



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**NOTICE OF AN  
ORDINARY COUNCIL MEETING  
COMMENCING AT  
5:30 PM  
WEDNESDAY  
17 JUNE 2015**

**Councillors:**

**Please be advised that the next Ordinary Council Meeting will be held on  
17 June 2015.**

**JASON WHITEAKER  
CHIEF EXECUTIVE OFFICER  
12 June 2015**

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**AGENDA**  
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**Notice and Agenda of the Ordinary Meeting of Council to be held in the Council Chambers on WEDNESDAY, 17 June 2015 at 5:30pm**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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**1. OPENING AND WELCOME**

**2. DECLARATION OF INTEREST**

<b>Item Name</b>	<b>Item No.</b>	<b>Name</b>	<b>Type of Interest</b>	<b>Nature of Interest</b>
Northam Recreation Centre Fee Waiver	13.1.1	Cr R W Tinetti	Impartiality	He is an unpaid board member of the applicant, the Northam Chamber of Commerce.
Lot 26 No. 110 Mairinger Way, Wundowie - Retrospective Application for A Change of Use (Rural Pursuit - Breeding of Rare Poultry Species)	13.2.1	Cr K D Saunders	Impartiality	She is well known to the applicants; and works at the Department of Agriculture and Food (DAFWA) where Mr Smith is also employed.
Proposed 30m Amateur Radio Mast - Lot 177 (No. 256) Carlin Road, Bakers Hill	13.2.2	Cr J E Williams	Impartiality	She lives on Carlin Road, approximately 300m from applicant, and objectors are known to her.
Proposed 30m Amateur Radio Mast - Lot 177 (No. 256) Carlin Road, Bakers Hill	13.2.2	Cr U Rumjantsev	Impartiality	One of the neighbours of Lot 177, 256 Carlin Road, Bakers Hill being (Reg Tipple) the plumber has done works for him and is well known to him, a member of the Bakers Hill Volunteer Bushfire Brigade.
Proposed Adoption of Local Planning Policy – Heritage Precincts	13.2.3	Cr R W Tinetti	Proximity	He owns a house in Gordon Street, Northam which is included in this agenda item and an office in Fitzgerald Street.
Draft Building Maintenance Budget 2015/16	13.2.4	Cr K D Saunders	Impartiality	She is the current Secretary of the Southern Brook Community Association (SBCA).
Draft Building Maintenance Budget 2015/16	13.2.4	Cr T M Little	Impartiality	Old fire Station, Wundowie. Member of the Men's Shed using the Old Fire Station.
2015/16 Draft Budget – Roads Program	13.5.2	Cr K D Saunders	Proximity	She is the owner of a farming property that borders Rockvale Road, Jennapullin.
2015/16 Draft Budget – Roads Program	13.5.2	Cr D G Beresford	Proximity	His property is at the end of Thackrah Avenue and is my main vehicle entry.
2015/ 2016 Draft Budget – Footpath Construction Program	13.5.3	Cr T M Little	Proximity	The footpath runs parallel to his property on Boronia Avenue past the Primary School – other side of road to his residence.

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**3. ATTENDANCE**

**COUNCIL**

Councillors

S B Pollard  
T M Little  
K D Saunders  
U Rumjantsev  
A W Llewellyn  
D G Beresford  
J E Williams  
R W Tinetti  
D A Hughes

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Community Services  
Executive Manager Development Services  
Executive Manager Corporate Services  
Executive Assistant – CEO  
Planning Officer  
Planning Officer

J B Whiteaker  
C D Kleynhans  
R Rayson  
C B Hunt  
D R Gobbart  
A C Maxwell  
R Djanegara  
C P Wynn

**GALLERY**

**4. APOLOGIES**

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**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Council Forum meeting held on 10 June 2015.**

**David Miller - Lot 25 Maringer Way, Wundowie**

**1. How would the Shire control and enforce;**

**a. The number of birds at the site;**

Should approval be granted, the landowners would be bound to comply by the conditions imposed as part of their planning approval, including the recommended Conditions 16 & 17 as follows:

*16. No more than 150 mature poultry including roosters are permitted to be on the property at any one time.*

*17. No more than 150 juvenile poultry under the age of one month are permitted to be on the property at any one time.*

If a land owner fails to comply with a planning approval, they can be prosecuted under the *Planning & Development Act 2005*.

Officers may carry out on the spot inspections of the site from time to time to ensure that the land owner is complying with the conditions, should approval be granted.

**b. The amount of customers visiting the site;**

The applicant states in their application that customers will access the site by appointment only and that they expect to have an average 15 customers per week visiting the site. It is considered that the low number of poultry proposed on the site would not attract a significant amount of traffic. If complaints are received in relation to the number of customers visiting the property, Shire Officers would investigate the matter with the land owner. If it is determined that the land owners are not operating in accordance with their planning approval, recommended Condition 15 specifies the following;

*15. Should it be deemed that the conditions of approval are not being complied with the Shire of Northam reserves the right to revoke the approval at any stage.*

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**c. Waste management, fly control etc;**

The applicant has submitted detailed waste, pest and odour management plans that sufficiently address waste disposal and fly control on the site. Should approval be granted, the landowners would be bound to comply by the conditions imposed as part of their planning approval, including the recommended Conditions 8,9,10 & 11 as follows;

8. *The Odour Management Plan approved by the Shire of Northam must be adhered to and followed at all times.*
9. *The Disease Management Plan approved by the Shire of Northam must be adhered to and followed at all times.*
10. *The Environmental and Waste Management Plan approved by the Shire of Northam must be adhered to and followed at all times.*
11. *The Pest Management Plan approved by the Shire of Northam must be adhered to and followed at all times.*

In addition to the above, the land owner is bound to comply with the Shire's Local Health Law 2008. If complaints are received in relation to waste management or fly control, Shire Officers would investigate the matter with the land owner. If it is determined that the land owners are not operating in accordance with their planning approval, recommended Condition 15 specifies the following;

15. *Should it be deemed that the conditions of approval are not being complied with the Shire of Northam reserves the right to revoke the approval at any stage.*

**d. At what cost to the Shire – hence ratepayers?**

Compliance is factored into the normal operating cost of Council.

**2. How can the Shire guarantee to protect other properties and residence from;**

**a. Potential health risks?**

Shire Officers carried out two inspections of the site and reviewed the submitted disease management plan and are satisfied that the applicant has addressed potential health concerns in the disease, pest, odour and dust management plans. In addition to this, Officers have conducted an on the spot inspection of the premises which did not identify vermin, noise or odour as being an environmental health concern for surrounding properties. In addition to the above, the land owner is bound to comply with the Shire's *Local Health Law 2008* and the *Health Act 1911*. If complaints are received in

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relation to waste management or fly control, Shire Officers are able to investigate the matter with the land owner and carry out an inspection of the premises. If it is determined that the land owners are not operating in accordance with their planning approval, recommended Condition 15 specifies the following;

- 15. Should it be deemed that the conditions of approval are not being complied with the Shire of Northam reserves the right to revoke the approval at any stage.*

**b. Negative impact on property values?**

Section 10.2 of LPS6 details matters to be considered by the Local Government when assessing an application and making a determination, impact on property value is not a detailed consideration, therefore, cannot contribute to making a determination on this application.

**c. Negative impact on this once peaceful and dead-end street?**

Officers have undertaken a thorough assessment of the proposal and have conducted inspections of the property and are satisfied that due to the small scale of the rural pursuit land use, the application would not have a negative impact upon the amenity of Mairinger Way. If it is determined that the land owners are not operating in accordance with their planning approval, recommended Condition 15 specifies the following;

- 15. Should it be deemed that the conditions of approval are not being complied with the Shire of Northam reserves the right to revoke the approval at any stage.*

**3. Why as an adjoining property owner based on the previous history, assume the situation will change in the future (in relation to negative impacts caused) just because the applicant obtains approval from the Shire?**

Officers have undertaken a thorough assessment of the proposal and have conducted inspections of the property and are satisfied that the rural pursuit is being conducted in an appropriate manner. It is recommended that should approval be granted, the approval be specific the land owner rather than tied to the land to ensure that the land use can be reassessed by the Shire and readvertised to surrounding land owners should a new land owner wish to continue the rural pursuit on the property. If it is determined that the land owners are not operating in accordance with their planning approval, recommended Condition 15 specifies the following;

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15. *Should it be deemed that the conditions of approval are not being complied with the Shire of Northam reserves the right to revoke the approval at any stage.*

Joshua Smith – Lot 26, 110 Maringer Way, Wundowie (Agenda Item 13.2.1)

**Question:** Should the application be approved, can staff / Council consider amending point 14 within the recommendation as it is intended to sell eggs to other breeders for this purpose (the eggs are not for human consumption)?

**Response:** Based on the information provided by the applicant in relation to the sale of eggs, which has been outlined in the report. It is considered that the sale of fertilised eggs would not have a detrimental impact upon the amenity of surrounding properties as eggs do not generate noise, dust or odour. In addition to this, the majority of the eggs will be transported off site rather than increase the number of visitors to the premises. It is recommended that should approval be granted for the Rural Pursuit, that Condition 14 be amended to read as follows;

14. *Eggs or Poultry are not to be sold for human consumption and "not for human consumption" is to be clearly on cartons of fertilised eggs.*

**8. PUBLIC QUESTION TIME**

**Council Forum meeting held on 10 June 2015.**

Rick Gill – Executive Director, Motorcycling Western Australia

**Question:** What is the Council's position in relation to identifying a suitable location for the Northam & Districts Motorcycle Club, and whether Reserve 420, is still considered as a suitable location?

In addition, Mr Gill provided an update in respect to the status of the Club, outlining that the Club is required to comply with extensive guidelines and policies of Motorcycling Western Australia. He stated that they would like to work with Council and staff to secure a location in order for the Club to operate.

**Response:** Mr Chadd Hunt, Executive Manager Development Services provided some background in relation to this matter. Mr Hunt advised that there are a number of processes and approvals that the Motorcycle Club and Council would need to work through. This includes the vesting of the Reserve being changed and also approval from Mainroads, due to the entrance being off of Great

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Eastern Highway. In addition, Mr Hunt advised that the staff would continue to assist in progressing this matter.

**Council Forum Meeting held on 10 June 2015**

Peter Weston (Agenda Item 13.2.3)

Mr Weston questioned the draft Heritage Precinct & Policy and the role the Shire plays in the protection of buildings with Heritage significance. He questioned the reasons and what the Shire is doing to prevent the demolition of heritage buildings and the level of protection provided by the Municipal Heritage Inventory.

**Response:** Mr Chadd Hunt, Executive Manager Development Services provided some background in relation to this matter. Mr Hunt advised that whilst the Shire does have a Municipal Heritage Inventory, the Shire does not currently have a Heritage List or a Heritage Precinct and Policy under Local Planning Scheme No.6 which provides the Shire with greater authority to protect buildings of Heritage Significance. Mr Hunt advised that should Council decide to endorse the draft Heritage Precinct & Policy at the Ordinary Council Meeting it would become a 'Seriously Entertained Document' that would provide greater protection of Heritage Buildings in the interim.

**9. PUBLIC STATEMENT TIME**

Belle Moore – Northam & Districts Heritage Forum (Agenda Item 13.2.4)

Mrs Moore stated that there needs additional funds allocated to the Old Railway Station building as there are several items for maintenance that need to be addressed.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

**Council Forum meeting held on 10 June 2015**

Presentation made by Graeme Head & Carol Vasey

A presentation was made by the applicants in respect to agenda item 13.2.2 - Proposed 30m Amateur Radio Mast - Lot 177 (No. 256) Carlin Road, Bakers Hill. The applicants clarified the reasoning behind their application and addressed the major objections which were raised, providing information and clarification to the elected members, also presenting a number of images. This

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has been provided through a PowerPoint presentation which is attached for further reference.

Presentation made by Joshua and Janelle Smith

A presentation was made by the applicants in respect to agenda item 13.2.1 - Lot 26 No. 110 Mairinger Way, Wundowie - Retrospective Application for A Change of Use (Rural Pursuit - Breeding of Rare Poultry Species). The applicants briefly explained and demonstrated the breeding program and operation which take place on the premises. This has been provided through a PowerPoint presentation which is attached for further reference.

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**Presentation made by Graeme Head & Carol Vasey**

# Application for 30m Amateur Radio Mast

256 Carlin Road  
Bakers Hill  
WA 6562

## Summary of objections

The Three major areas of concern raised in the objections appear to be

Health impacts

Proximity to residential development

Visual Impact on the valley

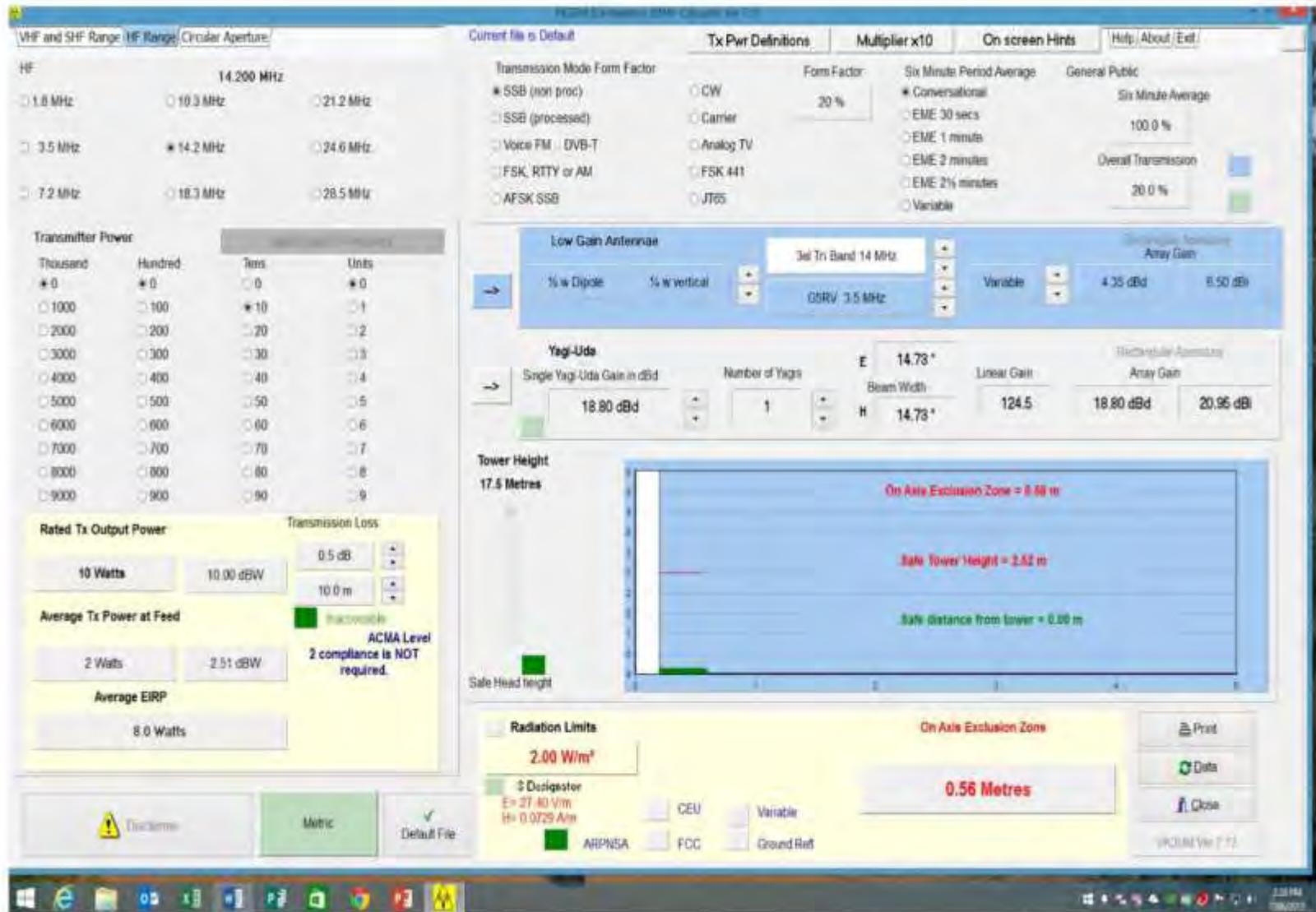
## Health Impacts

- Graeme to demonstrate the software used to ensure safe set up of his station

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The station inside the shack, The Icom costs in excess of the cost of a small car. Should an error situation occur IT WILL automatically shut the station down, in order to safeguard it's self

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The amateur radio station has a limit of 10 watts as set by license conditions, this is monitored by the Australian Communications and Media Authority. For comparison this power limit is less power than allowed on civilian HF CB radio, and exposure at any adjacent property is nil, unlike holding a mobile phone, sitting near a cordless phone base station or a Wi-Fi access point, all of which I am sure you encounter on a daily basis in your own homes



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# Visual Impact on the Valley



The photos submitted with the objections were zoom shorts  
These create an unrealistic portrayal of the view of the towers with the human eye

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## Visual Impact on the Valley



View whilst driving up Carlin Road from  
258 Carlin past our property at 256 Carlin Road to 252 Carlin Road  
at a speed of less than 20km,  
the towers are briefly visible if you look up into the sky

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## Visual Impact on the Valley



View from the road outside of 257 Carlin Road, note the house is at a lower elevation than the point at which the photo was taken, the towers are not visible

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## Visual Impact on the Valley



View from the road outside of 249 Carlin Road, note the house is at a lower elevation than the point at which the photo was taken, the towers are not visible

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## Visual Impact on the Valley



View from the road outside of 252 Carlin Road,  
looking towards the towers,  
the towers are not visible

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## Visual Impact on the Valley



View from the road outside of 256 Carlin Road,  
looking up the driveway, the towers are at the back of the property,  
the towers are not visible from this position

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## Visual Impact on the Valley



View from the boundary fence with 258 Carlin Road,  
These shots are on our property showing the actual towers as positioned  
at the rear of our property.  
The third mast would be behind the large tree in the foreground of the bottom  
picture, this would hide it from the neighbours and the road

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## Visual Impact on the Valley



View from the top of the driveway 256 Carlin Road,  
These shots are of the two already approved masts at the rear of our property.  
These masts cover 7 of the 26 amateur radio bands, the installation of the third  
mast would increase this to 11 bands  
(this is the max number of bands allowed under Graeme's license)

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## Visual Impact on the Valley



Views from the road of 249 Carlin Road,  
This paddock has been stripped bare by horses and causes dust and sand to blow  
around in the summer

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## Visual Impact on the Valley



Views from the road of 257 Carlin Road,  
This paddock has been stripped by horses and is in full view from the road  
Old horse floats and car parts are stored in full view from the road

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# Visual impact on the Valley



Views from our property towards 252 Carlin Road,

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# Visual impact on the Valley



Views from our property towards 258 Carlin Road,

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## SUMMARY

We came to Carlin Valley to prepare for our retirement, to enjoy the peace of the country lifestyle and for Graeme to pursue his long standing hobby as an Amateur Radio Enthusiast.

All we ever wanted was peace on Sunday and the support and friendship of our neighbours to enjoy the valley.

We have maintained the beautiful gardens left to us by the previous owner to the front of our property and kept all of Graeme's radio equipment blended with the trees (even painting them green) to the rear of the property out of respect for our neighbours.

The erection of this third and final tower will complete the set up of Graeme's station and we respectfully request that council use its discretion as covered in the scheme at point 4.4.2 as it is a use, which is "not listed". Under the scheme the council has the discretional power to approve this application.

THANK YOU FOR YOUR TIME AND FOR LISTENING TO THIS PRESENTATION

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**Presentation made by Joshua and Janelle Smith**

*A short presentation  
about Bollith Poultry,  
by Bollith Poultry*

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*Please allow us to introduce ourselves*



**Joshua and Janelle Smith, with Makayla and Sawyer.**

**Residents and Landowners of Lot 26, 110 Mairinger Way, Wundowie**

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Together, we run a small family-oriented operation called  
*'Bollith Poultry'*



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Everyone helps ...



... Especially on Hatching Day!



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*Newly hatched chicks reside in our “Brooder Shelves” and most are sold within days of hatching*

Each ‘shelf’ has a separate Heat Emitter and thermostat allowing for perfect climate control.  
They are raised off the ground and are fully enclosed, stopping all predators and threats.



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*Between 1-2 weeks of age they graduate bedrooms in to our  
“Brooder Boxes”*



*All 'boxes' have been equipped with their own  
heat emitter and are fully covered at night time*



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*Bollith Poultry specialises in selling “day old chicks” and chicks only a week or two old.*



*Chicks require a heat source until 6 weeks of age. Not often do we sell chicks older than this.*

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Breeding poultry is a **seasonal** hobby, predominately operating in Spring as this gives us the strongest chicks possible.

Bollith Poultry specialise in rare and endangered breeds, some of which are currently on the **Critically Endangered List** in Australia and World Wide.

For this reason, we have an **unrivalled** demand for these chicks, whether its locally, state wide or nationally.

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*OVER 80% of our chicks are sold within 7 days of hatching, often we still cannot keep up to demand and typically operate on a “Wait List” system, reiterating our high turnover rates.*

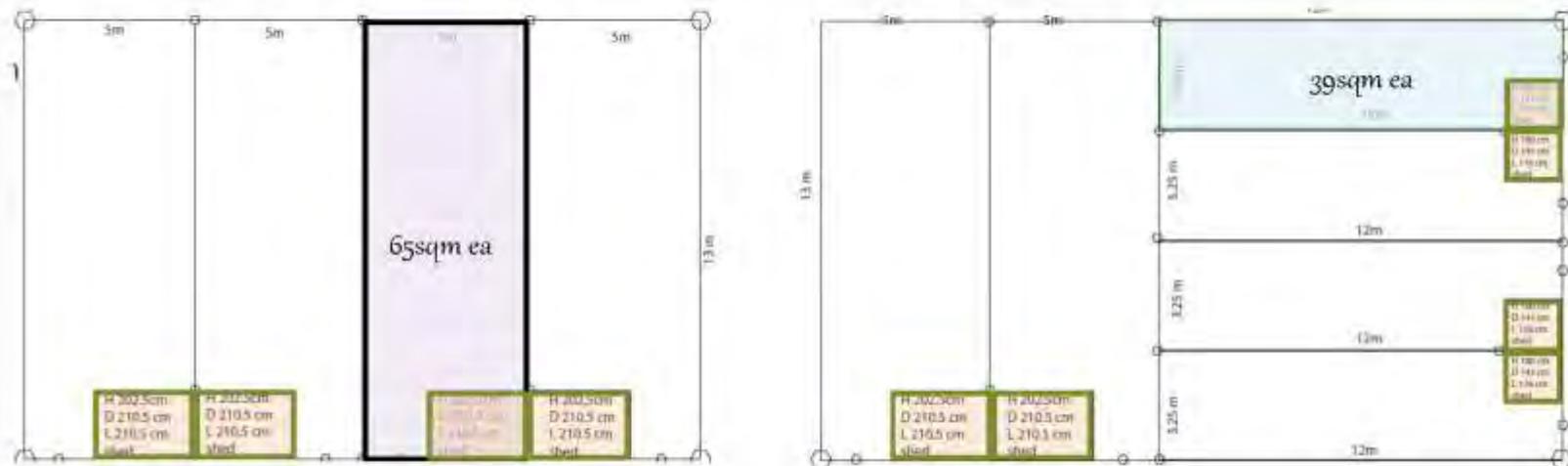
*Some chicks are sold from the Subject Site, some are delivered to surrounding areas and greater West Australia alike.*

*Freighting chicks interstate and regional WA using an animal courier will be considered in the future.*

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## Layout and Dimensions of Breeding Pens



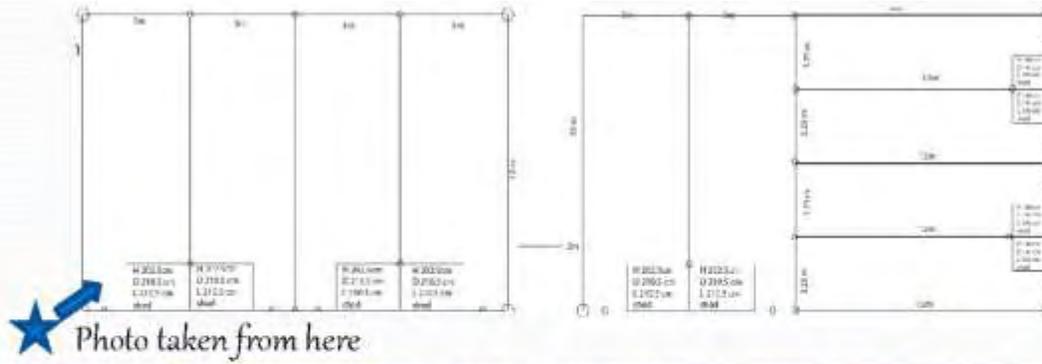
Each coop is fully concreted and maintained.

Totally fox & rodent proof once doors are closed at night time.

All coops and yards are built in accordance with Local Planning Laws and have been inspected by the Shire of Northam Planning Inspectors.

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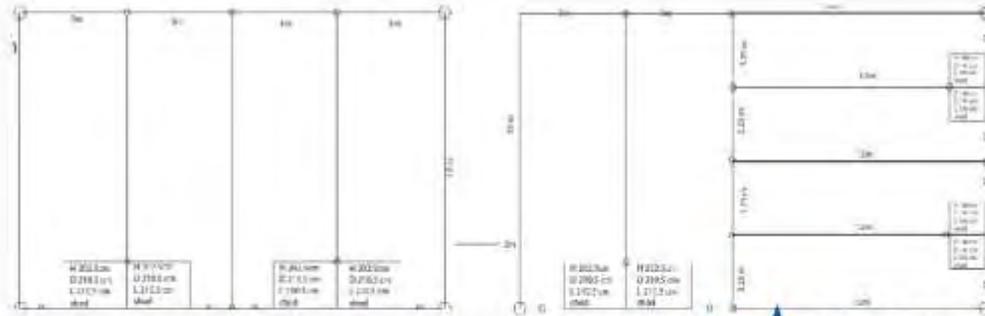
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←★ Photo taken from here



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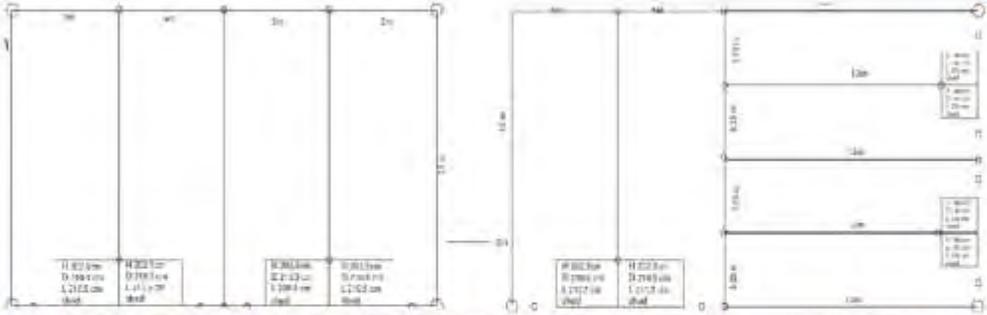


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## The Coops

A “Chicken Coop” is a building where chickens are kept which includes their **perches** (where they roost and sleep at night time), appropriate **nesting boxes**, **feed & water**. It is also essential the Coop is safe from predators and all elements.

Each coop has a similar layout to this photo which consists of a galvanised shed complete with a concrete floor.

A small amount of straw (on average 1 ‘biscuit’) or an equivalent amount of pine shavings is placed under their perches to collect any droppings produced while they sleep. Straw is replaced when necessary, approximately every 5-7 days (or when required).

The coop is locked after sunset every night, and opened **after 8am** the following morning. This ensures crowing will not affect neighbouring properties, and guarantees rodents or wildlife cannot access any feed or the interior of the coop during this time.



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## Nesting Boxes

We have designed our own **Roll-Away Nest Boxes** for our hens to enjoy and each coop has their own, similar to this photo.

The hen sits in her favourite partition and lays her trusty egg. The egg rolls gently down the gradual slope, which is lined with a removal black rubber base.

The egg softly lands in the covered box. This prevents any accidental breakages; and has stopped crows, rodents and bobtails having a free feed; plus ensures all eggs and nesting boxes remain hygienically clean.

*Please note: We DO NOT and WILL NOT sell eggs for human consumption*



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## Dust Suppression Within the Chicken Pens

This photo was taken during Summer 2014/2015 and shows **just one** of the sprinklers set up in Yard 1.

The sprinklers offer our birds a way to keep cool during our hot summer days, but also doubles as a perfect way to suppress any dust which may be caused by chickens gently scratching the soil looking for insects.

In addition, these sprinklers are amazing at washing away and diluting any poultry droppings within the coop before the flies have their chance to feast. Flies will enter at their own risk however, proving to be a tasty treat for our fast moving birds!



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Don't believe us that chickens will eat flies?!

How about this young girl eating a huge centipede!



Or this small hen trying to swallow a whole mouse we fed her!



*Poultry are not considered as herbivores. They love their protein-rich meat, and as such they make great additions to the garden to help the natural control all sorts of creepy-crawlies, including flies!*

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## *Of Course, We Have Additional Methods To Control Flies*

*During the summer months (and throughout the year as necessary), we spray all coops (inside and outside) and the entire runs with products such as Malaban and Demand , which are specific insecticides designed to combat fly populations in these situations.*

*This will be undertaken as often as necessary, which is expected to be up to twice a week when flies are most prevailing. This routine is also extended to the exterior of other outbuildings and houses when necessary as further deterrents from general household spiders, flies and insects.*

*A generous amount of fly traps are also set up throughout the premises for both control and monitoring purposes, and are replaced as necessary.*

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## Environmental / Tree Planting / Tree Buffers

During the Summer months of 2014 / 2015 several *Melaleucas* were strategically planted which will grow to be just some of the natural buffers we will develop in the years to come.

In Spring 2015 we will resume planting these buffers with suitable screening bushes which will offer more privacy in an environmentally friendly way.

Planting and growing these tree lines will be a long-term project and will be maintained accordingly.



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## Feed Storage & Rodent Control

The majority of our feed is imported directly to us from South Australia. For this reason it is imperative we keep it fresh, dry and clean at all times.

All grain and poultry feed is always kept in **sealed** 44 gallon drums in a feed shed. These heavy duty seals are water tight and air tight, which also keeps out pests such as weavels and rodents.

Any grain spillage is always cleaned up promptly.

Our preferred method of rodent control is **PREVENTION** rather than finding methods of elimination.

Of course, baits such as Talon and Racumin 8 are safely used throughout the year, and traps are set and replaced as necessary.



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## 2015 Customer Testimonials

".... more than happy with the range of birds we had to choose from, the health of the birds & cleanliness of premises..." –Neil Carrothers, Clackline

"... We couldn't be happier. After having the tour I decided to set my pens up in a similar way. We would definitely come back and Janelle is both lovely and helpful..." Nicki Taylor, Wundowie

"... We were more than impressed with the service & information we were given....As a stud breeder in the livestock industry ourselves, we see the importance to buy from reputable breeders & know that what you are buying is true to its breed & disease free. Bollith certainly has offered this to us & were very impressed with there professionalism & care they take in their stock & each customer. Their property was also very well maintained & cared for. I've have recommended them on many occasions." –Jennifer Wyhoon, Northam

"... We were incredibly impressed with the cleanliness of the property. On top of all that the after sales service was fantastic. Wouldn't hesitate to buy from them again and would be happy to recommend them to anyone." –Deb Dartnall, Bakers Hill

"... Their premises are amazingly clean and well set out. I have referred many inquisitive people to them and all spoke highly of the service. So lucky to have found you two on my journey." –Nicole Lavender, Bakers Hill

".... The premise always presents well as is evidenced by the healthy chickens. Janelle & Josh work hard to keep their grounds and bird stock in good order. I would readily (and have) recommend them..." –Cec McConnell, Northam.

".... We have been to visit Bollith poultry a few times now and we absolutely love coming. Environment is very clean, tidy and well set up.... The silkies we have purchased are the best I've ever had..." –Elizabeth Jones, Wanneroo

"... Bollith Poultry encourage clients to select their poultry from cages which are clean, spacious and full of birds which are healthy and not showing any signs of stress...." Michelle & Gary Taylor, Mt Helena.

"...I love going to Bollith Poultry to get my chicks...They are always so helpful, never too busy to answer the endless questions of a novice chicken keeper. I was even taken on a tour of their pens and was very impressed with the size and cleanliness of each enclosure. ..." –Virginia Loveday, Stoneville

".... I was extremely impressed with the cleanliness and layout of the pens, the happy healthy chooks, and particularly the service...I would definitely recommend Bollith Poultry to anyone interested in purchasing chooks, and I will be driving up from Dunsborough again this spring!" –Christie Steward, Dunsborough

"... The grounds were secure, clean and well maintained. The chickens appeared to be all very healthy and well cared for...I would definitely buy from them again and recommend them to others.." –Carolyn Doyle

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## Conclusion

- ✓ A resident who is associated with an affiliated poultry organisation is allowed to keep 150 adult fowl within the Shire of Northam, according to Health Local Law 2008.  
*(Please remember this proposal is NOT asking for permission to house or keep these adult birds)*
- ✓ All sheds, chicken coops and all structures are approved in accordance with Local Laws.
- ✓ The premises has complied with all appropriate Local Health Laws as per inspections carried out on the 3<sup>rd</sup> February and 11<sup>th</sup> May 2015.
- ✓ Department of Environment Regulations have been notified and have no comment in relation to our small proposal.  
DER deal directly with issues such as noise, waste, environmental offsets, odour and air quality.
- ✓ Josh and Janelle Smith respectfully request your consideration to rezone the subject site to “Rural Pursuit” under the Local Planning Scheme to allow the continuation of breeding and selling these rare and endangered species.

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## Questions

- No 14 of the Recommendation

Addition-Not for Human Consumption. as per the recommended conditions no 4 page 28

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**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**11.1 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the minutes of the meeting held Wednesday, 20 May 2015 be confirmed as a true and correct record of that meeting

**11.2 RECEIPT OF MINUTES OF THE ART COLLECTION COMMITTEE MEETING**

**RECOMMENDATION**

That Council receives the minutes of the Art Collection Committee Meeting held 28 May 2015.

**11.3 ADOPTION OF THE RECOMMENDATIONS OF THE ART COLLECTION COMMITTEE MEETING HELD ON 28 MAY 2015**

**RECOMMENDATION**

That immediate steps be taken to clarify the terms of insurance with regards to displaying artworks.

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**SHIRE OF NORTHAM**

**MINUTES OF THE  
ART COLLECTION COMMITTEE MEETING  
HELD AT  
4:00 PM  
THURSDAY  
28 MAY 2015**

Ross Rayson  
EXECUTIVE MANAGER COMMUNITY SERVICES  
29 May 2015

**SHIRE OF NORTHAM**  
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**SHIRE OF NORTHAM**

**MINUTES OF THE ART COLLECTION COMMITTEE MEETING HELD ON 28 MAY  
2015 AT 4:00 PM**

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Art Collection Committee Meeting - Minutes

28/05/2015

**SHIRE OF NORTHAM**

**Minutes of the Art Collection Committee held in the Committee Room on  
THURSDAY, 28 MAY 2015 at 4:00 pm**

**DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Northam. The Shire of Northam warns that anyone who has an application lodged with the Shire of Northam must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

**1. OPENING AND WELCOME**

Mr M Letch declared the meeting open at 4.00pm.

**2. DECLARATION OF INTEREST**

*Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.*

*The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.*

*NB A committee member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.*

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*Art Collection Committee Meeting - Minutes*

*28/05/2015*

**3. ATTENDANCE**

Councillors	Cr U Rumjantsev
AVAS	Ms D Edwards
Community Representatives	Mr TM Letch
	Ms T Hamilton
Shire of Northam	Mr R Rayson (arrived 4.03pm)
	Miss V Jones

**4. APOLOGIES**

Councillors	Cr D Beresford
Community Representatives	Ms S Wilding

**5. CONFIRMATION OF MINUTES**

**RECOMMENDATION/ COMMITTEE DECISION**

Minute No: Ar.056

Moved: Cr U Rumjantsev

Seconded: Ms T Hamilton

**That the Minutes of the Art Collection Committee Meeting held on Thursday, 2 April 2015 be confirmed as a true and correct record of that meeting.**

**CARRIED 4/0**

**6. AGENDA ITEMS**

**6.1 REVOLVING DISPLAY**

At the previous meeting of the Committee, it was suggested by Mr Letch that the Committee actively seek volunteers to assist with this project. Cr Beresford requested that Officers check Shire insurances to see if works would be covered in external buildings.

Mr Rayson gave an update on the current status of this project, informing the Committee that the status of insurance details is as yet unconfirmed, but the fact is that pieces are most likely covered as long as in a Shire initiated event. If the Committee were to offer the items for loan on request, they may not be covered once requested, but officers will look into this before the next meeting.

Mr Letch said that this would be good to look into, as the original intent of Council in forming the Committee was to display the pieces publicly. He also stated that if the

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*Art Collection Committee Meeting - Minutes*

28/05/2015

Shire's insurance were to cover displays, it would be much more likely that they would be displayed.

Mr Letch touched on the issue of recruiting volunteers to assist with these displays, as staff resources aren't sufficient to cover the work involved. Mr Rayson stated that the Shire would be happy to put out a call for volunteers.

**RECOMMENDATION/ COMMITTEE DECISION**

**Minute No: Ar.057**

**Moved: Mr TM Letch**

**Seconded: Cr U Rumjantsey**

**That immediate steps be taken to clarify the terms of insurance with regards to displaying artworks.**

**CARRIED 4/0**

**6.2 CLEANING OF KATE O'CONNOR PAINTING**

As this will not be an inexpensive task, Ms Hamilton suggested that the art gallery would provide contact details of an appropriate contractor.

Mr Rayson informed the Committee that the WA Art Gallery has yet to be approached, but that this can be done soon, and that money is being allocated in the upcoming budget deliberations for this project.

**6.3 DISPLAYING ART ON SHIRE WEBSITE**

This remains a work in progress. The asset register must first be updated, and then the website altered. Update from Officers to be given at the meeting.

Mr Rayson pointed out that other artworks and assets are currently being audited and listed for inclusion in the Shire's asset register, for which the report is currently being compiled. This activity will lead into budget considerations for revaluing current pieces and valuing new acquisitions.

Mr Letch questioned the necessity of the long valuation process undertaken approximately 5 years ago, to which Mr Rayson replied that now that there are some valuations in place, the process will most likely be much shorter a second time around.

Mr Letch pointed out that a small number of pieces may need to be accessioned during this process.

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*Art Collection Committee Meeting - Minutes*

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**6.4 MANAGEMENT OF THE COLLECTION**

Update on budget to be given from Officers, along with a draft de-acquisition policy. Budgetary details must first be established before the collection can be audited.

Mr Rayson, when discussing the draft de-accession policy to be completed, informed the Committee the uncommon nature of this kind of policy. Staff are currently working on a policy, but it may in the end come down to a decision by Council when a piece is to be de-accessioned.

Mr Letch put forward that this should be looked at, as there are a couple of watercolour pieces that he know of that will possibly need to be de-accessioned, due to condition, relevance and value. A formal list of works to be de-accessioned needs to be compiled.

Cr Rumjantsev questioned whether works once de-accessioned are able to be donated and displayed elsewhere (e.g. the Railway Station). Ms Hamilton put forward that it may be prudent to offer the works back to the artist, to which Ms Edwards said that at the very least the artist should be informed of the Committee's intentions with regards to their piece as a mark of respect. Ms Edwards also put forward that the Committee may wish to develop a form for artists to sign when pieces are donated to the collection.

Mr Rayson stated that he has begun compiling an Art Collection Management Policy, which will include information on de-accessioning and insurance. He will send this document out to Committee members once finished for comment.

**7. OTHER BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE COMMITTEE**

**7.1 DISPLAYING PIECES AT ANZ BANK NORTHAM**

Cr Rumjantsev has spoken to Liz at the Northam Branch of the ANZ Bank with regards to displaying pieces there. She has asked that the request be sent in writing so that she can pass onto her manager. Staff will draft and send the letter once Cr Rumjantsev has spoken to her and obtained contact details.

**7.2 DIRECTION OF COMMITTEE**

Cr Rumjantsev brought up the subject of comments made by Council with regards to the future direction of the Committee, and stated that it was his opinion that, in spite of Staff turnover and Council elections, the Committee has a clear direction and is making excellent progress in achieving set goals, to which Mr Rayson agreed.

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**7.3 NORTHAM ART PRIZE**

Cr Rumjantsev questioned the intention of the Shire as to whether the categories and prize amounts for the Northam Art prize would be changed this year. Mr Rayson stated that this is currently being reviewed and put to Council, but it may be an idea to suggest that there are no categories, to attract a higher overall prize, and therefore a higher number and range of applications.

Ms Edwards suggested that it may be wise to put together a policy on what types of work can be acquired by the Committee, to protect the collection should an unsuitable piece win the art prize in the future. Mr Rayson stated that this may not be necessary, as the judging criteria should consider this factor.

Ms Hamilton suggested that cutting the categories to 2D and 3D pieces may work best.

**8. DATE AND TIME OF NEXT MEETING**

The next meeting of the Shire of Northam Art Collection Committee will be held at 4pm, Thursday 13 August 2015 in the Committee Room.

**9. CLOSURE OF MEETING**

There being no further business, the Chairman declared the meeting closed at 4.46pm.

"I certify that the Minutes of the Art Collection Committee Meeting held on 28 May 2015 have been confirmed as a true and correct record."

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date

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**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

**12.1 PRESIDENTS REPORT – ORDINARY COUNCIL MEETING - WEDNESDAY 17 JUNE 2015**

<b><u>Visitations and Consultations:</u></b>	
21/05/15	Bendigo Bank networking breakfast at Northam Country Club
25/05/15	North American Memorial Day Service in Kings Park
26/05/15	Radiowest fortnightly interview
26/05/15	Meet with Chamber of Commerce President re: mutual interests
27/05/15	Wheatbelt DEMC meeting as WALGA Zone Deputy Delegate
28/05/15	ABC Regional Radio interview re: Community Perceptions Survey
28/05/15	Australia's biggest morning tea hosted by Purslowe Tinetti Funerals
28/05/15	ABC Radio re: relocation of Grains Research & Develop. Corpn.
03/06/15	Radiowest interview re: Community Perceptions Survey results
03/06/15	ABC Drive Program interview re: attempted YHIDC escapes
05/06/15	Meet with Rick Mazza MLC (Shooters and Fishers) re: Shire issues
08/06/15	Meet with Darren West MLC (Labor) re: Shire issues
<b><u>Upcoming Events:</u></b>	
12/06/15	WA Regional Capitals Alliance (WARCA) meeting in Perth
18/06/15	Meeting with Shire of York Commissioner and CEO
18/06/15	WA Vietnam Business Council networking event in Perth
19/06/15	WALGA Avon Midlands Zone meeting
19/06/15	Yongah Hill IDC Community Reference Group meeting
22/06/15	AROC meeting in Toodyay
25/06/15	Chamber of Commerce breakfast meeting with John Worsfold
27/06/15	Lions Club of Northam Changeover meeting
30/06/15	WALGA President Troy Pickard farewell cocktails in Perth

**Strategic matters:**

**Aboriginal Culture and Environmental Interpretive Centre**

The Federal Government has accepted our business case and agreed to contribute \$2.1m towards the expected \$4.2m cost of constructing this centre. Our Supertown Growth Plan identified the need for such a centre so this is another example of good forward planning being supported. Our CEO is working on support funding options and the operational business case so I am optimistic that this centre will soon become a reality.

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Community Perceptions Survey

Councillors will be aware that the results of the perceptions survey were not exactly encouraging in a number of areas. I would have hoped that our community was more satisfied with the Shire than the survey suggested. Jason is looking to establish target workshops with groups of residents to see if the perceptions have a basis in fact which we may be able to address.

Grain Research and Development Corporation (GRDC)

The Federal Government has a statutory authority known as GRDC operating out of Canberra. The Federal Agriculture Minister Barnaby Joyce has flagged his desire to see the corporation relocate to the regions. Wagga Wagga in NSW is cited as a preferred choice however Minister Mia Davies has written a letter to suggest Northam as an option based on the magnitude of the grain industry in the Wheatbelt. Again, our Super Town planning and status may be beneficial here so we will see how this unfolds.

Vietnamese business

I have been invited to the launch of the WA Vietnam Business Council in Perth on the 18<sup>th</sup> June. As previously noted in my presiding officers reports, the commercial relationship W.A. has with Vietnam seems to be almost as significant as that with China and India yet there is not the same general recognition of Vietnam as a major trading partner. It is hoped that this relationship can be strengthened and I am hoping to do my bit as Shire President in that space.

WALGA Avon Midlands Zone

The next Zone meeting is scheduled for the 19<sup>th</sup> June, which is after our full Council meeting. I will seek the views of Councillors as soon as I can on the various agenda items that the zone looks at. A teleconference recently between the 3 zones presiding and executive officers in our general area raised the issue of the Wheatbelt Health MOU Group and its future beyond 2015. This will surface again at our Zone meeting.

Yongah Hill Immigration Detention Centre (YHIDC)

Our next Community Reference Group meeting is scheduled for the 19<sup>th</sup> June There has been some media coverage recently around the changing cohort of detainees in the Yongah Hill Centre so we will be clarifying the current security risk situation vs. the risk with the previous maritime arrivals cohort.

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**13. REPORTS OF OFFICERS**

**13.1 ADMINISTRATION**

*Cr R W Tinetti has declared an "Impartiality" interest in item 13.1.1 – Northam Recreation Centre Fee Waiver as he is an unpaid board member of the applicant, the Northam Chamber of Commerce.*

**13.1.1 NORTHAM RECREATION CENTRE FEE WAIVER**

Name of Applicant:	Northam Chamber of Commerce
Name of Owner:	Shire of Northam
File Ref:	8.2.8.4
Officer:	Jason Whiteaker/Ross Rayson
Officer Interest:	N/A
Policy:	Nil
Voting:	Simple Majority
Date:	13 May 2015

**PURPOSE**

For Council to consider the request received from the Northam Chamber of Commerce to waive the fees associated with hiring the Northam Recreation Centre facilities and oval for the Northam and Districts Small Farm and Business Expo which is to be held on 29 & 30 August 2015.

**BACKGROUND**

The Shire of Northam has received correspondence from the Northam Chamber of Commerce in relation to the Northam and Districts Small Farm and Business Expo which is scheduled to be held on 29 and 30 August 2015. The applicant has requested that Council give consideration to waiving the hire fees of the Recreation Centre for the Chamber to conduct this Expo, aligning this with the National Ballooning Championships in August 2015.

The hire of the Centre is currently costed out at \$1,430.00 including GST per day which would equate to \$4,290.00 including GST for the two days of the event, in addition to the half day prior to and at the conclusion of the event for set up and dismantling. The Chamber has also tentatively booked the oval for outside displays at a cost of \$368.50 per day including GST, which would bring the total cost up to \$737.00 including GST for oval hire fees. The overall costs of hire fees for the Chamber would total \$5,027.00.

The Chamber has advised that it is intended to keep the costs to exhibitors minimal to allow the smaller businesses and small farm producers in the region the opportunity to

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promote their products and services to Northam and surrounding areas. It is intended to involve the whole community and the Chamber is looking at offering the catering, bar and car parking aspects of the event to the Northam Recreation Centre with a view of this then involving the various football, basketball and other sporting clubs.

Elements which are proposed to be incorporated as part of this event, and the Chamber has initiated discussions as to the logistics with various groups are as follows:

- Dog Show and working dog display;
- Log-chopping exhibition/competition;
- Art exhibition;
- Photographic display
- 'Avon's Got Talent – a talent competition aimed at attracting participants and audience from throughout the Avon Valley region;
- Children's rides and bouncy castles, face-painting and petting zoo; and
- Professional development sessions tailored to businesses participating in the event

## **STATUTORY IMPACTS**

### ***Local Government Act 1995, Part 6, Division 4, Section 6.12***

#### *6.12. Power to defer, grant discounts, waive or write off debts*

- (1) Subject to subsection (2) and any other written law, a local government may —*
- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*
  - (b) waive or grant concessions in relation to any amount of money; or*
  - (c) write off any amount of money, which is owed to the local government.*

*\*Absolute majority required.*

*(2) Subsection (1) (a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

*(3) The grant of a concession under subsection (1) (b) may be subject to any conditions determined by the local government.*

## **CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE S3: Provide active and passive recreation facilities and services.

STRATEGY S 3.2: Develop maintain and support appropriate facilities throughout the Shire.

OBJECTIVE E1: Support business and investment opportunities.

STRATEGY E1.4: Support sustainable business and commerce initiatives.

STRATEGY E1.6: Proactively market the region's business opportunities and attractive lifestyle.

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- OBJECTIVE E2: Facilitate further development of regional tourism.  
STRATEGY E2.2: Support a coordinated approach for regional tourism promotion and management.  
STRATEGY E2.3: Provide and support local festivals and tourist events.

**FINANCIAL IMPLICATIONS**

The proposed waiver of fees will result in a loss of revenue of \$5,027.00 (GST inclusive) in the 2015/16 financial year.

**OFFICER'S COMMENT**

This proposed Expo is intended to showcase local businesses and small farm producers within our region and it is the Chambers intent to promote the event throughout the region as one of the main markets as well as attracting and retaining tourists in the region from the metropolitan area who will be visiting for the National Ballooning Championships.

The Chamber of Commerce is a 'not for profit' organisation and with any profits made going back into the community. Local businesses contribute a major role within the Shire and the Chamber is keen to give businesses the opportunity to promote their products and services to Northam and surrounding areas. With this in mind, staff are recommending that the hire fees be waived.

**RECOMMENDATION**

**That Council, waive the hire fees for the Northam Recreation Centre facilities and Oval totalling a cost of \$5,027.00 including GST for the Northam Chamber of Commerce, in support of the Northam and Districts Small Farm and Business Expo to be held on 29 & 30 August 2015.**

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**13.1.2 2015 LOCAL GOVERNMENT WEEK – WA LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	1.6.5.5
Officer:	Chief Executive Officer - Jason Whiteaker
Officer Interest:	N/A
Policy:	
Voting:	Simple Majority
Date:	May 29, 2015

**PURPOSE**

1. For Council to appoint its delegates to the 2015 WALGA Annual General Meeting; and
2. For Councillors to consider attendance to the 2015 WALGA Convention & Exhibition 5 – 7 August 2015.

**BACKGROUND**

The Annual General Meeting (AGM) for the WA Local Government Association (WALGA) will be held as part of the Annual Local Government Week on Wednesday, 5th August, 2015 in Perth at the Perth Convention Exhibition Centre.

The Council is provided with the opportunity to nominate up to two (2) voting delegates. Proxy voting is available if the nominated representative is unable to attend.

**STATUTORY REQUIREMENTS**

N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE G1: Provide accountable and transparent leadership.

**BUDGET IMPLICATIONS**

Council makes an annual allocation for Elected Member conferences and training which will be sufficient to accommodate the costs of Elected Member attendance to the conference and / or AGM. The costs will also extend to accommodation if required.

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**OFFICER'S COMMENT**

Local Government Week will be held at the Perth Convention Exhibition Centre commencing on Wednesday, 5<sup>th</sup> August 2015 and finishing on Friday, 7<sup>th</sup> August 2015. Local Government Week also offers Elected Member training opportunities. Details of the various Local Government Week sessions and training opportunities are available on request.

The Shire President and the Deputy President have previously represented Council as voting delegates for the WALGA Annual General Meeting.

All Councillors are encouraged to attend the State Annual Conference as an opportunity for professional development and a way of increasing awareness of issues facing local government and finding alternative solutions to local issues.

**RECOMMENDATION**

**That Council;**

- 1. Nominate the Shire President and Deputy Shire President as voting delegates at the 2015 WA Local Government Association Annual General Meeting; and**
- 2. Authorises interested individual Elected Members and partners, in accordance with the Shire of Northam Policy (G1.4), to attend Local Government Week 2015, requiring registration forms to be completed by Councillors and submitted to the Executive Assistant - CEO prior to 4.00pm Tuesday 23<sup>rd</sup> June 2015.**

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**13.1.3 DELEGATED AUTHORITY REGISTER REVIEW**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	2.3.1.6
Officer:	Chief Executive Officer - Jason Whiteaker
Officer Interest:	Nil
Policy:	Shire of Northam Policy Manual
Voting:	Absolute Majority
Date:	29 May 2015

**PURPOSE**

For the Council to make a determination on the delegations it makes to the Chief Executive Officer and other Officers.

**BACKGROUND**

The Chief Executive Officer is presenting this report in accordance with the requirements of section 5.46 of the Local Government Act 1995 every Council is to register and review its delegations to the Chief Executive Officer, at least once every financial year. The delegations were last reviewed in July 2014.

**STATUTORY REQUIREMENTS**

*Local Government Act 1995*

**5.46. Register of, and records relevant to, delegations to CEO and employees**

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

**5.16. Delegation of some powers and duties to certain committees**

- (1) Under and subject to section 5.17, a local government may delegate\* to a committee any of its powers and duties other than this power of delegation.

*\* Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

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- (3) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984*
- 
- (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
- (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

**5.42. Delegation of some powers and duties to CEO**

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
- (a) this Act other than those referred to in section 5.43; or
- (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

*[Section 5.42 amended by No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]*

**5.43. Limits on delegations to CEO**

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

*[Section 5.43 amended by No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23.]*

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**5.44. CEO may delegate powers and duties to other employees**

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
  - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
  - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) — *conditions* includes qualifications, limitations or exceptions.

*[Section 5.44 amended by No. 1 of 1998 s. 14(1).]*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

N/A

**BUDGET IMPLICATIONS**

N/A

**OFFICER'S COMMENT**

The existing delegations register has been reviewed to ensure it is in compliance with the local government act requirements.

There have been only minor amendments which includes;

- B02 - Any buildings or structure on the Shire of Northam Municipal Inventory being referred to Council for decision.
- F04 - Includes a provision for the CEO to make a determination on purchases up to \$500,000 for purchases made through the WALGA preferred supplier service, on reflection the CEO is of the view that \$500,000 is excessive and it is therefore recommended this amount be reduced to \$250,000.
- F05 - proposed new policy delegating authority to the CEO to write off debts up to \$500. This will allow for smaller write offs to be dealt with at an administrative level.

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<b>RECOMMENDATION</b>		
<b>That Council adopt, by absolute majority, the following delegations of authority;</b>		
<b>A01</b>	<b>Power to Remove &amp; Impound Goods</b>	<b>Chief Executive Officer</b>
<b>A02</b>	<b>Disposing of Confiscated or Uncollected Goods</b>	<b>Chief Executive Officer</b>
<b>A03</b>	<b>Approval of Camping Other than at a Caravan Park or Camping Ground</b>	<b>Chief Executive Officer</b>
<b>A04</b>	<b>Authorised Officers – Appointment</b>	<b>Chief Executive Officer</b>
<b>B01</b>	<b>Buildings – Grant or Refusal of Building Permits</b>	<b>Executive Manager Development Services Building Surveyor/s</b>
<b>B02</b>	<b>Buildings – Grant or Refusal of Demolition Permits</b>	<b>Executive Manager Development Services Building Surveyor/s</b>
<b>B03</b>	<b>Buildings – Further Grounds for Not Granting an Application</b>	<b>Executive Manager Development Services Building Surveyor/s</b>
<b>B04</b>	<b>Buildings – Grant of Occupancy Permit, Building Approval Certificate</b>	<b>Executive Manager Development Services Building Surveyor/s</b>
<b>B05</b>	<b>Buildings – Authorised Persons</b>	<b>Executive Manager Development Services Building Surveyor/s</b>
<b>B06</b>	<b>Buildings – Building Orders</b>	<b>Executive Manager Development Services</b>
<b>B07</b>	<b>Buildings – Prosecutions</b>	<b>Chief Executive Officer</b>
<b>B08</b>	<b>Recover the Charge Imposed for Private Swimming Pool Inspections</b>	<b>Chief Executive Officer</b>
<b>B09</b>	<b>Issue Permit to Deposit Material on or Excavate on or Adjacent Street</b>	<b>Chief Executive Officer</b>
<b>B10</b>	<b>Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate</b>	<b>Executive Manager Development Services and Building Surveyor/s</b>
<b>B11</b>	<b>Buildings – Revoke Building Orders</b>	<b>Executive Manager Development Services and Building Surveyor/s</b>
<b>E01</b>	<b>Temporary Closure of Thoroughfares to Vehicles</b>	<b>Chief Executive Officer</b>
<b>E02</b>	<b>Events on Roads</b>	<b>Chief Executive Officer</b>
<b>E03</b>	<b>Gates Across Public Thoroughfare</b>	<b>Chief Executive Officer</b>

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<b>E04</b>	<b>Crossovers</b>	<b>Chief Executive Officer</b>
<b>E05</b>	<b>Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land</b>	<b>Chief Executive Officer</b>
<b>E06</b>	<b>Public Thoroughfares – Public Access &amp; Plans – s3.52 (within designated Townsites)</b>	<b>Chief Executive Officer</b>
<b> </b>		
<b>F01</b>	<b>Creditors, Payment of</b>	<b>Chief Executive Officer</b>
<b>F02</b>	<b>Disposal of Council Property</b>	<b>Chief Executive Officer</b>
<b>F03</b>	<b>Recovery of Unpaid Debtors</b>	<b>Chief Executive Officer</b>
<b>F04</b>	<b>Inviting and awarding tenders</b>	<b>Chief Executive Officer</b>
<b>F05</b>	<b>Write Off / Waive Small Fees or Debts</b>	<b>Chief Executive Officer</b>
<b> </b>		
<b>H01</b>	<b>Health Act &amp; Health Local Law 2008 – (Deputy) – (Including Itinerant Food Vendors, Stallholders, Traders and Street Entertainers</b>	<b>Executive Manager Development Services Environmental Health Officer/s</b>
<b>H02</b>	<b>Food – Authorised Officers</b>	<b>Executive Manager Development Services Environmental Health Officer/s</b>
<b>H03</b>	<b>Food – Designated Officers, Infringement Issue</b>	<b>Environmental Health Officer/s</b>
<b>H04</b>	<b>Food – Designated Officers, Infringement Extensions, Cancellations &amp; Receipting of Payments</b>	<b>Executive Manager Development Services</b>
<b> </b>		
<b>P01</b>	<b>Planning and Development Act 2005, gazetted Town Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960</b>	<b>Chief Executive Officer</b>
<b>P02</b>	<b>Development Applications - Advertising</b>	<b>Chief Executive Officer</b>
<b>P03</b>	<b>Authority to Approve Requests for Short Term Parking – Schedule 9.1</b>	<b>Chief Executive Officer</b>
<b>P04</b>	<b>Planning Determinations</b>	<b>Chief Executive Officer</b>
<b>P05</b>	<b>Strata Titles – Certificate of Local Government</b>	<b>Chief Executive Officer Executive Manager Development Services</b>
<b>P06</b>	<b>Consent to the Lease of Common Property</b>	<b>Chief Executive Officer Executive Manager Development Services</b>

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<b>P07</b>	<b>Advertising Signs</b>	<b>Chief Executive Officer</b>
<b>P08</b>	<b>Approve Reduced Setbacks for Special Residential Zone Comprised Within 'Fairways Green' Estate</b>	<b>Chief Executive Officer</b>
<b>P09</b>	<b>Approve Reduced Setbacks for Rural Residential Zone Incorporating Part of Mace Street, All of Tankard, Knight, Williams, Erica, Delmage, Piesse &amp; Jellings Streets &amp; Part of Burlong Road, Northam</b>	<b>Chief Executive Officer</b>
<b>P10</b>	<b>Use of Sea Containers &amp; Setbacks for Lots Less than one Hectare in the Agriculture – Local &amp; Agriculture-Regional Zones</b>	<b>Chief Executive Officer</b>
<b>P11</b>	<b>Approve Development Applications within the 'Jacamar Heights' Estate</b>	<b>Chief Executive Officer</b>
<b>P12</b>	<b>Illegal Development, Giving Written Direction</b>	<b>Chief Executive Officer</b>
<b>PR01</b>	<b>Notice Requiring Certain Things to be Done by the Owner or Occupier of Land</b>	<b>Chief Executive Officer</b>
<b>PR02</b>	<b>Authority to Issue s39 &amp; s40 Certificates Liquor Licensing Act 1988</b>	<b>Chief Executive Officer</b>
<b>O01</b>	<b>Firebreak Order - Variation</b>	<b>Chief Executive Officer</b>
<b>O02</b>	<b>Burning, Prohibited (Variations)</b>	<b>Shire President Chief Bush Fire Control Officer</b>
<b>O03</b>	<b>Offences - Bush Fires Act</b>	<b>Chief Executive Officer Executive Manager Development Services</b>
<b>O04</b>	<b>Issuing of Licences, Approvals &amp; Permits – Local Laws</b>	<b>Chief Executive Officer</b>

**ABSOLUTE MAJORITY VOTE REQUIRED**

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**DELEGATED AUTHORITY REGISTER**

<b>Amendments</b> <b>File Reference 2.3.1.6</b>			
<b>Meeting/Review Date</b>	<b>Resolution No</b>	<b>Delegation No</b>	<b>Revision No</b>
20/10/2010	C.1313	Complete	4.0
20/07/2011	C.1543	Complete/Minor	4.1
21/12/2011	C.1665	Complete	4.2
19/04/2012	CEO	Minor	4.3
25/07/2012	CEO	Minor	4.4
08/08/2012	C.1754	Minor	4.5
18/01/2013	CEO	Minor	4.6
19/06/2013		Complete	4.7
16/07/2014		Complete	4.8

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# A

Delegations from  
Council to Chief Executive Officer  
(Other Officers, where appropriate)

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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Delegated Authority Register

## ADMINISTRATION

<b>DELEGATION NUMBER</b>	-	<b>A01</b>
<b>LEGISLATIVE POWER</b>	-	Local Government Act 1995, s9.49A (2), s9.49A (4)
<b>DELEGATION SUBJECT</b>	-	<b>Common Seal</b>
<b>DELEGATE</b>	-	Chief Executive Officer

The Chief Executive Officer is delegated authority to:

- Affix the common seal of the Shire of Northam to any document which has been authorised by Council either specifically or generally.
- Sign documents on behalf of the local government.

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**SEPARATE USAGE REGISTER KEPT BY CEO PA**

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	- <b>A02</b>
LEGISLATIVE POWER	- Local Government Act 1995, s3.39, s3.40A, s3.42, s3.44, s3.46, 3.48
DELEGATION SUBJECT	- <b>Power to Remove &amp; Impound Goods</b>
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to:

1. Authorise an employee in accordance with s3.39 and 3.40A to remove and impound any goods that are involved in a contravention that can lead to impounding.
2. Take appropriate action in respect to impounded non-perishable goods in accordance with s3.42.
3. Give notice in accordance with s3.44 to collect goods.
4. Refuse to allow goods to be collected until all costs have been paid in accordance with s3.46.
5. Take action to recover expenses in accordance with s3.48.

The Chief Executive Officer has delegated this function to the following officers for this purpose:

- Executive Manager Development Services
- Executive Manager Engineering Services

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

A02 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015



*Delegated Authority Register*

- DELEGATION NUMBER** - **A03**
- LEGISLATIVE POWER** - Local Government Act 1995, s3.47 & s3.58
- DELEGATION SUBJECT** - **Disposing of Confiscated or Uncollected Goods**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to dispose of, in accordance with s3.58, any vehicles, animals or goods that have been impounded/seized/confiscated under the provisions of s3.47.

In disposing said goods by way of auction or after calling public tenders in accordance with Part 4 of the Local Government (Functions and General) Regulations, the Chief Executive Officer is authorised pursuant to s5.43 (b) to accept any tender up to the value of \$20,000. Tenders for amounts exceeding \$20,000 shall be referred to the Council for consideration.

**A03 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	- <b>A04</b>
LEGISLATIVE POWER	- Caravan Parks And Camping Grounds Regulations 1997, (Reg 11)
DELEGATION SUBJECT	- <b>Approval of Camping Other than at a Caravan Park or Camping Ground</b>
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to provide a written approval for a person to camp on land in accordance with regulation 11 (1) (a) for longer than 3 nights in any period of 28 consecutive days on land which he or she owns or has a legal right to occupy, however not exceeding longer than 3 months in any period of 12 months

The Chief Executive Officer has delegated this function to the following officers for this purpose:

- Executive Manager Development Services

A04 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	-	<b>A05</b>
LEGISLATIVE POWER	-	Local Government Act 1995, s5.42 & s9 10
DELEGATION SUBJECT	-	<b>Authorised Officers – Appointment</b>
DELEGATE	-	Chief Executive Officer

The Chief Executive Officer is delegated authority to appoint 'authorised persons' to perform functions under the Local Government Act, Regulations and Local Laws and other regulations and acts including but not limited to the following:

Local Government Act 1995;  
Local Government (Miscellaneous Provisions) Act 1960;  
Dog Act 1976 and Regulations there under;  
Control of Vehicles (Off Road Areas) Act and Regulations there under;  
Litter Act 1979 and Regulations there under;  
Planning & Development Act 2005.

**The following is a list of Authorised Officers:**

**Planning & Development Act 2005:**

Executive Manager Development Services; Senior Planning Officer; Planning Officer/s

**Litter Officers:**

Chief Executive Officer; Executive Manager Corporate Services; Executive Manager Community Services; Executive Manager Development Services; Executive Manager Engineering Services; Environmental Health Officer/s; Ranger/s

**Dog Act Officers:**

Chief Executive Officer; Executive Manager Corporate Services; Executive Manager Engineering Services; Executive Manager Development Services; Executive Manager Community Services; Environmental Health Officer/s, Ranger/s, Building Surveyor/s

**Cat Act Officers:**

Chief Executive Officer; Executive Manager Development Services; Ranger/s

**Swimming Pool Inspections:**

Executive Manager Development Services; Building Surveyor/s, Ranger/s.

**Building Act 2011**

Council has authorised the Chief Executive Officer to perform functions of the Local Government under sections 100, 101, 102, 103 and 106 of the Building Act 2011

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

## BUILDING

<b>DELEGATION NUMBER</b>	-	<b>B01</b>
<b>LEGISLATIVE POWER</b>	-	Building Act 2011, s20  Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
<b>DELEGATION SUBJECT</b>	-	<b>Buildings – Grant or Refusal of Building Permits</b>
<b>DELEGATE</b>	-	Executive Manager Development Services  Senior Building Surveyor  Trainee Building Surveyor

The Executive Manager Development Services and Building Surveyors of the Shire are delegated authority to grant or refuse building permits, subject to the provisions of s20 Building Act 2011

### Special Conditions or Guidelines

**An officer to whom this authority is delegated cannot, in accordance with the provisions of the Local Government (Building Surveyors) Regulations 2008, approve plans in which he/she has an interest.**

**An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.**

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SEPARATE USAGE REGISTER KEPT BY SENIOR BUILDING SURVEYOR

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Revision: 47  
Amended: 19/08/2013

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**SHIRE OF NORTHAM**  
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Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>B02</b>
LEGISLATIVE POWER	- Building Act 2011, s21 - Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
DELEGATION SUBJECT	- <b>Buildings – Grant or Refusal of Demolition Permits</b>
DELEGATE	- Executive Manager Development Services Senior Building Surveyor Trainee Building Surveyor

The Executive Manager Development Services and Building Surveyors of the Shire are delegated authority to grant or refuse demolition permits, subject to the provisions of s21 Building Act 2011.

