



Shire of Northam

*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**NOTICE OF A  
ORDINARY COUNCIL MEETING  
COMMENCING AT  
5:30 PM  
WEDNESDAY  
16th April 2014**

**Councillors:**

**Please be advised that the next Ordinary Council Meeting will be held as above.**

**JASON WHITEAKER  
CHIEF EXECUTIVE OFFICER  
10 April 2014**

# SHIRE OF NORTHAM

## SUMMARY OF AGENDA TO BE PRESENTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON 16 APRIL 2014 AT 5:30 PM

	<b>Page</b>
1. OPENING AND WELCOME .....	4
2. DECLARATION OF INTEREST.....	5
3. ATTENDANCE .....	5
4. APOLOGIES .....	5
5. LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	6
6. APPLICATIONS FOR LEAVE OF ABSENCE.....	6
7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	6
8. PUBLIC QUESTION TIME .....	6
9. PUBLIC STATEMENT TIME .....	6
10. PETITIONS/DEPUTATIONS/PRESENTATIONS .....	6
11. CONFIRMATION / RECEIPT OF MINUTES.....	7
11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
11.2 RECEIPT OF MINUTES OF THE NORTHAM COMMUNITY SAFETY COMMITTEE (APPENDIX 2).....	7
11.3 ADOPTION OF THE RECOMMENDATIONS OF THE NORTHAM COMMUNITY SAFETY COMMITTEE (APPENDIX 2) .....	7
11.4 ADOPTION OF THE RECOMMENDATIONS OF THE NORTHAM ART COLLECTION COMMITTEE SAFETY COMMITTEE (APPENDIX 3). .....	9
11.5 RECEIPT OF MINUTES OF THE NORTHAM ART COLLECTION COMMITTEE (APPENDIX 3).....	9
12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION .....	10
12.1 PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 16TH APRIL 2014.....	10
13. REPORTS OF OFFICERS .....	12
13.1. ADMINISTRATION.....	12
13.1.1 SELECTION CRITERIA FOR TENDERS NO 2 OF 2014 – WUNDOWIE STORAGE DAM COVER AND NO 3 OF 2014 – WUNDOWIE STORMWATER REUSE CIVIL WORKS.....	12
13.2. DEVELOPMENT SERVICES.....	15
13.2.1 PROPOSED TELECOMMUNICATIONS FACILITY - LOT 12 (24) OLD COACH ROAD, MOKINE .....	15

13.3.	CORPORATE SERVICES.....	28
13.3.1	FINANCIAL STATEMENTS TO 28 FEBRUARY 2014 .....	45
13.4.	COMMUNITY SERVICES .....	71
13.5.	ENGINEERING SERVICES .....	71
14.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	71
15.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.....	71
15.1.	ELECTED MEMBERS.....	71
15.2.	OFFICERS .....	71
16.	CONFIDENTIAL ITEM/S .....	72
17	DECLARATION OF CLOSURE .....	72
	APPENDIX 1. WUNDOWIE REUSE DESIGN NOTES.....	73
	APPENDIX 2. SAFETY COMMITTEE MINUTES OF MEETING 3 APRIL 2014.....	101
	APPENDIX 3. ART COMMITTEE MINUTES (UNCONFIRMED) OF MEETING 3 APRIL 2014	116

# SHIRE OF NORTHAM

**Notice and Agenda of a Ordinary Meeting of Council to be held in the Council Chambers on WEDNESDAY, 16<sup>th</sup> April at 5:30 pm**

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

## **1. OPENING AND WELCOME**

## 2. DECLARATION OF INTEREST

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

## 3. ATTENDANCE

### COUNCIL

#### Councillors

U Rumjantsev  
R W Tinetti  
R M Head  
A W Llewellyn  
D A Hughes  
D G Beresford  
K Saunders

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Community Services  
Executive Manager Development Services  
Executive Manager Corporate Services  
Project Manager Community Infrastructure  
Executive Assistant to CEO

J B Whiteaker  
C D Kleynhans  
J McGready  
P B Steven  
D R Gobbart  
C B Hunt  
V Davies

### GALLERY

## 4. APOLOGIES

Nil

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr J E Williams has been granted leave of absence between the following dates:

15 April 2014 to 25 April 2014.

Cr S B Pollard has been granted leave of absence between the following dates:

16th April 2014 to 30th April 2014.

Cr K Saunders has been granted leave of absence between the following dates:

22nd March 2014 to 11th April 2014.

Cr D A Hughes be granted leave of absence between the following dates:

14 March 2014 to 28 March 2014 and 13 April 2014 to 22 April 2014

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Cr R Head has requested a leave of absence from the Ordinary Council Meeting on the following date:

Wednesday, 21st May, 2014.

Cr T Little has requested a leave of absence from the Ordinary Council Meeting on the following date:

Monday 7<sup>th</sup> April, 2014 to Friday 18<sup>th</sup> April 2014.

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**8. PUBLIC QUESTION TIME**

Nil

**9. PUBLIC STATEMENT TIME**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**11. CONFIRMATION / RECEIPT OF MINUTES**

**11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

**That the minutes of the Ordinary Meeting of Council held March 19, 2014 be confirmed as a true and correct record.**

**11.2 RECEIPT OF MINUTES OF THE NORTHAM COMMUNITY SAFETY COMMITTEE (appendix 2)**

**RECOMMENDATION**

**That Council receives the minutes of the Northam Community Safety & Crime Prevention Committee held April 3, 2014.**

**11.3 ADOPTION OF THE RECOMMENDATIONS OF THE NORTHAM COMMUNITY SAFETY COMMITTEE (appendix 2)**

**That Council:**

- 1. Appoint the following persons as Community Representatives on the Community Safety Committee:**
  - a. Rose Power**
  - b. Kylie Bradford**
  - c. Barbara Sylvester**
  - d. Kerry Horan**
- 2. Amend the Community Safety Committee Terms of Reference (as adopted 20/11/2013) as follows:**
  - a. The representative of the Department of Housing to be transferred from Standing Ex-Officio Member to Committee Membership.**
  - b. That the number of community representatives be increased from “up to three (3)” to “up to four (4)”.**
- 3. Endorse the Committee meetings to be held monthly on the last Thursday of the month at 3pm.**



**11.4 ADOPTION OF THE RECOMMENDATIONS OF THE NORTHAM ART COLLECTION COMMITTEE SAFETY COMMITTEE (appendix 3).**

**RECOMMENDATION**

**That Council receives the minutes of the Northam Art Collection Committee meeting held April 3, 2014.**

**11.5 RECEIPT OF MINUTES OF THE NORTHAM ART COLLECTION COMMITTEE (appendix 3)**

**That Council:**

- 1. Undertake the photographing of the images listed below at a cost of \$35.00 per image, totalling a cost of \$560.00;**
  - a. Herbert William Hancock esq by C.M. Nixon, Not Dated;**
  - b. Charles Edward Dempster esq by C.M. Nixon, Not Dated**
  - c. David Thomas Morrell esq 1900-1907 C.M. Nixon**
  - d. Patrick O'Driscoll esq 1921-1924 by C.M. Nixon**
  - e. John Michael Carroll esq 1913-1921 by C.M. Nixon**
  - f. John Taylor Cooke esq by C.M. Nixon, Not Dated**
  - g. James Wilkerson esq 1877-1900 by C.M. Nixon**
  - h. William Simon Dempster esq 1876-1892 by C.M. Nixon**
  - i. Jacob Delmage esq 1873-1876 by C.M. Nixon**
  - j. I.J. (Jenny) Sheehan – President – 1996-2001, Artist Unknown**
  - k. David Ross Antonio – President – 1978-1996, Artist Unknown**
  - l. A.W. (Bert) Llewellyn – Shire of Northam President – 2001, Artist Unknown**
  - m. A.J. Antonio esq – Chairman – 1959-1976, Framed by Chris Brown at The Works in Northam**
  - n. Edward Alfred Letch – Chairman – 1924-1940, Framed by Chris Brown at The Works in Northam**
  - o. C.W. Martin – Chairman – 1940-1946, Framed by Chris Brown at The Works in Northam**
  - p. Sketch of TAE Letch, Not dated, by Anne Ashman**
- 2. Accept the quote OF \$240.00 to Curate an Art Exhibition at the Northam Town/Lesser Hall from Kaye Devlin for when a function to launch the collection has been confirmed; and**
- 3. Hold a function to launch the Shire of Northam's art collection with a provision of \$1,000.00 being allocated for drinks and nibbles and the date being arranged by staff in terms of the availability of the Town/Lesser Hall.**

**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

**12.1 PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 16th APRIL 2014**

<b><u>Visitations and Consultations</u></b>	
21/3/14	BBQ for National Day of Action Against Violence and Bullying
23/3/14	Black Dog motorcycle ride for depression awareness
29/3/14	Relay for Life 24 hour event opening
30/3/14	Relay for Life event closing
3/4/14	Wheatbelt Conference day 1 in York
4/4/14	Wheatbelt Conference day 2
4/4/14	Citizenship ceremony
5/4/14	Flying 50 day # 1
6/4/14	Flying 50 day # 2
7/4/14	AROC meeting in Toodyay
8/4/14	Living in the Shire community event
<b><u>Upcoming Events</u></b>	
12/4/14	Wesfarmers Centenary Concert
12-20/4/14	Heritage Week
15/4/14	Shire workshop
16/4/14	YHIDC CRG meeting proposed
25/4/14	ANZAC Day commemorations
26/5/14	National Sorry Day anniversary event

**President’s and Deputy’s Absences**

I will be away on holiday for parts of April and the Deputy President Cr. Terry Little will also be away in South Australia so I hope other Councillors will be available to undertake any civic duties that may be required in our absence.

**Operational aspects**

Roads

A number of concerns are being raised by ratepayers around the state of our road network across the Shire, particularly the unsealed network. I am advised that staff and contractors are undertaking remedial works as best they can.

Vegetation management

Tree management is another cause for concern being raised with me by ratepayers and again I am advised that a maintenance program is under way.

**Strategic aspects**

Department of Local Government and Communities

The Department of Local Government and Communities have appointed Acting Director General, Jennifer Matthews, as DG. Hon. Tony Simpson MLA is our Minister.

Local Government Reform (Country)

A working party including 24 Elected Members has been formed by WALGA to look at the reform process as it may affect the country shires in future. I did not nominate to be one of the members of that party but await the outcomes of that group.

Wheatbelt Development Commission (WDC)

The Investment Blueprint for the Wheatbelt has been submitted to State Cabinet for their consideration. There will now be a review period for the general community, including local governments, to provide their input in the very near future. Previously, no review period was proposed.

**13 REPORTS OF OFFICERS**

**13.1. ADMINISTRATION**

**13.1.1 SELECTION CRITERIA FOR TENDERS No 2 OF 2014 –WUNDOWIE STORAGE DAM COVER AND No 3 OF 2014 – WUNDOWIE STORMWATER REUSE CIVIL WORKS**

Name of Applicant:	Internal Staff Report
Name of Owner:	Shire of Northam
File Ref:	4.1.1.25
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	Council Policy F 3.2 Purchasing & Tendering Policy
Voting:	Simple Majority
Date:	31 March 2014

**PURPOSE**

This report seeks approval from the Council for the adoption of the selection criteria and specifications in order to call tenders for the design and construct of the cover for the Wundowie Storage Dam (Tender 2 of 2014) other associated civil works for Wundowie Stormwater Harvesting Project (Tender 3 of 2014).

**BACKGROUND**

As Council is aware the funding has been provided through the Wheatbelt NRM for a number of stormwater harvesting and retention works in the Wundowie locality. A component of these works is the provision of a cover over the existing dam in Wundowie to help retain as much water in the dam that is usually lost through evaporation. The existing storage dam’s primary source of water is currently reuse water from the Water Corporation Treatment Plant and is supplemented with an existing stormwater catchment system.

The second component of this project is the upgrading of the stormwater catchment system to supply additional water to the Wundowie Dam.

It is estimated that the existing loss of water from the storage dam due to evaporation is in the vicinity of 7 Mega litres per annum. The dam cover has the potential to save up to 80% of this loss, therefore enabling a larger volume of water to be used for both reticulation of the Wundowie and Bakers Hill Oval recreation areas.

The upgrading of the existing stormwater harvesting system is also being upgraded as a component of this project however further detailed engineering design is being undertaken prior to actual construction commencing. The purpose of this report is for Council to adopt the selection criteria for the physical construction of the works so that Tenders can be called following approval of the final design.

## **STATUTORY REQUIREMENTS**

Part 4 (Tenders) of the Local Government (Functions and General) Regulations 1996 apply. In particular, Regulation 14 (2a):

“If a Local Government -

(a) is required to invite a tender; or

(b) not being required to invite a tender, decides to invite a tender.

The local government must, before Tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.”

As the value of the proposed works is in excess of \$100,000 Council is required to tender for the project.

## **CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

Objective N3 Management and protection of water resources.

## **BUDGET IMPLICATIONS**

Application of appropriate selection criteria to the tender will assist in ensuring that Tenderers offering the “best value” with respect to the supply of goods and services are highlighted via the tender assessment process.

As indicated in the Background section of the report the funding for this project is through the Wheatbelt NRM Stormwater Reuse Project. Within the existing budget a total amount of \$1,057,714 with funding of \$980,590.25.

## **OFFICERS' COMMENT**

Due to the nature of the two components of the work it has been recommended that the dam cover is to be a design and construct tender whilst the remaining civil works will be a construct only tender following the completion of the detailed design.

## **RECOMMENDATION**

### **That Council:**

- 1. Adopt the following selection criteria for Tender 2 of 2014**
  - (a) Resources Weighting 10%**
  - (b) Ability to deliver work (timeliness) Weighting 15%**
  - (c) Track Record Weighting 10%**
  - (d) Maintenance & Serviceability Weighting 25%**
  - (e) Price Weighting 40%**
  
- 2. Approve the calling of tenders for Tender 2 of 2014 – Wundowie Storage Dam Cover.**
- 3. Approve the specifications for the proposed Tender document as attached to this report.**
- 4. Applies Policy F3.4 Regional Price Preference to Tender 2 of 2014 for locally produced products or services within the Shire of Northam.**
- 5. Adopt the following selection criteria for Tender 3 of 2014**
  - (a) Ability to deliver work (timeliness) Weighting 15%**
  - (d) Relevant Experience Weighting 10%**
  - (e) Price Weighting 75%**
- 6. Approve the calling of tenders for Tender 3 of 2014 – Wundowie Stormwater Reuse Civil works following approval by the CEO of the detailed design.**
- 7. Approve the general specifications for the proposed Tender document as attached to this report.**
- 8. Applies Policy F3.4 Regional Price Preference for locally produced products or services within the Shire of Northam.**

**13.2. DEVELOPMENT SERVICES**

**13.2.1 PROPOSED TELECOMMUNICATIONS FACILITY - LOT 12 (24) OLD COACH ROAD, MOKINE**

Name of Applicant:	Daly International Pty Ltd
Name of Owner:	J C Odgaard
File Ref:	A663
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	NIL
Policy:	NIL
Voting:	Simple Majority
Date:	04/04/14

**PURPOSE**

Council has received an application seeking approval for the erection of a telecommunications facility on Lot 12 (24) Old Coach Road, Mokine. Approval of this application will require Council to use its discretion as an objection was received during the advertising period.

**BACKGROUND**

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
23/12/13	Planning Application received by the Shire.
30/01/14	Application undergoes internal DCU assessment.
30/01/14	Application is advertised to adjoining neighbours.
13/02/14	Site visit conducted
14/02/14	Advertising period closes.
27/02/14	Revised Plan received by Shire Officers
11/03/14	Report prepared for Council.

There is a fast growing demand for telecommunications services throughout Australia. Base stations are essential infrastructure needed to support these services and ensure that the quality of the service provided meets the demands and requirements expected by the local community who use the Internet. The subject proposal will enable the Clackline community to experience the benefits of fast broadband and Internet services via the fixed wireless network.

The complete National Broadband Network is strategically planned and individual sites are co-ordinated into the wider network much like other essential infrastructure. Whilst it is necessary for individual sites to achieve their coverage objectives it is essential that each site can be linked back into the network.

As part of the Government's National Broadband Network rollout, several sites have been approved or proposed in the Shire of Northam. The five fixed wireless towers are or will be located in Grass Valley, Northam (2), Wundowie and Clackline.

The proposed site will be linked via a parabolic microwave dish to Wundowie which then link to the wider network via an underground fibre optic cable.

The Clackline site is required to cover two target areas: the Clackline townsite and the Rural Smallholding area along Spencers Brook Road south-east of the Clackline townsite. Line of sight is also required to the NBN facility in Bakers Hill. A small search area south of Great Eastern Highway was provided where a facility can meet the objectives. The search area is located in a strategic location between both target areas on high elevation. Candidate C is located closest to the search area provided and was therefore selected as the preferred candidate. Six other candidates were investigated but discounted due to coverage issues (**Figure 1**).

NBN Co (the applicant) propose to install a new fixed wireless broadband facility at Clackline comprised of the following:

- 40m Monopole with headframe;
- Three (3) panel antennas;
- Two (2) outdoor units;
- Ancillary equipment associated with operation of facility, including cable trays, cabling, safe access methods, bird proofing, earthing, electrical works and air-conditioning equipment.

The application proposes to erect a facility and 40m mast on Lot 12 (24) Old Coach Road, Mokine. The mast will located to the south of the Great Eastern Highway and will be sited approximately 62m from the dwelling on the property and 307m from the nearest neighbour's dwelling.

## **STATUTORY REQUIREMENTS**

Lot 12 (24) Old Coach Road is currently zoned "Rural". The use for which the applicant is seeking approval for is a discretionary use under Local Planning Scheme No.6.

The Shire has determined the use to be consistent with the objectives of the Rural zoning, therefore the application has been advertised, prior to being considered by the Council.

The stated objective for the Rural zone within the Scheme is as follows:

- To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land. To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.
- To control the fragmentation of broad-acre farming properties through the process of subdivision.
- To protect land from land degradation and further loss of biodiversity by:
  - i) Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation;
  - (ii) Encouraging the development of and the protection of corridors of native vegetation;
  - (iii) Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and
  - (iv) Encouraging rehabilitation of salt affected land.

Public consultation has taken place in accordance with Clause 9.4 of Local Planning Scheme No.6 with two submissions received from adjoining landowners which have been included in a schedule of submissions attached. One objection has been resolved and the other relates to the amenity of the area.

The proposed facility is required to provide a high speed broadband network to the Northam Area and also to serve a key communications anchor point for other NBN wireless facilities in the Katanning region.

The objective of providing telecommunications infrastructure throughout the Shire has been identified as a key objective within the Shire of Northam Local Planning Strategy which states:

*“The uneven quality of telecommunication services is a problem throughout the Avon Arc and should be rectified if population and business growth is to be targeted.”*

The Shire of Northam Local Planning Strategy further emphasises the need for new telecommunications infrastructure in the Shire by stating:

*“To provide affordable, state of the art and equitable telecommunication services to the Shire in a timely manner that are sensitive to economic, social, environmental and technical conditions and help to maximise opportunities for economic growth and development.”*

## **CONFORMITY WITH THE PLAN FOR THE FUTURE**

**GOAL:** To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

The proposal will increase telecommunications coverage within the Shire and will also help to resolve telecommunication black spots.

## **BUDGET IMPLICATIONS**

The applicant has paid \$765 in planning application and advertising fees.

## **OFFICER'S COMMENT**

Prior to confirming Lot 12 (24) Old Coach Road as the preferred location, an in-depth site selection process was undertaken by the applicant. For the fixed wireless network to be effective the NBN base station is required to be as near to the target area as practical, therefore radio network base stations are located either in the centre or in close proximity to the target coverage area. The characteristics of the local area also need to be considered.

This location among six other locations analysed, was selected due to:

- The location relatively isolated from residential development with minimal impact on the natural environment.
- It is screened by existing mature vegetation from Great Eastern Highway and the closest dwelling 307m to the south.
- The ability to meet and service the coverage requirements for the area.
- Higher and more visually intrusive facilities required in any other location.

Apart from those sites being analysed, the possibility of utilising the existing Telstra tower has also been considered. Unfortunately as the requirements of the towers are different it is not possible to utilise the existing tower.

The location and type of proposed base station have been carefully chosen to reduce the visual impact. In order for the service to operate efficiently and provide a quality and reliable service to the end user, the tower requires line of sight to the desired coverage area which can be achieved by sufficient elevation and clearance of its antennas above physical obstructions, such as built form, topographical features and vegetation.

The facility will be located in a position that will be immediately visible to road users along the Great Eastern Highway and Old Coach Road but it is not considered that the visual amenity of the surrounding area and the amenity of adjoining landowners will be negatively impacted.

Whilst the base station will be visible to the surrounding area from certain viewpoints due to the height, attention has been given to the best siting and design possibilities to conceal the facility by:

- The proposed facility is setback at least 250m from Great Eastern Highway and is surrounded by existing vegetation which will provide screening of the lower parts of the facility. In addition, significant roadside vegetation along Great Eastern Highway will fully obscure views of the facility from the main road.
- A 40m tower is considered to be the smallest structure capable of meeting coverage and operational objectives.
- A monopole design has been selected which is the least visually intrusive design option.
- The current proposal is for an unpainted steel monopole, which according to the applicant has been demonstrated over time to most successfully blend with the uniform colours of the landscape and sky conditions. Should Council consider it appropriate, the monopole can be painted in a neutral colour to suit its surroundings.

In light of the information above it is the officer's opinion that the proposal will not impact upon the amenity of adjoining landowners or the surrounding landscape and is considered an acceptable form of development. The proposal also is compliant with the objectives of the Shire's current local planning strategies and is also considered acceptable. To this extent it is the officer's recommendation that Council support the application for a telecommunications facility to be located on Lot 12 (24) Old Coach Road, Mokine.

## **RECOMMENDATION**

- 1. That Council approve the application for a telecommunications tower at Lot 12 (24) Old Coach Road, Mokine subject to the following conditions:**
  - i) All development being in accordance with the approved plans.**

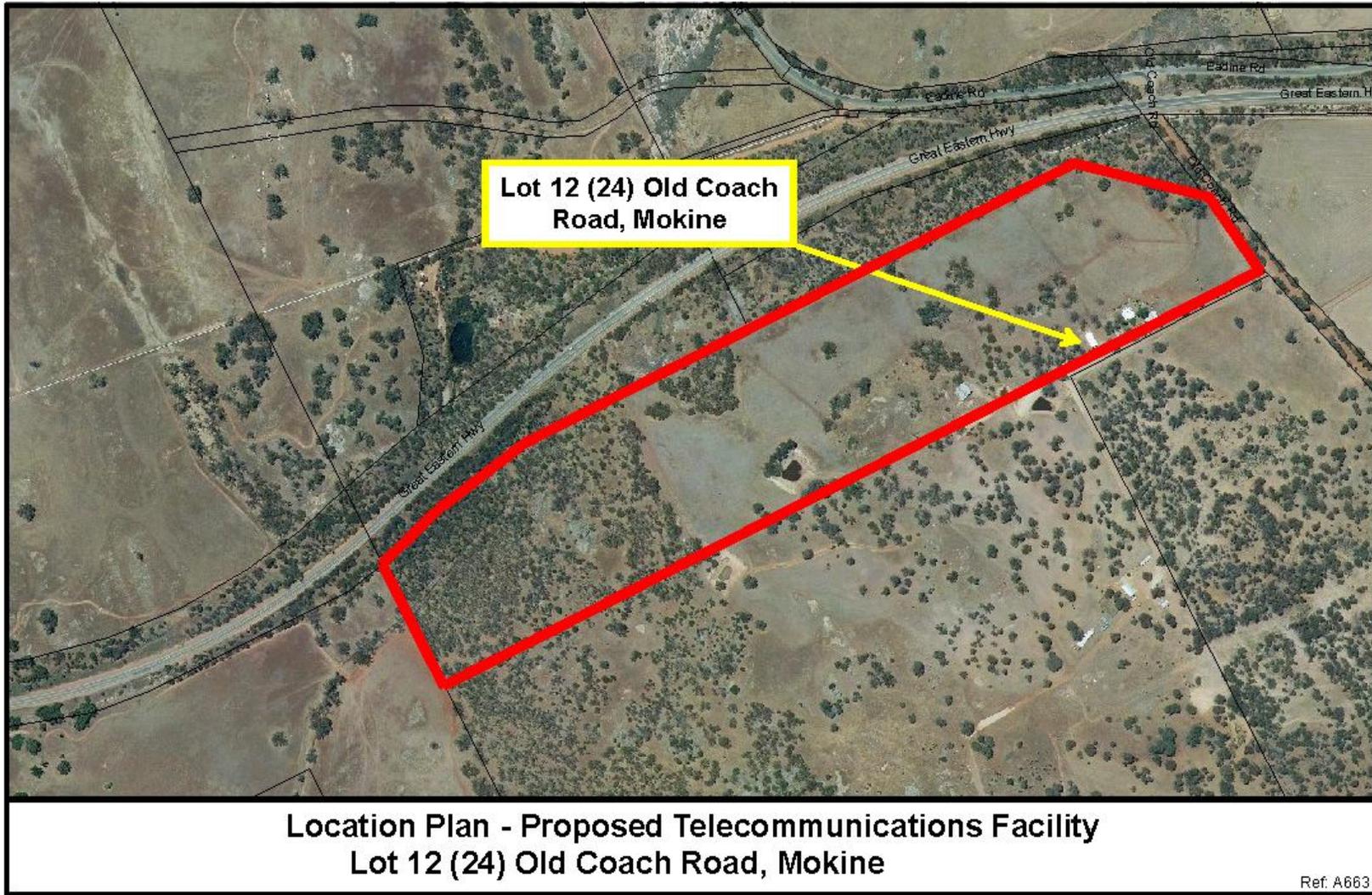
## ALTERNATIVE LOCATIONS FOR THE NBN TOWER CLACKLINE



Figure 1

**Shire of Northam  
Local Planning Scheme No 6  
Proposed NBN Tower – Lot 12 (24) Old Coach Road, Mokine  
Schedule of Submissions**

No	Name / Address	Summary of Submission	Applicant's Response	Officer's Comment
1	Adjoining Landowner	The area is aesthetically appealing, however with towers everywhere it is making it unattractive, surely another location could be found.	For the fixed wireless network to be effective the NBN Co base station is required to be as near to the target area as practical, therefore radio network base stations are located either in the centre or in close proximity to the target coverage area.	No other location is suitable based on alternatives considered by the applicant.
			The location and type of proposed base station have been carefully chosen to reduce the visual impact.	Currently there is only one Telstra Mobile phone tower in the area.
			Since the mid 1990's there have been thousands of mobile telecommunications facilities developed throughout Australian metropolitan and regional areas. During this period, property values across the board have continued to increase, showing no clear sign of deterioration as a result of specific factors such as the location of base stations.	Once the proposed tower is erected, there is only one tower can be seen from the road at either direction. Therefore it will not create an impression of having towers everywhere.
2	Adjoining Landowner	Reject the proposal as it use their private accessway	A revised Site Plan has been submitted with new access provided on the landowner land.	Issue resolved



		19.11.13	27.02.14						
DATE OF ISSUE									
DRAWING PACKAGE VERSION		1	2						
<b>GENERAL</b>									
6BKH-51-01-CLAC-T1	COVER SHEET	01	02						
6BKH-51-01-CLAC-C1	SITE SPECIFIC NOTES AND ANTENNA TABLE	01	02						
6BKH-51-01-CLAC-C2	OVERALL SITE PLAN	01	02						
6BKH-51-01-CLAC-C3	SITE SETOUT PLAN	01	02						
6BKH-51-01-CLAC-C4	SITE ELEVATION AND DETAILS	01	02						
<b>CIVIL</b>									
<b>STRUCTURAL</b>									
<b>ELECTRICAL</b>									
<b>EME ZONES</b>									
<b>LEASE/LICENSE</b>									
<b>DISTRIBUTION</b>									
ERICSSON	CARLY FERGUSON	1	-						
ERICSSON	NATHAN MOUAT	-	1						

**SITE No: 6BKH-51-01-CLAC**

**CLACKLINE**

24 OLD COACH ROAD  
MOKINE  
WA 6401



**PROJECT SUMMARY**

PROPOSED NBN GREENFIELD WITH 40m HIGH MONOPOLE  
PROPOSED NBN OUTDOOR CABINETS ON CONCRETE SLAB ON GROUND

Client:			
Client:			
Client:			
Project:		NATIONAL BROADBAND NETWORK SITE No: 6BKH-51-01-CLAC CLACKLINE 24 OLD COACH ROAD MOKINE WA 6401	
		<b>PRELIMINARY</b>	
02	27.02.14	SURVEY OVERLAYED	BT
01	19.11.13	PRELIMINARY ISSUE	JMB
Rev	Date	Revision Details	CAD
		www.dalyinternational.com	
DRAFTED BY:		JMB	
CHECKED BY:		RS	
APPROVED BY:		WZ	
Drawing Title		COVER SHEET	
Drawing No	Revision		
6BKH-51-01-CLAC-T1	02		



ANTENNA DETAIL									MAIN FEEDER DETAIL				RRU DETAIL		RF TAIL	
SECTOR	SYMBOL	TYPE	DIMENSION HxWxD	HEIGHT	AZIMUTH (TN)	MECH DOWN TILT	DESTINATION	QUANTITY RAU	TYPE	OVERALL LENGTH	CANISTER HEIGHT	CANISTER TO RRU LENGTH	TYPE	LOCATION	TYPE	LENGTH
1		ARGUS LLPX310F-6-V1	1077x300x115	40.00m	315°	0°			H&S HYBRID Ø19.6mm	50m	38.8m	2.5m	RRUS 61	BEHIND ANTENNA	H&S 1/2" BIRD PROOF LISCA CABLE	1.5m
2		ARGUS LLPX310F-6-V1	1077x300x115	40.00m	165°	0°		2.5m				RRUS 61	BEHIND ANTENNA	H&S 1/2" BIRD PROOF LISCA CABLE	1.5m	
3		ARGUS LLPX310F-6-V1	1077x300x115	40.00m	255°	0°		2.5m				RRUS 61	BEHIND ANTENNA	H&S 1/2" BIRD PROOF LISCA CABLE	1.5m	
A		PARABOLIC	Ø900	37.00m	238°		WUNDOWIE	1 OFF	ERICSSON 7.6mm	40m						
GPS		KRE 1012082/1	Ø69 x 96	2.50m					ERICSSON 7.6mm	5m						

**SITE INFORMATION:**

1. SITE ADDRESS  
24 OLD COACH ROAD, MOKINE, WA 6401

2. GENERAL  
THE CONTRACTOR SHALL COMPLY WITH ALL RELEVANT NBN CONSTRUCTION STANDARDS, AUSTRALIAN STANDARDS AND SPECIFICATIONS.

