



Inspection Report Request

Environmental Health

Use this form if you require an inspection report outlining the current compliance status of the premises/activity, eg. *If you want to purchase a business, or you need an inspection report to demonstrate compliance in order to obtain insurance cover, bank purposes or other reasons.*

You can request an inspection report for any of the Environmental Health permits administered by the Shire of Northam. These are:

- Food Business Registration, including Mobile Food Vans
- Footpath Dining Permit
- Public Buildings Permit
- Caravan Parks and Relocatable Home Parks Permit

1 What type of report do you require?

- Pre- purchase
- Other – *Please specify*
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2 What type of Licence/Permit/Approval inspection are you requesting?

Food Business Public Building Caravan Park Footpath Dining

3 Premises Address

Note: *The official address of location where the activity will be carried out.*

Postcode

4 Applicants Name (*Person Requesting the Inspection Report*)

Postcode

5 Contact Person's Name *If different to above*

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="checkbox"/>
Last / Family Name _____				
First / Given Name(s) _____				

6 Business Hours Contact Details

Phone number () _____	Fax Number () _____	Mobile number _____
E-mail address _____		

- 7 Are You The Current Permit Holder** Yes – **Go to 9**
 No - Council is not able to issue an inspection report to any person without the consent / authorisation of the current permit holder / operator

8 I Authorise An Inspection To Be Conducted On The Premises / Activity And Understand That An Inspection Report Will Be Issued To The Applicant.

Current permit holder's name <i>Individual / Organisation</i> _____	
Position <i>Proprietor, Director, Manager</i> _____	
Signature _____	Date ____ / ____ / ____

9 Applicant's Signature and Date

Signature _____	Date ____ / ____ / ____
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