD	REPLACEMENT WINDSHIELD ON JOHN DEERE TRACTOR N11063.	- 841.94
EFT20202	24/06/2015	AJ SMITH WELDING	ROAD GRID CORNER OF PEEL TERRACE & CHIDLOW STREET, CONCRETE GATE WELD EXTENSION & CONCRETE TO GROUND AT FERMOY AVE, REPAIR & DESIGN NEW GRID AT THE CORNER OF WELLINGTON & GORDON STREET ROUND-A-BOUT & MANUFACTURE & INSTALL X2 GARDEN FRAMES FOR NORTHAM CEMETERY.	- 6,465.80
EFT20203	24/06/2015	ALAN'S AUTO ELECTRICS	LOCATE INDICATOR FAULT & REPLACE TRAILER SOCKET ON CLACKLINE LIGHT TANKER 1DJA799.	- 122.75
EFT20204	24/06/2015	ALERT VISUAL CONCEPTS	ANNUAL SUBSCRIPTION TO I'M ALERT RESPONSIBLE DOG OWNERSHIP JULY 2015 TO JUNE 2016.	- 500.00
EFT20205	24/06/2015	ANDY'S PLUMBING SERVICE	UNBLOCK TOILETS & REPAIR VANDALISED TAPS AT WUNDOWIE TOWN HALL & PUBLIC TOILET, SUPPLY & INSTALL 20MM PRESSURE REDUCTION VALVE NEAR WATER METER AT BAKERS HILL PUBLIC TOILET, WUNDOWIE TOWN HALL, CLACKLINE PUBLIC TOILETS, BERNARD PARK TOILETS & BERNARD PARK PLAYGROUND.	- 3,344.00
EFT20206	24/06/2015	ASLAB PTY LTD	ASPHALT TESTING AT GORDON STREET, THROSSELL STREET & DUKE STREET.	- 894.10
EFT20207	24/06/2015	AUSTRALIAN TRAINING MANAGEMENT	BACKHOE OPERATOR TRAINING & ASSESSMENT FOR STEPHEN SCOTT, JASON OSBORNE, MICHAEL AHEARN & TREVOR ASHMAN ON 26 & 27/05/2015.	- 2,800.00
EFT20208	24/06/2015	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FOR THE PERIOD 26/05/2015 TO 07/06/2015.	- 1,792.00

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EFT20209	24/06/2015	AVON VALLEY ARTS SOCIETY (INC)	SPONSORSHIP FOR THE AVON VALLEY ARTS EISTEDDFOD 2015.	- 500.00
EFT20210	24/06/2015	AVON VALLEY CONTRACTORS	HIRE OF LOWLOADER TO CART ROLLER FROM RICHTER RD TO MITCHELL AVE ON 29/05/2015.	- 561.00
EFT20211	24/06/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	HIRE OF DINGO FOR AREA DRAINAGE.	- 200.00
EFT20212	24/06/2015	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 15/05/2015, 29/05/2015 & REGIONAL BULK COLLECTION FOR THE FORTNIGHT 31/05/2015 & REPLACEMENT RUBBISH BIN AT CLACKLINE HALL DELIVERED ON 24/05/2015.	- 117,918.34
EFT20213	24/06/2015	BEAUREPAIRES	REPAIR PUNCTURED TYRE ON MITSUBISHI WAGON N11069.	- 28.80
EFT20214	24/06/2015	BLACKWELL PLUMBING PTY LTD	CLEAR OUT BLOCKED 600MM COLVERT AT LOT 55 REFACTORY RD BAKERS HILL & REPAIR LEAKING TOILET & SERVICE KITCHEN TAPS AT NORTHAM SWIMMING POOL.	- 5,187.20
EFT20215	24/06/2015	C & D PLANKE & SONS PTY LTD	X4 LOADS OF RAILWAY BALLAST DELIVERED TO SHIRE DEPOT.	- 3,412.20

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EFT20216	24/06/2015	CENTRAL MOBILE MECHANICAL REPAIRS	CHECK THERMOSTAT IN VOLVO GRADER N.001, CHECK OIL LEAK IN VOLVO GRADER N.004, REPLACE HAND BRAKE LININGS AS WORN IN VOLVO GRADER N.3555, 2820HR SERVICE ON VOLVO BACKHOE N.004, CHECK FUEL BLOCKAGE & FIT NEW FUEL FILTERS IN MULTIPAC ROLLER N.1709, CHECK EMULSION PUMP FOR NO SUCTION OR SPRAY IN HINO FLOCON N.008, TRAVEL TO WA HINO WELSHPOOL & INSPECT 2 WATER TRUCKS THEN RETURN TO NORTHAM, REFIT SPRING & ADJUST ACCELERATOR IN VOLVO GRADER N.3555, 776HR SERVICE OF CASE TRACTOR N.017, 20,430KM SERVICE OF TOYOTA HILUX TRAY TOP N.4099, 96,900KM SERVICE OF COMMUNITY BUS N.009, REPLACE CHIPPER BLADES ON VERMEER WOOD CHIPPER N2240, CHECK TRUCK FOR WATER USAGE FOUND THERMOSTAT FAULTY IN MITSUBISHI TRUCK N.3647, 121,300KM SERVICE ON MITSUBISHI TRUCK N.3885, REFIT NEW BRAKE SHOES & HARWARE KITS TO PIG TRAILER N.5477, 6740HR SERVICE ON GRADER N.001 & REMOVE GEAR BOX TO REPLACE CLUTCH & REPLACED FLY WHEEL IN MITSUBISHI TRUCK N.3805.	- 10,805.40
EFT20217	24/06/2015	CLASSIC IT SUPPORT	SUPPLY & INSTALL X1 MODEM & RECONFIGURE COMPUTER FOR NDSSES INTERNET.	- 150.00
EFT20218	24/06/2015	COLIN DUNCAN GRANT	CLEANING UP BREAK-IN DAMAGE AT NORTHAM OLD GIRLS SCHOOL CLASSROOMS.	- 2,200.00
EFT20219	24/06/2015	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY ITEMS FOR ENGINEERING SERVICES, COMMUNITY SERVICES, KILLARA & PHOTOCOPIER SERVICE/METER READING FOR NORTHAM LIBRARY.	- 1,058.63
EFT20220	24/06/2015	COURIER AUSTRALIA	DELIVERY CHARGES FOR CORPORATE SERVICES, COMMUNITY SERVICES, DEVELOPMENT SERVICES & ENGINEERING SERVICES FOR THE PERIOD 21/05/2015 TO 11/06/2015.	- 437.75

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EFT20221	24/06/2015	DAVE'S TREE SERVICE	REMOVAL OF LARGE DEAD LIMBS FROM TREE NEXT TO NETBALL COURTS, CUT DOWN DEAD PALM TREE ON MINSON AVE & TRIM TREES FROM WESTERN POWER LINES AS REQUESTED.	- 2,640.00
EFT20222	24/06/2015	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2014/15 ESL QUARTER 4 IN ACCORDANCE WITH THE DEPT FIRE & EMERGENCY SERVICES OF WA ACT - ESLB 4TH QUARTER CONTRIBUTION.	- 42,451.79
EFT20223	24/06/2015	E FIRE & SAFETY	SERVICE OF SHIRE OF NORTHAM FIRE EQUIPMENT.	- 4,260.30
EFT20224	24/06/2015	EP PROPERTY CARE SERVICES	BBQ CLEANED, APEX PARK, BROOME TCE PARK, BERNARD PARK & FITZGERALD ST CLEANING FOR THE PERIOD 01/05/2015 TO 22/05/2015.	- 822.25
EFT20225	24/06/2015	EVOLUTION TRAFFIC CONTROL PTY LTD	SUPPLY OF TRAFFIC MANAGEMENT SERVICES AT JENNAPULLIN ROAD & GOOMALLING RD JENNAPULLIN ON 05/12/2014, 02/12/2014, 03/12/2014 & 04/12/2014, NORTHAM DEPOT ON 20/11/2014, 27/11/2014, 01/12/2014, 29/04/2015, 30/04/2015 & 01/05/2015, MITCHELL AVE ON 03/12/2014 & WELLINGTON ST & PRINCE ST NORTHAM ON 28/04/2015, 29/04/2015, 30/04/2015 & 01/05/2015.	- 13,680.47
EFT20226	24/06/2015	FM SURVEYS	RESURVEY OF CORNER OF FITZGERALD STREET & PEEL TERRACE NORTHAM FOR CCTV CAMERA POSITION OF BOUNDARY.	- 880.00
EFT20227	24/06/2015	FULTON HOGAN INDUSTRIES PTY LTD	SHIRE OF NORTHAM MAY RESEAL SPENCERS BROOK ROAD.	- 70,548.78
EFT20228	24/06/2015	GATE TRENCHING	INSTALL X3 PITS & X3 SIDE ENTY GULLIES & CONNECT TO EXISTING NETWORK AT ENFIELD TERRACE.	- 14,921.61
EFT20229	24/06/2015	GLEESON AGENCIES	PURCHASE OF X6 METO STANDARD INK ROLLERS FOR VISITOR CENTRE.	- 66.00
EFT20230	24/06/2015	GRASSTREES AUSTRALIA	SUPPLY, DELIVER & INSTALL X4 XANTHORRHOEA PRESSII SINGLE & X1 XANTHORRHOEA PRESSII DOUBLE (GRASS TREES) FOR NEWCASTLE RD/MITCHELL AVE NORTHAM.	- 4,255.00



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EFT20231	24/06/2015	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROJECT SUPERVISION PROVIDED BY FRANK EPPE FOR THE PERIOD 18/05/2015 TO 14/06/2015 & TRAVEL.	- 13,392.50
EFT20232	24/06/2015	HOLCIM AUSTRALIA PTY LTD	PURCHASE OF X1.6 M3 N20 20MM GP GRANO CONCRETE FOR ENGINEERING SERVICES.	- 892.32
EFT20233	24/06/2015	HOST AUTO REPAIRS	REMOVE & REPLACE TYRE ON GRASS VALLEY 3.4 ISUZU N1562 ON 01/05/15, MOUNT NEW FUEL SWITCH/TAPS ON IRISHTOWN 2.4 ISUZU 1BMR091 & WHEEL WINCH REPAIR ON BAKERS HILL 2.4 ISUZU 1BNP584.	- 1,801.95
EFT20234	24/06/2015	IMMACU SWEEP	CHARGES FOR TOWN CENTRE FOOTPATH SWEEPING & SWEEPING & GULLY EDUCTION SERVICES FOR THE PERIOD 04/05/2015 TO 23/05/2015.	- 11,286.00
EFT20235	24/06/2015	INVISION SIGNS AND DESIGNS	PURCHASE OF X4 NAME BADGES FOR VOLUNTEERS AT KILLARA & LIBRARY.	- 79.20
EFT20236	24/06/2015	LANDGATE	CHARGES FOR MAPPING FOR DEVELOPMENT SERVICES, GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO.G2015/5 DATED 11/04/2015 TO 08/05/2015, RURAL UV'S CHARGEABLE SCHEDULE R2015/5 DATE 21/03/2015 TO 15/05/2015, MINING TENEMENTS CHARGABLE SCHEDULE NO M2015/5 DATED 14/04/2015 TO 14/05/2015 & COUNTRY SOUTHERN URBAN UV REVALUATION 2014/2015.	- 1,114.46
EFT20237	24/06/2015	LANDMARK	PURCHASE OF X5 KLEE PROPANE CYLINDER 45KG FOR SENIORS MEMORIAL HALL & TOWN & LESSER HALL, X1 RGDC CAMLOCK F 3IN FOR FUSO TRUCK N.007, X1 RGDC CAMLOCK DP 4IN & X1 RGDC CAMLOCK B 3IN FOR ENGINEERING SERVICES, X1 KLEE GAS 18KG FOR TOYOTA FORKLIFT & X40 25KG BETTER GROW LAWN SPECIAL FOR ENGINEERING SERVICES.	- 2,516.79
EFT20238	24/06/2015	LGC TRAFFIC MANAGEMENT	TRAFFIC CONTROLLERS FOR GORDON ST ROUNDABOUT ON 02,03,04,05/06/2015.	- 4,121.15
EFT20239	24/06/2015	LO-GO APPOINTMENTS	SERVICES PROVIDED BY DOMENICO BONO RATES OFFICER & TRAVEL FOR THE WEEKS ENDING 30/05/2015 & 06/06/2015.	- 4,463.97