3. SITE ACCESS  
TAKE OLD COACH ROAD, APPROXIMATELY 2.5km AFTER SPENCER'S BROOK RD TURNOFF, ON THE RIGHT WHEN HEADING EAST ON THE GREAT EASTERN HIGHWAY. 24 OLD COACH ROAD IS LOCATED APPROXIMATELY 250m ON THE RIGHT SIDE OF THE DIRT ROAD. CONTACT OWNER PRIOR TO ACCESSING THE SITE TO CONFIRM THAT GATE WILL BE UNLOCKED JUDITH ODGAARD M 0407 424 097. AFTER CONSTRUCTION NBN TO INSTALL SEPARATE PADLOCK ON THE FIRM GATE.

4. EQUIPMENT  
PROPOSED NBN OUTDOOR CABINETS TO BE INSTALLED WITHIN NBN COMPOUND.

5. STRUCTURE  
PROPOSED NBN 40m HIGH MONOPOLE.

6. ANTENNA ACCESS  
ANTENNA ACCESS VIA LADDER AND FALL ARREST OR EWP (BY QUALIFIED RIGGER PERSONNEL ONLY).

7. EXISTING SERVICES  
THE CONTRACTOR SHALL IDENTIFY AND CONFIRM THE LOCATION OF ALL RELEVANT EXISTING SERVICES AS REQUIRED PRIOR TO THE COMMENCEMENT OF WORKS.

8. EXISTING SITE HAZARDS  
THE FOLLOWING HAZARDS ARE PRESENT ON SITE:  
 - MANUAL HANDLING                      - SUN EXPOSURE  
 - WORKING AT HEIGHTS                  - WEATHER / LIGHTNING  
 - SLIP, TRIP AND FALLS                  - ELECTRICAL HAZARDS  
 - GROUND ROCKS                          - EXISTING SHED

9. ELECTRICAL SUPPLY  
TO BE CONFIRMED.

10. TRANSMISSION LINK  
REFER TO ABOVE TABLE

11. WIND PARAMETERS

SITE TOPOGRAPHIC DATA								
REGION -A1								
	N	NE	E	SE	S	SW	W	NW
H (m)	-	-	-	-	-	-	45	-
Lu (m)	-	-	-	-	-	-	377	-
X (m)	-	-	-	-	-	-	-225	-
Tc	2.5	2.5	2.0	2.5	2.5	2.5	2.5	2.0

**ANTENNA PLAN**  
SCALE 1:50

Client:

Client:

Client:

Project:

NATIONAL BROADBAND NETWORK  
 SITE No: 6BKH-51-01-CLAC  
 CLACKLINE  
 24 OLD COACH ROAD  
 MOKINE  
 WA 6401

**PRELIMINARY**

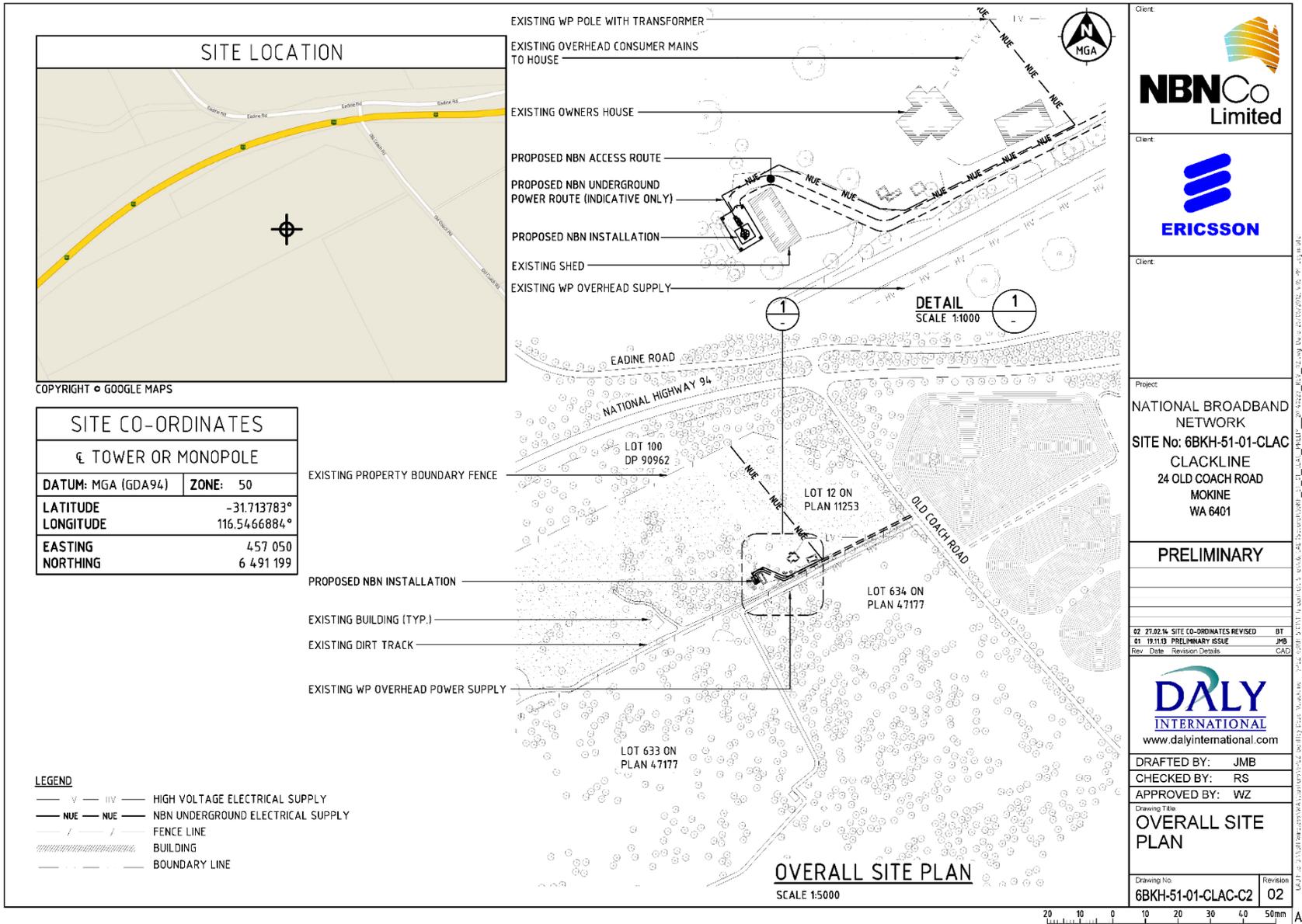
02	27.02.14	WIND PARAMETERS ADDED	BT
01	19.11.13	PRELIMINARY ISSUE	JMB
Rev	Date	Revision Details	CAD

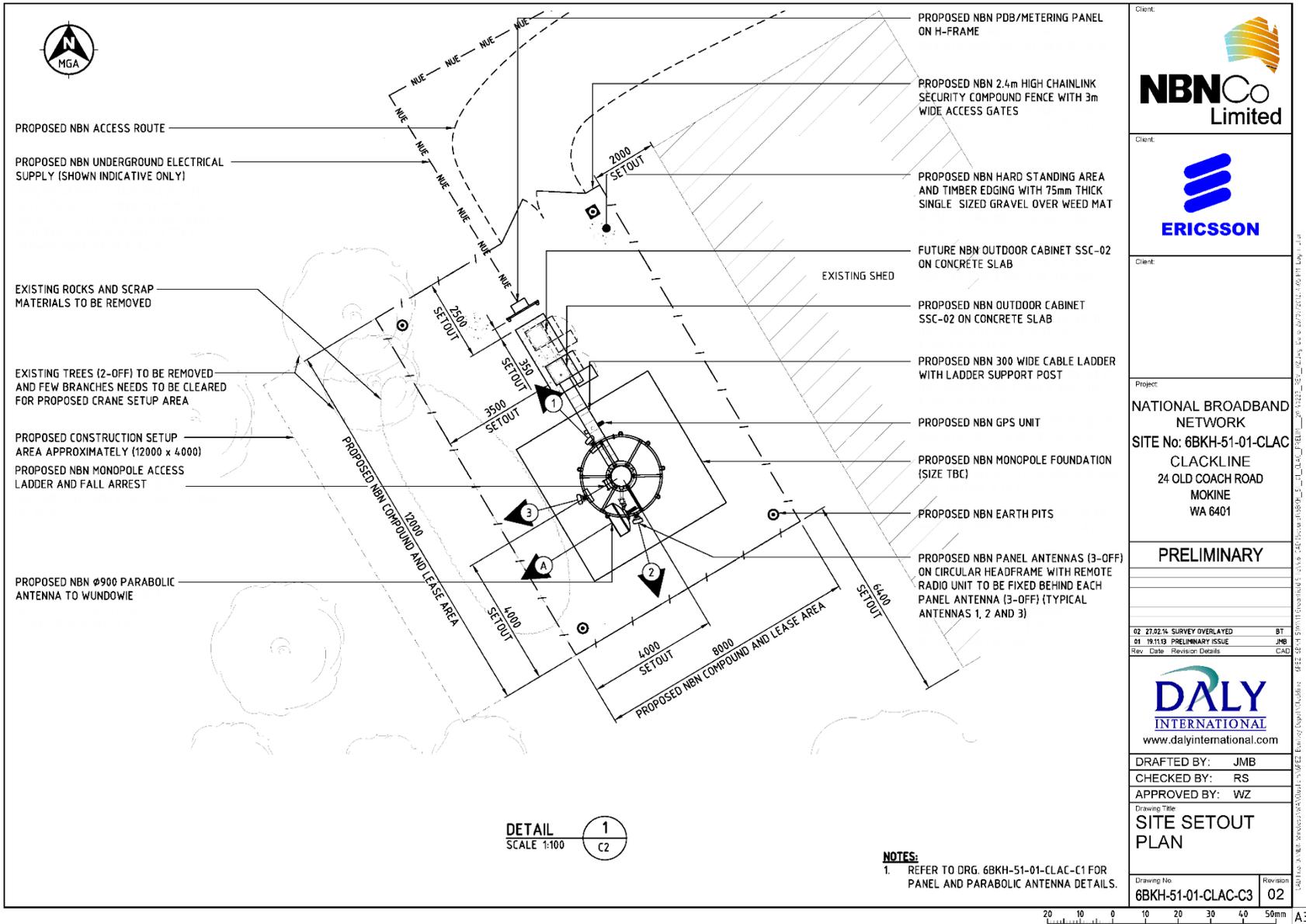
www.dalyinternational.com

DRAFTED BY: JMB  
 CHECKED BY: RS  
 APPROVED BY: WZ

Drawing Title:  
**SITE SPECIFIC NOTES AND ANTENNA TABLE**

Drawing No:	Revision
6BKH-51-01-CLAC-C1	02





Client:



Client:



Client:

Project:

**NATIONAL BROADBAND NETWORK**  
**SITE No: 6BKH-51-01-CLAC**  
**CLACKLINE**  
**24 OLD COACH ROAD**  
**MOKINE**  
**WA 6401**

**PRELIMINARY**

02	27.02.14	SURVEY OVERLAYED	BT
01	19.11.13	PRELIMINARY ISSUE	JMB
Rev	Date	Revision Details	CAD



www.dalyinternational.com

DRAFTED BY: JMB  
 CHECKED BY: RS  
 APPROVED BY: WZ

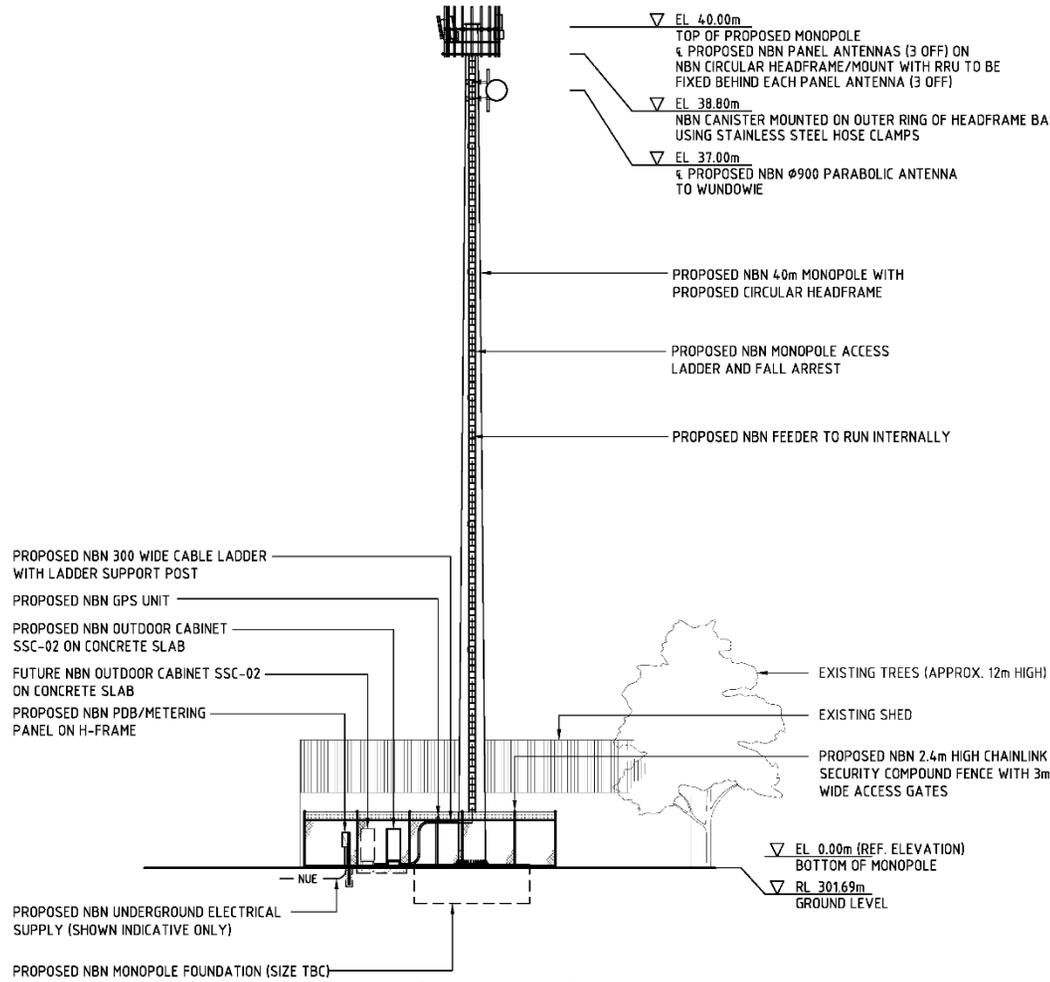
Drawing Title:  
**SITE SETOUT PLAN**

Drawing No:	Revision
6BKH-51-01-CLAC-C3	02

Scale: 0 10 20 30 40 50mm

A3

- NOTES:**
1. PROPOSED NBN PANEL ANTENNAS TO BE FACTORY COLOUR (LIGHT GREY).
  2. REFER TO DRG SHEET 6BKH-51-01-CLAC-C1 FOR ORIENTATION OF ANTENNAS.



Client:



Client:



Client:

Project:

NATIONAL BROADBAND NETWORK  
 SITE No: 6BKH-51-01-CLAC  
 CLACKLINE  
 24 OLD COACH ROAD  
 MOKINE  
 WA 6401

**PRELIMINARY**

02	27.02.14	NOTES REVISED	BT
A	19.11.13	PRELIMINARY ISSUE	XXX
Rev	Date	Revision Details	CAD

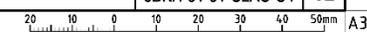


www.dalyinternational.com

DRAFTED BY: JMB  
 CHECKED BY: RS  
 APPROVED BY: WZ

Drawing Title:  
**SITE ELEVATION AND DETAILS**

Drawing No: 6BKH-51-01-CLAC-C4  
 Revision: 02



**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	31 <sup>st</sup> March 2014

**PURPOSE**

The Accounts due and submitted to the Ordinary Council Meeting on 16<sup>th</sup> April 2014 are attached.

**RECOMMENDATION**

**That Council endorse the payments for the period as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)**

The payment of cheque numbers 33170 to 33228 from Municipal Fund (dated 1<sup>st</sup> March 2014 to 31<sup>st</sup> March 2014), the payment of trust cheque numbers 1815 to 1817 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT16257 to EFT16269 and EFT116272 to EFT16461 (dated 1<sup>st</sup> March 2014 to 31<sup>st</sup> March 2014). EFT Trust Fund EFT16270 to EFT16271. Direct Debits 6851.1 and 6851.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 33170 to 33228	\$ 182,254.93
Trust Bank Vouchers 1815 to 1817	\$ 3,801.23
EFT Trust Bank Vouchers EFT16270 to EFT16271	\$ 1,000.00
Municipal Fund Bank Electronic Fund Transfer EFT16257 to EFT16269 and EFT16272 to EFT16461	\$ 1,185,568.94
Direct Debit Fund Transfer 6851.1 and 6914.1	\$ 3,438.09
Municipal Fund Bank Electronic Fund Transfer Payroll 11/03/2014	\$ 222,278.06
Municipal Fund Bank Electronic Fund Transfer Payroll 25/03/2014	\$ 214,380.11

TOTAL \$1,812,721.36

## CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,812,721.36 was submitted to the ordinary Meeting of Council on Wednesday 16<sup>th</sup> April 2014.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

## CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,812,721.36 as submitted to each member of the Council Wednesday 16th April 2014, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL MARCH 2014**

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
1815	12/03/2014	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR FEBRUARY 2014.	- 182.75
1816	12/03/2014	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR FEBRUARY 2014 COLLECTED FOR BSL.	- 1,569.86
1817	12/03/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR FEBRUARY 2014 COLLECTED FOR BCITF.	- 2,048.62
<b>TOTAL CHEQUE TRUST</b>				<b>- 3,801.23</b>
EFT16257	04/03/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 462.50
EFT16258	04/03/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 177.25
EFT16259	04/03/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT OF SENIOR BUILDING SURVEYOR.	- 1,753.18
EFT16260	05/03/2014	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,726.55
EFT16261	05/03/2014	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,726.55
EFT16262	05/03/2014	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,726.55
EFT16263	05/03/2014	KATHLEEN DAWN SAUNDERS	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,726.55
EFT16264	05/03/2014	LLEWELLYN A W	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 2,024.72
EFT16265	05/03/2014	RAYMOND MILNE HEAD	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,726.55
EFT16266	05/03/2014	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,726.55
EFT16267	05/03/2014	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 6,315.35
EFT16268	05/03/2014	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 2,939.67
EFT16269	05/03/2014	ULO RUMJANTSEV	COUNCILLOR PAYMENTS FEBRUARY 2014.	- 1,972.97
<b>SUB TOTAL EFT MUNICIPAL</b>				<b>- 26,004.94</b>
EFT16270	12/03/2014	RAYLENE BOUNDRY	REFUND OF BOND ON TOWN HALL FROM BOUNDRY WEDDING 08/03/2014.	- 500.00
EFT16271	12/03/2014	SOUTH WEST ABORIGINAL LAND & SEA COUNCIL	REFUND OF BOND FOR HOSPITALITY ROOM 22/02/2014, BOOKING #1411.	- 500.00
<b>TOTAL EFT TRUST</b>				<b>- 1,000.00</b>
EFT16272	12/03/2014	GEOFABRICS AUSTRALASIA PTY LTD	PURCHASE OF X1 ROLL OF BIDIM PF2 FOR ENGINEERING SERVICES.	- 1,595.00

EFT16273	41710	MCDOWALL AFFLECK PTY LTD	HOURLY RATES FOR SITE VISIT & CONDITION REPORT, EXTENT OF SURVEY REQUIRED & DESIGN SO FAR REGARDING THE TOWN CENTRE DRAINAGE DESIGN. X2 SITE INSPECTIONS WUNDOWIE & BAKERS HILL PIPELINE.	-	4,389.00
EFT16274	12/03/2014	MIDALIA STEEL	DH2020 DOUBLE HINGE 20 X 20 ELGATE SUPPLY FENCING BRACKET CLAMPS FOR PORTABLE FENCING.	-	433.84
EFT16275	12/03/2014	OXTERS CEMETERY SERVICES	MAINTENANCE OF KATRINE, GRASS VALLEY TOWNSITE & BAKERS HILL TOWNSITE FROM 06/01/2014 TO 31/01/2014. PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR BAKERS HILL HOOPER PARK TOILETS, ADMIN. CEMETERY INVOICING FOR FORTNIGHT ENDING 28/02/2014. SUPPLY OF X2 GRAVE RE=OPENEINGS & X2 GRAVE CERTIFICATIONS.	-	6,418.94
EFT16276	41710	PRESTIGE ALARMS	SUPPLY OF X24 HOUR MONITORING FOR THE ADMIN BUILDING. INSTALL X2 RQA'S IN RECEPTION, X1 IN LICENSING, RE-LOCATE X1 EVAC BUTTON FROM RECEPTION TO REAR DOOR ENTRY AT THE ADMIN BUILDING.	-	1,578.00
EFT16277	12/03/2014	QUBE LOGISTICS	SUPPLY OF 920KG CHLORINE FOR THE TREATED WASTE WATER RETICULATION.	-	824.29
EFT16278	12/03/2014	SLAV'S CLEANING SERVICE	CLEANING OF THE ADMIN BUILDING, DEPOT, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE & THE LIBRARY FOR FEBRUARY 2014.	-	8,653.01
EFT16279	12/03/2014	TOTAL GREEN RECYCLING PTY LTD	E-WASTE RECYCLING.	-	152.77
EFT16280	12/03/2014	A-DEC AVON DISTRICTS ELECTRICAL CONTRACTING	SUPPLY & REPLACE BROKEN GLOBE IN AROC LIGHTING TOWER.	-	333.82
EFT16281	12/03/2014	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	DOCUMENTATION FEE & X3 TMP APPROVAL FOR VARIOUS ROADS IN NORTHAM.	-	832.15
EFT16282	12/03/2014	ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 12/02/2014 TO 11/03/14.	-	500.00
EFT16283	12/03/2014	AVON DEMOLITION & EARTHMOVING	HIRE OF MANAGEMENT & LOADER FUEL CARTAGE FOR THE INKPEN ROAD WASTE SITE FROM 06/02/2014 TO 03/03/2014.	-	3,360.00
EFT16284	12/03/2014	AVON PAPER SHRED	SHREDDING OF 240 LTR BIN OF CONFIDENTIAL PAPER FROM ADMIN.	-	44.00
EFT16285	12/03/2014	AVON SERVICE SPECIALISTS	CHECK & SERVICE VEHICLE CANTER N.3805.	-	386.20
EFT16286	12/03/2014	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR THE MONTH OF APRIL 2014 FOR AVON VALLEY ARTS, NORTHAM VISITORS CENTRE, NORTHAM SES, BURT HAWKE OVAL, WUNDOWIE LIBRARY & TELECENTRE & SECURITY MONITORING FOR THE REC CENTRE.	-	287.86
EFT16287	12/03/2014	AVON VALLEY ARTS SOCIETY (INC)	ASSORTED ART WORK SOLD AT THE VISITORS CENTRE.	-	216.20