**Special Conditions or Guidelines**

**An officer to whom this authority is delegated cannot, in accordance with the provisions of the Local Government (Building Surveyors) Regulations 2008, approve plans in which he/she has an interest.**

**An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.**

**Any buildings or structure on the Shire of Northam Municipal Inventory being referred to Council for decision.**

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

<b>B02 - Delegation Use</b>		
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>Name of Officer Exercising Delegation</b>
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **B03**
- LEGISLATIVE POWER** - Building Act 2011, s22
  - Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
- DELEGATION SUBJECT** - **Buildings – Further Grounds for Not Granting an Application**
- DELEGATE** - Executive Manager Development Services
  - Senior Building Surveyor
  - Trainee Building Surveyor

The Executive Manager Development Services and Building Surveyors of the Shire are delegated authority refuse building or demolition permits due to errors in information or documentation submitted, subject to the provisions of s22 Building Act 2011.

**Special Conditions or Guidelines**

**An officer to whom this authority is delegated cannot, in accordance with the provisions of the Local Government (Building Surveyors) Regulations 2008, approve plans in which he/she has an interest.**

**An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.**

B03 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

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- DELEGATION NUMBER** - **B04**
- LEGISLATIVE POWER** - Building Act 2011, s58
- Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
- DELEGATION SUBJECT** - **Buildings – Grant of Occupancy Permit, Building Approval Certificate**
- DELEGATE** - Executive Manager Development Services
- Senior Building Surveyor
- Trainee Building Surveyor

The Executive Manager Development Services and Building Surveyors of the Shire are delegated authority to grant, modify or refuse Occupancy Permits or Building Approval Certificates, subject to the provisions of s58 Building Act 2011.

**An officer to whom this authority is delegated cannot, in accordance with the provisions of the Local Government (Building Surveyors) Regulations 2008, approve plans in which he/she has an interest.**

**An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.**

B04 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
5/12/2014	P Costa – Medical Centre (AVAS Bldg) - OP	Senior Building Surveyor
15/07/2014	Master Projects Pty Ltd - Grass Valley - OP	Senior Building Surveyor
4/08/2014	J Hutchinson Pty Ltd – Grass Valley - OP	Senior Building Surveyor

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

14/06/2014	DV & SJ Knipe – Mitsubishi -OP	Senior Building Surveyor
12/08/2014	A2016 A1797 - Kim Suzanne Waters – Shed - BAC	Senior Building Surveyor
22/12/2014	Wheatbelt GP Network – Medical Centre - OP	Senior Building Surveyor
7/05/2015	Northam Share and Care - OP	Senior Building Surveyor
11/09/2015	A57 - T Frances Blundy – Shed - BAC	Senior Building Surveyor
9/03/2015	A15508 - G Ma & X Li – Store Room Extension - BAC	Senior Building Surveyor
1/05/2015	J Kirsten – Shed - BAC	Senior Building Surveyor
11/05/2015	A15285 – S & J Longmire – Retaining Wall - BAC	Senior Building Surveyor

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	- <b>B05</b>
LEGISLATIVE POWER	- Building Act 2011, s96 - Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
DELEGATION SUBJECT	- <b>Buildings – Authorised Persons</b>
DELEGATE	- Executive Manager Development Services Building Surveyor Trainee Building Surveyor

The Executive Manager Development Services and Building Surveyor/s of the Shire are appointed Authorised Persons for the purpose of the Building Act 2011 in relation to the buildings or incidental structures, subject to the provisions of Building Act 2011.

**An officer to whom this authority is delegated cannot, in accordance with the provisions of the Local Government (Building Surveyors) Regulations 2008, approve plans in which he/she has an interest.**

**An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.**

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SEPARATE USAGE REGISTER KEPT BY SENIOR BUILDING SURVEYOR



- DELEGATION NUMBER** - **B06**
- LEGISLATIVE POWER** - Building Act 2011, s110
- Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
- DELEGATION SUBJECT** - **Buildings – Building Orders**
- DELEGATE** - Executive Manager Development Services

The Executive Manager Development Services is delegated authority to issue Building Orders in relation to:

- Stop work, demolish/remove a building, alter a building or evacuate a building, where there is a contravention of a provision of the Building Act;
- Take specific action to prevent contravention of the Act;
- Finish an outward facing side of a wall;
- Buildings which are considered as being unsafe or not fit for human habitation.

Subject to the provisions of Building Act 2011

**An Officer to whom this authority is delegated cannot, in accordance with the provisions of the Local Government (Building Surveyors) Regulations 2008, approve plans in which he/she has an interest.**

**An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.**

B06 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
26/09/2014	Malcolm Porter (Notice)	Phil Steven - EMDS
22/09/2014	Peter Matejcio (Order)	Phil Steven - EMDS
30/09/2014	Miriam Hurst (Order)	Phil Steven - EMDS
11/08/2014	G Ma & XP Li (Order)	Phil Steven - EMDS
28/08/2014	Lord Buchanan (Notice)	Phil Steven - EMDS
7/05/2015	PI Goodler (Order)	Phil Steven - EMDS
31/10/2014	Estate of John Mostejczyk	Phil Steven - EMDS

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

20/11/2014	Multicon Commercial Constructions – Mazda/ Holden Building (Order)	Phil Steven - EMDS
11/05/2015	V. Caruana (Notice)	Phil Steven - EMDS

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

- DELEGATION NUMBER** - **B07**
- LEGISLATIVE POWER** - Building Act 2011, s133
- Local Government (Building Surveyors) Regulations 2008, Reg 5 & 6 Limitation on Delegations
- DELEGATION SUBJECT** - **Buildings – Prosecutions**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to commence prosecution for an offence against this Act, subject to the provisions of Building Act 2011.

B07 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	- <b>B08</b>
<b>LEGISLATIVE POWER</b>	- WA Building Act 2011 Building Regulations 2012 Local Government Act 1995, s5.42 & s9.10
<b>DELEGATION SUBJECT</b>	- <b>Recover the Charge Imposed for Private Swimming Pool Inspections</b>
<b>DELEGATE</b>	- Chief Executive Officer

The Chief Executive Officer is delegated as the power to recover the amount of a charge imposed for the inspection of a private swimming pool in a court of competent jurisdiction, subject to Reg 53 of the Building Regulations 2012.

The Chief Executive Officer in exercising authority under section 5.44, Division 4 of Part 5 of the Local Government Act, 1995, has further delegated this task to:

- Executive Manager Corporate Services

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SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

**DELEGATION NUMBER** - **B09**

**LEGISLATIVE POWER** Local Government (Uniform Local Provisions) Regulations 1996 cl. 5, 6

**DELEGATION SUBJECT** **Issue Permit to Deposit Material on or Excavate on or Adjacent Street**

**DELEGATE** Chief Executive Officer

The Chief Executive Officer is delegate authority to;

1. Serve written notice on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, require the person to cover the footpath during the period specified in the notice so as to:
  - (a) Prevent damage to the footpath; or
  - (b) Prevent inconvenience to the public or danger from falling materials.
2. Grant permission for a person to place on a specified part of public thoroughfare one or more specified things that may obstruct the public thoroughfare and impose such conditions as the CEO thinks fit on granting permission

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Development Services
- Executive Manager Engineering Services
- Building Surveyor/s

B09 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **B10**
- LEGISLATIVE POWER - Building Act 2011, s65
- DELEGATION SUBJECT - **Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate**
- DELEGATE - Executive Manager Development Services and Building Surveyor/s

The Executive Manager Development Services and Building Surveyors of the Shire are delegated authority to extend the period of duration of an Occupancy permit or a Building Approval Certificate, subject to the provisions of s65 Building Act 2011.

**B10 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

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*Delegated Authority Register*

- DELEGATION NUMBER** - **B11**
- LEGISLATIVE POWER - Building Act 2011, s65
- DELEGATION SUBJECT - **Buildings – Revoke Building Orders**
- DELEGATE - Executive Manager Development Services and Building Surveyor/s

The Executive Manager Development Services and Building Surveyors of the Shire are delegated authority to Revoke Building Orders, subject to the provisions of s65 Building Act 2011.

B11 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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**SHIRE OF NORTHAM**  
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Delegated Authority Register

## ENGINEERING

DELEGATION NUMBER	- E01
LEGISLATIVE POWER	- Local Government Act 1995, s3.50 & s3.50A Local Government (Functions and General) Regulations – Part 2 – Thoroughfares Road Traffic Act 1974, s92 & s81D
DELEGATION SUBJECT	- <b>Temporary Closure of Thoroughfares to Vehicles</b>
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to close any thoroughfare, wholly or partially, for a period of up to 4 weeks and give the necessary notices and take all appropriate actions to temporarily close any thoroughfare under its management for any period exceeding 4 weeks but not exceeding 3 months. The Chief Executive Officer, in exercising this delegated authority, shall observe the requirements of s3.50 and s3.50A of the Local Government Act.

Any proposal to close a thoroughfare for any period exceeding 3 months shall be referred to Council for determination.

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Engineering Services
- Executive Manager Development Services

*(Note: Not for the permanent closure of a road/road reserve: refer Land Administration Act)*

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**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

<b>E01 - Delegation Use</b>		
<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>Name of Officer Exercising Delegation</b>
<a href="#">Click here to enter a date.</a>	Temporary Road Closure for SON Avon Descent Breakfast	Clinton Kleynahs - EMES
30/07/2014	Temporary Road Closusre for CIC Avon Descent	Clinton Kleynahs - EMES

# SHIRE OF NORTHAM

## AGENDA

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*Delegated Authority Register*

- DELEGATION NUMBER** - **E02**
- LEGISLATIVE POWER** - Local Government Act 1995, s3.50 & s3.50A  
 Road Traffic (Events on Roads) Regulations 1991  
 Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places
- DELEGATION SUBJECT** - **Events on Roads**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of thoroughfares under its management for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991. The Chief Executive Officer shall have regard to s3.50 & s3.50A of the Local Government Act 1995 and Council's Local Law.

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Engineering Services
- Executive Manager Development Services

**E02 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

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### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **E03**
- LEGISLATIVE POWER** - Local Government Act 1995, Sch 9.1, cl 5(1)  
Local Government (Uniform Local Provisions) Regulations 1996 Reg 9
- DELEGATION SUBJECT** - **Gates across Public Thoroughfare**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to determine applications for permission to erect gates or other devices across public thoroughfares under Council control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying. This authority relates to all of the provisions of Regulation 9, Local Government (Uniform Local Provisions) Regulations 1996.

The Chief Executive Officer in exercising authority under s5 44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Engineering Services

**E03 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **E04**
- LEGISLATIVE POWER** - Local Government Act 1995, Sch 9.1, cl 7  
Local Government (Uniform Local Provisions) Regulations 1996 Regs 12 to 16 (Inclusive)
- DELEGATION SUBJECT** - **Crossovers**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to determine applications for the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land and may agree to construct the crossing for the applicant **subject to Council policy**.

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land in accordance with the provisions of Sch 9.1cl 7 of the Act.

This delegated authority relates to all of the provisions of Local Government (Uniform Local Provisions) Regulations 1996; Regulation numbers 12 to 16 inclusive.

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Engineering Services

E04 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **E05**
- LEGISLATIVE POWER** - Local Government Act 1995, s3.51
- DELEGATION SUBJECT** - **Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to give the required notices as specified in s3.51(3) and (4) before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

Further, the Chief Executive Officer is delegated authority to consider submissions received and proceed with the proposal if no objection is received.

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Engineering Services

E05 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
**AGENDA**  
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*Delegated Authority Register*

- DELEGATION NUMBER** - **E06**
- LEGISLATIVE POWER** - Local Government Act 1995, s3.52
- DELEGATION SUBJECT** - **Public Thoroughfares – Public Access & Plans – s3.52 (within designated Town sites)**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to ensure that public thoroughfares are kept open for public use except if they are closed or have restricted use subject to:

- 1 In fixing or altering the level of, or the alignment of a public thoroughfare, ensure that access by vehicle to land adjoining the thoroughfare can be reasonably provided. *(Reference s3.52 (3)).*
- 2 Keeping plans of the levels and alignments of public thoroughfares that are under Council's control or management and make those plans available for public inspection. *(Reference s3.52 (4)).*

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Engineering Services

E06 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*Delegated Authority Register*

## FINANCE

<b>DELEGATION NUMBER</b>	- <b>F01</b>
<b>LEGISLATIVE POWER</b>	- Local Government Act 1995, s6.10 Local Government (Financial Management) Regulations 1996, Reg 12
<b>DELEGATION SUBJECT</b>	- <b>Creditors, Payment of</b>
<b>DELEGATE</b>	- Chief Executive Officer

The Chief Executive Officer is delegated authority to make payments from the Municipal fund or the Trust fund in accordance with the provisions of Local Government (Financial Management) Reg 12

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Corporate Services
- Executive Manager Development Services
- Executive Manager Community Services
- Executive Manager Engineering Services

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SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*Delegated Authority Register*

- DELEGATION NUMBER** - **F02**
- LEGISLATIVE POWER** - Local Government Act 1995, s3.58  
 Local Government (Functions General) Regulations, Reg. 30
- DELEGATION SUBJECT** - **Disposal of Council Property**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to dispose of property to the highest bidder, at public auction, public tender or by private treaty subject to the following limits:

- Land - to a value of \$5,000 in accordance with Local Government (Functions General) Regulations – Reg 30(2)(a) & (c);
- Other – to a value of \$20,000 in accordance with Local Government (Functions General) Regulations – Reg 30(3).

**F02 - Delegation Use**

<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>Name of Officer Exercising Delegation</b>
8/11/2015	Inviting tenders for Tender D2 of 2014, Lease of Portion of Shire Commonage Reserve 44700. Party impacted, State of Western Australia (Crown Land) and Shire of Northam.	Jason Whiteaker - CEO
29/11/2015	Inviting tenders for Tender D3 of 2014, Lease of Former Dog Pound Northam. Party impacted, Shire of Northam (owner)	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	-	<b>F03</b>
LEGISLATIVE POWER	-	Local Government Act 1995 Recovery of Rates and Charges, s6.55 & s6.56
DELEGATION SUBJECT	-	<b>Recovery of Unpaid Debtors</b>
DELEGATE	-	Chief Executive Officer

The Chief Executive Officer is delegated authority to recover outstanding rates and service charges and take the legal action necessary for recovery in accordance with the provisions of Part 6, Division 6, subdivisions 5 and 6 of the Local Government Act 1995.

The Chief Executive Officer in exercising authority under s5.44, Division 4 of Part 5 of the Local Government Act 1995, has further delegated this task to:

- Executive Manager Corporate Services

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SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER OF CORPORATE SERVICES

**SHIRE OF NORTHAM**  
**AGENDA**  
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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	- <b>F04</b>
<b>LEGISLATIVE POWER</b>	- Local Government Act 1995 Inviting of Tenders s3.57  Local Government (functions and general) Regulations cl. 14, 18, 20
<b>DELEGATION SUBJECT</b>	- <b>Inviting Tenders</b>
<b>DELEGATE</b>	- Chief Executive Officer

The Chief Executive Officer is delegated authority to,

1. Invite tenders before for the local government to enter into a contract of a prescribed kind under which another person is to supply goods or services.
2. Determine an appropriate selection criteria based on one or more of the following criteria:
  - a. Price
  - b. Ongoing Operational costs
  - c. Quality
  - d. Timeliness of deliver
  - e. Fit purpose
  - f. Community benefit
  - g. Application of regional price preference in accordance with Council policy
  - h. Relevant experience
  - i. Reliability
3. Make minor variations to awarded tenders within the following parameters:
  - a. Cost to Council not to exceed available budget allocations
4. Make a determination to accept or reject tenders up to \$100,000
5. Make determinations on purchases under **§ 20(1A)** for the supply of the goods or services obtained through the Council Purchasing Service of WALGA

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015



*Delegated Authority Register*

F04 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
18/10/2014	Inviting tenders for Tender 5 of 2014 - Provision of Road and Footpath Sweeping – Person/party impacted, Townsite Residents/Shire of Northam, Immacu Sweep (current supplier)	Jason Whiteaker - CEO
27/08/2014	Inviting tenders for Tender 6 of 2014 – Purchase or Lease of Former Wundowie Youth Advisory Council (Yac Shak) – Party impacted, Shire of Northam (owner).	Jason Whiteaker - CEO
8/10/2014	Inviting tenders for Tender 8 of 2014 – Northam Townsite Drainage Improvements (Stage 1). Person/party impacted, Shire Residents/Shire of Northam.	Jason Whiteaker - CEO
15/11/2014	Inviting tenders for Tender 9 of 2014 The Old Northam Fire Station Roof Replacement. Party impacted, Northam Men’s Shed, Toy Library (Leassee), Shire of Northam and State of Western Australia (Crown Land).	Jason Whiteaker - CEO
19/11/2014	Inviting tenders for Tender 10 of 2014 Wundowie Stormwater Reuse Project, Stage 1. Person/party impacted, Shire of Northam and Shire residents.	Jason Whiteaker - CEO
21/01/2015	Inviting tenders for Tender 1 of 2015 The Provision of Cast Insitu Concrete Footpaths, Crossovers and Asphalt Footpaths for a period of up to three (3) years. Party impacted, Shire of Northam	Jason Whiteaker - CEO
7/03/2015	Inviting tenders for Tender 2 of 2015, Wundowie Town Drainage Improvements, Stage 2. Person/party impacted, Shire of Northam and Shire residents.	Jason Whiteaker - CEO
23/01/2015	Inviting tenders for Tender 3 of 2015, Asphalt Supply and Laying and make determinations on purchases under \$500,000 for the supply of the goods or services obtained through the Council Purchasing Service of WALGA. Party impacted,	Jason Whiteaker - CEO
31/01/2015	Inviting tenders for Tender 4 of 2015, Cleaning Northam Regional Facilities. Person/party impacted, Shire of Northam and current cleaning providers (Oxter Services, Anthony Roskell, Fiona Simpson)	Jason Whiteaker - CEO

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*Delegated Authority Register*

31/01/2015	Inviting tenders for Tender 5 of 2015, Trade Services. Person/party impacted, Shire of Northam and numerous current Shire of Northam Trade service providers.	Jason Whiteaker - CEO
18/02/2015	Inviting tenders for Tender 6 of 2015, Provision of Spray Sealing Works. Person/party impacted, Shire of Northam.	Jason Whiteaker - CEO
11/02/2015	Inviting tenders for Tender 7 of 2015, The Provision of Extruded Concrete Kerbing for a Period of up to three (3) years. Party impacted, Shire of Northam.	Jason Whiteaker - CEO
9/05/2015	Inviting tenders for Tender 12 of 2015, Purchase of Multi Tyre Roller. Party impacted, Shire of Northam	Jason Whiteaker - CEO
15/05/2015	Inviting tenders for Tender 13 of 2015, Wundowie Skate Park. Party impacted, Shire of Northam, Wundowie Community and residents	Jason Whiteaker - CEO
21/04/2015	Inviting tenders for Tender 11 of 2015, Supply of 12,000 to 15,000 Water Tank. Party impacted, Shire of Northam	Jason Whiteaker - CEO
10/04/2015	Inviting tenders for Tender 9 of 2015, George Nutch Park. Party impacted, Shire of Northam and community	Jason Whiteaker - CEO

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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Delegated Authority Register

<b>DELEGATION NUMBER</b>	- <b>F05</b>
<b>LEGISLATIVE POWER</b>	- Local Government Act 1995 Inviting of Tenders s3.57 Local Government (functions and general) Regulations cl. 14, 18, 20
<b>DELEGATION SUBJECT</b>	- <b>Write Off / Waive Small Fees or Debts</b>
<b>DELEGATE</b>	- Chief Executive Officer

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government [subject to section 6 12(2)] – up to a maximum of \$500

**SHIRE OF NORTHAM**  
**AGENDA**  
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*Delegated Authority Register*

## HEALTH

<b>DELEGATION NUMBER</b>	- <b>H01</b>
LEGISLATIVE POWER	- Health Act 1911 Health Local Laws 2008
DELEGATION SUBJECT	- <b>Health Act &amp; Health Local Law 2008 – (Deputy) – (Including Itinerant Food Vendors, Stallholders, Traders and Street Entertainers)</b>
DELEGATE	- Executive Manager Development Services Environmental Health Officer/s

In accordance with provisions of s26 of the Health Act, the Executive Manager Development Services is authorised to be Council's "Deputy" pursuant to the Health Act and to exercise and discharge the following powers and functions:

1. Issue such Health Act and Health Local Law notices and orders as appropriate;
2. Determine applications for licenses and permits under the Health Act and Health Local Laws in accordance with relevant provisions.
3. Authorise Environmental Health Officers with the power to enter premises under s349 of the Health Act, to administer the provisions of the Fly Eradication Regulations and the Health Poultry Manure Regulations 2001 provided that the power to serve notice is exercised by the Executive Manager Development Services.

**H01 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **H02**
- LEGISLATIVE POWER - Food Act 2008, s122
- DELEGATION SUBJECT - **Food – Authorised Officers**
- DELEGATE - Executive Manager Development Services
  - Environmental Health Officer/s

The Executive Manager Development Services and Environmental Health Officer/s are appointed as Authorised Officers, pursuant to the Food Act 2008.

**Limitations**

Environmental Health Officer under the Health Act 1911 – All relevant sections of the Food Act 2008

Note: Council to appoint officers on an individual basis by name

**H02 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **H03**
- LEGISLATIVE POWER - Food Act 2008, s126(13)
- DELEGATION SUBJECT - **Food – Designated Officers, Infringement Issue**
- DELEGATE - Environmental Health Officer/s

The Environmental Health Officer/s are appointed as Designated Officers for the issue of Infringements for a prescribed offence under this Act, pursuant to the Food Act 2008 s126(2).

**Limitations**

Infringement issue only.

Note: Council to appoint officers on an individual basis by name

H03 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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<a href="#">Click here to enter a date.</a>	<a href="#">Click here to enter text.</a>	Choose an item.
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **H04**
- LEGISLATIVE POWER - Food Act 2008, s126(13)
- DELEGATION SUBJECT - **Food – Designated Officers, Infringement Extensions, Cancellations & Receipting of Payments**
- DELEGATE - Executive Manager Development Services

The Executive Manager Development Services is appointed as Designated Officers for the receiving of payments, extensions and cancellation of Infringements for a prescribed offence under this Act, pursuant to the Food Act 2008 s126(3), s126(6) and s126(7).

**Limitations**

Infringement Receipting, Extensions & Cancellations only, unable to issue an Infringement

Note: Council to appoint officers on an individual basis by name

H04 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**



*Delegated Authority Register*

## PLANNING

- DELEGATION NUMBER** - **P01**
- LEGISLATIVE POWER** - Local Government Act 1995  
 Planning and Development Act 2005, gazetted  
 Local Planning Schemes, the Local  
 Government (Miscellaneous Provisions) Act  
 1960
- DELEGATION SUBJECT** - **Instruct Legal Action**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to instruct Council's Solicitors to take legal action in respect of any breach, contravention or offence under the Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960 and all subsidiary legislation made under those acts including signing and executing documents on behalf of the Shire.

The Chief Executive Officer in accordance with s5.44, Division 4 of Part 5 of the Local Government Act and cl 11.3.2 of Local Planning Schemes No 6, has further delegated this task to:

- Executive Manager Development Services

P01 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **P02**
- LEGISLATIVE POWER - Local Planning Schemes No 6
- DELEGATION SUBJECT - **Development Applications - Advertising**
- DELEGATE - Chief Executive Officer

The Chief Executive Officer is delegated authority to advertise development applications for public comment where the Chief Executive Officer considers such applications should have public comment prior to consideration by Council, and to make available from Council's file's, information regarding the development application so the public are in a position to make a proper assessment.

The Chief Executive Officer in accordance with s5.44, Division 4 of Part 5 of the Local Government Act and cl 11.3.2 of Local Planning Schemes No 6, has further delegated this task to:

- Executive Manager Development Services

**P02 - Delegation Use**

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **P03**
- LEGISLATIVE POWER - Local Government Act 1995
- DELEGATION SUBJECT - **Authority to Approve Requests for Short Term Parking – Schedule 9.1**
- DELEGATE - Chief Executive Officer

The Chief Executive Officer is delegated authority to approve requests for short term parking bays on Town Streets within the Shire.

P03 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
**AGENDA**  
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*Delegated Authority Register*

<b>DELEGATION NUMBER</b>	-	<b>P04</b>
LEGISLATIVE POWER	-	Local Planning Schemes No 6
DELEGATION SUBJECT	-	<b>Planning Determinations</b>
DELEGATE	-	Chief Executive Officer

The Chief Executive Officer is delegated authority to determine matters relating to planning where they conform to Council Policy, the Local Planning Scheme and or Planning Codes as listed below:

- 1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Local Planning Scheme and Council Policies, as outlined below.
- 2) Determination of planning applications for uses listed as 'P' and 'D' within the Local Planning Scheme provided the application conforms to all Scheme requirements and standards and any adopted policy of Council.
- 3) Determination of planning applications for uses listed as 'A' within the Local Planning Scheme providing no objections were received during the advertising period and conformity with all Scheme requirements and any adopted policy of Council.
- 4) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners.
- 5) Refusal of planning applications where the proposed use is not permitted by the Local Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy.
- 6) Approve the application of building envelopes as required as a condition of WAPC subdivision approval.
- 7) Determination of applications to modify or relocated building envelopes.
- 8) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Local Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan.
- 9) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Local Planning Scheme

**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

- provided no objections were received during the advertising period and compliance with the objectives stated within the Local Planning Scheme.
- 10) Determination of applications for home occupations, home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation which received objections during the public consultation will be referred to Council for determination.
  - 11) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions have been satisfactorily complied with and any adopted policy of Council.
  - 12) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Local Planning Schemes and Residential Design Codes.
  - 13) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Local Planning Scheme.
  - 14) Granting of planning approval with or without conditions under Local Planning Scheme to development on a local reserve under the Scheme for the purpose for which it is reserved.
  - 15) Granting of planning approval with or without conditions under Local Planning Scheme for land zoned Restricted, Additional or Special Use for the purpose specified.
  - 16) Determination of applications outside of Councils adopted local planning policies and Scheme subject to no objections being received from adjoining landowners during the public consultation period, and subject to consideration being given to the objectives of the existing planning schemes.
  - 17) Determination of clearance of planning conditions imposed by planning approvals.

The Chief Executive Officer in accordance with cl 11.3.2 of Local Planning Schemes No 6 has further delegated these determinations to:

- Executive Manager Development Services

**An officer to who this authority is delegated cannot approve plans in which he/she have an interest.**

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SEPARATE USAGE REGISTER KEPT BY SENIOR PLANNER

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**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*Delegated Authority Register*

- DELEGATION NUMBER** - **P05**
- LEGISLATIVE POWER - Strata Titles Act 1985, s23
- DELEGATION SUBJECT - **Strata Titles – Certificate of Local Government**
- DELEGATE - Chief Executive Officer  
 Executive Manager Development Services

Under s23(4) of the Strata Titles Act 1985 the above officers are delegated to issue certificates relating to Strata Title developments confirming various obligations have been met under s23 of the Strata Titles Act 1985, **excluding modifications to existing buildings (s23(3) and s24).**

P05 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

- DELEGATION NUMBER** - **P06**
- LEGISLATIVE POWER - Strata Titles Act 1985, s19(10)
- DELEGATION SUBJECT - **Consent to the Lease of Common Property**
- DELEGATE - Chief Executive Officer  
Executive Manager Development Services

The Chief Executive Officer and Executive Manager of Development Services are delegated to give consent to the mortgage and/or lease of common property on Strata Plans where the provisions of the Act are met and in accordance with Council Policy.

P06 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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**SHIRE OF NORTHAM**  
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*Delegated Authority Register*

- DELEGATION NUMBER** - **P07**
- LEGISLATIVE POWER** - Local Planning Schemes No 6
- DELEGATION SUBJECT** - **Advertising Signs**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to approve signs that require such approval and where appropriate the licensing of signs that comply with the Local Planning Schemes and the Local Laws of the Council.

The Chief Executive Officer in accordance with Clause 11.3.2 of Local Planning Schemes No 6 has further delegated this task to:

**Approval for Erections of Signs:**

- Executive Manager Development Services

**Licensing – Building of Signs:**

- Executive Manager Development Services

P07 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item
Click here to enter a date.	Click here to enter text.	Choose an item.
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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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*Delegated Authority Register*

- DELEGATION NUMBER** - **P08**
- LEGISLATIVE POWER** - Local Planning Scheme No 6  
cl 11.3 – Delegation of Function
- DELEGATION SUBJECT** - **Approve Reduced Setbacks for Residential R15 & Residential R5 Zones Comprised Within 'Fairways Green' Estate**
- DELEGATE** - Chief Executive Officer

Council has issued delegated authority to the Chief Executive Officer to approve applications for reduced setbacks in relation to land designated 'Residential' contained within the 'Fairways Green' Estate subject to satisfaction of performance criteria outlined in the Residential Design Codes for the 'Residential R5' density coding.

The Chief Executive Officer in accordance with cl 11.3.2 of Local Planning Scheme No 6 has further delegated this task to:

- Executive Manager Development Services

P08 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date	Click here to enter text	Choose an item
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# SHIRE OF NORTHAM

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*Delegated Authority Register*

- DELEGATION NUMBER** - **P09**
- LEGISLATIVE POWER** - Local Planning Scheme No 6  
cl 11.3 – Delegation of Function
- DELEGATION SUBJECT** - **Approve Reduced Setbacks for 'Residential R10' Zone Incorporating Part of Mace Street, All of Tankard, Knight, Williams, Erica, Delmage, Piesse & Jellings Streets & Part of Burlong Road, Northam**
- DELEGATE** - Chief Executive Officer

Council has issued delegated authority to the Chief Executive Officer to approve applications for reduced setbacks in relation to the collective land parcel designated 'Residential' subject to satisfaction of performance criteria outlined in the Residential Design Codes for the 'Residential R10' density coding and satisfaction of the Avon/Mortlock River Special Control Area provisions.

The Chief Executive Officer in accordance with cl 11.3.2 of Local Planning Scheme No 6 has further delegated this task to:

- Executive Manager Development Services

P09 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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- DELEGATION NUMBER** - **P10**
- LEGISLATIVE POWER** - Local Planning Schemes No 6  
cl 11.3 – Delegation of Function
- DELEGATION SUBJECT** - **Use of Sea Containers & Setbacks for Lots Less than one Hectare in the Rural & Residential Zones**
- DELEGATE** - Chief Executive Officer

Council has issued delegated authority to the Chief Executive Officer to approve applications for the use of sea containers provided the application complies with the provisions of the respective adopted local planning policies.

That Council, under the provisions of Clause 11.3 of Local Planning Scheme No 6 issue delegated Authority to the Chief Executive Officer to approve applications for setback variations under Clause 13 of the Local Planning Scheme No 3 Local Planning Policy.

The Chief Executive Officer in accordance with cl 11.3.2 of Local Planning Scheme No 6 has further delegated this task to:

- Executive Manager Development Services

P10 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item
Click here to enter a date.	Click here to enter text.	Choose an item
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- DELEGATION NUMBER** - **P11**
- LEGISLATIVE POWER** - Local Government Act 1995, s5.45 & s5.46  
 Local Planning Scheme No 6  
 Local Planning Policy
- DELEGATION SUBJECT** - **Approve Development Applications within the 'Jacamar Heights' Estate**
- DELEGATE** - Chief Executive Officer

Council has issued delegated authority to the Chief Executive Officer to approve applications for development in relation to land designated 'Residential 2.5' contained within the 'Jacamar Heights' Estate subject to satisfaction of criteria outlined in Council's Local Planning Scheme No 6 for the 'Residential R2.5' zone.

The Chief Executive Officer in accordance with cl 11.3.2 of Local Planning Scheme No 5 has further delegated this task to:

- Executive Manager Development Services

**P11 - Delegation Use**

<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>Name of Officer Exercising Delegation</b>
Click here to enter a date.	Click here to enter text.	Choose an item.
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- DELEGATION NUMBER** - **P12**
- LEGISLATIVE POWER** - Local Government Act 1995, s5.42  
 Local Planning Scheme No 6  
 Local Planning Policy
- DELEGATION SUBJECT** - **Illegal Development, Giving Written Direction**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to exercise the power under s5.42(1) of the Local Government Act 1995, to give an owner or developer a direction requiring them to comply under Section 214 of the Planning & Development Act, with the Local Planning Scheme, Policy or Planning requirement. The Chief Executive Officer should inform the owner if the developer is not the owner.

The Chief Executive Officer in accordance with s5.44, Division 4 of Part 5 of the Local Government Act has further delegated this task to:

- Executive Manager Development Services

P12 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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## PROPERTIES

- DELEGATION NUMBER** - PR01
- LEGISLATIVE POWER** - Local Government Act 1995, s3.24
- DELEGATION SUBJECT** - **Notice Requiring Certain Things to be done by the Owner or Occupier of Land**
- DELEGATE** - Chief Executive Officer

The Chief Executive Officer is delegated authority to exercise the power under s3.25 (1) of the Local Government Act 1995, to give an owner or occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1 of the Act. The Chief Executive Officer must inform the owner if the occupier is not the owner

The Chief Executive Officer in accordance with s5.44, Division 4 of Part 5 of the Local Government Act has further delegated this task to:

- Executive Manager Development Services
- Executive Manager Engineering Services

**PR01 - Delegation Use**

<b>Date of Decision</b>	<b>Person/party impacted by decision</b>	<b>Name of Officer Exercising Delegation</b>
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<b>DELEGATION NUMBER</b>	-	<b>PR02</b>
LEGISLATIVE POWER	-	Liquor Licensing Act 1988
DELEGATION SUBJECT	-	<b>Authority to Issue s39 &amp; s40 Certificates Liquor Licensing Act 1988</b>
DELEGATE	-	Chief Executive Officer

The Chief Executive Officer is delegated authority to issue s39 and s40 Certificates under the Liquor Licensing Act 1988.

The Chief Executive Officer in accordance with s5.44, Division 4 of Part 5 of the Local Government Act has further delegated this task to:

- Executive Manager Development Services

PR02 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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**OTHER**

- DELEGATION NUMBER** - **O01**
- LEGISLATIVE POWER** - Bush Fires Act 1954 – s33 – Firebreaks  
s48 - Delegations
- DELEGATION SUBJECT** - **Firebreak Order - Variation**
- DELEGATE** - Chief Executive Officer

In accordance with s48(1) of the Bush Fires Act 1954 the CEO is delegated authority to approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land in consultation with the Chief Bush Fire Control Officer.

**s48(3) of the Bush Fires Act 1954 precludes sub delegation from the CEO to others**

O01 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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- DELEGATION NUMBER** - **O02**
- LEGISLATIVE POWER** - Bush Fires Act 1954  
 Delegated Authority, s17(10)  
 Declaration of Restricted Burning Times, s18
- DELEGATION SUBJECT** - **Burning, Prohibited (Variations)**
- DELEGATE** - Shire President  
 Chief Bush Fire Control Officer } **Jointly**

That pursuant to s17(10), the Shire President and the Chief Bush Fire Control Officer be delegated **jointly** the Council's powers and duties under the Bush Fires Act 1954, to vary the prohibited burning times and restricted burning times s17(7), and give notice of such s17.8, provided that the Officer in Charge of the Department of Environment and Conservation (DEC) is consulted with before the authority under this delegation is exercised in accordance with the provisions of s18 of the Bush Fires Act 1954.

O02 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Choose an item.
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Click here to enter a date.	Click here to enter text.	Choose an item.

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- DELEGATION NUMBER** - **O03**
- LEGISLATIVE POWER - Bush Fires Act 1954, s59(3)
- DELEGATION SUBJECT - **Offences - Bush Fires Act**
- DELEGATE - Chief Executive Officer  
Executive Manager Development Services  
Executive Manager Community Services

In accordance with s59(3) of the Bush Fires Act 1954, the Chief Executive Officer, Executive Manager Development Services and the Executive Manager Community Services are delegated authority generally to consider allegations of offences alleged to have been committed against the Bush Fires Act within the district and to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. This delegation extends to the issue of infringement notices by authorised Fire Control Officers in accordance with the provisions of s59A of the Act.

#### O03 - Delegation Use

Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
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<b>DELEGATION NUMBER</b>	-	<b>O04</b>
LEGISLATIVE POWER	-	Local Government Act 1995, s9,10
DELEGATION SUBJECT	-	<b>Issuing of Licences, Approvals &amp; Permits – Local Laws</b>
DELEGATE	-	Chief Executive Officer

The Chief Executive Officer is delegated authority to determine applications for the issue and or renewal of licenses and permits that are provided for in Council local laws.

The Chief Executive Officer in accordance with s5.44, Division 4 of Part 5 of the Local Government Act has further delegated this task to:

- Executive Manager Corporate Services
- Executive Manager Development Services
- Executive Manager Community Services
- Executive Manager Engineering Services

O04 - Delegation Use		
Date of Decision	Person/party impacted by decision	Name of Officer Exercising Delegation
28/04/2015	Stephen frost 21 Accedens Rise Bakers Hill	Phil Steven - EMDS
1/12/2014	SILVA AKASAMIJA 211 WELLINGTON STREET NORTHAM	Phil Steven - EMDS
2/07/2014	SHERRYLEE DAWE 8 WALARAT ROAD, NORTHAM	Phil Steven - EMDS
1/09/2014	LISA VISIOLI 53 THROSSELL STREET, NORTHAM	Phil Steven - EMDS
15/04/2015	MELANIE THOMAS 8 DICK STREET, NORTHAM	Phil Steven - EMDS
25/10/2014	BEVERLEY QUARTERMAINE 108 NEWCASTLE ROAD NORTHAM	Phil Steven - EMDS

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14/12/2014	HURLEY CHRISTIE 63 SEARLE DRIVE CLACKLINE	Phil Steven - EMDS
2/09/2014	ANDREA CAMPBELL 122 LINLEY VALLEY ROD, WUNDOWIE	Phil Steven - EMDS
10/12/2014	M & C LITTLEFAIR 312 PARKE ROAD, NORTHAM	Phil Steven - EMDS
13/11/2014	DAVID GOLDSMITH 19 BURGOYNE ST, NORTHAM	Phil Steven - EMDS
20/09/2014	JULIE CURRIE 276 WERRIBEE RD, WUNDOWIE	Phil Steven - EMDS
27/08/2014	SHAUN SPEAK 170 MITCHELL AVE, NORTHAM	Phil Steven - EMDS
<a href="#">Click here to enter a date.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Choose an item.</a>

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# **B**

## **Delegations from Council to Committees**

There are NO delegated responsibilities from Council to any of its Committees.

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# C

## Delegations from Chief Executive Officer To Other Employees

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The following Delegations have been made by Council and/or the Chief Executive Officer to:

**EXECUTIVE MANAGER CORPORATE SERVICES**

- B08** Recover charges imposed for Private Swimming Pool inspections
- F01** Creditors, Payment of
- F03** Recovery of unpaid Debtors
- O04** Issuing of Licences, Approvals & Permits – Local Laws

**EXECUTIVE MANAGER DEVELOPMENT SERVICES**

- A02** Power to Remove and Impound Goods
- A04** Disposing of Confiscated or Uncollected Goods
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate
- B05** Buildings – Authorised Persons
- B06** Buildings – Building Orders
- B09** Issue Permit to Deposit Material on Street
- B10** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B11** Buildings – Revoke Building Orders
- E01** Temporary Closure of Thoroughfares to Vehicles
- F01** Creditors, Payment of
- H01** Health Act & Health Local Law 2008 – (Deputy) – (Including Itinerant Food Vendors, Stallholders, Traders and Street Entertainers)
- H02** Food – Authorised Officers
- H04** Food – Designated Officers, Infringement Extensions, Cancellations & Receipting of Payments
- P01** Instruct Legal Action
- P02** Development Applications - Advertising
- P04** Planning Determinations
- P05** Strata Titles – Certificates of Local Government
- P06** Consent to the lease of Common Property
- P07** Advertising Signs
- P08** Approve Reduced Setbacks For Special Residential Zone Comprised Within 'Fairways Green' Estate

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- P09** Approve Reduced Setbacks for Rural Residential Zone Incorporating Part of Mace Street, All of Tankard, Knight, Williams, Erica, Delmage, Piesse & Jellings Streets & Part of Burlong Road, Northam
- P10** Use of Sea Containers & Setbacks for Lots Less than one Hectare in the Agriculture – Local & Agriculture-Regional Zones
- P11** Approve Development Applications within the 'Jacamar Heights' Estate
- P12** Illegal Development, Giving Written Direction
- F01** Creditors, Payment of
- PR01** Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
- PR02** Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988
- O03** Offences – Bush Fires Act
- O04** Issuing of Licences, Approvals & Permits – Local Laws

**EXECUTIVE MANAGER ENGINEERING SERVICES**

- A02** Disposing of Confiscated or Uncollected Goods
- B09** Issue Permit to Deposit Material on Street
- E01** Temporary Closure of Thoroughfares to Vehicles
- E03** Gates Across Public Thoroughfare
- E04** Crossovers
- E05** Public Thoroughfares – Fixing or Altering Levels, or Alignments, or Drainage onto Adjoining Land
- E06** Public Thoroughfares – Public Access & Plans s3.53 (within designated Townsites)
- PR01** Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
- O04** Issuing of Licences, Approvals & Permits – Local Laws

**EXECUTIVE MANAGER COMMUNITY SERVICES**

- F01** Creditors, Payment of
- O04** Issuing of Licences, Approvals & Permits – Local Laws

**PROJECT MANAGER COMMUNITY INFRASTRUCTURE**

- F01** Creditors, Payment of

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**O04** Issuing of Licences, Approvals & Permits – Local Laws

**ENVIRONMENTAL HEALTH OFFICER/S**

**H01** Health Act & Health Local Law 2008 – (Deputy) – (Including Itinerant Food Vendors, Stallholders, Traders and Street Entertainers)

**H02** Food – Authorised Officers

**H03** Food – Designated Officers, Infringement Issue

**BUILDING SURVEYOR/S (excluding trainee)**

**B01** Buildings – Grant or Refusal of Building Permits

**B02** Buildings – Grant or Refusal of Demolition Permits

**B03** Buildings – Further Grounds for Not Granting an Application

**B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate

**B05** Buildings – Authorised Persons

**B09** Issue Permit to Deposit Material on Street

**B10** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate

**B11** Buildings – Revoke Building Orders

**TRAINEE BUILDING SURVEYOR**

**B01** Buildings – Grant or Refusal of Building Permits

**B02** Buildings – Grant or Refusal of Demolition Permits

**B03** Buildings – Further Grounds for Not Granting an Application

**B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate

**B05** Buildings – Authorised Persons

**SHIRE PRESIDENT**

**CHIEF BUSH FIRE CONTROL OFFICER**

} **Jointly**

**O02** Burning, Prohibited (Variations)

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**13.2. DEVELOPMENT SERVICES**

*Cr K D Saunders has declared an "Impartiality" interest in item 13.2.1 - Lot 26 No. 110 Mairinger Way, Wundowie - Retrospective Application for A Change of Use (Rural Pursuit - Breeding of Rare Poultry Species) as she is well known to the applicants; and works at the Department of Agriculture and Food (DAFWA) where Mr Smith is also employed.*

**13.2.1 LOT 26 NO. 110 MAIRINGER WAY, WUNDOWIE - RETROSPECTIVE APPLICATION FOR A CHANGE OF USE (RURAL PURSUIT - BREEDING OF RARE POULTRY SPECIES)**

Name of Applicant:	Joshua & Janelle Smith
Name of Owner:	Joshua & Janelle Smith
File Ref:	A684 / P2033
Officer:	Chadd Hunt / Courtney Wynn
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6
Voting:	Simple Majority
Date:	17 June 2015

**PURPOSE**

Council is requested to consider a retrospective application for a change of land use to allow for a Poultry Breeding pursuit at Lot 26 Mairinger Way, Wundowie. This application is being referred to Council for consideration as it is classified as a 'Rural Pursuit' land use under Local Planning Scheme No.6 (LPS6) and is classified as a 'D' (Discretionary) land use within LPS6 and objections were received during the public consultation period.

**BACKGROUND**

The following table lists the key dates in regards to this application;

<b>Date</b>	<b>Item / Outcome</b>
26 January 2015	The Shire received a complaint from a nearby land owner.
3 February 2015	Shire Officers conducted an on the spot inspection of the site and the applicant advised that they required planning approval.
6 February 2015	Follow up email was sent to the applicant advising planning application requirements.
18 February 2015	Applicant emailed the Shire to advise that they were preparing a planning application.
4 March 2015	Applicant submitted a draft application to the Shire.

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25 March 2015	Officers met with the applicant to provide preliminary feedback from the draft application. Officers raised concerns in relation to the proposed scale of the operation & advised that the proposed number of chickens on site be reduced in order for the Shire to consider an application for this use for this site.
10 April 2015	The Shire received the formal planning application proposing a reduced number of birds from 600 chickens to 150 on site
13 April 2015	Advertising Sent out to land owners located within a 1km radius of the site. The application was also referred to the Department of Environment Regulation.
29 April 2015	Advertising Period closed with 5 submissions received.
11 May 2015	Officers conducted a second site visit.
29 May 2015	Report prepared for Council.

As detailed in the key dates' table, the applicant has been operating an unauthorised land use – the breeding of poultry on the property. The unauthorised land use was brought to the Shire's attention when the Shire received a complaint from a nearby land owner in January 2015. Following an inspection of the site on 3<sup>rd</sup> February, the applicant was advised that planning approval is required for the business component of the operations.

Following liaison between Shire Officers and the applicant, the applicant formally applied for retrospective planning approval for a 'Rural Pursuit' land use on 10<sup>th</sup> April 2015. The applicant was not required to shut down operations of the on the basis that they were actively seeking planning approval from the Shire.

The applicant is proposing to house and undertake breeding of rare poultry species on a 0.5 hectare portion of the site. The applicant is an affiliated and registered poultry breeder and is seeking to house a maximum of 150 mature poultry birds including up to 20 adult roosters and an additional 150 chicks in three specially constructed free range coops and brooder boxes. The birds are locked inside the brooder boxes each night between sunset and 8am. The brooder boxes are fully sealed to reduce noise. The coops are located to the rear of the dwelling and setback approximately 18m from the nearest property boundary.

The applicant is proposing to sell the chicks on site in an existing outbuilding in a limited capacity to the public (by appointment only) between 9am to 5pm Monday to Friday and 10am to 4pm Saturday and Sunday. It is estimated that the pursuit would attract an average of 15 vehicles per week which would result in 30 additional vehicle movements along Mairinger Way. It is important to note that the applicant has advised that they deliver the chicks Australia wide, with the majority of their transactions occurring off site.

**STATUTORY REQUIREMENTS**

LOCAL PLANNING SCHEME NO 6

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Lot 26 Mairinger Way, Wundowie is approximately 2.58 hectares and is zoned 'Rural Residential' under Local Planning Scheme No.6.

Due to the limited extent of this proposed land use as well as the fact that the poultry are not bred for food the proposed land use has been classified as a 'Rural - Pursuit' under Local Planning Scheme No.6 which is classified as a 'D' (Discretionary) use within the Rural Residential zone. Local Planning Scheme No.6 defines 'Rural Pursuit' as follows:

*“rural pursuit” means any premises used for –*

- (a) The rearing or agistment of animals;*
- (b) The stabling, agistment of horses;*
- (c) The growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or*
- (d) The sale of produce grown solely on the lot, but does not include agriculture - extensive or agriculture - intensive;*

A 'D' use means that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval.

Section 4.2.10 of Local Planning Scheme No.6 identifies the following objectives for the Rural Residential Zone;

- *To provide for the use of land for rural living purposes in a rural setting on lots generally ranging in size from 1 to 4 hectares whilst preserving the amenity of such areas, ensuring landscape protection and conservation and controlling land use impacts.*
- *To reduce or eliminate the detrimental effect of keeping livestock in the zone by limiting stock numbers to those kept for hobby purposes and not for commercial gain.*

As the purpose of the proposed use is for the breeding of rare poultry species rather than for eggs or meat production, the proposal does not fit within an 'Animal Husbandry - Intensive' land use classification within the Scheme. Officers also considered the 'Animal Establishment' land use classification for this proposal, however when considering that the applicants are permitted to have 150 poultry birds on their property at any time without requiring the approval of the Shire, the additional 150 chicks proposed as part of this application is considered to be of a low impact and small scale, which is consistent with the definition of a 'Rural Pursuit' land use within the Scheme. In addition to this, the applicants have advised that the majority of the chicks are sold within two weeks of hatching, so are not housed on the property for an extended period of time due to the fast turnover rate.

Section 10.2 of LPS6 specifies Matters to be considered by the Local Government when determining an application.

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**10.2 Matters to be considered by Local Government**

*The local government, in considering an application for planning approval, is to have due regard to such of the following matters as are in the opinion of the local government relevant to the use or development the subject of the application -*

- (j) the compatibility of a use or development with its setting;*
- (m) the likely effect of the proposal on the natural environment and any means that are proposed to protect or to mitigate impacts on the natural environment;*
- (o) the preservation of the amenity of the locality;*
- (p) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*
- (r) the amount of traffic likely to be generated by the proposal, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (z) any relevant submissions received on the application;*
- (aa) the comments or submissions received from any authority consulted under clause 10.1.1; and*

It is considered that the above points are applicable to this application which will be discussed below in the Officer's Comment.

**HEATH LOCAL LAW 2008**

The Heath Local Law 2008 is the legislation in which the Shire operates under when dealing with poultry. The Local Law outlines the requirements and limitations for the keeping of poultry. The Local Law specifies the following limitations on the numbers of poultry and pigeons:

**5.4.2 Limitation on Numbers of Poultry and Pigeons**

- (1) An owner or occupier of premises—*
  - (a) who is not an Affiliated Person, shall not keep a combined total of more than 20 poultry and pigeons; and*
  - (b) who is an Affiliated Person, shall not keep a total of more than 150 pigeons and poultry, on any one lot of land.*
- (2) In this clause, “Affiliated Person” means a person who is a member of pigeon club, caged bird club, poultry breeding club or poultry breeding society which is an incorporated body under the Associations Incorporation Act 1987.*

**5.4.3 Conditions of Keeping Poultry**

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*A person who keeps poultry or permits poultry to be kept shall ensure that—*

- (a) no poultry is able to approach within 15 metres of a dwelling house, public building or premises where people are employed or where food is stored, prepared, manufactured or sold;*
- (b) all poultry is kept in a properly constructed and securely fastened structure or enclosure;*
- (c) the structure or enclosure is in a yard having an otherwise unobstructed area of at least 30 square metres;*
- (d) no poultry is able to approach within 18 metres of a street other than a right of way unless, in the case of land at the junction of two or more streets, local government has approved a lesser distance; and*
- (e) no poultry is able to approach within 1.2 metres of any side or rear boundary of the premises.*

**5.4.4 Roosters**

- (1) An owner or occupier of premises shall not—*
  - (a) without the written approval of an EHO; or*
  - (b) except in accordance with any conditions imposed by an EHO in connection with the approval under paragraph (a), keep or permit a rooster to be kept on the premises.*
- (2) An EHO may, upon written application, grant approval with or without conditions to the owner or occupier of premises to keep on the premises a specified number of roosters.*

**6.1.2 Fly breeding matter not to be left on Premises unless Covered or Treated**

*An owner or occupier of premises shall not place, throw or leave, or permit or cause to be placed, thrown or left in, on or about the premises any matter or thing which is liable to attract or be a breeding place for flies, unless that matter or thing is covered, protected, treated or dealt with in such a manner as to effectively prevent it from attracting or being a breeding place for flies.*

**ENVIRONMENTAL PROTECTION AUTHORITY GUIDELINES**

Intensive poultry industry land uses are listed under the Environmental Protection Authority's ("EP") *Separation Distances between Industrial and Sensitive Land Uses Guidelines* (2005) as a land use that may potentially affect nearby sensitive land uses (including residential dwellings). However the Guidelines only specify buffer distances for intensive poultry industry land uses which are 300m-500m depending on the size, the Guidelines do not specify buffer distances for low intensity poultry land uses.

Officers contacted the Department of Environment in regard to this application as received the following response;

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*I note that the referral relates to a poultry farm. The Environmental Protection Authority Guidance for the Assessment of Environmental Factors 3, Separation Distances between Industrial and Sensitive Land Uses, provides recommended buffer distances to avoid confliction land use. The buffer distance for poultry farms is detailed as 300 to 1000 metres, depending on the size.*

*Poultry farms are not considered a prescribed premises in accordance with the Environmental Protection Regulations 1987 and as such, not regulated by DER under Part V of the Environmental Protection Act 1986 (EP Act).*

*DER has no further comments in relation to the regulatory responsibilities under the EP Act and Contaminated Sites Act 2003 for this application.*

**STATE PLANNING POLICY 4.3 POULTRY FARMS**

The State Planning Policy 4.3 provides guidance to local governments when considering development applications for poultry farms. The policy specifies that there are three principle types of poultry farms; caged birds (egg laying operation), broiler (meat production) and breeder operations. The policy also recognises that these distinct types of poultry farms have different requirements and impacts. The policy outlines that assessments should include consideration of the following:

- *the type of poultry farm and odours, dust, noise and other impacts associated with the activities on the site;*
- *odour impacts having regard to prevailing topographical and meteorological conditions, such as wind speed and direction, and reference to odour dispersal modelling unless exempted by the Commission;*
- *the experiences of nearby residents based on the evidence of complaints (or the absence of complaints) regarding the past operation of the poultry farm including the nature, source and frequency of complaints. (It is recognised that such attitudes may not always reflect the concerns of future residents and such information will not therefore be regarded as conclusive evidence of impact);*
- *access arrangements including the position of access points for trucks servicing the poultry sheds and the frequency and times of use;*
- *any other relevant information.*

**PUBLIC CONSULTATION**

As a 'Rural Pursuit' land use is classified as a 'D' use under the Scheme, public consultation was undertaken in accordance with the community engagement plan and Section 9.4 of LPS6.

Public Consultation commenced on 13<sup>th</sup> April 2015 and closed on 29<sup>th</sup> April 2015. A copy of the site plan, business plan, waste & pest management plan and location map was sent to a total of 45 surrounding property owners within a 1km radius of the proposed poultry breeding pursuit and all property owners in Mairinger Way, Wundowie. The proposal was also advertised on the Shire's website and was available for inspection at the Shire offices.

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During the advertising period 5 submissions were received in total which comprised of 5 objections (refer to attachment for a summary of the submissions). The submissions generally raised concerns in relation to noise, odour, dust and vermin. These issues have discussed in the attached schedule of submissions and Officers Comments below. All submitters have been notified of this item being presented to Council for consideration at its June Ordinary Meeting.

**CONFORMITY WITH COMMUNITY STRATEGIC PLAN / CORPORATE PLAN**

OBJECTIVE E1: Support business and investment opportunities.

The applicant has supplied ample information to confirm that the surrounding amenity will not be detrimentally affected by the Rural Pursuit, it is considered that this proposal contributes to the liveability of the Shire of Northam, by allowing home type businesses to operate by people who are able to live and operate on their properties rather than travelling excessive distances to work every day.

**BUDGET IMPLICATIONS**

The total cost of the planning fees for this application was \$276.00 including the \$147.00 planning application fee and \$129.00 advertising fee.

**OFFICERS COMMENT**

The Shire's Environmental Health Department has inspected the premises and has provided the following comment in relation to this proposal from an environmental health perspective;

**Environmental Health Department Requirements**

Health Local Law 2008

*The Shires Health Local Law 2008 (Division 4) permits a person who is affiliated with a poultry club to keep 150 poultry provided they are kept as follows:-*

- *Not able to approach within 15 metres of a dwelling house etc*
- *Kept in a secure fastened enclosure;*
- *Enclosure is a minimum of 30m<sup>2</sup>;*
- *Not able to approach within 18 metres of a street;*
- *Not able to approach within 1.2 metres of side or rear boundaries*

*The Shires Health Local Law 2008 (5.4.4) prohibits the keeping of a rooster or roosters unless granted approval with or without conditions including limitations on numbers.*

*The Shires Health Local Law 2008(5.2.1) requires premises in or on which a bird or animal is kept to keep the premises free of excrement, filth, food waste and any other*

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*matter which is likely to become offensive or injurious to health or to attract rats or other vectors of disease.*

*Environmental (Noise) Protection Regulations 1997*

*The Environmental Protection (Noise) Regulations 1997, Part 2 Division 1 (7) requires that noise emitted from a premises when received at another premises must not cause, or significantly contribute to, a level of noise which exceeds the assigned level and must be free of tonality, impulsiveness and modulation. A noise emission is taken to 'significantly contribute' if the noise exceeds a value which is 5dB below the assigned level at the point of reception. The assigned levels are detailed in the regulations.*

*Food Act 2008*

*The Food Act 2008 (9) requires registration of food business, if any substance or thing is represented for use for human consumption.*

*The Officer's inspection of the premises revealed the chicken pens to be clean and tidy and in good order. Although it was windy on the day of inspection, there were no foul odours detected and there was no evidence of rodent harbourage or fly breeding. The roosters did crow on and off during the inspection but at times when silent other roosters in the area could also be heard. Given the area is inhabited by hobby type farms and there are horses and other animals on neighbouring premises issues such as flies, manure smells would be expected in the general vicinity. The operation appeared to be well run.*

*The Local Law does not differentiate between adult and baby poultry therefore it is assumed that a maximum of 150 adult poultry including roosters is within the parameters of the Local Law for the keeping of poultry if affiliated to a club. The baby chicks occupy a small space inside the shed, however once they leave the confines of the chick coops or once over 1 month of age they should be classified as adults.*

*The poultry and poultry pens were within the requirements of Division 4 of the Health Local Law in relation to distances and size.*

*Generally roosters are permitted on large rural or semi-rural blocks but no actual written approval has been issued to date as per the Local Law. Due to the number of roosters applied for it is suggested that if the Shire receives substantiated complaints regarding the noise levels of the roosters the Shire should reserve the right to require removal of the roosters.*

*The recommended conditions from the Shire's Health Department have been included within the proposed conditions of approval. These include the following;*

- 1. No more than 150 **mature** poultry including roosters **and no more than 150 juvenile poultry** to be on the property at any time;*
- 2. The maximum number of pens as existing (6 x 65m<sup>2</sup> and 4 x 39m<sup>2</sup>);*
- 3. Compliance with the Environmental Protection (Noise) Regulations 1997;*

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4. *Eggs or poultry are not to be sold as food for human consumption and “not for human consumption” is to be clearly indicated if selling fertilised eggs;*
5. *The Shire reserves the right to require removal of roosters if substantiated complaints regarding the noise levels of the roosters are received;*
6. *The used litter is to be removed and disposed of so as not to create odour nuisance to neighbouring premises;*
7. *A rodent baiting program is to be developed, implemented and recorded.*

**Planning Officers Comment**

Section 6.2 of the Shire’s Local Health Law 2008 specifies that an affiliated person may keep 150 poultry or fowl on any one lot of land within the Shire of Northam. As the applicants are affiliated with the Midland Junction Poultry Society and the Rare Breeds Poultry Association Australia and therefore are permitted to keep 150 poultry on their lot without requiring the approval of the Shire.

The proposal requires planning approval for a change of use application to allow for a rural pursuit to breed and home 9 roosters and an additional 150 chicks up to twelve weeks in age on the property in addition to the 150 birds that can be housed on site as part of the Health Local Law. The Shire’s Health Local Law 2008 does not differentiate between adult and juvenile poultry. In addition to this, the applicant is proposing to sell some of these chicks on the site to the public by appointment only, with the majority of the chicks sold online and transported off site to customers.

The applicants currently do not have approval from the Shire’s Environmental Health Department to keep roosters on the premises. The applicant has advised that they are seeking approval to house up to 20 roosters on the site, with the applicant advising that it is necessary to house one rooster per pen and this may increase to two adult roosters during mating season in some pens, to help ensure the longevity of the genetic gene-pool. This means that there will typically be 10 adult roosters on the site at any one time, with a maximum of 20 roosters on the site during mating season.

**Land Use Classification**

Of the submissions received, two cited issues with the land use classification and the suitability of the proposal in regard to the Rural Residential zoning. After receiving the initial complaint, Officers visited the site and found that the extent of the poultry pursuit was only taking up half a hectare of the backyard of the property, with a maximum of 150 adult poultry, which is of a very small scale in comparison to regular poultry farms which house thousands of birds.

Under the Shire’s Local Health Law 2008, the applicants are considered to be an affiliated persons and are permitted to have 150 poultry birds on their property at any time without requiring the approval of the Shire. Prior to lodging the formal application, Officers raised concerns in relation to the number of poultry proposed at the time and advised the applicant that the number of poultry would have to be reduced in order for the Shire to consider an application for a ‘Rural Pursuit’ land use rather than an ‘Animal

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Establishment' land use on this site. The applicants followed this advice and have reduced the number of poultry that they are seeking approval for to a total of 150 adult poultry and 150 chicks.

Location

The site plan indicates that the poultry pens are located 16m behind the dwelling on the property and are not visible from Mairinger Way. The pens are setback 20m from the nearest property boundary and are screened by existing vegetation (refer to photos in appendices) located along the property boundaries and the existing dwelling.

All 10 pens are constructed of chain mesh and are 1.8m - 2m high. Four of the pens are 39m<sup>2</sup> in area, with the remaining 6 pens 65m<sup>2</sup> in area (refer to photos in appendices). The pens are setback 15m from the dwelling and more than 18m from the street frontage and 20m from the nearest property boundary in accordance with Section 5.4.3 of the Shire's Local Health Law 2008 requirements for the keeping of poultry.

Hours of Operation

The applicant is proposing to sell the chicks on site in an existing outbuilding in a limited capacity to the public by appointment only between 9am to 5pm Monday to Friday and 10am to 4pm Saturday and Sunday. When considering the nature and low extent of the proposal and that public access to the premises is by appointment only, it is considered that the proposed hours of operation would not cause undue impact upon surrounding properties.

Noise Management

Two objections received against the proposal cited possible noise impact a concern of this application. The applicants has submitted a noise management plan as part of their application, which proposes a number of noise management strategies including;

- Confining roosters to coops at sunset each night. The roosters are not let out until 8am the following morning. The coops are fully sealed to prevent the roosters from seeing light at sunrise and also muffle any crowing noises.
- Appropriate siting of poultry pursuit away from property boundaries and the street.
- Restricted operating hours.

Aside from their morning crow, the applicant has advised that adult roosters generally crow to communicate with their flock such as when these sense predators or unfamiliar noises and that roosters do not crow for continuously or for no reason.

It is considered that noise management concerns have been adequately addressed in this application and should Council grant this application retrospective approval, it is recommended that a condition be imposed requiring the applicant to comply with the abovementioned noise management strategies in addition to the *Environmental Protection (Noise) Regulations 1997*.

Pest Management

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The submissions also raised concerns in relation to the vermin this land use may attract, particularly flies, rats and foxes. The applicants have advised that the following pest management strategies are implemented to prevent vermin and predators such as foxes;

- Regular mowing of grass.
- Separate feed storage shed.
- All feed is stored on sealed 200L steel drums.
- Two Livestock Guard Dogs
- Pens are constructed of galvanised rabbit fencing
- Use of pesticides in accordance with the Health (Pesticides) Regulations 1956.
- Regular waste removal to prevent flies.
- Insecticide traps and fly traps placed on the premises near garbage bins.
- Appropriate design of chicken pens including fully sealed coops with concrete floors to ensure that there are no cracks or openings for vermin or predators to access poultry and/or their water and feed when poultry are locked up at night.
- Keeping buildings clean and uncluttered.
- Regularly checking for vermin infestations.
- Rat baits such as Talon and Ramcumin used near feed stores.
- Rat & mice baits.

It is considered that the applicants have submitted a suitable and sufficient management plan to ensure that vermin and predators are prevented from infesting and/or infiltrating the site on a regular basis. It is considered that all land owners should take the appropriate measures to prevent vermin from entering their property.

#### Environmental & Waste Management

The applicant has submitted detailed information regarding the management of the natural environment on the site. There are no watercourses on this site which means that there is no risk of contamination resulting from that poultry manure or other waste products such as fertilisers or chemicals from pest control treatments. The applicant has advised that the poultry produce approximately 2 wheel barrows consisting of 15% manure, 85% straw each week. Poultry manure waste is managed in accordance with the following Waste Management Plan submitted by the applicant;

- Biannual soil testing and as recommended by an agronomist.
- Each coop has been constructed with a concrete floor which is covered in straw. Manure is collected by the coops daily, with the straw collected and replaced weekly.
- Manure is utilised as garden fertiliser on site or alternatively disposed of offsite at the applicant's family's farm.

#### Disease Management

One of the submissions received cited diseases associated with poultry as a cause of concern. The applicant is a licenced biosecurity and Agriculture Management Act inspector with the State Department of Agriculture and Food and is very familiar in

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biosecurity and disease management requirements for poultry. The application proposes the following strategies to ensure biosecurity is maintained on the property;

- Encourage strict biosecurity between adult laying stock and growing stock.
- Ensure appropriate quarantine measures are in place when adding new birds to the existing flock.
- Limit traffic and pedestrian movement on the property, by implementing an appointment only as the only time the public can access the site.
- Limiting direct contact with the poultry to approved personnel only.
- Cleaning and disinfecting coops and equipment with approved cleaning products and veterinary grade disinfectants such as F10sc.
- Raising awareness of avian diseases to customers including backyard and small scale poultry owners.
- Ensuring compliance with the Code of Practice for the Welfare of Animals to ensure poultry remain healthy and disease free.

Officers also conducted an on the spot inspection of the site in which the applicant was not informed prior. Officers found that the poultry pursuit was well run, with all poultry being kept in clean, well maintained, hygienic coops in accordance with the requirements for the Shire's Local Health Law 2008. It is considered that there is no cause for concern in relation to possible diseases associated with this proposal.

#### Dust Management

Dust was identified as a concern in the submissions received. Following this Officers conducted a site visit on a windy day to see the extent of the impact described in the submissions. It is considered that the poultry pursuit will result in a minor increase in dust and an increase of dander (feathers) on the site, but not to an extent in which it will impact adjoining properties. The applicant has also submitted a dust management plan which proposes dust mitigation strategies including;

- Traffic areas to be monitored for dust and water suppression applied whenever need by a trailer mounted water spray (firefighting unit).

It is considered that there is sufficient vegetation surrounding poultry pens that would also help mitigate the minor dust impact. In addition to this, should Council grant approval it is recommended that a condition be imposed requiring the landowner to implement the dust mitigation techniques identified in the dust management plan.

#### Odour Management

Three of the submissions received raised concerns in relation to odours resulting from the poultry. Officers also conducted multiple site visits to Mairinger Way and the site to determine the extent of the odour impact upon surrounding residences. On three separate occasions, it was determined by Officers that there was no odours or noise present when parked outside the property. When Officers carried out two site inspections there were minimal odours present associated with manure and/or fertilisers, none of which was strong enough to cause concern. It is considered by Officers that odours associated with the manure of larger animals including, sheep, horses and alpacas are more offensive than the poultry on this site. It should be noted that there are

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a number of land owners in Acacia Retreat and Mairinger Way that keep horses, sheep and alpacas on their properties which may be contributing to the odours described in the submissions received.

It is considered that odours can be appropriately managed on the site through the odour and waste management plans submitted by the applicant detailing the daily collection and disposal of manure.