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EFT20240	24/06/2015	LOUI'S PLANT HIRE	CLEAN & REFORM DRAINS, CLEAN CULVERTS & ACC BLOACKAGES AT FOX ROAD NORTHAM, STRIP VEGETATION & SPOIL FROM FRONT OF BUILDING TO VERGE AT RAILWAY MUSEUM CARPARK & SUPPLY 8 LOADS OF GRAVEL & 1 LOAD OF ROCKS FOR RURAL STORMWATER DRAINAGE.	- 19,965.00
EFT20241	24/06/2015	MALATESTA ROAD PAVING & HOT MIX	SPRAY SEAL COMPONENT RESIDUAL BITUMEN AT AVRO-ANSON ROAD.	- 27,977.08
EFT20242	24/06/2015	MATHEW MACQUEEN	SUPPLY & INSTALL 24 CUBIC M OF FILL SOIL TO COVER THE PIPE RUNNING FROM THE TANK TO THE STANDPIPE MAKING IT 500MM UNDERGROUND.	- 660.00
EFT20243	24/06/2015	MCDOWALL AFFLECK PTY LTD	60% SUPERINTENDENCE FEE FOR WUNDOWIE STORMWATER HARVESTING PROJECT.	- 9,240.00
EFT20244	24/06/2015	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES FOR HEALTH ACT PROSECUTIONS - J.D. MOSIEJCYK.	- 1,046.86
EFT20245	24/06/2015	MICHELLE KAYE BLACKHURST	REIMBURSEMENT FOR CATERING FOR COMMUNITY PERCEPTION SURVEY FOCUS GROUP MEETING IN NORTHAM ON 13/06/2015.	- 77.00
EFT20246	24/06/2015	MILMAR DISTRIBUTORS	PURCHASE OF X2 CARTONS EFTPOS THERMOL ROLLS FOR CORPORATE SERVICES.	- 148.00
EFT20247	24/06/2015	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY & FIT FULL TINTED LAMINATED WINDSCREEN TO TOYOTA HILUX N4099.	- 330.00
EFT20248	24/06/2015	CANCELLED PAYMENT		
EFT20249	24/06/2015	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPER DELIVERIES FOR NORTHAM LIBRARY FOR THE PERIOD 01/04/2015 TO 30/05/2015.	- 161.85
EFT20250	24/06/2015	NORTHAM HARDWARE	PURCHASE OF X2 MAX D BATTERIES, X1 9V BATTERY, X1 11W LAMP, X1 TAP, RIVERT GUN & RIVERTS FOR ENGINEERING SERVICES.	- 121.44

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EFT20251	24/06/2015	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 600MM BROOM LANDSCAPER, X1 450MM BROOM LANDSCAPER, X1 200MM PLIER, X1 175MM PLIER COMB, X1 175MM PLIER DIAG, X6 BOLTS 10MM X 100MM, X3 TECK SCREWS, X1 SCREWDRIVER, X1 1.14KG HAMMER CLUB, X9 SHACKLES, X1 SHOVEL, X1 1.8KG HAMMER CLUB & X60 RAPID SET CONCRETE 20KG & PALLET FOR ENGINEERING SERVICES, X1 TOILET ROLL HOLDER FOR APEX PARK TOILETS, X1 150KG PRO DOUBLE SIDED STEP LADDER FOR SES, X1 MOBILE PHONE POUCH, X1 CLIP GLOVE KEEPER & X1 9 LED METAL TORCH FOR TRAINEE RANGER, ASSORTED RETIC PARTS FOR NEWCASTLE RD & MITCHELL AVE, SHIRE ADMIN GARDENS & TREATED WASTE WATER RETICULATION & ASSORTED CLEANING SUPPLIES TO CLEAN UP THE TOWN HALL & LESSER HALL.	-	1,309.45
EFT20252	24/06/2015	NORTHAM OVER 60'S GROUP INC	COMMUNITY CLUB DONATION FINANCIAL YEAR JULY 2014/JUNE 2015.	-	750.00
EFT20253	24/06/2015	NORTHAM SENIOR CITIZENS	ANNUAL ALLOCATION OF FUNDS FOR NORTHAM SENIOR CITIZENS SOCIAL CLUB ACTIVITIES.	-	750.00
EFT20254	24/06/2015	NORTHAM TOYOTA	90,000KM SERVICE ON TOYOTA COASTER BUS N.009 & 10,000KM SERVICE ON ISUZU TIPPER N.4096.	-	1,146.88
EFT20255	24/06/2015	OXTER SERVICES	CEMETERY INVOICING FOR FORTNIGHT ENDING 12/06/2015, GRAVE RE-OPENING FOR MARTIN, NEW GRAVE FOR PARFITT & GRAVE CERTIFICATION FOR MARTIN & PARFITT, PURCHASE OF X5 36PK TOILET ROLLS FOR BERNARD PARK & X1 48PK TOILET ROLLS, X1 HANDTOWELS & X1 5L HAND SOAP FOR NORTHAM DEPOT.	-	2,778.56
EFT20256	24/06/2015	PAM GILSENAN	WUNDOWIE GARDENING SERVICES FOR THE PERIOD 06/01/2015 TO 26/05/2015.	-	952.00
EFT20257	24/06/2015	PANDA CHINESE RESTAURANT & TAKEAWAY	CATERING FOR ORDINARY COUNCIL MEETING ON 17/06/2015.	-	205.00
EFT20258	24/06/2015	PLANNING INSTITUTE AUSTRALIA	REGISTRATION FEE (EMERGING LEADERS SERIES TOPIC 2 - FEELING CONFLICTED) FOR COURTNEY WYNN ON 03/06/2015.	-	65.00

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EFT20259	24/06/2015	POROUS PAVING SOLUTIONS PTY LTD	PURCHASE OF X10 20LITRE KITS OF POROUS PAVING SOLUTIONS RESIN SYSTEM AQUAFLOW EP FOR TRAFFIC ISLAND MITCHELL AVE / NEWCASTLE RD.	- 8,008.00
EFT20260	24/06/2015	PORTNER PRESS PTY LTD	CHARGES FOR EMPLOYMENT LAW UPDATE 4 OF 2015.	- 97.00
EFT20261	24/06/2015	PROFESSIONAL LOCKSERVICE	PURCHASE OF X21 B13 GEN 6 KEYS FOR ASSORTED SHIRE BUILDINGS.	- 369.60
EFT20262	24/06/2015	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR MAY 2015.	- 2,253.01
EFT20263	24/06/2015	ROAD SIGNS AUSTRALIA	PURCHASE OF X26 BRIDGE WIDTH MARKERS LEFT & X26 BRIDGE WIDTH MARKERS RIGHT FOR ENGINEERING SERVICES.	- 2,230.80
EFT20264	24/06/2015	ROADS2000	SUPPLY & LAY 10MM/50 BLOW GR 0% OX SMA AT KATRINE STREET ON 15/05/2015 & PERINA WAY ON 10/04/2015 & 14/04/2015.	- 88,350.41
EFT20265	24/06/2015	ROBYN STEWART	REFUND OF OVERPAYMENT OF AIRPORT LEASE FEE HANGER 33.	- 47.80
EFT20266	24/06/2015	ROWLANDS TV & VIDEO REPAIRS	INSTALL NEW TV INCLUDING WALL MOUNTING & ADDITIONAL ANTENNA & CONNECT TV TO COMPUTER SYSTEM AS MONITOR FOR SES.	- 374.00
EFT20267	24/06/2015	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT FEES FOR ASSET MANAGER POSITION, RANGER POSITION FIXED TERM, BERNARD PARK DRAINAGE REDESIGN PLAN, PROPOSED SCHEME AMENDMENT 2 LOT 402 EAST STREET NORTHAM, ROAD CLOSURE GORDON ST & WELLINGTON ST ROUNDABOUT & THE NORTHAM SHIRE NEWSLETTER FOR MAY 2015.	- 1,740.23
EFT20268	24/06/2015	SKIPPER TRUCKS	PURCHASE OF X1 FLYWHEEL ASSEMBLY FOR FUSO CANTER TRUCK N.3805.	- 1,055.87
EFT20269	24/06/2015	SNAKES HARMFUL AND HARMLESS	SNAKE AWARENESS EDUCATION FOR STUDENTS AT LIBRARY ON 08/06/2015.	- 528.00
EFT20270	24/06/2015	SOS - SWITCHED ONTO SAFETY	SHIRE OF NORTHAM INITIAL FEE FOR CHEMWATCH GOLDFFX LICENCE PAYABLE IN ADVANCE.	- 1,925.00

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EFT20271	24/06/2015	SPECIALISED TREE SERVICE	REMOVE 3 TREES IN PARKING BAY ON MITCHELL AVE, REMOVE DEAD TREE IN LESCHENAULTIA & BANKSIA RD WUNDOWIE, REMOVE FALLEN TREE ON TAMMA ROAD & TREE LOPPING ON OLIVE ROAD WUNDOWIE.	- 5,755.00
EFT20272	24/06/2015	STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP FOR THE NORTHAM & WUNDOWIE LIBRARY FOR THE 2014-2015 FINANCAIL YEAR.	- 1,703.22
EFT20273	24/06/2015	STERIHEALTH SERVICES PTY LTD	SHARPS SAFE SERVICING AT APEX PARK, BERNARD PARK & BAKERS HILL ON 22/05/2015.	- 300.87
EFT20274	24/06/2015	SUPERCIVIL	FOOTPATH CONSTRUCTION AT SMITH GROVE ON 12/05/2015.	- 20,767.45
EFT20275	24/06/2015	THE WEST AUSTRALIAN	ADVERTISEMENT IN WINTER GUIDE TO PERTH & SURROUNDS 2015 FOR VISITOR CENTRE.	- 150.00
EFT20276	24/06/2015	THE WORKWEAR GROUP	PURCHASE OF ASSORTED UNIFORM ITEMS FOR LEASA OSBORNE, SUSAN BURLEY, SONNY RUTHERFORD, TOM CORBETT, JENNY BECKER, JODI WHITE, ANASTASIA WILLIAMS, MARLENE PLEWS, ALISON ROWLAND, MICHELLE BLACKHURST, CARMEN SADLIER, ALYSHA MAXWELL, BEV JONES, NICOLE HAMPTON, HAYLEY AYERS-FINDLAY & ROSS RAYSON.	- 4,097.24
EFT20277	24/06/2015	THRIVE PLUS	PROCESS MAPPING STAGE 2 & GENERAL SERVICE.	- 14,677.30
EFT20278	24/06/2015	TOTAL GREEN RECYCLING PTY LTD	E WASTE RECYCLING FROM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY IN MAY 2015.	- 3,658.97
EFT20279	24/06/2015	TYRECYCLE PTY LTD	RECYCLING OF TYRES FROM OLD QUARRY ROAD LANDFILL SITE FOR MAY 2015.	- 2,509.07
EFT20280	24/06/2015	UHY HAINES NORTON CHARTERED ACCOUNTANTS	INTERIM BILLING IN RESPECT OF THE AUDIT FOR THE YEAR ENDED 30 JUNE 2015 IN ACCORDANCE WITH OUR AGREEMENT 50% OF 2014/15 FEE.	- 14,355.00
EFT20281	24/06/2015	VERLINDENS ELECTRICAL SERVICE (WA)	REPLACE FAULTY EMERGENCY LIGHTS NEAR RIVERSEDGE CAFE & VISITORS CENTRE.	- 516.56