EFT16288	12/03/2014	AVON VALLEY CONTRACTORS	HIRE OF LOWLOADER TO CART ROLLER FROM BAKERS HILL TO MALAGA, ALSO FROM BURLONG RD TO BAKERS HILL. REMOVE POLES & POSTS AT THE OLD NETBALL COURTS.	-	2,948.00
EFT16289	12/03/2014	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X24 EDGER BLADES FOR ENGINEERING SERVICES.	-	240.00
EFT16290	12/03/2014	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	LAWNMOWING AT KILLARA. PURCHASE OF X1 SECONDS WHEAT, X1 BUDGIE MIX 20KG, X1 AVIARY MIX & X2 LAYING MASH FOR THE WHITE SWAN COLONY.	-	223.85
EFT16291	12/03/2014	AVON WASTE	RUBBISH COLLECTION FOR JANUARY & FEBRUARY 2014.	-	109,801.94
EFT16292	12/03/2014	BAKERS HILL RURAL SUPPLIES & HARDWARE	PURCHASE OF ASSORTED RETICULATION PARTS FOR THE WUNDOWIE TOWNSITE.	-	190.00
EFT16293	12/03/2014	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	SUPPLY OF X314.62 TN OF ROAD BASE FOR ENGINEERING SERVICES.	-	1,702.72
EFT16294	12/03/2014	BLACKWELL & ASSOCIATES	MEETINGS & CONCEPT DESIGN REGARDING THE NORTHAM WATER PARK. DESIGN WORK COMPLETED REGARDING THE NORTHAM ENTRY ROUNDABOUT.	-	5,940.00
EFT16295	12/03/2014	BLACKWELL PLUMBING PTY LTD	REPAIRED LADIES TOILET AT THE REC CENTRE, UNBLOCKED TOILET AT THE JUBILEE OVAL, REPLACED INDUCT CISTERN & PUSH BUTTONS AT JUBILEE OVAL.	-	1,097.40
EFT16296	12/03/2014	BOEKEMAN MACHINERY	CARRY OUT 500HR SERVICE ON CASE TRACTOR. SUPPLY OF X2 1L BRAKE OILS FOR VOLVO, N.001.	-	914.90
EFT16297	12/03/2014	C.Y.O'CONNOR INSTITUTE	SUPPLY OF RANGER TRAINING FOR GLORIA ROBINSON IN MUNICIPAL LAW.	-	512.00
EFT16298	12/03/2014	CENTRAL DISTRICTS AIRCONDITIONING	CHECK OPERATION OF AIR-CONDITIONING UNIT AT FLUFFY DUCKS.	-	452.50
EFT16299	12/03/2014	CJD EQUIPMENT PTY LTD	PURCHASE OF X3 V-BELTS FOR VOLVO GRADER, N.002.	-	102.64
EFT16300	12/03/2014	CANCELLED PAYMENT			
EFT16301	12/03/2014	COMMERCIAL PREST CONTROL	REMOVAL OF FERAL BIRDS.	-	2,300.00
EFT16302	12/03/2014	CONPLANT AUSTRALIA	SUPPLY HIRE OF SMOOTHDRUM VIBRATING SINGLE DRUM ROLLER FOR ENGINEERING SERVICES FOR JANUARY 2014.	-	235.95
EFT16303	12/03/2014	COURIER AUSTRALIA	COURIER CHARGES FOR COMMUNITY SERVICES, DEVELOPMENT SERVICES, THE DEPOT & CORPORATE SERVICES.	-	315.12
EFT16304	12/03/2014	COVS PARTS PTY LTD	PURCHASE OF X1 TYRE INFLATOR FOR ENGINEERING SERVICES.	-	143.00
EFT16305	12/03/2014	DRACO AIR PTY LTD	REPAIRS AT THE OLD TOWN BUILDING.	-	165.00
EFT16306	12/03/2014	DUN & BRADSTREET AUSTRALIA	COMMISSION OF D&B COLLECTION.	-	11.00

EFT16307	41710	EQUAL ENTERPRISES	BBQ CLEANING AT APEX PARK, BROOME TCE & BERNARD PARK FOR JANUARY 2014. CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE THE NORTHAM LIBRARY 14/02/2014 & 28/02/2014. SUPPLY OF GARDENING TEAM FRIM 06/01/2014 TO 29/01/2014. GARDEN MAINTENANCE AT THE NORTHAM POOL 18/02/2014. CLEANING OF BENCH SEATS IN BROOME TCE PARK 10/01/2014 & 24/01/2014.	-	4,678.75
EFT16308	12/03/2014	FARMPower PTY LTD	SUPPLY OF SERVICE ON RIDE ON FERRIS LAWN MOWER.	-	339.63
EFT16309	12/03/2014	FIRE AND SAFETY WA	PURCHASE OF X12 FIRE BOOTS FOR THE BRIGADES.	-	1,380.06
EFT16310	12/03/2014	FRAMESWEST	MANUFACTURE SOCKETS FOR WINDING UP BASKETBALL GOALS.	-	260.00
EFT16311	12/03/2014	FREINDS GARAGE	ASSORTED REPAIRS & SERVICES ON VOLVO GRADER, N.001, FUSO, N.3885 & ROAD BROOM, N.5066.	-	11,300.15
EFT16312	12/03/2014	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY OF X1 EZ STREET RED BULK BAG FOR FOOTPATH MAINTENANCE.	-	968.02
EFT16313	41710	GLENN STUART BEVERIDGE	REMOVE BASKETBALL BOARD FROM BASKETBALL COURTS PLACE, RECTIFY DOOR TO POOL PUMP ROOM AT THE NORTHAM POOL & REPAINT FRAME. RECTIFY EXIT DOORS, HANG PICTURES, RECTIFY RUBBERS ON SIDE OF BACKBOARD, RECTIFY SIREN AT THE REC CENTRE. REMOVE ROOF SHEETS, PLACE SAFETY WIRE & INSTALL X16 POLYCARBONATE SHEETS AT THE RAILWAY MUSEUM. EMERGENCY REPAIRS TO COLLAPSED CEILING & RECTIFY BOX GUTTER, REPLACE BATONS IN CEILING WITH TREATED PINE TIMBER, REPAINT CEILING AT THE OLD GIRLS SCHOOL. REPAIR REAR DOOR AT THE ADMIN BUILDING. RECTIFY OVEN DOOR AT THE VISITORS CENTRE. CLEAN GUTTERS AT BERNARD PARK PLAYGROUP, VINTAGE CAR CLUB, RAILWAY STATION, KILLARA, NORTHAM POOL, DEPOT, WUNDOWIE POOL, FLUFFY DUCKLINGS, WUNDOWIE HALL, WUNDOWIE TELECENTRE, BERT HAWKE & REC CENTRE.	-	7,546.00
EFT16314	12/03/2014	GO GO ON HOLD PTY LTD	ON HOLD MESSAGES SERVICE FOR X6 MONTHS.	-	414.00
EFT16315	41710	GRAFTON ELECTRICS	ADJUST FLOOD LIGHT AT MORRELL PARK. REPAIR POWER FAULT AT THE VISITORS CENTRE. INSTALL FLOOD LIGHTS TO THE LIBRARY & THE OLD ADMIN BUILDING. REPAIR LIGHTS ON MINSON AVENUE. INSTALL FAIRY LIGHTS ON SUSPENSION BRIDGE. CHECK FAULT WITH STORM WATER PUMP, DISCONNECT XMAS LIGHTS ON SWINGING BRIDGE. REPAIR METER BOX AT THE SKATE PARK. WIRE OVERRIDE SWITCH FOR CAR PARK LIGHTS & REPAIR UPLIGHTS AT ENTRANCE OF THE REC CENTRE. REPLACE DIFFUSER TO FLURO AT ADMIN. REPAIR SECURITY LIGHTS & RELOCATE LIGHT SWITCH IN LADIES TOILET AT THE OLD RAILWAY STATION. REPLACE SMOKE ALARM AT UNIT 2 KURINGAL VILLAGE. REPAIR LIGHTS & RELOCATE SWITCH IN TOILETS AT THE OLD RAILWAY STATION. REPAIR EXIT SIGN AT THE OLD AMBULANCE HALL. INSTALL LIGHTS & POWER POINTS TO VISITORS CENTRE VERANDAH. TEST & TAG ASSORTED SHIRE BUILDINGS. REPLACE SECURITY LIGHT & REPAIR MAIN EARTH AT AVAS. REPAIR CHLORINE SENSOR AT THE TREATMENT PONDS. REPAIR POWER FAULT AT THE SKATE PARK. CHECK POWER AT BERT HAWKE.	-	26,745.48

EFT16316	12/03/2014	IBC INTERGRATED BUILDING & CONSTRUCTION	INSTALLATION OF NICHE WALL AT THE NORTHAM CEMETERY.	-	2,395.25
EFT16317	12/03/2014	IMMACU SWEEP	FOOTPATH SWEEPING IN THE TOWN CBD & SWEEPING SERVICES FROM 20/01/2014 TO 25/01/2014.	-	3,564.00
EFT16318	12/03/2014	INVISION SIGNS AND DESIGNS	SUPPLY OF X250 BUSINESS CARDS FOR VICTORIA JONES & KEVIN KANE.	-	145.90
EFT16319	12/03/2014	JAYNE MCINNES	CLEANING OF THE MEMORIAL HALL & RSL HALL FROM 12/01/2014 TO 02/03/2014.	-	1,120.00
EFT16320	12/03/2014	JEF SALES & SERVICE	ASSORTED REPAIRS ON ENGINEERING SERVICES BRUSHCUTTER, JENNEL FIREFIGHTING UNIT & EDGER.	-	475.70
EFT16321	12/03/2014	K & N TRADITIONAL LANDSCAPES	RE-POINTING OF STONEMWORK TO THE OLD POST OFFICE.	-	4,000.00
EFT16322	12/03/2014	KLEENWEST DISTRIBUTORS	PURCHASE OF X4 SLIMLINE HAND TOWELS, X3 TOILET ROLLS, X2 BIN LINERS, X2 80 LTRS BIN LINERS, X1 LEMON SPARKLE, X1 GLEAM KLEEN & X3 TAP RED CAP FOR THE REC CENTRE.	-	731.70
EFT16323	12/03/2014	KOMATSU AUSTRALIA PTY LTD	REPAIRS TO ELECTRICAL FAULT ON ENGINEERING SERVICES FRONT END LOADER.	-	3,855.81
EFT16324	12/03/2014	LOCAL GOVERNMENT MANAGERS AUSTRALIA WA DIVISION INC	REGISTRATION OF LGMA FINANCE PROFESSIONALS CONFERENCE - DENISE GOBBART & ZOE MACDONALD.	-	1,850.00
EFT16325	12/03/2014	LUPTONS LIQUID WASTE	PUMP OUT SITE TOILET AT INKPEN LANDFILL SITE IN WUNDOWIE.	-	220.00
EFT16326	12/03/2014	MAIN ROADS WESTERN AUSTRALIA	FAGS COMPONENT FOR BRIDGE 4124 OVER MORTLOCK RIVER.	-	129,800.00
EFT16327	12/03/2014	MARGARET ROSE ARCHER	GARDENING AT THE ADMIN BUILDING FROM 16/12/2013 TO 03/02/2014.	-	960.00
EFT16328	12/03/2014	METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR THE REC CENTRE.	-	75.75
EFT16329	12/03/2014	MORRIS PEST AND WEED CONTROL	REPLENISH RODENT BAIT STATIONS AT ALL SHIRE BUILDINGS.	-	1,782.00
EFT16330	12/03/2014	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY & INSTALL ALUMINIUM FLYSCREEN & REPLACE LOUVRE AT THE VISITORS CENTRE. REGLAZE ALUMINIUM DOOR AT THE BERT HAWKE PAVILLION.	-	402.60
EFT16331	12/03/2014	NORTHAM AUTO ELECTRICS	CHECK & REPAIR AIR CON & REPAIR BLOWER FAN ON FUSO, N.3805. REPAIR PUNCTURE ON FORD RANGER, N10724.	-	173.50
EFT16332	12/03/2014	NORTHAM CENTRAL NEWSAGENCY	DELIVERY OF THE WEST AUSTRALIAN (MON-SAT) FOR FEBRUARY 2014 FOR ADMIN.	-	40.00
EFT16333	12/03/2014	NORTHAM COURIER SERVICE	PARCEL DELIVERIES TO THE DEPOT FOR JANUARY 2014.	-	49.50
EFT16334	12/03/2014	NORTHAM ENGINEERING	REPAIR HOLE IN PUMP COVER, SUPPLY NEW SEAL & REPAIR FRONT FLANGE PIPE FOR WATER LINE AT JUBILEE OVAL. REPAIR OF ENGINEERING SERVICES CEMENT/BITUMEN SAW.	-	290.58
EFT16335	12/03/2014	NORTHAM FURNITURE & BEDDING	PURCHASE OF X1 ACCESS GREY OFFICE DESK FOR THE VISITORS CENTRE.	-	219.00

EFT16336	12/03/2014	NORTHAM GARDEN CENTRE	SUPPLY OF X12 GIFTS (PLANTS) FOR THE AUSTRALIA DAY NOMINEES.	-	161.50
EFT16337	12/03/2014	NORTHAM GARDENING SERVICE	MONTHLY LAWN MOWING, EDGES & BLOWING AT THE ADMIN BUILDING & THE LIBRARY FOR FEBRUARY 2014.	-	1,903.00
EFT16338	12/03/2014	NORTHAM HARDWARE	PURCHASE OF ASSORTED RETICULATION PARTS FOR THE GREY STREET ROUNDABOUT.	-	38.60
EFT16339	12/03/2014	NORTHAM HOLDEN	SUPPLY OF 30,000KM SERVICE ON HOLDEN, N10721.	-	299.05
EFT16340	12/03/2014	CANCELLED PAYMENT			
EFT16341	12/03/2014	NORTHAM PICTURE FRAMERS	CLEANING & PHOTOGRAPHING OF X6 PAINTINGS. REMOUNTING TO ARCHIVAL STANDARD FOR PAINTINGS BY PETER ROHAN & MOLLIE FLAXMAN.	-	438.00
EFT16342	12/03/2014	NORTHAM TOYOTA	SUPPLY OF 20,000KM SERVICE ON TOYOTA, N10709.	-	260.13
EFT16343	12/03/2014	NORTHAM VETERINARY CENTRE	PURCHASE OF X4 CAT CASES FOR RANGER SERVICES.	-	168.80
EFT16344	12/03/2014	ORICA AUSTRALIA PTY LTD	SUPPLY OF 920KG CHLORINE FOR THE TREATED WASTE WATER RETICULATION.	-	1,096.10
EFT16345	12/03/2014	PERTH HILLS AND WHEATBELT BAND	COMMUNITY GRANT FOR SYDNEY CANBERRA VISIT 2013.	-	1,200.00
EFT16346	12/03/2014	PROFESSIONAL LOCKSERVICE	ASSORTED JOBS AT THE MEMORIAL HALL, JUBILEE HALL, APEX PARK TOILET & THE VISITORS CENTRE, SUPPLY PADLOCK FOR WUNDOWIE POOL, REPLACE GATE PADLOCK & SECURITY LOCK AT DOG POUND.	-	3,336.80
EFT16347	12/03/2014	RADIOWEST BROADCASTERS PTY LTD	REFUND FOR THE PAYMENT OF A STALLHOLDERS PERMIT.	-	113.80
EFT16348	12/03/2014	RIVERSEDGE CAFE - SAFFRON(WA) PTY LTD	SUPPLY OF X2 SANDWICH PLATTERS, X1 FRUIT PLATTER, & X1 QUICHE PLATTER FOR THE ENTERTAINERS AT THE CONCERT IN PARK 01/03/2014.	-	290.00
EFT16349	12/03/2014	ROAD SIGNS AUSTRALIA	PURCHASE OF X50 RHS YELLOW 3.4M POSTS FOR ENGINEERING SERVICES.	-	2,103.75
EFT16350	12/03/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF X5 AVON ADVOCATES FOR THE VISITORS CENTRE FROM 03/02/2014 TO 16/02/2014.	-	10.50
EFT16351	12/03/2014	SANTALEUCA FORESTRY	SUPPLY OF X1 BOX SANTALEUCA SANDALWOOD NUTS FOR THE VISITORS CENTRE.	-	91.74
EFT16352	12/03/2014	SHERRIN RENTALS	SUPPLY HIRE OF 24 TONNE MULTI TYRED ROLLER FROM 01/01/2014 TO 31/01/2014 FOR SPENCERS BROOK/YORK RD WORKS.	-	5,308.86
EFT16353	12/03/2014	SIGMA CHEMICALS	PURCHASE OF X25 PHOTOMETER PHENIL, X25 PHOTOMETER & POSTAGE FOR THE NORTHAM POOL.	-	66.50

EFT16354	12/03/2014	SPECIALISED TREE SERVICE	REMOVAL OF TREE LIMB AT 35 TANKARD ST NORTHAM, PRUNING OF RURAL VERGE & TOWN STREET TREES AS PER WESTERN POWER REQUIREMENTS.	-	18,600.00
EFT16355	12/03/2014	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY FOR ADMIN.	-	288.89
EFT16356	12/03/2014	SWAN MARQUEES AND PARTY HIRE	SUPPLY OF MANOR FENCING, CROWD CONTROL FOR CONCERT IN THE PARK ON 29/03/2014.	-	632.00
EFT16357	12/03/2014	THE WATERSHED	PURCHASE OF X1 SCREWED UNION OVC & X2 SOLENOID VALVE FOR THE RIVERBANK TO BROOME TCE.	-	375.40
EFT16358	12/03/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISEMENT OF EXPRESSION OF INTEREST LEASE OF OUT OF SCHOOL & VACATION CHILD CARE, DEATH NOTCIE, ANNUAL ELECTORS MEETING, FINAL ADOPTION OF ALL LPP'S & THE SHIRE NEWS LETTER.	-	2,284.47
EFT16359	12/03/2014	WESTRAC EQUIPMENT PTY LTD	PURCHASE OF X20 CUTTING EDGE BLADES FOR ENGINEERING SERVICES.	-	2,468.18
EFT16360	12/03/2014	WHEATBELT SAFETYWEAR	PURCHASE OF X9 POLO SHIRTS HI VIS, X1 HI VIS POLAR VEST, X 5 HI VIS DRILL, X 1 HI VIS JUMPER & X1 WORK JEANS FOR ENGINEERING SERVICES STAFF.	-	445.00
EFT16361	12/03/2014	WORMALD FIRE (WA)	ROUTINE INSPECTION & MAINTENANCE FROM 01/02/2014 TO 28/02/2014 FOR THE NORTHAM TOWN HALL.	-	137.04
EFT16362	12/03/2014	WUNDOWIE AND DISTRICTS MENS SHED INC	MANUFACTURE OF 5 BICYCLE RACKS.	-	1,000.00
EFT16363	12/03/2014	CANCELLED PAYMENT			
EFT16364	14/03/2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	-	462.50
EFT16365	14/03/2014	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	-	177.25
EFT16366	20/03/2014	FLAIR FURNITURE	SUPPLY OF X16 BED SIDE TABLES, X1 WING CHAIR & X1 ARM CHAIR, X2 PADSTOW SIDE BOARDS, X1 LARGE PADSTOW HUTCH & X1 SMALL PADSTOW HUTCH FOR KILLARA.	-	9,460.00
EFT16367	20/03/2014	TOTAL EDEN PTY LTD T/A HYDRO ENGINEERING	PROGRESS CLAIM FOR WUNDOWIE TO BAKERS HILL PIPELINE PROJECT 4, 5 & 6 OF 2013.	-	184,050.11
EFT16368	25/03/2014	BALLANTYNES JEWELLERS	PURCHASE OF X1 DOUBLE PEN SET AS A LEAVING GIFT FOR BROOKE NEWMAN.	-	90.00
EFT16369	25/03/2014	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2013/14 ESL QUARTER 3.	-	120,927.45
EFT16370	25/03/2014	LANDGATE	LISTINGS OF ALL FREEHOLD LAND FOR THE SHIRE OF NORTHAM. GROSS RENTAL VALUATIONS CHARGABLE DATED 18/01/2014 TO 14/02/2014.	-	450.91

EFT16371	25/03/2014	OXTERS CEMETERY SERVICES	GRASS VALLEY, BAKERS HILL, KARTINE & TOWNSITE MAINTENANCE FROM 03/02/2014 TO 28/02/2014. CEMETERY INVOICING FOR THE FORTNIGHT ENDING 14/03/2014. SUPPLY OF X1 NEW GRAVE & X1 CERTIFICATION. PURCHASE OF ASSORTED TOILETRIES FOR THE ADMIN BUILDING.	-	3,782.48
EFT16372	25/03/2014	SHIRE OF TOODYAY	SEPTAGE DIVIDEND FOR COSTS & EXPENDITURE IN 2012/2013.	-	26,569.40
EFT16373	25/03/2014	ADT SECURITY	SECURITY MONITORING FOR KILLARA, MORBY COTTAGE, NORTHAM LIBRARY, NORTHAM SWIMMING POOL & THE NORTHAM WASTE DISPOSAL SITE FROM 01/03/2014 TO 31/05/2014.	-	802.89
EFT16374	25/03/2014	AJ BAKER & SONS PTY LTD	PURCHASE OF X1 ICE INTEGRAL HEAD, X1 BIN & X1 WATER FILTER FOR THE DEPOT.	-	3,355.00
EFT16375	25/03/2014	ALAN'S AUTO ELECTRICS	SUPPLY OF REVERSING CAMERA KIT, REAR VISION MOUNT WITH CAMERA, LABOUR, MOUNT & WIRE REVERSE CAMERA IN NISSAN, N.4057.	-	639.00
EFT16376	25/03/2014	ANDY'S PLUMBING SERVICE	ASSORTED REPAIRS DONE AT THE CLACKLINE HALL. UNBLOCKING OF TOILETS AT BERNARD PARK. REPAIR LEAKING ROOF & AIRCON UNIT AT THE BAKERS HILL PAVILION.	-	4,147.00
EFT16377	25/03/2014	APEX NORTHAM	DONATION FOR THE AUSTRALIA DAY BBQ BREAKFAST 2014.	-	300.00
EFT16378	25/03/2014	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR FEBRUARY 2014 FOR ADMIN & THE LIBRARY.	-	2,061.63
EFT16379	25/03/2014	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE AT BERT HAWKE PAVILION 13/02/2014 & 23/02/2014.	-	165.00
EFT16380	25/03/2014	AVON TELECOMS PTY LTD	SUPPLY X2 TELEPHONES & CONNECTIONS TO MEETING ROOMS 1 & 3 AT THE REC CENTRE.	-	715.00
EFT16381	25/03/2014	AVON VALLEY CONTRACTORS	SUPPLY & DELIVER TOP DRESSING TO WUNDOWIE.	-	385.00
EFT16382	25/03/2014	AVON VALLEY NISSAN	SUPPLY OF 10,000KM SERVICE TO NAVARA, N.4057.	-	299.94
EFT16383	25/03/2014	AVON WASTE	RUBBISH COLLECTION FOR JANUARY 2014. DELIVER & SERVICE X12 BINS & REPLACE X1 STOLEN BIN TO THE REC CENTRE 15/02/2014 & 16/02/2014. DELIVER X4 RUBBISH & X2 RECYCLING BINS BERNARD PARK FOR THE AUSTRALIA DAY BBQ.	-	34,664.78
EFT16384	25/03/2014	AWP GROUP	REPLACE ALL ZIPS ON BLINDS & REPAIR ANY SMALL HOLES. PRICE ON ALL BLINDS TO BE TAKEN DOWN & REINSTALLED WHEN REPAIRS ARE COMPLETE AT THE VISITORS CENTRE.	-	3,740.00
EFT16385	25/03/2014	BAKERS HILL BOARDING CATTERY	TEMPORARY CARE OF X18 CATS FOR A TOTAL OF X48 DAYS AT \$10.00 PER DAY.	-	480.00
EFT16386	25/03/2014	BEAUREPAIRES	NEW TYRES FOR NISSAN DUALIS, N3433.	-	225.05
EFT16387	25/03/2014	BEVERLEY SWIMMING CLUB	KIDSPORT FUNDING.	-	800.00

EFT16388	25/03/2014	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	SUPPLY OF X128.30 TN OF ROAD BASE FOR ENGINEERING SERVICES.	-	694.36
EFT16389	25/03/2014	BLACKWELL PLUMBING PTY LTD	REPAIR LEAKING 20MM COPPER STANDPIPE TO TAP IN WASH DOWN BAY & RE-SECURED TO POST, REPLACED FAULTY HOSE COCK NEAR CHADE HOUSE AT THE NORTHAM DEPOT.	-	162.65
EFT16390	25/03/2014	BULLIVANTS PTY LTD	PURCHASE OF X1 WSC RHOL DRY FOR THE CHRSTIMAS DECORATIONS OPERATING.	-	169.40
EFT16391	25/03/2014	CHADSON ENGINEERING	PURCHASE OF POOLSTONE POOL CLEANSER FOR THE NORTHAM POOL.	-	90.49
EFT16392	25/03/2014	CLACKLINE FENCING CONTRACTORS	FENCE REPAIRS AT THE SES BUILDING ON HENRY STREET.	-	330.00
EFT16393	25/03/2014	CANCELLED PAYMENT			
EFT16394	25/03/2014	COUNTRY ARTS WA	PRESENTERS FEES FOR TOUR OF 'GET HYPNOTISED'.	-	3,465.00
EFT16395	25/03/2014	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR DEVELOPMENT SERVICES, CEO & ENGINEERING SERVICES IN JANUARY 2014.	-	279.32
EFT16396	25/03/2014	COVS PARTS PTY LTD	PURCHASE OF X6 CRC 400G FOR ENGINEERING SERVICES.	-	54.58
EFT16397	25/03/2014	CUTLINE ENGRAVING	SUPPLY OF NAME BADGES FOR SHELLY TURNER, BEV JONES, JENNY BECKER & VICTORIA JONES.	-	99.00
EFT16398	25/03/2014	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	SUPPLY OF X1 FACE PAINTING FOR X2 HOURS ON AUSTRALIA DAY 2014.	-	176.00
EFT16399	25/03/2014	DIRECT COMMUNICATIONS	PURCHASE OF X2 UNIDEN 2 WATT TWIN PAC CB FOR ENGINEERING SERVICES.	-	682.00
EFT16400	25/03/2014	DUN & BRADSTREET AUSTRALIA	EXTERNAL SOLICITORS CHARGES FOR ASSORTED ASSESSMENTS.	-	2,088.49
EFT16401	25/03/2014	DUNNING INVESTMENTS PTY LTD	DUNNINGS ACCOUNT FOR FEBRUARY 2014.	-	25,355.65
EFT16402	25/03/2014	EASTERN HILLS SAWS & MOWERS	PURCHASE OF X2 FRONT STC, X1 FRONT STP, X2 S/O STP, X1 FRONT GAPTOL, X1 FRONT STP & X2 FLOOR STB FOR ENGINEERING SERVICES.	-	3,710.80
EFT16403	25/03/2014	ENLOCUS PTY LTD	PROFESSIONAL FEES FOR COUNCIL MEETING & COMMUNITY ENGAGEMENT.	-	3,107.50
EFT16404	25/03/2014	EQUAL ENTERPRISES	SUPPLY OF GARDEN MAINTENANCE AT THE NORTHAM POOL 28/01/2014. SUPPLY OF GARDENING TEAM FOR FEBRUARY 2014. BBQ CLEANING AT APEX PARK, BROOME TCE & BERNARD PARK FROM 07/02/2014 TO 28/02/2014. FITZGERALD ST CLEANING 07/02/2014 & 21/02/2014. REPLACE LEAKING SOLENOID VALVE AT THE NORTHAM POOL.	-	5,123.20
EFT16405	25/03/2014	FILTERS PLUS	PURCHASE OF X1 OIL FILTER, X1 FUEL FILTER, X1 RADIAL SEAL AIR FILTER & X1 RADIAL SEAL AIR FILTER FOR ENGINEERING SERVICES.	-	279.57
EFT16406	25/03/2014	FLAT OUT FREIGHT	FREIGHT CHARGES FOR DEVELOPMENT SERVICES & THE DEPOT.	-	287.75