**Sale of Eggs**

In response to the question raised regarding the sale of eggs, the applicant as submitted written advice stating the following;

*To elaborate, selling FERTILE eggs (IE: Eggs not for human consumption) has several benefits for breeders, such as:*

- *An easy way to distribute our essential bloodlines to other breeders throughout Australia to help ensure these rare breeds continue to thrive within Greater WA and Australia alike.*
- *Eggs are typically sent on a Monday via a local Australia Post outlet. This will reduce the traffic along Mairinger Way and to the Subject Site as customers do not need to collect eggs from Premises.*
- *Selling fertile eggs allows other breeders to incubate and hatch our eggs, which reduces the demand for large quantities of chicks to be hatched and raised on the Subject Site.*
- *Fertile Eggs can be shipped appropriately throughout Australia, without putting unnecessary stress on young chicks during transportation.*
- *Purchasing Fertile Eggs is often a cheaper alternative for other enthusiasts and breeders, and young families love to be able to experience hatching and hand-raising chicks in the comfort of their own home.*

***Please note, all egg cartons will be clearly marked "Fertile Eggs: Not for Human Consumption", and no eggs are sold to the public for any other reason.***

Based on the information above, it is considered that the sale of fertilised eggs would not have a detrimental impact upon the amenity of surrounding properties as eggs do not generate noise, dust or odour. In addition to this, the majority of the eggs will be transported off site rather than increase the number of visitors to the premises. It is recommended that should approval be granted for the Rural Pursuit, that Condition 14 be amended to read as follows;

***14. Eggs or Poultry are not to be sold for human consumption and "not for human consumption" is to be clearly on cartons of fertilised eggs.***

**Conclusion**

It is considered that the nature of the proposed poultry breeding pursuit land use is of a small scale and of low impact enough to be considered appropriate for a rural residential

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zoned property and area. In addition to this, the proposal is considered consistent with the definition of a Rural Pursuit land use and is appropriately sited behind the dwelling and screened from adjoining properties.

The applicants have submitted a number of management plans and strategies to reduce any impacts that may arise from dust, noise, odour, vermin, waste and disease. In addition to this, the proposal has demonstrated compliance with Sections 5.4.3 and 6.1.2 of the Shire's *Local Health Law 2008*. Should Council grant planning approval, it is recommended that Council impose a condition specifying that the land use approval is specific to the land owners and will expire upon the sale of the property to another land owner to ensure that any other land owner who wishes to continue this pursuit is required to undertake a separate planning application in which Officers would reassess and readvertise the land use if it is determined that it can be considered.

**RECOMMENDATION**

**That Council, grant temporary Planning Approval for a Change of Use (Rural Pursuit - Breeding of Rare Poultry Species) at Lot 26 Mairinger Way, Wundowie subject to the following conditions:**

- 1. The land use is to be undertaken in accordance with the approved plans and the details incorporated within the documentation endorsed with an 'Approved' stamp by the Shire of Northam.**
- 2. This land use approval is specific to the land owners Joshua Smith and Janelle Smith and will expire upon the sale of the property to another land owner.**
- 3. Hours of operation involving public access to the site shall be limited to between the hours of 9am to 5pm Monday to Friday and 10am and 4pm on Saturday and Sunday.**
- 4. The Rural Pursuit - Breeding of Rare Poultry Species is required to operate in accordance with the noise management plan submitted as part of this application.**
- 5. All roosters are to be confined inside the coops at night between sunset and 8am the following morning.**
- 6. The Rural Pursuit - Breeding of Rare Poultry Species is to operate in accordance with the requirements of the Environmental (Noise) Protection Regulations 1997. Should noise complaints be received, it is the applicant's responsibility to employ a suitably qualified acoustic engineer to determine mitigation strategies, which shall be submitted to the Local Government for approval prior to implementation.**
- 7. The Dust Management Plan as submitted be approved by the Shire of Northam must be adhered to and followed at all times. Should complaints be received from any adjoining property owner showing evidence of dust emissions, dust monitoring equipment shall be installed at the applicant's expense and regular reports provided to the Shire's Executive Manager Development Services.**

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8. The Odour Management Plan as submitted be approved by the Shire of Northam must be adhered to and followed at all times.
9. The Disease Management Plan as submitted be approved by the Shire of Northam must be adhered to and followed at all times.
10. The Environmental and Waste Management Plan as submitted and be approved by the Shire of Northam must be adhered to and followed at all times.
11. The Pest Management Plan as submitted be approved by the Shire of Northam must be adhered to and followed at all times.
12. The Rural Pursuit - Breeding of Rare Poultry Species is required to operate in accordance with the Shire's Local Health Law 2008, specifically Sections 5.4.2, 5.4.3, 5.4.4 and 6.1.2.
13. All signage being submitted to and approved by the Shire of Northam prior to installation.
14. Eggs or Poultry are not to be sold for human consumption and "*not for human consumption*" is to be clearly on cartons of fertilised eggs.
15. Should it be deemed that conditions of approval are not being complied with the Shire of Northam reserves the right to revoke the approval at any stage.
16. No more than 150 mature poultry including roosters are permitted to be on the property at any one time.
17. No more than 150 juvenile poultry under the age of one month are permitted to be on the property at any one time.
18. A maximum of 10 outdoor poultry pens/coops is permitted, the construction of any additional poultry pens/coops is not permitted.
19. The Shire of Northam may require the removal of roosters if substantiated complaints regarding the noise levels of the roosters are received.
20. A rodent baiting program is to be developed, implemented and recorded.

**NOTE:** If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

**NOTE:** It is likely that a reclassification of the outbuilding is required, therefore the applicant is required to submit a Building Permit application to the Shire's Building Department within one month of the date of approval.

**NOTE:** Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.

**NOTE:** If an applicant is aggrieved by this determination there is a right of appeal under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

**NOTE:** A 2.0 metre firebreak being maintained along the property boundaries at all times.

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**PHOTOGRAPHS**



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.7.

**EXTRACTS FROM THE BOLLITH POULTRY WEB-SITE AND  
FACBOOK PAGES**

**Re: [wwwbollithpoultry.com](http://wwwbollithpoultry.com)**

**REFERRED TO IN MY**

- 1. LETTER OF OBJECTION**
- 2. RESPONSE TO THE BOLLITH BUSINESS PLAN**
- 3. RESPONSE TO AVON ECO-AGRICULTURE REPORT**

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Bollith Bred Poultry | Facebook

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RE: THE AMOUNT OF CHICKEN SOLD WEEKLY!

Like Comment Share 6

**Owen Jenks**  
April 6 at 2:55am

Hi I was wondering if you have any Silver Laced Wyandotte Pullets available now or in the next couple of weeks? Thanks :)

Like Comment Share 2

**Carmen Roberts**  
April 6 at 7:25am

Hi guys do you have your Mergo Nankivell babies in a separate breeding pen or in with your others

Like Comment Share 1

LIKED BY THIS PAGE

 **PetRescue**

 **Oscar's Law**

 **Perth Hills and Surrounds Buying...**

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4 Replies

**Cate Humphrey** Sarah Hynes Area  
17 January 18 at 9:50am

View 4 more replies

**Bollith Bred Poultry**  
January 17 · Public

So, this is what happens when we decide not to incubate for a few days. 34 dozen eggs, plus some which I sold earlier. We have decided we will continue to run our little (350 egg) incubator, which will allow us to hatch around 150 chicks every 10-14 days. This is a huge difference from our previous 300 chicks a week. So call or text me on 0447794843 to make a time to get some baby chicks or I still have a few older pullets left, and a small amount of fertile eggs will also be available.



Like Comment Share

Melissa Wolfe, Teri Carroll, Terry Williams and 10 others like this. · Photo removed

**Kimberley Melville** How much per doz ?  
January 18 at 3:57am

**Bollith Bred Poultry** There is another post a bit further down our page Kimberley, price varies from \$30-\$50/102 depending on breed. Not all breeds will be available now as we have decided to continue incubating  
January 18 at 3:58am

View more replies

**Charlene Gibbs** I just hatched my own babies in my incubator. I have never done this before. So when do they start drinking and eating please?  
January 18 at 1:34pm

**Bollith Bred Poultry** As soon as they're out of the incubator you must give them fresh water and feed. They may not need anything for up to 24-48 hours as their yolk from the egg can sustain them, but always have it available to them. Use a quality recycled starter crumble, & change their water several times a day.  
January 18 at 1:37am

View more replies

View 2 more comments

**Bollith Bred Poultry** added 6 new photos.  
January 18 · Public

THIS WEEKEND Bollith Bred Poultry is offering some pullets for sale! Strictly no holds, we are open today and tomorrow between 10-2pm so come and see what we have available!

\*\*View each individual pic for more information such as age, breed & price\*\*

All are vaccinated against Marek's disease and fed on a top quality diet formulated by Laucke Mills. Full breeding flock and premises available for inspection.

Come for a drive to Windowie and pick out your new babies!

Call or Text me on 0447 794 843 to confirm a time in exchange for our address.

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

✕ RE: THEIR INTENTION TO INCREASE PRODUCTION AGAIN



**VIDEOS**

29 38 36

Like · Comment

Brendan Gifford, Suse Roberts and Juliet Dimes like this · [Hide Roberts](#)

2 shares

**Katherine de la Lanza** Hoping to buy a small flock in a month or so do you have many berlamers?  
January 17 at 7:10am  
1 Reply

**Kym McCarthy** I have quite a few boxes for you if you'd like to come get them  
1 · January 17 at 8:54am  
1 Reply

[View 2 more comments](#)



**Bollith Bred Poultry**  
January 14

**FERTILE EGGS NOW AVAILABLE!**  
We will be turning off our incubators in a couple of weeks for a short period of time, don't wait too long to get your new fluffy friends or you may miss out! Unfortunately, we are still getting around 3 dozen eggs a day and our fertility and hatch rate have never been higher (thanks to our beautiful, healthy, happy girls!); so for the next few weeks I will be selling FERTILE EGGS which would normally have gone in our incubator.

Breeds include... [View Photo](#)

Like · Comment · Share

Karen Gifford, Rebecca Rutherford, Natalie Jenkins and 8 others like this · [Hide Roberts](#)

**POSTS TO PAGE**

**Tracy McKay**  
April 12 at 10:24pm  
an update for you. This is Ernest (who was meant to be a girl). He's now 5 months, learning to crow and is quite a character.  
Like · Comment · Share · 5 · 2

**Owen Jenks**  
April 8 at 2:18pm  
Hi I was wondering if you have any Silver Laced Wyandotte Pullets available now or in the next couple of weeks? Thanks :)  
Like · Comment · Share · 3

**Carmen Roberts**  
April 8 at 7:21am  
Hi guys do you have your Margo Harivelv banties in a separate breeding pen or st with your others  
Like · Comment · Share · 3

**LIKED BY THIS PAGE**

**PetRescue**

**Oscar's Law**

**Perth Hills and Surrounds Buying...**

**Hannelie Bate** Do you still have fertile eggs available?  
February 3 at 1:15pm  
Bollith Bred Poultry Hi Hannelie, I have just set all our fresh eggs in our incubator and right, but I still get a few dozen eggs daily - certain breeds more than others. What were you wanting?  
February 3 at 1:45pm  
1 Reply (not open)

**Louise Bush** I have a chick that won't give up 2 do u sell half dozen?  
January 15 at 6:15pm  
Bollith Bred Poultry Yes we do Louise! (I'm closed today but will be open Saturday and Sunday, and most of next week.  
January 15 at 7:00pm  
1 Reply (not open)

[View 8 more comments](#)

**Bollith Bred Poultry**  
January 14

Another pen of roosters available, suitable as a meat bird or as pet food. Chicks from 3-4 weeks, as well as quite a few older ones almost 5 months, and lots in between. Around 60-70 in the pen now and I still have more to catch. These have some growing to do before they're ready to prepare for the table, but will make big meat birds for anyone who can continue to fatten them up.

**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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Guestbook

Page 1 of 2

**RE: INTENSION TO EXPAND BUSINESS**

## Bollith Bred Poultry

Specialising in quality, free range poultry, perfect for your backyard



[HOME](#) [KEEPING CHICKENS](#) [WHAT'S FOR SALE?](#) [GALLERY](#) [ABOUT THE BREEDS](#) [LINKS](#) [CONTACT US](#) [GUESTBOOK](#)

### Guestbook

"Our Guestbook is NEW! Please help us by leaving a comment"

We're committed to excellence!

We depend on your feedback to ensure our services to you, our valued customer, are the best they can be.

\*Did you find our website helpful?

\*Have you visited us previously?

\*Have you purchased poultry of us before?

\*Did we offer you advice?

Would you please take a few moments to share your thoughts, suggestions and experiences with us.



**Remember, you're positive words can really help us grow our business and we appreciate your support.**

Thank you

Janelle 🐔

Post a Comment

**Oops!**

Oops, you forgot something.

**Oops!**

The words you entered did not match the given text. Please try again.

Name

Already a member? [Sign in](#)

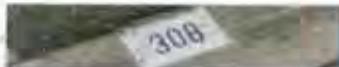
Email

Message

**This is an illegal**

operation & has no shire approval, does not pay tax like the rest of us, and has no vermin fly or manure control plans in place

You should not support this illegal operator



This is my text



[Privacy & Terms](#)

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

*\* RE! THE PRICE OF THE CHICKENS!*

## Bollith Bred Poultry

Specialising in quality, free range poultry, perfect for your backyard



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### Chicks for Sale

*All chicks are fully vaccinated against Marek's disease!*  
 Ask us if you'd like more information

Silver Laced Wyandottes	Day old - 2 weeks old	\$12 each unsexed
Silver Grey Dorkings	Day old - 2 weeks old	\$14 each unsexed
Silkes, variegata bicolor	Day old - 2 weeks old	\$12 each unsexed
Light Sussex	Day old - 2 weeks old	\$12 each unsexed
Buff Sussex	Day old - 2 weeks old	\$12 each unsexed
Speckled Sussex	Day old - 2 weeks old	\$12 each unsexed

#### Accessories for Sale

*Don't forget to check out all our essential accessories for sale!*

#### SUBJECT TO AVAILABILITY

Hatchings occur every 5-7 days, stock and availability are constantly changing. Please call us to check current availability



Silver Grey Dorking



Silver Laced Wyandotte



Light Sussex



Silkie

### Important Information

- Day old chicks (including all chicks up to 6 weeks of age) require a heat source and special care. Please see our [Raising Chicks](#) section for detailed information
- No other breeds available except what is listed above

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

Bollith Bred Poultry - Accessories for Sale

Page 1 of 3

*RE: ACCESSORIES FOR SALE*

## Bollith Bred Poultry

Specialising in quality, free range poultry, perfect for your backyard



[HOME](#)   [KEEPING CHICKENS](#)   [WHAT'S FOR SALE?](#)   [GALLERY](#)   [ABOUT THE BREEDS](#)   [LINKS](#)   [CONTACT US](#)   [GUESTBOOK](#)

### Accessories for Sale

**100W Ceramic Heat Emitter**  
\$26 each



**Aluminium Dome Reflector, with Clamp & Power cord**  
\$35 each



**1.3 Lt Water Container**  
Perfect for day olds & young chicks  
\$8.00 each



**1.5Kg Feed Container**  
Perfect for day olds and young chicks  
\$8.00 each



**6 Lt Water Container**  
Suitable for all adult poultry  
\$30.00 each



**8kg Large Feed Container**  
Suitable for all adult poultry  
\$38.00 each



**8 Ltr Water Container AND 8 Kg Large Feed Container**  
\$60 for both



**Medicated Chick Starter Crumble**  
1kg for \$3.00  
2kg for \$5.00



**Affordable Glass Thermometer**



**Thermometer / Hygrometer**  
\$11 each



# SHIRE OF NORTHAM

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### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

Bollith Bred Poultry - Accessories for Sale

Page 2 of 3

\$4 each



Thermostat  
\$15.00



Dust Extracted Pine Shavings  
1kg - \$4  
2kg - \$8  
3kg - \$10  
Large Bale - \$35  
170Ltrs compressed in to a 75Ltr  
Bale (Approx 154kg)



Avimec, 80ml  
COMING EARLY OCTOBER!  
\$19.00ea



Pestana Powder, 500g  
\$19 each



Oxytetracycline, 100g  
\$18.00 each



Triple C, 100g  
\$26.00 each



Vetafarm Probiotic, 25g  
\$15.00 each



Vetafarm, Poly-aid Plus, 80g  
\$23.00



Malaban Wash, 250ml  
COMING EARLY OCTOBER!  
\$17.00ea



F10 Veterinary Disinfectant, 200ml  
\$30



**SHIRE OF NORTHAM**  
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Bollith Bred Poultry - Accessories for Sale

Page 3 of 3

Bulta 3, 125ml  
COMING EARLY OCTOBER!  
\$18.00ea



Cetrigen Antibacterial Wound Aerosol, 100g  
COMING EARLY OCTOBER!  
\$18.00ea



Cocciwet, 60ml  
COMING EARLY OCTOBER!  
\$14.00ea



Cocciwet, 250ml  
COMING EARLY OCTOBER!  
\$41.00ea



Critta Care, 450g  
COMING EARLY OCTOBER!  
\$18.00ea



Avitol Warmer, 100ml  
COMING EARLY OCTOBER!  
\$25.00ea



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# **Avon Eco-agriculture Consultants**



Planning Application Information  
including  
Waste & Pest Management Plan  
for  
Bollith Poultry  
Wundowie, WA 6560.

Client  
Josh and Janelle Smith

2 April 2015

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### Introduction

The Shire of Northam has requested that Bollith Poultry apply for planning approval (Northam Shire ref: A684 / O33057), for Rural Pursuit to conduct a poultry breeding hobby at 110 Mairinger Way, Wandawee. This document is developed to ensure compliance with planning instruments within the Shire of Northam. It will address business plans, waste and pest management and include maps of buildings and indication of appropriate building setbacks.

#### Zoning

110 Mairinger Way is zoned RR5.

#### Rural Residential Zone:

- To provide for the use of land for rural living purposes in a rural setting on lots generally ranging in size from 1 to 4 hectares whilst preserving the amenity of such areas, ensuring landscape protection and conservation and controlling land use impacts.
- To reduce or eliminate the detrimental effect of keeping livestock in the zone by limiting stock numbers to those kept for hobby purposes and not for commercial gain. (Shire of Northam, Local Planning Scheme No.6)

Rural pursuit is a "D" classification meaning that it is at the Shires discretion whether this pursuit is appropriate landuse for this locality.

"rural pursuit" means any premises used for -

- (a) the rearing or agistment of animals;
- (b) the stabling, agistment or training of horses;
- (c) the growing of trees, plants, shrubs or flowers for replanting in domestic, commercial or industrial gardens; or
- (d) the sale of produce grown solely on the lot.

but does not include agriculture - extensive or agriculture - intensive; ( Shire of Northam, Local Planning Scheme No.6)

The proposed discretionary use is for poultry breeding of rare and critically endangered species, the proponent will remain under the maximum number of breeders (150) at all times and ensure adherence to all proposed best management practices. Including any and all of the conditions as set out by the Shire of Northam in granting planning approval as and if required.



# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### Vegetation

Northam Shire has a 141,410 ha boundary with 31,564 ha remnant native vegetation which equates to 22.1% uncleared.

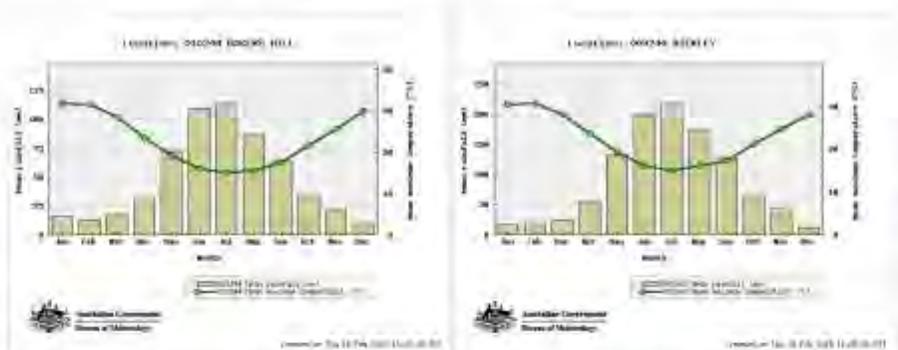
Property pre-clearing vegetation association:

Beard vegetation association 3003: Medium forest; jarrah & marri on laterite with wandoo in valleys, sandy swamps with tea-tree and banksia. (Hopkins et al. 2001, Shepherd et al. 2001).

Wundowie is mainly jarrah and marri forest, this occupies the highest rainfall area in the western part of the Northam Shire, where the locality of Wundowie is located. The proponent's property has little remnant vegetation and maintenance and enhancement will occur over time.

#### Climate

Wundowie has a typical Mediterranean climate with warm summers and cool, wet winters. The rolling hills of the Avon Valley create slightly higher rainfall than its northern neighbours and the town has pleasant weather most of the year. In summer (December to February), the average maximum temperature is 34°C with an average minimum temperature of 15°C. In winter (June to August), the average maximum temperature is 18°C with an average minimum temperature of 2°C.



**Figure 2 Rainfall Data – Bakers Hill /Bickley temperature/rainfall data to illustrate Wundowie temperature/rainfall (BOM, 2015. Website accessed 19/2/2015)**

Figure 2 illustrates that year round rainfall can be expected. Wundowie hasn't got an official weather station and therefore extrapolation is required, average annual rainfall for Wundowie is approximately 750 mm.

The summers are occasionally relieved by short periods of heavy rain of tropical cyclonic origin. The mean monthly maximum and minimum temperatures in summer are 34°C and 16°C respectively, while in winter they are 18°C and 5°C respectively.



# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### Landforms and soils

The Northam area is geologically diverse. The western third is underlain by Archaean granites, the remainder being dominated by migmatites and acidic gneisses. The boundary between these two areas is marked by a narrow disjunct 'greenstone' belt of basic volcanic rocks and undifferentiated, non-granitic, layered rocks. This belt runs from Clackline south through York to north of Beverley (Geological Survey of Western Australia 1975).

Property is on the Yalanbee Landform consisting of undulating gravelly Darling Range uplands, soils associated with this landform are gravels and loamy sands. Main types of vegetation associated are jarrah, wandoo, red gum and parrot bush.

*"The Yalanbee unit is an undulating plateau with predominantly 'buckshot gravel' soils on long, smooth slopes which have gradients ranging from one to eight per cent. It occurs high up in the landscape and is usually separated from the Leaver unit below by a breakaway. Ironstone boulders or lateritic pavement may be present on the surface. Remnant vegetation consists of jarrah, marri and parrot bush, with powderbark wandoo in some areas.*

*This unit forms a major part of the Darling Plateau, Wundowie, Julimar and Udamong soil landscape systems, and to a lesser extent of the Boyagin, Clackline and Yarawindah systems."* (Landscape and Soils of the Northam District, webpage accessed 18/2/15)

#### Site description

- Site location is in Wundowie which is a locality within the Shire of Northam. The proponents wish to pursue their "rural pursuit" of owning and breeding poultry on this property. They have a very sound avian management background and have managed this pursuit and property without issue to date.
- Site plan incorporating cadastre, contours, aerial photography, paddocks and soil mapping overlays have been supplied on the various maps attached as appendices.
- The site has little remnant vegetation and will be grazed intermittently to control pasture species for fire control and aesthetics.
- There are no proposed areas for revegetation. There will be further development of orchard species.
- There are many breeds of poultry which play very little part in the commercial poultry industry, some of these breeds are rare and are close to extinction. These breeds are the main focus for this niche poultry hobby, sales of these breeds is for collectors, show birds and preservation. These are called fancy poultry and are usually kept by small producers (or fanciers) who enjoy breeding, showing and exchanging birds with other fanciers.



# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### Farm maintenance

Aspects of poultry enterprise such as biosecurity, odour transmission, dust containment and general community attitude can be influenced by the overall level of farm maintenance. Hence the current management of the property will be kept to the same high standard at all times.

Maintaining the overall site including:

- shed and equipment integrity,
- security fencing,
- vegetation and grassed buffers, will ensure the continued effectiveness of any design features to minimise environmental impacts.

Keeping grass short and green near sheds will help control pests (such as rodents), improve ventilation, assist in cooling in hot weather and maintain the overall appearance of the property. The exterior of buildings will be maintained to keep the appearance, ventilation, security, and general functioning of the structures to a high standard.

#### Soils description

- Details of the soil types present on the site: Gravelly yellow and red duplexes, gravelly deep clayey sands and sandy loams over laterite and clay. Residual plateau at the top of the landscape shallowly dissected by Pindalup valleys further downslope. Pisolitic gravelly, yellowish brown soils that vary from foamy sands to clays, with pockets of pale sands and areas of outcropping laterite (Lantzke, 1993).

#### Water resources description

- Wetlands, watercourses, natural drainage depressions, soaks and dams are not present on this site. No RAMSAR wetlands or water courses within the immediate catchment boundary, nutrients are unlikely to have significant impact on local waters with commercial agricultural pursuits occurring in the greater catchment.
- None of this land is subject to seasonal inundation.
- No current groundwater allocation license required nor will be required for appropriate management of this site. Water supply will be supplied completely by scheme water from the Goldfields Water Supply Scheme.



# SHIRE OF NORTHAM

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#### Nutrient management

- Pasture species to be grown on the property include "safe" ryegrass species, clovers and volunteer weeds of normal agricultural practices that have some nutritional value and are already present.
- Proposed fertiliser to be used will be dependent on soil testing that is conducted every second year and as recommended by agronomist (rate and type of fertiliser including liming as required) on the results of these soil tests.
- Proposed management of chicken manure wastes will be collection every day from coops. The manure will be utilised by proponent, family and friends on gardens as it becomes available. The proponent has access to large scale agricultural land within the Shire of Northam should the disposal options require further area for nutrient management.
- The coops have a concrete floor: these areas will be included in the manure management process. The current process is to collect straw and manure from coops weekly, producing approximately 2 wheel barrow per week (100 litre capacity, approximately 15% manure). This is then applied to citrus orchard and pasture paddocks. there is many friends and family that would like to utilise straw manure when it's available.
- The current feed storage shed is separate from coops and all material is stored in sealed 200L steel drums.
- Details of sandy proposed fill or soil amendment is not part of this proposal.

#### Irrigation

- No areas to be irrigated.

#### Dust

- Traffic areas will be monitored for dust and suppression will be applied whenever needed by a trailer mounted water spray (firefighting unit).
- There is always some dust from litter and feathers (dander) when poultry is kept.
- Most dust generated through general operations and transport movements. Dust from poultry sheds can transmit odour, however, this will not cause discomfort to neighbours as all odours are minimised by the use of sprinklers and hoses.



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#### Odour

- Like most farming activities (Rural Pursuit), a well-managed poultry coop will generate some odour as a normal part of day-to-day operations. Most people can accept this kind of odour. Characteristic agricultural smells are a normal part of any rural environment and those seeking the benefits of rural living should expect 'normal' low level agricultural odours.
- The proposed management of odour is to remove manure and washed down by-products for composting around the house as an organic fertiliser. When the property cannot utilise this natural organic manure, family and friends have requested the use of this resource.
- The Smith family also have additional agricultural land within the Shire of Northam which will be suitable for the spreading of excess chicken manure for control of odour.

#### Pest Management

The use of pesticides in the poultry industry is normally minimal. All pesticides are stored, applied, transported and disposed of in accordance with the Health (Pesticides) Regulations 1956.

#### Fly Control

Sanitation is the first line of defence and plays an important role in controlling flies and is never overlooked. Practices such as regular removal of wastes and animal by-products, garbage, and all decaying plant and animal matter is the first step to controlling all species of flies. All household garbage bins have tight fitting lids and are emptied and cleaned weekly, or more often, if required.

Residual sprays for outdoor use are long lasting and are used useful for killing flies around all dwellings and poultry coops. Products such as 'Demand' are used according to the directions once to twice monthly during the warmer months or more often if required. These products are also useful for treating and preventing other parasites and mites in poultry so all pens and coops are regularly sprayed all year round. Insecticides are stored correctly within a locked cabinet. List of chemicals and 'Material Safety Data Sheets' (MSDS's) which are being used are attached in Business Plan submitted separately from of this report.

Insecticide traps are used for outdoor areas. Baits and traps kill flies quickly and compliment the above treatment methods. Fly traps are placed all around the premises where there seem to be greater fly populations, such as around garbage bins. Traps are emptied when needed and replaced immediately.

Using these above methods during the warmer months when fly population is most problematic, ensures flies are reduced on the premises to keep them controlled and minimised to an acceptable level.



# SHIRE OF NORTHAM

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#### Rodent Control

Controlling rodents is always a very high priority in any poultry enterprise.

Control measures, such as:

- Minimising access in to chicken coops. All coops are fully enclosed and are locked each night (when rodents are most active). All cracks are maintained and sealed if necessary. Coop floors are concreted with no cracks or openings, allowing all poultry feed and water completely locked away and out of access from all rodents at night time.
- Sanitation practices such as keeping all sheds clean and tidy; removing surplus items when possible; cleaning and sweeping any spilt feed or broken eggs; and checking premises for infestation.
- Poultry feed is never stored in bags where rodents may have access. All poultry feed, including wheat, is stored in clean, dry 200 litre drums with a well-fitting lid and secured by an airtight seal when stored for a longer period of time. Baits are also used in feed sheds and replaced when necessary.
- Baits such as Talon (Brodifacoum) and Ramcumin 8 (8g/kg Coumatetralyl) have been used with success to aid in controlling the rodent population. Unused baits are stored correctly within a locked cabinet.
- Mice and Rat traps are a useful way to eliminate rodents when used in conjunction with the above methods. Traps are also useful in gauging population numbers.

#### Fox and Rabbit Control

Foxes can prove to be a very deadly threat to any poultry flock. Rather than scattering a large quantity of bates around our premises or hiring a person with an appropriate gun licence to deter foxes or rabbits, appropriate concreted chicken coops have been built that all poultry are locked in to after sunset each night and let out after 8am each morning. In addition, we have two Livestock Guardian dogs on premises (registered as Working Dogs within the Northam Shire) which patrol the premises and are successful in keeping foxes off our property, there have been no fox attacks since obtaining these dogs.

#### Storage

- Chemicals, i.e. pesticides, disinfectants and pharmaceuticals, will be used on the premises. They will be suitably stored, used and disposed of in accordance to best practice.
- Locked cabinets and ventilated storage facility for all chemicals as per best practice handling methods.



# SHIRE OF NORTHAM

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#### Biosecurity – Refer Business Plan

Biosecurity is driven by the poultry industry's fundamental concern for sanitation, disease control and vermin management to ensure that their flocks remain healthy.

#### Conclusions

- The continuation of breeding rare poultry.
- The management of a poultry breeding hobby on this site is unlikely to cause any onsite or offsite impacts of any significance under the current management regime.
- This site does not have porous sandy soils with low water and nutrient holding capabilities, therefore poses little risk of nutrient export.
- The discretionary use of the proponents is unlikely to cause any detrimental outcome to neighbours, environment or their property.



**SHIRE OF NORTHAM**  
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**Appendix 1**

**SR8: Gravel slopes (SR8.1 Shallow gravels and ironstone outcrop)**

**Unit description**

- Gentle to moderately sloping land (gradients under 15%) with sandy and loamy gravels.
- Dominant soils of the Lateritic Plateaux and Forrestfield System. Also located on the laterite soils of the ridges at the base of the Darling Scarp and on the side slopes of many valleys within the plateau areas.
- Yellow brown gravels with variable amounts of duricrust and laterite. Cemented gravel is commonly present at a depth of 1 to 2 m but may be at the surface.

**Dominant WA soil groups (Schoknecht 1999)**

- Shallow gravel.
- Duplex sandy gravel.
- Deep sandy gravel.
- Loamy gravel.

**Vegetation**

- Jarrah-marri woodland. Species include marri (*Eucalyptus calophylla*), jarrah (*Eucalyptus marginata*), bull banksia
- (Banksia grandis) and parrot bush (*Dryandra sessilis*).
- Current status.
- Partly cleared.

**Environmental issues**

- High phosphorus absorption.
- Limited shallow groundwater.
- Potential for water to run rapidly from the site with some water erosion.
- Soil depth is restricted by the presence of laterite duricrust (caprock) in some areas.
- Erosion is a potential problem on steeper slopes.
- Remnants on Forrestfield system have high nature conservation values and may need protection from stock.

Stocking rates 10 DSE/ha DRY PASTURE.

(STOCKING RATE GUIDELINES FOR RURAL SMALL HOLDINGS SWAN COASTAL PLAIN AND DARLING SCARP WESTERN AUSTRALIA) Dennis van Gool (1), Ken Angell (1) and Lindsay Stephens (2)

1 Agriculture Western Australia

2 Landform Research February 2000



**SHIRE OF NORTHAM**  
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Additional Information for Planning Application

Including

Business Management Report



**Bollith Poultry**

**Wundowie WA 6560**

09 April 2015

Updated 22 May 2015

**SHIRE OF NORTHAM**  
**AGENDA**  
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***Appendixes***

- Appendix 1: Certificate of Title for 110 Mairinger Way, Wundowie
- Appendix 2: Detailed Aerial Plan for 110 Mairinger Way, Wundowie
- Appendix 3: Blueprints of Existing Breeding Yards
- Appendix 4: Proof of Affiliation with Poultry Clubs

# SHIRE OF NORTHAM

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#### 1. Introduction

The Shire of Northam has requested that Joshua and Janelle Smith apply for planning approval (ref: A684 / O33057) to undertake a small hobby consisting of breeding and conserving rare poultry (known as 'Bollith Poultry') from 110 Mairinger Way, Wundowie. This report includes an overview of the business structure; description of business plans including traffic, noise, welfare and biosecurity management; as well as housing and breeds of poultry kept on premises.

This report has been prepared in conjunction with the Planning Application prepared by Avon Eco-agriculture Consultants.

#### 2. Description of Site

##### 2.1 Location

110 Mairinger Way is located in Wundowie, within the Municipality of the Shire of Northam, approximately 70 kilometres east of Perth Central Business Area.



##### 2.2 Cadastral Information

The property comprises one land parcel being:

Lot 26 held on Plan 12717, Certificate of Title Volume 1528 Folio 281

Refer to Appendix 1: Certificate of Title for 110 Mairinger Way Wundowie

The property has a total land value of 2.5894 hectares with access via Mairinger Way.

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#### 3. Overview

<b>Proposed Business Name:</b>	Bollith Poultry
<b>ABN:</b>	58 383 928 800
<b>Business Owners:</b>	Joshua Smith, Janelle Smith
<b>Domain Name:</b>	www.bollithpoultry.com

The property is owned by Joint Tenants Joshua D Smith and Janelle L Smith, purchased in December 2013. This property is a predominately a family home with young children attending a local primary school in Bakers Hill.

A small portion totalling not more than half a hectare has been developed to adequately house and accommodate a number of various poultry breeds, ranging from heritage breeds to extremely rare breeds currently mentioned on the Endangered and Critically Endangered List (see section 7 for breeds). As Registered Poultry Breeders and members of the Midland Junction Poultry Society Inc and Rare Poultry Breeders Association Australia it is our aim to increase awareness of these breeds and improve their status to a sustainable level.

Our hobby operates under strict guidelines, and an overview of business activity is as follows:

- Potential customers arrange an appointment time, leaving their name and phone number as a record. Once a suitable time has been confirmed our address is then exchanged, under no circumstances do we advertise our address to the general public.
- Customers park in designated parking bays directed by appropriate signage, outlined in Appendix 2.
- Appointments are made inside the hours of 9am to 5pm Monday to Friday; and 10am to 4pm Saturday and Sunday.
- Customers are then encouraged to view the premises and breeding flocks, allowing for further education and understanding of these exceptionally rare breeds. After a brief walk around the exterior of the pens, customers then make a purchase and depart premises.
- Customers are not permitted to bring dogs on to the property.
- See section 5.4 "Traffic Management Plan" for details on vehicle access and numbers.

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#### 3.2 Licences & Permits

Joshua Smith holds the following applicable licences:

- Farm Chemical User Accreditation, Chem Cert Australia, Accreditation Number KF 110920108
- Biosecurity and Agriculture Management Act, Inspector



#### 4. Town Planning and Zoning

Refer to the attached Planning Application prepared by Avon Eco-agriculture Consultants

#### 5. Management Plans

##### 5.1 Pest Management Plan

Refer to the attached Planning Application prepared by Avon Eco-agriculture Consultants

##### 5.2 Waste Management Plan

Refer to the attached Planning Application prepared by Avon Eco-agriculture Consultants

##### 5.3 Noise Management Plan

Noise Management for this property will be managed in the following ways:

- Poultry coops are located a minimum of 80 metres away from the nearest neighbouring dwelling.
- Roosters are contained in their coops after sunset every night, and not let out until 8am the following morning. This provides a dark environment for the roosters and they are unable to see the sunrise and give their renowned morning crow. In addition, any crow which the rooster does manage when locked inside his secure coop, is somewhat soundproofed by the coop itself, thereby muffling the crow and significantly reducing the noise level. Please also refer to heading 6.2 Roosters to further understand the behaviour of a rooster.

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- Upon entering the property speed signs will be positioned along driveways indicating a speed limit of 15km/h.

#### 5.4 Traffic Management Plan

Traffic Management for this property will be managed in the following ways:

- Vehicle access to the property is via a driveway located off Mairinger Way, Wundowie.
- A car parking area will be clearly marked to all visitors, options are indicated within Appendix 2
- Upon entering the property speed signs will be positioned along driveways indicating a speed limit of 15km/h.
- Traffic will not exceed an average of 15 cars per week throughout the year, and during day-time business hours only.
- It is important to note signage or any advertising material will not be placed on Bollith Poultry's' front gate or property to ensure 'walk-ins' are not encouraged, and an appropriate appointment and exchange of phone number must be undertaken in advance.

#### 5.5 Welfare and Health Management

The welfare and health of our poultry is the highest priority. We follow the guidelines set out in the *Model Code of Practice for the Welfare of Animals: Domestic Poultry 4th Edition* published by CSIRO, Victoria, as well as published guidelines found online on the Shire of Northam website [www.northam.wa.gov.au](http://www.northam.wa.gov.au). A copy of CSIRO's code can be found online at [www.publish.csiro.au](http://www.publish.csiro.au) or a hardcopy may be supplied upon request.

#### 5.6 Biosecurity and Disease Management

Bollith Poultry follow relevant guidelines set out in the *Avian Industries Biosecurity Plan* published by the Department of Agriculture and Food Western Australia. A copy of the *Avian Industries Biosecurity Plan* can be found online or a copy can be supplied upon request.

Operating under a system of biosecurity is the most cost effective and pro-active way to minimise the threat of disease as it attempts to curb the spread of diseases and its source. Surveillance is the key to any successful biosecurity management plan, as this enables diseases to be identified and dealt with quickly before it becomes a threat.

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Biosecurity for this property will be managed in the following ways:

- Encourage strict biosecurity between adult laying stock and growing stock
- Ensure appropriate quarantine measure are in place when adding new birds to an existing flock
- Limit traffic and pedestrian movement around the property to essential personal only
- Approved personal only permitted inside all coops and pens thereby reducing non-essential contact with poultry
- Cleaning and disinfecting coops and equipment with approved cleaning products and veterinary grade disinfectants such as F10sc
- Aid in raising awareness of avian diseases to backyard and small-scale poultry owners
- Ensure compliance with the Code of Practice for the Welfare of Animals to ensure poultry remain healthy and disease free.

*"Western Australia is in the enviable position of being free from many animal diseases" - Department of Agriculture and Food WA*

## 6 Our Poultry - Additional Information

### 6.1 Coops, Runs and Structures

All breeding flocks are housed in safe and comfortable chicken runs, with quality clean food, fresh water, shelter, nesting boxes and perches available to them at all times.

Each 'Coop' is constructed using a modified zincalume garden shed, with a gabled roof and concreted floors. Every night after sunset all birds are locked in their appropriate coop to ensure their safety from predators, to eliminate rodents accessing feed, and to reduce the noise of any roosters until the following day.

The 'Run' is considered their usual outside environment. Each run is fenced using appropriate galvanised rabbit fencing, to a minimum height of 1.8 metres. A mesh or shaded cloth roof can be added to these runs as necessary, however as all birds are contained within their coop at night this has not been essential on most runs thus far.

We currently have a total of ten breeding pens which house our adult hens and roosters, plus three smaller pre-existing pens which we can utilise to grow out younger chicks if necessary, or we can utilise these as a quarantine or isolation pen if necessary.

All flocks are defined as "Free Range" having well over 1sqm each available to them during day light hours. See Appendix 3 for blueprints including dimensions of each breeding coop and run.

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#### 6.2 Roosters

Essential to any breeding program, we must be able to keep both females and males together in order for them to make babies. We currently have ten different breeds on premises which does not exceed a total of 150 poultry collectively. It is necessary to house one rooster per pen and this may increase to two adult roosters during mating season in some pens, to help ensure the longevity of the genetic gene-pool. Roosters are locked inside their fully enclosed coop each night time (a minimum of 8pm - 8am) helping to reduce the noise which may be produced at night. Please refer to heading 5.3 Noise Management.

It is also important to note the general behaviour of an adult rooster. Their 'job' is to look after their girls, and their way of communicating to them is in form of a crow. They do not crow for no reason, nor do they crow continuously. A rooster will crow when perceived danger approaches to alert their flock, and also when this danger has left to indicate their safety. "Danger" generally consists of a hawk or flying predator, but may also include strangers approaching, or events unknown to them such as a lawn mower or chainsaw nearby. You may find a rooster will crow if they find a delicious snack, choosing to share it with their flock. A rooster does not crow unless he has something important which he needs to communicate.

Of course, a rooster will crow before sunrise alerting his flock it's time to start the day. However when a rooster is confined in a fully enclosed coop which always remains dark, he remains asleep and therefore quite. Should he be disturbed for any reason and choose to crow in response, this noise is significantly 'muffled' and generally cannot be heard unless you are within direct vicinity. Please refer to heading 5.3 Noise Management and Appendix 2 for distance of neighbouring houses.

#### 6.3 Affiliation

Both Joshua and Janelle are affiliated with local poultry associations including Midland Junction Poultry Society Inc as well as the Rare Breeds Poultry Association Australia - Refer Appendix 4.

#### 6.4 Definition

According to the Shire of Northam Health Local Law 2008 an Affiliated Person may keep a maximum of "150 pigeons or poultry on any one lot of land."

*"Poultry" includes fowls, peafowls, turkeys, geese, ducks and other domestic fowls. - 'Keeping of Poultry and Pigeons in the Shire of Northam', by the Shire of Northam.*

The word "fowl" has many definitions which greatly depends on which context it is used in. For example, *fowl* may mean the meat of a bird if you happen to be in a restaurant. If you are a hunter, *fowl* will mean the ducks, geese, turkeys, pheasants or *waterfowl* you are trying to shoot. However, if you are using the word *fowl* in a backyard environment, it has the simple definition being:

*"any domestic hen or rooster" - [www.thefreedictionary.com](http://www.thefreedictionary.com)*

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*"any domesticated bird used as food, as a hen, turkey, duck; in a more restricted sense, the common domestic cock or hen (*Gallus domesticus*)" - Collaborative International Dictionary of English*

*"a barn-yard cock or hen; also a domestic duck or turkey" - The Century Dictionary and Cyclopedia*

*"barnyard hen or rooster" - Etymology Dictionary*

*"a full-grown domestic fowl for food purposes, as distinguished from a chicken, or young fowl" - Macquarie Concise Dictionary*

A male chicken is defined as a 'Cock' (in Western Australia commonly called a 'Rooster') once they are twelve months old, sometimes earlier if they reach sexual maturity a little younger.

Likewise, a female chicken is defined as a 'Hen' once she is twelve months old or reaches an age where she is sexually mature (lays eggs).

#### **6.5 Our Vision, Our Mission**

Bollith Poultry specialise in breeding rare and heritage breeds. Unless dedicated breeders commit to do something about the demise of these rarer breeds we may lose them forever (see section 7 for breeds and current endangerment ranking). We are committed to saving some of these breeds and we hope to educate friends, customers and further generations about the important role these breeds play, as well as creating a sustainable environment for us and our birds. As mentioned previously in Section 6.3, as an affiliated person may keep 150 poultry or fowl (defined as adult hens or roosters) on any one lot of land. We would like to take this opportunity to respectfully advise the Shire of Northam that a limited amount (approximately 150) of younger chicks up to twelve weeks old will also be housed on the premises to allow us to help strengthen a very shallow gene pool in order for these breeds to be able to live on for many years to come and allowing future generations to enjoy these beautiful birds.

These chicks will be reside in quality brooder boxes with regulated temperatures and natural day light available to them. Refer to Appendix 2.

#### **6.6 Transactions**

As with any small hobby, some transactions will occur. As outlined previously (see section 3, and subsection 5.4) a small amount of customers estimating no more than an average of fifteen vehicles per week visit the premises, provided a suitable appointment time has been arranged in advance. This appointment time is noted in our personal diary, along with the customers' name and their contact phone number which is kept for our records. Appointments are available during business hours outlined in Section 3, thereby ensuring no after hours or night time traffic will occur. Our previous history proves that our customers may purchase up to 50 rare chicks in any one visit so it's easy to see that an excess of chicks will not accumulate on premises.

At no point does Bollith Poultry advertise or promote a street address. We do not accept 'walk-in' customers, rather showing a "Beware of Guard Dog" sign on the entry to our premises in aid to

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discourage intrigued pedestrians wishing to view our premises. In addition a large sign promoting "Biosecurity - do not enter without permission" sign is in place to ensure we have no visitors without prior consent.

A significant percent of our transactions are conducted off premises as deliveries are regularly undertaken. A proven route which is undertaken regularly is one to Albany via Katanning and Narrogin, the most recent delivery was in March 2015 where almost 150 rare chicks were successfully sold and delivered.

Freighting birds interstate via airline is also another avenue to help ensure continuation of these rare breeds thrive in all parts of Australia, while reducing local traffic and transactions undertaken on premises.

#### 7. Breeds of Poultry

Bollith Poultry is dedicated in breeding and raising awareness of the following breeds and varieties:

- Araucana\*** - Lavender\*, Black\* and Blue\*
- Australorp** - Blue\*
- Barnevelder\*** - Blue Laced\*, Red Laced\* and Silver Laced\*
- Dorking\*** - Silver Grey\*
- Orpington** - Buff (Bantam\* and Standard)
- Plymouth Rock** - Light Barred
- Silkie** - White, Buff\*, Black\*, Grey\* and Partridge
- Sussex** - Light, Buff\* and Speckled\*
- Wyandottes** - Silver Laced
- Croad Langshans\*** - coming 2016/2017

*\* Recognised as Rare, Endangered or Critically Endangered by the Rare Poultry Breeders Association 2015. A full list of rare breeds in Australia can be found at [www.rarepoultrybreedersassociation.com](http://www.rarepoultrybreedersassociation.com)*

Bollith Poultry specialise in breeding healthy day old chicks suitable for the backyard environment, poultry enthusiasts, fellow committed breeders and for the show ring alike. Most of our customers are young families who simply want to produce their own fresh eggs as well as adding a new pet to their family.

Most of our chicks sell out within two weeks of hatching, so our chicks are not housed on premises for an extended period of time due to having a very high turnover rate.

Customers are invited to view our breeding flocks and select their own chicks, however due to high demand we offer a delivery service when necessary so not all transactions are conducted on premises, thereby reducing traffic and the quantity of customers visiting the premises.

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From our experience, the public lacks basic knowledge regarding care, welfare, management and sustainable breeding of poultry. Bollith Poultry regularly consults to the public about the best practices for keeping backyard poultry and commencing breeding programs which specialise in heritage and rare breeds. Our website [www.bollithpoultry.com](http://www.bollithpoultry.com) also compliments this service and provides a lot of beginner poultry keepers with essential information.

#### 8. Conclusion

On 3rd February 2015, a site inspection was undertaken by the Shire's Planning and Health departments. It was determined the premises complies with all relevant Health Local Laws. In addition, we cordially invite any Shire employee's and councillors to visit the premises to inspect the site while enjoying the beautiful birds which reside here.

This Management Plan in conjunction with the Planning Application prepared by Avon Eco-agriculture Consultants will ensure this property operates in a safe and minimal impacting way on neighbouring properties and on the natural environment. This hobby satisfies all relevant town planning considerations and abides by all applicable guidelines outlined in the Health Act, and will not have an adverse impact on the amenity or surrounds. The continuation of running a small backyard hobby of breeding rare and endangered poultry on this site fall within the guidelines of the Shire of Northam 'Rural Pursuit' land zoning.

We respectfully request "Rural Pursuit" under the Local Planning Scheme is given approval under the assessment of the Shire of Northam.

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WESTERN  AUSTRALIA	REGISTERED NUMBER <b>26/P12717</b> LOCAL GOVERNMENT <b>2</b> DATE OF REGISTRATION <b>30/5/2006</b>
<b>RECORD OF CERTIFICATE OF TITLE</b> UNDER THE TRANSFER OF LAND ACT 1893	
LAND GATE <b>1528</b>	FIELD <b>281</b>

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth front contained in the original grant (if a grant issued) and in the limitations, interests, encumbrances and notifications shown in the second schedule.

  
REGISTRAR OF TITLES 

**LAND DESCRIPTION:**

LOT 26 ON PLAN 12717

**REGISTERED PROPRIETOR:  
(FIRST SCHEDULE)**

KENNETH ALAN JOHN CARTER  
JANICE KING  
BOTH OF PO BOX 191, WUNDOWIE  
AS JOINT TENANTS

(T J739412) REGISTERED 11 MAY 2006

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

Warning: A certificate of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries presented by an applicant may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

END OF CERTIFICATE OF TITLE

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or the local government, local surveying or other professional advice.

SKETCH OF LAND: 1528-281 (26/P12717).  
PREVIOUS TITLE: 1528-273.  
PROPERTY STREET ADDRESS: 110 MAIRINGER WAY, WUNDOWIE.  
LOCAL GOVERNMENT AREA: SHIRE OF NORTHAM.

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING L198572



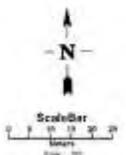
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Appendix 2:  
Rural Pursuit Planning Application  
110 Mairinger Way Wundowie

-  Car Parking
-  Distance
-  110 Mairinger-Parcel Lot 26
-  Brooder Shed \ Feed Store
-  Existing Pens
-  Orchard
-  Pens
-  Internal 20m Buffer
-  External 20m Buffer



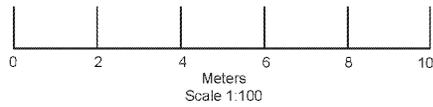
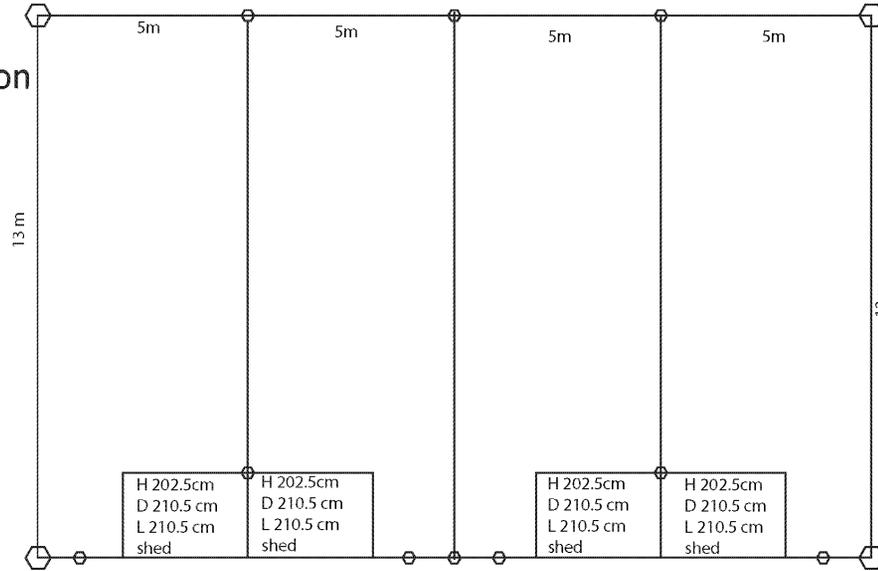
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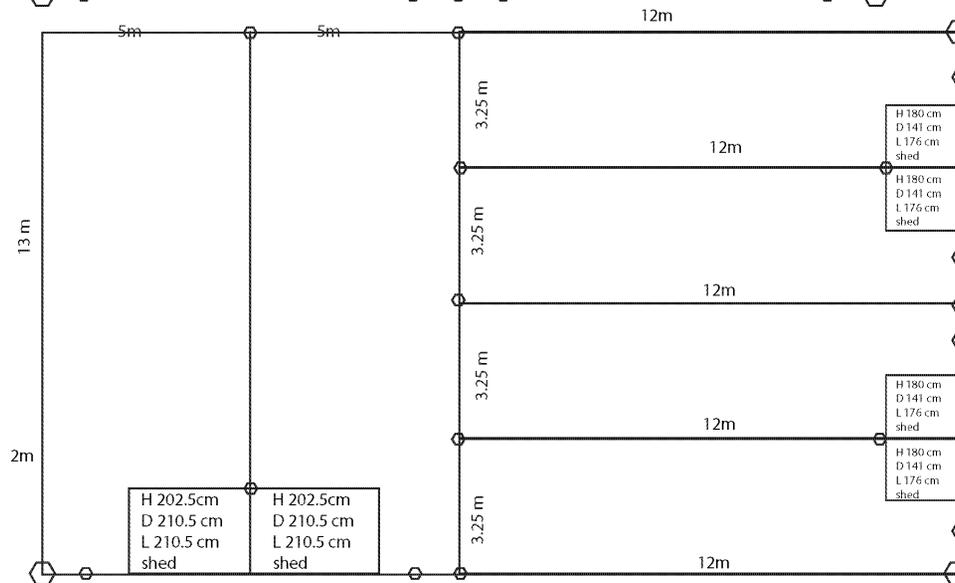
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Appendix 3:  
Rural Pursuit Planning Application  
110 Mairinger Way Wundowie

Yard 1



Yard 2



- 125-50mm Pine poles
- ◡ 150 - 175 mm Pine poles

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**MIDLAND JUNCTION POULTRY SOCIETY  
(INC)**



**FOUNDED 1912**

Dear Josh & Janelle,

Thank you for being a member of our Poultry Society. We hope that you will enjoy what our club offers you in regards to information, friendship and knowledge in all things poultry.

I have enclosed for your interest our Society brochure that contains information about the Club's activities and events.

If we can be of any further assistance please let us know.

Honorary Secretary

*P S League*

**VENUE**

Brock Pavilion, Brown Park

Salisbury Road, Swan View

Tel: 9295 1040

Email: [secretary@midlandju](mailto:secretary@midlandju)  
[www.midlandju](http://www.midlandju)

**RECEIPT**

Date 2-2-15 No. 320957  
Received from Smith Family  
The sum of Fifty Five dollars  
Being for Family All Slip 2 Badges  
Direct Debit  
\$55-00  
*P S League*  
Signature

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**Shire of Northam Local Planning Scheme No.6**  
**Retrospective Change of Use - Rural Pursuit (Breeding of Rare Poultry Species)**  
**Schedule of Submissions**

Number	Name	Summary of Submission	Key Themes Identified in Submission	Applicants Response	Officers Comment
1	Landowner located in vicinity of the proposal	We have rats already. I think this will increase, also the flies and the smell. The noise of the roosters.	Vermin, Noise, smell	<ul style="list-style-type: none"> <li>* Comments have been received and noted.</li> <li>* Submitter is correct with their comment relating to the pre-existing population of rats and rodents, regardless of the applicant keeping poultry on the Subject Site. Rodents reside in most parts of Western Australia and will not be totally eradicated. Please refer to the management plans prepared by Avon-Eco Consultants in relation to Rodent Control on the Subject Site. Control methods such as minimising access to all poultry feed and grain and storing feed in sealed drums; sanitation practices such as keeping premises clean and tidy; baiting; trapping and continual monitoring methods all aid in keeping rodent populations under control. Please note, this is a retrospective proposal, and presuming rats will increase should this proposal be accepted is unsubstantiated.</li> <li>* There are several species of flies in Western Australia and it is important to correctly identify each one and understand their lifecycle. Blowflies (Bottleflies) usually develop in decaying animal carcasses and protein-rich organic matter in garbage. House flies may breed in fresh animal manure but can also breed in decaying organic</li> </ul>	<p>The submission is noted.</p> <p>The application is seeking retrospective approval for a land use that is already being undertaken on site, therefore the amount of vermin, noise and odours attracted to this proposed land use is unlikely increase. The applicant has submitted detailed pest management, odour and noise management plans that sufficiently address the issues raised in this submission. In addition to this, Officers have conducted an on the</p>

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				<p>matter such as garbage. Flies are present in all parts of Western Australia and cannot be eradicated totally. Concluding the acceptance of this retrospective proposal will cause a future increase of flies is unsubstantiated.</p> <p>* This is a retrospective application and the submitter resides over 400 metres from the subject site. The applicant has not been made aware of excessive odour complaints from this submitter or the Department of Environment Regulations. Implying an increase of odour which will come directly from the Subject Site is uncorroborated.</p> <p>* Comments regarding the submitters concerns of noise are not supported as the activity undertaken on the Subject Site does not result in unacceptable noise levels. The applicant has not been made aware of any discomfort relating to roosters from this submitter or any resident who may live 400 metres away, or the Department of Environment Regulations.</p> <p>* The Department of Environment Regulations have been contacted and have advised they have no comment in relation to the proposal.</p> <p>* We would like to reiterate the Waste &amp; Pest Management Plan within the application will ensure the control of rodents, flies and odour are dealt with in a safe and satisfactory manner in accordance with all Local Health Laws and the Environmental Code of Practice for Poultry Farms in Western Australia.</p>	<p>spot inspection of the premises which did not identify flies, noise or odour as being an environmental health concern for surrounding properties.</p> <p>It should be noted that as this is a 'Rural Residential' area, livestock is kept on surrounding properties that may contribute to odour and vermin.</p>
<b>2</b>	Landowner	We have foxes coming around	Foxes, dust,	* Comments have been received and noted.	The submission is

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located in vicinity of the proposal	most nights, therefore, do not need to give them more reasons to come visit. Also the dust and smell is a put-off. We say, no thank you.	smell	<ul style="list-style-type: none"> <li>* Foxes are prolific in country parts of Western Australia and cannot be totally eradicated. Methods of deterring foxes are detailed in the Planning Application prepared by Avon-Eco Consultants. We would like to note this is a retrospective application and the applicant have never had an ongoing fox or predator problem at the Subject Site. Proposing foxes will increase properties 300 metres away due to activities undertaken on the Subject Site is presumptuous and unsupported. Although we have taken steps in reducing foxes at the Subject Site, we would like to remind the submitter that the Shire of Northam encourage all landowners to take steps in reducing foxes on their own properties.</li> <li>* This is a retrospective application and the submitter resides 300 metres from the subject site. The applicant has not been made aware of excessive odour complaints from this submitter or the Department of Environment Regulations. Implying an increase of odour directly sourced from this Site is unsubstantiated.</li> <li>* The activities undertaken on the subject site do not produce excessive dust and is somewhat negligible. A chicken gently scratching the soil for bugs is less intrusive than a person raking leaves in their garden. However we would like to reiterate the management of dust will be undertaken via water suppression when necessary. Traffic areas including driveways will be monitored for dust and vehicles will be required to not exceed 15km/h when entering or</li> </ul>	<p>noted.</p> <p>The application is seeking retrospective approval for a land use that is already being undertaken on site, therefore the amount of vermin, noise and odours attracted to this proposed land use is not expected to increase. The applicant has submitted detailed pest management, dust and odour management plans that have been assessed by Shire Officers and the DER which have determined that adequate management measures have been implemented that sufficiently address any vermin, noise or odour issues raised in this submission. In addition to this</p>
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				<p>leaving the premises.</p> <ul style="list-style-type: none"> <li>* The Department of Environment Regulations have been contacted and have advised they have no comment in relation to the proposal.</li> </ul>	<p>Officers have conducted an on the spot inspection of the premises which did not identify dust or odour as being an environmental health concern for surrounding properties.</p> <p>It should be noted that as this is a 'Rural Residential' area, livestock is kept on surrounding properties that may contribute to odour and vermin.</p>
<b>3</b>	Landowner located 863m from the proposal	As our properties are special rural for hobby purposes to have a poultry business is against ZONING. I am very worried that dust from poultry faeces and animals will be detrimental to anyone with asthma in the area. Diseases	Dust, disease, land use classification	<ul style="list-style-type: none"> <li>* Comments have been received and noted.</li> <li>* Landowner is located over 500 meters away from the Subject Site.</li> <li>* The applicant was incorrectly informed that public comment was only available to Landowners who reside within a 500 meter radius of Subject Site and therefore the applicant did not have the opportunity to personally address these residents</li> </ul>	<p>The submission is noted.</p> <p>Please be advised that the subject property and all properties in Mairinger Way are zoned 'Rural</p>

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		<p>from chickens in general are very dangerous.</p>		<p>prior to Council Forum.</p> <ul style="list-style-type: none"> <li>* The submitter is incorrect in assuming the subject site is currently zoned Special Rural. As per the applicants submission, the proposed use of preserving and breeding rare and critically endangered poultry is to be undertaken on a small portion of the property which may be permitted subject to the Shire granting discretionary approval.</li> <li>* Poultry faeces do not directly produce dust, nor is animal faeces airborne or transmitted via wind movements.</li> <li>* The activities undertaken on the subject site do not produce excessive dust and this statement is somewhat negligible. A chicken gently scratching the soil for bugs is less intrusive than a person raking leaves in their garden. However we would like to reiterate the management of dust will be undertaken via water suppression when necessary. Traffic areas including driveways will be monitored for dust and vehicles will be required to not exceed 15km/h when entering or leaving the premises.</li> <li>* This is a retrospective application and we have not been informed of any discomfort to residents either personally or via the Department of Health regarding poultry dander affecting asthma. This is an unsupported and unwarranted claim.</li> <li>* We would like to reiterate we following the guidelines set out in the Avian Industries Biosecurity Plan published and recommended by the Department of Agriculture and Food. Diseases</li> </ul>	<p>Residential’ under Local Planning Scheme No.6not ‘Special Rural’.</p> <p>Advertising was sent to a total of 45 surrounding property owners located in a 1km radius of the proposed poultry breeding pursuit. In addition to this, every land owner in Mairinger Way was consulted.</p> <p>The application is seeking retrospective approval for a land use that is already being undertaken on site, therefore the amount of vermin, noise and odours attracted to this proposed land use which is not expected to increase. The applicant has submitted detailed pest management, dust and odour</p>
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				<p>in poultry are no more dangerous than any other disease in any animal. Claiming our poultry may directly affect the health of residents is unsubstantiated.</p>	<p>management plans that have been assessed by Shire Officers and the DER which have determined that adequate management measures have been implemented that sufficiently address any vermin, disease, dust or odour issues raised in this submission. In addition to this Officers have conducted an on the spot inspection of the premises which did not identify dust or odour as being an environmental health concern for surrounding properties.</p> <p>The proposed poultry pursuit comprises of half a hectare of the backyard of the property, with 150</p>
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					<p>adult poultry and 150 chickens. A detailed assessment of the management plan by the Shires I Health and Planning Department's along with two separate site visits has determined that the proposed operation is small scale enough that it can be considered as an appropriate or compatible use within the Rural Residential zone.</p> <p>In addition to this the land owner is bound to comply with the relevant animal welfare, environmental health and biosecurity legislation.</p>
<b>4</b>	Landowner located 754m from the proposal	I do not support having a poultry business since allowing the excess amount of poultry for faeces is not safe for humans and causes an increase of flies. There are health	Decrease in property value. Health risks related to faeces	<ul style="list-style-type: none"> <li>* Comments have been received and noted.</li> <li>* Landowner is located over 500 meters away from the Subject Site.</li> <li>* The applicant was incorrectly informed that public comment was only available to Landowners who reside within a 500 meter radius of Subject Site</li> </ul>	<p>The submission is noted.</p> <p>Section 10.2 of LPS6 details matters to be</p>

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		<p>problems with faeces. I wouldn't want our land prices to drop because of a business already in the street. I had a bad experience of buying poultry of Bollith in Mt Helena.</p>		<p>and therefore the applicant did not have the opportunity to personally address these residents prior to Council Forum.</p> <ul style="list-style-type: none"> <li>* The comments in relation to property value potentially decreasing due to poultry being kept on the same street cannot be supported, as these claims are subjective and cannot be substantiated without detailed valuation evidence. In addition, the applicant would like to note that a total of five properties have been successfully brought and sold in Mairinger Way since the commencement of our breeding program in January 2014, clearly not affecting the sales in the area.</li> <li>* Poultry droppings are high in nitrogen so when used correctly and safely it is an environmentally friendly option and is often a preferred resource to some alternative ready-made fertilisers or additives for small compost bins.</li> <li>* We approximate our waste volume to total two wheelbarrow loads (100 litre capacity) of litter per week, consisting of 85% straw and 15% manure. Implying this quantity as excessive is incorrect, and being unsafe is unsupported.</li> <li>* There are several species of flies in Western Australia and it is important to correctly identify each one and understand their lifecycle. Blowflies (Bottleflies) usually develop in decaying animal carcasses and protein-rich organic matter in garbage. House flies may breed in fresh animal manure but can also breed in decaying organic matter such as garbage. Flies are present in all parts of Western Australia and cannot be</li> </ul>	<p>considered by the Local Government when assessing an application and making a determination, impact on property value is not a detailed consideration, therefore, cannot contribute to making a determination on this application.</p> <p>Advertising was sent to a total of 45 surrounding property owners located in a 1km radius of the proposed poultry breeding pursuit. In addition to this, every land owner in Mairinger Way was consulted. The application is seeking retrospective approval for a land use that is already being undertaken on site, therefore the amount of vermin, noise and</p>
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				<p>eradicated totally. An increase of flies specifically caused by our poultry is unsubstantiated.</p> <p>* We would like to reiterate the Waste &amp; Pest Management Plan within the application will ensure the handling of all waste, by-products and poultry faeces are dealt with in a safe manner in accordance with all Local Health Laws and the Environmental Code of Practice for Poultry Farms in Western Australia. Appropriate steps to controlling the local fly population will also be adhered to, however we encourage all landowners to aid in controlling flies at their own residence also.</p> <p>* Unaware of previous dealings with the submitter, claims are not supported and irrelevant to this proposal.</p>	<p>odours attracted to this proposed land use which is not expected to increase. The applicant has submitted detailed pest management, dust and odour management plans that have been assessed by Shire Officers and the DER which have determined that adequate management measures have been implemented that sufficiently address any vermin or biosecurity issues raised in this submission. In addition to this Officers have conducted an on the spot inspection of the premises which did not identify dust or odour as being an environmental health concern for</p>
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					<p>surrounding properties.</p> <p>It should be noted that as this is a 'Rural Residential' area, livestock is kept on surrounding properties that may contribute to odour and vermin.</p>
5	<p>Landowner with a dwelling located approximately 68m from the proposal</p>	<p>My objections are many. Please see attached:</p> <ol style="list-style-type: none"> <li>1. Letter stating objections</li> <li>2. Response to applicants Business Plan</li> <li>3. Response to Avon Eco Report</li> <li>4. My original compliant</li> <li>5. Website information on 'Bollith Bred Poultry'</li> </ol> <p>(Includes references to attached documents in appendices)</p> <p>As I have previously stated to the Shire in previous complaints written and verbally my objections are many and valid to the proposed retrospective approval for the poultry farm. I also have strong and valid</p>	<p>Noise, number of chickens, number of chicken coops, vermin, dust, privacy, security, traffic increase</p>	<p>* Comments have been received and noted.</p> <p><b>RE: OBJECTION SUBMISSION (Page 1)</b></p> <p>* Landowner has submitted an objection for the proposed "Poultry Farm" at the Subject Site. We would like to note the Submitter is incorrectly informed as this is not a farm, nor is it classified as "Commercial", "Commercial Breeding" or is it a "Commercial Operation" in any form.</p> <p><i>**Please see last page for definition of "Poultry Farm"</i></p> <p>* The submitter has suggested the operations of breeding rare and endangered poultry has a detrimental effect on his lifestyle, however, this has not been elaborated to described how they consider this activity will have a direct impact on himself.</p> <p>* The comments in relation to property value potentially decreasing due to poultry being kept on the same street cannot be supported, as these claims are subjective and cannot be substantiated without detailed valuation evidence. In addition,</p>	<p>The submission is noted.</p> <p><i>State Planning Policy 4.3 Poultry Farms</i> is a policy that targets large scale poultry enterprises comprising of tens of thousands of birds. <i>State Planning Policy 4.3</i> specifies that when considering an application for a poultry enterprise, the type of poultry farm and odours, dust, noise and other impacts associated with the activities on the site should be</p>