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EFT20282	24/06/2015	WA CONTRACT RANGER SERVICES	CAT IMPOUND & TEMPORARY CARE FOR THE MONTH OF MAY 2015.	- 990.00
EFT20283	24/06/2015	WEST AUSTRALIAN CRICKET ASSOCIATION	PURCHASE OF X2 1TONNE BULKA BAGS WICKET SOIL FOR BERT HAWKE OVAL.	- 640.00
EFT20284	24/06/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT IN THE WEST AUSTRALIAN ON 09/05/2015 FOR TENDER 12 OF 2015 FOR THE PURCHASE OF MULTI TYRE ROLLER.	- 1,595.32
EFT20285	24/06/2015	WHEATBELT GENERAL PRACTICE NORTHAM	FLU VACCINATIONS FOR X50 SHIRE EMPLOYEES.	- 1,111.00
EFT20286	24/06/2015	WHEATBELT SAFETYWEAR	PURCHASE OF X1 PAIR MACK PISTON SAFETY BOOTS FOR JASON OSBORNE.	- 105.00
EFT20287	25/06/2015	ANDY'S PLUMBING SERVICE	PUMP OUT GREASE TRAP AT NORTHAM REC CENTRE.	- 484.00
EFT20288	25/06/2015	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR ADMIN, KILLARA & LIBRARY FOR MAY 2015.	- 1,164.39
EFT20289	25/06/2015	BLACKWELL PLUMBING PTY LTD	UNBLOCK MALE TOILET AT RIVERS EDGE CAFE & CLEAR FLOOR WASTE TO MALE & FEMALE TOILETS IN BERNARD PARK.	- 236.50
EFT20290	25/06/2015	COUNTRY REALTY	RENT OVERPAYMENT 15 MAY TO 28 MAY 2015 FOR 11 OLYMPIC DRIVE NORTHAM - LESS ELECTRICITY PAYMENT DUE TO SHIRE 23 FEB TO 22 MAY 2015.	- 206.48
EFT20291	25/06/2015	COURIER AUSTRALIA	COURIER CHARGES FOR COMMUNITY SERVICES & CORPORATE SERVICES ON 19/05/2015.	- 21.05
EFT20292	25/06/2015	DAMIAN'S PLUMBING	CONNECTION OF DOWN PIPES TO THE STORMWATER SYSTEM AT OLD NORTHAM FIRE STATION.	- 1,980.00
EFT20293	25/06/2015	EP PROPERTY CARE SERVICES	2ND, 16TH & 30TH APRIL - CLEANING BENCH SEATS AT BROOME TCE PARK & OUTSIDE NORTHAM LIBRARY FROM 02/04/2015 TO 29/05/2015.	- 330.00

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EFT20294	25/06/2015	GLENN STUART BEVERIDGE	REMOVE GRAFFITI OFF RIVER BANK SIGN NEAR BRIDGE, REPAIR ROOF LEAK AT SWIMMING POOL CLUB ROOM, CLEAN GUTTERS AT GRASS VALLEY HALL, GRASS VALLEY FIRE SHED & KATRINE TOILET BLOCK, REPAIR DAMAGED DOORS AFTER BREAK IN AT OLD GIRLS SCHOOL, SUPPLY & INSTALL BOARDS ON BRIDGE OVER THE SWAN ENCLOSURE TO REPLACE DAMAGED BOARDS & REPLACE DAMAGED FRONT GUTTER AT WUNDOWIE FLUFFY DUCKLINGS.	- 1,790.80
EFT20295	25/06/2015	GROVE WESLEY DESIGN ART	MANUFACTURE TWO BANNERS 3M X 1M WITH ROPES & EYELETS "BELT UP" & "SLOW DOWN" FOR ROADWISE COMMITTEE.	- 429.00
EFT20296	25/06/2015	LAURA GRAY	HERITAGE ADVICE FOR LESSER HALL & MORBY COTTAGE & CONSERVATION WORKS FOR OLD NORTHAM FIRE STATION.	- 3,300.00
EFT20297	25/06/2015	LO-GO APPOINTMENTS	SERVICES PROVIDED BY DOMENICO BONO RATES OFFICER & TRAVEL FOR WEEK ENDING 13/06/2015.	- 2,656.17
EFT20298	25/06/2015	MALATESTA ROAD PAVING & HOT MIX	SUPPLY & APPLY COMPONENT RESIDUAL BITUMEN, CUTTING OIL, ADHESION AGENT & AGGREGATE & TRAFFIC CONTROL AT ENFIELD TCE & JESSUP TERRACE FOR ENGINEERING SERVICES.	- 14,463.85
EFT20299	25/06/2015	NORTHAM AERO CLUB	CHARGES FOR AIRFIELD MAINTENANCE & REPAIRS TO LANDING LIGHTS & REPLACEMENT OF TRANSFORMER WITH AFRU.	- 176.67
EFT20300	25/06/2015	OXTER SERVICES	GRASS VALLEY TOWNSITE MAINTENANCE INVOICING FOR THE PERIOD 04/05/2015 TO 29/05/2015.	- 765.60
EFT20301	25/06/2015	PROFESSIONAL LOCKSERVICE	SUPPLY & INSTALL DOOR LOCKS AT THE OLD FIRE STATION WUNDOWIE .	- 1,211.65
EFT20302	25/06/2015	RADIOWEST BROADCASTERS PTY LTD	ADVERTISEMENT FOR AROUND THE TOWNS IN MAY 2015.	- 77.00
EFT20303	25/06/2015	TARA BARROW	DOG STERILISATON REFUND.	- 13.75

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

EFT20304	25/06/2015	NORTHAM AERO CLUB	SHIRE OF NORTHAM CONTRIBUTION 2014/15 NATIONAL BALLOONING CHAMPIONSHIPS	- 15,000.00
EFT20305	26/06/2015	HELEN ROSEMARY SLATER	DOG REGISTRATION PART REFUND AS DOG IS NOW STERILISED.	- 150.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 1,413,075.47</b>
34150	04/06/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 25.10
34151	04/06/2015	LESLIE CHARLES ERIC HITCHCOCK	RATES REFUND FOR ASSESSMENT A14385 4/11 WELD STREET NORTHAM.	- 707.39
34152	04/06/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 38.80
34153	04/06/2015	MAYBERRY HAMMOND & CO	REFUND OF PENSION REBATE AT SALE FOR STANLEY DOUST A10076 8 GOOMALLING ROAD NORTHAM.	- 461.07
34154	04/06/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,210.92
34155	04/06/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR SWIMMING POOL HOUSE AT 55 MITCHELL AVENUE NORTHAM FOR THE PERIOD 25/03/2015 TO 20/05/2015 & TENNIS COURTS AT CLARKE ST NORTHAM LOT 99 RES 3303 FOR THE PERIOD 21/03/2015 TO 20/05/2015..	- 181.55
34156	15/06/2015	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	UNDERSTANDING RESIDENTIAL SLABS, FOOTINGS & DRAINAGE INSTALLATION TRAINING FOR SONNY RUTHERFORD & TOM CORBETT ON 20/05/2015.	- 385.00
34157	15/06/2015	AVON HOCKEY ASSOCIATION INC	KIDSPORT FUNDING.	- 100.00
34158	15/06/2015	BOBS GARDENING SERVICE	SUPPLY & PLANT NEW GARDEN WITH RETICULATION AT THE FRONT OF THE NORTHAM LANDFILL ROAD GATEHOUSE.	- 1,914.19
34159	15/06/2015	DAVID ALLEN COLLINS	CROSSOVER REBATE FOR A10186 LOT 32 (21) BURNSIDE AVENUE NORTHAM.	- 500.00
34160	15/06/2015	GRASS VALLEY PROGRESS ASSOCIATION	FUNDING ALLOCATION FOR 2013/2014 & FUNDING ALLOCATIONS FOR THE GRASS VALLEY PROGRESS ASSOCIATION FOR IMPROVEMENTS TO THE COMMUNITY HALL, MEMORIAL HALL, PARK & SURROUNDINGS.	- 7,700.00



**SHIRE OF NORTHAM**  
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34161	15/06/2015	HILLS WARRIORS NETBALL CLUB	KIDSPORT FUNDING.	- 488.00
34162	15/06/2015	LUCY'S TEAROOMS	BEEF & GRAVY ROLLS FOR COUNCIL FORUM MEETING ON 13/05/2015.	- 160.00
34163	15/06/2015	MAYBERRY HAMMOND & CO	COSTS ASSOCIATED WITH EASEMENT DEPOSITED PLAN 403475	- 3,352.20
34164	15/06/2015	NORTHAM BETTA ELECTRICAL	PURCHASE OF X1 VOLTA SIERRA VACUUM & X1 NILFISK COMBAT ULTRA VACUUM FOR THE TOWN & LESSER HALL.	- 408.00
34165	15/06/2015	NORTHAM TOYWORLD	PURCHASE OF LEGO MINDSTORMS EV3 PROGRAMMABLE ROBOTS FOR NORTHAM LIBRARY.	- 499.00
34166	15/06/2015	PERFECT COMPUTER SOLUTIONS PTY LTD	PURCHASE OF X2 750GB SEAGATE HARD DISK DRIVE, X2 EATON 1000 VA UPS & X1 NETGEAR DGN2200 MODEM ROUTER.	- 1,775.00
34167	15/06/2015	PETTY CASH	PETTY CASH RECOUP FOR KILLARA.	- 984.10
34168	15/06/2015	CANCELLED PAYMENT		
34169	15/06/2015	SYNERGY	ELECTRICITY CHARGES FOR STREETLIGHTS & ASSORTED SHIRE PROPERTIES FOR THE PERIOD 11/03/2015 TO 24/05/2015.	- 26,698.95
34170	15/06/2015	TELSTRA CORPORATION	MOBILE PHONE CHARGES & LANDLINE CHARGES FOR BAKERS HILL BFB TO 24/05/2015 & NORTHAM DISTRICT SES BIGPOND ADSL CHARGES FOR THE PERIOD 15/04/2015 TO 14/05/2015.	- 1,342.98
34171	15/06/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 08/03/2015 TO 28/05/2015.	- 12,497.24
34172	18/06/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 25.10
34173	18/06/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 38.80
34174	18/06/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,085.00
34175	24/06/2015	CANCELLED PAYMENT		
34176	24/06/2015	CANCELLED PAYMENT		
34177	24/06/2015	A COUNTRY PRACTICE	CAT STERILISATION FOR X8 CATS.	- 800.00

**SHIRE OF NORTHAM**  
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34178	24/06/2015	CITY OF MELVILLE	LOST LIBRARY BOOK "THE FOUR AGREEMENTS".	-	12.10
34179	24/06/2015	LUCY'S TEAROOMS	SANDWICH PLATERS FOR STAFF TRAINING COURSES ON 20/05/2015, 21/05/2015, 09/06/2015, 10/06/2015 & 11/06/2015 FOR ENGINEERING SERVICES & SANDWICH PLATERS FOR AROC SWAMPS MEETING ON 19/05/2015.	-	599.50
34180	24/06/2015	PETTY CASH	PETTY CASH RECOUP FOR KILLARA.	-	253.35
34181	24/06/2015	RAC BUSINESSWISE	RENEWAL OF BUSINESSWISE ABSOLUTE INSURANCE FOR X4 KILLARA VEHICLES.	-	728.00
34182	24/06/2015	CANCELLED PAYMENT			
34183	24/06/2015	STATEWEST SURVEYS	RETURN OF SUBDIVISION CLEARANCE APPLICATION AS IT CANNOT BE CLEARED BY THE SHIRE OF NORTHAM IT HAS TO BE CLEARED BY THE SHIRE OF TOODYAY.	-	146.00
34184	24/06/2015	TELSTRA CORPORATION	TELEPHONE CHARGES FOR SES TO 04/06/2015.	-	267.95
34185	24/06/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED LA STANDPIPES FOR THE PERIOD 03/04/2015 TO 05/06/2015.	-	108.03
34186	24/06/2015	SHIRE OF NORTHAM	RETENTION TO BE HELD IN TRUST FOR 12 MONTHS FOR CONTRACT 8 OF 2014 TOWN DRAINAGE IMPROVEMENTS FOR GDR CIVIL CONTRACTING INVOICE #00705.	-	9,905.82
34187	24/06/2015	SHIRE OF NORTHAM	LICENCE & THIRD PARTY 12 MONTH INSURANCE FOR ASSORTED BRIGADES & SES VEHICLES.	-	1,273.15
34188	25/06/2015	SHIRE OF NORTHAM	PAY DEBTOR N49 COUNTRY REALTY - FINAL ELECTRICITY ACCOUNT.	-	129.75
34189	25/06/2015	TELSTRA CORPORATION	LANDLINE TELEPHONE CHARGES FOR 05/05/2015 TO 04/06/2015.	-	4,749.86
34190	25/06/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR STANDPIPE AT LOCKYER RD CLACKLINE LOT 304 FOR THE PERIOD 09/04/2015 TO 10/06/2015.	-	1,098.56
34191	25/06/2015	WESTERN POWER	DISCONNECTION & RECONNECTION OF POWER SERVICE FOR ROOF REPLACEMENT AT OLD NORTHAM FIRE STATION.	-	500.00