EFT16407	25/03/2014	FM SURVEYS	FEATURE SURVEY OF THE WUNDOWIE SKATE PARK.	-	1,980.00
EFT16408	25/03/2014	FOCUS PROMOTIONS	HIRE OF P.A. SYSTEM LINK PRODUCTIONS 01/03/2014.	-	10,450.00
EFT16409	25/03/2014	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY OF X40 TONNE OF COLDMIX FOR THE DEPOT.	-	7,945.58
EFT16410	25/03/2014	GLENN STUART BEVERIDGE	CLEAN OUT AIR CON OUTSIDE ROOM & TAKE RUBBISH TO TIP, REMOVE & REPLACE WATER DAMAGED SKIRTING & REPAINT, OUTSIDE AIRCON UNITS PLACE POLYPIPE TO OVER FLOW DRAIN, RECTIFY DOOR TO MAIN BAR ROOM, SUPPLY HOOKS TO KEEP STORE COORS OPEN, RECTIFY DOOR CLOSER, RE-GLUE FLOOR TILES & RE-OIL BACK BOARD CABLES AT THE REC CENTRE. PLACE BARREL BOLTS TO SECURE DOORS & PLACE CHAIN TO FRONT DOOR AT THE TOWN HALL. RECTIFY FRONT DOOR SIDE BEADING AT THE NORTHAM POOL CLUB ROOM.	-	1,705.00
EFT16411	25/03/2014	GRAFTON ELECTRICS	REPLACE SIREN TO SCOREBOARD AT THE REC CENTRE.	-	99.00
EFT16412	25/03/2014	HOST AUTO REPAIRS	REPAIR TO BAKERS HILL 2.4 ALTERNATOR.	-	1,218.25
EFT16413	25/03/2014	IT VISION	SYNERGY SOFT HEALTH WORKSHOP FOR SUSAN BURLEY.	-	517.00
EFT16414	25/03/2014	JASOL AUSTRALIA	CLEANER SANITISER FOR DOG MANAGEMENT FACILITY.	-	96.80
EFT16415	25/03/2014	JENNIFER RUSSELL	REIMBURSEMENT FOR THE PURCHASE OF WATER & ICE FOR THE PERFORMERS AT THE CONCERTS IN THE PARK.	-	54.57
EFT16416	25/03/2014	KLEENWEST DISTRIBUTORS	PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR THE WUNDOWIE & NORTHAM POOL.	-	523.92
EFT16417	25/03/2014	LANDMARK	KLEE PROPANE CYLINDER 45KG.	-	270.00
EFT16418	25/03/2014	MARK ANDREW SCHELFHOUT	BAND HIRE & ENTERTAINMENT (RUM JUNGLE) FOR CONCERTS IN THE PARK WUNDOWIE.	-	600.00
EFT16419	25/03/2014	MCLEODS BARRISTERS & SOLICITORS	MATTER#34904 - FOOD ACT PROSECUTIONS.	-	904.31
EFT16420	25/03/2014	METROCOUNT	SUPPLY OF X1 FIELD-100M ROAD TUBE & X1 FIELD-ROAD NAILS 50 PACK FOR ENGINEERING SERVICES.	-	672.10
EFT16421	25/03/2014	MORRIS PEST AND WEED CONTROL	TREAT BERT HAWKE, BERNARD PARK, JUBILEE & HENRY ST OVALS TO CONTROL AFRICAN BEETLE.	-	1,650.00
EFT16422	25/03/2014	NATURE'S ALTERNATIVE	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	-	87.00
EFT16423	25/03/2014	NORTHAM & DISTRICTS GLASS SERVICE	TO SUPPLY ONLY POLYCARBONATE FOR LIGHT COVERS AT THE SOUND SHELL.	-	165.00
EFT16424	25/03/2014	NORTHAM AUTO ELECTRICS	FIT FRONT TYRES TO BACKHOE & X2 VALVES (PN3555). SUPPLY & FIT TYRES TO BACKHOE (PN0809).	-	3,622.25
EFT16425	25/03/2014	NORTHAM BEARING SALES	PURCHASE OF X1 SWIVEL SELF LOCK FOR ENGINEERING SERVICES.	-	130.49

EFT16426	25/03/2014	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES OF THE ADVOCATE, WEST AUSTRALIAN & THE AUSTRALIAN FROM 01/02/2014 TO 28/02/2014 FOR KILLARA & THE LIBRARY.	-	109.20
EFT16427	25/03/2014	NORTHAM COURIER SERVICE	PARCEL DELIVERIES TO THE DEPOT FOR FEBRUARY 2014. X3 ITEMS FROM EATERN HILLS MOWERS 13/02/2014 & X6 DRUMS FROM PHOENIX PAINTS 20/02/2014.	-	82.50
EFT16428	25/03/2014	NORTHAM FEED & HIRE	HIRE OF MIXER FOR X4 DAYS FOR KERB MAINTENANCE.	-	551.90
EFT16429	25/03/2014	NORTHAM FURNITURE & BEDDING	PURCHASE OF X1 ROEBUCK TABLE ROUND & X6 RODBUCK DINING CHAIR RUBBERWOOD FOR KILLARA.	-	599.00
EFT16430	25/03/2014	NORTHAM HARDWARE	PURCHASE OF X3 LOPPER POWER LEVER TELESCOPIC, X2 SAW PRUNING HOLSTER & X4 PRUNER BYPASS SWISS STYLE FOR ENGINEERING SERVICES.	-	268.50
EFT16431	25/03/2014	NORTHAM HOLDEN	PROVIDE SERVICE ON TOYOTA, KILLARA4.	-	218.83
EFT16432	25/03/2014	NORTHAM LIQUOR BARONS	PURCHASE OF VOUCHER FOR ANDREW BITMEAD & KEVIN TURNER FOR TOWING THE RANGERS VEHICLE.	-	40.00
EFT16433	25/03/2014	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 LADDER FOR THE POUND. PURCHASE OF X3 LINE BUILDERS & X1 PENCIL FOR SPENCERS BROOK YORK ROAD WORKS. PURCHASE OF ASSORTED TOOLS & EQUIPMENT FOR ENGINEERING SERVICES. PURCHASE OF X1 IRONING BOARD FOR KILLARA. PURCHASE OF ASSORTED CORDS & EQUIPEMENT FOR THE ADMIN BUILDING MAINTENANCE.	-	1,271.90
EFT16434	25/03/2014	NORTHAM MOTEL	CHARGES FOR ACCOMODATION & FOOD FOR MARK RIORDAN.	-	722.00
EFT16435	25/03/2014	NORTHAM TOWING SERVICE	TOWING OF MITSUBISHI FROM PERINA ST, TOWING OF A TOYOTA CAMRY FROM FOREST ST & TOWING OF A HOLDEN COLORADO FROM SPENCERS BROOK RD TO THE SHIRE IMPOUND.	-	220.00
EFT16436	25/03/2014	PHILLIP BRUCE STEVEN	REIMBURSEMENT OF PLANNING UNIT URP570 PLANNING RESEARCH.	-	2,450.00
EFT16437	25/03/2014	PROFESSIONAL LOCKSERVICE	SERVICE & SUPPLY, INSTALL MORTICE LOCK TO DEPOT OFFICE, GATE, NEW PADLOCKS & KEYING FOR THE NORTHAM DEPOT.	-	1,689.48
EFT16438	25/03/2014	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR FEBRUARY 2014.	-	3,286.35
EFT16439	25/03/2014	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF X5 AVON ADVOCATES FOR THE VISITORS CENTRE FROM 17/02/2014 TO 23/02/2014.	-	10.50
EFT16440	25/03/2014	SAFETCARD MARKETING PTY LTD	MONTHLY SERVICE CHARGE FROM 03/01/2013 TO 03/03/2014.	-	2,772.00

EFT16441	25/03/2014	SAMANTHA CORBETT	REIMBURSEMENT OF TRAVEL & MEAL EXPENSES FOR DEPARTMENT OF TRANSPORT DRIVER AND VEHICLE SERVICES TRAINING.	-	249.60
EFT16442	25/03/2014	SHERRIN RENTALS	HIRE OF 24 TONNE MULTI TYRED ROLLER FROM 01/02/2014 TO 28/02/2014. FOR SPENCERS BROOK/YORK RD.	-	4,826.25
EFT16443	25/03/2014	SIGMA CHEMICALS	PURCHASE OF X3 PHOTOMATER 9 TUBE GLASS & X1 POSTAGE FOR DEVELOPMENT SERVICES.	-	64.00
EFT16444	25/03/2014	SPECIALE SMASH REPAIRS	REPAIR & ALIGN R/H/R WHEEL ARCH & BLACKEN UNDER ON FUSO TRUCK, N10759.	-	154.00
EFT16445	25/03/2014	TAMPICO PTY LTD DEMPSTER STEEL & SPLICE PROJECTS	CLAIM FOR THE SHIRE OF NORTHAM NICHE WALL NORTHAM CEMETERY.	-	20,648.23
EFT16446	25/03/2014	THE ESTATE OF WILLIAM DOGGETT	RATES REFUND FOR ASSESSMENT A982.	-	425.00
EFT16447	25/03/2014	THE FARM SHOP	PURCHASE OF X4 WOOLPACLS NYLON FOR ENGINEERING SERVICES.	-	50.60
EFT16448	25/03/2014	TOTAL PACKAGING	PURCHASE OF X16 DOG POO BAGS FOR ENGINEERING SERVICES.	-	343.20
EFT16449	25/03/2014	TYRECYCLE PTY LTD	RECYCLING OF ASSORTED TYRES FROM INKPEN REFUSE SITE.	-	2,395.62
EFT16450	25/03/2014	UHY HAINES NORTON CHARTERED ACCOUNTANTS	ASSORTED ANNUAL REPORTS.	-	16,588.00
EFT16451	25/03/2014	VALERIE DAVIES	REIMBURSEMENT FOR POLICE CLEARANCE.	-	63.50
EFT16452	25/03/2014	VALLEY FORD	SERVICE ON FALCON, N10728.	-	255.00
EFT16453	25/03/2014	VISITOR CENTRE ASSOCIATION OF WA	PURCHASE OF X2 FEATHER FLAG ITALIC FOR THE VISITORS CENTRE.	-	190.00
EFT16454	25/03/2014	WATER DYNAMICS WELSHPOOL	PURCHASE OF X1 RINSE CONTROLLER FOR BERNARD PARK.	-	683.84
EFT16455	25/03/2014	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PURCHASE OF X15 ADDITIONAL WALGA LG DIRECTORY & POSTAGE & HANDLING.	-	1,074.79
EFT16456	25/03/2014	WESTSIDE FIRE SERVICES	CREATE & INSTALL EVACUATION MAPS FOR REC CENTRE.	-	1,738.00
EFT16457	25/03/2014	WHEATBELT GP NETWORK (GENERAL PRACTICE)	CHARGES FOR PRE-EMPLOYMENT MEDICAL FOR VALERIE DAVIES.	-	130.90
EFT16458	25/03/2014	WHEATBELT SAFETYWEAR	PURCHASE OF X3 HI VIS SHIRTS, X1 HI VIS POLO SHIRT & X1 WORK PANTS FOR ENGINEERING SERVICES.	-	298.50
EFT16459	25/03/2014	WILD EYED PRESS PTY LTD	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	-	246.37
EFT16460	25/03/2014	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FEBRUARY 2014. PAID EFT 24/03/2014.	-	79,617.00
EFT16461	25/03/2014	TOTAL EDEN PTY LTD T/A HYDRO ENGINEERING	WUNDOWIE TO BAKERS HILL PIPELINE PROJECT 4, 5 & 6 OF 2013.	-	131,429.43
			<b>TOTAL EFT MUNICIPAL</b>	<b>-</b>	<b>1,159,564.00</b>

33170	04/03/2014	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	-	151.13
33171	04/03/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	-	151.13
33172	04/03/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	-	1,075.00
33173	04/03/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	-	227.25
33174	04/03/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	-	48.88
33175	04/03/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	-	177.36
33176	04/03/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	-	587.80
33177	04/03/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	-	302.40
33178	04/03/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	-	19.40
33179	04/03/2014	MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	-	249.69
33180	04/03/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	-	434.78
33181	04/03/2014	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	-	145.23
33182	04/03/2014	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	-	201.96
33183	04/03/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	-	25,226.22
33184	04/03/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	-	443.76
33185	04/03/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	-	177.25
33186	12/03/2014	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED ITEMS FOR THE NORTHAM POOL CANTEEN STOCK.	-	1,855.95
33187	12/03/2014	SHIRE OF NORTHAM	PAYMENT OF PLANNING APPROVAL FEES FOR THE TOWN HALL KITCHEN, REGISTRATION FOR ITAA11.	-	168.45
33188	12/03/2014	YAKKA	PURCHASE OF ASSORTED UNIFORM FOR STAFF.	-	44.00
33189	12/03/2014	A D COOTE & CO (SHEETMETAL) PTY LTD	PURCHASE OF LIGHTING POLES WITH CAGED RAG BOLT ASSEMBLY FOR THE BMX TRACK.	-	11,218.90
33190	12/03/2014	COCA-COLA AMATIL (AUST) PTY LTD	STOCK PURCHASES FOR THE NORTHAM POOL.	-	203.10
33191	12/03/2014	EMU ESSENCE	PURCHASE OF ASSORTED STOCK ITEMS FOR THE VISITORS CENTRE STOCK.	-	281.50
33192	12/03/2014	LUDGATE R	SHOULDER GRADING FROM 24/01/2014 TO 07/02/2014.	-	7,507.50
33193	12/03/2014	MELISSA RUTTER	REFUND OF DOUBLE PAYMENT FOR FOOD STALL APPLICATION FOR FLYING FIFTIES EVENT 06/04/2014.	-	50.00
33194	12/03/2014	PERFECT COMPUTER SOLUTIONS PTY LTD	WORK AT KILLARA & LIBRARY. PREPAID HOURS FOR ADHOC LABOUR.	-	16,758.00
33195	12/03/2014	PETTY CASH	PETTY CASH RECOUP FOR KILLARA	-	139.90
33196	12/03/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 11/12/2013 TO 28/02/2014.	-	3,557.20
33197	12/03/2014	TELSTRA CORPORATION	LANDLINE & MOBILE TELEPHONE CHARGES FOR ASSORTED SHIRE DEPARTMENTS FOR JANUARY/FEBRUARY 2014.	-	6,100.17
33198	12/03/2014	WATER CORPORATION	WATER CHARGES FOR ASSORTED PROPERTIES WITHIN THE SHIRE OF NORTHAM FROM 01/01/2014 TO 28/02/2014.	-	2,496.26

33199	12/03/2014	WILLOW JANETTE SMITH	<b>RATES REFUND FOR ASSESSMENT A1917.</b>	-	<b>670.99</b>
33200	14/03/2014	AUSTRALIAN SUPER PTY LTD	<b>SUPERANNUATION CONTRIBUTIONS.</b>	-	<b>150.60</b>
33201	14/03/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	-	150.60
33202	14/03/2014	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	-	1,075.00
33203	14/03/2014	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	-	227.25
33204	14/03/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	-	48.88
33205	14/03/2014	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	-	179.50
33206	14/03/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	-	249.26
33207	14/03/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	-	302.40
33208	14/03/2014	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	-	19.40
33209	14/03/2014	MLC NAVIGATOR ACCESS SUPER AND PENSION	SUPERANNUATION CONTRIBUTIONS.	-	280.45
33210	14/03/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	-	394.47
33211	14/03/2014	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	-	215.81
33212	14/03/2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	-	24,181.86
33213	14/03/2014	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	-	465.82
33214	14/03/2014	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	-	177.25
33215	25/03/2014	SHIRE OF NORTHAM	REGISTRATION FOR N.3433 TO THE 31/07/2014.	-	97.70
33216	25/03/2014	BAKERS HILL GOLF CLUB	MOWING OF THE BAKERS HILL OVAL FOR THE MONTH OF OCTOBER & NOVEMBER 2013.	-	594.00
33217	25/03/2014	IRISHTOWN AGRICULTURAL HALL CLUB (INC)	CONTRIBUTION TO THE IRISHTOWN AGRICULTURAL HALL (INSURANCE).	-	927.00
33218	25/03/2014	LUCY'S TEAROOMS	SUPPLY OF X30 BEEF & GRAVY ROLLS 24/02/2014.	-	370.00
33219	25/03/2014	LUDGATE R	WATERING FOR SHIRE FROM 10/02/2014 TO 28/02/2014.	-	12,112.10
33220	25/03/2014	MARKET CREATIONS PTY LTD	WALGA LCC WEBSITE DEVELOPMENT (IMPOUND ANIMALS).	-	1,144.00
33221	25/03/2014	NORTHAM BETTA ELECTRICAL	PURCHASE OF X3 8BG SDHS CARDS FOR ENGINEERING SERVICES.	-	57.00
33222	25/03/2014	NORTHAM SCOUT GROUP	KIDSPORT FUNDING.	-	200.00
33223	25/03/2014	SEEK LIMITED	JOB ADVERTISEMENT FOR PLANNING OFFICER 13/03/2014 & STAND OUT FEATURE.	-	185.13
33224	25/03/2014	SHIRE OF CHITTERING	REIMBURSEMENT FOR ECONMIC DEVELOPMENT (LGMA RURAL MANAGEMENT CHALLENGE 2013).	-	900.00
33225	25/03/2014	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED PROPERTIES IN THE SHIRE OF NORTHAM FROM 31/12/2013 TO 27/02/2014.	-	36,198.20

33226	25/03/2014	TELSTRA CORPORATION	TELSTRA CHARGES FOR THE BAKERS HILL BFB TO 22/02/2014 & SHIRE OF NORTHAM SES TO 04/03/2014.	-	141.24
33227	25/03/2014	VODAFONE	TELEPHONE CHARGES FOR THE BRIGADES & SES FROM 23/02/2014 TO 22/03/2014.	-	1,128.27
33228	25/03/2014	WATER CORPORATION	WATER USAGE CHARGES - SWIMMING POOL AT 55 MITCHELL AVENUE NORTHAM	-	19,410.58
			<b>TOTAL CHEQUE MUNICIPAL</b>	-	<b>182,254.93</b>
DD6851.1	03/03/2014	TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT NORTHAM RECREATION CENTRE MARCH 2014	-	1,067.00
DD6914.1	13/03/2014	BANKWEST	JEAN MCGREADY MASTERCARD 24/1/14 TO 21/2/14, RENEWAL OF REGISTRATION BUILDING SURVEYING PRACTITIONER - PHIL STEVEN, IPLEX PIPELINES (RETIC), HOST AUTO REPAIRS VEHICLE INSPECTIONS -1TAA-372,1TAA-111,8QT-165,8QT-168, BLOOMY'S FLORIST- EMPLOYEE CONGRATULATIONS, SHIRE OF NORTHAM -CHANGE OF PLATES, SHIRE OF NORTHAM -LICENCE 1TOV603 TRAILER SES, LGMA REGIONAL SPOTLIGHT FORUM REGISTRATION - ANNIQUE GRAY, EDITORIAL & PUBLISHING -HEA, GST	-	1,885.55
DD6914.1	13/03/2014	BANKWEST	DENISE GOBBART MASTERCARD 24/1/14 TO 21/2/14, LIQUOR BARONS NORTHAM - REFRESHMENTS, SUBWAY NORTHAM-MEETING REFRESHMENTS, GST	-	153.99
DD6914.1	13/03/2014	BANKWEST	PHILLIP STEVEN MASTERCARD 24/1/14 TO 21/2/14, EXPRESS ONLINE - BOTONY JIM MCLEVIES GIFT, KANGAROOS FC MEMBERS - DOCKLANDS JIM MCLEVIES GIFT, GST	-	309.95
DD6914.1	13/03/2014	BANK FEE	BANK FEES, FOREIGN TRANSACTION ERROR - CHADD HUNT CREDIT CARD, GST	-	21.60
			<b>TOTAL DIRECT DEPOSIT</b>	-	<b>3,438.09</b>
PAYROLL	11/03/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	-	<b>222,278.06</b>
PAYROLL	25/03/2014	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL	-	214,380.11
			<b>TOTAL PAYROLL</b>	-	<b>436,658.17</b>
			<b>TOTAL EFT MUNICIPAL</b>	-	<b>\$ 1,185,568.94</b>
			<b>TOTAL EFT TRUST</b>	-	<b>\$ 1,000.00</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	-	<b>\$ 182,254.93</b>
			<b>TOTAL CHEQUE TRUST</b>	-	<b>\$ 3,801.23</b>
			<b>TOTOL DIRECT DEBIT</b>	-	<b>\$ 3,438.09</b>
			<b>TOTAL PAYROLL</b>	-	<b>\$ 436,658.17</b>
			<b>TOTAL</b>	-	<b>\$ 1,812,721.36</b>

**13.3.1 FINANCIAL STATEMENTS TO 28 FEBRUARY 2014**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe MacDonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	4 April 2014

**PURPOSE**

The Statement of Financial Activity for the period ending 28 February is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

**RECOMMENDATION**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 28 February 2014.**



**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

**TABLE OF CONTENTS**

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	3 to 6
2 Disposal of Assets	7 to 8
3 Information on Borrowings	9 to 10
4 Reserves	11 to 16
5 Net Current Assets	17
6 Rating Information	18 to 19
7 Trust Funds	20
8 Operating Statement	21
9 Balance Sheet	22
10 Financial Ratio	23
11 Material Variances Notes	24 to 25

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

	NOTE	February 2014 Actual \$	February 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	8					
Governance		14,386	17,320	21,526	(2,934)	(16.94%)
General Purpose Funding		1,457,682	1,501,611	2,315,819	(43,929)	(2.93%)
Law, Order, Public Safety		263,837	424,880	637,452	(161,043)	(37.90%)
Health		31,507	28,992	43,500	2,515	8.67%
Education and Welfare		1,868,047	1,888,692	2,289,527	(20,645)	(1.09%)
Housing		21,319	33,456	50,201	(12,137)	(36.28%)
Community Amenities		2,188,123	2,169,154	2,542,208	18,969	0.87%
Recreation and Culture		317,344	502,411	1,189,851	(185,067)	(36.84%)
Transport		590,944	1,944,118	3,351,642	(1,353,174)	(69.60%)
Economic Services		336,773	1,024,288	1,541,602	(687,515)	(67.12%)
Other Property and Services		79,704	48,312	72,500	31,392	64.98%
		<u>7,169,666</u>	<u>9,583,234</u>	<u>14,055,828</u>	<u>(2,413,568)</u>	<u>(25.19%)</u>
<b>(Expenses)/(Applications)</b>	8					
Governance		(594,214)	(601,854)	(865,082)	7,640	1.27%
General Purpose Funding		(147,980)	(157,712)	(268,824)	9,732	6.17%
Law, Order, Public Safety		(715,119)	(777,268)	(1,130,048)	62,149	8.00%
Health		(245,162)	(276,298)	(413,271)	31,136	11.27%
Education and Welfare		(936,652)	(971,775)	(1,458,901)	35,123	3.61%
Housing		(49,176)	(65,779)	(96,648)	16,603	25.24%
Community Amenities		(2,030,060)	(2,413,158)	(3,644,728)	383,098	15.88%
Recreation & Culture		(2,238,712)	(2,777,797)	(4,097,696)	539,085	19.41%
Transport		(3,028,720)	(3,082,136)	(4,609,646)	53,416	1.73%
Economic Services		(1,279,492)	(1,611,280)	(2,377,474)	331,788	20.59%
Other Property and Services		(239,852)	(137,251)	(130,491)	(102,601)	(74.75%)
		<u>(11,505,139)</u>	<u>(12,872,308)</u>	<u>(19,092,809)</u>	<u>1,367,169</u>	<u>(10.62%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	18,335	1,693,896	(2,602,312)	(1,675,561)	98.92%
Movement in Accrued Interest		(56,239)	0	0	(56,239)	0.00%
Movement in Accrued Salaries and Wages		(161,869)	0	0	(161,869)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		0	0	0	0	0.00%
Depreciation on Assets		2,304,844	2,330,392	3,495,741	(25,548)	1.10%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	(25,045)	0	(25,045)	(25,045)	0.00%
Purchase Land and Buildings	1	(964,845)	(2,690,325)	(3,789,504)	1,725,480	64.14%
Purchase Plant and Equipment	1	(117,038)	(388,521)	(920,687)	271,483	69.88%
Purchase Furniture and Equipment	1	(27,988)	(72,856)	(79,499)	44,868	61.58%
Purchase Bush Fire Equipment	1	(1,246)	(75,704)	(136,902)	74,458	98.35%
Purchase Playground Equipment	1	(22,530)	0	(70,000)	(22,530)	0.00%
Purchase Infrastructure Assets - Roads	1	(3,626,688)	(3,934,635)	(4,752,954)	307,947	7.83%
Purchase Infrastructure Assets - Bridges	1	(118,000)	0	(219,000)	(118,000)	
Purchase Infrastructure Assets - Footpaths	1	0	(177,328)	(266,000)	177,328	100.00%
Purchase Infrastructure Assets - Drainage	1	(430,211)	0	(2,720,058)	(430,211)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(192,137)	(455,967)	(1,019,491)	263,830	57.86%
Purchase Infrastructure Assets - Airfields	1	(610)	(95,160)	(142,750)	94,550	99.36%
Purchase Infrastructure Assets - Streetscape	1	0	(38,392)	(67,595)	38,392	100.00%
Purchase Infrastructure Assets - Other	1	0	0	(75,973)	0	#DIV/0!
Proceeds from Disposal of Assets	2	109,585	1,813,610	2,720,415	(1,704,025)	93.96%
Repayment of Debentures	3	(332,099)	(348,346)	(487,730)	16,247	4.66%
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	23,225	23,225	131,483	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(132,466)	(132,466)	(1,174,265)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	101,960	101,960	693,142	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	8,665,671	8,665,671	8,665,671	0	0.00%
LESS Net Current Assets Year to Date	5	<u>8,692,511</u>	<u>10,740,658</u>	<u>6,357</u>	<u>(2,048,147)</u>	<u>(19.07%)</u>
<b>Amount Raised from Rates</b>	6	<u>(8,013,374)</u>	<u>(7,810,678)</u>	<u>(7,810,678)</u>	<u>(202,696)</u>	<u>2.60%</u>

This statement is to be read in conjunction with the accompanying notes.

