



Shire of Northam
Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

**MINUTES OF THE
SPECIAL COUNCIL MEETING
HELD ON
WEDNESDAY
8 APRIL 2015**

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**Minutes of the Special Meeting of Council held in the Council Chambers on
WEDNESDAY, 8 April 2015 at 7.35pm**

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1. OPENING AND WELCOME

The Shire President, Cr S B Pollard declared the meeting open at 7.35pm.

2. DECLARATION OF INTEREST

Nil.

3. ATTENDANCE

COUNCIL

Councillors

S Pollard
T M Little
K D Saunders
U Rumjantsev
A W Llewellyn
J E Williams
R W Tinetti
D A Hughes
D G Beresford

Chief Executive Officer
Executive Manager Community Services
Executive Manager Development Services
Executive Manager Corporate Services
Project Manager Community Infrastructure
Executive Manager Engineering Services
Senior Planning Officer
Executive Assistant – CEO

J B Whiteaker
R Rayson
P B Steven
D R Gobbart
C B Hunt
C D Kleynhans
B A Southee
A C Maxwell

GALLERY

One member of the public.

4. APOLOGIES

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

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7. SPECIAL ITEMS

7.1 TENDER 2 OF 2015 - WUNDOWIE TOWN DRAINAGE IMPROVEMENTS - STAGE 2

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	8.2.9.1
Officer:	Clinton Kleynhans
Officer Interest:	Nil
Policy:	F3.2 Purchasing and Tendering
Voting:	Majority
Date:	15 April 2015

PURPOSE

For Council to approve the award of RFT 2 of 2015 for the Wundowie Town Drainage Improvements – Stage 2

BACKGROUND

Request for tenders were advertised on the 7th March 2015 in the West Australian newspaper and on 11th March in the Avon Valley Gazette. The tender closed on 26th March 2015.

Tenderers were invited to provide a schedule of rates that should have a validity period of 12 months.

Works and services to be completed under contract(s) will be for the provision of:

Supply and installation of drainage infrastructure

The works have been separated into 3 stages being:

- Urgent Works (Stage 2a)
- Interim Works (Stage 2b)
- Future Works (Stage 2c)

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

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In addition to the above, Council has an adopted Policy with respect to Regional Price Preference as set out below:

“F 3.4 Regional Price Preference

Policy: Council’s Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise, and is to be:

Up to 10% with the contract is for goods and services, up to a maximum priced reduction of \$50,000.”

This policy has been applied within the tender assessment process.

CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN

Objective: Provide and support an effective and efficient transport network.

Strategy: Maintain an efficient, safe and quality local road network.

FINANCIAL IMPLICATIONS

The works to be performed under the contract are funded through Wheat belt Natural Resource Management, with an available budget of approx. \$380,000. The scope of works will be performed under a schedule of rates contracts which will be capped at this figure.

OFFICER’S COMMENT

There were 8 submissions received for the advertised Tender, these included:

1. Australian Civils Pty Ltd.
2. Gate Trenching and Communications Pty Ltd.
3. Allwest Plant Hire Australia Pty Ltd.
4. ATM Civil Pty Ltd.
5. Dig Deep Contracting Pty Ltd.
6. Griffin Plant Hire Pty Ltd.
7. Formaction Concrete Civils Pty Ltd.
8. Blackwell Plumbing and Gas Pty Ltd.

These submissions were assessed against the following pre-determined criteria’s:

- Compliance Criteria
- Compliance with the conditions in the request;

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- Compliance with Specification;
- Financial capacity to perform the works;
- Intent to Sub-Contract;
- Declare any conflict of interest;
- Quality assurance;
- Occupational Health and Safety requirements;
- Insurance coverage;

Qualitative Criteria (Scored)

a. Pricing	50%
b. Relevant Experience	25%
c. Timeliness of Delivery	15%
d. Safety and Risk Management	10%

The assessment determined Australian Civils to be the preferred supplier with an estimated Stage 2a value of \$ 314,527.60.

Assessment matrix has been provided as a separate document to this report.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.2409

Moved: Cr Llewellyn

Seconded: Cr Rumjantsev

That Council, award RFT 2 of 2015 Wundowie Town Drainage Improvements – Stage 2 to Australian Civils, utilising Wheat Belt Natural Resource Management funding of approx. \$380,000.

CARRIED 9/0

One member of the gallery departed the Council Chambers at 7.53pm.

8. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr S B Pollard declared the meeting closed at 8.02pm.

“I certify that the Minutes of the Special Meeting of Council held on Wednesday, 8 April 2015 have been confirmed as a true and correct record.”

_____ President

_____ Date

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