**SHIRE OF NORTHAM**  
**MINUTES**  
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34192	25/06/2015	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT HOURS.	- 16,300.00
			<b>TOTAL MUNICIPAL CHEQUES</b>	- <b>99,450.46</b>
DD8584.1	04/06/2015	WA SUPER	PAYROLL DEDUCTIONS.	- 23,789.65
DD8584.2	04/06/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 129.12
DD8584.3	04/06/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 202.18
DD8584.4	04/06/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 334.17
DD8584.5	04/06/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	- 168.11
DD8584.6	04/06/2015	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 88.81
DD8584.7	04/06/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 2,167.58
DD8584.8	04/06/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 268.47
DD8584.9	04/06/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 177.95
DD8616.1	10/06/2015	BANKWEST	D GOBBART MASTERCARD 23/4/2015 TO 21/5/2015, SHIRE OF NORTHAM LICENCE OF PN1410-INSURANCE, SHIRE OF NORTHAM LICENCE OF PN1410, N11064 - PLATE FEE,BULK LICENCE FEE,RECORDING FEE, GST	- 125.55
DD8616.1	10/06/2015	BANKWEST	J WHITEAKER MASTERCARD 23/4/2015 TO 21/5/2015, TOWN OF CAMBRIDGE PARKING WALGA MEETING PARKING, NORTHAM FLORIST - FLOWERS FOR STAFF IN HOSPITAL, GST	- 67.00
DD8616.1	10/06/2015	BANKWEST	ROSS RAYSON MASTERCARD 23/4/2015 TO 21/5/2015, SHIRE OF NORTHAM N11069 (PN1409) LICENCE - INSURANCE, SHIRE OF NORTHAM N11069 (PN1409) LICENCE - PLATE FEE, RECORDING, BULK LICENCE, TRYBOOKING - DIGITAL MARKETING WORKSHOP COUNTRY ARTS WA VISITORS CENTRE, GST MIDLAND-PERTH TRAINING CENTRE STAFF TRAINING, GST	- 650.65

**SHIRE OF NORTHAM**  
**MINUTES**  
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DD8616.1	10/06/2015	BANKWEST	C KLEYNHANS MASTERCARD 23/4/2015 TO 21/5/2015, CITY OF PERTH PARKING TICKET - INTERVIEW NEW STAFF, HYATT REGENCY PERTH, EXCELL SERV SOLUTIONS - FUEL PUMA STORE, BUNNINGS -PURCHASE OF PLANTS AND TREES, BAKERS HILL AUCTION -DIESEL, GST MIDLAND - PERTH TRAINING CENTRE - STAFF TRAINING, DIAMOND POWER COATERS - BINS AND LIDS, DIAMOND POWER COATERS - BINS AND LIDS, GST	- 4,869.53
DD8616.1	10/06/2015	BANKWEST	P STEVEN MASTERCARD 23/4/2015 TO 21/5/2015, MONT CLARE APARTMENTS - ACCOMMODATION JOHN HANSEN - TRAINING, GST	- 901.00
DD8645.1	16/06/2015	WA SUPER	PAYROLL DEDUCTIONS.	- 22,109.04
DD8645.2	16/06/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 94.01
DD8645.3	16/06/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 219.92
DD8645.4	16/06/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 331.43
DD8645.5	16/06/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	- 138.32
DD8645.6	16/06/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 2,203.06
DD8645.7	16/06/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 257.99
DD8645.8	16/06/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 177.95
DD8645.9	16/06/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 237.30
DD8584.10	04/06/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 237.30
DD8584.11	04/06/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 521.95
DD8584.12	04/06/2015	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 310.58
DD8584.13	04/06/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 266.73
DD8584.14	04/06/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 255.77
DD8645.10	16/06/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 521.95

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

DD8645.11	16/06/2015	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 310.58
DD8645.12	16/06/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 266.73
DD8645.13	16/06/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 255.77
			<b>TOTAL DIRECT DEBIT</b>	<b>- 62,656.15</b>
PAYROLL	04/06/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 170,085.50
PAYROLL	18/06/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 167,905.78
			<b>TOTAL PAYROLL</b>	<b>- 337,991.28</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>-\$1,981,565.41</b>
			<b>TOTAL EFT TRUST</b>	<b>-\$ 50.00</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>-\$ 99,450.46</b>
			<b>TOTAL CHEQUE TRUST</b>	<b>-\$ 17,383.47</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>-\$ 62,656.15</b>
			<b>TOTAL PAYROLL</b>	<b>-\$ 337,991.28</b>
			<b>TOTAL</b>	<b>-\$2,499,096.77</b>

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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The payment of cheque numbers 34150 to 34192 from Municipal Fund (dated 1<sup>st</sup> June 2015 to 30<sup>th</sup> June 2015), the payment of trust cheque numbers 1898 to 1911 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT20026 to EFT20043 and EFT20045 to EFT20305 (dated 1<sup>st</sup> June 2015 to 30<sup>th</sup> June 2015). EFT Trust Fund EFT20044 to EFT20044 and Direct Debits 8616.1 and 8584.1 to 8584.9 and 8645.1 to 8645.13 and 8584.10 to 8584.14 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Municipal Bank Vouchers 34150 to 34192	\$ 99,450.46
Trust Bank Vouchers 1898 to 1911	\$ 17,383.47
Municipal Bank Electronic Fund Transfer EFT20026 to EFT20043 and EFT20045 to EFT20305	\$ 1,981,565.41
Trust Bank Electronic Fund Transfer EFT20044 to EFT20044	\$ 50.00
Direct Debit Fund Transfer 8616.1 and 8584.1 to 8584.9 and 8645.1 to 8645.13 and 8584.10 to 8584.14	\$ 62,656.15
Municipal Bank Electronic Fund Transfer Payroll 04/06/2015	\$ 170,085.50
Municipal Bank Electronic Fund Transfer Payroll 18/06/2015	\$ 167,905.78
 TOTAL	 \$2,499,096.77

**CERTIFICATION OF THE PRESIDENT**

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,499,096.77 was submitted to the Ordinary Meeting of Council on Wednesday, 15 July 2015.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

**CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER**

This schedule of accounts paid covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,499,096.77 was submitted to each member of the Council on Wednesday, 15 July 2015, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**13.3.2 FINANCIAL STATEMENTS TO 31 MAY 2015**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe Macdonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	26 June 2015

**PURPOSE**

The Statement of Financial Activity for the period ending 31 May 2015 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2483**

**Moved: Cr Hughes**

**Seconded: Cr Little**

**That Council, receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 May 2015.**

**CARRIED 9/0**

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015**

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# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015**

	NOTE	May 2015 Actual \$	May 2015 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>						
	8					
Governance		99,693	99,495	100,715	198	0.20%
General Purpose Funding		4,592,982	4,683,152	4,709,374	(90,170)	(1.93%)
Law, Order, Public Safety		308,715	734,251	795,058	(425,536)	(57.96%)
Health		36,691	41,239	45,000	(4,548)	(11.03%)
Education and Welfare		1,171,348	1,183,452	1,238,616	(12,104)	(1.02%)
Housing		41,482	44,374	48,431	(2,892)	(6.52%)
Community Amenities		3,429,214	3,426,439	3,518,368	2,775	0.08%
Recreation and Culture		497,945	1,028,891	1,155,092	(530,946)	(51.60%)
Transport		1,062,395	947,579	1,482,094	114,816	12.12%
Economic Services		1,368,649	1,701,879	1,833,756	(333,230)	(19.58%)
Other Property and Services		76,527	62,934	69,000	13,593	21.60%
		<u>12,685,641</u>	<u>13,953,685</u>	<u>14,995,504</u>	<u>(1,268,044)</u>	<u>(9.09%)</u>
<b>(Expenses)/(Applications)</b>						
	8					
Governance		(1,077,818)	(1,279,355)	(1,443,703)	201,537	15.75%
General Purpose Funding		(233,432)	(233,049)	(257,850)	(383)	(0.16%)
Law, Order, Public Safety		(935,988)	(1,073,023)	(1,181,118)	137,035	12.77%
Health		(311,793)	(323,440)	(361,960)	11,647	3.60%
Education and Welfare		(1,152,361)	(1,235,883)	(1,378,259)	83,522	6.76%
Housing		(81,931)	(87,016)	(94,569)	5,085	5.84%
Community Amenities		(2,438,704)	(3,267,671)	(3,565,111)	828,967	25.37%
Recreation & Culture		(3,253,157)	(3,849,627)	(4,190,943)	596,470	15.49%
Transport		(4,024,329)	(4,471,894)	(4,912,766)	447,565	10.01%
Economic Services		(1,624,255)	(1,923,352)	(2,117,344)	299,097	15.55%
Other Property and Services		(108,264)	(51,464)	(75,095)	(56,800)	(110.37%)
		<u>(15,242,032)</u>	<u>(17,795,774)</u>	<u>(19,578,718)</u>	<u>2,553,742</u>	<u>(14.35%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	(229,848)	(334,020)	(364,385)	104,172	31.19%
Movement in Accrued Interest		(50,643)	0	0	(50,643)	0.00%
Movement in Accrued Salaries and Wages		(149,557)	0	0	(149,557)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(239,878)	0	0	(239,878)	0.00%
Depreciation on Assets		2,718,653	3,185,732	3,475,533	(467,079)	14.66%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(314,800)	(632,620)	(632,620)	317,820	50.24%
Purchase Plant and Equipment	1	(367,016)	(825,980)	(825,980)	458,964	55.57%
Purchase Furniture and Equipment	1	(22,587)	(28,300)	(28,300)	5,713	20.19%
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%
Purchase Playground Equipment	1	(12,762)	(375,778)	(375,778)	363,016	0.00%
Purchase Infrastructure Assets - Roads	1	(1,981,308)	(2,420,893)	(2,454,404)	439,585	18.16%
Purchase Infrastructure Assets - Bridges	1	0	0	(108,000)	0	#DIV/0!
Purchase Infrastructure Assets - Footpaths	1	(288,187)	(537,196)	(537,196)	249,009	46.35%
Purchase Infrastructure Assets - Drainage	1	(815,434)	(2,798,124)	(2,798,124)	1,982,690	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(149,091)	(530,634)	(530,634)	381,543	71.90%
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	#DIV/0!
Purchase Infrastructure Assets - Streetscape	1	(71,587)	(196,180)	(248,566)	124,593	63.51%
Purchase Infrastructure Assets - Other	1	(95,003)	(418,593)	(418,593)	323,590	77.30%
Proceeds from Disposal of Assets	2	637,467	855,584	933,364	(218,117)	25.49%
Repayment of Debentures	3	(1,578,755)	(1,562,246)	(1,578,755)	(16,509)	(1.06%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	214,568	196,687	214,568	17,881	0.00%
Transfers to Restricted Assets (Reserves)	4	(156,101)	(2,208,653)	(2,208,653)	2,052,552	92.93%
Transfers from Restricted Asset (Reserves)	4	0	1,421,440	1,421,440	(1,421,440)	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	3,866,773	3,866,773	3,866,776	0	0.00%
LESS Net Current Assets Year to Date	5	6,935,896	(41,287)	(41,287)	6,977,183	(16899.23%)
<b>Amount Raised from Rates</b>	6	<u>(8,482,380)</u>	<u>(7,603,803)</u>	<u>(8,200,234)</u>	<u>(878,577)</u>	<u>11.55%</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. ACQUISITION OF ASSETS	May 2015 Actual \$	2014/15 Budget \$
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
<b>Law, Order &amp; Public Safety</b>		
Brigade Appliance -3.4 Grass Valley	0.00	335,000
Brigade Appliance - Light Tanker Irishtown BFB	0.00	125,000
CCTV - Fitzgerald St & Peel Tce	0.00	25,000
<b>Health</b>		
EMDS Vehicle	36,718.18	40,000
EHO Vehicle	26,015.91	25,675
<b>Education &amp; Welfare</b>		
Land & Buildings - Respite Centre Construction	119,559.17	142,485
Replacement Air Conditioners	14,130.00	12,000
<b>Community Amenities</b>		
Cemetery Niche Wall, Surrounds & Roof	39,940.71	40,368
Drainage - Town Centre Supertowns	190,567.55	97,381
Drainage - Bernard Park Supertowns	189,074.37	527,100
Drainage - Town Centre Stage 2	0.00	1,027,386
Cemetery Drainage	0.00	10,080
Cemetery Lot Development	7,311.03	20,000
Aerators - Supertowns	1,470.00	242,593
Avon Mall Streetscaping	51,861.82	100,000