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

1. ACQUISITION OF ASSETS	February 2014 Actual \$	2013/14 Budget \$
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Furniture & Office Equipment - Administration	15,078.84	14,800
Plant & Equipment - Administration	0.00	84,842
<b>Law, Order &amp; Public Safety</b>		
CESC Vehicle	29,818.64	35,358
Ranger Vehicle	25,525.51	27,015
Security Camera Bernard Park & Avon Mall	454.57	25,000
Graffiti Removal Cleaner	6,995.00	6,995
Brigade Appliance - Fire Prevention	0.00	113,560
Bush Fire Brigade Shed Construction	1,246.00	23,342
<b>Education &amp; Welfare</b>		
Land & Buildings - Respite Centre Construction	718,020.07	858,818
Killara - Sedan Replacement	0.00	72,084
Killara - Furniture & Equipment	0.00	3,734
Memorial Hall Equipment & Curtains	9,684.44	18,500
<b>Community Amenities</b>		
Generator -Inkpen	0.00	5,000
Drainage - Hillman Creek Supertowns	13,400.00	65,936
Drainage - King Creek Supertowns	107,117.52	167,618
Drainage - Town Centre Supertowns	71,992.50	131,116
Drainage - Bernard Park Supertowns	3,900.00	442,804
Aerators - Supertowns	0.00	75,973
Cemetery Capital Works	405.33	97,000

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

1. ACQUISITION OF ASSETS (Continued)	February 2014 Actual \$	2013/14 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Public Halls	25,587.31	90,250
Furniture & Equipment- Public Halls	0.00	4,800
Plant & Equipment - Pools	132,135.21	132,500
Furniture & Equipment- Pools	7,191.45	7,800
Recreation Centre - Energy Efficiency	0.00	0
Recreation Centre - Vents	0.00	25,000
Recreation Centre - Roller Shutters Main Doors	8,108.45	23,000
Recreation Centre - Roller Shutters Meeting Rooms	23,938.18	18,000
EMComms Vehicle	0.00	40,130
Furniture & Equipment - Other Recreation	5,717.38	7,347
Stackable Seating	0.00	3,580
Henry Street Oval Fencing	0.00	50,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Play Equipment - Wundowie	22,529.61	30,000
BMX Lighting	27,431.42	45,000
Bert Hawke - Drainage	0.00	40,000
Bert Hawke - Other	0.00	5,000
Sporting Equipment	0.00	0
Bert Hawke - Lighting	0.00	20,000
Skate Park - Wundowie	0.00	40,000
Baker Hill - Hardcourts	7,606.87	94,041
Bakers Hill Oval	53,098.68	453,750
Bernard Park-Water Playground- Supertowns	104,000.00	278,120
Jubilee Oval Reticulation	0.00	15,000
Library Energy Efficiency	0.00	0
Copier - Library	0.00	3,734
RFID System Library	0.00	33,550
Railway Precinct Upgrade	0.00	150,000
Sound Shell - RDAF Project	0.00	0
Monument - RDAF Project	0.00	0
Recognition Throssell VC - RDAF Project	0.00	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

1. ACQUISITION OF ASSETS (Continued)	February 2014 Actual \$	2013/14 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Land & Building	20,382.02	2,221,773
Footpath Construction	0.00	266,000
Laneway Construction	0.00	65,000
- Roadworks - Project Grants	484,720.62	653,706
- Roadworks - General Construction	135,876.45	958,505
- Roadworks - Bridge Construction	118,000.00	219,000
- Roadworks - Blackspot Funding	1,122.55	183,014
Laneway Land Acquisition	0.00	15,000
Infra Development- Super Towns	3,004,968.81	2,892,729
Plant & Equipment - Road Plant Purchases	21,350.00	560,263
Airport Infrastructure	610.33	142,750
<b>Economic Services</b>		
Christmas Decorations	0.00	30,000
Information Bays	0.00	57,595
LED Signs	0.00	10,000
Land & Fees - Supertowns	7,705.74	95,663
Old Town Building - Air Conditioning	18,878.63	44,000
Old Fire Station Northam - Roof	0.00	0
Land Purchased for Resale	25,045.45	25,045
Project Manager Community Infra Vehicle	32,894.55	34,000
Copier - Visitor Centre	0.00	3,734
Bakers Hill Water Project	227,301.33	854,870
Wundowie Storm Water Harvesting Project	6,500.00	1,057,714
	5,526,339.46	14,285,458

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

1. ACQUISITION OF ASSETS (Continued)	February 2014 Actual \$	2013/14 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	25,045.45	25,045
Land and Buildings	964,845.38	3,789,504
Plant and Equipment	117,038.27	920,687
Furniture and Equipment	27,987.67	79,499
Bush Fire Equipment	1,246.00	136,902
Playground Equipment	22,529.61	70,000
Infrastructure Assets - Roads	3,626,688.43	4,752,954
Infrastructure Assets - Footpaths	0.00	266,000
Infrastructure Assets - Bridges & Culverts	118,000.00	219,000
Infrastructure Assets - Drainage	430,211.35	2,720,058
Infrastructure Assets - Parks & Ovals	192,136.97	1,019,491
Infrastructure Assets - Airfields	610.33	142,750
Infrastructure Assets - Streetscape	0.00	67,595
Infrastructure Assets - Other	0.00	75,973
	<u>5,526,339.46</u>	<u>14,285,458</u>

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

**2. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

	Written Down Value		Sale Proceeds		Profit/(Loss)	
	February 2014 Actual \$	2013/14 Budget \$	February 2014 Actual \$	2013/14 Budget \$	February 2014 Actual \$	2013/14 Budget \$
<b>By Program</b>						
<b>Governance</b>						
CEO Vehicle - PN1212 - Asset MV1214		39,444		26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102		23,674		24,000	0.00	326
<b>Law, Order Public Safety</b>						
CESC Vehicle - PN1002 - Asset 9255	16,657.22	11,562	9,363.64	10,000	(7,293.58)	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	18,286.32	9,032	9,545.45	10,000	(8,740.87)	968
<b>Education &amp; Welfare</b>						
Killara Omega Mgr - PN1020 - Asset HNK0001		29,062		15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242		11,129		15,000	0.00	3,871
<b>Recreation &amp; Culture</b>						
EMComms Vehicle - PN1101 - Asset MV1101		17,894		20,000	0.00	2,106
Wundowie Yak Lot 311 - Asset S222		24,634		200,000	0.00	175,366
<b>Transport</b>						
PN002 - Volvo Grader 710B 2004 - Asset S655		32,532		53,000	0.00	20,468
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215		6,998		31,845	0.00	24,847
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989		0		18,000	0.00	18,000
PN5042 - Toyota Hilux Tray Top Wundowie -Asset 9062	10,924.68	10,925	12,151.54	12,153	1,226.86	1,228
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063		0		6,000	0.00	6,000
P590 - Toyota Hilux Grader Ute - Asset 990		0		4,000	0.00	4,000
PN1104 - N10686 Nissan Navara Const Super - Asset MV1104		16,779		11,000	0.00	(5,779)
PN450 JD Z Track Ride on Mower 2008 - Asset 9109	1,650.00	7,330	1,500.00	1,500	(150.00)	(5,830)
PN010 5 Tonne Tipper Truck - Asset 9110	35,454.00	35,454	33,734.55	33,734	(1,719.45)	(1,720)
Shire Depot - Assets 259		40,801		2,136,079	0.00	2,095,278
Shire Depot - Assets 260		9,684		9,684	0.00	0
Shire Depot - Assets 261		2,417		2,417	0.00	0
Shire Depot - Assets 262		26,257		26,257	0.00	0
Shire Depot - Assets 266		11,125		11,125	0.00	0
Shire Depot - Assets 488		13,621		13,621	0.00	0
<b>Economic Services</b>						
Snr Building Vehicle N042- Asset 9254	12,954.00	0	12,434.55	0	(519.45)	0
PMComInf Vehicle - PN1015 - Asset MV1015	17,950.00	25,313	18,041.36	20,000	91.36	(5,313)
Coordinator Super Towns Vehicle - PN1203 - Asset MV1204	14,044.40	19,391	12,814.09	10,000	(1,230.31)	(9,391)
	127,920.62	425,058	109,585.18	2,720,415	(18,335.44)	2,295,357

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

**2. DISPOSALS OF ASSETS (Continued)**

By Class	Written Down Value		Sale Proceeds		Profit/(Loss)	
	February 2014 Actual \$	2013/14 Budget \$	February 2014 Actual \$	2013/14 Budget \$	February 2014 Actual \$	2013/14 Budget \$
<b>Land &amp; Buildings</b>						
Wundowie Yak Lot 311 - Asset S222	0.00	24,634	0.00	200,000	0.00	175,366
Shire Depot - Assets 259	0.00	40,801	0.00	2,136,079	0.00	2,095,278
Shire Depot - Assets 260	0.00	9,684	0.00	9,684	0.00	0
Shire Depot - Assets 261	0.00	2,417	0.00	2,417	0.00	0
Shire Depot - Assets 262	0.00	26,257	0.00	26,257	0.00	0
Shire Depot - Assets 266	0.00	11,125	0.00	11,125	0.00	0
Shire Depot - Assets 488	0.00	13,621	0.00	13,621	0.00	0
<b>Plant &amp; Equipment</b>						
CEO Vehicle - PN1212 - Asset MV1214	0.00	39,444	0.00	26,000	0.00	(13,444)
EMCorps Vehicle - PN1102 - Asset MV1102	0.00	23,674	0.00	24,000	0.00	326
CESC Vehicle - PN1002 - Asset 9255	16,657.22	11,562	9,363.64	10,000	(7,293.58)	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	18,286.32	9,032	9,545.45	10,000	(8,740.87)	968
Killara Omega Mgr - PN1020 - Asset HNK0001	0.00	29,062	0.00	15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242	0.00	11,129	0.00	15,000	0.00	3,871
EMComms Vehicle - PN1101 - Asset MV1101	0.00	17,894	0.00	20,000	0.00	2,106
PN002 - Volvo Grader 710B 2004 - Asset S655	0.00	32,532	0.00	53,000	0.00	20,468
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215	0.00	6,998	0.00	31,845	0.00	24,847
P588 - Isuzu NKR 2T Truck N4993 2004 - Asset 989	0.00	0	0.00	18,000	0.00	18,000
	10,924.68	10,925	12,151.54	12,153	1,226.86	1,228
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063	0.00	0	0.00	6,000	0.00	6,000
P590 - Toyota Hilux Grader Ute - Asset 990	0.00	0	0.00	4,000	0.00	4,000
PN1104 - N10686 Nissan Navara Const Super - Asset MV1104	0.00	16,779	0.00	11,000	0.00	(5,779)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	1,650.00	7,330	1,500.00	1,500	(150.00)	(5,830)
PN0105 Tonne Tipper Truck - Asset 9110	35,454.00	35,454	33,734.55	33,734	(1,719.45)	(1,720)
Snr Building Vehicle - Asset 9254	12,954.00	0	12,434.55	0	(519.45)	0
PMComInf Vehicle - PN1015 - Asset MV1015	17,950.00	25,313	18,041.36	20,000	91.36	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset	14,044.40	19,391	12,814.09	10,000	(1,230.31)	(9,391)
	127,920.62	425,058	109,585.18	2,720,415	(18,335.44)	2,295,357

**Summary**

	February 2014 Actual \$	2013/14 Budget \$
Profit on Asset Disposals	1,318.22	2,352.458
Loss on Asset Disposals	(19,653.66)	(57,101)
	<u>(18,335.44)</u>	<u>2,295,357</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	115,183	0	0	25,987	12,777	89,196	102,406	7,365	3,558
<b>Community Amenities</b>									
Loan 210 - River Dredging	17,547	0	0	5,500	5,500	12,047	12,047	991	519
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	221,377	0	0	35,137	17,311	186,240	204,066	12,636	6,036
Loan 208 - Northam Country Club **	34,090	0	0	4,249	2,085	29,841	32,005	2,465	716
Loan 219 - Northam Bowling Club **	141,095	0	0	22,415	11,045	118,680	130,050	7,999	2,479
Loan 222 - Northam Trotting Club Building **	69,682	0	0	69,682	69,682	0	0	5,195	5,195
Loan 223 - Recreation Facilities	766,506	0	0	90,896	90,896	675,610	675,610	45,688	26,397
Loan 224 - Recreation Facilities	1,042,187	0	0	31,897	15,694	1,010,290	1,026,493	67,703	23,035
Loan 226 - Recreation Facilities	388,241	0	0	12,378	6,110	375,863	382,131	20,268	6,904
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	58,964	0	0	10,394	5,117	48,570	53,847	3,581	1,564
<b>Economic Services</b>									
Loan 217 - CBD Streetscape	776,624	0	0	138,146	68,089	638,478	708,535	42,921	16,067
Loan 218 - CBD Streetscape	94,203	0	0	14,952	14,952	79,251	79,251	5,377	3,007
Loan 225 - Victoria Oval Purchase	852,698	0	0	26,097	12,841	826,601	839,857	55,393	18,847
	4,578,397	0	0	487,730	332,099	4,090,667	4,246,298	277,582	114,324

Note: \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

**3. INFORMATION ON BORROWINGS (Continued)**

(b) New Debentures - 2013/14

The Shire of Northam does not propose to raise any new debenture in 2013/14.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2013, it is not expected to have any unspent debenture funds as at 30th June 2014.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2013/14.

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

	February 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	232,105	232,104
Interest	6,840	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(11,745)
	<u>238,945</u>	<u>245,719</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	545,190	545,190
Interest	15,154	22,221
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	(101,960)	(101,960)
	<u>458,384</u>	<u>515,451</u>
<b>(c) Housing Reserve</b>		
Opening Balance	225,269	225,269
Interest	6,639	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>231,908</u>	<u>234,451</u>
<b>(d) Office Equipment Reserve</b>		
Opening Balance	123,050	123,050
Interest	3,626	5,015
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	(14,800)
	<u>126,676</u>	<u>118,265</u>
<b>(e) Plant &amp; Equipment Reserve</b>		
Opening Balance	582,571	582,572
Interest	17,169	23,745
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	(389,031)
	<u>599,740</u>	<u>467,286</u>
<b>(f) Recreation Reserve</b>		
Opening Balance	48,309	48,308
Interest	1,424	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(50,277)
	<u>49,733</u>	<u>0</u>
<b>(g) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	635,182	635,182
Interest	18,719	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(36,500)
	<u>653,901</u>	<u>644,571</u>

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

	February 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(h) Refuse Site Reserve</b>		
Opening Balance	155,898	155,898
Interest	4,594	6,354
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	(20,000)
	<u>160,492</u>	<u>182,252</u>
<b>(i) Regional Development Reserve</b>		
Opening Balance	129,289	129,290
Interest	3,810	5,270
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	(25,045)
	<u>133,099</u>	<u>114,515</u>
<b>(j) Speedway Reserve</b>		
Opening Balance	125,231	125,231
Interest	3,691	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>128,922</u>	<u>130,335</u>
<b>(k) Community Bus Replacement Reserve</b>		
Opening Balance	9,656	9,656
Interest	285	393
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>9,941</u>	<u>30,049</u>
<b>(l) Septage Pond Reserve</b>		
Opening Balance	196,241	196,341
Interest	5,783	8,002
Amount Set Aside / Transfer to Reserve	0	41,000
Amount Used / Transfer from Reserve	0	0
	<u>202,024</u>	<u>245,343</u>
<b>(m) Killara Reserve</b>		
Opening Balance	175,380	233,775
Interest	5,169	9,528
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(43,784)
	<u>180,549</u>	<u>199,519</u>
<b>(n) Stormwater Drainage Projects Reserve</b>		
Opening Balance	6,272	6,272
Interest	185	257
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>6,457</u>	<u>46,529</u>

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

	February 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(o) Recreation and Community Facilities Reserve</b>		
Opening Balance	413,642	413,642
Interest	12,190	16,859
Amount Set Aside / Transfer to Reserve	0	195,515
Amount Used / Transfer from Reserve	0	0
	<u>425,832</u>	<u>626,016</u>
<b>(p) Administration Office Reserve</b>		
Opening Balance	452,276	452,276
Interest	13,329	18,434
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>465,605</u>	<u>470,710</u>
<b>(q) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	93,594	93,594
Interest	2,758	3,815
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	0
	<u>96,352</u>	<u>347,409</u>
<b>(r) River Town Pool Dredging Reserve</b>		
Opening Balance	215,130	215,130
Interest	6,340	8,768
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>221,470</u>	<u>273,898</u>
<b>(s) Parking Facilities Construction Reserve</b>		
Opening Balance	151,324	151,323
Interest	4,460	6,168
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>155,784</u>	<u>157,491</u>
<b>(t) Art Collection Reserve</b>		
Opening Balance	10,239	10,239
Interest	301	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>10,540</u>	<u>15,656</u>
<b>Total Cash Backed Reserves</b>	<b>4,556,354</b>	<b>5,065,465</b>
Total Interest	132,466	186,850

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

	February 2014 Actual \$	2013/14 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accomodation Reserve	6,840	25,360
Employee Liability Reserve	15,154	72,221
Housing Reserve	6,639	9,182
Office Equipment Reserve	3,626	10,015
Plant & Equipment Reserve	17,169	273,745
Recreation Reserve	1,424	1,969
Road & Bridgeworks Reserve	18,719	45,889
Refuse Site Reserve	4,594	46,354
Regional Development Reserve	3,810	10,270
Speedway Reserve	3,691	5,104
Community Bus Replacement Reserve	285	20,393
Septage Pond Reserve	5,783	49,002
Killara Reserve	5,169	9,528
Stormwater Drainage Projects Reserve	185	40,257
Recreation and Community Facilities Reserve	12,190	212,374
Administration Office Reserve	13,329	18,434
Council Buildings & Amenities Reserve	2,758	253,815
River Town Pool Dredging Reserve	6,340	58,768
Parking Facilities Construction Reserve	4,460	6,168
Art Collection Reserve	301	5,417
	<u>132,466</u>	<u>1,174,265</u>
<b>Transfers from Reserves</b>		
Aged Accomodation Reserve	0	(11,745)
Employee Liability Reserve	(101,960)	(101,960)
Housing Reserve	0	0
Office Equipment Reserve	0	(14,800)
Plant & Equipment Reserve	0	(389,031)
Recreation Reserve	0	(50,277)
Road & Bridgeworks Reserve	0	(36,500)
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	(25,045)
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	0	(43,784)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>(101,960)</u>	<u>(693,142)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>30,506</u>	<u>481,123</u>

## SHIRE OF NORTHAM

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

## FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

## 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Aged Accomodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

**Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

**Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie.

**Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

**Recreation Reserve**

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2013/14.

**Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

**Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Speedway Reserve**

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

**Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Septic Pond Reserve**

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

4. RESERVES (Continued)

**Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

**Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

**Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

**Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

**Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

**River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

	February 2014 Actual \$	2013/14 Financial Report \$	2013/14 Budget \$
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	7,124,633	2,668,302	240,500
Cash - Restricted Unspent Grants	660,230	6,346,583	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,556,354	4,525,847	4,910,954
Sundry Debtors	242,540	663,870	1,060,872
Rates - Current	1,852,246	760,089	0
Pensioners Rates Rebate	18,991	21,233	0
Provision for Doubtful Debts	(40,918)	(175,686)	0
GST Receivable	17,181	2,000	0
Accrued Income/Prepayments	0	53,968	0
Inventories	7,766	7,766	40,000
	<u>14,439,023</u>	<u>14,873,971</u>	<u>6,252,326</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(992,971)	(1,324,439)	(2,292,318)
Rates Income in Advance	(68,151)	0	0
GST Payable	0	0	0
Accrued Salaries & Wages	0	(161,869)	0
Accrued Interest on Debentures	0	(56,239)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	(71,850)	(593)	0
Loan Liability	(96,043)	(428,143)	0
Provision for Annual Leave	(260,883)	(410,738)	0
Provision for Long Service Leave	(254,687)	(273,765)	0
Other Payables	0	0	0
	<u>(1,744,585)</u>	<u>(2,655,786)</u>	<u>(2,292,318)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>12,694,438</b>	<b>12,218,185</b>	<b>3,960,008</b>
Less: Cash - Reserves - Restricted	(4,556,354)	(4,525,847)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	(9,109)
Add: Current Loan Liability	96,043	428,143	454,341
Add: Leave Liability Reserve	458,384	545,190	515,451
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>8,692,511</u></b>	<b><u>8,665,671</u></b>	<b><u>9,737</u></b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 Rate Revenue \$	2013/14 Interim Rates \$	2013/14 Back Rates \$	2013/14 Total Revenue \$	2013/14 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	692	1,587,260	0	0	0	0	0
01 GRV-Townsites Residential	9.7018	2,928	36,365,266	3,532,095	17,612	262	3,549,969	3,551,687
02 GRV-Northam Commercial/Industrial	10.8064	249	11,298,400	1,217,384	3,709	4,926	1,226,019	1,222,050
05 Agricultural Local	0.5226	481	153,306,000	802,269	(434)	3,756	805,591	807,277
06 Agricultural Regional	0.4331	210	112,043,000	484,353	732	(260)	484,825	491,358
07 Rural Small Holdings	0.5958	549	96,238,000	573,386	480	0	573,866	577,486
<b>Sub-Totals</b>		5,109	410,837,926	6,609,487	22,099	8,685	6,640,271	6,649,858
<b>Minimum Rates</b>								
01 GRV-Northam Town Gen	790	954	4,307,907	754,450	1,712	0	756,162	753,660
02 GRV-Northam Town Diff	790	43	177,888	33,970	0	0	33,970	33,970
05 Agricultural Local	790	155	12,738,910	122,450	790	0	123,240	122,450
06 Agricultural Regional	790	200	22,714,600	158,000	790	0	158,790	158,000
07 Rural Small Holdings	790	101	12,559,000	79,790	0	0	79,790	79,790
<b>Sub-Totals</b>		1,453	52,498,305	1,148,660	3,292	0	1,151,952	1,147,870
Less Rates Written Off							7,792,223	7,797,728
Ex-Gratia Rates							0	0
Excess Rate Receipts							12,953	12,950
<b>Totals</b>							7,805,176	7,810,678

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

**6. RATING INFORMATION (Continued)**

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The differential rates differed from those advertised as due to delays in obtaining Ministerial approval, it has been decided not to spot rate Springhill, Princes Plant Nursery, Ausbao/Bakers Hill Engineering, Archer/Outback Mining and Holcim. The effect of this is a reduction in rate revenue of \$10,496. These properties are to be rated as per their zoning Agricultural Regional and Agricultural Local.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	0	2,500	(1,000)	1,500
Lesser Hall Bond	2	400	500	0	900
Nomination Deposits	4	0	800	(800)	0
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	293,253	26,518	(18,000)	301,771
Bonds - Building	7	36,000	0	0	36,000
Crossovers - Bond	9	91,392	0	(4,500)	86,892
Recreation Centre Bond	11	400	700	(200)	900
Facilities - Bonds	18	500	0	(300)	200
Footpath/Kerbing Deposit	22	89,500	30,500	(29,500)	90,500
Retentions	26	37,977	79,664	0	117,641
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (B	29	0	35,183	(33,076)	2,107
Builders Reg Board Levy	30	0	20,872	(19,178)	1,694
Standpipe Key	31	5,850	500	(50)	6,300
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	249,494	5,336	0	254,830
Other	34	14,873	500	(3,740)	11,633
Other - Rental Bond	35	400	0	0	400
Bonds - Animal Traps	36	55	615	(540)	130
Storm Damage Donations	38	175	0	0	175
		<u>835,779</u>	<u>204,188</u>	<u>(110,884)</u>	<u>929,083</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

8. OPERATING STATEMENT

	February 2014 Actual \$	2013/14 Budget \$	2012/13 Actual \$
<b>OPERATING REVENUES</b>			
Governance	14,386	21,526	97,024
General Purpose Funding	9,262,858	10,126,497	11,968,418
Law, Order, Public Safety	263,837	637,452	568,104
Health	31,507	43,500	184,211
Education and Welfare	1,868,047	2,289,527	1,859,021
Housing	21,319	50,201	38,489
Community Amenities	2,188,123	2,542,208	2,064,117
Recreation and Culture	317,344	1,189,851	716,435
Transport	590,944	3,351,642	1,645,688
Economic Services	336,773	1,541,602	944,536
Other Property and Services	79,704	72,500	134,461
<b>TOTAL OPERATING REVENUE</b>	<b>14,974,842</b>	<b>21,866,506</b>	<b>20,220,504</b>
<b>OPERATING EXPENSES</b>			
Governance	594,214	865,082	867,871
General Purpose Funding	147,980	268,824	426,757
Law, Order, Public Safety	715,119	1,130,048	1,040,194
Health	245,162	413,271	574,346
Education and Welfare	936,652	1,458,901	1,352,950
Housing	49,176	96,648	99,379
Community Amenities	2,030,060	3,644,728	2,873,879
Recreation & Culture	2,238,712	4,097,696	3,533,794
Transport	3,028,720	4,609,646	4,691,672
Economic Services	1,279,492	2,377,474	2,799,727
Other Property and Services	239,852	130,491	113,434
<b>TOTAL OPERATING EXPENSE</b>	<b>11,505,139</b>	<b>19,092,809</b>	<b>18,374,004</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>3,469,703</b>	<b>2,773,697</b>	<b>1,846,500</b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014

9. BALANCE SHEET

	February 2014 Actual \$	2012/13 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	12,341,217	13,540,732
Receivables	2,138,711	1,544,320
Inventories	<u>7,766</u>	<u>7,765</u>
<b>TOTAL CURRENT ASSETS</b>	<u>14,487,694</u>	<u>15,092,817</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	612,416	689,315
Inventories	884,118	884,118
Property, Plant and Equipment	29,297,241	29,096,434
Infrastructure	<u>44,603,687</u>	<u>41,707,965</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<u>75,397,462</u>	<u>72,377,832</u>
<b>TOTAL ASSETS</b>	<u>89,885,156</u>	<u>87,470,649</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,132,969	1,690,090
Interest-bearing Liabilities	96,043	425,188
Provisions	<u>515,570</u>	<u>684,502</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,744,582</u>	<u>2,799,780</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	4,150,256	4,150,256
Provisions	<u>115,705</u>	<u>115,705</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>4,265,961</u>	<u>4,265,961</u>
<b>TOTAL LIABILITIES</b>	<u>6,010,543</u>	<u>7,065,741</u>
<b>NET ASSETS</b>	<u>83,874,613</u>	<u>80,404,908</u>
<b>EQUITY</b>		
Retained Surplus	78,493,893	75,054,696
Reserves - Cash Backed	4,556,354	4,525,847
Reserves - Asset Revaluation	<u>824,365</u>	<u>824,365</u>
<b>TOTAL EQUITY</b>	<u>83,874,612</u>	<u>80,404,908</u>

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

**10. FINANCIAL RATIO**

	2013 YTD	2012	2011	2010
Current Ratio	7.21	1.85	1.53	2.23

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY TO 28 FEBRUARY 2014**

11. Material Variances Notes

Operating	February 2014 Actual \$	February 2014 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
<b>Revenues/Sources</b>						
Governance	14,386	17,320	21,526	(2,934)	(16.94%)	Timing Differences
General Purpose Funding	1,457,682	1,501,611	2,315,819	(43,929)	(2.93%)	Excess Rates & interest accruals reversed. February penalty interest posted in March
Law, Order, Public Safety	263,837	424,880	637,452	(161,043)	(37.90%)	Southern Brook Fire Shed grant yet to be received
Health	31,507	28,892	43,500	2,515	8.67%	
Education and Welfare	1,868,047	1,888,692	2,289,527	(20,645)	(1.09%)	Lower childcare revenue than anticipated
Housing	21,319	33,456	50,201	(12,137)	(36.28%)	Pool house vacant, no revenue
Community Amenities	2,188,123	2,169,154	2,542,208	18,969	0.87%	Additional fees & charges raised
Recreation and Culture	317,344	502,411	1,189,851	(185,067)	(36.84%)	Timing of grant funding & profit on sale of assets
Transport	590,944	1,944,118	3,351,642	(1,353,174)	(69.60%)	Timing of road and airport grant funding & contributions
Economic Services	336,773	1,024,288	1,541,602	(687,515)	(67.12%)	Timing differences grant funding
Other Property and Services	79,704	48,312	72,500	31,392	64.98%	Workers compensation reimbursements higher than anticipated
	<b>7,169,666</b>	<b>9,583,234</b>	<b>14,055,828</b>	<b>(2,413,568)</b>	<b>(25.19%)</b>	
<b>(Expenses)/(Applications)</b>						
Governance	(594,214)	(601,854)	(865,082)	7,640	1.27%	
General Purpose Funding	(147,980)	(157,712)	(268,824)	9,732	6.17%	Timing debt collection & valuation expenses
Law, Order, Public Safety	(715,119)	(777,268)	(1,130,048)	62,149	8.00%	Depreciation lower than anticipated
Health	(245,162)	(276,298)	(413,271)	31,136	11.27%	
Education and Welfare	(936,652)	(971,775)	(1,458,901)	35,123	3.61%	Childcare costs lower than budgeted
Housing	(49,176)	(65,779)	(96,648)	16,603	25.24%	Utilities at Pool House lower as no tenant and timing of maintenance works
Community Amenities	(2,030,060)	(2,413,158)	(3,644,728)	383,098	15.88%	Project timing - Landfill & Seplage ponds
Recreation & Culture	(3,028,720)	(3,777,797)	(4,097,696)	539,085	19.41%	Project timing
Transport	(1,279,492)	(3,082,136)	(4,609,646)	53,416	1.73%	Projects & events timing
Economic Services	(239,852)	(1,611,280)	(2,377,474)	331,788	20.59%	Projects & events timing
Other Property and Services	(11,505,139)	(13,725,111)	(19,092,491)	(102,601)	(74.75%)	Reallocation of plant cost to be undertaken
		<b>(12,872,308)</b>	<b>(19,092,809)</b>	<b>1,367,169</b>	<b>(10.62%)</b>	



**13.4. COMMUNITY SERVICES**

Nil

**13.5. ENGINEERING SERVICES**

Nil

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**14.1 TOWN HALL REFURBISHMENT**

Moved Cr Rumjanstev

Seconded \_\_\_\_\_

**That Council request the Chief Executive Officer to undertake research into the potential costs associated with restoring the 'balcony' structure of the Northam Town Hall (formerly located at the front of Wellington Street of the building) and report the findings to the 2014/15 Annual Budget meeting, with the view of restoring the balcony structure utilising external grant funding.**

Reason:

The Town of Northam is well known for its heritage buildings. The former town hall is a significant heritage building which has prominence in community. Whilst recent works have been undertaken internally and externally to preserve the building, it would seem that the restoration of the old balcony would significantly contribute to its heritage value.