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	<p>objections to retrospective application for change of zoning, RE: Change of land use from rural residential to rural pursuit.</p> <p>I strongly object to the proposed retrospective change of use of land application from residential rural to rural pursuit as I firmly believe in the case of Mr &amp; Mrs Smith (Bollith poultry) that the proposed change will have and has had a detrimental effect on my life-style, and on the value of my property and other properties in this subdivision, I purchased here for the life-style and because it is zoned for rural residential and believe many of the other residents also purchased here for the same reason. On the understanding and belief the Northam Shire would act to protect the interest of mine and the other land owners. And preserve this quiet residential semi-rural residential subdivision, and assumed as other residents,</p>		<p>the applicant would like to note that a total of five properties have been successfully brought and sold in Mairinger Way since the commencement of our breeding program in January 2014, clearly not affecting the sales in the area.</p> <ul style="list-style-type: none"> <li>* As per the applicants submission, the proposed use of preserving and breeding rare and critically endangered poultry is to be undertaken on a small portion of the property which may be permitted subject to the Shire granting approval. The opinions of other residents regarding this matter is speculation.</li> <li>* This small operation consists of housing not more than 150 permanent adult hens and roosters. It is not "commercially driven", where you would expect to see several thousand permanent birds at the site. Please refer to the last page of this reply for further information.</li> <li>* Previous dealings and history are irrelevant to this proposal and are unsupported.</li> </ul> <p><b>RE: OBJECTION SUBMISSION</b> <i>(Page 3)</i></p> <ul style="list-style-type: none"> <li>* Claims the applicants has friends who work at the Shire, or in any other workplace, is negligible and unsupported.</li> <li>* Applicants history at a previous location is irrelevant to this proposal, is unsupported and is injurious.</li> <li>* No complaints were ever received by the Shire of Mundaring, on the contrary the Shire of Mundaring openly advertised "Bollith Poultry" on their own government Business Directory. To</li> </ul>	<p>taken into consideration. The proposed poultry pursuit comprises of half a hectare of the backyard of the property, with only 150 adult poultry, which is of a very small scale in comparison to regular poultry farms which house tens of thousands of birds and when considering that the applicants are permitted to have 150 poultry birds on their property at any time without requiring the approval of the Shire. The additional 150 chicks proposed as part of this application is considered to be of a low impact and small scale, which is consistent with the definition of a 'Rural Pursuit' land use within the Scheme. A larger poultry farm</p>
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	<p>the zoning and use set down for this area would or could not be changed to the detriment of the area to suit the personal commercially driven requirements of one land owner, and it would remain a quiet peaceful residential area. I believe the applicant has already proven over the previous twelve months prior to my formal complaint in January to the Shire (See attached copy of complaint, dated the 27/1/15 and the follow up inquiry dated 25/2/15) and since that time, they have shown no consideration or concern for neighbouring properties or the area in general as to the negative impact their poultry operation has had and will have on this area.</p> <p>As the Applicant is employed by the Agriculture Department in Northam, and has also informed me on many occasions in the past to have an understanding of the relevant zoning regulations.</p>		<p>date, this advertisement can still be found on their webpage under "Business &amp; Tourism", "Business Directory"; or by doing a simple Google search. Allegations the applicant has received prior complaints from the Shire of Mundaring are incorrect and unsubstantiated, and are borderline defamatory.</p> <ul style="list-style-type: none"> <li>* The submitters 'belief' relating to what the applicant may or may not have been previously aware of are presumptuous and unsubstantiated.</li> <li>* The transportable house which is located on the premises and is documented on the locality map within the submission is used for private use only, and no "transformation in to a retail shop" has been undertaken, as per the inspection carried out by the Planning Inspector on the 12th May 2015.</li> <li>* A "commercial business" would see between 10,000 - 350,000 birds on site. As outlined in the submission, we will have no more than the allowed 150 adult hens and roosters on the subject site, please refer to the final page of this reply.</li> <li>* The website <a href="http://www.bollithpoultry.com">www.bollithpoultry.com</a> along with our Facebook page <a href="http://www.facebook.com/bollithpoultry">www.facebook.com/bollithpoultry</a> are open to the public and we welcome everyone to visit the page.</li> <li>* The financial aspects of this operation do not relate to the proposal and are negligible.</li> <li>* <a href="http://www.bollithpoultry.com">www.bollithpoultry.com</a> does state our previous intentions to grow our breeding program. It is</li> </ul>	<p>producing eggs and meat for food would be classified as Animal Husbandry which is a use that is not permitted in the Rural Residential zone.</p> <p>Officers have conducted an unplanned, on the spot inspection of the premises after receiving the complaint mentioned in this submission. Officer's did not identify noise, dust, odour as being of such an extent that it would be an environmental health concern for surrounding residences.</p> <p>The applicant has submitted detailed pest management, dust, noise, disease, waste disposal and odour management plans that have been</p>
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	<p>And has also made claims he has friends at the Shire who had assured him if and when required he would be granted the relevant approvals. Note: I have also been informed they had problems at their previous residence in the Shire of Mundaring, also for running a commercial poultry business in a residential area.</p> <p>I firmly believe the applicant was fully aware that the zoning and use for this area did not permit him to operate a commercial poultry farm and retail outlet for associated poultry accessories. When he purchased the property in December 2013. I suspect that is why they did not apply to Shire for approval. Prior to the transformation of the Granny flat on the property into a retail shop and the construction of the many chicken coops and runs he has constructed on the property, and the commencement of his commercial business. See the</p>		<p>also clearly outdated stating "© Copy write 2014" on the bottom of the page. Regardless, any previous aspirations are irrelevant to this proposal.</p> <p><b>RE: UNAPPROVED CHICKEN COOPS / EXCESS ROOF SPACE - PAGE 3</b></p> <p>* The submitter is misinformed regarding the coops which are erected on the Subject Site. We respectfully refer and quote from "<i>A Guide to the Meaning of Building Works</i>" prepared and supported by the Shire of Northam. This document clearly states that under the <i>Building Act 2011</i> no person shall do 'Building Work' unless a building permit is in effect. Works which are considered a 'Building Work' as per the <i>Building Act 2011</i> include:</p> <p>* <i>The construction, erection, assembly or placement of a freestanding Class 10a building that has a floor area exceeding 10m<sup>2</sup> and is more than 2.4m in height.</i></p> <p>* Appendix 3 of the applicants submission includes detailed blueprints of all chicken coops, with detailed information of all measurements. Please note no coops have exceeded these measurements and therefore do not require any type of approval nor do they need to be open to public comment. The submitter states these structures, in addition to our current outbuildings, have added an excess roof area to our premises. These claims are incorrect and all structures in question have been thoroughly</p>	<p>assessed by Shire Officers and the DER which have determined that adequate management measures have been implemented that sufficiently address any noise, dust, vermin, odour and waste disposal issues raised in this submission. In addition to this Officers have conducted an on the spot inspection of the premises which did not identify dust or odour as being an environmental health concern for surrounding properties.</p> <p>It should be noted that as this is a 'Rural Residential' area, livestock is kept on surrounding properties that may</p>
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		<p>attached printouts from their Web-site and face book. (Re: <a href="http://www.bollithpoultry.com">www.bollithpoultry.com</a>). The web site and face book clearly proves this is a commercial operation and the amount of poultry sold states 300 birds per week and the average prices for those birds around \$12.00 each that's a total of \$3600.00 per week plus the associated accessory sales. This could not be considered a hobby business? And it also states in web pages their intention to grow their business.</p> <p>In relation to the chicken coops, the roof area added to the already existing outbuilding roof area on the property is far in excess of the allowable square metres permitted in this area and should also, I believe should be subject to a separate approval application (as other people in this area have had to do including myself in the past) and also</p>		<p>inspected by the Shire of Northam and local Planning Inspectors who have confirmed all structures on the Subject Site meet all relevant requirements.</p> <p><b>RE: AFFILIATED MEMBER OF A POULTRY CLUB - PAGE 3</b></p> <ul style="list-style-type: none"> <li>* The applicants have been financial members of various poultry clubs for some years. A typical memberships will expire after twelve months if you choose not to renew them. There are numerous poultry clubs in Western Australia and throughout Australia alike and the applicants have been financial members of various clubs at different times. A receipt of the applicants most recent membership commenced in January 2015 and is current until January 2016. A copy of this receipt is included within the submission, please refer to Appendix 4. Regardless, the membership commencement dates are irrelevant to this proposal.</li> <li>* We note the submitters comments relating to our details not being listed on the 'Rare Poultry Breeders Association' webpage and have contacted the relevant people to ensure this is rectified at their earliest convenience.</li> <li>* We note the submitters comments in relation to applicant housing 150 poultry on premises, which is mentioned in the Shire of Northam's Local Health Laws. We respectively note the definition of 'poultry' has not been defined within this document, therefore further clarification has been</li> </ul>	<p>contribute to odour and vermin.</p> <p>Section 10.2 of LPS6 details matters to be considered by the Local Government when assessing an application and making a determination, impact on property value is not a detailed consideration, therefore, cannot contribute to making a determination on this application.</p> <p>Officers have never met the applicant prior to conducting the site visit on 3/2/15 and as such do not know who the 'friends at the Shire' are that is mentioned in this submission. Officer's do not have any personal relationship or associations with the applicants outside of their professional</p>
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	<p>subject to comment from adjoining property owners. I respectfully request the Shire applies the same regulations to this applicant that has been applied to other property owners.</p> <p>In relation to the applicant being an affiliated member of a poultry breeds club,          Note: I also made enquiries and discovered they had not been a member of an association, and only joined a club after I advised them I was contacting the Shire on 7th January to lodge a formal complaint, they joined the Midland Junction Poultry Society. On 12th January 2015. In relation to the other membership with Rare Poultry Breeds Association Australia. I have looked at that website they provide a list of their members and the applicant is not on that list, I suggest they only applied for that membership recently also, in an attempt to continue running their business. Re: The</p>		<p>provided and referenced accordingly within the previously supplied Proposal.</p> <ul style="list-style-type: none"> <li>* The allegations included within the objection stating the submission is "<i>a load of rubbish provided by the applicant to distort the regulation, and again provide misleading information to the Shire</i>" is defamatory and not supported.</li> </ul> <p><b>PAGE 4:</b></p> <ul style="list-style-type: none"> <li>* All alleged previous conversations between the submitter and applicant are here-say and no evidence of any verbal communications have been provided, therefore all alleged verbal conversations are unsubstantiated and cannot form a part of the submission. In addition to these comments being unsupported they are also injurious to the applicant and borderline defamatory.</li> <li>* The submitter has included a comment stating "<i>They have already proven they will not act in proactive way to address issues only in a reactive way, and there is no reason to believe they will act proactively</i>" is not backed up with said proof and is based solely on the submitters speculation; and therefore is not supported.</li> <li>* The presumed "<i>continuing negative impact on adjoining properties</i>" is not supported by fellow adjoining landholders, therefore is deemed undependable.</li> </ul> <p><b>RE: HEALTH CONCERNS - PAGE 4</b></p> <ul style="list-style-type: none"> <li>* The Shire of Northam's Health Department has</li> </ul>	<p>role of assessing this application.</p> <p>Officers have conducted a thorough investigation of the premises and can advise that the granny flat is not being utilised as a 'shop' as mentioned in this submission. Should Council grant approval the 'shop' will not make part of the approval. In addition to this, Council's determination will be made on the application submitted which specifies that 150 mature poultry and 150 chicks are permitted on the site as part of this use at any one time. Should Council resolve to grant approval for this use it will be subject to compliance with the management plans and other</p>
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	<p>Health Act regulations related to affiliated members of a poultry club, P.5144. 5.4.2 Clearly states a total number of 150 birds and makes no exemptions for the size or age of the birds, please refer to the Bollith Business plan page .8. 6.2 Definition re: Dictionary definitions, is a load of rubbish provided by the applicant to distort the regulation, and again provide misleading information to the Shire.</p> <p>I had spoken to Josh the applicant on many occasions prior to lodging my complaint with the Shire.</p> <p>In relation to my concerns about the size of his poultry operation the amount of chickens (hundreds), the large amount of customers visiting the property the offensive smells and flies produced by their poultry operation, and my concern about the large amount of manure they were accumulating at the property to no avail, his standard</p>		<p>undertaken two separate inspections of the Subject Site, the first inspection was unannounced on the 3rd February 2015, and the second inspection was the 13th May 2015.</p> <ul style="list-style-type: none"> <li>* As per these two inspections the Subject Site adheres to all relevant health regulations as per the Health Local Laws 2008.</li> <li>* Statements the applicant has previously not removed manure, and failed to control flies, dust and vermin are not substantiated. Regardless, any previous history of the Subject Site is irrelevant to this future proposal.</li> <li>* Alleging the Shire have "not addressed or enforced any control at this time" is incorrect and detrimental to the applicant and the Shire respectively.</li> </ul> <p><b>RE: ZONING - PAGE 5</b></p> <ul style="list-style-type: none"> <li>* We note the submitters comments in relation to zoning, and agree the Subject Site is currently zoned 'Rural Residential'. The submitter appears to be incorrectly informed stating the submission will change the Subject Site or any adjoining properties to a "<i>commercially zoned area</i>".</li> <li>* As per the applicants submission, the proposed use of preserving and breeding rare and critically endangered poultry is to be undertaken on a small portion of the property which may be permitted subject to the Shire granting discretionary approval.</li> <li>* "<i>The poultry operation is clearly a commercial profit orientated business</i>". As mentioned</li> </ul>	<p>conditions of approval. Should it be determined that the applicant is not complying with its conditions of approval they may be liable to prosecution under the Planning and Development Act 2005.</p> <p>As part of the assessment process, all outbuildings on site were assessed against Local Planning Policy 1 - Outbuildings and it was determined that the outbuildings including the poultry coops are compliant with Local Planning Policy 1 and considered to be part of this application.</p> <p>At the time the planning application was received, the applicant submitted</p>
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	<p>response was, We are members of a poultry club have friends at the Shire, can have up to 500 chickens and do not require Shire approval. My response to him was normally I find that hard to believe. And requested he take action to address the concerns/issues I had raised with him, again to no avail. That's the reason I placed my formal complaint to the Shire in January. I would like to point out to the Shire the applicant may of since the intervention of the Shire, taken some action to address the above mentioned issue's, that has only been in an attempt to assist his application. They have already proven they will not act in proactive way to address issues only in a reactive way when forced to do so, and there is no reason to believe they will act proactively to comply with the standards in the future unless forced to do so if the application is</p>		<p>previously, we are not anywhere near considered 'commercial'; and profits are irrelevant to this submission. Another injurious and unsupported comment.</p> <ul style="list-style-type: none"> <li>* The Shire of Northam Planning Officer inspected the Subject Site and confirmed no " <i>retail shop set up in the semi attached granny flat</i>" exists.</li> <li>* The quantity of chicks bred per week is easily found as public information on our websites. The submitter is incorrect when stating there is <u>OVER</u> 300 chicks bred per week. Our website clearly states we may breed <u>UP TO</u> 300 chicks, which elaborating statistical data proves to be great for marketing purposes. Regardless, previous history is irrelevant to this future proposal.</li> <li>* In risk of repeating the unnecessary, please see above points in relation to allegations of intent to expand, as well as previous comments relating to the approved sheds on site.</li> </ul> <p><b>RE: PRIVACY &amp; SECURITY - PAGE 5</b></p> <ul style="list-style-type: none"> <li>* Please see previous notes about the Subject Site being an alleged "poultry farm" or a "retail shop".</li> <li>* The applicants agrees this is a quiet semi-rural area and they do not intend in compromising this. The added traffic on the street is insignificant in numbers and other adjoining neighbours have not even noticed an increase in traffic movement, with residents stating to us they didn't even know we bred poultry on site until someone has brought it to their attention. The alleged "<i>continual customers</i>" is unsubstantiated, with an</li> </ul>	<p>evidence showing that they are currently affiliated with Midland Junction Poultry Society and the Rare Breeds Poultry Association Australia and therefore are permitted to keep 150 poultry on their lot without requiring the approval of the Shire.</p> <p>The poultry pens and coops are setback 20m from the nearest property boundary. The minimum setback for buildings on a 'Rural Residential' zoned lot is 10m. Therefore, it is considered that the proposed rural pursuit pens complies with the minimum setbacks required under LPS6. The submission makes reference to the minimum setback as being 50m as specified in Division 5 of the</p>
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	<p>approved. Resulting in the continuing negative impact on adjoining properties. And this will also become an ongoing problem for the Shire to police and enforce the standards. I have also addressed the Bollith Poultry business and Avon eco agriculture reports in detail in two separate documents attached to expose to the Shire the obvious fact, the applicants Mr and Mrs Smith will and have deliberately provided false and misleading information in these documents to the Shire of Northam. Please read my responses in conjunction with their documents as I believe it will give the Shire a clear understanding as to the amount of false misleading information that has been provided with the application.</p> <p><b>Points:</b>  Please see attached my original complaint to Shire dated the 27/1/15, also the follow up letter dated the 25/2/15 re: pointing out the</p>		<p>estimate totalling an average of 15 cars per week over the course of a year visiting our premises. (Of course this does not include our personal friends and family which mustn't be confused). The local streets are bituminised and are all signposted as necessary, therefore are capable of supporting this slight increase of traffic.</p> <ul style="list-style-type: none"> <li>* Parking arrangements are outlined in the applicants' submission, refer to Appendix 2. Previous concerns from the submitter regarding privacy were noted and a row of young trees have been planted which will act as a screen and buffer as per the submitters request. These natural screens created by tree lines will be added to seasonally when necessary to preserve everyone's privacy and will be maintained accordingly.</li> <li>* Alleged conversations between the submitter and applicant have not be proven within the objection and therefore are unsubstantiated. We do not have a 'guard dog' on the Subject Site, both dogs are family companions and are registered with the Shire of Northam as Livestock Guardians as they protect their poultry from threats and predators.</li> <li>* We note the concern of the submitters own home security, and suggest all landholders are responsible for securing their own belongings as they see fit.</li> </ul> <p><b>RE: CONCLUSION:</b>  A. The submitter is unaware of what concerns the applicants, and is tangential to this Proposal. No negative impact on the street has been proven,</p>	<p>Shire's Local Health Law 2008. This setback is not applicable as the proposed rural pursuit is not defined as a 'feedlot' as the purpose of the proposal is to breed rare poultry species, not for the purpose of producing meat or egg productions for human consumption.</p> <p>Four of the poultry pens are 39m2 and the other 65m2 in area. The poultry pens comply the Shire's Local Health Law 2008 requirement that each pen is has a minimum unobstructed area of 30m2.</p> <p>The retail sale of poultry accessories is not subject to this application. Should approval be granted it is recommended that</p>
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	<p>ongoing problems/issues, outlined in my original complaint, and in following enquiry requesting Shires intentions at that point in time.</p> <p><b>In Brief</b></p> <p><b>A. The health concerns:</b>  Failure to remove or dispose of manure in the correct manner in accordance with the health regulation, also failure to control Smells, Flies, Dust and vermin i.e. Rats, mice, etc. re: Health regulations. And the owner's failure to control these problems even after my first complaint and second follow up letter requesting information on the Shire's action to implement and enforce the regulations. Shire Health Department do not appear to have addressed or enforced any control at this time.</p> <p><b>B. Shire zoning for the commercial poultry farm:</b>  Does not comply with the zoning for this area. This is a</p>		<p>and once again the submitter appears to be incorrectly informed as we are not currently zoned "<i>residential</i>".</p> <p>B. The comments in relation to property value potentially decreasing due to poultry being kept on the same street cannot be supported, as these claims are subjective and cannot be substantiated without detailed valuation evidence. In addition, the applicant would like to note that a total of five properties have been successfully brought and sold in Mairinger Way since the commencement of our breeding program in January 2013, clearly not affecting the sales in the area.</p> <p>C. Mairinger Way is a well maintained, bituminised road which can safely handle an increase of an average of 15 cars per week. No safety issues have been raised with the applicants from any other local residents or the Shire of Northam.</p> <p>D. All health concerns have been handled in accordance with the Health Local Laws 2008, as per Site inspections undertaken by the Shire of Northam Health Officers. No complaints have ever been received from the Department of Health.</p> <p>E. The applicants cannot be held responsible for any or all neighbouring properties and their own personal security. If concerned, landholders are advised to discuss security methods with their insurance company or organisations such as Neighbourhood Watch. The applicant has not received any security or privacy concerns from any other landholder, nor from Western Australia Police.</p>	<p>a condition be imposed specifying that the retail sale of good of any nature aside from the poultry birds and fertilised eggs is not permitted.</p> <p>The applicant has advised that there is an increase of an average of 15 additional vehicle movements along Mairinger Way per week as a result of this land use being operated on site. The application is seeking retrospective approval for a land use that is already being undertaken on site, therefore the amount of traffic is not expected to increase further.</p> <p>The site plan indicates that the designated customer parking area</p>
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	<p>rural residential area not a commercially zoned area. The poultry operation is clearly a commercial profit orientated business with a retail shop set up in the semi attached granny flat on the property, See attached the copy of their web site clearly states the size of the operation the amount of chickens sold every week, over 300 hundred and the intent to expand stated in their website. See attached. (Re: www Bollith poultry)</p> <p>Also the facilities for the chickens i.e. sheds and chicken enclosures to house the chickens were not approved, and I feel are too close to the boundary fence.</p> <p><b>The total roof area:</b> The area of the unapproved sheds added to the already existing outbuilding roof area far exceeds the allowable total shed roof area for this subdivision (without additional approval, also subject to adjoining property owner's comment) under the Shire</p>		<p>F. All Shire planning and health regulations have been met. This statement is borderline defamatory.</p> <p>G. This statement is unsupported and is considered defamatory.</p> <p>H. The 20 metre strip along the boundary fence in question is on the Subject Site only, and <u>does not exceed the boundary fence</u>. Please see Arial photo in initial Proposal, Appendix 2 for clarification.</p> <p>I. Statements suggesting the applicant will not comply with future regulations are injurious, speculative and unwarranted.</p> <p><b>RE: COPY OF ORIGINAL COMPLAINT - PAGE 7</b></p> <ul style="list-style-type: none"> <li>* The submitter notes comments regarding the applicant is "spraying for flies with good results"</li> <li>* Remaining letter refers to alleged verbal conversations with no proof supplied of these events occurring.</li> <li>* Further comments made within this letter are defamatory, unsupported and are deemed as personal attacks, rather than relating directly to the Proposal therefore no response will be giving from the applicant.</li> </ul> <p><b>RE: DISCUSSIONS UNDERTAKEN - PAGE 8 &amp; 9</b></p> <ul style="list-style-type: none"> <li>* In risk of repeating the aforementioned points the applicant would like to note all verbal conversations are alleged, unproven and cannot form a part of the submission due to unsubstantiated claims.</li> </ul>	<p>is setback approximately 50m from the nearest property boundary and is not visible from the street or adjoining properties as there is established vegetation which screens the parking area from view. It is considered that the proposed car parking area is sited appropriately.</p>
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	<p>planning regulations. This has not been addressed in the proposal or by the Shire planning office.</p> <p><b>C. Privacy and Security concern's:</b></p> <p>Caused by the increased traffic from shoppers to the poultry farm and retail outlet, to purchase the chickens produced and to the retail outlet selling an array of accessories. (See Bollith web site) This is a quiet semi-rural residential area, this operation has increased the traffic on our quiet street. (Continual customers coming and going all weekend and during the week). And also raises security concerns as these people are unknown to the applicant. The parking arrangements direct the customers to park facing the front of my house. We no longer have any privacy on our property, which was the main reason I purchased here approximately 15 years ago. Security concerns: The applicant had on a few</p>		<p><b>RE: COPY OF FOLLOW UP LETTER - PAGE 10</b></p> <ul style="list-style-type: none"> <li>* Letter dates back to February 2015 and is irrelevant to the future proposal of the Subject Site.</li> </ul> <p style="text-align: center;"><b><u>*****In risk of repetition, the applicant will endeavour to only answer points which have not already been previously raised in this document*****</u></b></p> <p><b>RE: CONCERNS RELATING TO APPLICATION - PAGE 11</b></p> <ul style="list-style-type: none"> <li>* The financial transactions are irrelevant to this proposal.</li> <li>* The school of which children attend is yet another irrelevant point.</li> <li>* Customer Parking: cars are not directed to park facing neighbouring properties, rather we request customers park at Car Parking #1 which is outlined in Appendix 2 in the applicants Submission. Please note, friends and family are not treated as 'customers'.</li> </ul> <p><b>PAGE 12</b></p> <ul style="list-style-type: none"> <li>* The applicant notes the submitters agreement regarding 'Outside dogs are not permitted on the Subject Site' as it is safest for all animals and residents of this premises.</li> <li>* The claims of a verbal conversation being undertaken which suggests baits are used within the Subject Site in an effort to control wild birds are bordering scandalous and uncorroborated.</li> </ul>	
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	<p>occasions expressed his concerns about security issues arising from his operation and how valuable his breeding chickens were, that is the reason he purchased the additional guard dog, not to protect his birds from foxes but to protect his property and chickens from theft in the event one of his customers returned to steal his chickens. When I also expressed my concerns about the security of mine and other adjoining properties, he expressed no concern or consideration for adjoining properties.</p> <p><b>Conclusion:</b>  <b>A.</b> The applicant has not expressed or shown any concern for the negative impact on the adjoining properties or the negative impact on this once quite street zoned residential.  <b>B.</b> They have shown no concern as to the negative impact their operation will have on the values of</p>		<p>Regardless, this statement is tangential and irrelevant to the Proposal.</p> <ul style="list-style-type: none"> <li>* The applicant is unaware of any "<i>failing history</i>" within the Shire of Mundaring. These statements continue to be injurious.</li> <li>* The submitter appears to be incorrectly informed stating the property is classified as a "<i>Feedlot</i>" as per the Health Local Laws 2008. We respectfully refer and quote page 5145, subheading 5.5.1 within the <i>Health Local Laws 2008</i> the definition of Feedlot "<i>means a confined area with watering and feeding facilities where animals or birds are held and fed for the purpose of weight gain</i>". Therefore the suggested boundary buffer as stated on page 5145, subheading 5.5.2 are irrelevant as it related directly to Feedlots. Again, the claims within the submitters objection are incorrect and uneducated.</li> <li>* <i>Pest Management:</i> We would like to reiterate the Waste &amp; Pest Management Plan within the application will ensure the control of rodents, flies and odour are dealt with in a safe and satisfactory manner in accordance with all Local Health Laws and the Environmental Code of Practice for Poultry Farms in Western Australia.</li> <li>* <i>Waste Management:</i> The submitter again appears to be misinformed, regarding the claim "<i>they accumulated a very large stack of manure laden straw located next to yard 2 estimated about 6 cubic metres uncovered until 2/4/15 when a large skip bin arrived</i>". The truck which arrived on the 2nd April 2015 was a local tree lopper who</li> </ul>	
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	<p>adjoining properties.</p> <p><b>C.</b> They failed to take into consideration the potential safety issues in relation to the increased traffic on this once very quiet street in relation to residence using the street. (Dead end Street)</p> <p><b>D.</b> They have failed to act in a proactive way to address health concerns resulting from their operation to control, flies, smells and manure, unless forced to do so.</p> <p><b>E.</b> They have failed to proactively act to address security and privacy concerns raised by adjoining property owners.</p> <p><b>F.</b> They have shown total disregard for the Shire planning regulations or relevant Health regulations.</p> <p><b>G.</b> They have knowingly and deliberately provided false and misleading information to the Shire in their application. They have set up and run their business purely for their financial gain not for the protection of endangered</p>		<p>delivered a truck load of wood mulch for our use; and as per our instructions he unloaded this mulch next to Yard 2. This pile of wood chips has been shown to the Senior Environmental Health Officer and the Planning Officer within the Shire of Northam. No other trucks, large vehicle or skip bins have entered the premises in during 2015, and no piles of manure have ever been accumulated in such way.</p> <p>* References made to page 5146, subheading 6.1.1, 6.1.2 and 6.1.3 applies for feedlots only, therefore is extraneous to this Proposal.</p> <p>* <i>Noise Management:</i> The submitter is disputing the measurements of the Arial map within the original Proposal (see Appendix 2), however they have not supplied information to back up their claim. It may be relevant to note these maps were undertaken by a Senior Technical Officer who holds a Diploma of Spatial Information Services and is specifically qualified in Geographic Information Systems.</p> <p>* The Department of Environment Regulations have been contacted and have advised they have no comment in relation to the proposal.</p> <p><b>PAGE 13</b></p> <p>* We note the submitters agreement to roosters being locked up at night time and note there have been no objection or concerns raised regarding noise caused by roosters or keeping of the poultry.</p>	
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		<p>poultry as claimed.</p> <p><b>H.</b> I also strongly object to the applicant using a twenty metre strip along the two adjoining boundaries to my property as a proposed buffer zone as shown in appendix 2 aerial photo In the Bollith business plan? They have no right to do so in their application.</p> <p><b>I.</b> If the Shire was to grant approval to the application to re classify the use of land I suggest they will not comply with indicated number of birds, and either blatantly increase the number, or look for loop holes in the regulations to apply to have the numbers increased. Both of these options are totally unacceptable, and will again create a larger problem for adjoining property owners. I request the Shire of Northam rejects the application in the best interests of the other property owners in this residential area.</p> <p>(A concerned resident)</p>		<ul style="list-style-type: none"> <li>* <i>Traffic Management:</i> Regulating car speed will effectively reduce traffic noise and minimise dust caused by light vehicles. Comments regarding noise generated from slow moving vehicles along a driveway is not supported.</li> <li>* Statements indicating vehicles which may visit the Subject Site have made local streets dangerous are subjective and cannot be substantiated without detailed evidence. The roads servicing the subject property are more than sufficient to service the broader locality and for the proposed activity.</li> <li>* We note the submitters agreement regarding a speed limit sign will help ensure the safety of all animals and residents at this site.</li> <li>* We note the submitters agreement regarding the current signage at the front gate will help ensure the safety of all animals and residents at this site.</li> <li>* We note the submitters agreement regarding the operations being by Appointment Only will help ensure the safety of all animals and residents at this site.</li> <li>* <i>Welfare and Health:</i> We note the submitters comments that they have not objected to the current standards of health and welfare of any poultry which reside at the site.</li> <li>* <i>Biosecurity:</i> We note the submitters comments they have not objected to biosecurity measures undertaken at the premises. Individual landowners are encouraged to undertake their own biosecurity measures which they deem appropriate for their protection of their own</li> </ul>	
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	<p>26/1/15  <b>My original compliant to the Northam shire</b>  <b>To: Northam shire</b>  <b>From:</b>  <b>Re: Poultry farm and retail outlet at adjoining property lot 26 number?? Mairinger Way Wundowie</b>  <b>To whom it may concern</b>  I am writing to formally place a complaint and voice my objections to operation of the poultry farm on the neighbouring property which has operating for last twelve months and appears to be growing and creating a bigger problem as it grows in size. I have spoken to owner a couple of times to no avail and on the 7 January phoned and request the owner meet at the boundary fence to discuss the issue as the situation is becoming unacceptable below are some of issues I discussed with him. It was an open reasonable discussion He seemed to acknowledge the issues and claimed he would take care of some the issues, as I have stated below he did spray for</p>		<p>stock. The applicant cannot be responsible for any neighbouring properties biosecurity procedures.</p> <ul style="list-style-type: none"> <li>* <i>Poultry Additional Information:</i> Poultry coops are not required to have a mesh roof on the entire exterior run, as they free range this is not realistic nor necessary, and is tangential to the Proposal.</li> <li>* We note the submitters agreement that all coops are concreted which helps for adequate cleaning.</li> </ul> <p><b>PAGE 14</b></p> <ul style="list-style-type: none"> <li>* <i>Free Range:</i> The submitter disputes the birds have a minimum of 1sqm each. I respectfully refer to Appendix 3 of our Proposal which has the full dimensions clearly stated of each chicken run. Based on these dimensions, the total land space for all 10 pens collectively comes to 546sqm. Should we reach maximum capacity of 150 adult hens and roosters, they will have an average of 3.64sqm each. The submitter again appears misinformed and supplies unsupported and incorrect information.</li> <li>* <i>Definitions:</i> Injurious statement supplied by the submitter, with no evidence or support to back up his claim.</li> <li>* <i>The Regulations 5.4.1 and 5.4.2:</i> We note the submitters comments that they have agreed to the fact there is no reference to the age of the birds included in the Health Local Laws 2008. We have included detailed information relating to this within our original Proposal, per Heading 6.4 Definitions.</li> <li>* <i>Our Vision, Our Mission:</i> Claims are unsupported</li> </ul>	
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	<p>flies with good results. Then on the 24 January I called and to enquire why his customers were still parking facing my property and although he as agreed 7/1/15 to rearrange the customer parking so they do not park facing my property but had made no attempt to do so and his customers had continued to park facing my house . A short time later he appeared at the fence and became very abusive and aggressive. I advised I would not engage in a heated argument and had no option than make a formal complaint to the shire. He then made lots of accusations about me and my property I believe in an attempt to bully/intimate me I ended the conversation and again stated I would contact the shire to resolve the problems. A short time later I was working in the garden and my partner was waiting at our front gate for a work college to drop in some paper work on her why past, Josh appeared a accused my partner of spying on him she calmly told him why she was at</p>		<p>and are defamatory.</p> <ul style="list-style-type: none"> <li>* <i>Transactions:</i> Financial details are tangential for this proposal. Claims stating there have been 15 customers in one day are unproven and not supported. (Please note we are not expected to treat family or friends as customers, nor do I count how often relatives may visit, even on a weekend.)</li> </ul> <p><b>RE: CONCLUSION - PAGE 15</b></p> <ul style="list-style-type: none"> <li>* The Shire of Northam Environmental Health Officer and Planning Officer visited the premises unannounced on the 3rd February 2015. As the submitter mentioned, the site complied with Health Regulations, even though the submitter was not aware of any waste or pest management plans in place.</li> <li>* Stacks of plant debris is tangential to the proposal.</li> <li>* The sheds/coops are approved which is why it is not mentioned or addressed by the Shire of Northam.</li> <li>* The "shop" in the granny flat is non-existent.</li> <li>* The submitter has not elaborated how this operation has directly impacted on his life personally, and is speculative when claiming it has affected adjoining properties or surrounding areas as no other neighbours within a direct vicinity have objected to this Proposal.</li> <li>* Financial aspects are irrelevant and tangential to the proposal.</li> <li>* Comments referring to the applicants having "<i>total disregard to Shire guidelines &amp; regulations,</i></li> </ul>	
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	<p>the gate, he proceeded to verbally abuse her and run around in his front paddock continuing shout out rude fowl mouthed abuse at her I was unaware as I was on my tractor and did not hear him, my partner came back extremely upset at which point I called out to josh to tell he was out of line and I would not allow him or anybody to speak to me partner in the fashion his response was to continue shouting fowl mouthed abuse at me. My partner has contact the Northam police and they have recommend she place formal complicate with in writing, which she intends to this week her call to police is on record and she will follow up with formal complaint. So due to current situation I am reluctant to engage in any further conversation with the owner to try address the problems. And I am now requesting the shire inspect his property and advise us all on the shire regulation in relation to his operation in an effort to resolve the problems</p>		<p><i>and the other residence in this street" is borderline defamatory and not supported.</i></p> <p><b>RE: CONCLUSION - PAGE 16</b></p> <ul style="list-style-type: none"> <li>* In risk of repeating the above, I ask you to refer to relevant points already made herein.</li> <li>* Further comments within the conclusion are not only unsupported, speculative and tangential, they are also seriously defamatory and will not be entered in to by the applicant.</li> </ul> <p style="text-align: center;"><b><i>Further information supplied by the Applicant relating to "Poultry Farms" within Australia</i></b></p> <p>**The submitter has regularly incorrectly referred to Bollith Poultry as a "Chicken Farm" or "Poultry Farm" throughout their objection. The applicant is familiar with the guidelines of the "Environmental Code of Practice for Poultry Farms in Western Australia" produced by the Western Australian Broiler Growers Association and the Poultry Farmers Association of Western Australia, in conjunction with the Department of Agriculture, Department of Environment, Department of Health, Department of Planning and Infrastructure and the Western Australian Local Government Association. We respectfully quote from this document, referring to Page 5 and 6, Heading 1.4 "Types of Poultry</p>	
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	<p>and also enforce the regulations as set in the regulations (Shire and Health department regulations). Please see the following in relation to my objections. I look forward to discussing the above with representatives from both department in an effort to resolve before the situation gets any worse. (Please attached my concerns forming my compliant)</p> <p>I would like someone to contact me today and also keep me up to date on progress of my complaint.</p> <p>Kind Regards</p> <p><i>Discussion with the owner Josh 7/1/15</i></p> <p><b>Re: my concerns as follows</b></p> <p>Points</p> <p><b>1. Proposed Size of the operation,</b> (We were told it was going to be a small operation, approximately 30 – 50 chickens). Size of operation is relevant to the following concerns. Josh has recently informed me they have at present approximately 180</p>		<p>Farms". There are four types of Poultry Farms recognised in Australia, thus being:</p> <p><b>BREEDER FARMS:</b> Fertile eggs are produced for use for either <u>egg or meat production</u>. Breeding commences from six months of age, up to 16 months of age. After then, the breeders are removed for <u>processing for meat or by-products</u>.</p> <p><b>HATCHERIES:</b> A small number of hatcheries supply the entire poultry industry within Western Australia, and nearly always specialise in hatching for the egg or broiler industry.</p> <p><b>MEAT PRODUCTION (BROILER FARMING):</b> A broiler farm generally has 4-10 sheds housing between 80,000 - 350,000 birds per batch, with 5-6 batches per year.</p> <p><b>EGG PRODUCTION (LAYER FARMING):</b> Layer farms vary in size, but the average is approximately 12,000 hens. After 14 months of age the hens are sold to poultry abattoirs for processing.</p> <p>A copy of this document can be found online or the applicant can supply a copy upon request.</p> <p><i>The Subject Site is not to be used for any of the above mentioned purposes, therefore we respectfully requests we are not classified or to be tagged as a "Poultry Farm". Similarly the applicant is not applying for Commercial status and with due respect we request the same courtesy and consideration.</i></p>	
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	<p>breeding chickens.</p> <p><b>2. Privacy and Security Concerns.</b> This is a quiet residential area (and a dead end street) due the retail outlet at the property there is an increase of traffic on our quiet street. The parking arrangement for the retail outlet directs customers to park facing the front of my house. The result, I no longer have any privacy on my front veranda and garden, Due to the continual flow of customers to their retail outlet. I also feel this raises concerns about security at my property and other adjoining neighbouring properties. (The owner Josh has previously informed me he also has security concerns which why he has recently purchased an additional guard dog to protect his property and poultry farm).But appears to have no concern that this also affects surrounding properties.</p> <p><b>3. Health Issues.</b> Flies, smells, manure disposal, increased vermin</p> <p><b>Flies</b> During the past summer</p>			
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	<p>months my property has been totally inundated with flies. I spoke to Josh in relation to this and requested information on the preventative measures they have in place to combat the increasing fly problem. I pointed out to Josh that we have owned this property for approximately 14 years and the flies have never been this bad in previous years. On the 14/1/15 Josh informed me he had taken action and sprayed the offending chicken coups and stacks of manure with a product called Malaban Wash, and the end result was we no longer had a fly problem on our property. Proving to me the fly problem is created by their Poultry Farm.</p> <p><b>Smells</b> I also requested information on how he intended to control the smells as the smell problem escalated as his operation has increased. During the hot humid weather, and the few light showers we have during this summer which have at times made the smells from the Poultry operation totally disgusting and</p>			
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	<p>unacceptable.</p> <p><b>Manure Disposal</b> I also requested information on his proposed manure disposal. At present they have been spreading the waste manure and straw around some fruit trees at the rear of the chicken coups which has now accumulated to an unacceptable level (also contributing to their fly and smell problems!!!) I pointed out to Josh that I did not believe this was a suitable long term disposal plan for such large amounts of manure waste, and as the size of their operation grows the manure problem also increases.</p> <p>4. <b>Retail outlet</b> as they have openly stated the granny flat on the property has been converted into the office and retail outlet for their products. They have regular opening times on the weekend Saturday and Sunday 9am-2pm and as required during the week by appointment. Re: the above concerns privacy, security and increased traffic, I stated to the</p>			
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		<p>owner I did not believe you could have a retail outlet in this location.</p> <p><b>5. Relevant Shire and Health department approvals</b> I enquired if they had shire approval for their business? They have always in conversation claimed to have friends in the planning office at Northam shire, which he again reiterated to me and claimed they had been advised they would be able to obtain the necessary approvals to conduct their poultry business at the above location and could increase the stock up to 500 birds!, I advised him In my opinion he was mistaken and approval should have been granted prior to the construction of the coups and commencement of their operation/business. At this point I also advised him if he did not reduce the size of his operation immediately he would give me no option but to place a formal complaint to the Northam Shire. As I stated to Josh. I at this time and at no</p>			
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time in the future would give my consent to a poultry farm on a neighbouring property as I believe to be against the regulations in this type of subdivision and also firmly believe it would have a negative effect on the value of my property and the other adjoining properties in this street. And would have a massive impact on my lifestyle i.e. the quiet pleasant environment myself and other properties owners moved here for.

**COPY OF THE FOLLOW  
UP LETTER TO THE SHIRE  
DATED THE 25/2/15**

**To: Northam Shire**

**From:**

**Re: your ref: A684 /033061**

**Attention: Bronwyn Southee**

**copy to: P B Stevens**

Hello Bronwyn

Thank you for responding to my enquiry/complaint Re: The poultry farm at lot 26 Mairinger way Wundowie.

If the adjoining property owner

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		<p>intends to apply for approval, could you please advise me how long I have to comment on the situation from when the letter is dated at your office? The reason I ask is the previous correspondence from your office took 10 days to arrive at my Post box in Midland, it was dated the 6/2/15 and was stamped as received at Midland 10 days later on the 16/2/15, if the time period to respond is 14 days that does not allow me adequate time to respond, with the delivery time delay from Northam to Midland. I would like to formally request an electronic copy be sent So I have adequate time to submit my objections, I appreciate your assistance to arrange this.</p> <p>I am also writing today to enquire what action plan, has been put in place to control the Flies the Smells and the manure disposal situation?. The smells have not been too bad lately due to the dry weather, the Manure seems to be still stacked at the rear of the Chicken runs, the main cause of</p>			
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		<p>the smells and the flies. The flies are extremely bad and increasing the only time the fly population has fallen to an acceptable level was just after the property owner Josh informed me he had sprayed for flies. That was in January, since that time the fly population has steadily increased to an unacceptable level again, which would suggest Josh has once again failed to act on the control of flies.</p> <p>The health concerns caused by the manure and flies was an important part of my original complaint and to date this issue has not been addressed in your correspondence.</p> <p>Could you please advise me what control measures have been applied to combat these problems, as they are not at this time effective or are not being practiced or enforced.</p> <p>As the flies are getting worse I request the Shire of Northam enforce appropriate action to combat the potential health problems caused by large amounts of Chicken manure and</p>			
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		<p>associated fly/smell problems.  I look forward to your response.  I am more than happy to discuss this further with you at your office or you can call me on my mobile.  Kind Regards</p> <p><b>Concerns related directly to the application</b></p> <p><b>Response to</b></p> <p><b>The business plan provided by the applicant</b></p> <p><b>Re: application</b></p> <p><b>A684/P2033/OPA13817</b></p> <p><b>It is misleading and provides false information in an attempt to mislead the Shire and hide the fact this is and was a profit orientated business.</b></p> <p><b>1. RE: Their points</b> (Please read in conjunction with applicant's business plan)</p> <p><b>2. Bollith poultry.</b> Should not be considered a hobby business. Please see attached extracts from their web site. Stating the regular weekly sales of around 300 chicks</p>			
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		<p>priced from \$12.00 each totalling approximately \$3600.00 per week Also on occasion the sale of older birds up to \$40.00 each, based also on their website, see Summer Sale advert. And also the profit from the accessory sales also see extract from their web site. (<a href="http://www.bolithpoultry.com">www.bolithpoultry.com</a>). The application claims conservation of rare breeds but the applicant only applied for membership to a breeders association after I advised him I would be placing a complaint to the Shire on the 7/1/15, he joined the Midland Junction Poultry Society on the 12/1/15, this was confirmed to me by the secretary Noelene Teague when I contacted her on the 12/2/15, she also stated their association was not for people wishing to profit from the sale of chickens. They also claim to be members of the Rare Poultry Breeder Association Australia. I suspect they have also just recently joined this association</p>			
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	<p>as I have checked that web site and they are not listed on their members list. See attached list printed out on the 20/4/15.</p> <p><b>3.</b> 2.1 &amp; 2.2. Yes one true statement the location of the proposed development.</p> <p><b>4. Overview.</b> Point of interest. They do not support or send their children to the local primary school which is located close by in the local town of Wundowie, they attend school in the neighbouring town ship of Bakers hill. (Applicant verbally stated this to me previously). Their Business focus as previously stated re: point 1. Is not about the preservation of rare poultry it is purely about profit. And is using the association membership only in an effort to hide the true facts and continue running the commercial business. Not about preservation of rare</p>			
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		<p>poultry see my comments on Affiliation point 6.1. Again they claim this is a hobby business, see above the turn over stated on their website and face book pages.</p> <p>Potential customers. Are many and constant, again look at the volume of poultry and products sold by them, see website and face book. (See my original complaint)</p> <p>Customer parking. Directed to park facing my property is an invasion of my privacy.</p> <p>Appointments. Again are continual on the weekends again an invasion of my privacy and a disruption to the quiet residential area (see my original complaint)</p> <p>Customer Viewing. Again the chicken coups are located close to my boundary and again I consider this to be an invasion of my privacy and a disruption to the quiet residential area. Customers not permitted to bring dogs to their site. This is only to</p>			
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		<p>protect their poultry, pets and children and has nothing to do with concern for adjoining properties or owners.  Traffic management. See 5.4 (That's a joke), I will address at their point 5.4.</p> <p><b>3.2 Applicant's Agriculture license.</b> I find it hard to believe someone with this type of license openly has told me on many occasions he puts out baited eggs to control crows? I have found many eggs and egg shells on my property, and have since discovered this is an illegal method of controlling crows and could also poison mine and adjoining property owner's animals and pets and also local wild life, Again total lack of concern for adjoining properties and the environment.</p> <p><b>5. Town planning and Zoning.</b></p> <p>I firmly believe the applicant was fully aware when he purchased his property and commenced his business that</p>			
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it did not comply with planning and zoning which is why he did not seek the relevant approvals. Prior to starting his commercial operation, he had already tried the same set up in the Mundaring Shire and failed. I must also point out Re: Shire regulations page 5145 5.5.2 state the coups are classed as a feed lot and must be a minimum of 50metres from boundary fence Re: table 1 see Attached and the coups don't even comply with normal side boundary regulations of 20 metres from boundary.

**6. Management plans**

**5.1 Pest management.**  
They have had none in place to date or in the past 16 months and have not yet implemented any. They ref: to Avon eco management plan I will address in that part of my objection

**5.2 Waste management.**

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	<p>They have had none in place to date or in the past 16 months and have not yet implemented. They ref: to Avon eco management plan, I will address in that part of my objection. note: even while they were preparing their application they accumulated a very large stack of manure laden straw located next to yard 2 (re: their site plan) estimated about 6 cubic metres uncovered until 2/4/15 when a large skip bin arrived which they then filled and I assume have since had collected, regulations page re: page 5146, 6.1.1, 6.1.2 and 6.1.3 again cleaned up just as they placed their application. (Again in an effort to hide from the Shire their poor management practices. reactive not proactive)</p> <p><b>5.3 Noise Management</b></p> <p>They claim coups are minimum of 80 metres from my dwelling, I dispute this claim see, attached the Arial photo provided by them.</p>			
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	<p>(Note: I also intend to extend to that end of my dwelling in the very near future to provide another bedroom as my application will be in accordance with all planning regulations.</p> <p>And will not accept or allow the proposed poultry farm to hinder in anyway my legal right to extend my home on my property within the planning regulations.) And as stated previously I dispute the location of the already installed unapproved chicken coups as described and shown on the aerial photos they are not 20 metres from boundary fence, and not 80 metres from my home, and should be 50 metres from boundary re: page 5145 table 1 of the regulations. (Feed lots Rural)</p> <p>Yes I do accept they lock up the roosters at night, as they have many roosters in a breeding situation they often crow continually during the day also. Regulating car speed does not eliminate the noise</p>			
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		<p>or dust from the continual flow of traffic on the property to purchase chickens.</p> <p><b>5.4Traffic management.</b>  Site Access.  Yes it is from Mairinger Way, which prior to the setup of Bollith’s commercial poultry operation, was previously a very quiet dead end street with only local resident’s and private visitors using this street it was safe for residents and their children to use, to ride push bikes, horses and walking, and considerably safer for children, pets and animals, if they strayed onto the road unaccompanied. Not any more especially on the weekends due to large increase of none local traffic caused by Bollith’s commercial operation. (Again they show no concern for the original residents in this quiet street).</p> <p>Car parking.  Directed to park facing my house. A direct invasion of my privacy (especially on the weekends).</p>			
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	<p>Speed limit on site. Again mainly to protect their children and pets, not for the protection of other residents. Signage at gate (walk-in customers)</p> <p>Again to protect their property and poultry, not for the protection of other properties. Appointments made to visit site.</p> <p>Again to protect their property and business not for the protection of adjoining properties.</p> <p><b>5.5 Welfare and health of their poultry</b></p> <p>Again I would expect they would be concerned for health and welfare of their poultry. As they are running a very profitable commercial operation (see their website and face book) as for the health and welfare of adjoining property owner's and animals. They show no concern. (Re: in the past no fly, pest and vermin control and the poor management of manure disposal history)See</p>			
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		<p>my original compliant.</p> <p><b>5.6 Biosecurity</b>          Yes I suspect they will enforce biosecurity to protect their breeding stock as they are running a very profitable commercial operation at the site. Again this does not extend to adjoining property's occupants and animals.</p> <p><b>6. Poultry Additional information</b>          Safe chicken coups? They do not have mesh roofs over the chicken runs to protect from crows or foxes. And only have concrete in the sheds not the runs. As required for adequate cleaning. Re: regulations. And Avon eco report page 7 Nutrient management point 4, again false and misleading information.          Free range I dispute that the Birds have 1sqm each in the chicken runs in the past they have been heavily stocked and certainly do not have that much space for each chicken.          Dimensions of the coops and</p>			
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		<p>runs. The chicken runs shown on the aerial photos have been drawn on the aerial photos showing coups and runs not a true representation of what is actually on the site.</p> <p><b>6.1 Affiliations</b> As stated previously (see point 1 Bollith poultry previous page re memberships to associations) the applicant only joined the association's since my original complaint to the Shire. Midland Junction Poultry Society joined 12/1/15, Rare Poultry breeders association, they are not yet listed on this associations wed site as a member which suggests they have only recently applied to join that association also (see attached website list of members printed out on the 20/1/15). These associations were formed to protect rare poultry not for profit orientated business to hide behind.</p> <p><b>6.2 Definition.</b> Once again more misleading</p>			
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		<p>information provided by the applicant.</p> <p><b>The regulation 5.4.2.</b> Related to the total amount of poultry allowed as an affiliated member.</p> <p><b>(Part B).</b> Clearly states a combined total of 150 birds to be kept (age is irrelevant) on any one lot of land. <b>The regulation 5.4.1.</b> Definition. States poultry Includes fowls, peafowls, Turkeys, Geese, Ducks and other domestic fowl. Again no Reference to the age of the birds.</p> <p><b>6.3 Their vision, their Mission.</b></p> <p>Bollith poultry is and was run as a commercial profit orientated business, If Bollith Poultry was concerned about the protection of rare poultry? Why did they only recently apply for registration with breeding associations after they became aware I was going to place a formal complaint to Shire? Ref; to points I. Bollith poultry, point 3. Overview, point 6.1. Affiliations. Again an attempt</p>			
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<p>to mislead the Shire. In an attempt to hide the fact Bollith is a profit orientated business. And again please note after contacting these associations they have confirmed to me the associations they have joined were formed only to protect endangered poultry breeds and assist small none profit concerned breeds to operate. And are not for profit oriented operators to hide behind. Bollith only joined in an attempt to obtain Shire approval to continue running their profit orientated business in this once quiet (Zoned: rural residential. Use: rural residential) area. Only to assist their application. Again in an attempt to mislead the Shire.</p> <p><b>6.4 Transactions.</b></p> <p>Again I stress based on web site this is not a hobby it was a profit orientated operation. The amount of vehicles is/was in the region of 15 plus customers/cars per day on the weekends. Again Guard dog</p>			
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		<p>signs etc. are to protect their interests, no for neighbouring property protection.</p> <p>Biosecurity signs to protect their Business. Reference to offsite sales and deliveries and number of birds sold this way only confirms the size of their operation.</p> <p><b>7. Breeds of poultry.</b>          Number of breeds available, only confirms size of the operation.</p> <p><b>8. Their conclusion.</b>          The Shire may have visited the site on the 3/2/15 to inspect after they had cleaned up removed /reduced the amount of stock and manure. I find it hard to believe how it could of complied with Health regulations they had no active fly, smell, vermin, controls in place no manure disposal plan in place. They had large stacks of decaying plant debris on the property which they had started to accumulated since moving in in December 2013</p>			
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	<p>and made no attempt to remove or burn during the winter months of 2014.</p> <p>Shire Planning. The sheds/coups added to o the existing outbuildings on the site would add up to more than allowable square meters of outbuildings allowable on this size block and should be addressed in a separate application and subject to comment from adjoining property owner's re; materials used, aesthetics, location on site and proposed use, as would be required by other properties in this area. This has not been mentioned or addressed by the Shire to date in the approval application.</p> <p>The shop in the granny flat were/are not approved. And it is in conflict with Zoned use for the property?</p> <p>Their operation has impacted greatly on adjoining properties and the quiet street and the once quiet residential environment. It is not a hobby it's a commercial business.</p>			
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It has had an adverse impact on the surrounding area. I suspect they would like to continue running their business as it appears very profitable (Re; their Website stating past sales). They have proved in the past to have total disregard to Shire guide lines/regulations and the other residence in this street. And only act in a reactive not proactive way as proven previously. As for the reference to the Avon ego-agriculture Report I will also address that in point form in a separate section, and my related concerns as to whether it should be considered an unbiased report.

**My Conclusion**

I firmly believe my responses to the Bollith business plan again substantiates, as I have previously stated to the Shire that the operators of this business Bollith Poultry show

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	<p>no concern for the Shire planning and health regulations, Show no consideration for the negative impact on other properties. (Life style &amp; property values) Or for health and wellbeing of other residents or the local environment, of this quiet street. They have already proved they will not comply with regulations until forced to do so. And will willingly and knowingly provide/supply false and misleading information in an attempt to continue running their commercial business and achieve their selfish objective in this once quite peaceful residential location under the false pretence of being a hobby Business not a commercial operation. They have stated to me on many occasions to have been classed as a hobby business by the taxation department? (Note: I am sure the taxation department would not class this as a hobby business if they were aware of</p>			
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	<p>the true volume/turnover of product chickens and accessories sold by Bollith poultry in the past 12mths?)Re: their website and face book.</p> <p>They have run this so called hobby business in this quiet street with no concern as to what impact it has on the other adjoining properties and owners or residence of Mairinger Way. Again I emphasise this was once a very quiet residential street. And I firmly believe the applicant will again increase the size of their operation if approval is granted for the change of zoning use to suit their application for the above mentioned property. <b>(again see extract from their face book page stating they have turned off some of their incubators for a short time and reduced the amount of chickens for sale at this time).</b>Which implies they intend to resume normal business again soon.?</p>			
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*Cr J E Williams has declared an "Impartiality" interest in item 13.2.2 – Proposed 30m Amateur Radio Mast - Lot 177 (No. 256) Carlin Road, Bakers Hill as she lives on Carlin Road, approximately 300m from applicant, and objectors are known to her.*

*Cr U Rumjantsev has declared an "Impartiality" interest in item 13.2.2 – Proposed 30m Amateur Radio Mast - Lot 177 (No. 256) Carlin Road, Bakers Hill as one of the neighbours of Lot 177, 256 Carlin Road, Bakers Hill being (Reg Tipple) the plumber has done works for him and is well known to him, a member of the Bakers Hill Volunteer Bushfire Brigade.*

**13.2.2 PROPOSED 30M AMATEUR RADIO MAST - LOT 177 (NO. 256) CARLIN ROAD, BAKERS HILL**

Name of Applicant:	Graeme Head
Name of Owner:	Graeme Head
File Ref:	A2239 – P2038
Officer:	Chadd Hunt / Roy Djanegara
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	19 May 2015

**PURPOSE**

Council is required to determine the application for the erection of an amateur radio mast at Lot 177 (No. 256) Carlin Road, Bakers Hill. Approval of this application will require Council to use its discretion as it is a use "not listed" and the Shire has received a number of objections from adjoining landowners during the public comment period.

**BACKGROUND**

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

<b>Date</b>	<b>Item / Outcome</b>
9 March 2015	Site visit conducted prior to the application being submitted.
21 April 2015	Planning Application received by the Shire.
23 April 2015	Application undergoes internal DCU assessment.
28 April 2015	Application is advertised to adjoining neighbours.
14 May 2015	Advertising period closes.
18 May 2015	Application assessed by Shire Officers
19 May 2015	Report prepared for Council.

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The site is zoned Rural Residential and has a total area of approximately 1.4 hectares.

The application proposes to erect an amateur radio mast at Lot 177 (No. 256) Carlin Road, Bakers Hill. The proposed infrastructure will consist of a 30m monopole with 45 degrees guy wires at 9m and 20.5m (there are already two other similar masts existing on the site images of the existing infrastructure are included as attachments to this report).

It is understood that the existing masts already allow the applicant to communicate with people around the world, the third mast is to increase its ability to reach different frequencies. The applicant has provided the following advice with respect to the request for the additional tower (in part) as follows –

*“The Main reason for the third tower is to cover all the Amateur radio bands which there are twenty six (26) bands from 1.8Meters or 1.800MHZ to 1.25Millimeters or 250GHZ.*

*At the moment the two towers cover 7 Bands, the third tower would allow a total of eleven Bands which my licence currently covers. The third tower will give better antenna separation (very important).*

*If successful there will be no further applications to increase number of towers.*

*It’s very important to cover the eleven bands as Amateur radio supports many emergency’s and community projects. Weather local, State-wide, Federal or international emergency events.”*

## **STATUTORY REQUIREMENTS**

### Zoning

The property is in the Rural Residential RR2 zoning, and notwithstanding the provisions of the Zoning Table, the only permitted and discretionary uses are:

- Single House (P)
- Home Occupation (D)
- Horse Stable (D)
- Public Recreation (P)
- Rural Pursuit (D)

### Land use Classification

The use for which the applicant is seeking approval is difficult to classify under the provisions of the existing Town Planning Scheme. The definition of “telecommunications infrastructure” is as follows –

*“means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower,*

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*antennae, tunnel, duct, hole, pit or other structure used, or for use in or connection with, a telecommunications network.”*

The telecommunications network referenced above is interpreted to refer to apply to major telephone and television infrastructure such as mobile phone towers and masts used as part of nationwide services given their significant potential impact on the local area. If the literal interpretation of the above was applied it could be argued that every TV antennae for a domestic dwelling is classified as telecommunications infrastructure, which in staff's interpretation, is not the intention of the Scheme.

Should a particular land use not be able to be defined within the scheme then the provisions of clause 4.4 of the Scheme which states as follows –

4.4 Interpretation of the Zoning Table

4.4.1 Where a specific use is mentioned in the Zoning Table, it is deemed to be excluded from the general terms used to describe any other use.

4.4.2 If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may -

- (a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;
- (b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or
- (c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

This type of application is required to be advertised in accordance with section 9.4 of Local Planning Scheme 6 as it is considered that it may impact on the amenity of the neighbourhood, both visually and through its use.

Public consultation has taken place in accordance with Clause 9.4.3 of Local Planning Scheme No.6, with 4 submissions received from adjoining landowners. These have been included and responded to by the Planning Officer in a schedule of submissions attached.

The local government, in considering an application for planning approval, according to the Local Planning Scheme No.6 Section 10.2 shall have regard to this Section when assessing and determining development applications:

It is considered that the matters detailed below are particularly relevant to this application.

- (j) *the compatibility of a use or development with its setting;*
- (k) *any social issues that have an effect on the amenity of the locality;*

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- (p) *the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*

This application is not subject to the Western Australian Planning Commissions State Planning Policy 5.2 – Telecommunications Infrastructure, the *Telecommunications Act 1997* and associated regulations as the policy, Acts and regulations are for the telecommunication industry and not for an amateur radio operator.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

CORPORATE PLAN P1.1: Ensure Council land use planning is in place and reflective of established objectives.

**BUDGET IMPLICATIONS**

The applicant has paid \$295.00 in planning application and advertising fees.

**OFFICER'S COMMENT**

In order to ascertain the manner in which other local authorities would assess similar applications a number of other Councils were contacted to determine the manner in which an application would be classified as. From these investigations it would appear that the best land use definition would be – “Radio and TV Installation – Private”. This could generally be designed as:

*means masts, aerials, satellite dishes and other associated equipment used for the transmission and reception of radio or television signals for personal or hobby purposes only, associated with a dwelling on the lot, but does not include similar equipment used for business purposes or for gain;*

The Shire received 4 submissions (4 objections) during the advertising period for the proposal in which a number of issues were highlighted by adjoining landowners. The major concerns raised in these submissions include possible health impacts, proximity of the mast to residential development and negative visual impact. The submissions and the Officers responses are attached in the Schedule of Submissions, and some of these concerns have also been discussed below.

The benefit of the proposed amateur radio communications mast

The purposes of this infrastructure is to provide radio communication for the applicant as a hobby and according to the application it could be used to assist the emergency services in the area.

Health and Radiation Impacts

A number of the submissions raised concerns with possible health impacts from the proposed mast. At present the nearest residential dwelling is located approximately 75m from the proposed mast location. The radio communications mast will emit

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electromagnetic energy (EME), the standards relating to EME exposure levels are set by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) and administered by the Australian Communications and Media Authority (ACMA).

The predicted EME level from the proposed telecommunication mast is not available despite the ACMA's warning that amateur radio stations have the potential to generate high levels of electromagnetic emission. However radio communication licences that are held by the applicant (attached for council's reference) impose conditions that the emissions cannot exceed the safety levels specified for general public exposure. Again the applicant has advised that this is not an issue that should be a concern.

Visual Impact

The proposal involves the erection of a 30m high monopole in a location within the Carlin Estate. The facility will be located in a position that will be visible to road users along Carlin Road and those adjoining landowners.

It is considered that the proposed radio communication mast will have a detrimental impact upon the visual character and amenity of the surrounding area, particularly when three masts erected so closely together.

Social Impact

From the five adjoining land owners consulted, all but one objected to the proposal. Most of the objections were based on the fact that there will be three masts on one site.

The two existing masts were built without planning approval at the time in accordance with staff's advice, however they received building permits for retrospective approval.

Residential Amenity

The proposed mast will be located approximately 75m from the nearest residential property along Carlin Road.

It is considered that the proposal could have a detrimental impact upon the residential amenity of neighbouring properties by reason of scale and appearance of the proposal, especially when three masts are erected so close to each other.

Location

As there is a minimal community benefit from the proposed infrastructure it is considered that the proposed infrastructure is inappropriate for the site, especially when there are already two similar masts existing on the site.

Conclusion

It is staff's opinion that the land use "private radio and telecommunications infrastructure" is a use that is generally consistent with the intent of the Rural Residential zone in Local Planning Scheme No. 6. It then becomes an issue of scale of the land use that in staff's opinion requires further consideration by Council.

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In light of the information above, it is considered that the proposal is inappropriate for the site as it is considered that it may have a detrimental impact upon the character and setting of the surrounding area.

It is recommended that the Council resolve to refuse the application for telecommunications infrastructure at Lot 177 (No.256) Carlin Road, Bakers Hill due to the potential impact on the visual amenity of the locality.

Should Council determine that the proposed use is consistent with the intention of the zone it could also make the determination that the proposed third tower would not have the impact on the visual amenity of the locality and approve the construction of the third tower with appropriate conditions.

As with all planning decision made by Council the applicant has the right of appeal as prescribed by the under the Planning and Development Act 2005. An appeal must be lodged with the State Administrative Tribunal within 28 days of the determination.

Should Council consider granting approval then standard condition of approval should include;

- i. All development being in accordance with the approved plans;
- ii. The amateur radio mast and associated infrastructure is to be painted a colour that will minimise the visual impact of the development to the satisfaction of the Shire of Northam;
- iii. The insulated guy wires to be place within the setback area;
- iv. Should complaints be received in regards to TV interference, modifications to equipment being made to the satisfaction of the Local Government.