**SHIRE OF NORTHAM**  
**MINUTES**  
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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. ACQUISITION OF ASSETS (Continued)	May 2015 Actual \$	2014/15 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Replace 3 Airconditioners	16,132.60	18,000
Land & Building - Replace Balcony	0.00	178,200
Land & Building - Bakers Hall Kitchen upgrade	1,110.00	1,110
Rec Centre Additional Vents/ Exit Doors	4,000.00	29,000
Rec Centre Automatic Doors	12,568.29	11,000
Shade Sails Windowie	17,500.00	25,000
Recreation Manager Vehicle	31,138.18	35,000
Recreation Replacement Chairs	11,800.00	12,980
Recreation Portable Light Weight Stage	3,089.00	2,750
Recreation Automatic Hand Dryer	0.00	5,280
George Nuich park Playground/ Shade	7,125.00	305,532
Jubilee Playground Upgrade	5,636.50	20,450
Play Equipment Wundowie	0.00	9,796
Install Cricket Pitch - Jubilee Oval	0.00	15,000
Henry Street Oval Fencing WAFL Grant	30,502.09	33,725
Free Standing Stackable Seating	0.00	3,580
Skate park Clarke Street Lighting Change to BMX	0.00	20,000
Bert Hawke Darinage	0.00	40,000
Bert Hawke Lighting	0.00	20,000
Wundowie Skate park	13,200.00	181,700
CSRFF Bakers Hill - Resurface 2 Hardcourts	4,180.71	32,732
Henry Street Oval Drainage	68,220.00	50,000
Playground POSImprovements	0.00	30,675
Parks Seating & Play Equipment	0.00	40,000
Retic Wundowie Oval	10,061.34	23,000
Bakers Hill Oval	5,426.75	55,222
Library Energy Efficiency	22,495.27	22,495
Railway Precinct Upgrade	0.00	50,000
Carpark/ Drop Zone Old Railway Station	9,456.52	100,716

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. ACQUISITION OF ASSETS (Continued)	May 2015 Actual \$	2014/15 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Footpath Construction	288,187.48	537,196
Rural Stormwater Drainage	5,033.17	30,000
Laneway Construction Northam	89,414.93	82,000
Southern Brook Road RRG 14/15	315,437.70	160,772
Jennapullin Road RRG 14/15	189,123.05	147,854
- Roadworks - General Construction	341,943.00	606,879
- Roadworks - Bridge Construction	0.00	108,000
- Roadworks - Roads to Recovery	346,462.14	514,049
- Roadworks - Blackspot Funding	250,491.06	359,043
- Roadworks - Gravel Sheeting	431,673.46	521,307
Laneway Land Acquisition	0.00	28,500
Infra Development- Super Towns	16,762.23	34,000
Plant & Equipment - Road Plant Purchases	273,143.71	700,305
<b>Economic Services</b>		
Six Burner Stove/ Oven Installed	7,698.00	7,290
Christmas Decorations	12,563.64	30,000
Information Bays	10,268.94	37,850
Signs Tower - GEH	0.00	10,000
Bakers Hill Water Project	60,724.05	66,353
Wundowie Stormwater Harvest	370,034.53	1,039,824
Old Fire Station - Re Roof Double Storey Section	84,864.00	127,962
Car Park Medical Centre	73,658.53	126,000
	4,117,774.61	9,418,195

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. ACQUISITION OF ASSETS (Continued)	May 2015 Actual \$	2014/15 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0.00	0
Land and Buildings	314,800.04	632,620
Plant and Equipment	367,015.98	825,980
Furniture and Equipment	22,587.00	28,300
Bush Fire Equipment	0.00	460,000
Playground Equipment	12,761.50	375,778
Infrastructure Assets - Roads	1,981,307.57	2,454,404
Infrastructure Assets - Footpaths	288,187.48	537,196
Infrastructure Assets - Bridges & Culverts	0.00	108,000
Infrastructure Assets - Drainage	815,433.67	2,798,124
Infrastructure Assets - Parks & Ovals	149,090.89	530,634
Infrastructure Assets - Airfields	0.00	0
Infrastructure Assets - Streetscape	71,587.28	248,566
Infrastructure Assets - Other	95,003.20	418,593
	4,117,774.61	9,418,195

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review.

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	May 2015 Actual \$	2014/15 Budget \$	May 2015 Actual \$	2014/15 Budget \$	May 2015 Actual \$	2014/15 Budget \$
<b>Health</b>						
EMDS Vehicle - PN1217 - Asset MV1221	15,817.48	16,163	13,081.82	15,000	(2,735.66)	(1,163)
EHO Vehicle -PN1206-Asset MV1207	13,316.76	13,317	10,000.00	10,000	(3,316.76)	(3,317)
<b>Recreation &amp; Culture</b>						
Rec Manager Vehicle - PN1210 - Asset MV1212	0.00	14,500	0.00	10,000	0.00	(4,500)
Wundowie Yak Lot 311 - Asset S222	0.00	24,070	0.00	200,000	0.00	175,930
<b>Transport</b>						
9 Tonne Truck - PN0914 - N007 - Asset 9247	0.00	0	0.00	0	0.00	0
3.5 Tonne truck - PN00914 - N007 - Asset 9247	0.00	25,000	0.00	31,045	0.00	6,045
Kubota Front Mower - PN1005 - Asset GP1001	0.00	0	0.00	0	0.00	0
Road Broom - PN5066 - N.5066 - Asset S133	0.00	0	0.00	0	0.00	0
EMES Vehicle - PN1209 -N10721 - Asset MV1211	25,661.66	26,500	18,181.82	19,000	(7,479.84)	(7,500)
Parks & Gardens Utility - PN1014 - MV1014	0.00	23,280	0.00	12,388	0.00	(10,892)
Ops Manager Utility - PN1104- N10636 - Asset MV1104	29,948.22	31,543	19,090.91	24,000	(10,857.31)	(7,543)
Asset Manager Utility - PN1204 - N10710 - Asset1205	11,269.68	13,334	9,090.91	8,500	(2,178.77)	(4,834)
Grade Utility - PN1104 - N10686 - Asset MV1104	2,060.00	2,060	9,090.91	10,000	7,030.91	7,940
Multi Roller - PN1709 - Asset S589	0.00	44,667	0.00	10,000	0.00	(34,667)
<b>Other Economic Services</b>						
Lot 160 Sims Road - Asset S522	300,000.00	300,000	309,090.91	309,091	9,090.91	9,091
Lot 400 Byfield Street-reserve37450 - Asset LAND1303	9,545.45	9,545	249,840.00	249,840	240,294.55	240,295
Lot 21 Northam-York Road Muluckine - Asset LAND1346	0.00	25,000		24,500	0.00	(500)
	<b>407,619.25</b>	<b>568,979</b>	<b>637,467.28</b>	<b>933,364</b>	<b>229,848.03</b>	<b>364,385</b>

# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	May 2015 Actual \$	2014/15 Budget \$	May 2015 Actual \$	2014/15 Budget \$	May 2015 Actual \$	2014/15 Budget \$
<b>Land &amp; Buildings</b>						
Wundowie Yak Lot 311 - Asset S222	0.00	24,070	0.00	200,000	0.00	175,930
Lot 160 Sims Road - Asset S522	300,000.00	300,000	309,090.91	309,091	9,090.91	9,091
Lot 400 Byfield Street-reserve37450 - Asset LAND1303	9,545.45	9,545	249,840.00	249,840	240,294.55	240,295
Lot 21 Northam-York Road Muluckine - Asset LAND1346	0.00	25,000	0.00	24,500	0.00	(500)
<b>Plant &amp; Equipment</b>						
EMDS Vehicle - PN1217 - Asset MV1221	15,817.48	16,163	13,081.82	15,000	(2,735.66)	(1,163)
EHO Vehicle -PN1206-Asset MV1207	13,316.76	13,317	10,000.00	10,000	(3,316.76)	(3,317)
Rec Manager Vehicle - PN1210 - Asset MV1212	0.00	14,500	0.00	10,000	0.00	(4,500)
9 Tonne Truck - PN0914 - N007 - Asset 9247	0.00	0	0.00	0	0.00	0
3.5 Tonne truck - PN00914 - N007 - Asset 9247	0.00	25,000	0.00	31,045	0.00	6,045
Kubota Front Mower - PN1005 - Asset GP1001	0.00	0	0.00	0	0.00	0
Road Broom - PN5066 - N.5066 - Asset S133	0.00	0	0.00	0	0.00	0
EMES Vehicle - PN1209 -N10721 - Asset MV1211	25,661.66	26,500	18,181.82	19,000	(7,479.84)	(7,500)
Parks & Gardens Utility - PN1014 - MV1014	0.00	23,280	0.00	12,388	0.00	(10,892)
Ops Manager Utility - PN1104- N10636 - Asset MV1104	29,948.22	31,543	19,090.91	24,000	(10,857.31)	(7,543)
Asset Manager Utility - PN1204 - N10710 - Asset1205	11,269.68	13,334	9,090.91	8,500	(2,178.77)	(4,834)
Grade Utility - PN1104 - N10686 - Asset MV1104	2,060.00	2,060	9,090.91	10,000	7,030.91	7,940
Multi Roller - PN1709 - Asset S589	0.00	44,667	0.00	10,000	0.00	(34,667)
	407,619.25	568,979	637,467.28	933,364	229,848.03	364,385

**Summary**

Profit on Asset Disposals  
Loss on Asset Disposals

May 2015 Actual \$	2014/15 Budget \$
256,416.37	439,301
(26,568.34)	(74,916)
<u>229,848.03</u>	<u>364,385</u>

# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

### 3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	89,196	0	0	89,196	89,196	0	0	6,758	6,573
<b>Community Amenities</b>									
Loan 210 - River Dredging	12,047	0	0	12,047	12,047	0	0	409	409
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	186,240	0	0	186,240	186,240	0	0	12,231	13,690
Loan 208 - Northam Country Club **	29,841	0	0	4,571	4,571	25,270	25,270	2,142	1,656
Loan 219 - Northam Bowling Club **	118,680	0	0	23,757	23,757	94,923	94,923	6,657	5,241
Loan 223 - Recreation Facilities	675,610	0	0	96,488	96,488	579,122	579,122	40,096	22,846
Loan 224 - Recreation Facilities	1,010,291	0	0	33,997	33,997	976,294	976,294	65,603	54,759
Loan 226 - Recreation Facilities	375,863	0	0	375,863	375,863	0	0	35,773	34,575
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	48,570	0	0	11,051	11,051	37,519	37,519	2,925	2,671
<b>Economic Services</b>									
Loan 217 - CBD Streetscape	638,478	0	0	638,478	638,478	0	0	46,276	42,695
Loan 218 - CBD Streetscape	79,251	0	0	79,251	79,251	0	0	7,199	5,402
Loan 225 - Victoria Oval Purchase	826,601	0	0	27,816	27,816	798,785	798,785	53,675	44,803
	4,090,668	0	0	1,578,755	1,578,755	2,511,913	2,511,913	279,744	235,320

**Note:** \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



**SHIRE OF NORTHAM**  
**MINUTES**  
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**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015**

**3. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2014/15

The Shire of Northam does not propose to raise any new debenture in 2014/15.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2014, it is not expected to have any unspent debenture funds as at 30th June 2015.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2014/15.

# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	May 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	249,145	249,145
Interest	8,022	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(22,660)
	<u>257,167</u>	<u>251,845</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	512,931	512,932
Interest	16,515	22,221
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(37,103)
	<u>529,446</u>	<u>498,050</u>
<b>(c) Housing Reserve</b>		
Opening Balance	234,208	234,208
Interest	7,541	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>241,749</u>	<u>243,390</u>
<b>(d) Reticulation Scheme Reserve</b>		
Opening Balance	0	0
Interest	0	0
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>40,000</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	118,133	118,133
Interest	3,804	5,015
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>121,936</u>	<u>123,148</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	487,733	487,732
Interest	15,704	23,745
Amount Set Aside / Transfer to Reserve	0	360,000
Amount Used / Transfer from Reserve	0	(560,372)
	<u>503,437</u>	<u>311,105</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	30,226	30,226
Interest	973	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(32,195)
	<u>31,199</u>	<u>0</u>
<b>(h) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	623,888	623,888
Interest	20,088	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(161,000)
	<u>643,976</u>	<u>508,777</u>

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	May 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(i) Refuse Site Reserve</b>		
Opening Balance	182,085	182,085
Interest	5,863	6,354
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	(20,000)
	187,947	228,439
<b>(j) Regional Development Reserve</b>		
Opening Balance	114,375	114,374
Interest	3,683	5,270
Amount Set Aside / Transfer to Reserve	0	755,000
Amount Used / Transfer from Reserve	0	0
	118,058	874,644
<b>(k) Speedway Reserve</b>		
Opening Balance	130,201	130,200
Interest	4,192	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	134,393	135,304
<b>(l) Community Bus Replacement Reserve</b>		
Opening Balance	30,039	30,039
Interest	967	393
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	31,006	30,432
<b>(m) Septage Pond Reserve</b>		
Opening Balance	245,028	245,028
Interest	7,889	8,002
Amount Set Aside / Transfer to Reserve	0	70,000
Amount Used / Transfer from Reserve	0	(27,200)
	252,918	295,830
<b>(n) Killara Reserve</b>		
Opening Balance	148,921	143,212
Interest	4,795	7,000
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	153,715	150,212
<b>(o) Stormwater Drainage Projects Reserve</b>		
Opening Balance	46,521	46,521
Interest	1,498	257
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(40,000)
	48,019	6,778

# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	May 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(p) Recreation and Community Facilities Reserve</b>		
Opening Balance	625,572	625,572
Interest	20,142	16,859
Amount Set Aside / Transfer to Reserve	0	249,840
Amount Used / Transfer from Reserve	0	(148,815)
	<u>645,714</u>	<u>743,456</u>
<b>(q) Administration Office Reserve</b>		
Opening Balance	470,224	470,224
Interest	15,140	18,434
Amount Set Aside / Transfer to Reserve	0	183,591
Amount Used / Transfer from Reserve	0	0
	<u>485,364</u>	<u>672,249</u>
<b>(r) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	147,308	147,308
Interest	4,743	3,815
Amount Set Aside / Transfer to Reserve	0	200,000
Amount Used / Transfer from Reserve	0	(22,495)
	<u>152,051</u>	<u>328,628</u>
<b>(s) River Town Pool Dredging Reserve</b>		
Opening Balance	273,667	273,667
Interest	8,811	8,768
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(223,600)
	<u>282,479</u>	<u>58,835</u>
<b>(t) Parking Facilities Construction Reserve</b>		
Opening Balance	162,328	162,329
Interest	5,227	6,168
Amount Set Aside / Transfer to Reserve	0	65,000
Amount Used / Transfer from Reserve	0	(126,000)
	<u>167,555</u>	<u>107,497</u>
<b>(u) Art Collection Reserve</b>		
Opening Balance	15,646	15,645
Interest	504	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>16,149</u>	<u>21,062</u>
<b>Total Cash Backed Reserves</b>	<u><u>5,004,278</u></u>	<u><u>5,629,681</u></u>
Total Interest	156,101	184,322

All of the above reserve accounts are to be supported by money held in financial institutions.

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	May 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accomodation Reserve	8,022	25,360
Employee Liability Reserve	16,515	22,221
Housing Reserve	7,541	9,182
Reticulation Scheme Reserve	0	40,000
Office Equipment Reserve	3,804	5,015
Plant & Equipment Reserve	15,704	383,745
Recreation Reserve	973	1,969
Road & Bridgeworks Reserve	20,088	45,889
Refuse Site Reserve	5,863	66,354
Regional Development Reserve	3,683	760,270
Speedway Reserve	4,192	5,104
Community Bus Replacement Reserve	967	393
Septage Pond Reserve	7,889	78,002
Killara Reserve	4,795	7,000
Stormwater Drainage Projects Reserve	1,498	257
Recreation and Community Facilities Reserve	20,142	266,699
Administration Office Reserve	15,140	202,025
Council Buildings & Amenities Reserve	4,743	203,815
River Town Pool Dredging Reserve	8,811	8,768
Parking Facilities Construction Reserve	5,227	71,168
Art Collection Reserve	504	5,417
	<u>156,101</u>	<u>2,208,653</u>
<b>Transfers from Reserves</b>		
Aged Accomodation Reserve	0	(22,660)
Employee Liability Reserve	0	(37,103)
Housing Reserve	0	0
Reticulation Scheme Reserve	0	0
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(560,372)
Recreation Reserve	0	(32,195)
Road & Bridgeworks Reserve	0	(161,000)
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	(27,200)
Killara Reserve	0	0
Stormwater Drainage Projects Reserve	0	(40,000)
Recreation and Community Facilities Reserve	0	(148,815)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	(22,495)
River Town Pool Dredging Reserve	0	(223,600)
Parking Facilities Construction Reserve	0	(126,000)
Art Collection Reserve	0	0
	<u>0</u>	<u>(1,421,440)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>156,101</u>	<u>787,213</u>

# SHIRE OF NORTHAM

## MINUTES

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Aged Accommodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

**Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

**Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie.

**Reticulation Scheme Reserve**

Provision for future replacement/upgrading of water reuse and reticulation infrastructure. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

**Recreation Reserve**

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2014/15.

**Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Speedway Reserve**

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

**Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## MINUTES

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

#### 4. RESERVES (Continued)

##### **Septic Pond Reserve**

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

##### **Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

##### **Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

##### **Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

##### **Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

##### **River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

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**MINUTES**  
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**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015**

	<b>May 2015 Actual \$</b>	<b>2013/14 Financial Report \$</b>	<b>2014/15 Budget \$</b>
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	4,865,569	2,267,969	200,000
Cash - Restricted Unspent Grants	1,633,319	2,107,310	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	5,004,278	4,848,177	5,356,746
Sundry Debtors	420,132	795,312	1,231,884
Rates - Current	1,183,290	964,704	0
Pensioners Rates Rebate	22,301	14,700	0
Provision for Doubtful Debts	(36,336)	(37,650)	0
GST Receivable	0	0	0
Accrued Income/Prepayments	0	34,017	0
Inventories	0	60,459	30,000
	<u>13,092,553</u>	<u>11,054,997</u>	<u>6,818,630</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(1,136,959)	(1,901,308)	(2,191,198)
Rates Income in Advance	(127,402)	0	0
GST Payable	0	0	0
Accrued Salaries & Wages	0	(149,557)	0
Accrued Interest on Debentures	0	(50,643)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	84,507	(9,621)	0
Loan Liability	0	(592,668)	0
Provision for Annual Leave	(308,356)	(490,281)	0
Provision for Long Service Leave	(193,615)	(251,568)	0
Other Payables	0	0	0
	<u>(1,681,825)</u>	<u>(3,445,646)</u>	<u>(2,191,198)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>11,410,728</b>	<b>7,609,351</b>	<b>4,627,432</b>
Less: Cash - Reserves - Restricted	(5,004,278)	(4,848,177)	(5,356,746)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	0	592,668	210,153
Add: Leave Liability Reserve	529,446	512,931	535,153
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>6,935,896</u></b>	<b><u>3,866,773</u></b>	<b><u>15,992</u></b>



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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

**6. RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	690	1,502,494	0	0	0	0	0
01 GRV-Townsites Residential	10.1868	2,962	36,970,552	3,766,116	26,548	415	3,793,079	3,789,716
02 GRV-Northam Commercial/Industrial	11.3201	247	11,275,640	1,284,621	3,527	0	1,288,148	1,269,307
05 Agricultural Local	0.5487	514	159,172,000	873,377	(2,993)	154	870,538	879,477
06 Agricultural Regional	0.4548	209	111,808,000	508,503	704	0	509,207	514,603
07 Rural Small Holdings	0.6256	550	96,536,000	603,929	(52)	0	603,877	608,029
<b>Sub-Totals</b>		5,172	417,264,686	7,036,546	27,734	569	7,064,849	7,061,132
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
01 GRV-Northam Town Gen	830	935	4,259,662	776,050	0	0	776,050	776,050
02 GRV-Northam Town Diff	830	47	184,818	39,010	0	0	39,010	39,010
05 Agricultural Local	830	143	11,669,596	118,690	0	0	118,690	118,690
06 Agricultural Regional	830	203	22,932,413	168,490	0	0	168,490	168,490
07 Rural Small Holdings	830	101	12,559,000	83,830	0	0	83,830	83,830
<b>Sub-Totals</b>		1,429	51,605,489	1,186,070	0	0	1,186,070	1,186,070
							8,250,919	8,247,202
Ex-Gratia Rates							12,824	12,824
Excess Rate Receipts							(142,957)	0
<b>Totals</b>							8,120,786	8,260,026

# SHIRE OF NORTHAM

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

#### 6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

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FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	2,500	4,200	(4,700)	2,000
Lesser Hall Bond	2	900	1,000	(1,000)	900
Nomination Deposits	4	0	0	0	0
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	304,163	34,766	0	338,929
Bonds - Building	7	35,500	0	(1,000)	34,500
Crossovers - Bond	9	86,892	0	(500)	86,392
Recreation Centre Bond	11	400	1,700	(1,700)	400
Facilities - Bonds	18	200	0	0	200
Footpath/Kerbing Deposit	22	93,500	30,500	(23,000)	101,000
Retentions	26	179,888	43,900	(64,619)	159,169
Sundry Trust	27	8,310	5,000	0	13,310
Building & Construction (E	29	0	49,785	(46,213)	3,572
Builders Reg Board Levy	30	0	28,614	(26,764)	1,850
Standpipe Key	31	6,600	650	(250)	7,000
Resited Dwellings	32	7,200	30,000	0	37,200
Deposits-Extractive Indust	33	257,673	8,868	(6,046)	260,495
Other	34	17,983	2,546	(4,782)	15,747
Other - Rental Bond	35	400	0	(200)	200
Bonds - Animal Traps	36	130	440	(440)	130
Storm Damage Donations	38	175	0	0	175
		<u>1,002,414</u>	<u>241,969</u>	<u>(181,214)</u>	<u>1,063,169</u>

**SHIRE OF NORTHAM**  
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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

8. OPERATING STATEMENT

	May 2015 Actual \$	2014/15 Budget \$	2013/14 Actual \$
<b>OPERATING REVENUES</b>			
Governance	99,693	100,715	40,150
General Purpose Funding	12,713,768	12,969,400	10,081,279
Law, Order, Public Safety	308,715	795,058	597,399
Health	36,691	45,000	36,897
Education and Welfare	1,171,348	1,238,616	2,203,330
Housing	41,482	48,431	33,537
Community Amenities	3,429,214	3,518,368	2,656,067
Recreation and Culture	497,945	1,155,092	565,774
Transport	1,062,395	1,482,094	1,061,150
Economic Services	1,368,649	1,833,756	934,185
Other Property and Services	76,527	69,000	108,321
<b>TOTAL OPERATING REVENUE</b>	<b>20,806,427</b>	<b>23,255,530</b>	<b>18,318,090</b>
<b>OPERATING EXPENSES</b>			
Governance	1,077,818	1,443,703	832,978
General Purpose Funding	233,432	257,850	238,116
Law, Order, Public Safety	935,988	1,181,118	1,074,223
Health	311,793	361,960	436,018
Education and Welfare	1,152,361	1,378,259	1,413,584
Housing	81,931	94,569	76,820
Community Amenities	2,438,704	3,565,111	3,135,882
Recreation & Culture	3,253,157	4,190,943	3,564,797
Transport	4,024,329	4,912,766	4,669,090
Economic Services	1,624,255	2,117,344	1,996,232
Other Property and Services	108,264	75,095	79,020
<b>TOTAL OPERATING EXPENSE</b>	<b>15,242,032</b>	<b>19,578,718</b>	<b>17,516,760</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>5,564,395</b>	<b>3,676,812</b>	<b>801,330</b>