I would ask that Council give consideration to this request.

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil

**15.2. Officers**

Nil

**16. CONFIDENTIAL ITEM/S**

**17 DECLARATION OF CLOSURE**

**APPENDIX 1. WUNDOWIE REUSE DESIGN NOTES.**

SHIRE OF NORTHAM

# Concept Design

---

## Wundowie Stormwater Reuse Project

**Matt Girardo**

March 2014

Water balance analysis and conceptual design of the Wundowie stormwater reuse project

*This document was prepared by Matt Giraudo, Hydrologic Consultant, under contract to the Shire of Northam.*

*Suggested reference: Giraudo (2014) Concept Design Notes – Wundowie Stormwater Reuse Project. Shire of Northam. Northam Western Australia. March 2014*

© Shire of Northam January, 2013

**Disclaimer**

*The analysis undertaken is preliminary in nature and based on the information available at the time of the investigation. The information presented is to the best knowledge of the author accurate and the author accepts no responsibility for actions taken on the basis of the information presented in this report.*



## Summary

---

Presented is the concept design for the Wundowie stormwater reuse project, intended to inform detailed design and construction of the project and provide background information of the water and costs savings.

A water balance model was developed for the project. Model parameters included rainfall and evaporation data, estimated irrigation demand, modelled stormwater yield and discharge of treated wastewater from the Waroona WWTP.

The analysis undertaken predicts that the average annual irrigation demand is approximately 49 ML.

Discharge of treated wastewater is estimated at approximately 32ML, and a further 21ML is predicted to be harvested from wastewater. Water balance assessment indicates that approximately than 95% of the irrigation demand for the Wundowie and Bakers Hill Ovals can be met with reuse water.

Project design elements include:

- *500kL stormwater collection basin*
- *Concrete collection pump sump*
- *3.0 – 3.5kW submersible lift pump*
- *550 m of 75mm pipe*
- *Increase to the sill level of the Wundowie town storage dam.*
- *Installation of dam cover to reduce evaporation.*

Current water use of approximately 25 ML will be increased to approximately 46ML/yr, resulting in estimated net present savings of over \$300,000 for increased in water reuse, and total water reuse valued at around \$750,000 over 10 years, assuming \$1.96/kL charge for scheme water and when discounted a 5% over the period of analysis.

**Contents**

1 Introduction..... 5

2 Background..... 5

3 Data Parameters..... 6

    3.1 Rainfall..... 6

    3.2 Evaporation ..... 7

    3.3 Irrigation Demand ..... 8

    3.4 Stormwater Yield..... 10

    3.5 Yield from Wundowie Wastewater Treatment Plan ..... 11

4 Water Balance Model..... 12

5 Design Elements ..... 13

    5.1 Capture Basin ..... 13

    5.2 Lift Pump and Discharge Pipe..... 16

    5.3 Storage Dam..... 17

    5.4 Dam Cover ..... 18

6 Water Balance Analysis ..... 20

7 Summary of Recommendations ..... 25

    7.1 Reuse Basin and pump station ..... 25

    7.2 Storage Dam..... 26

8 References..... 27

Figure 1. Annual Rainfall for the Modelled Period .....	6
Figure 2. Modelled Annual Stormwater Discharge - Wundowie.....	10
Figure 3. Assumed Outflow – Wundowie WWTP.....	11
Figure 4. Stormwater capture efficiency and capture basin capacity.....	13
Figure 5. Conceptual site plan – Wundowie stormwater reuse project .....	15
Figure 6. Annual External (scheme water) demand – for 30ML and 37ML storage dam capacity. ....	17
Figure 7. Impact of dam cover on the annual estimate evaporation.....	18
Figure 8. Impact of dam cover on the annual external (scheme water) demand.....	18
Figure 9. Water Balance – Wundowie / Bakers Hill Irrigation reuse Project .....	23
Figure 10. Modelled Dam Volume – Wundowie town storage dam.....	24
Table 1. Monthly A-class pan evaporation used in modelling .....	7
Table 2. Irrigation scaling factors .....	8
Table 3. Area of Irrigation.....	8
Table 4. Estimated Irrigation demand (mm) .....	9
Table 5. Pipe Flow Characteristics .....	16
Table 6. Pump power assessment.....	16
Table 7. Summary of key data inputs to water balance analysis .....	20
Table 8. Summary of water balance assessment for the Wundowie stormwater reuse project. ....	21
Table 9. Summary of water balance and net present savings (based on \$1.96 /kL and 5% discount rate).....	21
Table 10. Reuse basin specifications.....	25

## 1 Introduction

Presented are design notes developed from a review of the conceptual design of the proposed Wundowie stormwater reuse system intended to provide the background information necessary for the detailed design and construction of the project.

The conceptual analysis provides details of:

- *Underlying hydrologic parameters guiding the design.*
- *Assessment of irrigation demand (Wundowie and Bakers Hill sporting ovals).*
- *Assessment of securing to supply.*
- *Dam volume analysis.*
- *Reuse water balance analysis.*
- *Size and location of the proposed capture basin.*
- *Pump and pipe specifications for the conveyance of captured stormwater to the existing town (irrigation storage) dam.*
- *Recommendations informing detailed design.*

## 2 Background

TME and Irra-Tec have previously undertaken preliminary hydrologic and hydraulic analysis and presented components of conceptual design of a stormwater reuse system for Wundowie, with the capacity to pipe reuse water to Bakers Hill for irrigating the town oval (Irri-Tec 2012, TME 2013).

Components of the concept design include:

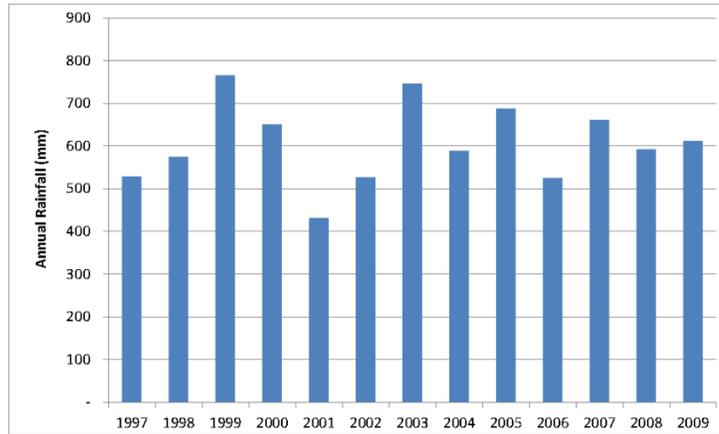
- *Capture basin – to collect stormwater during discrete runoff events.*
- *Storage dam – existing storage facility at Wundowie.*
- *Irrigation demand.*
- *Pipe to Bakers Hill – identified in Irra-tech report, and not considered in this analysis.*
- *Tank storage at Bakers Hill for irrigation.*
- *Attenuation basin in Wundowie identified by TME.*
- *Cover for the storage dam to reduce impact of evaporation on storage volume.*

### 3 Data Parameters

#### 3.1 Rainfall

The modelled period 1999 – 2009 provides a reasonable variation in rainfall, and therefore provides an appropriate simulation of rainfall conditions likely to occur in the coming years.

Figure 1. Annual Rainfall for the Modelled Period



Average annual rainfall for the modelled period was 606 mm, similar to the average rainfall for nearby Bakers Hill of 590mm. It should be noted that annual rainfall only exceeded 600mm in 5 of 13 years of the modelled period, with the average influenced by a small number of higher rainfall years.

### 3.2 Evaporation

Evaporation data used in the water balance model was derived from average monthly evaporation for the area.

Table 1. Monthly A-class pan evaporation used in modelling

Pan Evaporation (mm)	
Jan	327
Feb	281
Mar	241
Apr	136
May	89
Jun	63
Jul	60
Aug	87
Sep	110
Oct	161
Nov	221
Dec	303

A pan factor of 0.78 was used to estimate evaporative loss from the dam in the water balance model.

### 3.3 Irrigation Demand

Irrigation demand was calculated using PET and crop, stress and seepage factors to estimate irrigation demand.

The irrigation demand for the main oval and the two hockey fields was estimated using the following formula:

Equation 1. Irrigation Demand

$$\text{Net Demand (ML)} = (\text{PET} (Kc \cdot Ks + Sf) - Rf) / 1000 \times A \times IE$$

*PET: Potential Trans evaporation (mm)*

*Kc: Crop Factor (0.8)*

*Ks: Crop stresss factor (0.6)*

*Sf: Seepage fraction (0.2)*

*A: Area (m)*

*IE: Irrigation efficiency*

*Rf: Rainfall*

PET was obtained from the BOM website.

Table 2. Irrigation scaling factors

Crop Factor	Kc	0.8
Crop stress factor	Ks	0.6
Seepage fraction		0.1
Irrigation Efficiency (sprinklers)		0.8

Table 3. Area of Irrigation

Wundowie Football Oval	17 000	sq m
Wundowie	15 100	sq m
Bakers Hill Oval	17 500	sq m

The analysis undertaken predicts that the average annual irrigation demand is approximately 49 ML. Irra-Tech estimated an annual irrigation demand of approximately 47,500 kL, using a rule of thumb of 30mm/week for 32 weeks over an area of approximately 49,600 sq m.

The monthly irrigation demand assessed using potential evaporation and crop stress factors as outlined in . The total annual irrigation demand for Wundowie and Bakers Hill is approximately 48,500kL.

Table 4. Estimated Irrigation demand (mm)

	E (pan) (mm)	Total Irrigation demand (mm)	Ave Rainfall (mm)	Net demand (mm)	Net weekly demand (mm)
Jan	327	188	10.7	178	41.4
Feb	281	162	13.7	148	34.6
Mar	241	139	15.4	123	28.8
Apr	136	78	23.3	55	12.8
May	89	51	55.7	-	
Jun	63	36	80.5	-	
Jul	60	35	82.3	-	
Aug	87	50	50.7	-	
Sep	110	63	35.4	28	6.5
Oct	161	93	24.5	68	15.9
Nov	221	127	12.8	114	26.7
Dec	303	175	9.7	165	38.5

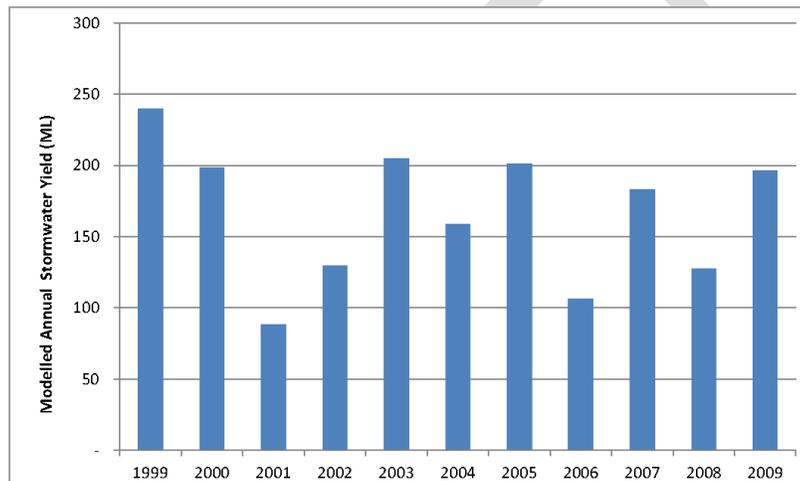
### 3.4 Stormwater Yield

Hydrologic modelling was undertaken using MUSIC V5.0 (eWater 2014) hydrology model and the rational method (ARR 1994) to assess peak and annual flow discharge from the town of Wundowie. MUSIC was set up as a daily time-step for the modelled period 1999 - 2009.

MUSIC modelling estimates the 72ha town catchment of Wundowie generates and average annual discharge of approximately 160ML. Modelling also indicates a relatively high degree of annual variability in runoff, ranging from 85 – 240ML for the modelled period.

Run off for the 72ha predominately urban catchment discharges to Banksia Tce before being conveyed under the recreation grounds via a 750mm pipe prior to a road crossing at Hawke Ave. Previous conceptual designs identified this point of discharge, immediately upstream of Hawke Ave as the preferred location to capture stormwater flow for reuse.

Figure 2. Modelled Annual Stormwater Discharge - Wundowie



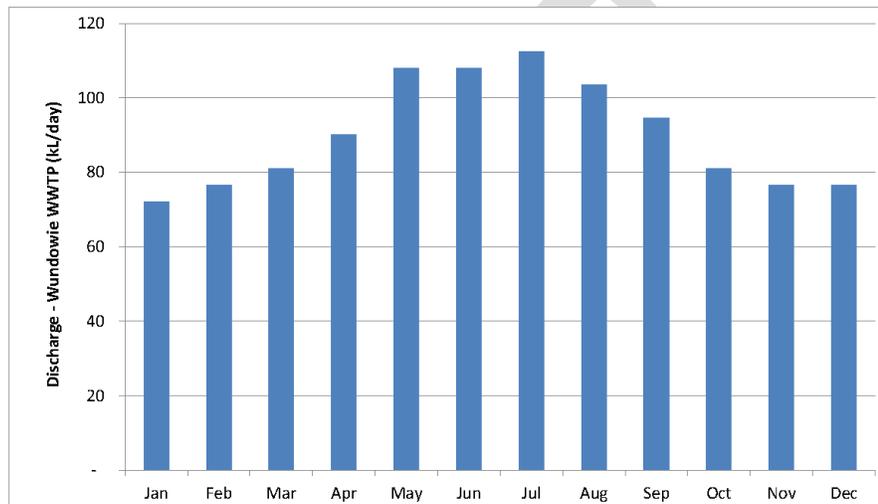
Hydrologic modelling undertaken predicts an overall runoff coefficient of 0.35 for the town catchment of Wundowie. Whilst well within published values for suburban areas (typically 0.25 – 0.5), predicted runoff has been scaled by 50% for input to the water balance model. The reason for scaling stormwater run-off is to account for potential over-estimation of runoff and potential losses including re-infiltration of stormwater runoff within town. The scaling down of runoff is considered to provide a conservative estimate of runoff likely to occur within Wundowie townsite.

### 3.5 Yield from Wundowie Wastewater Treatment Plan

The Water Corporation report that the Wundowie WWTP discharges an average 90kL/day (Irra-TEC 2012). Typically WWTPs display relatively minor variations in flow throughout the year, influenced by seasonal population trends, water use patterns and evaporation rates.

For the purposes of the water balance analysis it was assumed that discharge from the Wundowie WWTP varied throughout the year primarily influenced by rainfall and evaporation. Although perhaps not a strict reflection of the variation in discharge from the WWTP, minor variations in rates of discharge are unlikely to significantly impact the water balance, as flow variations are masked by other factors and in particular high water demand during summer and relatively high rates of stormwater capture.

Figure 3. Assumed Outflow – Wundowie WWTP



#### 4 Water Balance Model

A daily time step spreadsheet model was then developed to undertake a water balance of the town, using the follow algorithm:

Equation 2. Dam Model

$$DV_i = \Sigma (DV_{(i-1)} + (RF_{(t)} - PE_{(t)} \times 0.78) \times DSA_{(t)} - ID_{(t)} + SI_{(t)} + WWI_{(t)})$$

where  $DV < MDV$

- *DV: Dam Volume*
- *RF: Rainfall*
- *PE: Pan Evaporation*
- *DSA: Dam surface area ~ f(dam volume)*
- *ID: Irrigation demand (refer **Error! Reference source not found.**)*
- *SI: Stormwater Inflow (MUSIC model) +*
- *WWI: Treated Wastewater Infow(Water Corp)*
- *MDV: Max Dam Volume*

The objective of water balance modelling undertaken was to determine:

- *Appropriate volume of collection dam.*
- *Security of supply.*
- *Variations in dam volume operating conditions.*
- *Potential external (scheme water) demand.*
- *Potential dam overflow.*
- *Supply, demand and storage relationships.*
- *Losses - Evaporation*
- *Dam Volume requirements*
- *Dam operating guidelines*

The model was run for the period 1999 – 2009, providing a reasonable variation in rainfall.

## 5 Design Elements

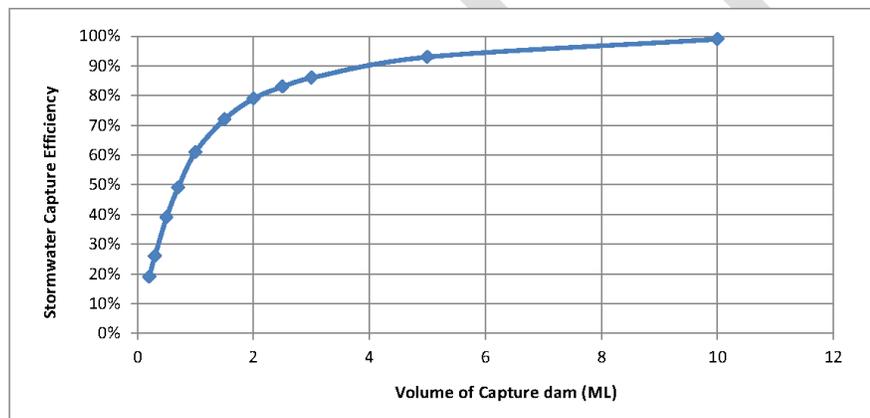
### 5.1 Capture Basin

The identified preferred location of the collection basin is immediately downstream of the Wundowie Oval as proposed by TME (TME 2013) and confirmed by the Shire of Northam (*pers. com. Chad Hunt March 2014*). No topographical survey or geotechnical assessment of the site has been undertaken to date, however a cursory inspection indicates the site is likely to be adequate.

The capacity of the capture basin will influence the efficiency and volume of stormwater that can be effectively captured. Typically basins are designed to contain the 1hr / 1yr storm event. Analysis indicates that a storage capacity of 2.5 ML would be required to contain such an event.

Sensitivity analysis undertaken (refer Figure 4) indicates that the optimum reuse efficiency occurs for a capture basin capacity of approximately 2.0 ML (with approximately 80% of all stormwater captured) (refer Figure 4).

Figure 4. Stormwater capture efficiency and capture basin capacity



Further analysis indicates that a basin of 500 kL capacity could be employed with no significant impact over the security of supply, even though only approximately 40% of available stormwater could be captured. The smaller basin can be employed effectively because only 10 – 20ML (approximately 10-15% of the estimated stormwater yield ) is required to supplement irrigation flows.

Preliminary site assessment indicates that a capture dam of 500 kL could be sighted between the Oval and Hawke Ave, however removal of some trees will almost certainly be necessary (refer Figure 5).

The project will require the reuse basin to be connected to a 1.2 m diameter prefabricated pump sump, with submersible pump and with control panel and lockable metal cabinet housing the electrical controls for the pump and float switches.

Standard 3 wire 240v float switches should be wired to activate or de-activate the pump to discharge the basin after receiving stormwater inflow. A “dam volume cut-off” float switch should be used in the storage dam to automatically stop the pump when the dam reaches maximum storage volume for stormwater diversion (refer Section 0).

**Recommendations:**

Undertake topographical survey and geotechnical assessment of the proposed site.

Undertake detailed design of capture basin.

DRAFT

Figure 5. Conceptual site plan – Wundowie stormwater reuse project



### 5.2 Lift Pump and Discharge Pipe

Assuming a capture basin of 500 kL capacity, a pump with flow rate capacity of 5.0L/s (430kL /day) would discharge the basin to empty within approximately 28hrs.

The capture dam and pump station will be located approximately 550m from the storage (irrigation supply) dam. Analysis of the available topographical data available for the town site (10m DEM +/- 1.0m), indicates a 1 -2 m head from the capture dam to the storage dam, with a 4m depression between the two sites.

Pipe flow characteristics for the transfer of flow from the capture dam to the existing town (storage) dam are presented in Table 4. It is estimated that the discharge pipe (75mm diameter) will result in a pressure head of approximately 33 m (H<sub>2</sub>O) (refer Table 5).

Table 5. Pipe Flow Characteristics

Flow rate	5 L/s
Internal pipe	75 mm
Depth of solids in pipe	10 mm
Pipe length	550
Calculated pressure head	33 m (H <sub>2</sub> O)

Pump power analysis indicates that a 3.0 – 3.5 kW pump would be required to discharge contents of the capture dam to the storage dam within a 30hr period of filling. A 3.0KW pump will draw approximately 10A from 3 phase power supply (415V) depending on the voltage drop from the power supply to the pump.

Table 6. Pump power assessment

Flow rate	5.0L/s (~20 m <sup>3</sup> /hr)
Fluid Density	1000 kg/m <sup>3</sup>
Depth of solids in pipe	10 mm
Gravity	9.8 m/s <sup>2</sup>
Differential head	35 m (H <sub>2</sub> O)
Power	3.2 kW (4.3 bhp)

**Recommendation:**

Assess potential power supply limitation of the site.

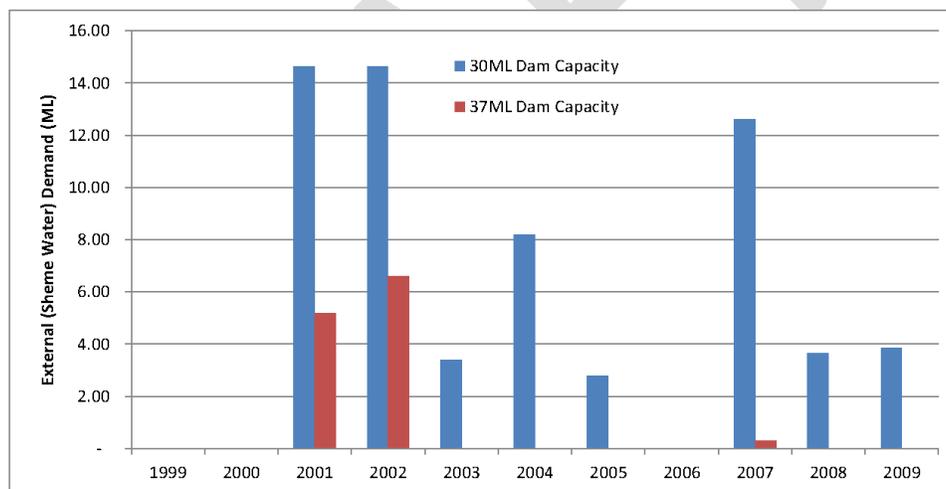
### 5.3 Storage Dam

The existing storage dam capacity is through to be 30 ML, as presented by Irra-Tech, and drawings supplied by GFR engineering services (2006). Desktop assessment of the dam volume, assuming side slopes of 3:1 and normal design and construction conditions, is consistent with information contained in the GFR engineering drawings. However, topographic survey of the dam and current outlet is recommended to confirm the actual storage volume.

It is estimated that there is capacity to increase the full supply level of the dam, by increasing the height of the outlet pipe (GFR Engineering 2006, Irri-Tec 2012). Available information suggests that a 0.5m increase in the pipe outlet to the dam will result in an increase in an increase in storage volume to from 30ML to approximately 37 ML.

Water balance analysis undertaken strongly suggests that increasing the storage dam capacity from 30ML – 37ML will significantly increase the security of supply of the irrigation reuse system. In coarse terms increasing the storage dam capacity from 30ML to 37ML will reduce the average annual demand for external water supply from 5,800kl/annum to 1,100kl/annum at an annual cost saving of approximately \$9,000/yr.

Figure 6. Annual External (scheme water) demand – for 30ML and 37ML storage dam capacity.



**Recommendation:**

- Undertake topographical survey to confirm current dam volume, banks and sill height.
- Undertake civil engineering assessment of the dam wall and liner integrity and potential for increase in operating level of the dam

### 5.4 Dam Cover

Both TME and Irra-Tech identified the need for a cover for the storage dam to reduce evaporation, however neither undertook a detailed assessment of the impact of reducing evaporation from the dam on security of supply.

Water balance analysis undertaken indicates that the dam cover will significantly reduce evaporative loss from the storage dam (approximately 7ML/annum). The application of a dam cover will also increase in the security of supply of irrigation reuse water. It is estimated that the dam cover will result in a reduction in the annual external (scheme water) supply of approximately 4,000kL.

Figure 7. Impact of dam cover on the annual estimate evaporation.