**RECOMMENDATION**

**That Council;**

- 1. Determine that the use “Private Radio and Telecommunications Infrastructure” is a use that is consistent with the objectives of the “Rural Residential” zone of District Planning Scheme No 6.**
- 2. Refuse the current application for Private Radio and telecommunications infrastructure at Lot 177 (No.256) Carlin Road, Bakers Hill for the following reasons;**
  - The proposed third mast will impact the amenity of adjoining land holdings by reason of scale, and appearance of the proposal. The scale and appearance of the proposal contravene the objective of Rural Residential zoning that is to preserve the amenity the area, ensuring landscape protection and conservation and controlling land use impacts.**

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**PHOTO'S FROM NEIGHBOURING PROPERTY**



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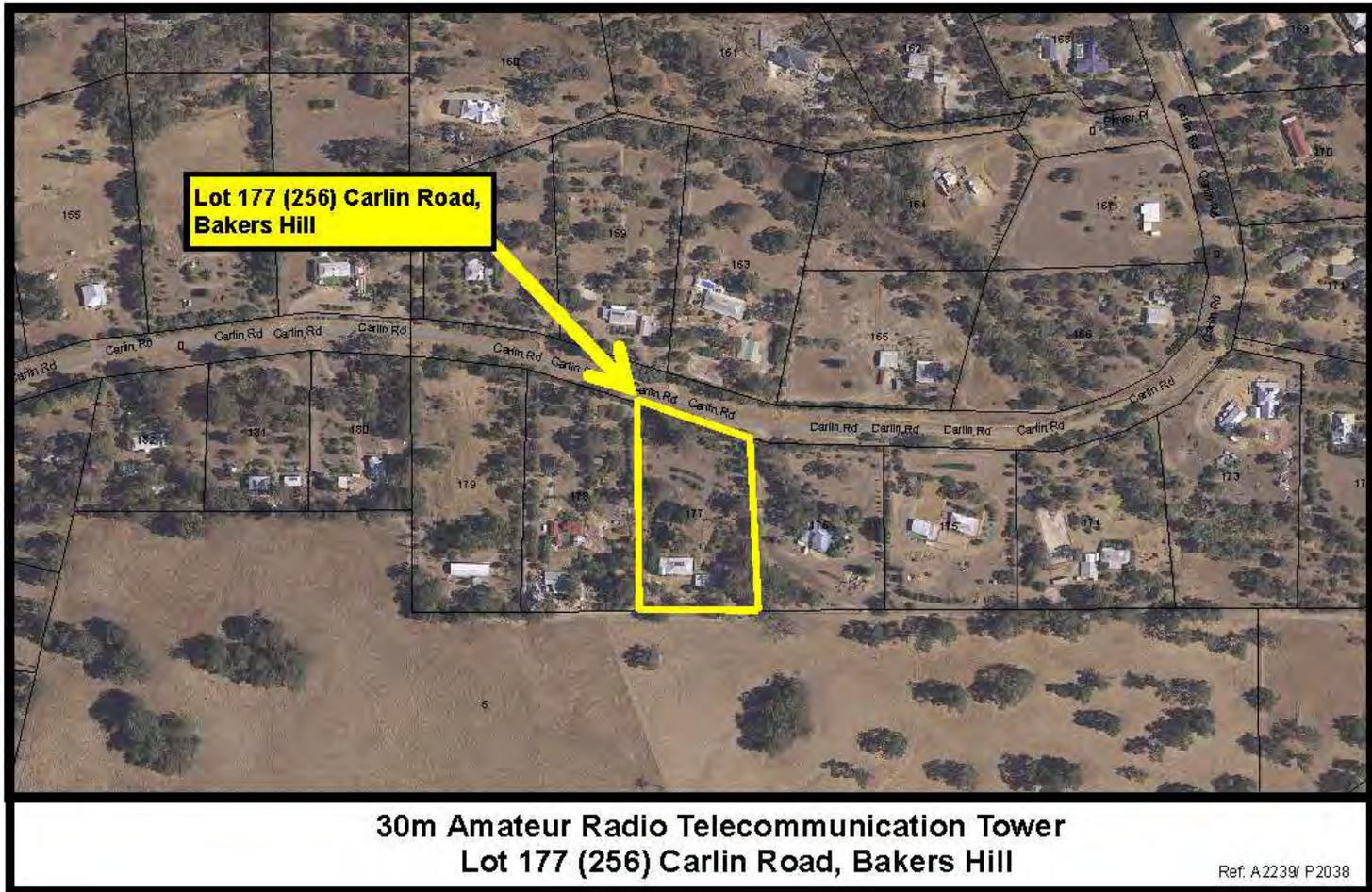
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**Shire of Northam**  
**Local Planning Scheme No 6**  
**Application for 30m Amateur Radio Telecommunication Tower – 256 Carlin Road, Bakers hill**  
**Schedule of Submissions**

No.	Name / Address	Summary of Submission	Applicant's Responses	Shire's Comments
1	Adjoining Landowner	<p>1. There are already several types of Radio antenna on the property 2 of which are tower style (see attached Photos) which are not shown on the provided plan. Has planning approval been given for the existing masts? As one has guy wires adjacent to my boundary which is outside of the building envelope!</p> <p>2. The proposed Mast is 30 Metres high with guy wires at 9 &amp; 20.5 metres. That would put guy wires at 20.5 metres from the base outside the boundary! As my understanding of the BCA they form part of the structure and therefore should be inside the building envelope. The proposed mast would create a footprint of 420 m2. Which is not shown on supplied drawing?</p> <p>3. The photo of mast shown in the submission is one of the two masts currently at the property. Why are they not shown on the plan supplied to us by the Shire? With guy ropes there footprints are well over 500m2</p> <p>4. Tower specifications            As LK Farmquip P/L &amp; Cole Bulk Handling P/L appear to be owned by the proposer Is there a current engineer's certificate for this tower?            Item 2 /C 75mm x 30mm bolts?            Item 5 A Digital receptions for TV is not a problem to surrounding neighbours.            There is no reason to build a 30 metre mast to receive TV signals as this would probably decrease the signal to other valley dwellers.            Consideration should also be given to the</p>	<p>Yes existing two towers have planning approval</p> <p>The insulated guy wires can be moved and placed inside the envelope</p> <p>As these towers were built with Planning Approval I am not sure of the relevance of this point</p> <p>The proposer is an engineer of some 50 years' experience, he operates an engineer workshop which manufactures various types of equipment. Whilst living and running a business of the same type in NSW Graeme built and erected many of these towers. Bolts pivot base then welded.            It's not a TV TX mast, we do have</p>	<p>The existing towers do not have planning approval but Building Permits.</p> <p>The existing towers do not have guy wires attached to it.</p> <p>The Shire have the site plan indicating the location of the existing towers as part of Building Permit.</p> <p>Noted.</p>

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		<p>surrounding area as to whether more masts would create interference with signals to other residents as is already the case in some weather conditions.  My TV antenna only 8 metres above ground and I have no problems receiving signals.</p> <p>5. Radiation  If this tower is allowed to be built!  Who will ensure that the emissions will not exceed the safe level?</p> <p>6. Apparatus' licence is not complete as it states further information –please see over?</p> <p>7. As there are several ariels on each mast  Will the Shire guarantee that there will be no Health problems arising in the future?</p>	<p>our TV aerial on of the existing masts as we are behind a hill which limits reception of certain stations. The towers cannot interfere with TV reception as TV is digital and the masts transmit on analogue.  Amateur radio towers TX less than 99% of time.  Please provide dates and time of interference so can Check station log.</p> <p>The amateur radio station has a limit of 10w PY as set by license conditions, this is regulated and monitored by the Australian Communications and Media Authority. For comparison, this power limit is less power than allowed on civilian HF CB radio, and exposure at any adjacent property is less than holding a mobile phone, sitting near a cordless phone base station or Wi-Fi access point</p> <p>The license was provided only to confirm its existence the reverse contains no farther information</p> <p>The amateur radio station has to be compliant with ACMA regulations compliance 1 under the conditions of my license, see reply</p>	<p>Australian Communications and Media Authority (ACMA) is the governing body for radio telecommunications.</p> <p>Noted.</p> <p>Noted.</p>

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		<p>8. What bands are received and transmitted on?  Typical EME exposure levels at ground level in areas surrounding FM radio and TV broadcast towers are well below the limit for public exposure in the ARPANSA RF Standard. However this may not be the case for AM radio sites where the tower itself acts as an antenna. Therefore access to the base of AM radio towers is restricted, to prevent the general public entering areas where the limits of the Standard may be exceeded.</p> <p>9. Visual and noise pollution.  They are a visual eyesore.(see photo's taken from my property)</p> <p>The masts can be heard whistling in the wind.</p>	<p>to point 5 above.</p> <p>The bands are allocated by ACMA to amateur radio users.</p> <p>These towers are not used for AM broadcasting, in any event the EMR levels do not reach the ground at the base of the towers. A very small amount of RF Radiation is at boom line radius at 30meters.</p> <p>This is a subjective view point. To date we have not complained about the eye sore created by the plumbing business run from this property see attached  Photo 1 view from rear of 252 Carlin Road  Photo 2 view from our driveway of 252 Carlin Road  Photo 3 view along our rear fence of 252 Carlin Road  Photo 4 the road in relation to our boundary down which plumbing trucks and delivery trucks are run daily.</p> <p>The whistling heard from our property and others in the valley is</p>	<p>Noted.</p> <p>Although it is a personal opinion but it is a valid point to determine the impact of the proposal to the amenity of the surrounding area.</p> <p>Without a noise study being conducted it is not possible to</p>

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		<p>It is my understanding that a tower of 30 metres will need an aircraft warning light as we are on one of the aircraft flight corridors. This will create more visual pollution.</p> <p>10. It would also appear that work has already started on the proposed mast?</p> <p>11. Would the masts not be better placed in an industrial area as having 3 masts and other antenna?</p> <p>It would appear that the proposer requiring more masts is more of a commercial operator than amateur user!</p> <p>As the proposer owns a commercial property Why does he not move these eyesores to such a place?</p>	<p>from the She Oak trees which are planted to have just this effect.</p> <p>Graeme holds a private pilot's license and can confirm the towers are not at a height that requires a light and or painting.</p> <p>This is incorrect a post has been placed in the ground to measure the boundaries around the proposed mast.</p> <p>This sentence makes no sense, perhaps your plumbing business would be better in an industrial area</p> <p>Graeme holds an Amateur Radio license only no commercial activity has and or is planned for the station</p> <p>The proposer is planning for his retirement, he does not own a commercial property, this is a home hobby the same as the valley horses. The eye sore at 252 Carlin Road as seen in photos 1, 2 and 3 is far greater than any view of the</p>	<p>determine the noise level heard by the neighbours.</p> <p>Noted.</p> <p>During the site visit, the Shire's officers did not see any evidence that the works has been commenced.</p> <p>Telecommunication infrastructure can be place in any zone in the Shire of Northam providing the applicant has obtained an approval from Local Government.</p> <p>The application is for Amateur Radio Mast not for commercial purposes.</p> <p>Noted.</p>

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			towers which are well maintained and painted to blend with the environment (green).	
2	Adjoining Landowner	<p>With the submission provided at this point in time I object to a new tower being erected at 256 Carlin Road Bakers Hill, the following points:</p> <ol style="list-style-type: none"> <li>1. If this tower is permitted will the two existing towers on the property be removed?</li> <li>2. What are the levels of electromagnetic emission produced by this tower and how will these emissions be monitored.</li> <li>3. I don't believe it is necessary to go 30 meters high for clear digital reception (could we have some independent evidence that this is what's needed).</li> <li>4. Will this 30 metres tower affect other people's mobile phones, digital TV etc.? Could we have an independent report)</li> <li>5. As we live in a rural setting I am not convinced that this is appropriate for the area and am worried that the look of the tower will impact on my property and other adjoining properties.</li> </ol>	<p>No this is the final stage of the setting up the amateur radio station</p> <p>The tower does not produce electromagnetic emissions</p> <p>The applicant's property is in the lieu of a large hill and experiences poor TV reception at best.</p> <p>No The applications is for a 30 metres amateur radio tower whose antenna transmit analogue signals.</p> <p>This is subjective and is no more distracting than, bare paddocks caused by horse agistment, heavy vehicles parked and serviced in yards, plumbing equipment spread around from a business running from our neighbour's property. Towers do not emit odours and or noise as do all of the above</p>	<p>No, the application is for the third tower.</p> <p>The levels of electromagnetic emission to be monitored by ACMA.</p> <p>Noted.</p> <p>Noted.</p> <p>Impact of the proposal to the value of the property is not a valid planning consideration. However if the concern regards to the impact of the proposal to the amenity of the area, it is a concern that need to be taken into account.</p>

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		<p>To conclude as the submission stands I strongly object to this 30 metre tower going ahead.</p> <p>If the points mentioned above could be clarified I may possibly look at the application for a smaller tower in the future.</p>	<p>activities  See attached  Photo 1 view from rear of 252 Carlin Road  Photo 2 view from our driveway of 252 Carlin Road  Photo 3 view along our rear fence of 252 Carlin Road  Photo 5 Crane, Truck and Backhoe parked at 258 Carlin Road  Photo 6 Old railway carriage housed at 258 Carlin Road  Photo 7 Old railway carriage and sea container housed at 258 Carlin Road</p>	<p>Noted.</p>
3	Adjoining Landowner	<p>The reasons we are opposed to the submission are as follows:</p> <ul style="list-style-type: none"> <li>• Existing antenna/masks are not indicated on the submitted drawing nor visible on the aerial photo with the application provided to the Shire.</li> <li>• These antennas/masks were installed without any consideration nor approval to neighbours prior to installation. They are of considerable height and size and already an "eye sore" which can be clearly seen from Great Eastern Hwy and for over 3kms.</li> <li>• The radiation emission levels from the existing antenna/masks are not stated. What is the MAX</li> </ul>	<p>Existing mast were erected with Planning approval. We did not supply aerial photos</p> <p>Existing mast were erected with Planning approval</p> <p>No radiation emits from the towers, these are zero on the ground and</p>	<p>The Shire have the site plan indicating the location of the existing towers as part of Building Permit.</p> <p>The existing towers do not have planning approval but Building Permits.</p> <p>Australian Communications and Media Authority (ACMA) is the</p>

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		<p>individual and combined, total radiation levels safety limit for these antenna/masts? If the equipment is not tuned correctly it is understood the radiation emission can double. What are the safeguards? Noted the licence submitted states "amateur stations have the potential to generate high levels of electromagnetic emissions. Compliance with the Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003 will ensure that these emissions do not exceed safe levels for general public exposure." Who monitors these levels?</p> <ul style="list-style-type: none"> <li>• Drawing shows a 9m pivot, however, the tower specifications state a 7m pivot?</li> <li>• Drawing shows tower to be 12m from the back fence. Has the compulsory envelope of 20m been reduced? Where are the guy wires located on the ground? How can a firebreak be installed? The property backs on to a working farm so a compliant firebreak is very important.</li> </ul> <p>Usage of the Mast:</p> <ul style="list-style-type: none"> <li>• Lot 177 Carlin Road is higher ground to 249 Carlin Road, our property. It is common</li> </ul>	<p>comply with ACMA regulations.  The station is on private property and no member of the public would be at the base of the towers unless trespassing on our property. EMR emissions if any are centred on the Boom Line of the antenna 30m in the air. The amateur radio station has a limit of 10w PY as set by license conditions, this is regulated and monitored by the Australian Communications and Media Authority. For comparison, this power limit is less power than allowed on civilian HF CB radio, and exposure at any adjacent property is less than holding a mobile phone, sitting near a cordless phone base station or Wi-Fi access point. One antenna is used at any one Time.</p> <p>This is a typo and should be 7m  It has however no effect on the tower</p> <p>Set back is 10m to the rear and sides. The towers are designed to free stand, the guy wires do not need to be fixed and can be moved easily for installation of the fire break. Guy wire are insulated.</p> <p>If you are experiencing interference with your digital TV then I would</p>	<p>governing body for radio telecommunications.</p> <p>The levels of electromagnetic emission is monitored by ACMA.</p> <p>Noted.</p> <p>Setbacks in the Rural Residential area is Front 15m; Sides/Rear 10m.</p> <p>Noted.</p>

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		<p>knowledge digital TV has interference with the Valley with causes likened to electric fencing and the granite in the area. We noted an increase after the erection of the first two masks and the changeover to digital. However, we have used Stewie at Rowlands Northam for TV reception issues as required for over 12 years and he has always been able to address the issues without installation of a gigantic antenna/mask as proposed. Carlin Valley antennas need to be in a south east direction, not south west. If city stations are required the Valley is not the place to reside. Again, note, we are on the downside so have less ability for reception.</p> <ul style="list-style-type: none"> <li>• DFES has its own emergency system, changed in recent years as the Shire well knows, and as experience as active volunteer firefighters for many years in the Shire of Northam and FRS Wundowie, we can attest these type of backyard interfering operators are a detriment not assistance in times of emergency. The "operators" lack the protocols, training and experience needed to address emergency situations which also keep the volunteers safe. This would create an OSH issue. Perhaps the applicant would be better to join the local Brigade for support however even the local Brigades of the Shire operate very effectively without this type of antenna/mask but at least it may provide first-hand experience why back</li> </ul>	<p>suggest that</p> <ol style="list-style-type: none"> <li>a. You do not have enough threshold signal for your digital TV to lock</li> <li>b. This is common when an antenna height is insufficient to receive enough signal</li> <li>c. We would suggest you check with your installer to rectify these problems</li> <li>d. Please provide date and time you have experienced interference, so I can check these against my station transmission log files. Under the terms of my license I have to log all transmissions from my station.</li> </ol> <p>An amateur radio station can only ever assist/monitor emergency services, their license does not permit them to transmit on emergency frequencies.</p> <p>An amateur radio group to which I belong has recently assisted a number of local fire brigades at their invitation, to train and advise members on radio protocol and radio operation. This is not an unusual situation undertaken by amateur radio operators</p>	<p>Noted.</p>

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		<p>yard operators tend to be an interference not an assistance.</p> <ul style="list-style-type: none"> <li>We are also concerned at the increase in surveillance camera signs on the property. There has been no huge increase in criminal activity in the Valley that we are aware of. With two huge antenna/masks already in place begs the question, who is under surveillance?</li> </ul>	<p>Following our objection to the shire in 2013 concerning the operation of a transport business from our neighbour's property, we have since experienced a number of worrying behaviours from that neighbour, who we know has violently assaulted his partner in the past, this required police attendance. We have received verbal death threats from this individual amongst other threatening behaviour whilst working in our garden. The installation of surveillance cameras around the exterior of our home was done for two reasons. Our own personal safety and security particularly for Carol when at home alone and as a bonus it has considerably reduced our insurance premiums. The signs on the gate were installed under the recommendation of our insurance company and the police. The cameras are on the exterior of our house and are in no way connected and or associated with the towers. Further this neighbour's dog was set on Graeme twice. He tried to run over my car in Carlin road with His truck, we haven't sent the video of this to police.</p>	<p>Camera surveillance is not relevant to this application.</p>

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		<ul style="list-style-type: none"> <li>• This type of tower should be in an industrial area, not residential as the Shire has now changed Carlin Valley to. Noted the quoted history of users appear to be NOT in the residential areas. The applicant has previously told us he has premises in the industrial area on the Northam-Toodyay Road, Northam, so perhaps that would be more suited to all these antenna/masts.</li> </ul> <p>Our property is currently for sale and these ugly, oversized antenna/masts with the surveillance signs certainly brings a very poor image to what once was, a beautiful valley to reside in.</p>	<p>The towers are installed in the pursuit of Graemes hobby as an amateur radio enthusiast. Once he retires in the near future he will not be attending the commercial property, which incidentally he does not own. . Perhaps your hobby of agistment of horses and all of the associated, bare paddocks and smells would be better off in an industrial area.</p>	<p>Telecommunication infrastructure can be place in any zone in the Shire of Northam providing the applicant has obtained an approval from Local Government.</p>
4	Adjoining Landowner	<p>We categorically do not agree with the proposed 30m mast being erected on our neighbouring property. We purchase our property 7 years ago in this semi-rural area to enjoy the countryside and views. And not to have our neighbouring landscape spoilt by towers and aerials, which there are currently 3 of (see enclosed photos).</p> <p>Why aren't these towers on shown on the submitted plan?</p> <p>These existing aerials on tall masts are an eyesore and cause for annoyance and risks to health from radiation.</p>	<p>The existing towers were erected with Planning Approval</p> <p>This is subjective and is no more distracting than, bare paddocks caused by horse agistment, heavy vehicles parked and serviced in yards, plumbing equipment spread around from a business running from our neighbour's property. Towers do not emit odours and or</p>	<p>The existing towers do not have planning approval but Building Permits.</p> <p>Noted.</p>

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		<p>We question if these towers/masts were approved by the Shire and if so why weren't we given an opportunity to voice our concerns.</p>	<p>noise as do all of the above activities  See attached  Photo 1 view from rear of 252 Carlin Road  Photo 2 view from our driveway of 252 Carlin Road  Photo 3 view along our rear fence of 252 Carlin Road  Photo 5 Crane, Truck and Backhoe parked at 258 Carlin Road  Photo 6 Old railway carriage housed at 258 Carlin Road  Photo 7 Old railway carriage and sea container housed at 258 Carlin Road  The amateur radio station has a limit of 10w PY as set by license conditions, this is regulated and monitored by the Australian Communications and Media Authority. For comparison, this power limit is less power than allowed on civilian HF CB radio, and exposure at any adjacent property is less than holding a mobile phone, sitting near a cordless phone base station or Wi-Fi access point</p> <p>The existing towers were erected with Planning Approval</p>	<p>The existing towers do not have planning approval but Building Permits.</p>

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		<p>The proposed tower is quite close to our western dividing fence – 14 metres.</p> <p>We were under the impression that under Shire regulations any structures need to be further from a dividing fence. The guy wires, which are also structural would be even closer to our property.</p> <p>We ask if the mast will have an aerial on the top and if so what will be the total height?</p> <p>We have serious concerns over the radiation levels that will be emitted. The applicant has stated that radiation levels would be very low – 5d) of specifications. This is a residential area and we do not want any radiation.</p> <p>We do not believe that the tower is for TV reception purposes. We have very clear digital TV reception as do all our neighbours. The previous owner / occupier of 256 Carlin Road also had no problems with her TV reception. We all have standard type aerials on our roofs.</p>	<p>The closest tower to your fence is some 45 meters.</p> <p>Set back is currently 10 meters</p> <p>Yes the mast is being built to house an antenna the final height is 30m</p> <p>The amateur radio station has a limit of 10w PY as set by license conditions, this is regulated and monitored by the Australian Communications and Media Authority. For comparison, this power limit is less power than allowed on civilian HF CB radio, and exposure at any adjacent property is less than holding a mobile phone, sitting near a cordless phone base station or Wi-Fi access point</p> <p>Yes you are correct the tower is a dual purpose use, TV and amateur radio use. The previous owner of 256 Carlin Road did not own a TV. The TV reception experienced by your neighbours at 249 Carlin Road as described above according to them is far from clear</p>	<p>The distance between the proposed tower and the nearest neighbour's boundary fence to the east and west is 40m.</p> <p>Setbacks in the Rural Residential area is Front 15m; Sides/Rear 10m.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

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		<p>We understand that emergency services do not involve amateur radio operators in their roles. The applicant is not a volunteer with the local Fire Brigade nor are there any Scout groups proposed amateur radio mast in our area.</p> <p>We have been informed by a local resident who has extensive knowledge of radio masts that Amateur radio has the potential to affect neighbours with high radiation levels in an aerial fault condition or incorrect tuning, causing reflected waves, commonly referred to as SWR –Standing Wave Ratio.</p>	<p>An amateur radio group to which I belong has recently assisted a number of local fire brigades at their invitation, to train and advise members on radio protocol and radio operation. This is not an unusual situation undertaken by amateur radio operators. Scout groups cannot afford to have their own equipment and recently Graeme participated in a worldwide annual scout jamboree of the air.</p> <p>SWR has little if anything to do with EMR. The station is on private property and no member of the public would be at the base of the towers unless trespassing on our property. EMR emissions if any are centred on the Boom Line of the antenna 30m in the air. Modern expensive transceivers such as this station is operating will shut down automatically should any fault occur. Radio's will automatically cut output power in the case of high SWR, and this is not even to minimise interference (because it simply doesn't cause interference) it is done by the radio to protect itself. Power levels being used and reflected power at a "fault condition" would be less than a mobile phone tower output at the operators chair and be almost non-existent at any neighbouring property</p>	<p>The Shire's DFES officer stated that the Emergency Services never have a situation where they need an assistance from amateur radio operator in their operation.</p> <p>Noted.</p>

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		<p>He also advises that wind noise through the guy wires has a similar effect as wind turbine noise and would be a greatly increased disturbance and intrusion.</p> <p>Should we wish to sell our property, even the existing aerials will deter some potential purchaser. A 30m mast would have them drive straight past.</p> <p>Right or Wrong, many people are very wary of any radiation. Obviously these masts would devalue our property.</p>	<p>Wind noise from the trees particularly the She Oaks is much louder and more intrusive than any guy wire noise which is nil. A line of She Oaks runs along your boundary line on our property</p> <p>I could also argue that the sea container unpainted and ugly, the railway carriage in a similar state of disrepair and the illegal laid rejected tarmac which omits odours, would have buyers drive past your property should it be for sale. The towers on the other hand are well maintained and painted, omit no noise and or odours, once again this a subjective argument. See attached</p> <p>Photo 8            Photo 9            Photo 10 views from various angles which show the trees obscure any view of the towers            Photo 11            Photo 12 Views from the peg which is the site of the new tower show that the trees obscure any view of the tower</p> <p>This is subjective and is no more distracting than, bare paddocks caused by horse agistment, heavy vehicles parked and serviced in yards, plumbing equipment spread</p>	<p>Without a noise study being conducted it is not possible to determine the noise level heard by the neighbours.</p> <p>Impact of the proposal to the value of the property is not a valid planning consideration.</p> <p>Impact of the proposal to the value of the property is not a valid planning consideration.</p>

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No.	Name / Address	Summary of Submission	Applicant's Responses	Shire's Comments
		<p>We feel that if Graeme Head particularly wants this mast, it would be more appropriate that he erects it on his commercial property in Northam which is out of the residential area.</p> <p>We are also concerned as are other local residents that there are numerous CCTV surveillance cameras situated at the property and warning signs advising this on the front fence. We all wonder - what is he trying to hide?</p>	<p>around from a business running from our neighbour's property. Towers do not emit odours and or noise as do all of the above activities</p> <p>See attached</p> <p>Photo 1 view from rear of 252 Carlin Road</p> <p>Photo 2 view from our driveway of 252 Carlin Road</p> <p>Photo 3 view along our rear fence of 252 Carlin Road</p> <p>Photo 5 Crane, Truck and Backhoe parked at 258 Carlin Road</p> <p>Photo 6 Old railway carriage housed at 258 Carlin Road</p> <p>Photo 7 Old railway carriage and sea container housed at 258 Carlin Road</p> <p>The proposer is planning for his retirement, this is a home hobby the same as the valley horses. It is not a commercial exercised unlike the plumbing and transport business located either side of our property.</p> <p>This confirms our earlier indication to the shire concerning the collusion of all four people in the submission of these objections.</p> <p>Following our objection to the shire in 2013 concerning the operation of</p>	<p>Telecommunication infrastructure can be place in any zone in the Shire of Northam providing the applicant has obtained an approval from Local Government</p> <p>Camera surveillance is not relevant to this application.</p>

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No.	Name / Address	Summary of Submission	Applicant's Responses	Shire's Comments
		<p data-bbox="533 1149 1058 1230">We look forward to a favourable response from the Shire, reflecting the objections of the local residents.</p> <p data-bbox="533 1243 1058 1295">We enclosed 9 photos taken from our property for your information.</p>	<p data-bbox="1075 415 1444 1097">a transport business from our neighbour's property, we have since experienced a number of worrying behaviours from that neighbour, who we know has violently assaulted his partner in the past, this required police attendance .We have received verbal death threats from this individual amongst other threatening behaviour whilst working in our garden. The installation of surveillance cameras around the exterior of our home was done for two reasons. Our own personal safety and security particularly for Carol when at home alone and as a bonus it has considerably reduced our insurance premiums. The signs on the gate were installed under the recommendation of our insurance company and the police. The cameras are on the exterior of our house and are in no way connected and or associated with the towers.</p>	

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*Cr R W Tinetti has declared a "Proximity" interest in item 13.2.3 - Proposed Adoption of Local Planning Policy – Heritage Precincts as he owns a house in Gordon Street, Northam which is included in this agenda item and an office in Fitzgerald Street.*

**13.2.3 PROPOSED ADOPTION OF LOCAL PLANNING POLICY – HERITAGE PRECINCTS**

Name of Applicant:	Internal
Name of Owner:	N/A
File Ref:	3.1.11.1
Officer:	Chadd Hunt
Officer Interest:	Nil
Policy:	Local Planning Scheme No.6
Date:	15 May 2015

**PURPOSE**

This report has been prepared in accordance with section C4.2 of the Shire of Northam Corporate Plan, Encourage development sympathetic to heritage sites & values;

- Develop Northam Heritage Design Guidelines for Fitzgerald Street and Gordon Street areas; and
- Adopt Heritage Policy to guide development of privately owned buildings.

Based on the Corporate Plan, two draft Local Planning Policies for Fitzgerald Street – Civic and Commercial precincts and Gordon Street Heritage Precinct along with associated Heritage Assessments have been prepared and are being referred to Council for consideration.

**BACKGROUND**

The Shire of Northam has the second highest percentage of state heritage registered buildings in regional Western Australia. The Shire of Northam currently does not have any mechanism of protection for heritage buildings that are not listed on the State Register of Heritage Places.

Section 7.2 of Local Planning Scheme No 6 gives the Shire power to create;

- Designated Heritage Areas (supported by policy guidelines);
- Heritage List; and
- Municipal Inventory.

Currently, the Shire of Northam has adopted a Municipal Inventory, this document is currently being reviewed. The Municipal Inventory lists all of the structures/sites of which

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the Shire considers of some heritage significance, however, as there is no associated adopted Heritage List, there is no formal protection of these structures/sites.

A Heritage List is normally developed from the structures/sites identified in the Municipal Inventory. However, it is considered that the current Municipal Inventory is lacking historical justification behind which buildings have been included. Heritage value should be determined by justification of its historical setting/backing not merely because it appears to be an old building and as stipulated above, a variety of information is lacking. It is considered on the basis that the Municipal Inventory is reviewed to a sufficient standard a Heritage List from the findings should be formulated and adopted by Council to protect all significant heritage buildings/sites within the Shire that are not included in the identified heritage precinct areas.

In accordance with Section C4.2 of the Corporate Plan, Shire Officers commenced the preparation of three draft Heritage Precincts/areas and two associated design policies. The reason for developing designated Heritage Areas opposed to a Heritage List, is because it is considered that there are clear areas within the Shire that have a number of contributory buildings within an area, on this basis, it was considered that established heritage areas with associated development policies would better protect the overall areas and streetscapes.

As part of this policy & precinct development a Heritage Architect was contracted to provide professional advice on the significance of the areas and how to appropriately develop guidelines to support these areas. This areas identified was the extent agreed to between Council Officers and the consultant in picking up the “residential” component of the street. In essence there are several (5) properties not included.

It has been determined that there are 3 clear precincts/areas within the town site of Northam that should be protected;

- 1) The Civic Centre Heritage Precinct
- 2) The Fitzgerald Street Commercial Precinct
- 3) Gordon Street Residential Precinct

Two associated design guideline policies and supporting Heritage Assessments of the designated areas have been developed to support these precincts. The policies cover heritage details generally and have specific sub-sections applicable to the precincts, this allows flexibility for Council to include additional areas/precincts as identified as needed, without having to amend the whole policy.

All buildings/sites within the designated heritage areas have been allocated a level of heritage significance based on the findings of the heritage assessments;

- Considerable contribution;
- Some contribution; and
- Little/no contribution.

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**STATUTORY IMPACTS**

Clause 7.2 of Local Planning Scheme No 6 deals specifically with the preparation and adoption of Heritage precincts as follows –

**7.2 Designation of a Heritage Area**

*7.2.1 If, in the opinion of the local government, special planning control is needed to conserve and enhance the cultural heritage significance and character of an area, the local government may, by resolution, designate that area as a heritage area.*

*7.2.2 The local government is to -*

- (a) adopt for each heritage area a Local Planning Policy which is to comprise -
  - (i) a map showing the boundaries of the heritage area;*
  - (ii) a record of places of heritage significance; and*
  - (iii) objectives and guidelines for the conservation of the heritage area; and**
- (b) keep a copy of the Local Planning Policy for any designated heritage area with the Scheme documents for public inspection.*

*7.2.3 If a local government proposes to designate an area as a heritage area, the local government is to -*

- (a) notify in writing each owner of land affected by the proposed designation and provide the owner with a copy of the proposed Local Planning Policy for the heritage area;*
- (b) advertise the proposal by -
  - (i) publishing a notice of the proposed designation once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area;*
  - (ii) erecting a sign giving notice of the proposed designation in a prominent location in the area that would be affected by the designation; and*
  - (iii) such other methods as the local government considers appropriate to ensure widespread notice of the proposal; and**
- (c) carry out such other consultation as the local government considers appropriate.*

*7.2.4 Notice of a proposal under clause 7.2.3(b) is to specify -*

- (a) the area subject of the proposed designation;*
- (b) where the proposed Local Planning Policy which will apply to the proposed heritage area may be inspected; and*
- (c) in what form and in what period (being not less than 21 days from the day the notice is published or the sign is erected, as the case requires) submissions may be made.*

*7.2.5 After the expiry of the period within which submissions may be made, the local government is to -*

- (a) review the proposed designation in the light of any submissions made; and*

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- (b) *resolve to adopt the designation with or without modification, or not to proceed with the designation.*
- 7.2.6 *If the local government resolves to adopt the designation, the local government is to forward a copy of the designation to the Heritage Council of Western Australia, the Commission and each owner of land affected by the designation.*
- 7.2.7 *The local government may modify or revoke a designation of a heritage area.*
- 7.2.8 *Clauses 7.2.3 to 7.2.6 apply, with any necessary changes, to the amendment of a designation of a heritage area.*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

- STRATEGY C4.2: Encourage development sympathetic to heritage sites and values.
- CORPORATE PLAN: Develop Northam Heritage Design Guidelines for Fitzgerald & Gordon St areas.

**FINANCIAL IMPLICATIONS**

There will be administrative costs associated with implementing the proposed new policies.

**OFFICER'S COMMENT**

As previously mentioned at the briefing and strategic meeting this is seen as the first step in progressing the heritage controls within the Shire of Northam. Following the review of the Municipal Heritage Inventory the proposed "Heritage List" under the scheme will be presented to Council for consideration. The Heritage list will identify those specific places that are not located within the Fitzgerald and Gordon Street precincts that are significant heritage value and therefore worthy of protection under the scheme.

In accordance with the provisions of the scheme the proposed heritage precincts will be advertised and following completion of the designated period be referred back to Council for a final determination. The final determination can be to proceed with the proposed precinct (with or without modification) or to not proceed with the proposed policy.

The following appendices have been provided to the elected members as a separate attachment to the agenda;

- Appendix 1 - Proposed New Local Planning Policy 18 - Draft Local Planning Policy;
  - Fitzgerald Street Commercial & Civic Centre Heritage Precinct
  - Residential Heritage Precincts - sub-section Gordon Street Heritage Precinct
- Appendix 2 - Heritage Assessment - 39-325 & 36-334 Fitzgerald Street, Northam.

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- Appendix 3 - Heritage Assessment - 17-87 & 16-78 Gordon Street, Northam.

**RECOMMENDATION**

**That Council;**

- 1. In accordance with Clause 7.2 of Local Planning Scheme No 6 endorse for public consultation purposes the Proposed Local Planning Policy 18 – Fitzgerald Street Commercial and Civic Centre Heritage Precinct & Gordon Street Heritage Precinct; and**
- 2. Following the advertising procedures prescribed by the Scheme, refer the matter back to Council for final determination on the adoption (or otherwise) of the proposed Local Planning Policy.**

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*Cr K D Saunders has declared an "Impartiality" interest in item 13.2.4 – Draft Building Maintenance Budget 2015/16 as she is the current Secretary of the Southern Brook Community Association (SBCA).*

*Cr T M Little has declared an "Impartiality" interest in item 13.2.4 – Draft Building Maintenance Budget 2015/16 due to the Old fire Station, Wundowie. Member of the Men's Shed using the Old Fire Station.*

**13.2.4 DRAFT BUILDING MAINTENANCE BUDGET 2015/16**

Name of Applicant:	Internal report
Name of Owner:	Shire of Northam
Officer:	Chadd Hunt/Nathan Gough
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	26 May 2015

**PURPOSE**

For Council to consider the building maintenance portion of its draft Budget for 2015/16

**BACKGROUND**

Council has traditionally discussed the building maintenance portion of its draft Budget ahead of discussion on the remainder of the annual budget, in order to split the budget consideration into manageable portions.

**STATUTORY REQUIREMENTS**

Formal adoption of the building maintenance budget will be undertaken when Council adopts its annual Municipal Fund Budget in its entirety, in accordance with section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996. This would normally include income by nature, type and program; rate setting; budget notes and schedules.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE: Provide accountable and transparent leadership

STRATEGY: Operate organisation in a financially sustainable manner

**BUDGET IMPLICATIONS**

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Budget implications are shown in detail on the attached spreadsheet. The buildings budget is made up of building maintenance jobs, building improvement (discretionary) jobs which may result from requests or upgrade suggestions; and an allowance for building operational costs (made up of air conditioning maintenance, pest control, carpentry repairs, electrical repairs, plumbing repairs, fire equipment servicing, building maintenance coordination, vandalism response, key cutting, sanitary disposal, security monitoring and response, utilities, rates and charges, ESL, cleaning and toiletry supplies).

Historically these components have accounted to the following approximate amounts:

<b>Description</b>	<b>Amount \$</b>
Building works to maintain assets	350,000
Building and operational costs	700,000
Building discretionary works	250,000
<b>Total</b>	<b>1,300,000</b>

**OFFICER'S COMMENT**

The Shire has numerous buildings in its portfolio, with one-third of these being buildings for community use. There are a number of different arrangements in place for management and operational costs. Staff are in the process of developing a comprehensive database identifying all buildings and properties under our control, the management structure in place and the responsibilities for maintenance and cleaning etc.

The Shire has seven buildings listed on the State Heritage Register and 11 on its Municipal Inventory.

In order to assist Councillors, the jobs listed in the recommendation are listed as staff have determined as critical works or "Building works to maintain assets". These are separate to those requested by community groups, or jobs that may be less urgent or important and are defined in the above table as "Building discretionary works".

Further information on this proposal and other proposals listed in the draft building maintenance budget will be provided at the Council Forum by the Shire's Executive Manager Development Services and Building Supervisor.

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**RECOMMENDATION**

1. That Council endorse the draft building maintenance budget for 2015/16, for inclusion in the draft Shire of Northam 2015/16 Budget.

Building	Account	Job description	Required Inc GST
Administration Building	Job 1002	Install exit sign discharge unit and evacuation plan	\$990.00
		Install handle on back gate. Barrier Mesh 4m2. Exit sign	\$2,750.00
		Notice boards outside reception	\$880.00
Avon Vintage Vehicle (Old Station Masters House)	Job 1026	Level Floors and walls, replace stumps, bottom plate and floor joists as required. Repaint interior walls, Repair exterior weather boards	\$46,200.00
		Exit sign, discharge unit, RCD's evacuation plan	\$2970.00
Bakers Hill Pavilion	Job 6155	Evacuation plan and signage	\$990.00
		Replace expansion jointing	\$880.00
Bernard Park Playgroup	Job 1007	Compliant lockset on front door	\$550.00
		Adjust ceiling fans and covered Fluoro	\$1,100.00
		Exit signs, log book, discharge unit and evacuation plan	\$1,650.00
Bert Hawke	Job 1118	White ant treatment	\$2,200.00
		Covered lights and door handles	\$1,900.00
		Smoke Detectors, emergency lights, numbers, evacuation plan and log book	\$1,320.00
Clackline Hall	Job 6255	White ant treatment	\$1,900.00
		Exit door lockset, evacuation plan and numbers	\$990.00
		RCD's. Covered fluoro units x 10	\$1,980.00
		Paint Exterior walls of	\$3,300.00

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		extension	
El Caballo Inn	Job 11362112	Paint and repairs to doors and windows	\$1,650.00
Girl Guides Hall	Job 1011	White ant treatment	\$1,980.00
Grass Valley Hall	Job 1803	White ant treatment	\$3,500.00
		Exit sign discharge switch, log book, evacuation plan	\$1,980.00
		Covers on fluoro lights (replace)	\$2,400.00
Jubilee Pavilion	Job 1013	Carpet cleaning	\$660.00
		Exit sign discharge unit, log book, evacuation plan	\$1,650.00
		Covers on lights	\$1,320.00
		Kitchen down grade	\$1,650.00
Killara Day Centre	Job 5665	Install discharge unit and log book. Change wiring to single circuit to exit signs and emergency lights.	\$4,950.00
		Emergency evacuation plan and signs	\$770.00
Memorial Upgrades		Maintenance of existing memorials , Throssell, Chidlow and Morrell	\$2,000.00
Morby Cottage	Job 1014	Install exit signs and discharge unit front door lockset	\$1,980.00
		Drill and stitch with stainless rods old fire place. Approved by Heritage architect.	\$10,800.00
Northam Depot	Job 1243	Compliant door handle. Adjust swing of exit door. Evacuation plan and signs	\$1,650.00
Northam Library	Job 1017	Electrical works. Log Book Replace emergency lights	\$1,980.00
Northam Memorial Hall	Job 1200	Emergency lighting	\$850.00
		Exit sign and compliant lock on RSL room door. Evacuation plan, log book	\$1,050.00
		RCD's x11	\$770.00
		Exit signs x 2 Compliant door locks x 2 for RSL rooms	\$1,850.00

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Northam Memorial Lesser hall	Job 1200	New hand basin and taps in Kitchen	\$1,210.00
Northam Old Girls School	GL 11362332	2 Exit signs and discharge unit. Log book. Door locks.	\$2,750.00
		Replace 14 1/2 x 38w fluoro with covers. (White light)	\$1,694.00
Northam Old Railway Station	Job 1021	Adjust door steps x 13	\$4,220.00
Northam Old Fire Station	Job 6035	Brick pointing	\$4,380.00
<b>Northam Pound</b>	<b>Job 1004</b>	<b>Screen on security door</b>	<b>\$880.00</b>
Northam Town & Lesser Hall	Job 1003	Install flood lights to rear of stage	\$1,650.00
		Brick pointing to Bridgeley facing side wall and small amount on Gordon Street facing wall	\$6,180.00
		Repairs by Wormald to fire panel and bell	\$5,270.00
		Wormald fire panel inspections	\$1,560.00
May Street Pre primary	Job 6350	Compliant door lockset	\$550.00
		Exit Sign, Discharge unit and log book.	\$1,650.00
Quellington Hall	Job 1807	White ant treatment	\$1,650.00
		Pointing of chimney	\$3,500.00
RAP Park Building		Exit door lock	\$770.00
Rec Centre	Job 5250	Painting Reception	\$1,540.00
		Painting entry to basketball courts	\$528.00
		Painting meeting room foyer	\$1,408.00
		Carpet cleaning	\$660.00
		Secure chemical storage area	\$1,000.00
		Muster point signs	\$1,100.00
		Electrical points extra	\$880.00
		Recreation Notice boards	\$1,870.00
		Outdoor courts maintenance	\$2,000.00
Sound Shell	Job 1028	Replace Up lights	\$8,700.00
Southern Brook Hall	Job 1808	Termite treatment	\$3,200.00
		Remove asbestos sports shed and repair seats	\$2,650.00

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		Upgrade power points and lights throughout.	\$990.00
Visitor Centre	Job 1019	Replace part of decking & oil decking	\$6,000.00
		Adjust railing on trades stairs	\$4,180.00
		Café door lock, locks on steel gates, evacuation plan and log book	\$1,320.00
		Install new head on commercial toilet exhaust fan	\$1,650.00
Wundowie Child Care	GL 08182092	Install RCD's Evacuation plan, numbers etc.	\$1,980.00
Wundowie Depot	Job 1244	Door lock, Evacuation plan	\$1,100.00
		Exterior flood lighting	\$770.00
Wundowie Hall	Job 1801	Covers on Fluoro lights x 30 (Replace)	\$3,300.00
		Fit emergency lighting, evacuation plan etc	\$2,200.00
Wundowie Kuringal Village	GL 09242032	White ant treatment	\$5,940.00
Wundowie Library		Paint and patch walls in meeting rooms x 2	\$2,420.00
Wundowie sports pavilion		Install RCD's Evacuation plan numbers etc	\$1,650.00
Wundowie Swimming Pool		Install RCD's and evacuation plan	\$1,980.00
Wundowie Old Fire Station	Job 6347	Exit signs, discharge switch emergency lights	\$4,180.00
		Lights need covers (Replace)	\$1,100.00
<b>PUBLIC TOILETS</b>			
Bernard Park Toilets	Job 5800	Extra Cleaning to open all toilets permanently for 6 months/year	\$3,500.00
		Replace hand dryer	\$520.00
		Sharps container service	\$1,680.00
		Paint all doors	\$1,650.00
Apex Park Toilets	Job 5820	Sharps container service	\$840.00
Bakers Hill Hooper Park Toilets	Job 1802	Install additional septic leach drain	\$11,000.00
		Sharps container service	\$840.00
Clackline Toilets	Job 1804	Graffiti coat	\$1,650.00

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Wundowie Toilets	Job 1809	Interior painting	\$1,100.00
<b>TOTAL</b>			<b>\$246,520.00</b>

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**13.3. CORPORATE SERVICES**

**13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	2 June 2015

**PURPOSE**

The Accounts due and submitted to the Ordinary Council Meeting on 17 June 2015 are attached.

**RECOMMENDATION**

That Council endorse the payments for the period 1 May to 31 May 2015, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Municipal Bank Vouchers 34102 to 34149	\$ 132,980.36
Trust Bank Vouchers 1894 to 1897	\$ 10,564.22
Municipal Bank Electronic Fund Transfer EFT19750 to EFT19766 and EFT19772 to EFT19924 and EFT19926 to EFT20025	\$1,587,939.73
Trust Bank Electronic Fund Transfer EFT19767 to EFT19771 and EFT19925 to EFT19925	\$ 26,288.72
Direct Debit Fund Transfer 8451.1 and 8471.1 and 8528.1 to 8528.10 and 8528.12 to 8528.17	\$ 34,965.19
Municipal Bank Electronic Fund Transfer Payroll 07/05/2015	\$ 181,631.56
Municipal Bank Electronic Fund Transfer Payroll 20/05/2015	\$ 178,829.44
Municipal Bank Electronic Fund Transfer Payroll 26/05/2015	\$ 3,984.00
Municipal Bank Electronic Fund Transfer Payroll 27/05/2015	\$ 9,518.96
<b>TOTAL</b>	<b>\$2,166,702.18</b>

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LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL MAY 2015				
CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
1894	27/05/2015	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR THE MONTH OF APRIL 2015.	- 3,293.92
1895	27/05/2015	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR THE MONTH OF APRIL 2015.	- 6,569.55
1896	27/05/2015	C.Y.O'CONNOR INSTITUTE	REFUND OF BOND ON LESSER HALL BOOKING # 1868 ON 01/05/2015.	- 500.00
1897	27/05/2015	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FOR COLLECTION OF BSL & BCITF FEES FOR APRIL 2015.	- 200.75
			<b>TOTAL TRUST CHEQUES</b>	<b>- 10,564.22</b>
EFT19750	07/05/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 334.17
EFT19751	07/05/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAYRUN 22/04/2015 TO 05/05/2015.	- 50,342.00
EFT19752	07/05/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 521.95
EFT19753	07/05/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 312.38
EFT19754	07/05/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 177.95
EFT19755	07/05/2015	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 1,726.55
EFT19756	07/05/2015	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 1,726.55
EFT19757	07/05/2015	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 1,726.55
EFT19758	07/05/2015	KATHLEEN DAWN SAUNDERS	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 1,726.55
EFT19759	07/05/2015	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 1,918.16
EFT19760	07/05/2015	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	SUPERANNUATION MONTHLY CONTRIBUTIONS FOR APRIL 2015.	- 2,000.00
EFT19761	07/05/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	- 166.42
EFT19762	07/05/2015	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 1,726.55
EFT19763	07/05/2015	STEVEN BRUCE POLLARD	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 2,603.12
EFT19764	07/05/2015	TERRY MATTHEW LITTLE	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 2,337.99
EFT19765	07/05/2015	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENTS APRIL 2015.	- 2,068.43
EFT19766	07/05/2015	WATERMAN IRRIGATION PTY LTD	CHARGES FOR UPGRADES TO CLACKLINE & GRASS VALLEY STANDPIPES.	- 8,224.70
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 79,640.02</b>
EFT19767	07/05/2015	SHANTELL BENNELL	REFUND OF BOND ON TOWN HALL 24/04/2015 RECEIPT# 81224 BOOKING #1886 REC 6236.	- 500.00
EFT19768	15/05/2015	DEAN KIRI PALEMENE UMU	REFUND OF BOND ON TOWN HALL 25/04/2015 REC NO 6248 BOOKING # 1843 INVOICE # 14440.	- 500.00
EFT19769	15/05/2015	JOANNE LEE	REFUND OF CAT TRAP BOND AS TRAP RETURNED TO SHIRE ON 13/05/2015.	- 55.00

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EFT19770	15/05/2015	KAREN LEANNE RUSHAN	REFUND OF SMALL ANIMAL TRAP BOND AS TRAP RETURNED TO SHIRE ON 23/04/2015.	- 55.00
EFT19771	15/05/2015	RED INK HOMES	KERB BOND REFUND APPLICATION # 13273 A19023 12 FAIRWAY BEND.	- 1,000.00
			<b>SUB TOTAL EFT TRUST</b>	- <b>2,110.00</b>
EFT19772	15/05/2015	CLAW ENVIRONMENTAL	DRUM MUSTER ON 01/05/2015 X51 STEEL DRUMS, X396 PLASTIC DRUMS (20L) & X1184 PLASTIC DRUMS (20/25L).	- 856.08
EFT19773	15/05/2015	LOUI'S PLANT HIRE	FORM & CLEAN DRAIN AT TAMMA ROAD BAKERS HILL.	- 4,070.00
EFT19774	15/05/2015	PLAN EARTH	REFUND OF OVERPAID ACCOUNT AS OLD QUARRY TIPPING FEES PAID TWICE.	- 95.75
EFT19775	15/05/2015	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	X 2 TRAFFIC CONTROLLERS WITH SIGNS & CONES AT WARIIN RD EL CABALLO ON 23/02/2015, RICHTER RD GRASS VALLEY ON 12/03/2015 & 23/03/2015, SOUTHERN BROOK RD ON 23/02/2015, STIRLING ST NORTHAM ON 01/04/2015 & 02/04/2015 & X 6 TRAFFIC CONTROLLERS WITH SIGNS & CONES AT GORDON ST NORTHAM ON 23/03/2015.	- 7,669.76
EFT19776	15/05/2015	AE HOSKINS & SONS	PROGRESS CLAIM 02 & 03 FOR THE OLD NORTHAM FIRE STATION ROOF REPLACEMENT.	- 32,439.00
EFT19777	15/05/2015	AGENCY HOLDINGS T/AS BILBY BADGES	PURCHASE OF X3 NAME BADGES FOR NEW SUPPORT WORKERS JO, RACHAEL & KRISTY AT KILLARA.	- 63.84
EFT19778	15/05/2015	AJ SMITH WELDING	CLEANING OF X5 DRAINS AT NORTHAM REC CENTRE & LOCATING OPTIC FIBRE AT FITZGERALD ST NORTHAM MUSEUM.	- 8,558.00
EFT19779	15/05/2015	ALLIANCE DISTRIBUTION SERVICES	PURCHASE OF X5 BOOKS 'THE PRICE OF VALOUR' FOR THE NORTHAM VISITOR CENTRE.	- 80.97
EFT19780	15/05/2015	ANDY'S PLUMBING SERVICE	SUPPLY & INSTALL X2 NEW WALL BASINS AT NORTHAM CEMETERY PUBLIC TOILETS, REPLACE HAND BASIN & REPLACE TOILET WITH JUNIOR PAN AT BERNARD PARK CHILD CARE CENTRE, RUN NEW WASTE PIPE & CONNECT INTO EXISTING PLUMBING DUCT, REPAIR CISTERN & TAPS IN OUTSIDE TOILETS AT JUBILEE OVAL, DISCONNECT AIR-CONDITIONER UNIT AT NORTHAM SWIMMING POOL, REPLACE STOP TAP & MAIN WATER SOLENOID VALVE TO AUTO BOILER AT SHIRE ADMIN BUILDING, REPAIRS TO DOWNPIPES AT NORTHAM REC CENTRE, REPLACE VANDAL DAMAGED PRESSURE REDUCTION VALVE AT KATRINE TOILETS & REPLACE SHOWER HEAD IN UNIT 4 , REPLACE TOILET CISTERN & INSTALL NEW SINK SET IN UNIT 5 & REPLACE TAP SET TO KITCHEN SINK & CHECK TOILET CISTERN IN UNIT 7 KURINGAL VILLAGE WUNDOWIE.	- 9,526.00
EFT19781	15/05/2015	ANNETTE RAISON	PERFORMANCE OF 'NETT & THE REPEATERS' BAND AT CONCERT IN THE PARK ON 27/03/2015.	- 600.00
EFT19782	15/05/2015	ANTHONY ROSKELL	CLEANING OF WUNDOWIE LIBRARY & HALL FOR THE PERIOD 08/04/2015 TO 05/05/2015.	- 500.00
EFT19783	15/05/2015	ASLAB PTY LTD	BASECOURSE TESTING OF SUMPS ON BURGOYNE ST & STIRLING STREET	- 2,309.02

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			FOOTPATH.	
EFT19784	15/05/2015	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD APRA	LICENCE FEE FOR RETAIL & GENERAL BACKGROUND MUSIC, LIVE - ARTIST PERFORMANCE & MUSIC ON HOLD FOR THE PERIOD 01/04/2015 TO 30/06/2015.	- 458.67
EFT19785	15/05/2015	AUSTRALIAN GROWN	PURCHASE OF X36 CAPS ASSORTED COLOURS WITH NORTHAM HOT BALLOON LOGO FOR NORTHAM VISITOR CENTRE.	- 229.02
EFT19786	15/05/2015	AUSTRALIAN TRAINING MANAGEMENT	QUICK CUT SAW TRAINING & ASSESSMENTS FOR X5 STAFF ON 07/05/2015 AT NORTHAM DEPOT.	- 1,150.00
EFT19787	15/05/2015	AV-SEC SECURITY SERVICES	TWO SECURITY OFFICERS FOR CONCERT IN THE PARK ON 27/03/2015.	- 352.00
EFT19788	15/05/2015	AVON A PARTY	HIRE OF HAMSTER BALLS & DONKEY KONG CASTLE FOR 3 HOURS PLUS STAFF FOR ANZAC DAY 2015 & HIRE OF SMOKE MACHINE FOR THE HARRY POTTER NIGHT.	- 1,330.00
EFT19789	15/05/2015	AVON DEMOLITION & EARTHMOVING	MANAGMENT OF THE OLD QUARRY ROAD WASTE MANAGEMENT FACILITY FOR THE PERIOD 31/03/2015 TO 27/04/2015.	- 3,500.00
EFT19790	15/05/2015	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR JUNE FOR AVAS, NORTHAM VISITOR CENTRE, SES, BERT HAWKE, WUNDOWIE LIBRARY & TELECENTRE, NORTHAM REC CENTRE & WASTE DISPOSAL CENTRE.	- 335.05
EFT19791	15/05/2015	AVON VALLEY ARTS SOCIETY (INC)	PURCHASE OF ASSORTED SOAPS & JEWELLERY ITEMS FOR VISITORS CENTRE.	- 288.20
EFT19792	15/05/2015	AVON VALLEY CONTRACTORS	SUPPLY & DELIVER GRAVEL TO NORTHAM DEPOT ON 10/04/2015 TO 17/04/2015 & SUPPLY & DELIVER GRAVEL TO BEAMISH AVE NORTHAM ON 23/04/2015.	- 7,321.60
EFT19793	15/05/2015	AVON VALLEY GLASS	REPAIR WINDOW AT OLD GIRLS SCHOOL WELLINGTON ST NORTHAM.	- 131.90
EFT19794	15/05/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X3 LIQUID CHLORINE 20L FOR BERNARD PARK, X20 LIQUID CHLORINE 20L FOR NORTHAM SWIMMING POOL & X72 75LGX OREGAN CHAIN & X1 OREGON-FLAT DEPTH GAUGE FILE FOR ENGINEERING SERVICES.	- 755.60
EFT19795	15/05/2015	AVON VALLEY NISSAN	PURCHASE OF X1 MITSUBISHI ASX XLS 4WD DIESEL WAGON FOR ASSETS MANAGER.	- 24,966.00
EFT19796	15/05/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X10 GARDEN ORGANICS COW MANURE FOR GARDEN MAINTENANCE AT NORTHAM REC CENTRE.	- 60.00
EFT19797	15/05/2015	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH SERVICES FOR THE FORTNIGHTS ENDING 03/04/2015 & 17/04/2015, HIRE OF X10 EVENT BINS FOR CONCERT IN BERNARD PARK ON 22/03/2015, HIRE OF X20 EVENT BINS FOR CONCERT IN BERNARD PARK ON 27/03/2015 & HIRE OF X30 EVENT BINS & X2 BULK BINS FOR FLYING 50 EVENT ON 28/03/2015 & 29/03/2015.	- 112,260.37
EFT19798	15/05/2015	BAKERS HILL BOARDING CATTERY	TEMPORARY CARE OF CATS DURING THE MONTH OF MARCH & APRIL 2015.	- 2,400.00
EFT19799	15/05/2015	BEAUREPAIRES	CHARGES FOR REPLACING FLAT TYRE ON RAV4 N9467.	- 255.16
EFT19800	15/05/2015	BEVERLEY HOTEL	SUPPLY OF X21 MEALS FOR KILLARA.	- 420.00

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EFT19801	15/05/2015	BLACKWELL PLUMBING PTY LTD	UNBLOCK DRAIN & FIX TOILETS, FLICKMIXER & WASHING MACHINE AT KILLARA COTTAGE, REPAIR LEAKING DRAIN & UNBLOCK TOILETS AT NORTHAMTOWN HALL, UNBLOCK MALE TOILETS AT BERNARD PARK, UNBLOCK FEMALE TOILET AT APEX PARK & ASSESS HOT WATER SUPPLY AT KILLARA.	-	918.90
EFT19802	15/05/2015	BLOOMY'S FLORIST	WREATHS FOR ANZAC DAY FOR GRASS VALLEY, BAKERS HILL & WUNDOWIE.	-	180.00
EFT19803	15/05/2015	BOC LIMITED	BALLOON GAS (SIZE E AND G) FOR CONCERTS IN THE PARK.	-	31.05
EFT19804	15/05/2015	C & D PLANKE & SONS PTY LTD	SUPPLY 28T RAILWAY BALLAST FOR CEMETERY DRAINAGE.	-	1,159.40
EFT19805	15/05/2015	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY UNIT MONTHLY SERVICES AT ASSORTED SHIRE PROPERTIES.	-	331.41
EFT19806	15/05/2015	CENTRAL MOBILE MECHANICAL REPAIRS	FIX SEALS ON GRADER N.001, CHECK OIL LEAK ON VOLVO BACKHOE N.004, REPLACE RADIATOR HOSE ON KOMATSU LOADER N.3856, 35,000KM SERVICE ON MITSUBISHI TRUCK N10759, 90,610KM SERVICE ON MITSUBISHI TRUCK N.003, RE-GAS AIR CON SYSTEM IN MITSUBISHI CANTER N.003, CHECK WATER TRUCK N.007 FOR GEAR PROBLEMS, REPLACE AIR LINE JOINER IN HINO TRUCK N.4012, CLEAN CARBY & REPLACE SPARK PLUGS IN MULTIPAC ROLLER N9166, 1200HR SERVICE ON CASE TRACTOR N10863, REMOVE DAMAGED HYDRAULIC HOSE IN CLARK BOBCAT N.006 & REPLACE DAMAGED STEEL HYDRAULIC LINES IN VOLVO BACKHOE N.3555.	-	6,839.73
EFT19807	15/05/2015	CHADSON ENGINEERING	REPAIRS TO NORTHAM SWIMMING POOL PUMP & X2 UMAX BOTTOM LID ASSEMBLY FOR NORTHAM POOL.	-	1,515.89
EFT19808	15/05/2015	CANCELLED PAYMENT			
EFT19809	15/05/2015	CHRISTMAS 360	INSTALLATION OF CHRISTMAS DECORATIONS FOR 2014 & CHARGES FOR SUPPLY OF POLE MOUNT ANGLES & STREET SCAPE ANGLES.	-	14,813.50
EFT19810	15/05/2015	CITY OF KARRATHA	LONG SERVICE LEAVE CONTRIBUTION FOR MAXWELL THORBJORSEN.	-	1,251.93
EFT19811	15/05/2015	CLACKLINE FENCING CONTRACTORS	SUPPLY & INSTALL NEW GALVANISED CHAINMESH ACCESS GATE AT JUBILEE OVAL.	-	1,827.00
EFT19812	15/05/2015	COCA-COLA AMATIL (AUST) PTY LTD	PURCHASE OF ASSORTED COOL DRINKS & WATER FOR THE WUNDOWIE SWIMMING POOL.	-	208.94
EFT19813	15/05/2015	COLIN DUNCAN GRANT	MONTHLY CLEANING FOR NORTHAM DISTRICT SES FOR APRIL.	-	110.00
EFT19814	15/05/2015	CONNECT SOURCE PTY LTD	CHARGES FOR X1 NAVMAN INSTALLATION FOR N.4012 FOR ENGINEERING SERVICES.	-	308.00
EFT19815	15/05/2015	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR ADMIN PHOTOCOPIER, VISITOR CENTRE COPIER & PURCHASE OF ASSORTED STATIONARY ITEMS FOR DEVELOPMENT SERVICES, VISITOR CENTRE & NORTHAM REC CENTRE.	-	4,172.77
EFT19816	15/05/2015	COURIER AUSTRALIA	COURIER CHARGES FOR LIBRARY & DEVELOPMENT SERVICES FOR APRIL 2015.	-	148.51
EFT19817	15/05/2015	COVS PARTS PTY LTD	PURCHASE OF X1 20L ADBLUE DIESEL ADDITIVE FOR KILLARA & X1 15KG BAG OF	-	121.29

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			RAGS FOR ENGINEERING SERVICES.	
EFT19818	15/05/2015	DAVE'S TREE SERVICE	REMOVE & STUMP GRIND TREES AT DOCTORS SURGERY (OLD POST OFFICE BUILDING) & LOP 7 TREES TO GROUND LEVEL & GRIND OUT 9 STUMPS AT BEAMISH AVE NORTHAM.	- 5,126.00
EFT19819	15/05/2015	DOMUS NURSERY	PURCHASE OF ASSORTED PLANTS FOR THE NORTHAM RECREATION CENTRE & THE NORTHAM DEPOT.	- 702.31
EFT19820	15/05/2015	DUN & BRADSTREET AUSTRALIA	TRACE FEE TO CLIENT A12472 TANYA MARIE WALMSLEY.	- 220.00
EFT19821	15/05/2015	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	PURCHASE OF X6 500ML OLIVE OIL FOR NORTHAM VISITORS CENTRE.	- 45.00
EFT19822	15/05/2015	DUNNING INVESTMENTS PTY LTD	FUEL ACCOUNT FOR APRIL 2015.	- 20,618.68
EFT19823	15/05/2015	EASTERN HILLS GUIDE AND SCOUT GROUP	KIDSPORT FUNDING.	- 400.00
EFT19824	15/05/2015	EASTERN METROPOLITAN REGIONAL COUNCIL	ADMINISTRATION SUPPORT FOR 2014 AVON VALLEY DESCENT FAMILY FUN DAYS.	- 2,200.00
EFT19825	15/05/2015	ECOMIST SWAN	PURCHASE OF GLOVES, WIPES & DETERGENT FOR KILLARA.	- 379.94
EFT19826	15/05/2015	EP PROPERTY CARE SERVICES	MONTHLY GARDEN MAINTENANCE TO NORTHAM SWIMMING POOL APRIL & MAY 2015 & CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE NORTHAM LIBRARY FOR MARCH 2015.	- 624.80
EFT19827	15/05/2015	EVOLUTION TRAFFIC CONTROL PTY LTD	SUPPLY OF TRAFFIC MANAGEMENT SERVICES AT STIRLING ST ON 14/04/2015, MITCHELL AVE ON 16/04/2015 & FERNIE STREET ON 15/04/2015.	- 1,785.30
EFT19828	15/05/2015	FRANCES ESTHER IRWIN	PURCHASE OF ASSORTED JEWELLERY FOR THE NORTHAM VISITOR CENTRE.	- 140.50
EFT19829	15/05/2015	GALAXY MERLIN	PURCHASE OF X11 KOALAS (16CM - 21CM), X2 ROOS (28CM) & X4 APRONS FOR THE NORTHAM VISITOR CENTRE.	- 221.32
EFT19830	15/05/2015	GARPEN PTY LTD	PURCHASE OF X1 PETROL GENERATOR.	- 850.00
EFT19831	15/05/2015	GJ WILLIAMS SPRAYPAINTING	SANDBLAST BOLLARD, PRIME IN TWO PACK EPOXY PRIMER, TOP COAT IN TWO PACK ENAMEL.	- 4,510.00
EFT19832	15/05/2015	GLENN STUART BEVERIDGE	FIX TOILET SEAT AT NORTHAM VISITOR CENTRE, DIG OUT REAR DRAIN AT LESSER HALL, REPAIR GATES AT BERNARD PARK, REMOVE SHADE SAILS FROM NORTHAM SWIMMING POOL & REPAIR DAMAGED BOUNDARY FENCE AT RAP PARK.	- 1,793.00
EFT19833	15/05/2015	GRAFTON ELECTRICS	RESET MAIN PUMP AT NORTHAM POOL, CHANGE SECURITY LIGHTING TO LED'S AT BERNARD PARK, TEST & TAG AT NORTHAM POOL, INSTALL RCD'S AT OLD ADMIN BUILDING & REPAIR TOILET EXHAUST FANS AT VISITOR CENTRE.	- 2,584.23
EFT19834	15/05/2015	GRASSTREES AUSTRALIA	SUPPLY & INSTALLATION OF THREE GRASS TREES.	- 4,610.00
EFT19835	15/05/2015	GREENWAY ENTERPRISES	PURCHASE OF X1 BMS TURF DOCTOR 230MM SQ & X1 15LT FIELD MARKING GREEN PAINT FOR JUBILEE OVAL.	- 406.34