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

9. BALANCE SHEET

	May 2015 Actual \$	2013/14 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	11,503,166	9,223,456
Receivables	1,589,387	2,097,184
Inventories	0	60,458
<b>TOTAL CURRENT ASSETS</b>	<u>13,092,553</u>	<u>11,381,098</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	440,865	476,285
Inventories	0	25,045
Land	16,599,100	16,883,600
Property, Plant and Equipment	40,324,403	40,609,683
Infrastructure	49,303,369	47,714,085
<b>TOTAL NON-CURRENT ASSETS</b>	<u>106,667,737</u>	<u>105,708,698</u>
<b>TOTAL ASSETS</b>	<u>119,760,290</u>	<u>117,089,796</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,179,854	2,258,079
Interest-bearing Liabilities	0	589,713
Provisions	501,970	741,848
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,681,824</u>	<u>3,589,640</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	2,511,913	3,498,001
Provisions	127,552	127,552
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,639,465</u>	<u>3,625,553</u>
<b>TOTAL LIABILITIES</b>	<u>4,321,289</u>	<u>7,215,193</u>
<b>NET ASSETS</b>	<u>115,439,001</u>	<u>109,874,603</u>
<b>EQUITY</b>		
Retained Surplus	80,941,990	75,533,694
Reserves - Cash Backed	5,004,278	4,848,177
Reserves - Asset Revaluation	29,492,732	29,492,732
<b>TOTAL EQUITY</b>	<u>115,439,000</u>	<u>109,874,603</u>

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

10. FINANCIAL RATIO

	2015 YTD	2014	2013	2012
Current Ratio	5.60	1.43	1.82	1.53

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

# SHIRE OF NORTHAM

## MINUTES

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SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	NOTE	May 2015 Actual \$	May 2015 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Revenues/Sources</b>	8						
Governance		99,693	99,495	100,715	198	0.20%	
General Purpose Funding		4,592,982	4,683,152	4,709,374	(90,170)	(1.93%)	
Law, Order, Public Safety		308,715	734,251	795,058	(425,536)	(57.96%)	Timing on DFES Capital grant funding new plant
Health		36,691	41,239	45,000	(4,548)	(11.03%)	
Education and Welfare		1,171,348	1,183,452	1,238,616	(12,104)	(1.02%)	
Housing		41,482	44,374	48,431	(2,892)	(6.52%)	
Community Amenities		3,429,214	3,426,439	3,518,368	2,775	0.08%	
Recreation and Culture		497,945	1,028,891	1,155,092	(530,946)	(51.60%)	Timing on budget allocations for grant funding, Town Hall Balcony, Railway Station and Public Open Space Funds for the Fairways Green area
Transport		1,062,395	947,579	1,482,094	114,816	12.12%	Lower than anticipated revenue from Department of Transport Services. Additional \$108,000 in Roads to Recovery Funding for Clydesdale Bridge works
Economic Services		1,368,649	1,701,879	1,833,756	(333,230)	(19.58%)	Timing on budget allocations for grant funding; Old Fire Station Roof & NRM Water Project, Racing Club Water Invoicing
Other Property and Services		76,527	62,934	69,000	13,593	21.60%	Higher than anticipated Insurance claim payments received and Diesel Fuel Rebates
		12,685,641	13,953,685	14,995,504	(1,268,044)	(9.09%)	
<b>(Expenses)/(Applications)</b>							
Governance	8	(1,077,818)	(1,279,355)	(1,443,703)	201,537	15.75%	Timing on expenditure relating to Consultants
General Purpose Funding		(233,432)	(233,049)	(257,850)	(383)	(0.16%)	
Law, Order, Public Safety		(935,988)	(1,073,023)	(1,181,118)	137,035	12.77%	Timing on budget allocations & Depreciation on Bushfire Equipment lower than anticipated
Health		(311,793)	(323,440)	(361,960)	11,647	3.60%	
Education and Welfare		(1,152,361)	(1,235,883)	(1,378,259)	83,522	6.76%	
Housing		(81,931)	(87,016)	(94,569)	5,085	5.84%	
Community Amenities		(2,438,704)	(3,267,671)	(3,565,111)	828,967	25.37%	Timing on Waste Management & Drainage expenses
Recreation & Culture		(3,253,157)	(3,849,627)	(4,190,943)	596,470	15.49%	Timing on Parks and Gardens Mtc & Supertowns expenses
Transport		(4,024,329)	(4,471,894)	(4,912,766)	447,565	10.01%	Timing on budget allocations & Depreciation on Plant lower than anticipated
Economic Services		(1,624,255)	(1,923,352)	(2,117,344)	299,097	15.55%	Timing on events expenses & Depreciation on buildings lower than anticipated
Other Property and Services		(108,264)	(51,464)	(75,095)	(56,800)	(110.37%)	Overheads and Plant Cost to be reallocated from 01/01/2015
		(15,242,032)	(17,795,774)	(19,578,718)	2,553,742	(14.35%)	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	2	(229,848)	(334,020)	(364,385)	104,172	31.19%	Timing on Disposal of Assets
Movement in Accrued Interest		(50,643)	0	0	(50,643)	0.00%	
Movement in Accrued Salaries and Wages		(149,557)	0	0	(149,557)	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		(239,878)	0	0	(239,878)	0.00%	
Depreciation on Assets		2,718,653	3,185,732	3,475,533	(467,079)	14.66%	

# SHIRE OF NORTHAM

## MINUTES

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SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

<u>Operating</u>	NOTE	May 2015 Actual \$	May 2015 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b><u>Capital Revenue and (Expenditure)</u></b>							
Purchase Land Held for Resale	1	0	0	0	0	0.00%	
Purchase Land and Buildings	1	(314,800)	(632,620)	(632,620)	317,820	50.24%	Timing on Building works
Purchase Plant and Equipment	1	(367,016)	(825,980)	(825,980)	458,964	55.57%	Timing on Plant purchases
Purchase Furniture and Equipment	1	(22,587)	(28,300)	(28,300)	5,713	20.19%	Automatic Hand Dryers at Recreation Centre yet to be purchased
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%	Timing unknown for supply by DFES
Purchase Playground Equipment	1	(12,762)	(375,778)	(375,778)	363,016	96.60%	Timing on Equipment purchases
Purchase Infrastructure Assets - Roads	1	(1,981,308)	(2,420,893)	(2,454,404)	439,585	18.16%	Timing on budget allocations
Purchase Infrastructure Assets - Bridges	1	0	0	(108,000)	0	#DIV/0!	Quotes obtained - project to be carried forward
Purchase Infrastructure Assets - Footpaths	1	(288,187)	(537,196)	(537,196)	249,009	46.35%	Timing on budget allocations
Purchase Infrastructure Assets - Drainage	1	(815,434)	(2,798,124)	(2,798,124)	1,982,690	70.86%	Timing on budget allocations
Purchase Infrastructure Assets - Parks & Ovals	1	(149,091)	(530,634)	(530,634)	381,543	71.90%	Timing on budget allocations
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Streetscape	1	(71,587)	(196,180)	(248,566)	124,593	63.51%	Timing on budget allocations
Purchase Infrastructure Assets - Other	1	(95,003)	(418,593)	(418,593)	323,590	77.30%	Timing on budget allocations
Proceeds from Disposal of Assets	2	637,467	855,584	933,364	(218,117)	25.49%	Timing on budget allocations
Repayment of Debentures	3	(1,578,755)	(1,562,246)	(1,578,755)	(16,509)	(1.06%)	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups	3	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	214,568	196,687	214,568	17,881	(9.09%)	
Transfers to Restricted Assets (Reserves)	4	(156,101)	(2,208,653)	(2,208,653)	2,052,552	92.93%	Timing on budget allocations
Transfers from Restricted Asset (Reserves)	4	0	1,421,440	1,421,440	(1,421,440)	100.00%	Timing on budget allocations
Transfers from Restricted Asset (Other)	4	0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	3,866,773	3,866,773	3,866,776	0	0.00%	
LESS Net Current Assets Year to Date	5	6,935,896	(41,287)	(41,287)	6,977,183	(16899.23%)	
<b>Amount Raised from Rates</b>	6	<b>(8,482,380)</b>	<b>(7,603,803)</b>	<b>(8,200,234)</b>	<b>(878,577)</b>	<b>11.55%</b>	

This statement is to be read in conjunction with the accompanying notes.



# SHIRE OF NORTHAM

## MINUTES

### ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015

**BANK RECONCILIATION STATEMENT**  
Period Ending 31st May 2015

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DRD DRAINAGE FUNDS Shire
<b>Balance as per Bank Statements</b>				
ANZ 2645-61899 \$ 66,941.10				
Business Bonus 028-0331279 \$2,684,309.55				
Muni Operating A/C 028-5350119 \$81,523.15				
Term Deposit Muni 028-0400828 \$2,034,315.48				
Term Deposit Muni-CLOSED 028-0400836 \$0.00				
ANZ - WA TREASURY BANK \$605,375.43				
Term Deposit (Trust)T183 028-036059-9 \$26,716.15				
Term Deposit (Trust)T396 0387254 \$34,298.05				
Term Deposit (Trust) POS 9975-02546 \$338,929.02				
Term Deposit (Trust) Extractive Industry 028-695773-2 \$94,493.97				
Term Deposit (Trust)T376 & T440 028-0392516 \$81,128.82				
Term Deposit (Trust)T527 028-0386517 \$23,857.67				
Trust Operating A/C 028-5350143 \$433,711.00				
Term Deposit (Trust T701) 028-0397045 \$41,786.07				
Term Deposit (Trust754,755,756) 028-0399526				
Business Bonus(Reserve) 028-0364535 \$337,022.83				
Term Dep Term Deposit 028-0390108 \$674,304.25				
ANZ Term Deposit 9974-65749 \$3,992,951.00				
WATC OCDF 066-040 19300000 \$1,027,943.28				
<b>Total As Per Bank Statements</b>	<b>\$5,472,464.71</b>	<b>\$1,074,920.75</b>	<b>\$5,004,278.08</b>	<b>\$1,027,943.28</b>
<b>Plus</b>				
Outstanding Deposits 6,030.77 191.40				
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
	<b>\$6,030.77</b>	<b>\$191.40</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Less</b>				
Unpresented Cheques (10,580.95) (11,943.47)				
	<b>(\$10,580.95)</b>	<b>(\$11,943.47)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
<b>Bank Statement Balance after Adjustments</b>	<b>\$5,467,914.53</b>	<b>\$1,063,168.68</b>	<b>\$5,004,278.08</b>	<b>\$1,027,943.28</b>
<b>General Ledger Accounts</b>				
111000010 MUNI BANK 4,862,539.10				
111180010 Trust Bank 1,063,168.68				
1111001010 Short Term Investment 605,375.43 0.00				
1111501010 Reserve Inv Bank 5,004,278.08				
1111002010 Unspent Grant \$1,027,943.28				
<b>Balance Per General Ledger Accounts</b>	<b>\$5,467,914.53</b>	<b>\$1,063,168.68</b>	<b>\$5,004,278.08</b>	<b>\$1,027,943.28</b>
<b>IMBALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by  POSITION : FINANCE OFFICER

Confirmed by  POSITION : ACCOUNTANT

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**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**13.4. COMMUNITY SERVICES**

Nil.

**13.5. ENGINEERING SERVICES**

Nil.

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil.