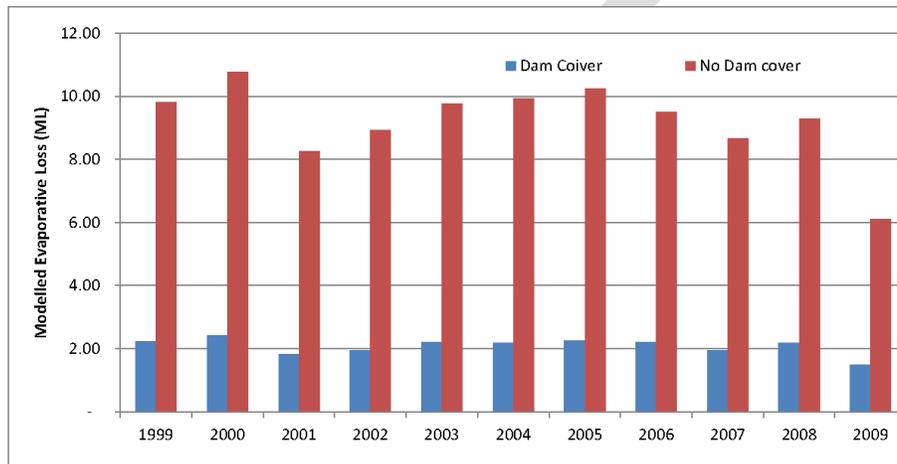
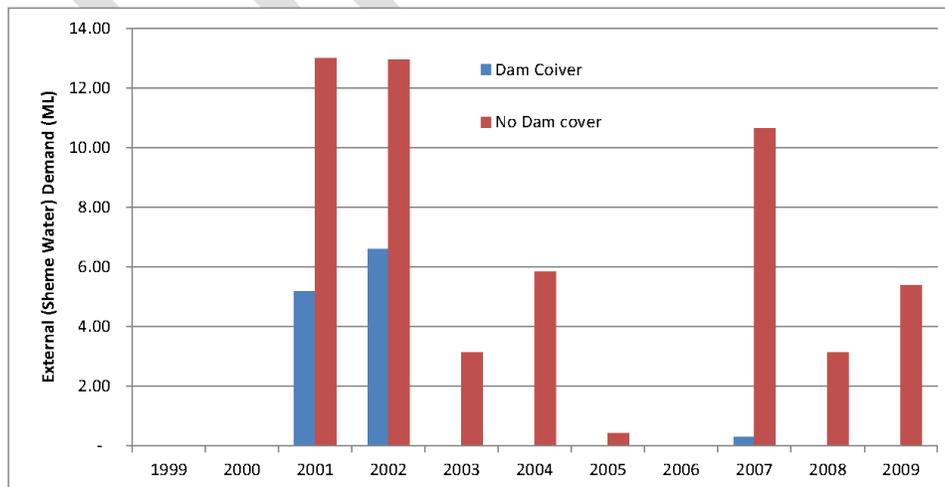


Figure 8. Impact of dam cover on the annual external (scheme water) demand.



For the purposes of the analysis it was assume that the dam cover should:

- *Have a minimum 20 year life span.*
- *Provide >80% reduction in dam surface evaporation.*
- *Have low maintenance requirements.*
- *Have little or no operational requirements, including no operation of winches.*
- *Be able to deal with frequent and large fluctuations in water level and water surface area.*
- *Require limited or no alteration to the current condition and nature of the dam structure or liner.*

Dam area varies from 2,500m<sup>2</sup> to 9,000 m<sup>2</sup> between the dam being empty and full.

Dam dimensions 130 m x 70m.

DRAFT

## 6 Water Balance Analysis

Overall water balance analysis was undertaken to assess the effectiveness of the reuse project, including security of supply, system losses, risk of dam overflow and net present savings for the project.

A summary of the inputs to the water balance model are presented in Table 7. More detail of the individual inputs is presented in Section 3 of this report.

Table 7. Summary of key data inputs to water balance analysis

Storage dam volume	37 ML
Capture basin	500 kL
Daily lift capacity from capture basin and storage dam	5 l/s (450kL/day)
Irrigation demand	49 ML/yr
Crop Factor	0.8
Crop stress factor	0.6
Seepage fraction	0.1
Average Inflow form WWTP	90 kL/day
Evaporation (pan factor)	0.76
Stormwater capture efficiency *	50%
Trigger volume in storage dam for cessation of stormwater diversion	28 ML
Reduction in evaporative loss (dam clover)	80%

\* Proportion of predicted stormwater runoff physically available for diversion – i.e. actually physically makes it to the capture dam.

The water balance analysis indicates that the town dam can be managed in such a way as to provide for over 95% of the irrigation demand whilst keeping overflows from the dam to a minimum – on average 2.0 ML /yr. Further analysis indicates that the dam could be managed to avoid overflow (dam spilling), and still provide approximately 90% of the irrigation demand. If the trigger storage volume for cessation of stormwater diversion is reduced to 22ML (storage dam volume), then the dam would not have overflowed during the modelled period and there was an average annual external (scheme water) irrigation demand was approximately 4.0 ML/year.

The water balance analysis also indicates approximately a 2:1 ratio between treated wastewater and stormwater used for irrigation (refer Table 8).

Table 8. Summary of water balance assessment for the Wundowie stormwater reuse project.

Year	Treated Wastewater (ML)	Stormwater capture (ML)	Evap (ML)	Total Inflow (ML)	Irrigation Demand (ML)	External Demand (ML)	Overflow (ML)
1999	32.9	15.5	2.2	48.4	45.4	-	6.0
2000	32.9	11.8	2.4	44.8	48.2	-	2.1
2001	32.9	14.9	1.8	47.7	53.2	5.2	-
2002	32.9	17.7	1.9	50.6	51.6	6.6	-
2003	32.9	12.3	2.2	45.2	41.1	-	5.3
2004	32.9	16.6	2.2	49.5	48.7	-	2.2
2005	32.9	14.8	2.3	47.6	46.8	-	5.3
2006	32.9	10.1	2.2	42.9	48.8	-	-
2007	32.9	19.1	1.9	52.0	49.9	0.3	-
2008	32.9	11.2	2.2	44.1	45.8	-	-
2009	32.9	15.1	1.5	42.4	47.3	-	0.9

Table 9. Summary of water balance and net present savings (based on \$1.96 /kL and 5% discount rate)

	Current Demand (ML)	External (scheme water (ML)	Current reuse (ML)	Future reuse (ML)	Net present savings - Total reuse	Increase in Reuse (ML)	Net present savings - Increased reuse
Yr1	28.93	3.11	25.82	45.4	\$ 88,804	19.58	\$ 38,302
Yr2	30.70	-	30.70	48.2	\$ 177,608	17.47	\$ 76,604
Yr3	33.88	9.70	24.18	48.0	\$ 267,119	23.81	\$ 109,074
Yr4	32.90	9.11	23.79	45.0	\$ 351,835	21.26	\$ 151,103
Yr5	26.20	4.13	22.07	41.1	\$ 427,378	19.04	\$ 186,753
Yr6	31.03	-	31.03	48.7	\$ 492,872	17.66	\$ 217,085
Yr7	29.84	1.95	27.89	46.8	\$ 566,578	18.93	\$ 243,821
Yr8	31.09	-	31.09	48.8	\$ 633,894	17.69	\$ 271,039
Yr9	31.79	7.26	24.53	49.6	\$ 700,525	25.05	\$ 295,209
Yr10	29.20	4.28	24.92	45.8	\$ 764,866	20.90	\$ 327,715
Yr11	21.86	1.60	20.26	34.3	\$ 821,355	14.04	\$ 353,485

Analysis of current water use (Table 9) indicates that approximately 25 ML of treated wastewater is currently reused on the Oval at Wundowie. Implementation of the project would result in a further 21 ML of predominately stormwater reused on the ovals at Wundowie and Bakers Hill (refer Table 9). This increase in water reuse is estimated to produce net present savings of over \$300,000 over 10 yrs, with the total water reuse valued at around \$750,000 over 10 years, assuming \$1.96/kL charge for scheme water and when discounted a 5% over the period of analysis.

Stormwater and treated wastewater inflow to the storage dam and irrigation demand are presented in Figure 9, and simulated dam level is illustrated in Figure 10. This analysis demonstrates the importance of large storage, with a temporal lag between stormwater generation and irrigation demand generated, and the importance of wastewater as a mainstay for irrigation reuse systems.

Further analysis indicates that the volume of storage will be limiting factor impacting irrigation supply from the reuse system once established. Additional supply of stormwater would be available, however an increase in stormwater supply would require additional storage capacity because of the irregular nature of stormwater runoff.

DRAFT

Figure 9. Water Balance – Wundowie / Bakers Hill Irrigation reuse Project

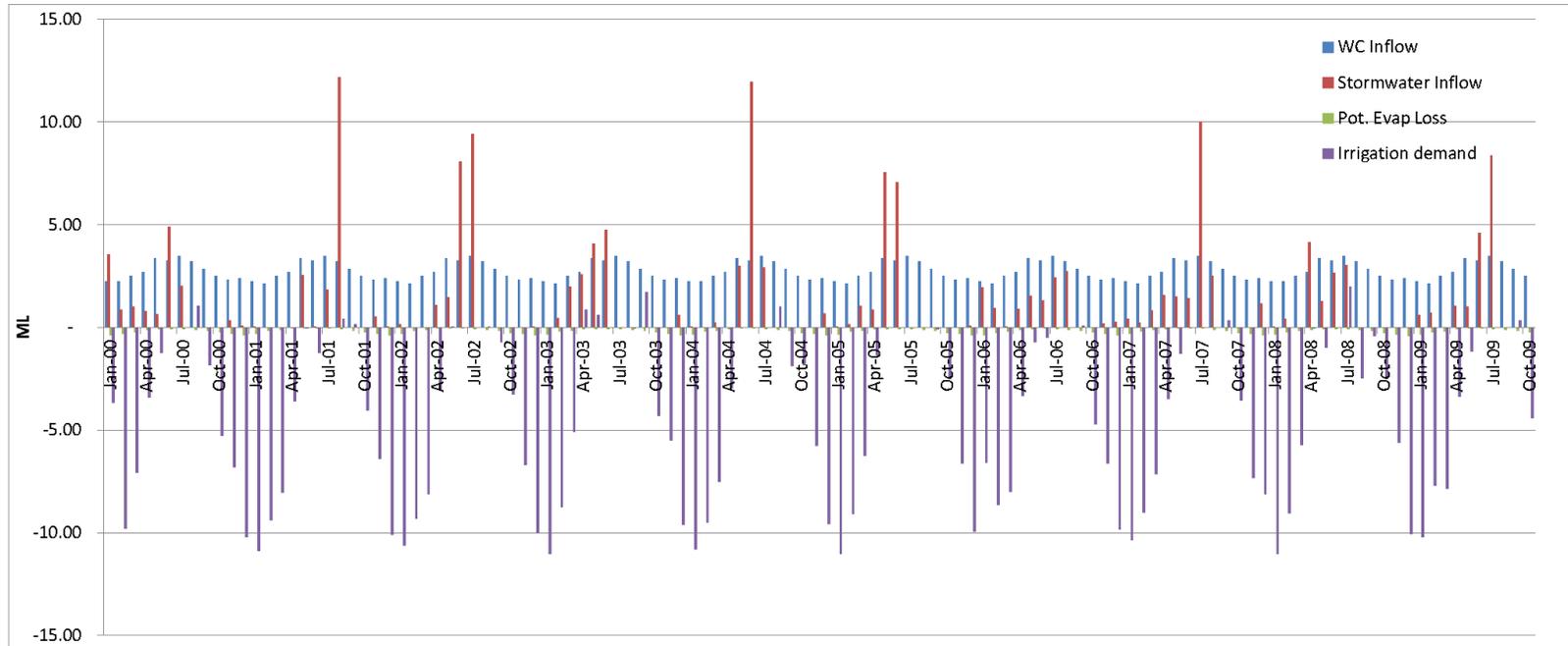
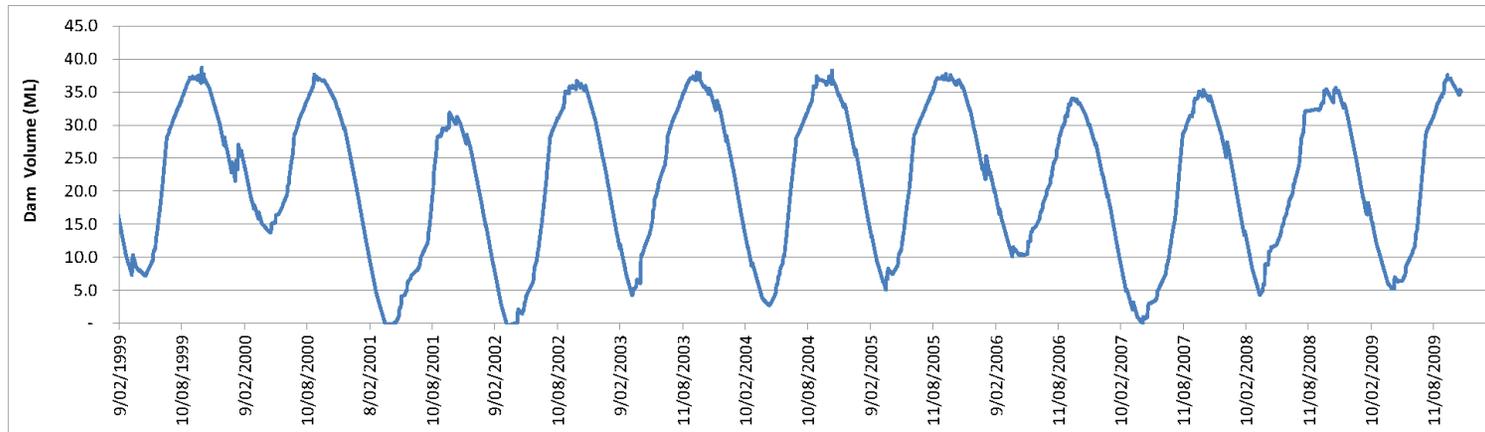


Figure 10. Modelled Dam Volume – Wundowie town storage dam.



## 7 Summary of Recommendations

### 7.1 Reuse Basin and pump station

Project components:

- *Construction of a 500kL reuse basin.*
- *Basin connected to a 1.2 m diameter prefabricated pump sump.*
- *Submersible pump and with control panel and lockable metal cabinet housing the electrical controls for the pump and float switches.*
- *Standard 3 wire 240v float switches to be wired to activate or de-activate the pump as a result of stormwater inflow the basin*
- *Storage dam volume cut-off" float switch to automatically stop the pump when the storage dam reaches maximum storage volume for stormwater diversion (refer Section 0).*

Table 10. Reuse basin specifications

<i>Basin Volume</i>	<i>500 kL</i>
<i>Pump capacity</i>	<i>3.0 – 3.5 kW</i>
<i>Pipe diameter</i>	<i>75mm</i>
<i>Length of discharge pipe</i>	<i>550m</i>

Urgent action required:

- *Assess reuse basin site characteristic*
- *Undertake topographical survey and geotechnical assessment of the proposed basin site.*
- *Undertake detailed design of capture basin based on survey and geotech.*
- *Assess potential power supply limitation of the site.*

## 7.2 Dam Cover

Dam cover must achieve the following specifications.

- *Have a minimum 20 year life span.*
- *Provide >80% reduction in dam surface evaporation .*
- *Have low maintenance requirements.*
- *Have little or no operational requirements, including no operation of winches.*
- *Be able to deal with frequent and large fluctuations in water level and water surface area.*
- *Require limited or no alteration to the current condition and nature of the dam structure or liner.*
- *Dam area varies from 2,500m<sup>2</sup> to 9,000 m<sup>2</sup> between the dam being empty and full.*
- *Dam dimensions 130 m x 70m.*

## 7.3 Storage Dam

Increasing the dam volumetric capacity of the storage dam through increasing the sill level of the dam will significantly increase the volume of water reuse. However, risks associated with changing the sill

**Recommendation:**

- *Increase sill level of the dam by approximately 0.5m, subject to topographic survey and civil engineering and geotechnical assessment.*
- *Undertake topographical survey of the dam and calculate depth – volume relationship.*
- *Undertake civil engineering assessment of the dam wall integrity and potential for increase in operating level of the dam.*
- *Inspect the dam liner and assess durability and suitability for future intended purpose.*

## 8 References

Irra-Tec 20012. Wundowie Water Reuse Option – Proposed emergency pipeline between Wundowie and Bakers Hill. Report by IRRA-Tec for the Shire of Northam. Northam Western Australia. Spetember 2012.

TEM 2013. Wundowie Water Management Projects. Town Planning Management Engineering (TME) report for the Shire of Northam, Northam, Western Australia. February 2013.

DRAFT

**APPENDIX 2. SAFETY COMMITTEE MINUTES OF MEETING 3 APRIL 2014**



Shire of Northam

*Heritage, Commerce and Lifestyle*

**COMMUNITY SAFETY COMMITTEE MEETING  
MINUTES**

## SHIRE OF NORTHAM

### SUMMARY OF MEETING TO BE PRESENTED TO THE COMMUNITY SAFETY COMMITTEE MEETING TO BE HELD ON 3 April 2014 AT 3:00 PM

---

	<b>Page</b>
1. OPENING AND WELCOME .....	1
2. DECLARATION OF INTEREST.....	1
3. ATTENDANCE .....	1
4. APOLOGIES .....	1
5. APPOINTMENT OF ACTING CHAIR FOR MEETING.....	1
6. CONFIRMATION OF PREVIOUS MINUTES.....	2
7. AGENDA ITEMS .....	2
7.1. APPOINTMENT OF COMMUNITY REPRESENTATIVES.....	2
7.2. REVIEW OF COMMITTEE TERMS OF REFERENCE .....	9
8. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE.....	14
9. DATE OF NEXT SCHEDULED MEETING .....	14
10. DECLARATION OF CLOSURE.....	14

**1. OPENING AND WELCOME**

The Chief Executive Officer declared the meeting open at 3.07pm and advised the meeting that the Committee would be required to elect a chairperson from its members to preside over the meeting.

**2. DECLARATION OF INTEREST**

**3. ATTENDANCE**

**MEMBERS**

Councillors	D G Beresford J E Williams Jason Whiteaker Sergeant Chris Wride Sergeant Mark Johnston Cliff Simpson Jan Young TBC John Proud To be determined To be determined To be determined
Chief Executive Officer	
Northam Police	
Wundowie Police	
Northam Roadwise Committee	
Department of Health	
Local Drug Action Group	
Northam Chamber Commerce	
Community Representatives	

**EX-OFFICIO MEMBERS**

Senior Community Development Coordinator	Annique Gray
Department Child Protection and Family Support	TBC
Department Housing	Graham Brandis
Department Sport and Recreation	Jenifer Collins
Northam PCYC	James West
WA Police	
Executive Assistant to CEO	Valerie Davies

**4. APOLOGIES**

Department Education	Sharon Bray
Department Fire and Emergency Services	Sven Anderson
Avon Youth Services	Venessa Miler
Southern Youth Justice Services	Ellen Coshall
Department Main Roads	Gren Putland

**5. APPOINTMENT OF ACTING CHAIR FOR MEETING**

The Shire of Northam Community Safety Committee Terms of Reference provide for the Chairperson to be appointed by the members of the Committee.

As the Committee membership will not be formalised until the appointment of four (4) community representatives are endorsed by Council an acting chair person was required to be appointed for this meeting only.

The Chief Executive Officer called for nominations from the floor for the position of Chairperson for this meeting.

Cr Beresford was nominated and accepted the nomination and assumed the chair.

**6. CONFIRMATION OF PREVIOUS MINUTES**

N/A

**7. AGENDA ITEMS**

**7.1. APPOINTMENT OF COMMUNITY REPRESENTATIVES**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.2
Officer:	Jason Whiteaker / Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	22 March 2014

**PURPOSE**

For the Committee to consider the expressions of interest received from members of the community for the three (3) community representative positions on the Community Safety Committee (the Committee) in order to make recommendation to Council for appointment to the Committee.

**BACKGROUND**

At its ordinary meeting held in November 2013, Council determined to establish a Community Safety Committee with specified Terms of Reference. The membership of the Committee includes up to three (3) Community Representatives.

Advertising of the available positions was undertaken in January / February 2014 through newspaper advertisements, Shire of Northam website and Facebook, as well as comprehensive distribution via email contacts. Interested persons were requested to provide a brief statement outlining the reason for interest, their relevant skills and experience and their current community involvement / links to the community.

In total five (5) expressions of interest were received, these being from:

1. Kylie Bradford
2. Barbara Sylvester
3. Rose Power
4. Priscilla Moody

5. Kerry Horan  
The expressions of interest are appended to the report.

**STATUTORY REQUIREMENTS**

Section 5.9 through to 5.25 of the Local Government Act 1995 prescribes the types of committees, appointment of members, tenure of membership, presiding members, reduction of quorum, delegation of power, voting and minutes of committee meetings.

**BUDGET IMPLICATIONS**

Nil

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: G1 Provide accountable and transparent leadership

STRATEGY: G1.3 Enhance open and interactive communication between Council and the community

STRATEGY: G1.4 Promote and support community members' participation in the Shire's governance

OBJECTIVE: S2 Provide services and processes to enhance public safety

STRATEGY: S2.2 Collaborate with stakeholders to update and implement the community safety plan

**OFFICER'S COMMENTS**

The call for expressions of interest was promoted widely, both in public forums such as newspaper, website and Facebook, as well as via email to community organisations and individuals to encourage broad representation on the Committee, including Aboriginal and culturally and linguistically diverse members of the community.

The persons who have expressed interest in becoming a community representative on the Shire of Northam Community Safety Committee come from diverse backgrounds with relevant experience and interest.

**RECOMMENDATION / COMMITTEE DECISION**

**Moved - John Proud  
Seconded - Graeme Brandis**

**That the Committee recommend that Council:**

- 1. Appoint the following persons as Community Representatives on the Community Safety Committee:**
  - a. Rose Power**
  - b. Kylie Bradford**
  - c. Barbara Sylvester**
  - d. Kerry Horan**

**CARRIED 14/0**

**7.2. REVIEW OF COMMITTEE TERMS OF REFERENCE**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Jason Whiteaker / Annique Gray
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	22 March 2014

**PURPOSE**

For the Committee to consider recommending to Council an amendment to the Terms of Reference of the Shire of Northam Community Safety Committee.

**BACKGROUND**

Council determined to establish the Shire of Northam Community Safety Committee as a Committee of Council at its Ordinary Meeting held on 20 November 2013, with the Terms of Reference as attached.

Its development was influenced by the need to establish a committee that could effectively advise Council on matters pertaining to community safety and crime prevention, and the Terms of Reference were established to guide the membership, powers and duties and responsibilities of the Committee. The objective of the Committee is to enhance community safety and reduce criminal and anti-social behaviour through collaboration of key interests and agencies.

As the Committee has now been formed, a review of the Terms of Reference by those charged with meeting its objectives is considered appropriate.

**STATUTORY REQUIREMENTS**

Local Government Act 1995 Part 5 Administration Division 2 Council meetings, committees and their meetings and electors' meetings, Section 5.8 Establishment of committees states:

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\*Absolute majority required*

Sections 5.9 through to 5.25 of the Local Government Act 1995 prescribes the types of committees, appointment of members, tenure of membership, presiding members, reduction of quorum, delegation of power, voting and minutes of committee meetings.

**BUDGET IMPLICATIONS**

Nil

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: G1 Provide accountable and transparent leadership

STRATEGY: G1.3 Enhance open and interactive communication between Council and the community

STRATEGY: G1.4 Promote and support community members' participation in the Shire's governance

OBJECTIVE: S2 Provide services and processes to enhance public safety

STRATEGY: S2.2 Collaborate with stakeholders to update and implement the community safety plan

**OFFICER'S COMMENTS**

The Terms of Reference were established based on experience and history of similarly tasked committees and working groups in the Shire of Northam, and with consideration of how the membership, powers and duties/responsibilities might best result in the achievement of positive outcomes for the community.

The membership of the committee, given the diversity of organisations and government agencies who are stakeholders in matters pertaining to community safety and crime prevention, was awarded detailed consideration. The determination of members and ex-officio members was undertaken in view of the level of their engagement in safety and crime prevention matters relevant to wider public interest and capacity to engage the wider community.

The level of membership was also considered in terms of being able to reach a quorum at meetings, as experience has indicated that attendance, particularly for agency representatives, can at times be difficult to achieve.

Through further discussion, it is recommended that the Department of Housing representative position on the Committee be changed from Standing Ex-Officio member status to Member status. Public housing is provided in the Shire of Northam as follows:

- Bakers Hill 3
- Wundowie 45
- Northam 289

Policy for public housing can have significant impact on the socio-economic make up of a community and vulnerability to crime. Research indicates that crime can be endemic in

areas of public housing concentration, with “hotspots” strongly associated with clusters of public housing stock which then expand out into surrounding private housing areas<sup>1</sup>.

Further, consideration needs to be given to whether the duties and responsibilities will adequately address the real and perceived crime issues within the Shire of Northam. The Shire of Northam Crime Prevention Plan identifies anti-social behaviour, house break-ins, illegal drug use and vandalism as the top three crimes perceived by the community most in need of being addressed as a priority.

Appended to this report are the crime statistics for Shire of Northam for the past four years, with the figures separated for the townsites of Northam and Wundowie and the remainder of the Shire (including Bakers Hill, Clackline, Spencers Brook and Grass Valley). The crimes covered in these statistics include assault, burglary (dwelling), burglary (other), robbery, graffiti and stealing a motor car.

Also appended are the road statistics for Northam, for a five year period. Whilst no figures have yet been obtained, arson is of significant concern in the communities of Bakers Hill and Clackline.