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EFT19836	15/05/2015	GRIFFIN VALUATION ADVISORY	INITIAL 30% OF AGREED FEE @ \$22,000 AS PER PROPOSAL FOR IMPROVEMENT, INFRASTRUCTURE & FINE ARTS ASSETS FOR INSURANCE & FINANCIAL REPORTING PURPOSES.	-	7,260.00
EFT19837	15/05/2015	HAVE A GO -CONCEPT MEDIA	ADVERTISEMENT IN AVON VALLEY ADVOCATE MAY 2015 - HAVE A GO FEATURE.	-	749.92
EFT19838	15/05/2015	HILLBILLY HAULAGE	TRANSPORT PARTS FROM AUSTRALIAN SAFETY ENGINEERS TO NORTHAM POOL ON 18/02/2015.	-	15.40
EFT19839	15/05/2015	HILLS CONCRETE PRODUCTS	PURCHASE OF X14 300MM X 2400MM PIPES & X1 MEDIUM HEAD WALLS FOR ENGINEERING SERVICES.	-	3,470.00
EFT19840	15/05/2015	HOST AUTO REPAIRS	GOVERNMENT VEHICLE INSPECTION (MR1496713) FOR JOHN DEERE TRACTOR N11063.	-	88.90
EFT19841	15/05/2015	HUMES WEMBLEY CEMENT	PURCHASE OF X22 WELSHPOOL WA HUMES PIPE 300 X 2.44 FOR ENGINEERING SERVICES.	-	4,074.31
EFT19842	15/05/2015	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & SWEEPING & GULLY EDUCATION SERVICES FOR THE PERIOD 16/03/15 TO 02/05/15.	-	18,810.00
EFT19843	15/05/2015	INVISION SIGNS AND DESIGNS	PURCHASE OF X6 CORFLUTE PANELS FOR ANZAC PHOTOGRAPHIC DISPLAY, SEQUENTIALLY NUMBERED TICKETS FOR GYM & TONIC, BUSINESS CARDS FOR SONNY, CHADD & BRONWYN & NAME BADGES FOR CHADD, GILL, DALE, HEATHER, LOUISE & BEATRICE.	-	820.99
EFT19844	15/05/2015	JASON KEVIN BRUCE OSBORNE	REIMBURSEMENT FOR COST FOR LEARNERS PERMIT HC AS WRONG LEARNERS WAS PREVIOUSLY ISSUED.	-	124.00
EFT19845	15/05/2015	JAYNE MCINNES	CLEANING OF SENIORS HALL IN MARCH, APRIL & MAY 2015.	-	1,260.00
EFT19846	15/05/2015	JB INVESTMENTS PTY LTD	RATES REFUND FOR ASSESSMENT A1265 363 GOLFLINKS ROAD WUNDOWIE.	-	1,838.30
EFT19847	15/05/2015	JEF SALES & SERVICE	REPAIRS TO STIHL FS85 BRUSHCUTTER & STIHL MS291 CHAINSAW FOR ENGINEERING SERVICES.	-	225.50
EFT19848	15/05/2015	JOHN RUTHERFORD	REIMBURSEMENT FOR THE PURCHASE OF X4 TICKETS FOR STAFF TO ATTEND PERTH GARDEN FESTIVAL 2015.	-	80.00
EFT19849	15/05/2015	K & N TRADITIONAL LANDSCAPES	CONSTRUCTION OF STONE SIGN AT KILLARA RESPITE CENTRE.	-	6,550.00
EFT19850	15/05/2015	KARINA MCROBERTS	PURCHASE OF X2 COPIES OF PALACE OF THE STARS, A NOVEL OF YORK WESTERN AUSTRALIA.	-	55.90
EFT19851	15/05/2015	KLEENHEAT GAS	FACILITY FEE FOR X1 45KG VAP CYLIBDER FOR KILLARA RESPITE.	-	34.10
EFT19852	15/05/2015	KLEENWEST DISTRIBUTORS	PURCHASE OF HAND TOWELS, GLOVES, BIN LINERS & TOILET ROLLS FOR THE NORTHAM RECREATION CENTRE.	-	1,087.28
EFT19853	15/05/2015	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	METAL BIN SURROUNDS, ARTWORKS, BIN KEYS FOR ENGINEERING SERVICES.	-	28,578.00
EFT19854	15/05/2015	LENNYS COMMERCIAL KITCHENS PTY LTD	PLANS FOR BAKERS HILL GOLF CLUB KITCHEN UPGRADE.	-	1,100.00
EFT19855	15/05/2015	LO-GO APPOINTMENTS	DOMENICO BONO - RATES OFFICER & TRAVEL FOR THE PERIOD 31/03/2015 TO 04/04/2015 TO 13/04/2015 TO 24/04/2015.	-	6,853.66

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EFT19856	15/05/2015	LUDGATE R	CHARGES FOR HIRE OF WATER TRUCK FOR X7 HOURS ON 02/04/2015 AT RICHTER RD.	-	693.00
EFT19857	15/05/2015	MARTIN'S PAINTING SERVICE	PAINT INTERIOR WALLS, DOORS & WINDOWS AT SOUTHERN BROOK HALL.	-	3,630.00
EFT19858	15/05/2015	MCDOWALL AFFLECK PTY LTD	DESIGN OF OLD RAILWAY STATION CARPARK & VARIATION FOR LIASING WITH WESTERN POWER & DER FOR WUNDOWIE STORMWATER HARVESTING.	-	5,500.00
EFT19859	15/05/2015	METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR NORTHAM REC CENTRE.	-	145.65
EFT19860	15/05/2015	METROCOUNT	PURCHASE OF X8 6V WELDED BATTERY PACK FOR ENGINEERING SERVICES.	-	278.30
EFT19861	15/05/2015	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE & MONTHLY SATELLITE SERVICE FOR THE PERIOD 15/04/2015 TO 14/05/2015.	-	439.78
EFT19862	15/05/2015	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR MAY 2015.	-	663.30
EFT19863	15/05/2015	NORTHAM & DISTRICTS GLASS SERVICE	REPLACE BROKEN WINDOW AT NORTHAM DEPOT & NORTHAM REC CENTRE.	-	697.40
EFT19864	15/05/2015	NORTHAM BEARING SALES	PURCHASE OF X2 B44S BELTS FOR KUBOTA MOWER N.3862.	-	80.28
EFT19865	15/05/2015	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPER DELIVERIES FOR ADMIN & KILLARA FOR THE PERIOD 01/04/2015 TO 30/04/2015.	-	77.60
EFT19866	15/05/2015	NORTHAM COURIER SERVICE	COURIER CHARGES FOR ENGINEERING SERVICES FOR MARCH 2015.	-	190.30
EFT19867	15/05/2015	NORTHAM CRAFT CENTRE	PURCHASE OF 10M BLACK BEMSILK FABRIC FOR ANZAC SERVICE.	-	67.50
EFT19868	15/05/2015	NORTHAM DISCOUNT DRUG STORE	PURCHASE OF X1 PRIMAPORE FOR KILLARA.	-	17.98
EFT19869	15/05/2015	NORTHAM HARDWARE	PURCHASE OF X1 ELECTRIC TAPE, X4 BOLTS, X4 NUTS, X4 WASHERS & X2 D EVEREADY BATTERIES FOR ENGINEERING SERVICES..	-	23.66
EFT19870	15/05/2015	NORTHAM JUNIOR FOOTBALL ASSOCIATION	KIDSPORT FUNDING.	-	1,845.00
EFT19871	15/05/2015	NORTHAM LIQUOR BARONS	PURCHASE OF X1 CARTON CARLTON MID & X1 CARTON OF MILLERS FOR ENGINEERING SERVICES.	-	94.98
EFT19872	15/05/2015	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 GEN PURPOSE PADLOCK, X1 TOOL BOX, X1 STANDARD SOCKET, X4 PRUNERS, X1 VANDAL PROOF TAP & ASSORTED RETIC PARTS FOR ENGINEERING SERVICES, X2HANDLES, X1 PUSH PLATE & X1 PULL PLATE FOR ADMIN BUILDING & X1 SHOVEL FOR NORTHAM REC CENTRE.	-	414.31
EFT19873	15/05/2015	NORTHAM SCOUT GROUP	KIDSPORT FUNDING.	-	460.00
EFT19874	15/05/2015	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	4 STAINLESS STEEL PLAQUES FOR NORTHAM WAR MEMORIAL ROLL OF HONOUR & COOL ROOM HIRE FOR ANZAC DAY.	-	3,869.44
EFT19875	15/05/2015	NORTHAM TOYOTA	CHARGES FOR 10,000KM SERVICE ON ISUZU N10721.	-	442.93
EFT19876	15/05/2015	NORTHAM VETERINARY CENTRE	EUTHANASE 5 FERAL CATS FROM 72 GAIRDNER ST NORTHAM & PARVO VIRUS INJECTION FOR X1 PUPPY SEIZED IN RUSHTON CRESCENT.	-	805.38
EFT19877	15/05/2015	OCTAGON-BKG LIFTS	ROUTINE MAINTENANCE TO CIBESLIFT A5000 HANDICAPPED ACCESS PLATFORM AT NORTHAM LIBRARY.	-	490.60

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EFT19878	15/05/2015	OFFICEWORKS SUPERSTORES PTY LTD	PURCHASE OF X1 OATS WRINGER MOP BUCKET FOR KILLARA.	-	46.79
EFT19879	15/05/2015	OXTER SERVICES	PURCHASE OF X2 48PK TOILET ROLLS, X2 PAPER TOWEL, X1 5L HAND WASH FOR VISITOR CENTRE, X1 48PK TOILET ROLLS FOR APEX PARK, X32 LUNCHEON WHITE, X20 50PK TAKEAWAY CONTAINERS, X1 1000PK GARBAGE BAGS FOR KILLARA, BAKERS HILL PAVILLION, CLACKLINE & BAKERS HILL HOOPER PARK ABLUTIONS INVOICING FOR THE PERIOD 06/04/2015 TO 01/05/2015, X5 TOILET CLEANER, X1 PAPER TOWEL, X5 50PK GARBAGE BAGS, X1 48PK TOILET ROLLS & X1 5L HAND WASH FOR MEMORIAL HALL, CEMETERY INVOICING FOR THE FORTNIGHT ENDING 01/05/2015, X1 20L PINEAWAY 20LTRS & X1 GLOVES FOR HOOPER PARK TOILETS, X1 PAPERTOWEL DISPENSER & X1 48PK TOILET ROLLS FOR CLACKLINE TOILETS, KATRINE MAINTENANCE FOR THE PERIOD 06/04/2015 TO 01/05/2015, BAKERS HILL & GRASS VALLEY TOWNSITE INVOICING FOR THE PERIOD 02/03/2015 TO 03/04/2015.	-	7,162.73
EFT19880	15/05/2015	PERTH SAFETY PRODUCTS PTY LTD	SUPPLY OF X5 SIGNS FOR WAR MEMORIAL, MEMORIAL HALL, DONT FEED THE SEAGULLS, KEP TRACK & TAVERN FOR ENGINEERING SERVICES.	-	331.10
EFT19881	15/05/2015	PHOENIX PAINTS PTY LTD	PURCHASE OF X3 GRASS SPRAY 20L BLACK & X1 GRASS ROLL 20L BLACK FOR ENGINEERING SERVICES.	-	752.37
EFT19882	15/05/2015	PLANET SMART PTY LTD	PURCHASE OF X350 WOOD PLASTIC COMPOSITE 100MM X 100MM X 1200MM PYRAMID TOP BOLLARDS & FREIGHT CHARGES FOR ENGINEERING SERVICES.	-	17,701.05
EFT19883	15/05/2015	PORTER CONSULTING ENGINEERS	CHARGES FOR SUBDIVISION REVIEW AND WRITTEN ADVICE FOR LOT 24 WERRIBEE RD.	-	1,375.00
EFT19884	15/05/2015	POWER DESMOND JOHN	PATCHING, SEALING & PAINTING OF FACIA, LATTICE, VERANDAH FRAME & COLUMNS AT AVON VALLEY VINTAGE CAR BUILDING TO MATCH RAILWAY MUSEUM.	-	3,233.34
EFT19885	15/05/2015	PRITCHARD FRANCIS	BERNARD PARK DRAINAGE IMPROVEMENT DESIGN FOR SERVICES THROUGH TO MARCH 2015.	-	15,122.25
EFT19886	15/05/2015	PROMAPP SOLUTIONS LIMITED	MONTHLY PROMAPP SUBSCRIPTION FOR APRIL 2015.	-	1,020.00
EFT19887	15/05/2015	CANCELLED PAYMENT			
EFT19888	15/05/2015	QUBE LOGISTICS	CHARGES FOR CHLORINE 920KG TRIP RATE AND FUEL LEVY LINE HAUL FOR NORTHAM SWIMMING POOL.	-	824.29
EFT19889	15/05/2015	RADIOWEST BROADCASTERS PTY LTD	CHARGES FOR RADIO ADVERTISING FOR THE CONCERTS IN THE PARK.	-	778.80
EFT19890	15/05/2015	REG STEVENS MEDALS	PURCHASE OF X2 BOOKS 'THE MANE BEHIND THE NAME' FOR THE NORTHAM VISITOR CENTRE.	-	130.00
EFT19891	15/05/2015	REGIONAL BRIDGING PTY LTD	REMOVAL & REPLACEMENT OF EXPANSION RUBBERS ON PEEL TERRACE BRIDGE.	-	6,337.65
EFT19892	15/05/2015	RETECH RUBBER	WUNDOWIE OVAL CRICKET WICKET COVER.	-	6,392.10
EFT19893	15/05/2015	ROTARY CLUB OF CUNDERDIN INC.	ATTENDANCE & OPERATING OF SAUSAGE SIZZLE AT AVONLINK TRAIN LAUNCH.	-	400.00

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EFT19894	15/05/2015	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	2015 ADVERTISING IN SENIOR NEWSPAPER FOR NORTHAM VISITOR CENTRE.	- 1,359.60
EFT19895	15/05/2015	SETH WILLIAM TUCKER T/A TUCKERBUILT	SUPPLY AND LAY LIMESTONE WALLS FOR STIRLING STREET & FOOTPATH REPAIRS ON BRIDGE 612 PEEL TERRACE.	- 37,906.00
EFT19896	15/05/2015	SGS AUSTRALIA PTY LTD	OLD QUARRY ROAD GROUND WATER MONITORING BORE SAMPLING FOR MARCH 2015.	- 913.00
EFT19897	15/05/2015	SHILLER IMAGES	PURCHASE OF ASSORTED BLOQS, SOAPS & COASTERS FOR THE NORTHAM VISITOR CENTRE.	- 211.65
EFT19898	15/05/2015	SLAV'S CLEANING SERVICE	CHARGES FOR CLEANING OF THE ADMINISTRATION CENTRE, DEPOT OFFICES, BENARD PARK TOILETS, VISITOR CENTRE, LIBRARY AND VISITOR CENTRE TOILETS FOR MARCH & APRIL & CLEANING OF NORTHAM REC CENTRE ON 23/03/2015.	- 17,366.52
EFT19899	15/05/2015	SPORTSPOWER NORTHAM	SPORTS VOUCHER FOR BANNERS IN THE TERRACE SCHOOL COMPETITION WINNER.	- 395.00
EFT19900	15/05/2015	ST JOHN AMBULANCE AUSTRALIA	CHARGES FOR FIRST AID CLASS FOR CLARE MURRAY, GRACE SMITH & MELISSA WESTERSIDE.	- 480.00
EFT19901	15/05/2015	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF X1 PENRITE FELT PIN UP BOARDS FOR DEVELOPMENT SERVICES.	- 115.98
EFT19902	15/05/2015	SUCCESSFUL PROJECTS	MICROSOFT PROJECT TRAINING ESSENTIALS ON 06/05/2015 FOR SONNY RUTHERFORD, ROSS RAYSON, TRACEY PEARCE & SUSAN CONNELL.	- 2,796.00
EFT19903	15/05/2015	SUPERCIVIL	SUPPLY & LAY FACE CONCRETE KERB, BACKFILL & TRANSITIONS TO STIRLING STREET, KERB REPLACEMENT AT NEWCASTLE RD & PERINA WAY, SUPPLY & LAY KERB PATCH AT MITCHELL AVE & NEWCASTLE RD, ENFIELD TCE & BURGOYNE ST.	- 30,900.30
EFT19904	15/05/2015	SWAIN PHILIP	ENVIRONMENTAL HEALTH RELIEF SERVICES PROVIDED FOR THE PERIOD 01/04/2015 TO 30/04/2015.	- 819.00
EFT19905	15/05/2015	SWAN EVENT HIRE	CHARGES FOR HIRE OF FLAG POLE FOR ANZAC DAY EVENT.	- 455.00
EFT19906	15/05/2015	THE PAPER COMPANY OF AUSTRALIA	PURCHASE OF X250 REEMS PHOTOCOPIER PAPER FOR SHIRE ADMIN.	- 1,072.50
EFT19907	15/05/2015	THE WORKWEAR GROUP	PURCHASE OF UNIFORM FOR SONNY RUTHERFORD.	- 100.30
EFT19908	15/05/2015	TIM FRANKLIN ENGINEERING	AIR CONDITIONING REPORT FOR NORTHAM REC CENTRE.	- 6,600.00
EFT19909	15/05/2015	TOTAL EDEN	PROGRESS CLAIM 9 - WUNDOWIE TO BAKERS HILL PIPELINE PROJECT 4, 5 & 6 OF 2013.	- 3,829.93
EFT19910	15/05/2015	TRISSET BOSS BUSINESS FORMS PTY LTD	PURCHASE OF X10 A4 DFES FIRE PERMIT BOOKS FOR DEVELOPMENT SERVICES.	- 1,111.00
EFT19911	15/05/2015	UDLA	LANDSCAPE ARCHITECTURAL CONSULTANCY SERVICES ASSOCIATED WITH GEORGE NUICH PARK.	- 6,875.00
EFT19912	15/05/2015	UHY HAINES NORTON CHARTERED ACCOUNTANTS	REGISTRATION FINANCIAL MANAGEMENT & REPORTING WORKSHOPS 28/29 MAY FOR DENISE GOBBART & ZOE MACDONALD.	- 4,070.00
EFT19913	15/05/2015	WA CONTRACT RANGER SERVICES	RANGER SERVICES PERFORMED FOR MONTH OF APRIL 2015.	- 6,292.00

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EFT19914	15/05/2015	WACKER AUSTRALIA PTY LTD	PURCHASE OF POWER SAW BTS635S, BLADES, OIL & GUIDING TROLLEY TO SUIT FOR ENGINEERING SERVICES.	- 2,288.00
EFT19915	15/05/2015	WALKABOUT FASHION ACCESSORIES	STOCK SALES FOR NORTHAM VISITORS CENTRE TO 06/05/15.	- 104.85
EFT19916	15/05/2015	WARP TRAFFIC MANAGEMENT	SUPPLY OF TRAFFIC CONTROLLERS AT MITCHELL AVE/NEWCASTLE RD 09/03/15, 10/03/15, 11/03/15, 12/03/15, 13/03/15, 24/03/15, 25/03/15 & 27/03/15.	- 37,258.16
EFT19917	15/05/2015	CANCELLED PAYMENT		
EFT19918	15/05/2015	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REMOVE RADIO FROM TOYOTA HILUX TRAY TOP N10710.	- 218.50
EFT19919	15/05/2015	WORMALD FIRE (WA)	ROUTINE INSPECTION & MAINTENANCE OF FIRE ALARM SYSTEM FOR THE PERIOD 01/04/2015 TO 30/04/2015 AT NORTHAM TOWN HALL.	- 143.89
EFT19920	18/05/2015	CHEMICALS AUSTRALIA OPERATIONS PTY LTD	SERVICE FEE FOR X4 920KG CHLORINE CYLINDER FOR NORTHAM POOL & TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/03/2015 TO 31/03/2015.	- 595.83
EFT19921	18/05/2015	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKET SALES FOR MARCH & APRIL 2015.	- 188.20
EFT19922	18/05/2015	ROADS2000	SUPPLY & LAY 10MM/50 BLOW GRANITE 0% OX SM TO FERNIE ST ON 14/04/2015 & 15/04/2015, SUPPLY & LAY 14MM/75BLOW DG ASPHALT & 10MM/50 BLOW LAT 1% DG ASPHALT & KERBING TO NEWCASTLE RD & MITCHELL AVE ON 27/03/2015, KERBING SEMI MOUNTABLE, INSTALL FOOTPATH & PRAM RAMPS AT GORDON ST & SUPPLY & LAY 7MM/50 BLOW GR 0% OX SMA TO FRASER ST ON 15/04/2015.	- 191,424.15
EFT19923	18/05/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING IN MANAGE RECOVERY ACTIVITIES FOR LOCAL GOVERNMENT FOR GILL MANSFIELD ON 26/05/2015 & TENDER MODULE ON WEBSITE.	- 844.50
EFT19924	20/05/2015	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF X1 JOHN DEERE 5083E TRACTOR N11063 FOR ENGINEERING SERVICES.	- 54,780.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>- 881,263.71</b>
EFT19925	25/05/2015	TOTAL EDEN	TRANSFER 50%BOND TO MUNI TO PAY TOTAL EDEN	- 24,178.72
			<b>SUB TOTAL EFT TRUST</b>	<b>- 24,178.72</b>
EFT19926	25/05/2015	CAPITAL RECYCLING	CARTAGE & SUPPLY OF 150 TONNE OF GRAVEL ON THE 22/04/2015 & 23/04/2015 FOR ENGINEERING SERVICES.	- 3,217.50
EFT19927	25/05/2015	JR & A HERSEY PTY LTD	PURCHASE OF X12 MEDIUM RIGGER GLOVES, X12 LEG41AL, X12 COW GRAIN & X12 WHITE S&M FOR ENGINEERING SERVICES.	- 389.95
EFT19928	25/05/2015	ABBOTT & CO PRINTERS	PURCHASE OF X20 RELEASE OF ANIMALS FROM POUND BOOKS FOR RANGER SERVICES.	- 631.40
EFT19929	25/05/2015	ACCENT RUBBER STAMPS AND TROPHIES	PURCHASE OF X1 SHINY 842 SELF INKING STAMP "CONTROLLED COPY" FOR ENGINEERING SERVICES.	- 35.35

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EFT19930	25/05/2015	AJ SMITH WELDING	CLEANING OF DRAINS AT AVON MALL & HENRY ST OVAL, LOCATING FOR STATUE IN THE AVON MALL, WELDING REPAIRS TO FUSO CANTER TRUCK N.3805, REMOVAL OF OLD PAINT & NEW PAINT ON 2 BOLSTERS ON WELLINGTON ST NORTHAM & LOCATION OF SERVICE ALONG RIVERBANK TO BROOME TERRACE.	-	3,316.50
EFT19931	25/05/2015	ASLAB PTY LTD	SAMPLING & BASECOURSE TESTING FOR STIRLING ST FOOTPATH NORTHAM.	-	923.99
EFT19932	25/05/2015	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG 06/05/2015 TO 19/05/2015.	-	47,184.00
EFT19933	25/05/2015	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE AT WUNDOWIE LIBRARY ON 20/04/2015 & 21/04/2015 & ALARM ATTENDANCE AT NORTHAM SHIRE ADMIN BUILDING ON 22/04/2015.	-	181.50
EFT19934	25/05/2015	AVON VALLEY DESIGN AND DRAFTING SERVICE	100% COMPLETION FOR DESIGN, DRAFTING & ENGINEERING OF CAR PARK WELLINGTON STREET NORTHAM.	-	1,558.15
EFT19935	25/05/2015	AVON VALLEY MOWER & CHAINSAW CENTRE	PURCHASE OF X6 20L LIQUID CHLORINE (SODIUM HYPOCHLORITE) FOR TREATED WASTE WATER RETICULATION.	-	180.00
EFT19936	25/05/2015	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	HIRE OF COMPACTOR ON 21/04/2015 FOR ENGINEERING SERVICES.	-	65.00
EFT19937	25/05/2015	AVON WASTE	HIRE OF X20 EVENT BINS FOR ANZAC DAY EVENT.	-	135.00
EFT19938	25/05/2015	BEAUREPAIRES	REPAIRS TO INKPEN LOADER TYRE, REPAIR X2 TYRES ON TROLLEY AT KILLARA, REPAIR PUNCTURED TYRE ON FORD RANGER N10634 & REPAIR TYRE ON MULTIPAC TYRE ROLLER N.1709.	-	1,463.83
EFT19939	25/05/2015	BLACKWELL PLUMBING PTY LTD	ASSESS RINNAI HWU, ORDER NEW DIAPHRAGM & INSTALL AT KILLARA DAY CENTRE.	-	564.40
EFT19940	25/05/2015	BORROWED TIME	PERFORMANCE AT WUNDOWIE CONCERT IN THE PARK ON 13/03/2015.	-	660.00
EFT19941	25/05/2015	BRONWYN MAE BENNETT	RATES REFUND FOR ASSESSMENT A15250 22 BUNKER WAY NORTHAM.	-	234.83
EFT19942	25/05/2015	C.Y.O'CONNOR INSTITUTE	LIVESTOCK MANAGEMENT & CONTROL COURSE FEES FOR CHRIS SUMNERS.	-	820.00
EFT19943	25/05/2015	CANNON HYGIENE AUSTRALIA PTY LTD	SANITARY & MEDI STANDARD MONTHLY SERVICE FOR NORTHAM VISITORS CENTRE.	-	243.48
EFT19944	25/05/2015	CARROLL & RICHARDSON-FLAGWORLD PTY LTD	PURCHASE OF X1 AUSTRALIAN NATIONAL FLAG & X1 TORRES STRAIT ISLANDER FLAG FOR NORTHAM VISITOR CENTRE.	-	205.00
EFT19945	25/05/2015	CHEMICALS AUSTRALIA OPERATIONS PTY LTD	PURCHASE OF X1 CHLORINE GAS (920KG DRUM) FOR TREATED WASTE WATER RETICULATION & SERVICE FEE FOR X5 920KG CHLORINE CYLINDERS FOR THE PERIOD 01/04/2015 TO 30/04/2015 FOR NORTHAM POOL & TREATED WASTE WATER RETICULATION.	-	3,268.56
EFT19946	25/05/2015	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	-	312.38
EFT19947	25/05/2015	CHRIS BOYD	REFUND FOR ADVERTISING AS NOT REQUIRED FOR TEMPORARY PLANNING APPROVAL - TOWN PLANNING APPLICATION P2043 RECEIPT#81424.	-	129.00
EFT19948	25/05/2015	CJD EQUIPMENT PTY LTD	TRAVEL TO SITE & RECTIFY ENGINE FILTER ERROR TO VOLVO GRADER N.001 & PURCHASE OF X1 HOSE FOR VOLVO GRADER N.001 & X1 REPAIR KIT FOR VOLVO BACKHOE	-	2,738.56

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			N.3555.	
EFT19949	25/05/2015	COATES HIRE OPERATIONS PTY LTD	HIRE OF PORTABLE TOILETS FOR ANZAC DAY 2015.	- 625.24
EFT19950	25/05/2015	COUNTRY ARTS WA	PRESENTERS FEES FOR SOTG TOUR OF GYM & TONIC SHOW.	- 2,684.00
EFT19951	25/05/2015	COUNTRY COPIERS NORTHAM	SERVICE, METER READING & REPAIRS TO RECORDS PHOTOCOPIER.	- 796.24
EFT19952	25/05/2015	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR CORPORATE SERVICES, DEVELOPMENT SERVICES, ENGINEERING SERVICES & LIBRARY SERVICES FOR APRIL 2015.	- 463.49
EFT19953	25/05/2015	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACE PAINTER FOR CONCERT IN THE PARK ON 13/03/2015, 22/03/2015 & 27/03/2015.	- 792.00
EFT19954	25/05/2015	DUN & BRADSTREET AUSTRALIA	EXTERNAL SOLICITORS COSTS FOR A1446 CHRISTOPHER CHARLES SHANNON.	- 920.70
EFT19955	25/05/2015	EVOLUTION TRAFFIC CONTROL PTY LTD	SUPPLY OF TRAFFIC MANAGEMENT SERVICES AT STIRLING ST ON 13/04/2015, ENFIELD TCE ON 13/04/2015, 15/04/2015, 16/04/2015 & 21/04/2015 & NORTHAM DEPOT ON 22/04/2015 & 24/04/2015.	- 6,515.55
EFT19956	25/05/2015	EXECUTIVE MEDIA PTY LTD	ADVERTISEMENT IN CARAVANNING AUSTRALIA WINTER 2015 FOR NORTHAM VISITOR CENTRE.	- 750.00
EFT19957	25/05/2015	FIRE AND SAFETY WA	PURCHASE OF X15 MASKS, X20 FILTERS, X15 MASK BAGS, X2 SANITISER & X2 DISINFECTANT FOR BRIGADES.	- 3,385.68
EFT19958	25/05/2015	FLAT OUT FREIGHT	DELIVERY OF X1 PALLET OF GRADER BLADES FROM WESTRAC, X1 BUNDLE SIGNS FROM PERTH SAFETY PRODUCTS & X1 CRICKET WICKET COVER FROM RETECH RUBBER FOR ENGINEERING SERVICES.	- 466.15
EFT19959	25/05/2015	FM SURVEYS	ROAD CENTRE LINE OFFSET MARKING JENNAPULIN & SOUTHERN BROOK ROAD.	- 2,222.00
EFT19960	25/05/2015	FRAMESWEST	SUPPLY 80M OFF HAND RAIL FOR ENGINEERING SERVICES.	- 7,694.50
EFT19961	25/05/2015	GATE TRENCHING	INSTALL 18M DRAINAGE, X2 1200 LINERS & 2 COMBINATION SIDE ENTRY GULLIES & REINSTATE THE AREA, REMOVAL OF WASTE ROCK & SPOIL AT NORTHAM MEDICAL CENTRE CAR PARK (AVAS).	- 13,671.04
EFT19962	25/05/2015	GAVIN JOHN ROCHESTER	RATES REFUND FOR ASSESSMENT A16096 23 TANKARD STREET NORTHAM.	- 891.24
EFT19963	25/05/2015	GLENN STUART BEVERIDGE	REMOVE FRIDGE FROM KITCHEN & ADJUST REAR DOOR AT BERT HAWKE, REMOVE DROP BOLT TO FRONT ROOM DOOR & REPLACE DAMAGED STAINLESS STEEL WIRE TO FRONT VERANDAH AT NORTHAM VISITOR CENTRE, REPLACE DAMAGED SKIRTINGS IN MEETING ROOM AT NORTHAM REC CENTRE, REPLACE DOOR HANDLE, PATCH HOLE IN OFFICE WALL, INSTALL PUSH PLATE & HANDDLE AT SHIRE ADMIN BUILDING, CLEAN GUTTERS AT ASSORTED SHIRE BUILDINGS, REPAIR FRONT STEPS, PAINT VERANDAH, RENAIL LOOSE BOARDS & PAINT, REPAIR GATE, REAR FENCE & SIDE FENCE AT MORBY COTTAGE, REPAIR	- 5,566.00

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			DAMAGE TO TWO DOORS AT TOWN HALL, REMOVE BRICK PAVING & RELAY AFTER ELECTRICAL CABLE INSTALLED IN THE AVON MALL.	
EFT19964	25/05/2015	GRAFTON ELECTRICS	DISCONNECT AND RECONNECT BERNARD PARK PUMP.	- 315.32
EFT19965	25/05/2015	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROJECT SUPERVISION FOR THE PERIOD 28/04/2015 TO 08/05/2015 FOR WUNDOWIE TOWN DRAINAGE IMPROVEMENTS.	- 5,989.50
EFT19966	25/05/2015	HOST AUTO REPAIRS	REPLACE LEAKIN HOSE IN LIGHT TANKER 1QAG914 FOR BRIGADES & REPLACEMENT OF BATTERY TO HOLDEN COLORADO N.4021.	- 429.35
EFT19967	25/05/2015	INVISION SIGNS AND DESIGNS	PURCHASE OF X500 NORTHAM MAGNETS FOR NORTHAM VISITOR CENTRE.	- 475.53
EFT19968	25/05/2015	JOHN RUTHERFORD	REIMBURSEMENT FOR THE PURCHASE OF X2 WADERS FOR CLEAN OUT OF RIVERBANK.	- 119.90
EFT19969	25/05/2015	K & N TRADITIONAL LANDSCAPES	FOUNDATION FOR KILLARA STONE SIGN.	- 600.00
EFT19970	25/05/2015	KERBTECH P/L T/A GDR CIVIL CONTRACTING	SUPPLY & INSTALL STORMWATER PITS WITH 25MM RAISED GULLY, CONNECTING 375 MM PIPES, REMOVAL OF SPOIL & PREPARING BASECOURSE FOR ASPHALT FOR LANEWAY 7C & REMOVE EXISTING DRAINAGE PITS & REPLACE WITH NEW COMBINATION SEP'S, INCLUDING ALL PIPE CONNECTIONS TO NEW PITS & CLEANUP OF SOIL FOR NEWCASTLE/MITCHELL AVE NORTHAM.	- 91,630.00
EFT19971	25/05/2015	LANDGATE	RURAL UV GENERAL REVALUATION 2014/2015, GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO.G2015/4 DATED 14/03/2015 TO 10/04/2015, RURAL UV'S CHARGEABLE SCHEDULE R2015/4 DATED 07/02/2015 TO 20/03/2015, MINING TENEMENTS CHARGABLE SCHEDULE NO.M2015/4 DATED 11/03/2015 TO 13/04/2015 & ANNUAL ACCESS LICENCE RENEWAL CHARGES.	- 25,013.15
EFT19972	25/05/2015	LANDMARK	PURCHASE OF X1 20L OF KENS TRICLOPYR 600 FOR ENGINEERING SERVICES.	- 363.00
EFT19973	25/05/2015	LLOYDS EARTHMOVING	PURCHASE OF X4 NATIVE PLANTS FOR CITIZENSHIP CEREMONY ON 24/04/2015 & CHARGES FOR DELIVERY OF 44M3 ENVIRO MULCH TO NORTHAM CEMETERY & NORTHAM DEPOT.	- 2,116.00
EFT19974	25/05/2015	MALATESTA ROAD PAVING & HOT MIX	TENDER 6 OF 2015 - PROVISION OF SPRAY SEALING ON SOUTHERN BROOK ROAD, VIVIAN STREET SOUTH & SOLOMON CLOSE.	- 177,917.97
EFT19975	25/05/2015	MISTY RIDGE PLANT FARM	PURCHASE OF ASSORTED VARIETIES OF PLANTS FOR WUNDOWIE TOWNSITE MAINTENANCE.	- 500.00

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EFT19976	25/05/2015	MJW AIRCONDITIONING AND REFRIGERATION	REPAIR OF COOL ROOM IN HOSPITALITY ROOM AT NORTHAM REC CENTRE.	-	198.00
EFT19977	25/05/2015	NAM NATURA CONSULTING	PRESENTATION TO COUNCIL BRIEFING SESSION ON 08/04/2015.	-	500.00
EFT19978	25/05/2015	NATHAN GOUGH	REIMBURSEMENT FOR ENROLMENT FEES FOR BUILDING SURVEYING UNITS THROUGH TASMANIAN TAFE.	-	650.00
EFT19979	25/05/2015	NORTHAM AUTO ELECTRICS	SUPPLY & FIT X4 DRIVE TYRES TO FUSO TIP TRUCK N.3885 & SUPPLY & FIT X2 TYRES ON FRONT OF HINO TIP TRUCK N.4012.	-	2,463.20
EFT19980	25/05/2015	NORTHAM BEARING SALES	PURCHASE OF X2 GREASE GUN COUPLERS, X1 GREASE GUN FLEX 30CM & X1 GREASE GUN EXT 30CM & X1 B30S BELT FOR ENGINEERING SERVICES & X800 10MM CHAIN GRADE70 FOR BRIGADES.	-	259.51
EFT19981	25/05/2015	NORTHAM CARPETS	SUPPLY X2 BOXES OF DUAL TECH BIANCO WALL TILES 300 X 600MM FOR OLD FIRE STATION.	-	151.10
EFT19982	25/05/2015	NORTHAM COURIER SERVICE	COURIER CHARGES FOR DELIVERY OF X1 NEW GENERATOR FROM GARPEN TO SHIRE DEPOT NORTHAM.	-	49.50
EFT19983	25/05/2015	NORTHAM ENGINEERING	PURCHASE OF X1 IRRIGATION COVER FOR RETIC BOX AT SHIRE ADMIN BUILDING.	-	77.00
EFT19984	25/05/2015	NORTHAM FEED & HIRE	PURCHASE OF X4 WHEAT & X4 LAYING CRUMBLE FOR THE UPKEEP OF THE SWAN COLONY.	-	152.80
EFT19985	25/05/2015	NORTHAM HARDWARE	PURCHASE OF X1 30M HOSE WITH CONNECTIONS FOR ENGINEERING SERVICES.	-	87.50
EFT19986	25/05/2015	NORTHAM HOLDEN	75,000KM SERVICE ON HOLDEN CRUZE N10714.	-	574.84
EFT19987	25/05/2015	NORTHAM JUNIOR FOOTBALL ASSOCIATION	KIDSPORT FUNDING.	-	935.00
EFT19988	25/05/2015	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 30M HOSE, X1 HOSE COUPLER, X2 NUT TAP ADAPTOR, X4 CONNECTOR TAIL HOSE MAXI, X1 10PK SPRAY MICRO, X1 10PK RATCHET CLIPS, X20 ELBOW POLY PIPE, X4 JOINERS, X22 GALAVANISED SCREWS, X1 10PK DRILL BIT JOBBER, X1 100PK RIVET, X1 SPRING EXT & X10 ANGLE GRINDER CUTTING DISKS FOR ENGINEERING SERVICES, X1 15LTR VAC WET & DRY FOR KILLARA & ASSORTED RETICULATION PARTS FOR REC CENTRE GARDENS, ADMIN GARDENS & NORTHAM VISITOR CENTRE GARDENS.	-	661.07
EFT19989	25/05/2015	NORTHAM RECREATION ASSOCIATION	REIMBURSEMENT OF COSTS INCURRED BY NRA IN ERECTION OF SCOREBOARD AT HENRY ST OVAL.	-	7,500.00
EFT19990	25/05/2015	NORTHAM TOWING SERVICE	TOWING OF ABANDONED FORD LASER 1CC0796 FROM EAST ST TO SHIRE IMPOUND YARD ON 29/04/2015.	-	88.00
EFT19991	25/05/2015	OLD MACDONALD'S TRAVELLING FARMS	6 HOUR FARM VISIT FOR WUNDOWIE IRON FESTIVAL.	-	990.00
EFT19992	25/05/2015	OXTER SERVICES	PURCHASE OF X32 COMMERCIAL ROLLS OF TOILET PAPER & X2 48PK TOILET ROLLS FOR AIRPORT, X3 PAPER TOWEL & X2 48PK TOILET ROLLS FOR SHIRE ADMIN BUILDING, BAKERS HILL & GRASS VALLEY TOWNSITE INVOICING FOR THE PERIOD 06/04/2015 TO 01/05/2015.	-	2,144.59
EFT19993	25/05/2015	PERTH SAFETY PRODUCTS PTY LTD	PURCHASE OF X13 ASSORTED SIGNS FOR ENGINEERING SERVICES.	-	853.60

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

EFT19994	25/05/2015	PRESTIGE ALARMS	24 HOUR MONITORING OF SECURITY ALARM SYSTEM QUARTERLY PAYABLE IN ADVANCE FOR THE PERIOD 01/06/2015 TO 31/08/2015.	- 115.00
EFT19995	25/05/2015	PRITCHARD FRANCIS	PROFESSIONAL SERVICES PROVIDED THROUGH APRIL 2015 FOR BERNARD PARK DRAINAGE IMPROVEMENT DESIGN.	- 13,224.20
EFT19996	25/05/2015	QUBE LOGISTICS	PURCHASE OF X1 920KG CHLORINE FOR TREATED WASTE WATER RETICULATION.	- 824.29
EFT19997	25/05/2015	RADIOWEST BROADCASTERS PTY LTD	ADVERTISING IN APRIL 2015 FOR AROUND THE TOWNS & FOR NORTHAMS GOT TALENT 2015.	- 217.00
EFT19998	25/05/2015	REBECCA NICOLE JONES	REIMBURSEMENT FOR POLICE CLEARANCE & WORKING WITH CHILDREN CHECK.	- 142.40
EFT19999	25/05/2015	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR APRIL 2015	- 3,414.33
EFT20000	25/05/2015	ROAD AND TRAFFIC SERVICES	PAVEMENT MARKINGS FOR THE STIRLING ST PSP.	- 7,340.85
EFT20001	25/05/2015	ROADS2000	BOX OUT & LAY GRAVEL PRIOR TO SUPPLY & LAY ASPHALT AS PER TENDER 1 OF 2015 & SUPPLY & LAY RED ASPHALT 1% OXIDE 10 SMA FOR FOOTPATH CONSTRUCTION.	- 92,650.27
EFT20002	25/05/2015	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENTS FOR PROJECT/CONTRACT ADMINISTRATION OFFICER POSITION, PUBLIC NOTIFICATION ROAD CLOSURE ANZAC DAY 2015, SPECIAL MEETING OF COUNCIL ON 08/04/2015, HALF PAGE THANKYOU MESSAGE TO VOLUNTEER FIRE FIGHTERS & FAMILIES, SHIRE OF NORTHAM MONTHLY NEWSLETTER, DRAFT LOCAL BIODIVERSITY STRATEGY, CUSTOMER SERVICE OFFICER/CREDITORS POSITION, FULL PAGE ROAD WISE COMMITTEE & LPP1 (OUTBUILDINGS) ADOPTION ADVERT FOR APRIL 2015.	- 3,205.55
EFT20003	25/05/2015	SANTALEUCA FORESTRY	PURCHASE OF X12 GOBBLES & X60 NOUGAT FOR NORTHAM VISITOR CENTRE.	- 193.90
EFT20004	25/05/2015	SKIPPER TRUCKS	PURCHASE OF X1 CLUTCH KIT FE8 FOR FUSO CANTER TRUCK N.3805.	- 830.70
EFT20005	25/05/2015	CANCELLED PAYMENT		
EFT20006	25/05/2015	ST JOHN AMBULANCE AUSTRALIA	FIRST AID COURSE FOR RACHAEL HAMPTON, MANDY MCGUIGAN & MARIE UNGVARY FROM KILLARA.	- 480.00
EFT20007	25/05/2015	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONERY ITEMS FOR SHIRE ADMIN FOR APRIL 2015.	- 1,895.16
EFT20008	25/05/2015	STERIHEALTH SERVICES PTY LTD	STEEL WALL SAFE SERVICES AT BAKERS HILL & APEX PARK TOILETS FOR APRIL 2015.	- 413.70
EFT20009	25/05/2015	THE WATERSHED	PURCHASE OF X30 POP UP SPRINKLERS & X30 ROTATOR NOZZLES FOR SHIRE ADMIN GARDENS & OLD TOWN ADMIN GARDENS.	- 699.90
EFT20010	25/05/2015	THEA COMMINS	PURCHASE OF X36 GOLD PLATED BOOKMARKS FOR NORTHAM VISITOR CENTRE.	- 200.20
EFT20011	25/05/2015	TOTAL EDEN	REFUND OF 50% OF THE %5 RETENTION AMOUNT HELD BY COUNCIL FOR PROJECT 4, 5 & 6 BEING THE BAKERS HILL WATER SUPPLY PROJECT & PURCHASE OF X1 STARLINE 50X32-200 CI/CI/SS FOR ENGINEERING SERVICES.	- 29,203.60
EFT20012	25/05/2015	TOTAL PACKAGING	PURCHASING OF X16 DOG POO DISPOSAL BAGS FOR DEVELOPMENT SERVICES.	- 343.20

**SHIRE OF NORTHAM**  
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EFT20013	25/05/2015	VERLINDENS ELECTRICAL SERVICE (WA)	REPAIR OVAL LIGHTING ON HENRY STREET OVAL.	-	9,535.52
EFT20014	25/05/2015	VERMEER (WA & NT)	PURCHASE OF X2 BLADES & X6 BOLTS FOR VERMEER WOOD CHIPPER N2240.	-	248.06
EFT20015	25/05/2015	WEST END CONVENIENCE STORE	PURCHASE OF X10 WHITE ROSE BUSHES FOR SHIRE ADMIN GARDEN.	-	144.00
EFT20016	25/05/2015	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING ON SEEK FOR SENIOR RECREATION OFFICER POSITION, MANAGER OF LIBRARY SERVICES POSITION, CUSTOMER SERVICE OFFICER/CREDITORS POSITION, ASSET MANAGER POSITION, GOVERNANCE OFFICER POSITION, IN THE WEST AUSTRALIAN, AVON VALLEY GAZETTE & ON SEEK FOR MANAGER PLANNING SERVICES POSITION, ADVERTISEMENT IN THE GAZETTE FOR DRAFT BIODIVERSITY STRATEGY, REPLACEMENT BANNERS IN THE TERRAC ETRAVEL CASE & MONTHLY FULL PAGE FOR APRIL 2015.	-	6,322.88
EFT20017	25/05/2015	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 221 INTEREST PAYMENT - AIRSTRIP UPGRADE.	-	6,987.66
EFT20018	25/05/2015	CANCELLED PAYMENT			
EFT20019	25/05/2015	WHEATBELT OFFICE & BUSINESS MACHINES	PURCHASE OF X1 MICROSOFT WIRELESS COMPUTER MOUSE 1850 FOR ENGINEERING SERVICES.	-	17.60
EFT20020	25/05/2015	WORMALD FIRE (WA)	ROUTINE INSPECTION & MAINTENANCE FOR THE PERIOD 01/05/2015 TO 31/05/2015.	-	143.89
EFT20021	25/05/2015	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL & DIESEL FOR BAKERS HILL BUSHFIRE & INKPEN BUSHFIRE FOR APRIL 2015.	-	86.99
EFT20022	25/05/2015	ZENIEN	RELOCATE OLD FLUID MESH WIRELESS LINK FROM THE CENTRE MALL TO THE PARK.	-	1,321.10
EFT20023	27/05/2015	BOUNCY FUN CASTLES	HIRE OF BOUNCER, SPORTS INFLATABLE GAME, LARGE COMBO BOUNCER & 3 OPERATORS FOR WUNDOWIE IRON FESTIVAL ON 17/05/2015.	-	1,500.00
EFT20024	28/05/2015	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFITS TAX RETURN APRIL 2014 TO MARCH 2015 BALANCE PAYABLE FBT REF. 4201199140314750. NOTE JOURNAL TO ALLOCATE TO INDIVIDUALS & DEPARTMENTS ACTUALS SEPARATELY.	-	5,326.41
EFT20025	28/05/2015	TREVOR DAVIS	WELCOME TO COUNTRY RECONCILIATION DAY 27/05/2015.	-	300.00
			<b>SUB TOTAL EFT MUNICIPAL</b>	<b>-</b>	<b>627,036.00</b>
34102	07/05/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	-	266.73
34103	07/05/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	-	255.77
34104	07/05/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	-	25.10
34105	07/05/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	-	2,088.84
34106	07/05/2015	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	-	111.02
34107	07/05/2015	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	-	310.58
34108	07/05/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	-	63.87
34109	07/05/2015	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	-	193.61

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34110	07/05/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 58.20
34111	07/05/2015	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS.	- 43.10
34112	07/05/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 287.31
34113	07/05/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,145.00
34114	07/05/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 202.18
34115	07/05/2015	SYNERGY	ELECTRICITY CHARGES FOR LOT 410 KURINGAL RD (AGED ACCOMMODATION) FOR THE PERIOD 17/02/2015 TO 17/04/2015.	- 27.10
34116	07/05/2015	WA SUPER	SUPERANNUATION CONTRIBUTIONS.	- 26,402.61
34117	07/05/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 24/02/2015 TO 24/04/2015.	- 4,601.09
34118	07/05/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 237.30
34119	15/05/2015	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED FOOD ITEMS FOR KILLARA.	- 122.05
34120	15/05/2015	EMU ESSENCE	PURCHASE OF X15 EMU DEEP RUB & X4 PURE 60ML FOR NORTHAM VISITOR CENTRE.	- 321.50
34121	15/05/2015	HAYDN TRANSPORT	COURIER CHARGES TO TRANSPORT POOL PUMP TO CHADSON ENGINEERING ON 18/03/2015 & RETURNING ON 28/04/2015.	- 66.00
34122	15/05/2015	LUCY'S TEAROOMS	PURCHASE OF X14 BEEF & GRAVY ROLLS FOR EMERGENCY SERVICES TRAINING SESSION ON 28/04/2015.	- 105.00
34123	15/05/2015	NORTHAM BETTA ELECTRICAL	PURCHASE OF X2 AMICROE SD CARDS 8GB & X2 CANON IXUS 160 CAMERAS FOR ENGINEERING SERVICES.	- 317.90
34124	15/05/2015	CANCELLED PAYMENT		
34125	15/05/2015	NORTHAM NETBALL ASSOCIATION	KIDSPORT FUNDING.	- 4,680.00
34126	15/05/2015	NORTHAM TOYWORLD	PURCHASE OF X4 MUSIC MAKER WOODEN TRAYS FOR THE LIBRARY BETTER BEGINNINGS PROGRAM.	- 131.96
34127	15/05/2015	PETTY CASH	PETTY CASH RECOUP FOR NORTHAM LIBRARY FOR MARCH & APRIL 2015.	- 82.65
34128	15/05/2015	SYNERGY	ELECTRICITY CHARGES FOR STREETLIGHTS & ASSORTED SHIRE PROPERTIES FOR THE PERIOD 12/02/2015 TO 24/04/2015.	- 27,583.85
34129	15/05/2015	TARGET COUNTRY	PURCHASE OF X12 BAGS OF BEANS TO FILL BEAN BAGS FOR CHILDRENS LIBRARY.	- 158.50
34130	15/05/2015	TELSTRA CORPORATION	MOBILE PHONE CHARGES FOR THE PERIOD 25/04/2015 TO 24/05/2015 & LANDLINE CHARGES FOR BAKERS HILL BFB TO 22/04/2015.	- 4,643.65
34131	15/05/2015	CANCELLED PAYMENT		
34132	15/05/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR STANDPIPES & ASSORTED SHIRE PROPERTIES FOR THE PERIOD 17/02/2015 TO 04/05/2015.	- 4,814.91
34133	15/05/2015	YORK JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING.	- 1,620.00
34134	25/05/2015	AVON HOCKEY ASSOCIATION INC	KIDSPORT FUNDING.	- 800.00
34135	25/05/2015	PFD FOOD SERVICES PTY LTD	PURCHASE OF ASSORTED FOOD ITEMS FOR KILLARA.	- 598.75
34136	25/05/2015	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 25.10

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34137	25/05/2015	IRISHTOWN AGRICULTURAL HALL CLUB (INC)	CONTRIBUTION TO THE IRISHTOWN AGRICULTURAL HALL INSURANCE.	- 1,000.00
34138	25/05/2015	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 58.20
34139	25/05/2015	NORTHAM FLORIST	PURCHASE OF X1 BUNCH OF GET WELL FLOWERS DELIVERED TO JAN JAMES.	- 50.00
34140	25/05/2015	PETTY CASH	PETTY CASH RECOUP FOR NORTHAM LIBRARY FOR MARCH & MAY 2015.	- 74.60
34141	25/05/2015	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 1,145.00
34142	25/05/2015	SPANDEX MALAGA	PURCHASE OF X5 1LTR V/P TAUTFLEX WATER BASED ACRYLIC PAINT IN YELLOW, RED, BLUE, GREEN & TAN FOR STREET BANNERS.	- 369.50
34143	25/05/2015	STASS ENVIRONMENTAL	OLD QUARRY ROAD BORE WATER MONITORING REPORTS FOR SEPTEMBER 2014 & MARCH 2015.	- 924.00
34144	25/05/2015	CANCELLED PAYMENT		
34145	25/05/2015	TELSTRA CORPORATION	LANDLINE PHONE CHARGES FOR THE SHIRE OF NORTHAM, LANDLINE CHARGES FOR SES & NORTHAM REC CENTRE TO 04/05/2015.	- 4,787.19
34146	25/05/2015	WATER CORPORATION	WATER USE & SERVICE CHARGES FOR ASSORTED SHIRE PROPERTIES FOR THE PERIOD 24/02/2015 TO 13/05/2015.	- 11,911.97
34147	25/05/2015	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE BUILDINGS FOR THE PERIOD 23/01/2015 TO 06/05/2015 & ELECTRICITY CHARGES FOR THE TOWN HALL FOR THE PERIOD 15/11/2013 TO 19/03/2015.	- 30,206.37
34148	28/05/2015	CANCELLED PAYMENT		
34149	28/05/2015	SHIRE OF NORTHAM	VEHICLE REGISTRATION TO BRING VEHICLE IN LINE WITH FLEET LICENSING DATE OF 31/07/2015 FOR SUBARU N10931.	- 62.30
			<b>TOTAL MUNICIPAL CHEQUES</b>	<b>- 132,980.36</b>
DD8451.1	04/05/2015	TENNANT AUSTRALIA	LEASE CLEANING EQUIPMENT RECREATION CENTRE MAY 2015.	- 1,067.00
DD8471.1	08/05/2015	BANKWEST	FOREIGN TRANSFER FEE.	- 7.16
DD8471.1	08/05/2015	BANKWEST	CLINTON KLEYNHANS MASTERCARD 24/3/15 TO 22/4/15, NORTHAM BUILDING SUPPLIES, BP THE LAKES 1903, GULL MUNDARING, CALTEX STAR MART MUNDARING, GST	- 316.21
DD8471.1	08/05/2015	BANKWEST	PHILLIP STEVEN MASTERCARD 24/3/15 TO 22/4/15, THE DOG LINE- RECEIVER STD FM 1200, MONT CLARE BOUTIQUE APARTMENTS - ACCOMMODATION JOHN HANSEN, RIVERSIDE HOTEL - FAREWELL LUNCH & MANAGERS MEETING, GST	- 566.55
DD8471.1	08/05/2015	BANKWEST	JASON WHITEAKER MASTERCARD 24/3/15 TO 22/4/15, WHEATBELT SAFETY WEAR -WORK BOOTS, CITY OF PERTH CAR PARK - 24/3/15, CITY OF PERTH CAR PARK-24/3/15, CITY OF PERTH CAR PARK-24/3/15, MCDONALDS NORTHAM - OVERTIME DINNER FOR DEPOT STAFF - INSTALLATION OF BINS, NORTHAM FLORIST - PRESENTATION BOUQUET - VIETNAM CONSULOR GENERAL VISIT FUNCTION, CAFE YASOU-CATERING - VIETNAM CONSULOR GENERAL VISIT FUNCTION, EB UNFOLDING PERI URBAN PERTH REGIONAL	- 340.91

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			DEVELOPMENT, JAXX ESPRESSO BAR - MEETING WITH CHRISTIAN PORTER & COUNCILLOR, BURSWOOD PARKING, RITZ CAFFEE MIDLAND, GST	
DD8471.1	08/05/2015	BANKWEST	ROSS RAYSON MASTERCARD 24/3/15 TO 22/4/15, JB HI FI MALAGA -IPAD, COUNTRY COPIERS-PAPER, MINECRAFTEDU - COMPUTER SOFTWARE, TARGET - GIFT CARD, GST	- 1,207.59
DD8471.1	08/05/2015	BANKWEST	DENISE GOBBART MASTERCARD 24/3/15 TO 22/4/15, GEOGRAPHE RESORT - C REDMOND STAFF ACCOMMODATION-ASPIRING LEADERS CONFERENCE, GEOGRAPHE RESORT - A MAXWELL STAFF ACCOMMODATION-ASPIRING LEADERS CONFERENCE, GEOGRAPHE RESORT - C WYNN STAFF ACCOMMODATION-ASPIRING LEADERS CONFERENCE, GEOGRAPHE RESORT - V JONES STAFF ACCOMMODATION-ASPIRING LEADERS CONFERENCE, WOOLWORTHS GIFT CARD - PHIL STEVEN GIFT, WOOLWORTHS GIFT CARD - PHIL STEVEN GIFT, WOOLWORTHS GIFT CARD - PHIL STEVEN GIFT, SHIRE OF NORTHAM LICENCE FOR PURCHASE OF PN1408-INSURANCE (N11063), SHIRE OF NORTHAM LICENCE FOR PURCHASE OF PN1408 RECORDING FEE & PLATE FEE (N11063), GST	- 1,088.76
DD8471.1	08/05/2015	BANKWEST	CHADD HUNT MASTERCARD 24/3/15 TO 22/4/15, DEPT OF ENVIRONMENT - APPLICATION FOR CLEARING PERMIT (REFER I47926)	- 200.00
DD8528.1	19/05/2015	WA SUPER	PAYROLL DEDUCTIONS.	- 24,733.30
DD8528.2	19/05/2015	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	SUPERANNUATION CONTRIBUTIONS.	- 266.73
DD8528.3	19/05/2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 255.77
DD8528.4	19/05/2015	EWRAP SUPER	SUPERANNUATION CONTRIBUTIONS.	- 117.17
DD8528.5	19/05/2015	SUNSUPER	SUPERANNUATION CONTRIBUTIONS.	- 202.18
DD8528.6	19/05/2015	AMG UNIVERSAL SUPER	SUPERANNUATION CONTRIBUTIONS.	- 335.27
DD8528.7	19/05/2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS.	- 159.80
DD8528.8	19/05/2015	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 130.61
DD8528.9	19/05/2015	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	- 50.95
DD8528.10	19/05/2015	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 2,150.78
DD8528.12	19/05/2015	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 190.43
DD8528.13	19/05/2015	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS.	- 329.69

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DD8528.14	19/05/2015	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 178.50
DD8528.15	19/05/2015	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 237.30
DD8528.16	19/05/2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS.	- 521.95
DD8528.17	19/05/2015	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS.	- 310.58
			<b>TOTAL DIRECT DEBIT</b>	<b>- 34,965.19</b>
PAYROLL	07/05/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 181,631.56
PAYROLL	20/05/2015	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 178,829.44
PAYROLL	26/05/2015	SHIRE OF NORTHAM ONE OFF PAY RUN	SHIRE OF NORTHAM ONE OFF EMPLOYEE PAYROLL	- 3,984.00
PAYROLL	27/05/2015	SHIRE OF NORTHAM ONE OFF PAY RUN	SHIRE OF NORTHAM ONE OFF EMPLOYEE PAYROLL	- 9,518.96
			<b>TOTAL PAYROLL</b>	<b>- 373,963.96</b>
			<b>TOTAL EFT MUNICIPAL</b>	<b>-\$1,587,939.73</b>
			<b>TOTAL EFT TRUST</b>	<b>-\$ 26,288.72</b>
			<b>TOTAL CHEQUE MUNICIPAL</b>	<b>-\$ 132,980.36</b>
			<b>TOTAL CHEQUE TRUST</b>	<b>-\$ 10,564.22</b>
			<b>TOTAL DIRECT DEBIT</b>	<b>-\$ 34,965.19</b>
			<b>TOTAL PAYROLL</b>	<b>-\$ 373,963.96</b>
			<b>TOTAL</b>	<b>-\$2,166,702.18</b>

**SHIRE OF NORTHAM**  
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The payment of cheque numbers 34102 to 34149 from Municipal Fund (dated 1<sup>st</sup> May 2015 to 31<sup>st</sup> May 2015), the payment of trust cheque numbers 1894 to 1897 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT19750 to EFT19766 and EFT19772 to EFT19924 and EFT19926 to EFT20025 (dated 1<sup>st</sup> May 2015 to 31<sup>st</sup> May 2015). EFT Trust Fund EFT19767 to EFT19771 and EFT19925 to EFT19925 and Direct Debits 8451.1 and 8471.1 and 8528.1 to 8528.10 and 8528.12 to 8528.17 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Bank Vouchers 34102 to 34149	\$ 132,980.36
Trust Bank Vouchers 1894 to 1897	\$ 10,564.22
Municipal Bank Electronic Fund Transfer EFT19750 to EFT19766 and EFT19772 to EFT19924 and EFT19926 to EFT20025	\$1,587,939.73
Trust Bank Electronic Fund Transfer EFT19767 to EFT19771 and EFT19925 to EFT19925	\$ 26,288.72
Direct Debit Fund Transfer 8451.1 and 8471.1 and 8528.1 to 8528.10 and 8528.12 to 8528.17	\$ 34,965.19
Municipal Bank Electronic Fund Transfer Payroll 07/05/2015	\$ 181,631.56
Municipal Bank Electronic Fund Transfer Payroll 20/05/2015	\$ 178,829.44
Municipal Bank Electronic Fund Transfer Payroll 26/05/2015	\$ 3,984.00
Municipal Bank Electronic Fund Transfer Payroll 27/05/2015	\$ 9,518.96
 TOTAL	 \$2,166,702.18

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,166,702.18 was submitted to the Ordinary Meeting of Council on Wednesday, 17 June 2015.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,166,702.18 was submitted to each member of the Council on Wednesday, 17 June 2015, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**13.3.2 FINANCIAL STATEMENTS TO 30 APRIL 2015**

Name of Applicant:	Internal Report
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Zoe Macdonald
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple Majority
Date:	2 June 2015

**PURPOSE**

The Statement of Financial Activity for the period ending 30 April 2015 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation.