**15.2. Officers**

**COUNCIL DECISION**

**Minute No: C.2484**

**Moved: Cr Little**  
**Seconded: Cr Rumjantsev**

**That Council, consider two agenda items put forward late for Tender 8 of 2015 - Supply and Delivery of a New or Used 12,000 – 15,000l Water Truck and the WALGA Annual General Meeting.**

**CARRIED 9/0**

**SHIRE OF NORTHAM**  
**MINUTES**  
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**15.2.1 TENDER 8 OF 2015 - SUPPLY AND DELIVERY OF A NEW OR USED 12,000 – 15,000L WATER TRUCK**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Majority
Date:	14 July 2015

**PURPOSE**

For Council to approve the purchase of a second hand water truck as per tenders received within budget.

**BACKGROUND**

Request for tenders were advertised in the West Australian on Saturday 27<sup>th</sup> June 2015. The tender closed on 14<sup>th</sup> July 2015.

Tenderers were invited to provide a fixed price contract that should have a validity period of Ninety (90) Days.

Works and services to be completed under contract(s) will be for:

**Supply and delivery of a 12,000 – 15,000 litre water truck.**

**STATUTORY REQUIREMENTS**

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

***“F 3.4 Regional Price Preference***

***Policy:*** *Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

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*Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”*

This policy has been applied within the tender assessment process.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE: Provide and support an effective and efficient transportation network.

STRATEGY: Maintain an efficient, safe and quality local road network.

**FINANCIAL IMPLICATIONS**

The work to be performed is identified in the 2015/16 budget for a budgeted sum of \$140,000.00.

**OFFICER’S COMMENT**

There were 7 submissions received for the advertised Tender, these included:

1. Daimler Trucks
2. ORH Distribution
3. Golden City Trucks
4. ATM Enterprises
5. Brogen Hire
6. WA Hino
7. Retco

These submissions were assessed against the following pre-determined criteria’s:

Compliance Criteria

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Qualitative Criteria (Scored)

- Pricing 75%
- Quality 15%
- Timeliness of Delivery 10%

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The assessment determined that Retco's submission was late and therefore non-compliant. Brogen Hire was also non-compliant as it was received electronically. All other tenders have been accepted and assessed as per the Qualitative Criteria by 2 panel members.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2485**

**Moved: Cr Little**

**Seconded: Cr Hughes**

**That Council, award RFT 8 of 2015, supply and delivery of a new or used 12,000 – 15,000 litre water truck to ORH Engineering for the cost of \$119,572.72 + GST with the 2014/15 budget allowance of \$140,000.**

**CARRIED 9/0**

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Shire of Northam

## EVALUATION REPORT

RFT 8 of 2015 – Supply and delivery of a new or used 12,000 – 15,000 litre water truck.

Prepared by Sue Connell  
15 July 2015

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**Tender 8 of 2015**  
**New or Used Water Truck**



**BACKGROUND**

**Title**

The Shire of Northam issued a Request for Tender for a new or used 12,000 – 15,000 litre water truck.

**Scope**

This specification covers the supply and delivery of a 12,000 – 15,000 litre water truck

Refer to Tender Document for details.

**Contract Period**

The contract is for a period of up to six (6) weeks.

**Tendering Budget**

The purchase is identified in the 2014/15 budget for a budgeted sum of \$140,000.00.

**RFT PROCESS**

**Council Approval**

Tenderers were invited to provide a lump sum price that should have a validity period of Ninety (90) Days.

Works and services to be completed under contract(s) will be for the provision of:

Supply and delivery of a new or used 12,000 – 15,000 litre water truck.

**Advertising Details**

Request for tenders were advertised on the 27th June 2015 in the West Australian newspaper.

**RFT Closing Date**

The tender closed on the 14th of June 2015.

**Tenders Received**

Tender submissions were received from the following organisations:

- a) Daimler Trucks
- b) ORH Distribution
- c) Golden City Trucks
- d) ATM Enterprises
- e) Brogen Hire
- f) WA Hino
- g) Retco

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**Tender 8 of 2015**  
**New or Used Water Truck**



**THE EVALUATION**

**Participants**

An evaluation panel assessed each tender submission. Details on members of the panel are contained within the below table.

Name	Organisation	Title	Basis of Participation
Tracey Pearce	Shire of Northam	Operations Manager	Lead Assessor
Danny McMahon	Shire of Northam	Works Supervisor	Assessor

**Compliance Evaluation**

**A. Compliance Criteria**

The compliance criteria for this RFT were:

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Compliance Criteria were evaluated on a "Yes/No" basis. All submissions were processed through to the qualitative/price evaluation on the basis that all compliance criteria had been met.

**B. Qualitative Assessment**

The qualitative criteria for this tender were:

- (a) Pricing (75%)
- (b) Quality (15%)
- (c) Timeliness (10%)

The qualitative assessment was completed on 14th July 2015.

**C. Qualitative Scores & Pricing**

For Scoring and pricing refer to the following appendices;

**Appendix A - Evaluation Matrix**

**Appendix B – Pricing Summary**

**D. Short-listing**

ORH Engineering have been shortlisted.



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**Tender 8 of 2015**  
**New or Used Water Truck**



**Referee Reports**

Referees were not contacted.

**RECOMMENDATION FOR AWARD**

The assessment determined that Retco's submission was late and therefore non-compliant. Brogen Hire was also non-compliant as it was received electronically. All other tenders have been accepted and assessed as per the Qualitative Criteria by 2 panel members.

It is recommended that Council award RFT 8 of 2015 Supply and delivery of a new or used 12,000 – 15,000 litre water truck to ORH Engineering utilising 2014/15 budget allowance of \$140,000.

Purchase price is \$119,572.72 + GST.

**SHIRE OF NORTHAM**  
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**Tender 8 of 2015**  
**New or Used Water Truck**



**Recommended by Evaluation Panel Assessors**

Name	Tracey Pearce		
Sign	<u><i>Tracey Pearce</i></u>	Date	15 17 2015
Name	Danny McMahon		
Sign	<u><i>Danny McMahon</i></u>	Date	15 17 2015

**Approved by Executive Manager Engineering Services**

Name	Clinton Kleynhans		
Sign	_____	Date	/ / /

**Authorised by CEO**

Name	Jason Whiteaker		
Sign	_____	Date	/ / /

**Endorsed by Council**

Date	/ / /
------	-------

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**15.2.2 WALGA ANNUAL GENERAL MEETING**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	1.6.5.5
Officer:	Chief Executive Officer - Jason Whiteaker
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	14 June 2015

**PURPOSE**

For the Council to provide direction to the Shire President and Deputy Shire President (as Councils nominated voting delegates) in relation to matters for consideration at the WALGA AGM

**BACKGROUND**

The following items are for consideration at the upcoming WALGA Annual General Meeting;

- 4.1 Eradication of Trachoma in Australian Populations
- 4.2 Prescribed Burning Program
- 4.3 Bushfire (planning) Regulations – Local Government Impacts
- 4.4 Integrated Response by Local Governments to Hoarding
- 4.5 Shark Hazard – Local Government Expectations
- 4.6 Inland Waterway Shoreline Management
- 4.7 Planning for Waste Management Facilities
- 4.8 Management of Narrow Leafed Cotton Bush
- 4.9 Illegal Camping
- 4.10 Non-rateable Properties: Charitable use of Land
- 4.11 Financial Limits for Tenders

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2486**

**Moved: Cr Saunders**  
**Seconded: Cr Rumjantsev**

**That Council;**

**Supports items 4.1 – 4.11 as presented in the WALGA Annual General Meeting Agenda;**

- 1. Authorises the Council voting delegates to vote in accordance with the Council position on these matters, unless additional information is presented at the AGM which the voting delegates consider warrants a change in the position of Council;**
- 2. In the event the voting delegates do not vote in accordance with the stated Council position this is to be reported back to the next meeting of Council, along with the reasons for altering the Council position.**

**CARRIED 9/0**

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**16. CONFIDENTIAL ITEMS**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2487**

**Moved: Cr Tinetti**

**Seconded: Cr Saunders**

**That Council, move into committee to discuss agenda item 16.1 – Sale of 140 Chidlow Street, Northam and agenda item 16.2 - Receipt of Minutes and Adoption of Recommendations from the Chief Executive Officer Review Committee Meeting.**  
**CARRIED 9/0**

The Gallery and Parks & Gardens Supervisor, Mr John Rutherford departed the Council Chambers at 6.18pm.

**16.1. SALE OF 140 CHIDLOW STREET, NORTHAM**

Name of Applicant:	Shire of Northam
Name of Owner:	Boardline Pty Ltd
File Ref:	A10384
Officer:	Jason Whiteaker – Chief Executive Officer
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority
Date:	30 June 2015

**PURPOSE**

To seek the guidance of Council on a legal matter pertaining to the proposed sale of 140 Chidlow Street Northam.

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**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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**RECOMMENDATION**

Moved: Cr Little  
Seconded: Cr Hughes

That Council authorises the Chief Executive Officer to enter into negotiations with XX for the Council to purchase 140 Chidlow Street within the following parameters;

- 2.1.1 - Council being prepared to offer the original purchase price (\$41,000) or a fair market value for the land, based on an independent sworn valuation.
- 2.1.2 - Council paying the costs of the conveyance.
- 2.1.3 - Council paying 12 months interest on the property value (\$41,000).
- 2.1.4 - Council contributing 50% of the legal costs associated with the matter.

**LOST 4/5**

**MOTION / COUNCIL DECISION**

Minute No: C.2488

Moved: Cr Williams  
Seconded: Cr Rumjantsev

That Council, let the settlement/sale proceed and take steps to protect the drainage requirements / role of the land.

**CARRIED 7/2**

Cr Little and Cr Hughes requested that their names be recorded against the motion.

Reason for change to Officer recommendation

The Council formed the view that there was not any adequate reason to not fulfil the auction process and in addition the Council will recover any outstanding rates.

**SHIRE OF NORTHAM**  
**MINUTES**  
**ORDINARY COUNCIL MEETING HELD ON 15 JULY 2015**

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The Chief Executive Officer and Executive Manager of Corporate, Development, Engineering and Community Services departed the Council Chambers at 6.42pm.

**16.2. RECEIPT OF MINUTES AND ADOPTION OF RECOMMENDATIONS OF THE CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING**

Name of Applicant:	Chief Executive Officer Review Committee
Name of Owner:	N/A
File Ref:	1.1.1.1
Officer:	Jason Whiteaker
Officer Interest:	Yes
Policy:	N/A
Voting:	Simple Majority
Date:	9 July 2015

**PURPOSE**

For Council to receive the minutes and adopt the recommendations from the Chief Executive Officer Review Committee meeting held on 6 July 2015.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2489**

**Moved: Cr Williams**  
**Seconded: Cr Rumjantsev**

**That Council, receive the minutes of the Chief Executive Officer Review Committee Meeting held on 6 July 2015.**

**CARRIED 9/0**

**RECOMMENDATION**

**That Council;**

**Adopt the recommendations from the Chief Executive Officer Review Committee Meeting held on 6 July 2015 as listed;**

- 1. Endorse the CEO Review Committee to complete the CEO review and seek external assistance only if required;**
- 2. Endorse that the achievement of targets set by the Corporate Business Plan be used as the KPI for the CEO review 2015/16.**

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**MINUTES**  
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**MOTION / COUNCIL DECISION**

**Minute No: C.2490**

**Moved: Cr Williams**  
**Seconded: Cr Little**

**That Council;**

**Adopt the recommendations from the Chief Executive Officer Review Committee Meeting held on 6 July 2015 as listed;**

- 1. Endorse the CEO Review Committee to complete the CEO review and seek external assistance only if required;**

**CARRIED 9/0**

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2491**

**Moved: Cr Rumjantsev**  
**Seconded: Cr Williams**

**That Council, move out of Committee.**

**CARRIED 9/0**

The Gallery returned to the Council Chambers at 7.04pm and the Shire President, Cr S B Pollard read aloud the decisions of Council.

**17. DECLARATION OF CLOSURE**

There being no further business, the Shire President, Cr S B Pollard declared the meeting closed at 7.06pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 15 July 2015 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date