

SHIRE OF NORTHAM
AGENDA
SPECIAL COUNCIL MEETING TO BE HELD ON 8 APRIL 2015



Shire of Northam
Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**NOTICE OF A
SPECIAL COUNCIL MEETING
COMMENCING AT
6:45 PM
WEDNESDAY
8 APRIL 2015**

Councillors:

Please be advised that a Special Council Meeting will be held on 8 April 2015.

**JASON WHITEAKER
CHIEF EXECUTIVE OFFICER
2 April 2015**

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Notice and Agenda of a Special Meeting of Council to be held in the Council Chambers on WEDNESDAY, 8 April 2015 at 6.45pm

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. OPENING AND WELCOME

2. DECLARATION OF INTEREST

Item Name	Item No.	Name	Type of Interest	Nature of Interest

3. ATTENDANCE

COUNCIL

Councillors

S Pollard
T M Little
K D Saunders
U Rumjantsev
A W Llewellyn
J E Williams
R Tinetti
D Hughes

Chief Executive Officer

Executive Manager Community Services
Executive Manager Development Services
Executive Manager Corporate Services
Project Manager Community Infrastructure
Executive Manager Engineering Services
Executive Assistant – CEO

J B Whiteaker
R Rayson
P B Steven
D R Gobbart
C B Hunt
C D Kleynhans
A C Maxwell

4. APOLOGIES

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

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7. SPECIAL ITEMS

7.1 TENDER 2 OF 2015 - WUNDOWIE TOWN DRAINAGE IMPROVEMENTS - STAGE 2

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Majority
Date:	15 April 2015

PURPOSE

For Council to approve the award of RFT 2 of 2015 for the Wundowie Town Drainage Improvements – Stage 2

BACKGROUND

Request for tenders were advertised on the 7th March 2015 in the West Australian newspaper and on 11th March in the Avon Valley Gazette. The tender closed on 26th March 2015.

Tenderers were invited to provide a schedule of rates that should have a validity period of 12 months.

Works and services to be completed under contract(s) will be for the provision of:

Supply and installation of drainage infrastructure

The works have been separated into 3 stages being:

Urgent Works (Stage 2a)

Interim Works (Stage 2b)

Future Works (Stage 2c)

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

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In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

“F 3.4 Regional Price Preference

Policy: Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:

Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”

This policy has been applied within the tender assessment process.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

Objective: Provide and support an effective and efficient transport network.

Strategy: Maintain an efficient, safe and quality local road network.

FINANCIAL IMPLICATIONS

The works to be performed under the contract are funded through Wheat belt Natural Resource Management, with an available budget of approx. \$380,000. The scope of works will be performed under a schedule of rates contracts which will be capped at this figure.

OFFICER’S COMMENT

There were 8 submissions received for the advertised Tender, these included:

1. Australian Civils Pty Ltd.
2. Gate Trenching and Communications Pty Ltd.
3. Allwest Plant Hire Australia Pty Ltd.
4. ATM Civil Pty Ltd.
5. Dig Deep Contracting Pty Ltd.
6. Griffin Plant Hire Pty Ltd.
7. Formaction Concrete Civils Pty Ltd.
8. Blackwell Plumbing and Gas Pty Ltd.

These submissions were assessed against the following pre-determined criteria’s:

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- Compliance Criteria
- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Qualitative Criteria (Scored)

a. Pricing	50%
b. Relevant Experience	25%
c. Timeliness of Delivery	15%
d. Safety and Risk Management	10%

The assessment determined Australian Civils to be the preferred supplier with an estimated Stage 2a value of \$ 314,527.60.

Assessment matrix has been provided as a separate document to this report.

RECOMMENDATION

Council award RFT 2 of 2015 Wundowie Town Drainage Improvements – Stage 2 to Australian Civils, utilising Wheat Belt Natural Resource Management funding of approx. \$380,000.

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8. DECLARATION OF CLOSURE