**RECOMMENDATION**

**That Council, receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 April 2015.**

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015**

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# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015**

	NOTE	April 2015 Actual \$	April 2015 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	8					
Governance		94,920	98,315	100,715	(3,395)	(3.45%)
General Purpose Funding		3,745,782	3,797,735	4,709,374	(51,953)	(1.37%)
Law, Order, Public Safety		303,882	669,577	795,058	(365,695)	(54.62%)
Health		35,768	37,490	45,000	(1,722)	(4.59%)
Education and Welfare		1,114,494	1,128,356	1,238,616	(13,862)	(1.23%)
Housing		38,561	40,340	48,431	(1,779)	(4.41%)
Community Amenities		3,322,699	3,334,576	3,518,368	(11,877)	(0.36%)
Recreation and Culture		461,983	902,850	1,155,092	(440,867)	(48.83%)
Transport		822,761	873,494	1,482,094	(50,733)	(5.81%)
Economic Services		1,369,476	1,567,302	1,833,756	(197,826)	(12.62%)
Other Property and Services		75,052	57,280	69,000	17,772	31.03%
		<u>11,385,378</u>	<u>12,507,315</u>	<u>14,995,504</u>	<u>(1,121,937)</u>	<u>(8.97%)</u>
<b>(Expenses)/(Applications)</b>	8					
Governance		(991,670)	(1,188,631)	(1,443,703)	196,961	16.57%
General Purpose Funding		(221,275)	(212,223)	(257,850)	(9,052)	(4.27%)
Law, Order, Public Safety		(866,844)	(982,453)	(1,181,118)	115,609	11.77%
Health		(280,220)	(296,471)	(361,960)	16,251	5.48%
Education and Welfare		(1,067,589)	(1,124,952)	(1,378,259)	57,363	5.10%
Housing		(78,846)	(79,539)	(94,569)	693	0.87%
Community Amenities		(2,280,994)	(2,982,475)	(3,565,111)	701,481	23.52%
Recreation & Culture		(3,014,636)	(3,517,688)	(4,190,943)	503,052	14.30%
Transport		(3,805,828)	(4,021,112)	(4,912,766)	215,284	5.35%
Economic Services		(1,466,509)	(1,753,498)	(2,117,344)	286,989	16.37%
Other Property and Services		(110,118)	(62,507)	(75,095)	(47,611)	(76.17%)
		<u>(14,184,529)</u>	<u>(16,221,549)</u>	<u>(19,578,718)</u>	<u>2,037,020</u>	<u>(12.56%)</u>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	2	(220,757)	(303,654)	(364,385)	82,897	27.30%
Movement in Accrued Interest		(50,643)	0	0	(50,643)	0.00%
Movement in Accrued Salaries and Wages		(149,557)	0	0	(149,557)	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(217,667)	0	0	(217,667)	0.00%
Depreciation on Assets		2,718,653	2,896,120	3,475,533	(177,467)	6.13%
<b>Capital Revenue and (Expenditure)</b>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(269,506)	(632,620)	(632,620)	363,114	57.40%
Purchase Plant and Equipment	1	(286,078)	(825,980)	(825,980)	539,902	65.37%
Purchase Furniture and Equipment	1	(22,587)	(28,300)	(28,300)	5,713	20.19%
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%
Purchase Playground Equipment	1	(6,750)	(375,778)	(375,778)	369,028	0.00%
Purchase Infrastructure Assets - Roads	1	(1,498,453)	(2,330,808)	(2,454,404)	832,355	35.71%
Purchase Infrastructure Assets - Bridges	1	0	0	(108,000)	0	
Purchase Infrastructure Assets - Footpaths	1	(127,804)	(537,196)	(537,196)	409,392	76.21%
Purchase Infrastructure Assets - Drainage	1	(708,953)	(2,798,124)	(2,798,124)	2,089,171	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	(141,591)	(530,634)	(530,634)	389,043	73.32%
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	#DIV/0!
Purchase Infrastructure Assets - Streetscape	1	(35,262)	(164,800)	(248,566)	129,538	78.60%
Purchase Infrastructure Assets - Other	1	(84,000)	(418,593)	(418,593)	334,593	79.93%
Proceeds from Disposal of Assets	2	328,376	777,803	933,364	(449,427)	57.78%
Repayment of Debentures	3	(1,573,145)	(1,545,776)	(1,578,755)	(27,369)	(1.77%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	214,568	178,807	214,568	35,761	0.00%
Transfers to Restricted Assets (Reserves)	4	(155,857)	(2,208,653)	(2,208,653)	2,052,796	92.94%
Transfers from Restricted Asset (Reserves)	4	0	1,421,440	1,421,440	(1,421,440)	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	3,866,773	3,866,773	3,866,776	0	0.00%
LESS Net Current Assets Year to Date	5	<u>7,314,072</u>	<u>(41,287)</u>	<u>(41,287)</u>	<u>7,355,359</u>	<u>(17815.19%)</u>
<b>Amount Raised from Rates</b>	6	<u>(8,449,462)</u>	<u>(7,692,920)</u>	<u>(8,200,234)</u>	<u>(756,542)</u>	<u>9.83%</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

1. ACQUISITION OF ASSETS	April 2015 Actual \$	2014/15 Budget \$
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Governance</b>		
<b>Law, Order &amp; Public Safety</b>		
Brigade Appliance -3.4 Grass Valley	0.00	335,000
Brigade Appliance - Light Tanker Irishtown BFB	0.00	125,000
CCTV - Fitzgerald St & Peel Tce	0.00	25,000
<b>Health</b>		
EMDS Vehicle	36,718.18	40,000
EHO Vehicle	26,015.91	25,675
<b>Education &amp; Welfare</b>		
Land & Buildings - Respite Centre Construction	119,013.72	142,485
Replacement Air Conditioners	14,130.00	12,000
<b>Community Amenities</b>		
Cemetery Niche Wall, Surrounds & Roof	39,940.71	40,368
Drainage - Town Centre Supertowns	190,567.55	97,381
Drainage - Bernard Park Supertowns	188,996.85	527,100
Drainage - Town Centre Stage 2	0.00	1,027,386
Cemetery Drainage	0.00	10,080
Cemetery Lot Development	7,311.03	20,000
Aerators - Supertowns	1,470.00	242,593
Avon Mall Streetscaping	26,861.82	100,000

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

1. ACQUISITION OF ASSETS (Continued)	April 2015 Actual \$	2014/15 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Recreation and Culture</b>		
Land & Buildings - Replace 3 Airconditioners	16,132.60	18,000
Land & Building - Replace Balcony	0.00	178,200
Land & Building - Bakers Hall Kitchen upgrade	1,110.00	1,110
Rec Centre Additional Vents/ Exit Doors	4,000.00	29,000
Rec Centre Automatic Doors	12,568.29	11,000
Shade Sails Windowie	17,500.00	25,000
Recreation Manager Vehicle	0.00	35,000
Recreation Replacement Chairs	11,800.00	12,980
Recreation Portable Light Weight Stage	3,089.00	2,750
Recreation Automatic Hand Dryer	0.00	5,280
George Nuich park Playground/ Shade	6,750.00	305,532
Jubilee Playground Upgrade	0.00	20,450
Play Equipment Wundowie	0.00	9,796
Install Cricket Pitch - Jubilee Oval	0.00	15,000
Henry Street Oval Fencing WAFL Grant	23,002.09	33,725
Free Standing Stackable Seating	0.00	3,580
Skate park Clarke Street Lighting Change to BMX	0.00	20,000
Bert Hawke Drainage	0.00	40,000
Bert Hawke Lighting	0.00	20,000
Wundowie Skate park	13,200.00	181,700
CSRFF Bakers Hill - Resurface 2 Hardcourts	4,180.71	32,732
Henry Street Oval Drainage	68,220.00	50,000
Playground POS Improvements	0.00	30,675
Parks Seating & Play Equipment	0.00	40,000
Retic Wundowie Oval	10,061.34	23,000
Bakers Hill Oval	5,426.75	55,222
Library Energy Efficiency	22,495.27	22,495
Railway Precinct Upgrade	0.00	50,000
Carpark/ Drop Zone Old Railway Station	4,750.00	100,716

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

1. ACQUISITION OF ASSETS (Continued)	April 2015 Actual \$	2014/15 Budget \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Footpath Construction	127,804.04	537,196
Rural Stormwater Drainage	1,333.17	30,000
Laneway Construction Northam	0.00	82,000
Southern Brook Road RRG 14/15	311,473.86	160,772
Jennapullin Road RRG 14/15	190,113.05	147,854
- Roadworks - General Construction	151,863.13	606,879
- Roadworks - Bridge Construction	0.00	108,000
- Roadworks - Roads to Recovery	211,352.77	514,049
- Roadworks - Blackspot Funding	189,752.81	359,043
- Roadworks - Gravel Sheeting	427,518.83	521,307
Laneway Land Acquisition	0.00	28,500
Infra Development- Super Towns	16,378.23	34,000
Plant & Equipment - Road Plant Purchases	223,343.71	700,305
<b>Economic Services</b>		
Six Burner Stove/ Oven Installed	7,698.00	7,290
Christmas Decorations	12,563.64	30,000
Information Bays	3,650.00	37,850
Signs Tower - GEH	0.00	10,000
Bakers Hill Water Project	60,724.05	66,353
Wundowie Stormwater Harvest	267,331.73	1,039,824
Old Fire Station - Re Roof Double Storey Section	40,115.00	127,962
Car Park Medical Centre	62,654.92	126,000
	3,180,982.76	9,418,195

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

1. ACQUISITION OF ASSETS (Continued)	April 2015 Actual \$	2014/15 Budget \$
<b><u>By Class</u></b>		
Land Held for Resale	0.00	0
Land and Buildings	269,505.59	632,620
Plant and Equipment	286,077.80	825,980
Furniture and Equipment	22,587.00	28,300
Bush Fire Equipment	0.00	460,000
Playground Equipment	6,750.00	375,778
Infrastructure Assets - Roads	1,498,452.68	2,454,404
Infrastructure Assets - Footpaths	127,804.04	537,196
Infrastructure Assets - Bridges & Culverts	0.00	108,000
Infrastructure Assets - Drainage	708,953.35	2,798,124
Infrastructure Assets - Parks & Ovals	141,590.89	530,634
Infrastructure Assets - Airfields	0.00	0
Infrastructure Assets - Streetscape	35,261.82	248,566
Infrastructure Assets - Other	83,999.59	418,593
	<u>3,180,982.76</u>	<u>9,418,195</u>

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	April 2015 Actual	2014/15 Budget	April 2015 Actual	2014/15 Budget	April 2015 Actual	2014/15 Budget
	\$	\$	\$	\$	\$	\$
<b>Health</b>						
EMDS Vehicle - PN1217 - Asset MV1221	15,817.48	16,163	13,081.82	15,000	(2,735.66)	(1,163)
EHO Vehicle -PN1206-Asset MV1207	13,316.76	13,317	10,000.00	10,000	(3,316.76)	(3,317)
<b>Recreation &amp; Culture</b>						
Rec Manager Vehicle - PN1210 - Asset MV1212	0.00	14,500	0.00	10,000	0.00	(4,500)
Wundowie Yak Lot 311 - Asset S222	0.00	24,070	0.00	200,000	0.00	175,930
<b>Transport</b>						
9 Tonne Truck - PN0914 - N007 - Asset 9247	0.00	0	0.00	0	0.00	0
3.5 Tonne truck - PN00914 - N007 - Asset 9247	0.00	25,000	0.00	31,045	0.00	6,045
Kubota Front Mower - PN1005 - Asset GP1001	0.00	0	0.00	0	0.00	0
Road Broom - PN5066 - N.5066 - Asset S133	0.00	0	0.00	0	0.00	0
EMES Vehicle - PN1209 -N10721 - Asset MV1211	25,661.66	26,500	18,181.82	19,000	(7,479.84)	(7,500)
Parks & Gardens Utility - PN1014 - MV1014	0.00	23,280	0.00	12,388	0.00	(10,892)
Ops Manager Utility - PN1104- N10636 - Asset MV1104	29,948.22	31,543	19,090.91	24,000	(10,857.31)	(7,543)
Asset Manager Utility - PN1204 - N10710 - Asset1205	11,269.68	13,334	9,090.91	8,500	(2,178.77)	(4,834)
Grade Utility - PN1104 - N10686 - Asset MV1104	2,060.00	2,060	9,090.91	10,000	7,030.91	7,940
Multi Roller - PN1709 - Asset S589	0.00	44,667	0.00	10,000	0.00	(34,667)
<b>Other Economic Services</b>						
Lot 160 Sims Road - Asset S522	0.00	300,000	0.00	309,091	0.00	9,091
Lot 400 Byfield Street-reserve37450 - Asset LAND1303	9,545.45	9,545	249,840.00	249,840	240,294.55	240,295
Lot 21 Northam-York Road Muluckine - Asset LAND1346	0.00	25,000	0.00	24,500	0.00	(500)
	107,619.25	568,979	328,376.37	933,364	220,757.12	364,385

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

#### 2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	April 2015 Actual \$	2014/15 Budget \$	April 2015 Actual \$	2014/15 Budget \$	April 2015 Actual \$	2014/15 Budget \$
<b>Land &amp; Buildings</b>						
Wundowie Yak Lot 311 - Asset S222	0.00	24,070	0.00	200,000	0.00	175,930
Lot 160 Sims Road - Asset S522	0.00	300,000	0.00	309,091	0.00	9,091
Lot 400 Byfield Street-reserve37450 - Asset LAND1303	9,545.45	9,545	249,840.00	249,840	240,294.55	240,295
Lot 21 Northam-York Road Muluckine - Asset LAND1346	0.00	25,000	0.00	24,500	0.00	(500)
<b>Plant &amp; Equipment</b>						
EMDS Vehicle - PN1217 - Asset MV1221	15,817.48	16,163	13,081.82	15,000	(2,735.66)	(1,163)
EHO Vehicle -PN1206-Asset MV1207	13,316.76	13,317	10,000.00	10,000	(3,316.76)	(3,317)
Rec Manager Vehicle - PN1210 - Asset MV1212	0.00	14,500	0.00	10,000	0.00	(4,500)
9 Tonne Truck - PN0914 - N007 - Asset 9247	0.00	0	0.00	0	0.00	0
3.5 Tonne truck - PN00914 - N007 - Asset 9247	0.00	25,000	0.00	31,045	0.00	6,045
Kubota Front Mower - PN1005 - Asset GP1001	0.00	0	0.00	0	0.00	0
Road Broom - PN5066 - N.5066 - Asset S133	0.00	0	0.00	0	0.00	0
EMES Vehicle - PN1209 -N10721 - Asset MV1211	25,661.66	26,500	18,181.82	19,000	(7,479.84)	(7,500)
Parks & Gardens Utility - PN1014 - MV1014	0.00	23,280	0.00	12,388	0.00	(10,892)
Ops Manager Utility - PN1104- N10636 - Asset MV1104	29,948.22	31,543	19,090.91	24,000	(10,857.31)	(7,543)
Asset Manager Utility - PN1204 - N10710 - Asset1205	11,269.68	13,334	9,090.91	8,500	(2,178.77)	(4,834)
Grade Utility - PN1104 - N10686 - Asset MV1104	2,060.00	2,060	9,090.91	10,000	7,030.91	7,940
Multi Roller - PN1709 - Asset S589	0.00	44,667	0.00	10,000	0.00	(34,667)
	107,619.25	568,979	328,376.37	933,364	220,757.12	364,385

#### Summary

Profit on Asset Disposals  
Loss on Asset Disposals

April 2015 Actual \$	2014/15 Budget \$
247,325.46	439,301
(26,568.34)	(74,916)
<u>220,757.12</u>	<u>364,385</u>

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

### 3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$	2014/15 Budget \$	2014/15 Actual \$
<b>Governance</b>									
Loan 215 - Admin Office Renovations	89,196	0	0	89,196	89,196	0	0	6,758	6,573
<b>Community Amenities</b>									
Loan 210 - River Dredging	12,047	0	0	12,047	12,047	0	0	409	409
<b>Recreation &amp; Culture</b>									
Loan 206 - Northam Country Club **	186,240	0	0	186,240	186,240	0	0	12,231	13,690
Loan 208 - Northam Country Club **	29,841	0	0	4,571	4,571	25,270	25,270	2,142	1,656
Loan 219 - Northam Bowling Club **	118,680	0	0	23,757	23,757	94,923	94,923	6,657	5,241
Loan 223 - Recreation Facilities	675,610	0	0	96,488	96,488	579,122	579,122	40,096	22,846
Loan 224 - Recreation Facilities	1,010,291	0	0	33,997	33,997	976,294	976,294	65,603	54,759
Loan 226 - Recreation Facilities	375,863	0	0	375,863	375,863	0	0	35,773	34,575
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	48,570	0	0	11,051	5,441	37,519	43,129	2,925	1,293
<b>Economic Services</b>									
Loan 217 - CBD Streetscape	638,478	0	0	638,478	638,478	0	0	46,276	42,695
Loan 218 - CBD Streetscape	79,251	0	0	79,251	79,251	0	0	7,199	5,402
Loan 225 - Victoria Oval Purchase	826,601	0	0	27,816	27,816	798,785	798,785	53,675	44,803
	4,090,668	0	0	1,578,755	1,573,145	2,511,913	2,517,523	279,744	233,942

**Note:** \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

#### 3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2014/15

The Shire of Northam does not propose to raise any new debenture in 2014/15.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2014, it is not expected to have any unspent debenture funds as at 30th June 2015.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2014/15.

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	April 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED</b>		
<b>(a) Aged Accomodation Reserve</b>		
Opening Balance	249,145	249,145
Interest	8,009	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(22,660)
	<u>257,154</u>	<u>251,845</u>
<b>(b) Employee Liability Reserve</b>		
Opening Balance	512,931	512,932
Interest	16,489	22,221
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(37,103)
	<u>529,420</u>	<u>498,050</u>
<b>(c) Housing Reserve</b>		
Opening Balance	234,208	234,208
Interest	7,529	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>241,737</u>	<u>243,390</u>
<b>(d) Reticulation Scheme Reserve</b>		
Opening Balance	0	0
Interest	0	0
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>40,000</u>
<b>(e) Office Equipment Reserve</b>		
Opening Balance	118,133	118,133
Interest	3,798	5,015
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>121,931</u>	<u>123,148</u>
<b>(f) Plant &amp; Equipment Reserve</b>		
Opening Balance	487,733	487,732
Interest	15,679	23,745
Amount Set Aside / Transfer to Reserve	0	360,000
Amount Used / Transfer from Reserve	0	(560,372)
	<u>503,412</u>	<u>311,105</u>
<b>(g) Recreation Reserve</b>		
Opening Balance	30,226	30,226
Interest	972	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(32,195)
	<u>31,198</u>	<u>0</u>
<b>(h) Road &amp; Bridgeworks Reserve</b>		
Opening Balance	623,888	623,888
Interest	20,056	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	(161,000)
	<u>643,944</u>	<u>508,777</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	April 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(i) Refuse Site Reserve</b>		
Opening Balance	182,085	182,085
Interest	5,854	6,354
Amount Set Aside / Transfer to Reserve	0	60,000
Amount Used / Transfer from Reserve	0	(20,000)
	187,939	228,439
<b>(j) Regional Development Reserve</b>		
Opening Balance	114,375	114,374
Interest	3,677	5,270
Amount Set Aside / Transfer to Reserve	0	755,000
Amount Used / Transfer from Reserve	0	0
	118,052	874,644
<b>(k) Speedway Reserve</b>		
Opening Balance	130,201	130,200
Interest	4,186	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	134,387	135,304
<b>(l) Community Bus Replacement Reserve</b>		
Opening Balance	30,039	30,039
Interest	966	393
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	31,005	30,432
<b>(m) Septage Pond Reserve</b>		
Opening Balance	245,028	245,028
Interest	7,877	8,002
Amount Set Aside / Transfer to Reserve	0	70,000
Amount Used / Transfer from Reserve	0	(27,200)
	252,905	295,830
<b>(n) Killara Reserve</b>		
Opening Balance	148,921	143,212
Interest	4,787	7,000
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	153,708	150,212
<b>(o) Stormwater Drainage Projects Reserve</b>		
Opening Balance	46,521	46,521
Interest	1,496	257
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(40,000)
	48,017	6,778

**SHIRE OF NORTHAM**  
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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	April 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>(p) Recreation and Community Facilities Reserve</b>		
Opening Balance	625,572	625,572
Interest	20,111	16,859
Amount Set Aside / Transfer to Reserve	0	249,840
Amount Used / Transfer from Reserve	0	(148,815)
	<u>645,683</u>	<u>743,456</u>
<b>(q) Administration Office Reserve</b>		
Opening Balance	470,224	470,224
Interest	15,116	18,434
Amount Set Aside / Transfer to Reserve	0	183,591
Amount Used / Transfer from Reserve	0	0
	<u>485,340</u>	<u>672,249</u>
<b>(r) Council Buildings &amp; Amenities Reserve</b>		
Opening Balance	147,308	147,308
Interest	4,736	3,815
Amount Set Aside / Transfer to Reserve	0	200,000
Amount Used / Transfer from Reserve	0	(22,495)
	<u>152,044</u>	<u>328,628</u>
<b>(s) River Town Pool Dredging Reserve</b>		
Opening Balance	273,667	273,667
Interest	8,798	8,768
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(223,600)
	<u>282,465</u>	<u>58,835</u>
<b>(t) Parking Facilities Construction Reserve</b>		
Opening Balance	162,328	162,329
Interest	5,218	6,168
Amount Set Aside / Transfer to Reserve	0	65,000
Amount Used / Transfer from Reserve	0	(126,000)
	<u>167,546</u>	<u>107,497</u>
<b>(u) Art Collection Reserve</b>		
Opening Balance	15,646	15,645
Interest	503	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>16,149</u>	<u>21,062</u>
<b>Total Cash Backed Reserves</b>	<u>5,004,034</u>	<u>5,629,681</u>
Total Interest	155,857	184,322

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF NORTHAM**  
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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	April 2015 Actual \$	2014/15 Budget \$
<b>4. RESERVES - CASH BACKED (Continued)</b>		
<b>Summary of Transfers to Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Aged Accomodation Reserve	8,009	25,360
Employee Liability Reserve	16,489	22,221
Housing Reserve	7,529	9,182
Reticulation Scheme Reserve	0	40,000
Office Equipment Reserve	3,798	5,015
Plant & Equipment Reserve	15,679	383,745
Recreation Reserve	972	1,969
Road & Bridgeworks Reserve	20,056	45,889
Refuse Site Reserve	5,854	66,354
Regional Development Reserve	3,677	760,270
Speedway Reserve	4,186	5,104
Community Bus Replacement Reserve	966	393
Septage Pond Reserve	7,877	78,002
Killara Reserve	4,787	7,000
Stormwater Drainage Projects Reserve	1,496	257
Recreation and Community Facilities Reserve	20,111	266,699
Administration Office Reserve	15,116	202,025
Council Buildings & Amenities Reserve	4,736	203,815
River Town Pool Dredging Reserve	8,798	8,768
Parking Facilities Construction Reserve	5,218	71,168
Art Collection Reserve	503	5,417
	<u>155,857</u>	<u>2,208,653</u>
<b>Transfers from Reserves</b>		
Aged Accomodation Reserve	0	(22,660)
Employee Liability Reserve	0	(37,103)
Housing Reserve	0	0
Reticulation Scheme Reserve	0	0
Office Equipment Reserve	0	0
Plant & Equipment Reserve	0	(560,372)
Recreation Reserve	0	(32,195)
Road & Bridgeworks Reserve	0	(161,000)
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	(27,200)
Killara Reserve	0	0
Stormwater Drainage Projects Reserve	0	(40,000)
Recreation and Community Facilities Reserve	0	(148,815)
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	(22,495)
River Town Pool Dredging Reserve	0	(223,600)
Parking Facilities Construction Reserve	0	(126,000)
Art Collection Reserve	0	0
	<u>0</u>	<u>(1,421,440)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>155,857</u>	<u>787,213</u>

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

#### 4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

##### **Aged Accommodation Reserve**

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

##### **Employee Liability Reserve**

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

##### **Housing Reserve**

Reserve established for future construction of Community Housing in Wundowie.

##### **Reticulation Scheme Reserve**

Provision for future replacement/upgrading of water reuse and reticulation infrastructure. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Office Equipment Reserve**

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Plant & Equipment Reserve**

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

##### **Recreation Reserve**

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2014/15.

##### **Road & Bridgeworks Reserve**

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

##### **Refuse Site Reserve**

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Regional Development Reserve**

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Speedway Reserve**

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

##### **Community Bus Replacement Reserve**

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

#### 4. RESERVES (Continued)

##### **Septic Pond Reserve**

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Killara Reserve**

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

##### **Stormwater Drainage Projects Reserve**

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

##### **Recreation and Community Facilities Reserve**

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

##### **Administration Office Reserve**

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

##### **Council Buildings & Amenities Reserve**

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

##### **River Town Pool Dredging Reserve**

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Parking Facilities Construction Reserve**

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

##### **Art Collection Reserve**

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

**SHIRE OF NORTHAM**  
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**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015**

	<b>April 2015 Actual \$</b>	<b>2013/14 Financial Report \$</b>	<b>2014/15 Budget \$</b>
<b>5. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	5,357,696	2,267,969	200,000
Cash - Restricted Unspent Grants	1,631,669	2,107,310	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	5,004,034	4,848,177	5,356,746
Sundry Debtors	239,834	795,312	1,231,884
Rates - Current	1,237,105	964,704	0
Pensioners Rates Rebate	28,938	14,700	0
Provision for Doubtful Debts	(36,336)	(37,650)	0
GST Receivable	214	0	0
Accrued Income/Prepayments	0	34,017	0
Inventories	0	60,459	30,000
	<u>13,463,154</u>	<u>11,054,997</u>	<u>6,818,630</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(1,178,020)	(1,901,308)	(2,191,198)
Rates Income in Advance	(103,403)	0	0
GST Payable	(214)	0	0
Accrued Salaries & Wages	0	(149,557)	0
Accrued Interest on Debentures	0	(50,643)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	131,350	(9,621)	0
Loan Liability	(5,610)	(592,668)	0
Provision for Annual Leave	(320,605)	(490,281)	0
Provision for Long Service Leave	(203,576)	(251,568)	0
Other Payables	0	0	0
	<u>(1,680,078)</u>	<u>(3,445,646)</u>	<u>(2,191,198)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>11,783,076</b>	<b>7,609,351</b>	<b>4,627,432</b>
Less: Cash - Reserves - Restricted	(5,004,034)	(4,848,177)	(5,356,746)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	5,610	592,668	210,153
Add: Leave Liability Reserve	529,420	512,931	535,153
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b><u>7,314,072</u></b>	<b><u>3,866,773</u></b>	<b><u>15,992</u></b>

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

#### 6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
<b>General Rate</b>								
00 Non-Rateable	0.0000	690	1,502,494	0	0	0	0	0
01 GRV-Townsites Residential	10.1868	2,962	36,970,552	3,766,116	7,056	0	3,773,172	3,789,716
02 GRV-Northam Commercial/Industrial	11.3201	247	11,275,640	1,284,621	1,525	0	1,286,146	1,269,307
05 Agricultural Local	0.5487	514	159,172,000	873,377	(2,993)	154	870,538	879,477
06 Agricultural Regional	0.4548	209	111,808,000	508,503	931	0	509,434	514,603
07 Rural Small Holdings	0.6256	550	96,536,000	603,929	(52)	0	603,877	608,029
<b>Sub-Totals</b>		5,172	417,264,686	7,036,546	6,467	154	7,043,167	7,061,132
<b>Minimum Rates</b>								
	<b>Minimum \$</b>							
01 GRV-Northam Town Gen	830	935	4,259,662	776,050	0	0	776,050	776,050
02 GRV-Northam Town Diff	830	47	184,818	39,010	0	0	39,010	39,010
05 Agricultural Local	830	143	11,669,596	118,690	0	0	118,690	118,690
06 Agricultural Regional	830	203	22,932,413	168,490	0	0	168,490	168,490
07 Rural Small Holdings	830	101	12,559,000	83,830	0	0	83,830	83,830
<b>Sub-Totals</b>		1,429	51,605,489	1,186,070	0	0	1,186,070	1,186,070
							8,229,237	8,247,202
Ex-Gratia Rates							12,824	12,824
Excess Rate Receipts							(142,957)	0
<b>Totals</b>							8,099,104	8,260,026

# SHIRE OF NORTHAM

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#### SHIRE OF NORTHAM

#### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

#### 6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	2,500	3,200	(4,200)	1,500
Lesser Hall Bond	2	900	1,000	(500)	1,400
Nomination Deposits	4	0	0	0	0
Library Deposits & Income	5	0	0	0	0
POS - Cash in Lieu	6	304,163	32,482	0	336,645
Bonds - Building	7	35,500	0	(1,000)	34,500
Crossovers - Bond	9	86,892	0	(500)	86,392
Recreation Centre Bond	11	400	1,700	(1,200)	900
Facilities - Bonds	18	200	0	0	200
Footpath/Kerbing Deposit	22	93,500	28,000	(22,000)	99,500
Retentions	26	179,888	13,402	(40,441)	152,849
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (E	29	0	46,213	(39,553)	6,660
Builders Reg Board Levy	30	0	26,764	(23,360)	3,404
Standpipe Key	31	6,600	600	(250)	6,950
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	257,673	8,128	(6,046)	259,755
Other	34	17,983	1,553	(4,782)	14,754
Other - Rental Bond	35	400	0	(200)	200
Bonds - Animal Traps	36	130	440	(330)	240
Storm Damage Donations	38	175	0	0	175
		<u>1,002,414</u>	<u>163,482</u>	<u>(144,362)</u>	<u>1,021,534</u>

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

8. OPERATING STATEMENT

	April 2015 Actual \$	2014/15 Budget \$	2013/14 Actual \$
<b>OPERATING REVENUES</b>			
Governance	94,920	100,715	40,150
General Purpose Funding	11,844,886	12,969,400	10,081,279
Law, Order, Public Safety	303,882	795,058	597,399
Health	35,768	45,000	36,897
Education and Welfare	1,114,494	1,238,616	2,203,330
Housing	38,561	48,431	33,537
Community Amenities	3,322,699	3,518,368	2,656,067
Recreation and Culture	461,983	1,155,092	565,774
Transport	822,761	1,482,094	1,061,150
Economic Services	1,369,476	1,833,756	934,185
Other Property and Services	75,052	69,000	108,321
<b>TOTAL OPERATING REVENUE</b>	<b>19,484,482</b>	<b>23,255,530</b>	<b>18,318,090</b>
<b>OPERATING EXPENSES</b>			
Governance	991,670	1,443,703	832,978
General Purpose Funding	221,275	257,850	238,116
Law, Order, Public Safety	866,844	1,181,118	1,074,223
Health	280,220	361,960	436,018
Education and Welfare	1,067,589	1,378,259	1,413,584
Housing	78,846	94,569	76,820
Community Amenities	2,280,994	3,565,111	3,135,882
Recreation & Culture	3,014,636	4,190,943	3,564,797
Transport	3,805,828	4,912,766	4,669,090
Economic Services	1,466,509	2,117,344	1,996,232
Other Property and Services	110,118	75,095	79,020
<b>TOTAL OPERATING EXPENSE</b>	<b>14,184,529</b>	<b>19,578,718</b>	<b>17,516,760</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>5,299,953</b>	<b>3,676,812</b>	<b>801,330</b>

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

9. BALANCE SHEET

	April 2015 Actual \$	2013/14 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	11,993,399	9,223,456
Receivables	1,469,755	2,097,184
Inventories	0	60,458
<b>TOTAL CURRENT ASSETS</b>	<u>13,463,154</u>	<u>11,381,098</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	440,865	476,285
Inventories	0	25,045
Land	16,899,100	16,883,600
Property, Plant and Equipment	40,198,170	40,609,683
Infrastructure	48,492,810	47,714,085
<b>TOTAL NON-CURRENT ASSETS</b>	<u>106,030,945</u>	<u>105,708,698</u>
<b>TOTAL ASSETS</b>	<u>119,494,099</u>	<u>117,089,796</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,150,286	2,258,079
Interest-bearing Liabilities	5,610	589,713
Provisions	524,181	741,848
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,680,077</u>	<u>3,589,640</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	2,511,913	3,498,001
Provisions	127,552	127,552
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,639,465</u>	<u>3,625,553</u>
<b>TOTAL LIABILITIES</b>	<u>4,319,542</u>	<u>7,215,193</u>
<b>NET ASSETS</b>	<u>115,174,557</u>	<u>109,874,603</u>
<b>EQUITY</b>		
Retained Surplus	80,677,791	75,533,694
Reserves - Cash Backed	5,004,034	4,848,177
Reserves - Asset Revaluation	29,492,732	29,492,732
<b>TOTAL EQUITY</b>	<u>115,174,557</u>	<u>109,874,603</u>

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

10. FINANCIAL RATIO

	2015 YTD	2014	2013	2012
Current Ratio	5.93	1.43	1.82	1.53

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

**SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015**

	NOTE	April 2015 Actual \$	April 2015 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b><u>Operating</u></b>							
<b>Revenues/Sources</b>	8						
Governance		94,920	98,315	100,715	(3,395)	(3.45%)	
General Purpose Funding		3,745,782	3,797,735	4,709,374	(51,953)	(1.37%)	
Law, Order, Public Safety		303,882	669,577	795,058	(365,695)	(54.62%)	Timing on DFES Capital grant funding new plant
Health		35,768	37,490	45,000	(1,722)	(4.59%)	
Education and Welfare		1,114,494	1,128,356	1,238,616	(13,862)	(1.23%)	
Housing		38,561	40,340	48,431	(1,779)	(4.41%)	
Community Amenities		3,322,699	3,334,576	3,518,368	(11,877)	(0.36%)	
Recreation and Culture		461,983	902,850	1,155,092	(440,867)	(48.83%)	Timing on budget allocations for grant funding, Town Hall Balcony, Railway Station and Public Open Space Funds for the Fairways Green area
Transport		822,761	873,494	1,482,094	(50,733)	(5.81%)	Timing of Street Lighting Claim and Lower than anticipated revenue from Department of Transport Services
Economic Services		1,369,476	1,567,302	1,833,756	(197,826)	(12.62%)	Timing on budget allocations for grant funding; Old Fire Station Roof & NRM Water Project
Other Property and Services		75,052	57,280	69,000	17,772	31.03%	Higher than anticipated Insurance claim payments received
		11,385,378	12,507,315	14,995,504	(1,121,937)	(8.97%)	
<b>(Expenses)/(Applications)</b>	8						
Governance		(991,670)	(1,188,631)	(1,443,703)	196,961	16.57%	Timing on expenditure relating to Consultants
General Purpose Funding		(221,275)	(212,223)	(257,850)	(9,052)	(4.27%)	
Law, Order, Public Safety		(866,844)	(982,453)	(1,181,118)	115,609	11.77%	Timing on budget allocations & Depreciation on Bushfire Equipment lower than anticipated
Health		(280,220)	(296,471)	(361,960)	16,251	5.48%	
Education and Welfare		(1,067,589)	(1,124,952)	(1,378,259)	57,363	5.10%	
Housing		(78,846)	(79,539)	(94,569)	693	0.87%	
Community Amenities		(2,280,994)	(2,982,475)	(3,565,111)	701,481	23.52%	Timing on Waste Management & Drainage expenses
Recreation & Culture		(3,014,636)	(3,517,688)	(4,190,943)	503,052	14.30%	Timing on Parks and Gardens Mtc & Supertowns expenses
Transport		(3,805,828)	(4,021,112)	(4,912,766)	215,284	5.35%	Timing on budget allocations & Depreciation on Plant lower than anticipated
Economic Services		(1,466,509)	(1,753,498)	(2,117,344)	286,989	16.37%	Timing on events expenses & Depreciation on buildings lower than anticipated
Other Property and Services		(110,118)	(62,507)	(75,095)	(47,611)	(76.17%)	Overheads and Plant Cost to be reallocated from 01/01/2015
		(14,184,529)	(16,221,549)	(19,578,718)	2,037,020	(12.56%)	
<b><u>Adjustments for Non-Cash (Revenue) and Expenditure</u></b>							
(Profit)/Loss on Asset Disposals	2	(220,757)	(303,654)	(364,385)	82,897	27.30%	Timing on Disposal of Assets
Movement in Accrued Interest		(50,643)	0	0	(50,643)	0.00%	
Movement in Accrued Salaries and Wages		(149,557)	0	0	(149,557)	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		(217,667)	0	0	(217,667)	0.00%	
Depreciation on Assets		2,718,653	2,896,120	3,475,533	(177,467)	6.13%	

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2014 TO 30 APRIL 2015

	NOTE	April 2015 Actual \$	April 2015 Y-T-D Budget \$	Projected 2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b>Operating</b>							
<b>Capital Revenue and (Expenditure)</b>							
Purchase Land Held for Resale	1	0	0	0	0	0.00%	
Purchase Land and Buildings	1	(269,506)	(632,620)	(632,620)	363,114	57.40%	Timing on Building works
Purchase Plant and Equipment	1	(286,078)	(825,980)	(825,980)	539,902	65.37%	Timing on Plant purchases
Purchase Furniture and Equipment	1	(22,587)	(28,300)	(28,300)	5,713	20.19%	
Purchase Bush Fire Equipment	1	0	(460,000)	(460,000)	460,000	100.00%	Timing unknown for supply by DFES
Purchase Playground Equipment	1	(6,750)	(375,778)	(375,778)	369,028	98.20%	Timing on Equipment purchases
Purchase Infrastructure Assets - Roads	1	(1,498,453)	(2,330,808)	(2,454,404)	832,355	35.71%	Timing on budget allocations
Purchase Infrastructure Assets - Bridges	1	0	0	(108,000)	0	#DIV/0!	
Purchase Infrastructure Assets - Footpaths	1	(127,804)	(537,196)	(537,196)	409,392	76.21%	Timing on budget allocations
Purchase Infrastructure Assets - Drainage	1	(708,953)	(2,798,124)	(2,798,124)	2,089,171	74.66%	Timing on budget allocations
Purchase Infrastructure Assets - Parks & Ovals	1	(141,591)	(530,634)	(530,634)	389,043	73.32%	Timing on budget allocations
Purchase Infrastructure Assets - Airfields	1	0	0	0	0	0.00%	
Purchase Infrastructure Assets - Streetscape	1	(35,262)	(164,800)	(248,566)	129,538	78.60%	Timing on budget allocations
Purchase Infrastructure Assets - Other	1	(84,000)	(418,593)	(418,593)	334,593	79.93%	Timing on budget allocations
Proceeds from Disposal of Assets	2	328,376	777,803	933,364	(449,427)	57.78%	Timing on budget allocations
Repayment of Debentures	3	(1,573,145)	(1,545,776)	(1,578,755)	(27,369)	(1.77%)	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	214,568	178,807	214,568	35,761	(20.00%)	Timing on budget allocations
Transfers to Restricted Assets (Reserves)	4	(155,857)	(2,208,653)	(2,208,653)	2,052,796	92.94%	Timing on budget allocations
Transfers from Restricted Asset (Reserves)	4	0	1,421,440	1,421,440	(1,421,440)	100.00%	Timing on budget allocations
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	3,866,773	3,866,773	3,866,776	0	0.00%	
LESS Net Current Assets Year to Date	5	7,314,072	(41,287)	(41,287)	7,355,359	(17815.19%)	
<b>Amount Raised from Rates</b>	6	<u>(8,449,462)</u>	<u>(7,692,920)</u>	<u>(8,200,234)</u>	<u>(756,542)</u>	<u>9.83%</u>	

This statement is to be read in conjunction with the accompanying notes.

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

#### BANK RECONCILIATION STATEMENT Period Ending 30th April 2015

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DRD DRAINAGE FUNDS Shire
<b>Balance as per Bank Statements</b>				
ANZ 2645-81890	\$ 91,272.90			
Business Bonus 028-0331279	\$579,506.04			
Muni Operating A/C 028-5350118	\$83,093.98			
Term Deposit Muni 028-0400828	\$2,034,315.48			
Term Deposit Muni 028-0400836	\$2,529,530.03			
ANZ - WA TREASURY BANK				
Term Deposit (Trust) T183 028-036059-8		\$26,716.15		
Term Deposit (Trust) T396 0387254		\$34,299.05		
Term Deposit (Trust) POS 9975-02546		\$312,244.83		
Term Deposit (Trust) Extractive Industry 028-695773-2		\$93,754.21		
Term Deposit (Trust) T376 & T440 028-0392516		\$81,128.82		
Term Deposit (Trust) T527 028-0386517		\$23,857.67		
Trust Operating A/C 028-5350143		\$356,450.18		
Term Deposit (Trust T701) 028-0397045		\$41,687.39		
Term Deposit (Trust 754,755,756) 028-0399528		\$49,503.33		
Business Bonus(Reserve) 028-0364535			\$395,779.02	
Term Dep Term Deposit 028-0390108			\$874,304.25	
ANZ Term Deposit 9974-65749			\$3,992,951.00	
WATC OCDF 066-040 19300000				\$1,027,386.00
<b>Total As Per Bank Statements</b>	<b>\$5,922,001.32</b>	<b>\$1,019,640.73</b>	<b>\$5,004,033.57</b>	<b>\$1,027,386.00</b>
<b>Plus</b>				
Outstanding Deposits	42,489.10	3,473.28		
Outstanding Dep (Trust)				
Outstanding Dep ( Muni)				
	<b>\$42,489.10</b>	<b>\$3,473.28</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Less</b>				
Unpresented Cheques	(5,541.00)	(1,580.00)		
	<b>(\$5,541.00)</b>	<b>(\$1,580.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjustments</b>				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni				
Transfer of bank fee charges Unspent Grants				
<b>Bank Statement Balance after Adjustments</b>	<b>\$5,958,949.42</b>	<b>\$1,021,534.01</b>	<b>\$5,004,033.57</b>	<b>\$1,027,386.00</b>
<b>General Ledger Accounts</b>				
111000010 MUNI BANK	5,354,666.50			
111180010 Trust Bank		1,021,534.01		
1111001010 Short Term Investment	604,282.83		0.00	
1111901010 Reserve Inv Bank			5,004,033.57	
1111002010 Unspent Grant				\$1,027,386.00
<b>Balance Per General Ledger Accounts</b>	<b>\$5,958,949.42</b>	<b>\$1,021,534.01</b>	<b>\$5,004,033.57</b>	<b>\$1,027,386.00</b>
<b>IMBALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Prepared by *J.A. Becker*  
POSITION : FINANCE OFFICER

Confirmed by *[Signature]*  
POSITION : ACCOUNTANT

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**13.3.3 LOCAL GOVERNMENT ORDINARY ELECTION 2015**

Name of Applicant:	Western Australian Electoral Commission
Name of Owner:	N/A
File Ref:	2.2.1.1
Officer:	Denise Gobbart
Officer Interest:	N/A
Policy:	
Voting:	Absolute Majority Vote Required
Date:	18 May 2015

**PURPOSE**

For Council to declare the Electoral Commissioner to be responsible for the conduct of the 2015 ordinary elections and that the method of conducting the election will be as a postal election.

**BACKGROUND**

Correspondence has been received from Mr Derek Kerlake, Electoral Commissioner with regard to the next ordinary elections which are to be held on 17 October 2015.

The Commission is offering to conduct a postal election but advises that it is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. The correspondence includes an estimate of the cost to the Shire of Northam of conducting the 2015 elections. The figures provided are an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for the charges is all materials at cost and a margin on staff time only.

**STATUTORY IMPACTS**

Local Government Act 1995, Part 4 Elections and other Polls, Division 9 Electoral Process

**4.20. CEO to be returning officer unless other arrangements made**

- (1) *Subject to this section the CEO is the returning officer of a local government for each election.*
- (2) *A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint\* a person other than the CEO to be the returning officer of the local government for —*
  - (a) *an election; or*

**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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*(b) all elections held while the appointment of the person subsists.*

*\* Absolute majority required.*

*(3) An appointment under subsection (2) —*

*(a) is to specify the term of the person's appointment; and*

*(b) has no effect if it is made after the 80th day before an election day.*

*(4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

*\* Absolute majority required.*

*(5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*

*(6) A declaration made under subsection (4) on or before the 80<sup>th</sup> day before election day cannot be rescinded after that 80th day.*

**4.61. Choice of methods of conducting election**

*(1) The election can be conducted as a —*

***postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or*

***voting in person election** which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.*

*(2) The local government may decide\* to conduct the election as a postal election.*

*\* Absolute majority required.*

*(3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*

*(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be*

**SHIRE OF NORTHAM**  
**AGENDA**  
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*responsible for the conduct of the election or in conjunction with such a declaration.*

*(5) A decision made under subsection (2) on or before the 80th day before election day cannot be rescinded after that 80th day.*

*(6) For the purposes of this Act, the poll for an election is to be regarded as having been held on election day even though the election is conducted as a postal election.*

*(7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.*

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE G1: Provide accountable and transparent leadership.  
STRATEGY G1.4: Promote and support community members' participation in Shire's governance.  
CORPORATE PLAN: Management and administration of Council elections.

**FINANCIAL IMPLICATIONS**

The next ordinary elections are being held on 17 October 2015. Council will need to consider the cost of this election in the 2015/2016 budget.

The estimated cost for the 2015 election is \$34,000 inc GST (2013 - \$30,000 estimated cost, \$26,390 actual cost), which has been based on the following assumptions:

- 7,100 electors;
- Response rate of approximately 40%;
- 5 vacancies; and
- Count to be conducted at the offices of the Shire of Northam.
- Appointment of a local Returning Officer
- Standard Australia Post delivery service to apply

If Council were to opt for the Australia Post Priority Service for the lodgement of election packages an additional cost of \$497 would apply.

Costs not incorporated in this estimate include:

- Non-statutory advertising (i.e., additional advertisements in community newspapers and promotional advertising);
- Any legal expense other than those that are determined to be borne by the Western Australian Electoral Commission in a Council of Disputed Returns; and

**SHIRE OF NORTHAM**  
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- One local government staff member to work in the polling place on Election Day.
- Any additional postage rate increases by Australia Post

With the adoption of the 2014/15 budget, the decision was made to make an annual allowance for election expenses to spread the cost. Funds of \$12,000 are held in restricted cash for the October 2015 election.

**OFFICER'S COMMENT**

The current procedure required by the *Local Government Act 1995*, is that written agreement must be obtained from the Electoral Commissioner before the vote is taken. The correspondence received provides therein the Commissioners agreement to be responsible for the conduct of the ordinary elections in 2015 for the Shire of Northam, in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. This agreement is subject to the proviso that the Shire of Northam also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

Council will need to move a formal recommendation for this to occur.

**RECOMMENDATION**

**That Council;**

- 1. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2015 ordinary elections together with any other elections or polls which may also be required; and**
- 2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.**

**ABSOLUTE MAJORITY VOTE REQUIRED**

**SHIRE OF NORTHAM**  
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**13.4. COMMUNITY SERVICES**

Nil.

**SHIRE OF NORTHAM**  
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**13.5. ENGINEERING SERVICES**

**13.5.1 2015/16 DRAFT BUDGET – PLANT & VEHICLE REPLACEMENT PROGRAM**

Name of Applicant:	Engineering Services
File Ref:	8.2.8.2
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy/ Legislation:	Local Government Act 1995
Voting:	Simple Majority
Date:	27 May 2015

**PURPOSE**

For Council to review the proposed Plant & Vehicle Replacement Program for consideration of inclusion in the proposed 2015 /2016 budget.

**BACKGROUND**

The plant & vehicles identified to be replaced within the 2015 / 2016 budget period are those which have reached their life expectancy / serviceability threshold in accordance with the *Western Australian Local Government Accounting Manual - Section 9 - Asset Accounting*.

**STATUTORY REQUIREMENTS**

Nil.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE E3: Provide and support an effective and efficient transportation network.

STRATEGY E3.1: Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal Governments.

**BUDGET IMPLICATIONS**

Outlined in the following table are estimated change over figures for 2015/ 2016 exclusive of GST.

**SHIRE OF NORTHAM**  
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	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
Plant Replacement \$	865,322	783,309	1,102,102	1,444,445	982,580	1,504,795
Proceeds -\$	313,597	168,402	411,920	539,550	299,000	426,631
Net Cost to Council \$	551,725	614,907	690,182	904,895	683,580	1,078,164
To reserve \$	250,000	210,000	202,480	230,000	230,000	235,000
From reserve -\$	350,000	520,474	320,436	415,750	42,545	740,887
<b>Net Cost to Council \$</b>	<b>451,725</b>	<b>304,433</b>	<b>572,226</b>	<b>719,145</b>	<b>871,035</b>	<b>572,277</b>

The following table highlights the progress (and savings made) with the **current** (14/15) plant replacement program (it highlights the capacity to expend the additional funds required as per the officer recommendation);

Plant Item		Amended Budget Net Cost	ACTUAL Net Cost	Variation / Saving
N007 - 9 Tonne Truck		-	-	-
N3647 - 3.5 Tonne Truck	*	42,986	-	42,986
PN1005 - Kubota Mower		-	-	-
N5066 - Road Broom		-	-	-
N10721 - EMES Vehicle		21,000	21,968	968
PN1014 Parks Utility		13,514	15,706	2,192
N10634 - Operations Vehicle		20,224	25,338	5,114
N10710 - Asset Vehicle		26,500	12,697	13,803
New Parks Vehicle		25,000	22,328	2,672
New Float		-	-	-
New water truck	**	140,000	-	140,000
New Water Trailer		-	-	-
New Truck Dolly		-	-	-
New Forlift		12,000	9,950	2,050
New Aerator		42,000	41,000	1,000
New Bobcat Profiler		-	-	-
New Bobcat Broom		-	-	-
Fleet Management		25,000	18,224	6,776
Grader Utility		11,648	9,091	20,739
New Roller	***	100,000	-	100,000
New Flail Mower		18,500	18,370	130
New Mower Trailer		8,000	8,000	-
New Mower Trailer		8,000	8,000	-
New Tractor		56,000	49,800	6,200
N3333 FORD FALCON GE6 MGR DEV SERVICES		25,000	23,637	1,363
N3955 TOYOTA CAMRY ALTISE EHO		15,675	16,015	340
N10724 FORD RANGER CREW CAB REC MGR		25,000	16,138	8,862
			-	
		636,047	242,290	337,967

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

\* Item waiting to be replaced. Prior to the plant being sold it had a significant motor issue which staff are working to rectify prior to replacement to maximise trade return.

\*\* The water truck will be carried into the 2015/16 financial year. This is a result of the staff assessing the options to either purchase a new or second hand truck. The current budget provision being adequate to replace with a second hand truck, however staff are in the process of assessing this option as opposed to purchasing new.

\*\*\* Roller subject of this report

#### OFFICER'S COMMENT

In addition to existing plant & vehicles programmed to be to be replaced, are proposed new items to be purchased in order to achieve committed and future programmed maintenance & construction works.



SHIRE OF NORTHAM PLANT REPLACEMENT SCHEDULE (GST EXCLUSIVE)					2		
Plant #	Detail	KM/ Hr	Lit	2015-16			
				Purchase	Proceeds	Change over	
PN1201	N008 ISUZU FLOCON 2012	42000	5	178,668	73,427	105,241	
P5029	P5029 HONDA QUAD BIKE TRX250 2005	2825	12	15,409	7,276	8,133	
PN0905	N3779 KUBOTA RIDE ON MOWER	621	5	35,583	8,211	27,371	
P5017	P5017 DYNAPAC VIBRO ROLLER 2005	620	7	9,752	3,047	6,704	
PN1009	N3885 FUSO TWO WAY TIP TRUCK	121000	5	224,204	50,000	174,204	
NEW	STUMP GRINDER	NEW	10	35,000	0	35,000	
NEW	FLAIL MOWER - WUNDOWIE	NEW	7	20,000	5,000	15,000	
PN1205	N10709 TOYOTA HILUX UTE RETIC	41000	2	21,707	12,636	9,071	
PN1315	MAZDA CX9 GRAND TOURING AWD V6 PETROL AUTO WAGON CRYSTA	17000	2	55,000	29,000	26,000	
PN1303	NISSAN NAVARA DUAL CAB	66000	3	40,000	10,000	30,000	
PN1223	HOLDEN COLORADO (N.4021) SNR RANGER UTE		2	35,000	10,000	25,000	
PN1304	NISSAN NAVARA 2013 WHITE MANUAL	48000	2	25,000	10,000	15,000	
PN1215	N10734 HYUNDAI VELOSTER SNR EHO	27240	2	35,000	13,000	22,000	
PN1208	HOLDEN CRUZE HTCHBK 2012 (N10714) SNR PLANNER	72000	2	35,000	12,000	23,000	
PN1306	HOLDEN CAPTIVA 7 LT AUTO MV14 (PN1306) - N.4092 EX MGR COMM	27400	2	40,000	20,000	20,000	
PN1211	N10728 FORD FALCON UTE BUILDING SUPERVISOR	30700	2	25,000	10,000	15,000	
PN1219	N3433 NISSAN DUALIS SNR BUILD SURVEYOR	28000	2	35,000	20,000	15,000	
PN1301	SV6 COMMODORE SEDAN (N.4030) PN1301EX MG COMMUNITY INFR.		2	0	20,000	-20,000	
<b>TOTALS</b>				865,322	313,597	551,725	

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**RECOMMENDATION**

That Council, endorse the inclusion of listed plant and vehicles for 2015/2016 Replacement Program;

<b>N008</b>	<b>Flocon</b>
<b>P5029</b>	<b>Quad Bike</b>
<b>N3779</b>	<b>Ride on Mower</b>
<b>P5017</b>	<b>Dynapac Vibrating Roller</b>
<b>N3885</b>	<b>Two Way Tip Truck</b>
<b>New</b>	<b>Stump Grinder</b>
<b>New</b>	<b>Flail Mower (Wundowie Depot)</b>
<b>N10709</b>	<b>Reticulation Utility</b>
<b>PN1315</b>	<b>CEO Vehicle</b>
<b>PN1303</b>	<b>Dual Cab</b>
<b>PN1223</b>	<b>Ranger Utility</b>
<b>PN1304</b>	<b>Utility</b>
<b>PN1215</b>	<b>EHO Vehicle</b>
<b>PN1208</b>	<b>Snr Planner Vehicle</b>
<b>PN1306</b>	<b>EMCOMMS Vehicle</b>
<b>PN1211</b>	<b>Building Surveyor Utility</b>
<b>PN1219</b>	<b>Snr Building Surveyor Vehicle</b>
<b>PN1301</b>	<b>Dispose of (ex) Manager Community Projects Vehicle</b>

**SHIRE OF NORTHAM**  
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*Cr K D Saunders has declared a "Proximity" interest in item 13.5.2 – 2015/16 Draft Budget – Roads Program as she is the owner of a farming property that borders Rockvale Road, Jennapullin.*

*Cr D G Beresford has declared a "Proximity" interest in item 13.5.2 – 2015/16 Draft Budget – Roads Program as his property is at the end of Thackrah Avenue and is his main vehicle entry.*

**13.5.2 2015/16 DRAFT BUDGET – ROADS PROGRAM**

Name of Applicant:	Engineering Services
File Ref:	8.2.8.2
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy/ Legislation:	Local Government Act 1995
Voting:	Simple Majority
Date:	2 May 2015

**PURPOSE**

For Council to review and endorse the final list of proposed roads to be included in the 2014 /2015 budget.

**BACKGROUND**

On the 1st May 2015 Council were sent a preliminary "short list" of roads for consideration also requesting feedback for any additional roads that warranted consideration or further investigation in preparation of a final program to be presented to Council.

The following roads were put forward by Elected Members as warranting consideration. Staff have assessed the roads suggested and provide the following comments:

<b>Northam Town</b>	<b>Findings/ Outcome</b>
Chidlow Street, West Northam	Costed and included for consideration
Church Street	Inspected as part of the 14/15 program and removed due to unsafe alignment with intersection of Katrine Rd and Irishtown Rd.
Gratte Street	Unsealed section to be address through routine maintenance grading program
Lunt Street	Unsealed section to be address through routine maintenance grading program



**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

	Option A	Option B				
	2015/16		2014/15	2013/14	2012/13	2011/12
<b>Road Construction - Cost</b>	<b>2,798,144</b>	<b>2,559,644</b>	<b>2,082,841</b>	<b>1,977,725</b>	<b>3,176,243</b>	<b>3,293,787</b>
Regional Road Groups	501,622	450,622	438,762	653,706	582,595	600,635
Road Works General	1,033,968	979,968	1,199,078	922,005	948,771	1,184,937
Bridges			-	219,000	719,000	552,000
Roads to Recovery	809,190	723,690	-	-	556,972	676,981
Commodity Route	246,800	216,800				
Blackspots	206,564	188,564	445,000	183,014	368,905	279,234
<b>Cost of materials</b>	<b>2,026,266</b>	<b>1,787,766</b>	<b>1,418,344</b>	<b>1,093,463</b>	<b>2,561,949</b>	<b>2,148,033</b>
Materials as % of total	72%	70%	68%	55%	81%	65%
<b>Road Construction - Revenue</b>	<b>- 2,205,789</b>	<b>- 2,207,589</b>	<b>- 1,809,341</b>	<b>- 1,521,871</b>	<b>- 1,942,645</b>	<b>- 1,945,852</b>
<b>From Reserve</b>						- 144,386
Grants Commission - Roads	- 768,237	- 768,237	- 768,237	- 767,648	- 750,584	- 750,833
Blackspot	- 206,564	- 206,564	- 266,667	- 144,476	- 234,000	- 236,000
Grants Commission - Bridges	-	-	- 108,000	- 146,000	- 146,000	-
Main Roads - Bridges	-	-	-	- 73,000	- 73,000	-
Regional Road groups	- 334,415	- 336,215	- 200,417	- 390,747	- 268,789	- 273,635
Commodity Route	- 164,533	- 164,533	-	-	-	-
Roads 2 Recovery	- 732,040	- 732,040	- 366,020	-	- 470,272	- 540,998
Deproclamation GEH (Gravel Re-sheeting)	\$ -	\$ -	- 100,000	\$ -	\$ -	\$ -
Overall Net cost to Council	592,355	352,055	273,500	455,854	1,233,598	1,347,935
Total net material subsidy	- 179,523	- 419,823	- 390,997	- 428,408	619,304	202,181

**OFFICER'S COMMENT**

In determining the proposed roads the following guidelines and selection criteria were used;

1. Funded Projects – Projects that will receive funding from an external source are given highest priority in the Program.
2. Asset Data – Interrogation of ROMAN/ RAMM asset data to determine a priority list or “ranking” The higher the ranking the higher the priority of the project. This desktop assessment was then followed by field investigation to validate the data, with consideration of joining recent year’s resurfaced sections as well as grouping projects in close proximity to provide greater value for money through reduced mobilisation and demobilisation costs.
3. External Requests and Internal Advice – Council staff have also utilised external requests from ratepayers as an indicator to pressure points within the Shire. These requests are being assessed against other projects identified through ROMAN/ RAMM and considered to warrant works being undertaken.

**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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Similarly internal requests/suggestions have also been incorporated into the program, these emanate from staff who utilise their knowledge and experience to identify projects worth of consideration.

Staff are engaging the services of an external consultant for the purpose of providing an independent costing assessment for a number of roads within the proposed program. This is aimed at providing an industry benchmark comparison for project scoping and costing practices.

In review of recent years completed works and costing for the current proposed road program, traffic management has been identified as an area which Council could make a considerable cost saving.

The gravel re-sheet program has been costed excluding traffic management services which was estimated to be \$76,000. The preferred method will be to perform these annual works under trailer mounted traffic control signals, subject to Council endorsement for the purchase of two sets of trailers for the sum of \$56,000 which has been included as a budget request. A single set of trailers will be dedicated to the maintenance grading program and the second set for the Gravel re-sheet program and other regional projects.

Traffic management for the delivery of the asphalt and spray seal programs in 2015/2016 has been estimated to cost in the vicinity of \$217,000 which is based on current contracted rates for these programs.

This is supported with confirmed expenditure for 2014/2015 of directly engaged contracted traffic management being \$158,091 Ex GST and works in progress valued at \$97,000 Ex GST. These figures excludes the spray seal program which were directly managed by the Contractor.

Two options are identified in the attached table being:

- Road Program – Option A:       \$2,798,144 inclusive of external traffic management
- Road Program – Option B:       \$2,559,644 exclusive of traffic management

With consideration of the potential cost saving, staff is seeking endorsement from Council to remove the external cost of traffic management from these programs and better utilise this funding through the permanent employment of a dedicated traffic management crew at an estimated cost of \$120,538

Although this crew will not completely eliminate the need for additional external traffic controllers for the more complex project locations, the crew will be able to manage most project works across construction, maintenance and parks and gardens for the remainder of the year.

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

**RECOMMENDATION**

That Council;

1. Endorse the 2015/16 Road Program - Option B which excludes the cost of external traffic management, for incorporation into the 2015/16 Draft Budget;

**Roads to Recovery**

Carter Street	Keane St to George St	Asphalt
George Street	Carter St to Wilson St	Asphalt
Forrest Street	John St to Robinson St	Asphalt
Duke Street	Charles St to Gairdner St	Asphalt
Chidlow Street	Gairdner St to Atkinson St	Asphalt
Thackrah Ave	Cook St to Laneway	Asphalt
Newman Road	Yates Rd to Bedford St	Spray Seal
Ore Street	Mulakine Rd to Cul-de-cac	Spray Seal
Dumbarton Road		Spray Seal

**General Construction**

Boronia Ave	Banksia Ave to Wandoo Pde	Asphalt
Yates Street	GEH to Newman St	Spray Seal
Bedford Street	GEH to Newman st	Spray Seal
Battery Street	Mulakine Rd to Cul-de-sac	
Gumley Road	Reconstruct last 100m section	Re-Gravel
Old Coach Road	GEH to end	Re-Gravel
Leever Road	0.0 TO 2.0 SLK	Re-Gravel
Chedaring Road	1.6 slk to 3.04 slk	Re-Gravel
Augustini Road	GEH to Cul-de-sac	Re-Gravel
Chinganning Road	Inkpen to Warrin Rd	Re-Gravel

**Black Spots**

Werribee Road	Hawke Ave to Doy Rd	Spray Seal
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**Commodity Route**

Carter Road	Northam to York Rd & Tank Road	Spray Seal
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**Regional Road Groups**

Southern Brook Road	Habgood Rd to Jennapullin Rd	Spray Seal
Jennapullin Road	Sthn Brk Rd & Rockvale Rd	Spray Seal

2. Endorse the incorporation of two dedicated traffic controller positions into the 2015/16 Draft Budget.

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015



## 2015/2016 DRAFT ROAD PROGRAM

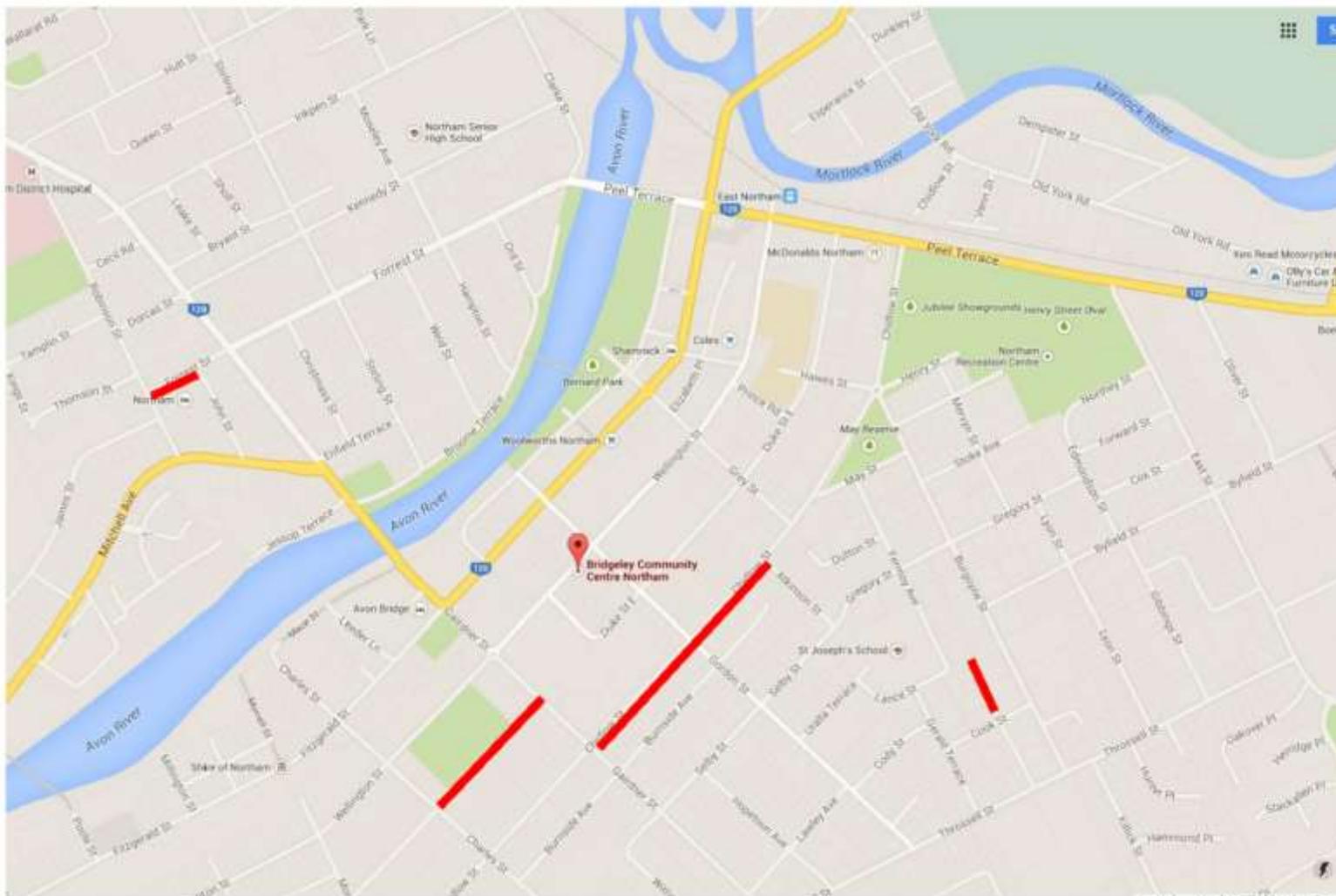
Road Name	From / To	Type	LABOUR	LABOUR O/H	PLANT	PLANT DERPN.	CONTRACTORS	MATERIAL	Cost of Traffic Management	TOTAL (Inc TM)		Total (Exc. TM)	
										OPTION A	OPTION B		
CARTER STREET	Keane St to George St	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 33,600.00	\$ 36,412.00	\$ 7,500.00	\$ 70,870.10	\$ 63,370.10		
GEORGE STREET	Carter St to Wilson St	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 15,000.00	\$ 17,808.00	\$ 7,500.00	\$ 33,666.10	\$ 26,166.10		
FORREST STREET	John St to Robinson St	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 45,240.00	\$ 26,688.00	\$ 10,500.00	\$ 72,786.10	\$ 62,286.10		
DUKE STREET	Charles St to Gairdner St	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 34,130.00	\$ 67,808.00	\$ 10,500.00	\$ 102,796.10	\$ 92,296.10		
CHIDLOW STREET	Gairdner St to Atkinson St	Asphalt	\$ 597.16	\$ 716.60	\$ 182.04	\$ 165.60	\$ 53,830.00	\$ 85,208.00	\$ 15,000.00	\$ 140,699.40	\$ 125,699.40		
THACKRAH AVENUE	Cook St to Laneway	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 32,288.00	\$ 17,600.00	\$ 6,000.00	\$ 50,746.10	\$ 44,746.10		
DUNKLEY STREET	Old York Road to Cul-de-Sac	Asphalt	\$ 516.73	\$ 620.07	\$ 901.20	\$ 590.50	\$ 16,490.00	\$ 22,442.00	\$ 7,500.00	\$ 41,560.50	\$ 34,060.50		
MITCHELL AVENUE	Pool to Newcastle St	Asphalt	\$ 756.00	\$ 907.20	\$ 1,089.70	\$ 774.00	\$ 74,650.00	\$ 314,865.00	\$ 22,500.00	\$ 393,041.90	\$ 370,541.90		
BANKSIA AVENUE	Kuringal Rd to Kingia Rd	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 13,000.00	\$ 103,308.00	\$ 10,500.00	\$ 117,166.10	\$ 106,666.10		
EDMONDSON STREET	Northy St to Byfield St	Asphalt	\$ 398.11	\$ 477.73	\$ 242.72	\$ 220.80	\$ 52,050.00	\$ 44,616.00	\$ 12,000.00	\$ 98,005.36	\$ 86,005.36		
WARIIN ROAD	GEH to 150m	Asphalt	\$ 124.41	\$ 149.29	\$ 75.85	\$ 69.00	\$ 11,400.00	\$ 46,800.00	\$ 9,000.00	\$ 58,618.55	\$ 49,618.55		
BORONIA AVENUE	Banksia Ave to Wandoo Pde	Asphalt	\$ 258.36	\$ 310.04	\$ 151.70	\$ 138.00	\$ 52,050.00	\$ 116,160.00	\$ 12,000.00	\$ 169,068.10	\$ 157,068.10		
ORD STREET	Broome Tce to Forrest St	Spray Seal	\$ 1,512.00	\$ 1,814.40	\$ 1,484.90	\$ 895.00	\$ 5,500.00	\$ 35,491.00	\$ 4,500.00	\$ 46,697.30	\$ 42,197.30		
FOX ROAD	GEH- 350m	Spray Seal	\$ 9,476.36	\$ 11,371.63	\$ 10,470.40	\$ 5,964.00	\$ 13,845.50	\$ 23,245.00	\$ 12,000.00	\$ 74,372.89	\$ 62,372.89		
MILHINCH STREET	Mulakine Rd to Cul-de-Sac	Spray Seal	\$ 7,521.83	\$ 9,026.19	\$ 9,919.20	\$ 6,021.00	\$ 8,495.20	\$ 21,030.00	\$ 6,000.00	\$ 62,013.42	\$ 56,013.42		
LINLEY VALLEY ROAD	GEH to SoN Boundary	Spray Seal	\$ 10,029.10	\$ 12,034.93	\$ 13,225.60	\$ 8,028.00	\$ 9,683.70	\$ 56,700.00	\$ 7,500.00	\$ 109,701.33	\$ 102,201.33		
YATES STREET	GEH to Newman St	Spray Seal	\$ 9,531.47	\$ 11,437.76	\$ 10,470.40	\$ 5,964.00	\$ 51,000.00	\$ 28,500.00	\$ 15,000.00	\$ 116,903.63	\$ 101,903.63		
NEWMAN ROAD	Yates rd to Bedford St	Spray Seal	\$ 14,507.84	\$ 17,409.41	\$ 10,470.40	\$ 5,964.00	\$ 51,676.40	\$ 93,000.00	\$ 15,000.00	\$ 193,028.04	\$ 178,028.04		
ORE STREET	Mulakine Rd to Cul-de-Sac	Spray Seal	\$ 7,020.37	\$ 8,424.45	\$ 7,329.28	\$ 4,174.80	\$ 12,514.60	\$ 19,050.00	\$ 10,500.00	\$ 58,513.50	\$ 48,013.50		
BATTERY STREET	Mulakine Rd to Cul-de-Sac	Spray Seal	\$ 4,061.41	\$ 4,873.69	\$ 5,235.20	\$ 2,982.00	\$ 13,676.40	\$ 12,280.00	\$ 12,000.00	\$ 43,108.69	\$ 31,108.69		
BEDFORD STREET	GEH to Newman st	Spray Seal	\$ 12,019.65	\$ 14,423.58	\$ 10,470.40	\$ 5,964.00	\$ 41,507.30	\$ 30,000.00	\$ 15,000.00	\$ 114,384.94	\$ 99,384.94		
QUALUP PLACE	Kuringal Rd to Cul-de-Sac	Spray Seal	\$ 7,521.83	\$ 9,026.19	\$ 9,919.20	\$ 6,021.00	\$ 9,176.40	\$ 12,460.00	\$ 7,500.00	\$ 54,124.62	\$ 46,624.62		
WERRIBEE ROAD	Hawke Ave to Doy Rd	Spray Seal	\$ 18,005.09	\$ 21,606.10	\$ 16,532.00	\$ 10,035.00	\$ 25,744.56	\$ 114,641.25	\$ 18,000.00	\$ 206,564.00	\$ 188,564.00		
SOUTHERN BROOK ROAD	Between Habgood Rd & Jennapullin Rd	Spray Seal	\$ 22,506.36	\$ 27,007.63	\$ 21,808.45	\$ 12,701.25	\$ 31,435.00	\$ 150,241.25	\$ 21,000.00	\$ 265,700.00	\$ 244,700.00		
JENNAPULLIN ROAD	Between Sthn Brk Rd & Rockvale Rd	Spray Seal	\$ 20,255.72	\$ 24,306.87	\$ 19,951.15	\$ 11,663.50	\$ 48,103.75	\$ 111,641.25	\$ 30,000.00	\$ 235,922.24	\$ 205,922.24		
CARTER ROAD Commodity Route	Between Northam/York Rd & Tank Road	Spray Seal	\$ 27,007.63	\$ 32,409.16	\$ 25,586.65	\$ 14,928.25	\$ 38,827.06	\$ 108,041.25	\$ 30,000.00	\$ 246,799.99	\$ 216,799.99		
DUMBARTON ROAD		Spray Seal	\$ 7,981.28	\$ 9,577.54	\$ 3,583.20	\$ 1,939.00	\$ 3,000.00	\$ 60,004.00	\$ 3,000.00	\$ 86,085.02	\$ 83,085.02		
CHIDLOW STREET WEST	Burn St to Clarkson St	Spray Seal	\$ 3,014.46	\$ 3,617.35	\$ 3,926.4	\$ 2,236.50	\$ 6,856.00	\$ 46,680.00	\$ 4,500.00	\$ 66,330.71	\$ 61,830.71		
DICK STREET	Lockyer Ave to Chidlow St	Spray Seal	\$ 2,009.64	\$ 2,411.57	\$ 2,617.6	\$ 1,491.00	\$ 4,356.00	\$ 20,065.00	\$ 3,000.00	\$ 32,950.81	\$ 29,950.81		
GUMTREE ROAD	Gleeson Hill Rd to O'Driscoll St	Spray Seal	\$ 10,029.10	\$ 12,034.93	\$ 13,225.60	\$ 8,028.00	\$ 11,014.60	\$ 134,000.00	\$ 9,000.00	\$ 188,332.23	\$ 179,332.23		
GUMLEY ROAD	Reconstruct last 100m section of road	Re-Gravel	\$ 3,024.00	\$ 3,628.81	\$ 6,462.40	\$ 3,574.00	\$ 11,500.00	\$ 11,340.00		\$ 39,529.21	\$ 39,529.21		
GADEN ROAD	Maintenance Grade	Re-Gravel								\$ -	\$ -		
BERRY BROW ROAD	Good Condition	Re-Gravel								\$ -	\$ -		
TAME ROAD	Maintenance Grade	Re-Gravel								\$ -	\$ -		
OLD COACH ROAD	GEH to end	Re-Gravel	\$ 6,526.55	\$ 7,831.87	\$ 11,442.00	\$ 6,261.00	\$ 16,500.00	\$ 27,368.00		\$ 75,929.42	\$ 75,929.42		
LUNT STREET	Maintenance Grade	Re-Gravel		\$ -						\$ -	\$ -		
WOOTATTING	Warrin Road for 3km	Re-Gravel								\$ -	\$ -		
DE CASTILLA ROAD	Maintenance Grade	Re-Gravel		\$ -						\$ -	\$ -		
LEEVEY ROAD	0.0 TO 2.0 SLK	Re-Gravel	\$ 13,053.11	\$ 15,663.73	\$ 20,531.80	\$ 11,450.00	\$ 1,500.00	\$ 62,200.00		\$ 124,398.64	\$ 124,398.64		
MOKINE ROAD	Maintenance Grade	Re-Gravel		\$ -						\$ -	\$ -		
CHEDARING ROAD	1.6 slk to 3.04 slk	Re-Gravel	\$ 12,019.65	\$ 14,423.58	\$ 14,332.80	\$ 7,756.00	\$ 1,500.00	\$ 61,836.00		\$ 111,868.04	\$ 111,868.04		
CHITTY ROAD	Tree clearing	Re-Gravel								\$ -	\$ -		
HITCHCOCKS ROAD	Maintenance Grade	Re-Gravel								\$ -	\$ -		
MALABAIN ROAD		Re-Gravel		\$ -						\$ -	\$ -		
AUGUSTINI ROAD	GEH to Cul-de-Sac	Re-Gravel	\$ 12,019.65	\$ 14,423.58	\$ 10,880.80	\$ 5,500.00	\$ 10,000.00	\$ 61,410.00		\$ 114,234.04	\$ 114,234.04		
CHINGANNING ROAD	Inkpen to Warrin Rd	Re-Gravel	\$ 10,029.10	\$ 12,034.93	\$ 12,924.80	\$ 7,148.00	\$ 48,924.00	\$ 33,482.00		\$ 124,542.83	\$ 124,542.83		
			\$ 201,716.24	\$ 243,559.49	\$ 209,103.97	\$ 118,998.40	\$ 673,547.13	\$ 1,352,719.00	\$ 238,500.00	\$ 2,798,144.23	\$ 2,559,644.23		