**RECOMMENDATION**

That the Committee make recommendation to Council to amend the Community Safety Committee Terms of Reference as follows:

1. The status of the Department of Housing Representative be changed from Standing Ex-Officio Member to Member

**COMMITTEE DECISION**

**Moved - John Proud  
Seconded - Graeme Brandis**

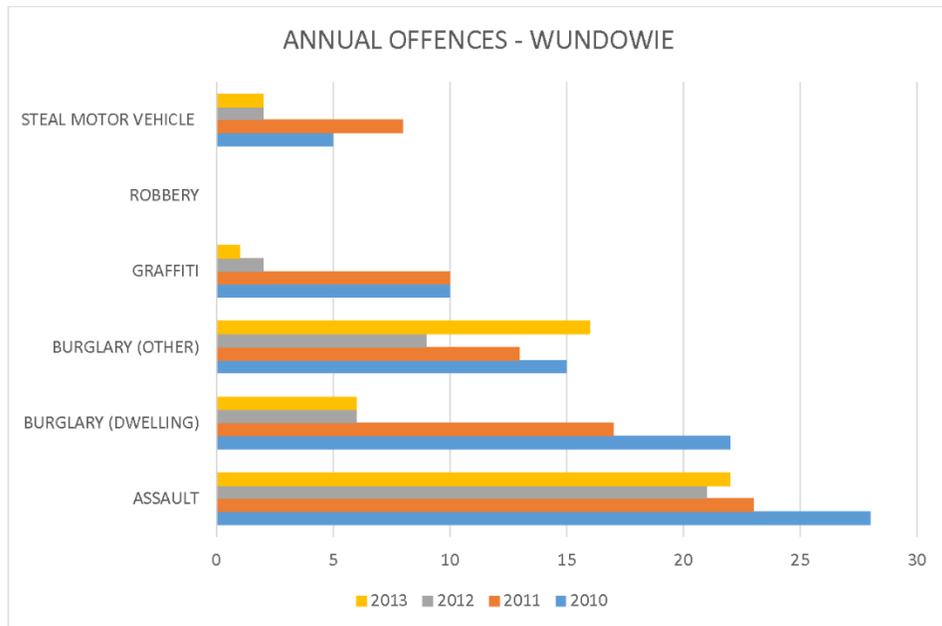
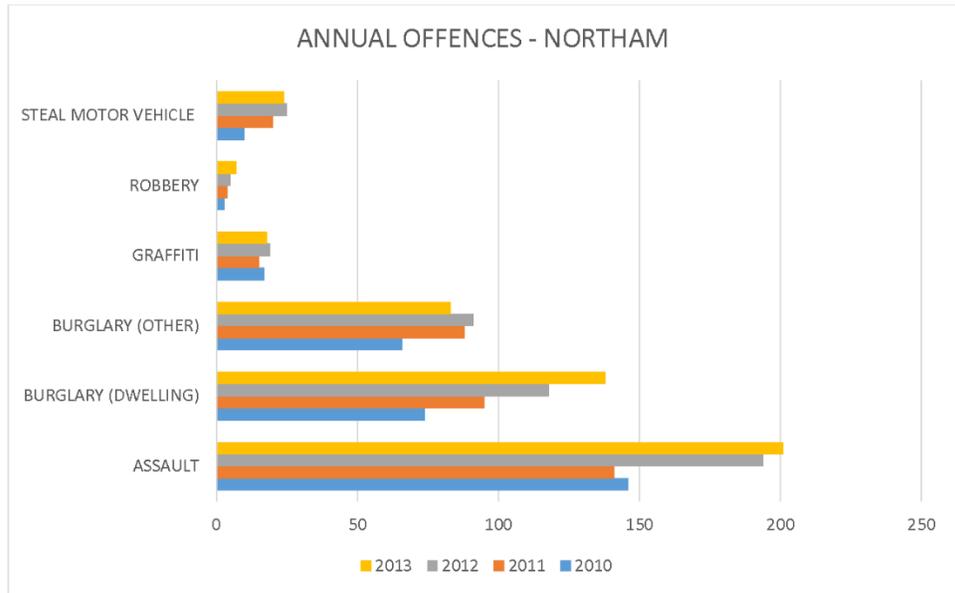
**That the Committee recommend that Council:**

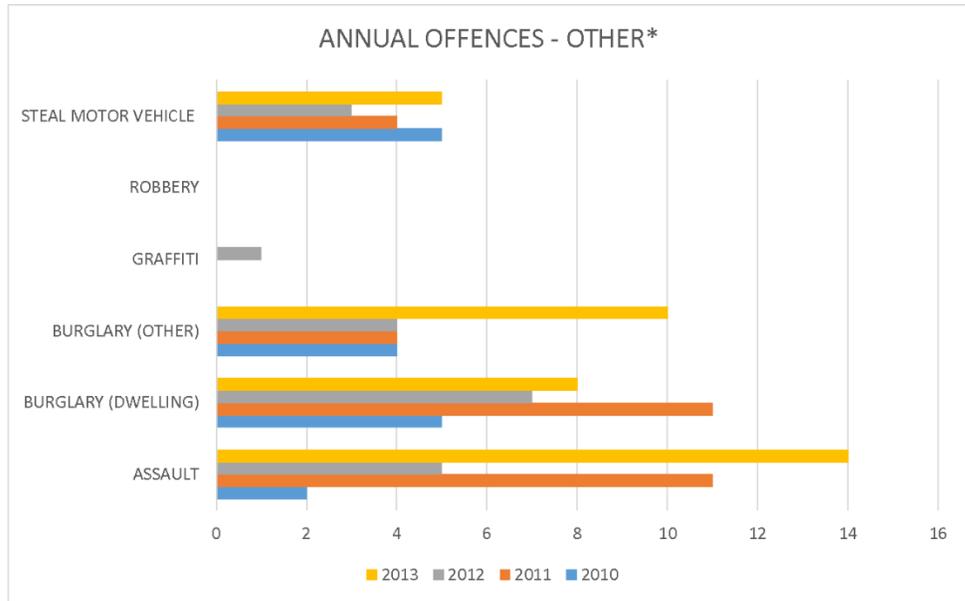
- 1. Amend the Community Safety Committee Terms of Reference (as adopted 20/11/2013) as follows:**
  - a. The representative of the Department of Housing to be transferred from Standing Ex-Officio Member to Committee Membership.**
  - b. That the number of community representatives be increased from “up to three (3)” to “up to four (4)”.**
- 2. Endorse the Committee meetings to be held monthly on the last Thursday of the month at 3pm.**

---

<sup>1</sup> “The Effectiveness of Strategies for Crime Reduction in Areas of Public Housing Concentration”; Bruce Judd, Robert Samuels, Jack Barton; UNSW-UWS AHURI Research Centre

**ATTACHMENT: CRIME AND ROAD CRASH STATISTICS**





**SUMMARY CRASH HISTORY – SHIRE OF NORTHAM**  
1 JAN 2008 to 31 DEC 2012

Severity	Count	Percentage
Fatal	15	2.6%
Hospital	70	12.0%
Medical	67	11.5%
PDO Major	305	52.1%
PDO Minor	128	21.9%
Other / Unknown	0	0.0%
<b>Total:</b>	<b>585</b>	<b>100.0%</b>

- 8. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE**
- 9. DATE OF NEXT SCHEDULED MEETING**
- 10. DECLARATION OF CLOSURE**

---

*Shire of Northam – Northam Community Safety Committee Terms of Reference*

---

**TERMS OF REFERENCE  
SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE**

**1. Objectives of the Shire of Northam Community Safety Committee**

The objective of the Shire of Northam Community Safety Committee (hereto referred to as the Committee) is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

**2. Powers of the Shire of Northam Community Safety Committee**

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

**3. Membership**

The Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- Two (2) Councillors
- Chief Executive Officer or nominated representative, i.e. Executive Manager Community Services
- One (1) representative of the Northam Police;
- One (1) representative of the Wundowie Police;
- One (1) representative of the Northam Roadwise Committee;
- One (1) representative of the Department of Health (Health Promotion);
- One (1) representative of the Local Drug Action Group;
- One (1) representative of the Northam Chamber of Commerce; and
- Up to three (3) community representatives.

All members have full voting rights.

**4. Standing Ex-Officio Members**

- Senior Community Services Coordinator
- One (1) representative of the Department of Child Protection and Family Support
- One (1) representative of the Department of Housing

---

*Shire of Northam – Northam Community Safety Committee Terms of Reference*

---

- One (1) representative of Southern Youth Justice Services
- One (1) representative of the Department of Main Roads
- One (1) representative of the Department of Education
- One (1) representative of the Department Sport and Recreation
- One (1) representative of the Department Fire and Emergency Services
- One (1) representative of Avon Youth Services
- One (1) representative of Northam PCYC
- Representatives of the WA Police

**5. Meetings**

The committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

**6. Reporting**

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

**7. Duties and Responsibilities**

The Committee will:

- Develop, review and oversee the implementation of the Shire of Northam Community Safety and Crime Prevention Plan;
- Develop, review and oversee the implementation of a Shire of Northam Community Alcohol Management Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Northam;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the Community Safety and Crime Prevention Plan and the Community Alcohol Management Plan;
- Engage and involve the community in planning and implementing community safety and crime prevention strategies;
- Promote greater community awareness and involvement in community safety and crime prevention efforts aimed at reducing community fear of crime;
- Develop measures to monitor progress of the Community Safety and Crime Prevention Plan and the Community Alcohol Management Plan and formally review these plan annually.

**8. Working Parties**

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety, and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the Community Safety Committee with any recommendations for action.

---

*Shire of Northam – Northam Community Safety Committee Terms of Reference*

---

**9. Tenure of Membership**

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

**10. Committee**

**10.1 Chairperson**

The members shall appoint the Chairperson.

**10.2 Secretary**

A Shire of Northam employee will fulfil the role of non-voting Secretary.

**10.3 Quorum**

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

**8.5 Voting**

Shall be in accordance with the Local Government Act, Section 5.21.

**8.6 Minutes**

Shall be in accordance with the Local Government Act, Section 5.22.

**8.7 Who Acts If No Presiding Member**

Shall be in accordance with the Local Government Act, Section 5.14.

**8.8 Meetings**

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

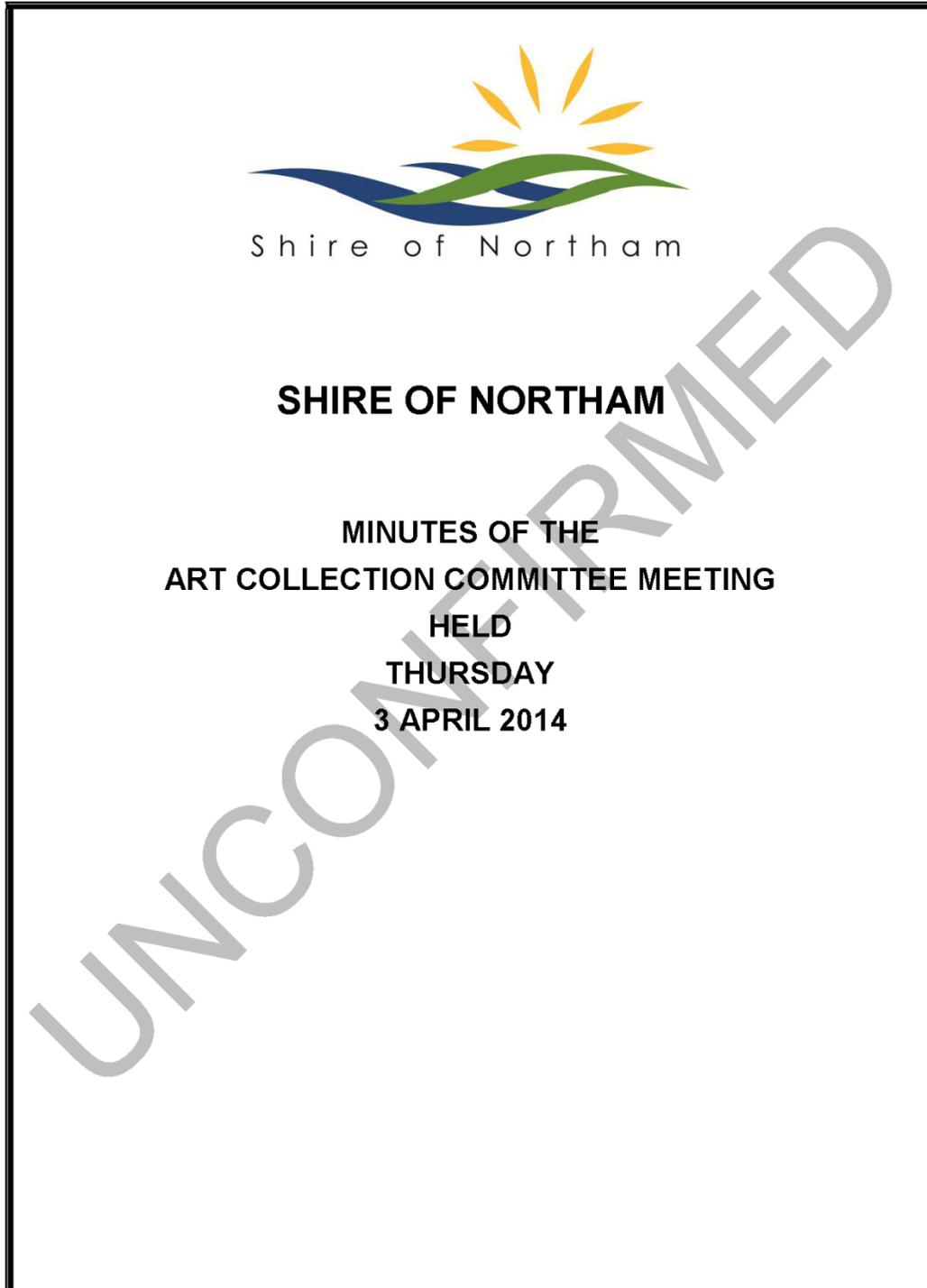
**8.9 Members Interests to be Disclosed**

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

**8.10 Code of Conduct**

Members of the committee are bound by Council's Code of Conduct.

**APPENDIX 3. ART COMMITTEE MINUTES (UNCONFIRMED) OF MEETING 3 APRIL 2014**



## SHIRE OF NORTHAM

### MINUTES OF THE SHIRE OF NORTHAM ART COLLECTION COMMITTEE MEETING HELD ON 3 APRIL 2014 AT 4:07 PM

	Page
1. DECLARATION OF OPENING AND WELCOME .....	1
2. DECLARATION OF INTEREST.....	1
3. ATTENDANCE .....	2
4. APOLOGIES .....	2
5. CONFIRMATION OF MINUTES.....	2
6. AGENDA ITEMS .....	3
6.1 DEPARTMENTAL CHANGES WITHIN THE SHIRE.....	3
6.2 PERSPEX SHIELD OVER HUGO THROSSELL PORTRAIT .....	3
6.3 ARTWORK AT THE NORTHAM PICTURE FRAMERS .....	3
6.4 PHOTOGRAPHING OF IMAGES LOCATED IN RECORDS BUILDING.....	4
6.5 MENIN GATE AT MIDNIGHT .....	5
6.6 PROVENANCE CARDS.....	5
6.7 HUGO THROSSELL PROVENANCE CARD.....	5
6.8 HUGO THROSSELL REPRODUCTIONS.....	6
6.9 ARTWORK DISPLAY – LAUNCHING THE COLLECTION.....	6
6.10 SIGNED QUEEN ELIZABETH II IMAGE .....	7
6.11 GIFTING OF ARTWORK.....	7
7. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE.....	8
7.1 FUNCTION TO LAUNCH SHIRE OF NORTHAM ART COLLECTION .....	8
7.2 PLAQUE TO BE PLACED AT OLD POST OFFICE BUILDING .....	9
7.3 ITEMS LOCATED AT NORTHAM VISITORS CENTRE .....	9
8. CLOSURE OF MEETING.....	9

## SHIRE OF NORTHAM

**Minutes of the Shire of Northam Art Collection Committee Meeting held in the committee room on THURSDAY, 3 April 2014 at 4:07 pm**

### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

#### **1. DECLARATION OF OPENING AND WELCOME**

Mr TM (Michael) Letch declared the meeting open at 4.07pm.

#### **2. DECLARATION OF INTEREST**

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A committee member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

Art Collection Committee Meeting - Minutes

03/04/2014

**3. ATTENDANCE**

Chairman  
Councillors

Mr TM (Michael) Letch  
Cr Denis Beresford  
Cr Ulo Rumjantsev  
Ms Stephanie Corcoran  
Ms Anne Ashman  
Ms Denise Gobbart  
Ms Alysha Maxwell  
Ms Jean McGready

AVAS  
Community Representatives  
Shire of Northam

**4. APOLOGIES**

**5. CONFIRMATION OF MINUTES**

**Minute: AR.043**

**Moved: Ms Anne Ashman  
Seconded: Cr Ulo Rumjantsev**

**That the Minutes of the Art Collection Committee Meeting held on Thursday, 30 January 2014 be confirmed as a true and correct record of that meeting.**

**CARRIED 5/0**

UNCONFIRMED

**6. AGENDA ITEMS****6.1 DEPARTMENTAL CHANGES WITHIN THE SHIRE****BACKGROUND**

The Executive Management Group have been working on developing a new Corporate Plan which has a strong focus on identifying the Shire of Northam's priorities and actions over the next 4-5 years. The planning process has resulted in some adjustments to our structure and as a result Community Services is now responsible for the service area of Arts & Culture which involves the management of the Shire's art collection and coordination of the Shire of Northam Art Collection Committee. This will now be overseen by Ms Jean McGready, Executive Manager Community Services.

Mr Letch welcomed Ms McGready to the Shire of Northam Art Collection Committee and Ms Gobbart then introduced her to the current members.

**6.2 PERSPEX SHIELD OVER HUGO THROSSELL PORTRAIT****BACKGROUND**

Staff were to investigate the cost of installing a Perspex shield over the Hugo Throssell portrait located at the Northam Visitor Centre.

Glenn Beveridge has been contacted in regards to providing a quote. Mr Beveridge advised that he will arrange a quote and pass onto our Building Maintenance Supervisor. At current we are waiting to receive the quote for these works.

**6.3 ARTWORK AT THE NORTHAM PICTURE FRAMERS****BACKGROUND**

Artworks 37, 39, 40, 41, 42, 43, 46 and 47 have been collected from the Northam Picture Framers and transported to the storage unit at the Northam Recreation Centre after being photographed and remounted, with the exception of number 40 which was only photographed due to not being restored by Douglas Firth.

The remainder of works which were included on the quote, this being numbers 44, 45, 48, 49, 50, 51, 52 and 53 have been transported to the Northam Picture Framers to be photographed as per Council's decision at the Council Meeting held on 19 February 2014.

These works have now been completed and the artwork has been delivered to the Northam Recreation Centre for storage. In addition to the cleaning and photographing of these pieces, number 50 by Peter Rohan and 53 by Mollie Flaxman have been remounted as originally quoted.

## 6.4 PHOTOGRAPHING OF IMAGES LOCATED IN RECORDS BUILDING

### BACKGROUND

At the previous meeting the committee made the recommendation to Council for staff to investigate the cost to have a number of the images containing old Council members photographed and then the possibility of the originals being gifted to the families and/or the members contained in the photos.

At the Council meeting held on 19 February 2014, Council endorsed staff investigating the cost involved to have a photographic image taken. The cost to have these works undertaken is \$35.00 per image.

It was clarified that this quote was to only have the images unframed, photographed and reframed. These images will then be provided to us on a disk. The committee discussed the options of how these can then be displayed. It was suggested that these could be printed and arranged in a long frame, further investigation is required.

**Minute: AR.044**

**Moved: Ms Anne Ashman  
Seconded: Cr Ulo Rumjantsev**

**That the photographing of the images listed below be undertaken at a cost of \$35.00 per image, totalling a cost of \$560.00.**

1. Herbert William Hancock esq by C.M. Nixon (Northam), Not Dated
2. Charles Edward Dempster esq by C.M. Nixon (Northam), Not Dated
3. David Thomas Morrell esq 1900-1907 C.M. Nixon (Northam)
4. Patrick O'Driscoll esq 1921-1924 by C.M. Nixon (Northam)
5. John Michael Carroll esq 1913-1921 by C.M. Nixon (Northam)
6. John Taylor Cooke esq by C.M. Nixon (Northam), Not Dated
7. James Wilkerson esq 1877-1900 by C.M. Nixon (Northam)
8. William Simon Dempster esq 1876-1892 by C.M. Nixon (Northam)
9. Jacob Delmage esq 1873-1876 by C.M. Nixon (Northam)
10. I.J. (Jenny) Sheehan – President – 1996-2001, Artist Unknown
11. David Ross Antonio – President – 1978-1996, Artist Unknown
12. A.W. (Bert) Llewellyn – Shire of Northam President – 2001-?, Artist Unknown
13. A.J. Antonio esq – Chairman – 1959-1976, Framed by Chris Brown at The Works in Northam
14. Edward Alfred Letch – Chairman – 1924-1940, Framed by Chris Brown at The Works in Northam
15. C.W. Martin – Chairman – 1940-1946, Framed by Chris Brown at The Works in Northam
16. Sketch of TAE Letch, Not dated, by Anne Ashman

**CARRIED 5/0**

Art Collection Committee Meeting - Minutes

03/04/2014

**6.5 MENIN GATE AT MIDNIGHT****BACKGROUND**

It was noted in the previous minutes that Mr Letch would investigate whether the painting is located at the Northam RSL Hall.

Mr Letch advised that he has not physically inspected the hall to see if this piece is located there however he has been advised that it isn't. Mr Letch asked that if anyone had any spare time to go to the hall to confirm this to please do so.

**6.6 PROVENANCE CARDS****BACKGROUND**

A disk containing the provenance cards has been received and the cards are ready to be printed and laminated. This is expected to be completed within the next two weeks.

**6.7 HUGO THROSSELL PROVENANCE CARD**

As per a previous Art Collection Committee Meeting which was held on 26 September 2013. A letter and the sample of the provenance card for the Hugo Throssell portrait had been sent to the Northam Sub Branch Returned & Services League, seeking their comment.

Their comments are;

1. Hugo enlisted on 5.10.1914;
2. Hugo was commissioned as 2<sup>nd</sup> Lieutenant on 2.3.1915 (previously Sergeant);
3. He was made Lieutenant on 20.2.1916;
4. He was made Captain on 15.8.1917;
5. He was not the "first Australian winner of the Victoria Cross in the first world war" He was actually the ninth;
6. He was the first West Australian to be awarded the VC in the First World War;
7. He is the only Light Horseman to be awarded the VC;
8. The battle in which he was awarded the VC was at Hill 60, Gallipoli;
9. On the 12th line it should read Captain H.V.H Throssell VC; and
10. Following on from that a change in wording would be "the first Western Australian to be awarded the Victoria Cross in the First World War. (not winner of).

The committee accepted the suggested changes from the Northam RSL. These changes will be made to the Hugo Throssell provenance card and circulated to Committee members for their approval prior to having this card printed.

## 6.8 HUGO THROSSELL REPRODUCTIONS

### BACKGROUND

We have now received the three canvas reproduction prints for the Northam RSL, Historical Society and Heritage Forum which will be framed at their expense.

A decision needs to be made as to whether these can be provided to the groups or if they will be presented to them at a function to be held by the committee which was discussed in previous meetings. The Northam RSL, Historical Society and Heritage Forum have all requested their prints.

It was noted that it was discussed in past meetings to present these to the groups however the groups would need to receive these prior to this occurring in order for them to have the image framed.

**AGREED:** That the canvas reproduction prints be given to the Northam RSL, Historical Society and Heritage Forum. A letter to be written to the groups advising that they can be collected and once framed an unveiling ceremony can be arranged if chosen.

Ms Gobbart advised that another 2 prints are being made for Mr David Sims to be presented to the St Alfreds College and Wesley College for their generous support in the restoration of Captain Throssell's grave. Ms Gobbart advised that a register will be kept listing who reproductions have been made for. The committee noted that having these two additional prints made was a good idea.

## 6.9 ARTWORK DISPLAY – LAUNCHING THE COLLECTION

### BACKGROUND

At the previous Art Committee meeting Ms Corcoran and Ms Maxwell were to investigate the cost of hiring display stands.

Ms Corcoran has obtained a quote from Kaye Devlin for the committee's attention.

The quote is:

*Quote to Curate Art Exhibition at the Northam Lesser Town Hall in 2014 (date TBC). Curate Exhibition of a selection of works from the Shire of Northam Art Collection. Includes hanging art works appropriately and taking down works at conclusion of show.*

*Total Cost: \$240.00*

**Minute: AR.045**

**Moved: Mr Michael Letch**  
**Seconded: Ms Anne Ashman**

**That the quote of \$240.00 to Curate an Art Exhibition at the Northam Town/Lesser Hall from Kaye Devlin be accepted for when a function to launch the collection has been confirmed.**

**CARRIED 5/0**

**6.10 SIGNED QUEEN ELIZABETH II IMAGE****BACKGROUND**

At the previous meeting Cr Beresford questioned whether the signed image of Queen Elizabeth II was the one located in the Records Building. This was investigated and the signed image is the one located and displayed in the Shire of Northam Council Chambers. It appears that this image is not recorded on the arts register and is required to be catalogued.

The second, unsigned image has now been catalogued and transported the storage unit at the Recreation Centre.

The signed Queen Elizabeth II image which is currently located in the Shire of Northam Council Chambers has been allocated number 102 and its location has been recorded accordingly.

**6.11 GIFTING OF ARTWORK****BACKGROUND**

At the previous Shire of Northam Art Collection Committee Meeting the committee made recommendations to Council to gift a number of pieces of artwork to groups within the Shire. This recommendation was endorsed by Council at the Council meeting held 19 February 2014.

Correspondence has been sent Northam Returned Services League, Northam Historical Society and Bakers Hill Progress Association in relation to the collection of the applicable item which is to be gifted as per Council's decision.

Mr Reg Steven's from the Northam RSL collected their items on the 26 February 2014 and Ms Belle Moore from the Northam & Districts Historical Society has collected their items on the 25 March 2014.

One of the items which are to be gifted is the remaining two framed images of the Northam Town Council in 2007. Council endorsed that these be gifted to members within the photograph, the committee must now decide which members to gift these items to. The members within the photograph include; Cr JP Smith, Cr DA Hughes, Cr RW Tinetti,

Art Collection Committee Meeting - Minutes

03/04/2014

Cr BR Webb, Cr RG Doye, Cr LD Ozarczuk, Cr DG Beresford, Cr RM Head and Cr GN Beazley.

The committee agreed that these can be taken to the Shire of Northam Forum meeting which is to be held on 9 April 2014. Any members interested in acquiring one of these photographs can do so.

**7. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE**

**7.1 FUNCTION TO LAUNCH SHIRE OF NORTHAM ART COLLECTION**

Mr Letch raised the topic of the proposed function to launch the Shire of Northam art collection.

It was discussed that the opening can be held on a Friday evening and run through until the following Thursday evening. The proposed running time for the opening on the Friday evening is 6.30pm to 8.30pm. The proposed operational hours during the daytime are 11.00am to 4.00pm.

Drinks and nibbles would be provided at this function and a provision of \$1,000.00 was suggested to be allocated for this.

It was suggested that invitations could be extended to;

- Mia Davies
- Paul Brown
- Shire of Northam Councillors and Senior Staff
- Press
- Principals of Schools
- C Y O'Connor Representatives

Cr Rumjantsev suggested that a number of corporate people within the Shire could also be invited. This will allow them to view some of the art work and see what is available to be loaned.

It was planned to try and get the schools on board to bring some students down to view the collection.

The date has not yet been confirmed, this has to be arranged around the availability of the hall. Ms Gobbart suggested that it could either lead up to or after the Eisteddfod or Avon Valley Art Prize in June or August. Mr Letch suggested that the date can be left for staff to decide in terms of when the hall is available.

**Minute: AR.046**

**Moved: Cr Ulo Rumjantsev**  
**Seconded: Ms Anne Ashman**

**That a function be held to launch the Shire of Northam’s art collection with a provision of \$1,000.00 being allocated for drinks and nibbles.**

**CARRIED 5/0**

**7.2 PLAQUE TO BE PLACED AT OLD POST OFFICE BUILDING**

We have received a letter from AVAS (Joy Smith), asking if we can put a plaque on an outside wall at the Old Post Office (former AVAS building). The plaque is in memory of Judy Reynolds (1927-2010) Founder and Inaugural Director of the Avon Valley Arts Society. It is suggested that it be placed in a prominent position to acknowledge the history of the building.

Mr Letch stated that this would be an excellent idea to remember Judy Reynolds. The Committee agreed to this action.

**7.3 ITEMS LOCATED AT NORTHAM VISITORS CENTRE**

A number of items have been brought down from the Northam Visitors Centre. These items are not on our register.

Within these items there were four framed posters relating to the Vintage on Avon event and it was suggested to give these to the Northam Flying Fifties. Cr Rumjantsev took these images as he was attending a meeting which Robyn Larkin would also be attending and he could give these to her then.

The remaining two items which were also brought down was two framed historic images, one of Fitzgerald Street, Northam in the early 1900's and the other was of the Avon Bridge Hotel, Northam in 1938. These items were catalogued and allocated numbers 113 (Fitzgerald Street) and 114 (Avon Bridge Hotel).

**8. CLOSURE OF MEETING**

There being no further business the Presiding Officer declared the meeting closed at 5.05pm

“I certify that the Minutes of the Shire of Northam Art Collection Committee Meeting held on Thursday, 3 April 2014, have been confirmed as a true and correct record.”

\_\_\_\_\_ President

\_\_\_\_\_ Date