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

#### Proposed Road Maps



#### **ASPHALT WORKS**

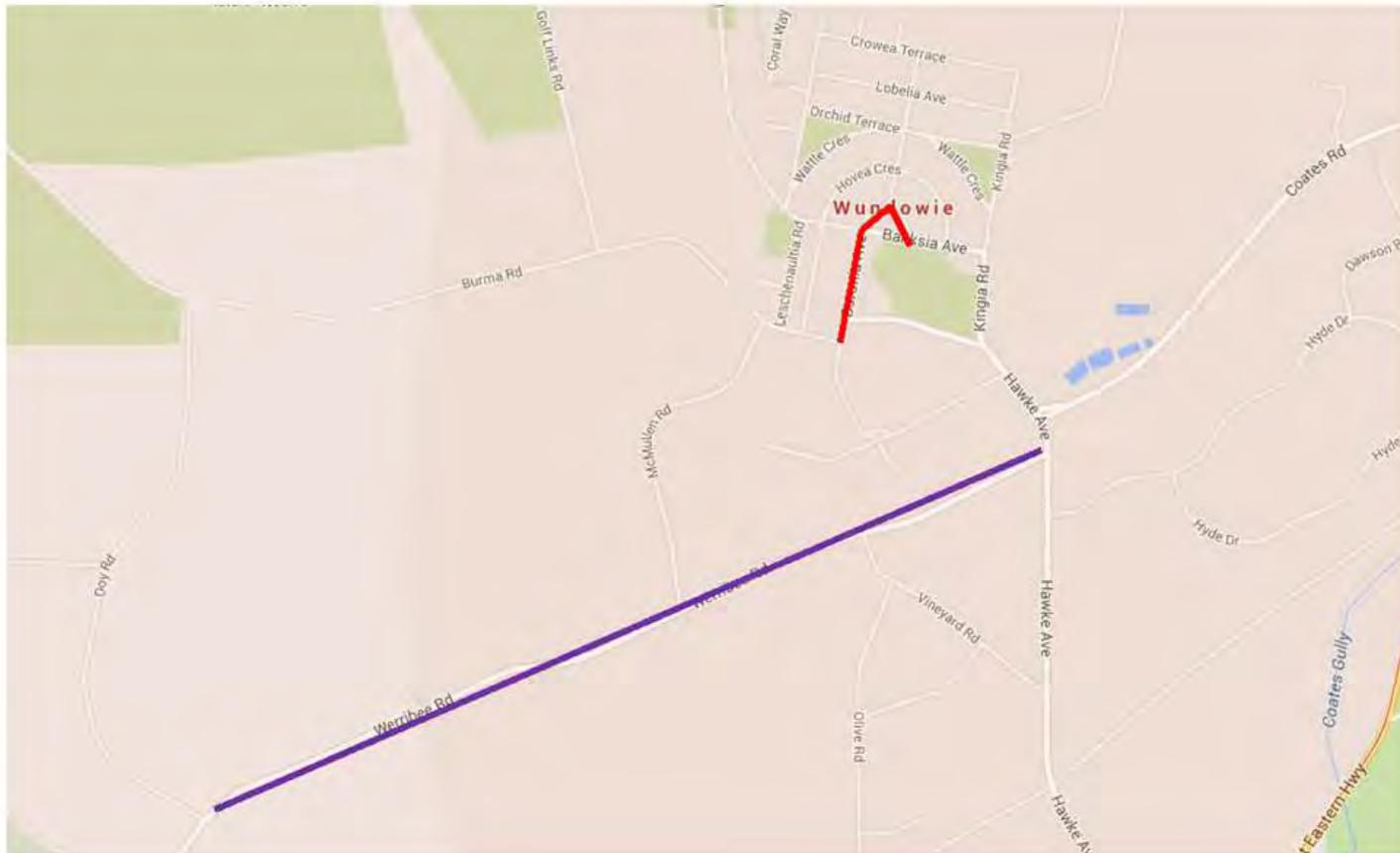
- THACKRAH AVE (Cook St to Laneway)**
- CHIDLOW ST (Gairdner St to Atkinson)**
- DUKE ST (Charles St to Gairdner St)**
- FORREST ST (John St to Robinson St)**

NORTHAM TOWNSITE:

**SHIRE OF NORTHAM**  
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**WUNDOWIE TOWNSITE:**



**ASPHALT WORKS**

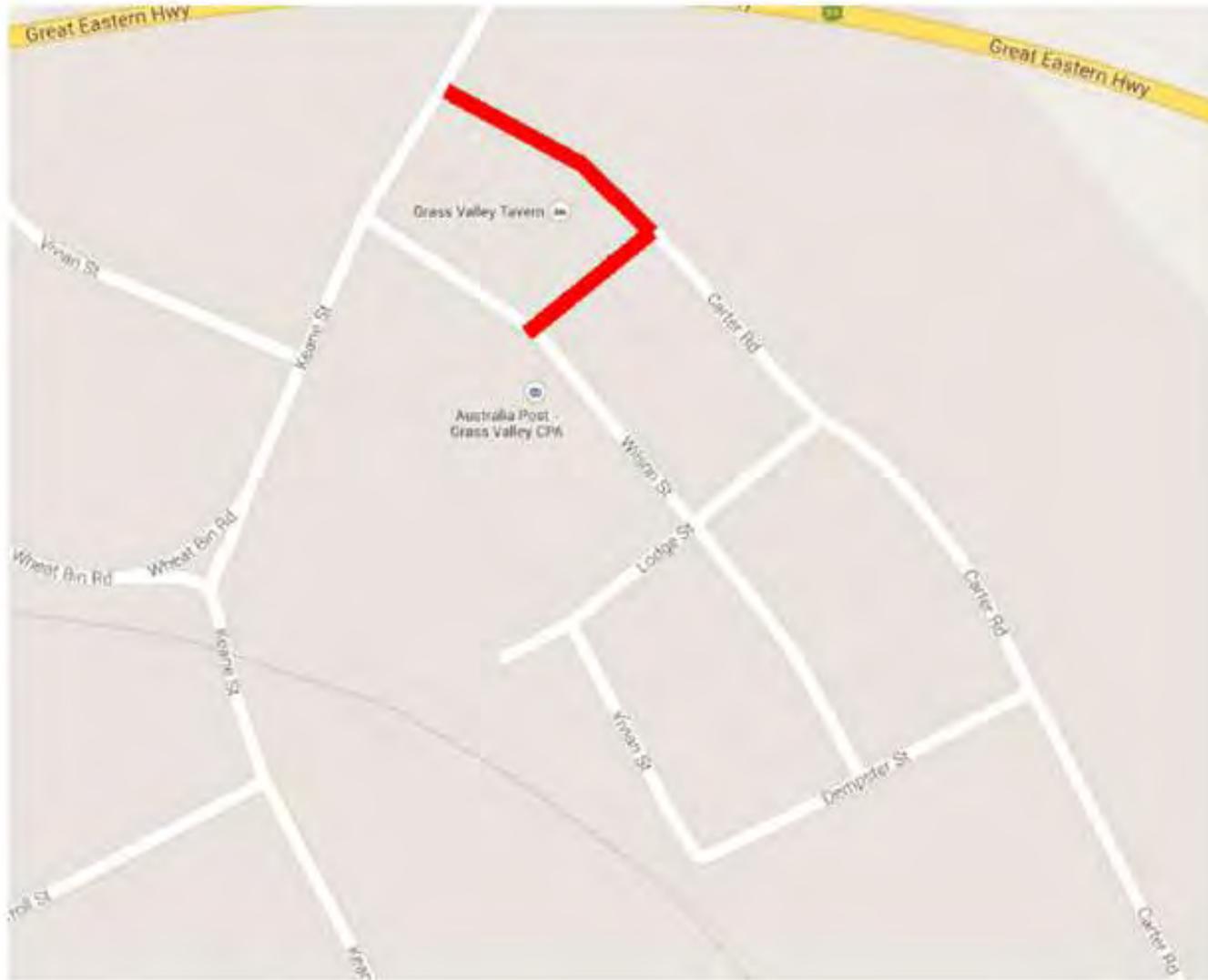
**BORONIA AVE (Banksia Ave to Wandoo Pde)**

**SPRAY SEAL WORKS**

**WERRIBEE ROAD (Hawke Ave to Doy St)**

**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**ASPHALT WORKS**

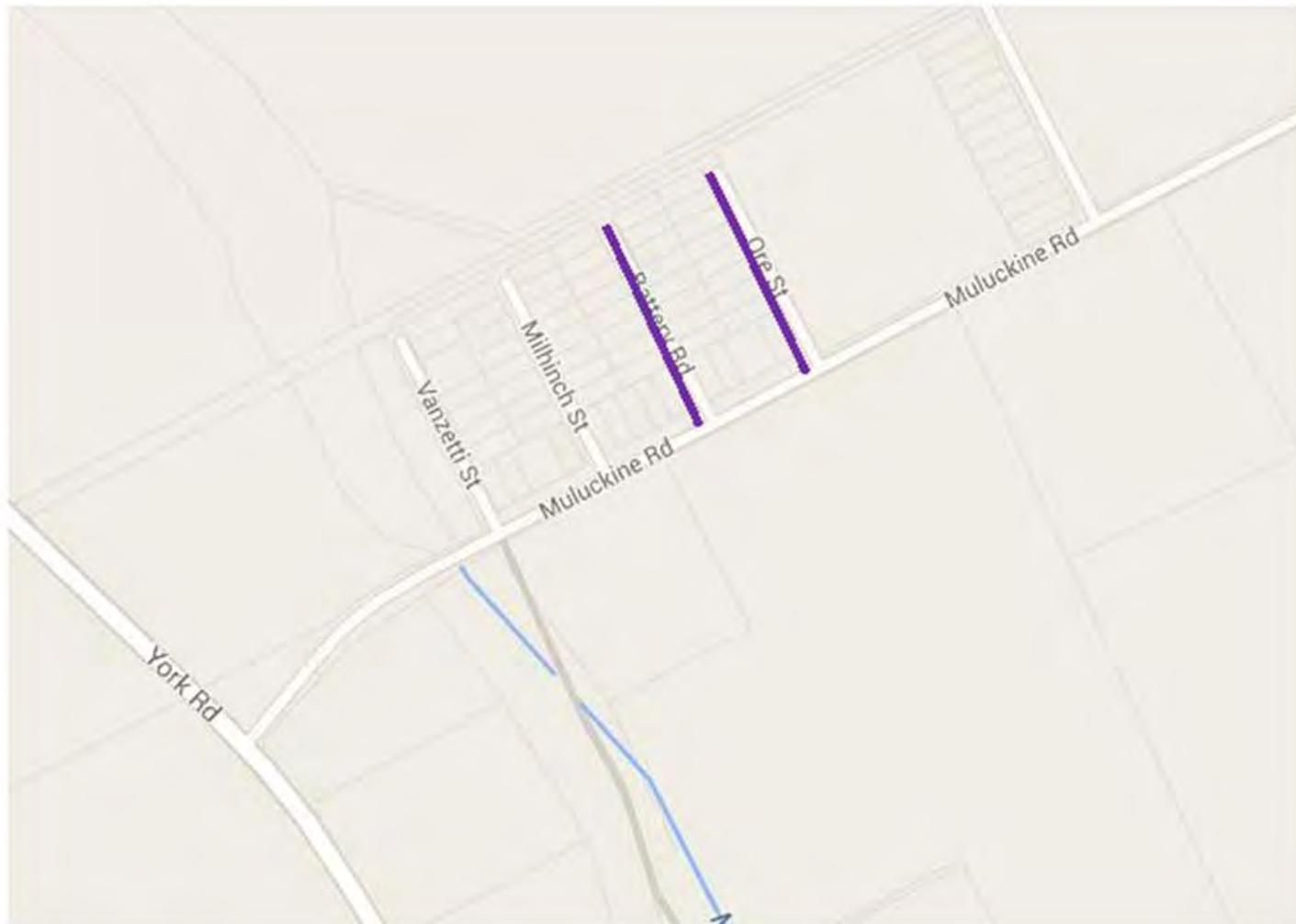
**CARTER ROAD (Keane St to George St)**

**GEORGE STREET (Carter St to Wilson St)**

**GRASS VALLEY TOWNSITE:**

**SHIRE OF NORTHAM**  
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**SPRAY SEAL WORKS**

ORE STREET

BATTERY ROAD

**MULUCKINE**

**SHIRE OF NORTHAM**  
**AGENDA**  
**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**SPRAY SEAL WORKS**

YATES STREET (Berry Brow Rd)

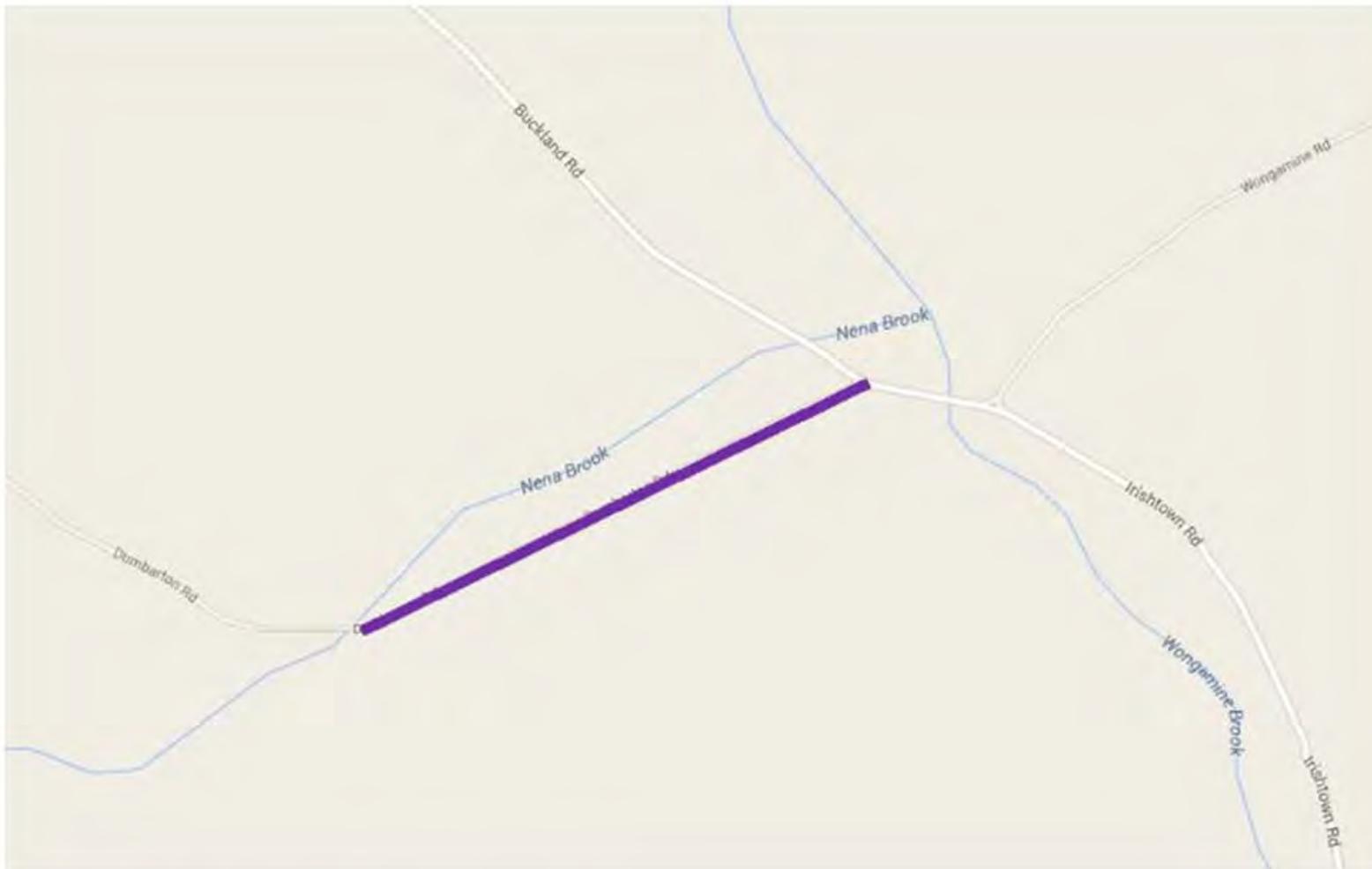
NEWMAN ROAD

BEDFORD ROAD

**BAKERS HILL**

**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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## **SPRAY SEAL WORKS**

**DUMBARTON ROAD – Seal Widening - (Irishtown Rd to 2.0km)**

**SHIRE OF NORTHAM**  
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JENNAPULLIN



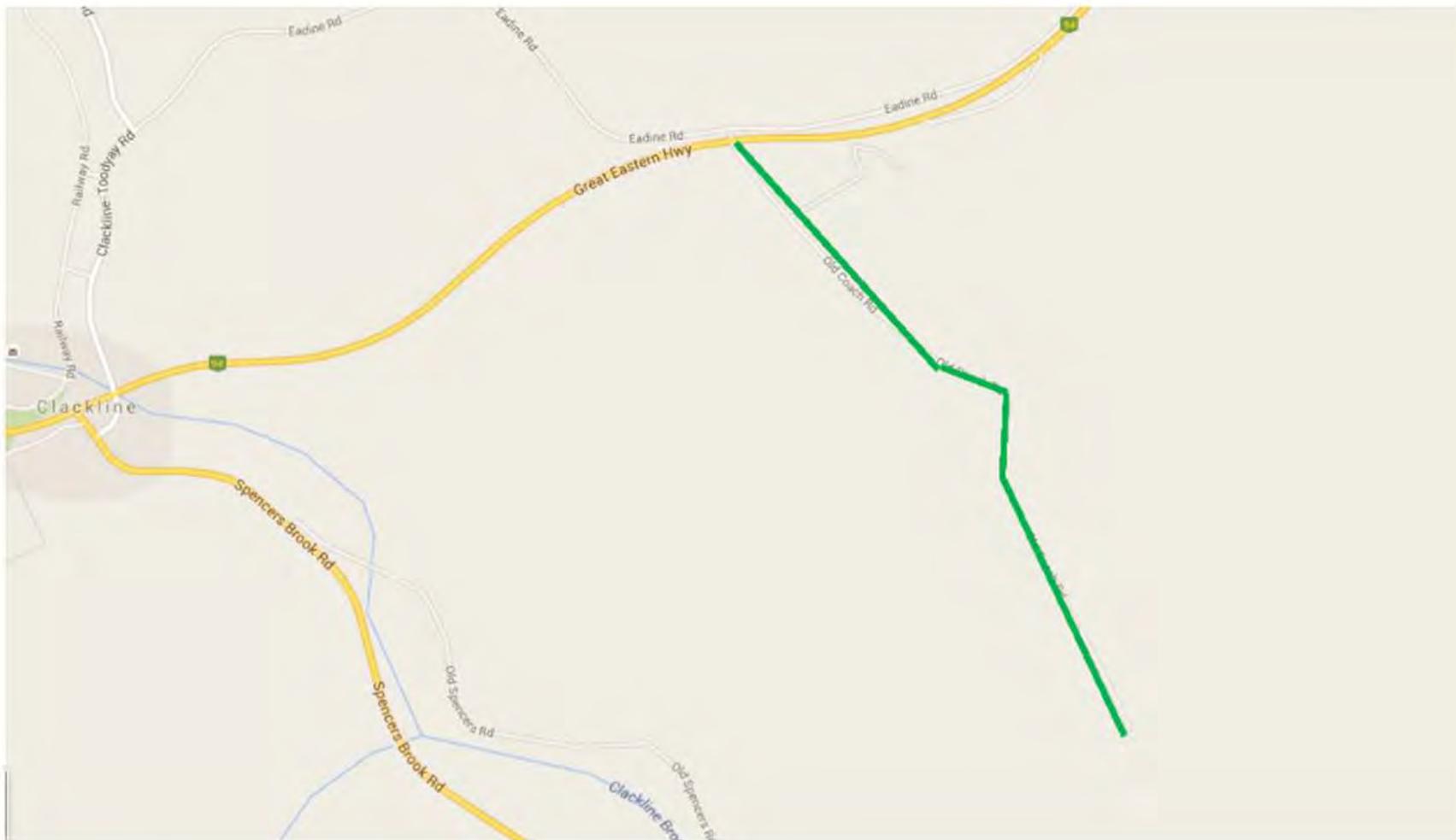
MULUKINE

**SPRAY SEAL WORKS**

- SOUTHERN BROOK ROAD (Habgood Rd to Jennapullin Rde)
- JENNAPULLIN ROAD (Southern Brk Rd to Rockvale Rd)
- CARTERS ROAD, Mulukine (Hse # 388 to O'Driscoll Produce)

**SHIRE OF NORTHAM**  
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**ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015**

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**CLACKLINE**

**Gravel Re-Sheet Works**

Old Coach Road – GEH to end.

**SHIRE OF NORTHAM**  
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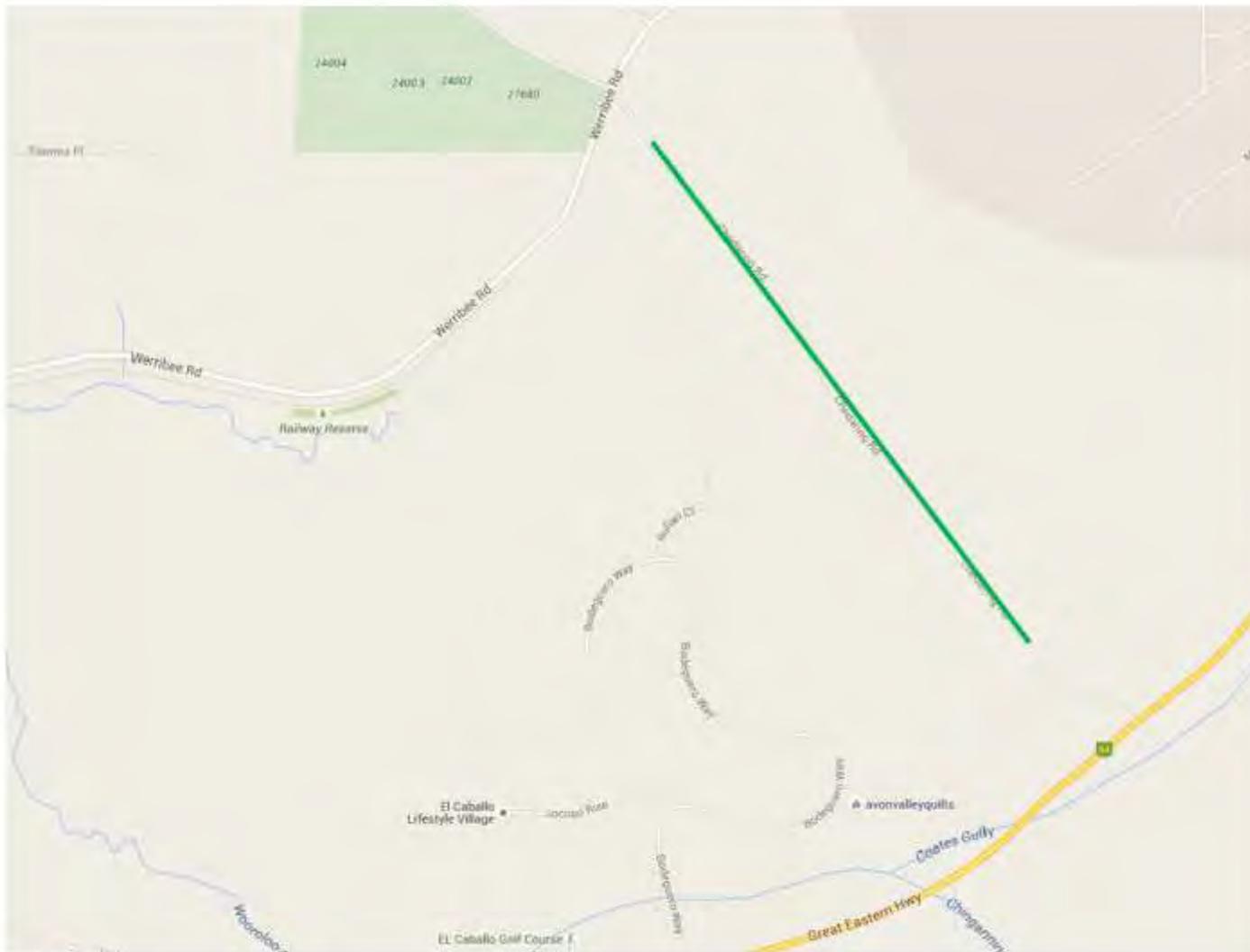
**COPLEY**

**Gravel Re-Sheet Works**

**Leaver Road – 0 to 2.0 SLK.**

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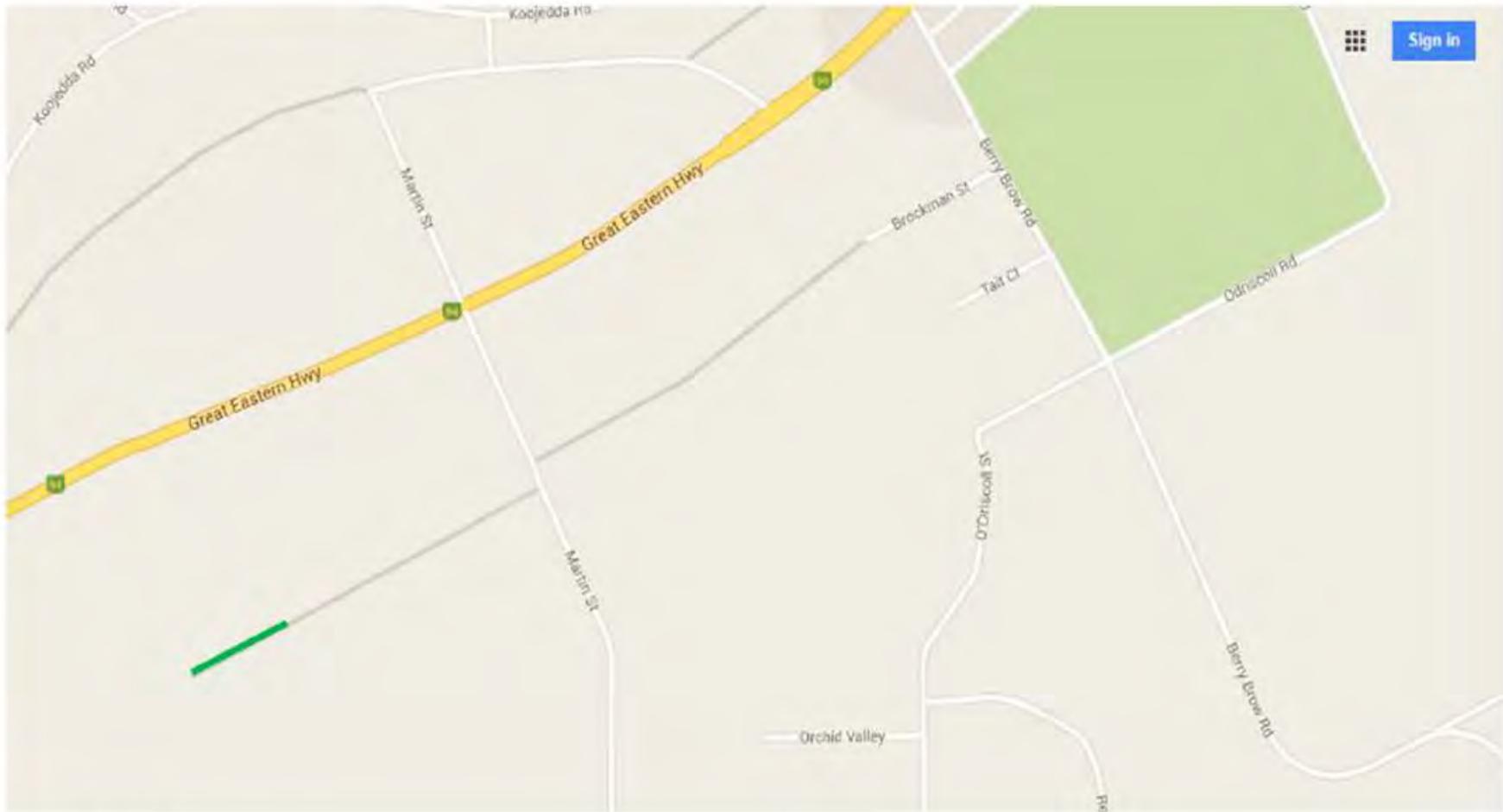
WUNDOWIE

**Gravel Re-Sheet Works**

Chedaring Road – 1.6 SLK to 3.04 SLK

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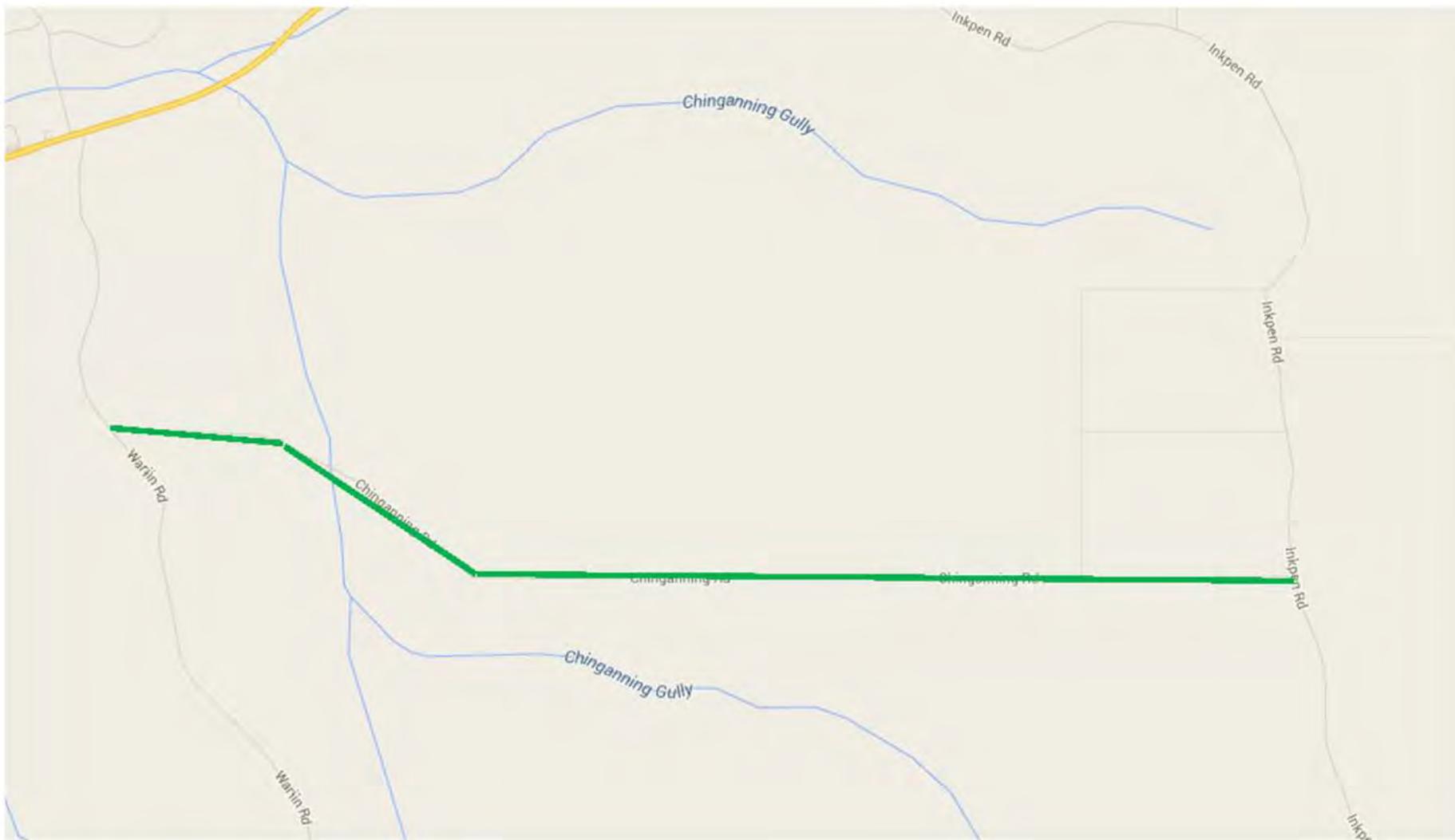
**BAKERS HILL**

## **Gravel Re-Sheet Works**

**Gumley Road – Reconstruct last 100m section of road**

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**Gravel Re-Sheet Works**

Chinganning Road – Inkpen to Wariin Road.

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CLACKLINE

**Gravel Re-Sheet Works**

Augustini Road – GEH to Cul-de-sac

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**Commodity Route Map Location**



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*Cr T M Little has declared a "Proximity" interest in item 13.5.3 - 2015/ 2016 Draft Budget – Footpath Construction Program as the footpath runs parallel to his property on Boronia Avenue past the Primary School – other side of road to his residence.*

**13.5.3 2015/2016 DRAFT BUDGET – FOOTPATH CONSTRUCTION PROGRAM**

Name of Applicant:	Engineering Services
File Ref:	8.2.8.2
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy/ Legislation:	N/A
Voting:	Absolute Majority
Date:	3 June 2015

**PURPOSE**

For Council to review and provide feedback on the proposed locations identified for the Footpath Construction Program to be included in the Draft 2015 /2016 budget.

**BACKGROUND**

On 11th May 2015 Council were sent a "short list" of footpaths for consideration requesting feedback as well as nominations for any other footpaths that warranted inclusion in the development of a final program to be presented to Council.

The following comments were received;

- I recall Cr Beresford mentioning last year that he believed a master plan was endorsed by the then Town of Northam and the maps showing named precincts and linkages did seem to suggest some reasonable thought and effort went into developing it.*
- One would hope past records would show how it was developed?*
- I would think distributing it even as a general guide would be better than nothing.*
- I am thinking that Perina Lane and Perina Place should be on the consideration list this year for a path connecting Newcastle Road with Perina Way?*
- I am not sure why Esperance Street and Fraser Street are a priority as they do not link anything?*
- With Wood Drive, the path between Eagle and Birdie is only 50% constructed that I could see and with the slope of the land and then a tree in that area, is it not better to construct the path on the south side i.e the Country Club side where the land is much flatter?*
- The Robinson Street path is "fatigued" but shouldn't this be a general maintenance item not a "new construction" consideration*

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- *Killick Street is interesting as to which side the path should be built. There is a sewer main half way down the street on the east side which is quite raised and with rock protruding on the west side it will be a challenge on that side too.*

**STATUTORY REQUIREMENTS**

Nil.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN**

OBJECTIVE E3: Provide and support an effective and efficient transportation network.

STRATEGY E3.1: Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal Governments.

**BUDGET IMPLICATIONS**

A sum of \$350,000 has been allowed for in the 2015 / 2016 budget inclusive of:

Department of Transport Funding	\$46,112
POS Development	\$50,000
Wheatbelt Development Commission	\$40,000

Locations listed on Appendix B exceed this amount for the purpose of listing the next prioritised sites to be addressed, also providing opportunity for consideration by Council.

The table below provides a comparison to previous years.

	<b>2015/16 proposed</b>	<b>2014/15</b>	<b>2013/14</b>	<b>2012/13</b>	<b>2011/12</b>
Footpaths	350,000	375,440	266,000	266,609	159,721

**OFFICER'S COMMENT**

The list of proposed footpath locations is outlined for consideration and feedback by Council.

The proposed locations were identified in consideration of ROMAN rankings, Shire of Northam Bike Plan, Regional Bike Network funding eligibility, community feedback and the approach of connecting existing footpath networks

The budget estimate is based on construction of a new path at the listed locations. Following feedback from Council these sites will be assessed for current serviceability condition. Where practicable paths will be widened rather than completely reconstructed allowing the potential cost savings to be reallocated to paths next in priority.

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There was a query at the Council forum in regards to the Railway Station link to the Recreation Centre. As outlined at the meeting this area was identified as a priority out of the Aged Friendly Audit and council was successful in receiving a grant to fund this priority work. The following is an outline of the scope;

- To ensure sufficiently wide footpaths to accommodate two mobility devices side-by-side;
- Seamless footpaths with no lips, trips or steps; and
- Clearly delineated pathways.

A second part of the project was for a small grant of \$11,000, which if successful will be used for additional seating along the route.

The route towards the Recreation Centre was seen as a priority for this project as the footpath connection to the CBD was itself the subject of a separate grant application. As this application was not successful, Officers are in contact with the funding body to vary the grant so that it can be directed to the CBD footpath project.

**RECOMMENDATION**

**That Council, endorse the provided 2015/2016 Footpath Construction Program for inclusion in the 2015/16 Draft Budget.**

**Boronia Ave  
Doctors Drive  
Park Lane  
Quelquelling Rd  
Robinson Street  
Wattle Crs  
Wood Drive  
Railway Station  
Perina Place**

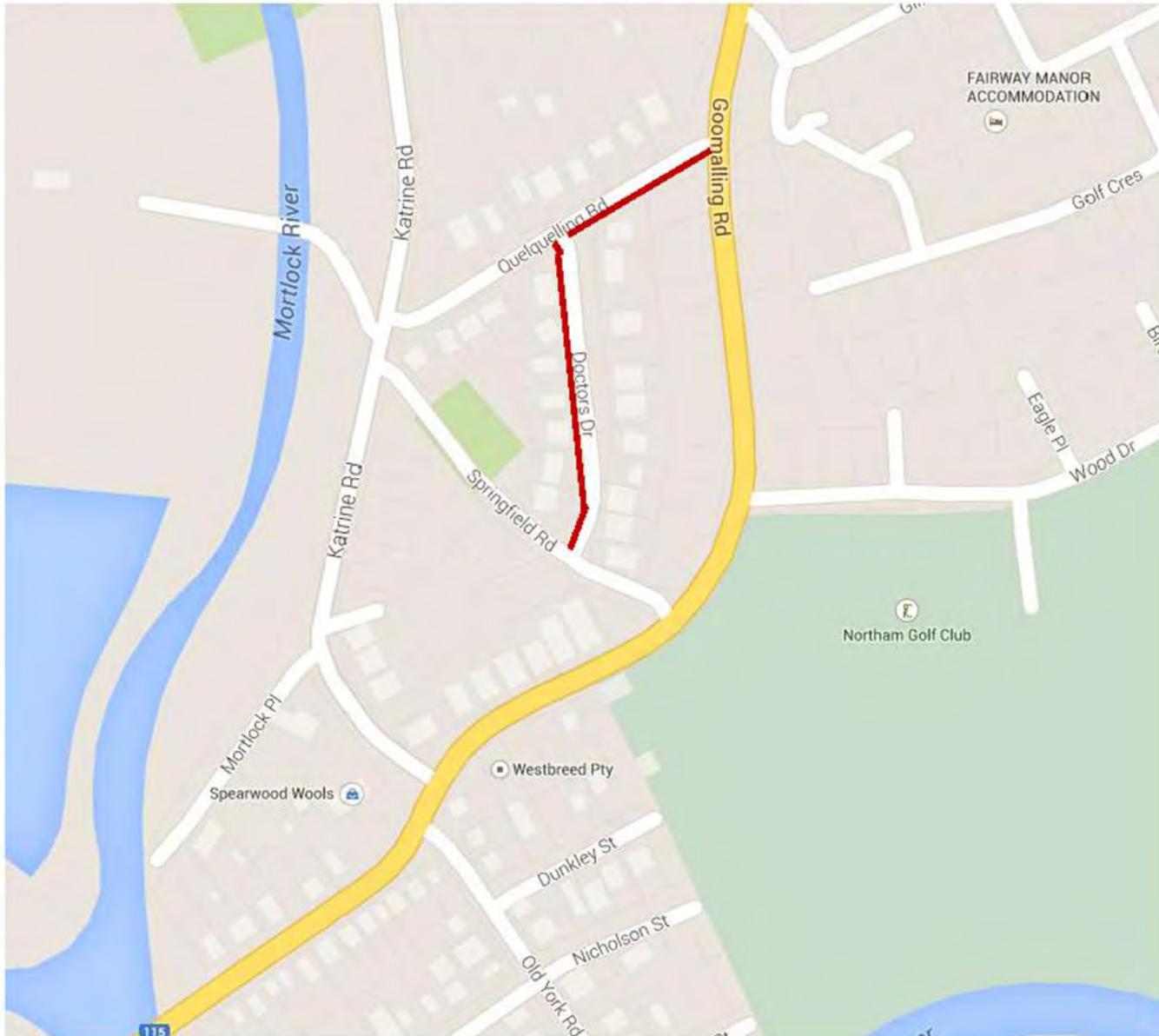
**Wandoo to Banksia Rd  
Quelquelling to Springfield Rd  
Hutt to Inkpen St  
Goomalling Rd to Doctors Drive  
Mitchell to Forrest St  
P.O.S  
Birdie Plc to George Nuich Park  
Link to Recreation Centre  
Newcastle to Perina Way**

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<b>2015/ 16 Draft Footpath Construction Program</b>						
<b>Road Name</b>	<b>Recommendation</b>	<b>Length</b>	<b>Start/Finish</b>	<b>Condition</b>	<b>Cost</b>	<b>Comments</b>
BORONIA AVENUE (1001)	Internal	230	Wandoo to Banksia	UPGRADE	\$ 44,744.00	Very narrow / adjacent to school
DOCTORS DRIVE (2114)	Internal	250	Quelquelling Rd to Springfeild Rd	NEW	\$ 44,326.00	Connect existing network to Dr Dunlop Park
ESPERANCE STREET (2071)	Internal	220	Cul-de-sac to Old York Rd	NEW	\$ 47,554.00	Connect Fraser to path Network
FRASER STREET (2072)	ROMAN	90	Cul-de-sac to Esperance	UPGRADE	\$ 37,264.00	Safety Issue - Upgrade concrete slabs to Concrete
KILLICK STREET	Council	580	Roedigger to Throssell	NEW	\$ 107,102.00	Previously proposed
LANCE STREET	Internal	80	Gerald to Comer	NEW	\$ 23,390.00	Formalise and Connect existing paths around school
LYON STREET	Council	550	Throssell to Gregory	NEW	\$ 98,254.00	Previously proposed
PARK LANE	RBN	240	Hutt to Inkpen	NEW	\$ 46,112.00	Connectivity between Schools- Grant Application pending
QUELQUELLING ROAD (2055)	Internal	120	Goomalling to Doctors Drv	NEW	\$ 23,833.00	Connect existing network to Dr Dunlop Park
ROBINSON STREET D:2 (2014)	ROMAN	140	Mitchell to Forrest	UPGRADE	\$ 39,160.00	Currently fatigued
WATTLE CRESCENT	Internal	200	Public Open Space	NEW	\$ 42,492.00	50K funding from POS Development
WELLINGTON STREET	Internal	230	Hatton to Dick	NEW	\$ 48,722.00	Complete the network to boundary of townsite
WELLINGTON STREET	Internal	220	Dick to Bums	NEW	\$ 46,852.00	Complete the network to boundary of townsite
WOOD DRIVE (2168)	Internal	160	Birdie Plc to George Nuich Park	NEW	\$ 38,778.00	Connects unfinish paths & GNP development 14/15
Railway Station (GRANT)				NEW	\$ 40,000.00	Identified in age friendly cummunity audit
PERINA PLACE	Internal	100	Newcastle Rd to Perina Way	NEW	\$ 30,415.00	Connetcs Newcastle St
PERINA LANE	Internal	100	Newcastle Rd to Perina Way	NEW	\$ 24,948.00	Connetcs Newcastle St
				<b>Total</b>	<b>\$ 783,946.00</b>	
				Proposed	\$ 349,860.00	

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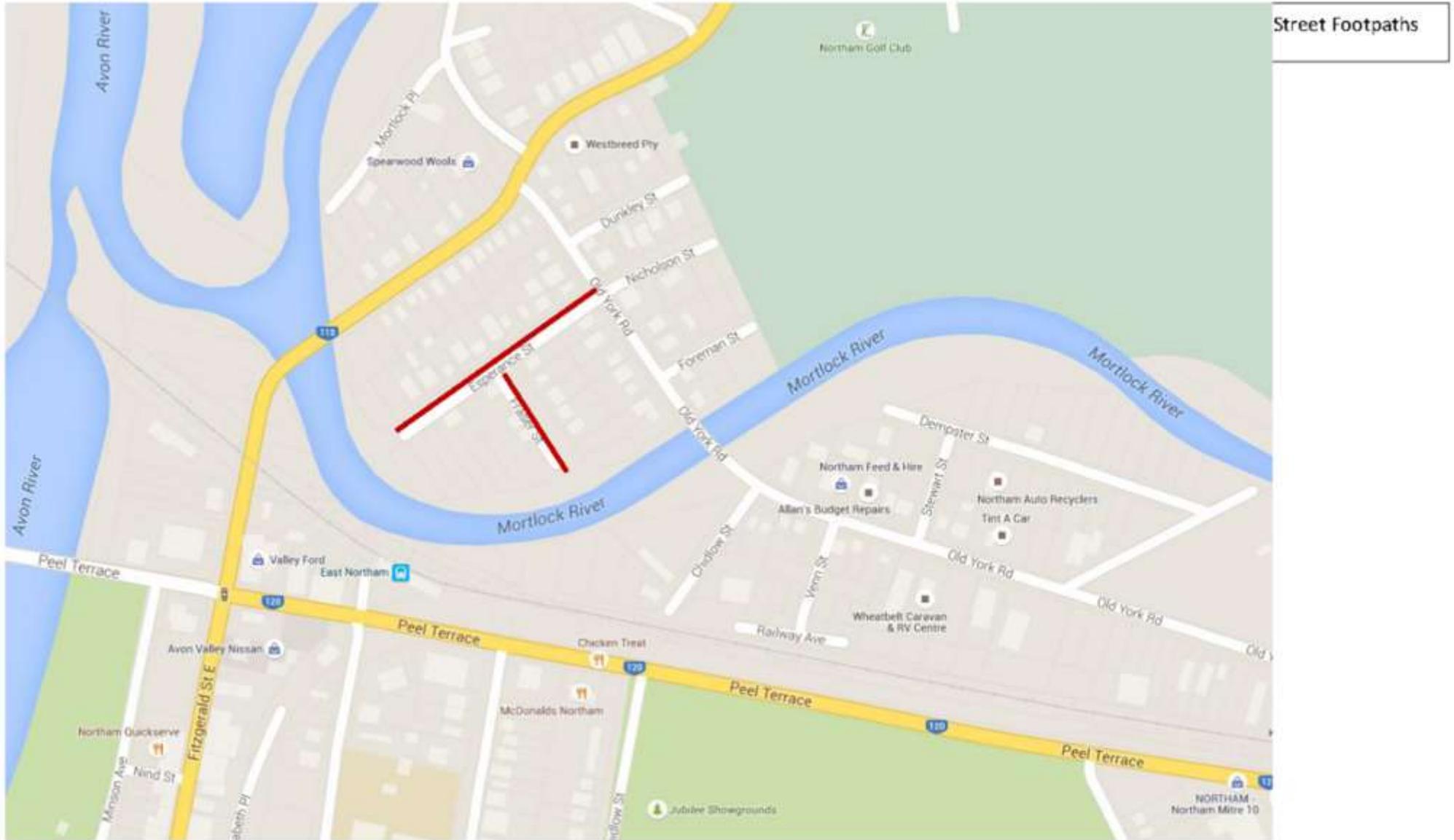
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Doctors Drive & Quelquelling Road Footpaths

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Killick Street, Lance Street and Lyon Street Footpaths

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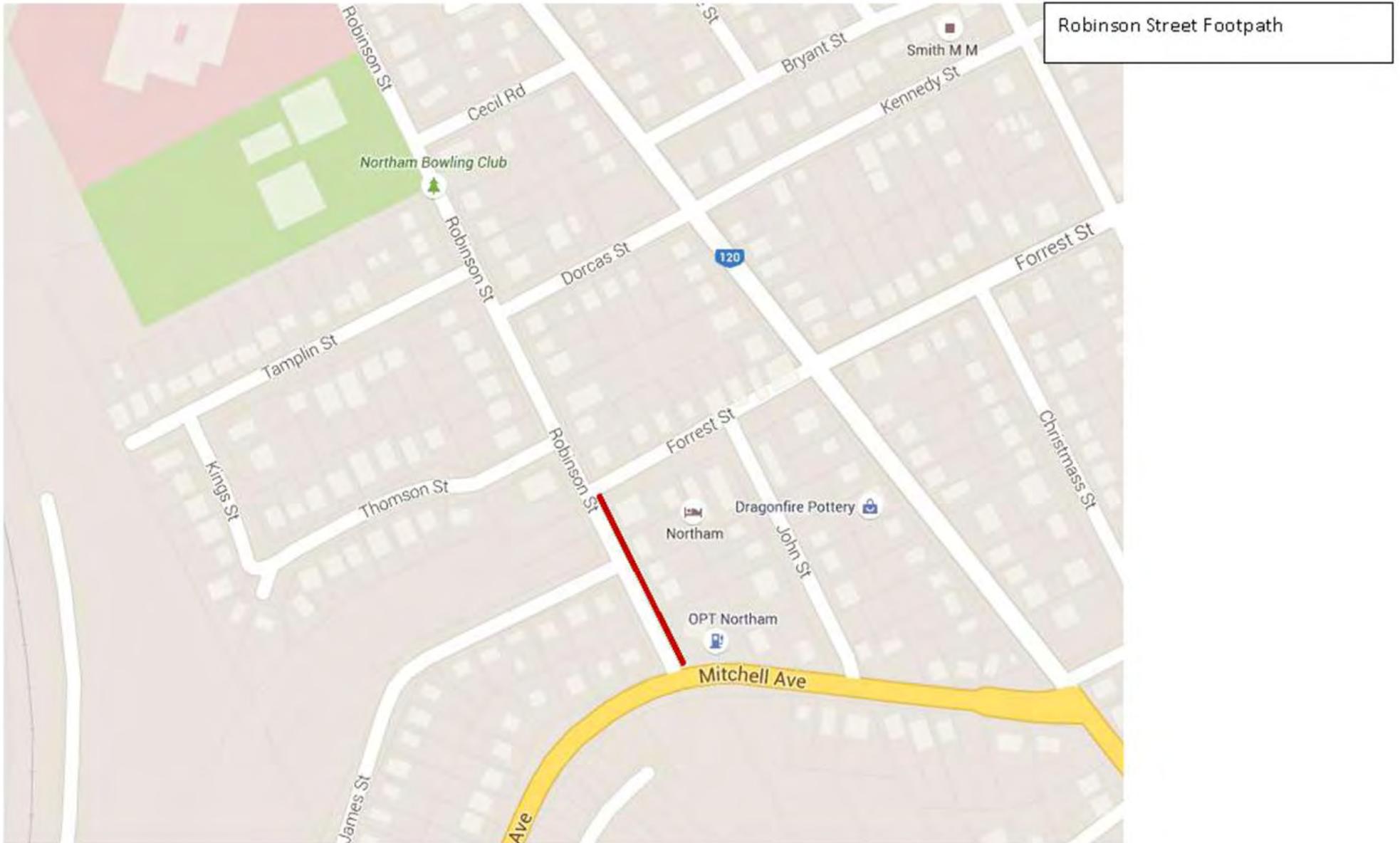
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Park Lane Footpath

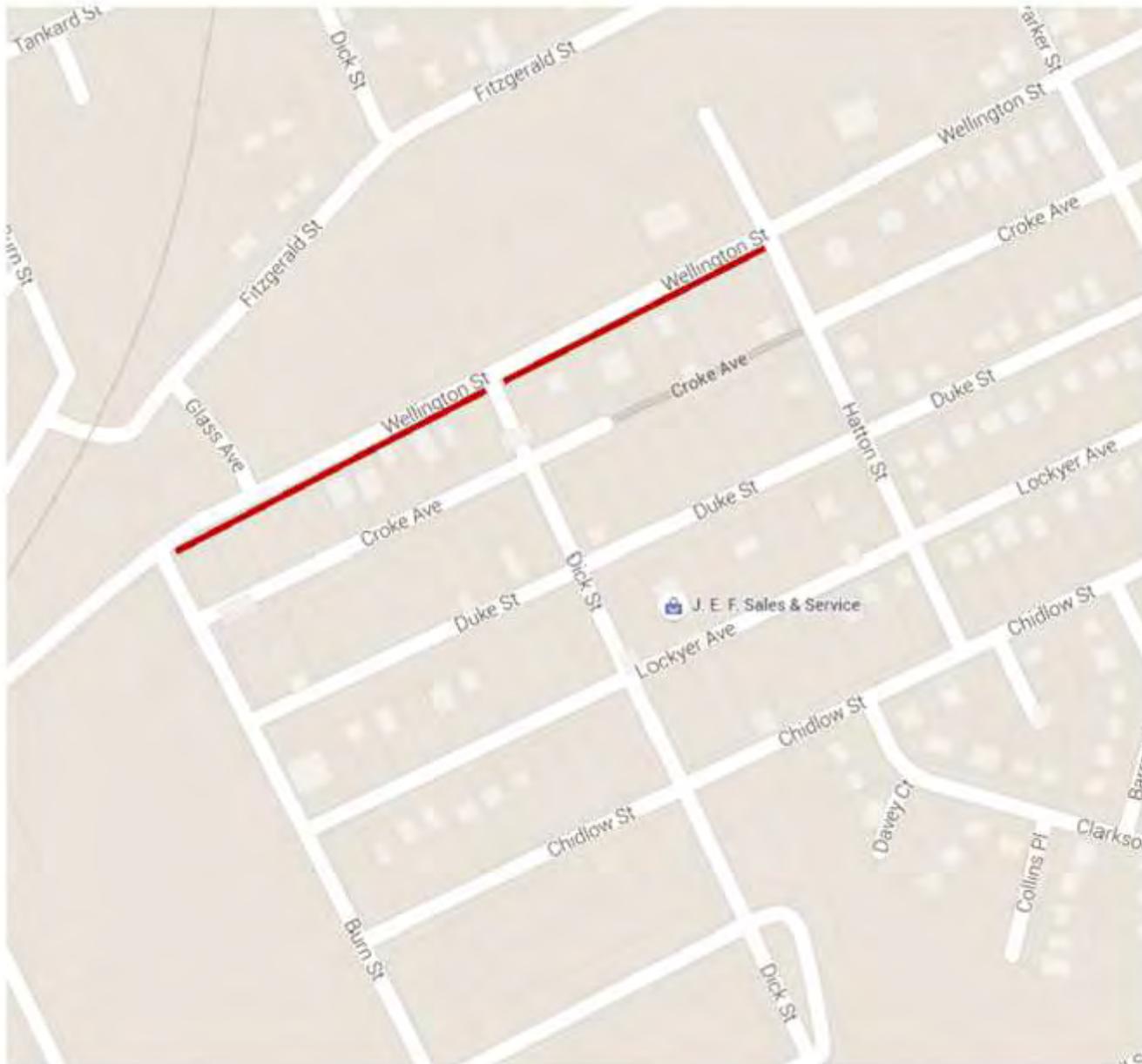
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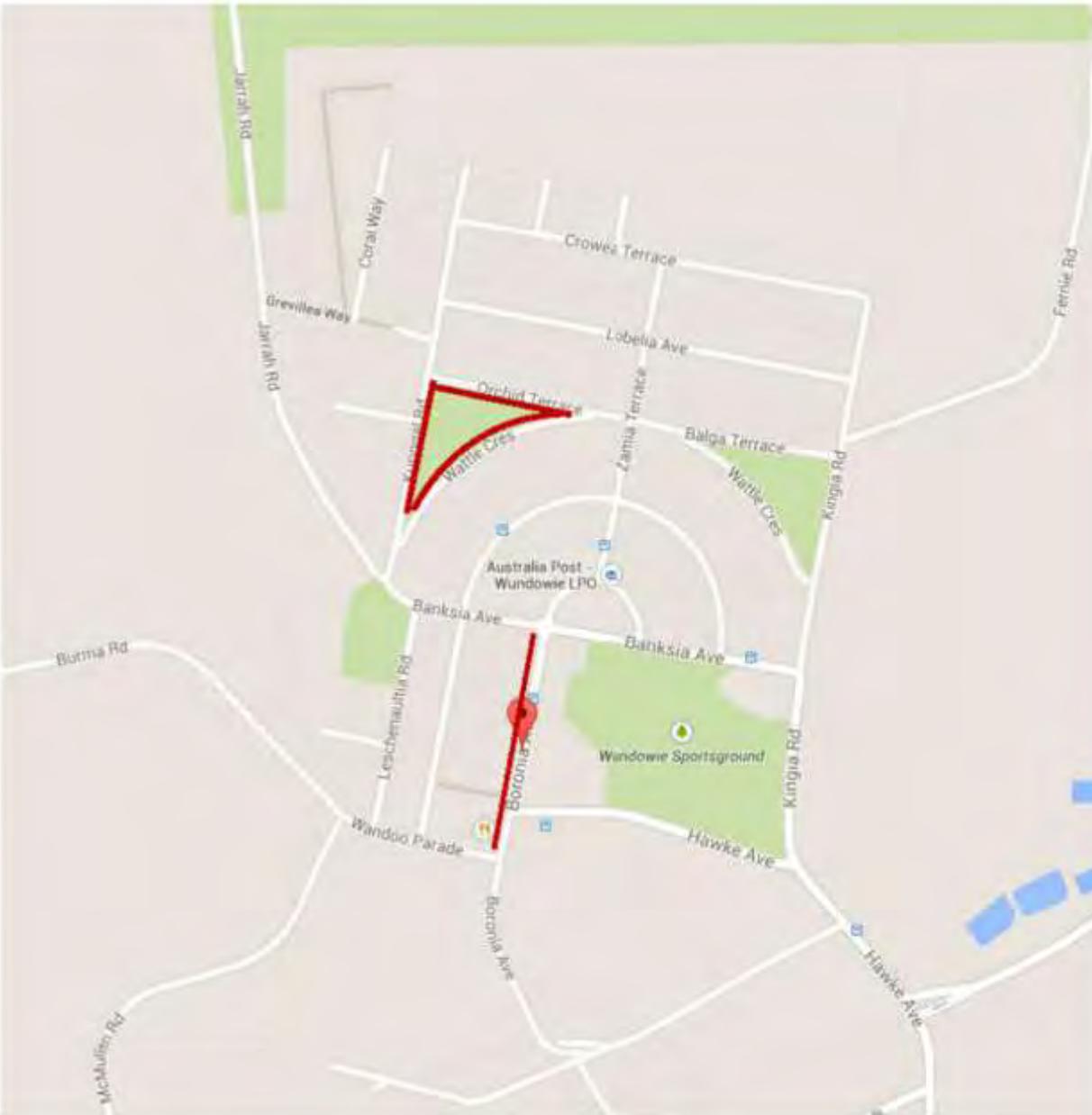
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Wellington Street Footpaths

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Wundowie Footpaths

# SHIRE OF NORTHAM

## AGENDA

### ORDINARY COUNCIL MEETING TO BE HELD ON 17 JUNE 2015

#### Wundowie Concept Plan



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**13.5.4 TENDER 12 OF 2015 - 24T MULTI TYRE ROLLER**

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans / Tracey Pearce
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Absolute Majority
Date:	28 May 2015

**PURPOSE**

For Council to accept Tender 12 of 2015 and approve the additional expenditure of \$24,500 for the purchase of a new multi rubber wheeled roller.

**BACKGROUND**

Request for tenders were advertised on the 9th May 2015 in the West Australian newspaper. The tender closed on 25th May 2015.

Tenderers were invited to provide a schedule of rates that should have a validity period of Ninety (90) Days.

The Tender was for the supply of a 22-24T Multi Tyre Roller.

**STATUTORY REQUIREMENTS**

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

***“F 3.4 Regional Price Preference”***

***Policy:*** *Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:*

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*Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”*

This policy has been applied within the tender assessment process.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE E3: Provide and support an effective and efficient transportation network.

STRATEGY E3.1: Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal Governments.

**FINANCIAL IMPLICATIONS**

The 2014/15 budget has provision for a multi rubber wheeled roller for the for the purchase price of \$110,000 with provision for a \$10,000 trade.

These estimations were made in consultation with suppliers and at the time thought to be accurate. Consequently a tender was invited for the replacement of the roller with the following occurring;

- The existing roller (to be traded) had a major electrical fault which has precluded it from being traded. Staff are in the process of trying to sell this independently;
- Tenders received were in excess of the budgeted provision. The preferred supplier's tender submission price was \$134,500 leaving a gross shortfall of \$34,500, with this possibly being reduced by the sale of the existing roller (pending).

In the context of the entire plant replacement program staff are of the view that there is capacity to accept the tender, albeit it at a higher price than was originally estimated. There are a number of reasons for this being the case;

1. There have been various savings made throughout the year on replacement of plant
2. The water truck which is budgeted for replacement in the current financial year is being deferred until 2015/16. The reason for this is it is apparent that the current provision for the purchase of the truck is inadequate for a new truck. Options regards second hand vehicles are being considered with an adequate provision to be made in the 2015/16 Annual Budget. This will be identified as a carry forward, and consequently is not in the list of plant replacement for 2015/16 before Council at this meeting.

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**OFFICER'S COMMENT**

There were 4 submissions received for the advertised Tender, these included:

1. Wirtgen Australia Pty Ltd
2. Tutt Bryant Equipment Pty Ltd
3. Clark Equipment Sales Pty Ltd
4. WesTrac Pty Ltd.

These submissions were assessed against the following pre-determined criteria's:

Compliance Criteria

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Qualitative Criteria (Scored)

- |                          |     |
|--------------------------|-----|
| • Pricing                | 75% |
| • Quality                | 15% |
| • Timeliness of Delivery | 10% |

Although the assessment determined all tender pricings were over budget, the tenderer ranked in first place as the preferred supplier, is still believed to offer a product that represents value for money.

An additional amount of \$34,500 is required to secure the purchase of the multi-wheel roller.

**RECOMMENDATION**

**That Council, award RFT 12 of 2015 – Multi Tyre Roller to Tutt Bryant Equipment Australia for the sum of \$134,500 Ex GST.**

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Shire of Northam

# EVALUATION REPORT

RFT 12 of 2015 – Multi Tyre Roller.

Prepared by Sue Connell  
28 May 2015

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**Tender 12 of 2015**  
**Multi Tyre Roller**



**BACKGROUND**

**Title**

The Shire of Northam issued a Request for Tender for a 22-24T Multi Tyre Roller

**Scope**

This specification covers the supply and delivery of a 22-24T Multi Tyre Roller as per specification provided.

Refer to Tender Document for details.

**Contract Period**

The contract is for a period of up to six (6) weeks.

**Tendering Budget**

The work to be performed is identified in the 2014/15 budget for a budgeted sum of \$110,000.00.

**RFT PROCESS**

**Council Approval**

Tenders were invited to provide a lump sum price that should have a validity period of Ninety (90) Days.

Works and services to be completed under contract(s) will be for the provision of:

**Supply and delivery of a 22-24T Multi Tyre Roller.**

**Advertising Details**

Request for tenders were advertised on the 9th May 2015 in the West Australian newspaper.

**RFT Closing Date**

The tender closed on the 25<sup>th</sup> of May 2015.

**Tenders Received**

Tender submissions were received from the following organisations:

- a) Wirtgen Australia Pty Ltd
- b) Tutt Bryant Equipment Pty Ltd
- c) Clark Equipment Sales Pty Ltd
- d) WesTrac Pty Ltd

**THE EVALUATION**

**Participants**

An evaluation panel assessed each tender submission. Details on members of the panel are contained within the below table.

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**Tender 12 of 2015**  
**Multi Tyre Roller**



Name	Organisation	Title	Basis of Participation
Tracey Pearce	Shire of Northam	Operations Manager	Lead Assessor
Danny McMahon	Shire of Northam	Works Supervisor	Assessor

**Compliance Evaluation**

**A. Compliance Criteria**

The compliance criteria for this RFT were:

- Compliance with the conditions in the request;
- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Compliance Criteria were evaluated on a "Yes/No" basis. All submissions were processed through to the qualitative/price evaluation on the basis that all compliance criteria had been met.

**B. Qualitative Assessment**

The qualitative criteria for this tender were:

- (a) Pricing (75%)
- (b) Experience (15%)
- (c) Timeliness (10%)

The qualitative assessment was completed on 2<sup>nd</sup> June 2015.

**C. Qualitative Scores & Pricing**

For Scoring and pricing refer to the following appendices;

***Appendix A - Evaluation Matrix***

***Appendix B – Pricing Summary***

**D. Short-listing**

No Shortlisting was made

**Referee Reports**

Referees were not contacted.

**RECOMMENDATION FOR AWARD**

The assessment determined that all tenders were over budget and it is therefore requested the Council approve award of RFT 12 of 2015 to Tutt Bryan Equipment Pty Ltd utilising the funding from reserve.

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**Tender 12 of 2015**  
**Multi Tyre Roller**



**Recommended by Evaluation Panel Assessors**

Name	Clinton Kleynhans				
Sign	_____	Date	/	/	/
Name	Tracey Pearce				
Sign	_____	Date	/	/	/

**Approved by CEO**

Name	Jason Whiteaker				
Sign	_____	Date	/	/	/

**Endorsed by Council**

Date     /     /     /

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**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil.

**15.2. Officers**

Nil.

**16. CONFIDENTIAL ITEMS**

Nil.

**17. DECLARATION OF CLOSURE**